

# DRAFT

## MINUTES OF A REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF HAWTHORNE, CALIFORNIA HELD DECEMBER 10, 2024

### CALL TO ORDER

This meeting was called to order at 6:20pm.

### INVOCATION

Pastor Greg Guich gave the evening's invocation.

### PLEDGE OF ALLEGIANCE

The pledge of allegiance was led by Councilmember L. David Patterson.

### ROLL CALL

Present: Mayor Alex Vargas; Mayor Pro Tem Katrina Manning; Council Member Angie Reyes English; Council Member Alex Monteiro; Council Member Faye Johnson

Also Present: City Manager Vontray Norris; City Attorney Robert Kim; City Clerk Dayna Williams-Hunter; City Treasurer Marie Poindexter-Hornback

### PROCLAMATIONS/CERTIFICATES/PRESENTATIONS

1. Proclamation for L. David Patterson

Proclamation for Senator Stephen Bradford

### ORAL COMMUNICATIONS

**Deon Rambo** (TeleHealth Van) , provided insight on the way the TeleHealth Van operates.

**Pat Donaldson**, announced the Chamber of Commerce Christmas mixer and toy giveaway.

**Jim Matthews**, thanked Councilmember Reyes English for efforts toward CERT Training spoke regarding desired funds and/or funding for CERT

**Gordon Michael Migo**, thanked all of those involved in the election process and wished everyone a happy holiday.

**Ronnie**, thanked Councilmember Reyes English for the turkey giveaways and stated he would continue serving turkey dinners to the public.

**Angela Bevins**, thanked Council for having the TeleHealth Vans throughout the community

**Rueben Sanchez** expressed concerns regarding the parking in North Hawthorne.

**Leithelle Williams** season greetings and happy holidays

**Keber Murray**, thanked council for the Telehealth Van and its benefits

**Ryan Richard**, expressed safety concerns within the Holly Park area and a desire for a cohesive partnership with Caltrans.

### CITY CLERK'S CONSENT CALENDAR

2. Approval of waiver of full readings of resolutions and ordinances on Tuesday, December 10, 2024's agenda.
3. City Treasurer requests approval of the warrants. Motion to approve the warrants.

Warrant Nos.: 30688-30995; 488322-488674; 75463-75860; 10999-11008;  
196381-196392;

Totals: \$996,997.65; \$6,383,029.32; \$1,110,140.06.; \$61,215.43;

**RECOMMENDED MOTION:**

Staff Recommends that the City Council approve the warrants issued for the period of 11/13/2024 to 12/10/2024 in the total of \$8,551,382.46.

**RESOLUTIONS**

4. RESOLUTION NO. 8498

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HAWTHORNE, CALIFORNIA, PROVIDING FOR THE TERMS AND CONDITIONS OF EMPLOYMENT OF THOSE EMPLOYEES REPRESENTED BY THE THE HAWTHORNE POLICE CIVILIAN ASSOCIATION (HPCA) ACCORDING TO THE PROVISIONS OF THE HAWTHORNE MUNICIPAL CODE (HMC) AND AUTHORIZING THE CITY MANAGER TO EXECUTE THE HPCA MEMORANDUM OF UNDERSTANDING (MOU).

**RECOMMENDED MOTION:**

Staff recommends that the City Council adopt the three-year Memorandum of Understanding between the newly formed Hawthorne Police Civilian Association (HPCA) and the City of Hawthorne. Approval of Resolution No. 8498 providing for the terms and conditions of employment for all employees represented by the Hawthorne Police Civilian Association (HPCA) following provisions of the Hawthorne Municipal Code and authorizing the City Manager to execute the Memorandum of Understanding.

5. RESOLUTION NO. 8501

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HAWTHORNE CALIFORNIA, DESIGNATING AUTHORIZED AGENTS TO EXECUTE FOR AND ON THE BEHALF OF THE CITY OF HAWTHORNE FOR FINANCIAL ASSISTANCE FROM THE FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA) AND THE CALIFORNIA OFFICE OF EMERGENCY SERVICES (CALOES) FOR RECOVERING COSTS ASSOCIATED WITH DECLARED EMERGENCIES.

**RECOMMENDED MOTION:**

Staff Recommends that the City Council Adopt Resolution No. 8501.

6. RESOLUTION NO. 8502

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HAWTHORNE, CALIFORNIA, APPROVING THE VARIOUS INTER-AGENCY AGREEMENTS WITH THE CITY OF HAWTHORNE AND ACKNOWLEDGING THE TRANSACTIONS REQUIRING PAYMENTS OR "OBLIGATIONS" AS REQUIRED UNDER ARPA/SLFRF RULES

**RECOMMENDED MOTION:**

Staff Recommends that the City Council Adopt Resolution No. 8502 Approving the Various Inter-Agency Agreements and Acknowledging the Transactions Requiring Payments or "Obligations" as Required Under ARPA/SLFRF Rules and Authorizing the City Manager to Execute All Such Agreements.

7. RESOLUTION NO. 8504

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HAWTHORNE, CALIFORNIA APPROVING WAGE TERMS OF THE EMPLOYMENT OF THOSE EMPLOYEES REPRESENTED BY THE HAWTHORNE MUNICIPAL EMPLOYEE ASSOCIATION PART-TIME (HMEA - PT)

**RECOMMENDED MOTION:**

Staff recommends that the City Council Adopt Resolution No. 8504 approving the wage terms of employment for employees represented by the Hawthorne Municipal Employee Association Part-Time (HMEA--PT).

8. RESOLUTION NO. 8505

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HAWTHORNE ORDERING THE SUMMARY VACATION OF A PORTION OF BART AVENUE SOUTH OF STACY AVENUE AND AN ALLEY LOCATED SOUTH OF BART AVENUE FINDING IT TO BE IN CONFORMANCE WITH THE GENERAL PLAN AND PURSUANT TO THE PUBLIC STREET, HIGHWAYS, AND SERVICE EASEMENTS LAW (DIVISION 9, PART 3, CHAPTER 4 OF CALIFORNIA STREETS AND HIGHWAYS CODE)

**RECOMMENDED MOTION:**

Staff recommends that the City Council adopt Resolution No. 8505

Mayor Vargas moved, seconded by Councilmember Monteiro to approve the City Clerk's consent calendar (Items 2-8).

ROLL CALL AYES: Councilmembers Monteiro, Patterson, Reyes English, Mayor Pro Tem Manning and Mayor Vargas.

NOES: None.

9. **RESOLUTION NO. 8503**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HAWTHORNE, CALIFORNIA RECITING THE FACTS OF THE GENERAL MUNICIPAL ELECTION HELD ON TUESDAY, NOVEMBER 5, 2024 & DECLARING THE RESULTS THEREOF & SUCH OTHER MATTERS AS ARE PROVIDED BY LAW.**

**RECOMMENDED MOTION:**

Staff Recommends that the City Council adopt Resolution No. 8503

Mayor Vargas moved, seconded by Councilmember Monteiro to approve item 9 on the City Clerk's consent calendar.

ROLL CALL AYES: Councilmembers Monteiro, Patterson, Reyes English, Mayor Pro Tem Manning and Mayor Vargas.

NOES: None.

**ADMINISTRATION OF OATH OF OFFICE TO NEWLY ELECTED OFFICIALS AND CERTIFICATES OF ELECTION FOR NEWLY ELECTED OFFICIALS**

Administration of Oath of Office to newly Elected Officials and Presentation of Certificates of Election for New Elected Officials.

John Vargas will administer the Oath of Office to the reelected Mayor Alex Vargas.

City Manager Vontray Norris will administer the Oath of Office to the reelected Council Member Angie Reyes English.

Gabby Johnson will administer the Oath of Office to the newly elected Council Member Faye Johnson.

**PUBLIC HEARINGS (FIRST READINGS AND ADOPTIONS)**

10. City Council review of the Planning Commission's approval of Conditional Use Permit CU-2024-0007 for a drive-thru at a new McDonald's restaurant and Design Review Application DR-2024-0011 for the design of a new McDonald's restaurant, which includes the exterior faCade, parking, landscaping and off-site improvements.

**RECOMMENDED MOTION:**

Staff recommends that the City Council do one of the following: 1) direct Staff to prepare a resolution, direct the City Clerk to assign a resolution number, and authorize the Mayor to sign said resolution upholding the Planning Commission approvals of Conditional Use Permit CU-2024-0007 and Design Review DR-2024-0011 without modifications; 2) direct Staff to prepare a resolution upholding the Planning Commission approvals with specified modifications to be brought back at a future meeting for adoption; 3) direct Staff to prepare a resolution denying the applications (overturn the Planning Commission), provide finding in support of that decision, and direct Staff to bring a resolution back to a future meeting for adoption; or 4) remand the applications back to the Planning Commission with instructions.

Councilmember Monteiro moved, seconded by Mayor Vargas, to direct staff to prepare a resolution upholding the Planning Commission's approval with specified modifications. Modifications to have 133rd and 134th streets one way east to west, no parking on Inglewood Ave and add a crosswalk on Inglewood Ave.

ROLL CALL AYES: Councilmembers Johnson, Monteiro, and Mayor Vargas.

NOES: Mayor Pro Tem Manning

ABSTAIN: Councilmember Reyes English

Councilmember Reyes English moved, seconded by Mayor Pro Tem Manning to direct staff to prepare a resolution denying the applications, overturn the planning commissions, provide findings and support that the decisions direct staff to bring a resolution back to a future meeting for adoption.

Motion died.

## CITY MANAGER'S CONSENT CALENDAR

11. Microsoft Enterprise Software Licensing Agreement - Three year renewal of licensing, services, and support via Dell Technologies (custodian of the Riverside County / California State Government purchasing agreement)

**RECOMMENDED MOTION:**

Council approve the three-year Microsoft Enterprise Agreement renewal to Dell Systems

12. Supplemental Support & Gap Analysis Agreement for Tyler Enterprise Software Suite

**RECOMMENDED MOTION:**

Staff recommends that Council approve the agreement with Robert Half Technology.

13. Police Department Records Digitization Project

**RECOMMENDED MOTION:**

Staff Recommends that the City Council approve an agreement with Richo-USA for secure digital scanning services and data importation

14. Award of Contract for City of Hawthorne Senior Center (Project #24-03)

**RECOMMENDED MOTION:**

Staff recommends that the City Council award the contract to PCN3, INC. of Los Alamitos, CA and authorize the City Manager or their Designee to execute the agreement and negotiate any change orders after the contract is awarded.

15. Review of the Quarter 1 Financial Report for Fiscal Year 2024-2025.

**RECOMMENDED MOTION:**

Staff recommends that the City Council receive, approve, and file the Quarter 1 Financial Report for Fiscal Year 2024-2025.

16. Amendment to Contract for Administering the COVID-19 Relief and Economic Recovery Program

**RECOMMENDED MOTION:**

Staff recommends that the City Council authorize the City Manager to sign contracts with HDL Econ-Solutions for Administering the COVID-19 Relief and Economic Recovery Program

17. American Rescue Plan Act (ARPA) Update and request for approval of recommendations

**RECOMMENDED MOTION:**

Staff recommends that the City Council provide approval on the final reallocation recommendations and receive and file the ARPA Economic Development Plan Programs update.

Mayor Vargas moved, seconded by Councilmember Monteiro to approve the City Manager's consent calendar (Items 11-17).

ROLL CALL AYES: Councilmembers Monteiro, Johnson, Reyes English, Mayor Pro Tem Manning and Mayor Vargas.

NOES: None.

## CITY ATTORNEY'S CONSENT CALENDAR

18. Claim for bodily injury by Ana B. Acosta.

**RECOMMENDED MOTION:**

Staff recommends that the City Council deny the claim by Ana B. Acosta.

Mayor Vargas moved, seconded by Councilmember Reyes English to approve the City Attorney's consent calendar (Items 18).

ROLL CALL AYES: Councilmembers Monteiro, Johnson, Reyes English, Mayor Pro Tem Manning and Mayor Vargas.

NOES: None.

## DISCUSSION/ACTION ITEMS

19. City Attorney's Evaluation/Accomplishments (K. Manning)

Mayor Pro Tem Mannining motioned, Councilmember Reyes English seconded to receive quarterly reports from the City Attorney's Department and yearly evaluation.

AYES: Mayor Pro Tem Manning, Councilmember Reyes English, and Mayor Vargas

NOES: Councilmember Faye Johnson

ABSTAIN: Councilmember Alex Montiero

20. Standards of Behavior Pledge to Promote Civility and Professionalism at City Council Meetings and in Closed Sessions (K.Manning)

21. Yearly Evaluation of City Employees/Peer Review of Department Heads (K. Manning)

22. Telehealth Update (K. Manning)

## ELECTED OFFICIALS REPORTS/RECOMMENDATIONS

City Treasurer **Marie Poindexter Hornback** wished everyone happy holidays, welcomed and congratulated the newly elected and re-elected council.

City Clerk, **Dayna Williams-Hunter**, happy holidays to the public, announced the food drive, welcomed and congratulated the newly elected and re-elected council.

Councilmember **Faye Johnson**, asked to close council in memory of Joshua Fernandez

Councilmember **Alex Monteiro**, thanked the residents for attendance and participation, thanked all organizations who contributed and provided turkeys and food to the public during the holidays. Welcomed and congratulated the newly elected and re-elected council. Informed the public of the Public Works Dept. Energy Efficiency and Sustainability Award, thanked IT for the Wordly translation software.

Councilmember **Angie Reyes English**, acknowledged everyone who assisted with Operation Gobble and the Energy Efficiency and Sustainability Award, special acknowledgment to the Public Works Department and kudos to channel 22. Councilmember Reyes English also announced various upcoming events and resources available throughout the City.

Recommendations:

- Certificate of Recognition and Completion to the CERT (Community Emergency Response Team) participants, leadership is given funding and needs are fulfilled, including City containers, tools, and equipment.

Mayor Pro Tem **Katrina Manning**, Happy Holidays and Happy New Year

Mayor **Alex Vargas**, thanked the public for being there, congratulated the newly elected and re-elected council.

## ADJOURNMENT

This meeting was adjourned at 11:40pm.

## CERTIFICATION

Passed and approved this 13th day of May 2025.

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Dayna Williams-Hunter  
City Clerk