Alex Vargas, Mayor
Faye Johnson, Mayor Pro Tem
Alex Monteiro, Councilmember
Angie Reyes English, Councilmember
Katrina Manning,Councilmember

Dayna S. Williams-Hunter, City Clerk

CITY OF HAWTHORNE
CITY COUNCIL REGULAR MEETING
AGENDA FOR SEPTEMBER 22, 2026 6:00 PM
COUNCIL CHAMBER AT CITY HALL
4455 W. 126th STREET, HAWTHORNE, CALIFORNIA

MEETING INFORMATION

IF YOU ARE AN INDIVIDUAL WITH A DISABILITY AND NEED REASONABLE ACCOMMODATION OR MODIFICATION PURSUANT TO THE AMERICANS WITH DISABILITIES ACT (ADA) PLEASE CONTACT THE CITY CLERK DEPARTMENT AT CITYCLERK@CITYOFHAWTHORNE.ORG OR CALL (310) 349-2915 PRIOR TO THE MEETING FOR ASSISTANCE.

THE MEETING IS SHOWN LIVE ON CABLE CHANNEL 22, AND WILL BE REBROADCAST AS PART OF THE REGULAR CITY COUNCIL, SUCCESSOR AGENCY, AND RELATED MEETINGS ACCORDING TO THE PUBLISHED CABLE SCHEDULE OF PROGRAMS. IT SHALL ALSO BE BROADCAST LIVE AND BE MADE AVAILABLE THEREAFTER ON THE CITY OF HAWTHORNE'S WEBSITE:

MEETING VIDEO

Or online on YouTube by searching for Hawthorne Community Television

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THE AGENDA, STAFF REPORTS AND ATTACHMENTS ARE AVAILABLE ONLINE AT AGENDA, STAFF REPORTS, ATTACHMENTS AND THEN SELECTING THE DESIRED MEETING. MEMBERS OF THE PUBLIC MAY INSPECT (AT NO COST) AND/OR OBTAIN COPIES (UPON PAYMENT OF THE CITY'S CURRENT COPYING FEE) OF ANY REGULAR SESSION ITEM BY CONTACTING THE CITY CLERK DEPARTMENT AT CITY HALL VIA TELEPHONE (310) 349-2915 OR EMAIL CITYCLERK@CITYOFHAWTHORNE.ORG

CALL TO ORDER

INVOCATION

PLEDGE OF ALLEGIANCE

ROLL CALL

PROCLAMATIONS/CERTIFICATES/PRESENTATIONS

1. Quarterly update from Fire Chief Wade Kelsey of the LA Fire Department (A. Reyes English)
2. Honoring Community Members for Hispanic Heritage Month

PUBLIC COMMENTS

PUBLIC COMMENT INSTRUCTIONS

ANY PERSON DESIRING TO ADDRESS THE CITY COUNCIL AND PARKING AUTHORITY SHOULD COMPLETE A SPEAKER REQUEST CARD AND SUBMIT THE CARD TO THE CITY CLERK/SECRETARY PRIOR TO THE COMMENCEMENT OF THE CITY COUNCIL, PARKING AUTHORITY AND HOUSING AUTHORITY MEETING. AFTER OBTAINING PERMISSION TO PROCEED BY THE PRESIDING OFFICER SPEAKERS SHOULD FIRST STATE THEIR FULL NAME AND ADDRESS FOR THE RECORD. THEY THEN SHALL STATE THEIR BUSINESS FOR ALL GOVERNING BODIES BRIEFLY AND COMPLETELY AND UNLESS GRANTED FURTHER TIME BY A GOVERNING BODY SHALL LIMIT THEIR ADDRESS TO THREE MINUTES. THE THREE-MINUTE LIMIT SHALL INCLUDE GOVERNING BODY OR STAFF

RESPONSES, IF ANY, TO QUERIES POSED BY SPEAKERS. HOWEVER, THE STATE OPEN MEETINGS LAW (GOVERNMENT CODE SECTION 54950 ET SEQ.) PROHIBITS THE CITY COUNCIL FROM PROVIDING A DETAILED RESPONSE OR ACTING UPON ANY ITEM NOT CONTAINED ON THE AGENDA POSTED 72 HOURS BEFORE A REGULAR MEETING AND 24 HOURS BEFORE A SPECIAL MEETING. ALL REMARKS SHALL BE ADDRESSED TO THE GOVERNING BODIES AS A BODY AND NOT TO ANY PARTICULAR MEMBER THEREOF. THE GOVERNING BODY MAY EITHER DISPOSE OF THE COMMUNICATION AT THE CLOSE THEREOF OR MAY REFER IT TO AN APPROPRIATE ADMINISTRATIVE OFFICER FOR STUDY, INVESTIGATION, REPORT, AND/OR RECOMMENDATION. DISCUSSION, IF ANY, SHALL BE BY MEMBERS OF A GOVERNING BODY ONLY. (H.M.C. 2.06.180, RESO. NO. 6443)

IN ACCORDANCE WITH CALIFORNIA SENATE BILL 707, REMOTE PUBLIC PARTICIPATION IS AVAILABLE THROUGH THE CITY'S ZOOM WEBINAR PLATFORM. PARTICIPANTS MAY JOIN THE MEETING BY USING ANY OF THE FOLLOWING NUMBERS: +1 669 254 5252, +1 669 216 1590, OR +1 415 449 4000 (SPANISH LINE). PARTICIPANTS MAY PRESS *9 TO RAISE THEIR HAND IF THEY WOULD LIKE TO SPEAK. WHEN THE LAST FOUR DIGITS OF YOUR PHONE NUMBER ARE CALLED, YOU WILL BE PROMPTED TO UNMUTE AND SHOULD PRESS *6 BEFORE SPEAKING. ZOOM USERS MAY USE THE "RAISE HAND" FEATURE TO INDICATE THEY WOULD LIKE TO SPEAK. SPEAKERS WILL BE RECOGNIZED IN THE ORDER THEIR HANDS ARE RAISED.THE CITY WILL NOT REQUIRE ADVANCE REGISTRATION IN ORDER TO PROVIDE ORAL PUBLIC COMMENT VIA TELECONFERENCE OR ZOOM, CONSISTENT WITH SB 707.

CITY CLERK'S CONSENT CALENDAR

3. The Director of Finance requests approval of the warrants. Motion to approve the warrants.

RECOMMENDED MOTION:
Staff Recommends that the City Council approve the warrants issued for the period of 9/9/26 to 9/22/26 for a total of $6,138,434.10.

4. Approval of the City Council meeting minutes for the regular meeting of May 26, 2026. Motion to approve minutes.

RECOMMENDED MOTION:
Staff recommends that the Council approve the regular City Council meeting minutes of May 26, 2026.

5. Approval of waiver of full readings of resolutions and ordinances on Tuesday, September 22, 2026's agenda. Motion to waive full readings.

RESOLUTIONS

6. **RESOLUTION NO. 8632** - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HAWTHORNE, CALIFORNIA ESTABLISHING AN ON-STREET HANDICAP PARKING SPACE AT 4841 W 118TH PL.

RECOMMENDED MOTION:
Staff recommends that the City Council approve Resolution 8632.

7. **RESOLUTION NO. 8633** - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HAWTHORNE, CALIFORNIA, ESTABLISHING A FOUR-WAY STOP AT THE INTERSECTION

OF MENLO AVENUE AND 116TH STREET.

RECOMMENDED MOTION:
Staff Recommends that the City Council approve Resolution No. 8633.

8. RESOLUTION NO. 8634 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HAWTHORNE, CALIFORNIA, ADOPTING AN UPDATED RECORDS RETENTION SCHEDULE FOR THE MAINTENANCE, RETENTION AND DISPOSITION OF CITY RECORDS, ESTABLISHING PROCEDURES FOR THE DISPOSITION OF RECORDS, AND REPEALING RESOLUTION NO. 7170.

RECOMMENDED MOTION:
Move to adopt Resolution No. 8634, approving the updated City of Hawthorne Records Retention Schedule and establishing procedures for the maintenance, retention, and disposition of City records, and repealing and superseding Resolution No. 7170.

ORDINANCES

9. **ORDINANCE NO. 2266** (FIRST READING) - AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF HAWTHORNE, CALIFORNIA ADDING AND ENACTING CHAPTER CHAPTER 10.78 (ELECTRIC BICYCLE REGULATIONS) TO TITLE 10 (VEHICLES AND TRAFFIC) OF THE HAWTHORNE MUNICIPAL CODE, AND MAKING A FINDING OF EXEMPTION IN COMPLIANCE WITH CEQA IN CONNECTION THEREWITH.

RECOMMENDED MOTION:
Staff recommends that the City Council introduce Ordinance No. 2266 on September 22, 2026, and adopt Ordinance No. 2266 on October 6, 2026.

BIDS: OPENINGS & RESULTS
(None at this time)

PUBLIC HEARINGS
(None at this time)

GENERAL MATTERS

10. Applicant presentation and public meeting pursuant to Gov. Code Section 65914.4.

11. Status report on Data Center Moratorium.

RECOMMENDED MOTION:
Receive and file report.

CITY MANAGER'S CONSENT CALENDAR

12. Progress Payment #18 in the amount of $633,072.55 due to PCN3 Inc of Los Alamitos, CA for City of Hawthorne New Senior Center (Project #24-03).

RECOMMENDED MOTION:
Staff recommends that the City Council approve this Progress Payment #18 and all change orders associated with this progress payment to PCN3 Inc of Los Alamitos, CA.

13. Approval of an Assignment Agreement between the City of Hawthorne and the City of West Hollywood to exchange Prop A funds for General Fund Revenue.

RECOMMENDED MOTION:
Staff recommends that the City Council:

1. Approve the Assignment Agreement between the City of Hawthorne ("Hawthorne") and the City of West Hollywood ("West Hollywood") for the Proposition A Local Return Fund Exchange;

2. Authorize the City Manager, or designee, to execute the Assignment Agreement, with any minor changes, and any related documents necessary to implement the transaction, subject to the City Attorney's approval as to form;

3. Appropriate $1,200,000 of restricted Proposition A Local Return Funds from Prop A Reserves;

4. Accept and appropriate funds in the amount of $840,000.00 in General Fund revenue received from the City of West Hollywood to Account 100-110-52099 Transfers in, in accordance with the terms of the Assignment Agreement; and

5. Authorize the Finance Director, or designee, to make any necessary budget adjustments and accounting entries to effectuate the transaction.

14. Correction of Hawthorne Business Private Sector Representatives to the South Bay Workforce Investment Board (SBWIB) – Replacement of Jamin Gallman with Glenn Grindstaff

RECOMMENDED MOTION:

- Approve the replacement of Jamin Gallman with Glenn Grindstaff as one of the City of Hawthorne's designated business private-sector representatives to the South Bay Workforce Investment Board (SBWIB); and
- Confirm the reappointment of Marc Weiss as the second City of Hawthorne business private-sector representative to the SBWIB; and
- Authorize the City Manager, or designee, to execute any documents necessary to effectuate the corrected appointments.

15. Hawthorne Municipal Pool Renovation Project (Project #26-02) - Out to Bid

RECOMMENDED MOTION:
Staff recommends that the City Council approve the Plans and Specifications and authorize the Director of Public Works to advertise for construction bids with a return date of October 27, 2026.

16. Agreement between the City of Hawthorne and ClearSource Financial Consulting for Building Safety and Public Works nexus fee study.

RECOMMENDED MOTION:
Staff recommends that the City Council approve the agreement with ClearSource Financial Consulting and authorize the City Manager or his designee to enter into and execute the agreement.

17. Progress Payment #7 in the amount of $49,148.52 due to Jermax Construction Inc. of San Fernando, CA for Holly Park Restroom Renovation (Project #25-07).

RECOMMENDED MOTION:

Staff recommends that the City Council approve this Progress Payment #7 and project change order #4 to Jermax Construction Inc. of San Fernando, CA.

18. Progress Payment #2 in the amount of $475,543.88 due to Jermax Construction Inc of San Fernando, CA for City of Hawthorne Housing Rehabilitation 2026 Phase II (Project #26-11).

RECOMMENDED MOTION:
Staff recommends that the City Council approve this Progress Payment #2 and all change orders associated to this progress payment to Jermax Construction Inc of San Fernando, CA.

CITY ATTORNEY'S CONSENT CALENDAR
(None at this time)

DISCUSSION ITEMS
(None at this time)

ELECTED OFFICIALS REPORTS

COUNCIL DIRECTIVES

CLOSED SESSION
(None at this time)

ADJOURNMENT

CERTIFICATION

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS
CITY OF HAWTHORNE)

I, **DIANA CUCALON**, Deputy City Clerk for the City of Hawthorne, certify that a true and correct copy of the foregoing City Council Meeting Agenda was posted not less than 72 hours before the City Council Meeting to be held on Tuesday, September 22, 2026

Diana Cucalon

_____

DIANA CUCALON
HAWTHORNE DEPUTY CITY CLERK

AGENDA ITEM NO. 1.

CITY OF HAWTHORNE
City Council
AGENDA BILL
For the meeting of 09/22/2026
Originating Department: City Manager

SUBJECT:
Quarterly update from Fire Chief Wade Kelsey of the LA Fire Department (A. Reyes English)

AGENDA ITEM NO. 2.

CITY OF HAWTHORNE
City Council
AGENDA BILL
For the meeting of 09/22/2026
Originating Department: City Manager

SUBJECT:
Honoring Community Members for Hispanic Heritage Month

AGENDA ITEM NO. 3.

CITY OF HAWTHORNE
City Council
AGENDA BILL
For the meeting of 09/22/2026
Originating Department: Licensing

City Manager: Department Head:

SUBJECT:
The Director of Finance requests approval of the warrants. Motion to approve the warrants.

RECOMMENDED MOTION:
Staff Recommends that the City Council approve the warrants issued for the period of 9/9/26 to 9/22/26 for a total of $6,138,434.10.

DISCUSSION:
Staff plans to issue checks to the vendors that provide goods and services to the City of Hawthorne.

ECONOMIC DEVELOPMENT STRATEGIC PLAN:
Develop and implement clear, business-friendly methods of communicating useful and helpful information to vendors.

FISCAL IMPACT:
None. Funds for these payments of the amount of $6,138,434.10 are available in the adopted Fiscal Year 2026-2027 budget.

Description of Warrants	**Amount**
Payroll City Warrants	$1,038,681.66
General City Warrants	$5,099,027.30
Housing Warrants	$725.14
Asset Forfeiture Warrants	$ -
Grand Total	**$6,138,434.10**

NOTICING PROCEDURE:
72 Hours posted notice pursuant to the Ralph M. Brown Act.

ATTACHMENTS
Council approval of Warrants 092226

CITY OF HAWTHORNE

FOR THE MEETING OF SEPTEMBER 22, 2026

ORIGINATING DEPARTMENT: FINANCE

The City Treasurer submits the following Payroll City Warrants for your approval:

	Warrant #s			
Date	**Start**	**Ending**	**Warrant type**	**Total $**
9/10/26	49574	46294	PAYROLL	1,027,981.63
9/10/26	197080	197080	PAYROLL	8,153.21
6/11/26	46295	46296	PAYROLL	2,546.82
*** Emergency Issue - for ratification only**				1,038,681.66

State of California, County of Los Angeles SS:

The foregoing claims/demands/warrants have been filed with me; each one bearing an endorsement of the officer or employee of the department, requiring same, that the price is correct.

_____ City Treasurer

_____ City Clerk

CITY OF HAWTHORNE

FOR THE MEETING OF SEPTEMBER 22, 2026

ORIGINATING DEPARTMENT: FINANCE

The City Treasurer submits the following General City Warrants for your approval:

	Warrant #s			
Date	**Start**	**Ending**	**Warrant type**	**Total $**
9/8/26	496945	496962	CITY	41,846.20
9/4/26	496963	496963	CITY - SPECIAL	415,694.82
9/10/26	496964	496983	DEBT LEVIES	26,907.47
9/10/26	496984	496985	CITY - SPECIAL	25,762.23
9/22/26	496986	496994	UTILITIES	169,035.79
9/22/26	496995	497164	CITY	3,786,708.24
9/17/26	497165	497165	CITY - SPECIAL	633,072.55
				5,099,027.30

*** Emergency Issue - for ratification only**

State of California, County of Los Angeles SS:

The foregoing claims/demands/warrants have been filed with me; each one bearing an endorsement of the officer or employee of the department, requiring same, that the price is correct.

_____ City Treasurer

_____ City Clerk

PAID INVOICES REPORT

CHECK: C090826A TO FISCAL 2026/01 07/01/2025 TO 06/30/2029

VENDOR	NAME / DOCUMENT	INV DATE	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
124962	ALVARADO, FANNY COTRINA								
	130352	05/27/26		496945	P	09/08/26	10000109 51921	AQUATICS PROGRAM	112.20
	INVOICE:	REFUND 05/26/26							
	VENDOR TOTALS		.00 YTD INVOICED				112.20 YTD PAID		112.20
111720	AMAZING BALLOONS BY GEE, LLC.								
	130402	04/21/26		496950	T	09/08/26	10061050 49584	RECREATION SUPPLIES ACCOU	430.95
	INVOICE:	2021-3817							
	130403	04/09/26		496950	T	09/08/26	10061070 41514	OPERATING SUPPLIES	280.67
	INVOICE:	2021-3796							
	VENDOR TOTALS		.00 YTD INVOICED				9,234.74 YTD PAID		711.62
106126	SANDAN PLUMBING CO INC								
	130354	05/26/26		496951	T	09/08/26	10001221 42024	BUILDING MAINTENANCE	900.00
	INVOICE:	S-116920							
	VENDOR TOTALS		.00 YTD INVOICED				42,176.17 YTD PAID		900.00
124407	BROC, SAMANTHA								
	125417	06/14/26		496952	T	09/08/26	10001224 45184	TRAINING	155.32
	INVOICE:	021502192026							
	125889	06/29/26		496952	T	09/08/26	10001224 45184	TRAINING	315.00
	INVOICE:	0215-0192026							
	VENDOR TOTALS		.00 YTD INVOICED				1,336.28 YTD PAID		470.32
21010	FACILITY SOLUTIONS GROUP, INC.								
	130536	02/09/26		496953	T	09/08/26	10061100 41404	MATERIALS, SUPPLIES & OTH	664.80
	INVOICE:	5614826-00							
	VENDOR TOTALS		.00 YTD INVOICED				1,699.20 YTD PAID		664.80
120536	HARRIS & ASSOCIATES, INC.								
	130507	06/09/26	3050	496954	T	09/08/26	47746010 40514	CONTRACT SERVICES	9,300.00
	INVOICE:	72551							
	VENDOR TOTALS		.00 YTD INVOICED				258,385.75 YTD PAID		9,300.00
124988	HERNANDEZ, YESENIA								
	130435	06/30/26		496955	T	09/08/26	10042010 45584	HEALTH AND WELLNESS	476.66
	INVOICE:	Wellness6							
	VENDOR TOTALS		.00 YTD INVOICED				476.66 YTD PAID		476.66
124981	HELPING OUR PETS EDUCATION, LLC.								
	130357	02/16/26		496956	T	09/08/26	10002205 45594	K-9 EXPENSES	340.00
	INVOICE:	59648							
	130358	03/31/26		496956	T	09/08/26	10002205 45594	K-9 EXPENSES	255.00
	INVOICE:	60232							

PAID INVOICES REPORT

CHECK: C090826A TO FISCAL 2026/01 07/01/2025 TO 06/30/2029

VENDOR	NAME / DOCUMENT	INV DATE	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
	130359	05/10/26		496956	T	09/08/26	10002205 45594	K-9 EXPENSES	170.00
	INVOICE: 60940								
	VENDOR TOTALS	.00 YTD INVOICED					1,105.00 YTD PAID		765.00
123749	JOHN LABIB STRUCTURAL ENGINEERS, LLP								
	130334	04/15/26		496957	T	09/08/26	10043020 40514	CONTRACT SERVICES	1,367.31
	INVOICE: LFA72998								
	130335	04/15/26		496957	T	09/08/26	10043020 40514	CONTRACT SERVICES	750.00
	INVOICE: LFA72997								
	130338	05/15/26		496957	T	09/08/26	10043020 40514	CONTRACT SERVICES	584.89
	INVOICE: LFA73727								
	130339	04/15/26		496957	T	09/08/26	10043020 40514	CONTRACT SERVICES	696.15
	INVOICE: LFA73003								
	130340	04/15/26		496957	T	09/08/26	10043020 40514	CONTRACT SERVICES	660.45
	INVOICE: LFA72995								
	130341	04/15/26		496957	T	09/08/26	10043020 40514	CONTRACT SERVICES	781.24
	INVOICE: LFA73004								
	VENDOR TOTALS	.00 YTD INVOICED					69,265.69 YTD PAID		4,840.04
104175	LDM ASSOCIATES, INC.								
	130390	06/30/26	3018	496958	T	09/08/26	72748010 40514	CONTRACT SERVICES	2,789.00
	INVOICE: 9119								
	VENDOR TOTALS	.00 YTD INVOICED					554,147.65 YTD PAID		2,789.00
124985	LE, THI BICH NGA								
	130511	05/26/26		496946	P	09/08/26	10000109 51921	AQUATICS PROGRAM	66.00
	INVOICE: REFUND 05/26/26								
	VENDOR TOTALS	.00 YTD INVOICED					66.00 YTD PAID		66.00
124969	LOREDO, ADRIAN								
	130353	05/22/26		496947	P	09/08/26	10000109 51921	AQUATICS PROGRAM	107.10
	INVOICE: REFUND 05/22/26								
	VENDOR TOTALS	.00 YTD INVOICED					107.10 YTD PAID		107.10
103721	LOS ANGELES COUNTY DEPARTMENT OF PUBLIC HEALTH,								
	130347	05/11/26		496948	P	09/08/26	10061100 41514	OPERATING SUPPLIES	342.50
	INVOICE: IN1598607								
	130348	05/11/26		496948	P	09/08/26	10061100 41514	OPERATING SUPPLIES	342.50
	INVOICE: IN1598613								
	130349	05/11/26		496948	P	09/08/26	10061100 41514	OPERATING SUPPLIES	342.50
	INVOICE: IN1598612								
	VENDOR TOTALS	.00 YTD INVOICED					2,215.50 YTD PAID		1,027.50
124047	OCCUPATIONAL THERAPY TRAINING PROGRAM								
	125819	02/05/26		496949	P	09/08/26	990 22100	REC & COMM SVC DONATIONS	600.00

PAID INVOICES REPORT

CHECK: C090826A TO FISCAL 2026/01 07/01/2025 TO 06/30/2029

VENDOR	NAME / DOCUMENT	INV DATE	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
	INVOICE: REFUND 02/05/26								
	VENDOR TOTALS	.00 YTD INVOICED		600.00 YTD PAID					600.00
121424	ROGERS,ANDERSON,MALODY & SCOTT, LLP								
	130508	06/30/26	3052	496959	T	09/08/26	10016010 40524	AUDITING	10,000.00
	INVOICE: 81309								
	VENDOR TOTALS	.00 YTD INVOICED		114,610.00 YTD PAID					10,000.00
108274	SANTA MONICA-UCLA								
	130355	06/24/26		496960	T	09/08/26	10002215 45024	FORENSIC TESTING	1,029.00
	INVOICE: 289452282								
	VENDOR TOTALS	.00 YTD INVOICED		15,435.00 YTD PAID					1,029.00
17857	SOUTH BAY REGIONAL PUBLIC								
	130356	06/08/26		496961	T	09/08/26	10001221 47424	SBRPCA - EQUIPMENT	55.24
	INVOICE: 04789								
	VENDOR TOTALS	1,060,762.15 YTD INVOICED		4,942,866.26 YTD PAID					55.24
124994	WATERLINE TECHNOLOGIES INC.								
	130552	06/16/26		496962	T	09/08/26	10061090 42124	SWIM POOL MAINTENANCE	1,572.50
	INVOICE: 5799145								
	130553	06/19/26		496962	T	09/08/26	10061090 42124	SWIM POOL MAINTENANCE	3,826.13
	INVOICE: 5799742								
	130554	06/19/26		496962	T	09/08/26	10061090 42124	SWIM POOL MAINTENANCE	2,533.09
	INVOICE: 5799689								
	VENDOR TOTALS	.00 YTD INVOICED		7,931.72 YTD PAID					7,931.72
								REPORT TOTALS	41,846.20

	COUNT	AMOUNT
TOTAL PRINTED CHECKS	5	1,912.80
TOTAL EFT TRANSFERS	13	39,933.40

** END OF REPORT - Generated by Shuntell Dixon **

City of Hawthorne, CA

PAID INVOICES REPORT

CHECK: C090426 TO FISCAL 2026/01 07/01/2025 TO 06/30/2029

VENDOR	NAME / DOCUMENT	INV DATE	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
124317	PCN3, INC.								
	130759	09/03/26	3723	496963	P	09/04/26	33610010 40514	CONTRACT SERVICES	285,738.06
	INVOICE: 17								
	130759	09/03/26	3723	496963	P	09/04/26	50410090 40514	CONTRACT SERVICES	129,956.76
	INVOICE: 17								
	VENDOR TOTALS	624,726.21 YTD INVOICED					9,166,445.75 YTD PAID		415,694.82
								REPORT TOTALS	415,694.82

	COUNT	AMOUNT
TOTAL PRINTED CHECKS	1	415,694.82

** END OF REPORT - Generated by Shuntell Dixon **

PAID INVOICES REPORT

CHECK: DL091026 TO FISCAL 2026/01 07/01/2025 TO 06/30/2029

VENDOR	NAME / DOCUMENT	INV DATE	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
123239	CA DISBURSEMENT UNIT								
	131044	09/10/26		496964	P	09/10/26	960 21630	GARNISHMENTS LIABILITY	704.30
	INVOICE: 2026-20								
	VENDOR TOTALS		2,112.90 YTD INVOICED				22,537.60 YTD PAID		704.30
119637	CA SDU, STATE DISBURSEMENT UNIT								
	131041	09/10/26		496965	P	09/10/26	960 21630	GARNISHMENTS LIABILITY	258.46
	INVOICE: 2026-20								
	VENDOR TOTALS		775.38 YTD INVOICED				8,270.72 YTD PAID		258.46
119685	CA SDU, STATE DISBURSEMENT UNIT								
	131042	09/10/26		496966	P	09/10/26	960 21630	GARNISHMENTS LIABILITY	142.15
	INVOICE: 2026-20								
	VENDOR TOTALS		426.45 YTD INVOICED				4,548.80 YTD PAID		142.15
124951	CA STATE DISBURSEMENT UNIT								
	131046	09/10/26		496969	P	09/10/26	960 21630	GARNISHMENTS LIABILITY	923.07
	INVOICE: 2026-20								
	VENDOR TOTALS		.00 YTD INVOICED				2,769.21 YTD PAID		923.07
124677	CA. STATE DISBURSEMENT UNIT								
	131049	09/10/26		496967	P	09/10/26	960 21630	GARNISHMENTS LIABILITY	155.36
	INVOICE: 2026-20								
	VENDOR TOTALS		.00 YTD INVOICED				5,359.63 YTD PAID		155.36
124678	CA. STATE DISBURSEMENT UNIT								
	131050	09/10/26		496968	P	09/10/26	960 21630	GARNISHMENTS LIABILITY	155.35
	INVOICE: 2026-20								
	VENDOR TOTALS		.00 YTD INVOICED				4,264.79 YTD PAID		155.35
124099	CALIFORNIA STATE DISBURSEMENT UNIT								
	131043	09/10/26		496970	P	09/10/26	960 21630	GARNISHMENTS LIABILITY	533.53
	INVOICE: 2026-20								
	VENDOR TOTALS		1,600.59 YTD INVOICED				17,072.96 YTD PAID		533.53
124765	FLASH FUND GROUP								
	131053	09/10/26		496971	P	09/10/26	960 21630	GARNISHMENTS LIABILITY	25.64
	INVOICE: 2026-20								
	VENDOR TOTALS		.00 YTD INVOICED				307.68 YTD PAID		25.64
121291	FRANCHISE TAX BOARD								
	131047	09/10/26		496972	P	09/10/26	960 21630	GARNISHMENTS LIABILITY	200.00
	INVOICE: 2026-20								

PAID INVOICES REPORT

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VENDOR	NAME / DOCUMENT	INV DATE	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
	VENDOR TOTALS		.00 YTD INVOICED				4,000.00 YTD PAID		200.00
123629	FRANCHISE TAX BOARD								
	131048	09/10/26		496974	P	09/10/26	960 21630	GARNISHMENTS LIABILITY	100.00
	INVOICE: 2026-20								
	VENDOR TOTALS		99.43 YTD INVOICED				2,199.43 YTD PAID		100.00
122813	FRANCHISE TAX BOARD								
	131051	09/10/26		496973	P	09/10/26	960 21630	GARNISHMENTS LIABILITY	635.32
	INVOICE: 2026-20								
	VENDOR TOTALS		.00 YTD INVOICED				635.32 YTD PAID		635.32
4	H.M.E.A.								
	131034	09/10/26		496975	P	09/10/26	960 21600	ACCRUED WAGES PAYABLE	1,580.00
	INVOICE: 2026-20								
	VENDOR TOTALS		4,660.00 YTD INVOICED				51,620.00 YTD PAID		1,580.00
99379	HAWTHORNE EXECUTIVE GROUP								
	131033	09/10/26		496976	P	09/10/26	960 21600	ACCRUED WAGES PAYABLE	600.00
	INVOICE: 2026-20								
	VENDOR TOTALS		1,320.00 YTD INVOICED				16,880.00 YTD PAID		600.00
124425	HAWTHORNE POLICE CIVILIAN ASSOCIATION (HPCA)								
	131039	09/10/26		496977	P	09/10/26	960 21600	ACCRUED WAGES PAYABLE	1,360.00
	INVOICE: 2026-20								
	VENDOR TOTALS		3,960.00 YTD INVOICED				44,200.00 YTD PAID		1,360.00
3	HAWTHORNE POLICE OFFICERS ASSN								
	131035	09/10/26		496978	P	09/10/26	960 21600	ACCRUED WAGES PAYABLE	6,372.75
	INVOICE: 2026-20A								
	131036	09/10/26		496978	P	09/10/26	960 21600	ACCRUED WAGES PAYABLE	688.00
	INVOICE: 2026-20B								
	131038	09/10/26		496978	P	09/10/26	960 21640	ADDITIONAL INS LIABILITY	3,738.07
	INVOICE: 2026-20C								
	VENDOR TOTALS		27,289.71 YTD INVOICED				337,175.51 YTD PAID		10,798.82
115178	PRE PAID LEGAL SERVICES, INC.								
	131040	09/10/26		496979	P	09/10/26	960 21640	ADDITIONAL INS LIABILITY	207.87
	INVOICE: 2026-20								
	VENDOR TOTALS		525.63 YTD INVOICED				6,008.30 YTD PAID		207.87
124996	STATE OF CALIFORNIA								
	131052	09/10/26		496980	P	09/10/26	960 21630	GARNISHMENTS LIABILITY	250.21

PAID INVOICES REPORT

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VENDOR NAME / DOCUMENT	INV DATE	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
INVOICE: 2026-20								
VENDOR TOTALS		.00 YTD INVOICED				250.21 YTD PAID		250.21
113121 TOTAL ADMINISTRATION SVCS CORP								
131054	09/10/26		496981	P	09/10/26	960 21640	ADDITIONAL INS LIABILITY	923.07
INVOICE: 2026-20A								
131055	09/10/26		496981	P	09/10/26	960 21640	ADDITIONAL INS LIABILITY	4,594.21
INVOICE: 2026-20B								
VENDOR TOTALS		12,035.79 YTD INVOICED				165,385.44 YTD PAID		5,517.28
103511 U.S. BANK PARS 6746022400, L.A. LOCKBOX 511649								
131056	09/10/26		496982	P	09/10/26	960 20270	PARS LIABILITY	2,115.82
INVOICE: 2026-20A								
131057	09/10/26		496982	P	09/10/26	960 20270	PARS LIABILITY	528.91
INVOICE: 2026-20B								
VENDOR TOTALS		12,049.44 YTD INVOICED				79,569.39 YTD PAID		2,644.73
123240 VILLEGAS, ALBA								
131045	09/10/26		496983	P	09/10/26	960 21630	GARNISHMENTS LIABILITY	115.38
INVOICE: 2026-20								
VENDOR TOTALS		346.14 YTD INVOICED				3,692.16 YTD PAID		115.38
							REPORT TOTALS	26,907.47

	COUNT	AMOUNT
TOTAL PRINTED CHECKS	20	26,907.47

** END OF REPORT - Generated by Shuntell Dixon **

PAID INVOICES REPORT

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VENDOR	NAME / DOCUMENT	INV DATE	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
123301	CREATE THE LAB								
	131061	09/09/26	3740	496984	P	09/10/26	990 23027	STATE OF THE CITY	23,805.00
	INVOICE: HawthorneSOTC2026								
	VENDOR TOTALS	16,685.00 YTD INVOICED					60,545.00 YTD PAID		23,805.00
124482	ESCAMILLA, RODOLFO								
	131062	09/03/26		496985	P	09/10/26	990 23027	STATE OF THE CITY	1,957.23
	INVOICE: 00003								
	VENDOR TOTALS	.00 YTD INVOICED					10,513.70 YTD PAID		1,957.23
								REPORT TOTALS	25,762.23

	COUNT	AMOUNT
TOTAL PRINTED CHECKS	2	25,762.23

** END OF REPORT - Generated by Shuntell Dixon **

City of Hawthorne, CA

PAID INVOICES REPORT

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VENDOR	NAME / DOCUMENT	INV DATE	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
115390	A T & T MOBILITY								
	130583	07/23/26		496986	P	09/22/26	10001221 43054	TELEPHONE	252.24
	INVOICE:	JY287311965804							
	130792	08/23/26		496986	P	09/22/26	10001221 43054	TELEPHONE	258.24
	INVOICE:	AG287311965804							
	VENDOR TOTALS		.00 YTD INVOICED				3,427.76 YTD PAID		510.48
115783	AT&T								
	130523	08/20/26		496988	P	09/22/26	10001222 43054	TELEPHONE	446.55
	INVOICE:	AG9391026341							
	130524	08/20/26		496988	P	09/22/26	10001222 43054	TELEPHONE	140.68
	INVOICE:	AG9391031543							
	130525	08/20/26		496988	P	09/22/26	10001222 43054	TELEPHONE	66.06
	INVOICE:	AG9391031546							
	130526	08/20/26		496988	P	09/22/26	10001222 43054	TELEPHONE	66.06
	INVOICE:	AG9391031544							
	130793	08/27/26		496988	P	09/22/26	10001222 43054	TELEPHONE	92.25
	INVOICE:	AG9391026316							
	130794	08/27/26		496988	P	09/22/26	10001222 43054	TELEPHONE	27.44
	INVOICE:	AG9391026325							
	VENDOR TOTALS		.00 YTD INVOICED				55,896.28 YTD PAID		839.04
15960	AT&T								
	130940	09/01/26		496987	P	09/22/26	10041050 43054	TELEPHONE	31.76
	INVOICE:	SP3348410061							
	VENDOR TOTALS		188.47 YTD INVOICED				2,873.32 YTD PAID		31.76
103177	CALIFORNIA WATER SERVICE								
	130550	08/20/26		496989	P	09/22/26	10061100 45444	UTILITIES	52.17
	INVOICE:	AG5297758587							
	130795	08/24/26		496989	P	09/22/26	22041060 45444	UTILITIES	122.10
	INVOICE:	AG0866316861							
	130796	08/26/26		496989	P	09/22/26	22041060 45444	UTILITIES	83.23
	INVOICE:	AG3124149340							
	130941	09/02/26		496989	P	09/22/26	46515730 45444	UTILITIES	576.82
	INVOICE:	SP9056440300							
	130942	08/28/26		496989	P	09/22/26	22041060 45444	UTILITIES	176.27
	INVOICE:	AG8639925174							
	130943	08/31/26		496989	P	09/22/26	46615731 45444	UTILITIES	76.00
	INVOICE:	AG9309482003							
	130969	08/27/26		496989	P	09/22/26	10001221 45444	UTILITIES	367.15
	INVOICE:	AG5612411111							
	130969	08/27/26		496989	P	09/22/26	10041050 45444	UTILITIES	987.36
	INVOICE:	AG5612411111							
	130969	08/27/26		496989	P	09/22/26	10061100 45444	UTILITIES	19,966.95
	INVOICE:	AG5612411111							
	130969	08/27/26		496989	P	09/22/26	22041060 45444	UTILITIES	364.46
	INVOICE:	AG5612411111							

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VENDOR	NAME / DOCUMENT	INV DATE	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
	130969	08/27/26		496989	P	09/22/26	52035030 45444	UTILITIES	212.76
	INVOICE:	AG5612411111							
	130969	08/27/26		496989	P	09/22/26	60031030 45444	UTILITIES	121.49
	INVOICE:	AG5612411111							
	130969	08/27/26		496989	P	09/22/26	46447150 45444	UTILITIES	510.84
	INVOICE:	AG5612411111							
	130971	08/27/26		496989	P	09/22/26	10061100 45444	UTILITIES	1,107.98
	INVOICE:	AG5612411111							
	VENDOR TOTALS		74.32 YTD INVOICED				407,530.99 YTD PAID		24,725.58
18100	GOLDEN STATE WATER CO.								
	131063	09/03/26		496990	P	09/22/26	10061100 45444	UTILITIES	956.72
	INVOICE:	SP31438000007							
	132479	09/04/26		496990	P	09/22/26	10061100 45444	UTILITIES	57.55
	INVOICE:	SP29950300003							
	132481	09/04/26		496990	P	09/22/26	10061100 45444	UTILITIES	147.18
	INVOICE:	SP58378300006							
	132482	09/04/26		496990	P	09/22/26	10061100 45444	UTILITIES	574.51
	INVOICE:	SP88617300004							
	132483	09/04/26		496990	P	09/22/26	10061100 45444	UTILITIES	642.87
	INVOICE:	SP83957100007							
	132484	09/04/26		496990	P	09/22/26	10061100 45444	UTILITIES	547.72
	INVOICE:	SP34609100002							
	132485	09/04/26		496990	P	09/22/26	10061100 45444	UTILITIES	465.35
	INVOICE:	SP79617300003							
	132486	09/04/26		496990	P	09/22/26	10061100 45444	UTILITIES	3,586.91
	INVOICE:	SP25440300009							
	132487	09/04/26		496990	P	09/22/26	10061100 45444	UTILITIES	485.09
	INVOICE:	SP22215100003							
	132488	09/04/26		496990	P	09/22/26	10061010 45444	UTILITIES	1,425.88
	INVOICE:	SP14219000008							
	132489	09/04/26		496990	P	09/22/26	10061100 45444	UTILITIES	57.55
	INVOICE:	SP89950300007							
	132490	09/04/26		496990	P	09/22/26	10061100 45444	UTILITIES	57.55
	INVOICE:	SP88950300009							
	132491	09/04/26		496990	P	09/22/26	10061100 45444	UTILITIES	1,002.43
	INVOICE:	SP62719000002							
	VENDOR TOTALS		.00 YTD INVOICED				229,506.69 YTD PAID		10,007.31
17953	SO CALIF EDISON CO								
	130408	08/18/26		496991	P	09/22/26	10041050 45444	UTILITIES	104.44
	INVOICE:	AG700415178636							
	130551	08/24/26		496991	P	09/22/26	22041060 45444	UTILITIES	74.47
	INVOICE:	AG700415434270							
	130594	08/04/26		496991	P	09/22/26	52035030 45444	UTILITIES	17.49
	INVOICE:	AG700169896049							
	130616	08/27/26		496991	P	09/22/26	22041060 42104	SIGNAL MAINTENANCE	99.36
	INVOICE:	AG700238897708							
	130617	08/25/26		496991	P	09/22/26	22041060 42104	SIGNAL MAINTENANCE	252.01

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VENDOR NAME / DOCUMENT	INV DATE	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
INVOICE: AG700413899448								
130618	08/25/26		496991	P	09/22/26	10061010 45444	UTILITIES	72.16
INVOICE: AG700415041523								
130619	08/25/26		496991	P	09/22/26	10061010 45444	UTILITIES	53.49
INVOICE: AG700414028780								
130620	08/25/26		496991	P	09/22/26	10061010 45444	UTILITIES	109.68
INVOICE: AG700123368078								
130621	08/25/26		496991	P	09/22/26	20025000 45444	UTILITIES	51.21
INVOICE: AG700370247933								
130622	08/25/26		496991	P	09/22/26	22041060 42104	SIGNAL MAINTENANCE	77.41
INVOICE: AG700412535081								
130623	08/25/26		496991	P	09/22/26	22041060 42104	SIGNAL MAINTENANCE	74.56
INVOICE: AG700023530426								
130756	08/28/26		496991	P	09/22/26	22041060 42104	SIGNAL MAINTENANCE	99.10
INVOICE: AG700414005138								
130806	09/02/26		496991	P	09/22/26	52035030 45444	UTILITIES	19.39
INVOICE: SP700169896049								
130807	09/02/26		496991	P	09/22/26	20025000 45444	UTILITIES	30.91
INVOICE: SP700201940809								
130808	09/02/26		496991	P	09/22/26	22041060 42104	SIGNAL MAINTENANCE	449.94
INVOICE: SP700415101844								
130809	09/02/26		496991	P	09/22/26	22041060 42104	SIGNAL MAINTENANCE	115.67
INVOICE: SP700878401833								
130810	09/02/26		496991	P	09/22/26	22041060 42104	SIGNAL MAINTENANCE	119.43
INVOICE: SP700029139046								
130811	09/02/26		496991	P	09/22/26	20025000 45444	UTILITIES	171.81
INVOICE: SP700028707802								
130812	09/02/26		496991	P	09/22/26	20025000 45444	UTILITIES	38.99
INVOICE: SP700591200088								
130813	09/02/26		496991	P	09/22/26	22041060 42104	SIGNAL MAINTENANCE	43.44
INVOICE: SP700415407897								
130814	09/02/26		496991	P	09/22/26	20025000 45444	UTILITIES	825.36
INVOICE: SP700610655258								
130815	09/02/26		496991	P	09/22/26	20025000 45444	UTILITIES	66.54
INVOICE: SP700272148294								
130816	09/02/26		496991	P	09/22/26	22041060 45444	UTILITIES	145.28
INVOICE: SP700413545497								
130817	09/02/26		496991	P	09/22/26	20025000 45444	UTILITIES	340.40
INVOICE: SP700017571996								
130818	09/02/26		496991	P	09/22/26	20025000 45444	UTILITIES	199.98
INVOICE: SP700203184631								
130819	09/02/26		496991	P	09/22/26	20025000 45444	UTILITIES	288.15
INVOICE: SP700382576734								
130820	09/03/26		496991	P	09/22/26	20025000 45444	UTILITIES	401.33
INVOICE: SP700599510261								
130821	09/03/26		496991	P	09/22/26	20025000 45444	UTILITIES	1,134.00
INVOICE: SP700415468525								
130822	09/03/26		496991	P	09/22/26	10041050 45444	UTILITIES	174.10
INVOICE: SP700413563584								
130823	09/03/26		496991	P	09/22/26	10061100 45444	UTILITIES	404.75
INVOICE: SP700413581065								

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VENDOR NAME / DOCUMENT	INV DATE	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
130824	09/03/26		496991	P	09/22/26	10061100 45444	UTILITIES	641.71
INVOICE: SP700415364047								
130825	09/03/26		496991	P	09/22/26	10041050 45444	UTILITIES	988.68
INVOICE: SP700412486177								
130826	09/03/26		496991	P	09/22/26	20025000 45444	UTILITIES	60,895.67
INVOICE: SP700364879789								
130827	09/03/26		496991	P	09/22/26	20025000 45444	UTILITIES	206.18
INVOICE: SP700413856406								
130828	09/03/26		496991	P	09/22/26	20025000 45444	UTILITIES	357.64
INVOICE: SP700415497120								
130829	09/02/26		496991	P	09/22/26	22041060 45444	UTILITIES	124.25
INVOICE: SP700415444374								
130830	08/31/26		496991	P	09/22/26	22041060 42104	SIGNAL MAINTENANCE	32.81
INVOICE: AG700413948857								
130831	08/31/26		496991	P	09/22/26	22041060 42104	SIGNAL MAINTENANCE	116.24
INVOICE: AG700412466979								
130832	08/31/26		496991	P	09/22/26	22041060 42104	SIGNAL MAINTENANCE	115.38
INVOICE: AG700413964116								
130833	08/31/26		496991	P	09/22/26	22041060 42104	SIGNAL MAINTENANCE	73.41
INVOICE: AG700415310392								
130834	08/31/26		496991	P	09/22/26	22041060 42104	SIGNAL MAINTENANCE	74.53
INVOICE: AG700415322318								
130835	08/31/26		496991	P	09/22/26	20025000 45444	UTILITIES	171.02
INVOICE: AG700616837087								
130836	08/31/26		496991	P	09/22/26	22041060 42104	SIGNAL MAINTENANCE	93.17
INVOICE: AG700385074482								
130837	08/31/26		496991	P	09/22/26	10061100 45444	UTILITIES	47.19
INVOICE: AG700413787088								
130838	08/31/26		496991	P	09/22/26	10061100 45444	UTILITIES	95.15
INVOICE: AG700413762234								
130945	09/01/26		496991	P	09/22/26	20025000 45444	UTILITIES	123.21
INVOICE: SP700534679101								
130946	09/01/26		496991	P	09/22/26	20025000 45444	UTILITIES	15.80
INVOICE: SP700201790760								
130947	09/01/26		496991	P	09/22/26	10061010 45444	UTILITIES	139.57
INVOICE: SP700196589136								
130948	09/01/26		496991	P	09/22/26	22041060 42104	SIGNAL MAINTENANCE	117.91
INVOICE: SP700196576305								
130949	09/01/26		496991	P	09/22/26	22041060 45444	UTILITIES	83.64
INVOICE: SP700455547107								
130950	09/01/26		496991	P	09/22/26	22041060 42104	SIGNAL MAINTENANCE	66.53
INVOICE: SP700413595112								
130951	09/01/26		496991	P	09/22/26	22041060 42104	SIGNAL MAINTENANCE	77.00
INVOICE: SP700415119022								
130952	09/01/26		496991	P	09/22/26	22041060 42104	SIGNAL MAINTENANCE	180.40
INVOICE: SP700415109322								
130953	09/01/26		496991	P	09/22/26	22041060 42104	SIGNAL MAINTENANCE	69.85
INVOICE: SP700413775974								
130954	09/01/26		496991	P	09/22/26	22041060 42104	SIGNAL MAINTENANCE	119.63
INVOICE: SP700413801034								
130955	09/01/26		496991	P	09/22/26	22041060 42104	SIGNAL MAINTENANCE	123.23

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VENDOR NAME / DOCUMENT	INV DATE	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
INVOICE: SP700413657352								
130956	09/01/26		496991	P	09/22/26	22041060 42104	SIGNAL MAINTENANCE	99.74
INVOICE: SP700413671395								
130957	09/01/26		496991	P	09/22/26	22041060 42104	SIGNAL MAINTENANCE	97.46
INVOICE: SP700415394157								
130958	09/01/26		496991	P	09/22/26	22041060 42104	SIGNAL MAINTENANCE	119.55
INVOICE: SP700415168330								
130959	09/01/26		496991	P	09/22/26	22041060 42104	SIGNAL MAINTENANCE	95.81
INVOICE: SP700415157418								
130960	09/01/26		496991	P	09/22/26	10061010 45444	UTILITIES	187.37
INVOICE: SP700413750211								
130961	09/01/26		496991	P	09/22/26	10061010 45444	UTILITIES	473.45
INVOICE: SP700413829831								
130962	09/01/26		496991	P	09/22/26	10061100 45444	UTILITIES	14.66
INVOICE: SP700413816693								
130963	09/01/26		496991	P	09/22/26	22541060 45444	UTILITIES	141.50
INVOICE: SP700212888873								
130964	09/01/26		496991	P	09/22/26	22041060 42104	SIGNAL MAINTENANCE	91.10
INVOICE: SP700413639568								
130965	09/01/26		496991	P	09/22/26	10061050 45444	UTILITIES	11,325.88
INVOICE: SP700250316527								
130966	09/01/26		496991	P	09/22/26	22041060 42104	SIGNAL MAINTENANCE	667.56
INVOICE: SP700541838004								
130967	09/01/26		496991	P	09/22/26	20025000 45444	UTILITIES	7,883.26
INVOICE: SP700364926774								
132469	09/11/26		496991	P	09/22/26	10061090 45444	UTILITIES	3,538.91
INVOICE: SP700412378164								
132470	09/11/26		496991	P	09/22/26	22041060 42104	SIGNAL MAINTENANCE	239.87
INVOICE: SP700541268936								
132471	09/11/26		496991	P	09/22/26	22041060 42104	SIGNAL MAINTENANCE	163.18
INVOICE: SP700413842460								
132474	09/11/26		496991	P	09/22/26	20025000 45444	UTILITIES	21.07
INVOICE: SP700387810589								
VENDOR TOTALS	171,722.71 YTD INVOICED					2,403,881.43 YTD PAID		96,365.02
18000 SO CALIF GAS CO								
130944	09/03/26		496992	P	09/22/26	10061010 45444	UTILITIES	24.73
INVOICE: 09730449007								
132492	09/09/26		496992	P	09/22/26	10061010 45444	UTILITIES	35.28
INVOICE: 08140463004								
132493	09/09/26		496992	P	09/22/26	10061010 45444	UTILITIES	17.19
INVOICE: 0751063859								
132494	09/09/26		496992	P	09/22/26	10061100 45444	UTILITIES	18.38
INVOICE: 16330470002								
VENDOR TOTALS	15.29 YTD INVOICED					167,179.12 YTD PAID		95.58
112237 T-MOBILE								
130611	07/21/26		496993	P	09/22/26	10001221 43054	TELEPHONE	7,234.66
INVOICE: JY960336852								

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VENDOR NAME / DOCUMENT	INV DATE	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
130612	07/21/26		496993	P	09/22/26	10001221 43054	TELEPHONE	117.20
INVOICE: JY982816099								
130612	07/21/26		496993	P	09/22/26	52035030 43054	TELEPHONE	136.20
INVOICE: JY982816099								
130612	07/21/26		496993	P	09/22/26	10001230 43054	TELEPHONE	136.20
INVOICE: JY982816099								
130612	07/21/26		496993	P	09/22/26	10043010 43054	TELEPHONE	442.26
INVOICE: JY982816099								
130612	07/21/26		496993	P	09/22/26	10015010 43054	TELEPHONE	400.24
INVOICE: JY982816099								
130612	07/21/26		496993	P	09/22/26	10013010 43054	TELEPHONE	608.72
INVOICE: JY982816099								
130612	07/21/26		496993	P	09/22/26	10042040 43054	TELEPHONE	272.40
INVOICE: JY982816099								
130612	07/21/26		496993	P	09/22/26	60031030 43054	TELEPHONE	204.30
INVOICE: JY982816099								
130612	07/21/26		496993	P	09/22/26	10016010 43054	TELEPHONE	136.20
INVOICE: JY982816099								
130612	07/21/26		496993	P	09/22/26	10041120 43054	TELEPHONE	272.40
INVOICE: JY982816099								
130612	07/21/26		496993	P	09/22/26	10610010 43054	TELEPHONE	68.10
INVOICE: JY982816099								
130612	07/21/26		496993	P	09/22/26	10017010 43054	TELEPHONE	122.23
INVOICE: JY982816099								
130612	07/21/26		496993	P	09/22/26	10061010 43054	TELEPHONE	476.70
INVOICE: JY982816099								
130612	07/21/26		496993	P	09/22/26	10041010 43054	TELEPHONE	2,153.42
INVOICE: JY982816099								
130797	08/21/26		496993	P	09/22/26	10001221 43054	TELEPHONE	117.20
INVOICE: AG982816099								
130797	08/21/26		496993	P	09/22/26	52035030 43054	TELEPHONE	136.20
INVOICE: AG982816099								
130797	08/21/26		496993	P	09/22/26	10001230 43054	TELEPHONE	136.20
INVOICE: AG982816099								
130797	08/21/26		496993	P	09/22/26	10043010 43054	TELEPHONE	442.26
INVOICE: AG982816099								
130797	08/21/26		496993	P	09/22/26	10015010 43054	TELEPHONE	400.24
INVOICE: AG982816099								
130797	08/21/26		496993	P	09/22/26	10013010 43054	TELEPHONE	608.72
INVOICE: AG982816099								
130797	08/21/26		496993	P	09/22/26	10042040 43054	TELEPHONE	272.40
INVOICE: AG982816099								
130797	08/21/26		496993	P	09/22/26	60031030 43054	TELEPHONE	204.30
INVOICE: AG982816099								
130797	08/21/26		496993	P	09/22/26	10016010 43054	TELEPHONE	136.20
INVOICE: AG982816099								
130797	08/21/26		496993	P	09/22/26	10041120 43054	TELEPHONE	272.40
INVOICE: AG982816099								
130797	08/21/26		496993	P	09/22/26	10610010 43054	TELEPHONE	68.10
INVOICE: AG982816099								
130797	08/21/26		496993	P	09/22/26	10017010 43054	TELEPHONE	68.10

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VENDOR	NAME / DOCUMENT	INV DATE	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
	INVOICE: AG982816099								
	130797	08/21/26		496993	P	09/22/26	10061010 43054	TELEPHONE	476.70
	INVOICE: AG982816099								
	130797	08/21/26		496993	P	09/22/26	10041010 43054	TELEPHONE	2,146.64
	INVOICE: AG982816099								
	130798	08/21/26		496993	P	09/22/26	10001221 43054	TELEPHONE	7,234.66
	INVOICE: AG960336852								
	VENDOR TOTALS		.00 YTD INVOICED				195,547.48 YTD PAID		25,501.55
113605	VERIZON WIRELESS								
	130610	07/23/26		496994	P	09/22/26	10001221 43054	TELEPHONE	5,131.79
	INVOICE: JY470985090-1								
	130799	08/23/26		496994	P	09/22/26	10001221 43054	TELEPHONE	20.02
	INVOICE: AG470985090-4								
	130799	08/23/26		496994	P	09/22/26	10043010 43054	TELEPHONE	129.16
	INVOICE: AG470985090-4								
	130799	08/23/26		496994	P	09/22/26	10042040 43054	TELEPHONE	200.05
	INVOICE: AG470985090-4								
	130799	08/23/26		496994	P	09/22/26	10041040 43054	TELEPHONE	205.16
	INVOICE: AG470985090-4								
	130800	08/23/26		496994	P	09/22/26	10001221 43054	TELEPHONE	5,273.29
	INVOICE: AG470985090-1								
	VENDOR TOTALS		.00 YTD INVOICED				97,940.71 YTD PAID		10,959.47
								REPORT TOTALS	169,035.79

	COUNT	AMOUNT
TOTAL PRINTED CHECKS	9	169,035.79

** END OF REPORT - Generated by Shuntell Dixon **

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122920	4283929 DELAWARE LLC.								
	130749	08/31/26		497018	T	09/22/26	10001230 40514	CONTRACT SERVICES	198.44
	INVOICE:	WC11536-I-0066							
	VENDOR TOTALS		.00 YTD INVOICED				3,686.54 YTD PAID		198.44
123058	ACCESS INFORMATION INTERMEDIATE HOLDINGS I, LLC.								
	130697	08/31/26		497019	T	09/22/26	10013010 41514	OPERATING SUPPLIES	99.59
	INVOICE:	12375767							
	130697	08/31/26		497019	T	09/22/26	10015010 41514	OPERATING SUPPLIES	99.59
	INVOICE:	12375767							
	130697	08/31/26		497019	T	09/22/26	10016010 41514	OPERATING SUPPLIES	99.59
	INVOICE:	12375767							
	130697	08/31/26		497019	T	09/22/26	10016020 41514	OPERATING SUPPLIES	99.59
	INVOICE:	12375767							
	130697	08/31/26		497019	T	09/22/26	10017010 41514	OPERATING SUPPLIES	99.59
	INVOICE:	12375767							
	130697	08/31/26		497019	T	09/22/26	10043010 41514	OPERATING SUPPLIES	99.59
	INVOICE:	12375767							
	130747	08/31/26		497019	T	09/22/26	10002215 41514	OPERATING SUPPLIES	1,187.57
	INVOICE:	12375769							
	132499	08/31/26		497019	T	09/22/26	10016010 41514	OPERATING SUPPLIES	1,081.00
	INVOICE:	12376235							
	VENDOR TOTALS		.00 YTD INVOICED				35,105.87 YTD PAID		2,866.11
120612	ACCO ENGINEERED SYSTEMS, INC								
	125412	03/01/26	3059	497020	T	09/22/26	10061120 40654	AIR CONDITIONING MAINTENA	1,796.00
	INVOICE:	20795716							
	125786	04/01/26	777	497020	T	09/22/26	10041050 40654	AIR CONDITIONING MAINTENA	4,289.25
	INVOICE:	20810001							
	130636	08/07/26		497020	T	09/22/26	10041050 40654	AIR CONDITIONING MAINTENA	682.00
	INVOICE:	20856690							
	130763	06/01/26		497020	T	09/22/26	10061120 40654	AIR CONDITIONING MAINTENA	1,850.00
	INVOICE:	20832744							
	130764	05/27/26		497020	T	09/22/26	10061120 40654	AIR CONDITIONING MAINTENA	3,128.00
	INVOICE:	20827658							
	VENDOR TOTALS		2,741.00 YTD INVOICED				137,470.32 YTD PAID		11,745.25
114804	PROFESSIONAL POLICE SUPPLY								
	130922	09/08/26		497021	T	09/22/26	10001221 41614	UNIFORMS & SAFETY EQUIPME	988.98
	INVOICE:	INV457442							
	VENDOR TOTALS		.00 YTD INVOICED				29,537.42 YTD PAID		988.98
114284	ADMINSURE INC.								
	132480	09/15/26	3662	497022	T	09/22/26	25019010 45684	WORKERS COMPENSATION ADMI	15,237.00
	INVOICE:	19156							

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	VENDOR TOTALS	8,710.00 YTD INVOICED				237,690.81 YTD PAID			15,237.00
117802	ADVANCED BATTERY SYSTEMS, INC.								
	130575	08/06/26		497023	T	09/22/26	60031030 42064	PARTS	245.23
	INVOICE:	0205259-IN							
	130576	08/17/26		497023	T	09/22/26	60031030 42064	PARTS	644.88
	INVOICE:	0205363-IN							
	130577	08/26/26		497023	T	09/22/26	60031030 42064	PARTS	1,333.59
	INVOICE:	0205453-IN							
	VENDOR TOTALS	.00 YTD INVOICED				25,641.77 YTD PAID			2,223.70
116315	AFLAC								
	130865	09/11/26		497024	T	09/22/26	990 20900	INSURANCE BENEFITS	6,722.08
	INVOICE:	113774							
	VENDOR TOTALS	5,565.08 YTD INVOICED				95,706.96 YTD PAID			6,722.08
119085	AGUILAR, ROLANDO								
	130574	08/17/26		497025	T	09/22/26	60031030 42064	PARTS	635.37
	INVOICE:	004446							
	VENDOR TOTALS	.00 YTD INVOICED				24,340.06 YTD PAID			635.37
123730	ALLEN, ELLIS MARQUES								
	130872	08/24/26		497026	T	09/22/26	10061050 40264	CONTRACT LABOR SALARIES	140.00
	INVOICE:	Summer 32							
	VENDOR TOTALS	.00 YTD INVOICED				420.00 YTD PAID			140.00
122721	ALLIANCE ENVIRONMENTAL GROUP, LLC.								
	130877	08/19/26		497027	T	09/22/26	10001221 42024	BUILDING MAINTENANCE	972.50
	INVOICE:	90PIW							
	130878	08/19/26		497027	T	09/22/26	10001221 42024	BUILDING MAINTENANCE	975.00
	INVOICE:	90QYO							
	VENDOR TOTALS	.00 YTD INVOICED				1,947.50 YTD PAID			1,947.50
114567	ANGEL'S AUTO ELECTRIC								
	132448	09/09/26	3636	497028	T	09/22/26	60031030 42014	REPAIR & MAINTENANCE SUPP	2,470.53
	INVOICE:	9194							
	VENDOR TOTALS	4,705.54 YTD INVOICED				59,599.57 YTD PAID			2,470.53
123570	ANIMAL PEST MANAGMENT SERVICES, INC.								
	130761	08/31/26		497029	T	09/22/26	10061100 41514	OPERATING SUPPLIES	375.00
	INVOICE:	767020							
	VENDOR TOTALS	.00 YTD INVOICED				6,375.00 YTD PAID			375.00

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124736	ANOINTED FEET DANCE SCHOOL								
	130684	07/02/26		497030	T	09/22/26	990 22100	REC & COMM SVC DONATIONS	600.00
	INVOICE:	REFUND 07/02/26							
	VENDOR TOTALS		.00 YTD INVOICED				1,100.00 YTD PAID		600.00
111399	ASSI SECURITY								
	130663	06/30/26		497031	T	09/22/26	10041050 40514	CONTRACT SERVICES	300.00
	INVOICE:	SD24166							
	VENDOR TOTALS		1,525.00 YTD INVOICED				41,645.84 YTD PAID		300.00
123680	AUTO SECURITY SOUND & TINT, INC.								
	130563	08/26/26		497032	T	09/22/26	60031030 42014	REPAIR & MAINTENANCE SUPP	539.92
	INVOICE:	08260226							
	130566	08/28/26		497032	T	09/22/26	60031030 42014	REPAIR & MAINTENANCE SUPP	481.50
	INVOICE:	08260111							
	130568	08/26/26		497032	T	09/22/26	60031030 42014	REPAIR & MAINTENANCE SUPP	265.20
	INVOICE:	08260126							
	VENDOR TOTALS		350.00 YTD INVOICED				7,567.32 YTD PAID		1,286.62
122017	AVENUE GLASS AND SCREEN CO, INC.								
	130401	07/28/26		497033	T	09/22/26	10061050 42024	BUILDING MAINTENANCE	507.50
	INVOICE:	8200							
	VENDOR TOTALS		.00 YTD INVOICED				507.50 YTD PAID		507.50
108908	AXON ENTERPRISE, INC.								
	130928	09/01/26		497034	T	09/22/26	10021010 40514	CONTRACT SERVICES	330.40
	INVOICE:	INUS476618							
	VENDOR TOTALS		.00 YTD INVOICED				244,898.47 YTD PAID		330.40
124959	BE THE LIGHT CREATIVES LLC.								
	130560	07/30/26		496995	P	09/22/26	10610010 41514	OPERATING SUPPLIES	1,102.50
	INVOICE:	8790256							
	VENDOR TOTALS		.00 YTD INVOICED				1,102.50 YTD PAID		1,102.50
123191	BECKLES, D'LANO								
	130844	08/26/26		497035	T	09/22/26	10061050 40264	CONTRACT LABOR SALARIES	140.00
	INVOICE:	Summer 35							
	VENDOR TOTALS		.00 YTD INVOICED				490.00 YTD PAID		140.00
123560	BELLMAR, TONY								
	130845	08/26/26		497036	T	09/22/26	10061050 40264	CONTRACT LABOR SALARIES	140.00
	INVOICE:	Summer 34							

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	VENDOR TOTALS	.00 YTD INVOICED		1,120.00 YTD PAID					140.00
123796	BENNETT-BOWEN LIGHTHOUSE, INC.								
	130938	06/26/26		497037	T	09/22/26	56091010 47304	IMPROV OTHER THAN BUILDIN	4,652.05
	INVOICE: 3041568								
	130939	06/26/26		497037	T	09/22/26	56091010 47304	IMPROV OTHER THAN BUILDIN	3,380.20
	INVOICE: 3041569								
	VENDOR TOTALS	.00 YTD INVOICED		21,082.20 YTD PAID					8,032.25
124957	BETWEEN THE LINES TRANSLATIONS, INC.								
	130528	08/10/26		497038	T	09/22/26	10015020 40574	LEGAL SERVICE	800.00
	INVOICE: 2049								
	VENDOR TOTALS	.00 YTD INVOICED		800.00 YTD PAID					800.00
2333	BLUE DIAMOND MATERIALS								
	130640	08/22/26		497039	T	09/22/26	28534000 45564	BUS STOP MAINTENANCE	1,254.50
	INVOICE: 4731281								
	130641	08/13/26		497039	T	09/22/26	28534000 45564	BUS STOP MAINTENANCE	500.21
	INVOICE: 4707106								
	130642	07/31/26		497039	T	09/22/26	28534000 45564	BUS STOP MAINTENANCE	1,494.75
	INVOICE: 4694772								
	130643	07/06/26		497039	T	09/22/26	28534000 45564	BUS STOP MAINTENANCE	365.78
	INVOICE: 4640066								
	130644	07/21/26		497039	T	09/22/26	28534000 45564	BUS STOP MAINTENANCE	1,037.43
	INVOICE: 4668498								
	130645	07/15/26		497039	T	09/22/26	28534000 45564	BUS STOP MAINTENANCE	360.01
	INVOICE: 4656828								
	130650	08/19/26		497039	T	09/22/26	28534000 45564	BUS STOP MAINTENANCE	2,359.63
	INVOICE: 4719924								
	130665	05/11/26		497039	T	09/22/26	28534000 45564	BUS STOP MAINTENANCE	754.66
	INVOICE: 4542929								
	130666	05/23/26		497039	T	09/22/26	28534000 45564	BUS STOP MAINTENANCE	961.43
	INVOICE: 4564703								
	130667	06/17/26		497039	T	09/22/26	28534000 45564	BUS STOP MAINTENANCE	478.08
	INVOICE: 4607496								
	VENDOR TOTALS	.00 YTD INVOICED		40,548.15 YTD PAID					9,566.48
106126	SANDAN PLUMBING CO INC								
	130629	08/14/26		497040	T	09/22/26	10041050 42014	REPAIR & MAINTENANCE SUPP	379.23
	INVOICE: S-117562								
	VENDOR TOTALS	.00 YTD INVOICED		42,555.40 YTD PAID					379.23
119831	BRISTOW, ERICA								
	130606	07/24/26		497041	T	09/22/26	10001224 45124	EDUCATIONAL REIMBURSEMENT	525.99
	INVOICE: EDUC. GED 101								

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	VENDOR TOTALS		.00 YTD INVOICED				4,096.74 YTD PAID		525.99
119890	BRYANT, CHARLES								
	130873	08/24/26		497042	T	09/22/26	10061050 40264	CONTRACT LABOR SALARIES	70.00
	INVOICE: Summer 31								
	VENDOR TOTALS		.00 YTD INVOICED				490.00 YTD PAID		70.00
105476	CDW GOVERNMENT, INC.								
	130781	08/26/26	2968	497043	T	09/22/26	10001222 40514	CONTRACT SERVICES	628.24
	INVOICE: AK7PZ8K								
	VENDOR TOTALS		1,220.54 YTD INVOICED				240,099.26 YTD PAID		628.24
124367	CENTRALSQUARE TECHNOLOGIES, LLC.								
	130782	09/01/26	3675	497044	T	09/22/26	10001222 40644	PUBLIC SAFETY INFO SRVCE	130,910.49
	INVOICE: 471503								
	VENDOR TOTALS		.00 YTD INVOICED				278,626.32 YTD PAID		130,910.49
123943	PURE EARTH SYSTEMS, INC.								
	130579	08/31/26		497045	T	09/22/26	60031030 42064	PARTS	800.00
	INVOICE: 1001989								
	130580	08/31/26		497045	T	09/22/26	60031030 42064	PARTS	800.00
	INVOICE: 1001988								
	VENDOR TOTALS		1,075.00 YTD INVOICED				6,219.10 YTD PAID		1,600.00
122465	CHICAGO TITLE COMPANY								
	131059	09/03/26	3739	496996	P	09/22/26	72760722 48204	PRINCIPAL - DEBT SERVICE	5,328.00
	INVOICE: 7102600534-1								
	VENDOR TOTALS		.00 YTD INVOICED				5,639.00 YTD PAID		5,328.00
123668	CITIGUARD, INC.								
	130671	09/01/26	3719	497046	T	09/22/26	32610070 44984	BRIDGE OF HOPE (MSR A)	20,281.44
	INVOICE: 85109								
	VENDOR TOTALS		.00 YTD INVOICED				326,302.08 YTD PAID		20,281.44
121875	CITY OF TORRANCE								
	129964	07/16/26	3720	496997	P	09/22/26	10001222 40644	PUBLIC SAFETY INFO SRVCE	180,924.00
	INVOICE: 2027-00150098								
	VENDOR TOTALS		180,924.00 YTD INVOICED				393,504.97 YTD PAID		180,924.00
123567	CIVICA LAW GROUP, APC								
	131064	09/01/26	3043	497047	T	09/22/26	10015010 40744	RECEIVERSHIPS	5,266.65
	INVOICE: 21493								
	131065	09/01/26	3043	497047	T	09/22/26	10015010 40744	RECEIVERSHIPS	91.20

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VENDOR	NAME / DOCUMENT	INV DATE	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
	INVOICE: 21492								
	131066	09/01/26	3043	497047	T	09/22/26	10015010 40744	RECEIVERSHIPS	91.20
	INVOICE: 21491								
	VENDOR TOTALS	.00 YTD INVOICED		146,890.56 YTD PAID					5,449.05
107339	COFFMAN ASSOCIATES								
	130646	08/28/26	3026	497048	T	09/22/26	52005295 40514	CONTRACT SERVICES	1,893.62
	INVOICE: 26EA17-3								
	VENDOR TOTALS	.00 YTD INVOICED		26,570.87 YTD PAID					1,893.62
115849	COLANTUONO,HIGHSMITH & WHATLEY, PC								
	130787	09/03/26	3626	497049	T	09/22/26	10015010 40514	CONTRACT SERVICES	6,316.75
	INVOICE: 72571								
	130788	09/03/26	3626	497049	T	09/22/26	10015010 40514	CONTRACT SERVICES	213.75
	INVOICE: 72572								
	VENDOR TOTALS	.00 YTD INVOICED		23,119.35 YTD PAID					6,530.50
106811	COLONIAL LIFE & ACCIDENT INS.								
	130867	09/01/26		497050	T	09/22/26	990 20900	INSURANCE BENEFITS	1,873.28
	INVOICE: 75010180901573								
	VENDOR TOTALS	1,965.83 YTD INVOICED		28,884.05 YTD PAID					1,873.28
122428	CONSTANT & ASSOCIATES, INC.								
	130558	09/01/26	3211	496998	P	09/22/26	12810020 40514	CONTRACT SERVICES	8,063.15
	INVOICE: CA2024-2298								
	VENDOR TOTALS	.00 YTD INVOICED		143,989.89 YTD PAID					8,063.15
106275	CONTINENTAL COMPUTERS/WLANMALL.COM								
	128112	06/30/26		497051	T	09/22/26	22210010 47404	MACHINERY & EQUIPMENT	-54.15
	INVOICE: 211267								
	130779	08/26/26	2987	497051	T	09/22/26	10001222 47404	MACHINERY & EQUIPMENT	3,750.01
	INVOICE: 211806								
	130780	09/02/26	2987	497051	T	09/22/26	10001222 47404	MACHINERY & EQUIPMENT	124.24
	INVOICE: 211875								
	VENDOR TOTALS	.00 YTD INVOICED		365,904.71 YTD PAID					3,820.10
122446	CONTRERAS, FRANKIE								
	130857	09/08/26		497052	T	09/22/26	29054010 45604	FINANCIAL INCENTIVES	30.00
	INVOICE: 2900-111788								
	VENDOR TOTALS	.00 YTD INVOICED		944.40 YTD PAID					30.00
122882	CORTEZ, WILLIAM ALEXANDER								
	130690	08/06/26		496999	P	09/22/26	10061010 40504	COMMISSIONER STIPENDS	100.00
	INVOICE: June/August Stipend								

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	VENDOR TOTALS		.00 YTD INVOICED				250.00 YTD PAID		100.00
92043	COUNTRY HILLS ANIMAL CLINIC								
	130591	08/08/26		497053	T	09/22/26	10002205 45594	K-9 EXPENSES	850.34
	INVOICE:	4510							
	130592	08/17/26		497053	T	09/22/26	10002205 45594	K-9 EXPENSES	250.25
	INVOICE:	4703							
	130593	08/22/26		497053	T	09/22/26	10002205 45594	K-9 EXPENSES	1,244.53
	INVOICE:	4808							
	130861	12/15/25		497053	T	09/22/26	10002205 45594	K-9 EXPENSES	1,123.11
	INVOICE:	302208							
	130863	11/28/25		497053	T	09/22/26	10002205 45594	K-9 EXPENSES	119.80
	INVOICE:	301770							
	130864	12/05/25		497053	T	09/22/26	10002205 45594	K-9 EXPENSES	55.71
	INVOICE:	301964							
	130866	12/19/25		497053	T	09/22/26	10002205 45594	K-9 EXPENSES	195.20
	INVOICE:	302309							
	130868	12/31/25		497053	T	09/22/26	10002205 45594	K-9 EXPENSES	215.05
	INVOICE:	302599							
	VENDOR TOTALS		.00 YTD INVOICED				26,568.57 YTD PAID		4,053.99
123406	COUNTY OF MARIN								
	132458	08/27/26		497054	T	09/22/26	10041010 45104	DUES & SUBSCRIPTIONS	2,520.00
	INVOICE:	19147-2027							
	VENDOR TOTALS		.00 YTD INVOICED				5,040.00 YTD PAID		2,520.00
124837	DOIT-IT								
	130771	08/14/26	2986	497055	T	09/22/26	10002245 47404	MACHINERY & EQUIPMENT	1,218.53
	INVOICE:	2000182							
	130772	08/04/26	2986	497055	T	09/22/26	10002245 40514	CONTRACT SERVICES	1,565.80
	INVOICE:	2000179							
	130773	08/07/26	2986	497055	T	09/22/26	10002245 40514	CONTRACT SERVICES	1,198.30
	INVOICE:	2000181							
	VENDOR TOTALS		.00 YTD INVOICED				34,032.47 YTD PAID		3,982.63
103355	CRENSHAW WHOLESALE ELECTRIC								
	130634	08/05/26		497056	T	09/22/26	10041050 42014	REPAIR & MAINTENANCE SUPP	108.88
	INVOICE:	885279							
	VENDOR TOTALS		295.93 YTD INVOICED				23,720.00 YTD PAID		108.88
123597	DELTA DENTAL INSURANCE COMPANY								
	130871	09/01/26		497057	T	09/22/26	990 20900	INSURANCE BENEFITS	951.43
	INVOICE:	BE007193663							
	VENDOR TOTALS		1,137.67 YTD INVOICED				14,935.21 YTD PAID		951.43

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91894	DELTA DENTAL OF CALIFORNIA								
	130870	09/01/26		497058	T	09/22/26	990 20900	INSURANCE BENEFITS	14,146.46
	INVOICE:	BE007194543							
	VENDOR TOTALS		15,112.35 YTD INVOICED				226,055.69 YTD PAID		14,146.46
119887	DEWEY PEST CONTROL								
	130736	09/01/26		497059	T	09/22/26	10110030 40514	CONTRACT SERVICES	155.00
	INVOICE:	18266977							
	130737	09/01/26		497059	T	09/22/26	10110030 40514	CONTRACT SERVICES	167.00
	INVOICE:	18271958							
	130738	09/01/26		497059	T	09/22/26	10110030 40514	CONTRACT SERVICES	37.00
	INVOICE:	18273313							
	VENDOR TOTALS		.00 YTD INVOICED				5,073.00 YTD PAID		359.00
97953	DOOLEY ENTERPRISES, INC.								
	130599	08/24/26	2934	497060	T	09/22/26	10001225 41594	TARGETS & AMMUNITION	4,133.20
	INVOICE:	72265							
	VENDOR TOTALS		.00 YTD INVOICED				46,847.87 YTD PAID		4,133.20
105084	E J WARD INC.								
	131022	08/17/26	3646	497061	T	09/22/26	60031030 47304	IMPROV OTHER THAN BUILDIN	582.35
	INVOICE:	EJ-INV-5417							
	VENDOR TOTALS		7,188.00 YTD INVOICED				22,162.61 YTD PAID		582.35
6550	EDDINGS BROTHERS INC.								
	130143	06/23/26		497062	T	09/22/26	60031030 42064	PARTS	-21.54
	INVOICE:	968399							
	130144	06/10/26		497062	T	09/22/26	60031030 42064	PARTS	-81.13
	INVOICE:	967740							
	130716	08/26/26	3639	497062	T	09/22/26	60031030 42064	PARTS	9.60
	INVOICE:	971623							
	130717	08/18/26	3639	497062	T	09/22/26	60031030 42064	PARTS	55.65
	INVOICE:	971188							
	130718	08/03/26	3639	497062	T	09/22/26	60031030 42064	PARTS	109.38
	INVOICE:	970367							
	130719	08/04/26	3639	497062	T	09/22/26	60031030 42064	PARTS	104.92
	INVOICE:	970436							
	130721	08/05/26	3639	497062	T	09/22/26	60031030 42064	PARTS	18.54
	INVOICE:	970552							
	130722	08/06/26	3639	497062	T	09/22/26	60031030 42064	PARTS	36.33
	INVOICE:	970592							
	130723	08/06/26	3639	497062	T	09/22/26	60031030 42064	PARTS	151.37
	INVOICE:	970610							
	130724	08/11/26	3639	497062	T	09/22/26	60031030 42064	PARTS	48.12
	INVOICE:	970784							
	130725	08/12/26	3639	497062	T	09/22/26	60031030 42064	PARTS	151.61
	INVOICE:	970866							

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	130726	08/18/26	3639	497062	T	09/22/26	60031030 42064	PARTS	33.09
	INVOICE: 971133								
	130727	08/19/26	3639	497062	T	09/22/26	60031030 42064	PARTS	21.53
	INVOICE: 971217								
	130728	08/19/26	3639	497062	T	09/22/26	60031030 42064	PARTS	177.89
	INVOICE: 971275								
	130729	08/19/26	3639	497062	T	09/22/26	60031030 42064	PARTS	95.34
	INVOICE: 971238								
	130730	08/25/26	3639	497062	T	09/22/26	60031030 42064	PARTS	425.34
	INVOICE: 971522								
	130731	08/26/26	3639	497062	T	09/22/26	60031030 42064	PARTS	172.25
	INVOICE: 971622								
	130734	07/22/26		497062	T	09/22/26	60031030 42064	PARTS	-22.08
	INVOICE: 969836								
	130735	07/21/26		497062	T	09/22/26	60031030 42064	PARTS	-103.80
	INVOICE: 969773								
	VENDOR TOTALS		.00 YTD INVOICED				21,772.62 YTD PAID		1,382.41
124016	EGM FLYING SERVICES								
	130851	09/01/26		497063	T	09/22/26	10002229 40514	CONTRACT SERVICES	2,170.00
	INVOICE: 0028								
	VENDOR TOTALS		.00 YTD INVOICED				48,720.00 YTD PAID		2,170.00
118513	EHS INTERNATIONAL INC.								
	130638	08/31/26		497064	T	09/22/26	22006272 45184	TRAINING	1,760.00
	INVOICE: 3-22145R								
	130647	07/27/26		497064	T	09/22/26	22541060 45184	TRAINING	1,252.50
	INVOICE: 3-22090R								
	130647	07/27/26		497064	T	09/22/26	56091010 45184	TRAINING	1,252.50
	INVOICE: 3-22090R								
	VENDOR TOTALS		.00 YTD INVOICED				6,245.00 YTD PAID		4,265.00
122242	ELECNOR BELCO ELECTRIC, INC.								
	130544	08/26/26	3729	497065	T	09/22/26	52035030 40514	CONTRACT SERVICES	12,549.75
	INVOICE: 14-1213-001								
	VENDOR TOTALS		.00 YTD INVOICED				47,440.68 YTD PAID		12,549.75
106046	HPI2, LLC.								
	130927	09/03/26		497066	T	09/22/26	10001224 41614	UNIFORMS & SAFETY EQUIPME	312.55
	INVOICE: 988528								
	VENDOR TOTALS		544.01 YTD INVOICED				4,536.98 YTD PAID		312.55
124167	ESTRADA ITZEL R								
	130705	08/13/26		497067	T	09/22/26	10041010 45584	HEALTH AND WELLNESS	500.00
	INVOICE: REIMB_IE								

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VENDOR	NAME / DOCUMENT	INV DATE	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
	VENDOR TOTALS		.00 YTD INVOICED				981.12 YTD PAID		500.00
124164	FINE LINE AUTO BODY INC								
	130539	08/20/26	3649	497068	T	09/22/26	60031030 42004	COLLISION REPAIR	6,044.50
	INVOICE: 17209								
	130540	08/24/26	3649	497068	T	09/22/26	60031030 42004	COLLISION REPAIR	8,948.20
	INVOICE: 17211								
	130548	08/24/26	3649	497068	T	09/22/26	60031030 42004	COLLISION REPAIR	1,896.59
	INVOICE: 17210								
	130609	08/25/26	3649	497068	T	09/22/26	60031030 42004	COLLISION REPAIR	2,461.48
	INVOICE: 17212								
	132449	09/09/26	3649	497068	T	09/22/26	60031030 42004	COLLISION REPAIR	1,576.91
	INVOICE: 17215								
	VENDOR TOTALS		37,127.85 YTD INVOICED				290,493.69 YTD PAID		20,927.68
124165	FLOR JORGE								
	130855	09/08/26		497069	T	09/22/26	29054010 45604	FINANCIAL INCENTIVES	30.00
	INVOICE: 2900-111786								
	VENDOR TOTALS		.00 YTD INVOICED				300.00 YTD PAID		30.00
120493	CORPAY, INC./CORPAY TECHNOLOGIES OPERATING CO. LLC								
	130924	09/07/26		497070	T	09/22/26	60031030 45144	GASOLINE & OIL	4,860.15
	INVOICE: NP71104675								
	VENDOR TOTALS		.00 YTD INVOICED				62,378.51 YTD PAID		4,860.15
124197	BARRIOS, MARIA								
	130701	08/18/26		497071	T	09/22/26	60031030 40514	CONTRACT SERVICES	50.00
	INVOICE: 29028								
	130702	08/19/26		497071	T	09/22/26	60031030 40514	CONTRACT SERVICES	50.00
	INVOICE: 29032								
	130703	08/14/26		497071	T	09/22/26	60031030 40514	CONTRACT SERVICES	50.00
	INVOICE: 29035								
	130704	08/14/26		497071	T	09/22/26	60031030 40514	CONTRACT SERVICES	50.00
	INVOICE: 29036								
	130706	08/19/26		497071	T	09/22/26	60031030 40514	CONTRACT SERVICES	50.00
	INVOICE: 29037								
	130707	08/19/26		497071	T	09/22/26	60031030 40514	CONTRACT SERVICES	50.00
	INVOICE: 29038								
	130708	08/20/26		497071	T	09/22/26	60031030 40514	CONTRACT SERVICES	50.00
	INVOICE: 29043								
	130709	08/18/26		497071	T	09/22/26	60031030 40514	CONTRACT SERVICES	50.00
	INVOICE: 29026								
	130710	08/17/26		497071	T	09/22/26	60031030 40514	CONTRACT SERVICES	50.00
	INVOICE: 29021								
	130711	08/17/26		497071	T	09/22/26	60031030 40514	CONTRACT SERVICES	50.00
	INVOICE: 20915								
	130712	08/26/26		497071	T	09/22/26	60031030 40514	CONTRACT SERVICES	50.00

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	INVOICE: 29066								
	130713	08/18/26		497071	T	09/22/26	60031030 40514	CONTRACT SERVICES	50.00
	INVOICE: 29030								
	130714	08/18/26		497071	T	09/22/26	60031030 40514	CONTRACT SERVICES	50.00
	INVOICE: 29029								
	130715	08/27/26		497071	T	09/22/26	60031030 40514	CONTRACT SERVICES	50.00
	INVOICE: 29074								
	VENDOR TOTALS		.00 YTD INVOICED				3,700.00 YTD PAID		700.00
125001	GIFTED HANDS NURSING INSTITUTE								
	132462	07/30/26		497000	P	09/22/26	10012010 40554	ELECTIONS	1,000.00
	INVOICE: REFUND 07302026								
	VENDOR TOTALS		.00 YTD INVOICED				1,000.00 YTD PAID		1,000.00
97578	GRAINGER INDUSTRIAL SUPPLY								
	130624	08/10/26		497072	T	09/22/26	10041050 40514	CONTRACT SERVICES	71.76
	INVOICE: 9037622629								
	130625	07/02/26		497072	T	09/22/26	10041050 42014	REPAIR & MAINTENANCE SUPP	37.63
	INVOICE: 9973132294								
	130626	08/05/26		497072	T	09/22/26	10041050 42014	REPAIR & MAINTENANCE SUPP	106.81
	INVOICE: 9032437213								
	130627	08/11/26		497072	T	09/22/26	10041050 42014	REPAIR & MAINTENANCE SUPP	-114.95
	INVOICE: 9039208799								
	130628	08/11/26		497072	T	09/22/26	10041050 42014	REPAIR & MAINTENANCE SUPP	114.95
	INVOICE: 9019965673								
	130656	03/11/26		497072	T	09/22/26	10041050 42014	REPAIR & MAINTENANCE SUPP	605.65
	INVOICE: 9838860923								
	130657	03/24/26		497072	T	09/22/26	10041050 42014	REPAIR & MAINTENANCE SUPP	578.26
	INVOICE: 9853452457								
	130658	03/24/26		497072	T	09/22/26	10041050 42014	REPAIR & MAINTENANCE SUPP	906.63
	INVOICE: 9853452465								
	130659	05/13/26		497072	T	09/22/26	10041050 42014	REPAIR & MAINTENANCE SUPP	570.30
	INVOICE: 9915229497								
	130660	03/24/26		497072	T	09/22/26	10041050 42014	REPAIR & MAINTENANCE SUPP	121.13
	INVOICE: 9853452424								
	130669	02/09/26		497072	T	09/22/26	22541060 42014	REPAIR & MAINTENANCE SUPP	29.28
	INVOICE: 9800673924								
	130674	05/11/26		497072	T	09/22/26	56091010 42014	REPAIR & MAINTENANCE SUPP	35.15
	INVOICE: 9911291582								
	130675	05/12/26		497072	T	09/22/26	56091010 42014	REPAIR & MAINTENANCE SUPP	31.44
	INVOICE: 9912758845								
	130676	05/13/26		497072	T	09/22/26	10041050 42014	REPAIR & MAINTENANCE SUPP	123.95
	INVOICE: 9914724480								
	130677	02/09/26		497072	T	09/22/26	56091010 42014	REPAIR & MAINTENANCE SUPP	40.97
	INVOICE: 9800673932								
	130678	04/29/26		497072	T	09/22/26	56091010 42014	REPAIR & MAINTENANCE SUPP	34.18
	INVOICE: 9898096715								
	130753	08/10/26		497072	T	09/22/26	10001221 41514	OPERATING SUPPLIES	264.50
	INVOICE: 9037903490								

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	130979	02/26/26		497072	T	09/22/26	10061100 41614	UNIFORMS & SAFETY EQUIPME	410.75
	INVOICE:	9823213252							
	130980	05/28/26		497072	T	09/22/26	10061100 42014	REPAIR & MAINTENANCE SUPP	1,923.46
	INVOICE:	9931592340							
	130983	07/27/26		497072	T	09/22/26	10061100 42014	REPAIR & MAINTENANCE SUPP	148.52
	INVOICE:	9021483202							
	VENDOR TOTALS		264.31 YTD INVOICED				31,111.92 YTD PAID		6,040.37
124734	GRANT, LEONARD								
	130860	08/26/26		497073	T	09/22/26	10061050 40264	CONTRACT LABOR SALARIES	175.00
	INVOICE:	Summer 33							
	VENDOR TOTALS		.00 YTD INVOICED				805.00 YTD PAID		175.00
123216	HARBOR VIEW TOURS, INC.								
	130890	08/31/26		497074	T	09/22/26	28034000 44614	RECREATIONAL TRANSIT	892.00
	INVOICE:	358							
	VENDOR TOTALS		900.00 YTD INVOICED				11,804.00 YTD PAID		892.00
120536	HARRIS & ASSOCIATES, INC.								
	130529	08/26/26	2943	497075	T	09/22/26	10042010 40514	CONTRACT SERVICES	9,928.50
	INVOICE:	73707							
	130557	07/09/26	2943	497075	T	09/22/26	10042010 40514	CONTRACT SERVICES	4,020.00
	INVOICE:	72984							
	130614	06/05/26	2943	497075	T	09/22/26	10042010 40514	CONTRACT SERVICES	4,515.00
	INVOICE:	72499							
	130732	08/25/26	3732	497075	T	09/22/26	10016010 40514	CONTRACT SERVICES	2,646.25
	INVOICE:	73698							
	VENDOR TOTALS		.00 YTD INVOICED				279,495.50 YTD PAID		21,109.75
111035	HAWTHORNE ELECTRIC SUPPLY								
	130892	06/24/26		497076	T	09/22/26	10061120 42024	BUILDING MAINTENANCE	26.24
	INVOICE:	419781							
	VENDOR TOTALS		.00 YTD INVOICED				2,637.07 YTD PAID		26.24
124822	HAWTHORNE FBO LLC								
	130852	08/12/26		497077	T	09/22/26	10002229 41514	OPERATING SUPPLIES	1,583.95
	INVOICE:	July 2026							
	VENDOR TOTALS		.00 YTD INVOICED				10,640.78 YTD PAID		1,583.95
121449	HDL COREN & CONE								
	130691	09/01/26	3049	497078	T	09/22/26	10016010 40514	CONTRACT SERVICES	255.57
	INVOICE:	SIN067510							
	VENDOR TOTALS		5,489.73 YTD INVOICED				25,455.74 YTD PAID		255.57

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VENDOR	NAME / DOCUMENT	INV DATE	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
105919	HERALD PUBLICATIONS								
	130530	08/20/26		497079	T	09/22/26	10042010 43024	LEGAL ADVERTISING	120.00
	INVOICE:	63593							
	130805	09/03/26		497079	T	09/22/26	10015010 43024	LEGAL ADVERTISING	1,250.00
	INVOICE:	63621							
	131060	09/03/26		497079	T	09/22/26	81044010 45944	ADMIN FEES PAID - VOUCHER	300.00
	INVOICE:	63622							
	VENDOR TOTALS		.00 YTD INVOICED				28,630.00 YTD PAID		1,670.00
121719	HIGH-TECH TRANSMISSION PARTS								
	130695	08/27/26		497080	T	09/22/26	60031030 42064	PARTS	2,200.92
	INVOICE:	0022232							
	130889	09/02/26		497080	T	09/22/26	60031030 42064	PARTS	3,666.71
	INVOICE:	0022236							
	130891	09/02/26		497080	T	09/22/26	60031030 42064	PARTS	2,822.92
	INVOICE:	0022221							
	VENDOR TOTALS		.00 YTD INVOICED				27,402.02 YTD PAID		8,690.55
121861	HINDERLITER, DE LLAMAS & ASSOC								
	130692	08/28/26	3623	497081	T	09/22/26	10016010 40514	CONTRACT SERVICES	4,486.28
	INVOICE:	SIN067383							
	130693	08/28/26	3623	497081	T	09/22/26	10016010 40514	CONTRACT SERVICES	4,539.90
	INVOICE:	SIN067494							
	VENDOR TOTALS		.00 YTD INVOICED				30,825.59 YTD PAID		9,026.18
108760	INDUSTRIAL LOCK & SECURITY								
	130637	07/30/26		497082	T	09/22/26	10041050 42014	REPAIR & MAINTENANCE SUPP	170.83
	INVOICE:	261472							
	VENDOR TOTALS		.00 YTD INVOICED				3,042.45 YTD PAID		170.83
112444	INSITE GRAFIX								
	130791	09/03/26		497083	T	09/22/26	10011100 41514	OPERATING SUPPLIES	442.00
	INVOICE:	11175							
	VENDOR TOTALS		773.50 YTD INVOICED				23,048.19 YTD PAID		442.00
97648	JACK STONE DRAINAGE OIL SVC								
	130570	08/18/26		497084	T	09/22/26	60031030 40514	CONTRACT SERVICES	93.00
	INVOICE:	228643							
	VENDOR TOTALS		.00 YTD INVOICED				1,165.00 YTD PAID		93.00
122788	JASMINE (GUTIERREZ) PENA								
	130602	08/13/26		497085	T	09/22/26	10021010 45584	HEALTH AND WELLNESS	238.00
	INVOICE:	REIMB. 07/12/2026							

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VENDOR	NAME / DOCUMENT	INV DATE	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
	VENDOR TOTALS	.00 YTD INVOICED					547.10 YTD PAID		238.00
122750	JLEE ENGINEERING, INC.								
	130541	07/15/26	3727	497086	T	09/22/26	10043010 40514	CONTRACT SERVICES	165,779.74
	INVOICE: 20260609								
	130542	07/15/26	3727	497086	T	09/22/26	10043010 40514	CONTRACT SERVICES	14,737.68
	INVOICE: 20260606								
	130543	07/15/26	3727	497086	T	09/22/26	10043010 40514	CONTRACT SERVICES	11,340.00
	INVOICE: 20260607								
	VENDOR TOTALS	.00 YTD INVOICED					1,111,932.99 YTD PAID		191,857.42
106077	JOHNSON CONTROLS SECURITY SOLUTIONS, LLC.								
	130639	07/11/26		497087	T	09/22/26	10041050 40514	CONTRACT SERVICES	2,415.24
	INVOICE: 42617925								
	VENDOR TOTALS	.00 YTD INVOICED					21,102.80 YTD PAID		2,415.24
115775	JUDD, SEAN								
	130604	08/18/26		497088	T	09/22/26	10001224 45124	EDUCATIONAL REIMBURSEMENT	526.00
	INVOICE: EDUC. BCJ 355								
	VENDOR TOTALS	.00 YTD INVOICED					5,777.68 YTD PAID		526.00
113091	K & P JANITORIAL SERVICES INC								
	130923	09/01/26	3683	497089	T	09/22/26	10001221 42024	BUILDING MAINTENANCE	15,207.00
	INVOICE: 79107								
	VENDOR TOTALS	.00 YTD INVOICED					272,096.79 YTD PAID		15,207.00
123456	KIMLEY-HORN AND ASSOCIATES, INC.								
	130527	07/31/26	3023	497090	T	09/22/26	10042010 40514	CONTRACT SERVICES	21,894.50
	INVOICE: 36790944								
	132456	07/31/26	2725	497090	T	09/22/26	22006272 40514	CONTRACT SERVICES	12,798.85
	INVOICE: 36853078								
	132456	07/31/26	2725	497090	T	09/22/26	28302417 40514	CONTRACT SERVICES	60.18
	INVOICE: 36853078								
	132457	07/31/26	3335	497090	T	09/22/26	29550060 40514	CONTRACT SERVICES	25,892.50
	INVOICE: 36760180								
	VENDOR TOTALS	.00 YTD INVOICED					1,234,504.70 YTD PAID		60,646.03
102360	L A COUNTY FIRE DEPARTMENT								
	130545	09/01/26	3618	497001	P	09/22/26	10050121 40774	COUNTY FIRE SERVICES	1,125,385.49
	INVOICE: C0014639								
	VENDOR TOTALS	2,438,234.29 YTD INVOICED					19,017,044.70 YTD PAID		1,125,385.49
105446	L A COUNTY SHERIFF'S DEPT								
	130595	08/21/26	3681	497091	T	09/22/26	10002220 45314	PRISONER EXPENSE	2,072.37

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	INVOICE: 270063BL								
	VENDOR TOTALS	.00 YTD INVOICED				55,884.37 YTD PAID			2,072.37
121915	L. EVERETT & ASSOCIATES, LLC.								
	132452	08/13/26	3742	497002	P	09/22/26	28902421 40514	CONTRACT SERVICES	40,800.00
	INVOICE: 08132026-080								
	VENDOR TOTALS	.00 YTD INVOICED				40,800.00 YTD PAID			40,800.00
121776	LA UNIFORMS & TAILORING, INC.								
	130881	08/06/26	3682	497092	T	09/22/26	10001224 41614	UNIFORMS & SAFETY EQUIPME	22.10
	INVOICE: 34126								
	130882	08/08/26	3682	497092	T	09/22/26	10001224 41614	UNIFORMS & SAFETY EQUIPME	276.14
	INVOICE: 34167								
	130883	08/11/26	3682	497092	T	09/22/26	10001224 41614	UNIFORMS & SAFETY EQUIPME	191.66
	INVOICE: 34207								
	130884	08/13/26	3682	497092	T	09/22/26	10001224 41614	UNIFORMS & SAFETY EQUIPME	139.02
	INVOICE: 34226								
	130885	08/13/26	3682	497092	T	09/22/26	10001224 41614	UNIFORMS & SAFETY EQUIPME	30.88
	INVOICE: 34228								
	130886	08/13/26	3682	497092	T	09/22/26	10001224 41614	UNIFORMS & SAFETY EQUIPME	657.36
	INVOICE: 34235								
	130898	08/17/26	3682	497092	T	09/22/26	10001224 41614	UNIFORMS & SAFETY EQUIPME	265.09
	INVOICE: 34271								
	130899	08/19/26	3682	497092	T	09/22/26	10001224 41614	UNIFORMS & SAFETY EQUIPME	1,189.37
	INVOICE: 34323								
	130901	08/19/26	3682	497092	T	09/22/26	10001224 41614	UNIFORMS & SAFETY EQUIPME	618.41
	INVOICE: 34327								
	130902	08/19/26	3682	497092	T	09/22/26	10001224 41614	UNIFORMS & SAFETY EQUIPME	342.44
	INVOICE: 34329								
	130903	08/24/26	3682	497092	T	09/22/26	10001224 41614	UNIFORMS & SAFETY EQUIPME	408.41
	INVOICE: 34424								
	130904	08/25/26	3682	497092	T	09/22/26	10001224 41614	UNIFORMS & SAFETY EQUIPME	32.98
	INVOICE: 34457								
	130905	08/25/26	3682	497092	T	09/22/26	10001224 41614	UNIFORMS & SAFETY EQUIPME	723.50
	INVOICE: 34462								
	130907	08/25/26	3682	497092	T	09/22/26	10001224 41614	UNIFORMS & SAFETY EQUIPME	180.00
	INVOICE: 34466								
	130908	08/25/26	3682	497092	T	09/22/26	10001224 41614	UNIFORMS & SAFETY EQUIPME	271.66
	INVOICE: 34467								
	130909	08/26/26	3682	497092	T	09/22/26	10001224 41614	UNIFORMS & SAFETY EQUIPME	110.44
	INVOICE: 34497								
	130910	08/27/26	3682	497092	T	09/22/26	10001224 41614	UNIFORMS & SAFETY EQUIPME	126.96
	INVOICE: 34503								
	VENDOR TOTALS	.00 YTD INVOICED				97,350.73 YTD PAID			5,586.42
116247	LAMB, THEODORE								
	130564	07/31/26		497093	T	09/22/26	10015020 40514	CONTRACT SERVICES	3,000.00
	INVOICE: July 31, 2026								

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	130567	08/31/26		497093	T	09/22/26	10015020 40514	CONTRACT SERVICES	4,080.00
	INVOICE:	August 31, 2026							
	VENDOR TOTALS		.00 YTD INVOICED				40,380.00 YTD PAID		7,080.00
124978	LAW OFFICE OF TODD F. HAINES								
	130874	08/14/26		497094	T	09/22/26	10000109 51964	SUBPOENA FEES	275.00
	INVOICE:	REIMB. 7/10/26							
	VENDOR TOTALS		.00 YTD INVOICED				275.00 YTD PAID		275.00
118914	LAWRENCE ROLL UP DOORS, INC.								
	130754	08/05/26		497095	T	09/22/26	10001221 42024	BUILDING MAINTENANCE	701.25
	INVOICE:	2624197							
	VENDOR TOTALS		.00 YTD INVOICED				11,525.74 YTD PAID		701.25
107288	LAWSON PRODUCTS, INC.								
	130547	08/12/26		497096	T	09/22/26	60031030 42014	REPAIR & MAINTENANCE SUPP	356.68
	INVOICE:	93137172145							
	VENDOR TOTALS		.00 YTD INVOICED				4,464.52 YTD PAID		356.68
123756	LAZATIN, MARIA								
	130859	09/08/26		497097	T	09/22/26	29054010 45604	FINANCIAL INCENTIVES	30.00
	INVOICE:	2900-111787							
	VENDOR TOTALS		110.24 YTD INVOICED				1,245.44 YTD PAID		30.00
104175	LDM ASSOCIATES, INC.								
	130506	06/30/26	3018	497098	T	09/22/26	78480050 45455	HOME HOUSNG REHAB PROG.	1,680.00
	INVOICE:	9121							
	VENDOR TOTALS		.00 YTD INVOICED				555,827.65 YTD PAID		1,680.00
124484	LEMUS, JESUS								
	130687	06/04/26		497099	T	09/22/26	10061010 40504	COMMISSIONER STIPENDS	50.00
	INVOICE:	June Stipend							
	VENDOR TOTALS		200.00 YTD INVOICED				1,040.00 YTD PAID		50.00
124841	LEWIS, IDA JACARA								
	130603	08/07/26		497100	T	09/22/26	10001224 45124	EDUCATIONAL REIMBURSEMENT	459.00
	INVOICE:	EDUC. BAM 225							
	VENDOR TOTALS		.00 YTD INVOICED				918.00 YTD PAID		459.00
106270	LEXIS NEXIS								
	130769	08/31/26	3691	497101	T	09/22/26	10001222 40644	PUBLIC SAFETY INFO SRVCE	33,765.26
	INVOICE:	1030005172							

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	VENDOR TOTALS	.00 YTD INVOICED					222,419.87 YTD PAID		33,765.26
123647	LM INVESTIGATIONS LLC								
	130752	09/01/26		497102	T	09/22/26	10021010 40514	CONTRACT SERVICES	2,593.25
	INVOICE: 2026-0011								
	VENDOR TOTALS	.00 YTD INVOICED					5,198.91 YTD PAID		2,593.25
121652	LOBBY TRAFFIC SYSTEMS, INC.								
	130768	08/04/26		497003	P	09/22/26	52035030 40514	CONTRACT SERVICES	485.00
	INVOICE: 916307								
	VENDOR TOTALS	.00 YTD INVOICED					16,157.28 YTD PAID		485.00
123417	LOS ANGELES CENTERS FOR ALCOHOL AND DRUG ABUSE								
	130755	09/02/26	3294	497103	T	09/22/26	990 23040	OPIOID NARCAN SETTLEMENT	8,333.33
	INVOICE: #4 (August 2026)								
	VENDOR TOTALS	.00 YTD INVOICED					1,019,106.46 YTD PAID		8,333.33
123798	MAINTAINX, INC.								
	130630	07/30/26		497104	T	09/22/26	56091010 42014	REPAIR & MAINTENANCE SUPP	99.82
	INVOICE: 5111EF5B-0007								
	VENDOR TOTALS	.00 YTD INVOICED					13,600.15 YTD PAID		99.82
120152	MANHATTAN STITCHING COMPANY, INC.								
	130985	07/29/26		497105	T	09/22/26	10061060 41514	OPERATING SUPPLIES	276.25
	INVOICE: 117128								
	VENDOR TOTALS	6,210.87 YTD INVOICED					20,130.51 YTD PAID		276.25
122077	MARKET VISION PARTNERS, INC.								
	130858	09/01/26		497106	T	09/22/26	81044010 40514	CONTRACT SERVICES	750.00
	INVOICE: 3537								
	VENDOR TOTALS	.00 YTD INVOICED					3,750.00 YTD PAID		750.00
123469	MCCLAIN, TERRENCE								
	130396	08/13/26		497107	T	09/22/26	10061070 41514	OPERATING SUPPLIES	550.00
	INVOICE: 3243								
	VENDOR TOTALS	.00 YTD INVOICED					2,400.00 YTD PAID		550.00
112309	GARDENA HOSPITAL, LP								
	130598	08/17/26		497108	T	09/22/26	10002220 40724	MEDICAL & AMBULANCE	750.00
	INVOICE: 1000643616-0001								
	VENDOR TOTALS	.00 YTD INVOICED					33,680.00 YTD PAID		750.00

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100108	MERRIMAC PETROLEUM, INC.								
	130549	08/25/26	3648	497109	T	09/22/26	60031030 45144	GASOLINE & OIL	17,786.05
	INVOICE: 2249727								
	130972	09/03/26	3648	497109	T	09/22/26	60031030 45144	GASOLINE & OIL	14,269.30
	INVOICE: 2250020								
	VENDOR TOTALS	35,779.87 YTD INVOICED					583,381.47 YTD PAID		32,055.35
122321	MISSION CRITICAL PARTNERS, LLC								
	130770	07/06/26	3730	497110	T	09/22/26	10001222 40644	PUBLIC SAFETY INFO SRVCE	16,386.27
	INVOICE: 28382								
	VENDOR TOTALS	.00 YTD INVOICED					16,386.27 YTD PAID		16,386.27
123575	MISSION LINEN SUPPLY								
	130876	08/24/26		497111	T	09/22/26	10061070 41514	OPERATING SUPPLIES	81.65
	INVOICE: 526615595								
	130888	08/31/26		497111	T	09/22/26	10061070 41514	OPERATING SUPPLIES	74.72
	INVOICE: 526658381								
	VENDOR TOTALS	148.94 YTD INVOICED					4,682.68 YTD PAID		156.37
115113	MITSUBISHI ELECTRIC &								
	130913	09/01/26		497112	T	09/22/26	10001221 42024	BUILDING MAINTENANCE	782.72
	INVOICE: 579570								
	VENDOR TOTALS	689.41 YTD INVOICED					11,204.97 YTD PAID		782.72
123127	MOODY'S INVESTORS SERVICE INC.								
	131067	09/10/26		497113	T	09/22/26	10016010 40514	CONTRACT SERVICES	2,000.00
	INVOICE: P0509780								
	VENDOR TOTALS	.00 YTD INVOICED					4,000.00 YTD PAID		2,000.00
123082	MPD PLUMBING, INC.								
	130668	08/24/26		497114	T	09/22/26	46515730 42024	BUILDING MAINTENANCE	120.00
	INVOICE: WO082426								
	VENDOR TOTALS	.00 YTD INVOICED					6,340.00 YTD PAID		120.00
106116	MUNISERVICES, LLC								
	130803	06/01/26	3053	497115	T	09/22/26	10000101 51112	TRANSIENT LODGING TAXES	2,600.00
	INVOICE: INV000705								
	VENDOR TOTALS	.00 YTD INVOICED					50,319.84 YTD PAID		2,600.00
124251	PUSKAS, CURT & VANESSA								
	130607	07/15/26	3731	497116	T	09/22/26	10001221 40514	CONTRACT SERVICES	6,532.60
	INVOICE: NFS20264112								

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	VENDOR TOTALS	.00 YTD INVOICED		9,387.60 YTD PAID					6,532.60
125004	NEXTIVA INC.								
	132443	07/20/26		497004	P	09/22/26	10000101 51116	UTILITY USERS TAXES	308.34
	INVOICE: refund duplicate pmt								
	VENDOR TOTALS	.00 YTD INVOICED		308.34 YTD PAID					308.34
111959	NIKKI'S FLAG SHOP								
	130662	12/30/24		497005	P	09/22/26	10041050 42014	REPAIR & MAINTENANCE SUPP	347.94
	INVOICE: 7742								
	VENDOR TOTALS	.00 YTD INVOICED		347.94 YTD PAID					347.94
122742	GOLDEN STATE BUILDING SERVICES, INC.								
	130880	09/01/26		497006	P	09/22/26	52035030 40514	CONTRACT SERVICES	131.99
	INVOICE: 00210779								
	VENDOR TOTALS	.00 YTD INVOICED		131.99 YTD PAID					131.99
113242	NORMAN, KEITH								
	130843	08/26/26		497117	T	09/22/26	10061050 40264	CONTRACT LABOR SALARIES	140.00
	INVOICE: Summer 36								
	VENDOR TOTALS	.00 YTD INVOICED		1,970.00 YTD PAID					140.00
111713	OCEANGATE PROPERTIES INC								
	130767	09/03/26		497007	P	09/22/26	46101112 46334	TAX REBATES	163,199.35
	INVOICE: FY26-27 Tax Increm								
	VENDOR TOTALS	407,194.69 YTD INVOICED		828,225.69 YTD PAID					163,199.35
123279	ODP BUSINESS SOLUTIONS, LLC								
	130555	08/28/26		497118	T	09/22/26	10016020 41514	OPERATING SUPPLIES	228.53
	INVOICE: 480254363001								
	130556	08/26/26		497118	T	09/22/26	10016020 41514	OPERATING SUPPLIES	15.67
	INVOICE: 480255204001								
	130596	08/25/26		497118	T	09/22/26	10021010 41514	OPERATING SUPPLIES	43.30
	INVOICE: 478709961002								
	130597	08/24/26		497118	T	09/22/26	10021010 41514	OPERATING SUPPLIES	30.16
	INVOICE: 478712044002								
	130648	07/02/26		497118	T	09/22/26	22541060 42054	OFFICE EQUIPMENT MAINTENA	214.66
	INVOICE: 47414319001								
	130790	06/17/26		497118	T	09/22/26	10017010 41514	OPERATING SUPPLIES	138.36
	INVOICE: 472680617001								
	130846	09/01/26		497118	T	09/22/26	10016020 41514	OPERATING SUPPLIES	-41.34
	INVOICE: 479769880001								
	130847	09/01/26		497118	T	09/22/26	10016020 41514	OPERATING SUPPLIES	-124.03
	INVOICE: 480223366001								
	130853	08/31/26		497118	T	09/22/26	10017010 41514	OPERATING SUPPLIES	277.87

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VENDOR NAME / DOCUMENT	INV DATE	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
INVOICE: 480916822001								
130854	08/26/26		497118	T	09/22/26	10017010 41514	OPERATING SUPPLIES	24.85
INVOICE: 478460801002								
130916	08/31/26		497118	T	09/22/26	10002215 41514	OPERATING SUPPLIES	375.48
INVOICE: 474310685001								
130917	08/31/26		497118	T	09/22/26	10002215 41514	OPERATING SUPPLIES	38.13
INVOICE: 474541786001								
130918	09/01/26		497118	T	09/22/26	10002215 41514	OPERATING SUPPLIES	157.53
INVOICE: 481164042001								
130919	08/31/26		497118	T	09/22/26	10021010 41514	OPERATING SUPPLIES	56.84
INVOICE: 475119224001								
130920	09/02/26		497118	T	09/22/26	10021010 41514	OPERATING SUPPLIES	107.75
INVOICE: 475091222001								
130921	09/02/26		497118	T	09/22/26	10021010 41514	OPERATING SUPPLIES	22.09
INVOICE: 475119087001								
130968	08/27/26		497118	T	09/22/26	10043010 41514	OPERATING SUPPLIES	19.65
INVOICE: 478443086001								
131058	07/07/26		497118	T	09/22/26	10012010 41514	OPERATING SUPPLIES	80.21
INVOICE: 474846095001								
VENDOR TOTALS	3,829.70 YTD INVOICED					37,401.21 YTD PAID		1,665.71
125002 OH, SUMEE								
130994	08/26/26		497008	P	09/22/26	10000109 51929	RECREATION CLASSES	50.00
INVOICE: REFUND 08/26/26								
VENDOR TOTALS	.00 YTD INVOICED					50.00 YTD PAID		50.00
123098 ORKIN SERVICES OF CALIFORNIA, INC								
130856	09/03/26		497119	T	09/22/26	10061120 41514	OPERATING SUPPLIES	308.29
INVOICE: 302636484								
VENDOR TOTALS	276.00 YTD INVOICED					15,875.21 YTD PAID		308.29
123947 PACIFIC PRODUCTS AND SERVICES LLC								
130655	07/30/26	3650	497120	T	09/22/26	10041120 41404	MATERIALS, SUPPLIES & OTH	460.00
INVOICE: 38659								
130655	07/30/26	3650	497120	T	09/22/26	28534000 40514	CONTRACT SERVICES	460.00
INVOICE: 38659								
130655	07/30/26	3650	497120	T	09/22/26	56091010 47304	IMPROV OTHER THAN BUILDIN	461.25
INVOICE: 38659								
VENDOR TOTALS	.00 YTD INVOICED					15,703.04 YTD PAID		1,381.25
99213 PARKHOUSE TIRE, INC.								
130974	08/28/26	3642	497121	T	09/22/26	60031030 42554	TIRES	339.05
INVOICE: 1011100293								
130975	08/28/26	3642	497121	T	09/22/26	60031030 42554	TIRES	794.13
INVOICE: 1011100295								

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VENDOR	NAME / DOCUMENT	INV DATE	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
	VENDOR TOTALS		.00 YTD INVOICED				40,457.30 YTD PAID		1,133.18
124377	PEREZ, OLIVIA								
	130654	07/22/26		497122	T	09/22/26	52035030 45584	HEALTH AND WELLNESS	500.00
	INVOICE: OP_REIMB27								
	VENDOR TOTALS		.00 YTD INVOICED				1,000.00 YTD PAID		500.00
124657	PET ASSURE CORP								
	130869	09/05/26		497123	T	09/22/26	990 20900	INSURANCE BENEFITS	18.50
	INVOICE: 267541								
	VENDOR TOTALS		.00 YTD INVOICED				185.00 YTD PAID		18.50
109749	PLUMBERS DEPOT								
	130559	08/31/26		497124	T	09/22/26	60031030 42014	REPAIR & MAINTENANCE SUPP	3,829.36
	INVOICE: PD-62158								
	130842	04/13/26		497124	T	09/22/26	10061100 41404	MATERIALS, SUPPLIES & OTH	62.99
	INVOICE: PD-61058								
	VENDOR TOTALS		.00 YTD INVOICED				20,294.16 YTD PAID		3,892.35
123055	PEACE OFFICERS RESEARCH ASSOCIATION OF CALIFORNIA								
	130751	09/01/26		497009	P	09/22/26	10002208 41514	OPERATING SUPPLIES	36.00
	INVOICE: 542682								
	VENDOR TOTALS		.00 YTD INVOICED				180.00 YTD PAID		36.00
104719	PORAC LEGAL DEFENSE FUND								
	130750	09/02/26		497010	P	09/22/26	10002208 41514	OPERATING SUPPLIES	120.00
	INVOICE: 924411								
	VENDOR TOTALS		.00 YTD INVOICED				600.00 YTD PAID		120.00
123459	POWERDMS, INC.								
	130383	08/01/26		497125	T	09/22/26	10001224 41514	OPERATING SUPPLIES	4,086.79
	INVOICE: INV-164850								
	VENDOR TOTALS		.00 YTD INVOICED				10,386.10 YTD PAID		4,086.79
112546	PRICON ENTERPRISE TECHNOLOGIES								
	130934	08/21/26		497126	T	09/22/26	10001222 40644	PUBLIC SAFETY INFO SRVCE	88.39
	INVOICE: 115601								
	130935	08/26/26		497126	T	09/22/26	10001222 40644	PUBLIC SAFETY INFO SRVCE	4,221.98
	INVOICE: 115606								
	VENDOR TOTALS		815.49 YTD INVOICED				54,414.51 YTD PAID		4,310.37
16650	PRUDENTIAL OVERALL SUPPLY								
	130569	08/20/26		497127	T	09/22/26	60031030 40514	CONTRACT SERVICES	82.65

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VENDOR NAME / DOCUMENT	INV DATE	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
INVOICE: 43142536								
130571	08/13/26		497127	T	09/22/26	60031030 40514	CONTRACT SERVICES	82.65
INVOICE: 43141122								
130572	08/13/26		497127	T	09/22/26	60031030 40514	CONTRACT SERVICES	75.00
INVOICE: 43141123								
130635	07/16/26		497127	T	09/22/26	10041050 40514	CONTRACT SERVICES	82.65
INVOICE: 43134333								
130982	08/06/26		497127	T	09/22/26	10061120 41564	JANITORIAL SUPPLIES	58.39
INVOICE: 43139308								
131014	09/03/26		497127	T	09/22/26	60031030 40514	CONTRACT SERVICES	82.65
INVOICE: 43146127								
131015	08/27/26		497127	T	09/22/26	60031030 40514	CONTRACT SERVICES	82.65
INVOICE: 43144355								
131016	08/27/26		497127	T	09/22/26	60031030 40514	CONTRACT SERVICES	75.00
INVOICE: 43144356								
131017	07/23/26		497127	T	09/22/26	60031030 40514	CONTRACT SERVICES	82.65
INVOICE: 43136028								
131018	07/09/26		497127	T	09/22/26	60031030 40514	CONTRACT SERVICES	82.65
INVOICE: 43132631								
131019	07/02/26		497127	T	09/22/26	60031030 40514	CONTRACT SERVICES	82.65
INVOICE: 43130916								
131020	07/02/26		497127	T	09/22/26	60031030 40514	CONTRACT SERVICES	75.00
INVOICE: 43130917								
131021	05/14/26		497127	T	09/22/26	60031030 40514	CONTRACT SERVICES	82.65
INVOICE: 43118515								
VENDOR TOTALS		231.50 YTD INVOICED				10,293.55 YTD PAID		1,027.24
118908 PSYCHOLOGICAL CONSULTING ASSOC, INC.								
130608	08/24/26	994	497128	T	09/22/26	10021010 40514	CONTRACT SERVICES	289.00
INVOICE: 903357_therapy								
VENDOR TOTALS		289.00 YTD INVOICED				4,862.50 YTD PAID		289.00
122873 QUADIENT LEASING USA, INC.								
130741	08/20/26		497129	T	09/22/26	10011500 43044	POSTAGE	1,073.27
INVOICE: Q2499019								
VENDOR TOTALS		.00 YTD INVOICED				5,366.35 YTD PAID		1,073.27
123536 R & A TANK TECHNOLOGIES LLC								
130694	09/01/26		497130	T	09/22/26	60031030 40514	CONTRACT SERVICES	300.00
INVOICE: 083126-36								
VENDOR TOTALS		700.00 YTD INVOICED				16,246.25 YTD PAID		300.00
123013 RACE TELECOMMUNICATIONS, INC.								
130786	09/01/26	3705	497011	P	09/22/26	10001222 43054	TELEPHONE	2,805.00
INVOICE: RC2399778								

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	VENDOR TOTALS	2,805.00 YTD INVOICED		42,207.54 YTD PAID					2,805.00
115978	RED WING								
	130740	08/27/26		497131	T	09/22/26	10016010 41614	UNIFORMS & SAFETY EQUIPME	148.13
	INVOICE:	233TR1-3012022177							
	130897	08/27/26		497131	T	09/22/26	60031030 41614	UNIFORMS & SAFETY EQUIPME	200.00
	INVOICE:	233TR1-3012496637							
	130900	08/27/26		497131	T	09/22/26	60031030 41614	UNIFORMS & SAFETY EQUIPME	200.00
	INVOICE:	233TR1-3013373161							
	VENDOR TOTALS	.00 YTD INVOICED		4,779.46 YTD PAID					548.13
112503	REDFLEX TRAFFIC SYSTEMS, INC.								
	130804	08/31/26	3680	497132	T	09/22/26	10000104 51431	VEHICLE CODE FINES	23,260.70
	INVOICE:	INV0129315							
	VENDOR TOTALS	22,432.29 YTD INVOICED		339,645.08 YTD PAID					23,260.70
123234	REECE SUPPLY, LLC								
	130661	06/30/26		497133	T	09/22/26	10041050 42014	REPAIR & MAINTENANCE SUPP	8.41
	INVOICE:	S123882644.001							
	130894	08/19/26		497133	T	09/22/26	10061100 41404	MATERIALS, SUPPLIES & OTH	61.86
	INVOICE:	S124309785.001							
	VENDOR TOTALS	.00 YTD INVOICED		16,043.08 YTD PAID					70.27
115776	REPUBLIC SERVICES								
	130670	08/25/26		497134	T	09/22/26	46847150 45444	UTILITIES	317.84
	INVOICE:	0902-014295456							
	VENDOR TOTALS	.00 YTD INVOICED		132,689.26 YTD PAID					317.84
125003	REYES, ADRIANA ARREDONDO								
	130992	08/26/26		497012	P	09/22/26	10000109 51931	SPORTS CENTER RENTAL	50.00
	INVOICE:	REFUND 08/26/26							
	VENDOR TOTALS	.00 YTD INVOICED		50.00 YTD PAID					50.00
98822	RICHARDS, WATSON & GERSHON								
	130743	08/28/26	3044	497135	T	09/22/26	10015010 40514	CONTRACT SERVICES	22,293.40
	INVOICE:	260033							
	130744	08/28/26	3044	497135	T	09/22/26	10015010 40514	CONTRACT SERVICES	73.68
	INVOICE:	260034							
	130745	08/28/26	3044	497135	T	09/22/26	10015010 40514	CONTRACT SERVICES	678.30
	INVOICE:	260035							
	130746	08/28/26	3044	497135	T	09/22/26	10015010 40514	CONTRACT SERVICES	1,875.30
	INVOICE:	260036							
	VENDOR TOTALS	.00 YTD INVOICED		498,562.58 YTD PAID					24,920.68

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VENDOR	NAME / DOCUMENT	INV DATE	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
112919	RICOH USA, INC.								
	130937	09/07/26	2981	497136	T	09/22/26	10001222 40614	CITY PRINT SERVICES	2,747.64
	INVOICE: 9033903551								
	130937	09/07/26	2981	497136	T	09/22/26	10110010 41004	VIRTUAL ELECTRONIC DOC MI	1,283.88
	INVOICE: 9033903551								
	130937	09/07/26		497136	T	09/22/26	81044010 41154	COPIER PRINT SERVICES	277.24
	INVOICE: 9033903551								
	VENDOR TOTALS	.00	YTD INVOICED	260,475.86	YTD PAID				4,308.76
124323	ROBERT HALF, INC.								
	130785	08/31/26	3313	497137	T	09/22/26	10001222 40544	COMPUTER SERVICE	2,847.15
	INVOICE: 66566321								
	VENDOR TOTALS	13,277.00	YTD INVOICED	160,086.91	YTD PAID				2,847.15
124971	RODRIGUEZ, PATRICIA								
	130906	05/22/26		497013	P	09/22/26	10000109 51921	AQUATICS PROGRAM	180.00
	INVOICE: REFUND 05/22/26								
	VENDOR TOTALS	.00	YTD INVOICED	180.00	YTD PAID				180.00
124852	RODRIGUEZ, ZITLALLY								
	130605	07/13/26		497138	T	09/22/26	10001224 45124	EDUCATIONAL REIMBURSEMENT	494.00
	INVOICE: EDUC. PSY 220								
	VENDOR TOTALS	.00	YTD INVOICED	1,038.00	YTD PAID				494.00
124903	SAAVEDRA, EVAN SEBASTIAN								
	130757	09/03/26		497139	T	09/22/26	81044010 45584	HEALTH AND WELLNESS	201.10
	INVOICE: REIMB_ES								
	VENDOR TOTALS	.00	YTD INVOICED	699.35	YTD PAID				201.10
116672	SAM'S ALIGNMENT TIRE CENTER, INC.								
	130578	08/27/26	3641	497140	T	09/22/26	60031030 42554	TIRES	128.83
	INVOICE: 36823								
	VENDOR TOTALS	1,706.10	YTD INVOICED	16,784.05	YTD PAID				128.83
124742	SAMIRA, NUZHATH								
	130688	08/06/26		497141	T	09/22/26	10061010 40504	COMMISSIONER STIPENDS	100.00
	INVOICE: June/ August Stipend								
	VENDOR TOTALS	.00	YTD INVOICED	250.00	YTD PAID				100.00
108274	SANTA MONICA-UCLA								
	130600	08/21/26		497142	T	09/22/26	10002215 45024	FORENSIC TESTING	1,029.00
	INVOICE: 29009823								
	130601	08/21/26		497142	T	09/22/26	10002215 45024	FORENSIC TESTING	1,029.00
	INVOICE: 28021997								

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	VENDOR TOTALS		.00 YTD INVOICED				17,493.00 YTD PAID		2,058.00
92121	SAXE-CLIFFORD PH.D, SUSAN								
	130933	09/08/26		497143	T	09/22/26	10017010 45324	PHYSICAL EXAMINATIONS	450.00
	INVOICE:	26-0908-4							
	VENDOR TOTALS		.00 YTD INVOICED				5,850.00 YTD PAID		450.00
17550	SEERS LUMBER CO INC								
	130679	06/02/26		497144	T	09/22/26	22541060 42014	REPAIR & MAINTENANCE SUPP	37.64
	INVOICE:	121846							
	130680	05/30/26		497144	T	09/22/26	22541060 42014	REPAIR & MAINTENANCE SUPP	76.62
	INVOICE:	121821							
	VENDOR TOTALS		13.58 YTD INVOICED				4,382.91 YTD PAID		114.26
112605	SEQUEL CONTRACTORS, INC.								
	130929	09/08/26	3715	497145	T	09/22/26	29550040 40514	CONTRACT SERVICES	526,348.93
	INVOICE:	1							
	VENDOR TOTALS		.00 YTD INVOICED				674,636.18 YTD PAID		526,348.93
113893	SHELDON MECHANICAL CORPORATION								
	130584	08/28/26	3679	497146	T	09/22/26	10001221 42024	BUILDING MAINTENANCE	4,120.00
	INVOICE:	26-0038							
	130585	08/28/26	3679	497146	T	09/22/26	10001221 42024	BUILDING MAINTENANCE	635.00
	INVOICE:	26-0036							
	130586	08/28/26	2941	497146	T	09/22/26	50410060 40514	CONTRACT SERVICES	540.00
	INVOICE:	26-0039							
	130587	08/28/26	3679	497146	T	09/22/26	10001221 42024	BUILDING MAINTENANCE	2,544.50
	INVOICE:	26-0037							
	130588	08/28/26	3679	497146	T	09/22/26	10001221 42024	BUILDING MAINTENANCE	2,544.50
	INVOICE:	26-0040							
	VENDOR TOTALS		.00 YTD INVOICED				91,984.59 YTD PAID		10,384.00
124568	GCP WW HOLDCO LLC.								
	130698	08/27/26		497147	T	09/22/26	60031030 41614	UNIFORMS & SAFETY EQUIPME	129.29
	INVOICE:	INV5020001278							
	130699	08/27/26		497147	T	09/22/26	60031030 41614	UNIFORMS & SAFETY EQUIPME	154.16
	INVOICE:	INV5020001279							
	130700	08/27/26		497147	T	09/22/26	60031030 41614	UNIFORMS & SAFETY EQUIPME	179.02
	INVOICE:	INV5020001275							
	130720	08/27/26		497147	T	09/22/26	10016010 41614	UNIFORMS & SAFETY EQUIPME	114.38
	INVOICE:	INV5020001269							
	130733	08/27/26		497147	T	09/22/26	46515730 41614	UNIFORMS & SAFETY EQUIPME	134.26
	INVOICE:	INV30120003838							
	130986	08/27/26		497147	T	09/22/26	10061100 41614	UNIFORMS & SAFETY EQUIPME	200.00
	INVOICE:	INV30120003819							

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	VENDOR TOTALS	.00 YTD INVOICED				4,008.33 YTD PAID			911.11
124574	SIERRA LEONE NURSES ASSOCIATION								
	130683	04/21/26		497014	P	09/22/26	990 22100	REC & COMM SVC DONATIONS	1,200.00
	INVOICE:	REFUND 04/21/26							
	VENDOR TOTALS	.00 YTD INVOICED				2,400.00 YTD PAID			1,200.00
17651	SMARDAN SUPPLY CO.								
	130879	06/15/26		497148	T	09/22/26	10001221 42024	BUILDING MAINTENANCE	1,407.75
	INVOICE:	S4374153.001							
	VENDOR TOTALS	.00 YTD INVOICED				7,938.25 YTD PAID			1,407.75
101153	SOUTH BAY FORD								
	130988	04/06/26		497149	T	09/22/26	60031030 42064	PARTS	-10.61
	INVOICE:	CM583358							
	130989	04/07/26		497149	T	09/22/26	60031030 42064	PARTS	-284.49
	INVOICE:	CM583827							
	130990	05/11/26		497149	T	09/22/26	60031030 42064	PARTS	-295.94
	INVOICE:	CM588523							
	130991	05/28/26		497149	T	09/22/26	60031030 42064	PARTS	-36.09
	INVOICE:	CM590751							
	130993	08/27/26	3640	497149	T	09/22/26	60031030 42064	PARTS	6,744.70
	INVOICE:	533609							
	130995	08/24/26	3640	497149	T	09/22/26	60031030 42064	PARTS	3,402.00
	INVOICE:	534059							
	130998	08/31/26	3640	497149	T	09/22/26	60031030 42064	PARTS	149.31
	INVOICE:	603338							
	130999	08/20/26	3640	497149	T	09/22/26	60031030 42064	PARTS	1,367.79
	INVOICE:	601407							
	131000	08/20/26	3640	497149	T	09/22/26	60031030 42064	PARTS	98.94
	INVOICE:	601835							
	131001	08/19/26	3640	497149	T	09/22/26	60031030 42064	PARTS	1,325.78
	INVOICE:	601616							
	131002	08/19/26	3640	497149	T	09/22/26	60031030 42064	PARTS	121.86
	INVOICE:	601771							
	131003	08/18/26	3640	497149	T	09/22/26	60031030 42064	PARTS	770.07
	INVOICE:	601614							
	131004	08/18/26	3640	497149	T	09/22/26	60031030 42064	PARTS	677.67
	INVOICE:	601705							
	131005	08/17/26	3640	497149	T	09/22/26	60031030 42064	PARTS	170.44
	INVOICE:	601396							
	131006	08/11/26	3640	497149	T	09/22/26	60031030 42064	PARTS	42.30
	INVOICE:	600605							
	131007	08/11/26	3640	497149	T	09/22/26	60031030 42064	PARTS	62.84
	INVOICE:	600505							
	131008	08/07/26	3640	497149	T	09/22/26	60031030 42064	PARTS	145.77
	INVOICE:	600080							
	131009	08/03/26	3640	497149	T	09/22/26	60031030 42064	PARTS	76.84

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	INVOICE: 599362								
	131010	08/03/26	3640	497149	T	09/22/26	60031030 42064	PARTS	69.84
	INVOICE: 599343								
	131011	07/06/26	3640	497149	T	09/22/26	60031030 42064	PARTS	98.94
	INVOICE: 595255								
	131012	08/27/26	3640	497149	T	09/22/26	60031030 42064	PARTS	978.15
	INVOICE: 603089								
	131013	08/27/26	3640	497149	T	09/22/26	60031030 42064	PARTS	4,361.74
	INVOICE: 601968								
	VENDOR TOTALS	.00	YTD INVOICED	394,360.05		YTD PAID			20,037.85
17857	SOUTH BAY REGIONAL PUBLIC								
	130760	09/01/26	3617	497150	T	09/22/26	10050121 43014	SB REG PUBLIC COMM AUTHOR	810,937.25
	INVOICE: 04824								
	VENDOR TOTALS	1,060,762.15	YTD INVOICED	5,753,803.51		YTD PAID			810,937.25
123302	SOUTHERN TIRE MART, LLC								
	130562	08/20/26	3647	497151	T	09/22/26	60031030 42554	TIRES	1,398.23
	INVOICE: 7100075707								
	VENDOR TOTALS	1,656.10	YTD INVOICED	15,118.76		YTD PAID			1,398.23
123166	CHARTER COMMUNICATIONS HOLDINGS, LLC								
	130912	09/01/26	3701	497152	T	09/22/26	10001222 40644	PUBLIC SAFETY INFO SRVCE	491.95
	INVOICE: 235268301090126								
	130912	09/01/26		497152	T	09/22/26	10001221 40514	CONTRACT SERVICES	23.42
	INVOICE: 235268301090126								
	VENDOR TOTALS	5,322.84	YTD INVOICED	89,822.07		YTD PAID			515.37
98746	STATE OF CALIFORNIA, DEPT OF JUSTICE								
	130936	08/31/26		497015	P	09/22/26	10017010 45054	TESTING EXPENSE	308.00
	INVOICE: 063816								
	VENDOR TOTALS	.00	YTD INVOICED	7,154.00		YTD PAID			308.00
103397	SYSTEM SECURITY								
	130537	08/17/26		497153	T	09/22/26	10061050 41514	OPERATING SUPPLIES	120.00
	INVOICE: INV-003745								
	VENDOR TOTALS	.00	YTD INVOICED	246.00		YTD PAID			120.00
124979	TERADEK LLC.								
	130581	08/18/26	3728	497154	T	09/22/26	10002229 47404	MACHINERY & EQUIPMENT	6,291.32
	INVOICE: 708288								
	VENDOR TOTALS	.00	YTD INVOICED	6,291.32		YTD PAID			6,291.32
120632	THE KENNEL CLUB RESORT & SPA								

PAID INVOICES REPORT

CHECK: C092226 TO FISCAL 2026/01 07/01/2025 TO 06/30/2029

VENDOR	NAME / DOCUMENT	INV DATE	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
	130589	08/02/26		497016	P	09/22/26	10002205 45594	K-9 EXPENSES	368.80
	INVOICE: 519875								
	130590	08/15/26		497016	P	09/22/26	10002205 45594	K-9 EXPENSES	223.80
	INVOICE: 520435								
	VENDOR TOTALS	.00	YTD INVOICED	1,782.30	YTD PAID				592.60
122858	THE LOVEJOY FOUNDATION								
	130925	09/01/26	3653	497155	T	09/22/26	10001230 40514	CONTRACT SERVICES	16,000.00
	INVOICE: COH09012026								
	130926	09/01/26	3653	497155	T	09/22/26	10001230 40514	CONTRACT SERVICES	558.00
	INVOICE: COH08012026PAB								
	VENDOR TOTALS	32,000.00	YTD INVOICED	243,436.00	YTD PAID				16,558.00
123386	VITALITY GROUP INTERNATIONAL, INC.								
	130850	08/13/26		497156	T	09/22/26	10001224 45184	TRAINING	1,230.94
	INVOICE: 90056824								
	VENDOR TOTALS	1,702.40	YTD INVOICED	20,180.82	YTD PAID				1,230.94
123815	TRANSUNION RISK AND ALTERNATIVE								
	130748	09/01/26		497017	P	09/22/26	10002215 41514	OPERATING SUPPLIES	336.95
	INVOICE: 777625-202608-1								
	VENDOR TOTALS	.00	YTD INVOICED	4,807.80	YTD PAID				336.95
115460	TRI-STAR SAFETY SERVICES INC.								
	130538	08/26/26		497157	T	09/22/26	60031030 42014	REPAIR & MAINTENANCE SUPP	2,251.99
	INVOICE: 9665								
	VENDOR TOTALS	.00	YTD INVOICED	3,875.24	YTD PAID				2,251.99
123415	TRIPEPI, SMITH AND ASSOCIATES, INC.								
	130742	08/31/26	2914	497158	T	09/22/26	10011500 40514	CONTRACT SERVICES	505.00
	INVOICE: 17907								
	VENDOR TOTALS	3,300.00	YTD INVOICED	71,785.75	YTD PAID				505.00
105489	TYLER TECHNOLOGIES								
	130875	08/14/26		497159	T	09/22/26	10061020 41514	OPERATING SUPPLIES	15.00
	INVOICE: 045-575530								
	VENDOR TOTALS	7,622.97	YTD INVOICED	337,253.08	YTD PAID				15.00
124228	LOS ANGELES TRUCK CENTERS, LLC.								
	130615	08/31/26		497160	T	09/22/26	60031030 42064	PARTS	2,337.09
	INVOICE: XA220743833:01								
	VENDOR TOTALS	.00	YTD INVOICED	21,885.59	YTD PAID				2,337.09

PAID INVOICES REPORT

CHECK: C092226 TO FISCAL 2026/01 07/01/2025 TO 06/30/2029

VENDOR	NAME / DOCUMENT	INV DATE	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
106043	VISTA PAINT CORPORATION								
	130651	08/04/26		497161	T	09/22/26	10041120 41514	OPERATING SUPPLIES	1,259.49
	INVOICE:	2026-481991-00							
	VENDOR TOTALS		371.66 YTD INVOICED				28,252.55 YTD PAID		1,259.49
121110	VITAL MEDICAL SERVICES, LLC								
	130914	08/31/26		497162	T	09/22/26	10002220 40724	MEDICAL & AMBULANCE	3,260.00
	INVOICE:	4928							
	130915	08/31/26		497162	T	09/22/26	10002220 40724	MEDICAL & AMBULANCE	758.00
	INVOICE:	4938							
	VENDOR TOTALS		.00 YTD INVOICED				77,475.00 YTD PAID		4,018.00
21410	WESTWOOD BUILDING MATERIALS CO								
	130631	08/06/26		497163	T	09/22/26	10041050 42014	REPAIR & MAINTENANCE SUPP	126.80
	INVOICE:	2608-050662							
	130632	08/06/26		497163	T	09/22/26	10041050 42014	REPAIR & MAINTENANCE SUPP	126.80
	INVOICE:	2608-050682							
	130633	08/06/26		497163	T	09/22/26	10041050 42014	REPAIR & MAINTENANCE SUPP	139.64
	INVOICE:	2608-050646							
	VENDOR TOTALS		.00 YTD INVOICED				3,172.88 YTD PAID		393.24
124724	ZUBIA, GABRIELA								
	130685	08/06/26		497164	T	09/22/26	10061010 40514	CONTRACT SERVICES	100.00
	INVOICE:	June/August Stipend							
	VENDOR TOTALS		.00 YTD INVOICED				300.00 YTD PAID		100.00
								REPORT TOTALS	3,786,708.24

	COUNT	AMOUNT
TOTAL PRINTED CHECKS	23	1,532,854.31
TOTAL EFT TRANSFERS	147	2,253,853.93

** END OF REPORT - Generated by Shuntell Dixon **

City of Hawthorne, CA

PAID INVOICES REPORT

CHECK: C091726 TO FISCAL 2026/01 07/01/2025 TO 06/30/2029

VENDOR	NAME / DOCUMENT	INV DATE	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
124317	PCN3, INC.								
	131068	09/10/26	3723	497165	T	09/17/26	33610010 40514	CONTRACT SERVICES	316,536.27
	INVOICE: 18								
	131068	09/10/26	3723	497165	T	09/17/26	50410090 40514	CONTRACT SERVICES	316,536.28
	INVOICE: 18								
	VENDOR TOTALS		624,726.21 YTD INVOICED				9,799,518.30 YTD PAID		633,072.55
								REPORT TOTALS	633,072.55

	COUNT	AMOUNT
TOTAL EFT TRANSFERS	1	633,072.55

** END OF REPORT - Generated by Shuntell Dixon **

CITY OF HAWTHORNE

FOR THE MEETING OF SEPTEMBER 22, 2026

ORIGINATING DEPARTMENT: FINANCE

The City Treasurer submits the following Housing Authority Warrants for your approval:

	Warrant #s			
Date	**Start**	**Ending**	**Warrant type**	**Total $**
9/22/26	83861	83863	HOUSING	725.14
*** Emergency Issue - for ratification only**				725.14

State of California, County of Los Angeles SS:

The foregoing claims/demands/warrants have been filed with me; each one bearing an endorsement of the officer or employee of the department, requiring same, that the price is correct.

_____ City Treasurer

_____ City Clerk

**Voided 8/1/26 83151 - 83176

City of Hawthorne, CA

PAID INVOICES REPORT

CHECK: H092226 TO FISCAL 2026/01 07/01/2025 TO 06/30/2029

VENDOR	NAME / DOCUMENT	INV DATE	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
123058	ACCESS INFORMATION INTERMEDIATE HOLDINGS I, LLC.								
	130696	08/31/26		83863	T	09/22/26	81044010 41514	OPERATING SUPPLIES	99.57
	INVOICE: 12375767								
	VENDOR TOTALS		.00 YTD INVOICED				35,105.87 YTD PAID		99.57
112237	T-MOBILE								
	130613	07/21/26		83861	P	09/22/26	81044010 43054	TELEPHONE	268.22
	INVOICE: JY982816099								
	130802	08/21/26		83861	P	09/22/26	81044010 43054	TELEPHONE	268.22
	INVOICE: AG982816099								
	VENDOR TOTALS		.00 YTD INVOICED				196,083.92 YTD PAID		536.44
113605	VERIZON WIRELESS								
	130801	08/23/26		83862	P	09/22/26	81044010 43054	TELEPHONE	89.13
	INVOICE: AG470985090-4								
	VENDOR TOTALS		.00 YTD INVOICED				98,029.84 YTD PAID		89.13
								REPORT TOTALS	725.14

	COUNT	AMOUNT
TOTAL PRINTED CHECKS	2	625.57
TOTAL EFT TRANSFERS	1	99.57

** END OF REPORT - Generated by Shuntell Dixon **

AGENDA ITEM NO. 4.

CITY OF HAWTHORNE
City Council
AGENDA BILL
For the meeting of 09/22/2026
Originating Department: City Clerk

City Manager: Department Head:

SUBJECT:
Approval of the City Council meeting minutes for the regular meeting of May 26, 2026. Motion to approve minutes.

RECOMMENDED MOTION:
Staff recommends that the Council approve the regular City Council meeting minutes of May 26, 2026.

DISCUSSION:
The purpose of the minutes is to historically preserve the events of the City Council meetings. The minutes typically describe the event of the meeting and may include a list of attendees, a statement of the issues considered by the participants and related responses or decisions related to the issues. It is not a requirement that the minutes be a transcript, but instead a historical preservation/record of the actions, guidance, and directives provided in conducting the wishes and the business of the City of Hawthorne by the said policy-making body.

ECONOMIC DEVELOPMENT STRATEGIC PLAN:
None.

FISCAL IMPACT:
None.

NOTICING PROCEDURE:
72 Hours posted notice pursuant to the Ralph M. Brown Act.

ATTACHMENTS
05-26-2026 Minutes

DRAFT

MINUTES OF A REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF HAWTHORNE, CALIFORNIA HELD MAY 26, 2026

CALL TO ORDER

Mayor Vargas called the meeting to order at 6:05 pm

INVOCATION

Pastor John Jefferson led the Invocation.

PLEDGE OF ALLEGIANCE

Patricia Donaldson led the Pledge of Allegiance.

ROLL CALL

Present:	Councilmember Manning; Councilmember Monteiro; Councilmember Reyes English; Mayor Pro Tem Johnson; Mayor Vargas
Absent:	None.
Also Present:	City Manager Norris; City Attorney Caceres; Deputy City Clerk Cucalon

PROCLAMATIONS/CERTIFICATES/PRESENTATIONS

1. Presentation by South Bay Cities Council of Governments on findings of their REAP 2.0 Commercial Redevelopment Study. (Planning Department) was given by Program Coordinator Jake Romoff.

2. Long Term Financial Forecast Presentation with TOT Rate Analysis Impacts. (Finance Department) was given by Jim Simon from RSG.

3. A brief overview of the progress and the role "Air 13" (Hawthorne PD's fixed wing aircraft) is playing within the Hawthorne Police Department and the South Bay Region. (HPD) was given by Captain Chris Port.

4. Municipal EV Fleet Charging Partnership at the Del Aire Community Resilience Hub. – (F. Johnson) was given by Del Aire Community Development Corporation CEO John L. Jefferson.

5. Medal of Valor Ceremony Recognition – (A. Monteiro) was given by Councilmember Monteiro.

PUBLIC COMMENTS

Patricia Donaldson, Hawthorne Chamber of Commerce, provided comments on the Business Expo, Kornblum Elementary School backpack giveaway, and the Rio Hondo golf tournament.
Jen offered constructive feedback to the Council regarding the last Council meeting.

CITY CLERK'S CONSENT CALENDAR

6. The Finance Director requests approval of the warrants. Motion to approve the warrants.

   RECOMMENDED MOTION:
   Staff Recommends that the City Council approve the warrants issued for the period of 05/13/2026 to 05/26/2026 for a total of $3,110,438.97

7. Approval of waiver of full readings of resolutions and ordinances on Tuesday, May 26, 2026's agenda. Motion to waive full readings.

8. RESOLUTION NO. 8596 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HAWTHORNE, CALIFORNIA, DECLARING ITS INTENTION TO LEVY WEED ABATEMENT ASSESSMENTS AND SETTING A HEARING DATE ON JUNE 9TH, 2026, AT 6:00 P.M. FOR SUCH PROPOSED ASSESSMENTS.

   RECOMMENDED MOTION:
   Staff recommends that the City Council approve Resolution No. 8596 and set Public Hearing date to June 9th, 2026, at 6:00 P.M.

9. RESOLUTION NO. 8603 — APPROVING AN AMENDMENT TO THE AGREEMENT BETWEEN HINDERLITER, DE LLAMAS & ASSOCIATES ("HDL") FOR PROPERTY TAX CONSULTING/AUDIT SERVICES.

   RECOMMENDED MOTION:
   Staff recommends that the City Council adopt Resolution No. 8603.

10. RESOLUTION NO. 8604 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HAWTHORNE, CALIFORNIA, CONSENTING TO THE ASSIGNMENT OF THE THROUGH-THEFENCE AGREEMENT AND CONCESSION AGREEMENT FOR AVIATION FUELING OPERATIONS FROM 3507 JNA LLC TO 3507 JACK NORTHROP OWNER LLC FROM THE SALE OF THE PROPERTY LOCATED AT 3507 JACK NORTHROP AVENUE, HAWTHORNE, CA 90250.

    RECOMMENDED MOTION:
    Staff recommends that the City Council Adopt Resolution No. 8604, Consenting to the Assignment of the Through-The-Fence Agreement and Concession Agreement for Aviation Fueling Operations From 3507 JNA LLC to 3507 Jack Northrop Owner LLC from the sale of the Property located at 3507 Jack Northrop Avenue, Hawthorne, CA 90250, and authorize the City Manager to execute all related documents.

11. RESOLUTION NO. 8605 — A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HAWTHORNE, CALIFORNIA DECLARING ITS INTENTION TO LEVY STREET LIGHTING ASSESSMENTS FOR FISCAL YEAR 2026-2027 AND SETTING TUESDAY, JUNE 9, 2026, AT 6:00 P.M. AS THE TIME AND DATE OF A PUBLIC HEARING.

    RECOMMENDED MOTION:
    Staff Recommends that the City Council approve this Resolution No. 8605.

    Mayor Vargas moved, Councilmember Monteiro seconded to approve the City Clerk's Consent Calendar (Items 6 to 11)

    AYES: Councilmembers Manning, Monteiro, Mayor Pro Tem Johnson, and Mayor Vargas.
    NOES: None.
    ABSENT: Councilmember Reyes English

ORDINANCES

12. ORDINANCE NO. 2262 - AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF HAWTHORNE, CALIFORNIA, AMENDING THE CITY ZONING MAP TO ADD 4457 W. 120TH ST. (APNs: 4044-018-040 AND - 041) TO THE HOUSING OVERLAY AND MAKING A FINDING OF EXEMPTION IN COMPLIANCE WITH THE CALIFORNIA ENVIRONMENTAL QUALITY ACT IN CONNECTION THEREWITH.

RECOMMENDED MOTION:
1. Open public hearing
2. Take public testimony
3. Close public hearing
4. Introduce Ord. No. 2262

No written communications were received for Item 12.
No members of the public provided comments on the hearing.

Mayor Vargas declared the public hearing closed.

Councilmember Monteiro introduced Ordinance No. 2262.

BIDS: OPENINGS & RESULTS

Bid Opening for Hawthorne Municipal Airport Rehabilitate Taxiway N&S Lighting, Rehabilitate Runway 7/25 Lighting, Rehabilitate Airfield Vault, Replace Airfield Signs & Install Airport Beacon Project (Project # 22-09).

Five (5) Bids - All bond accompanied

RURAL ELECTRIC MESA, AZ	$3,961,830.80
ALDRIDGE ELECTRIC LIBERTYVILLE, IL	$5,319,309.05
BELCO ELECNOR CHINO, CA	$4,189,899.00
COFFMAN SPECIALTIES, INC SAN DIEGO, CA	$3,565,000.00
VELLUTINI CORPORATION DBA ROYAL ELECTRIC SACRAMENTO, CA	$3,168,613.00

Mayor Vargas moved, seconded by Councilmember Monteiro to refer bids to staff for study and recommendation.

AYES: Councilmembers Manning, Monteiro, Mayor Pro Tem Johnson, and Mayor Vargas.
NOES: None.
ABSENT: Councilmember Reyes English

PUBLIC HEARINGS
(None at this time)

GENERAL MATTERS
(None at this time)

CITY MANAGER'S CONSENT CALENDAR

14. Approval of Professional Services Agreement with FM3 Research for Transient Occupancy Tax (TOT) Rate Increase Research and Strategic Consulting.

RECOMMENDED MOTION:
Staff recommends that the City Council approve an Agreement with FM3 Research in an amount not-to-exceed $34,900; and authorize the City Manager to execute the agreement and any minor, non-substantive amendments consistent with the approved scope of work; and encumber the funds from account 100-1601-000-0-0-40514.

15. Progress Payment #2 in the amount of $132,804.30 due to Martinez Landscape Co., Inc. for the Alley Improvement Project (Project #25-08).

RECOMMENDED MOTION:
Staff recommends that the City Council approve this Progress Payment #2 for Martinez Landscape Co., Inc.

16. Third Amendment to the Consultant Agreement for Construction Administration and Construction Observation services ("Third Amendment") between the City of Hawthorne ("City") and C&S Engineers, Inc. ("Consultant").

RECOMMENDED MOTION:
Staff recommends that the City Council approve this Third Amendment and authorize the City Manager to execute the Third Amendment to the Consultant Agreement, conditional on receiving concurrence from the FAA to award the contract to the lowest and responsible bidder and conditional on receiving a FAA grant to fund the project.

17. Digital Billboards (Project # 26-12) – Reject of Bids.

RECOMMENDED MOTION:
Staff recommends that the City Council reject the bids received on May 12, 2026.

18. Award of Contract for Moneta Garden Mobility Improvements (Project # 22-08).

RECOMMENDED MOTION:
Staff recommends that the City Council award contract to lowest responsive and responsible bidder, Sequel Contractors, Inc. of Santa Fe Springs, CA.

19. Approval of Progress Payment to Los Angeles Neighborhood Land Trust for Zela Davis Park Project Services.

RECOMMENDED MOTION:
Staff recommends that City Council approve payment in the amount of $155,677.89 to the Los Angeles Neighborhood Land Trust (LANLT) for services associated with the Zela Davis Park Improvement Project and ratify and affirm prior payments in connection with consult, design,

construction, administration and project support services related to the Zela Davis Park Improvement Project in accordance with the approved project agreement and grant requirements.

20. Approval of a payment to Security Aviation in the amount of $104,103.75, to complete and secure the materials and equipment needed to complete the scheduled engine overhaul for the Hawthorne Police Department's fixed wing aircraft (Air 113).

RECOMMENDED MOTION:
Staff recommends the City Council approve and authorize the City Manager, or his designee, to execute the payment to Security Aviation to secure materials and equipment for the scheduled overhaul to the plane's engine (August 2026).

21. Agreement for Funding Administration Services for Federally Funded Projects with Advanced Avant-Garde Corporation.

RECOMMENDED MOTION:
Staff recommends that the City Council approve the Agreement with Advanced Avant-Garde Corporation and authorize the Director of Public Works to enter into and execute the Agreement.

22. Progress Payment #2 in the amount of $365,740.28 due to Martinez Landscape CO., Inc of Sylmar, CA for General Maintenance (Project #22-05).

RECOMMENDED MOTION:
Staff recommends that the City Council approve this Progress Payment #2 to Martinez Landscape CO., Inc of Sylmar, CA.

23. South Bay Regional Public Communications Authority (SBRPCA) Invoices—Build Out on Delivered Police Vehicles.

RECOMMENDED MOTION:
Staff recommends the City Council approve the payments to SBRPCA, for services rendered pertaining to invoice #04730 ($125,954.07) and invoice #04729 ($17,597.17). Staff also recommends that the City Council appropriate funds for quote #3174 ($64,208.60) for scheduled build-outs on new police vehicles.

24. Award of Contract for Hawthorne Housing Rehabilitation 2026 Phase II (Project # 26-11).

RECOMMENDED MOTION:
Staff recommends that the City Council award the contract to the second lowest responsive and responsible bidder, Jermax Construction, Inc. of San Fernando, CA.

Mayor Vargas moved, Councilmember Manning seconded to approve the City Manager’s Consent Calendar (Items 14 -24).

AYES: Councilmembers Manning, Monteiro, Mayor Pro Tem Johnson, and Mayor Vargas.
NOES: None.

ABSENT: Councilmember Reyes English

CITY ATTORNEY'S CONSENT CALENDAR
(None at this time)

DISCUSSION ITEMS
(None at this time)

ELECTED OFFICIALS REPORTS

Councilmember Monteiro provided comments on the Hawthorne Police Department, the City Cable Department, the Memorial Day Remembrance event, the Memorial restoration, the South Bay Cities Council of Governments Commercial Redevelopment Study, the Inglewood Proposed Transit Project, the Green Power Alliance regular Board Meeting and Executive Committee meeting, the South Bay Cities Council of Governments Board meeting, the Sanitation District Board meeting, the Los Angeles County Vector Control Board meeting, the June 2, 2026 election and the Kiwanis and Rotary Police and Fire awards.

Councilmember Manning provided comments on the Pink Pump Affair, the LAWA Board Meeting, the Baldwin Hills Watershed Conservancy Board Meeting, and the Hawthorne Mall pending litigation.

Mayor Pro Tem Johnson provided comments on the Torrance Armed Forces Day Parade, the Veterans' Commission, the monument, a stolen truck follow-up, a popup event at Eucalyptus Park, Measure M funding, and Abode Communities.

Mayor Vargas provided comments on the Holly Park bathroom ribbon cutting, the FIFA mural unveiling, the Juneteenth celebration, the soccer watch party at city hall, priority registration for the summer parks program, Coffee with the Mayor at McDonald's, and the Veterans' Commission.

COUNCIL DIRECTIVES

Councilmember Manning moved to look into the City getting their own fire department and report back in August. Motion died due to lack of a second.

Mayor Pro Tem Johnson moved, Councilmember Monteiro seconded to follow up with Del Aire Community Development Corporation to see how the City could benefit from the program.

AYES: Councilmember Monteiro, Mayor Pro Tem Johnson, and Mayor Vargas.
NOES: Councilmember Manning.
ABSENT: Councilmember Reyes English

Mayor Vargas moved, Councilmember Monteiro seconded that Mayor Vargas will be giving a directive shortly on details regarding the nominations of new commissioners.

AYES: Councilmembers Manning, Monteiro, Mayor Pro Tem Johnson, and Mayor Vargas.
NOES: None.
ABSENT: Councilmember Reyes English

CLOSED SESSION
(None at this time)

ADJOURNMENT

Mayor Vargas adjourned the meeting at 8:41pm.

CERTIFICATION

Passed and approved this 22nd day of September 2026.

_____
Dayna Williams-Hunter
City Clerk

AGENDA ITEM NO. 6.

CITY OF HAWTHORNE
City Council
AGENDA BILL
For the meeting of 09/22/2026
Originating Department: Public Works

City Manager: Department Head:

SUBJECT:

RESOLUTION NO. 8632 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HAWTHORNE, CALIFORNIA ESTABLISHING AN ON-STREET HANDICAP PARKING SPACE AT 4841 W 118TH PL.

RECOMMENDED MOTION:
Staff recommends that the City Council approve Resolution 8632.

DISCUSSION:
Public Works was contacted by the resident at 4841 W 118th Pl for an on-street accessible parking space. Staff reviewed the application and the adjacent neighbors have signed petitions in favor of this accessible parking space.

ECONOMIC DEVELOPMENT STRATEGIC PLAN:
N/A

FISCAL IMPACT:
The amount of $200 for the curb and street painting will be funded by the Applicant.

NOTICING PROCEDURE:
72 Hours posted notice pursuant to the Ralph M. Brown Act.

ATTACHMENTS
Resolution 8632

RESOLUTION NO. 8632

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HAWTHORNE, CALIFORNIA ESTABLISHING AN ON-STREET HANDICAP PARKING SPACE AT 4841 W 118TH PL

WHEREAS, a request has been received that an on-street handicap parking space at 4841 W 118th Pl be established; and

WHEREAS, nearby residents have signed a petition in support of the handicapped parking space; and

WEHREAS, under section 10.85.020 of the Hawthorne Municipal Code, the city council may by ordinance or resolution, direct the chief of the public works to designate a parking space for the exclusive use for physically handicapped person.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF HAWTHORNE HEREBY FINDS, DETERMINES AND RESOLVES AS FOLLOWS:

SECTION 1. The City Council of the City of Hawthorne, California, hereby incorporates by reference all the recitals herein and finds that they are true and correct.

SECTION 2. Pursuant to Chapter 10.85 of Title 10 of the Hawthorne Municipal Code, the Chief of General Services and Public Works is hereby authorized and directed to designate a single handicap parking space at 4841 W 118th Pl and require only those who are handicapped with vehicles displaying a handicap license plate or placard issued pursuant to Section 22511.5 of the California Vehicle Code to park at the said location.

SECTION 3. All other resolutions in conflict herewith are hereby repealed.

SECTION 4. The City clerk shall certify the adoption of this Resolution and thereafter the same shall be in full force and effect.

PASSED, APPROVED AND ADOPTED this 22nd day of September, 2026.

_____
ALEX VARGAS, Mayor
City of Hawthorne, California

ATTEST:

_____
DAYNA WILLIAMS-HUNTER, City Clerk
City of Hawthorne, California

APPROVED AS TO FORM:

_____
DAVID CACERES, City Attorney
City of Hawthorne, California

AGENDA ITEM NO. 7.

CITY OF HAWTHORNE
City Council
AGENDA BILL
For the meeting of 09/22/2026
Originating Department: Public Works

City Manager: Department Head:

SUBJECT:

RESOLUTION NO. 8633 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HAWTHORNE, CALIFORNIA, ESTABLISHING A FOUR-WAY STOP AT THE INTERSECTION OF MENLO AVENUE AND 116TH STREET.

RECOMMENDED MOTION:

Staff Recommends that the City Council approve Resolution No. 8633.

DISCUSSION:

Public Works Staff was asked to evaluate the existing traffic control at the intersection of Menlo Avenue and 116th Street following requests to modify the existing two-way-stop-control to four-way-stop-control.

The California Manual on Uniform Traffic Control Devices (CA MUTCD) provides guidance for evaluating appropriate traffic control at intersections and recognizes the role of engineering judgment in considering the characteristics and operational history of individual locations.

Staff has prepared a resolution authorizing the installation of two (2) additional stop signs on 116th Street, which would establish four-way-stop-control at the intersection of Menlo Avenue and 116th Street.

ECONOMIC DEVELOPMENT STRATEGIC PLAN:

This will enhance the quality of life for residents and visitors by allowing them to travel safely.

FISCAL IMPACT:

None. The construction cost of $800 for stop signs and pavement markings are available in the current fiscal year's adopted budget.

NOTICING PROCEDURE:

72 Hours posted notice pursuant to the Ralph M. Brown Act.

ATTACHMENTS

Resolution 8633

RESOLUTION NO. 8633

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HAWTHORNE, CALIFORNIA ESTABLISHING A FOUR-WAY STOP AT THE INTERSECTION OF MENLO AVENUE AND 116TH STREET

WHEREAS, the intersection of Menlo Avenue and 116th Street is an intersection with two-way stop signs in the City of Hawthorne; and

WHEREAS, concerned members of the community have raised the issue of improving safety at the intersection of Menlo Avenue and 116th Street; and

WHEREAS, the City Council of the City of Hawthorne desires to establish a four-way stop at the intersection of Menlo Avenue and 116th Street and pursuant to the authority established by California Vehicle Code section 21351.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF HAWTHORNE HEREBY FINDS, DETERMINES AND RESOLVES AS FOLLOWS:

SECTION 1. The foregoing recital is incorporated herein.

SECTION 2. For traffic control purposes, there shall be two (2) additional stop signs installed on Menlo Avenue at 116th Street in the City of Hawthorne, California, creating a four-way stop at this intersection.

SECTION 3. The Director of Public Works is hereby instructed to install the appropriate signs and markings in the north and south approach of the subject intersection giving effect to the said four-way stop.

SECTION 4. All other resolutions in conflict herewith are repealed.

SECTION 5. The City Attorney is authorized to make all minor and typographical changes to this Resolution that does not change the substance of the Resolution.

SECTION 6. This Resolution shall be in full force and effect immediately upon its passage and adoption thereof.

PASSED, APPROVED AND ADOPTED this 22nd day of September, 2026.

ALEX VARGAS, Mayor
City of Hawthorne, California

ATTEST:

DAYNA WILLIAMS-HUNTER, City Clerk
City of Hawthorne, California

APPROVED AS TO FORM:

DAVID CACERES, City Attorney
City of Hawthorne, California

AGENDA ITEM NO. 8.

CITY OF HAWTHORNE
City Council
AGENDA BILL
For the meeting of 09/22/2026
Originating Department: City Clerk

City Manager: Department Head:

SUBJECT:
RESOLUTION NO. 8634 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HAWTHORNE, CALIFORNIA, ADOPTING AN UPDATED RECORDS RETENTION SCHEDULE FOR THE MAINTENANCE, RETENTION AND DISPOSITION OF CITY RECORDS, ESTABLISHING PROCEDURES FOR THE DISPOSITION OF RECORDS, AND REPEALING RESOLUTION NO. 7170.

RECOMMENDED MOTION:
Move to adopt Resolution No. 8634, approving the updated City of Hawthorne Records Retention Schedule and establishing procedures for the maintenance, retention, and disposition of City records, and repealing and superseding Resolution No. 7170.

DISCUSSION:
The City of Hawthorne's current Records Retention Schedule was adopted by the City Council on April 22, 2008, through Resolution No. 7170. The resolution established retention periods for City records and procedures for the disposition of records that have met their required retention periods.

Since its adoption, the City's records management practices have evolved significantly, particularly with the increased creation, storage, and management of records in electronic formats. Updating the Records Retention Schedule provides City departments with current guidance for the consistent management, retention, and disposition of City records and supports the City's ongoing records modernization efforts.

The proposed Records Retention Schedule establishes retention periods by record series and provides a framework for determining when records may be appropriately disposed of. Records designated for permanent retention will continue to be preserved, while records that have satisfied their required retention periods may be considered for destruction in accordance with applicable law and established city procedures.

Resolution No. 8634 will adopt the updated Records Retention Schedule as the City's official schedule and supersede Resolution No. 7170. The updated schedule will provide a uniform records management standard for City departments and assist the City Clerk's Office with the continued administration of the Citywide records management program.

Adoption of the updated schedule also supports the City's ongoing efforts to organize, digitize, and appropriately dispose of records that have accumulated over many years while preserving records that have continuing administrative, legal, fiscal, or historical value.

ECONOMIC DEVELOPMENT STRATEGIC PLAN:
The adoption of an updated Records Retention Schedule supports the City's Economic Development Strategic Plan by promoting efficient City operations, modernizing records management practices, and improving access to City information and records.

FISCAL IMPACT:
There is no direct fiscal impact associated with the adoption of Resolution No. 8634 and the updated Records Retention Schedule.

NOTICING PROCEDURE:
72 Hours posted notice pursuant to the Ralph M. Brown Act.

ATTACHMENTS
Exhibit A

Records Series	Office of Record	Records Description	Total Retention	Comments/ Statutory Citation
AIR101	Airport	Administration Airport Permits Files	S	(CG 34090)
AIR102	Airport	Administration - City-Owned Properties Files	T-5	(GC 34090.7)
AIR103	Airport	Administration - Correspondence Chronological Files	5	(GC 34090)
AIR104	Airport	Administration - Outgoing Correspondence Files	5	(GC 34090)
AIR105	Airport	Administration Correspondence Files (Government Agencies)	5	(GC 34090)
AIR106	Airport	Administration Correspondence Files (Local Organizations)	5	(GC 34090)
AIR107	Airport	Administration - Hangars Applications & Deposits	C	(GC 34090)
AIR108	Airport	Administration - Hangars Deposits Receipts	C	(GC 34090)
AIR109	Airport	Administration - Hangars Files	T+4	(CP 337.2)
AIR110	Airport	Administration - Incident/Accident/Aircraft Emergency Reports	10	(GC 34090)
AIR111	Airport	Administration - Key Cards Deposits Receipts	C	(GC 34090)
AIR112	Airport	Administration - Key Cards Records	C	(GC 34090)
AIR113	Airport	Administration - Receipt Books (Non-refundable Receipts)	2	(GC 34090)
AIR114	Airport	Administration - Sign-out Logs	2	(GC 34090)
AIR115	Airport	Administration - Special Events Files	5	(GC 34090)
AIR116	Airport	Administration - Tenants' Aircraft Cards ('N' Cards)	T	(GC 34090)
AIR117	Airport	Operations - Airport Discrepancy Reports (ADR's)	C+2	(GC 34090: 14 CFR 139,327)
AIR118	Airport	Operations - Helicopter Landing Requests	2	(GC 34090)
AIR119	Airport	Operations - Notices to Airmen (NOTAM's)	10	(GC 34090)
AIR120	Airport	Operations - Operations Log Books	10	(GC 34090)
AIR121	Airport	Operations - Parking Permits (Long-term Parking)	T	(GC 34090)
AIR122	Airport	Operations - Stormwater Monitoring Files	5	40 CFR 122.21; 40 CFR 122.41
AIR123	Airport	Operations - Tie-down Aircraft Cards (Tenants)	T+1	(GC 34090)
AIR124	Airport	Operations - Tie-down Aircraft Cards (Transient)	7	(GC 34090)
AIR125	Airport	Operations - Tie-down Books	10	(GC 34090)
AIR126	Airport	Operations - Tie-downs Files (Tenants)	T+1	(GC 34090)
AIR127	Airport	Operations - Vehicle Mileage Logs/Discrepancy Reports	T+1	(GC 34090)
AIR128	Airport	Operations - Vehicle Records	2	(GC 34090.7)
AIR129	Airport	Operations - Waste Oil Collection & Removal Records	3	(H&S 25250.8; 40 CFR 262.40; 40 CFR 279.74)
AIR130	Airport	Operations - Weather Records	50	(GC 34090)
CLK101	CC	Agreements, Contracts & Leases, Contract Documents, Performance Bonds, Contract Bonds, Certificates of Insurance, Correspondence	P	Microfilm or permanent. (Duplicate copies of contract documents are in project files and bid files.) (CCP 337.15) (GC34090)
CLK102	CC	Appointments List	5	(GC34090)
CLK103	CC	Assessment District Files	C+3	Duplicate series, official is in Finance. (GC34090)

CLK104	CC	Bid Files - Successful Bidder, Request for Proposal, Invitation to Bid, Notice Inviting Bids, Proof of Publication, List of Bidders, Proposal / Bid, Letter Awarding Bid	A+10	(Bid file may include duplicate copy of performance bond and certificate of insurance.) (GC34090; CCP 337.15)
CLK105	CC	Bid Files-Unsuccessful Bidders, Request for Proposal, Invitation to Bid, List of Bidders, Proposal / Bid, Letter of Notification	5	(GC34090)
CLK106	CC	Bond Files	E+2	Duplicate series, official is in Finance. (GC34090)
CLK107	CC	Budget Files (City)	2	Duplicate series, official is in Finance. (GC34090)
CLK108	CC	City History Files, News clippings, Photographs, Proclamations, City Newsletters	P	Microfilm or permanent (GC34090)
CLK109	CC	City Incorporation Documents	P	Permanent (GC34090)
CLK110	CC	Civil Service Commission Agendas - Sworn Originals	7	Note: Must pass review by City Attorney before final disposition occurs. (GC34090)
CLK111	CC	Civil Service Commission Minutes & Resolutions	P	Microfilm or permanent (GC34090)
CLK112	CC	Claims	2	Duplicate series, official is in Risk Management. (GC34090)
CLK113	CC	Correspondence	2	(GC34090)
CLK114	CC	Council Agendas - Sworn Originals	7	Note: Must pass review by City Attorney before final disposition occurs. (GC34090)
CLK115	CC	Council Minutes	P	Permanent (GC34090)
CLK116	CC	Council Minutes, Resolutions & Ordinances Index	P	
CLK117	CC	Council Ordinances	P	Permanent (GC34090)
CLK118	CC	Council Resolutions	P	Permanent (GC34090)
CLK119	CC	Deeds Index	P	Deeds are in Real Property files.
CLK120	CC	Deeds Transaction Files, Correspondence, Transmittals, Bills of Sale	P	Microfilm or permanent (GC34090a)
CLK121	CC	Election Candidate Materials - Candidates Elected, Candidate Statement, Nomination Papers & Petitions, Campaign Statement (FPPC 400 Series), Statement of Economic Interest (FPPC Form 721), Oath of Office	P	Microfilm or permanent (GC34090; GC81009)
CLK122	CC	Election Candidate Materials - Candidates Not Elected, Candidate Statement, Nomination Papers, Campaign Statement (FPPC 400 Series), Statement of Economic Interest (FPPC Form 721)	7	(GC34090; GC81009)
CLK123	CC	Election Files, Legal Notices, Proof of Publication, Certified List of Candidates	CL+5	GC81009
CLK124	CC	Election Materials - Roster of Voters (Special Elections)	CL+5	For consolidated elections, Los Angeles County Registrar is the Office of Record for this series. (California Constitution Art. XIII)
CLK125	CC	Election Materials - Special Elections, Ballots, Env #4 (Tally Sheets, Index, Challenges , Assisted Voters List), Inspectors Ballot Receipts, Precinct Officers Appointment Form, Absentee Apps, Absentee ID Envelopes, Code of Fair Campaign Practices	6 months	For consolidated elections, Los Angeles County Registrar is the Office of Record for this series. (California Constitution Art. XIII)

CLK126	CC	Election Petitions, Initiatives, Referendums, Charter Amendments, Recalls	8 months	(EC17200)
CLK127	CC	Election - Precinct Maps	5	(GC34090)
CLK128	CC	Environmental Impact Reports & Studies	P	Microfilm or permanent (GC34090)
CLK129	CC	Equipment Ownership Records, Pink Slips, Manuals	T+2	(GC34090)
CLK130	CC	Fidelity Bonds - Designated City Employees, Fidelity Bond City Treasurer, Fidelity Bond City Clerk	E+5	(GC34090)
CLK131	CC	Franchise Files, Agreements, Correspondence, Reports	P	Microfilm or permanent (GC34090)
CLK132	CC	General Plan & Amendments, General Plan, General Plan Elements	7	Duplicate Series. Official is in Planning. (GC34090)
CLK133	CC	Housing Authority Agendas - Sworn Originals	7	Note: Must pass review by City Attorney before final disposition occurs. (GC34090)
CLK134	CC	Housing Authority Minutes	P	Microfilm or permanent (GC34090)
CLK135	CC	Housing Authority Resolutions	P	Microfilm or permanent (GC34090)
CLK136	CC	Insurance Policies & Certificates, City-owned policies	P	Microfilm or permanent. Excludes Certificate of Insurance for contractors. (GC34090)
CLK137	CC	Manuals, Policies, Procedures & Bulletins	S+5	(GC34090)
CLK138	CC	Municipal Code & Amendments	P	Microfilm or permanent (GC34090)
CLK139	CC	Parking Authority Agendas - Sworn Originals	7	Note: Must pass review by City Attorney before final disposition occurs. (GC34090)
CLK140	CC	Parking Authority Minutes	P	Microfilm or permanent (GC34090)
CLK141	CC	Parking Authority Resolutions	P	Microfilm or permanent (GC34090)
CLK142	CC	Planning Commission Agendas-Sworn Originals	7	Note: Must pass review by City Attorney before final disposition occurs. (GC34090)
CLK143	CC	Planning Commission Minutes & Resolutions	5	Duplicate series, originals are in Planning. (GC34090)
CLK144	CC	Project Files	CL+5	(GC34090)
CLK145	CC	Public Hearings Files, Notice, Proof of Publication, Transmittal Letter from Department Returned Certified Mail	CL+7	(GC34090)
CLK146	CC	Purchasing Records, Purchase Orders, Request for Payment, Requisitions	2	Duplicate series, official is in Finance. (GC34090)
CLK147	CC	Real Property Files, Deeds, Easements, Liens, Condemnations, Title Insurance Records	P	Microfilm or permanent (GC34090)
CLK148	CC	Records Management Documents, Retention Schedules, Destroyed Records Lists, Stored Records Lists	P	Microfilm or permanent (GC34090)
CLK149	CC	Redevelopment Agency Agendas - Sworn Originals	7	Note: Must pass review by City Attorney before final disposition occurs. (GC34090)
CLK150	CC	Redevelopment Agency Minutes	P	Microfilm or permanent (GC34090)
CLK151	CC	Redevelopment Agency Resolutions	P	Microfilm or permanent (GC34090)
CLK152	CC	Software & Documentation	S	(Note: Nonrecord)
CLK153	CC	Statement of Economic Interest - Designated City Employees, Officeholders & Appointees (FPPC Form 730, FPPC Form 721)	P	Microfilm or permanent (GC81009)

CLK153	CC	Annexation Files, Secretary of State Acceptance Certificate, Council Approval, Other Documentation	P	Microfilm or permanent. (GC34090)
CLK154	CC	Studies & Reports	2	(GC34090)
CLK154	CC	Council Meetings Notices, Special Meetings Adjourned Meetings	7	Note: Must pass review by City Attorney before final disposition occurs. (GC34090)
CLK155	CC	Subject & Correspondence Files	2	(GC34090)
CLK156	CC	Uniform Codes, Building Code, Mechanical Code, National Electrical Code, Plumbing Code	P	Microfilm or permanent (GC34090)
DEV101	B&S	Building & Safety - Address Files	P	Microfilm or permanent (GC34090)
DEV102	B&S	Building & Safety - Building Numbering Maps	P	Microfilm or permanent (GC34090)
DEV103	B&S	Building & Safety - Counter Manual, Fee Schedules, Procedures & Instructions	S	(GC34090)
DEV104	B&S	Building & Safety - Disaster Response Program Files, Disaster Response Plan, Resources/Contacts Lists	S+2	(GC34090)
DEV105	B&S	Building & Safety Earthquake Records - Inspections/Address Log	C+5	(GC 34090)
DEV106	B&S	Building & Safety - Plan Review Files, Building Permits, Plumbing Permits, Electrical Permits, HVAC Permits, Sign permits, Inspections Record Sheets, Drawings, Certificates of Occupancy, Substandard Housing Abatement, Correspondence & Backup Data	P	Microfilm or permanent (GC 34090)
DEV107	B&S	Building & Safety - Plans & Drawings (Commercial Structures)	P	(H&S 19850)
DEV108	B&S	Building & Safety - Plans & Drawings (Residential)	P	(H&S 19850)
DEV109	B&S	Building & Safety - Sewer Maps & Indexes	P	(GC 34090)
DEV110	B&S	Disaster Incidents Files: Damage Reports/Assessments & Supporting Data	A+5	Note: This record is for files documenting disaster incidents damages and claims for reimbursement from agencies such as FEMA. (GC 34090)
DEV111	B&S	Code Enforcement Case Files	C+3	(PC 801)
DEV112	BL	Business License Applications	T+4	(GC34090; CCP 337)
DEV200	Plan	Block Grants / Grants CDBG Program Administration Files	5	7 CFR 3016.42
DEV200	Housing	Section 8 Housing Documents	C+3	29 Code of Fed. Regulations 97.42
DEV201	Plan	Grants CDBG Project Administration Files	5	7 CFR 3016.42
DEV202	Plan	Grants Grant Administration & Implementation Files	5	7 CFR 3016.42
DEV203	Plan	Administrative Permits, e.g., Modifications, Outdoor dining	P	Microfilm or permanent (GC 34090)
DEV204	Plan	Appeals: Planning Commission Decisions, Directors Decisions	P	Microfilm or permanent (GC 34090)
DEV205	Plan	Business Registration	E+4	(B&P 17927)
DEV206	Plan	Case Logs (Project Logs)	P	Microfilm or permanent (GC 34090)
DEV207	Plan	CEQA Legal Notices: Notices of Exemption, Notices of Completion, Notices of Preparation, Notices of Determination	P	Microfilm or permanent (GC 34090)

DEV208	Plan	Development Review: Agendas, Declaration of Postings, Minutes, Correspondence	P	Microfilm or permanent (GC 34090)
DEV209	Plan	Economic Development	P	Microfilm or permanent (GC 34090)
DEV210	Plan	General Plan Records: Environmental documents, Correspondence & Supporting Data	P	Microfilm or permanent (GC 34090)
DEV211	Plan	Land Divisions	P	Microfilm or permanent (GC 34090)
DEV212	Plan	Lot Line Adjustments	P	Microfilm or permanent (GC 34090)
DEV213	Plan	Minor Development Permits:	C+5	(GC 34090)
DEV214	Plan	Planning Commission Agendas: Original Agendas; Declarations of Posting	P	Microfilm or permanent (GC 34090)
DEV215	Plan	Planning Commission Meetings - Audio Tapes	1	(GC 34090.7)
DEV216	Plan	Planning Commission Minutes	P	Microfilm or permanent (GC 34090)
DEV217	Plan	Planning Commission Notices	5	(GC 34090)
DEV218	Plan	Planning Commission Packets	5	(GC 34090)
DEV219	Plan	Planning Commission Reference Collection: Reports & Studies from Outside Sources; Planning Texts (Guides, Procedures, Reference); Planning Publications/Periodicals; Legislation	4	(GC 34090)
DEV220	Plan	Planning Commission Resolutions	P	Microfilm or permanent (GC 34090)
DEV221	Plan	Planning - Project Files (Unclassified Use Permits): Environmental Documents, Correspondence, Applications & Supporting Data	P	Microfilm or permanent (GC 34090)
DEV222	Plan	Planning - Public Information Materials (Front Counter): Zoning Standards, Checklists, Applications & Procedures & Guidelines, Consultants Lists, Fees Schedules, Maps, Plans & Drawings (Public Viewing Copies)	AR+2	(GC 34090.7)
DEV223	Plan	Sign Permits	P	Microfilm or permanent (GC 34090)
DEV224	Plan	Site Plan Review	P	Microfilm or permanent (GC 34090)
DEV225	Plan	Specific Projects	P	Microfilm or permanent (GC 34090)
DEV226	Plan	Temporary Use Permits	C+3	(GC 34090)
DEV227	Plan	Tract Maps	P	Microfilm or permanent (GC 34090)
DEV228	Plan	Unclassified Use Permits	P	Microfilm or permanent (GC 34090)
DEV229	Plan	Variances	P	Microfilm or permanent (GC 34090)
DEV230	Plan	Zoning Changes/General Plan Amendments	P	Microfilm or permanent (GC 34090)
FIN101	Fin	Annual Reports	P	Microfilm or Permanent, includes State Controller, Street Annual Gas Tax (GC34090)
FIN102	Fin	Audit Proposals - Successful with Related Documents	P	Microfilm or permanent, file successful bids with contract in City Clerk's office (CCP 337)

FIN103	Fin	Audit Proposals - Unsuccessful/Rejected with Related Documents	3	(GC34090)
FIN104	Fin	Annual Audit Reports	P	Microfilm or permanent (GC34090)
FIN105	Fin	Audit Reports, Grants	P	Microfilm or permanent (GC34090)
FIN106	Fin	Cash Statements	7	(GC34090)
FIN107	Fin	Chart of Accounts	P	Microfilm or permanent (GC34090)
FIN108	Fin	Correspondence	3	(GC34090)
FIN109	Fin	Fiscal Analysis	7	(GC34090)
FIN110	Fin	Fixed Assets Inventories	5	Parcel Maps
FIN111	Fin	Fund Advances	7	(GC34090)
FIN112	Fin	Fund Transfers	7	(GC34090)
FIN113	Fin	General Ledgers, Trial Bal, Rev and Exp	A+10	(GC34090; CCP 337)
FIN114	Fin	Grant Audit Reports	P	Microfilm or permanent (GC34090)
FIN115	Fin	Grant Financial Records	CL+7	(GC34090; 7CFR 3016.42)
FIN116	Fin	Grants, Successful, w/Related Documents	CL+7	(GC34090; CFR 3016.42)
FIN117	Fin	Grants, Unsuccessful	3	(GC34090)
FIN118	Fin	Journal Entries/Vouchers	A+10	(GC34090; CCP 337)
FIN119	Fin	Petty Cash Vouchers	7	(GC34090)
FIN120	Fin	Policies & Procedures, Finance Dept.	S+10	(GC34090)
FIN121	Fin	Refundable Deposits	7	(GC34090)
FIN122	Fin	Regulations & Policy, City	C+2	(GC34090)
FIN123	Fin	Reports & Studies (Special City)	P	Microfilm or permanent for research/historic value (GC34090)
FIN124	Fin	Reports, Accounting	A+7	(GC34090)
FIN125	Fin	Warrant Registers, A/P	P	Microfilm or permanent (GC34090)
FIN126	Fin	Worksheets & Back-up data	2	(GC34090)
FIN127	Fin	1099 Forms	5	(GC34090)
FIN128	Fin	Accounts Payable	A+5	(GC34090)
FIN129	Fin	Bid Notices/Affidavits of Publication	P	Microfilm or permanent (GC34090)
FIN130	Fin	Bids for Equipment/ Supplies Cancelled	3	(GC34090)
FIN131	Fin	Bids for Equipment - Successful with Related Documents	A+5	(File successful bids with contracts in City Clerk's office (GC34090; CCP 337)
FIN132	Fin	Bids for Equipment - Unsuccessful/Rejected with Related Documents Bids for Services	3	(GC34090)
FIN133	Fin	Equipment Disposition; Auction Lists, Reports, Bills of Sale	A+4	Audit +4 years after disposition of equipment (GC34090)
FIN134	Fin	Equipment Purchase Agreements	C+10	Current + 10 years after disposition of equipment (original contract with City Clerk) (GC34090; CCP 337.15)
FIN135	Fin	Purchase Requisitions	A+5	If grant-related, 3 years after disposal or per specific grant requirements (GC34090; CCP 337)
FIN136	Fin	Assessment District - Financial Records (Assessed Valuations Correspondence)	P	Microfilm or permanent (GC34090)
FIN137	Fin	Assessment Proceedings	C+3	(GC34090)
FIN138	Fin	Financing Programs - Reference	C+3	(GC34090)
FIN139	Fin	Checks & Credit Card Slips, Returned	5	(GC34090)
FIN140	Fin	Checks, Cancelled, General	5	Includes Payroll & Housing (GC34090)
FIN141	Fin	Checks, Stale-Dated, Checks Unused	5	(GC34090)

FIN142	Fin	Debit/Credit Memos	5	(GC34090)
FIN143	Fin	Deposit Corrections	5	(GC34090)
FIN144	Fin	Reports, Banking	5	(GC34090)
FIN145	Fin	Statements & Reconciliations	5	(GC34090; 26 CFR 31.6001-1)
FIN146	Fin	Stop Payments	5	(GC34090; 26 CFR 31.6001-1)
FIN147	Fin	Warrants (Paid) (A/P)	A+5	(GC34090)
FIN148	Fin	Wire Transfers	5	(GC34090)
FIN149	Fin	Bond Issues/Debt Service, Bond Authorization & Related Public Hearing Records, Investor Lists, Prospectus, Accepted Proposals, Certificates, Notices Bond Correspondence	P	Microfilm or permanent (GC34090; CCP 337.5)
FIN150	Fin	Bond Bids/Proposals, Rejected	2	(GC34090)
FIN151	Fin	Bond Registers	P	Microfilm or permanent (GC34090; CCP 337.5)
FIN152	Fin	Bonds & Coupons, Paid/ Canceled (Revenue Bonds)	CL + 3	(GC34090) (GC 337.15)
FIN153	Fin	Budget, Annual City	P	Microfilm or permanent (GC34090)
FIN154	Fin	Budget, Capital Improvements	P	Microfilm or permanent (GC34090)
FIN155	Fin	Budget, Departmental	3	(GC34090)
FIN156	Fin	Budget Manual & Calendar	3	(GC34090)
FIN157	Fin	Budget Requests, Departmental	3	(GC34090)
FIN158	Fin	Budget Requests, External	3	(GC34090)
FIN159	Fin	Budget, Revenue Sharing	P	Microfilm or permanent (GC34090)
FIN160	Fin	Revenue Estimates	S	(GC34090)
FIN161	Fin	HIDTA	CL+7	(GC34090)
FIN162	Fin	OCJP	CL+7	(GC34090)
FIN163	Fin	Prop A	CL+7	(GC34090)
FIN164	Fin	Prop C	CL+7	(GC34090)
FIN165	Fin	State Gas Tax	CL+7	(GC34090)
FIN166	Fin	Certificates of Deposit	5	(GC34090)
FIN167	Fin	Investment Portfolio; Statements & Related documents	P	Microfilm or permanent (GC34090)CCP 337 GC53607
FIN168	Fin	Payroll Deductions/Authorizations	T+4	Including leave slip, W-2 forms (GC34090; 29 CFR 516.2)
FIN169	Fin	Employee Salary Verifications	3	(GC34090)
FIN170	Fin	Individual Employee Payroll	P	Microfilm or permanent (GC34090)
FIN171	Fin	Payroll Master	P	Microfilm or permanent (GC34090)
FIN172	Fin	Payroll Registers	P	Microfilm or permanent (GC34090, GC37207)
FIN173	Fin	Payroll Reports	T+4	(26 CFR 31.6001-1)
FIN174	Fin	Retirement Reports (PERS, PARS)	P	Microfilm or permanent (GC34090)
FIN175	Fin	Tax Records	6	(29 USC 436)
FIN176	Fin	Time Cards/Sheets	5	(29 CFR 516.2-516.6)
FIN177	Fin	Travel/Mileage Expenses	5	(GC34090)
FIN178	Fin	Vacation/Sick Leave Reports	T+4	(29 CFR 516.2-516.6)
FIN179	Fin	W-2 Forms/Reports	6	(29 CFR 516.2-516.6)
FIN180	Fin	Deferred Compensation Reports	P	Microfilm or permanent (GC34090)
FIN181	Fin	Retirement Plan Agreements (including PERS, PARS), Amendments, Related Records	P	Microfilm or permanent; file original contracts with City Clerk (GC34090)
FIN182	Fin	Retirement Plan Reports	P	Microfilm or permanent (GC34090)
FIN183	Fin	Business License - Revocations	T+4	(GC34090; CCP 337)

FIN184	Fin	Business Licenses/Renewals	T+4	(GC34090; CCP 337)
FIN185	Fin	Census Records	P	Microfilm or permanent (GC34090)
FIN186	Fin	Excise Tax	5	(GC34090)
FIN187	Fin	False Alarms	C+3	Retain in department while current (GC34090)
FIN188	Fin	Fee Schedules	P	Microfilm or permanent (City Clerk should append to Resolution of adoption) (GC34090)
FIN189	Fin	Fee Studies	P	Microfilm or permanent (GC34090)
FIN190	Fin	Fee Waiver Requests	T+3	(GC34090)
FIN191	Fin	Funding Applications (Includes State & Local Sources)	A+5	(GC34090)
FIN192	Fin	Revenue Receipts/Reports	A+5	(GC34090)
FIN193	Fin	Sales and Use Tax	5	(GC34090)
FIN194	Fin	U.U.T.	5	(GC34090)
FIN195	Fin/Treas	Agreements, Banking (Copy)	T+3	(GC34090)
FIN196	Fin/Treas	Armored Transport Receipts	2	(GC34090)
FIN201	Treas	Check Registers	5	(GC34090, CCP 337)
FIN202	Treas	Reports, Treasurer's	P	Microfilm or permanent (GC34090; CCP 337.5)
FIN203	Treas	Deposit Slips/Receipts	5	(GC34090)
FIN204	Treas	Signature Authorization Cards, Faxes	A+5	(GC34090)
FIN205	Treas	Property Tax	5	(GC34090)
FIN206	Treas	T.O.T.	5	(GC34090)
FIN207	Treas	Treasurer Bank Statements	A+2	(FC3368, FC30210; GC43900, et seq.)
FIN208	Treas/Fin	Accounts Receivable	A+5	(GC34090)
FIN209	Treas/Fin	Alarm Permits	T+3	(GC34090)
HRM101	Pers	Employee Benefits Administration Records: Plan Documents; Enrollment Forms; Correspondence and Backup Data	P	Microfilm or permanent (29 USC 1113)
HRM102	Pers	Employee Rights (Non-Sworn Employees): Arbitration, Grievances, Union Requests, Complaints, Disciplinary Actions	T+2	(GC12946. 29 USC 211, 203, 207)
HRM103	Pers	Hourly Employees	T+6	(GC 12946; 29 CFR 1627.3)
HRM104	Pers	Negotiation	P	Microfilm or permanent (29 USC 211, 203, 207)
HRM105	Pers	PERS, Social Security, SSI	P	Microfilm or permanent (29 CFR 1627,3; GC12946, GC34090)
HRM106	Pers	Personnel - Employee Handbook	P	Microfilm or permanent (GC34090)
HRM107	Pers	Personnel-Employee Incentive Award Program Files: Suggestion Forms; Correspondence and Backup Data	2	(GC34090)
HRM108	Pers	Personnel Files: Former Employees Receiving Retirement and DOC Benefits	P	Microfilm or permanent (GC34090)
HRM109	Pers	Personnel Files: (Safety and Non-Safety) Resumes; Applications; Personnel Action Forms; Performance Evaluations; Correspondence; Direct Deposit Authorizations	T+6	(29 USC 1113, GC12946)
HRM110	Pers	Recruitment Files: Job Position Announcements; Applicant Responses & Resumes; Correspondence and Backup	C+3	(29 CFR 1627.3)
HRM111	Pers	Resumes (Unsolicited)	2	(GC34090)

HRM112	Pers	Rules & Regulations	P	Microfilm or permanent (GC34090)
HRM113	Pers	Accident Reports/Incident Reports	5	(GC34090)
HRM114	Pers	Claim Files (against the City or City Personnel); Claim Letters, Forms, Correspondence, Court Transcripts, Backup Data	C+5	(GC34090, PC832.5)
HRM115	Pers	Claims Loss Runs (Fiscal Year End)	S	(GC34090, PC832.5)
HRM116	Pers	Claims Loss Runs (Monthly)	2	(GC34090)
HRM117	Pers	SCJPIA Certificates of Liability: Certificates and Backup Data	P	Microfilm or permanent (GC34090)
HRM118	Pers	Workers' Compensation Insurance Administration Records	5	(GC34090)
HRM119	Pers	Workers' Compensation Insurance Policies	P	Microfilm or permanent (GC34090)
LAW101	Legal	Amicus Curiae and Misc	P	Microfilm or permanent (GC34090)
LAW102	Legal	Appeals, Civil	C+4	(CCP 583.320(a)(3); GC34090)
LAW103	Legal	Bankruptcy	P	Microfilm or permanent (GC34090)
LAW104	Legal	Case Log and/or Index	P	Microfilm or permanent (GC34090)
LAW105	Legal	Correspondence	2	(GC34090)
LAW106	Legal	Litigation-Anti-Trust	P	Microfilm or permanent (GC34090)
LAW107	Legal	Litigation Case Listing	P	Microfilm or permanent (GC34090)
LAW108	Legal	Litigation-Civil - Non Tort	P	Microfilm or permanent (GC34090)
LAW109	Legal	Litigation Civil Tort	P	Microfilm or permanent (GC34090)
LAW110	Legal	Litigation-Criminal	P	Microfilm or permanent (GC34090)
LAW111	Legal	Litigation-General	C+4	(GC34090)
LAW112	Legal	Litigation-High Profile	P	Microfilm or permanent (GC34090)
LAW113	Legal	Prosecutions	P	Microfilm or permanent (GC34090)
LAW114	Legal	Subpoenas	C+4	(GC34090)
POL101	Pol	Alarm Records	2	(GC34090)
POL102	Pol	Arrest Records - Drunk (Not Prosecuted)	2	(GC34090)
POL103	Pol	Arrest Registers	S	(GC34090)
POL104	Pol	Rejected by D.A.	4	(GC34090)
POL105	Pol	Traffic Warrants (for Local or Foreign Agency)	2	(GC34090)
POL106	Pol	Auction Receipts and Records	2	(GC34090)
POL107	Pol	Audio Recordings of Telephone and Radio Communications (Dispatch)	100 days	100 days; (GC34090.6)
POL108	Pol	Bail Receipts	2	(GC34090)
POL109	Pol	Bicycle Licenses	3	(GC34090)
POL110	Pol	Case Files Homicide - Investigator's File	P	Microfilm or permanent (PC799)
POL111	Pol	Case Files Narcotics (no arrest cases)	CL+2	(GC34090)
POL112	Pol	Case Files Officer Involved Shootings	CL+25	(GC34090)
POL113	Pol	Child Abuse Reports - Felony	10	(Department of Justice Regulates)
POL114	Pol	Citations-Animal Control	2	(GC34090)
POL115	Pol	Citations-Dog License & Vaccine Verification	2	(H&S 11361.5)
POL116	Pol	Citations-Marijuana	2	(GC34090)
POL117	Pol	Citations-Parking	2	
POL118	Pol	Citations-Traffic	2	
POL119	Pol	Concealed Weapons Permits	3	(GC34090)
POL120	Pol	Correspondence	2	(GC34090)
POL121	Pol	Court Records-Daily Schedule (Duplicates)	C+1	(GC34090.7)
POL122	Pol	Court Records-Sign-in Logs	C+2	(GC34090)
POL123	Pol	Court Records-Tracking System Records	C+2	(GC34090)
POL124	Pol	Crime Reports	3	(Department of Justice Regulates)
POL125	Pol	Criminal Arrest Files	10	(Department of Justice Regulates)

POL126	Pol	Daily Activity Records and Logs (i.e., NOT reports)	3	(GC34090)
POL127	Pol	Daily Reports	3	(Department of Justice Regulates)
POL128	Pol	Deceased Criminal Arrest Files	10	(Department of Justice Regulates)
POL129	Pol	Employment Applications - Background Investigation	5	EEOC Complaint can be filed within 49 mos.; (GC12946)
POL130	Pol	Employment Applications - Unprocessed	5	EEOC Complaint can be filed within 49 mos.; (GC12946)
POL131	Pol	Felony Crime Reports: Capital Crimes, Crimes Punishable by Death, Life Imprisonment	P	Microfilm or permanent (PC799)
POL132	Pol	Fingerprint Applicants' Files	T+2	(GC34090)
POL133	Pol	Fingerprint Inked/Palm Cards	C+20	Persons booked into detention facility
POL134	Pol	Immigration Letters	2	1-9's
POL135	Pol	Incident Reports	3	(Department of Justice Regulates)
POL136	Pol	Index Cards - Field Interview	5	(GC34090)
POL137	Pol	Index Cards - Police Dispatch	2	(GC34090)
POL138	Pol	Jail Inspections	2	(GC34090)
POL139	Pol	Jail Register (Daily Record of Persons Booked)	10	(Department of Justice Regulates)
POL140	Pol	Juvenile Arrest Files, Reports	C	Upon Notification from Juvenile Court Judge
POL141	Pol	Juvenile Sealed Records	5	Destroy 5 years from sealing; Welfare & Institutions Code 781(d)
POL142	Pol	Licenses and Permits Records of Expired Licenses and Permits	3	(GC34090)
POL143	Pol	Lost and Found Records	5	(GC34090)
POL144	Pol	Miscellaneous Reports	2	(GC34090)
POL145	Pol	Misdemeanor/Infractions Reports	3	(Department of Justice Regulates)
POL146	Pol	Money Transmittals	2	(GC34090)
POL147	Pol	Non-Criminal Occurrences	C+2	(GC34090)
POL148	Pol	Officer Involved Shootings	CL+25	(GC34090)
POL149	Pol	Parades & Special Events	CL+2	(GC34090)
POL150	Pol	Pawnbrokers, Secondhand Dealers (Duplicates, i.e., Pink Copies)	C+2	Originals to licensee; (blue) copies to DOJ; (pink) copies retained by City. Renewals issued annually; (GC34090)
POL151	Pol	Permits Alcoholic Beverage Control License	2	(GC34090)
POL152	Pol	Personnel Files Internal Affairs Investigations (including Citizen's Complaints and Pitchess Motions)	5	(PC832.5)
POL153	Pol	Personnel Files Terminated Employees	5	EEOC Complaint can be filed within 49 months; (GC12946)
POL154	Pol	Photo Negatives (Inmates)	C+20	By prisoner number
POL155	Pol	Press Releases	C+2	(GC34090)
POL156	Pol	Property Control Files	C+2	(GC34090)
POL157	Pol	Rap Sheets	CL+2	(GC34090)
POL158	Pol	Reports Duplicates	6 mos.	(GC34090.7)
POL159	Pol	Restraining Orders, Emergency Protective Orders, Temporary Restraining Orders, Legal Stipulations, Orders After Hearing (Duplicates)	C	Destroy after law enforcement actions and effective date of restraining order has expired
POL160	Pol	Schedules Daily	C+2	(GC34090)
POL161	Pol	Watch Assignments/ Timekeeping Records	C+2	(GC34090)
POL162	Pol	Statistical (Crime Analysis)	P	Microfilm or permanent (GC34090)

POL163	Pol	Statistical (UCR), Uniform Crime Reports Mandatory to DOJ (LEIC)	P	Originals sent to FBI, DOJ; Microfilm or permanent (GC34090)
POL164	Pol	Subpoenas	C+2	(GC34090)
POL165	Pol	Swap Meet Merchant Control Sheets	2	(GC34090)
POL166	Pol	Traffic Collisions Non Injury	3	(GC34090)
POL167	Pol	Traffic Collisions One or More Injuries	5	(GC34090)
POL168	Pol	Training Bulletins	P	Microfilm or permanent (GC34090)
POL169	Pol	Training Event Files	C+2	(GC34090)
POL170	Pol	Vehicles Impounded/Stored/ Repossessed/ Recovered	3	(GC34090)
POL171	Pol	Vehicles Stolen	5	(GC34090)

POL172	Pol	Video Surveillance/Security (Jail) Video Monitoring including Mobile in car video systems, & building security taping system	13 mos.	(GC34090.6) GC34090.6 & GC 26202.6
POL173	Pol	Warrants Felony	Recall after 10 yrs	Exception: Murder/Escape
POL174	Pol	Warrants Misdemeanor Criminal	Recall after 5 yrs	(Recommended by the California Law Enforcement Warrant Officer's Association)
POL175	Pol	Warrants Parking	Recall after 1 yr	(Recommended by the California Law Enforcement Warrant Officer's Association)
POL176	Pol	Warrants Traffic	Recall after 5 yrs	(Recommended by the California Law Enforcement Warrant Officer's Association)
POL177	Pol	Traffic Collision Fatalities	P	Microfilm or permanent (Recommended by the California Law Enforcement Warrant Officer's Association)
POL178	Pol	Body worn camera video	2	PEN § 832.18 sets minimum legal obligation
PWK101	Eng	Engineering - Grading Bonds & Releases	P	Microfilm or permanent (GC 34090)
PWK102	Eng	Engineering-Grading Permits	P	Microfilm or permanent (GC 34090)
PWK103	Eng	Capital Improvement Project (CIP) Files	C + 10	(CCP 337.15)
PWK104	Eng	Capital Improvement Projects (CIP) Right-of-Way Documentation: Deeds, Quitclaims, Easements	P	Microfilm or permanent (GC 34090)
PWK105	Eng	Consultants/Suppliers/Vendors Information	AR	(GC 34090)

PWK106	Eng	Disaster Incidents Files	A+5	(GC 34090)
PWK107	Eng	Encroachment Permits Log	5	(GC 34090)
PWK108	Eng	Grading Permits	P	Microfilm or permanent (GC 34090)
PWK109	Eng	Land Development Projects Files	P	Microfilm or permanent (GC 34090)
PWK110	Eng	Organizations Files	2	(GC 34090)
PWK111	Eng	Permits: Encroachment Permits, Excavation Permits	P	Microfilm or permanent (GC 34090)
PWK112	Eng	Policies & Procedures for Engineering Operations	S+10	(GC 34090)
PWK201	PW	Capital Improvement Projects (CIP) Plans & Drawings: Final, As-Built Plans & Drawings	P	Microfilm or permanent (GC 34090)
PWK202	PW	Federal Highway Administration Funding (FHWA) Administrative Files: Applications/Funding Requests & Supporting Data	C+3	(49 CFR 18.42)
PWK203	PW	Grants/Funding Files, Budgeting Analyses, Correspondence w/ Local Administrative Agencies (Including CALTRANS), Studies & Reports, Supporting Data	C+10	(7 CFR 3016.42)
PWK204	PW	Streets/Signals Intersections/ Maps - Final, Recorded Maps, Including Subdivision Maps, Parcel, Assessment Districts, Survey Record Of, Improvement Plans, Tract Maps, Construction (Final, As-Constructed Only)	P	Microfilm or permanent (GC 34090)
PWK205	PW	Utilities- Storm Drain NPDES-Program Files	P	Microfilm or permanent (GC 34090)
PWK206	PW	Operations & Maintenance Projects Files: Service Requests Correspondence & Supporting Data	2	(GC 34090)
PWK207	PW	Public Works - Performance Bonds/Labor & Materials Bonds	2	(GC 34090)
PWK208	Plan	Parcel Maps	P	Microfilm or permanent (GC 34090)
PWK301	Rec	Brochures Advertisers Files	2	(GC 34090)
PWK302	Rec	Brochures Artwork	C+2	(GC 34090)
PWK303	Rec	Facilities Reservation Forms	2	(GC 34090)
PWK304	Rec	History Files: Publicity Binders, Photos Binders, Department Publications	P	Microfilm or permanent (GC 34090)
PWK305	Rec	History Files: Flyers, Brochures	2	(GC 34090)
PWK306	Rec	Press Releases	CL+2	(GC 34090)
PWK307	Rec	Maintenance/Operations/Report 5 Work Orders, inspection, repairs, cleaning, accident and other reports	P	Microfilm or permanent (GC 34090)
PWK308	Rec	Park Master Plans Files: Environmental Documents, Correspondence & Supporting Data	C+10	(GC 337.15)
PWK309	Rec	Personnel Instructor Contracts	E+2	(GC 34090)
PWK310	Rec	Program Evaluations	2	(GC 34090)
PWK311	Rec	Program Proposals Files	2	(GC 34090)
PWK312	Rec	Program Registrations/Waivers of Liability	5	(GC 34090)
PWK313	Rec	Programs Files (City-Participation)	C+4	(GC 34090)
PWK314	Rec	Programs Files (City-Sponsored)	C+5	(GC 34090)

PWK315	Rec	Recreation Registration Database Records: Registrant Data (Active) Program Data (Active)	2	(GC 34090)
PWK316	Rec	Special Events Files: Requests, Maps, Plans & Drawings, Correspondence, Permits/Applications	C+5	(GC 34090)

AGENDA ITEM NO. 9.

CITY OF HAWTHORNE
City Council
AGENDA BILL
For the meeting of 09/22/2026
Originating Department: City Attorney

City Manager: Department Head:

SUBJECT:

ORDINANCE NO. 2266 (FIRST READING) - AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF HAWTHORNE, CALIFORNIA ADDING AND ENACTING CHAPTER CHAPTER 10.78 (ELECTRIC BICYCLE REGULATIONS) TO TITLE 10 (VEHICLES AND TRAFFIC) OF THE HAWTHORNE MUNICIPAL CODE, AND MAKING A FINDING OF EXEMPTION IN COMPLIANCE WITH CEQA IN CONNECTION THEREWITH.

RECOMMENDED MOTION:

Staff recommends that the City Council introduce Ordinance No. 2266 on September 22, 2026, and adopt Ordinance No. 2266 on October 6, 2026.

DISCUSSION:

The City of Hawthorne finds that unsafe operation of electric bicycles presents unique and heightened risks to pedestrians, riders, and motorists within our sidewalks, roadways, and other public spaces.

At the prior request of a majority of the City Council, the City Attorney's Office prepared an ordinance establishing a regulatory framework governing electric bicycle use in the City. The Ordinance adds Chapter 10.78 (Electric Bicycle Regulations) to Title 10 (Vehicles and Traffic) and addresses unsafe operation through education and diversion, administrative citations, parent financial accountability, and criminal enforcement.

The Ordinance authorizes administrative citations pursuant to Chapter 1.23B. The companion resolution (previously adopted) updated the Administrative Citation Schedule to establish enhanced administrative fines for Chapter 10.78: i.e., $500 for a first offense, $750 for a second offense within thirty-six (36) months, and $1,000 for a third and subsequent offense within thirty-six (36) months.

Pursuant to City Council direction at the September 8, 2026, meeting, the City Attorney's Office revised the previously introduced Ordinance 2266 to require three (3) administrative citations for violations of Chapter 10.78 within a thirty-six (36) month period before misdemeanor charges can become available for a subsequent violation. Thus, the City retains discretion to issue an administrative citation or pursue another authorized remedy (i.e., an educational component) in lieu of first filing misdemeanor charges.

ECONOMIC DEVELOPMENT STRATEGIC PLAN:

N/A

FISCAL IMPACT:

No immediate fiscal impact.

NOTICING PROCEDURE:
72 Hours posted notice pursuant to the Ralph M. Brown Act.

ATTACHMENTS
Ordinance No. 2266

ORDINANCE NO. 2266

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF HAWTHORNE, CALIFORNIA ADDING AND ENACTING CHAPTER 10.78 (ELECTRIC BICYCLE REGULATIONS) TO TITLE 10 (VEHICLES AND TRAFFIC), AND MAKING A FINDING OF EXEMPTION IN COMPLIANCE WITH CEQA IN CONNECTION THEREWITH

WHEREAS, the City of Hawthorne has a responsibility to protect the public health, safety, and welfare of its residents, motorists, pedestrians, riders, and other members of the public within the City; and

WHEREAS, electric bicycles have become increasingly common in communities across the nation, and the City Council finds that unsafe operation of electric bicycles presents unique and heightened risks to public health and safety; and

WHEREAS, the City Council desires to adopt a regulatory framework for electric bicycle use, including education and diversion, enhanced administrative citations, criminal enforcement, and parental accountability, to promote safe operation, deter unsafe conduct, encourage compliance, and reduce risks within the City; and

WHEREAS, Title 10 of the Hawthorne Municipal Code governs vehicles and traffic, and it is appropriate to codify electric bicycle regulations within that Title to ensure consistent enforcement and administration; and

WHEREAS, the purpose of this ordinance is to put into effect the City of Hawthorne's electric bicycle regulatory framework by adding Chapter 10.78 to Title 10 of the Hawthorne Municipal Code.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF HAWTHORNE DOES ORDAIN AS FOLLOWS:

SECTION 1. The City Council of the City of Hawthorne hereby incorporates by reference all the recitals herein.

SECTION 2. Chapter 10.78 (Electric Bicycle Regulations) is hereby added to Title 10 (Vehicles and Traffic) of the Hawthorne Municipal Code as follows:

10.78.010 Definitions

For purposes of this Chapter, the following definitions shall apply:

A. "Electric bicycle" shall have the same meaning as set forth in California Vehicle Code Section 312.5, as may be amended from time to time.
B. "Motorized bicycle" shall have the same meaning as set forth in California Vehicle Code Section 406, as may be amended from time to time.

C. "Operator" means any person who rides or operates an electric bicycle or motorized bicycle.
D. "Vehicle" shall have the same meaning as set forth in California Vehicle Code Section 670, as it may be amended from time to time.

10.78.020 Operation of Electric Bicycles and Motorized Bicycles

It shall be unlawful for any person to ride or operate an electric bicycle or motorized bicycle in the City unless such operation complies with all of the following:

A. No person shall ride or operate an electric bicycle or motorized bicycle in a dangerous manner including, without limitation: (1) intentionally lifting one or more wheels of an electric bicycle or motorized bicycle into the air while riding on a street, bike lane, or bike path; (2) intentionally swerving or riding around stopped or slowed traffic; (3) attempting to perform any acrobatic trick or stunt; or (4) operating an electric bicycle or motorized bicycle in any manner that endangers any person or property.
B. No person shall ride or operate an electric bicycle or motorized bicycle faster than is prudent in light of weather, visibility, pedestrian and vehicular traffic, and in no event at a speed that endangers the safety of any person or property.
C. Every person operating an electric bicycle or motorized bicycle in the City shall comply with all traffic control devices, including but not limited to traffic signals and stop signs.
D. Every person operating an electric bicycle or motorized bicycle shall yield to pedestrians at all times.
E. No person riding or operating an electric bicycle or motorized bicycle in the City shall tow any other vehicle.
F. No person riding or operating an electric bicycle or motorized bicycle shall cling or attach themselves or their electric bicycle or motorized bicycle to any other moving vehicle or persons in any other vehicle.
G. No person operating an electric bicycle or motorized bicycle shall operate a wireless telephone or an electronic wireless communications device.
H. No person operating an electric bicycle or motorized bicycle shall wear: (1) a headset covering both ears, (2) earplugs, or (3) earphones covering, resting on, or inserted in, both ears. This prohibition does not apply to a person using a prosthetic device that aids the hard of hearing.
I. It shall be unlawful for any person to operate an electric bicycle or motorized bicycle upon any street or highway of the City while under the influence of an alcoholic beverage and/or any illegal or non-prescribed drug.
J. No person shall ride or operate an electric bicycle or motorized bicycle upon any playground, park, or school ground.
K. No person shall ride or operate an electric bicycle or motorized bicycle on any sidewalk, except that minors under the age of fourteen (14) years may ride or operate an electric bicycle or motorized bicycle upon a sidewalk if they exercise due care and yield the right of way to pedestrians.
L. No person shall ride or operate an electric bicycle or motorized bicycle on any public property where signs prohibiting such activity are conspicuously posted.
M. Each person riding or operating an electric bicycle, or motorized bicycle on a highway or street shall keep such electric bicycle, or motorized bicycle in marked bike lanes. On streets without bike lanes, such person shall keep the electric bicycle or motorized bicycle as close

to the right hand curb or edge of the roadway as possible, exercising due care when passing a standing vehicle or one proceeding in the same direction, except when preparing to make a left-hand turn; provided, however, if a highway or street carries traffic in one direction only and has two (2) or more marked traffic lanes, such persons may ride as near the left-hand curb or edge of such roadway as possible, exercising due care when passing a standing vehicle or one proceeding in the same direction.

N. Persons riding or operating electric bicycles or motorized bicycles in the City shall not ride more than two (2) abreast except on paths or parts of a roadway set aside for the exclusive use of bicycles; and provided, further, that minors riding on electric bicycles on the sidewalk pursuant to subsection (K) shall do so in single file.
O. All operators and passengers under eighteen (18) years of age shall wear a helmet properly strapped while riding or operating an electric bicycle or motorized bicycle.
P. Every electric bicycle and motorized bicycle shall be equipped with a brake adequate to skid the front or rear tire of the bicycle upon application of the brake.
Q. Every electric bicycle or motorized bicycle operated at any time from a half hour after sunset to a half hour before sunrise, and at any other time when there is not sufficient light to render clearly discernable any person or vehicle on the streets or sidewalks, shall be equipped with lights affixed to the front and back of the electric bicycle or motorized bicycle, which lights shall be visible for a distance of three hundred (300) feet from the electric bicycle or motorized bicycle.
R. No person riding or operating an electric bicycle or motorized bicycle shall transport another person upon the electric bicycle or motorized bicycle unless such passenger is seated upon a separate seat attached to the vehicle. If the passenger is four (4) years of age or younger, or weighs forty (40) pounds or less, the seat shall have adequate provision for retaining the passenger in place and for protecting the passenger from the moving parts of the electric bicycle or motorized bicycle.
S. The operator of any electric bicycle or motorized bicycle involved in an accident shall take reasonable steps to ascertain whether or not anyone was injured, and shall give their name, address and the serial number of their electric bicycle or motorized bicycle to the person with whom they were in collision and obtain the same information from the other person. It shall be the duty of the operator to make a written report of any accident resulting in death or injury to the Police Department within twenty-four (24) hours of such accident.

10.78.050 Exception

This chapter is not intended to apply to or otherwise restrict electric bicycles, and motorized bicycles operated by any officer employed by the City while on duty, or as utilized in a safe manner by physically disabled persons as defined under the Americas with Disabilities Act (42 U.S.C. Section 12101, et seq.).

10.78.060 Enforcement

A. Each violation of this Chapter shall constitute a separate offense and will initially be subject to administrative citation pursuant to Chapter 1.23B of this Code, or as otherwise provided in this section.
B. In the event the operator of the electric bicycle or motorized bicycle is a juvenile, officers will make a reasonable effort to contact the parent(s) or responsible guardian(s) of the

operator and advise them of the nature of the violation. This shall occur at the time of the stop or as soon as practicable.

C. Each parent or legal guardian having custody and control of a minor who is issued a fine for violation of this Chapter shall be jointly and severally liable with such minor for payment of the fine.

D. Any person who has received three (3) administrative citations for violations of this Chapter within a thirty-six (36) month period may, for each subsequent violation committed within that thirty-six (36) month period, be charged with a misdemeanor, punishable as set forth in Section 1.20.010 of this Code. Nothing in this subsection shall preclude the City from first issuing an administrative citation or pursuing any other remedy authorized by law or this ordinance in lieu of misdemeanor prosecution.

E. In lieu of the criminal remedy authorized by Section 1.20.010 or the administrative remedy authorized by Chapter 1.23B of this Code, and in lieu of filing charges in any court having jurisdiction over a violation, the Police Chief or designee may allow a juvenile violator and the parents of the juvenile violator to complete a diversion safety program, if available, at their expense, as assigned by the Police Department.

SECTION 3. Any provisions of the City of Hawthorne Municipal Code or appendices thereto inconsistent with the provisions of this Chapter, to the extent of such inconsistencies and no further, are hereby repealed or modified to the extent necessary to effect the provisions of this Chapter.

SECTION 4. CEQA. The City Council hereby concurs with staff's determination and hereby finds that the adoption of this Ordinance is a type of organizational activity involving the administration of the City that does not have the possibility to have a direct or indirect effect on the environment and is therefore exempt from review under the California Environmental Quality Act ("CEQA") pursuant to Title 14, California Code of Regulations, Section 15378(b)(5). In addition, the actions taken by this Ordinance are not a "project" under CEQA because the Ordinance does not involve any commitment to a specific project which may result in a potentially significant physical impact on the environment and is also exempt from CEQA pursuant to the "common sense" exemption because it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment. (Title 14, California Code of Regulations, Section 15061(b)(3)).

SECTION 5. **Severability**. If any section, subsection, phrase or clause of this Ordinance is for any reason held to be unconstitutional or otherwise invalid, such decision shall not affect the validity of the remaining portions of this Ordinance.

SECTION 6. **City Clerk**. The City Clerk shall attest to the adoption of this Ordinance and shall cause this Ordinance to be posted in the manner required by law.

SECTION 7. **Effective Date**. This Ordinance shall take effect thirty (30) days after passage thereof.

SECTION 8. **Publication**. The City Clerk is directed to forward a copy of Ordinance No. 2259 to General Code, LLC, 781 Elmgrove Road, Rochester, NY 14824.

PASSED, APPROVED AND ADOPTED this ____th day of September, 2026.

_____

ALEX VARGAS, Mayor
City of Hawthorne, California

ATTEST:

_____

DAYNA WILLIAMS-HUNTER, City Clerk
City of Hawthorne, California

APPROVED AS TO FORM:

_____

DAVID CACERES, City Attorney
City of Hawthorne, California

AGENDA ITEM NO. 10.

CITY OF HAWTHORNE
City Council
AGENDA BILL
For the meeting of 09/22/2026
Originating Department: Planning

City Manager: Department Head:

SUBJECT:
Applicant presentation and public meeting pursuant to Gov. Code Section 65914.4.

RECOMMENDED MOTION:
1. Open public meeting on this topic;
2. Allow the applicant to make their presentation;
3. Accept public comments;
4. Close public meeting. (No motion is required)

DISCUSSION:
The Applicant, Enrico Bressan, will make a presentation on a proposed development at 11736-11744 Hawthorne Boulevard. The development proposal is for a 6-story, 17,683 square feet, 65 feet tall (with elevators going to 75 feet for roof-top access), building with 100 residential units, and 5 commercial units. The 5 commercial units will be on the ground-floor with 5 floors of residential above. 100% of the total residential units are to be affordable (20% Moderate AMI and 80% Lower AMI).

Government Code Section 65914.4(q) requires a project applying under this new streamlined method to have a public meeting held by the City Council to provide an opportunity for the public and local government to comment on the development. This requirement for a public meeting in lieu of a public hearing supersedes the regular Planning Commission approval process. Comments may be provided during the meeting by the public and the Council, but no vote on the development proposal is afforded to the Council by this state law.

ECONOMIC DEVELOPMENT STRATEGIC PLAN:
Not applicable. This development proposal and process is pursuant to state law.

FISCAL IMPACT:
None.

NOTICING PROCEDURE:
None required beyond the publishing of the City Council meeting agenda, pursuant to the Brown Act.

AGENDA ITEM NO. 11.

CITY OF HAWTHORNE
City Council
AGENDA BILL
For the meeting of 09/22/2026
Originating Department: Planning

City Manager: Department Head:

SUBJECT:
Status report on Data Center Moratorium.

RECOMMENDED MOTION:
Receive and file report.

DISCUSSION:
Pursuant to Government Code §65858, not less than 10 days before extending a moratorium, a written report shall be provided to the legislative body concerning the statuts of the moratorium and any work conducted or planned during the moratorium.

ECONOMIC DEVELOPMENT STRATEGIC PLAN:
None

FISCAL IMPACT:
None.

NOTICING PROCEDURE:
72 Hours posted notice pursuant to the Ralph M. Brown Act.

ATTACHMENTS
Moratorium Report

Status Report on the City of Hawthorne Data Center Moratorium

Summary

September 9, 2026	Data center moratorium adopted by City Council
October 20, 2026	Expected date for moratorium to be extended
October 23, 2026	Initial 45-day moratorium expires

The nature of data centers is changing rapidly and the City's Municipal Code is currently not prepared to address the impacts these centers can have on the community. On September 9, 2026, the City Council adopted an interim urgency ordinance to establish a moratorium that prohibits the establishment or expansion of data centers within the City. The initial moratorium is valid for 45 days, but can be extended before it expires.

Background

If a data center is considered to be a large collection of computer servers housed in one location and all of the accompanying mechanical equipment needed to keep the servers from overheating, then there are dozens, if not hundreds, of these in the City already. This definition is so broad that any collection of computer servers that exist as accessory uses to the companies or institutions that host them would be considered to be data centers. It is not the intention of the moratorium to include these small-scale networks because the potential impacts are known and have not been a problem for the community thus far. However, this points to a major problem—the term "data center" is not defined in the Hawthorne Municipal Code, so one of the first objectives of the moratorium is to define this term and related terms so that the moratorium will focus only on the facilities that are of a scale to potentially create significant impacts. To accomplish this, some parameters that reflect scale of operations will need to be developed.

The City had at least two telephone call switching facilities that were initially staffed with human operators or mechanical switching equipment. As technology improved, the mechanical switching equipment gave way to computerized equipment. The one known data center within the City underwent this evolution over the past few decades. Eventually the telephone operator relinquished the site and it was occupied by a company that utilized the same general type of equipment (servers), but no longer devoted to telephone communications.

The conversion from human operators, to mechanical switching, to computer servers left the facilities with far more internal space than they needed. Modern data centers are hyper-scaled and see the unused space a potential for massive expansion. This has the potential to introduce new impacts that were never associated with the facility before.

The general public is not aware of a data center in Hawthorne because at this time it is still of a small scale. A recent proposal to create a large-scale data center in El Segundo

drew considerable attention from the public, with many Hawthorne residents included. That data center project was withdrawn by the applicant in the face of public opposition. The City of Monterey Park recently made the news when citizen opposition to a proposed data center resulted in a ballot measure there to ban the use outright.

Legal and Procedural Basis

Government Code §65858 authorizes a municipality to address urgent matters by the adoption of a temporary moratorium. Although a moratorium can be interpreted as a complete ban on a particular use, it is by its nature a temporary ban. The initial moratorium may not be for more than 45 days and is to be adopted as an interim urgency ordinance. The ordinance is "interim" because it is temporary and expires in 45 days if not extended properly. The "urgency" is necessary for several reasons. First, the public hearing to adopt it need not be advertised in the same fashion as other land use ordinances. Also, and urgency ordinance can be adopted in one reading instead of two. Urgency ordinances are effective immediately rather than 30 days after the vote. To ensure that an urgency is not overused, or improperly used, an urgency ordinance requires four of five members of the legislative body to adopt. The interim urgency ordinance for this moratorium was adopted by a vote of 5-0 on September 8, 2026.

Adopting the interim urgency ordinance is exempt from environmental review under the California Environmental Quality Act (California Public Resources Code §§21000, et seq., "CEQA") and CEQA Guidelines (14 California Code of Regulations §§15000, et seq.) because it establishes temporary rules and procedures for minor alterations in land use. The interim urgency ordinance, therefore, is categorically exempt from further CEQA review under CEQA Guidelines §15305. Further, the adoption of the interim urgency ordinance is also exempt from review under CEQA pursuant to CEQA Guidelines §15061(b)(3) because the ordinance is for general policies and procedure-making.

Prior to the expiration of the moratorium, it can be extended up to two times. The first extension may be for up to 10 months and 15 days, and the second extension can be for up to one additional year. The extension ordinances can be adopted by interim urgency ordinances in the same fashion as the initial moratorium ordinance with two important differences being that the public hearing for an extension must be advertised not less than 10 days prior to adoption, and that a status report must be provided to the City Council at least 10 days prior to any vote for an extension. This report satisfies the later requirement.

The purpose of this moratorium is to allow time for the City to develop appropriate policies and regulations for data centers, and to conduct studies and research to support the policies and the environmental review required. The intended outcome is an ordinance that will define the use and either ban it in the City, or regulate the use to an appropriate degree that the potential for significant harm is reduced to no longer significant.

Scope of the Moratorium

The scope of the moratorium is a Citywide prohibition on the establishment or expansion of data centers for 45 days. The moratorium may be extended prior to its expiration.

The moratorium applies to data centers, which are not yet defined by the Hawthorne Municipal Code. Until this term is defined, the definition of a data center shall be construed to be any collection of computer servers that require an upgrade to utilities, mechanical infrastructure, or large-scale battery storage. Network servers that are used by a company or institution are not intended to be subject to this moratorium, but to make that distinction clear, an early goal of the moratorium is to prepare an ordinance that defines data centers.

Stated Rationale

The rationale for the moratorium is to protect the public from harmful impacts that are sometimes associated with data center, including but not limited to, noise, emissions, and fire or explosion risks. Additionally, the moratorium is intended to detrimental impacts to the environment, including water use, energy demand, and grid impact, before the City can assess if these can be mitigated through regulation.

Stakeholder Positions

At this time, the City has not taken an official position on the topic of data centers beyond the adoption of the moratorium ordinance. Through the moratorium adoption process one resident expressed support for the moratorium, and the City Council members expressed concerns and support for either a total ban or appropriate regulations on data centers if impacts can be adequately mitigated.

There is good reason to believe that the opinions of Hawthorne residents are not dissimilar from that of Californians generally, and that would be opposition to data centers categorically. A data center development proposal was recently withdrawn by the applicant in the City of El Segundo during a contentious public meeting. A significant portion of the opposition present at the meeting were residents of Hawthorne.

A handful of data center developers have expressed interest in opening a data center in Hawthorne. One proposal was to convert the Hawthorne Plaza Mall site to a data center, but that proposal appears to be dead. Utility providers have alerted the City to other proposals, including a conversion of the former FAA building at 15000 Aviation Boulevard. Additionally, an existing data center desires to expand considerably and was working with the City on how that could proceed. Under the nonconforming chapter of the Municipal Code, an expansion would require a conditional use permit and probably an environmental impact report. This proposal is paused pending the moratorium, but

the developer may choose to fund an EIR at their own risk in the hope a path forward results from ordinances that are created during the moratorium. If the process results in a total ban on data centers, this developer would limited to the relatively small data center they have without the opportunity to expand.

Anticipated Next Steps

The first step will be to extend the moratorium for 10 months and 15 days. This will provide the necessary time for Staff to develop ordinances that address the issue.

Of primary importance is to adopt an ordinance that defines data centers and related terms in the Zoning Code. This will be helpful to ensure that moratorium is appropriately targeted and does not inhibit normal business operations.

A period will proceed from there to gain an understanding of the scale and potential impacts that might be foreseeable if data centers are located in Hawthorne. This will technical studies from subject matter experts and examination of the experiences of communities already hosting data centers, and a careful look are environmental and community impacts that might be expected. These studies will look at construction, operations, and maintenance issues.

From there an assessment will be made on the feasibility of regulations, as opposed to a total ban. Additionally, a cost/benefit analysis will examine other effects related to economic costs or benefits, employment, business support, and similar things compared to potential harms. Based on this analysis, the facts will be presented to the City council for direction on how to prepare an ordinance to address data centers.

If the direction is to ban data centers, the appropriate ordinance will be prepared. If the direction is to regulate data centers to mitigate harmful impacts, limit the scale of operation, restrict locations, or any other restrictions, an ordinance will be prepared and CEQA analysis will commence. This effort will be done while keeping an eye on state and federal regulations that may become effective and require adjustments.

Conclusion

The present moratorium, and expected extension, accomplishes the goal of allowing Staff to study the issues and prepare ordinances without the pressure of dealing with new or expanding data centers. The moratorium is necessary to prevent the proliferation of data centers that might not conform to whatever ordinances that are developed.

AGENDA ITEM NO. 12.

CITY OF HAWTHORNE
City Council
AGENDA BILL
For the meeting of 09/22/2026
Originating Department: Public Works

City Manager: Department Head:

SUBJECT:
Progress Payment #18 in the amount of $633,072.55 due to PCN3 Inc of Los Alamitos, CA for City of Hawthorne New Senior Center (Project #24-03).

RECOMMENDED MOTION:
Staff recommends that the City Council approve this Progress Payment #18 and all change orders associated with this progress payment to PCN3 Inc of Los Alamitos, CA.

DISCUSSION:
This project includes providing all services, labor, materials, permits, insurance, tools and equipment needed, in accordance with the Plan and Specifications to successfully and safely complete the renovations and addition to the existing Senior Center.

The work will consist of renovating the existing Hawthorne Senior Center situated on the north-west side of the existing Memorial Center facility. The renovations will bring the existing building, approximately 8,600 SF, up to current building codes and standards. The work will also consist of adding a first-floor extension and a second story, approximately 9700 SF of indoor space. There will also be some exterior landscaping to integrate the building into the park and create an outdoor courtyard. The work will also consist of providing all services, labor, materials, permits, insurance, tools and equipment needed, in accordance with the Plan and Specifications to successfully and safely complete the renovations, expansion and addition to the City of Hawthorne Senior Center located at 3901 El Segundo Blvd, Hawthorne, CA 90250.

During the construction phase of the project, necessary authorization will need to be granted to the City's Project Engineer(s) to conduct further testing, substitutions, and/or removal of materials such as new public right of way, new concrete slab between the New Senior Center and existing Memorial Center, etc.

Work done to date includes:

The 2nd floor wall framing is at 100% complete, and we are currently working on 2nd floor glazing (windows/rails), perforated metal, drywall and finalizing weather proofing the roof. The first floor wall framing is completed, installation of lobby light fixtures, main hall vents, insulation and gypsy board is in progress and continue work on drywall, exterior stucco and main lobby stairway/elevator. Continuous exterior stucco and landscape work throughout the facility.

This progress payment #18 had a few change orders (CO): CO#9 additional electrical work to the existing electrical wiring, CO#15 additional underground electrical work added to the IT system, CO#17 additional landscape irrigation system work, CO#19 additional hose bibb work, CO#21 additional work to existing gas line, CO#27 additional mechanical work, CO#44 additional tile in new restroom, CO#86 demoed existing portion of kitchen ceiling to expand HVAC/roll up door area and countertop, CO#101

VRF system central controller, CO#110 additional structural and connection detail for 2nd floor, CO#120 additional roof cameras added, CO#122 cleaning and maintenance of existing hangers, CO#128 additional AV cabinet circuitry, CO#133 Removal of existing exterior lights, CO#140 change of color for exterior perforated metal, CO#142 termite was found and removed, CO#155 parapet refinishing, CO#163 additional interior door work, CO#175 window replacement, CO#199 cabinetry change, CO#217 additional Edison requirements/work, CO#221 new stucco coat on existing building, CO#222 revised Edison plans/scope of work, CO#223 PV conduit, CO#224 change of Fire conduit (LACFD requirement).

ECONOMIC DEVELOPMENT STRATEGIC PLAN:

This project is a result of the City working closely with funding and regulatory agencies to support and improve our infrastructure.

FISCAL IMPACT:

None. Funds for this progress payment in the amount of $633,072.55 will be funded through allocated funds from the 2024-2025 budget.

NOTICING PROCEDURE:

72 Hours posted notice pursuant to the Ralph M. Brown Act.

ATTACHMENTS

PP#18

CHANGE ORDER 004	Added demo & grading (South of Existing bldg), roof demo, additional walkway/pathway demo&grading, additional roof insulation, relocation of kitchen wall	1	LS	$ 78,958.29	$ 78,958.29	100%	0%	$ -	100%	$ 78,958.29
CHANGE ORDER 005	Added strucutrural columns, addition mechanical equipment, additional demo (stucco, walls, restroom), extending elevator pit footing and rebars, additional lighting equipment, additional door opening, extending structure footing, and repairing water damage uncovered.	1	LS	$ 73,946.75	$ 73,946.75	100%	0%	$ -	100%	$ 73,946.75
CHANGE ORDER 006	See Change Order 007 for detail, See contractor COs submittal for break down	1	LS	$ 73,375.78	$ 73,375.78	100%	0%	$ -	100%	$ 73,375.78
CHANGE ORDER 007	Added demo & grading (South of Existing bldg), landscaping & irrigation changes, gas rerouting for water heaters or AC unit on the roof, mechanical changes, concrete reinforcing, additional lights fixtures, relocation of catch basin, added beam & posts for E roof, E door opening adjustment, relocation of existing curb footing, stem wall adjustment	1	LS	$ 115,752.91	$ 115,752.91	100%	0%	$ -	100%	$ 115,752.91
CHANGE ORDER 009	LOW VOLTAGE UNDERGROUND CONDUITS, FC-1 DUCT SIZE AND CONNECTION CHANGES, ADDITIONAL PARTITION WORK REQUESTED, CLASH OF NEW BEAM POSTS WITH EXISITING DRAIN PIPE, HEADER RESIZE, VRF SYSTEM CENTRAL CONTROLLER	1	LS	$ 43,530.78	$ 43,530.78	100%	0%	$ -	100%	$ 43,530.78
CHANGE ORDER 010	CO#72, 75, 79, 114, 126, 133,137, 147, 148 &150	1	LS	$ 140,873.01	$ 140,873.01	100%	0%	$ -	100%	$ 140,873.01
CHANGE ORDER 011	Change Order #89 - Credit Fire Line	1	ls	$ (183,549.00)	$ (183,549.00)	100%	0%	$ -	100%	$ (183,549.00)
CHANGE ORDER 012	CO#15R1, 19, 21, 71, 101, 105, 121, 124, 128, 133, 149, & 150	1	LS	$ 76,436.85	$ 76,436.85	100%	0%	$ -	100%	$ 76,436.85
CHANGE ORDER 013	CO# 168, 182, & 183	1	LS	$ 13,674.10	$ 13,674.10	100%	0%	$ -	100%	$ 13,674.10
CHANGE ORDER 014	CO# 163, 182, 183, 199, & 217	1	LS	$ 36,176.49	$ 36,176.49	100%	0%	$ -	100%	$ 36,176.49
CHANGE ORDER 015	CO# 9, 15, 17, 19, 27, 44, 86, 101, 110, 120, 122, 128, 133, 140, 142, 155, 163, 175, 199, 217, 221, 222, 223, & 224	1	LS	$ 188,946.32	$ 188,946.32	0%	100%	$ 188,946.32	100%	$ 188,946.32
TOTAL CONTRACT PRICE								$ 666,392.16		
TOTAL								$ 666,392.16		$ 12,911,004.89
							LESS RETENTION	$ 33,319.61		$ 645,550.24
							LESS PREVIOUSLY PAID	$ -		$ 11,632,382.10
							TOTAL AMOUNT DATE	$ 633,072.55		$ 633,072.55

TOTAL AMOUNT DUE FOR THIS 18th PROGRESS PAYMENT:

ACCOUNT #:

PO# 3723 $ 633,072.55

German Franco

German Franco
Project Engineer

APPLICATION AND CERTIFICATION FOR PAYMENT

AIA DOCUMENT G702

TO OWNER: **City of Hawthorne**
4455 W. 126th Street
Hawthorne, CA, 90250

PROJECT: **City of Hawthrone New Senior Center**

APPLICATION NO: **18**
PERIOD FROM: **8/1/2026**
PERIOD TO: **8/31/2026**

Distribution to:
- ☐ OWNER
- ☐ CM
- ☐ ARCHITECT
- ☐ CONTRACTOR
- ☐ ENGINEER

FROM CONTRACTOR:
PCN3, INC.
10591 Humbolt Street, Unit A
Los Alamitos, CA, 90720

VIA CONSTRUCTION MANAGER:

PROJECT NOS: **24-03**
CONTRACT NO: **24-03**
CONTRACT DATE: **8/28/2024**

CONTRACT FOR: 24-03

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.
Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM		14,445,000.00
2. Net change by Change Orders		781,200.78
3. CONTRACT SUM TO DATE (Line 1 ± 2)		15,226,200.78
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703)		12,770,828.39
5. RETAINAGE:		
a. 5 % of Work Completed (Column D + E on G703)	$ 638,541.42	
b. 5 % of Stored Material (Column F on G703)	$ -	
Total Retainage (Lines 5a + 5b or Total in Column I of G703)		638,541.42
6. TOTAL EARNED LESS RETAINAGE (Line 4 Less Line 5 Total)		12,132,286.97
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)		11,499,214.42
8. CURRENT PAYMENT DUE		633,072.55
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)		3,093,913.81

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	$ 781,201	$ -
Total approved this Month	$0.00	$ -
TOTALS	$ 781,201	$ -
NET CHANGES by Change Order	$ 781,201	

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: **PCN3, INC.**

By: _____ Date: _____

State of: California County of:
Subscribed and sworn to before me this day of
Notary Public:
My Commission expires:

PM'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Engineer certifies to the Owner that to the best of the Engineer's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED . . . . . $ 633,073

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)
Project Manager:

By: _____ Date: _____

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

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Users may obtain validation of this document by requesting a completed AIA Document D401 - Certification of Document's Authenticity from the Licensee.

CONSTRUCTION MANAGER:

By: _____

Project Manager

PCN3, INC.
10591 Humbolt Street, Unit A
Los Alamitos, CA, 90720

City of Hawthrone New Senior Center
CITY OF Hawthrone

Schedule of Values

APPLICATION NUMBER: 18
APPLICATION DATE: 8/31/2026
PERIOD TO: 8/31/2026

A	B	C	D	E	F			G		H	I
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	TOTAL BILLED		MATERIALS STORED			TOTAL COMPLETED AND STORED TO DATE	% T/D	BALANCE TO FINISH (C-G)	RETAINAGE 5%
			PREVIOUS APPLICATIONS	THIS PERIOD	PRIOR STORED	CURRENT STORED	TOTAL STORED				
1.00	EXISTING CONDITIONS (SITEWORK)	0.00	0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
1.a	DEMO @ SENIOR CENTER SITE (HAULING INCLUDED)	38,406.64	38,406.64	0.00	0.00	0.00	$0.00	$38,406.64	100%	$0.00	$1,920.33
1.b	DEMO @ EAST PARKING LOT (HAULING INCLUDED)	47,072.56	47,072.56	0.00	0.00	0.00	$0.00	$47,072.56	100%	$0.00	$2,353.63
1.c	DEMO @ NORTH PARKING LOT (HAULING INCLUDED)	32,013.40	32,013.40	0.00	0.00	0.00	$0.00	$32,013.40	100%	$0.00	$1,600.67
1.d	MISC. SITE DEMO	8,260.00	8,260.00	0.00	0.00	0.00	$0.00	$8,260.00	100%	$0.00	$413.00
2.00	EARTHWORK: SITE PREPARATION (SITEWORK)	0.00	0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
2.a	SITE CLEARING	20,731.42	20,731.42	0.00	0.00	0.00	$0.00	$20,731.42	100%	$0.00	$1,036.57
2.b	ROUGH GRADING	41,462.84	41,462.84	0.00	0.00	0.00	$0.00	$41,462.84	100%	$0.00	$2,073.14
2.c	RAW CUT - PER C.E. QUANTITY	2,147.60	2,147.60	0.00	0.00	0.00	$0.00	$2,147.60	100%	$0.00	$107.38
2.d	FINE GRADING	52,204.38	52,204.38	0.00	0.00	0.00	$0.00	$52,204.38	100%	$0.00	$2,610.22
2.e	BUILDING PAD OVEREXCAVATION - WEST ADDITION	66,599.20	66,599.20	0.00	0.00	0.00	$0.00	$66,599.20	100%	$0.00	$3,329.96
2.f	BUILDING PAD OVEREXCAVATION - EXTENDED SLAB	10,431.20	10,431.20	0.00	0.00	0.00	$0.00	$10,431.20	100%	$0.00	$521.56
2.g	SCARIFY & COMPACT U/S PAVING	11,756.34	11,756.34	0.00	0.00	0.00	$0.00	$11,756.34	100%	$0.00	$587.82
2.h	EXPORT/HAUL DIRT SURPLUS + 15% SWELL VOLUME	16,726.50	16,726.50	0.00	0.00	0.00	$0.00	$16,726.50	100%	$0.00	$836.33
2.i	EROSION CONTROL	31,097.13	31,097.13	0.00	0.00	0.00	$0.00	$31,097.13	100%	$0.00	$1,554.86
3.00	EXTERIOR IMPROVEMENTS (SITEWORK)	0.00	0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
3.a.I	SENIOR CENTER SITE - HARDSCAPE	139,670.70	50,000.00	10,000.00	0.00	0.00	$0.00	$60,000.00	43%	$79,670.70	$3,000.00
3.a.II	SENIOR CENTER SITE - BRICK PAVERS	121,197.80	31,000.00	0.00	0.00	0.00	$0.00	$31,000.00	26%	$90,197.80	$1,550.00
3.a.III	SENIOR CENTER SITE - LANDSCAPE	197,109.89	35,000.00	0.00	0.00	0.00	$0.00	$35,000.00	18%	$162,109.89	$1,750.00
3.a.IV	SENIOR CENTER SITE - SITE WALLS	43,660.00	0.00	0.00	0.00	0.00	$0.00	$0.00	0%	$43,660.00	$0.00
3.a.V	SENIOR CENTER SITE - ORNAMENTAL STEEL FENCING & GATES	106,412.40	40,000.00	0.00	0.00	0.00	$0.00	$40,000.00	38%	$66,412.40	$2,000.00
3.b	EAST PARKING LOT	109,801.36	55,000.00	15,000.00	0.00	0.00	$0.00	$70,000.00	64%	$39,801.36	$3,500.00
3.C	NORTH PARKING LOT	69,844.20	35,000.00	10,000.00	0.00	0.00	$0.00	$45,000.00	64%	$24,844.20	$2,250.00
3.d	SIGNAGE	1,180.00	0.00	0.00	0.00	0.00	$0.00	$0.00	0%	$1,180.00	$0.00
4.00	UTILITIES (SITEWORK)	0.00	0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
4.a	STORM DRAINS	135,924.20	135,924.20	0.00	0.00	0.00	$0.00	$135,924.20	100%	$0.00	$6,796.21
4.b	FIRE WATER	203,904.00	203,904.00	0.00	0.00	0.00	$0.00	$203,904.00	100%	$0.00	$10,195.20
4.c	SANITARY SEWER	37,288.00	37,288.00	0.00	0.00	0.00	$0.00	$37,288.00	100%	$0.00	$1,864.40
4.d	NATURAL GAS	5,900.00	5,900.00	0.00	0.00	0.00	$0.00	$5,900.00	100%	$0.00	$295.00
4.e	PRIMARY/SECONDARY POWER SERVICE	102,424.00	90,000.00	0.00	0.00	0.00	$0.00	$90,000.00	88%	$12,424.00	$4,500.00
4.f	ELECTRIC VEHICLE CHARGING STATION	43,365.00	30,000.00	0.00	0.00	0.00	$0.00	$30,000.00	69%	$13,365.00	$1,500.00
4.g	SITE LIGHTING	47,200.00	30,000.00	5,000.00	0.00	0.00	$0.00	$35,000.00	74%	$12,200.00	$1,750.00
4.h	MISCELLANEOUS	1,180.00	0.00	0.00	0.00	0.00	$0.00	$0.00	0%	$1,180.00	$0.00
5.00	EXISTING CONDITIONS (EXISTING BUILDING RENOVATION + EXTENSION)	0.00	0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
5.a	SELECTIVE BUILDING DEMOLITION (HAULING INCLUDED)	292,287.18	292,287.18	0.00	0.00	0.00	$0.00	$292,287.18	100%	$0.00	$14,614.36
5.b	PLUMBING DEMOLITION	4,814.40	4,814.40	0.00	0.00	0.00	$0.00	$4,814.40	100%	$0.00	$240.72
5.c	HVAC DEMOLITION	9,086.00	9,086.00	0.00	0.00	0.00	$0.00	$9,086.00	100%	$0.00	$454.30
5.d	ELECTRICAL DEMOLITION	48,757.60	48,757.60	0.00	0.00	0.00	$0.00	$48,757.60	100%	$0.00	$2,437.88
6.00	CONCRETE (EXISTING BUILDING RENOVATION + EXTENSION)	0.00	0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
6.a	FOUNDATION - INCLUDED PER SEPARATE ADDITION	0.00	0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
6.b	ELEVATOR	208,904.34	208,904.34	0.00	0.00	0.00	$0.00	$208,904.34	100%	$0.00	$10,445.22
6.c	SLAB-ON-GRADE/CURBS	99,426.80	99,426.80	0.00	0.00	0.00	$0.00	$99,426.80	100%	$0.00	$4,971.34

A	B	C	D	E	F			G		H	I
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	TOTAL BILLED		MATERIALS STORED			TOTAL COMPLETED AND STORED TO DATE	% T/D	BALANCE TO FINISH (C-G)	RETAINAGE 5%
			PREVIOUS APPLICATIONS	THIS PERIOD	PRIOR STORED	CURRENT STORED	TOTAL STORED				
7.00	MASONRY (EXISTING BUILDING RENOVATION + EXTENSION)	0.00	0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
7.a	EXTERIOR CMU WALL	40,419.72	40,419.72	0.00	0.00	0.00	$0.00	$40,419.72	100%	$0.00	$2,020.99
7.b	INTERIOR CMU WALL	154,374.68	154,374.68	0.00	0.00	0.00	$0.00	$154,374.68	100%	$0.00	$7,718.73
8.00	METALS (EXISTING BUILDING RENOVATION + EXTENSION)	0.00	0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
8.a	PERFORATED METAL PANEL SYSTEM	186,381.00	180,000.00	0.00	0.00	0.00	$0.00	$180,000.00	97%	$6,381.00	$9,000.00
8.b	MISC. METALS	11,800.00	11,800.00	0.00	0.00	0.00	$0.00	$11,800.00	100%	$0.00	$590.00
9	CARPENTRY (EXISTING BUILDING RENOVATION + EXTENSION)	0.00	0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
9.a	FINISH CARPENTRY	166,675.00	5,000.00	0.00	0.00	0.00	$0.00	$5,000.00	3%	$161,675.00	$250.00
9.b	ROUGH CARPENTRY	228,092.23	228,092.23	0.00	0.00	0.00	$0.00	$228,092.23	100%	$0.00	$11,404.61
10	THERMAL & MOISTURE PROTECTION (EXISTING BUILDING RENOVATION + EXTENSION)	0.00	0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
10.a	ROOFING	186,857.25	177,500.00	5,000.00	0.00	0.00	$0.00	$182,500.00	98%	$4,357.25	$9,125.00
10.b	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
11	OPENINGS (EXISTING BUILDING RENOVATION + EXTENSION)	0.00	0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
11.a	EXTERIOR DOORS + H.W.	49,678.00	44,700.00	4,978.00	0.00	0.00	$0.00	$49,678.00	100%	$0.00	$2,483.90
11.b	WINDOWS	227,364.76	215,000.00	0.00	0.00	0.00	$0.00	$215,000.00	95%	$12,364.76	$10,750.00
11.c	DOORS + H.W.	100,250.44	90,000.00	5,000.00	0.00	0.00	$0.00	$95,000.00	95%	$5,250.44	$4,750.00
11.d	WINDOWS	16,903.50	16,000.00	0.00	0.00	0.00	$0.00	$16,000.00	95%	$903.50	$800.00
12.00	FINISHES (EXISTING BUILDING RENOVATION + EXTENSION)	0.00	0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
12.a	EXTERIOR WALLS	167,562.36	160,000.00	7,562.36	0.00	0.00	$0.00	$167,562.36	100%	$0.00	$8,378.12
12.b	INTERIOR WALLS	343,807.16	280,000.00	20,000.00	0.00	0.00	$0.00	$300,000.00	87%	$43,807.16	$15,000.00
12.c	FLOOR FINISHES	150,590.42	30,000.00	0.00	0.00	0.00	$0.00	$30,000.00	20%	$120,590.42	$1,500.00
12.d	CEILING FINISHES	203,943.81	60,000.00	20,000.00	0.00	0.00	$0.00	$80,000.00	39%	$123,943.81	$4,000.00
12.e	VERTICAL SOFFITS	53,764.20	53,764.20	0.00	0.00	0.00	$0.00	$53,764.20	100%	$0.00	$2,688.21
12.f	EXTERIOR SOFFIT	738.68	0.00	738.68	0.00	0.00	$0.00	$738.68	100%	$0.00	$36.93
13	SPECIALTIES (EXISTING BUILDING RENOVATION + EXTENSION)	0.00	0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
13.a	RESTROOM SPECIALTIES	33,722.04	6,600.00	0.00	0.00	0.00	$0.00	$6,600.00	20%	$27,122.04	$330.00
13.b	MISC. SPECIALTIES	24,965.02	5,000.00	0.00	0.00	0.00	$0.00	$5,000.00	20%	$19,965.02	$250.00
14	ALL EQUIPMENT - N.I.C.	0.00	0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
15	FURNISHINGS (EXISTING BUILDING RENOVATION + EXTENSION)	0.00	0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
15.a	WINDOW SHADES	23,564.60	3,564.60	0.00	0.00	0.00	$0.00	$3,564.60	15%	$20,000.00	$178.23
15.b	FURNISHINGS - ALL FF & E - N.I.C.	0.00	0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
16	SPECIAL CONSTRUCTION (EXISTING BUILDING RENOVATION + EXTENSION) - THIS SECTION NOT APPLICABLE	0.00	0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
17	CONVEYING EQUIPMENT (EXISTING BUILDING RENOVATION + EXTENSION)	0.00	0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
18	FIRE SUPPRESSION (EXISTING BUILDING RENOVATION + EXTENSION)	121,240.00	117,000.00	4,240.00	0.00	0.00	$0.00	$121,240.00	100%	$0.00	$6,062.00
19	PLUMBING (EXISTING BUILDING RENOVATION + EXTENSION)	0.00	0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
19.a	PLUMBING EQUIPMENT - INCLUDED PER SEPARATE ADDITION ESTIMATE	0.00	0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
19.b	PLUMBING FIXTURES	34,220.00	26,000.00	0.00	0.00	0.00	$0.00	$26,000.00	76%	$8,220.00	$1,300.00
19.c	COLD WATER	37,771.80	37,771.80	0.00	0.00	0.00	$0.00	$37,771.80	100%	$0.00	$1,888.59
19.d	HOT WATER	21,428.80	21,428.80	0.00	0.00	0.00	$0.00	$21,428.80	100%	$0.00	$1,071.44

A	B	C	D	E	F			G		H	I
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	TOTAL BILLED		MATERIALS STORED			TOTAL COMPLETED AND STORED TO DATE	% T/D	BALANCE TO FINISH (C-G)	RETAINAGE 5%
			PREVIOUS APPLICATIONS	THIS PERIOD	PRIOR STORED	CURRENT STORED	TOTAL STORED				
19.e	SANITARY SEWER & VENT	62,315.80	62,315.80	0.00	0.00	0.00	$0.00	$62,315.80	100%	$0.00	$3,115.79
19.f	CONDENSATE DRAINS	22,007.00	22,007.00	0.00	0.00	0.00	$0.00	$22,007.00	100%	$0.00	$1,100.35
19.g	ROOF DRAINS - SEE DIVISION 7 FOR GUTTER & DOWNSPOUT	0.00	0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
19.h	NATURAL GAS	3,352.14	1,500.00	1,500.00	0.00	0.00	$0.00	$3,000.00	89%	$352.14	$150.00
20	HVAC (EXISTING BUILDING RENOVATION + EXTENSION)	0.00	0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
20.a	ROOFTOP AC UNIT	115,223.46	110,000.00	2,500.00	0.00	0.00	$0.00	$112,500.00	98%	$2,723.46	$5,625.00
20.b	VRF SPLIT SYSTEM	92,712.60	88,000.00	0.00	0.00	0.00	$0.00	$88,000.00	95%	$4,712.60	$4,400.00
20.c	MINI SPLIT SYSTEM	30,326.00	28,500.00	0.00	0.00	0.00	$0.00	$28,500.00	94%	$1,826.00	$1,425.00
20.d	EXHAUST FAN	2,861.50	2,600.00	0.00	0.00	0.00	$0.00	$2,600.00	91%	$261.50	$130.00
20.e	CONTROLS	11,363.40	10,200.00	0.00	0.00	0.00	$0.00	$10,200.00	90%	$1,163.40	$510.00
20.f	MISCELLANEOUS	1,180.00	1,180.00	0.00	0.00	0.00	$0.00	$1,180.00	100%	$0.00	$59.00
21	ELECTRICAL (EXISTING BUILDING RENOVATION + EXTENSION)	0.00	0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
21.a	ELECTRICAL EQUIPMENT & PANELS	42,480.00	40,000.00	0.00	0.00	0.00	$0.00	$40,000.00	94%	$2,480.00	$2,000.00
21.b	PANEL "K" FEEDER	16,862.20	15,500.00	0.00	0.00	0.00	$0.00	$15,500.00	92%	$1,362.20	$775.00
21.c	BRANCH POWER	32,579.56	30,000.00	0.00	0.00	0.00	$0.00	$30,000.00	92%	$2,579.56	$1,500.00
21.d	HVAC/PLUMBING EQUIPMENT POWER	89,028.99	85,000.00	0.00	0.00	0.00	$0.00	$85,000.00	95%	$4,028.99	$4,250.00
21.e	LIGHTING	111,156.00	105,000.00	0.00	0.00	0.00	$0.00	$105,000.00	94%	$6,156.00	$5,250.00
21.f	EXT	305,717.82	245,000.00	25,000.00	0.00	0.00	$0.00	$270,000.00	88%	$35,717.82	$13,500.00
21.g	MISCELLANEOUS	1,180.00	590.00	0.00	0.00	0.00	$0.00	$590.00	50%	$590.00	$29.50
22	COMMUNICATIONS (EXISTING BUILDING RENOVATION + EXTENSION)	0.00	0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
22.a	SIGNAL SYSTEM	139,118.66	81,000.00	20,000.00	0.00	0.00	$0.00	$101,000.00	73%	$38,118.66	$5,050.00
23	ELECTRONIC SAFETY & SECURITY (EXISTING BUILDING RENOVATION + EXTENSION)	0.00	0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
23.a	FIRE ALARM	99,214.40	70,000.00	0.00	0.00	0.00	$0.00	$70,000.00	71%	$29,214.40	$3,500.00
23.b	SECURITY	119,057.28	90,000.00	15,000.00	0.00	0.00	$0.00	$105,000.00	88%	$14,057.28	$5,250.00
24.00	EXTERIOR IMPROVEMENTS (EXISTING BUILDING RENOVATION + EXTENSION)	0.00	0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
24.a	EAST COURT	25,315.72	10,100.00	5,000.00	0.00	0.00	$0.00	$15,100.00	60%	$10,215.72	$755.00
25	EXISTING CONDITIONS (1ST FLOOR WEST & 2ND FLOOR BUILDING ADDITION) - SEE SEPARATE SITEWORK FOR SITE DEMOLITION	0.00	0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
26	CONCRETE (1ST FLOOR WEST & 2ND FLOOR BUILDING ADDITION)	0.00	0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
26.a	FOUNDATION	186,440.00	186,440.00	0.00	0.00	0.00	$0.00	$186,440.00	100%	$0.00	$9,322.00
26.b	SLAB-ON-GRADE/CURBS	97,168.28	97,168.28	0.00	0.00	0.00	$0.00	$97,168.28	100%	$0.00	$4,858.41
26.c	CONCRETE COLUMN	246,030.00	246,030.00	0.00	0.00	0.00	$0.00	$246,030.00	100%	$0.00	$12,301.50
26.d	SUSPENDED CONCRETE SLAB & BEAMS	770,999.02	770,999.02	0.00	0.00	0.00	$0.00	$770,999.02	100%	$0.00	$38,549.95
26.e	MISC. CONCRETE	7,021.00	7,021.00	0.00	0.00	0.00	$0.00	$7,021.00	100%	$0.00	$351.05
27	MASONRY (1ST FLOOR WEST & 2ND FLOOR BUILDING ADDITION)	0.00	0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
27.a	EXTERIOR CMU WALL	311,367.78	311,367.78	0.00	0.00	0.00	$0.00	$311,367.78	100%	$0.00	$15,568.39
28	METALS (1ST FLOOR WEST & 2ND FLOOR BUILDING ADDITION)	0.00	0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
28.a	STRUCTURAL STEEL	358,039.14	358,039.14	0.00	0.00	0.00	$0.00	$358,039.14	100%	$0.00	$17,901.96
28.b	EXTERIOR METAL STAIR	108,896.30	107,000.00	1,896.30	0.00	0.00	$0.00	$108,896.30	100%	$0.00	$5,444.82
28.c	METAL PAN STAIR, INTERIOR	206,183.76	201,000.00	0.00	0.00	0.00	$0.00	$201,000.00	97%	$5,183.76	$10,050.00
28.d	EXTERIOR SCREEN SYSTEM	1,020,169.00	810,000.00	10,169.00	0.00	0.00	$0.00	$820,169.00	80%	$200,000.00	$41,008.45

A	B	C	D	E	F			G		H	I
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	TOTAL BILLED		MATERIALS STORED			TOTAL COMPLETED AND STORED TO DATE	% T/D	BALANCE TO FINISH (C-G)	RETAINAGE 5%
			PREVIOUS APPLICATIONS	THIS PERIOD	PRIOR STORED	CURRENT STORED	TOTAL STORED				
28.e	MISC. METALS	187,195.20	183,500.00	0.00	0.00	0.00	$0.00	$183,500.00	98%	$3,695.20	$9,175.00
29.00	CARPENTRY (1ST FLOOR WEST & 2ND FLOOR BUILDING ADDITION)	0.00	0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
29.a	FINISH CARPENTRY	149,270.00	2,500.00	0.00	0.00	0.00	$0.00	$2,500.00	2%	$146,770.00	$125.00
29.b	ROUGH CARPENTRY	232,353.80	232,353.80	0.00	0.00	0.00	$0.00	$232,353.80	100%	$0.00	$11,617.69
30.00	THERMAL & MOISTURE PROTECTION (1ST FLOOR WEST & 2ND FLOOR BUILDING ADDITION)	0.00	0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
30.a	ROOFING	135,812.34	90,000.00	35,000.00	0.00	0.00	$0.00	$125,000.00	92%	$10,812.34	$6,250.00
30.b	WATERPROOFING	97,783.59	71,500.00	0.00	0.00	0.00	$0.00	$71,500.00	73%	$26,283.59	$3,575.00
30.c	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
31	OPENINGS (1ST FLOOR WEST & 2ND FLOOR BUILDING ADDITION)	0.00	0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
31.a	EXTERIOR DOORS + H.W.	44,958.00	41,000.00	3,958.00	0.00	0.00	$0.00	$44,958.00	100%	$0.00	$2,247.90
31.b	EXTERIOR WINDOWS	149,067.13	127,500.00	10,000.00	0.00	0.00	$0.00	$137,500.00	92%	$11,567.13	$6,875.00
31.c	INTERIOR DOORS + H.W.	100,250.44	90,000.00	5,000.00	0.00	0.00	$0.00	$95,000.00	95%	$5,250.44	$4,750.00
31.d	INTERIOR WINDOWS	16,903.50	15,000.00	1,903.50	0.00	0.00	$0.00	$16,903.50	100%	$0.00	$845.18
32	FINISHES (1ST FLOOR WEST & 2ND FLOOR BUILDING ADDITION)	0.00	0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
32.a	EXTERIOR WALLS	669,247.62	639,000.00	25,000.00	0.00	0.00	$0.00	$664,000.00	99%	$5,247.62	$33,200.00
32.b	INTERIOR WALLS	492,469.46	440,000.00	20,000.00	0.00	0.00	$0.00	$460,000.00	93%	$32,469.46	$23,000.00
32.c	FLOOR FINISHES	224,244.86	0.00	0.00	0.00	0.00	$0.00	$0.00	0%	$224,244.86	$0.00
32.d	CEILING FINISHES	107,511.85	50,000.00	25,000.00	0.00	0.00	$0.00	$75,000.00	70%	$32,511.85	$3,750.00
32.e	VERTICAL SOFFITS	98,997.28	80,000.00	5,000.00	0.00	0.00	$0.00	$85,000.00	86%	$13,997.28	$4,250.00
32.f	EXTERIOR SOFFIT/FASCIA	68,864.80	35,000.00	25,000.00	0.00	0.00	$0.00	$60,000.00	87%	$8,864.80	$3,000.00
33	SPECIALTIES (1ST FLOOR WEST & 2ND FLOOR BUILDING ADDITION)	0.00	0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
33.a	RESTROOM SPECIALTIES	87,426.31	35,000.00	0.00	0.00	0.00	$0.00	$35,000.00	40%	$52,426.31	$1,750.00
33.b	MISC. SPECIALTIES	42,461.59	0.00	0.00	0.00	0.00	$0.00	$0.00	0%	$42,461.59	$0.00
34	EQUIPMENT (1ST FLOOR WEST & 2ND FLOOR BUILDING ADDITION) - N.I.C	0.00	0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
35.00	FURNISHINGS (1ST FLOOR WEST & 2ND FLOOR BUILDING ADDITION)	0.00	0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
35.a	WINDOW SHADES, MOTORIZED - ALLOWANCE	0.00	0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
35.b	FURNISHINGS - N.I.C.	0.00	0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
36	SPECIAL CONSTRUCTION (1ST FLOOR WEST & 2ND FLOOR BUILDING ADDITION)	0.00	0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
36.a	OUTDOOR DECK PEDESTAL SYSTEM	188,698.82	52,500.00	0.00	0.00	0.00	$0.00	$52,500.00	28%	$136,198.82	$2,625.00
36.b	OUTDOOR GREEN DECK	109,032.00	2,500.00	0.00	0.00	0.00	$0.00	$2,500.00	2%	$106,532.00	$125.00
37.00	CONVEYING EQUIPMENT (1ST FLOOR WEST & 2ND FLOOR BUILDING ADDITION)	0.00	0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
37.a	PASSENGER ELEVATOR	160,480.00	130,000.00	0.00	0.00	0.00	$0.00	$130,000.00	81%	$30,480.00	$6,500.00
38.00	FIRE SUPPRESSION (1ST FLOOR WEST & 2ND FLOOR BUILDING ADDITION)	0.00	0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
38.a	FIRE SPRINKLER SYSTEM	123,489.45	82,500.00	15,000.00	0.00	0.00	$0.00	$97,500.00	79%	$25,989.45	$4,875.00
39	PLUMBING (1ST FLOOR WEST & 2ND FLOOR BUILDING ADDITION)	0.00	0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
39.a	PLUMBING EQUIPMENT	20,650.00	0.00	0.00	0.00	0.00	$0.00	$0.00	0%	$20,650.00	$0.00
39.b	PLUMBING FIXTURES	59,000.00	32,500.00	0.00	0.00	0.00	$0.00	$32,500.00	55%	$26,500.00	$1,625.00
39.c	COLD WATER	70,575.80	70,575.80	0.00	0.00	0.00	$0.00	$70,575.80	100%	$0.00	$3,528.79
39.d	HOT WATER	36,509.20	36,509.20	0.00	0.00	0.00	$0.00	$36,509.20	100%	$0.00	$1,825.46
39.e	SANITARY SEWER & VENT	94,588.80	94,588.80	0.00	0.00	0.00	$0.00	$94,588.80	100%	$0.00	$4,729.44

A	B	C	D	E	F			G		H	I
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	TOTAL BILLED		MATERIALS STORED			TOTAL COMPLETED AND STORED TO DATE	% T/D	BALANCE TO FINISH (C-G)	RETAINAGE 5%
			PREVIOUS APPLICATIONS	THIS PERIOD	PRIOR STORED	CURRENT STORED	TOTAL STORED				
39.f	CONDENSATE DRAINS	19,765.00	0.00	10,000.00	0.00	0.00	$0.00	$10,000.00	51%	$9,765.00	$500.00
39.g	ROOF DRAINS	4,845.55	4,845.55	0.00	0.00	0.00	$0.00	$4,845.55	100%	$0.00	$242.28
40.00	HVAC (1ST FLOOR WEST & 2ND FLOOR BUILDING ADDITION)	0.00	0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
40.a	VRF SPLIT SYSTEM	232,029.30	182,500.00	10,000.00	0.00	0.00	$0.00	$192,500.00	83%	$39,529.30	$9,625.00
40.b	MINI SPLIT SYSTEM	9,440.00	7,000.00	0.00	0.00	0.00	$0.00	$7,000.00	74%	$2,440.00	$350.00
40.c	EXHAUST FAN	19,169.10	13,000.00	3,000.00	0.00	0.00	$0.00	$16,000.00	83%	$3,169.10	$800.00
41	ELECTRICAL (1ST FLOOR WEST & 2ND FLOOR BUILDING ADDITION)	0.00	0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
41.a	ELECTRICAL EQUIPMENT	25,665.00	20,500.00	0.00	0.00	0.00	$0.00	$20,500.00	80%	$5,165.00	$1,025.00
41.b	PANEL BOARD	12,390.00	9,000.00	0.00	0.00	0.00	$0.00	$9,000.00	73%	$3,390.00	$450.00
41.c	SECONDARY FEEDER	53,336.00	53,336.00	0.00	0.00	0.00	$0.00	$53,336.00	100%	$0.00	$2,666.80
41.d	BRANCH POWER	45,496.08	40,500.00	0.00	0.00	0.00	$0.00	$40,500.00	89%	$4,996.08	$2,025.00
41.e	HVAC/PLUMBING EQUIPMENT POWER	44,092.12	33,592.12	0.00	0.00	0.00	$0.00	$33,592.12	76%	$10,500.00	$1,679.61
41.f	LIGHTING	201,952.16	182,500.00	0.00	0.00	0.00	$0.00	$182,500.00	90%	$19,452.16	$9,125.00
41.g	MISCELLANEOUS	1,180.00	590.00	0.00	0.00	0.00	$0.00	$590.00	50%	$590.00	$29.50
42	COMMUNICATIONS (1ST FLOOR WEST & 2ND FLOOR BUILDING ADDITION)	0.00	0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
42.a	SIGNAL SYSTEM	155,747.02	70,000.00	40,000.00	0.00	0.00	$0.00	$110,000.00	71%	$45,747.02	$5,500.00
43.00	ELECTRONIC SAFETY & SECURITY (1ST FLOOR WEST & 2ND FLOOR BUILDING ADDITION)		0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
43.a	FIRE ALARM	101,055.20	70,500.00	5,000.00	0.00	0.00	$0.00	$75,500.00	75%	$25,555.20	$3,775.00
43.b	SECURITY	121,266.24	36,000.00	50,000.00	0.00	0.00	$0.00	$86,000.00	71%	$35,266.24	$4,300.00
		0.00	0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
	Change orders	0.00	0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
1	Change order #1 - Abatement	137,865.00	137,865.00	0.00	0.00	0.00	$0.00	$137,865.00	100%	$0.00	$6,893.25
2	Change order #2 - Extra interior demo	74,270.00	74,270.00	0.00	0.00	0.00	$0.00	$74,270.00	100%	$0.00	$3,713.50
3		0.00	0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
4		0.00	0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
5	Change order #5 - removal and disposal of 2 subpanels	4,121.65	4,121.65	0.00	0.00	0.00	$0.00	$4,121.65	100%	$0.00	$206.08
6		0.00	0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
7	Change Order # 7 - Structural Columns Clarification	37,075.78	37,075.78	0.00	0.00	0.00	$0.00	$37,075.78	100%	$0.00	$1,853.79
8	Change order # 8 - exploratory work for water intrusion	1,671.86	1,671.86	0.00	0.00	0.00	$0.00	$1,671.86	100%	$0.00	$83.59
9	Change Order #9 - Voltage Reading	8,399.33	0.00	3,000.00	0.00	0.00	$0.00	$3,000.00	36%	$5,399.33	$150.00
10	Change order #10 - Removal of cabinetry	1,999.66	1,999.66	0.00	0.00	0.00	$0.00	$1,999.66	100%	$0.00	$99.98
11		0.00	0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
12		0.00	0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
13	Change Order #13 - Added Demolition & Grading - South Of Existing Building	62,452.85	62,452.85	0.00	0.00	0.00	$0.00	$62,452.85	100%	$0.00	$3,122.64
14		0.00	0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
15	Change Order #15R1 - Low Voltage Underground Conduits	11,683.17	10,000.00	1,683.17	0.00	0.00	$0.00	$11,683.17	100%	$0.00	$584.16
16	Change order #16 - Storm drain	27,060.80	27,060.80	0.00	0.00	0.00	$0.00	$27,060.80	100%	$0.00	$1,353.04
17	Change Order #17 - Addendum 1 - Landscaping and Irrigation Changes	19,789.86	10,000.00	5,000.00	0.00	0.00	$0.00	$15,000.00	76%	$4,789.86	$750.00
18	Change Order #18 - Lighting Package Tariff Increase (1st Floor)	24,988.03	24,988.03	0.00	0.00	0.00	$0.00	$24,988.03	100%	$0.00	$1,249.40
19	Change Order #19 - Hose Bibb Clarification	1,081.73	540.00	541.73	0.00	0.00	$0.00	$1,081.73	100%	$0.00	$54.09
20	Change order #20 - Electrical Floor Boxes	20,727.74	20,727.74	0.00	0.00	0.00	$0.00	$20,727.74	100%	$0.00	$1,036.39
21	Change Order #21 - Gas Routing to Water Heater or AC Unit on the Roof	4,055.57	3,000.00	1,055.57	0.00	0.00	$0.00	$4,055.57	100%	$0.00	$202.78
22		0.00	0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
23		0.00	0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00

A	B	C	D	E	F			G		H	I
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	TOTAL BILLED		MATERIALS STORED			TOTAL COMPLETED AND STORED TO DATE	% T/D	BALANCE TO FINISH (C-G)	RETAINAGE 5%
			PREVIOUS APPLICATIONS	THIS PERIOD	PRIOR STORED	CURRENT STORED	TOTAL STORED				
24		0.00	0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
25		0.00	0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
26		0.00	0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
27	Change Order #27 - Post Bid Addendum 1 - Mechanical Changes	25,413.19	25,300.00	113.19	0.00	0.00	$0.00	$25,413.19	100%	$0.00	$1,270.66
28		0.00	0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
29		0.00	0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
30	Change Order #30 - Existing Communications Conduit	2,177.74	2,177.74	0.00	0.00	0.00	$0.00	$2,177.74	100%	$0.00	$108.89
31		0.00	0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
32	Change Order #32 - ASI 014 Roof Demolition Scope Clarification	25,355.20	25,355.20	0.00	0.00	0.00	$0.00	$25,355.20	100%	$0.00	$1,267.76
33	Change Order #33 - Clarification of Demolition Scope in between Senior Center and Memorial Center	7,682.43	7,682.43	0.00		0.00	$0.00	$7,682.43	100%	$0.00	$384.12
34		0.00	0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
35	Change Order #35 - Stucco Barrier Behind Existing Wall	1,591.35	1,591.35	0.00	0.00	0.00	$0.00	$1,591.35	100%	$0.00	$79.57
36	Change Order #36 - Removal of (E) Roof Insulation where New 2nd Floor Called out Above	1,185.70	1,185.70	0.00		0.00	$0.00	$1,185.70	100%	$0.00	$59.29
37		0.00	0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
38	Change Order #38 - Elevator Pit Clarifications	4,224.54	4,224.54	0.00	0.00	0.00	$0.00	$4,224.54	100%	$0.00	$211.23
39	Change Order #39 - Post-Bid Addendum 1 - Concrete Reinforcing Changes	18,982.99	18,982.99	0.00	0.00	0.00	$0.00	$18,982.99	100%	$0.00	$949.15
40	Change Order #40 - Relocation of Existing Kitchen Wall	12,282.11	12,282.11	0.00		0.00	$0.00	$12,282.11	100%	$0.00	$614.11
41		0.00	0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
42	Change Order #42 - Post Bid Addendum 1 - Changes to Light Fixtures	80,078.32	80,078.32	0.00	0.00	0.00	$0.00	$80,078.32	100%	$0.00	$4,003.92
43		0.00	0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
44	Change Order #44 - Added Tile in WC-108	2,476.59	0.00	500.00	0.00	0.00	$0.00	$500.00	20%	$1,976.59	$25.00
45	Change Order #45 - Existing Foundation Extended Beyond Bid Set Drawings	18,999.99	18,999.99	0.00	0.00	0.00	$0.00	$18,999.99	100%	$0.00	$950.00
46	Change Order #46 - Existing Trees in front of N Storefront Door	875.73	875.73	0.00	0.00	0.00	$0.00	$875.73	100%	$0.00	$43.79
47	Change Order #47 - Existing Catch Basin Clash with New Foundation	3,301.27	$3,301.27	$0.00				$3,301.27	100%	$0.00	$165.06
48	Change Order #48 - Plywood Water Damage at (E) East Elevation	5,895.53	5,895.53	0.00	0.00	0.00	$0.00	$5,895.53	100%	$0.00	$294.78
49			0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
50			0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
51			0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
52			0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
53	Chage Order #53 - Credit for Changed CMU Type	-24,525.00	-24,525.00	0.00	0.00	0.00	$0.00	-$24,525.00	100%	$0.00	-$1,226.25
54			0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
55	Change Order #55 - FC-1 Duct Size and Connection Changes	6,702.03	6,702.03	0.00	0.00	0.00	$0.00	$6,702.03	100%	$0.00	$335.10
56			0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
57			0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
58	Change Order #58 - (E) Overflow Drain on East Wall	1,417.07	1,417.07	0.00	0.00	0.00	$0.00	$1,417.07	100%	$0.00	$70.85
59	Change Order #59 - ASI-27 - Added Beam and Posts for E Roofing Situation	11,241.71	11,241.71	0.00	0.00	0.00	$0.00	$11,241.71	100%	$0.00	$562.09
60	Change Order #60 - Wall Type for (E) Door Opening Missing	1,646.08	1,646.08	0.00	0.00	0.00	$0.00	$1,646.08	100%	$0.00	$82.30
61			0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
62	Change Order #62 - Level 1 Bathroom Demolition and Wall Finishing	2,414.80	2,414.80	0.00	0.00	0.00	$0.00	$2,414.80	100%	$0.00	$120.74
63	Change Order #63R1 - Additional Partition Work Requested	2,590.46	2,590.46	0.00	0.00	0.00	$0.00	$2,590.46	100%	$0.00	$129.52

A	B	C	D	E	F			G		H	I
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	TOTAL BILLED		MATERIALS STORED			TOTAL COMPLETED AND STORED TO DATE	% T/D	BALANCE TO FINISH (C-G)	RETAINAGE 5%
			PREVIOUS APPLICATIONS	THIS PERIOD	PRIOR STORED	CURRENT STORED	TOTAL STORED				
64			0.00	0.00		0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
65	Change Order #65 - Clash of (N) Beam Posts w Drain Pipe at (E) Stem Wall	1,453.19	1,453.19	0.00	0.00	0.00	$0.00	$1,453.19	100%	$0.00	$72.66
66			0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
67			0.00	0.00		0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
68			0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
69			0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
70	Change Order #70 - Existing Footing with Curb in the Way of Steel Column Baseplate Installation	852.54	852.54	0.00	0.00	0.00	$0.00	$852.54	100%	$0.00	$42.63
71	Change Order #71 - Existing Stem Wall on Gridline 3 and Smooth Floor Transition Required	7,427.23	6,000.00	0.00		0.00	$0.00	$6,000.00	81%	$1,427.23	$300.00
72	Change Order #72 - Updated Utility Plan	91,163.38	91,163.38	0.00	0.00	0.00	$0.00	$91,163.38	100%	$0.00	$4,558.17
73			0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
74			0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
75	Change Order #75 - Hose Bibb Location Update	3,928.42	3,928.42	0.00	0.00	0.00	$0.00	$3,928.42	100%	$0.00	$196.42
76			0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
77			0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
78			0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
79	Change Order #79 - CMU Rebar Details	1,666.86	1,666.86	0.00	0.00	0.00	$0.00	$1,666.86	100%	$0.00	$83.34
80	Change Order #80R1 - Lighting Package Tariff Price Increase - Second Floor	24,988.03	24,988.03	0.00	0.00	0.00	$0.00	$24,988.03	100%	$0.00	$1,249.40
81	Change Order #81 - Duct Fan Coil Filter Boxes	9,089.34	9,089.34	0.00	0.00	0.00	$0.00	$9,089.34	100%	$0.00	$454.47
82			0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
83			0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
84	Change Order #84 - New RR Wall Conflict with Roof Hatch	4,736.14	4,736.14	0.00	0.00	0.00	$0.00	$4,736.14	100%	$0.00	$236.81
85			0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
86	Change Order #86 - E Kitchen Ceiling Demo	3,078.09	0.00	3,078.09	0.00	0.00	$0.00	$3,078.09	100%	$0.00	$153.90
87	Change Order #87 - Header Sizes for Openings Over 8'	2,647.07	2,647.07	0.00	0.00	0.00	$0.00	$2,647.07	100%	$0.00	$132.35
88			0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
89	Change Order #89 - Credit Fire Line	-183,549.00	-183,549.00	0.00	0.00	0.00	$0.00	-$183,549.00	100%	$0.00	-$9,177.45
90			0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
91	Change Order #91 - RR Floor Finish Room 113 and 114	8,477.64	4,238.82	0.00	0.00	0.00	$0.00	$4,238.82	50%	$4,238.82	$211.94
92			0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
93			0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
94			0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
95			0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
96			0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
97			0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
98			0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
99			0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
100			0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
101	Change Order #101 - VRF System Central Controller	10,805.76	5,300.00	3,500.00	0.00	0.00	$0.00	$8,800.00	81%	$2,005.76	$440.00
102			0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
103			0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
104			0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
105	Change Order #105 - Anchor Bolt Extension	20,500.53	20,500.53	0.00	0.00	0.00	$0.00	$20,500.53	100%	$0.00	$1,025.03
106			0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
107			0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
108			0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
109			0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
110	Change Order #110 - Missing Structural and Connection Det.	32,589.86	0.00	32,589.86	0.00	0.00	$0.00	$32,589.86	100%	$0.00	$1,629.49

A	B	C	D	E	F			G		H	I
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	TOTAL BILLED		MATERIALS STORED			TOTAL COMPLETED AND STORED TO DATE	% T/D	BALANCE TO FINISH (C-G)	RETAINAGE 5%
			PREVIOUS APPLICATIONS	THIS PERIOD	PRIOR STORED	CURRENT STORED	TOTAL STORED				
111			0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
112	Change Order #112 - Added Rebar for Block outs	3,447.39	3,447.39	0.00	0.00	0.00	$0.00	$3,447.39	100%	$0.00	$172.37
113			0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
114	Change Order #114 - Existing Roof Water Damage -Insulation	9,956.16	9,956.16	0.00	0.00	0.00	$0.00	$9,956.16	100%	$0.00	$497.81
115			0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
116			0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
117			0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
118			0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
119			0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
120	Change Order #120 - Discrepancy in Roof Camera QTY	36,057.00	0.00	30,000.00	0.00	0.00	$0.00	$30,000.00	83%	$6,057.00	$1,500.00
121	Change Order #121 - Connection Detail at Slab Edge B 37B1	9,827.65	9,827.65	0.00	0.00	0.00	$0.00	$9,827.65	100%	$0.00	$491.38
122	Change Order #122 - Rusted Hangers at Existing Roof	8,037.26	0.00	8,037.26	0.00	0.00	$0.00	$8,037.26	100%	$0.00	$401.86
123			0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
124	Change Order #124 - Missing HSS Post for Glulam Beam #1	7,470.16	7,470.16	0.00	0.00	0.00	$0.00	$7,470.16	100%	$0.00	$373.51
125	Change Order #125 - Door D112-1 Height Conflict with (E) Wall	2,806.46	2,806.46	0.00	0.00	0.00	$0.00	$2,806.46	100%	$0.00	$140.32
126	Change Order #126 - Duct Size to FC-1 in RR 113	2,697.72	2,697.72	0.00	0.00	0.00	$0.00	$2,697.72	100%	$0.00	$134.89
127	Change Order #127 - Damaged Plywood Around Door D101-3	3,456.01	3,456.01	0.00	0.00	0.00	$0.00	$3,456.01	100%	$0.00	$172.80
128	Change Order #128 - AV Cabinet Power Requirement	2,572.75	2,072.75	500.00	0.00	0.00	$0.00	$2,572.75	100%	$0.00	$128.64
129	Change Order #129 - Added Shut-Off Valves Throughout	20,332.40	20,332.40	0.00	0.00	0.00	$0.00	$20,332.40	100%	$0.00	$1,016.62
130			0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
131			0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
132			0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
133	Change Order #133 - Removal of Two Exterior Lights	4,096.40	3,050.00	1,046.40	0.00	0.00	$0.00	$4,096.40	100%	$0.00	$204.82
134			0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
135			0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
136			0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
137	Change Order #137 - CU-6 Power Requirements	4,605.47	4,605.47	0.00	0.00	0.00	$0.00	$4,605.47	100%	$0.00	$230.27
138			0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
139			0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
140	Change Order #140 - Final Color Type for Perforated Panels	5,750.03	0.00	5,750.03	0.00	0.00	$0.00	$5,750.03	100%	$0.00	$287.50
141			0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
142	Change Order #142 - Dormant Termite Infestation at Roof	5,991.67	0.00	5,991.67	0.00	0.00	$0.00	$5,991.67	100%	$0.00	$299.58
143			0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
144			0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
145			0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
146			0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
147	Change Order #147 - Exit Sign on E111	1,411.44	1,411.44	0.00	0.00	0.00	$0.00	$1,411.44	100%	$0.00	$70.57
148	Change Order #148 - Door Hardware Set for D201-2	1,804.22	1,804.22	0.00	0.00	0.00	$0.00	$1,804.22	100%	$0.00	$90.21
149	Change Order #149 - Stair 2 Column	19,448.51	19,448.51	0.00	0.00	0.00	$0.00	$19,448.51	100%	$0.00	$972.43
150	Change Order #150 - Conflict Between Stair 1 and Waterproof	33,828.05	17,500.00	0.00	0.00	0.00	$0.00	$17,500.00	52%	$16,328.05	$875.00
151			0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
152			0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
153			0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
154			0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
155	Change Order #155 - Missing Parapet Refinishing Scope	2,052.06	0.00	2,052.06	0.00	0.00	$0.00	$2,052.06	100%	$0.00	$102.60
156			0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
157			0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
158			0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
159			0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
160			0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
161			0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00

A	B	C	D	E	F			G		H	I
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	TOTAL BILLED		MATERIALS STORED			TOTAL COMPLETED AND STORED TO DATE	% T/D	BALANCE TO FINISH (C-G)	RETAINAGE 5%
			PREVIOUS APPLICATIONS	THIS PERIOD	PRIOR STORED	CURRENT STORED	TOTAL STORED				
162			0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
163	Change Order #163 - WP-1 and WP-2 Changes	7,924.06	3,000.00	2,000.00	0.00	0.00	$0.00	$5,000.00	63%	$2,924.06	$250.00
164			0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
165			0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
166			0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
167			0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
168	Change Order #168 - WAP Cabling and Conduit Req	3,497.61	3,497.61	0.00	0.00	0.00	$0.00	$3,497.61	100%	$0.00	$174.88
169			0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
170			0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
171			0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
172			0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
173			0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
174			0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
175	Change Order #175 - Replacement of Window on E Elevation	2,490.58	0.00	2,490.58	0.00	0.00	$0.00	$2,490.58	100%	$0.00	$124.53
176			0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
177			0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
178			0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
179			0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
180			0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
181			0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
182	Change Order #182 - Embedded Plate in Concrete	1,469.85	1,469.85	0.00	0.00	0.00	$0.00	$1,469.85	100%	$0.00	$73.49
183	Change Order #183 - RFI 350 Clarifications	8,706.64	8,706.64	0.00	0.00	0.00	$0.00	$8,706.64	100%	$0.00	$435.33
184			0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
185			0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
186			0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
187			0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
188			0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
189			0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
190			0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
191			0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
192			0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
193			0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
194			0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
195			0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
196			0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
197			0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
198	Change Order #198 - Room 116 Condensate Pump for FC-9	2,941.99	0.00	0.00	0.00	0.00	$0.00	$0.00	0%	$2,941.99	$0.00
199	Change Order #199 - Scope Change in Cabinetry Submittal Resp.	6,999.30	3,000.00	3,000.00	0.00	0.00	$0.00	$6,000.00	86%	$999.30	$300.00
200			0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
201			0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
202			0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
203			0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
204			0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
205			0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
206			0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
207			0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
208			0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
209			0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
210			0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
211			0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00

A	B	C	D	E	F			G		H	I
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	TOTAL BILLED		MATERIALS STORED			TOTAL COMPLETED AND STORED TO DATE	% T/D	BALANCE TO FINISH (C-G)	RETAINAGE 5%
			PREVIOUS APPLICATIONS	THIS PERIOD	PRIOR STORED	CURRENT STORED	TOTAL STORED				
212			0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
213			0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
214			0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
215			0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
216			0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
217	Change Order #217 - Added EDISON Scope	28,165.97	20,000.00	8,165.97	0.00	0.00	$0.00	$28,165.97	100%	$0.00	$1,408.30
218			0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
219			0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
220			0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
221	Change Order #221 - Confirmation of New Stucco Coat on E	60,840.13	0.00	45,000.00	0.00	0.00	$0.00	$45,000.00	74%	$15,840.13	$2,250.00
222	Change Order #222 - Revised EDISON Scope	10,908.94	0.00	10,908.94	0.00	0.00	$0.00	$10,908.94	100%	$0.00	$545.45
223	Change Order #223 - PV Conduit Location	9,460.24	0.00	9,460.24	0.00	0.00	$0.00	$9,460.24	100%	$0.00	$473.01
224	Change Order #224 - Fire Conduit RTS to AC-1	3,481.56	0.00	3,481.56	0.00	0.00	$0.00	$3,481.56	100%	$0.00	$174.08
225			0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
226			0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
227			0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
228			0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
229			0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
230			0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
231			0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
232			0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
233			0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
234			0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
235			0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
236			0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
237			0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
238			0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
239			0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
240			0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
241			0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
242			0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
243			0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
244			0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
245			0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
246			0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
247			0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
248			0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
249			0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
250			0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
251			0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
252			0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
253			0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
254			0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
255			0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
256			0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
257			0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
258			0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
259			0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
260			0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
261			0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
262			0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00

A	B	C	D	E	F			G		H	I
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	TOTAL BILLED		MATERIALS STORED			TOTAL COMPLETED AND STORED TO DATE	% T/D	BALANCE TO FINISH (C-G)	RETAINAGE 5%
			PREVIOUS APPLICATIONS	THIS PERIOD	PRIOR STORED	CURRENT STORED	TOTAL STORED				
263			0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
264			0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
265			0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
266			0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
267			0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
268			0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
269			0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
270			0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
271			0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
272			0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
273			0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
274			0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
275			0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
276			0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
277			0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
278			0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
279			0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
280			0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
281			0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
282			0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
283			0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
284			0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
285			0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
286			0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
287			0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
288			0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
289			0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
290			0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
291			0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
292			0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
293			0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
294			0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
295			0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
296			0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
297			0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
298			0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
299			0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
300			0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
301			0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
302			0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
303			0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
304			0.00	0.00	0.00	0.00	$0.00	$0.00	#DIV/0!	$0.00	$0.00
305								$0.00	#DIV/0!	$0.00	$0.00
	TOTALS	15,466,643.62	12,104,436.23	666,392.16	0.00	0.00	0.00	12,770,828.39	82.57%	2,695,815.23	638,541.42

AGENDA ITEM NO. 13.

CITY OF HAWTHORNE
City Council
AGENDA BILL
For the meeting of 09/22/2026
Originating Department: Finance

City Manager: Department Head:



SUBJECT:
Approval of an Assignment Agreement between the City of Hawthorne and the City of West Hollywood to exchange Prop A funds for General Fund Revenue.

RECOMMENDED MOTION:
Staff recommends that the City Council:

1. Approve the Assignment Agreement between the City of Hawthorne ("Hawthorne") and the City of West Hollywood ("West Hollywood") for the Proposition A Local Return Fund Exchange;

2. Authorize the City Manager, or designee, to execute the Assignment Agreement, with any minor changes, and any related documents necessary to implement the transaction, subject to the City Attorney's approval as to form;

3. Appropriate $1,200,000 of restricted Proposition A Local Return Funds from Prop A Reserves;

4. Accept and appropriate funds in the amount of $840,000.00 in General Fund revenue received from the City of West Hollywood to Account 100-110-52099 Transfers in, in accordance with the terms of the Assignment Agreement; and

5. Authorize the Finance Director, or designee, to make any necessary budget adjustments and accounting entries to effectuate the transaction.

DISCUSSION:
The City of Hawthorne receives Proposition A Local Return funds from the Los Angeles County Metropolitan Transportation Authority ("Metro") to support eligible transportation-related programs and expenditures. Prop A funds are restricted to public transit projects and must be spent on local public transit within three years.

Currently, the City funds most of its public transit projects with Prop C funds, which are also eligible for resurfacing on roadways heavily used by transit. Therefore, the City can trade a portion of its Prop A funds to increase general fund revenues or unrestricted funds. Because Hawthorne believes its Prop A allocation is surplus, staff recommends that receiving $840,000 in unrestricted General Fund money is more useful than retaining the $1.2 million in restricted funds. Staff recommends approval of the trade.

The City has determined that it has $1,200,000 in uncommitted Proposition A Local Return Funding

authority available for assignment. West Hollywood has expressed interest in receiving Proposition A Local Return Funding authority, and in consideration of the assignment, West Hollywood will transfer $840,000.00 from its General Fund to Hawthorne.

The proposed transaction is based upon an agreed exchange rate of $0.70 in General Fund resources for each $1.00 of Proposition A Local Return Funding authority assigned.

Accordingly:

Description	Amount
Proposition A Local Return Funding authority assigned by Hawthorne	$1,200,000.00
Agreed exchange rate	$0.70 per $1.00
General Fund amount assigned by West Hollywood to Hawthorne	$840,000.00

The proposed Assignment Agreement provides a mechanism for Hawthorne to assign its uncommitted Proposition A Local Return Funding authority to West Hollywood in exchange for General Fund resources.

The transaction allows Hawthorne to convert a portion of its uncommitted Proposition A Local Return Funding authority into General Fund resources while providing West Hollywood with additional Proposition A Local Return Funding authority, subject to all applicable Metro requirements and approvals.

The Assignment Agreement will establish the terms and conditions governing the transaction, including the amount of funding authority assigned, the consideration to be paid by West Hollywood, the timing and method of payment, and the respective responsibilities of the two cities.

ECONOMIC DEVELOPMENT STRATEGIC PLAN:

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FISCAL IMPACT:

This Agreement will result in the exchange of $1,200,000 of the City's uncommitted Prop A funds for $840,000 of General Fund revenue.

NOTICING PROCEDURE:

72 Hours posted notice pursuant to the Ralph M. Brown Act.

ATTACHMENTS

1. Assignment Agreement between the City of Hawthorne and City of West Hollywood.

FUND TRADE AGREEMENT

(PROPOSITION A LOCAL RETURN ONLY)

This Assignment Agreement is made and entered into this 22nd day of September 2026, by and between the City of Hawthorne, California, and the City of West Hollywood, California, with respect to the following facts:

A. The City of West Hollywood provides fixed services, demand-response services as well as bus pass and on-demand transportation subsidies to serve older adults, people with disabilities and the general public. West Hollywood is committed to reducing auto dependency by providing alternative modes of transportation. Adequate Proposition A Local Return funding for transit services is not available, given the limited amount of West Hollywood's Local Return allocation and the needs of other priority transit projects in the City.

B. City of Hawthorne has uncommitted Proposition A Local Return funds which could be made available to the City of West Hollywood to assist in providing the services discussed in Paragraph A of this Agreement. In exchange for the assignment by the City of West Hollywood of the amount of its general funds indicated in Section 1 below, the City of Hawthorne is willing to assign uncommitted Proposition A Local Return funding to the City of West Hollywood for the purpose identified in Paragraph A above.

Now, therefore, in consideration of the mutual benefits to be derived by the parties and of the premises herein contained, it is mutually agreed as follows:

1. Exchange. City of Hawthorne agrees to assign $1,200,000.00 of its uncommitted Proposition A Local Return Funding authority to City of West Hollywood. In return, the City of West Hollywood agrees to assign $840,000.00 of its general funds to the City of Hawthorne. The exchange rate is $.70/$1.00.

2. Consideration. The City of Hawthorne shall assign the agreed upon Proposition A Local Return funds to West Hollywood in one lump-sum payment. West Hollywood shall assign the agreed upon general funds to the City of Hawthorne in one lump-sum payment. The payments shall be due and payable upon execution of this Agreement, and upon approval by Los Angeles County Metropolitan Transportation Authority (LACMTA) of the City of West Hollywood's project description. Each payment shall be based on the exchange rate in accordance with the exchange rate described in Paragraph 1 (above).

3. Term. This Agreement is effective on the date above written and for such time as is necessary for both parties to complete their mutual obligations under this Agreement.

4. Termination. Termination of this Agreement may be made by either party before the date of approval of the project description covering the funds in question by the MTA, so long as written notice of intent to terminate is given to the other party at least five (5) days prior to the termination.

5. Notices. Notices shall be given pursuant to this agreement by personal service on the party to be notified, or by written notice upon such party deposited in the custody of the United States Postal Service addressed as follows:

   a. Vontray Norris, City Manager
   CITY OF HAWTHORNE
   4455 W. 126th Street
   Hawthorne, CA 90250

   b. Jackie Rocco, City Manager
   CITY OF WEST HOLLYWOOD
   8300 Santa Monica Blvd.
   West Hollywood, CA 90069

6. Assurances.

   A. City of West Hollywood shall use the assigned Proposition A Local Return funds only for the purpose of providing the services discussed in Paragraph A of this Agreement and within the time limits specified in MTA's Proposition A Local Return Program Guidelines.

   B. Concurrently with the execution of this Agreement, City of West Hollywood shall provide MTA with the Standard Assurances and Understanding Regarding Receipt and Use of Proposition A Funds specified in the Guidelines regarding the use of the assigned Proposition A Local Return funds.

IN WITNESS WHEREOF, the parties hereto have caused this Assignment Agreement to be executed by their respective officers, duly authorized, on the day and year above written.

CITY OF HAWTHORNE

BY _____
Vontray Norris, City Manager

ATTEST:

_____
DAYNA WILLIAMS-HUNTER
CITY CLERK

APPROVED AS TO FORM:

_____
DAVID CACERES
CITY ATTORNEY

CITY OF WEST HOLLYWOOD

BY_____
Jackie Rocco, City Manager

_____
MELISSA CROWDER
CITY CLERK

APPROVED AS TO FORM:

_____
CITY ATTORNEY

AGENDA ITEM NO. 14.

CITY OF HAWTHORNE
City Council
AGENDA BILL
For the meeting of 09/22/2026
Originating Department: City Manager

City Manager: Department Head:

SUBJECT:
Correction of Hawthorne Business Private Sector Representatives to the South Bay Workforce Investment Board (SBWIB) – Replacement of Jamin Gallman with Glenn Grindstaff

RECOMMENDED MOTION:

- Approve the replacement of Jamin Gallman with Glenn Grindstaff as one of the City of Hawthorne's designated business private-sector representatives to the South Bay Workforce Investment Board (SBWIB); and
- Confirm the reappointment of Marc Weiss as the second City of Hawthorne business private-sector representative to the SBWIB; and
- Authorize the City Manager, or designee, to execute any documents necessary to effectuate the corrected appointments.

DISCUSSION:
The City of Hawthorne has two designated business private-sector representative seats on the **South Bay Workforce Investment Board (SBWIB)**. These representatives provide business community input and participate in regional workforce development initiatives. The terms for the two Hawthorne business private-sector seats expired June 30, 2026, with new four-year terms beginning July 1, 2026. On June 4, 2026, the **Hawthorne Chamber of Commerce** submitted correspondence nominating **Glenn Grindstaff, Human Resources Officer with OSI Systems, Inc., and Marc Weiss, President of Commerce Consulting, Inc.,** to serve as Hawthorne's business private-sector representatives for the new four-year terms. The Chamber specifically requested that the Mayor and City Council initiate the process to reappoint Mr. Grindstaff and Mr. Weiss.

The June 23, 2026, City Council agenda, however, inadvertently identified Jamin Gallman, Head of Diversity, Inclusion and Learning at SpaceX, and Marc Weiss as the two individuals recommended for reappointment. The staff report likewise recommended the reappointment of Mr. Gallman and Mr. Weiss.
The Council subsequently approved the reappointments presented on the June 23, 2026 agenda. The inclusion of Mr. Gallman was an administrative error. The Hawthorne Chamber of Commerce's nomination identified **Glenn Grindstaff**, not Jamin Gallman, as its nominee for the Hawthorne business private-sector seat.
Additionally, Mr. Gallman relocated to Texas in 2024 and is no longer located in the Hawthorne business community.

This agenda item is therefore being brought back to the City Council to correct the prior appointment and align the City's designated representatives with the nominees submitted by the Hawthorne Chamber of Commerce.

Staff recommends that Glenn Grindstaff and Marc Weiss serve as the City of Hawthorne's two business private-sector representatives on the SBWIB for the applicable four-year term.

ECONOMIC DEVELOPMENT STRATEGIC PLAN:
N/A

FISCAL IMPACT:
The appointment of the City's business private-sector representatives to the SBWIB does not have a fiscal impact to the City.

NOTICING PROCEDURE:
72 Hours posted notice pursuant to the Ralph M. Brown Act.

ATTACHMENTS
1024_Request_Letter._Hawthorne_CC2026
1024_Request_Letter._SBWIB2026
CITY OF HAWTHORNE CITY COUNCIL REGULAR MEETING AGENDA FOR JUNE 23, 2026

HAWTHORNE
CHAMBER OF COMMERCE

www.hawthornechamberofcommerce.com

Honorable Mayor and City Council

City of Hawthorne

4455 W. 126th Street

Hawthorne, CA 90250

Dear Honorable Mayor and City Council:

On behalf of the Board of Directors of the Hawthorne Chamber of Commerce, please accept the nomination of the following individuals to be appointed to serve on the South Bay Workforce Investment Board as representatives of the City of Hawthorne business private sector:

Glenn Grindstaff, Human Resources Office, OSI Systems, Inc., to serve as a business private sector representative under a four-year term of office from July 1, 2026, to June 30, 2030.

Marc Weiss, President, Commerce Consulting, Inc., to serve as a business private sector representative under a four-year term of office from July 1, 2026, to June 30, 2030.

Thank you for your consideration.

Sincerely,

Patricia Donaldson

President/CEO

13335 Hawthorne Boulevard • Hawthorne, California 90250 • Telephone (310) 676-1163 • Fax (310) 676-7661
email: info@hawthornechamberofcommerce.com

MEMBERS

GLENN MITCHELL
CHAIRPERSON

ALICIA WAGONER
AMBER MESHACK
AMEET BUTALA
ARMANDO PENA
DR. BRENDA THAMES
CAROLYN WOODARD
CATHERINE HOLDBROOK-SMITH
CHRISTINA SMITH
CRYSTAL SPENCER
DARREN EMBRY
DAWN HARRIS
DONALD FORD
EDUARDO LEIVA
FAISAL HASHMI
FRAN FULTON
GLENN GRINDSTAFF
IKE MBELU
J. KIM MCNUTT
JACKIE CHOI
JARED YOSHIKI
JEFF WILSON
JEFFREY R. JENNISON
JEREMY DIAZ
JOHN MATHESON
JOSEPH VELASCO
JOSH LAFARGA
DR. KENDRICK ROBERSON
KIMBERLEY MILLER
LOUIE DIAZ
MARC WEISS
MARCO CUETO
MARIA CAMACHO
MIKE COSTIGAN
MIKE HARRIEL
MITCH PONCE
MOHAMMAD NASER
NAYEEM KHAN
ODEST RILEY
PATRICIA BENNETT
PATRICIA DONALDSON
PAUL GUZMAN
PETER BLANCO
SANJAY MURTY
SARAH GONZAGA
SHAWN WEBB
DR. STEPHANIE LEWIS
TAMALA LEWIS
TED CORDOVA
TOD SWORD
TOM BAKALY

June 4, 2026

Ms. Dayna Williams-Hunter, City Clerk
City of Hawthorne
4455 W. 126th Street
Hawthorne, CA 90250

Dear Ms. Williams-Hunter:

Currently, there are two Hawthorne business private sector seats on the South Bay Workforce Investment Board (SBWIB), that have terms expiring June 30, 2026. The new office terms for these seats will take effect July 1, 2026, through June 30, 2030.

Pursuant to the legislative mandates outlined in the Workforce Innovation and Opportunity Act (WIOA) of 2014, Public Law 113-128, for the creation and composition of the Workforce Investment Boards Private Sector Members of the South Bay Workforce Investment Board must be nominated by local business organizations or business trade associations. Nominees are appointed by the Participating Cities' Mayor and City Council and ratified by the South Bay Workforce Investment Area Chief Locally Elected Official.

On June 4, 2026, the Hawthorne Chamber of Commerce re-nominated Mr. Glenn Grindstaff, Chief Human Resources Officer of OSI Systems, Inc, and Mr. Marc Weiss, President of Commercial Consulting, Inc., to serve additional four-year terms on the SBWIB as Hawthorne business private sector representatives. We are requesting that the Mayor and City Council please initiate the process to re-appoint Mr. Grindstaff and Mr. Weiss to the SBWIB or appoint other business private sector representatives to serve on the Board at the City of Hawthorne's next regularly scheduled City Council meeting or at your earliest convenience.

Your cooperation in this matter is greatly appreciated. If you have any questions or require assistance, please contact me, or my assistant, Sha'Ron Berry, at (310) 970-7700.

Sincerely,

Jan Vogel
Executive Director

Attachments

Cc: Von Norris, City Manager

JAN VOGEL
EXECUTIVE DIRECTOR

Alex Vargas, Mayor
Faye Johnson, Mayor Pro Tem
Alex Monteiro, Councilmember
Angie Reyes English, Councilmember
Katrina Manning,Councilmember

Dayna S. Williams-Hunter, City Clerk
Marie Poindexter-Hornback, City Treasurer

CITY OF HAWTHORNE
CITY COUNCIL REGULAR MEETING
AGENDA FOR JUNE 23, 2026 6:00 PM
COUNCIL CHAMBER AT CITY HALL
4455 W. 126th STREET, HAWTHORNE, CALIFORNIA

MEETING INFORMATION

IF YOU ARE AN INDIVIDUAL WITH A DISABILITY AND NEED REASONABLE ACCOMMODATION OR MODIFICATION PURSUANT TO THE AMERICANS WITH DISABILITIES ACT (ADA) PLEASE CONTACT THE CITY CLERK DEPARTMENT AT CITYCLERK@CITYOFHAWTHORNE.ORG OR CALL (310) 349-2915 PRIOR TO THE MEETING FOR ASSISTANCE.

THE MEETING IS SHOWN LIVE ON CABLE CHANNEL 22, AND WILL BE REBROADCAST AS PART OF THE REGULAR CITY COUNCIL, SUCCESSOR AGENCY, AND RELATED MEETINGS ACCORDING TO THE PUBLISHED CABLE SCHEDULE OF PROGRAMS. IT SHALL ALSO BE BROADCAST LIVE AND BE MADE AVAILABLE THEREAFTER ON THE CITY OF HAWTHORNE'S WEBSITE:

MEETING VIDEO

Or online on YouTube by searching for Hawthorne Community Television

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THE AGENDA, STAFF REPORTS AND ATTACHMENTS ARE AVAILABLE ONLINE AT AGENDA, STAFF REPORTS, ATTACHMENTS AND THEN SELECTING THE DESIRED MEETING. MEMBERS OF THE PUBLIC MAY INSPECT (AT NO COST) AND/OR OBTAIN COPIES (UPON PAYMENT OF THE CITY'S CURRENT COPYING FEE) OF ANY REGULAR SESSION ITEM BY CONTACTING THE CITY CLERK DEPARTMENT AT CITY HALL VIA TELEPHONE (310) 349-2915 OR EMAIL CITYCLERK@CITYOFHAWTHORNE.ORG

CALL TO ORDER

INVOCATION

PLEDGE OF ALLEGIANCE

ROLL CALL

PROCLAMATIONS/CERTIFICATES/PRESENTATIONS

1. Forensics Accreditation Update - Lt. Jason Moulton

2. Acknowledgment of Committee Members for the Juneteenth Celebration and FIFA Watch Party - A. Monteiro

PUBLIC COMMENTS

PUBLIC COMMENT INSTRUCTIONS

ANY PERSON DESIRING TO ADDRESS THE CITY COUNCIL AND PARKING AUTHORITY SHOULD COMPLETE A SPEAKER REQUEST CARD AND SUBMIT THE CARD TO THE CITY CLERK/SECRETARY PRIOR TO THE COMMENCEMENT OF THE CITY COUNCIL, PARKING AUTHORITY AND HOUSING AUTHORITY MEETING. AFTER OBTAINING PERMISSION TO PROCEED BY THE PRESIDING OFFICER SPEAKERS SHOULD FIRST STATE THEIR FULL NAME AND ADDRESS FOR THE RECORD. THEY THEN SHALL STATE THEIR BUSINESS FOR ALL GOVERNING BODIES BRIEFLY AND COMPLETELY AND UNLESS GRANTED FURTHER TIME BY A GOVERNING BODY SHALL LIMIT THEIR ADDRESS TO THREE MINUTES. THE THREE-MINUTE LIMIT SHALL INCLUDE GOVERNING BODY OR STAFF RESPONSES, IF ANY, TO QUERIES POSED BY SPEAKERS. HOWEVER, THE STATE OPEN MEETINGS LAW (GOVERNMENT CODE

SECTION 54950 ET SEQ.) PROHIBITS THE CITY COUNCIL FROM PROVIDING A DETAILED RESPONSE OR ACTING UPON ANY ITEM NOT CONTAINED ON THE AGENDA POSTED 72 HOURS BEFORE A REGULAR MEETING AND 24 HOURS BEFORE A SPECIAL MEETING. ALL REMARKS SHALL BE ADDRESSED TO THE GOVERNING BODIES AS A BODY AND NOT TO ANY PARTICULAR MEMBER THEREOF. THE GOVERNING BODY MAY EITHER DISPOSE OF THE COMMUNICATION AT THE CLOSE THEREOF OR MAY REFER IT TO AN APPROPRIATE ADMINISTRATIVE OFFICER FOR STUDY, INVESTIGATION, REPORT, AND/OR RECOMMENDATION. DISCUSSION, IF ANY, SHALL BE BY MEMBERS OF A GOVERNING BODY ONLY. (H.M.C. 2.06.180, RESO. NO. 6443)

CITY CLERK'S CONSENT CALENDAR

3. Approval of waiver of full readings of resolutions and ordinances on Tuesday, June 23, 2026's agenda. Motion to waive full readings.

4. The Director of Finance requests approval of the warrants. Motion to approve the warrants.

RECOMMENDED MOTION:
Staff recommends that the City Council approve the warrants issued for the period of 06/10/2026 to 06/23/2026 for a total of $2,321,932.60.

RESOLUTIONS

5. **RESOLUTION NO. 8612 -** A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HAWTHORNE, CALIFORNIA, APPROVING THE APPLICATION FOR GRANT FUNDS FROM THE BALDWIN HILLS & URBAN WATERSHEDS CONSERVANCY FOR PROPOSITION 40 FUNDING FOR THE MEMORIAL PARK BATHROOM REMODEL.

RECOMMENDED MOTION:
Staff recommends that the City Council adopt Resolution No. 8612.

6. **RESOLUTION NO. 8613** - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HAWTHORNE, CALIFORNIA, SUBMITTING A PROPOSED INCREASE IN THE CITY'S TRANSIENT OCCUPANCY TAX TO THE CITY'S VOTERS AT THE MUNICIPAL ELECTION TO BE HELD ON NOVEMBER 3, 2026.

RECOMMENDED MOTION:
(1) Subject to adoption by the electorate, give first reading to an Ordinance amending Chapter 3.40 of the Hawthorne Municipal Code.

(2) Adopt Resolution No. 8613, submitting that Ordinance to the City's voters at the municipal election to be held on November 3, 2026.

7. **RESOLUTION NO. 8614** - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HAWTHORNE, CALIFORNIA, APPROVING A CONSULTANT AGREEMENT FOR ON-CALL TRAFFIC CONTROL SERVICES WITH ALCOA TRAFFIC CONTROL, INC.

RECOMMENDED MOTION:
Staff recommends that the City Council approve Resolution No. 8614.

8. **RESOLUTION NO. 8615** - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HAWTHORNE, CALIFORNIA, ESTABLISHING A FOUR-WAY STOP AT THE INTERSECTION OF CEDAR AVENUE AND 126TH STREET.

RECOMMENDED MOTION:

Staff recommends that the City Council approve Resolution No. 8615.

9. **RESOLUTION NO. 8616 -** A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HAWTHORNE, CALIFORNIA, ESTABLISHING CITY COUNCIL POLICY REGARDING DISRUPTION OF TELEPHONIC OR INTERNET SERVICES DURING OPEN AND PUBLIC MEETINGS.

RECOMMENDED MOTION:
Staff recommends that the City Council approve Resolution No. 8616.

10. **RESOLUTION NO. 8617**- A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HAWTHORNE, CALIFORNIA, AUTHORIZING THE DESTRUCTION OF CERTAIN CITY CLERK RECORDS PURSUANT TO GOVERNMENT CODE § 34090 AND RESOLUTION NO. 7170.

RECOMMENDED MOTION:
Staff recommends that the City Council approve Resolution No. 8617.

11. **RESOLUTION NO. 8618** A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HAWTHORNE, CALIFORNIA APPROVING A PROFESSIONAL SERVICES AGREEMENT WITH LDM ASSOCIATES, INC. FOR COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG), HOME INVESTMENT PARTNERSHIPS (HOME), HOME-ARP, COMMUNITY PROJECT FUNDING (CPF), AND RELATED HOUSING PROGRAM ADMINISTRATION SERVICES.

RECOMMENDED MOTION:
1. Adopt Resolution No. 8618 approving a Professional Services Agreement with LDM Associates, Inc. for CDBG, HOME, HOME-ARP, CPF, and related housing program administration services for the period of July 1, 2026, through June 30, 2032; and
2. Authorize the City Manager, or designee, to execute, amend, and keep a record of documents necessary to administer the Professional Services Agreement with LDM approved by the City Attorney; and
3. Approve Fiscal Year 2026-27 expenditures under the Agreement in an amount not to exceed $648,518.

ORDINANCES

12. **ORDINANCE NO. 2263** (SECOND READING) - AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF HAWTHORNE, CALIFORNIA, REORGANIZING THE CHAPTERS OF TITLE 17 OF THE HAWTHORNE MUNICIPAL CODE, ADDING STATUTORY LANGUAGE RELATED TO AFFORDABLE HOUSING, AND DELETING SEVERAL OBSOLETE CHAPTERS, AND MAKING A FINDING OF EXEMPTION IN COMPLIANCE WITH CEQA IN CONNECTION THEREWITH.

RECOMMENDED MOTION:
Adopt Ordinance 2263.

13. **PUBLIC HEARING AND ORDINANCE NO. 2265** (FIRST READING) - AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF HAWTHORNE, CALIFORNIA, AMENDING CHAPTERS 17.04 AND 17.21 RELATED TO ACCESSORY DWELLING UNITS, AND MAKING FINDING OF EXEMPTION IN COMPLIANCE WITH CEQA IN CONNECTION THEREWITH.

RECOMMENDED MOTION:
1. Opening the public hearing;

2. Take public testimony;
3. Close the public hearing;
4. Introduce Ord. No. 2265.

BIDS: OPENINGS & RESULTS

(None at this time)

PUBLIC HEARINGS

(None at this time)

GENERAL MATTERS

(None at this time)

CITY MANAGER'S CONSENT CALENDAR

14. Award of Contract for Hawthorne Airport Rehabilitation of Taxiways North & South Lighting, Rehabilitation of Runway 7/25 Lighting, Rehabilitation of Airfield Vaults, Replacement of Airfield Signs, and Installation of Airport Beacon – 12101 Crenshaw Blvd. (Project # 22-09).

RECOMMENDED MOTION:
Staff recommends that the City Council award contract to lowest responsive and responsible bidder, Vellutini Corporation DBA Royal Electric of Sacramento, CA.

15. Fiscal Year 2025/26 & 2026/27 Blanket Purchase Orders.

RECOMMENDED MOTION:
Staff recommends the Council approve fiscal year 2025/26 Blanket Purchase Orders (BPO's) for supplies and services in a total amount not to exceed $943,375 and 2026/27 total amount not to exceed $58,620,730.

16. Approval of Purchase of Replacement Police Vehicle for Total Loss Patrol Unit 623.

RECOMMENDED MOTION:
Staff recommends that the City Council approve the purchase of one 2025 Form Police Interceptor from South Bay Ford in the amount of $63,177.93 to replace Police Unit 623, which was declared a total loss following a traffic collision.

17. Progress Payment #5 in the amount of $117,833.25 due to Chapman Coast Roof Co., Inc. of Fullerton, CA for Hawthorne Police Department Roof Replacement Project (Project #25-09)

RECOMMENDED MOTION:
Staff recommends that the City Council approve this Progress Payment #5 and Change Order #1 and Change Order #2 for Chapman Coast Roof Co. Inc. of Fullerton, CA.

18. Progress Payment #5 in the amount of $129,773.84 due to Jermax Construction Inc. of San Fernando, CA for Holly Park Restroom Renovation (Project #25-07).

RECOMMENDED MOTION:
Staff recommends that the City Council approve this Progress Payment #5 and project change order #2 to Jermax Construction Inc. of San Fernando, CA.

19. Agreement Between the Hawthorne Police Department and Ron Smith & Associates, Inc. for Quality Management Services for the Forensics Unit.

RECOMMENDED MOTION:

Staff recommends that the City Council approve the 3-year agreement and have the City Manager or his designee execute the agreement between the Hawthorne Police Department and Ron Smith & Associates.

20. Corrected Fiscal Year 2026/27 Blanket Purchase Orders for the Housing Department.

RECOMMENDED MOTION:
Staff recommends the Council approve fiscal year 2026/27 Blanket Purchase Orders (BPO's) for supplies and services in a total amount not to exceed $4,796,219.50.

21. First Amendment to Chapter 4, Section III.C., of the Fiscal Year 2026–2027 Housing Choice Voucher Administrative Plan.

RECOMMENDED MOTION:
Staff recommends that the City Council approve the First Amendment to Chapter 4, Section III.C. of the Fiscal Year 2026-2027 Housing Choice Voucher Administrative Plan.

22. Progress Payment #1 in the amount of $891,717.50 due to Martinez Landscape Co., Inc. of Sylmar, CA for Eucalyptus Park and Ramona Park Improvement Project (Project #24-07).

RECOMMENDED MOTION:
Staff recommends that the City Council approve this Progress Payment #1 Martinez Landscape Co., Inc. of Sylmar, CA.

23. Reappointment of Incumbent Members Marc Weiss, President of Commercial Consulting, Inc., and Jamin Gallman, Head of Diversity, Inclusion and Learning at SpaceX, to Serve as Private Sector Representatives on the South Bay Workforce Investment Board.

RECOMMENDED MOTION:
Staff recommends that the City Council approve the reappointment of Marc Weiss and Jamin Gallman as representatives of the Hawthorne Business Private Sector to serve on the South Bay Workforce Investment Board.

24. Amendment to Memorandum of Understanding with the South Bay Cities Council of Governments (SBCCOG) for Homeless Services Programs.

RECOMMENDED MOTION:
Staff recommends that the City Council:

1. Approve an amendment to the Memorandum of Understanding (MOU) with the South Bay Cities Council of Governments (SBCCOG) to expand Homeless Services programming; and
2. Authorize the City Manager, or designee, to execute all necessary documents and amendments consistent with the Council's action.

25. Approval of the use of proposed military equipment by the Hawthorne Police Department pursuant to Assembly Bill 481**.**

RECOMMENDED MOTION:
Staff recommends that the City Council approve the use of proposed military equipment for safeguarding the public's welfare, safety, civil rights and civil liberties.

26. Progress Payment #8 & #9 in the amount of $2,439,076.58 is due to Martinez Landscape Co., Inc of Sylmar, CA for the City of Hawthorne New City Yard (Project #24-02).

RECOMMENDED MOTION:
Staff recommends that the City Council approve this Progress Payment #8 and #9 to Martinez Landscape Co. Inc of Sylmar, CA.

CITY ATTORNEY'S CONSENT CALENDAR

(None at this time)

DISCUSSION ITEMS

27. E-Bike Regulation (Enforcement Options) - A. Vargas

ELECTED OFFICIALS REPORTS

COUNCIL DIRECTIVES

CLOSED SESSION

(None at this time)

ADJOURNMENT

CERTIFICATION

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS
CITY OF HAWTHORNE)

I, **DIANA CUCALON**, Deputy City Clerk for the City of Hawthorne, certify that a true and correct copy of the foregoing City Council Meeting Agenda was posted not less than 72 hours before the City Council Meeting to be held on Tuesday, June 23, 2026



_____

DIANA CUCALON
HAWTHORNE DEPUTY CITY CLERK

AGENDA ITEM NO. 1.

CITY OF HAWTHORNE
City Council
AGENDA BILL
For the meeting of 06/23/2026
Originating Department: Police Department

SUBJECT:
Forensics Accreditation Update - Lt. Jason Moulton

AGENDA ITEM NO. 2.

CITY OF HAWTHORNE
City Council
AGENDA BILL
For the meeting of 06/23/2026
Originating Department: City Manager

SUBJECT:
Acknowledgment of Committee Members for the Juneteenth Celebration and FIFA Watch Party - A. Monteiro

AGENDA ITEM NO. 4.

CITY OF HAWTHORNE
City Council
AGENDA BILL
For the meeting of 06/23/2026
Originating Department: Licensing

City Manager: Department Head:

SUBJECT:
The Director of Finance requests approval of the warrants. Motion to approve the warrants.

RECOMMENDED MOTION:
Staff recommends that the City Council approve the warrants issued for the period of 06/10/2026 to 06/23/2026 for a total of $2,321,932.60.

DISCUSSION:
Staff plan to issue checks to the vendors that provide goods and services to the City of Hawthorne.

ECONOMIC DEVELOPMENT STRATEGIC PLAN:
Develop and implement clear, business-friendly methods of communicating useful and helpful information to vendors.

FISCAL IMPACT:
None. Funds for these payments of the amount of $2,321,932.60 are available in the adopted Fiscal Year 2025-2026 budget.

Description of Warrants	**Amount**
Payroll City Warrants	$ 973,536.39
General City Warrants	$ 1,331,431.18
Housing Warrants	$ 449.10
Asset Forfeiture Warrants	$ 16,515.93
Grand Total	**$ 2,321,932.60**

NOTICING PROCEDURE:
72 Hours posted notice pursuant to the Ralph M. Brown Act.

ATTACHMENTS
COUNCIL WARRANTS 6.23.2026

CITY OF HAWTHORNE

FOR THE MEETING OF JUNE 23, 2026

ORIGINATING DEPARTMENT: FINANCE

The City Treasurer submits the following Payroll City Warrants for your approval:

	Warrant #s			
Date	**Start**	**Ending**	**Warrant type**	**Total $**
6/4/26	196857	196858	PAYROLL	1,544.96
6/4/26	43590	43911	PAYROLL	971,991.43
*** Emergency Issue - for ratification only**				973,536.39

State of California, County of Los Angeles SS:

The foregoing claims/demands/warrants have been filed with me; each one bearing an endorsement of the officer or employee of the department, requiring same, that the price is correct.

_____ City Treasurer

_____ City Clerk

CITY OF HAWTHORNE

FOR THE MEETING OF JUNE 23, 2026

ORIGINATING DEPARTMENT: FINANCE

The City Treasurer submits the following General City Warrants for your approval:

	Warrant #s			
Date	**Start**	**Ending**	**Warrant type**	**Total $**
6/4/26	495322	495340	DEBT LEVIES	24,472.17
6/11/26	495341	495344	CITY - SPECIAL	8,699.39
6/11/26	495345	495350	CITY - SPECIAL	15,416.22
6/23/26	495358	495364	UTILITIES	173,698.98
6/23/26	495365	495512	CITY	1,108,844.42
6/17/26	495513	495513	CITY - SPECIAL	300.00
				1,331,431.18

*** Emergency Issue - for ratification only**

State of California, County of Los Angeles SS:

The foregoing claims/demands/warrants have been filed with me; each one bearing an endorsement of the officer or employee of the department, requiring same, that the price is correct.

_____ City Treasurer

_____ City Clerk

PAID INVOICES REPORT

CHECK: DL060426 TO FISCAL 2026/01 07/01/2025 TO 06/30/2026

VENDOR	NAME / DOCUMENT	INV DATE	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
123239	CA DISBURSEMENT UNIT								
	123926	06/04/26		495322	P	06/04/26	960 21630	GARNISHMENTS LIABILITY	704.30
	INVOICE: 2026-13								
	VENDOR TOTALS		2,112.90 YTD INVOICED				17,607.50 YTD PAID		704.30
119637	CA SDU, STATE DISBURSEMENT UNIT								
	123922	06/04/26		495323	P	06/04/26	960 21630	GARNISHMENTS LIABILITY	258.46
	INVOICE: 2026-13								
	VENDOR TOTALS		775.38 YTD INVOICED				6,461.50 YTD PAID		258.46
119685	CA SDU, STATE DISBURSEMENT UNIT								
	123924	06/04/26		495324	P	06/04/26	960 21630	GARNISHMENTS LIABILITY	142.15
	INVOICE: 2026-13								
	VENDOR TOTALS		426.45 YTD INVOICED				3,553.75 YTD PAID		142.15
124677	CA. STATE DISBURSEMENT UNIT								
	123931	06/04/26		495325	P	06/04/26	960 21630	GARNISHMENTS LIABILITY	320.21
	INVOICE: 2026-13								
	VENDOR TOTALS		.00 YTD INVOICED				3,059.43 YTD PAID		320.21
124678	CA. STATE DISBURSEMENT UNIT								
	123932	06/04/26		495326	P	06/04/26	960 21630	GARNISHMENTS LIABILITY	300.92
	INVOICE: 2026-13								
	VENDOR TOTALS		.00 YTD INVOICED				2,303.92 YTD PAID		300.92
124099	CALIFORNIA STATE DISBURSEMENT UNIT								
	123925	06/04/26		495327	P	06/04/26	960 21630	GARNISHMENTS LIABILITY	533.53
	INVOICE: 2026-13								
	VENDOR TOTALS		1,600.59 YTD INVOICED				13,338.25 YTD PAID		533.53
124765	FLASH FUND GROUP								
	123934	06/04/26		495328	P	06/04/26	960 21630	GARNISHMENTS LIABILITY	25.64
	INVOICE: 2026-13								
	VENDOR TOTALS		.00 YTD INVOICED				128.20 YTD PAID		25.64
124612	FRANCHISE TAX BOARD								
	123928	06/04/26		495331	P	06/04/26	960 21630	GARNISHMENTS LIABILITY	110.82
	INVOICE: 2026-13								
	VENDOR TOTALS		.00 YTD INVOICED				1,773.12 YTD PAID		110.82
121291	FRANCHISE TAX BOARD								
	123929	06/04/26		495329	P	06/04/26	960 21630	GARNISHMENTS LIABILITY	200.00
	INVOICE: 2026-13								

PAID INVOICES REPORT

CHECK: DL060426 TO FISCAL 2026/01 07/01/2025 TO 06/30/2026

VENDOR	NAME / DOCUMENT	INV DATE	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
	VENDOR TOTALS		.00 YTD INVOICED				2,600.00 YTD PAID		200.00
123629	FRANCHISE TAX BOARD								
	123930	06/04/26		495330	P	06/04/26	960 21630	GARNISHMENTS LIABILITY	100.00
	INVOICE: 2026-13								
	VENDOR TOTALS		99.43 YTD INVOICED				1,499.43 YTD PAID		100.00
124786	FRANCHISE TAX BOARD								
	123933	06/04/26		495332	P	06/04/26	960 21630	GARNISHMENTS LIABILITY	30.00
	INVOICE: 2026-13								
	VENDOR TOTALS		.00 YTD INVOICED				411.82 YTD PAID		30.00
4	H.M.E.A.								
	123916	06/04/26		495333	P	06/04/26	960 21600	ACCRUED WAGES PAYABLE	1,620.00
	INVOICE: 2026-13								
	VENDOR TOTALS		4,660.00 YTD INVOICED				40,400.00 YTD PAID		1,620.00
99379	HAWTHORNE EXECUTIVE GROUP								
	123915	06/04/26		495334	P	06/04/26	960 21600	ACCRUED WAGES PAYABLE	600.00
	INVOICE: 2026-13								
	VENDOR TOTALS		1,320.00 YTD INVOICED				12,680.00 YTD PAID		600.00
124425	HAWTHORNE POLICE CIVILIAN ASSOCIATION (HPCA)								
	123920	06/04/26		495335	P	06/04/26	960 21600	ACCRUED WAGES PAYABLE	1,360.00
	INVOICE: 2026-13								
	VENDOR TOTALS		3,960.00 YTD INVOICED				34,680.00 YTD PAID		1,360.00
3	HAWTHORNE POLICE OFFICERS ASSN								
	123917	06/04/26		495336	P	06/04/26	960 21600	ACCRUED WAGES PAYABLE	6,226.25
	INVOICE: 2026-13A								
	123918	06/04/26		495336	P	06/04/26	960 21600	ACCRUED WAGES PAYABLE	672.00
	INVOICE: 2026-13B								
	123919	06/04/26		495336	P	06/04/26	960 21640	ADDITIONAL INS LIABILITY	3,591.28
	INVOICE: 2026-13C								
	VENDOR TOTALS		27,289.71 YTD INVOICED				263,145.20 YTD PAID		10,489.53
115178	PRE PAID LEGAL SERVICES, INC.								
	123921	06/04/26		495337	P	06/04/26	960 21640	ADDITIONAL INS LIABILITY	207.87
	INVOICE: 2026-13								
	VENDOR TOTALS		525.63 YTD INVOICED				4,553.21 YTD PAID		207.87
113121	TOTAL ADMINISTRATION SVCS CORP								
	123935	06/04/26		495338	P	06/04/26	960 21640	ADDITIONAL INS LIABILITY	923.07

PAID INVOICES REPORT

CHECK: DL060426 TO FISCAL 2026/01 07/01/2025 TO 06/30/2026

VENDOR NAME / DOCUMENT	INV DATE	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
INVOICE: 2026-13A								
123936	06/04/26		495338	P	06/04/26	960 21640	ADDITIONAL INS LIABILITY	4,555.75
INVOICE: 2026-13B								
VENDOR TOTALS		12,035.79 YTD INVOICED				125,236.19 YTD PAID		5,478.82
103511 U.S. BANK PARS 6746022400, L.A. LOCKBOX 511649								
123937	06/04/26		495339	P	06/04/26	960 20270	PARS LIABILITY	1,499.61
INVOICE: 2026-13A								
123938	06/04/26		495339	P	06/04/26	960 20270	PARS LIABILITY	374.93
INVOICE: 2026-13B								
VENDOR TOTALS		12,049.44 YTD INVOICED				50,347.43 YTD PAID		1,874.54
123240 VILLEGAS, ALBA								
123927	06/04/26		495340	P	06/04/26	960 21630	GARNISHMENTS LIABILITY	115.38
INVOICE: 2026-13								
VENDOR TOTALS		346.14 YTD INVOICED				2,884.50 YTD PAID		115.38
							REPORT TOTALS	24,472.17

	COUNT	AMOUNT
TOTAL PRINTED CHECKS	19	24,472.17

** END OF REPORT - Generated by Shuntell Dixon **

City of Hawthorne, CA

PAID INVOICES REPORT

CHECK: C061126 TO FISCAL 2026/01 07/01/2025 TO 06/30/2026

VENDOR	NAME / DOCUMENT	INV DATE	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
124405	EMPIRE ARTS LLC								
	123914	05/29/26	3277	495342	T	06/11/26	10110050 41924	WORLD CUP	7,404.00
	INVOICE: 08								
	VENDOR TOTALS		.00 YTD INVOICED				7,404.00 YTD PAID		7,404.00
124688	HO, BAO								
	123998	06/01/26		495341	P	06/11/26	10110050 41924	WORLD CUP	250.00
	INVOICE: 06012026								
	VENDOR TOTALS		.00 YTD INVOICED				750.00 YTD PAID		250.00
124828	LEWIS STANLEY, INC.								
	123948	06/01/26		495343	T	06/11/26	10110050 41924	WORLD CUP	22.66
	INVOICE: 111131								
	123949	06/01/26		495343	T	06/11/26	10110050 41924	WORLD CUP	384.73
	INVOICE: 110853								
	VENDOR TOTALS		.00 YTD INVOICED				407.39 YTD PAID		407.39
123300	PARTY PRONTO, INC.								
	124030	04/28/26		495344	T	06/11/26	10110050 41924	WORLD CUP	638.00
	INVOICE: 046267								
	VENDOR TOTALS		694.00 YTD INVOICED				10,182.00 YTD PAID		638.00
								REPORT TOTALS	8,699.39

	COUNT	AMOUNT
TOTAL PRINTED CHECKS	1	250.00
TOTAL EFT TRANSFERS	3	8,449.39

** END OF REPORT - Generated by Shuntell Dixon **

City of Hawthorne, CA

PAID INVOICES REPORT

CHECK: C061126A TO FISCAL 2026/01 07/01/2025 TO 06/30/2026

VENDOR NAME / DOCUMENT	INV DATE	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
123301 CREATE THE LAB								
124958	06/10/26	3284	495345	P	06/11/26	10110050 41924	WORLD CUP	8,980.00
INVOICE: 3380								
VENDOR TOTALS	16,685.00 YTD INVOICED					36,740.00 YTD PAID		8,980.00
123268 JCC'S BEAUTIFYING EVENTS, LLC								
124952	06/13/26		495346	P	06/11/26	990 23016	JUNETEENTH EVENT	995.00
INVOICE: 723								
VENDOR TOTALS	.00 YTD INVOICED					1,725.00 YTD PAID		995.00
124853 PARTY UNLIMITED INC.								
124984	06/09/26		495347	P	06/11/26	990 23016	JUNETEENTH EVENT	2,200.00
INVOICE: 62139								
124984	06/09/26		495347	P	06/11/26	10017010 45514	EMPL. TRAINING/DEVELOPMEN	1,732.22
INVOICE: 62139								
VENDOR TOTALS	.00 YTD INVOICED					3,932.22 YTD PAID		3,932.22
124812 SOUTH BAY SOCCER REFEREE ASSOCIATION								
124121	06/08/26		495348	P	06/11/26	10110050 41924	WORLD CUP	420.00
INVOICE: 06082026								
VENDOR TOTALS	.00 YTD INVOICED					420.00 YTD PAID		420.00
124416 SWEET, JACINDA								
124999	06/10/26		495349	P	06/11/26	990 23016	JUNETEENTH EVENT	500.00
INVOICE: DJ-June13, 2026								
VENDOR TOTALS	.00 YTD INVOICED					1,500.00 YTD PAID		500.00
124850 THE PURE IMAGINATION PARTY COMPANY								
124142	06/08/26		495350	P	06/11/26	10110050 41924	WORLD CUP	589.00
INVOICE: 010906								
VENDOR TOTALS	.00 YTD INVOICED					589.00 YTD PAID		589.00
							REPORT TOTALS	15,416.22

	COUNT	AMOUNT
TOTAL PRINTED CHECKS	6	15,416.22

** END OF REPORT - Generated by Shuntell Dixon **

PAID INVOICES REPORT

CHECK: U062326 TO FISCAL 2026/01 07/01/2025 TO 06/30/2026

VENDOR	NAME / DOCUMENT	INV DATE	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
115783	AT&T								
	123908	05/27/26		495358	P	06/23/26	10001222 43054	TELEPHONE	101.67
	INVOICE: MY9391026316								
	123909	05/27/26		495358	P	06/23/26	10001222 43054	TELEPHONE	32.46
	INVOICE: MY9391026325								
	125033	06/01/26		495358	P	06/23/26	10001222 43054	TELEPHONE	64.98
	INVOICE: JN9391026345								
	125034	06/01/26		495358	P	06/23/26	10001222 43054	TELEPHONE	254.53
	INVOICE: JN9391026291								
	125035	06/01/26		495358	P	06/23/26	10001222 43054	TELEPHONE	32.49
	INVOICE: JN9391026278								
	125036	06/01/26		495358	P	06/23/26	10001222 43054	TELEPHONE	85.89
	INVOICE: JN9391026293								
	125037	05/27/26		495358	P	06/23/26	10001222 43054	TELEPHONE	473.99
	INVOICE: MY9391057056								
	VENDOR TOTALS		.00 YTD INVOICED				46,100.23 YTD PAID		1,046.01
103177	CALIFORNIA WATER SERVICE								
	123882	05/15/26		495359	P	06/23/26	10061100 45444	UTILITIES	108.92
	INVOICE: MY6395574084								
	125030	05/26/26		495359	P	06/23/26	22041060 45444	UTILITIES	115.37
	INVOICE: MY3124149340								
	125031	06/01/26		495359	P	06/23/26	10061100 45444	UTILITIES	407.15
	INVOICE: JN3406289008								
	125032	05/28/26		495359	P	06/23/26	22041060 45444	UTILITIES	159.61
	INVOICE: MY8639925174								
	VENDOR TOTALS		74.32 YTD INVOICED				299,649.21 YTD PAID		791.05
18100	GOLDEN STATE WATER CO.								
	122872	05/12/26		495360	P	06/23/26	32420030 41144	PHLA PROJECT	333.39
	INVOICE: MY77948662174								
	125029	06/03/26		495360	P	06/23/26	10061100 45444	UTILITIES	1,031.38
	INVOICE: JN31438000007								
	125045	06/04/26		495360	P	06/23/26	10061100 45444	UTILITIES	561.63
	INVOICE: JN22215100003								
	125046	06/04/26		495360	P	06/23/26	10061010 45444	UTILITIES	705.49
	INVOICE: JN14219000008								
	125047	06/04/26		495360	P	06/23/26	10061100 45444	UTILITIES	3,775.22
	INVOICE: JN25440300009								
	125048	06/05/26		495360	P	06/23/26	10061100 45444	UTILITIES	402.24
	INVOICE: JN79588300008								
	125049	06/05/26		495360	P	06/23/26	22041060 45444	UTILITIES	465.35
	INVOICE: JN80946300003								
	125050	06/05/26		495360	P	06/23/26	22041060 45444	UTILITIES	214.54
	INVOICE: JN53542320113								
	125051	06/05/26		495360	P	06/23/26	22041060 45444	UTILITIES	487.19
	INVOICE: JN70946300004								
	125052	06/05/26		495360	P	06/23/26	10061100 45444	UTILITIES	140.27
	INVOICE: JN78588300000								

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VENDOR	NAME / DOCUMENT	INV DATE	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
	125053	06/05/26		495360	P	06/23/26	22041060 45444	UTILITIES	73.87
	INVOICE: JN70019046005								
	125054	06/05/26		495360	P	06/23/26	10061100 45444	UTILITIES	147.18
	INVOICE: JN53247400004								
	125055	06/04/26		495360	P	06/23/26	10061100 45444	UTILITIES	57.55
	INVOICE: JN89950300007								
	125056	06/04/26		495360	P	06/23/26	10061100 45444	UTILITIES	57.55
	INVOICE: JN88950300009								
	125057	06/04/26		495360	P	06/23/26	10061100 45444	UTILITIES	508.40
	INVOICE: JN62719000002								
	125058	06/04/26		495360	P	06/23/26	10061100 45444	UTILITIES	57.55
	INVOICE: JN29950300003								
	125059	06/04/26		495360	P	06/23/26	10061100 45444	UTILITIES	465.35
	INVOICE: JN79617300003								
	125060	06/04/26		495360	P	06/23/26	10061100 45444	UTILITIES	147.18
	INVOICE: JN58378300006								
	125061	06/04/26		495360	P	06/23/26	10061100 45444	UTILITIES	589.06
	INVOICE: JN88617300004								
	125062	06/04/26		495360	P	06/23/26	10061100 45444	UTILITIES	540.76
	INVOICE: JN34609100002								
	125063	06/04/26		495360	P	06/23/26	10061100 45444	UTILITIES	981.84
	INVOICE: JN83957100007								
	VENDOR TOTALS		.00 YTD INVOICED				182,545.80 YTD PAID		11,742.99
17953	SO CALIF EDISON CO								
	123774	05/20/26		495361	P	06/23/26	52035030 45444	UTILITIES	1,340.38
	INVOICE: MY700362433975								
	123801	05/19/26		495361	P	06/23/26	32420030 41144	PHLA PROJECT	1,070.83
	INVOICE: MY700781445279								
	124047	06/01/26		495361	P	06/23/26	20025000 45444	UTILITIES	8,015.84
	INVOICE: JN700364926774								
	124048	06/01/26		495361	P	06/23/26	22041060 42104	SIGNAL MAINTENANCE	100.47
	INVOICE: JN700414005138								
	124049	05/27/26		495361	P	06/23/26	10061010 45444	UTILITIES	71.68
	INVOICE: JN700415041523								
	124050	05/27/26		495361	P	06/23/26	20025000 45444	UTILITIES	51.48
	INVOICE: MY700370247933								
	124052	05/27/26		495361	P	06/23/26	10061010 45444	UTILITIES	146.16
	INVOICE: MY700123368078								
	124053	05/27/26		495361	P	06/23/26	22041060 42104	SIGNAL MAINTENANCE	74.02
	INVOICE: MY700023530426								
	124055	05/27/26		495361	P	06/23/26	10061010 45444	UTILITIES	45.62
	INVOICE: MY700414028780								
	124056	05/27/26		495361	P	06/23/26	22041060 42104	SIGNAL MAINTENANCE	74.75
	INVOICE: MY700412535081								
	124057	05/26/26		495361	P	06/23/26	22041060 45444	UTILITIES	80.58
	INVOICE: MY700415434270								
	124141	06/03/26		495361	P	06/23/26	20025000 45444	UTILITIES	124,508.91
	INVOICE: JN700364879789								
	124143	06/03/26		495361	P	06/23/26	22041060 42104	SIGNAL MAINTENANCE	127.76

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INVOICE: JN700196576305								
124144	06/03/26		495361	P	06/23/26	20025000 45444	UTILITIES	153.51
INVOICE: JN700534679101								
124145	06/03/26		495361	P	06/23/26	22041060 45444	UTILITIES	90.08
INVOICE: JN700455547107								
124146	06/03/26		495361	P	06/23/26	22041060 42104	SIGNAL MAINTENANCE	136.17
INVOICE: JN700413657352								
124147	06/03/26		495361	P	06/23/26	22041060 42104	SIGNAL MAINTENANCE	82.08
INVOICE: JN700541838004								
124148	06/03/26		495361	P	06/23/26	10061050 45444	UTILITIES	2,732.21
INVOICE: JN700250316527								
124150	06/03/26		495361	P	06/23/26	22041060 42104	SIGNAL MAINTENANCE	96.17
INVOICE: JN700413639568								
124151	06/03/26		495361	P	06/23/26	22041060 42104	SIGNAL MAINTENANCE	73.24
INVOICE: JN700413595112								
124152	06/03/26		495361	P	06/23/26	22041060 42104	SIGNAL MAINTENANCE	82.85
INVOICE: JN700385074482								
124153	06/02/26		495361	P	06/23/26	10061100 45444	UTILITIES	33.38
INVOICE: JN700413787088								
124154	06/02/26		495361	P	06/23/26	22041060 42104	SIGNAL MAINTENANCE	117.64
INVOICE: JN700413964116								
124155	06/03/26		495361	P	06/23/26	22041060 42104	SIGNAL MAINTENANCE	107.15
INVOICE: JN700413671395								
124156	06/03/26		495361	P	06/23/26	10061010 45444	UTILITIES	135.39
INVOICE: JN700196589136								
124157	06/03/26		495361	P	06/23/26	22041060 42104	SIGNAL MAINTENANCE	74.97
INVOICE: JN700413775974								
124159	06/02/26		495361	P	06/23/26	22041060 42104	SIGNAL MAINTENANCE	74.43
INVOICE: JN700415310392								
124160	06/03/26		495361	P	06/23/26	20025000 45444	UTILITIES	415.70
INVOICE: JN700599510261								
124161	06/03/26		495361	P	06/23/26	10061010 45444	UTILITIES	184.16
INVOICE: JN700413750211								
124162	06/03/26		495361	P	06/23/26	22041060 42104	SIGNAL MAINTENANCE	130.06
INVOICE: JN700413801034								
124163	06/03/26		495361	P	06/23/26	22041060 42104	SIGNAL MAINTENANCE	84.45
INVOICE: JN700415119022								
124164	06/03/26		495361	P	06/23/26	10061100 45444	UTILITIES	430.13
INVOICE: JN700413581065								
124165	06/03/26		495361	P	06/23/26	20025000 45444	UTILITIES	217.49
INVOICE: JN700413856406								
124166	06/03/26		495361	P	06/23/26	22041060 42104	SIGNAL MAINTENANCE	131.46
INVOICE: JN700415168330								
124167	06/03/26		495361	P	06/23/26	22041060 42104	SIGNAL MAINTENANCE	104.62
INVOICE: JN700415157418								
124168	06/02/26		495361	P	06/23/26	10061100 45444	UTILITIES	76.81
INVOICE: JN700413762234								
124169	06/03/26		495361	P	06/23/26	10061010 45444	UTILITIES	288.20
INVOICE: JN700413829831								
124170	06/03/26		495361	P	06/23/26	10061100 45444	UTILITIES	677.24
INVOICE: JN700415364047								

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VENDOR	NAME / DOCUMENT	INV DATE	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
	124171	06/03/26		495361	P	06/23/26	22041060 42104	SIGNAL MAINTENANCE	109.63
	INVOICE: JN700415394157								
	124172	06/03/26		495361	P	06/23/26	20025000 45444	UTILITIES	378.08
	INVOICE: JN700415497120								
	124173	06/03/26		495361	P	06/23/26	20025000 45444	UTILITIES	1,197.65
	INVOICE: JN700415468525								
	124174	06/02/26		495361	P	06/23/26	22041060 42104	SIGNAL MAINTENANCE	76.15
	INVOICE: JN700415322318								
	124175	06/02/26		495361	P	06/23/26	22041060 42104	SIGNAL MAINTENANCE	119.77
	INVOICE: JN700412466979								
	124176	06/02/26		495361	P	06/23/26	22041060 42104	SIGNAL MAINTENANCE	33.02
	INVOICE: JN700413948857								
	124178	06/03/26		495361	P	06/23/26	10061010 45444	UTILITIES	428.88
	INVOICE: JN700412405547								
	124179	06/02/26		495361	P	06/23/26	20025000 45444	UTILITIES	175.01
	INVOICE: JN700616837087								
	124180	05/29/26		495361	P	06/23/26	22041060 42104	SIGNAL MAINTENANCE	103.54
	INVOICE: MY700238897708								
	125004	06/05/26		495361	P	06/23/26	22041060 45444	UTILITIES	149.58
	INVOICE: JN700413545497								
	125005	06/05/26		495361	P	06/23/26	20025000 45444	UTILITIES	59.57
	INVOICE: JN700272148294								
	125006	06/05/26		495361	P	06/23/26	22041060 45444	UTILITIES	124.75
	INVOICE: JN700415444374								
	125007	06/05/26		495361	P	06/23/26	20025000 45444	UTILITIES	21.29
	INVOICE: JN700201940809								
	125008	06/05/26		495361	P	06/23/26	20025000 45444	UTILITIES	880.19
	INVOICE: JN700610655258								
	125009	06/05/26		495361	P	06/23/26	22041060 42104	SIGNAL MAINTENANCE	101.77
	INVOICE: JN700878401833								
	125010	06/05/26		495361	P	06/23/26	22041060 42104	SIGNAL MAINTENANCE	354.60
	INVOICE: JN700415101844								
	125011	06/05/26		495361	P	06/23/26	20025000 45444	UTILITIES	144.52
	INVOICE: JN700028707802								
	125012	06/05/26		495361	P	06/23/26	20025000 45444	UTILITIES	204.05
	INVOICE: JN700203184631								
	125013	06/05/26		495361	P	06/23/26	22041060 42104	SIGNAL MAINTENANCE	120.62
	INVOICE: JN700029139046								
	125014	06/05/26		495361	P	06/23/26	20025000 45444	UTILITIES	38.55
	INVOICE: JN700591200088								
	125015	06/05/26		495361	P	06/23/26	22041060 42104	SIGNAL MAINTENANCE	40.53
	INVOICE: JN700415407897								
	125016	06/05/26		495361	P	06/23/26	20025000 45444	UTILITIES	309.70
	INVOICE: JN700017571996								
	125017	06/05/26		495361	P	06/23/26	20025000 45444	UTILITIES	252.34
	INVOICE: JN700382576734								
	VENDOR TOTALS	171,722.71 YTD INVOICED					1,849,757.98 YTD PAID		147,861.86
18000	SO CALIF GAS CO								
	125019	06/05/26		495362	P	06/23/26	10061100 45444	UTILITIES	5,308.81

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INVOICE: 11580407002								
125020	06/05/26		495362	P	06/23/26	46447150 45444	UTILITIES	3.23
INVOICE: 08220415015								
125021	06/04/26		495362	P	06/23/26	10061100 45444	UTILITIES	24.18
INVOICE: 16330470002								
125022	06/04/26		495362	P	06/23/26	10061010 45444	UTILITIES	17.19
INVOICE: 07510463859								
125023	06/04/26		495362	P	06/23/26	10061010 45444	UTILITIES	34.06
INVOICE: 08140463004								
125024	06/05/26		495362	P	06/23/26	46615731 42024	BUILDING MAINTENANCE	608.24
INVOICE: 09680396372								
125025	06/05/26		495362	P	06/23/26	60031030 45444	UTILITIES	20.23
INVOICE: 13890410007								
125026	06/05/26		495362	P	06/23/26	46515730 42024	BUILDING MAINTENANCE	102.26
INVOICE: 14720396127								
125027	06/05/26		495362	P	06/23/26	46615731 45444	UTILITIES	12.24
INVOICE: 11780396591								
125028	06/03/26		495362	P	06/23/26	10061010 45444	UTILITIES	127.51
INVOICE: 09730449007								
125074	06/05/26		495362	P	06/23/26	46447150 45444	UTILITIES	8.84
INVOICE: 09270415012								
VENDOR TOTALS		15.29 YTD INVOICED				153,368.44 YTD PAID		6,266.79
112237 T-MOBILE								
125041	05/21/26		495363	P	06/23/26	10001221 43054	TELEPHONE	117.18
INVOICE: MY982816099								
125041	05/21/26		495363	P	06/23/26	52035030 43054	TELEPHONE	136.18
INVOICE: MY982816099								
125041	05/21/26		495363	P	06/23/26	10001230 43054	TELEPHONE	136.18
INVOICE: MY982816099								
125041	05/21/26		495363	P	06/23/26	10043010 43054	TELEPHONE	442.20
INVOICE: MY982816099								
125041	05/21/26		495363	P	06/23/26	10015010 43054	TELEPHONE	400.18
INVOICE: MY982816099								
125041	05/21/26		495363	P	06/23/26	10013010 43054	TELEPHONE	608.63
INVOICE: MY982816099								
125041	05/21/26		495363	P	06/23/26	10042040 43054	TELEPHONE	272.36
INVOICE: MY982816099								
125041	05/21/26		495363	P	06/23/26	60031030 43054	TELEPHONE	204.27
INVOICE: MY982816099								
125041	05/21/26		495363	P	06/23/26	10016010 43054	TELEPHONE	136.18
INVOICE: MY982816099								
125041	05/21/26		495363	P	06/23/26	10041120 43054	TELEPHONE	272.36
INVOICE: MY982816099								
125041	05/21/26		495363	P	06/23/26	10610010 43054	TELEPHONE	68.09
INVOICE: MY982816099								
125041	05/21/26		495363	P	06/23/26	10017010 43054	TELEPHONE	68.09
INVOICE: MY982816099								
125041	05/21/26		495363	P	06/23/26	10061010 43054	TELEPHONE	476.63
INVOICE: MY982816099								

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	125041	05/21/26		495363	P	06/23/26	10041010 43054	TELEPHONE	2,146.48
	INVOICE:	MY982816099							
	VENDOR TOTALS		.00 YTD INVOICED				149,495.34 YTD PAID		5,485.01
113605	VERIZON WIRELESS								
	123911	05/23/26		495364	P	06/23/26	10001221 43054	TELEPHONE	20.02
	INVOICE:	MY470985090-4							
	123911	05/23/26		495364	P	06/23/26	10043010 43054	TELEPHONE	129.16
	INVOICE:	MY470985090-4							
	123911	05/23/26		495364	P	06/23/26	10042040 43054	TELEPHONE	200.05
	INVOICE:	MY470985090-4							
	123911	05/23/26		495364	P	06/23/26	10041040 43054	TELEPHONE	156.04
	INVOICE:	MY470985090-4							
	VENDOR TOTALS		.00 YTD INVOICED				73,390.89 YTD PAID		505.27
								REPORT TOTALS	173,698.98

	COUNT	AMOUNT
TOTAL PRINTED CHECKS	7	173,698.98

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122920 4283929 DELAWARE LLC.								
124010	05/31/26		495388	T	06/23/26	10001230 40514	CONTRACT SERVICES	146.65
INVOICE: WC11536-I-0063								
VENDOR TOTALS		.00 YTD INVOICED				2,831.84 YTD PAID		146.65
123058 ACCESS INFORMATION INTERMEDIATE HOLDINGS I, LLC.								
123947	05/31/26		495389	T	06/23/26	10013010 41514	OPERATING SUPPLIES	91.76
INVOICE: 12230158								
123947	05/31/26		495389	T	06/23/26	10015010 41514	OPERATING SUPPLIES	91.76
INVOICE: 12230158								
123947	05/31/26		495389	T	06/23/26	10016010 41514	OPERATING SUPPLIES	91.76
INVOICE: 12230158								
123947	05/31/26		495389	T	06/23/26	10016020 41514	OPERATING SUPPLIES	91.76
INVOICE: 12230158								
123947	05/31/26		495389	T	06/23/26	10017010 41514	OPERATING SUPPLIES	91.76
INVOICE: 12230158								
123947	05/31/26		495389	T	06/23/26	10043010 41514	OPERATING SUPPLIES	91.76
INVOICE: 12230158								
124015	05/31/26		495389	T	06/23/26	10002215 41514	OPERATING SUPPLIES	1,235.24
INVOICE: 12230160								
VENDOR TOTALS		.00 YTD INVOICED				24,671.93 YTD PAID		1,785.80
120612 ACCO ENGINEERED SYSTEMS, INC								
125069	06/01/26		495390	T	06/23/26	52035030 40514	CONTRACT SERVICES	848.00
INVOICE: 20832743								
VENDOR TOTALS		2,741.00 YTD INVOICED				121,435.82 YTD PAID		848.00
117802 ADVANCED BATTERY SYSTEMS, INC.								
123945	05/27/26		495391	T	06/23/26	60031030 42014	REPAIR & MAINTENANCE SUPP	116.81
INVOICE: 0204601-IN								
124229	06/01/26		495391	T	06/23/26	60031030 42064	PARTS	171.33
INVOICE: 0204619-IN								
VENDOR TOTALS		.00 YTD INVOICED				18,902.55 YTD PAID		288.14
116315 AFLAC								
124132	06/11/26		495392	T	06/23/26	990 20900	INSURANCE BENEFITS	6,722.08
INVOICE: 187871								
VENDOR TOTALS		5,565.08 YTD INVOICED				75,540.72 YTD PAID		6,722.08
124241 ALCANTARA, CATHERINE								
123844	05/22/26		495393	T	06/23/26	10013010 45124	EDUCATIONAL REIMBURSEMENT	1,500.00
INVOICE: ED REIM MPA								
VENDOR TOTALS		.00 YTD INVOICED				6,670.20 YTD PAID		1,500.00
121290 ALL STAR ELITE SPORTS								

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VENDOR	NAME / DOCUMENT	INV DATE	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
	124207	02/03/25		495394	T	06/23/26	10061120 41514	OPERATING SUPPLIES	26.44
	INVOICE: 45354								
	124208	02/05/25		495394	T	06/23/26	10061050 41514	OPERATING SUPPLIES	8.27
	INVOICE: 45402								
	VENDOR TOTALS		.00 YTD INVOICED				4,692.71 YTD PAID		34.71
123782	ALLEN, MARGARET C.								
	124188	05/06/26		495395	T	06/23/26	10061010 40504	COMMISSIONER STIPENDS	50.00
	INVOICE: 05-06-2026								
	124190	06/03/26		495395	T	06/23/26	10061010 40504	COMMISSIONER STIPENDS	50.00
	INVOICE: 06-03-2026								
	VENDOR TOTALS		.00 YTD INVOICED				650.00 YTD PAID		100.00
116419	ALTA LANGUAGE SERVICES, INC.								
	124117	05/31/26		495396	T	06/23/26	10017010 40514	CONTRACT SERVICES	69.00
	INVOICE: IS849636								
	VENDOR TOTALS		.00 YTD INVOICED				489.00 YTD PAID		69.00
111720	AMAZING BALLOONS BY GEE, LLC.								
	124051	06/04/26		495397	T	06/23/26	10061020 41514	OPERATING SUPPLIES	679.58
	INVOICE: 2021-3903								
	124054	06/04/26		495397	T	06/23/26	10061020 41514	OPERATING SUPPLIES	563.55
	INVOICE: 2021-3902								
	VENDOR TOTALS		.00 YTD INVOICED				7,373.92 YTD PAID		1,243.13
123570	ANIMAL PEST MANAGMENT SERVICES, INC.								
	124186	05/31/26		495398	T	06/23/26	10061100 41514	OPERATING SUPPLIES	375.00
	INVOICE: 767017								
	VENDOR TOTALS		.00 YTD INVOICED				5,250.00 YTD PAID		375.00
118246	ARREDONDO, HEATHER K								
	123995	04/08/26		495399	T	06/23/26	10021010 45584	HEALTH AND WELLNESS	399.72
	INVOICE: REIMB. 3/3/26								
	123996	04/08/26		495399	T	06/23/26	10021010 45584	HEALTH AND WELLNESS	69.40
	INVOICE: REIMB. 03/03/2026								
	VENDOR TOTALS		.00 YTD INVOICED				469.12 YTD PAID		469.12
124650	AUSBON-GUILLORY, JEFFREY								
	124185	06/09/26		495400	T	06/23/26	10043020 45184	TRAINING	305.00
	INVOICE: REIMB 05/21/26								
	VENDOR TOTALS		.00 YTD INVOICED				549.12 YTD PAID		305.00
123680	AUTO SECURITY SOUND & TINT, INC.								
	123941	05/28/26		495401	T	06/23/26	60031030 42064	PARTS	150.00

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	INVOICE: 05280126								
	123942	05/27/26		495401	T	06/23/26	60031030 42064	PARTS	315.75
	INVOICE: 05270126								
	VENDOR TOTALS		350.00 YTD INVOICED				4,993.25 YTD PAID		465.75
113874	BELL, LAMEKA D.								
	124133	06/08/26		495402	T	06/23/26	10001206 41514	OPERATING SUPPLIES	206.13
	INVOICE: REIMB. 6/5/26								
	VENDOR TOTALS		.00 YTD INVOICED				2,265.64 YTD PAID		206.13
123464	BOTHWELL AUTOMOTIVE INC.								
	123994	05/26/26		495403	T	06/23/26	60031030 42014	REPAIR & MAINTENANCE SUPP	181.25
	INVOICE: 135274								
	VENDOR TOTALS		.00 YTD INVOICED				909.93 YTD PAID		181.25
124803	BOUTTE, ROSA								
	124214	02/26/26		495365	P	06/23/26	10000109 51935	RECREATION MISCELLEANOUS	14.00
	INVOICE: REFUND 02/26/26								
	VENDOR TOTALS		.00 YTD INVOICED				14.00 YTD PAID		14.00
123131	TRCF1								
	124012	06/01/26	3193	495404	T	06/23/26	10001221 42024	BUILDING MAINTENANCE	11,359.00
	INVOICE: A09006-1C								
	VENDOR TOTALS		.00 YTD INVOICED				11,359.00 YTD PAID		11,359.00
123999	ACEVEDO, CRYSTAL MORALES								
	124218	06/08/26		495405	T	06/23/26	10061020 40264	CONTRACT LABOR SALARIES	595.00
	INVOICE: Winter/Spring 2026								
	VENDOR TOTALS		.00 YTD INVOICED				4,002.60 YTD PAID		595.00
124844	CANENGUEZ, DIANA								
	124197	05/27/26		495366	P	06/23/26	10000109 51921	AQUATICS PROGRAM	107.01
	INVOICE: REFUND 05/27/26								
	VENDOR TOTALS		.00 YTD INVOICED				107.01 YTD PAID		107.01
105476	CDW GOVERNMENT, INC.								
	124025	06/02/26	2968	495406	T	06/23/26	10001222 40514	CONTRACT SERVICES	59,072.00
	INVOICE: AJ53A7U								
	124026	06/01/26	2968	495406	T	06/23/26	10001222 47404	MACHINERY & EQUIPMENT	533.72
	INVOICE: AJ51Q5W								
	124109	06/04/26	2968	495406	T	06/23/26	10001222 47404	MACHINERY & EQUIPMENT	293.16
	INVOICE: AJ6GL2G								
	124940	06/08/26	2968	495406	T	06/23/26	10001222 47404	MACHINERY & EQUIPMENT	1,001.79
	INVOICE: AJ6UU4B								

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	VENDOR TOTALS		1,220.54 YTD INVOICED				197,079.78 YTD PAID		60,900.67
116355	PRIME HEALTHCARE CENTINELA, LLC.								
	124138	05/19/26		495407	T	06/23/26	10002220 40724	MEDICAL & AMBULANCE	750.00
	INVOICE: VAP02748								
	VENDOR TOTALS		.00 YTD INVOICED				9,000.00 YTD PAID		750.00
113279	CHEMMARK								
	124007	05/28/26		495408	T	06/23/26	10001221 41514	OPERATING SUPPLIES	166.00
	INVOICE: 595964								
	VENDOR TOTALS		491.06 YTD INVOICED				2,437.60 YTD PAID		166.00
114528	CINTAS FIRST AID & SAFETY, #168								
	123989	06/02/26		495409	T	06/23/26	52035030 40514	CONTRACT SERVICES	12.10
	INVOICE: 5339487306								
	VENDOR TOTALS		.00 YTD INVOICED				1,290.12 YTD PAID		12.10
123668	CITIGUARD, INC.								
	123901	06/01/26	3021	495410	T	06/23/26	10110030 40514	CONTRACT SERVICES	20,281.44
	INVOICE: 82143								
	VENDOR TOTALS		.00 YTD INVOICED				266,112.00 YTD PAID		20,281.44
103417	CITY OF INGLEWOOD								
	124220	06/03/26	3055	495411	T	06/23/26	28034000 45384	PARATRANSIT DIAL A RIDE	30,934.73
	INVOICE: June 3, 2026								
	VENDOR TOTALS		30,714.38 YTD INVOICED				266,914.96 YTD PAID		30,934.73
123567	CIVICA LAW GROUP, APC								
	125064	06/02/26	3043	495412	T	06/23/26	10015010 40744	RECEIVERSHIPS	414.80
	INVOICE: 20365								
	125065	06/02/26	3043	495412	T	06/23/26	10015010 40744	RECEIVERSHIPS	486.40
	INVOICE: 20366								
	125066	06/02/26	3043	495412	T	06/23/26	10015010 40744	RECEIVERSHIPS	6,923.38
	INVOICE: 20367								
	VENDOR TOTALS		.00 YTD INVOICED				124,829.65 YTD PAID		7,824.58
115849	COLANTUONO,HIGHSMITH & WHATLEY, PC								
	124215	06/04/26		495413	T	06/23/26	10015010 40514	CONTRACT SERVICES	2,625.00
	INVOICE: 70965								
	VENDOR TOTALS		.00 YTD INVOICED				4,350.00 YTD PAID		2,625.00
106811	COLONIAL LIFE & ACCIDENT INS.								
	124126	06/01/26		495414	T	06/23/26	990 20900	INSURANCE BENEFITS	1,873.28

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	INVOICE: 75010180601536								
	VENDOR TOTALS	1,965.83 YTD INVOICED					23,264.21 YTD PAID		1,873.28
116074	COMCATE SOFTWARE, INC.								
	122403	05/02/26	3259	495415	T	06/23/26	10042040 40514	CONTRACT SERVICES	13,474.07
	INVOICE: 9415								
	122404	05/02/26	3259	495415	T	06/23/26	10042040 40514	CONTRACT SERVICES	3,472.88
	INVOICE: 9414								
	VENDOR TOTALS	.00 YTD INVOICED					16,946.95 YTD PAID		16,946.95
91961	GPC INC.								
	124066	05/27/26	3000	495416	T	06/23/26	60031030 42064	PARTS	97.46
	INVOICE: 119056								
	124067	05/11/26	3000	495416	T	06/23/26	60031030 42064	PARTS	204.44
	INVOICE: 117087								
	124068	05/11/26	3000	495416	T	06/23/26	60031030 42064	PARTS	302.46
	INVOICE: 117086								
	124069	05/13/26	3000	495416	T	06/23/26	60031030 42064	PARTS	85.24
	INVOICE: 117412								
	124070	05/18/26	3000	495416	T	06/23/26	60031030 42064	PARTS	22.30
	INVOICE: 118014								
	124071	05/20/26	3000	495416	T	06/23/26	60031030 42064	PARTS	75.84
	INVOICE: 118314								
	124072	05/21/26	3000	495416	T	06/23/26	60031030 42064	PARTS	15.47
	INVOICE: 118497								
	124073	05/22/26	3000	495416	T	06/23/26	60031030 42064	PARTS	655.24
	INVOICE: 118643								
	124074	05/28/26	3000	495416	T	06/23/26	60031030 42064	PARTS	152.19
	INVOICE: 119169								
	124075	05/27/26	3000	495416	T	06/23/26	60031030 42064	PARTS	14.46
	INVOICE: 119031								
	124076	05/27/26	3000	495416	T	06/23/26	60031030 42064	PARTS	48.60
	INVOICE: 119027								
	VENDOR TOTALS	.00 YTD INVOICED					18,463.24 YTD PAID		1,673.70
122428	CONSTANT & ASSOCIATES, INC.								
	123890	06/01/26	3211	495367	P	06/23/26	12810020 40514	CONTRACT SERVICES	13,929.67
	INVOICE: CA2024-2176								
	VENDOR TOTALS	.00 YTD INVOICED					114,950.44 YTD PAID		13,929.67
106275	CONTINENTAL COMPUTERS/WLANMALL.COM								
	124233	05/29/26	2987	495417	T	06/23/26	10002245 47404	MACHINERY & EQUIPMENT	24,547.46
	INVOICE: 211010								
	124234	05/11/26	2987	495417	T	06/23/26	10002245 47404	MACHINERY & EQUIPMENT	40,303.38
	INVOICE: 210836								
	124235	05/29/26	2987	495417	T	06/23/26	10002245 47404	MACHINERY & EQUIPMENT	8,480.08
	INVOICE: 211000								

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	VENDOR TOTALS		.00 YTD INVOICED				273,599.60 YTD PAID		73,330.92
122446	CONTRERAS, FRANKIE								
	124120	06/08/26		495418	T	06/23/26	29054010 45604	FINANCIAL INCENTIVES	30.00
	INVOICE:	2900-111779							
	VENDOR TOTALS		.00 YTD INVOICED				641.95 YTD PAID		30.00
92043	COUNTRY HILLS ANIMAL CLINIC								
	124017	05/07/26		495419	T	06/23/26	10002205 45594	K-9 EXPENSES	328.48
	INVOICE:	2508							
	124018	05/29/26		495419	T	06/23/26	10002205 45594	K-9 EXPENSES	1,511.78
	INVOICE:	2937							
	VENDOR TOTALS		.00 YTD INVOICED				20,759.05 YTD PAID		1,840.26
124837	DOIT-IT								
	124103	04/01/26	3271	495420	T	06/23/26	10061120 42024	BUILDING MAINTENANCE	5,040.00
	INVOICE:	C1709689							
	124104	06/02/26	2986	495420	T	06/23/26	10001222 47404	MACHINERY & EQUIPMENT	1,551.78
	INVOICE:	C1709759							
	124105	05/26/26	2986	495420	T	06/23/26	10001222 47404	MACHINERY & EQUIPMENT	1,178.75
	INVOICE:	C1709748							
	124137	06/02/26		495420	T	06/23/26	10002229 41514	OPERATING SUPPLIES	1,417.50
	INVOICE:	C1709760							
	VENDOR TOTALS		.00 YTD INVOICED				9,188.03 YTD PAID		9,188.03
103355	CRENSHAW WHOLESALE ELECTRIC								
	124210	05/12/26		495421	T	06/23/26	10061060 41514	OPERATING SUPPLIES	103.78
	INVOICE:	880941							
	124211	05/14/26		495421	T	06/23/26	10061100 42014	REPAIR & MAINTENANCE SUPP	132.51
	INVOICE:	881079							
	VENDOR TOTALS		295.93 YTD INVOICED				16,999.33 YTD PAID		236.29
124188	DE MESA, KATHLEEN E								
	124191	06/03/26		495422	T	06/23/26	10061010 40504	COMMISSIONER STIPENDS	50.00
	INVOICE:	05-06-2026							
	124192	06/03/26		495422	T	06/23/26	10061010 40504	COMMISSIONER STIPENDS	50.00
	INVOICE:	06-03-2026							
	VENDOR TOTALS		.00 YTD INVOICED				650.00 YTD PAID		100.00
104971	DELL MARKETING LP								
	124039	06/02/26	2964	495423	T	06/23/26	60810010 47404	MACHINERY & EQUIPMENT	20,242.02
	INVOICE:	10877410994							
	VENDOR TOTALS		21,273.06 YTD INVOICED				751,470.05 YTD PAID		20,242.02

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123597	DELTA DENTAL INSURANCE COMPANY									
	124129	06/01/26		495424	T	06/23/26	990	20900	INSURANCE BENEFITS	951.43
	INVOICE: BE007057989									
	VENDOR TOTALS	1,137.67 YTD INVOICED						12,080.92 YTD PAID		951.43
91894	DELTA DENTAL OF CALIFORNIA									
	124130	06/01/26		495425	T	06/23/26	990	20900	INSURANCE BENEFITS	15,408.82
	INVOICE: BE007058946									
	VENDOR TOTALS	15,112.35 YTD INVOICED						180,976.51 YTD PAID		15,408.82
94542	DEPARTMENT OF TRANSPORTATION									
	125083	04/20/26		495368	P	06/23/26	22041060	41514	OPERATING SUPPLIES	4,293.95
	INVOICE: SL26073									
	VENDOR TOTALS	.00 YTD INVOICED						18,920.73 YTD PAID		4,293.95
119887	DEWEY PEST CONTROL									
	123881	06/01/26		495426	T	06/23/26	32420030	41144	PHLA PROJECT	155.00
	INVOICE: 18120205									
	123884	06/01/26		495426	T	06/23/26	32420030	41144	PHLA PROJECT	167.00
	INVOICE: 18125530									
	123885	06/01/26		495426	T	06/23/26	32420030	41144	PHLA PROJECT	37.00
	INVOICE: 18126865									
	VENDOR TOTALS	.00 YTD INVOICED						3,996.00 YTD PAID		359.00
97953	DOOLEY ENTERPRISES, INC.									
	124016	05/22/26	18	495427	T	06/23/26	10001225	41594	TARGETS & AMMUNITION	7,820.50
	INVOICE: 71856									
	124016	05/22/26	2934	495427	T	06/23/26	10001225	41594	TARGETS & AMMUNITION	551.68
	INVOICE: 71856									
	VENDOR TOTALS	.00 YTD INVOICED						22,696.85 YTD PAID		8,372.18
123808	DORVIL, ROBENSON									
	123895	05/04/26		495369	P	06/23/26	10061020	40264	CONTRACT LABOR SALARIES	2,537.50
	INVOICE: Winter/Spring 2026									
	VENDOR TOTALS	.00 YTD INVOICED						7,857.50 YTD PAID		2,537.50
120878	DOUSE, JUANITA									
	124195	05/06/26		495428	T	06/23/26	10061010	40504	COMMISSIONER STIPENDS	50.00
	INVOICE: 05-06-2026									
	VENDOR TOTALS	.00 YTD INVOICED						350.00 YTD PAID		50.00
122402	DRC ENGINEERING, INC.									
	123902	05/02/26		495429	T	06/23/26	10041020	40514	CONTRACT SERVICES	1,683.00
	INVOICE: 19-366-31									

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	VENDOR TOTALS	.00 YTD INVOICED		142,556.49 YTD PAID					1,683.00
6550	EDDINGS BROTHERS INC.								
	123951	05/26/26	2957	495430	T	06/23/26	60031030 42064	PARTS	18.85
	INVOICE: 966907								
	123952	05/26/26	2957	495430	T	06/23/26	60031030 42064	PARTS	11.04
	INVOICE: 966904								
	123953	05/06/26	2957	495430	T	06/23/26	60031030 42064	PARTS	99.45
	INVOICE: 965917								
	123954	05/06/26	2957	495430	T	06/23/26	60031030 42064	PARTS	191.15
	INVOICE: 965886								
	123955	05/08/26	2957	495430	T	06/23/26	60031030 42064	PARTS	105.70
	INVOICE: 966042								
	123956	05/13/26	2957	495430	T	06/23/26	60031030 42064	PARTS	229.83
	INVOICE: 966275								
	123957	05/13/26	2957	495430	T	06/23/26	60031030 42064	PARTS	21.66
	INVOICE: 966260								
	123959	05/13/26	2957	495430	T	06/23/26	60031030 42064	PARTS	88.29
	INVOICE: 966269								
	123960	05/14/26	2957	495430	T	06/23/26	60031030 42064	PARTS	42.19
	INVOICE: 966382								
	123961	05/18/26	2957	495430	T	06/23/26	60031030 42064	PARTS	375.66
	INVOICE: 966522								
	123962	05/19/26	2957	495430	T	06/23/26	60031030 42064	PARTS	90.04
	INVOICE: 966595								
	123963	05/20/26	2957	495430	T	06/23/26	60031030 42064	PARTS	48.98
	INVOICE: 966699								
	123964	05/21/26	2957	495430	T	06/23/26	60031030 42064	PARTS	48.98
	INVOICE: 966795								
	123966	05/27/26	2957	495430	T	06/23/26	60031030 42064	PARTS	12.29
	INVOICE: 966955								
	VENDOR TOTALS	.00 YTD INVOICED		16,038.07 YTD PAID					1,384.11
124328	ENTERPRISE FLEET MANAGEMENT INC.								
	124231	06/03/26		495431	T	06/23/26	23210040 48864	VEHICLE RENTAL - GRANT RE	1,804.80
	INVOICE: 464335-060326								
	VENDOR TOTALS	7,692.06 YTD INVOICED		81,919.06 YTD PAID					1,804.80
124774	EQUALWEB LTD								
	124044	03/06/26		495432	T	06/23/26	10001222 40514	CONTRACT SERVICES	1,332.00
	INVOICE: 11909								
	VENDOR TOTALS	.00 YTD INVOICED		1,332.00 YTD PAID					1,332.00
120493	CORPAY, INC./CORPAY TECHNOLOGIES OPERATING CO. LLC								
	124009	06/01/26		495433	T	06/23/26	60031030 45144	GASOLINE & OIL	4,315.38
	INVOICE: NP70604630								

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	VENDOR TOTALS		.00 YTD INVOICED				47,675.14 YTD PAID		4,315.38
124124	GARCIA, ALEJANDRA YANEZ								
	124219	06/08/26		495434	T	06/23/26	10061020 40264	CONTRACT LABOR SALARIES	1,282.40
	INVOICE:	Summer 2026							
	VENDOR TOTALS		.00 YTD INVOICED				14,289.80 YTD PAID		1,282.40
116618	GOLDEN STATE ELEVATOR								
	124092	06/01/26		495435	T	06/23/26	52035030 40514	CONTRACT SERVICES	125.70
	INVOICE:	00207726							
	VENDOR TOTALS		.00 YTD INVOICED				1,125.31 YTD PAID		125.70
120011	GONZALEZ, STEVEN								
	123965	05/13/26		495436	T	06/23/26	10041010 45584	HEALTH AND WELLNESS	500.00
	INVOICE:	05132026							
	VENDOR TOTALS		.00 YTD INVOICED				830.00 YTD PAID		500.00
123698	GOVCONNECTION, INC.								
	124029	06/01/26	2962	495437	T	06/23/26	10001222 47404	MACHINERY & EQUIPMENT	505.17
	INVOICE:	77678695							
	124031	06/03/26	2962	495437	T	06/23/26	10001222 47404	MACHINERY & EQUIPMENT	216.91
	INVOICE:	77686894							
	124032	06/02/26	2962	495437	T	06/23/26	10001222 47404	MACHINERY & EQUIPMENT	10,045.48
	INVOICE:	77681491							
	124033	06/02/26	2962	495437	T	06/23/26	10001222 47404	MACHINERY & EQUIPMENT	653.32
	INVOICE:	77681502							
	124113	06/05/26	2962	495437	T	06/23/26	10001222 47404	MACHINERY & EQUIPMENT	1,021.71
	INVOICE:	77695686							
	124114	06/04/26	2962	495437	T	06/23/26	10001222 47404	MACHINERY & EQUIPMENT	19,618.83
	INVOICE:	77691462							
	124236	06/08/26	2962	495437	T	06/23/26	10001222 47404	MACHINERY & EQUIPMENT	6,804.41
	INVOICE:	77699663							
	VENDOR TOTALS		45,858.40 YTD INVOICED				110,813.59 YTD PAID		38,865.83
97578	GRAINGER INDUSTRIAL SUPPLY								
	123973	05/19/26		495438	T	06/23/26	10001221 41514	OPERATING SUPPLIES	12.71
	INVOICE:	9921965845							
	123974	05/19/26		495438	T	06/23/26	10001221 41514	OPERATING SUPPLIES	133.17
	INVOICE:	9921965852							
	123975	05/19/26		495438	T	06/23/26	10001221 41514	OPERATING SUPPLIES	1,389.55
	INVOICE:	9921677754							
	123976	05/22/26		495438	T	06/23/26	10001221 41514	OPERATING SUPPLIES	368.27
	INVOICE:	9926065732							
	123977	05/26/26		495438	T	06/23/26	10001221 41514	OPERATING SUPPLIES	191.74
	INVOICE:	9928205070							
	123978	05/26/26		495438	T	06/23/26	10001221 41514	OPERATING SUPPLIES	396.44

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VENDOR	NAME / DOCUMENT	INV DATE	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
	INVOICE: 9928894261								
	124097	05/05/26		495438	T	06/23/26	10061100 42014	REPAIR & MAINTENANCE SUPP	462.92
	INVOICE: 9904354454								
	124206	04/28/26		495438	T	06/23/26	10061100 42014	REPAIR & MAINTENANCE SUPP	565.12
	INVOICE: 9896813749								
	VENDOR TOTALS		264.31 YTD INVOICED				18,783.47 YTD PAID		3,519.92
123216	HARBOR VIEW TOURS, INC.								
	124199	05/21/26		495439	T	06/23/26	28034000 44614	RECREATIONAL TRANSIT	1,300.00
	INVOICE: 340								
	VENDOR TOTALS		900.00 YTD INVOICED				10,912.00 YTD PAID		1,300.00
120536	HARRIS & ASSOCIATES, INC.								
	122809	05/18/26	2943	495440	T	06/23/26	10042010 40514	CONTRACT SERVICES	4,296.00
	INVOICE: 72313								
	124089	06/05/26	3051	495440	T	06/23/26	46101112 40514	CONTRACT SERVICES	203.00
	INVOICE: 72497								
	124090	06/05/26	3051	495440	T	06/23/26	46101112 40514	CONTRACT SERVICES	2,649.25
	INVOICE: 72498								
	124184	06/09/26	3051	495440	T	06/23/26	46101112 40514	CONTRACT SERVICES	2,671.00
	INVOICE: 72548								
	124198	06/09/26	3051	495440	T	06/23/26	46101112 40514	CONTRACT SERVICES	9,300.00
	INVOICE: 72571								
	VENDOR TOTALS		.00 YTD INVOICED				234,889.75 YTD PAID		19,119.25
8950	HAWTHORNE HARDWARE								
	124013	05/21/26		495441	T	06/23/26	10001221 41514	OPERATING SUPPLIES	48.51
	INVOICE: 453958								
	124139	06/08/26		495441	T	06/23/26	10001221 41514	OPERATING SUPPLIES	33.54
	INVOICE: 454143								
	VENDOR TOTALS		.00 YTD INVOICED				428.19 YTD PAID		82.05
124427	HAWTHORNE IMPERIAL LIONS CLUB								
	125001	06/10/26		495442	T	06/23/26	10010411 44194	EVENT ALLOTMENT - CM MONT	100.00
	INVOICE: 100								
	VENDOR TOTALS		.00 YTD INVOICED				100.00 YTD PAID		100.00
116569	HAWTHORNE MATH &								
	124222	03/11/26		495370	P	06/23/26	990 22100	REC & COMM SVC DONATIONS	1,200.00
	INVOICE: REFUND 03/11/26								
	VENDOR TOTALS		.00 YTD INVOICED				2,400.00 YTD PAID		1,200.00
105919	HERALD PUBLICATIONS								
	122655	05/07/26		495443	T	06/23/26	41046010 40514	CONTRACT SERVICES	180.00
	INVOICE: 63386								

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	122656	05/11/26		495443	T	06/23/26	29550060 40514	CONTRACT SERVICES	150.00
	INVOICE: 63389								
	123742	05/21/26		495443	T	06/23/26	10042010 43024	LEGAL ADVERTISING	105.00
	INVOICE: 63406								
	123845	05/28/26		495443	T	06/23/26	10042010 43024	LEGAL ADVERTISING	120.00
	INVOICE: 63421								
	VENDOR TOTALS		.00 YTD INVOICED				25,850.00 YTD PAID		555.00
112444	INSITE GRAFIX								
	122657	04/24/26		495444	T	06/23/26	10041010 40514	CONTRACT SERVICES	4,510.00
	INVOICE: 10850								
	122658	04/21/26		495444	T	06/23/26	10041010 40514	CONTRACT SERVICES	2,943.72
	INVOICE: 10811								
	124023	06/03/26		495444	T	06/23/26	25019010 45154	GENERAL EXPENSE	442.00
	INVOICE: 10962								
	VENDOR TOTALS		773.50 YTD INVOICED				20,777.99 YTD PAID		7,895.72
121588	INTERNATIONAL IDENTIFICATION, INC.								
	124006	05/29/26		495445	T	06/23/26	10001230 41514	OPERATING SUPPLIES	285.24
	INVOICE: 368012								
	VENDOR TOTALS		.00 YTD INVOICED				742.71 YTD PAID		285.24
124173	JCFC								
	124205	05/19/26		495446	T	06/23/26	10061100 47304	IMPROV OTHER THAN BUILDIN	237.58
	INVOICE: 43435								
	VENDOR TOTALS		.00 YTD INVOICED				237.58 YTD PAID		237.58
104260	JOHN L HUNTER & ASSOCIATES								
	122660	05/15/26		495447	T	06/23/26	56091010 42454	FOG PROGRAM COSTS	3,961.25
	INVOICE: HAW1FOG12602								
	122661	05/14/26		495447	T	06/23/26	28902421 40514	CONTRACT SERVICES	2,503.50
	INVOICE: HAW1MS412602								
	125082	06/01/26		495447	T	06/23/26	28902421 40514	CONTRACT SERVICES	4,873.25
	INVOICE: HAW1MS412603								
	VENDOR TOTALS		.00 YTD INVOICED				96,375.08 YTD PAID		11,338.00
122781	JOHNSON 225 INVESTIGATIONS								
	123968	05/21/26	3272	495448	T	06/23/26	10021010 40514	CONTRACT SERVICES	7,280.00
	INVOICE: 1139								
	123992	05/28/26		495448	T	06/23/26	10021010 40514	CONTRACT SERVICES	4,200.00
	INVOICE: 1140								
	VENDOR TOTALS		8,350.00 YTD INVOICED				140,522.96 YTD PAID		11,480.00
120879	JOHNSON, DARVIS J.								
	124193	06/06/26		495449	T	06/23/26	10061010 40504	COMMISSIONER STIPENDS	50.00

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	INVOICE: 05-06-2025								
	124194	06/03/26		495449	T	06/23/26	10061010 40504	COMMISSIONER STIPENDS	50.00
	INVOICE: 06-03-2026								
	VENDOR TOTALS	.00 YTD INVOICED		650.00 YTD PAID					100.00
115775	JUDD, SEAN								
	124061	04/30/26		495450	T	06/23/26	10001224 45124	EDUCATIONAL REIMBURSEMENT	532.00
	INVOICE: EDUC. BCJ 210								
	VENDOR TOTALS	.00 YTD INVOICED		2,629.00 YTD PAID					532.00
107673	KANG, TOMMY								
	124060	05/01/26		495451	T	06/23/26	10001224 45124	EDUCATIONAL REIMBURSEMENT	459.00
	INVOICE: EDUC. BAM 410								
	VENDOR TOTALS	.00 YTD INVOICED		3,672.00 YTD PAID					459.00
116249	KDC INC.								
	124134	03/24/26	2942	495452	T	06/23/26	50410060 40514	CONTRACT SERVICES	43,760.00
	INVOICE: 35821								
	VENDOR TOTALS	.00 YTD INVOICED		43,760.00 YTD PAID					43,760.00
110516	KIM, ROBERT								
	124118	06/08/26		495453	T	06/23/26	10011500 44084	RETIREE HEALTH INSURANCE	1,468.66
	INVOICE: 1701-113295								
	VENDOR TOTALS	.00 YTD INVOICED		27,900.94 YTD PAID					1,468.66
123456	KIMLEY-HORN AND ASSOCIATES, INC.								
	123741	04/30/26	3023	495455	T	06/23/26	10042010 40514	CONTRACT SERVICES	29,317.85
	INVOICE: 35653592								
	123897	04/30/26	3276	495455	T	06/23/26	28402418 40514	CONTRACT SERVICES	8,421.20
	INVOICE: 094431005-0426								
	125078	04/30/26	1676	495454	T	06/23/26	10041030 40514	CONTRACT SERVICES	360.87
	INVOICE: 35267176-107								
	125079	04/30/26	1676	495454	T	06/23/26	10041030 40514	CONTRACT SERVICES	2,008.32
	INVOICE: 35581172-001								
	125080	05/31/26	3276	495455	T	06/23/26	28402418 40514	CONTRACT SERVICES	1,080.00
	INVOICE: 094431005-0526								
	125081	04/30/26	2725	495455	T	06/23/26	22006272 40514	CONTRACT SERVICES	45,042.55
	INVOICE: 35606464								
	VENDOR TOTALS	.00 YTD INVOICED		1,066,513.46 YTD PAID					86,230.79
12317	CES HOLDINGS, LLC.								
	124939	05/31/26		495456	T	06/23/26	10061090 41514	OPERATING SUPPLIES	1,315.91
	INVOICE: 344575								

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	VENDOR TOTALS	.00 YTD INVOICED		8,356.54 YTD PAID					1,315.91
123972	KOSMONT & ASSOCIATES, INC.								
	122806	02/28/26	2731	495457	T	06/23/26	10042010 40514	CONTRACT SERVICES	5,522.40
	INVOICE:	2504.13-011							
	122807	03/31/26	2731	495457	T	06/23/26	10042010 40514	CONTRACT SERVICES	3,867.50
	INVOICE:	2504.13-012							
	122808	04/30/26	2731	495457	T	06/23/26	10042010 40514	CONTRACT SERVICES	7,122.70
	INVOICE:	2504.13-013							
	VENDOR TOTALS	.00 YTD INVOICED		52,203.70 YTD PAID					16,512.60
106255	L A C P C A								
	123997	05/28/26		495371	P	06/23/26	10001224 45774	STC REIMBURSABLE EXPENSES	300.00
	INVOICE:	REG. Lane 9/29/26							
	VENDOR TOTALS	.00 YTD INVOICED		1,100.00 YTD PAID					300.00
13750	L A COUNTY								
	125084	04/27/26		495372	P	06/23/26	22041060 41514	OPERATING SUPPLIES	1,823.26
	INVOICE:	IN260000688							
	VENDOR TOTALS	400,000.00 YTD INVOICED		473,692.44 YTD PAID					1,823.26
105446	L A COUNTY SHERIFF'S DEPT								
	124003	05/22/26	2928	495458	T	06/23/26	10002220 45314	PRISONER EXPENSE	1,720.35
	INVOICE:	262871BL							
	VENDOR TOTALS	.00 YTD INVOICED		25,441.02 YTD PAID					1,720.35
113320	LA COUNTY OF PUBLIC WORKS								
	123898	02/09/26	3274	495373	P	06/23/26	28302417 40514	CONTRACT SERVICES	17,578.82
	INVOICE:	RE-PW-26020904717							
	123899	02/09/26	3275	495373	P	06/23/26	28302417 40514	CONTRACT SERVICES	37,599.68
	INVOICE:	RE-PW-26020904521							
	VENDOR TOTALS	.00 YTD INVOICED		323,723.33 YTD PAID					55,178.50
121776	LA UNIFORMS & TAILORING, INC.								
	123979	05/04/26		495459	T	06/23/26	10001224 41614	UNIFORMS & SAFETY EQUIPME	420.78
	INVOICE:	32750							
	123980	05/04/26		495459	T	06/23/26	10001224 41614	UNIFORMS & SAFETY EQUIPME	12.00
	INVOICE:	32766							
	123981	05/06/26		495459	T	06/23/26	10001224 41614	UNIFORMS & SAFETY EQUIPME	14.84
	INVOICE:	32785							
	123982	05/07/26		495459	T	06/23/26	10001224 41614	UNIFORMS & SAFETY EQUIPME	12.00
	INVOICE:	32794							
	123983	05/13/26		495459	T	06/23/26	10001224 41614	UNIFORMS & SAFETY EQUIPME	324.81
	INVOICE:	32867							
	123984	05/13/26		495459	T	06/23/26	10001224 41614	UNIFORMS & SAFETY EQUIPME	374.54

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	INVOICE: 32868								
	123985	05/15/26		495459	T	06/23/26	10001224 41614	UNIFORMS & SAFETY EQUIPME	378.96
	INVOICE: 32903								
	123986	05/19/26		495459	T	06/23/26	10001224 41614	UNIFORMS & SAFETY EQUIPME	148.62
	INVOICE: 32946								
	123987	05/19/26		495459	T	06/23/26	10001224 41614	UNIFORMS & SAFETY EQUIPME	443.62
	INVOICE: 32947								
	VENDOR TOTALS	.00 YTD INVOICED					74,281.47 YTD PAID		2,130.17
107288	LAWSON PRODUCTS, INC.								
	123944	05/19/26		495460	T	06/23/26	60031030 42064	PARTS	7.87
	INVOICE: 9313483676								
	123972	05/28/26		495460	T	06/23/26	60031030 42014	REPAIR & MAINTENANCE SUPP	140.68
	INVOICE: 9313508291								
	VENDOR TOTALS	.00 YTD INVOICED					3,766.47 YTD PAID		148.55
123756	LAZATIN, MARIA								
	124119	06/08/26		495461	T	06/23/26	29054010 45604	FINANCIAL INCENTIVES	30.00
	INVOICE: 2900-111778								
	VENDOR TOTALS	110.24 YTD INVOICED					1,185.44 YTD PAID		30.00
121382	LC ACTION POLICE SUPPLY LTD								
	124002	05/26/26	3194	495462	T	06/23/26	10001224 45184	TRAINING	7,739.70
	INVOICE: 488360								
	VENDOR TOTALS	.00 YTD INVOICED					17,348.34 YTD PAID		7,739.70
104175	LDM ASSOCIATES, INC.								
	123886	05/20/26	3018	495463	T	06/23/26	72748010 40514	CONTRACT SERVICES	12,031.00
	INVOICE: 9030								
	123887	05/20/26		495463	T	06/23/26	78948010 40514	CONTRACT SERVICES	1,599.00
	INVOICE: 9032								
	123888	05/20/26		495463	T	06/23/26	72748420 45394	COMMERCIAL FACADE IMPROVE	2,977.50
	INVOICE: 9033								
	123900	05/20/26		495463	T	06/23/26	10041020 40514	CONTRACT SERVICES	2,800.00
	INVOICE: 9036								
	VENDOR TOTALS	.00 YTD INVOICED					410,099.90 YTD PAID		19,407.50
124285	LEE, ANGELA								
	124091	06/08/26		495464	T	06/23/26	10041010 45584	HEALTH AND WELLNESS	220.33
	INVOICE: 6								
	VENDOR TOTALS	.00 YTD INVOICED					530.76 YTD PAID		220.33
119501	LENNOX ACADEMY								
	124223	09/29/25		495374	P	06/23/26	990 22100	REC & COMM SVC DONATIONS	1,200.00
	INVOICE: REFUND 09/29/25								

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	VENDOR TOTALS	.00 YTD INVOICED		1,200.00 YTD PAID					1,200.00
101286	SCP DISTRIBUTORS LLC								
	124080	05/27/26		495465	T	06/23/26	10061090 42124	SWIM POOL MAINTENANCE	2,217.32
	INVOICE:	37270006							
	124941	06/01/26		495465	T	06/23/26	10061090 42124	SWIM POOL MAINTENANCE	58.67
	INVOICE:	29624133							
	VENDOR TOTALS	.00 YTD INVOICED		64,534.35 YTD PAID					2,275.99
106227	LITTLETON, ALICE								
	124093	06/05/26		495466	T	06/23/26	10061020 40264	CONTRACT LABOR SALARIES	1,435.00
	INVOICE:	Winter/Spring 2026							
	124216	06/05/26		495466	T	06/23/26	10061020 40264	CONTRACT LABOR SALARIES	1,435.00
	INVOICE:	Summer 2026							
	VENDOR TOTALS	.00 YTD INVOICED		10,205.00 YTD PAID					2,870.00
103721	LOS ANGELES COUNTY DEPARTMENT OF PUBLIC HEALTH,								
	124079	05/11/26		495375	P	06/23/26	10061100 47304	IMPROV OTHER THAN BUILDIN	274.00
	INVOICE:	IN1586383							
	124095	05/11/26		495375	P	06/23/26	10061100 47304	IMPROV OTHER THAN BUILDIN	274.00
	INVOICE:	IN1586382							
	124096	05/11/26		495375	P	06/23/26	10061100 47304	IMPROV OTHER THAN BUILDIN	274.00
	INVOICE:	IN1586381							
	VENDOR TOTALS	.00 YTD INVOICED		933.00 YTD PAID					822.00
123341	LOTUS TELECOMMUNICATIONS, LLC								
	124107	05/29/26	2959	495467	T	06/23/26	10001222 47404	MACHINERY & EQUIPMENT	36,325.02
	INVOICE:	LTC26-0039							
	124107	05/29/26		495467	T	06/23/26	10001222 40544	COMPUTER SERVICE	1,708.99
	INVOICE:	LTC26-0039							
	VENDOR TOTALS	.00 YTD INVOICED		48,888.55 YTD PAID					38,034.01
124525	TRILLIUM INVESTMENTS LLC								
	124226	06/09/26		495468	T	06/23/26	60031030 45144	GASOLINE & OIL	477.95
	INVOICE:	26635632							
	VENDOR TOTALS	110.10 YTD INVOICED		3,315.34 YTD PAID					477.95
111966	MARTINEZ LANDSCAPING CO.								
	123896	05/26/26	3273	495376	P	06/23/26	72730717 47754	ALLEY CONSTRUCTION	132,804.30
	INVOICE:	2							
	VENDOR TOTALS	.00 YTD INVOICED		11,059,009.06 YTD PAID					132,804.30
122277	MASTON, CAROL L.								
	124196	06/03/26		495469	T	06/23/26	10061010 40504	COMMISSIONER STIPENDS	50.00

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VENDOR NAME / DOCUMENT	INV DATE	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
INVOICE: 06-03-2026								
VENDOR TOTALS	.00 YTD INVOICED					550.00 YTD PAID		50.00
123225 MCGEE, EBONY J.								
125000	05/30/26	2945	495470	T	06/23/26	10013010 40514	CONTRACT SERVICES	6,000.00
INVOICE: 0000244								
VENDOR TOTALS	.00 YTD INVOICED					268,573.66 YTD PAID		6,000.00
112309 GARDENA HOSPITAL, LP								
123988	05/13/26		495471	T	06/23/26	10002220 40724	MEDICAL & AMBULANCE	750.00
INVOICE: 1000633461-0001								
123990	05/08/26		495471	T	06/23/26	10002220 40724	MEDICAL & AMBULANCE	750.00
INVOICE: 1000632812-0001								
123991	05/08/26		495471	T	06/23/26	10002220 40724	MEDICAL & AMBULANCE	750.00
INVOICE: 1000632810-0001								
VENDOR TOTALS	.00 YTD INVOICED					29,930.00 YTD PAID		2,250.00
100108 MERRIMAC PETROLEUM, INC.								
123939	06/01/26	2965	495472	T	06/23/26	60031030 45144	GASOLINE & OIL	15,027.14
INVOICE: 2247923								
VENDOR TOTALS	35,779.87 YTD INVOICED					439,900.21 YTD PAID		15,027.14
123575 MISSION LINEN SUPPLY								
124101	06/01/26		495473	T	06/23/26	10061070 41514	OPERATING SUPPLIES	67.21
INVOICE: 526137170								
124200	05/25/26		495473	T	06/23/26	10061070 41514	OPERATING SUPPLIES	61.78
INVOICE: 526091830								
VENDOR TOTALS	148.94 YTD INVOICED					3,732.28 YTD PAID		128.99
112845 MITCHELL, ROBERT								
124022	05/11/26		495474	T	06/23/26	10001224 43704	POST REIMBURSABLE EXPENSE	320.00
INVOICE: 042004232026								
VENDOR TOTALS	.00 YTD INVOICED					320.00 YTD PAID		320.00
115113 MITSUBISHI ELECTRIC &								
123971	06/01/26		495475	T	06/23/26	10001221 42024	BUILDING MAINTENANCE	741.26
INVOICE: 568565								
VENDOR TOTALS	689.41 YTD INVOICED					8,898.27 YTD PAID		741.26
123082 MPD PLUMBING, INC.								
124024	04/21/26		495476	T	06/23/26	46847150 42024	BUILDING MAINTENANCE	85.00
INVOICE: WO#04212026								

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VENDOR	NAME / DOCUMENT	INV DATE	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
	VENDOR TOTALS		.00 YTD INVOICED				2,730.00 YTD PAID		85.00
120571	NMK CORPORATION								
	124115	06/05/26	2985	495477	T	06/23/26	10001222 40544	COMPUTER SERVICE	22,896.54
	INVOICE: HPD-033								
	VENDOR TOTALS		.00 YTD INVOICED				70,838.29 YTD PAID		22,896.54
123279	ODP BUSINESS SOLUTIONS, LLC								
	124125	05/26/26		495478	T	06/23/26	10017010 41514	OPERATING SUPPLIES	127.62
	INVOICE: 468026327001								
	124225	06/03/26		495478	T	06/23/26	10001206 41514	OPERATING SUPPLIES	13.12
	INVOICE: 468677672002								
	VENDOR TOTALS		3,829.70 YTD INVOICED				30,774.75 YTD PAID		140.74
123098	ORKIN SERVICES OF CALIFORNIA, INC								
	123993	05/27/26		495479	T	06/23/26	10001221 41514	OPERATING SUPPLIES	156.36
	INVOICE: 296423087								
	124209	05/19/26		495480	T	06/23/26	10061070 41514	OPERATING SUPPLIES	308.29
	INVOICE: 296423095								
	VENDOR TOTALS		276.00 YTD INVOICED				13,520.66 YTD PAID		464.65
124041	PACIFIC HARBOR MEDICAL GROUP INC.								
	124135	06/01/26	2936	495481	T	06/23/26	10001224 40514	CONTRACT SERVICES	13,230.00
	INVOICE: HPD-0007								
	VENDOR TOTALS		.00 YTD INVOICED				49,862.50 YTD PAID		13,230.00
124372	PEREZ, MICHAEL								
	122699	03/10/26		495482	T	06/23/26	10061010 45584	HEALTH AND WELLNESS	500.00
	INVOICE: March Reimbursement								
	VENDOR TOTALS		.00 YTD INVOICED				500.00 YTD PAID		500.00
124657	PET ASSURE CORP								
	124127	06/05/26		495483	T	06/23/26	990 20900	INSURANCE BENEFITS	18.50
	INVOICE: 255760								
	VENDOR TOTALS		.00 YTD INVOICED				129.50 YTD PAID		18.50
123055	PEACE OFFICERS RESEARCH ASSOCIATION OF CALIFORNIA								
	124001	06/01/26		495377	P	06/23/26	10002208 41514	OPERATING SUPPLIES	36.00
	INVOICE: 530547								
	VENDOR TOTALS		.00 YTD INVOICED				144.00 YTD PAID		36.00
104719	PORAC LEGAL DEFENSE FUND								
	123999	05/26/26		495378	P	06/23/26	10002208 41514	OPERATING SUPPLIES	120.00

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VENDOR	NAME / DOCUMENT	INV DATE	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
	INVOICE: 899892								
	VENDOR TOTALS		.00 YTD INVOICED				480.00 YTD PAID		120.00
112546	PRICON ENTERPRISE TECHNOLOGIES								
	124110	06/04/26	2983	495484	T	06/23/26	10001222 40614	CITY PRINT SERVICES	2,166.91
	INVOICE: 115347								
	VENDOR TOTALS		815.49 YTD INVOICED				42,877.33 YTD PAID		2,166.91
16650	PRUDENTIAL OVERALL SUPPLY								
	123876	05/28/26		495485	T	06/23/26	60031030 40514	CONTRACT SERVICES	82.65
	INVOICE: 43122235								
	VENDOR TOTALS		231.50 YTD INVOICED				8,061.68 YTD PAID		82.65
119402	ORI, JR., STEVEN								
	124202	05/26/26		495486	T	06/23/26	10061020 41514	OPERATING SUPPLIES	2,780.60
	INVOICE: 2026043								
	124203	05/26/26		495486	T	06/23/26	10061020 41514	OPERATING SUPPLIES	2,780.60
	INVOICE: 2026044								
	124204	05/26/26		495486	T	06/23/26	10061020 41514	OPERATING SUPPLIES	2,780.60
	INVOICE: 2026045								
	VENDOR TOTALS		.00 YTD INVOICED				9,335.53 YTD PAID		8,341.80
115207	QUALITY REFRIGERATION CO., INC.								
	124011	05/31/26		495487	T	06/23/26	10001221 42024	BUILDING MAINTENANCE	3,073.47
	INVOICE: 0113216-IN								
	124140	06/08/26		495487	T	06/23/26	10001221 42024	BUILDING MAINTENANCE	745.00
	INVOICE: 0113413-IN								
	VENDOR TOTALS		.00 YTD INVOICED				27,572.06 YTD PAID		3,818.47
123013	RACE TELECOMMUNICATIONS, INC.								
	124034	06/01/26	2982	495379	P	06/23/26	10001222 43054	TELEPHONE	2,805.00
	INVOICE: RC2219666								
	VENDOR TOTALS		2,805.00 YTD INVOICED				33,792.54 YTD PAID		2,805.00
124832	RAMIREZ, ASHLEY								
	124084	04/13/26		495380	P	06/23/26	10000109 51928	YOUTH SPORTS	265.20
	INVOICE: REFUND 04/13/26								
	VENDOR TOTALS		.00 YTD INVOICED				265.20 YTD PAID		265.20
121251	RAMONA ELEMENTARY SCHOOL PTA								
	125002	06/10/26		495381	P	06/23/26	10010411 44124	EVENT ALLOTMENT - COUN MA	250.00
	INVOICE: Stipend Manning								

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VENDOR	NAME / DOCUMENT	INV DATE	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
	VENDOR TOTALS	.00 YTD INVOICED		250.00 YTD PAID					250.00
123968	RANIA ALOMAR ARCHITECT INC.								
	124046	02/01/26	3279	495488	T	06/23/26	33610020 44474	SENIOR CENTER IMPROVEMENT	14,260.95
	INVOICE: HSC26								
	124086	04/01/26	3280	495488	T	06/23/26	33610020 44474	SENIOR CENTER IMPROVEMENT	15,912.98
	INVOICE: HSC28								
	124087	03/01/26	3281	495488	T	06/23/26	33610020 44474	SENIOR CENTER IMPROVEMENT	16,941.90
	INVOICE: HSC27								
	124088	03/01/26	3282	495488	T	06/23/26	60031030 40514	CONTRACT SERVICES	18,685.72
	INVOICE: HCY24								
	VENDOR TOTALS	.00 YTD INVOICED		454,211.75 YTD PAID					65,801.55
115978	RED WING								
	124021	06/04/26		495489	T	06/23/26	60031030 42514	SMALL TOOLS & MINOR EQUIP	198.44
	INVOICE: 20260604021563								
	VENDOR TOTALS	.00 YTD INVOICED		4,231.33 YTD PAID					198.44
112503	REDFLEX TRAFFIC SYSTEMS, INC.								
	123905	05/31/26	2947	495490	T	06/23/26	10000104 51431	VEHICLE CODE FINES	23,256.27
	INVOICE: INV0123466								
	VENDOR TOTALS	22,432.29 YTD INVOICED		269,855.45 YTD PAID					23,256.27
123234	REECE SUPPLY, LLC								
	122410	04/27/26		495491	T	06/23/26	10061120 41514	OPERATING SUPPLIES	112.72
	INVOICE: S123305463.001								
	124004	05/08/26		495491	T	06/23/26	10001221 42024	BUILDING MAINTENANCE	242.59
	INVOICE: S123323068.002								
	124005	05/18/26		495491	T	06/23/26	10001221 42024	BUILDING MAINTENANCE	2,190.92
	INVOICE: S123504078.001								
	124040	04/27/26		495491	T	06/23/26	10061100 42514	SMALL TOOLS & MINOR EQUIP	112.72
	INVOICE: S123304563.001								
	124041	02/25/26		495491	T	06/23/26	10061100 42514	SMALL TOOLS & MINOR EQUIP	22.10
	INVOICE: S122856141.001								
	124043	02/12/26		495491	T	06/23/26	10061100 42514	SMALL TOOLS & MINOR EQUIP	191.06
	INVOICE: S122760249.001								
	124098	05/21/26		495491	T	06/23/26	10061100 42014	REPAIR & MAINTENANCE SUPP	479.11
	INVOICE: S123560425.001								
	VENDOR TOTALS	.00 YTD INVOICED		14,177.74 YTD PAID					3,351.22
115776	REPUBLIC SERVICES								
	125070	05/31/26		495492	T	06/23/26	46715732 45444	UTILITIES	425.57
	INVOICE: 0902-041450698								
	125071	05/31/26		495492	T	06/23/26	46447150 45444	UTILITIES	276.19
	INVOICE: 0902-014159115								
	125072	05/31/26		495492	T	06/23/26	46515730 45444	UTILITIES	558.50

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	INVOICE: 0902-014149492								
	125073	05/31/26		495492	T	06/23/26	46615731 45444	UTILITIES	714.18
	INVOICE: 0902-014149493								
	VENDOR TOTALS	.00	YTD INVOICED	128,350.36		YTD PAID			1,974.44
124298	REYES, ROSA								
	124136	05/13/26		495493	T	06/23/26	10021010 45584	HEALTH AND WELLNESS	155.49
	INVOICE: REIMB. 1/15/26								
	VENDOR TOTALS	.00	YTD INVOICED	927.35		YTD PAID			155.49
112919	RICOH USA, INC.								
	124112	06/06/26	2981	495494	T	06/23/26	10001222 40614	CITY PRINT SERVICES	4,122.90
	INVOICE: 9033736272								
	124112	06/06/26		495494	T	06/23/26	81044010 41154	COPIER PRINT SERVICES	169.53
	INVOICE: 9033736272								
	VENDOR TOTALS	.00	YTD INVOICED	246,478.90		YTD PAID			4,292.43
124323	ROBERT HALF, INC.								
	124027	05/25/26		495495	T	06/23/26	10001222 40514	CONTRACT SERVICES	2,657.34
	INVOICE: 66244619								
	124028	06/01/26		495495	T	06/23/26	10001222 40514	CONTRACT SERVICES	1,898.10
	INVOICE: 66267877								
	124942	06/08/26		495495	T	06/23/26	10001222 40514	CONTRACT SERVICES	2,467.53
	INVOICE: 66290798								
	VENDOR TOTALS	13,277.00	YTD INVOICED	132,801.70		YTD PAID			7,022.97
118704	RSG, INC.								
	124181	05/31/26	3089	495496	T	06/23/26	10016010 40514	CONTRACT SERVICES	221.25
	INVOICE: 15716								
	124182	05/31/26	3265	495496	T	06/23/26	10016010 40514	CONTRACT SERVICES	4,460.00
	INVOICE: 15656								
	VENDOR TOTALS	.00	YTD INVOICED	51,353.75		YTD PAID			4,681.25
116672	SAM'S ALIGNMENT TIRE CENTER, INC.								
	123943	05/27/26	3001	495497	T	06/23/26	60031030 42554	TIRES	335.00
	INVOICE: 36066								
	124227	06/02/26	3001	495497	T	06/23/26	60031030 42554	TIRES	100.00
	INVOICE: 36111								
	VENDOR TOTALS	1,706.10	YTD INVOICED	14,015.42		YTD PAID			435.00
123693	SANDOVAL, CINTHYA HERNANDEZ								
	124059	05/06/26		495498	T	06/23/26	10001224 45124	EDUCATIONAL REIMBURSEMENT	459.00
	INVOICE: EDUC. PSY 180								

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VENDOR	NAME / DOCUMENT	INV DATE	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
	VENDOR TOTALS		.00 YTD INVOICED				918.00 YTD PAID		459.00
124833	SCRANTON-METOYER, VALARI								
	124082	03/26/26		495382	P	06/23/26	10000109 51935	RECREATION MISCELLEANOUS	18.00
	INVOICE: REFUND 03/26/26								
	VENDOR TOTALS		.00 YTD INVOICED				18.00 YTD PAID		18.00
124834	SCRANTON-SHEARS, SHIRLEY								
	124085	03/24/26		495383	P	06/23/26	10000109 51935	RECREATION MISCELLEANOUS	18.00
	INVOICE: REFUND 03/24/26								
	VENDOR TOTALS		.00 YTD INVOICED				18.00 YTD PAID		18.00
124838	SKECHERS USA INC.								
	124062	02/24/26		495384	P	06/23/26	10000101 51114	BUSINESS LICENSE TAXES	1,464.50
	INVOICE: REFUND 02/24/26								
	VENDOR TOTALS		.00 YTD INVOICED				1,464.50 YTD PAID		1,464.50
101153	SOUTH BAY FORD								
	124939	05/06/26	2973	495499	T	06/23/26	60031030 42064	PARTS	1,659.48
	INVOICE: 532315								
	124954	05/04/26	2973	495499	T	06/23/26	60031030 42064	PARTS	227.90
	INVOICE: 532748								
	124956	05/01/26	2973	495499	T	06/23/26	60031030 42064	PARTS	1,598.64
	INVOICE: 532367								
	124965	05/05/26	2973	495499	T	06/23/26	60031030 42064	PARTS	82.41
	INVOICE: 532772								
	124966	05/04/26	2973	495499	T	06/23/26	60031030 42064	PARTS	96.67
	INVOICE: 532743								
	124968	05/05/26	2973	495499	T	06/23/26	60031030 42064	PARTS	1,226.55
	INVOICE: 532381								
	124969	05/11/26	2973	495499	T	06/23/26	60031030 42064	PARTS	773.43
	INVOICE: 532668								
	124970	05/20/26	2973	495499	T	06/23/26	60031030 42064	PARTS	50.00
	INVOICE: 531859								
	124971	05/22/26	2973	495499	T	06/23/26	60031030 42064	PARTS	403.60
	INVOICE: 533046								
	124972	05/27/26	2973	495499	T	06/23/26	60031030 42064	PARTS	95.87
	INVOICE: 590474								
	124973	05/28/26	2973	495499	T	06/23/26	60031030 42064	PARTS	36.09
	INVOICE: 590751								
	124974	05/26/26	2973	495499	T	06/23/26	60031030 42064	PARTS	74.58
	INVOICE: 590308								
	124975	05/04/26	2973	495499	T	06/23/26	60031030 42064	PARTS	307.21
	INVOICE: 587484								
	124976	05/05/26	2973	495499	T	06/23/26	60031030 42064	PARTS	1,325.69
	INVOICE: 587709								
	124977	05/06/26	2973	495499	T	06/23/26	60031030 42064	PARTS	153.82

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INVOICE: 587891								
124978	05/06/26	2973	495499	T	06/23/26	60031030 42064	PARTS	243.94
INVOICE: 587801								
124979	05/06/26	2973	495499	T	06/23/26	60031030 42064	PARTS	149.46
INVOICE: 587804								
124980	05/11/26	2973	495499	T	06/23/26	60031030 42064	PARTS	1,014.26
INVOICE: 588537								
124981	05/11/26	2973	495499	T	06/23/26	60031030 42064	PARTS	592.97
INVOICE: 588523								
124982	05/11/26	2973	495499	T	06/23/26	60031030 42064	PARTS	315.89
INVOICE: 588530								
124983	05/12/26	2973	495499	T	06/23/26	60031030 42064	PARTS	23.60
INVOICE: 588714								
124985	05/11/26	2973	495499	T	06/23/26	60031030 42064	PARTS	410.31
INVOICE: 588397								
124986	05/12/26	2973	495499	T	06/23/26	60031030 42064	PARTS	.22
INVOICE: 588588								
124987	05/12/26	2973	495499	T	06/23/26	60031030 42064	PARTS	294.37
INVOICE: 588743								
124988	05/12/26	2973	495499	T	06/23/26	60031030 42064	PARTS	82.52
INVOICE: 588706								
124989	05/13/26	2973	495499	T	06/23/26	60031030 42064	PARTS	360.14
INVOICE: 588770								
124990	05/14/26	2973	495499	T	06/23/26	60031030 42064	PARTS	94.10
INVOICE: 589091								
124991	05/18/26	2973	495499	T	06/23/26	60031030 42064	PARTS	223.76
INVOICE: 589364								
124992	05/18/26	2973	495499	T	06/23/26	60031030 42064	PARTS	751.67
INVOICE: 589399								
124994	05/19/26	2973	495499	T	06/23/26	60031030 42064	PARTS	60.98
INVOICE: 589632								
124995	05/19/26	2973	495499	T	06/23/26	60031030 42064	PARTS	767.73
INVOICE: 589560								
124996	05/20/26	2973	495499	T	06/23/26	60031030 42064	PARTS	206.86
INVOICE: 589578								
124997	05/20/26	2973	495499	T	06/23/26	60031030 42064	PARTS	751.67
INVOICE: 589742								
124998	05/22/26	2973	495499	T	06/23/26	60031030 42064	PARTS	308.14
INVOICE: 590074								
VENDOR TOTALS		.00 YTD INVOICED				293,149.58 YTD PAID		14,764.53
17857 SOUTH BAY REGIONAL PUBLIC								
124957	06/08/26	3178	495500	T	06/23/26	60031030 47404	MACHINERY & EQUIPMENT	2,845.41
INVOICE: 04783								
124959	06/08/26	3178	495500	T	06/23/26	60031030 47404	MACHINERY & EQUIPMENT	1,142.37
INVOICE: 04784								
124960	06/08/26	3178	495500	T	06/23/26	60031030 47404	MACHINERY & EQUIPMENT	774.81
INVOICE: 04785								
124961	06/08/26	3178	495500	T	06/23/26	60031030 47404	MACHINERY & EQUIPMENT	83.14
INVOICE: 04786								

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	124962	06/08/26	3178	495500	T	06/23/26	60031030 47404	MACHINERY & EQUIPMENT	2,519.40
	INVOICE: 04788								
	124963	06/08/26	3178	495500	T	06/23/26	60031030 47404	MACHINERY & EQUIPMENT	3,680.60
	INVOICE: 04795								
	124964	06/08/26	3178	495500	T	06/23/26	60031030 47404	MACHINERY & EQUIPMENT	1,425.45
	INVOICE: 04782								
	VENDOR TOTALS	1,060,762.15 YTD INVOICED					3,557,726.03 YTD PAID		12,471.18
123166	CHARTER COMMUNICATIONS HOLDINGS, LLC								
	124228	06/01/26		495502	T	06/23/26	10001221 40514	CONTRACT SERVICES	3,361.84
	INVOICE: 235268301060126								
	124943	06/07/26	2977	495503	T	06/23/26	10001222 43054	TELEPHONE	3,080.00
	INVOICE: 188392501060726								
	124993	06/07/26		495501	T	06/23/26	10610010 40514	CONTRACT SERVICES	3,623.15
	INVOICE: 187580201060726								
	VENDOR TOTALS	5,322.84 YTD INVOICED					79,834.04 YTD PAID		10,064.99
124811	X2 STORAGE AND DESIGN, LLC								
	124224	06/01/26	3283	495504	T	06/23/26	10002205 45154	GENERAL EXPENSE	5,619.00
	INVOICE: 12732								
	VENDOR TOTALS	.00 YTD INVOICED					5,619.00 YTD PAID		5,619.00
123130	TELEHEALTH VAN LLC								
	123892	06/01/26	3233	495505	T	06/23/26	10110040 48724	MENTAL HEALTH & WELLNESS	3,512.00
	INVOICE: 1116								
	VENDOR TOTALS	18,432.00 YTD INVOICED					128,896.00 YTD PAID		3,512.00
124007	THE FELDHAKE LAW FIRM, APC								
	123891	06/01/26	3042	495506	T	06/23/26	25019020 40514	CONTRACT SERVICES	6,321.00
	INVOICE: 57388								
	VENDOR TOTALS	4,952.50 YTD INVOICED					49,913.29 YTD PAID		6,321.00
112363	THE STANDARD INSURANCE COMPANY, ATTN: EMPLOYEE BE								
	124131	06/01/26		495507	T	06/23/26	990 20900	INSURANCE BENEFITS	2,619.38
	INVOICE: 6/1/2026_DIV1								
	VENDOR TOTALS	5,190.63 YTD INVOICED					31,130.04 YTD PAID		2,619.38
123477	THE TEC NETWORK								
	124111	05/27/26	2978	495508	T	06/23/26	10001222 47404	MACHINERY & EQUIPMENT	7,658.71
	INVOICE: 3068								
	VENDOR TOTALS	.00 YTD INVOICED					40,675.62 YTD PAID		7,658.71
113121	TOTAL ADMINISTRATION SVCS CORP								
	124124	05/27/26		495385	P	06/23/26	10017010 40514	CONTRACT SERVICES	422.70

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VENDOR	NAME / DOCUMENT	INV DATE	PO	CHECK NO	T	CHK DATE	GL ACCOUNT		GL ACCOUNT DESCRIPTION	
	INVOICE: IN3759434									
	VENDOR TOTALS	12,035.79	YTD INVOICED	125,658.89	YTD PAID					422.70
123815	TRANSUNION RISK AND ALTERNATIVE									
	124014	06/01/26		495386	P	06/23/26	10002215	41514	OPERATING SUPPLIES	340.25
	INVOICE: 777625-202605-1									
	VENDOR TOTALS	.00	YTD INVOICED	3,806.30	YTD PAID					340.25
123415	TRIPEPI, SMITH AND ASSOCIATES, INC.									
	123970	05/31/26	2914	495509	T	06/23/26	10011500	40514	CONTRACT SERVICES	177.50
	INVOICE: 17315									
	VENDOR TOTALS	3,300.00	YTD INVOICED	50,678.75	YTD PAID					177.50
107614	U S BANK TRUST NATIONAL ASSOC.									
	123904	05/22/26		495510	T	06/23/26	47746010	40584	PAYING AGENT FEE	2,900.00
	INVOICE: 8199488									
	VENDOR TOTALS	.00	YTD INVOICED	13,942.50	YTD PAID					2,900.00
124228	LOS ANGELES TRUCK CENTERS, LLC.									
	123889	04/08/26		495511	T	06/23/26	60031030	42064	PARTS	519.33
	INVOICE: 040826									
	VENDOR TOTALS	.00	YTD INVOICED	18,586.79	YTD PAID					519.33
124843	WELCH, MALIK JR									
	124063	06/03/26		495387	P	06/23/26	990	22141	DEPOSITS - PROPERTY	690.00
	INVOICE: DR# 25-3438									
	VENDOR TOTALS	.00	YTD INVOICED	690.00	YTD PAID					690.00
124322	ZUNIGA, DESTINE									
	124064	05/26/26		495512	T	06/23/26	10016010	45124	EDUCATIONAL REIMBURSEMENT	255.60
	INVOICE: Ed. Reim.-DZ1									
	VENDOR TOTALS	.00	YTD INVOICED	755.60	YTD PAID					255.60
									REPORT TOTALS	1,108,844.42

	COUNT	AMOUNT
TOTAL PRINTED CHECKS	23	220,639.84
TOTAL EFT TRANSFERS	125	888,204.58

** END OF REPORT - Generated by Shuntell Dixon **

PAID INVOICES REPORT

CHECK: C061726 TO FISCAL 2026/01 07/01/2025 TO 06/30/2026

VENDOR	NAME / DOCUMENT	INV DATE	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
124840	FERNANDO PULLUM COMMUNITY ARTS CENTER								
	125085	06/12/26		495513	T	06/17/26	990 23016	JUNETEENTH EVENT	300.00
	INVOICE: 06122026								
	VENDOR TOTALS		.00 YTD INVOICED				300.00 YTD PAID		300.00
								REPORT TOTALS	300.00

	COUNT	AMOUNT
TOTAL EFT TRANSFERS	1	300.00

** END OF REPORT - Generated by Shuntell Dixon **

CITY OF HAWTHORNE

FOR THE MEETING OF JUNE 23, 2026

ORIGINATING DEPARTMENT: FINANCE

The City Treasurer submits the following Housing Authority Warrants for your approval:

	Warrant #s			
Date	**Start**	**Ending**	**Warrant type**	**Total $**
6/23/26	82794	82796	HOUSING	449.10
*** Emergency Issue - for ratification only**				449.10

State of California, County of Los Angeles SS:

The foregoing claims/demands/warrants have been filed with me; each one bearing an endorsement of the officer or employee of the department, requiring same, that the price is correct.

_____ City Treasurer

_____ City Clerk

City of Hawthorne, CA

PAID INVOICES REPORT

CHECK: H062326 TO FISCAL 2026/01 07/01/2025 TO 06/30/2026

VENDOR	NAME / DOCUMENT	INV DATE	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
123058	ACCESS INFORMATION INTERMEDIATE HOLDINGS I, LLC.								
	123946	05/31/26		82796	T	06/23/26	81044010 41514	OPERATING SUPPLIES	91.79
	INVOICE: 12230158								
	VENDOR TOTALS	.00 YTD INVOICED		24,763.72 YTD PAID					91.79
112237	T-MOBILE								
	125042	05/21/26		82794	P	06/23/26	81044010 43054	TELEPHONE	268.18
	INVOICE: MY982816099								
	VENDOR TOTALS	.00 YTD INVOICED		149,763.52 YTD PAID					268.18
113605	VERIZON WIRELESS								
	123912	05/23/26		82795	P	06/23/26	81044010 43054	TELEPHONE	89.13
	INVOICE: MY470985090-4								
	VENDOR TOTALS	.00 YTD INVOICED		73,480.02 YTD PAID					89.13
								REPORT TOTALS	449.10

	COUNT	AMOUNT
TOTAL PRINTED CHECKS	2	357.31
TOTAL EFT TRANSFERS	1	91.79

** END OF REPORT - Generated by Shuntell Dixon **

CITY OF HAWTHORNE

FOR THE MEETING OF JUNE 23, 2026

ORIGINATING DEPARTMENT: FINANCE

The City Treasurer submits the following Asset Forfeiture Warrants for your approval:

	Warrant #s			
Date	**Start**	**Ending**	**Warrant type**	**Total $**
6/23/26	11165	11166	ASSET FORFEITURE	9,349.12
6/23/26	11167	11167	ASSET FORFEITURE	7,166.81
*** Emergency Issue - for ratification only**				16,515.93

State of California, County of Los Angeles SS:

The foregoing claims/demands/warrants have been filed with me; each one bearing an endorsement of the officer or employee of the department, requiring same, that the price is correct.

_____ City Treasurer

_____ City Clerk

City of Hawthorne, CA

PAID INVOICES REPORT

CHECK: AJ062326 TO FISCAL 2026/01 07/01/2025 TO 06/30/2026

VENDOR	NAME / DOCUMENT	INV DATE	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
124016	EGM FLYING SERVICES								
	124019	06/02/26		11165	T	06/23/26	22210010 40514	CONTRACT SERVICES	3,360.00
	INVOICE: 0025								
	VENDOR TOTALS		.00 YTD INVOICED				40,320.00 YTD PAID		3,360.00
124328	ENTERPRISE FLEET MANAGEMENT INC.								
	124230	06/03/26	2721	11166	T	06/23/26	22210010 47404	MACHINERY & EQUIPMENT	5,989.12
	INVOICE: 464335-060326								
	VENDOR TOTALS		7,692.06 YTD INVOICED				87,908.18 YTD PAID		5,989.12
								REPORT TOTALS	9,349.12

	COUNT	AMOUNT
TOTAL EFT TRANSFERS	2	9,349.12

** END OF REPORT - Generated by Shuntell Dixon **

City of Hawthorne, CA

PAID INVOICES REPORT

CHECK: AT062326 TO FISCAL 2026/01 07/01/2025 TO 06/30/2026

VENDOR	NAME / DOCUMENT	INV DATE	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
123899	M & S AIR SUPPLY, INC.								
	124020	06/03/26	2933	11167	T	06/23/26	23002244 42014	REPAIR & MAINTENANCE SUPP	7,166.81
	INVOICE: 19963								
	VENDOR TOTALS		19,741.46 YTD INVOICED				118,120.04 YTD PAID		7,166.81
								REPORT TOTALS	7,166.81

	COUNT	AMOUNT
TOTAL EFT TRANSFERS	1	7,166.81

** END OF REPORT - Generated by Shuntell Dixon **

AGENDA ITEM NO. 5.

CITY OF HAWTHORNE
City Council
AGENDA BILL
For the meeting of 06/23/2026
Originating Department: Public Works

City Manager: Department Head:

SUBJECT:

RESOLUTION NO. 8612 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HAWTHORNE, CALIFORNIA, APPROVING THE APPLICATION FOR GRANT FUNDS FROM THE BALDWIN HILLS & URBAN WATERSHEDS CONSERVANCY FOR PROPOSITION 40 FUNDING FOR THE MEMORIAL PARK BATHROOM REMODEL.

RECOMMENDED MOTION:

Staff recommends that the City Council adopt Resolution No. 8612.

DISCUSSION:

The voters of California passed the California Clean Water, Clean Air, Safe Neighborhood Parks, and Coastal Protection Act of 2002 (Proposition 40) in March 2002. The State Legislature has appropriated funds to the BHUWC for capital outlay and local assistance projects within the territory. Funds are to be awarded for the acquisition, development, rehabilitation, restoration, interpretation and protection of land and creation of educational resources consistent with the statute creating the Conservancy.

Projects funded under this grant program will be implemented through the execution of a standard grant agreement between the project applicant and the BHUWC. BHUWC staff will be responsible for oversight of the Proposition 40 grant and project implementation.

ECONOMIC DEVELOPMENT STRATEGIC PLAN:

This grant will help develop a branding program for the City. If awarded, the grant will be used to aid in designing a greener and environmentally friendly city by adding green spaces, incorporating electric vehicle charging stations, bicycle storage and sustainable design such as solar-powered lighting.

FISCAL IMPACT:

None. The City will benefit by receiving an estimated amount of $800,000.00 from Proposition 40 Funding for 2026-2027 fiscal year.

NOTICING PROCEDURE:

72 Hours posted notice pursuant to the Ralph M. Brown Act.

ATTACHMENTS

Resolution 8612

RESOLUTION NO. 8612

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HAWTHORNE, CALIFORNIA APPROVING THE APPLICATION FOR GRANT FUNDS FROM THE BALDWIN HILLS & URBAN WATERSHEDS CONSERVANCY FOR PROPOSITION 40 FUNDING FOR MEMORIAL PARK BATHROOM REMODEL.

WHEREAS, the California Clean Water, Clean Air, Safe Neighborhood Parks, and Coastal Protection Act of 2002 (Proposition 40) in March 2002, which among other uses, provides funds to public agencies and nonprofit organizations in the for the acquisition, development, rehabilitation, restoration, interpretation and protection of land and creation of educational resources consistent with the statute creating the Baldwin Hills Conservancy, and

WHEREAS, the Conservancy has set forth the necessary procedures governing application for grant funds under the Proposition, and

WHEREAS, the Conservancy's procedures require CITY OF HAWTHORNE to certify, by resolution, the approval of the application before submission of said application(s) to the Conservancy; and

WHEREAS, said application contains assurances that CITY OF HAWTHORNE must comply with; and

WHEREAS, CITY OF HAWTHORNE will enter into an Agreement with the Conservancy to provide funds for acquisition and development projects.

NOW, THEREFORE, BE IT RESOLVED THAT THE CITY OF HAWTHORNE City Council HEREBY:

Section 1. Approves the filing of an application with the Conservancy for Proposition 40 Funds for the above project; and

Section 2. Certifies that CITY OF HAWTHORNE understands the assurances and certification in the application form; and

Section 3. Certifies that CITY OF HAWTHORNE has, or will have, sufficient funds to operate and maintain the project in perpetuity; or has the right to assign maintenance to another agency; and

Section 4. Appoints the CITY OF HAWTHORNE or designee, to conduct all negotiations, and to execute and submit all documents including, but not limited to,

applications, agreements, amendments, payment requests and so forth, which may be necessary for the completion of the aforementioned project.

Section 5. The City clerk shall certify the adoption of this Resolution and shall cause this Resolution and the certification to be entered in the book of resolutions of the Council of the City of Hawthorne.

Section 6. This Resolution shall be in full force and effect immediately upon its passage and adoption thereof.

Passed, Approved and Adopted this 23rd day of June, 2026.

ALEX VARGAS, Mayor
City of Hawthorne, California

ATTEST:

DAYNA S. WILLIAMS-HUNTER, City Clerk
City of Hawthorne, California

APPROVED AS TO FORM:

DAVID CACERES, City Attorney
City of Hawthorne, California

AGENDA ITEM NO. 6.

CITY OF HAWTHORNE
City Council
AGENDA BILL
For the meeting of 06/23/2026
Originating Department: City Attorney

City Manager: Department Head:

SUBJECT:

RESOLUTION NO. 8613 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HAWTHORNE, CALIFORNIA, SUBMITTING A PROPOSED INCREASE IN THE CITY'S TRANSIENT OCCUPANCY TAX TO THE CITY'S VOTERS AT THE MUNICIPAL ELECTION TO BE HELD ON NOVEMBER 3, 2026.

RECOMMENDED MOTION:

(1) Subject to adoption by the electorate, give first reading to an Ordinance amending Chapter 3.40 of the Hawthorne Municipal Code.

(2) Adopt Resolution No. 8613, submitting that Ordinance to the City's voters at the municipal election to be held on November 3, 2026.

DISCUSSION:

The City relies on a variety of revenue sources to fund its services, including a Transient Occupancy Tax ("TOT") on the rent charged by hotels and other commercial lodgings. (Hawthorne Municipal Code, Ch. 3.40.) Recent fiscal analysis prepared for the City indicates that, absent additional revenue, the City is projected to enter a structural budget deficit beginning in Fiscal Year 2035-2036, with that deficit growing over time. The analysis further demonstrates that the City's current TOT rate of 12 percent is relatively modest compared to neighboring jurisdictions, many of which impose rates from approximately 13 percent to 15.5 percent. Indeed, the City of Los Angeles is considering a measure to temporarily increase its TOT to 18 percent.

Staff, therefore, recommend increasing the TOT rate to 17 percent as a practical and fiscally responsible approach to strengthening the City's long-term financial position. The tax is paid primarily by visitors staying in hotels and other lodgings, rather than by local residents. Additionally, the City and its surrounding communities are expected to see increased visitor activity from major upcoming events such as the 2027 Super Bowl and the 2028 Olympic Games. In short, adjusting the TOT rate allows the City to better capture revenue associated with increased visitor activity while maintaining competitiveness in the regional hospitality market.

Increasing the TOT rate from 12 percent to 17 percent is projected to generate approximately $3.1 million in additional annual review, increasing total annual TOT collections to approximately $10.57 million. Over the long term, the proposed increase is projected to eliminate the structural deficit noted above, resulting in a positive General Fund balance.

The proposed Ordinance attached would amend Chapter 3.40 of the City's Municipal Code in two principal ways. First, as discussed above, it would increase the TOT rate from 12 to 17 percent of the rent charged to stay in a hotel or similar lodging. Second, it modernizes the City's TOT to ensure it applies not only to traditional hotels, but also to short-term rentals, including those that use an online hosting platform. This is intended to apply the City's TOT equitably across the evolving lodging market

so that all participants contribute their fair share of tax revenue.

The proposed TOT increase maintains the TOT's status as a general tax, meaning revenues are deposited in the City's General Fund and may be used for any purpose the Council approves. Under California law, this in turn means approval requires two steps. First, two-thirds of the Council must vote to propose it to the City's voters. Second, a simple majority of those voters must approve it in a general election that also includes a vote for seats on the Council.

Accordingly, if two-thirds of the Council approve the attached Resolution, the Ordinance amending the City's TOT will be presented to voters at the election set for November 3, 2026. If a simple majority approve it in that election, the Ordinance will become effective ten days after the Council certifies the election results.

ECONOMIC DEVELOPMENT STRATEGIC PLAN:
TBD

FISCAL IMPACT:
Submitting the Ordinance to the voters will incur costs associated with an initiative election, which are set by the Los Angeles County elections official. If approved, the Ordinance is projected to generate approximately $3.1 million in additional general revenues per year.

NOTICING PROCEDURE:
72 Hours posted notice pursuant to the Ralph M. Brown Act.

ATTACHMENTS
Resolution 8613
Proposed Ord. 2264

RESOLUTION NO. 8613

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HAWTHORNE, CALIFORNIA, SUBMITTING A PROPOSED INCREASE IN THE CITY'S TRANSIENT OCCUPANCY TAX TO THE CITY'S VOTERS AT THE MUNICIPAL ELECTION TO BE HELD ON NOVEMBER 3, 2026

WHEREAS, the City Council of the City of Hawthorne wishes to present a transient occupancy tax ordinance, attached hereto as Exhibit A (the "Ordinance"), to City voters; and

WHEREAS, the Ordinance would increase the City's transient occupancy tax (Hawthorne Muni. Code, Ch. 3.40) to 17 percent; and

WHEREAS, the Ordinance would make additional amendments to Chapter 3.40 of the City's Code, including a clarification regarding the obligation to pay the City's transient occupancy tax for short-term rentals; and

WHEREAS, the City Council wishes to present the Ordinance to the City's voters at the general municipal election set for November 3, 2026; and

WHEREAS, the City Council seeks assistance from the Los Angeles County Registrar of Voters / Recorder / County Clerk ("County Elections Official") to consolidate this election with the statewide election on the same date.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Hawthorne as follows:

Section 1. Call of General Municipal Election. Pursuant to the laws of the State of California, the City Council hereby calls and notices a general municipal election to be held on November 3, 2026 (the "Election"), to consider the following measure:

Measure ___

Shall the measure increasing the City of Hawthorne's transient occupancy (hotel) tax from 12% to 17%, to maintain City services such as police and fire protection, street repairs, park / recreation programs, and other general City services, generating approximately $3.1 million annually, paid only by hotel / lodging guests until ended by voters, with all funds staying local, be adopted?	Yes ____ No ____

The full Ordinance comprising this measure is attached hereto as Exhibit A and is incorporated here by this reference. The Ordinance imposes a general tax and therefore requires the approval of a simple majority (50% plus one) of those voting on it.

Section 2. Request that County Conduct Election. The City Council hereby asks the Los Angeles County Board of Supervisors ("Board of Supervisors) to authorize the County Elections Official to render all services necessary to conduct the Election. The City Council hereby asks the Board of Supervisors to consolidate the Election with any other election the County Elections Official is to administer on November 3, 2026, and to order the Election to be conducted by the County Elections Official. (Elec. Code, §§ 10402, 10403.) The City Council acknowledges that the Election will be held and conducted in the manner prescribed in Elections Code section 10418. The ballots to be used in the election shall be in form and content as required by law.

The City Clerk is authorized and directed to work with the County Elections Official and to procure and furnish official ballots, notices, printed matter and all supplies, equipment and paraphernalia as needed to properly and lawfully conduct the Election. In all particulars not recited in this Resolution, the Election shall be held and conducted as provided by law for holding municipal elections. The City of Hawthorne will reimburse Los Angeles County for the reasonable actual costs incurred in conducting the Election upon receipt of a bill stating the amount due.

The notice of the time and place of holding the Election is hereby given, and the City Clerk and County Elections Official are authorized to give further notice of the Election as required by law.

Section 3. Implementation. The City Clerk is directed to file certified copies of this Resolution with the Clerk of the Board of Supervisors, with a copy to the County Elections Official. (Elec. Code, § 10402.) The City Clerk is further authorized and directed to perform all other acts necessary or required by law to implement this Resolution and related to the Election.

Section 4. Ballot Arguments.

A. The City Clerk shall set the deadline for submission of arguments for or against the Ordinance and provide notice of that deadline. The City Clerk may do this in coordination with the County Elections Official, as necessary. In all respects, the process to choose these arguments shall accord with Elections Code sections 9280 et seq. and 9600 et seq.

B. Further, the City Council hereby adopts the provisions of Elections Code section 9285(a) authorizing rebuttal arguments only as to the Election. This Subdivision 4(C) expires with the Election, and the provisions of section 9285, subdivision (a) shall not apply, thereafter absent further legislation of this Council.

Section 5. Impartial Analysis. The City Clerk is directed to transmit a copy of the Ordinance to the City Attorney, who shall prepare an impartial analysis of the Ordinance in accordance with applicable law. The impartial analysis shall indicate that the measure was placed on the ballot by the City Council.

If the entire text of the Ordinance is not printed in the voter information pamphlet, the following shall be printed immediately below the impartial analysis in no smaller than 10-point type: "The above statement is an impartial analysis of Measure (to be provided). If you desire the measure, please call the election official's office at (310) 349-2915 and a copy will be mailed at no cost to you."

Section 6. CEQA. This Resolution is not subject to review under the California Environmental Quality Act. (Pub. Resources Code, § 21000 et seq.) It concerns a government funding mechanism that does not commit to any specific project which may result in a potentially significant physical impact on the environment, and it can be seen with certainty that there is no possibility that adopting this Resolution, in itself, may have a significant effect on the environment. (14 CCR §§ 15061(b)(3), 15378(b)(4).)

Section 7. The City Clerk shall certify to the adoption of this Resolution and shall cause this Resolution and her certification to be entered in the Book of Resolutions of the Council of the City.

Section 8. This Resolution shall be in full force and effect immediately upon its passage.

PASSED, APPROVED, AND ADOPTED this ___ day of _____, 2026.

_____
Mayor, City of Hawthorne

ATTEST:

_____
City Clerk, City of Hawthorne

APPROVED AS TO FORM:

_____
City Attorney, City of Hawthorne

ORDINANCE NO. 2264

AN ORDINANCE OF THE CITY OF HAWTHORNE, CALIFORNIA, AMENDING CHAPTER 3.40 (TRANSIENT OCCUPANCY TAX) OF TITLE 3 (REVENUE AND FINANCE) OF THE HAWTHORNE MUNICIPAL CODE TO INCREASE AND OTHERWISE ADJUST THE CITY'S TRANSIENT OCCUPANCY TAX

THE PEOPLE OF THE CITY OF HAWTHORNE DO ORDAIN AS FOLLOWS:

SECTION 1. Title 3, Chapter 3.40, Section 3.40.020 of the Hawthorne Municipal Code is hereby amended to read as follows, with additions in underline and deletions in ~~strikethrough~~.

3.40.020 Definitions.

Except where the context otherwise requires, the definitions contained in this section shall govern the construction of this chapter.

"Hosting platform"
has the same meaning as in Section 17.74.010.

"Hotel"
means any structure, or any portion of any structure, which is occupied or intended or designed for occupancy by transients for dwelling, lodging or sleeping purposes, and includes any hotel, inn, tourist home or house, motel, short-term rental, studio hotel, bachelor hotel, lodginghouse, roominghouse, apartment house dormitory, public or private club, mobile home or house trailer at a fixed location or other similar structure or portion thereof.

"Occupancy"
means the use or possession, or the right to the use or possession of any room or rooms or portion thereof in any hotel for dwelling, lodging or sleeping purposes.

"Operator"
means the person who is proprietor of the hotel, whether in the capacity of owner, lessee, sublessee, mortgagee in possession, licensee, or any other capacity. Where the operator performs his or her functions through a managing agent or hosting platform of any type or character other than an employee, the managing agent or hosting platform shall also be deemed an operator for the purposes of this chapter and shall have the same duties and liabilities as his or her principal. Compliance with this chapter by either the principal or the managing agent or hosting platform shall, however, be considered to be compliance by both.

"Person"
means any individual, firm, partnership, joint venture, association, social club, fraternal organization, joint stock company, corporation, estate, trust, business trust, receiver, trustee, syndicate or any other group or combination acting as a unit.

"Rent"
means the consideration charge, whether or not received, for the occupancy of space in a hotel valued in money whether to be received in money, goods, labor or otherwise, including all receipts, cash, credits and property and services of any kind or nature, without any deduction therefrom whatsoever.

"Short-term rental"
has the same meaning as in Section 17.74.010, regardless of whether that short-term rental holds the permit required by Section 17.74.020 or is otherwise in compliance with Chapter 17.74.

"Tax administrator"
means the city treasurer or his or her designee.

"Transient"
means any person who exercises occupancy or is entitled to occupancy by reason of concession, permit, right of access, license or other agreement for a period of thirty consecutive calendar days or less, counting portions of calendar days as full days. Any such person so occupying space in a hotel shall be deemed a transient until the period of thirty days has expired unless there is an agreement in writing between the operator and the occupant providing for a longer period of occupancy.

In determining whether an individual is a transient, uninterrupted periods of time extending both prior and subsequent to the effective date of the ordinance codified in this chapter may be considered.

SECTION 2. Title 3, Chapter 3.40, Section 3.40.050 of the Hawthorne Municipal Code is hereby amended to read as follows, with additions in underline and deletions in ~~strikethrough~~.

3.40.050 Tax imposed.
For the privilege of occupancy in any hotel, each transient is subject to a tax in the amount of ~~twelve~~ seventeen percent of the rent charged by the operator. The tax constitutes a debt owed by the transient to the city which is extinguished only by payment to the operator or to the city. The transient shall pay the tax to the operator of the hotel at the time the rent is paid. If the rent is paid in installments, a proportionate share of the tax shall be paid with each installment. The unpaid tax shall be due upon the transient's ceasing to occupy space in the hotel. If for any reason the tax due is not paid to the operator of the hotel, the tax administrator may require that such tax shall be paid directly to the tax administrator.

SECTION 3. Title 3, Chapter 3.40, Section 3.40.080 of the Hawthorne Municipal Code is hereby amended to read as follows, with additions in underline and deletions in ~~strikethrough~~.

3.40.080 Registration.

Within ~~thirty days after September 20, 1971, or within~~ thirty days after commencing business, ~~whichever is later,~~ each operator of any hotel renting occupancy to transients shall register said hotel with the tax administrator and obtain from him or her a transient occupancy registration certificate to be at all times posted in a conspicuous place on the premises. Said certificate shall, among other things, state the following:

A. The name of the operator;

B. The address of the hotel;

C. The date upon which the certificate was issued;

D. "This Transient Occupancy Registration Certificate signifies that the person named on the face hereof has fulfilled the requirements of this part by registering with the City of Hawthorne Tax Administrator for the purpose of collecting from transients the Transient Occupancy Tax and remitting said tax to the Tax Administrator. This certificate does not authorize any person to conduct any unlawful business or to conduct any lawful business in an unlawful manner, nor to operate a hotel without strictly complying with all local applicable laws, including but not limited to those requiring a permit from any board, commission, department or office of this city. This certificate does not constitute a permit."

SECTION 4. If any section, subsection, sentence, clause, or phrase of this Ordinance is for any reason held to be invalid or unconstitutional, such decision shall not affect the validity of the remaining portions of this Ordinance.

SECTION 5. This Ordinance is not subject to review under the California Environmental Quality Act. (Pub. Resources Code, § 21000 et seq.) It concerns a government funding mechanism that does not commit to any specific project which may result in a potentially significant physical impact on the environment, and it can be seen with certainty that there is no possibility that adopting this Ordinance, in itself, may have a significant effect on the environment. (14 CCR §§ 15061(b)(3), 15378(b)(4).)

SECTION 6. The City Council may further amend Chapter 3.40 without approval by the City's voters unless such an amendment would "increase" any tax that chapter imposes within the meaning of Government Code section 53750, subdivision (h).

SECTION 7. Pursuant to Elections Code § 9217, this Ordinance shall take effect 10 days after the City Council certifies it has been approved by a simple majority of the City's voters.

PASSED, APPROVED, AND ADOPTED this ___ day of _____, 2026.

_____

Mayor, City of Hawthorne

ATTEST:

_____
City Clerk, City of Hawthorne

APPROVED AS TO FORM:

_____
City Attorney, City of Hawthorne

AGENDA ITEM NO. 7.

CITY OF HAWTHORNE
City Council
AGENDA BILL
For the meeting of 06/23/2026
Originating Department: Public Works

City Manager: Department Head:

SUBJECT:

RESOLUTION NO. 8614 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HAWTHORNE, CALIFORNIA, APPROVING A CONSULTANT AGREEMENT FOR ON-CALL TRAFFIC CONTROL SERVICES WITH ALCOA TRAFFIC CONTROL, INC.

RECOMMENDED MOTION:

Staff recommends that the City Council approve Resolution No. 8614.

DISCUSSION:

The City is preparing for increased regional travel demand associated with several major international events scheduled to occur in Southern California, including the FIFA World Cup, the Super Bowl, and the 2028 Olympic and Paralympic Games (LA28). These events are anticipated to generate substantial increases in traffic volumes, transit activity, freight movement, and visitor travel throughout the region.

To ensure the City can respond efficiently to both planned and unforeseen traffic management needs, Public Works solicited proposals from qualified firms to provide on-call traffic control services on an as-needed basis. The City received two proposals from qualified operators. After a thorough review of all proposals, staff determined that Alcoa Traffic Control, Inc. is the most qualified firm to provide the requested services through their demonstrated experience providing traffic control services for various municipal agencies throughout the Los Angeles and Orange County areas, familiarity with the City providing traffic control through SCE and their contractors, and commitment to safe work practices.

The agreement will be utilized on an as-needed basis, and no minimum amount of work is guaranteed. Individual task orders will be issued only as needed and subject to available funding.

ECONOMIC DEVELOPMENT STRATEGIC PLAN:

Reliable traffic management services help maintain access to local businesses and commercial corridors during special events while minimizing congestion and travel delays. Maintaining safe and efficient mobility throughout the City enhances the movement of goods and services, supports business activity, and improves the overall visitor experience.

FISCAL IMPACT:

None.

NOTICING PROCEDURE:

72 Hours posted notice pursuant to the Ralph M. Brown Act.

ATTACHMENTS

Proposal Document - Alcoa Traffic Control Inc.

Resolution 8614

ALCOA TRAFFIC CONTROL INC.

15222 Pipeline Lane, Suite A
Huntington Beach, CA
714-379-6880 lic#1003022

"Committed to Excellence"

June 2, 2026

Subject: Cover Letter

Mr Dweejal Torado,

Thank you for allowing us to submit our RFP for the ON-CALL TRAFFIC CONTROL SERVICES contract. Please see attached our RFP.

At Alcoa Traffic Control we pride ourselves on Safety, Performance and exceptional Customer Service. We are familiar with your city and would like the opportunity to continue to provide the best continuity of service for the city, motorists, pedestrians, customers, and residents.

We look forward to building a great working relationship with the City of Hawthorne and providing exceptional construction zone traffic control for all your events, projects, construction and emergencies 24/7 - 365.

Thank you for your time, consideration, and the opportunity to bid on this project.

Best regards,

Al Ohara
President/CEO
Alcoa Traffic Control Inc.
15222 Pipeline Lane, Suite a
Huntington Beach, CA 92649
714-379-6880 O
562-858-5430 C

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Company Background

Statement of Qualifications

Construction Zone Traffic Control Specialist

Alcoa Traffic Control Inc.
Construction Zone Traffic Control Specialists
15222 Pipeline Lane
Huntington Beach, California 92649
714.379.6880 Office
Lic# 1003022

Alcoa Traffic Control Inc overview

Alcoa Traffic Control Inc is a California -based corporation started in May 2015. The corporation has grown from 4 highly motivated experienced employees and 2 pickup trucks to a total staff of 300 employees and 250 pieces of equipment.

At Alcoa, we have built a strong company foundation by stressing positive attitudes, pleasant personalities, safe work practices, strong work ethics, and well-developed customer service skills. We have invested time and training into developing our employees so that they have the confidence and experience to perform the tasks needed to support our customers.

We believe that fairness and consistency along with being responsible and accountable for everyone's actions is the recipe for our success.

We have diversified our business model to include the following business lines:

- Electrical Utilities
- Electrical Distribution Contractors
- Crane Companies
- Cable and Communication Companies
- Tree trimming and vegetation management Companies
- Civil Construction Companies
- Aerospace Industry

We have been fortunate to be currently working with some exceptional companies that include the following:

- Southern California Edison
- Bear Valley Electric
- Arizona Pipeline
- Asplundh Construction Corp
- Hampton Tedder Electric
- City of Long Beach
- Petrelli Electric
- City Light and Power
- So, Cal Electric Firm
- Hot line Construction
- Petrelli Electric
- Pinnacle Power Services
- Renaissance Pleasure Faire
- Petrochem Materials Innovation
- Farwest Corrosion Control
- Pro Electrical Construction Services
- Western Municipal Water District
- Wolverine General Engineering
- City of San Bernardino
- Alvah Contractors
- Midway City Sanitation District
- Henkels and McCoy
- The Crane Guys
- Pro Electric Construction Services
- Crane Rental

Our philosophy is simple: "be safe, be productive, have a great attitude and offer exceptional customer service"

Professional experience:

Alcoa Traffic Control and its team have over 75+ years of traffic control experience. The staff has conducted numerous traffic control closures ranging from full freeway closure for utility crossings to multiple lanes closures in some of the most congested cities in the Los Angeles and Orange County areas. Our team has extensive knowledge of understanding traffic control as well understanding the client's needs as it relates to traffic control, permitting, planning etc. In addition, we are ATTSA certified traffic control trainers. Our crew members are all certified traffic control techs with various other certifications such as TWIC, EXXON/ MOBILE, OSHA 10 and CPR certified. With our broad experience in the industry of traffic control as well as utilities, customers can be assured safety and quality of work is our number one priority.

Alcoa Traffic Control has been operating in the Metro West region which include the cities of Long Beach, Compton, Carson, Lawndale, Hawthorne, El Segundo, Palos Verdes, Inglewood Torrance, Manhattan Beach, Redondo Beach, Santa Monica, Gardena, Wilmington, Lomita, and Beverly Hills for the last 11 years. Since the inception of Alcoa, we have been conducting traffic control and design services for SCE and various SCE contractors along with various other contractors and crane companies. Our performance for our customers has been outstanding we have been deemed as the go to performance contactor with safe work practices, quality employees, good work ethic, great attitude and great customer service, who take pride with a "can do attitude". Our efforts have resulted in the following:

"Zero" seriously public events
"Zero" number of fatalities or serious injuries
"Zero" total recordable incident rate (TRIR)
"Zero" days away/restricted or transfer rate (DART)

Alcoa and its management team have over 75 + years in the traffic control and traffic control design industry. We pride ourselves on Safety, Reliability, Quality, and Teamwork which results in overall good business practices.

Our Design department prepares scaled and non-scale traffic control maps. We currently use Computer aided design software (CAD) per government requirements using correct mapping symbols, signage and general notes. Our Design department draws Traffic Control plans according to WATCH MANUEL / MUTCD / CJUTCM and PTCM. We follow City and County guidelines and specifications in preparing detour mapping as needed. We provide CD's or PDFs for all work to our customer, and Governmental agencies. We also provide Civil Engineered (PE) wet stamping, traffic control wet stamping (TE) and survey and field verification for all necessary engineered stamped plans.

Alcoa's permitting Department maintains relationships with agencies including Cal Trans, LADOT, LABSS, LADWP, Cities and Counties. We ensure that all encroachment, excavation permits, and travel permit applications are properly identified and prepared for submittal to permitting agencies. We can answer any questions or provide additional documentation regarding business licenses, insurance requirements and

letters of authorization for all parties involved. We Track and report the status of permit applications to all parties involved. We review all permits and licenses to ensure all costs/fess and deposits are applied accurately.

Our management team is very aware of policies and procedures as it relates to traffic control and design. With Managements extensive experience and thorough knowledge of the electrical distribution system in Southern California, Customers can be assured of safe, high quality and reliable services. Alcoa Traffic Control Inc. is a minority owned small business certified by the California Public Utilities Commission.

Alcoa Services provided;

- Traffic Control Design
- Permitting
- Two-Way Flagging
- Lane closures
- Payroll services
- Rentals
- Recruiting Services
- Post "No Park" signs / Notifications hangers
- Traffic control training
- Welding Services
- Installation of warning lighting on vehicles
- Metal Fabrication

Licenses and Certificates:

- A General Engineering Contractors License
- C-10 Electrical Contractors License
- C-31 Traffic Control Contractors License
- Minority Business Certificate issued by the California Public Utilities Commission
- Signatory Contractor with IBEW Local 47

Insurance:

- General Liability Insurance
- Commercial Vehicle Insurance
- Workers Compensation Insurance

STATE OF CALIFORNIA
DCA
DEPARTMENT OF CONSUMER AFFAIRS

CONTRACTORS
STATE LICENSE BOARD
ACTIVE LICENSE

License Number **1003022**

Entity CORP

Business Name ALCOA TRAFFIC CONTROL INC

Classification(s) A C31 C10

Expiration Date 04/30/2027

www.cslb.ca.gov

SUPPLIER CLEARINGHOUSE

CERTIFICATE OF ELIGIBILITY

CERTIFICATION EXPIRATION DATE: **October 10, 2026**

The Supplier Clearinghouse for the Utility Supplier Diversity Program of the California Public Utilities Commission hereby certifies that it has audited and verified the eligibility of:

Alcoa Traffic Control Inc

Minority Business Enterprise (MBE)

pursuant to Commission General Order 156, and the terms and conditions stipulated in the Verification Application Package. This Certificate shall be valid only with the Clearinghouse seal affixed hereto.

Eligibility must be maintained at all times and renewed within 30 days of any changes in ownership or control. Failure to comply may result in a denial of eligibility. The Clearinghouse may reconsider certification if it is determined that such status was obtained by false, misleading or incorrect information. Decertification may occur if any verification criterion under which eligibility was awarded later becomes invalid due to Commission ruling. The Clearinghouse may request additional information or conduct on-site visits during the term of verification to verify eligibility.

This certification is valid only for the period that the above firm remains eligible as determined by the Clearinghouse. Utility companies may direct inquiries concerning this Certificate to the Clearinghouse at (800) 359-7998.

VON: 15040138

DETERMINATION DATE: October 10, 2023

111 Corporate Drive
Suite 100
Ladera Ranch, CA 92694
Lic. #0D78344

Phone: (949) 387-2323

November 10, 2025

RE: Alcoa Traffic Control, Inc.

WCIRB Experience Modification Rating

To Whom It May Concern,

This letter serves as confirmation of Alcoa's (et. al.) historical California experience modification rates;

Rating Calculation Date	Rating Year	Percentage
11/3/2025	2026	71%
11/1/2024	2025	70%
11/7/2023	2024	65%

Please reach out with any additional questions.

Warm Regards,

Delana Johnson
VP, Account Executive
IAG Insurance
daj@iagins.com

Relevant Experience

Alcoa Traffic Control Relevant Experience

The Alcoa Traffic Control team has over 75 years of combined experience in the traffic control industry. Alcoa's CEO/President who has previously worked in the Electrical Distribution Industry for a major Utility Company in numerous capacities including Meter reader, Ground man, Journeyman Lineman, Foreman, General Supervisor, Operations Supervisor, Scheduling Supervisor, Duty Supervisor, and Planning Manager and with combined experience of over 40 years in the line Construction and traffic control industry, it has allowed us to gain the knowledge and experience to grow and develop into a credible successful business. Our administrative staff have managed everything, from long-term contracts to 1-day jobs. They are well-trained in every form of billing, payments, compliance, and safety requirements.

Our traffic control techs have conducted numerous closures ranging from full freeway closures for utility crossings, to multiple lane closures in some of the most congested cities within Los Angeles County, Orange County, San Bernardino County and Riverside County. In addition, we are ATTSA certified traffic control trainers. Our traffic technicians are certified with various certifications such as TWIC, EXXON/MOBILE, OSHA-10 and CPR. With our knowledge and experience in the industry, our customers are assured that safety, quality, performance, reliability and customer service is our priority.

Alcoa Traffic Control currently has a Master Service Agreement Contract for traffic control services with Southern California Edison in the Metro West region which include the cities of Long Beach, Compton, Carson, Lawndale, Hawthorne, El Segundo, Palos Verdes, Inglewood, Torrance, Manhattan Beach, Redondo Beach, Santa Monica, Gardena, Wilmington, Lakewood, Cerritos, Seal Beach, Los Alamitos, Lomita, and Beverly Hills . Since the inception of Alcoa, we have been conducting traffic control and design services for various SCE contractors along with other contractors and crane companies. Our performance for our customers has been outstanding we have been deemed as the go to performance contactor with safe work practices, quality employees, good work ethic, great attitude and great customer service, who take pride with a "can do attitude".

Our traffic control plan design and permitting department are quick and efficient. They are trained in city/county requirements for all Southern California and most of Northern California. We will never be "too busy" to take on your project.

All of Alcoa's trucks are equipped with enough equipment to cover any unplanned or altered traffic control on any city surface street. Our techs communicate to management regarding any type of deviation from the original set-up/plan. We can provide more flaggers and equipment in a timely manner if deemed necessary by the customer's representative or site conditions.

Should a situation arise in the field that was unplanned, our crew will immediately contact our General Supervisor, on site foreman, and the immediate customer representative and City Inspector. We have an exceptionally strong knowledge base when it comes to traffic control. Our main goal is to keep the construction zone traffic control safe to field crews, traveling motorists and pedestrians.

Staffing Qualifications

Staffing Qualifications

At Alcoa, we take pride in our distinguishable hands-on experience, industry establishment, and commitment to our community. Our CEO/President's extensive knowledge in the Electrical Utility Industry, particularly in the electrical distribution planning and construction field, has been shared with our team. This has allowed us to understand the needs and importance of the work required by line crews, enabling us to stay one step ahead of our competitors.

Over the past 11 years, we have continuously refined our practices, creating a culture dedicated to safety, performance and efficiency. Our efforts have been recognized, and we have gained the reputation of being the traffic control company of choice. We have had been asked to have the opportunity to participate in Southern California Edison roadside awareness safety program in assisting in helping the SCE team develop a training program suited to train Southern California Edison organizations for roadside awareness as it pertains to traffic control.

We spend at a minimum, 90 days for our new hire training program. The process is as follows:

- New hire drug screen and physical
- OSHA 10
- New employee orientation
- Driver training
- CPR training
- Vault rescue
- Understanding the CJUTCM, MUTCD, PTCM AND CATTCH MANUAL-LOOK INTO UPDATING ACRONYMS
- Safety, Policies and Procedures
- Traffic Control training.
- Expectations

During the 90-day training program each new hire is taught traffic control set up and take down at our Baldwin Park facility. Our new hires cover diverse types of closures and scenarios they may run across in the field. New hires will learn how to safely use arrow

boards, signage, barricades, and flagging. We take our new hires to actual jobsites where they receive on-the-job training for a few hours a day. Every new hire is given a 30, 60, and 90-day performance evaluation.

We provide all our team members with the necessary PPE and the proper PPE training to ensure all our traffic technicians have the confidence to perform safely and successfully. PPE includes:

- Z87 Rated Safety Glasses
- Cut Resistant Gloves
- Hard Hat
- Type 3 High Visibility Vest
- Ear Protection
- Night Lights for Night Work

We communicate our high expectations to our team members such as:

- Safety
- Performance
- Customer service
- Great attitude
- Clear and precise communication
- Pride
- Reliability
- Good housekeeping

Management ensures that the standards are being met by conducting an annual review of all employees' performances, focusing on safety, conduct, and personal career goals.

Refresher training courses are offered every six months to ensure all employees are up to date with new regulations and are compliant with Alcoa's standards and expectations. All Alcoa Traffic Control employees are CPR certified and vault rescue trained and receive annual heat and illness training.

All our vehicles contain copies of the following:

- CJUTCM manual – (California Joint Utility Traffic Control Manual)
- MUTCD manual – (Manual on Uniform Traffic Control Devices)
- PTCM manual – (Pedestrian Traffic Control Manual)
- CATTCH manual – (California Temporary Traffic Control Handbook)
- Alcoa COSP – (Contractor Orientation Safety Plan)
- Alcoa policy and procedures
- Customer complaint form
- Alcoa IIPM – (Incident Illness Prevention Manual)
- SCE EHS handbook
- Daily tailboard form
- Employee non-injury report form
- Property damage report form
- Vehicle damage report from
- Driver/vehicle accident report form.

Daily crew safety checks are performed to ensure all traffic control devices are set properly and to ensure all our employees are obeying all applicable policies and procedures. Our Inspectors fill out jobsite inspection forms for every crew visited. Our Crews fill out daily tailboard briefing forms that are turned in with each completed timesheet.

DIR Registration

Welcome, Al

Search for help, guides, and resources

ALCOA TRAFFIC CONTROL INC

PWCR Number: 1000051588

Registration Code: f466e79c

Registration Status: Approved

Current registration 07/14/2025-06/30/2028

I want to...

- Edit contractor information
- Edit my business contacts
- Edit my employees

Insurance Documentation

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 6/1/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER IAG Insurance Services 111 Corporate Drive Suite 100 Ladera Ranch CA 92694 License#: 0D78344	**CONTACT NAME:** Emily Jung **PHONE (A/C, No, Ext):** (949) 387-2323 **FAX (A/C, No):** (949) 387-2324 **E-MAIL ADDRESS:** ehj@iagins.com
INSURED Alcoa Traffic Control, Inc. 15222 Pipeline Ln Huntington Beach CA 92649-5703 ALCOTRA-01	**INSURER(S) AFFORDING COVERAGE** / **NAIC #** **INSURER A :** Old Republic Insurance Company — 24147 **INSURER B :** SiriusPoint Specialty Insurance Corporation — 16820 **INSURER C :** **INSURER D :** **INSURER E :** **INSURER F :**

COVERAGES **CERTIFICATE NUMBER:** 712375153 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X **COMMERCIAL GENERAL LIABILITY** CLAIMS-MADE [X] OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: POLICY [X] PRO-JECT [ ] LOC OTHER:			MWZY31486926	3/1/2026	3/1/2027	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG 	$ 2,000,000 $ 500,000 $ 10,000 $ 2,000,000 $ 4,000,000 $ 4,000,000 $
A	**AUTOMOBILE LIABILITY** X ANY AUTO OWNED AUTOS ONLY HIRED AUTOS ONLY SCHEDULED AUTOS NON-OWNED AUTOS ONLY			MWTB31487026	3/1/2026	3/1/2027	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident) 	$ 2,000,000 $ $ $ $
B	[ ] **UMBRELLA LIAB** [X] OCCUR X **EXCESS LIAB** [ ] CLAIMS-MADE DED RETENTION $			Various - See Attached for Full Limits	3/1/2026	3/1/2027	EACH OCCURRENCE AGGREGATE Total Limits	$ $ $ 24,000,000
A	**WORKERS COMPENSATION AND EMPLOYERS' LIABILITY** Y/N ANYPROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y **(Mandatory in NH)** If yes, describe under DESCRIPTION OF OPERATIONS below	N/A		MWC31487125	3/1/2026	3/1/2027	X PER STATUTE [ ] OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	 $ 1,000,000 $ 1,000,000 $ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

See attached for full Excess Liability schedule...
RE: Evidence of Insurance.

CERTIFICATE HOLDER

Evidence of Insurance

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Leslie Henry

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AGENCY CUSTOMER ID: ALCOTRA-01

LOC #:

ADDITIONAL REMARKS SCHEDULE

AGENCY	NAMED INSURED
IAG Insurance Services	Alcoa Electrical Contractor Inc.; Alcoa Traffic Control, Inc.; Alcoa Traffic Services, Inc. 15222 Pipeline Ln Huntington Beach CA 92649-5703
POLICY NUMBER	
CARRIER / NAIC CODE	EFFECTIVE DATE: 3/1/2026

ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,

FORM NUMBER: 25 FORM TITLE: CERTIFICATE OF LIABILITY INSURANCE

Excess Liability Schedule

- Excess Liability Primary $2,000,000: Policy #TSX-001053-26 | Effective 3/1/2026 - 3/1/2027 | SiriusPoint Specialty Insurance Corporation | NAIC #16820 | AM Best Rating: A- (Excellent)
- Excess Liability $3,000,000 xs $2,000,000: Policy #ELD30016658004 | Effective 3/1/2026 - 3/1/2027 | Endurance American Specialty Insurance Company | NAIC #41718 | AM Best Rating: A+ (Superior)
- Excess Liability $4,000,000 xs $5,000,000: Policy #CXP-030651-02 | Effective 3/1/2026 - 3/1/2027 | Homesite Insurance Company | NAIC #17221 | AM Best Rating: A (Excellent)
- Excess Liability $5,000,000 xs $9,000,000: Policy #EX202600007588 | Effective 3/1/2026 - 3/1/2027 | Gotham Insurance Company | NAIC #25569 | AM Best Rating: A- (Excellent)
- Excess Liability $5,000,000 xs $14,000,000: Policy #XSL-434828Q-02 | Effective 3/1/2026 - 3/1/2027 | Westfield Specialty Insurance Company | NAIC #16992 | AM Best Rating: A (Excellent)
- Excess Liability $5,000,000 xs $19,000,000: Policy #SXS0071694 | Effective 3/1/2026 - 3/1/2027 | Indian Harbor Insurance Company | NAIC #36940 | AM Best Rating: A+ (Superior)

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References

References

Name	Company	Title	Phone number
Ken Eatherton	Asplundh Construction	Vice President	714-893-2405
William Beckham	Hampton Tedder Electric	Vice President	909-628-1253
Ed Antillion	City Light and Power	Vice President	626-278-4049

Emergency Response Plan

Alcoa Traffic Control Emergency Response Plan

Alcoa has a 24/7 on-call duty supervisor who can receive express, rush, and emergency service requests at any time of day or night that range from actual emergency call outs to storm support and projects requiring last minute traffic and/or pedestrian control. Once the call is received, the on-duty supervisor then obtains necessary information from the customer to dispatch appropriate manpower and equipment in a timely manner.

The speed of our response is critical. The approximate time frame from initial request received to onsite is 1 hour or less. We meet and exceed that expectation. We ask our employees to be as quick as possible so that our customers can depend on our team to perform construction zone traffic control safely.

E.g.

- Call is received by the on-call Alcoa Traffic Control Supervisor.
- Customer requests traffic control for an emergency repair order
- Alcoa Traffic Control Supervisor gathers information from customers such as location, labor need, description of the emergency repair order and if it's a night call out, whether light towers are required.
- Once information is gathered and the call has ended, the Alcoa Traffic Control Supervisor begins to call in a traffic control crew. An Alcoa Traffic Control crew is put together within the first 5 minutes of the call ending with customer. Information that was gathered from customers is passed on to the Alcoa traffic crew so that the necessary equipment can be gathered for the job.
- Once an Alcoa traffic crew is dispatched and has an estimated time of arrival to the jobsite, they will inform the Alcoa Traffic Control Supervisor who will contact the customer to relay the crew's estimated time of arrival.
- Alcoa Traffic Control crews pride themselves on getting to the job site as soon as possible to provide support and are always onsite within an hour of the call out.

Our Crews will meet with customer on jobsite for introductions and go over any necessary instructions, information needed so all parties can perform safely.

Cost Proposal

COST PROPOSAL

Please provide pricing for the following services:

Description	Weekday Rate	Weekend Rate	Holiday Rate
Lane Closure - Arterial Roads Daily 1 tech/ 2 tech	$132 / $226	$198 / $339	$264 / $452
Lane Closure - Arterial Roads Overtime 1 tech/2 tech	$198 / $339	$264 / $452	$264 / $452
Lane Closure - Arterial Roads Night Work 1 tech/ 2 tech	$132 / $226	$198 / $339	$264 / $452
Lane Closure - Collector Roads Daily 1 tech/ 2 tech	$132 / $226	$198 / $339	$264 / $452
Lane Closure - Collector Roads Overtime 1 tech / 2 tech	$198 / $339	$264 / $452	$264 / $452
Lane Closure - Collector Roads Night work 1 tech/ 2 tech	$132 / $226	$198 / $339	$264 / $452
Lane Clousre - Residential Roads Daily 1 tech / 2 tech	$132 / $226	$198 / $339	$264 / $452
Lane Clousre - Residential Roads Overtime 1 tech/ 2 tech	$198 / $339	$264 / $452	$264 / $452
Lane Clousre - Residential Roads Night work 1 tech / 2 tech	$132 / $226	$198 / $339	$264 / $452
Additional Arrow Board	0	0	0
Portable Message Board	$200.00	$700.00	$2,100.00
Portable Light Tower	$200.00	$500.00	$1,500.00
Pedestrian Control Crew	$132.00	$198.00	$264.00
Traffic Control Plan Preparation	$395.00	$600.00	$600.00
Emergency Response Mobilization	$452.00	$452.00	$452.00

If Annual Pricing adjustments are proposed, provid separate rate sheets for:

2026	Please see attached
2027	Please see attached
2028	Please see attached

COST PROPOSAL 2027

Please provide pricing for the following services:

Description	Weekday Rate	Weekend Rate	Holiday Rate
Lane Closure - Arterial Roads Daily 1 tech/ 2 tech	$132 / $226	$198 / $339	$264 / $452
Lane Closure - Arterial Roads Overtime 1 tech/2 tech	$198 / $339	$264 / $452	$264 / $452
Lane Closure - Arterial Roads Night Work 1 tech/ 2 tech	$132 / $226	$198 / $339	$264 / $452
Lane Closure - Collector Roads Daily 1 tech/ 2 tech	$132 / $226	$198 / $339	$264 / $452
Lane Closure - Collector Roads Overtime 1 tech / 2 tech	$198 / $339	$264 / $452	$264 / $452
Lane Closure - Collector Roads Night work 1 tech/ 2 tech	$132 / $226	$198 / $339	$264 / $452
Lane Clousre - Residential Roads Daily 1 tech / 2 tech	$132 / $226	$198 / $339	$264 / $452
Lane Clousre - Residential Roads Overtime 1 tech/ 2 tech	$198 / $339	$264 / $452	$264 / $452
Lane Clousre - Residential Roads Night work 1 tech / 2 tech	$132 / $226	$198 / $339	$264 / $452
Additional Arrow Board	0	0	0
Portable Message Board	$200.00	$700.00	$2,100.00
Portable Light Tower	$200.00	$500.00	$1,500.00
Pedestrian Control Crew	$132.00	$198.00	$264.00
Traffic Control Plan Preparation	$395.00	$600.00	$600.00
Emergency Response Mobilization	$452.00	$452.00	$452.00

If Annual Pricing adjustments are proposed, provid separate rate sheets for:

2026	Please see attached
2027	Please see attached
2028	Please see attached

COST PROPOSAL 2028

Please provide pricing for the following services:

Description	Weekday Rate	Weekend Rate	Holiday Rate
Lane Closure - Arterial Roads Daily 1 tech/ 2 tech	$140 / $234	$210 / $351	$280 / $468
Lane Closure - Arterial Roads Overtime 1 tech/2 tech	$210 / $351	$210/ $351	$280 / $468
Lane Closure - Arterial Roads Night Work 1 tech/ 2 tech	$140 / $234	$210 / $351	$280 / $468
Lane Closure - Collector Roads Daily 1 tech/ 2 tech	$140 / $234	$210 / $351	$280 / $468
Lane Closure - Collector Roads Overtime 1 tech / 2 tech	$210 / $351	$210/ $351	$280 / $468
Lane Closure - Collector Roads Night work 1 tech/ 2 tech	$140 / $234	$210 / $351	$280 / $468
Lane Clousre - Residential Roads Daily 1 tech / 2 tech	$140 / $234	$210 / $351	$280 / $468
Lane Clousre - Residential Roads Overtime 1 tech/ 2 tech	$210 / $351	$210/ $351	$280 / $468
Lane Clousre - Residential Roads Night work 1 tech / 2 tech	$140 / $234	$210 / $351	$280 / $468
Additional Arrow Board	0	0	0
Portable Message Board	$200.00	$700.00	$2,100.00
Portable Light Tower	$200.00	$500.00	$1,500.00
Pedestrian Control Crew	$132.00	$198.00	$264.00
Traffic Control Plan Preparation	$395.00	$600.00	$600.00
Emergency Response Mobilization	$452.00	$452.00	$452.00

If Annual Pricing adjustments are proposed, provid separate rate sheets for:

2026	Please see attached
2027	Please see attached
2028	Please see attached

Signature	ALCOA TRAFFIC CONTROL INC.
Print Name	15222 PIPELINE LANE
Title	HUNTINGTON BEACH, CA 92649
714-379-6800	—
Telephone #	Fax #

Federal Tax ID: 47-3213285

DUNS number: 079740694

URL/Email Address AL@ALCOATRAFFICCONTROL.COM

Signed Proposal Affidavit

Attachment 1

PROPOSER'S AFFIDAVIT

COUNTY OF LOS ANGELES

AL OHARA being first duly sworn, deposes and says:

1. That he/she is the President of ALCOA TRAFFIC CONTROL INC.

(Title of Office) *(Name of Company)*

Hereinafter called "Proposer," who has submitted to the City of Hawthorne a proposal for On-Call Traffic Control Services.

2. That the proposal is genuine; that all statements of fact in the proposal are true;

3. That the proposal was not made in the interest of behalf of any person, partnership, company, association, organization or corporation not named or disclosed;

4. That the Proposer did not, directly or indirectly, induce solicit or agree with anyone else to submit a false or sham proposal, to refrain from proposing, or to withdraw his proposal, to raise or fix the proposal price of the Proposer or of anyone else, or to raise or fix any overhead, profit or cost element of the Proposer's price or the price of anyone else; and did not attempt to induce action prejudicial to the interest of the City of Hawthorne, or of any other Proposer, or anyone else interested in the proposed contract;

5. That the Proposer has not in any other manner sought by collusion to secure for itself an advantage over the other Proposer or to induce action prejudicial to the interests of the City of Hawthorne. Or of any other Proposer or of anyone else interested in the proposed contract;

6. That the Proposer has not accepted any proposal from any subcontractor or materialman through any proposal depository, the bylaws, rules or regulations of which prohibit or prevent the Proposer from considering any proposal from any subcontractor or materialman, which is not processed through that proposal depository; or which prevent any subcontractor or materialman from proposing to any contractor who does not use the facilities of or accept proposals from or through such proposal depository;

7. That the Proposer did not, directly or indirectly, submit the Proposer's proposal price or any breakdown thereof, or the contents thereof, or divulge information or data relative thereto, to any corporation, partnership, company, association, organization, proposal depository, or to any member or agent thereof, or to any individual or group of individuals, except to the City of Hawthorne, or to any person or persons who have a partnership or other financial interest with said Proposer in its business.

8. That the Proposer has not been debarred from participation in any State or Federal works project.

Dated the 2 day of JUNE, 2024.

AC

(Proposer's Signature)

PRESIDENT

(Title)

Non – Collusion Affidavit

NONCOLLUSION AFFIDAVIT
TO BE EXECUTED BY BIDDER AND SUBMITTED WITH BID

State of California)
)ss
County of ORANGE)

AL OHARA, being first duly sworn,
(Name)

deposes and says that he or she is PRESIDENT of

ALOHA TRAFFIC CONTROL INC. the party making the foregoing bid, the

bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation; that the bid is genuine and not collusive or sham; that the bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid, and has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or that anyone shall refrain from bidding that the bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the bidder or any other bidder, or fix any overhead, profit, or cost element of the bid price, or of that of any other bidder, or to secure any advantage against the public body awarding the contract of anyone interested in the proposed contract; that all statements contained in the bid are true; and, further, that the bidder has not, directly or indirectly, submitted his or her bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, or paid and will not pay, any fee to any corporation, partnership, company association, organization, bid depository or to any member or agent thereof to effectuate a collusive or sham bid.

ALOHA TRAFFIC CONTROL INC.
Name of Firm / Company

CORPORATION
Type of Organization:
Partnership, Individual, or Corporation

AL OHARA
Bidder's Name (Please print)

Bidder's Authorized Signature

PRESIDENT
Bidder's Title

6-2-2026
Dated

RESOLUTION NO. 8614

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HAWTHORNE, CALIFORNIA, APPROVING A CONSULTANT AGREEMENT FOR ON-CALL TRAFFIC CONTROL SERVICES WITH ALCOA TRAFFIC CONTROL, INC.

WHEREAS the City of Hawthorne Public Works Department routinely provides traffic control and right-of-way management services to support City operations, construction activities, maintenance work, special events, and emergency response efforts; and

WHEREAS, periodically, additional staffing, equipment, and specialized traffic control resources are required to supplement and augment the services provided by Public Works in order to address increased workloads, emergency situations, special events, and other operational needs; and

WHEREAS, maintaining an on-call traffic control services contract will provide the City with the flexibility to obtain additional traffic control personnel, equipment, and related services as needed to support Public Works operations and ensure the safe and efficient movement of pedestrians, bicyclists, motorists, transit users, and freight traffic throughout the City; and

WHEREAS, the City is preparing for increased regional travel demand associated with several major international and regional events scheduled to occur in Southern California, including the FIFA World Cup, the Super Bowl, and the 2028 Olympic and Paralympic Games (LA28), which may require additional traffic management resources beyond those currently available through City staff; and

WHEREAS, the City issued Request for Proposals (RFP) for qualified firms to provide such services; and

WHEREAS, after reviewing and evaluating proposals received, City staff recommends entering into a Consultant Services Agreement with Alcoa Traffic Control, Inc. is the most qualified firm to provide supplemental on-call traffic control services to augment existing Public Works operations based on its qualifications, experience, responsiveness, and ability to meet the City's needs.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF HAWTHORNE HEREBY FINDS, DETERMINES AND RESOLVES AS FOLLOWS:

SECTION 1. The City Council of the City of Hawthorne, California hereby incorporates by reference above recitals and finds that they are true and correct.

SECTION 2. The City Council hereby approves the Consultant Agreement between Alcoa Traffic Control, Inc and the City.

SECTION 3. The City Manager is hereby authorized to execute the Consultant Agreement with Alcoa Traffic Control, Inc and make any minor amendments thereto.

SECTION 4. The City Clerk shall certify to the adoption of this Resolution and shall cause this resolution and this certification to be entered in the Book of resolutions of the Council of the City of Hawthorne.

SECTION 5. This resolution shall be in full force and effect immediately upon its passage and adoption thereof.

PASSED, APPROVED AND ADOPTED by the City Council of the City of Hawthorne, State of California this 23rd day of June, 2026.

_____
ALEX VARGAS, Mayor
City of Hawthorne, California

ATTEST:

_____
DAYNA WILLIAMS-HUNTER, City Clerk
City of Hawthorne, California

APPROVED AS TO FORM:

_____
DAVID CACERES, City Attorney
City of Hawthorne, California

AGENDA ITEM NO. 8.

CITY OF HAWTHORNE
City Council
AGENDA BILL
For the meeting of 06/23/2026
Originating Department: Public Works

City Manager: Department Head:

SUBJECT:

RESOLUTION NO. 8615 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HAWTHORNE, CALIFORNIA, ESTABLISHING A FOUR-WAY STOP AT THE INTERSECTION OF CEDAR AVENUE AND 126TH STREET.

RECOMMENDED MOTION:

Staff recommends that the City Council approve Resolution No. 8615.

DISCUSSION:

At the direction of the City Council, Public Works evaluated the feasibility of converting the intersection of Cedar Avenue and 126th Street to an all-way stop. An engineering evaluation was performed using the guidance contained in the California Manual on Uniform Traffic Control Devices (CA MUTCD). The evaluation considered traffic volumes, collision history, roadway geometry, sight distance, and intersection operations. The evaluation determined that the intersection does not satisfy the applicable CA MUTCD warrants for all-way stop control based solely on engineering criteria. However, staff observed that the intersection consists of two residential local streets of similar design and operating characteristics and that converting the intersection to all-way stop control is expected to improve intersection operations by clearly assigning right-of-way, reducing driver uncertainty, and addressing the pattern of reported right-angle collisions.

While the CA MUTCD establishes guidance for the installation of traffic control devices, engineering judgment and local agency discretion may also be considered when determining the appropriate traffic control for a specific location. After considering the engineering evaluation, the operational characteristics of the intersection, and community concerns, staff recommends establishing all-way stop control at the intersection consistent with direction provided by the City Council. Staff has prepared a resolution for the installation of two (2) stop signs on 126th Street. These stop signs create a four-way stop at the intersection of Cedar Avenue and 126th Street.

ECONOMIC DEVELOPMENT STRATEGIC PLAN:

This will enhance the quality of life for residents and visitors by allowing them to travel safely.

FISCAL IMPACT:

None. The construction cost of $800 for stop signs and pavement markings are available in the current fiscal year's adopted budget.

NOTICING PROCEDURE:

72 Hours posted notice pursuant to the Ralph M. Brown Act.

ATTACHMENTS

Resolution 8615

RESOLUTION NO. 8615

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HAWTHORNE, CALIFORNIA ESTABLISHING A FOUR-WAY STOP AT THE INTERSECTION OF CEDAR AVENUE AND 126TH STREET

WHEREAS, the intersection of Cedar Avenue and 126th Street is an intersection with two-way stop signs in the City of Hawthorne; and

WHEREAS, concerned members of the community have raised the issue of improving safety at the intersection of Cedar Avenue and 126th Street; and

WHEREAS, the City Council of the City of Hawthorne desires to establish a four-way stop at the intersection of Cedar Avenue and 126th Street and pursuant to the authority established by California Vehicle Code section 21351.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF HAWTHORNE HEREBY FINDS, DETERMINES AND RESOLVES AS FOLLOWS:

SECTION 1. The foregoing recital is incorporated herein.

SECTION 2. For traffic control purposes, there shall be two (2) additional stop signs installed on Cedar Avenue at 126th Street in the City of Hawthorne, California, creating a four-way stop at this intersection.

SECTION 3. The Director of Public Works is hereby instructed to install the appropriate signs and markings in the east and west approach of the subject intersection giving effect to the said four-way stop.

SECTION 4. All other resolutions in conflict herewith are repealed.

SECTION 5. The City Attorney is authorized to make all minor and typographical changes to this Resolution that does not change the substance of the Resolution.

SECTION 6. This Resolution shall be in full force and effect immediately upon its passage and adoption thereof.

PASSED, APPROVED AND ADOPTED this 23rd day of June, 2026.

ALEX VARGAS, Mayor
City of Hawthorne, California

ATTEST:

DAYNA WILLIAMS-HUNTER, City Clerk
City of Hawthorne, California

APPROVED AS TO FORM:

DAVID CACERES, City Attorney
City of Hawthorne, California

AGENDA ITEM NO. 9.

CITY OF HAWTHORNE
City Council
AGENDA BILL
For the meeting of 06/23/2026
Originating Department: City Clerk

City Manager: Department Head:

SUBJECT:

RESOLUTION NO. 8616 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HAWTHORNE, CALIFORNIA, ESTABLISHING CITY COUNCIL POLICY REGARDING DISRUPTION OF TELEPHONIC OR INTERNET SERVICES DURING OPEN AND PUBLIC MEETINGS.

RECOMMENDED MOTION:
Staff recommends that the City Council approve Resolution No. 8616.

DISCUSSION:
On October 3, 2025, Governor Newsom signed State Senate Bill 707 (SB 707) into law. The intent of this bill is to increase public engagement in local government and modernize the Ralph M. Brown Act. Some SB 707 provisions went into effect on January 1, 2026; however, the most significant changes will become effective on July 1, 2026.

Effective July 1, 2026, SB 707 requires "eligible legislative bodies," including the Hawthorne City Council, to meet new public meeting requirements. These include allowing remote participation via two-way phone or video, adopting a disruption policy outlining procedures to follow in the event remote meeting access provided to the public fails, and encouraging participation from underrepresented and non-English-speaking groups within the constituency by, among other things, including providing a public space to post translated agendas.

This resolution creates the City's "Disruption of Telephonic or Internet Service During Public Meetings" policy outlining steps to follow in the event remote access fails.

ECONOMIC DEVELOPMENT STRATEGIC PLAN:
N/A

FISCAL IMPACT:
None

NOTICING PROCEDURE:
72 Hours posted notice pursuant to the Ralph M. Brown Act.

ATTACHMENTS
Resolution 8616
Exhibit A

RESOLUTION NO. 8616

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HAWTHORNE, CALIFORNIA, ESTABLISHING CITY COUNCIL POLICY REGARDING DISRUPTION OF TELEPHONIC OR INTERNET SERVICES DURING OPEN AND PUBLIC MEETINGS.

WHEREAS, on October 3, 2025, Governor Newsom signed State Senate Bill 707 (SB 707) into law as codified, in part, in Government Code § 54953.4; and

WHEREAS, the intent of this bill is to increase public engagement in local government and modernize the Ralph M. Brown Act; and

WHEREAS, SB 707 requires, "eligible legislative bodies," including the Hawthorne City Council, to meet new public meeting requirements, including allowing remote participation via two-way telephonic or two-way audio-video and adopting a "technology disruption policy" outlining steps to be taken in the event that remote access provided to the public fails; and

WHEREAS, Government Code § 54953.4 requires the City Council to adopt, by July 1, 2026, a technology disruption policy; and

WHEREAS, the technology disruption policy must address procedures for responding to disruptions of telephonic or internet service during a meeting and the efforts the legislative body will make to restore service; and

WHEREAS, the City Council, to comply with Government Code § 54953.4, is adopting said policy.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF HAWTHORNE, CALIFORNIA, DOES HEREBY RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

Section 1. The foregoing recitals are true and correct.

Section 2. City Council Policy, entitled, "Disruption of Telephonic or Internet Service During Public Meetings" is hereby adopted in its entirety as set forth in Exhibit A, which is attached hereto and is incorporated herein by reference.

Section 3. That the City Clerk shall certify to the passage and adoption of this resolution and enter it into the book of original resolutions.

PASSED, APPROVED, and **ADOPTED** this 23rd day of June 2026.

ALEX VARGAS, Mayor
City of Hawthorne, California

ATTEST:

DAYNA S. WILLIAMS-HUNTER, City Clerk
City of Hawthorne, California

DAVID CACERES, City Attorney
City of Hawthorne, California

1. Purpose

This Policy establishes the procedures the City Council of the City of Hawthorne (the "City Council") will follow when a disruption in telephonic or internet service prevents the public from remotely attending, observing, hearing, or participating in an open and public meeting. It is adopted to satisfy the requirement of Senate Bill 707 that each "eligible legislative body" approve, in open session on or before July 1, 2026, a written policy addressing such disruptions and the efforts that will be made to restore service.

2. Authority and Applicability

Eligible legislative body. The City of Hawthorne is located in the County of Los Angeles and has a population of 30,000 or more. The City Council is therefore an "eligible legislative body" as defined in Government Code section 54953.4 and is subject to the enhanced public-access requirements that SB 707 makes operative from July 1, 2026 through December 31, 2029.

Scope. This Policy governs disruptions to the two-way telephonic service or two-way audiovisual platform that the City Council provides to the public for open and public meetings. It applies to regular, adjourned, and special meetings of the City Council at which remote public access is offered. Nothing in this Policy limits the City Council's separate obligations under the Brown Act regarding agenda posting, public comment, translation of materials, captioning, decorum, or the orderly removal of disruptive individuals.

Note: This Policy addresses interruptions of the technology that provides public access. It does not govern a momentary interruption to an individual Council member's remote connection where the public's ability to observe and participate is not affected; that situation is addressed by the City Council's teleconferencing practices under Government Code sections 54953 and 54953.8.

3. Definitions

Term	Definition

Disruption	An interruption in the two-way telephonic service or two-way audiovisual platform that prevents members of the public from remotely hearing or seeing the meeting, or from offering public comment by the remote means the City Council has made available.
Two-way telephonic service	A service that allows the public to both listen to the meeting and address the City Council by telephone in real time.
Two-way audiovisual platform	An internet-based platform (for example, [Zoom / the City's designated platform]) that allows the public to see and hear the meeting and to address the City Council in real time, together with a live webcast that lets the public both see and hear the proceedings.
Good-faith effort	Reasonable, diligent steps taken by City staff to identify the cause of a Disruption and restore the affected service as promptly as practicable.
Time and place certain	A specific date, time, and location (and, where applicable, remote-access instructions) announced on the record and posted as required by the Brown Act.

4. Public Remote-Access Standard

Beginning July 1, 2026, the City Council will provide members of the public the opportunity to attend each open and public meeting through a two-way telephonic service or a two-way audiovisual platform, accompanied by a live webcast through which the public can both see and hear the meeting. The City will publish clear instructions for joining and participating remotely on the City's public-meetings webpage at www.cityofhawthorne.org . A disruption to this remote access triggers the procedures in Section 5.

5. Service Disruption Response Procedure

When a disruption occurs during an open and public meeting, the City Council and City staff shall proceed as follows:

1. **Announce and pause.** Upon becoming aware that the public's remote access has been disrupted, the presiding officer shall announce the disruption on the record and pause action on the agenda.
2. **Recess the open session.** The City Council shall recess the open session or convene the legislative body in closed session, consistent with the Brown Act. The recess shall continue for at least one (1) hour, or until the disruption is remedied and remote public access is restored, whichever occurs first.
3. **Make a good-faith effort to restore service.** During the recess, City staff shall make a good-faith effort to identify and resolve the cause of the disruption and to restore the two-way telephonic service or two-way

audiovisual platform. Staff shall keep the presiding officer and City Clerk informed of restoration efforts and status.

4. **Resume when service is restored.** If remote public access is restored during the recess, the City Council may reconvene the open session and resume the agenda from the point of interruption.
5. **If service is not restored after the recess.** If, after a recess of at least one (1) hour, remote public access has not been restored, the City Council shall take one of the following actions:

(a) continue the affected agenda item(s) to a time and place certain, announced on the record and noticed as required by the Brown Act;

(b) adjourn the meeting and re-notice the remaining agenda items for a subsequent meeting; or

(c) by roll-call vote, adopt findings that (i) a good-faith effort to restore service was made, and (ii) continuing the meeting serves the public interest more than further delaying or postponing the matter, and thereafter resume the meeting. Any such continuation shall preserve the in-person public's ability to attend, observe, and comment, and the basis for the findings shall be stated on the record.

6. **Document in the minutes.** The City Clerk shall record in the minutes the occurrence and nature of the disruption, the time the recess began and ended, the good-faith efforts made to restore service, and the action taken by the City Council under paragraph 6, including the result of any roll-call vote.

6. Roles and Responsibilities

Role	Responsibility
Presiding Officer	Announces the Disruption, orders the recess, manages the resumption or continuation of the meeting, and presides over any roll-call vote on findings under Section 5.
City Clerk	Monitors for Disruptions affecting public access, advises the presiding officer on Brown Act requirements, posts any required notices of continuance, and documents the Disruption and Council action in the minutes.
[Information Technology / designated staff]	Makes good-faith efforts to diagnose and restore the affected telephonic or audiovisual service during the recess and reports status to the City Clerk and presiding officer.
City Attorney	Advises the City Council, as requested, on the findings required to continue a meeting under Section 5 and on compliance with the Brown Act.

7. Preparedness and Testing

To reduce the likelihood and impact of disruption, City staff will, as a matter of practice, verify before each meeting that the two-way telephonic service, two-way audiovisual platform, and live webcast are functioning; maintain the ability to switch to a back-up means of remote access where feasible; and periodically test restoration procedures, including the recess process described in this Policy.

8. Recordkeeping and Posting

This Policy shall be maintained by the City Clerk as an official City Council policy and made publicly available on the City's public-meetings webpage. A record of each disruption and the City Council's response shall be retained in accordance with the City's records-retention schedule and the Brown Act.

9. Severability and Interpretation

This Policy shall be interpreted consistently with the Ralph M. Brown Act, as amended by SB 707. To the extent any provision conflicts with a mandatory requirement of state law, the requirement of state law controls. If any provision of this Policy is held invalid, the remaining provisions shall remain in full force and effect.

AGENDA ITEM NO. 10.

CITY OF HAWTHORNE
City Council
AGENDA BILL
For the meeting of 06/23/2026
Originating Department: City Clerk

City Manager: Department Head:

SUBJECT:

RESOLUTION NO. 8617- A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HAWTHORNE, CALIFORNIA, AUTHORIZING THE DESTRUCTION OF CERTAIN CITY CLERK RECORDS PURSUANT TO GOVERNMENT CODE § 34090 AND RESOLUTION NO. 7170.

RECOMMENDED MOTION:
Staff recommends that the City Council approve Resolution No. 8617.

DISCUSSION:
The City Clerk's office seeks permission to proceed with destroying records listed in Exhibit "A". Puruant to the document retention policy adopted by the City Coucil, the subject documents are authorized to be destroyed because the City has maintained them for the statutory period of time.

ECONOMIC DEVELOPMENT STRATEGIC PLAN:
None

FISCAL IMPACT:
None

NOTICING PROCEDURE:
72 Hours posted notice pursuant to the Ralph M. Brown Act.

ATTACHMENTS
Resolution No. 8617

RESOLUTION NO. 8617

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HAWTHORNE, CALIFORNIA AUTHORIZING THE DESTRUCTION OF CERTAIN CITY CLERK RECORDS PURSUANT TO GOVERNMENT CODE § 34090 AND RESOLUTION NO. 7170.

WHEREAS, the retention of numerous records is unnecessary after a certain period for the effective and efficient operation of the City Clerk's Office of the City of Hawthorne; and

WHEREAS, California Government Code Section 34090 provides for the destruction of City records that are no longer required, provided such destruction is authorized by the legislative body and approved in writing by the City Attorney; and

WHEREAS, the City Council of the City of Hawthorne adopted Resolution No. 7170 (Retention Schedule for the Maintenance and Disposition of Records) on or about April 22, 2008; and

WHEREAS, the City Clerk is requesting City Council authorization to destroy the records listed in **Exhibit "A"** for the periods specified thereon. This form includes the finding that all of the records are more than two years old/and or have been retained for the minimum retention period as specified in Resolution 7170; and

WHEREAS, this form also includes the determination that the records no longer have any administrative, legal, evidential, fiscal or research and historical value. This form also contains a detailed list of all the records with a description sufficient for identification, including the year of the record and description of the record; and

WHEREAS, the City Clerk and the City Attorney have also authorized the destruction of records on a "Destruction List Approval" form (see attached Exhibit "B"). This form includes the determination that the records no longer have any administrative, legal, evidential, fiscal, research or historical value; and

WHEREAS, a "Certificate of Destruction" form shall be completed when the records have been destroyed. This form shall state the date of the destruction, the destruction method used and who supervised the destruction. All three forms shall be maintained as permanent City records in the City Clerk's office.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Hawthorne as follows:

Section 1. The records identified in Exhibit "A", which are non-permanent and have satisfied the minimum retention requirements, are hereby approved for destruction pursuant to California Government Code § 34090 and Resolution No. 7170.

Section 2. The City Clerk or their designee is authorized and directed to carry out the destruction of records listed in Exhibit "A" in accordance with established legal and administrative procedures.

Section 3. The City Clerk shall certify to the adoption of this Resolution and shall cause this Resolution and certification to be entered in the Book of Resolutions of the City Council of the City of Hawthorne.

Section 4. This resolution shall be in full force and effect immediately upon its passage and adoption thereof.

PASSED, APPROVED, AND ADOPTED this 23rd day of June 2026.

_____

ALEX VARGAS, Mayor
City of Hawthorne, California

ATTEST:

_____

DAYNA WILLIAMS-HUNTER, City Clerk
City of Hawthorne, California

APPROVED AS TO FORM:

_____

DAVID CACERES, City Attorney
City of Hawthorne, California

EXHIBIT "A"

BOX 28 – BID FILES

203.1 Roofing Replacement Hawthorne Memorial Center Building September 1994
203.1 Street Tree Trimming Project October 1994 - 1995
203.1 Imprvmnt of Hawthorne Blvd. from Rosecrans to El Segundo Project 99-07
203.1 Removal and Replacement of Play Equipment at Jim Thorpe Park, Eucalyptus Park and Holly Glen Park Including Americans with Disabilities Act (ADA) Accessible Improvements Project 98-09
203.1 Improvement of 132nd Street from Prairie to Hawthorne Project 98-07
203.1 1998 Fall Street Tree Trimming Project: Holly Glen Area, Hawthorne Blvd, Crenshaw Blvd, Birch Ave, Van Ness Ave, Manor Dr, Broadway Ave, 117th St, 118th St 126th St, 140th St and various other areas throughout the City of Hawthorne Project 98-08
203.1 Replacement of Aviation/Rosecrans Underpass (P.U.C. 2H-15.5B) Project 93-010
203.1 Hawthorne Police Department Patrol Cars 1998
203.1 Hawthorne Blvd Bus Stop Imprvmnt Project in the COH Project 97-17
203.1 1998 Local Street Improvement Project 97-15

BOX 29 BID FILES

203.1 Improvement of El Segundo Blvd from Inglewood to Crenshaw Project 00-06
203.1 1999 Fall Street Tree Trimming Project 99-10
203.1 ADA Modifications and Carpet Installation at Hawthorne City Hall Project 00-01
203.1 Traffic Signal Installation @ Intersection of El Segundo & Kornblum Project 00-02
203.1 Abatement of Weeds and General Maintenance Project 00-03
203.1 Street Tree Trimming Project 00-05
203.1 1999 Construction of Sidewalks at Various Locations in the COH Project 99-04
203.1 Roofing Replacement on the Yard Located at 12501 S Truro Street Project 99-05
203.1 Local Street Improvements & Local Rehabilitation Project 99-09
203.1 Abatement of Weeds and Removal of Rubbish Project 97-01
203.1 Memorial Park Gymnasium and Sports Center Project 97-09
203.1 ADA Modifications at Senior Citizen Center, Hawthorne Memorial Center and Memorial Park Project 99-01
Traffic Control, Street Closures and Detours for Crenshaw Blvd, Prairie Ave and Hawthorne Blvd –Union Pacific Railroad Crossing Improvements Project 99-02

BOX 30 - BID FILES

Improvement of Rosecrans Ave. Project 00-08
2000 Construction of Sidewalks at Various Locations in the COH Project 00-11
2001 Local Street Improvements Project 01-08
135th St Resurfacing from Prairie Ave to Yukon Ave and Yukon Ave from 135th St to 139th St Project 01-07 (2001)

Construction of Speed Humps Project 01-02 (2001)
Resurfacing of 120th St (from Crenshaw to Felton) Project 02-02 (2002)
Local Street Improvements Project 02-07 (2002)
Jim Thorpe Park Ballfield Renovation Project 01-10 (2001)
118th St Resurfacing – Hawthorne to Inglewood Project 01-09 (2002)
Washington Ave Resurfacing Project 01-01 (2001)
Roofing Replacement at the Senior Cntr & Various Park Restrooms Project 00-10 (2000)
Two Hydraulic Elevators Modification and Maintenance Project 01-04 (2001)
Refinishing the Wood Floor at the Memorial Center Project 00-09 (2000)

Box 73- Public Records Request (For Destruction)
2003-2022

Box 177- (For Destruction)
-Planning Inter-Office Memos
-June 2015 – Public Record Request
-October 2012 -Public Record Request

Box 178- (For Destruction)
-Public Record Request – July 2012
-Public Record Request - May – June 2015
-Public Records Request – June 2013
- Public Record Request – January 2015
-Public Record Request – February 2015
-Public Record Request – April 2015
-Public Record Request – June, July, August, September -2016
-Public Records Request – July – August 2014
-Assessors Annual Report - 2014
-Claims January – 2017
-Planning Commission Monthly Report 2014

Box 179 – (For Destruction)
-Public Record Request – November 2006
-Public Record Request – August 2007
-Public Record Request – December 2019
-Public Record Request – November 2019
-Pubic Record Request – March, April, July, August, December, June, May, November – 2020

Box 180 – (For Destruction)
-Public Record Request – June, July, October 2005
-Public Record Request - April, July 2006
-Public Record Request – January, March, May, September, December 2007
-Public Record Request – January, February, March, April, October 2008

EXHIBIT "B"

SAMPLE FORM - EXHIBIT "B"

DESTRUCTION LIST APPROVAL

Attached is a Request for Destruction of Records submitted by_____
(Department Head) of the Department, dated _____
__ requesting authorization to destroy the records described in the detailed list which is included with the (attached) request.

Pursuant to Hawthorne City Council Resolution No. 7170 adopted April 22, 2008, the types of records listed in the City's current records retention schedule are authorized for disposition as outlined in that schedule upon the written consent of the City Clerk and the City Attorney and approval by the City Council. The review by the City Clerk and the City Attorney must include the determination that the records requested for destruction no longer have any administrative value, legal value, evidential value, fiscal value, or research and historical value. The resolution also provides that the destruction of any record shall be by disposal, recycling, shredding or other effective method of destruction, as approved by the City Clerk. All records of a sensitive or confidential nature must be shredded, under the direct supervision of the City Clerk.

I have reviewed the list of records described in the attached request for destruction and have found the listed records to be in compliance with the established retention requirements. I have also determined that the subject records no longer have any administrative, legal, evidential, fiscal, or research and historical value. I hereby consent to their destruction and to the department-proposed method of destruction unless otherwise noted below.

_____

_____ _____
City Clerk Date

I have reviewed the list of records described in the attached request for destruction and have found the listed records to be in compliance with the established retention requirements. I have also determined that the subject records no longer have any administrative, legal, evidential, fiscal, or research and historical value. I hereby consent to their destruction.

_____ _____
City Attorney Date

EXHIBIT "C"

SAMPLE FORM - EXHIBIT "C"

CERTIFICATE OF DESTRUCTION

I hereby certify that the destruction of the records described in the attached list was approved by the Hawthorne City Clerk on (date) and by the City Attorney on (date) _____ pursuant to the authority provided by Hawthorne City Council Resolution No. 7170. The approved method of destruction for these records is to have South Bay Document Destruction or another bonded document destruction company pick-up the documents and provide the City Clerk with an executed affidavit certifying to the destruction.

_____ _____

City Clerk Date

I hereby certify that, pursuant to the foregoing authority, the records described in the attached list as requested by the Department were destroyed on (date)_____ I further certify that the method of destruction used was providing the documents to a bonded document destruction company, identified as: and that I, _____, as the Department Head or his/her designee, supervised the destruction of said records.

_____ _____ _____

Signature Title Date

This certification must be completed and signed by the person supervising the destruction of records and the original form must be filed with the City Clerk to be maintained as a permanent record attached to the original Request for Destruction of Records and Destruction List Approval forms.

AGENDA ITEM NO. 11.

CITY OF HAWTHORNE
City Council
AGENDA BILL
For the meeting of 06/23/2026
Originating Department: Housing

City Manager: Department Head:

SUBJECT:

RESOLUTION NO. 8618 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HAWTHORNE, CALIFORNIA APPROVING A PROFESSIONAL SERVICES AGREEMENT WITH LDM ASSOCIATES, INC. FOR COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG), HOME INVESTMENT PARTNERSHIPS (HOME), HOME-ARP, COMMUNITY PROJECT FUNDING (CPF), AND RELATED HOUSING PROGRAM ADMINISTRATION SERVICES.

RECOMMENDED MOTION:

1. Adopt Resolution No. 8618 approving a Professional Services Agreement with LDM Associates, Inc. for CDBG, HOME, HOME-ARP, CPF, and related housing program administration services for the period of July 1, 2026, through June 30, 2032; and
2. Authorize the City Manager, or designee, to execute, amend, and keep a record of documents necessary to administer the Professional Services Agreement with LDM approved by the City Attorney; and
3. Approve Fiscal Year 2026-27 expenditures under the Agreement in an amount not to exceed $648,518.

DISCUSSION:

BACKGROUND

The City of Hawthorne receives annual entitlement funding from the U.S. Department of Housing and Urban Development (HUD) through the Community Development Block Grant (CDBG) and HOME Investment Partnerships Program (HOME). The City also administers HOME-ARP funding, Community Project Funding (CPF), and other federally funded housing and community development activities requiring specialized technical expertise and regulatory compliance.

To ensure continued compliance with federal regulations and successful administration of these programs, the City issued a Request for Proposals (RFP) for CDBG and HOME Program Administration Consultant Services for Fiscal Years 2026-27 through 2031-32. The RFP was publicly advertised in accordance with applicable federal procurement requirements and City purchasing policies.

LDM Associates, Inc. submitted the sole responsive proposal and was determined to possess the qualifications, experience, and capacity necessary to provide the required services. LDM has extensive experience administering HUD-funded programs and has successfully provided similar services to the City in previous years.

DISCUSSION

Under the proposed Agreement, LDM Associates will provide comprehensive administration and implementation services, including:

• CDBG, HOME, HOME-ARP, and CPF program administration;
• Preparation of HUD-required planning and reporting documents, including the Annual Action Plan and CAPER;
• Environmental review compliance;
• Residential Housing Rehabilitation Program administration;
• Commercial Façade Improvement Program administration;
• HOME-funded acquisition, rehabilitation, and rental housing activities;
• CHDO project administration, when applicable;
• Davis-Bacon and Section 3 compliance monitoring;
• Neighborly grants management platform administration; and
• Technical assistance related to HUD regulations, reporting, and compliance.

Future annual scopes of work and budgets will be subject to City Council approval through the annual budget process and the availability of federal funding.

ECONOMIC DEVELOPMENT STRATEGIC PLAN:
None.

FISCAL IMPACT:
No General Fund contribution is required for the consultant services authorized under this Agreement. Funding for the Fiscal Year 2026–2027 services is included within the City's approved federal grant budgets and related program administration allocations.

The Fiscal Year 2026-27 budget for consultant services under this Agreement is not to exceed $648,518 and is funded through eligible CDBG, HOME, HOME-ARP, CPF, and related program administration funds.

The FY 2026-27 budget allocation is summarized as follows: (amounts listed may or may not be used based on the Housing Department's needs and council approval of various projects)

• CDBG Administration – $112,000
• HOME Administration – $25,000
• HOME-ARP Administration – $25,000
• CPF Administration – $26,712
• Residential Housing Rehabilitation Program – $262,597
• Commercial Façade Rehabilitation Program – $45,608
• HOME Acquisition, Rehabilitation and Rental Programs – $83,284
• Davis-Bacon/Section 3 Monitoring – $10,000
• CHDO Administration – $24,617
• Annual Action Plan – $8,000
• CAPER – $8,000
• Neighborly Platform Administration – $17,700

Total FY 2026-27 Not-to-Exceed Amount: $648,518

NOTICING PROCEDURE:
72 Hours posted notice pursuant to the Ralph M. Brown Act.

ATTACHMENTS
Resolution No. 8618
Professional Services Agreement with LDM Associates, Inc.

RESOLUTION NO. 8618

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HAWTHORNE, CALIFORNIA, APPROVING A PROFESSIONAL SERVICES AGREEMENT WITH LDM ASSOCIATES, INC. FOR COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG), HOME INVESTMENT PARTNERSHIPS (HOME), HOME-ARP, COMMUNITY PROJECT FUNDING (CPF), AND RELATED HOUSING PROGRAM ADMINISTRATION SERVICES

WHEREAS, the City of Hawthorne receives annual funding from the United States Department of Housing and Urban Development (HUD) through the Community Development Block Grant (CDBG) Program, HOME Investment Partnerships Program (HOME), HOME-American Rescue Plan (HOME-ARP), and other related federal funding sources; and

WHEREAS, the City issued a Request for Proposals for CDBG and HOME Program Administration Consultant Services for Fiscal Years 2026-27 through 2031-32; and

WHEREAS, LDM Associates, Inc. was the sole responsive proposal received and was determined to possess the qualifications, expertise, and experience necessary to administer the City's federal housing and community development programs; and

WHEREAS, the proposed Professional Services Agreement has a term commencing July 1, 2026 and ending June 30, 2032, with a total contract amount not to exceed $3,440,000 over the term of the agreement, subject to annual budget appropriations and City Council approval; and

WHEREAS, the Fiscal Year 2026-27 budget for services to be performed by LDM Associates, Inc. has been established at a not-to-exceed amount of $648,518, which includes administration of CDBG, HOME, HOME-ARP, CPF, residential rehabilitation, commercial façade rehabilitation, HOME-funded housing activities, CHDO administration, annual planning documents, and Neighborly platform administration; and

WHEREAS, funding for the Fiscal Year 2026-27 services is included within the City's approved federal grant budgets and related program administration allocations; and

WHEREAS, approval of the Agreement will ensure continued compliance with HUD regulations, timely completion of required planning and reporting documents, administration of federally funded housing programs, and implementation of community development activities benefiting Hawthorne residents.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF HAWTHORNE DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. The City Council hereby approves the Professional Services Agreement between the City of Hawthorne and LDM Associates, Inc. for CDBG, HOME, HOME-ARP, CPF, and

related housing program administration services for the period of July 1, 2026 through June 30, 2032.

SECTION 2. The City Council authorizes Fiscal Year 2026-27 expenditures under the Agreement in an amount not to exceed Six Hundred Forty-Eight Thousand Five Hundred Eighteen Dollars ($648,518).

SECTION 3. Funding for future fiscal years shall remain subject to annual appropriations, availability of federal funding, and City Council budget approval.

SECTION 4. The City Manager is hereby authorized to execute the Professional Services Agreement and any non-substantive administrative documents necessary to implement the Agreement in a form approved by the City Attorney.

SECTION 5. The City Clerk shall certify to the adoption of this Resolution, and thereafter the same shall be in full force and effect.

PASSED, APPROVED, AND ADOPTED this ___ day of _____, 2026.

_____
ALEX VARGAS, Mayor
City of Hawthorne, California

ATTEST:

_____
DAYNA WILLIAMS-HUNTER, City Clerk
City of Hawthorne, California

APPROVED AS TO FORM:

_____
David Caceres, City Attorney
City of Hawthorne, California

PROFESSIONAL SERVICES AGREEMENT

Agreement No. 2026-01

This **PROFESSIONAL SERVICES AGREEMENT** (this "Agreement") is made and entered into as of July 1, 2026 (the "Effective Date"), by and between the **CITY OF HAWTHORNE**, a California municipal corporation (the "City"), and **LDM ASSOCIATES, INC.**, a California corporation (the "Consultant"). The City and the Consultant are sometimes referred to herein individually as a "Party" and collectively as the "Parties."

R E C I T A L S

WHEREAS, the City receives annual entitlement grants from the U.S. Department of Housing and Urban Development ("HUD") under the Community Development Block Grant program (42 U.S.C. 5301 et seq.; 24 CFR Part 570) ("CDBG") and the HOME Investment Partnerships program (42 U.S.C. 12701 et seq.; 24 CFR Part 92) ("HOME"), together with related federal and state funding tied to those programs;

WHEREAS, the City issued a Request for Proposals for a CDBG and HOME Program Administration Consultant for Fiscal Years 2026 through 2032 (the "RFP") and, following a competitive selection conducted in accordance with applicable federal procurement requirements and the City's purchasing policies, selected the Consultant;

WHEREAS, the Consultant submitted a proposal dated June 1, 2026 (the "Proposal") and represents and warrants that it possesses the qualifications, experience, personnel, and facilities necessary to perform the Services in a competent and professional manner; and

WHEREAS, the City desires to engage the Consultant to administer and implement its CDBG, HOME, and related programs, and the Consultant desires to accept that engagement, upon the terms and conditions set forth herein.

NOW, THEREFORE, in consideration of the foregoing recitals, which are incorporated herein by this reference, and the mutual covenants and conditions set forth below, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties agree as follows:

SECTION 1. DEFINITIONS

As used in this Agreement, the following capitalized terms have the meanings set forth below; other capitalized terms are defined where they first appear.

1.1 "**Director**" shall mean the City's Director of Housing, or such other officer or employee as may be designated by the City Manager in writing to administer this Agreement on the City's behalf.

1.2 "**Exhibits**" shall mean Exhibits A through C, each of which is attached hereto and incorporated herein by this reference. In the event of any conflict between the body of this Agreement and an Exhibit, the body of this Agreement shall control.

1.3 "**Federal Funds**" shall mean CDBG, HOME, and any other federal financial assistance used to pay for the Services or to fund the activities that the Services support.

1.4 "**Program Year**" shall mean the City's fiscal year, commencing July 1 and ending June 30.

1.5 "**Services**" shall mean the work described in Exhibit A (Scope of Services), as established for each Program Year, together with all tasks reasonably necessary to complete that work.

SECTION 2. TERM

2.1 Term. This Agreement shall commence on the Effective Date and, unless sooner terminated in accordance with Section 14, shall continue in full force and effect through June 30, 2032.

2.2 Annual scope and budget. Prior to the commencement of each Program Year, the Parties shall confirm the scope of Services and the not-to-exceed budget for that Program Year in an updated Exhibit A and Exhibit B, which shall take effect upon approval by the City in the manner required by law. Except as so updated, this Agreement shall remain in effect for the full term without the necessity of re-executing the entire Agreement for each Program Year.

2.3 Contingency. The City's obligations under this Agreement in any Program Year are contingent upon the availability and appropriation of Federal Funds and upon approval of the applicable budget by the City Council. The City shall incur no liability beyond amounts duly appropriated for this purpose.

SECTION 3. SCOPE OF SERVICES

3.1 Performance of Services. The Consultant shall perform and complete the Services set forth in Exhibit A in accordance with all applicable federal, state, and local statutes, regulations, and guidance, and in a manner satisfactory to the City. The Consultant shall report to and receive direction from the Director.

3.2 Changes and Additional Services. The City may, at any time and without invalidating this Agreement, make changes in the Services or request additional services beyond those described in Exhibit A. No such change or additional service shall be performed, and the City shall be under no obligation to pay therefore, unless and until the City has first issued a written authorization specifying the change and any corresponding adjustment to the budget or schedule.

SECTION 4. STANDARD OF PERFORMANCE

4.1 Standard of Care. The Consultant shall perform the Services in a competent, timely, and professional manner, consistent with the standards of care and skill ordinarily exercised by recognized professionals performing services of a like nature, and the Consultant warrants that all goods, materials, and work products furnished hereunder shall be of good quality and fit for their intended purpose.

4.2 Inspection. The City shall have the right to review and inspect the Services during the course of their performance at such times as the City may specify. Neither such review nor any payment shall be deemed an acceptance of, or a waiver of any defect in, the Consultant's work.

4.3 Correction of Deficient Work. The Consultant shall be responsible for the completeness and accuracy of the Services and shall, at no additional cost to the City, correct any deficiency therein caused by the Consultant, except to the extent such deficiency is directly attributable to

information furnished by the City.

4.4 Remedies for Unsatisfactory Performance. If the City reasonably determines that the Services are not satisfactory, the City shall have the right to take appropriate action, including but not limited to: (a) meeting with the Consultant to review and resolve matters of concern; (b) requiring the Consultant to re-perform unsatisfactory work at no additional charge until it is satisfactory; (c) suspending the Services in accordance with Section 15; (d) withholding payment to the extent reasonably necessary to protect the City; or (e) terminating this Agreement in accordance with Section 14.

SECTION 5. PERSONNEL OF THE CONSULTANT

5.1 Key personnel. The Consultant shall staff the Services with the key personnel identified in the Consultant's Proposal. This Agreement has been awarded to the Consultant based, in part, upon its representation that such personnel will perform the Services.

5.2 Continuity of personnel. The Consultant shall use every reasonable effort to maintain the continuity of its assigned staff and shall not reassign or substitute any key person without the City's prior written approval, which approval shall not be unreasonably withheld. Any substitute shall be at least equally qualified.

5.3 Removal and Replacement. If the City, in its reasonable discretion, requests the removal of any person assigned to the Services, the Consultant shall promptly remove that person and furnish a qualified replacement. The City shall not be responsible for any cost associated with the Consultant's turnover or reassignment of personnel.

5.4 Assignment and Subcontracting. The Consultant shall not assign this Agreement or subcontract any portion of the Services without the City's prior written consent. Neither this Agreement nor any interest herein may be transferred, assigned, conveyed, hypothecated, or encumbered, whether voluntarily or by operation of law, without the City's prior written approval, and any unapproved transfer (including in any bankruptcy proceeding) shall, at the City's sole option, render this Agreement voidable. Any approved subcontract shall require the subcontractor to comply with applicable federal law and to employ only persons authorized to work in the United States. No assignment or subcontract shall relieve the Consultant of any obligation under this Agreement.

SECTION 6. COMPENSATION AND PAYMENT

6.1 Maximum Compensation. As full and complete compensation for the satisfactory performance of the Services, the City shall pay the Consultant in accordance with Exhibit B; provided, however, that the total compensation payable under this Agreement shall not exceed Three Million Four Hundred Forty Thousand Dollars ($3,440,000.00) over the term hereof absent a written amendment executed by both Parties. The Consultant shall not incur, and the City shall not be obligated to pay for, any cost in excess of the approved not-to-exceed amount applicable to any Program Year.

6.2 Invoicing and Payment. Except for items billed as a lump sum or as a percentage of a program budget as set forth in Exhibit B, the Consultant shall bill on a time-and-materials basis at the rates set forth in Exhibit B. The Consultant shall submit monthly invoices itemizing the work performed, the personnel and hours, the applicable rate, and the funding source charged. The City shall pay all undisputed amounts within thirty (30) days after its receipt of a proper invoice.

6.3 No Acceptance of Waiver by Payment. No payment made hereunder, other than the final payment, shall be construed as an acceptance by the City of any work or materials, or as evidence of the satisfactory performance of the Consultant's obligations, and no payment shall waive the City's right to require correction of deficient work.

SECTION 7. RECORDS, MONITORING, AND AUDIT ACCESS

7.1 Books and Records. The Consultant shall maintain complete and accurate books and records, in accordance with generally accepted accounting principles, of all work, services, expenditures, and disbursements under this Agreement, in sufficient detail to permit an accurate evaluation of the Services and of all charges to the City.

7.2 Retention. The Consultant shall retain all records relating to this Agreement for not less than five (5) years after final payment. Records relating to real property or equipment, program income, or any activity subject to change-of-use or reversion-of-assets conditions shall be retained for so long as those conditions apply. If any litigation, claim, audit, monitoring review, or other action involving such records is commenced before the expiration of the applicable retention period, the Consultant shall retain the records until the later of the completion and resolution of such action or the end of the five-year period.

7.3 Access and Audit. The Consultant shall afford the City, HUD, the HUD Office of Inspector General, the Comptroller General of the United States, and their respective authorized representatives timely and reasonable access to all books, documents, papers, and records pertaining to this Agreement for the purpose of examination, inspection, audit, excerpt, and transcription.

7.4 Cooperation with Monitoring. The Consultant shall cooperate with all City and HUD monitoring, shall respond to any findings and concerns, and shall assist the City in the preparation of corrective actions.

SECTION 8. OWNERSHIP AND USE OF WORK PRODUCTS

8.1 Ownership. All documents, plans, reports, studies, maps, data, files, models, and other work products prepared or obtained by the Consultant in the course of performing the Services, together with all program records, shall be and remain the property of the City.

8.2 Delivery of Records. Upon the City's request, and upon the expiration or termination of this Agreement, the Consultant shall promptly deliver to the City all work products and records, whether in draft or final form, in usable electronic format. The Consultant may retain one archival copy for its files, subject to the confidentiality provisions of Section 9.

SECTION 9. CONFIDENTIALITY AND DATA SECURITY

9.1 City-Furnished Data. The City shall provide to the Consultant, without charge, such data, reports, records, maps, and other information within the City's possession which may facilitate the timely performance of the Services. However, the Consultant shall be responsible for making all initial contacts necessary to gather such information.

9.2 Confidential Information. The Consultant may receive personal and financial information concerning program applicants and participants, including information contained in housing rehabilitation and rental assistance files. All such information, and all work products produced

under this Agreement, shall be treated as confidential unless in the public domain, and the Consultant shall use it solely to perform the Services and shall not disclose it except as required by law or as authorized in writing by the City.

9.3 Safeguards and Breach Notification. The Consultant shall maintain reasonable administrative, physical, and technical safeguards to protect personal information, consistent with California Civil Code section 1798.81.5 and applicable federal privacy requirements, and shall notify the City promptly upon discovering any breach of personal information relating to the Services.

9.4 Public Records. Nothing in this Section shall limit the City's obligations under the California Public Records Act, and the Parties acknowledge that records held by the City may be subject to disclosure thereunder.

SECTION 10. CONFLICT OF INTEREST

10.1 Compliance with Conflict of Interest Requirements. The Consultant shall comply with the conflict of interest requirements. No person who is an employee, agent, consultant, officer, or elected or appointed official of the City or the Consultant, and who exercises or has exercised any function or responsibility with respect to the assisted activities, or who is in a position to participate in a decision or to gain inside information with regard to such activities, may obtain a financial interest or benefit from an assisted activity, or have any interest in any contract, subcontract, or agreement with respect thereto, or in the proceeds thereunder, either for themselves or for those with whom they have family or business ties, during their tenure or for one (1) year thereafter.

10.2 Disclosure. The Consultant shall disclose to the City in writing any actual or potential conflict of interest prior to the execution of this Agreement and promptly upon any conflict arising during the term hereof, and shall avoid any conflict, or the appearance of any conflict, in the performance of the Services.

10.3 No Contingent Fees. The Consultant warrants that it has not paid and shall not pay any fee, commission, percentage, or contingent payment to procure this Agreement, and that no officer or employee of the City has any financial interest in the Consultant or in this Agreement.

SECTION 11. INDEPENDENT CONTRACTOR

11.1 Status of Consultant. The Consultant is an independent contractor and is not an employee, agent, or partner of the City. The Consultant and its personnel shall at all times be under the Consultant's exclusive direction and control, and the Consultant shall have no authority to bind the City or to incur any obligation on the City's behalf except as expressly authorized in writing. The Consultant shall be solely responsible for the wages and benefits of its employees and subcontractors and for compliance with all requirements pertaining to employer's liability, workers' compensation, unemployment insurance, and Social Security. Neither the Consultant nor its personnel shall be entitled to any benefit accruing to City employees.

SECTION 12. INSURANCE

12.1 Required Coverage. Prior to commencing work and throughout the term of this Agreement, the Consultant shall, at its sole expense, procure and maintain the insurance coverage and limits set forth in Exhibit C, issued by insurers admitted or authorized to transact business in California and otherwise acceptable to the City.

12.2 Additional Insured; Certificates. The Consultant shall cause the City, its elected and appointed officials, officers, employees, and agents to be named as additional insureds on the general and automobile liability policies, on a primary and non-contributory basis, and shall furnish certificates of insurance and all required endorsements prior to commencing work.

12.3 Failure to Maintain. If the Consultant fails to maintain any insurance required hereunder, the City may, upon notice, suspend the Services or terminate this Agreement, in addition to any other remedy available to it.

SECTION 13. INDEMNIFICATION

13.1 Indemnification. To the fullest extent permitted by law, the Consultant shall indemnify, defend (with counsel reasonably acceptable to the City), and hold harmless the City and its elected and appointed officials, officers, employees, agents, and representatives from and against any and all claims, demands, suits, actions, proceedings, losses, damages, liabilities, and reasonable costs and expenses (including reasonable attorneys' fees) to the extent arising out of, pertaining to, or relating to the negligence, recklessness, or willful misconduct of the Consultant or its officers, employees, agents, or subcontractors in the performance of the Services.

SECTION 14. TERMINATION

14.1 Termination for Convenience. The City may, in its sole discretion and without cause, terminate this Agreement in whole or in part at any time by giving the Consultant not less than thirty (30) days' prior written notice specifying the effective date thereof, and the Consultant may likewise terminate this Agreement upon not less than thirty (30) days' prior written notice to the City.

14.2 Termination for Cause. The City may terminate this Agreement for cause if the Consultant fails to perform, or fails to make adequate progress so as to endanger performance, and does not cure such failure within ten (10) days (or such longer period as the City may authorize in writing) after the City's written notice describing the failure. If, after such notice, it is determined that the Consultant was not in default, the termination shall be deemed a termination for convenience under Section 14.1.

14.3 Compensation Upon Termination. Upon any termination, the Consultant shall be entitled to compensation, on a pro-rata basis at the rates set forth in Exhibit B, solely for Services properly performed through the effective date of termination, not to exceed the applicable not-to-exceed amount, and the City may take into account the cost of completing the Services.

14.4 Delivery of Materials. Upon any termination, the Consultant shall promptly deliver to the City all work products and records in accordance with Section 8.

SECTION 15. SUSPENSION OF WORK

15.1 Suspension of Work. The City may, by written notice, direct the Consultant to suspend all or any part of the Services, either for the City's convenience or by reason of the Consultant's failure to comply with this Agreement. The Consultant shall promptly cease the affected Services and shall resume them upon written notice from the City. In the case of a suspension for the City's convenience, the Consultant shall be compensated for Services properly performed prior to the suspension and the schedule shall be equitably adjusted. The City shall not be liable for any cost incurred by the Consultant during a suspension caused by the Consultant's noncompliance.

SECTION 16. NOTICES

16.1 Notices. All notices required by or relating to this Agreement shall be in writing and shall be delivered personally, by certified mail (return receipt requested), by a recognized courier, or by electronic mail with confirmation, addressed to the representatives set forth below. Each Party shall promptly notify the other of any change in its representative or address. Notices shall be effective upon the date of receipt unless otherwise provided herein.

To the City:	**To the Consultant:**
City of Hawthorne Housing Department Attn: Kimberly Pipkins, Director of Housing 4455 West 126th Street Hawthorne, CA 90250 kpipkins@cityofhawthorne.org	LDM Associates, Inc. Attn: Rudy Muñoz, Senior Executive VP 10722 Arrow Route, Suite 822 Rancho Cucamonga, CA 91730 rmunoz@mdg-ldm.com

SECTION 17. GENERAL PROVISIONS

17.1 Compliance with Laws. The Consultant shall comply with all applicable federal, state, and local laws, statutes, codes, ordinances, regulations, and rules in effect during the term of this Agreement.

17.2 Licenses and Permits. The Consultant shall obtain and maintain all licenses, permits, and approvals required to perform the Services.

17.3 Nondiscrimination and Civil Rights. The Consultant shall not discriminate on the basis of race, color, religion, national origin, ancestry, sex, age, disability, medical condition, marital status, sexual orientation, gender identity, or any other protected status, and shall comply, as applicable, with Title VI of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, the Fair Housing Act, the Age Discrimination Act of 1975, the Americans with Disabilities Act, Executive Order 11246, and Section 109 of the Housing and Community Development Act of 1974 (24 C.F.R. Part 6), as applicable.

17.4 Governing Law; Venue. This Agreement shall be governed by and construed in accordance with the laws of the State of California. Venue for any action arising out of or relating to this Agreement shall lie exclusively in the County of Los Angeles.

17.5 Amendment. No amendment or modification of this Agreement shall be valid unless in writing and executed by both Parties. The Parties agree that this requirement may not be waived and that any attempted oral waiver shall be void. Annual updates to Exhibits A and B shall be made as provided in Section 2.

17.6 Waiver. No waiver of any term or condition of this Agreement shall be effective unless in writing, and no such waiver shall constitute a waiver of any other term or condition or of any subsequent breach.

17.7 Severability. If any provision of this Agreement is held to be invalid, illegal, or unenforceable in any respect, such provision shall be deemed severable, and the remaining provisions shall continue in full force and effect as if the invalid provision had never been contained herein.

17.8 Entire Agreement. This Agreement, together with its Exhibits, constitutes the entire agreement of the Parties with respect to its subject matter and supersedes all prior negotiations, representations, and agreements, whether written or oral. In the event of any conflict between the Proposal and this Agreement, this Agreement shall control.

17.9 Authority. Each person executing this Agreement on behalf of a Party represents and warrants that he or she is duly authorized to do so and to bind that Party to the performance of its obligations hereunder.

17.10 Successors and Assigns. This Agreement shall be binding upon and inure to the benefit of the Parties and their respective permitted successors and assigns.

17.11 Attorney's Fees. In any action or proceeding to enforce or interpret this Agreement, the prevailing Party shall be entitled to recover its reasonable attorneys' fees and costs, in addition to any other relief to which it may be entitled.

17.12 Dispute Resolution. The Parties shall endeavor in good faith to resolve any dispute arising out of or relating to this Agreement through negotiation. If the dispute is not so resolved, either Party may deliver a written Notice of Dispute stating its nature and the corrective action sought, after which the Parties shall attempt to resolve the dispute through non-binding mediation in Los Angeles County, with the costs of the mediator shared equally. If the dispute remains unresolved following mediation, it may, upon the mutual agreement of the Parties, be submitted to binding arbitration; otherwise, either Party may pursue its remedies in a court of competent jurisdiction.

17.13 Counterparts; Electronic Signatures. This Agreement may be executed in counterparts and by electronic signature, each of which shall be deemed an original and all of which together shall constitute one and the same instrument.

[signatures on next page]

IN WITNESS WHEREOF, the Parties have executed and entered into this Agreement as of the Effective Date first written above.

CITY OF HAWTHORNE	**LDM ASSOCIATES, INC.**
By: _____	By: _____
Vontray Norris, City Manager	Rudy Muñoz, Senior Executive VP
Dated: _____	Dated: _____

ATTEST:	**APPROVED AS TO FORM:**
By: _____	By: _____
Dayna Williams-Hunter, City Clerk	David Caceres, City Attorney
Dated: _____	Dated: _____

Exhibit A

Scope of Services

The annual scope of Services shall be established for each Program Year pursuant to Section 2.2. Items designated as optional shall be activated only when the City funds the corresponding activity. This Exhibit consolidates the scope set forth in the RFP and the Consultant's Proposal.

General Program Administration (CDBG and HOME)

- Provide technical assistance on program administration; research regulations and best practices; determine activity eligibility and National Objective compliance.
- Prepare HUD-required planning and reporting documents, including the Annual Action Plan, the Consolidated Annual Performance and Evaluation Report (CAPER), public notices, and amendments, and complete entries in IDIS or any successor system.
- Set up and maintain activities and narratives in IDIS and prepare drawdowns as requested.
- Prepare the annual Notice of Funding Availability for CDBG and HOME.
- Prepare environmental review documentation under 24 CFR Part 58.
- Provide monthly status reports and present to the City Council, staff, and the public as requested.
- Administer the Neighborly grants management platform, including configuration and reporting (per the Proposal).

Residential Housing Rehabilitation Program (Optional)

- Develop guidelines and application materials; verify income eligibility; perform inspections and cost estimates; coordinate contractor bids and project management; ensure compliance with HUD Housing Quality Standards and lead-safe requirements (24 CFR Part 35); prepare environmental reviews; oversee construction and final inspections; maintain audit-ready files.

Commercial Facade Rehabilitation Program (Optional)

- Develop guidelines and applications; conduct slum-and-blight analysis; provide eligibility consultation; market and conduct outreach; intake and review; property inspections; guide businesses and contractors through completion; prepare staff reports, legal notices, and media releases; ensure HUD compliance and reporting. Design services are provided by a third party.
- Monitor Davis-Bacon labor standards and Section 3 for covered construction contracts and report results.

HOME Acquisition, Rehabilitation, and Rental Programs (Optional)

- Consult on eligible uses; draft Action Plan content and amendments; manage activity files; review applications; provide applicant support and workshops; implement activities including inspections and environmental reviews; conduct quarterly performance and financial monitoring; prepare staff reports and notices; ensure HUD compliance. Includes CHDO project administration when the City funds a CHDO activity.

Labor Standards and Section 3 Monitoring (Optional)

- For covered construction and rehabilitation contracts, set up and monitor Davis-Bacon and Related Acts and Contract Work Hours requirements (review certified payrolls, conduct wage interviews, track restitution) and administer and report Section 3 under 24 CFR Part 75. Provided under separate per-project cost proposals as stated in Exhibit B.

Special Allocations (Optional)

- Provide administration for any congressionally appropriated or special HUD allocations the City receives (for example, Community Project Funding), including required NEPA reviews, Build America Buy America compliance where applicable, 2 CFR Part 200 compliance, labor and Section 3 monitoring, and required reporting. Billed under a mutually agreed not-to-exceed amount.

Five-Year Planning Documents (Periodic)

- Prepare the Five-Year Consolidated Plan, Analysis of Impediments to Fair Housing Choice, Citizen Participation Plan, and Limited English Proficiency Plan, on the schedule set by HUD (next Consolidated Plan due May 2030 per the Proposal).

Exhibit A

PY26-27 Scope of Services

This Exhibit establishes the annual scope of Services for Program Year 2026-2027.

General Program Administration (CDBG and HOME)

- Provide technical assistance on program administration; research regulations and best practices; determine activity eligibility and National Objective compliance.
- Prepare HUD-required planning and reporting documents, including the Annual Action Plan, the Consolidated Annual Performance and Evaluation Report (CAPER), public notices, and amendments, and complete entries in IDIS or any successor system.
- Set up and maintain activities and narratives in IDIS and prepare drawdowns as requested.
- Prepare the annual Notice of Funding Availability for CDBG and HOME.
- Prepare environmental review documentation under 24 CFR Part 58.
- Provide monthly status reports and present to the City Council, staff, and the public as requested.
- Administer the Neighborly grants management platform, including configuration and reporting (per the Proposal).

Residential Housing Rehabilitation Program

- Develop guidelines and application materials; verify income eligibility; perform inspections and cost estimates; coordinate contractor bids and project management; ensure compliance with HUD Housing Quality Standards and lead-safe requirements (24 CFR Part 35); prepare environmental reviews; oversee construction and final inspections; maintain audit-ready files.

Commercial Facade Rehabilitation Program

- Develop guidelines and applications; conduct slum-and-blight analysis; provide eligibility consultation; market and conduct outreach; intake and review; property inspections; guide businesses and contractors through completion; prepare staff reports, legal notices, and media releases; ensure HUD compliance and reporting. Design services are provided by a third party.
- Monitor Davis-Bacon labor standards and Section 3 for covered construction contracts and report results.

HOME Acquisition, Rehabilitation, and Rental Programs

- Consult on eligible uses; draft Action Plan content and amendments; manage activity files; review applications; provide applicant support and workshops; implement activities including inspections and environmental reviews; conduct quarterly performance and financial monitoring; prepare staff reports and notices; ensure HUD compliance. Includes CHDO project administration when the City funds a CHDO activity.

Labor Standards and Section 3 Monitoring

- For covered construction and rehabilitation contracts, set up and monitor Davis-Bacon and Related Acts and Contract Work Hours requirements (review certified payrolls, conduct wage interviews, track restitution) and administer and report Section 3 under 24 CFR Part 75. Provided under separate per-project cost proposals as stated in Exhibit B.

Special Allocations

- Provide administration for any congressionally appropriated or special HUD allocations the City receives (for example, Community Project Funding), including required NEPA reviews, Build America Buy America compliance where applicable, 2 CFR Part 200 compliance, labor and Section 3 monitoring, and required reporting. Billed under a mutually agreed not-to-exceed amount.

Exhibit B

Compensation and Fee Schedule

The amounts set forth below are derived from the Consultant's Proposal for Fiscal Years 2026 through 2032. The City shall confirm and establish the not-to-exceed amount for each Program Year against the Council-approved budget. Compensation shall be billed on a time-and-materials basis at the rate schedule set forth in Table B-3, except as designated below as a lump sum.

Table B-1: Cost Proposal – Program Administration	
Service	**Billed Hourly w/ Not to Exceed Cost**
1. Administration of Community Development Block Grant (CDBG) Program**	$ 112,000
2. Administration of HOME Investment Partnerships (HOME) Program	$ 25,000
3. Program Implementation – Residential Housing Rehabilitation Program	Not to exceed 20% of Program Budget
4. Program Implementation – Commercial Façade Rehabilitation Program	Not to exceed 10% of Program Budget
5. Program Implementation – HOME Acquisition, Rehab and Rental Programs***	Not to exceed 15% of Program budget
6. Davis Bacon Labor Compliance / Section 3 Monitoring – Separate Cost Proposal to be submitted for each project.	Cost Proposal per Project
7. Administration of Community Housing Development Organization (CHDO) Project***	Cost Proposal per Project
Description of Annual Planning Documents (Yearly)	**Lump Sum Amt.**
8. Annual Action Plan	$ 8,000
9. Consolidated Annual Performance Evaluation Report (CAPER)	$ 8,000
10. Neighborly Platform Administration and Configuration	$17,700

Note: Since the annual program budgets for the Housing Rehabilitation, Commercial Rehabilitation Program, and Home Acquisition, Rehabilitation, and Rental Programs can vary significantly, we propose to bill on an hourly basis with a not to exceed maximum percentage based on each program or project's budget. Additionally, cost proposals for each Davis Bacon Labor Compliance and CHDO project will be provided once those projects are identified.

**If applicable.*

***The cost for the preparation of the Annual Action Plan and CAPER is provided separately as a lump sum cost.*

****Optional cost should the City elect to use HOME funds for a CHDO project.*

Table B-2: Cost Proposal – Consolidated Plan Documents	
Description of Five-Year Consolidated Plan Documents (Due May 2030)	**Lump Sum Amt.**
1. Consolidated Plan (CP)	$ 37,500
2. Analysis of Impediments to Fair Housing Choice (AI)*	$ 20,000
3. Update to Citizen Participation Plan (CPP)	$ 4,000
4. Update to Limited English Plan (LEP)*	$ 2,500
Total Cost:	**$ 64,000**

**If applicable.*

Table B-3: Rate Schedule – 5 Year Schedule (Hourly Rates)						
Team Member Title	**PY 2026-27**	**PY 2027-28**	**PY 2028-29**	**PY 2029-30**	**PY 2030-31**	**PY 2031-32**
President/Sr. Exec. Vice-President	$179.00	$184.00	$190.00	$196.00	$202.00	$208.00
Vice-President	$169.00	$173.00	$179.00	$185.00	$191.00	$197.00
Senior Director	$163.00	$167.00	$172.00	$177.00	$183.00	$188.00
Director	$158.00	$162.00	$167.00	$172.00	$178.00	$183.00
Deputy Director	$142.00	$146.00	$151.00	$156.00	$161.00	$166.00
Manager	$127.00	$130.00	$134.00	$138.00	$143.00	$147.00
Deputy Manager	$120.00	$123.00	$127.00	$131.00	$135.00	$139.00
Senior Associate	$114.00	$117.00	$121.00	$125.00	$129.00	$133.00
Associate	$103.00	$106.00	$110.00	$114.00	$118.00	$122.00
Senior Analyst	$84.00	$86.00	$89.00	$92.00	$95.00	$98.00
Analyst	$79.00	$81.00	$84.00	$87.00	$90.00	$93.00
Secretary	$56.00	$58.00	$60.00	$62.00	$64.00	$66.00

Exhibit B

PY26-27 Compensation and Fee Schedule

This Exhibit establishes the not-to-exceed amount of Six Hundred Forty-Eight Thousand, Five Hundred Eighteen Dollars ($648,518.00) for Program Year 2026-2027. Compensation shall be billed on a time-and-materials basis at the rate schedule set forth in Table B-3, except as designated below as a lump sum.

Table B-26-1: Program Administration	
Service	**Billed Hourly w/ Not to Exceed Cost**
1. Administration of CDBG Program	$ 112,000
2. Administration of HOME Program	$ 25,000
3. Administration of HOME-ARP Program	$25,000
4. Administration of CPF Program	$26,712
5. Program Implementation – Residential Housing Rehabilitation Program	$262,597
6. Program Implementation – Commercial Façade Rehabilitation Program	$45,608
7. Program Implementation – HOME Acquisition, Rehab and Rental Program	$83,284
8. Davis Bacon Labor Compliance / Section 3 Monitoring – Separate Cost Proposal to be submitted for each project.	$10,000
9. Administration of CHDO Project	$24,617
Description of Annual Planning Documents (Yearly)	**Lump Sum Amt.**
10. Annual Action Plan	$ 8,000
11. Consolidated Annual Performance Evaluation Report (CAPER)	$ 8,000
12. Neighborly Platform Administration and Configuration	$17,700

Table B-26-2: Rate Schedule – 5 Year Schedule (Hourly Rates)						
Team Member Title	**PY 2026-27**	**PY 2027-28**	**PY 2028-29**	**PY 2029-30**	**PY 2030-31**	**PY 2031-32**
President/Sr. Exec. Vice-President	$179.00	$184.00	$190.00	$196.00	$202.00	$208.00
Vice-President	$169.00	$173.00	$179.00	$185.00	$191.00	$197.00
Senior Director	$163.00	$167.00	$172.00	$177.00	$183.00	$188.00
Director	$158.00	$162.00	$167.00	$172.00	$178.00	$183.00
Deputy Director	$142.00	$146.00	$151.00	$156.00	$161.00	$166.00
Manager	$127.00	$130.00	$134.00	$138.00	$143.00	$147.00
Deputy Manager	$120.00	$123.00	$127.00	$131.00	$135.00	$139.00
Senior Associate	$114.00	$117.00	$121.00	$125.00	$129.00	$133.00
Associate	$103.00	$106.00	$110.00	$114.00	$118.00	$122.00
Senior Analyst	$84.00	$86.00	$89.00	$92.00	$95.00	$98.00
Analyst	$79.00	$81.00	$84.00	$87.00	$90.00	$93.00
Secretary	$56.00	$58.00	$60.00	$62.00	$64.00	$66.00

Exhibit C

Insurance Requirements

Table C-1 Insurance Requirements	
Type	**Minimum Coverage Requirement**
Commercial General Liability	Coverage shall be at least as broad as ISO form GC 00 01, with limits of liability of not less than $2,000,000 per occurrence and $4,000,000 general aggregate. The "City of Hawthorne, its officials, employees, and agents" must be endorsed to the policy as additional insured's.
Automobile Liability	Equivalent in coverage scope to ISO form CA 00 01, with a combined single limit of not less than $1,000,000 per accident covering "any auto." *If an automobile is not used in connection with the services provided by the consultant, the consultant shall submit a written request for waiver of this requirement.*
Professional Liability	With limits of liability of not less than $2,000,000 per occurrence and $4,000,000 general aggregate.
Workers' Compensation	As required by the State of California, with a minimum employer's liability coverage of not less than $1,000,000 per accident
Cyber / Data Security	With limits of liability of not less than $1,000,000 per occurrence and $2,000,000 general aggregate. Such insurance shall include coverage for "any auto." Name the City of Hawthorne and its employees, representatives, officers, and agents as additional insured.

General requirements. The Consultant shall furnish certificates of insurance and all required endorsements prior to commencing work; shall provide not less than thirty (30) days' prior written notice of cancellation or material reduction of coverage; shall maintain coverage that is primary and non-contributory as to the City; and shall require any approved subcontractor to carry appropriate coverage. All deductibles and self-insured retentions shall be disclosed to and are subject to the approval of the City.

AGENDA ITEM NO. 12.

CITY OF HAWTHORNE
City Council
AGENDA BILL
For the meeting of 06/23/2026
Originating Department: Planning

City Manager: Department Head:

SUBJECT:

ORDINANCE NO. 2263 (SECOND READING) - AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF HAWTHORNE, CALIFORNIA, REORGANIZING THE CHAPTERS OF TITLE 17 OF THE HAWTHORNE MUNICIPAL CODE, ADDING STATUTORY LANGUAGE RELATED TO AFFORDABLE HOUSING, AND DELETING SEVERAL OBSOLETE CHAPTERS, AND MAKING A FINDING OF EXEMPTION IN COMPLIANCE WITH CEQA IN CONNECTION THEREWITH.

RECOMMENDED MOTION:
Adopt Ordinance 2263.

DISCUSSION:
This ordinance addresses two particular points that the California Department of Housing and Community Development (HCD) requested of the City. The first is the lack of certain language that clarifies that some types of affordable housing projects must be reviewed and approved by-right. In other words, these projects are not permitted to be subjected to discretionary approval processes, such as conditional use permits, design review, or any other application where the deciding body is not simply applying the Municipal Code regulations and determining compliance or not. The second point relates to the regulations around accessory dwelling units (ADUs).

By-right Affordable Housing:

As it stands, the City does not require a discretionary permit for most new housing construction. There are three cases where discretionary permits are still required, which are design review for new multifamily or mixed-use developments, subdivision map approval for condominiums, and density bonus projects. However, the multifamily and mixed-use projects that include at least 20% of the units affordable to lower-income individuals, and which are on the City's Housing Element Site Inventory, must be exempt from our design review requirement pursuant to California Government Code (GC) § 65583.2(c). Furthermore, GC § 65583.2(h) requires that developments in the City's Housing Overlay or R-3 zone that are listed in Appendix B of the Housing Element, and are 100% residential, must also be by-right. Cases where 20% of units are affordable for lower-income individuals would likely involve a very small number of developments in Hawthorne. There are already six state laws identified in HMC § 17.100.010(B) that also require design review exemptions, and this list is expected to grow as new state laws are passed regularly that require certain housing developments to be by-right.

The second case requires 100% residential developments on properties identified in Appendix B of the Housing Element to also be by-right. Appendix B lists properties in Hawthorne that were to be rezoned to R-3 or have the Housing Overlay applied. The rezoning and overlay task were completed in 2023. Although this rule does not exclusively apply to affordable housing, the intent of the law is to make accommodating affordability easier.

Subdivision maps and the density bonus agreements will continue to be processed as they currently

are.

ADU Compliance:

State ADU laws are regularly changing to close unintended loopholes and to address previously unforeseen situations. Cities are expected to amend their local ADU ordinances to reflect these changes. In light of this, HCD agreed to a reasonable time-frame for fixing our ADU ordinance. They also indicated that our ADU regulations were effectively null and void and requested that we rescind the ordinance for now. This should remove any potential for confusion for anyone that relies on the City's outdated ADU regulations while not knowing that we are actually following state regulations. This ordinance makes it clear that we are following state procedures by replacing the ADU chapter with a note redirecting the reader to the state laws. The note will be replaced by a future ADU ordinance that complies with state laws.

Reorganization:

The two tasks described above are relatively minor amendments that could be accomplished in a matter of just a few pages in an ordinance. However, staff was already preparing a large Zoning Code reorganization amendment when we were contacted by HCD about the matters above. Given the minor nature of the requested changes, staff decided to add them into the reorganization amendment that was in progress.

The main purposes of the reorganization amendment were to create a logical sequence and grouping of regulations, to remove as much repetitious language as possible, delete obsolete chapters or sections, and apply a numbering system that would allow for future amendments without resorting to adding new chapters to the end of Title 17.

The reorganization amendment also makes minor edits that would not significantly change zoning regulations, but are intended to initiate the standardization the Zoning Code. Among these changes are the following:

- consistent use of punctuation and capitalization;
- use of plain and simple English sentence constructions, including eliminating conventions of legal documents that serve no purpose in this context;
- standardizing the outline hierarchy to match the remainder of the HMC;
- standardized representation of numbers and percentages; and
- removal of links to previously deleted sections.

The task of reorganization has many complications. The Zoning Code currently has 61 chapters, and the intended outcome results in only 32 chapters. Six chapters are to be deleted because they are obsolete, and among the remaining 55 chapters, most chapters are expected to be merged with other chapters.

Merging chapters is a very complex task unless they are simply deleted and replaced with the new text. This was the plan, but rewriting each merged chapter took far more staff time and effort than expected, and some chapters are more urgently needed to be reorganized than others. The initial plan to focus on the high-priority chapters proved to be infeasible because many low-priority chapters are occupying the places in the numeric organizational system that are needed for the new chapters. For example, the chapters addressing residential zones are planned to occupy 17.20 through 17.24, but these slots are currently used by chapters with a lower priority that would need to be moved. These chapters also need to be merged, and doing the reorganization piecemeal becomes very complicated to track.

To minimize confusion, this ordinance creates clusters of chapters that will be merged in future ordinances.

The bulk of this ordinance is redirecting internal cross-references within Title 17. Changing a chapter's

number requires finding and redirecting all the cross-references to that chapter found in other parts of the Zoning Code. Unfortunately, there are hundreds of cross-references. This ordinance systematically redirects each one. Since most of these cross-references will need to be redirected again as future amendments are made, as many as possible are being changed to redirect without reference to a chapter number. Grammatical and numbering issues are also addressed in these sections.

ECONOMIC DEVELOPMENT STRATEGIC PLAN:
Goal 4: Update the Zoning Code for the 21st Century.

FISCAL IMPACT:
None.

NOTICING PROCEDURE:
72 Hoiurs posted notice pursuant to the Ralph M. Brown Act.

ATTACHMENTS
Ord. No. 2263

ORDINANCE NO. 2263

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF HAWTHORNE, CALIFORNIA, REORGANIZING THE CHAPTERS OF TITLE 17 OF THE HAWTHORNE MUNICIPAL CODE, ADDING STATUTORY LANGUAGE RELATED TO AFFORDABLE HOUSING, AND DELETING SEVERAL OBSOLETE CHAPTERS, AND MAKING A FINDING OF EXEMPTION IN COMPLIANCE WITH CEQA IN CONNECTION THEREWITH

WHEREAS, the Hawthorne Municipal Code (HMC), Title 17 (Zoning), is the governing legislation that controls land uses in the City; and

WHEREAS, Title 17 of the Hawthorne Municipal Code was adopted in 1990 and was amended many times in the past 36 years; and

WHEREAS, amendments to Title 17 of the Hawthorne Municipal Code have not consistently conformed to the original logical organization of the Title; and

WHEREAS, Title 17 also contains several chapters that are no longer relevant or needed; and

WHEREAS, the City desires to reorganize the chapters of Title 17 in preparation for a future comprehensive textual review and comprehensive edit; and

WHEREAS, the California Department of Housing and Community Development (HCD) notified the City on October 13, 2025, that certain statutory language was not included in the ordinances that implemented the City's 2021-2029 Housing Element (Ord Nos. 2240, 2241, and 2247); and

WHEREAS, California Government Code § 65583.2, Subdivisions (c) and (h) provide standards for development projects on lower-income shortfall sites; and

WHEREAS, consistent with California Government Code § 65583.2, Subdivision (c), projects with at least 20 percent or more units affordable to lower-income individuals are permitted by-right on sites identified in "Appendix A—Site Inventory" of the Hawthorne 2021-2029 Housing Element to accommodate the lower income Regional Housing Needs Allocation (RHNA). The phrase "by-right" means that the City's review of the owner-occupied or multifamily residential use may not require a conditional use permit, planned unit development, or other discretionary review or approval that would constitute a "project" for purposes of Division 13 (commencing with § 21000) of the California Public Resources Code; and

WHEREAS, consistent with California Government Code § 65583.2, Subdivisions (c) and (h), to accommodate the lower-income RHNA, projects that contain 100 percent residential in the Housing Overlay or on R-3-zoned sites, identified in "Table B—

Candidate Sites Identified to be Rezoned to Accommodate Shortfall Housing Need" in the Hawthorne 2021-2029 Housing Element, are permitted by-right; and

WHEREAS, the City adheres to the above-referenced statutory language, and provided written assurance to HCD, this ordinance inserts said language into the appropriate sections of Title 17; and

WHEREAS, California Government Code §§ 66310-66342 describe the development standards and review procedures for Accessory Dwelling Units (ADUs); and

WHEREAS, HCD notified the City on November 21, 2025, that the City's ADU ordinance (Ord. No. 2205) no longer conformed to state ADU law; and

WHEREAS, the City had a draft revised ADU ordinance prepared in 2023, but before it could be adopted the state ADU laws were amended again;

WHEREAS, the City adheres to California Government Code §§ 66310-66342 wherever Title 17 conflicts with state law; and

WHEREAS, HCD, nevertheless, formally requested that the City rescind its ADU chapter and adopt a new one that is fully compliant with current state laws; and

WHEREAS, this ordinance rescinds the City's ADU Chapter in Title 17 while a new chapter is being drafted; and

WHEREAS, on May 6, 2026, the Planning Commission of the City of Hawthorne considered the zone text amendments and, after a duly noticed public hearing where all persons in support and in opposition were heard, adopted Resolution No. PC 2026-04 recommending approval of the ordinance to the City Council;

WHEREAS, on June 9, 2026, the City Council of the City of Hawthorne considered the zone text amendments and, after a duly noticed public hearing where all persons in support and in opposition were heard, introduced this ordinance.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF HAWTHORNE DOES ORDAIN AS FOLLOWS:

SECTION 1. The City Council of the City of Hawthorne hereby incorporates by reference all the recitals herein.

SECTION 2. The following Chapters shall be deleted in their entirety:

Chapter 17.12 **Occupancy Permit**
Chapter 17.21 **Accessory Dwelling Units**
Chapter 17.23 **P—Automobile Parking Classification**
Chapter 17.46 **Fallout Shelters**
Chapter 17.64 **Mobile Home Park Relocation Impact Report**

Chapter 17.84 **Placement for Advertisements for Certain Adult Telephone Messages on Billboards**

SECTION 3. Title 17 (Zoning) of the Hawthorne Municipal Code shall be organized into the following chapters, the content of which shall be described beginning in Section 4 of this ordinance:

Chapter 17.01 **General Provisions**
Chapter 17.02 **Definitions**
Chapter 17.03 **Administration, Interpretation, and Enforcement**
Chapter 17.04 **Zoning Map**
Chapter 17.05a **Use Classification**
Chapter 17.05b **Specific Plans**
Chapter 17.05c **Airport Master Plan**
Chapter 17.05d **Overlay Zones** (Reserved)
Chapter 17.05e **Airport Overlay**
Chapter 17.05f **Runway Protection Overlay**
Chapter 17.05g **Housing Overlay**
Chapter 17.05h **Mixed-use Overlay**
Chapter 17.05i **Trucking-intensive Overlay**
Chapter 17.05j **Billboard Overlay**
Chapter 17.06a **Zoning Applications** (Reserved)
Chapter 17.06b **Conditional Use Permits and Variances**
Chapter 17.06c **Reasonable Accommodations**
Chapter 17.06d **Residential Density Bonus**
Chapter 17.06e **Yards**
Chapter 17.07 **Development Impact Fees**
Chapter 17.10a **General Development Standards**
Chapter 17.10b **Fences**
Chapter 17.10c **Setback Lines**
Chapter 17.10d **Trash Storage**
Chapter 17.10e **Landscaping**
Chapter 17.10f **Parking**
Chapter 17.10g **Signs**
Chapter 17.11 **General Design Standards** (Reserved)
Chapter 17.12 **General Operational Standards** (Reserved)
Chapter 17.13 **Nonconformities**
Chapter 17.20 **Residential Zones** (Reserved)
Chapter 17.20a **R-1 Zone**
Chapter 17.20b **R-2 Zone**
Chapter 17.20c **R-3 Zone**
Chapter 17.20d **R-4 Zone**
Chapter 17.21 **Residential Development Standards**
Chapter 17.22 **Residential Design Standards**
Chapter 17.23 **Residential Operational Standards** (Reserved)

Chapter 17.24a **Additional Standards for Select Residential Uses** (Reserved)
Chapter 17.24b **Accessory Dwelling Units**
Chapter 17.24c **Home Occupations**
Chapter 17.24d **Family Day Care Homes**
Chapter 17.24e **Short-term Rentals**
Chapter 17.24f **Two-unit Residential Development and Urban Lot Splits**
Chapter 17.30 **Commercial Zones** (Reserved)
Chapter 17.30a **C-2 Zone**
Chapter 17.30b **C-3 Zone**
Chapter 17.30c **C-M Zone**
Chapter 17.30d **C-R Zone**
Chapter 17.31 **Commercial Development Standards**
Chapter 17.32a **Commercial Design Guidelines**
Chapter 17.32b **Security Standards**
Chapter 17.33 **Commercial Operational Standards** (Reserved)
Chapter 17.34a **Additional Standards for Select Commercial Uses**
Chapter 17.34b **Alcohol Sales**
Chapter 17.34c **Tattoo and Body Piercing**
Chapter 17.34d **Commercial Cannabis Businesses**
Chapter 17.40 **Industrial Zones** (Reserved)
Chapter 17.40a **M-1 Zone**
Chapter 17.40b **M-2 Zone**
Chapter 17.41 **Industrial Development Standards** (Reserved)
Chapter 17.42 **Industrial Design Guidelines** (Reserved)
Chapter 17.43 **Industrial Operational Standards** (Reserved)
Chapter 17.44a **Additional Standards for Select Industrial Uses** (Reserved)
Chapter 17.44b **Alcohol Beverage Manufacturing**
Chapter 17.50 **Public Facilities Zone and Standards** (Reserved)
Chapter 17.60 **Open Space Zone and Standards**
Chapter 17.61 **Horticultural Zone**

SECTION 4. All sections and associated text of the following existing chapters in Title 17 shall be renumbered and moved as follows:

Chapter 17.02 → New Chapter 17.01
Chapter 17.04 → New Chapter 17.02
Chapter 17.06 → New Chapter 17.03
Chapter 17.08 → New Chapter 17.04
Chapter 17.10 → New Chapter 17.05a
Chapter 17.13 → New Chapter 17.61
Chapter 17.14 → New Chapter 17.20a
Chapter 17.16 → New Chapter 17.20b
Chapter 17.17 → New Chapter 17.06d
Chapter 17.18 → New Chapter 17.20c

Chapter 17.19	→	New Chapter 17.20d
Chapter 17.20	→	New Chapter 17.21
Chapter 17.22	→	New Chapter 17.05b
Chapter 17.22a	→	New Chapter 17.05c
Chapter 17.22b	→	New Chapter 17.05f
Chapter 17.22c	→	New Chapter 17.05e
Chapter 17.24	→	New Chapter 17.60
Chapter 17.25	→	New Chapter 17.30d
Chapter 17.26	→	New Chapter 17.30a
Chapter 17.28	→	New Chapter 17.30b
Chapter 17.29	→	New Chapter 17.30c
Chapter 17.30	→	New Chapter 17.31
Chapter 17.32	→	New Chapter 17.40a
Chapter 17.34	→	New Chapter 17.40b
Chapter 17.35	→	New Chapter 17.10g
Chapter 17.38	→	New Chapter 17.13
Chapter 17.40	→	New Chapter 17.06b
Chapter 17.41	→	New Chapter 17.06c
Chapter 17.42	→	New Chapter 17.06e
Chapter 17.44	→	New Chapter 17.10a
Chapter 17.48	→	New Chapter 17.10b
Chapter 17.52	→	New Chapter 17.10c
Chapter 17.54	→	New Chapter 17.10d
Chapter 17.58	→	New Chapter 17.10f
Chapter 17.66	→	New Chapter 17.07
Chapter 17.72	→	New Chapter 17.24c
Chapter 17.73	→	New Chapter 17.24d
Chapter 17.74	→	New Chapter 17.24e
Chapter 17.75	→	New Chapter 17.44b
Chapter 17.76	→	New Chapter 17.34b
Chapter 17.77	→	New Chapter 17.34c
Chapter 17.78	→	New Chapter 17.32b
Chapter 17.85	→	New Chapter 17.05g
Chapter 17.86	→	New Chapter 17.05i
Chapter 17.87	→	New Chapter 17.05h
Chapter 17.88	→	New Chapter 17.05j
Chapter 17.89	→	New Chapter 17.10e
Chapter 17.90	→	New Chapter 17.34d
Chapter 17.99	→	New Chapter 17.32a
Chapter 17.100	→	New Chapter 17.22
Chapter 17.101	→	New Chapter 17.34a
Chapter 17.102	→	New Chapter 17.24f

SECTION 5. The following definitions in Section 17.02.010 (Definitions) of Chapter 17.02 (Definitions) shall be amended as follows:

"Accessory building or structure"
means a physical structure that is incidental and subordinate to the primary building on the property and is physically detached from the primary building. Accessory buildings or structures include, but are not limited to, detached garages, sheds, playhouses, storage buildings, garden structures, pool houses, and cabanas. ~~An "accessory dwelling unit" is defined separately and addressed in Chapter 17.21.~~

"Density bonus housing agreement"
means a legally binding agreement between a developer and the ~~city~~ City to ensure that the requirements of ~~Chapter 17.17~~ this Title are satisfied. The agreement, among other things, shall establish the number of target units, their size, location, terms and conditions of affordability and production schedule.

"Density bonus units"
mean those residential units granted pursuant to the provisions of ~~Chapter 17.17~~ this Title that exceed the otherwise maximum residential density for the development site.

~~Dwelling unit, accessory. "Accessory dwelling unit" or "ADU" shall have the meaning set forth in Chapter 17.21.~~

~~Dwelling unit, accessory attached." Accessory dwelling unit attached" shall have the meaning set forth in Chapter 17.21.~~

~~Dwelling unit, accessory detached. "Accessory dwelling unit detached" shall have the meaning set forth in Chapter 17.21.~~

~~Dwelling unit, accessory interior. "Accessory dwelling unit interior" shall have the meaning set forth in Chapter 17.21.~~

"Housing development"
means construction projects consisting of five or more residential units, including single-family, multifamily, and mobile homes, for sale or rent, pursuant to ~~Chapter 17.17~~ the Density Bonus section of this Title.

SECTION 6. Section 17.03.010 (Purpose—Review Authorities—City Exemption) of Chapter 17.03 (Administration, Interpretation, and Enforcement) shall be amended as follows:

§ 17.03.010 **Purpose—Review authorities—City exemption.**

This chapter establishes general regulations applicable to those planning applications for permits and other approvals listed in Table 17.~~06~~03-1. As described in the table, the three potential decision-making bodies are the ~~planning director~~ Director, the ~~planning commission~~ Planning Commission, and the ~~city council~~ City Council. This ~~title~~ Title shall apply to all land within the ~~city~~ City of Hawthorne, except for public streets and rights-of-

way, property owned or leased by state and federal agencies, and property owned or leased by the ~~city~~ City of Hawthorne.

Table 17.03-1 Table of Review Authority for Zoning Applications

		Authority's Role		
Zoning Application	**~~Governed by Chapter~~**	**Planning Director**	**Planning Commission**	**City Council**
Administrative determination	~~17.06; 17.10; 17.38.030(D); 17.40; 17.41~~	Decision	Appeal	Appeal
Change of zone boundary	~~17.62~~	Recommend	Recommend	Decision
Change of zone classification	~~17.62~~	Recommend	Recommend	Decision
Conditional use permit	~~17.40; 17.76~~	Recommend	Decision	Appeal
Exterior color code	~~17.25; 17.26~~	Decision	Appeal	Appeal
Outdoor dining permit	~~17.25; 17.26~~	Decision	Appeal	Appeal
Site development plan	~~17.62~~	Recommend	Decision	Appeal
Variance	~~17.40~~	Recommend	Decision	Appeal
Zone text amendment	~~17.62~~	Recommend	Recommend	Decision

SECTION 7. Subsection D of Section 17.03.060 (Decision) of Chapter 17.03 (Administration, Interpretation, and Enforcement) shall be amended as follows:

A. Effective Dates. Decisions become effective and final on the close of business of the ~~tenth~~ 10th day following the date of issuance of the decision, unless an appeal or a call for review is filed before the effective date. The filing of an appeal or a call for review has the effect of tolling the time period in which an appeal or call for review may be filed, with resumption of the day count at the time the appeal or call for review is withdrawn. Recommendations by the Planning Commission to the City Council for legislative applications, such as zone text amendments and changes of zone, are not appealable.

SECTION 8. Section 17.05a.090 (Zoning Status of Annexing Properties) of Chapter 17.05a (Use Classifications) shall be amended as follows:

§ 17.05a.090 **Zoning Status of Annexing Properties.**

A. If a pre-zoning map for an area has been adopted, then such annexing property contained therein shall, upon becoming a part of the ~~city~~ City, possess the classification indicated on the detailed pre-zoning map, and such portions of the

detailed pre-zoning map governing properties so annexed shall become a part of the ~~city's~~ City's zoning map and thereafter be subject to all of the provisions of this ~~title~~ Title.

B. If a pre-zoning map for an area has not been adopted, then such area shall, upon annexation, be deemed to be temporarily zoned as R-1 under this title until said land is classified after being processed as an amendment to the zoning map. However, the ~~council~~ City Council may, upon the recommendation of the ~~planning commission~~ Planning Commission, invoke a classification on such annexing properties other than R-1 by the adoption of an emergency interim ordinance when deemed necessary for the protection of the health, safety, and welfare of the ~~city~~ City and the property involved. Formal proceedings, however, must be instituted within one year from the effective date of the interim ordinance to properly amend the zoning ordinance in the manner set forth in ~~Chapter 17.62~~ this Title, and the interim ordinance repealed.

SECTION 9. Section 17.05a.110 (Regulations Subject to Sections 17.10.120 Through 17.10.270) of Chapter 17.05a (Use Classifications) shall be deleted in its entirety.

SECTION 10. Section 17.05a.120 (Uses in “C” or “M” Categories Shall Not Be Offensive) of Chapter 17.05a (Use Classifications) shall be amended as follows:

§ 17.05a.120 **Limitations on Land Use.**

~~Except as may otherwise be provided in Sections 17.10.130 through 17.10.270, Chapter 17.38 and Chapters 17.42 through 17.60, no~~ No building shall be erected, reconstructed or structurally altered, nor shall any building or land be used for any purpose other than is specifically permitted in the zone in which such building or land is located.

SECTION 11. Section 17.05a.140 (Main Building Status) of Chapter 17.05a (Use Classifications) shall be deleted in its entirety.

SECTION 12. Section 17.05a.160 (Potential Area Classification) of Chapter 17.05a (Use Classifications) shall be deleted in its entirety.

SECTION 13. Section 17.05a.210 (Uses in “C” or “M” Categories Shall Not Be Offensive) of Chapter 17.05a (Use Classifications) shall be amended as follows:

§ 17.05a.210 **Uses in "C" or "M" Categories Shall Not Be Offensive.**

Any action which has the effect of amending this ~~title, as defined in Section 17.62.010~~ Title, shall be taken only after it is determined that the effect that any use first permitted in classifications contained in the "C" or "M" categories is not offensive to the surrounding permitted uses by reason of noise, mud, steam, vibration, hazard or other causes, and any use the operation of which produces excessive odor, fumes (toxic or nontoxic), gases, airborne solids, or other atmospheric contaminants shall be allowed to locate only when conforming to limitations now or hereafter defined by law and shall have secured a permit to operate from the Air ~~Pollution Control~~ Quality Management District.

SECTION 14. Subsection (E) of Section 17.05b.040 (Required Plans and Materials) of Chapter 17.05b (Specific Plans) shall be amended as follows:

E. Draft specific plan in compliance with §§ 65450 through 65457 of the Government Code and the applicable sections of the Hawthorne Municipal Code. The specific plan shall include a statement explaining the reasons that justify adoption of a specific plan in relation to the findings required by Section 17.~~22~~ 05b.050. The specific plan shall contain the detail as determined to be appropriate and necessary by the planning director, including, but not limited to: a description of the project at buildout; maximum units and nonresidential area; land uses, standards and criteria necessary for the development, maintenance and use of the property; infrastructure plan; proposed site plan, elevations, landscape plans; design standards; circulation and access; phasing plan; and other information necessary to address the particular aspects of the project.

SECTION 15. Section 17.05c.040 (Determination of Consistency) of Chapter 17.05c (Airport Master Plan) shall be amended as follows:

§ 17.05c.040 **Determination of consistency.**

All new construction, new additions to buildings, and any other exterior improvements that require issuance of a building permit within the ~~airport master plan~~ AMP area shall be subject to the provisions of the ~~airport master plan~~ AMP and shall be found compatible with the ~~airport master plan~~ AMP, including the ~~airport layout plan~~ ALP. Review of plans for consistency with the requirements of the ~~airport master plan~~ AMP shall be the responsibility of the ~~planning director~~ Director. Such items as building height, placement, and design shall be subject to the ~~planning director's~~ Director's review and approval for ~~airport master plan~~ AMP conformance and consistency. Review by other ~~city~~ City departments and agencies may be required depending on the nature of the proposed improvement.

Appeals on any administrative determination by the ~~planning director~~ Director shall be taken to the ~~planning commission~~ Planning Commission pursuant to the procedures as set forth in Section 17.~~40~~06b.190 of ~~the Hawthorne Municipal Code~~ this Title. ~~Appeals from the planning commission shall be taken to the city council as provided in Section 17.40.220 of the Hawthorne Municipal Code.~~

SECTION 16. Chapter 17.05e (Airport Overlay) shall be amended as follows:

17.05e.010 **Purpose.**

The purpose and intent of the airport overlay ~~zone~~ (AO~~Z~~) is to:

A. Implement the Hawthorne Airport Master Plan (~~Master Plan~~ AMP) and Noise Compatibility Program (NCP) for the Hawthorne Municipal Airport ~~(Airport)~~ as approved by the Federal Aviation Administration (FAA).

B. Implement the ~~city's~~ City's General Plan to ensure that proposed land uses and development within the AO~~Z~~ are consistent with the NCP.

C. Prohibit the introduction of new noise-sensitive uses that are incompatible with existing and future Airport operations.

D. Ensure that the Airport remains a vital economic asset for the ~~city~~ City of Hawthorne.

E. Require noise attenuated construction within the Airport environs.

F. Comply with Part 150 of Title 14, Code of Federal Regulations.

§ 17.05e.020 **Definitions.**

For the purposes of this chapter, the following terms are defined:

Airport influence area. See "Airport overlay ~~zone~~ (AO~~Z~~)."

"Airport overlay ~~zone~~ (AO~~Z~~)" means an irregularly shaped area depicted on the official ~~zoning map~~ Zoning Map that denotes an area influenced by the presence of the Airport and within its 2012 60 and 65 CNEL noise contours. The AO~~Z~~ is divided into the following two areas:

1. AO~~Z~~ Area #1 ~~(AOZ #1)~~ follows the property borders that contain the boundaries of the 2012 65 CNEL noise contours for the Airport, as shown on the General Plan Map and the approved NCP.

2. AO~~Z~~ Area #2 ~~(AOZ #2)~~ follows the property borders that contain the boundaries of the 2012 60 CNEL noise contours for the Airport as shown on the General Plan Map and the approved NCP.

"Existing land use" means a land use that either physically exists or else for which government approvals have been obtained through one or more of the following:

1. A valid building permit has been issued;

2. A legally valid development agreement has been approved and remains in effect pursuant to Government Code Section 65864 et seq.;

3. A tentative ~~parcel or tract~~ map has been approved and ~~the original period, excluding extensions,~~ has not expired;

4. A vesting tentative ~~parcel or tract~~ map has been approved, pursuant to Government Code Section 66498.1(b) which "confer a vested right to proceed with development in substantial compliance with the ordinances, policies, and standards in effect at the time the vesting tentative map is approved or conditionally approved"; or

5. A ~~parcel or~~ final map has been recorded.

"Noise compatibility program (NCP)" means a report prepared for the Airport and approved by the FAA to comply with Part 150 of Title 14, Code of Federal Regulations (CFR). The NCP describes the non-compatible land uses around the Airport based upon federal regulations, addresses measures to reduce the impact of noise, and prevents the introduction of new noise-sensitive uses within the 65 CNEL noise contour of the Airport.

"Noise-sensitive use" means any of the following:

1. Habitable living, eating, cooking, or sleeping areas of single-family or multifamily residences, not including enclosed garages/parking structures and unenclosed patios;

2. Hotels and motels;

3. Hospitals and nursing homes;

4. ~~Places of worship~~ Assembly uses, meeting halls, and mortuaries; and

5. Schools, libraries, and museums.

§ 17.05e.030 **Applicability.**

The provisions of this chapter shall apply to all lands located within the AO~~Z~~, as mapped on the official ~~zoning map~~ Zoning Map. The requirements vary depending upon the location of the property as noted below in Section 17.~~22C~~05e.050 (Development standards).

§ 17.05e.040 **Permitted and Prohibited Uses.**

As permitted, conditionally permitted, or prohibited by the underlying zoning designation unless otherwise stated in this chapter.

§ 17.05e.050 **Development Standards.**

Projects subject to compliance with this chapter shall comply with the applicable standards of the AO~~Z~~ Area in which the subject property is located, as follows.

A. AOZ Area #1. The following provisions shall apply within AOZ Area #1:

1. Interior Noise Standard. Any structure inhabited or used by a noise-sensitive use, as defined in this chapter, shall be required to provide sound insulation within the newly constructed area to meet an interior noise level of 45 dB CNEL or less with all doors and windows closed, consistent with Title 24 of the California Code of Regulations. This provision applies to any new structure, new square footage~~/addition~~, and replacement of existing habitable building area used by a noise-sensitive use.

2. Real Estate Disclosure. The presence of the Airport and potential impacts related to the Airport shall be disclosed by the seller at the time that a sales contract is executed for all real property transactions per the State of California Disclosure Law [California Civil Code Sections 1353(a)(1) and 1103.4]. The disclosure must state that the property is located within the vicinity of the Airport and may be subject to some of the annoyances and inconveniences associated with airport operations, such as noise, vibration, or odors.

3. New Noise-Sensitive Uses. New noise-sensitive land uses shall not be introduced within AOZ Area #1. This applies to the introduction of new land uses other than an existing land use, as defined in this chapter, and does not apply to the replacement, reconstruction, improvement, or expansion of an existing noise-sensitive land use.

B. AOZ Area #2. The following provisions shall apply within AOZ Area #2:

1. Real Estate Disclosure. The presence of the Airport and potential impacts related to the Airport shall be disclosed by the seller at the time that a sales contract is executed for all real property transactions per the State of California Disclosure Law [California Civil Code Sections ~~1353(a)(1)~~ 4250(a) and 1103.4]. The disclosure must state that the property is located within the vicinity of the Airport and may be subject to some of the annoyances and inconveniences associated with airport operations, such as noise, vibration, or odors.

§ 17.05e.060 **Procedures.**

Ministerial and discretionary actions for development in the AO~~Z~~ shall be reviewed by the ~~city~~ City for compliance with the provisions of this chapter and the NCP prior to approval as follows:

A. Supplemental Application Form. A supplemental application, on a form prepared by the ~~city~~ City of Hawthorne, shall be submitted with any application for a discretionary permit or building permit on property located in the AO~~Z~~. The supplemental application form shall be used to verify that the proposed building permit or change of use complies with the provisions of this chapter. The ~~director~~ Director shall have the authority to waive the requirement where it can be determined with certainty that there is no question that the alterations to the property will not conflict with the standards of this chapter (e.g., wall sign, reroof, new windows, interior improvements, and landscaping).

1. Application Submittal Requirements.

a. Type of land use.

b. Applicable underlying zoning designation.

c. Applicable AO~~Z~~ Area (Area #1 or Area #2).

d. Complete building or discretionary permit application including information deemed sufficient by the ~~department of building and safety~~ Department of Building Safety to show that the project complies with the interior noise provisions of this chapter, if applicable.

B. Compliance with the ~~airport overlay zone~~ AO project review checklist.

C. If, during the course of review, the ~~city~~ City identifies potential airport related concerns, the ~~director of planning and community development~~ Director has the authority to require that the project be referred to the ~~airport zoning commission~~ Airport Zoning Commission for review.

SECTION 17. Chapter 17.05f (Runway Protection Overlay) shall be amended as follows:

§ 17.05f.010 **Purpose.**

The purpose of this chapter is to minimize exposure to safety hazards that would result from the introduction of new or modified incompatible land uses and structures within the Runway Protection Zone (~~-~~RPZ) on the eastern side of the Hawthorne Municipal Airport; to protect the Hawthorne Municipal Airport from potential encroachment of incompatible land use and structures that may impair the planned development and use of the Airport; to create consistency with and strengthen the Airport Master Plan (AMP); to minimize the creation of non-conforming uses and structures on the eastern side of the Hawthorne Municipal Airport; and to establish allowable uses and development standards in the RPZ.

§ 17.05f.020 **Definition.**

"Runway protection zone (RPZ)" means a trapezoidal area off the end of the runway on the eastern side of airport (Runway 25) that serves to enhance the protection of people and property on the ground as depicted in the ~~Airport Master Plan~~ AMP for the Hawthorne Municipal Airport.

§ 17.05f.030 **Applicability.**

The Runway Protection ~~Zone~~ Overlay (~~RPZ overlay~~RPO) follows the boundaries of the RPZ on the eastern side of the Hawthorne Municipal Airport, as established in the ~~Airport Master Plan~~ AMP and as may be amended from time to time. This chapter applies to new or modified buildings ~~and uses~~, construction, uses of land, and land division of property located within the ~~RPZ overlay~~ RPO. The ~~RPZ overlay~~ RPO does not apply to any portion of a property, use, ~~and~~ or structure located outside of the ~~RPZ overlay~~ RPO.

§ 17.05f.040 **Permitted Uses.**

- Automobile parking.
- Underground facilities.
- Other similar uses and structures as determined by the ~~planning director~~ Director and approved by the FAA to not interfere with navigational aids and not constitute public assembly.

§ 17.05f.050 **Prohibited Uses.**

- Churches.
- Hospitals.
- Office and retail buildings.
- ~~Parking meters and charging stations.~~
- Public assembly uses.
- Schools.
- Shopping centers.
- Major above-ground utilities (electrical substations, cell towers, fuel storage, waste treatment facilities).

- Any new~~/~~ or modified uses and structures that conflict with the ~~Airport Master Plan~~ AMP, or interfere with navigation as determined by the ~~Planning Director, are~~ Director and not approved by the FAA.

- All uses not listed in Section 17.~~22B~~05f.040.

§ 17.05f.060 **Development Standards.**

Applicants for development proposals within the ~~RPZ~~ RPO overlay shall submit a written justification that demonstrates that the proposed development or alteration to an existing facility will not be a hazard to air navigation and will comply with the ~~Airport Master Plan~~ AMP. The ~~planning director~~ Director may request that the applicant provide written authorization from the FAA National Airport Planning and Environmental Division approving the proposed use ~~and/~~or development prior to rendering a determination.

§ 17.05f.070 **Nonconforming Uses and Structures.**

A. Existing uses and structures that are listed as prohibited in Section 17.~~22B~~05f.050 and are located within the ~~RPZ overlay~~ RPO at the time of the adoption of the ordinance codified in this chapter are considered legal nonconforming and subject to the ~~following~~ Nonconformities chapter.

   1. A nonconforming use or structure may be maintained and continued, except as restricted by this chapter.

   2. Maintenance, repair, and incidental alteration, including such modifications as new paint, siding, roof, and sign replacement, of a nonconforming structure are permitted.

   3. A nonconforming use or structure shall not be expanded, enlarged, or intensified in any manner.

B. The portions of the property and structure that are located outside of the ~~RPZ overlay are~~ RPO may be considered conforming and subject to the applicable standards of the base ~~Zoning District~~ zone and height restrictions imposed by the proximity to the Hawthorne Municipal Airport.

SECTION 18. Section 17.05g.020 (Applicability) of Chapter 17.05g (Housing Overlay) shall be amended as follows:

§ 17.05g.020 **Applicability.**

A. The provisions of this chapter shall apply to all sites identified within the Housing Overlay on the Hawthorne Zoning Map. This chapter's provisions are elective,

and an applicant may choose to apply under this chapter's provisions or that of the base zone.

B. Residential uses allowed by the Housing Overlay are by-right, meaning new applications shall comply with the development standards of this chapter, Chapter 17.~~102~~24f, and shall not be required to enter a discretionary hearing process.

SECTION 19. The preamble to Section 17.05g.040 (Development Standards) of Chapter 17.05g (Housing Overlay) shall be amended as follows:

§ 17.05g.040 **Development Standards.**

The property development standards set forth in this section, as well as those specified in Chapter 17.~~100~~22, ~~Multifamily and Mixed Use Objective~~ Residential Design Standards, shall apply to all land and buildings built within the ~~housing overlay zone~~ Housing Overlay.

SECTION 20 Chapter 17.05h (Mixed-use Overlay) shall be amended as follows:

§ 17.05h.010 **Purpose.**

Mixed-use projects are characterized by the integration of compatible residential and commercial uses, whereby such uses share the same building or lot. Such mixed-use projects are intended to allow greater flexibility of development alternatives, especially attractive, mixed-income higher-density residential development, in appropriate areas of the ~~city~~ City.

Mixed-use developments can be horizontally or vertically integrated. Horizontal mixed-use development consists of two or more attached or detached buildings of differing use categories (e.g., residential and commercial) within the same project area. Such buildings do not need to be on the same parcel or even on the same block, but must be within the same project area. Vertical mixed-use development consists of one or more different uses placed over another use within the same building (e.g., residential over commercial). A project area shall encompass a single parcel or multiple parcels, planned and constructed as one, coordinated, and unified project.

More specifically, the intent of the ~~mixed use overlay zone~~ Mixed-use Overlay (MUO) is to accomplish the following objectives:

A. Encourage mixed-use, mixed-income projects that combine residential and nonresidential uses in the same building or building site area to enhance and build upon the ~~city's~~ City's commercial/ and retail base;

B. Ensure additional housing options for people, including, but not limited to, young professionals and older people, who want to live near their workplace ~~and/or~~, retail, and other nonresidential uses;

C. Reduce the need for automobile travel by promoting transit-oriented residential and commercial uses in close proximity to Metro stations;

D. Ensure on-site compatibility of residential and commercial uses;

E. Ensure compatibility of mixed-use projects with surrounding uses and development patterns.

§ 17.05h.020 **Superimposed Nature of Mixed-use Overlay** ~~zone~~.

The ~~mixed use overlay zone~~ MUO shall be in the nature of an overlay zone applicable to the ~~C-1 (freeway commercial/mixed use), C-2 (local commercial)~~ C-R (Regional Commercial) and C-3 (~~general commercial~~ General Commercial) zoning districts. Land classified in the ~~mixed use overlay zone~~ MUO shall also be classified in one or more underlying zones. Property so classified shall be identified on the zoning map by a combination of a symbol for the underlying zone followed by a symbol for the ~~mixed use overlay zone~~ MUO (e.g., C-~~1~~3/MU).

The regulations set forth in these sections of the ~~mixed use overlay zone~~ MUO shall be in addition to those regulations set forth in the underlying zone. In the event of a conflict between the provisions of the ~~mixed use overlay zone~~ MUO and the provisions of the underlying zone, the provisions of the ~~mixed use overlay zone~~ MUO shall prevail. If the ~~mixed use overlay zone~~ MUO is silent in relation to any development standard, the development standard identified in the underlying zone shall prevail.

§ 17.05h.030 **Special Focus Areas.**

With application of the ~~mixed use overlay zone~~ MUO, the ~~city~~ City seeks to take advantage of development opportunities in key areas of the ~~city~~ City, each of which face unique opportunities and constraints.

A. Hawthorne Boulevard Corridor North—parcels bounded by I-105 Freeway on the north, Imperial Highway on the south, Acacia Avenue on the east, and Burin Avenue on the west. The residential uses shall be vertically mixed atop ground floor retail uses. The retail uses shall be convenience shopping oriented to

serving the residents of the development, nearby residential areas, as well as commuters using the Metro station.

B. Hawthorne Boulevard Corridor South—parcels bounded by Imperial Highway on the north, West 115th Street on the south, Hawthorne Boulevard on the east, and Grevillea Avenue on the west. The residential uses shall be vertically mixed atop ground floor retail uses. The retail uses shall be convenience shopping oriented to serving the residents of the development, nearby residential areas, as well as commuters using the Metro station.

C. Marine Avenue Corridor—parcels abutting the north side of Marine Avenue, bounded by I-405 Freeway on the east and Aviation Boulevard on the west. The residential uses may be vertically mixed atop ground floor retail or office uses, or horizontally mixed, except buildings fronting on Marine Avenue. The westerly portion of the area, adjacent to Aviation Boulevard, is more suitable to a mix of residential and office uses.

D. Imperial Highway~~/~~ and Kornblum Avenue—parcel bounded by Imperial Highway on the north, Inglewood city line on the south and the east, and Kornblum Avenue on the west. The ~~vacant~~ site was formerly a mobile home park. The residential uses shall be vertically mixed atop ground floor retail adjacent to Imperial Highway, with retail uses abutting Imperial Highway and residential uses to the south.

E. Other mixed-use overlay areas—mixed-use development that is appropriate in ~~its~~ context with adjacent land uses, ~~integrated~~ and which serves the needs of residents in an attractive and functional manner.

§ 17.05h.040 **Uses Permitted.**

The following uses shall be permitted in the ~~mixed use overlay zone~~ MUO:

A. If developed solely with nonresidential uses in accordance with provisions of the underlying zoning district, all uses permitted or conditionally permitted in the underlying zoning district shall govern.

B. If developed in combination with residential uses within the same project area in accordance with the provisions of this section, the following commercial~~/~~ and retail uses shall be permitted:

- Antique shops;
- Apparel stores;
- Art galleries;
- Artisan and craft workshops;

- Artist and photographer~~s~~ studios;
- Bakeries;
- Banks and lending institutions;
- Bicycle shops;
- Bookstores;
- Business machine sales and office supplies;
- Candy and confectionary stores;
- Charitable organizations, offices only;
- Children's gyms;
- Coffee houses;
- Computer, cameras, and similar electronics sales stores;
- Convenience stores and mini-markets;
- Counseling and psychological services;
- Day care facilities (subject to limitations described in Section 17.~~25~~30d.030(P));
- Decorator shops;
- Delicatessens;
- Department stores;
- Dressmaking, custom and tailoring;
- Drugstores;
- Employment agencies;
- Florists;
- Food markets and grocery stores;
- Hardware and paint store;
- Health clubs, day spas, tanning studios, gyms, and fitness centers;
- Ice cream parlors;

- Jewelry stores and watch repair stores;
- Libraries and museums;
- Medical appliance rentals;
- Medical, dental buildings, and clinics;
- Medical equipment sales;
- Municipal buildings;
- Offices, including professional and general;
- Personal services;
- Pet shops, no boarding;
- Photocopy store;
- Public utilities, commercial offices;
- Repair services, including small appliance and shoe repair;
- Restaurants with or without cocktail bars. and cafeterias (alcohol sales subject to HMC 17.~~76~~34b);
- Supermarkets;
- Walk-in cleaning and pressing establishments, not including self-serve laundries or laundromats or industrial scale dry-cleaning facilities;
- Wireless antennae sites subject to a conditional use permit;
- Other similar retail and service establishments catering directly to the customer when interpreted to meet performance standards as set forth in this chapter. "Other similar retail and service" uses do not include amusement arcades, bail bonding services, and check cashing services~~, and cyber-cafés~~.

C. If developed in combination with commercial~~,~~ or retail uses within the same project area in accordance with the provisions of this section, the following residential uses shall be permitted:

- Live-work units;
- Multifamily dwellings;

- Residential care facility, large, subject to a conditional use permit and compliance with Section 17.~~101~~34a.020;

- Single-family attached dwellings (townhouses).

- Single-room occupancy, subject to a conditional use permit and compliance with Section 17.~~101~~34a.040.

D. The following residential uses shall be permitted by-right whether developed independently or in combination with commercial or retail uses:

- Low barrier navigation center, subject to compliance with Section 17.~~101~~34a.030;

- Residential care facility, small;

- Supportive housing;

- Transitional housing~~.~~;

- Multifamily projects with 20% or more units affordable to lower-income individuals, with or without a commercial component.

§ 17.05h.050 **Uses Prohibited.**

- All uses not listed in Section 17.~~87~~05h.040, unless determined by the director to be similar pursuant to the provisions of Section 17.~~06~~03.020.

- Any use listed in Section 17.~~87~~05h.040 which the ~~planning commission~~ Planning Commission makes findings that such use would be incompatible with surrounding land uses and which may adversely affect the health, safety, and general welfare of the surrounding neighborhood in which such business is located.

- Self-storage facilities.

§ 17.05h.060 **Property Development Standards and Site Plan Review.**

The property development standards set forth in this section, as well as those specified in Chapter 17.~~102~~24f, ~~Multifamily and Mixed Use Objective~~ Residential Design Standards, shall apply to all land and buildings built within the ~~mixed use overlay zone~~ MUO.

A. Minimum Project Area. The minimum land area required for each project shall be ~~one and one-half~~ 1.5 acres.

B. Density and Intensity.

1. Residential uses as a part of a mixed-use project shall have a maximum of 30 dwelling units per acre as calculated over the entire project area.

2. Building coverage and parking facilities shall not exceed 90% of the entire project area.

C. Dwelling Unit Size.

1. A minimum of 350 square feet for bachelor/efficiency units.

2. A minimum of 650 square feet for one-bedroom units.

3. A minimum of 800 square feet for two-bedroom units.

4. A minimum of 1,100 square feet for three-bedroom or larger units, plus an additional 150 square feet for each bedroom over three.

D. Maximum Building Height. Buildings and structures shall not exceed 60 feet in height as measured from the finished grade adjacent to the structure to the top of the roof plate or five stories, whichever is less, including parking.

E. Setbacks and Yards.

1. Street Frontage. Ground-floor residential buildings shall have a minimum setback of 15 feet from all street frontages. Ground-floor commercial/retail buildings shall have a minimum setback of five feet and a maximum of 15 feet from all street frontages. Such setback for ground-floor commercial/retail buildings shall be used to provide public open space, landscaping and street furniture.

2. Side and Rear. Mixed use and nonresidential buildings shall maintain minimum side and rear setbacks of 10 feet from property lines adjacent to residential zones. No setback is required if adjacent to other zones. Setbacks for structures abutting one- or two-story single-family or multifamily residential structures within a residential zone, shall be provided along the entire length of any interior site boundary line as follows:

Height of Structure	Structural Setback
1 story	10 feet
2 story	10 feet
3 story +	15 feet + an additional 5 feet for each story above 3 stories.

3. The following encroachments within setback areas shall be permitted as follows:

   a. Bay or Greenhouse Windows. An encroachment of two feet;

   b. Architectural Features, Including, but Not Limited to, Cornices, Belt Courses, Sills, Eaves, and Chimneys. An encroachment of two feet.

   ~~c. Street setback encroachments as permitted in Appendix B.~~

4. The following are permitted in a setback area, provided they do not constitute a sight distance hazard as defined in Section 17.~~42~~06e.090 of ~~the Hawthorne Municipal~~ this Code:

   a. Landscape features such as fountains, arbors, trellises, pergolas, colonnades, statuary, and other similar features, as well as works of art which also do not contain floor area;

   b. Planting boxes or masonry planters;

   c. Walls and fences, in compliance with Chapter 17.~~48~~10b.

   d. Other landscaped features as permitted in Section 17.~~20~~21a.100.

F. Building Orientation.

1. Commercial and mixed-use buildings shall be oriented along major street frontages. A minimum of 50% of the ground floor street frontage along a major arterial street shall be developed with commercial store fronts.

2. Commercial store fronts facing major arterial streets shall have prominent windows and recessed entries.

G. Open Space. Open space shall be provided for the project as follows:

1. The required open space for the project shall be based on the total number of residential units, including live~~/~~-work units. A minimum of 150 square feet of open space (combined private and common) shall be provided for every residential unit in the project, of which not more than 50% may be private open space;

2. Private balconies shall be discouraged on building sides facing freeways, major arterial or collector streets;

H. ~~Live/Work~~ Live-work Unit Standards. Live~~/~~-work units are subject to the following standards:

1. ~~Live/Work~~ Live-work Limitations—No Separate Rent or Sale—Home Occupancy. Work on the premises of a live~~/~~-work unit shall be limited to

persons who live in the live~~/~~-work unit. Living and working spaces shall not be rented or sold separately. A home occupancy permit shall be required.

2. Change in Occupancy. The owner/occupant of a live~~/~~-work unit shall notify the city of any change in use or occupancy. Any change of use or occupancy shall comply with the uses identified Section 17.~~87~~05h.040 and will require a new business license. The commercial square footage initially approved for live~~/~~-work areas within a unit shall remain commercial in nature and shall not be converted to residential use with subsequent owners.

~~3. Parking. Two parking resident spaces and 0.33 guest spaces per live/work unit shall be provided.~~

~~4~~3. Covenants, Conditions, and Restrictions. Covenants, conditions, and restrictions for individual live~~/~~-work projects may further restrict and prohibit uses, but shall not be more permissive than uses listed under Section 17.~~87~~05h.040.

~~5~~4. Unit Size. 500 square-foot minimum.

~~6~~5. Residential/Commercial Floor Area. A minimum of 50% of a unit must be used for nonresidential purposes. Each unit must contain a minimum residential floor area of 250 square feet.

~~7~~6. Open Space. On a property with only one live-work unit, 40 square feet of private open space is required. On a property with multiple live-work units, 40 square feet of shared interior space, shared open space, or private open space per unit, which may include balconies, patios or roof top decks or areas.

~~8~~7. Height. The height of any structure shall comply with the maximum requirements of the underlying zone. Height of existing structures may not be increased to accommodate the residential portion of a live-work unit. Height of existing structures may be increased for non-residential purposes and for non-habitable spaces (e.g., stairwells, elevator shafts, open space and the like) that are required by the Hawthorne Municipal Code.

~~9~~8. New Floor Area. Floor area of existing structures may not be increased to accommodate the residential portion of a live-work unit and may only be increased under the following circumstances:

a. To increase the nonresidential floor area of the unit.

b. To provide a mezzanine for residential use that does not exceed 33% of the area of the floor below (may be constructed within an existing building envelope).

c. For non-habitable spaces (e.g., enclosed parking, stairwells, elevator shafts, open space and the like) that are required by ~~the Hawthorne Municipal~~ this Code.

~~10~~9. Floor Area Ratio. The maximum floor area ratio for any property containing a live-work unit shall comply with the maximum requirements of the underlying zone.

~~11~~10. Laundry Facilities. On-site laundry facilities are required if the total number of units on an integrated development site exceeds five unless laundry facilities are provided in each unit.

~~12~~11. Recorded Covenant. A covenant shall be recorded with the Los Angeles County recorder by the owner of the subject property agreeing that the commercial or industrial use will be maintained as the primary use in the live-work unit; that the work space will not be leased to a separate user from the occupant of the residential space; that a business license must be maintained at all times when a live-work unit is occupied; and that these requirements will be reflected in tenant leases. Furthermore, the covenant shall restrict each live-work unit to contain only one residential unit.

~~13~~12. Bedrooms. All live-work units shall have a maximum of two bedrooms within the residential portion of the live-work unit.

I. Storage Areas.

1. Each residential unit shall have at least 200 cubic feet of enclosed, weatherproofed and lockable storage space. Such space shall be for the sole use of the residential unit occupant and shall have a minimum horizontal surface area of 25 square feet, a minimum interior dimension of three and one-half feet and a minimum clear access opening of three and one-half feet by six feet. This section may be waived, if separate enclosed parking is provided.

2. Such space may be provided within individual storage lockers, cabinets, or closets within the garage area if neither the space nor the doors leading thereto overhang a parking space assigned to another unit. Such space may also be in another location approved by the planning department, but shall not be split among two or more locations.

   Moreover, since it is the intention of this standard to require space over and above that normally associated with the day-to-day functioning of the unit, the director shall exercise reasonable discretion in differentiating between this required private storage space and guest, linen or clothes closets or food pantries that are customarily within the unit. Thus, while providing this private storage space within the limits of the unit is not precluded, it must be clear that it is over and above that which would

otherwise be provided. Regardless of location, the precise architectural treatment of such space shall be approved by the director to ensure that such areas are safe, convenient and unobtrusive to the functional and aesthetic qualities of the project.

J. Service, trash and loading areas, and mechanical equipment are subject to Chapter 17.~~54~~10d of ~~the Hawthorne Municipal~~ this Code and to the following standards:

1. Service and loading areas shall be oriented away from public view and provided with ornamental screening;

2. Exterior on-site facilities and mechanical equipment, including sewer, gas, water, electric, telephone, and communications equipment, shall be installed underground where feasible. Transformers and other mechanical equipment that must be above ground shall be screened or incorporated into the structures wherever possible;

3. Trash enclosures shall be screened, enclosed within the building envelope or architecturally integrated with the overall design theme of the development. Trash enclosures should be planted with vines if located adjacent to or within a landscaped area;

4. Requirements for green waste and recycling containers shall be met.

K. Vibrations and Noise Requirements. The project shall comply with 17.21.270. ~~the following provisions of this title:~~

~~1. Section 17.21.100, Vibration and structure-borne noise—Shock mounting of mechanical equipment.~~

~~2. Section 17.21.110, Vibration and structure-borne noise—Location and plumbing equipment (except in mixed use buildings).~~

~~3. Section 17.21.120, Vibration and structure-borne noise—Separation of vents and drain lines.~~

~~4. Section 17.21.130, Vibration and structure-borne noise—Isolation and insulation of water and drainage lines (except in mixed use buildings).~~

~~5. Section 17.21.140, Attenuation of noise—General.~~

~~6. Section 17.21.150, Attenuation of noise—Air-borne sound insulation.~~

~~7. Section 17.21.160, Attenuation of noise—Impact sound insulation.~~

~~8. Section 17.21.165, Special noise sources.~~

L. Signs. The following standards shall apply:

1. A master sign program shall be submitted to the ~~planning commission~~ Planning Commission for approval of commercial signs for mixed-use developments. Commercial building signs shall be limited to channel letters, reverse channel letters, or other decorative forms of signs approved by the ~~planning commission~~ Planning Commission in the master sign program. Cabinet or box signs on walls and pole signs shall be prohibited, but monument signs are permitted.

2. The sign sizes and locations shall be compatible with the design of the building to provide visibility from public streets as well as for pedestrians.

M. Landscape Standards. The landscaping standards of Section 17.~~20~~21a.100 and Chapter 17.~~89~~10e, ~~Water Efficient~~ Landscaping, shall apply to all development projects in the ~~Mixed Use Overlay Zone~~ MUO.

N. Public Works Department and Engineering Division Requirements.

1. If the development contains private streets, provision shall be made for public utility easements over the entire private street network. The ~~public works department, engineering division~~ Public Works Department, Engineering Division, may also require public utility easements adjacent to public streets or over other portions of the project to accommodate fire hydrants, water meters, storm drainage, sanitary sewers, water and gas mains, and electrical lines. All easements that may be found necessary shall be dedicated to the public.

2. Demolition, grading and building permits, landscaping, and street improvement plans may be issued before the recording of a final map.

3. Exterior doors to each unit shall contain dead-bolt locks, and all garage doors shall contain automatic closures.

4. No sidewalks shall be required along the internal roadway network unless specified in the approved pedestrian walkway plan. Any sidewalks or pedestrian walkways required as part of the approved pedestrian walkway plan shall be constructed concurrently with the applicable phase of development and completed prior to the issuance of certificates of occupancy for any unit within that phase.

5. Rolled curbs may be used along internal streets within the development.

O. Fire Department Requirements.

1. All weather access shall be provided. All weather access may require paving.

2. Fire ~~department~~ Department access shall be provided to within 150 feet distance of any exterior portion of all structures.

3. Vehicular access must be provided and maintained serviceable throughout construction to all required fire hydrants.

4. Provide ~~fire department~~ Fire Department or ~~city~~ City-approved street signs and building access numbers prior to occupancy.

5. All mixed-use buildings over 5,000 square feet shall be sprinklered.

6. A Knox box or other access provisions shall be provided to access the project through all gates.

P. Security Requirements.

1. The security standards of Section 17.~~20~~21a.300 shall apply to all development projects in the ~~mixed use overlay zone~~ MUO.

2. The applicant for approval of a project that includes residential condominiums shall ensure that the covenants, conditions, and restrictions that are recorded for the project require owners of individual condominium units to comply with the ~~city's crime-free multifamily housing program~~ City's Crime-free Multifamily Housing Program and that they include a crime-free lease addendum, in the form on file with and approved by the ~~city~~ City.

3. The owner of property for a new residential apartment project or mixed-use project with residential apartments shall ensure that a covenant is recorded against the property ensuring that the owner, and each successor in interest, comply with the ~~city's crime-free multifamily housing program~~ City's Crime-free Multifamily Housing Program and that the owner and successor require tenants to execute a crime-free lease addendum, in the form on file with and approved by the ~~city~~ City.

Q. Additional Development Requirements.

1. All mixed-use developments shall comply with, in addition to the requirements of this ~~title~~ Title, all applicable development requirements set forth in Chapter 8.50 (Stormwater and Urban Runoff Pollution Control) of Title 8 (Health and Safety) and Titles 13 (Sewers) and 14 (Technical Review and Study Requirements for Specified Development Projects).

2. Administrative plan review shall be required for all mixed-use developments pursuant to Title 14.

§ 17.05h.080 **Design Principles.**

The design principles set forth in this section shall be used to review site plans, building plans and use permits for all projects proposed on land within the ~~mixed use overlay zone~~ MUO, including uses which do not require a conditional use permit. These design principles aim to promote visual interest and pedestrian activity between the street and adjacent building. This transitional space is defined by the site design, architecture, and streetscape elements.

A. Site Design. The following principles intend to establish an engaging street edge defined by the orientation and placement of buildings fronting collector and arterial streets.

1. Building Orientation. Buildings and major pedestrian entrances shall be oriented towards centers of activity, such as the primary street frontage or public plazas:

~~a.~~ All primary ground-floor common entries or individual dwelling unit entries fronting on streets shall be oriented to the street, not to the interior or to a parking lot. Entrances at building corners may be used to satisfy this requirement.

2. Building ~~Façade~~ Facade. The building placement should enforce a continuous street edge establishing a strong pedestrian corridor. However, long, unarticulated building ~~façades~~ facades shall be eliminated with variation in setbacks:

a. Variable Setbacks. Setbacks shall vary by a minimum of one foot each ~~twenty-five~~ 25 feet in order to break up long, unarticulated building ~~façades~~ facades;

b. In addition to creating visual interest, building setbacks shall establish space for pedestrian plazas, courtyards, or outside dining areas. Setbacks should not generate unusable or dead space.

3. Setback Encroachments. Outdoor seating for restaurants and similar uses may encroach into the street set-back as permitted by the ~~city~~ City under an approved encroachment permit.

4. Pedestrian circulation shall be continuous and provide connectivity between appropriate uses:

a. Pedestrian pathways shall connect to appropriate off-site uses, including off-site transit stops and parking;

b. Pedestrian pathways shall be clearly marked;

c. Street-side ~~façades~~ facades may be divided to form pedestrian spaces such as public plazas, private pocket parks, outdoor dining, and other pedestrian-oriented amenities to promote pedestrian activity.

5. Vehicular circulation shall be designed to serve uses appropriately and employ traffic calming measures to ensure pedestrian safety:

a. Maximize access and connectivity while minimizing curb cuts to major roadways;

b. Alleyways shall be designed to ensure safe and continuous traffic flow, minimizing direct connections to public roadways;

c. Prevent bypass alternate routes to minimize traffic conflicts and enhance pedestrian circulation;

d. Use of bulb-outs and other traffic calming measures are encouraged.

B. Architecture. The following principles intend to promote quality design appearance and visual interest.

1. Architectural Styles and Scale. Building design shall incorporate an architectural style and scale that is compatible with nearby uses, provided such uses are similar to uses permitted by this chapter. Architectural details may draw upon locally historic buildings or other nearby features that contribute to the aesthetic ambience of the immediate area.

2. Siding Materials. Plain concrete block, plain concrete, plywood, sheet pressboard, vinyl, or similar siding materials are strongly discouraged. Siding shall be of high-quality materials that weather well over time. Materials and colors shall be compatible with the architectural style.

3. Color. Colors shall include a base color and accent colors. Generally, a minimum of three complementary colors should be used for each building. Color schemes should be selected with a harmonious range of accent materials and shall comply with the city approved colors.

4. Corner Buildings. Buildings at corners of intersections shall receive special architectural treatment to enhance the pedestrian experience, such as building cut-offs and corner entrances with additional architectural detail.

5. Building ~~Façade~~ Facade. Street-facing façades shall be visually open to major streets and architecturally enhanced through the use of the architectural features.

6. Architectural features are encouraged to create visual interest.

7. Window placement shall reflect the desired exposure appropriate for the respective use:

    a. For commercial uses, large windows shall front onto major pedestrian throughways to promote exposure and visibility;

    b. For residential uses, windows shall face away from loading areas, docks, and trash storage areas. In the occasion that residential windows face one another, windows should be offset to maximize privacy.

C. Streetscape. The following streetscape elements augment architectural styles of the area and promote pedestrian activity. These interactive elements enhance usable pedestrian space and decrease the possibility of dead space.

1. Landscaping is required and shall be well maintained and complement the adjacent project:

    a. Landscaping shall be selected at a scale that is consistent with the building site;

    b. Street landscaping shall be appropriate for sidewalk environments to limit the potential of root systems to affect the adjacent sidewalks;

    c. Landscaping shall not interfere with pedestrian movement or impede with the visibility of business and signage.

2. Furniture. Benches, seating areas, kiosks, and shade structures should be incorporated as amenities for pedestrians:

    a. Furnishings shall be placed where pedestrian traffic, viewsheds, or building ingress and egress will not be obstructed;

    b. Furnishings shall be constructed of durable, high quality materials that can withstand the elements without showing wear;

    c. Furniture design shall be complementary to the architectural styles of the area.

3. Public art and water features shall be used to highlight public spaces and create points of interest for each project. These streetscape elements should be well maintained and used as accent features.

4. Paving Materials. Use of distinctive paving treatments is encouraged to give visual cues to users and emphasize different areas within the streetscape and public spaces. Painted paving surfaces should not be used except to indicate traffic lanes or parking spaces.

5. Walls, fences, and gates should be used to identify separate areas and provide needed privacy and security:

   a. Although necessary in certain locations, solid walls should only be used when absolutely necessary;

   b. Walls, fences, and gates should appear consistent in style and material, complementing the surrounding architectural styles;

   c. Landscaping elements shall be densely planted and layered to provide screening. Vines and trellises are encouraged to help soften hard edges and screen walls from view.

6. Lighting shall be used to illuminate public spaces and contribute to the safety and beauty of the project:

   a. Fixtures shall be complementary to the architectural styles of the area;

   b. Overly glaring or flashing lights are prohibited.

7. ~~Signage~~ Signs shall be used to identify places, provide direction, and advertise businesses. Along with communicating information, ~~signage~~ signs should add to the character of each project and reinforce a sense of place:

   a. Signs shall consist of high-quality materials and color palettes that reflect the architectural themes of the surrounding area;

   b. Location and placement of signs shall not obstruct pedestrian or vehicular movement.

SECTION 21 Section 17.05i.010 (Purpose and Intent) of Chapter 17.05i (Trucking-intensive Overlay) shall be amended as follows:

§ 17.05i.010 **Purpose and Intent.**

In order to conserve and protect the continued viability of the ~~city's~~ City's industrial sector, provide for a wide range of industrial uses and building sizes, and to insure compatibility with other land uses, it is the intention of the ~~city~~ City to control the location, development, and design of trucking uses (as defined in ~~Section 17.04.632~~ Chapter 17.02). Trucking uses shall be permitted in the ~~TIO trucking intensive overlay zone ("TIO Zone")~~ Trucking Intensive Overlay (TIO) upon issuance of a TIO trucking use permit in compliance with the following requirements. In adopting the requirements of this chapter, the ~~city~~ City seeks to: avoid the future obsolescence of trucking uses; reduce the impacts associated with the development of trucking uses; control the

location and concentration of trucking uses so as to mitigate the noise, traffic ~~and circulation~~, air pollution, and other impacts to adjacent or nearby sensitive land uses, such as residences, schools, parks, ~~churches~~ and hospitals and achieve a high level of quality for the site and architectural designs.

The TIO ~~Zone~~ is an overlay ~~zone~~ that is applied to certain properties located in the M-2 zone in which trucking uses (as defined in ~~Section 17.04.632 of this title~~ Chapter 17.02) are permitted. The gross land area within the TIO ~~Zone~~ at any given time may have a maximum of ~~four hundred seventy thousand~~ 470,000 square feet of ~~gross~~ building floor area devoted to the storage space for goods for trucking uses. In each building, ~~an additional twenty percent~~ 20% of gross floor area ~~used for storage of goods for trucking uses~~ may be used for office and similar ancillary ~~uses~~ and related uses. The total gross building floor area, including the floor area for ancillary uses, of buildings or structures for all properties developed for trucking uses within the TIO ~~Zone~~ shall not exceed ~~five hundred sixty-four thousand~~ 564,000 square feet. In addition, subletting within tenant suites or offices shall not be permitted. Temporary structures, sheds, or enclosures that do not require building permits shall count towards the ~~four hundred seventy-thousand~~ 470,000 square feet allowable storage space for goods for trucking uses and towards the total gross floor area of ~~five hundred sixty-four thousand~~ 564,000 square feet. The location of the TIO ~~Zone~~ shall be as set forth in Section 17.~~10~~05a.010(L) and property within the TIO ~~Zone~~ may be used for the purposes set out in this chapter, upon issuance of a TIO trucking use permit.

SECTION 22. The preamble to Section 17.05i.040 (Requirements for Trucking Uses) of Chapter 17.05i (Trucking-intensive Overlay) shall be amended as follows:

§ 17.05i.040 **Requirements for Trucking Uses.**

Trucking uses, as defined in ~~Section 17.04.632 of this title~~ Chapter 17.02, are permitted in the TIO ~~trucking intensive overlay zone~~ and shall comply with the following conditions and requirements, in addition to all other provisions of this ~~title and the Hawthorne Municipal~~ Title and Code:

SECTION 23. Subsection (B) of Section 17.05i.040 (Requirements for Trucking Uses) of Chapter 17.05i (Trucking-intensive Overlay) shall be amended as follows:

B. With the exception of warehousing uses (as defined in ~~Section 17.04.632~~ Chapter 17.02), for every ~~five thousand~~ 5,000 square feet of building floor space dedicated to storage area for goods for trucking uses (not including mezzanine or office areas), all trucking uses shall provide at least one truck position on site.

SECTION 24. Section 17.05j.040 (Application Requirements—Review procedures) of Chapter 17.05j (Billboard Overlay) shall be amended as follows:

§ 17.05j.040 **Application Requirements—Review Procedures.**

A. Application requirements. In addition to the application requirements for the permit required by Section 17.~~35~~10g.040, a person or entity wishing to completely demolish and relocate an existing nonconforming billboard or modify an existing billboard within the ~~freeway overlay zone~~ Billboard Overlay shall submit a request in writing for approval of an agreement that includes the following:

1. The name, address phone number, and other contact information of the person or entity proposing the agreement.

2. Identification of the location proposed for a new or relocated or modified billboard and the billboard(s) being permanently removed, where applicable.

3. Information that establishes that the person or entity proposing the agreement has legal or equitable interest in the billboard being removed or modified and the site proposed for relocation or placement.

4. Conceptual design drawings for the billboards that includes technical specifications to determine the billboard's compliance with this chapter.

5. An explanation of the compensation to be paid or public benefits to be provided to the ~~city~~ City.

6. The application must include photos of all existing ~~signage~~ signs or architectural renderings and elevations of proposed billboards as well as a scaled plot plan and elevations showing the locations of all existing structures and improvements on the property, and the proposed billboard.

7. The applicant must pay a filing fee in accordance with an approved resolution. This fee shall be in addition to any other required fees for permits relative to the development of the property and shall be for the purpose of defraying the costs associated with city review and action on the application.

B. Review Process. All agreements shall be reviewed by the ~~planning commission~~ Planning Commission at a duly noticed public hearing. The public hearing shall be noticed in the same way that conditional use permits and variances are noticed pursuant to Section 17.~~060~~03.050 of ~~the Hawthorne Municipal~~ this Code. The ~~planning commission~~ Planning Commission shall review the agreement and, after a duly noticed public hearing, make a recommendation to ~~city council~~ City Council, based on current development standards, the location of the proposed

relocated or modified billboard and whether the proposed relocated or modified billboard meets the findings contained in this section.

At a ~~city council~~ City Council meeting held no later than ~~forty-five~~ 45 days after the ~~planning commission~~ Planning Commission makes its recommendation, the ~~city council~~ City Council shall review and consider the agreement, at a duly noticed public hearing. The hearing before the ~~city council~~ City Council shall be noticed pursuant to Section 17.~~06~~03.050 of ~~the Hawthorne Municipal~~ this Code and may be continued from time to time. In order to approve a request for an agreement, the ~~city council~~ City Council shall make the following findings for approval of an agreement:

1. The proposed agreement is consistent with the goals, objectives, purposes and provisions of the ~~general plan~~ General Plan, ~~the Development Code~~ this Title, and any applicable specific plans;

2. The proposed installation site is compatible with the uses and structures on the site and in the surrounding area;

3. The proposed billboard would not create a traffic or safety problem, including problems associated with on-site access circulation or visibility;

4. The proposed billboard would not interfere with on-site parking or landscaping required by ~~city ordinance~~ this Title or permit;

5. The proposed billboard would not otherwise result in a threat to the general health, safety, and welfare of ~~city~~ City residents; and

6. The proposed billboard, in addition to its aesthetic treatment, provides public benefits that would not otherwise accrue to the public in the absence of its installation.

SECTION 25. Section 17.06b.040 (Imposition of Conditions) of Chapter 17.06b (Conditional Use Permits and Variances) shall be amended as follows:

§ 17.06b.040 **Imposition of Conditions.**

When granting a variance, the ~~planning commission~~ Planning Commission shall determine that the circumstances do exist as required by Section 17.~~40~~06b.030, and may attach specific conditions to the variance which will serve to accomplish the standards, criteria and policies established by this title.

SECTION 26. the Preamble to Section 17.06b.060 (Conditional Use Permit—Purpose) of Chapter 17.06b (Conditional Use Permits and Variances) shall be amended as follows:

§ 17.06b.060 **Conditional Use Permit—Purpose.**

The purpose of a conditional use permit, as defined in ~~Section 17.04.180~~ Chapter 17.02, shall be:

SECTION 27. Section 17.06b.070 (Application for Variance or Conditional Use Permit—Notice and Hearing) of Chapter 17.06b (Conditional Use Permits and Variances) shall be amended as follows:

§ 17.06b.070 **Application for Variance or Conditional Use Permit—Notice and Hearing.**

Upon the filing of an application for a variance or conditional use permit by a property owner of record, or a plaintiff in any proposed or pending action in eminent domain to acquire property affected, or by a lessee with the written consent of the owners, which application sets forth fully the grounds for, and the facts deemed to justify the granting of a variance or conditional use permit, the ~~planning commission~~ Planning Commission shall give public notice, as provided in Chapter 17.~~06~~03, of the intention to consider at a public hearing the granting of a variance or a conditional use permit.

SECTION 28. Section 17.06b.150 (Public Hearing—Notice) of Chapter 17.06b (Conditional Use Permits and Variances) shall be amended as follows:

§ 17.06b.150 **Public Hearing—Notice.**

Within not to exceed ~~sixty~~ 60 days following receipt of the resolution from the ~~planning commission~~ Planning Commission granting or denying the variance, or conditional use permit, the ~~city council~~ City Council shall conduct a duly advertised public hearing on the matter which has been appealed, public notice of which shall be given as provided in Chapter 17.~~06~~03.

SECTION 29. Chapter 17.06d (Residential Density Bonus) shall be amended as follows:

§ 17.06d.010 **Purpose and intent.**

Density Bonus Law, as set forth in Government Code Section 65915, et seq., requires that a local government grant a density bonus and concessions or incentives to developers of housing developments and child care facilities when meeting the requirements set out by the law. This chapter establishes procedures to implement the Density Bonus Law.

§ 17.06d.020 **Project eligibility—Affordability covenants.**

A. The ~~city~~ City shall grant a density bonus and concessions or incentives listed in Section 17.~~17~~06d.040, or provide other concessions or equivalent financial incentives, when an applicant for a housing development proposes and agrees to construct any one of the following:

1. Ten percent of the total dwelling units reserved for lower-income households as defined in Section 50079.5 of the Health and Safety Code (~~eighty percent~~ 80% of median family income);

2. Five percent of the total dwelling units reserved for very low-income households as defined in Section 50105 of the Health and Safety Code (~~fifty percent~~ 50% of median family income);

3. A senior citizen housing development, as defined in Sections 51.3 and 51.12 of the Civil Code, that limits residency based on age requirements for housing for older persons pursuant to Section 798.76 or 799.5 of the Civil Code; or

4. Ten percent of the total dwelling units in a common interest development as defined in Section 1351 of the Civil Code for persons and families of moderate-income, as defined in Section 50093 of the Health and Safety Code (~~one hundred twenty percent~~120% of median family income), provided that all units in the development are offered to the public for purchase.

B. The amount of the density bonus to which the applicant is entitled shall vary according to the amount by which the percentage of affordable dwelling units meets the percentages above, and is specified in Section 17.~~17~~06d.030. For purposes of calculating the amount of the density bonus, the applicant who requests a density bonus pursuant to this subdivision shall elect whether the bonus shall be awarded on the basis of subparagraphs 1, 2, 3, or 4 of Section 17.~~17~~06d.020(A).

C. An applicant shall agree to, and the ~~city~~ City shall ensure, continued affordability of all low- and very low-income units that qualified the applicant for the density bonus for a period of ~~thirty~~ 30 years (or a longer period of time if required by the construction or mortgage financing assistance program, mortgage insurance program, or rental subsidy program). Rents for the lower- and very-low income density bonus units shall be set at an affordable rent as defined in Section 50053 of the Health and Safety Code. Owner-occupied units shall be available at an affordable housing cost as defined in Section 50052.5 of the Health and Safety Code.

D. An applicant shall agree to, and the ~~city~~ City shall ensure that, the initial occupant of moderate-income units that are directly related to the receipt of the density bonus in the common interest development, as defined in Section 1351 of the

Civil Code, are persons and families of moderate-income, as defined in Section 50093 of the Health and Safety Code, and that the units are offered at an affordable housing cost, as that cost is defined in Section 50052.5 of the Health and Safety Code. The ~~city~~ City shall enforce an equity-sharing agreement, unless it is in conflict with the requirements of another public funding source or law. The following apply to the equity-sharing agreement:

1. Upon resale, the seller of the unit shall retain the value of any improvements, the down-payment, and the seller's proportionate share of appreciation. The ~~city~~ City shall recapture any initial subsidy and its proportionate share of appreciation, which shall then be used within three years for any of the purposes described in subdivision (e) of Section 33334.2 of the Health and Safety Code that promote homeownership.

2. For purposes of this subdivision, the ~~city's~~ City's initial subsidy shall be equal to the fair market value of the home at the time of initial sale minus the initial sale price to the moderate-income household, plus the amount of any down-payment assistance or mortgage assistance. If upon resale the market value is lower than the initial market value, then the value at the time of the resale shall be used as the initial market value.

3. For purposes of this subdivision, the ~~city's~~ City's proportionate share of appreciation shall be equal to the ratio of the initial subsidy to the fair market value of the home at the time of initial sale.

§ 17.06d.030 **Density bonus.**

A. The density bonus provided by this section shall apply to housing developments consisting of five or more dwelling units.

B. A density bonus for a housing development means a density increase over the otherwise maximum allowable residential density under the ~~land use element~~ Land Use Element of the ~~general plan~~ General Plan, and listed below. The applicant may elect to accept a lesser percentage of density bonus. The amount of density bonus to which the applicant is entitled shall vary according to the amount by which the percentage of affordable housing units exceeds the percentage established in Section 17.~~17~~06d.020(A).

Land Use Designation	Corresponding Zone	Maximum Density Before Bonus Applied
Low-Density Residential	R-1 Low-Density Residential	8.0 dwelling units per acre
Medium-Density Residential	R-2 Medium-Density Residential	17.0 dwelling units per acre
High-Density Residential	R-3 High-Density Residential	~~40.0~~30.0 dwelling units per acre
	R-4 Maximum-Density Residential	
Multiple family structures are not permitted in the R-1 and R-2 zones		

C. For housing developments meeting the criteria of Section 17.~~17~~06d.020(A)(1), the density bonus shall be calculated as follows:

Percentage of ~~Lower Income~~ Lower-income Units	Percentage of Density Bonus
10	20.0
11	21.5
12	233.0
13	24.5
14	26.0
15	27.5
16	29.0
17	30.5
18	32.0
19	33.5
20	35.0

D. For housing developments meeting the criteria of Section 17.~~17~~06d.020(A)(2), the density bonus shall be calculated as follows:

Percentage of ~~Very Low Income~~ Very Low-income Units	Percentage of Density Bonus
5	20.0
6	22.5
7	25.0
8	27.5
9	30.0
10	32.5
11	35.0

E. For housing developments meeting the criteria of Section 17.~~17~~06d.020(A)(3), the density bonus shall be ~~twenty percent~~ 20%.

F. For housing developments meeting the criteria of Section 17.~~17~~06d.020(A)(4), the density bonus shall be calculated as follows:

Percentage of ~~Moderate Income~~ Moderate-income Units	Percentage of Density Bonus
10	5.0
11	6.0
12	7.0
13	8.0
14	9.0
15	10.0
16	11.0
17	12.0
18	13.0
19	14.0
20	15.0
21	16.0

22	17.0
23	18.0
24	19.0
25	20.0
26	21.0
27	22.0
28	23.0
29	24.0
30	25.0
31	26.0
32	27.0
33	28.0
34	29.0
35	30.0
36	31.0
37	32.0
38	33.0
39	34.0
40	35.0

G. All density calculations resulting in fractional units shall be rounded up to the next whole number.

H. The granting of a density bonus shall not be interpreted, in and of itself, to require a ~~general plan amendment~~ General Plan Amendment, zoning change or other discretionary approval.

I. As used in Section 17.~~17~~06d.020(A), "total units" or "total dwelling units" does not include units permitted by a density bonus awarded pursuant to this section or any local law granting a greater density bonus.

J. Nothing in this section shall be construed to prohibit the ~~city~~ City from granting a density bonus greater than what is described in this section for a development that meets the requirements of this chapter or from granting a proportionately lower density bonus than what is required by this section for developments that do not meet the requirements of this chapter.

§ 17.06d.040 **Concessions and incentives**.

A. An applicant for a density bonus pursuant to Section 17.~~17~~06d.030 may submit to the ~~city~~ City a proposal for the specific incentives or concessions that the applicant requests pursuant to this section, and may request a meeting with the ~~city~~ City.

B. Concession or incentive means any of the following:

1. A reduction in site development standards or a modification of zoning code requirements that exceed the minimum building standards approved by the California Building Standards Commission as provided in Part 2.5

(commencing with Section 18901) of Division 13 of the Health and Safety Code, including, but not limited to, a reduction in setback and square footage requirements and in the ratio of vehicular parking spaces that would otherwise be required that results in identifiable, financially sufficient and actual cost reductions;

2. Approval of mixed-use zoning in conjunction with the housing development if commercial, office, industrial, or other land uses will reduce the cost of the housing development, and if existing or planned commercial, office, industrial, or other land uses are compatible with the housing project and the existing or planned development of the area;

3. Other regulatory incentives or concessions proposed by the developer or the ~~city~~ City that result in identifiable, financially sufficient and actual cost reductions.

C. This subdivision does not limit or require the provision of direct financial incentives for the housing development, including the provision of publicly owned land by the ~~city~~ City, or the waiver of fees or dedication requirements.

D. The ~~city~~ City shall grant the concession or incentive requested by the applicant unless the ~~city~~ City makes a written finding, based upon substantial evidence, of either of the following:

1. The concession or incentive is not required in order to provide for affordable housing costs, as defined in Section 50052.5 of the Health and Safety Code or for rents for the targeted units to be set as specified in Section 17.~~17~~06d.020;

2. The concession or incentive would have a specific adverse impact. as defined in Government Code Section 65589.5(d)(2), upon public health and safety or the physical environment or on any real property that is listed in the California Register of Historical Resources and for which there is no feasible method to satisfactorily mitigate or avoid the specific adverse impact without rendering the development unaffordable to low- and moderate-income households.

E. The applicant shall receive the following number of incentives or concessions:

1. One incentive or concession for projects that include at least ~~ten percent~~ 10% of the total units for lower income households, at least ~~five percent~~ 5% for very low-income households, or at least ~~ten percent~~ 10% for persons and families of moderate-income in a common interest development;

2. Two incentives or concessions for projects that include at least ~~twenty percent~~ 20% of the total units for lower income households, at least ~~ten percent~~ 10% for very low-income households, or at least ~~twenty percent~~

20% for persons and families of moderate-income in a common interest development;

3. Three incentives or concessions for projects that include at least ~~thirty percent~~ 30% of the total units for lower income households, at least fifteen percent for very low-income households, or at least ~~thirty percent~~ 30% for persons and families of moderate-income in a common interest development.

F. The granting of a concession or incentive shall not be interpreted, in and of itself, to require a ~~general plan amendment~~ General Plan Amendment, zoning change or other discretionary approval.

§ 17.06d.050 **Applications.**

A. At the time a developer of a proposed housing development, seeking a density bonus and a concession or incentive under this chapter and Government Code Section 65915, files formal application(s) for approval of the proposed development with the ~~planning department~~ Planning Department, the developer shall provide the following information:

1. A vicinity map and preliminary site plan, drawn to scale, including building footprints, driveway and parking layout;

2. Identification of the location, acreage and the maximum number of units allowed under the zoning and the land use designated under the ~~general plan~~ General Plan;

3. Identification of the total number of units proposed including the kind and number of target units as set forth in Section 17.~~17~~06d.020 which the proposed housing development qualifies for a density bonus and concession;

4. Identification of the concessions which ~~is~~ are requested by the developer or a list of any alternative concessions which would provide, in the developer's opinion, equivalent financial incentives to the concession requested;

5. The specific financial information and data relied upon by the developer which establishes the monetary value of the regulatory concessions requested by the developer, and a concise statement of how such value was calculated. A clear statement of how the requested concession is necessary to make the proposed housing development economically feasible, sufficiently detailed to enable ~~city~~ City staff to examine the conclusions reached by the developer;

6. Such other pertinent information as the ~~director of planning~~ Director may require to enable the ~~city~~ City to adequately analyze the economic feasibility of the proposed housing development with respect to the requested additional concession and other concessions which may be made available.

§ 17.06d.060 **Density Bonus Housing Agreement.**

A. Applicants requesting a density bonus, shall draft and agree to enter into a density bonus housing agreement with the ~~city~~ City. The density bonus housing agreement shall include, at a minimum, the following:

1. A general description of the development, including whether the development will contain units for rent or for sale;

2. A description of additional incentives or equivalent financial incentives to be provided by the ~~city~~ City;

3. The total number of market-rate units and affordable housing units, as well as a description of the household income group(s) to be accommodated by the housing development;

4. The number of bedrooms in each market-rate unit and each affordable unit;

5. The square footage of each market-rate unit and of each affordable unit measured from the interior walls of the unit and including heated and unheated areas;

6. The location in the development of each market-rate and affordable housing unit;

7. A schedule for completion and occupancy of target units. If construction of dwelling units is to be phased, a phasing plan stating the number of market-rate and affordable housing units in each phase;

8. The estimated sale price or monthly rent of each market-rate unit and each affordable housing unit;

9. Documentation and plans regarding the exterior appearances, materials, and finishes of the housing development and each of its individual units;

10. A marketing plan the applicant proposes to implement to promote the sale or rental of the affordable units within the development to eligible households;

11. Detailed description of the standards for determining the affordable rent or affordable sales price and housing cost;

12. Where very low- or lower-income units are proposed, a stipulation that the target units shall be kept available only to members of the identified income group or only to qualifying residents for a holding period as specified in Section 17.~~17~~06d.020(C);

13. A description of the means by which continued availability shall be secured and enforced and the procedures under which the very low- and lower-income target units shall be leased or sold during such period;

14. A stipulation that the initial occupant of moderate-income units pursuant to Section 17.~~17~~06d.020(D) are persons and families of moderate income, as defined in Section 50093 of the Health and Safety Code, and that the units are offered at an affordable housing cost, as that cost is defined in Section 50052.5 of the Health and Safety Code;

15. A description of remedies for breach of the agreement by either party (the ~~city~~ City may identify tenants or qualified purchasers as third-party beneficiaries under the agreement);

16. The following disclosures shall be included in all sale or lease agreements associated with any project that includes a density bonus:

    a. For each condominium unit offered for sale, a recorded disclosure statement that the unit is assigned a specified number of parking spaces (if any) and giving notice that guest parking is not provided on site pursuant to state laws in effect at the time of construction.

    b. For each apartment offered for lease, a written disclosure in each lease agreement that the unit is assigned a specified number of parking spaces (if any) and giving notice that guest parking is not provided on site pursuant to state laws in effect at the time of construction.

    c. For each unit, whether offered for sale or lease, a written statement, signed by the purchaser or lessee, acknowledging that on-street parking may be unavailable.

17. Other provisions to ensure implementation and compliance with this chapter, and such other terms and provisions, not inconsistent with Government Code Section 65915, that the ~~city~~ City may require.

B. In the case of for-sale housing developments, the density bonus housing agreement shall provide for the following conditions governing the initial sale and use of target units during the applicable use restriction period:

1. Target units shall, upon initial sale, be sold to eligible very low- or lower-income households at an affordable sales price and housing cost, or to qualified residents (i.e., maintained as senior citizen housing) as defined in Chapter 17.~~04~~02, or in the case of common interest developments, to moderate income households;

2. Target units shall be initially owner-occupied;

3. The initial purchaser of very low- and lower-income target units, as well as units targeted to senior citizen housing, shall execute an instrument or agreement approved by the ~~city~~ City restricting the sale of the target unit in accordance with this chapter during the applicable use restriction period. Such instrument or agreement shall be recorded against the parcel containing the target unit and shall contain such provisions as the ~~city~~ City may require to ensure continued compliance with this chapter and the Government Code Section 65915.

C. In the case of rental housing developments, the density bonus housing agreement shall provide for the following conditions governing the use of target units during the use restriction period:

1. The rules and procedures for qualifying tenants, establishing affordable rent, filling vacancies and maintaining target units for qualified tenants;

2. Provisions requiring owners to verify tenant incomes and maintain books and records to demonstrate compliance with this chapter;

3. Provisions requiring owners to submit an annual report to the city, which includes the name, address, and income of each person occupying target units, and which identifies the bedroom size and monthly rent or cost of each target unit.

D. The terms of the draft agreement shall be reviewed and revised as appropriate by the ~~planning director~~ Director, who shall formulate a recommendation to the ~~planning commission~~ Planning Commission for final approval. The ~~planning commission~~ Planning Commission, on behalf of the ~~city~~ City, shall authorize the execution of density bonus housing agreements that meet all of the requirements of this chapter and Government Code Section 69515.

E. Following execution of the agreement by all parties, the completed density bonus housing agreement shall be recorded on the parcel or parcels designated for the construction of target units. The approval and recordation shall take place prior to final map approval, or, where a map is not being processed, prior to issuance of

building permits for such parcels or units. The density bonus housing agreement shall be binding to all future owners and successors in interest.

§ 17.06d.070 **Donation of Land to the City.**

A. When an applicant for a tentative subdivision map~~, parcel map,~~ or other residential development approval donates land to the ~~city~~ City as provided for in this subdivision, the applicant shall be entitled to a ~~fifteen percent~~ 15% increase above the otherwise maximum allowable residential density under the applicable zoning ordinance and ~~land use element~~ Land Use Element of the ~~general plan~~ General Plan for the entire development, as follows:

Percentage of ~~Very Low Income~~ Very Low-income Units	Percentage of Density Bonus
10	15.0
11	16.0
12	17.0
13	18.0
14	19.0
15	20.0
16	21.0
17	22.0
18	23.0
19	24.0
20	25.0
21	26.0
22	27.0
23	28.0
24	29.0
25	30.0
26	31.0
27	32.0
28	33.0
29	34.0
30	35.0

B. This increase shall be in addition to any increase in density mandated by Section 17.~~17~~06d.020, up to a maximum combined mandated density increase of ~~thirty-five percent~~ 35% if an applicant seeks both the increase required pursuant to this subdivision and Section 17.~~17~~06d.020. Nothing in this subdivision shall be construed to enlarge or diminish the authority of the ~~city~~ City to require a developer to donate land as a condition of development. An applicant shall be eligible for the increased density bonus described in this subdivision if all of the following conditions are met:

1. The applicant donates and transfers the land no later than the date of approval of the final subdivision map~~, parcel map~~ or residential development application;

2. The developable acreage and zoning classification of the land being transferred are sufficient to permit construction of units affordable to very low-income households in an amount not less than ~~ten percent~~ 10% of the number of residential units of the proposed development;

3. The transferred land is at least one acre ~~in size~~ or of sufficient size to permit development of at least ~~forty~~ 30 units, has the appropriate ~~general plan~~ General Plan designation, is appropriately zoned for development as affordable housing, and is, or will be, served by adequate public facilities and infrastructure. The land shall have appropriate zoning and development standards to make the development of the affordable units feasible. No later than the date of approval of the final subdivision map~~,~~ ~~parcel map~~ or of the residential development, the transferred land shall have all of the permits and approvals, other than building permits, necessary for the development of the very low-income housing units on the transferred land except that the ~~city~~ City may subject the proposed development to subsequent design review to the extent authorized by subdivision (i) of Section 65583.2 if the design is not reviewed by the ~~city~~ City prior to the time of transfer;

4. The transferred land and the affordable units shall be subject to a deed restriction ensuring continued affordability of the units consistent with Sections 17.~~17~~06d.020(C)-(D), which shall be recorded on the property at the time of dedication;

5. The land is transferred to the ~~local agency~~ City or to a housing developer approved by the ~~local agency~~ City. The ~~local agency~~ City may require the applicant to identify and transfer the land to the developer;

6. The transferred land shall be within the boundary of the proposed development or, within one-quarter mile of the boundary of the proposed development subject to ~~city~~ City approval.

§ 17.06d.080 **Inclusion of Child Care Facility.**

A. When an applicant proposes to construct a housing development that conforms to the requirements of Section 17.~~17~~06d.020 and includes a child care facility, that will be located on the premises of, as part of, or adjacent to, the project, the ~~city~~ City shall grant either of the following:

1. An additional density bonus that is an amount of square feet of residential space that is equal to or greater than the amount of square feet in the child care facility;

2. An additional concession or incentive that contributes significantly to the economic feasibility of the construction of the child care facility.

B. The ~~city~~ City shall require, as a condition of approving the housing development. that the following occur:

1. The child care facility shall remain in operation for a period of time that is as long as, or longer than the period of time during which the density bonus units are required to remain affordable pursuant to Section 17.~~17~~06d.020;

2. Of the children who attend the child care facility, the children of very low-income households, lower-income households, or families of moderate-income shall equal a percentage that is equal to or greater than the percentage of dwelling units that are required for very low-income households, lower-income households, or families of moderate-income pursuant to Section 17.~~17~~06d.020.

C. Notwithstanding any requirement herein, the ~~city~~ City shall not be required to provide a density bonus or concession for a child care facility if it finds, based upon substantial evidence, that the community has adequate child care facilities.

§ 17.06d.090 **Development standards.**

A. Target units should be constructed concurrently with non-restricted units unless both the ~~city~~ City and the applicant agree within the density bonus housing agreement to an alternative schedule for development.

B. In determining the maximum affordable rent or affordable sales price of target units the following house-hold and unit size assumptions shall be used:

0 bedroom (studio)	1 person
1 bedroom	2 persons
2 bedrooms	3 persons
3 bedrooms	4 persons
4 bedrooms	6 persons

C. Target units should be built on-site wherever possible and, when practical, be dispersed within the housing development. Where feasible, the number of bedrooms of the target units should be equivalent to the bedroom mix of the non-target units of the housing development; except that the developer may include a higher proportion of target units with more bedrooms. The design and appearance of the target units shall be compatible with the design of the total housing development. Housing developments shall comply with all applicable development standards, except those that may be modified as provided by this chapter.

D. Circumstances may arise in which the public interest would be served by allowing some or all of the target units associated with one housing development to be produced and operated at an alternative development site. Where the developer and the ~~city~~ City form such an agreement, the resulting linked

developments shall be considered a single housing development for purposes of this chapter. Under these circumstances, the developer shall be subject to the same requirements of this chapter for the target units to be provided on the alternative site.

SECTION 30 Section 17.06e.010 (Classification Regulations Subject to This Chapter) of Chapter 17.06e (Yards) shall be amended as follows:

§ 17.06e.010 **Classification Regulations Subject to This Chapter.**

Chapters ~~17.02, 17.04, 17.10, and 17.14 through 17.36~~ 17.01, 17.02, 17.05a-05c, 17.06d, 17.10g, 17.20a-20d, 17.21, 17.30a-30d, 17.31, 17.40a-40b, 17.60, and 17.70a-70b, pertaining to the several classifications shall be subject to the general provisions, conditions and exceptions contained in this chapter.

SECTION 31. Section 17.07.030 (Limited Use of Fees) of Chapter 17.07 (Development Impact Fees) shall be amended as follows:

§ 17.07.030 **Limited use of fees.**

The revenues raised by payment of this fee shall be placed in a separate and special account and such revenues, along with any interest earning on that account, shall be used solely to:

A. Pay for the ~~city's~~ City's future construction of facilities described in the resolution enacted pursuant to Section 17.~~66~~07.020, or to reimburse the ~~city~~ City for those described or listed facilities constructed by the ~~city~~ City with funds advanced by the ~~city~~ City from other sources; or

B. Reimburse developers who have been required or permitted by Section 17.~~66~~07.040, to install such listed facilities which are oversized with supplemental size, length or capacity.

SECTION 32. Section 17.07.040 (Developer Construction of Facilities) of Chapter 17.07 (Development Impact Fees) shall be amended as follows:

§ 17.07.040 **Developer construction of facilities.**

Whenever a developer is required, as a condition of approval of a development permit, to construct a public facility described in a resolution adopted pursuant to Section 17.~~66~~07.020 which facility is determined by the ~~city~~ City to have supplemental size length or capacity over that needed for the impacts of that development, and when such construction is necessary to ensure efficient and timely construction of the facilities

network, a reimbursement agreement with the developer and a credit against the fee, which would otherwise be charged pursuant to this chapter on the development project, shall be offered. The reimbursement amount shall not include the portion of the improvement needed to provide services or mitigate the need for the facility or the burdens created by the development.

SECTION 33. Section 17.07.050 (Fee adjustments) of Chapter 17.07 (Development Impact Fees) shall be amended as follows:

§ 17.07.050 **Fee adjustment.**

A developer of any project subject to the fee described in Section 17.~~66~~07.020 may apply to the ~~city council~~ City Council for a reduction or adjustment to the fee, or a waiver of that fee, based upon the absence of any reasonable relationship or nexus between the impacts of the development and either the amount of the fee charged or the type of facilities to be financed. The application shall be made in writing and filed with the ~~city clerk~~ City Clerk not later than: (1) ten days prior to the public hearing on the development permit application for the project; or (2) if no development permit is required, at the time of the filing of the application for a building permit. The application shall state in detail the factual basis for the claim of waiver, reduction, or adjustment. The ~~city council~~ City Council shall consider the application at the public hearing on the permit application or at a separate hearing held within ~~sixty~~ 60 days after the filing of the fee adjustment application, whichever is later. The decision of the ~~city council~~ City Council shall be final. If a reduction, adjustment, or waiver is granted, any change in use within the project shall invalidate the waiver, adjustment or reduction of the fee.

SECTION 34. Subsection (C) of Section 17.10c.010 (General Requirements) of Chapter 17.10c (Fences) shall be amended as follows:

C. No fence, wall or hedge shall be permitted to exceed the maximum height of three and one-half feet in a triangular area as set forth in Section 17.~~42~~06e.090.

SECTION 35. The following definitions found in Section 17.10e.020 (Definitions) of Chapter 17.10e (Landscaping) shall be amended as follows:

"Landscape documentation package" means the documents required under Section 17.~~89~~10e.060.

"Landscape project" means total area of landscape in a project as defined in "landscape area" for the purposes of this chapter, meeting requirements under Section 17.~~89~~10e.030.

"Project applicant" means the individual or entity submitting a landscape documentation package required under Section 17.~~89~~10e.060, to request a

permit, plan check, or design review from the ~~city~~ City. A project applicant may be the property owner or designee.

"Rehabilitated landscape" means any re-landscaping project that requires a permit, plan check, or design review, meets the requirements of Section 17.~~89~~10e.030, and the modified landscape area is equal to or greater than ~~two thousand five hundred~~ 2,500 square feet.

"Water Efficient Landscape Ordinance" means Chapter 17.~~89~~10e of ~~the Hawthorne Municipal~~ this Code.

SECTION 36. Subsection (A)(7)(a) of Section 17.10e.060 (Procedures) of Chapter 17.10e (Landscaping) shall be amended as follows:

a. The statement: "I have complied with Chapter 17.~~89~~10e of the City of Hawthorne Municipal Code and the Water Efficient Landscape Guidelines, and applied them for the efficient use of water in this landscape design plan," and

SECTION 37. Subsection (C)(2)(a) of Section 17.10g.000 (Purpose and Intent) of Chapter 17.10g (Signs) shall be amended as follows:

a. Protected Non-Commercial Speech Temporary Signs. All private property within any residential zone or an existing, legally established residence in a non-residential zone are allowed to display a maximum of five signs per parcel of temporary or permanent non-commercial signage. Temporary or permanent non-commercial signs may not exceed three square feet per sign face. The temporary or permanent non-commercial signage can be displayed at all times. The display area may be used for any protected non-commercial speech. Temporary or permanent non-commercial speech signs must be freestanding and cannot exceed four feet in height as measured from the adjacent grade. Temporary or permanent non-commercial speech signs must be set back from the sidewalk edge by at least five feet. Non-commercial speech temporary or permanent signs authorized by this section may not be placed within the fifteen-foot corner cutback area, as defined in Section 17.~~42~~06e.090. In cases where freestanding signs cannot be accommodated and meet the required placement standards, the ~~director of planning~~ Director may approve an alternative placement.

SECTION 38. Section 17.10g.010 (Sign Permit Required) of Chapter 17.10g (Signs) shall be amended as follows:

§ 17.10g.010 **Sign Permit Required.**

No person shall erect, alter, or add to any sign as defined in ~~Section 17.04.010~~ Chapter 17.02 unless a permit for the same has been issued by the ~~director of building and safety~~ Director of Building Safety of the ~~city~~ City of Hawthorne except as otherwise provided by this ~~code~~ Code.

SECTION 39. Subsection (M) of Section 17.10g.030 (Sign Permit Not Required) of Chapter 17.10g (Signs) shall be amended as follows:

M. Temporary non-commercial signs on residential property per Section 17.~~35~~10g.130.

SECTION 40 Section 17.10g.100 (Substitution Clause) of Chapter 17.10g (Signs) shall be amended as follows:

§ 17.10g.100 **Substitution Clause.**

Notwithstanding any other provision of this ~~code~~ Code and subject to the property owner's consent, any noncommercial copy may be substituted, in whole or in part, for any commercial copy on any sign permitted by this ~~code~~ Code. If non-commercial copy is substituted, the resulting sign will continue to be treated as the original commercial sign under this ~~code~~ Code and will not be deemed or treated as an off-premises sign (billboard). The content of any non-commercial copy on any sign otherwise permitted by this ~~code~~ Code may be changed without complying with any provisions of this ~~code~~ Code normally required for sign copy or design approval. In addition, on non-residential uses, non-commercial copy on temporary signs may be substituted for commercial copy subject to the requirements of Section 17.~~35~~10g.230.

The purpose of this provision is to prevent any inadvertent favoring of commercial speech over non-commercial speech, or favoring of any particular non-commercial copy over any other non-commercial copy. This provision (a) does not create a right to increase the total amount of permanent signage on a parcel, lot, or land use; (b) does not affect the requirement that a sign structure or mounting device be properly permitted; (c) does not allow a change in the physical structure of a sign or its mounting device; or (d) does not allow the substitution of off-premises commercial copy in place of on-premises commercial copy or non-commercial copy.

SECTION 41. Subsection (H) of Section 17.10g.110 (Signs—Commercial and Industrial) of Chapter 17.10g (Signs) shall be amended as follows:

H. Electronic message center signs subject to the provisions contained in Section 17.~~35~~10g.120.

SECTION 42. Section 17.10g.115 (Regional Shopping Center Signs) of Chapter 17.10g (Signs) shall be amended as follows:

§ 17.10g.115 **Regional Shopping Center Signs.**

In addition to the maximum number of freestanding signs and total sign area listed in Section 17.~~35~~10g.110,~~ regional shopping centers~~ Regional Shopping Centers, as defined in~~ Section 17.04.010~~ Chapter 17.02, may also be permitted a regional shopping center sign as follows:

A. One regional shopping center sign, which is defined as a combination of two sign types in a single sign structure as follows: (1) a billboard (as defined in Chapter 17.~~04~~02 except that it may also advertise on-site businesses and products); and (2) fixed signage advertising on-site businesses and products (as defined in Chapter 17.~~04~~02).

B. Regional shopping center signs shall adhere to the following standards:

1. A regional shopping center sign shall be located immediately adjacent to a freeway and within the freeway overlay zone.

2. The billboard portion of the regional shopping center sign shall be subject to requirements and procedures of Chapter 17.~~88~~05j,~~ Freeway~~ Billboard Overlay~~ Zone, except that a V-shaped billboard shall not be allowed on a regional shopping center sign (billboard faces must be parallel)~~.

3. The height and area of the fixed signage portion of a regional shopping center sign shall be as dictated in Section 17.~~35~~10g.110(A)(3), except that a billboard agreement shall be used instead of a CUP for requests to permit heights of the fixed sign portion above~~ forty~~ 40 feet up to a maximum of~~ seventy-five~~ 75 feet or~~ forty~~ 40 feet above the freeway roadbed, whichever is more restrictive. The billboard agreement shall also be used instead of a CUP for requests to allow the fixed sign portion to exceed~~ three hundred fifty~~ 350 square feet of sign area.

4. The minimum separation between any other fixed freestanding sign shall be~~ three hundred~~ 300 feet, as measured from the support. The minimum separation between any other billboard shall be as dictated in Chapter 17.~~88~~05j,~~ Freeway~~ Billboard Overlay~~ Zone~~. The intent of this requirement is to combine signage and reduce visual clutter on a regional shopping center and maintain separation requirements between billboards.

5. Regional shopping center signs shall be designed as an integrated structure that complements and enhances ~~any existing~~ freestanding ~~signage~~ signs in the shopping center.

6. Poles or pylons used to support regional shopping center signs must have decorative covers or be clad in materials that are compatible with the overall design of the sign, other signs on the property, and the architectural character of buildings on the site, in terms of style, color, and materials.

7. The ground area surrounding the base of regional shopping center signs shall be landscaped. The landscape area must be at least five feet in width as measured from the base of sign to edge of the nearest curb, sidewalk, or pavement. A landscaping plan must be approved prior to approval of the building permit and the landscaping shall be maintained weed and litter-free and the plants kept in a healthy state for the life of the sign.

SECTION 43. Section 17.10g.130 (Signs—Residential Zones) of Chapter 17.10g (Signs) shall be amended as follows:

§ 17.10g.130 **Signs—Residential Zones.**

~~Signs in the residential zones shall be subject to the following provisions:~~

~~A.~~ Personal expression signs of any sign type, including flags, subject to the following provision~~s~~: ~~1.~~ No sign face shall exceed three square feet in area per side, shall be non-commercial in nature, and shall not be illuminated except for address signs. Signs may be freestanding or wall-mounted but may not be mounted to a roof or fascia other than a street address (fascia only for address). All freestanding signs must be set back at least five feet from the back of the sidewalk. No temporary banners are allowed other than as provided for in Section 17.~~35~~10g.000(A) of this chapter.

SECTION 44. Section 17.10g.160 (Monument and Freestanding Signs Affecting Vision Clearance) of Chapter 17.10g (Signs) shall be amended as follows:

§ 17.10g.160 **Monument and Freestanding Signs Affecting Vision Clearance.**

A monument or freestanding sign on any lot shall be located to avoid interference with the vision of the motorists on adjacent roadways, or ingress and egress onto public streets or alleys, pursuant to Section 17.~~42~~06e.090, Vision Clearance, Corner, Reverse Corner and Key Lots.

SECTION 45. The preamble to Section 17.10g.290 (Design Specifications) of Chapter 17.10g (Signs) shall be amended as follows:

§ 17.10g.290 **Design specifications.**

Sign frames and supporting construction shall be designed and constructed as provided in ~~Part VI and Part VII of the latest edition of the Uniform~~ the California Building Code as adopted by the ~~city~~ City with the following exceptions:

SECTION 46. Section 17.10g.320 (Wall Signs—Construction) of Chapter 17.10g (Signs) shall be amended as follows:

§ 17.10g.320 **Wall signs—Construction.**

Wall signs shall be constructed of materials as specified in Section 17.~~35~~10g.310. No wall sign shall have a projection over a public street, public sidewalk, or beyond a building line~~, a distance~~ greater than one foot.

SECTION 47. Section 17.10g.330 (Projecting Signs—Construction) of Chapter 17.10g (Signs) shall be amended as follows:

§ 17.10g.330 **Projecting signs—Construction.**

Projecting signs attached to a building shall be constructed of materials as specified in Section 17.~~35~~10g.310. The thickness of any such sign shall not exceed the following:

A. For a maximum projection of three feet, a thickness of two feet and six inches.

B. For a maximum projection of two feet and six inches, a thickness of two feet.

SECTION 48. Section 17.10g.340 (Temporary Signs—Construction) of Chapter 17.10g (Signs) shall be amended as follows:

§ 17.10g.340 **Temporary signs—Construction.**

Notwithstanding the provisions of Section 17.~~35~~10g.310, temporary signs may have wood-supporting members if all parts extending into the ground are protected with a preservative approved by the ~~director of building and safety~~ Building Official in accordance with the criteria therefor established by the ~~Uniform~~ California Building Code as adopted by the ~~city~~ City; provided, however, that no signs so constructed may project over the public property.

SECTION 49. Section 17.10g.390 (Appeals for Color) of Chapter 17.10g (Signs) shall be deleted and replaced as follows:

§ 17.10g.390 **Appeals for color.**

Appeals are subject to the procedures described in 17.03.070.

SECTION 50. Chapter 17.13 (Nonconformities) shall be amended as follows:

§ 17.13.010 **Purpose, definition, interpretation, relationship to alcoholic beverage sale establishments and to conditional use permits** and Enforcement.

A. This chapter regulates nonconforming land uses, buildings and other structures, signs, and parcels of land. More than one of these categories may apply to a situation. As used in this chapter, the adjective "nonconforming" and the nouns "nonconformity" and "nonconformities" all refer to the definition in ~~Section 17.04.010~~ Chapter 17.02, and thus give no protection to any subject that was not lawfully established.

B. The provisions of this chapter shall be construed and understood with a view to promote the purposes of this ~~title~~ Title and to attain zoning conformance in accordance with the state and federal ~~Constitutions~~ constitutions.

C. Nothing in this chapter shall limit the ~~city's~~ City's ability to enforce code compliance and pursue all legal remedies, criminal and civil, arising out of violations of ~~the Hawthorne Municipal~~ this Code, including, without limitation: administrative remedies (Title 1; Chapter 1.23); nuisance abatement (Title 8; Chapter 8.20; Section 8.50.100); and revocation (Title 17; Chapter 17.~~06~~03).

D. Alcoholic Beverage Sale Establishments. Notwithstanding the rule of interpretation set forth in Section 17.~~06~~03.020(E) of this title, where any provision of Section 17.~~76~~34b.070 governing alcoholic beverage sale establishments conflicts with this chapter and the two cannot be reconciled, Section 17.~~76~~34b.070 shall be considered as the more specific provision and an exception that controls over the conflicting general provision of this chapter, regardless of the sequence of adoption or degree of restrictiveness.

§ 17.13.020 **Exemptions.**

Nothing in this chapter shall require the discontinuance or removal of, or otherwise restrict any nonconformity within, the following categories:

A. Land use, structure, sign, or parcel of land involving property owned or leased by the ~~city~~ City.

B. City-designated cultural or historic resource, California Historical Landmark, or subject listed in the California Register of Historical Resources, or the National Register.

C. Conditional Use Permit in Effect. Except as provided by Section 17.~~06~~03.110 (Revocation), a use that was authorized by a conditional use permit before being disallowed by an amendment to this ~~title~~ Title shall be deemed a conforming use while the conditional use permit is in effect, and may continue in accordance with its terms and conditions, including any specified time limit.

§ 17.13.030 **Nonconforming Uses.**

A. A nonconforming use may be continued or changed to a substantially similar use, except as restricted by this chapter. Uses that otherwise conform but fall short of off-street parking, loading, or stacking requirements are addressed in Section 17.~~38~~13.050.

B. Change to a Different Nonconforming Use. The ~~director~~ Director may consider and approve, or conditionally approve, subject to appeal per Chapter 17.~~06~~03, a request to change a nonconforming use to a different nonconforming use that is not regulated by subsection A, upon making written findings that demonstrate the following facts and conditions:

1. The degree of nonconformity will remain the same or be reduced;

2. The proposed change creates no significant adverse environmental impact that cannot be mitigated;

3. The proposed change will not adversely affect or be materially detrimental to adjoining properties and will not be more incompatible with the surrounding area.

C. A nonconforming use shall not be enlarged or expanded to occupy additional floor area or portion of the site, or to increase its intensity, including hours of operation, beyond what existed at the time the use became nonconforming, unless a conditional use permit is first obtained in accordance with Chapter 17.~~40~~06b. Any residential use in a nonresidential zone shall comply with the development standards identified by the ~~director~~ Director to be most compatible

with the non-conforming residential on-site use and evaluated for compliance during the review process.

D. There shall be no expansion of a nonconforming use onto any additional lot.

E. Termination by Either Discontinuation or Abandonment. After a nonconforming use has ceased operation for two years, without regard to intent, any use of the same particular portion of the site shall comply with this ~~title~~ Title.

§ 17.13.040 **Nonconforming Structures.**

A. A nonconforming structure may be maintained and continued, except as restricted by this chapter.

B. Maintenance, repair, and incidental alteration of a nonconforming structure are permitted. Incidental alteration may include adaptation to new technology.

C. Expansion or enlargement of a nonconforming structure shall be permitted only in one or more of the following circumstances:

1. The degree of nonconformity is not increased;

2. It is approved in conjunction with the expansion of a nonconforming use in accordance with Section 17.~~38~~13.030(B);

~~3. A nonconforming wireless telecommunications facility may be enlarged if a conditional use permit is first obtained in accordance with Chapter 17.40 and the planning commission finds that the request complies with the Wireless Telecommunication Policy Statement approved by the planning commission;~~

~~4~~3. It is required by law.

D. Residential Buildings. A nonconforming residential structure located in a residential zone may be continued and expanded as follows, provided that the ~~planning department~~ Planning Department determines that the new construction complies with the provisions of this ~~title~~ Title and results in bringing the building closer to conformity.

~~a~~1. Structures with legally nonconforming setbacks may be expanded.

~~b~~2. Structures with legally nonconforming height may be expanded.

~~c~~3. Structures with legally nonconforming lot coverage or floor area ratio shall not be expanded.

~~d~~4. Structures with legally nonconforming screening of roof-mounted equipment may be expanded; however, any alteration to the existing roof-mounted equipment shall comply with the provisions of this ~~title~~ Title.

~~e~~5. Unless otherwise provided in this ~~code~~ Code, a single-family residence developed with a nonconforming setback may be expanded into the nonconforming setback, provided the following can be shown:

~~i~~a. The portion of the expansion within the nonconforming setback is limited to a single-story structure~~.~~;

~~ii~~b. The portion of the expansion that encroaches into the nonconforming setback is no more than ~~two hundred~~ 200 square feet, or ~~twenty-five percent~~ 25% of the existing dwelling excluding the garage, whichever is less~~.~~;

~~iii~~c. The addition, including the roof, shall be compatible with the architecture and materials of the existing dwelling~~.~~;

~~iv~~d. The addition does not create an adverse impact on adjacent property.

~~f~~6. A nonconforming structure, other than those subject to subsections (a) to (e) above, shall be completely removed or altered to structurally conform to the standards of the zone in which it is located.

E. Replacement Following Involuntary Damage or Destruction. A nonconforming structure that is damaged or destroyed by a calamity beyond the control of the property owner, such as fire, flood, earthquake, transportation collision, or act of the public enemy, may be rebuilt as follows. However, nothing in this section shall be construed to confer any right to continue an unsafe structure, or portion of structure, as determined by the ~~department of building and safety~~ Department of Building Safety.

1. The replacement structure may substantially recreate the building envelope of the original building, including floor area, footprint, and number of dwelling units, provided the structure is contained within the property boundaries.

2. The replacement structure shall comply with all applicable provisions of the building code and this ~~title~~ Title at the time of reconstruction. Reasonable adjustments may be permitted to provide for increased safety and accessibility.

3. The ~~directors of the~~ departments of ~~planning and building and safety~~ Planning and Building Safety find that the replacement structure will not be detrimental or injurious to health, safety, or general welfare.

4. An application for building permit is submitted within one year after the damage occurs, or an extension of this time period has been granted.

F. Termination by Voluntary Destruction. After the voluntary destruction of a nonconforming structure, except as permitted by subsection (B), any development of the site shall comply with this title.

§ 17.13.050 **Nonconforming Parking.**

A. A use lawfully established, but which does not conform to the current off-street parking or loading requirements, may continue without providing such facilities.

B If a new permitted use intends to replace an existing or former use with nonconforming parking, additional parking spaces shall be required only for the difference between the current required parking for the new use and the current required parking for the prior use.

~~B~~C. If an existing building is altered so that there is an increase in the number of bedrooms, dwelling units, or floor area, additional parking spaces shall be required only for the increased floor area, units, or bedrooms.

§ 17.13.060 **Nonconforming Signs.**

A. A nonconforming sign may be continuously maintained and repaired.

B. Allowable Changes. The face or image of a nonconforming sign may be changed provided there is: (1) no increase to the sign area or dimensions; (2) no change in orientation or placement on the site; and (3) no removal of the supporting structure, such as poles or roof-mounted braces.

C. Termination by Voluntary Removal—Replacement. An on-premises ~~or off-premises~~ sign structure that is voluntarily removed shall be replaced only with a sign structure that conforms to ~~this~~ Title. Any sign structure not used to display a sign or image for a period of two years shall be deemed voluntarily removed.

§ 17.13.070 **Nonconforming Parcels.**

A. A parcel that does not comply with lot area, lot dimension, or street frontage provisions of this ~~title~~ Title shall be considered a legal building site if the ~~city~~ City has issued a certificate of compliance or conditional certificate of compliance in accordance with Title 16 of ~~the Hawthorne Municipal~~ this Code. Any development

or use of a nonconforming parcel shall comply with all other requirements of this ~~title~~ Title.

B. Subdivision of a nonconforming parcel shall comply with state law and Title 16 of ~~the Hawthorne Municipal~~ this Code. The boundaries of a nonconforming parcel may be changed by lot line adjustment only if the degree of non-conformity remains the same or is reduced.

§ 17.13.080 **Abatement and Termination of** ~~nonconforming uses, structures and signs~~ **Nonconformities by City.**

A. Notwithstanding any provision of this chapter, any ~~nonconforming use, structure or sign~~ nonconformity may be abated or terminated by the ~~city~~ City as set forth in this section, where the ~~planning commission~~ Planning Commission finds the presence of any of the following facts and conditions.

1. The subject is incompatible with its surroundings, or is detrimental to the use and enjoyment of other property, and cannot be modified to conform to the applicable zone district.

2. Significant environmental effects of the nonconformity cannot be mitigated.

3. The public health, safety, or general welfare is threatened by the continuation of the nonconformity.

4. The condition or use of the property constitutes a public nuisance.

The ~~planning commission~~ Planning Commission shall adopt a resolution specifying the conditions and time periods by which the subject nonconformity must be discontinued, removed from the site, altered to conform, or altered to increase the degree of conformity. Time periods shall commence on the effective date of the resolution.

B. Notice, Hearing and Appeal. Notice of proceedings, hearings and appeals shall be conducted in accordance with the procedures set forth in Chapter 17.~~06~~03.

C. Abatement Period—Factors. The ~~planning commission~~ Planning Commission shall notify the property owner and direct the ~~planning director~~ Director to study the subject nonconformity and prepare a report recommending an appropriate time for abatement or termination. Except in cases of public nuisance, a termination date shall be no sooner than one year after the date of the final written determination. Any abatement period or termination date established shall be based on consideration of the following factors:

1. Relevant characteristics of the nonconformity;

2. If appropriate, an amortization schedule to provide for recovery of a reasonable percentage of the owner's investment;

3. The time remaining on any lease that relies on the nonconformity;

4. The salvage value and remaining useful life of the nonconformity;

5. The public interest in eliminating, and the harm in continuing, the nonconformity, balanced against the private loss.

D. Enforcement. The ~~city~~ City shall enforce this chapter in accordance with ~~Section 17.12.030 (Enforcement), Section 17.35.410 (Enforcement), or any other authorized~~ any method authorized by the Code.

SECTION 51. Chapter 17.20a (R-1) shall be amended as follows:

§ 17.20a.010 **Purpose.**

The principal objective and purpose to be served by this classification and its application are to create a living environment of the highest standards for single-family detached dwellings by means of the standards and requirements set forth herein with regard to minimum lot area, lot dimensions, yards, setbacks, and open spaces required to be maintained. ~~However, in this classification a distinction is made based on lots containing an area of eight thousand square feet or more, where a detached or attached accessory dwelling unit is permitted as defined in Section 17.30.130.~~ A related consideration for the ~~city~~ City in establishing these standards and requirements is to more efficiently and economically design, install, and maintain public service facilities in terms of size and capacity to adequately and permanently meet the needs resulting from the intensity of land use allowed in this zoning classification.

§ 17.20a.020 **Permitted Uses and General Standards.**

All uses and structures in the R-1 ~~Low Density~~ Low-density Residential classification shall comply with the standards and requirements of the table below.

Table of Uses and General Standards for R-1 Zone[1]

	Minimum Lot Size	Minimum Lot Width	Minimum Lot Depth	Minimum Front Setback[2]	Side Setback Interior[3]/ Street[4]	Minimum Rear Setback[5]	Maximum Lot Coverage	Maximum Building Height[6]	Minimum Open Space Per Unit[7]
Single-family detached dwelling	5,000	50	100	15	5/~~10~~5[4]	5	50%	22	—
Accessory dwelling unit (ADU)	See ~~17.21~~ California Government Code §§66310-66342								
Two-unit residential development	See 17.~~101~~34a								
Libraries	5,000	50	100	15	5/10	5	50%	22	—
Mobile home ~~(17.20.140)~~	5,000	50	100	15	5/10	5	50%	12	—
~~Place of worship (17.20.140)~~ Assembly uses (CUP)	5,000	50	100	15	5/~~10~~5[4]	5	—	—	—
Planned unit development 2 units only	8,000	50	100	15	5/10	5	75%	22	500
Public utility facility ~~(17.20.180)~~(CUP)	5,000	50	100	15	5/10	5	50%	12	—
Schools, (public or nonprofit private)~~(17.20.210)~~	~~See 17.20~~ —	—	—	15	5/10	30	30%	22	—
Small and large family day care home ~~(17.73.030)~~(CUP required for large)	5,000	50	100	15	5/~~10~~5[4]	5	50%	22	—
Accessory buildings ~~(17.20.160)~~	—	—	—	—	5/10[7]	5[7]	50%	12	—
Short-term rental ~~(17.74)~~	See 17.~~20~~24e.~~190~~								
Home occupation ~~(17.72)~~	See 17.~~101~~34a								
Employee housing	Subject only to those restrictions that apply to other residential uses of the same type in this zone (e.g. single-family detached, ADU unit).								
Residential care facility, small									
Supportive housing									
Transitional housing									

CUP=Conditional Use Permit required; — = Not Applicable

Notes:

[1] Units are feet except lot size and open space, which are square feet.

[2] For garage facing street, minimum setback of 18 feet required.

[3] Side setback is 10% of lot width up to 5 feet, but not less than 3.5 feet.

[4] ~~Side yard adjacent to a street shall have a minimum width of 20% of lot width, up to 10 feet.~~An additional setback of 5 feet shall apply to the second story adjacent to a street-side yard.

[5] On through lots the rear setback shall be the same as required for front setback.

[6] Twelve feet maximum on lots less than 40 feet average width and less than 5,000 square feet.

[7] May be built to lot line provided the structure's walls have a minimum one-hour fire rating and no windows or doors within three feet of a lot line.

§ 17.20a.030 **Prohibited uses.**

Commercial cannabis cultivation, manufacturing, distribution, and retail business, except where the ~~city~~ City is prohibited by federal or state law from enacting a prohibition on any such activity.

SECTION 52. Chapter 17.20b (R-2) shall be amended as follows:

§ 17.20b.010 **Purpose.**

The principal objective and purpose to be served by this classification and its application are to permit a limited increase in population density in those areas to which this classification applies by permitting two-family dwelling units on a lot while, at the same time, by means of the standards and requirements set forth herein, maintaining a desirable family living environment by establishing a minimum lot area, lot dimensions, yards, setbacks, and open spaces proportionate to the size of the lot. A related consideration for the ~~city~~ City in establishing these standards and requirements is to more efficiently and economically design, install, and maintain public service facilities in terms of size and capacity to adequately and permanently meet the needs resulting from the intensity of land use allowed in this zoning classification.

§ 17.20b.020 **Permitted Uses and General Standards.**

All uses and structures in the R-2 ~~Medium Density~~ Medium-density Residential classification shall comply with the standards and requirements of the table below.

Table of Uses and General Standards for R-2 Zone[1]

	Minimum Lot Size	Minimum Lot Width	Minimum Lot Depth	Minimum Front Setback[2]	Side Setback Interior[3]/ Street[4]	Minimum Rear Setback[5]	Maximum Lot Coverage	Maximum Building Height[6]	Minimum Open Space Per Unit
Uses permitted in R-1 subject to R-1 standards	See 17.~~14~~20a (R-1) and 17.~~16~~20b (R-2)								
Two-family dwelling (duplex)	7,000	50	100	15	5/10	5	50%	22~~5~~	1,000
Planning unit development (min. 3 units)(CUP)	3,630/unit	50	100	15	5/10	5	75%	22	500[7]
Lodging and boarding houses	8,000	50	100	15	5/10	5	50%	12	500
Employee housing	Subject only to those restrictions that apply to other residential uses of the same type in this zone.								
Residential care facility, small									
Supportive housing									
Transitional housing									

CUP=Conditional Use Permit required; — = Not Applicable

Notes:
[1] Units are feet except lot size and open space, which are square feet.
[2] For garage facing street, minimum setback of 18 feet required.
[3] Side setback is 10% of lot width up to 5 feet, but not less than 3.5 feet.
[4] Side yard adjacent to a street shall have a minimum width of 20% of lot width, up to 10 feet.
[5] On through lots the rear setback shall be the same as required for front setback.
[6] Twelve feet maximum on lots less than 40 feet average width and less than 5,000 square feet.
[7] Not more than 50% may be private open space.

§ 17.20b.030 **Prohibited Uses.**

~~Marijuana~~ Commercial cannabis cultivation, ~~marijuana~~ processing, ~~marijuana~~ delivery, except as authorized in Section 17.~~90~~34d.070, and ~~marijuana~~ cannabis dispensaries, except where the ~~city~~ City is prohibited by federal or state law from enacting a prohibition on any such activity.

SECTION 53. Chapter 17.20c (R-3) shall be amended as follows:

§ 17.20c.010 **Purpose.**

The principal objective and purpose to be served by this classification and its application are to establish areas permitting a greater population density than is allowed in more restrictive classifications, and to permit accommodations and care for a limited number of individuals who may or may not constitute a family unit as defined in this ~~title~~ Title while, at the same time, by means of the standards and requirements set forth herein, maintaining a desirable family living environment by establishing a minimum lot area, lot dimensions, yards, setbacks and open spaces proportionate to the size of the lot. A related consideration for the ~~city~~ City in establishing these standards and requirements is to more efficiently and economically design, install, and maintain public service facilities in terms of size and capacity to adequately and permanently meet the needs resulting from the intensity of land use allowed in this zoning classification.

§17.20c.020 **Permitted Uses and General Standards.**

All uses and structures in the R-3 ~~High Density~~ High-density Residential classification shall comply with the standards and requirements of the table below.

Table of Uses and General Standards for R-3 Zone[1]

	Minimum Lot Size	Minimum Lot Width	Minimum Lot Depth	Minimum Front Setback[2]	Side Setback Interior[3]/ Street[4]	Minimum Rear Setback[5]	Maximum Lot Coverage	Maximum Building Height[6]	Minimum Open Space Per Unit[7]
Uses permitted in R-1 or R-2 subject to standards of that zone	See 17.~~14~~20a (R-1) and 17.~~16~~20b (R-2)								
Multifamily dwelling units (min. 3 units)	1,452/unit	50	100	15	5/10	5	80%	45	150
Fire station	5,000	50	100	15	5/10	5	60%	22	—
Public parking	5,000	50	100	15	0	0	—	0	—
Residential care facility, large (CUP)	See 17.~~20.190~~34a.020								
Single-room occupancy	See 17.~~101~~34a.040								
Employee housing	Subject only to those restrictions that apply to other residential uses of the same type in this zone.								
Residential care facility, small									
Supportive housing									
Transitional housing									

CUP=Conditional Use Permit required; — = Not Applicable

Notes:

[1] Units are feet except lot size and open space, which are square feet.

[2] For garage facing street, minimum setback of 18 feet required.

[3] Side setback is 10% of lot width up to 5 feet, but not less than 3.5 feet.

[4] Side yard adjacent to a street shall have a minimum width of 20% of lot width, up to 10 feet.

[5] On through lots the rear setback shall be the same as required for front setback.

[6] Twelve feet maximum on lots less than 40 feet average width and less than 5,000 square feet.

[7] Not more than 50% may be private open space.

§ 17.20c.030 **Prohibited Uses.**

~~Marijuana~~ Commercial cannabis cultivation,~~ marijuana~~ processing,~~ marijuana~~ delivery, except as authorized in Section 17.~~90~~34d.070, and~~ marijuana~~ cannabis dispensaries, except where the~~ city~~ City is prohibited by federal or state law from enacting a prohibition on any such activity.

SECTION 54. Chapter 17.20d (R-4) shall be amended as follows:

§ 17.20d.010 **Purpose.**

The principal objectives and purposes to be served by this classification and its application are: establish areas for multifamily residential development consistent with the~~ general plan~~ General Plan and with the standards of public health, safety, and welfare established by~~ the municipal code~~ this Code; provide an adequate supply and range of housing types to accommodate the~~ city's~~ City's future population growth; ensure adequate light, air, privacy, and open space for each dwelling; protect residential areas from public safety hazards; provide sites for public or semi-public land uses needed to complement residential development or requiring a residential environment; and ensure the provision of public services and facilities needed to accommodate the residential population.

§ 17.20d.016 **Floor Area Ratio.**

In addition to density and other limitation within this chapter~~ and in Appendix B~~, residential developments in R-4 shall be limited to a floor area ratio of 1:3, as calculated over the entire project area~~, excluding parking areas~~.

§ 17.20d.017 **Design and Development Standards.**

The property development standards set forth in~~ Appendix B to~~ Chapter 17.21 of this ~~title~~ Title, ~~Design Guide for Highest Density Residential and Mixed Use Development,~~ Chapter 17.22 shall apply to all multifamily developments in the R-4~~ Maximum Density Residential Classification~~ Maximum-density Residential classification.

§ 17.20d.020 **Permitted Uses and General Standards.**

All uses and structures in the R-4~~ Medium Density~~ Maximum-density Residential classification shall comply with the standards and requirements of the table below.

Table of Uses and General Standards for R-4 Zone[1]

	Minimum Lot Size	Minimum Lot Width	Minimum Lot Depth	Minimum Front Setback[2]	Side Setback Interior[3]/ Street[4]	Minimum Rear Setback[5]	Maximum Lot Coverage	Maximum Building Height[6]	Minimum Open Space Per Unit[7]
Uses permitted in R-1, R-2, or R-3 subject to standards of that zone	See 17.~~14~~20a (R-1), 17.~~16~~20b (R-2), and 17.~~18~~20c (R-3)								
Multifamily dwelling units (min. 3 units)	1,452/unit	50	100	15	5/10	5	80%	60	150
Hospital (CUP) excluding animal hospitals	5,000	50	100	15	5/10	5	—	22	—
Mobile home park (CUP)	5 acres	50	100	15	0	0	—	22	—
Private clubs (CUP)	5,000	50	100	15	5/10	5	—	22	—
Single-room occupancy	See 17.~~101~~34a.040								
Residential care facility, large (CUP)	See 17.~~20.190~~34a.020								
Employee housing	Subject only to those restrictions that apply to other residential uses of the same type in this zone.								
Residential care facility, small									
Supportive housing									
Transitional housing									

CUP=Conditional Use Permit required; — = Not Applicable

Notes:

[1] Units are feet except lot size and open space, which are square feet.

[2] For garage facing street, minimum setback of 18 feet required.

[3] Side setback is 10% of lot width up to 5 feet, but not less than 3.5 feet.

[4] Side yard adjacent to a street shall have a minimum width of 20% of lot width, up to 10 feet.

[5] On through lots the rear setback shall be the same as required for front setback.

[6] Twelve feet maximum on lots less than 40 feet average width and less than 5,000 square feet.

[7] Not more than 50% may be private open space.

§ 17.20d.021 **Security requirements.**

A. ~~The security~~ Security standards ~~of~~ included in Chapter 17.~~20~~21a shall apply to all multifamily development projects in the R-4 ~~maximum density residential~~ Maximum-density residential zone.

B. The applicant for approval of a project that includes residential condominiums shall ensure that the covenants, conditions, and restrictions that are recorded for the project require owners of individual condominium units to comply with the ~~city's crime-free multifamily housing program~~ City's Crime-free Multifamily Housing Program and that they include a crime-free lease addendum, in the form that is on file with and approved by the ~~city~~ City.

C. The owner of property for a new residential apartment project shall ensure that a covenant is recorded against the property ensuring that the property owner, and each successor in interest, comply with the ~~city's crime-free multifamily housing program~~ City's Crime-free Multifamily Housing Program and that the owner and successor require tenants to execute a crime-free lease addendum, in the form that is on file with and approved by the ~~city~~ City.

§ 17.20d.030 **Prohibited uses.**

~~Marijuana~~ Commercial cannabis cultivation, ~~marijuana~~ processing, ~~marijuana~~ delivery, except as authorized in Section 17.~~90~~34d.070, and ~~marijuana~~ cannabis dispensaries, except where the ~~city~~ City is prohibited by federal or state law from enacting a prohibition on any such activity.

SECTION 55. Section 17.21.010 (Supplementary Use and Bulk Requirements) of Chapter 17.21 (Development Standards for All Residential Zones) shall be deleted in its entirety.

SECTION 56. Section 17.21.025 (Building Height) of Chapter 17.21 (Development Standards for All Residential Zones) shall be amended as follows:

§ 17.21.025 **Building Height.**

Building height shall be limited to the measurement indicated in the Use and Bulk Table and the permitted number of stories. Buildings limited to ~~twelve~~ 12 feet in height shall not be greater than one story ~~in height~~. Buildings limited to ~~twenty-two~~ 22 feet in height shall not be greater than two stories ~~in height~~. Buildings limited to ~~fifty~~ 50 feet in height

shall not be greater than four stories ~~in height~~. "Building height" ~~is defined in Section 17.04.135.~~and "Story" ~~is~~ are defined in ~~Section 17.04.600~~ Chapter 17.02.

SECTION 57. Subsection (D) of Section 17.21.030 (Permitted Intrusions into Required Yards) of Chapter 17.21 (Development Standards for All Residential Zones) shall be amended as follows:

D. Planting boxes or masonry planters not exceeding three feet in height may extend into any required front yard. Such height limitation does not apply to plants contained in the planter boxes except as set forth in Section 17.~~42~~06e.090 with regard to vision clearance, corner, reverse corner, and key lots.

SECTION 58. Subsection (G) of Section 17.21.030 (Permitted Intrusions into Required Yards) of Chapter 17.21 (Development Standards for All Residential Zones) shall be amended as follows:

G. Walls, fences, and hedges are permitted in any required yard, but shall comply with Section 17.~~42~~06e.090 with regard to vision clearance, corner, reverse corner and key lots. Shrubs, plants, trees, mail boxes and ornamental lighting standards that do not exceed four inches in diameter or six inches square, are permitted in any required yard except as set forth in Section 17.~~42~~06e.090 with regard to vision clearance, corner, reverse corner and key lots.

SECTION 59. Subsection (L)(4) of Section 17.21.030 (Permitted Intrusions into Required Yards) of Chapter 17.21 (Development Standards for All Residential Zones) shall be amended as follows:

4. Freestanding features such as bird baths, small grottos, fountains and sculptures, are not to exceed four feet in height. Portable sports equipment such as freestanding basketball hoops, baseball pitchbacks, and soccer kickbacks are not subject to the height restriction of this section~~. Other restrictions or requirements for freestanding features may apply. See Hawthorne Municipal Code Section 17.20.030~~;

SECTION 60. Section 17.21.060 (Placement of Buildings and Structures) of Chapter 17.21 (Development Standards for All Residential Zones) shall be amended as follows:

§ 17.21.060 **Placement of Buildings and Structures.**

A. The distance between a building containing a dwelling unit and any other buildings or structures on the same lot shall be not less than six feet.

B. An accessory dwelling unit or junior accessory dwelling unit pursuant to ~~Chapter 17.21~~ the development standards and review procedures in Government Code §§ 66310 – 66342.

C. All buildings, structures, or fences shall maintain a distance of not less than ten feet from the center line of an alley. A garage with a vehicular entrance from an alley shall maintain a minimum turning radius of ~~twenty-six~~ 25 feet, as measured from the far right-of-way line of the alley.

SECTION 61. Subsection (A)(5) of Section 17.21.090 (Recreational Open Space) of Chapter 17.21 (Development Standards for All Residential Zones) shall be amended as follows:

5. All landscaped open space areas shall comply with requirements of Section 17.~~20~~21a.100.

SECTION 62. Section 17.21.100 (Landscaping) of Chapter 17.21 (Development Standards for All Residential Zones) shall be amended as follows:

§ 17.21.100 **Landscaping.**

A. The required front yard, required street side yard of corner lots, required street side yard of reverse corner lots, and required rear yard on through lots of all residentially zoned properties and residentially used properties in all other zoning classifications shall be fully landscaped, exclusive of permitted driveways and walkways. Such landscaped areas shall not count as part of the recreational open space required in Section 17.~~20~~21a.090.

B. A detailed landscaping plan in compliance with Chapter 17.~~89~~10e, Water Efficient Landscaping, shall be submitted for approval to the ~~planning director~~ Director at the time plans are submitted for plan check. Landscaped areas, excluding curbs, mow strips, and other encroachments, shall be permanently maintained with landscaping materials per the approved landscaping plans. Planting materials in moveable containers do not count toward meeting the landscaping requirements.

C. All landscaping and irrigation must comply with water efficiency standards detailed in Chapter 17.~~89~~10e, Water Efficient Landscaping, of this ~~title~~ Title.

Common recreational open space required in Section 17.~~20~~21a.090 shall be exempt from this requirement.

SECTION 63. Subsection (B) of Section 17.21.160 (Accessory Buildings, Structures and Uses) of Chapter 17.21 (Development Standards for All Residential Zones) shall be renamed and amended as follows:

§ 17.21.160 **Accessory Buildings**~~,~~ **and Structures**~~, and Uses~~**.**

B. There is no minimum required distance between accessory buildings and structures, other than those specified in Section 17.~~20~~21a.060.

SECTION 64. Subsection (C) of Section 17.21.230 (Open-air Public Parking Areas) of Chapter 17.21 (Development Standards for All Residential Zones) shall be amended as follows:

C. The minimum front yard depth required by ~~this classification~~ the development standards for the zone shall be maintained and a masonry wall or equivalent view-obscuring fence of solid brick or decorative block, not less than ~~three and one-half~~ 3.5 feet nor greater than six feet in height, shall be placed on the rear line of the required front yard across the entire width of the lot except where entrance/exit facilities are specifically allowed by this subsection; and such front yard shall be permanently landscaped between the fence or wall and the front property line. All landscaping and irrigation must comply with Chapter 17.~~89~~10e, ~~Water Efficient~~ Landscaping, of this ~~title~~ Title. In addition, a solid fence or wall six feet in height shall be erected and maintained to the rear of the required front yard on any boundary line, except on corner or reverse corner lots, the wall shall be located on the inside side of the required street side yard setback line; provided further, that on that portion of the common property line constituting the depth of the required front yard, such fence or wall shall be ~~three and one-half~~ 3.5 feet in height.

SECTION 65. Subsection (A) of Section 17.21.280 (Assembly Halls) of Chapter 17.21 (Residential Development Standards) shall be amended as follows:

A. Parking requirements for assembly halls shall conform to Chapter 17.10f, Section 17.~~58.030(B)(2)~~10f.020(C)(2). ~~one space for every three fixed seats and one space for every one hundred square feet of gross floor area where there are no fixed seats. A listing of all uses, their location within the facility, the number of~~

~~adults projected to attend, and the days of the week and times of day for all functions shall be submitted as part of the conditional use permit application.~~

SECTION 66. Subsection (C)(5) of Section 17.21.300 (Safety and Design Standards for R-3 and R-4 Zones) of Chapter 17.21 (Development Standards for All Residential Zones) shall be amended as follows:

5. Trash bins must be located within a masonry structure or other approved solid trash enclosure (see Chapter 17.~~54~~10d, Trash Storage). The enclosure shall not be constructed in a manner that creates clandestine places. Recommended enclosure locations include inside parking areas, or at the end of parking bays. Location shall be conveniently accessible for trash trucks.

SECTION 67. Section 17.22.010 (Introduction) of Chapter 17.22 (Residential Design Standards) shall be added as follows:

§ 17.22.010 **Introduction.**

A. Purpose and Intent. The purpose of the design standards of this chapter is to provide the public, building and design professionals, and decision-makers with objective criteria for eligible residential and mixed-use development in the ~~city~~ City. The intent is to provide clear design direction that enhances an area's unique character and sense of place, respects existing neighborhood compatibility and privacy, and ensures a high-quality living environment.

B. Applicability. The provisions of this chapter apply to~~:~~ any multi-family or mixed-use development with at least four residential dwelling units, excluding any ADUs.

~~1. Senate Bill 35 projects (California Government Code Section 65913.4). In addition to criteria established by the California Government Code, the project must be a multi-unit housing development containing at least two or more new residential units, or a mixed-use project where at least two-thirds of the square footage is dedicated to residential use. SB 35 projects are subject to a ministerial, streamlined approval process.~~

~~2. Senate Bill 330 projects (California Government Code Sections 65589.5 and 65920). In addition to criteria established by the California Government Code, the project may be residential only, mixed-use where at least two-thirds of the square footage is dedicated to residential use, or transitional, supportive, emergency, or farmworker housing. SB 330 projects are entitled to a preliminary application process prior to filing a complete application.~~

~~3. Assembly Bill 2011 projects (California Government Code Sections 65400 and 65585). In addition to criteria established by the California Government Code, the project must be located within a zone where office, retail, or parking its a principally permitted use. AB 2011 projects are subject to a ministerial, streamlined approval process.~~

~~4. Assembly Bill 2162 projects (California Government Code Sections 65583 and 65650). In addition to criteria established by the California Government Code, the project must be a supportive housing development located in a zone where multi-unit or mixed-use is permitted.~~

~~5. Senate Bill 6 projects (California Government Code Sections 65913.4 and 65852.24). In addition to criteria established by the California Government Code, the project must be located within a zone where office, retail, or parking is a principally permitted use; and no part of the project is designated for hotel, motel, or other transient lodging use.~~

~~6. All other residential or mixed-use projects made eligible by Chapter 17.85, HO Housing Overlay, or state law and which are required to meet objective standards.~~

C. Consistency with Objective Standards. Projects shall comply with all objective City policies, development standards, and design standards as established in the General Plan and ~~the Hawthorne Municipal~~ this Code.

1. Exception. Any concessions, incentives, or waivers of development standards pursuant to Chapter 17.~~17~~06d, Residential Density Bonus and other incentives of this ~~title~~ Title.

2. Conflicting Standards. Projects subject to this chapter must meet objective standards in this chapter in addition to all pertinent requirements elsewhere in this ~~title~~ Title. Where there is a conflict between these objective standards and existing ~~city~~ City or state standards, the more restrictive and objective standard shall apply.

D. Permit Required. Any eligible project processed pursuant to this chapter shall require a ~~land use~~ building permit. Administrative plan review of projects processed pursuant to this chapter shall be conducted by ~~city~~ City staff and shall only include consistency with adopted objective design standards.

SECTION 68. Subsection (B) of Section 17.22.050 (Utilitarian Elements) of Chapter 17.22 (Residential Design Standards) shall be added as follows:

B. Trash, Recycling, and Green Waste Container Enclosures. Enclosures for recycling, green waste, and any other waste containers required by law are required for multiple-unit and mixed-use developments, and shall comply with the provisions of Section 17.~~54~~10d.010, Required trash, recycling, and organics

storage area, of this ~~title~~ Title. Enclosures shall be located within a building, incorporated into the exterior building design, or located within a detached enclosure designed and placed as follows:

1. Location. The enclosure shall be located to the rear or side of ~~the~~ building~~(~~s~~)~~ and located outside of view from a public right-of-way.

2. Materials. The enclosure shall incorporate the same materials and colors of the primary residential or mixed-use building design.

SECTION 69. Subsection (C) of Section 17.22.050 (Utilitarian Elements) of Chapter 17.22 (Residential Design Standards) shall be added as follows:

C. Fences and Walls. Fences and walls shall comply with the provisions of Section 17.~~48~~10b.020~~, Fences, freestanding walls, and hedges,~~ of this ~~title~~ Title.

SECTION 70. Chapter 17.24b (Accessory Dwelling Units) shall be added as follows:

Chapter 17.24b. ACCESSORY DWELLING UNITS

The City of Hawthorne shall abide by the development standards and review procedures in Government Code §§ 66310 – 66342 until the City adopts its own Accessory Dwelling Unit Ordinance.

SECTION 71. Section 17.24c.030 (Application Procedure) of Chapter 17.24c (Home Occupations) shall be amended as follows:

§ 17.24c.030 **Application Procedure.**

An application for permission to conduct a home occupation shall be made by submitting a completed home occupation application to the ~~planning department~~ Planning Department. Within ~~thirty~~ 30 days after the date on which the completed application is filed, the ~~planning department~~ Planning Department shall administratively review the application to determine if the proposed use meets all the requirements set forth in Section 17.~~72~~24c.040. If it is determined that all such requirements are met, then the ~~planning department~~ Planning Department shall issue the permit.

Following the approval of a home occupation permit, a business license must be obtained from the ~~business license department~~ Business License Department in accordance with Title 5 (Business Regulations and Licenses) of ~~the Hawthorne Municipal~~ this Code, in order to conduct the home occupation.

SECTION 72. Section 17.24c.060 (Right to Appeal) of Chapter 17.24c (Home Occupations) shall be amended as follows:

§ 17.24c.060 **Right to Appeal.**

The applicant may appeal the ~~planning department's~~ Planning Department's decision to deny or revoke a home occupation permit to the ~~planning commission~~ Planning Commission. The ~~planning commission~~ Planning Commission shall either approve the application with conditions or deny the application based on its findings. The decision of the ~~planning commission~~ Planning Commission shall be final unless it is appealed to the ~~city council~~ City Council. The appeal process shall be governed pursuant to the provisions set forth in Sections 17.~~40~~06b.190 to 17.~~40~~06b.220.

SECTION 73. Section 17.24c.070 (Revocation) of Chapter 17.24c (Home Occupations) shall be amended as follows:

§ 17.24c.030 **Revocation.**

The ~~director of planning~~ Director may, at any time, revoke a home occupation permit for noncompliance or for any violation of the conditions set forth in granting such approval. A written notice of intention to revoke shall be mailed to the applicant not less than ~~ten~~ 10 days before the revocation. The applicant may appeal the decision to revoke the home occupation permit to the ~~planning commission~~ Planning Commission pursuant to the procedures set forth in Section 17.~~72~~24c.060.

SECTION 74. Chapter 17.24d (Family Day Care Homes) shall be amended as follows:

§ 17.24d.010 **Family Day Care Home.**

"Family day care home" means a single-family home in a residential zone in which nonresidential, nonmedical care, protection, and supervision is provided to children under the age of ~~eighteen~~ 18 on less than a ~~twenty-four~~ 24-hour basis by a provider licensed by the state of California in the provider's own home. The family day care homes governed by this chapter are either small family day care homes or large family day care homes as defined in Sections 17.~~73~~04e.020 and 17.~~73~~04e.030.

§ 17.24d.020 **Small Family Day Care Homes.**

A. "Small family day care home" means a home licensed by the state of California that provides family day care to six or fewer children, or up to eight children, including children under the age of ~~ten~~ 10 years who reside at the home, when all of the following conditions are met: at least one child is enrolled in and attending

kindergarten or elementary school and a second child is at least six years of age; no more than two infants are cared for during any time when more than six children are being cared for; and the licensee has notified each parent that the facility is caring for two additional school age children and that there may be up to seven or eight children in the home at one time.

B. Small family day care homes shall be considered a residential use of property and shall be a permitted use in all zones in which single-family residential uses are a permitted use: provided that when the family day care home is on leased or rented property, that the licensee has obtained the written consent of the property owner.

§ 17.24d.030 **Large Family Day Care Homes.**

A. "Large family day care home" means a home that provides care, protection, and supervision for no more than ~~twelve~~ 12 children or up to and including ~~fourteen~~ 14 children including children under ~~ten~~ 10 years of age who reside in the home, when all of the following conditions are met: at least one child is enrolled in and attending kindergarten or elementary school and a second child is at least six years of age; no more than three infants are cared for during any time when more than ~~twelve~~ 12 children are being cared for; and the licensee notifies the parents that the facility is caring for two additional school age children and that there may be up to ~~thirteen~~ 13 or ~~fourteen~~ 14 children in the home at one time.

B. Large family day care homes shall be permitted in single-family residential zones subject to first obtaining a large family day care home permit.

1. The applicant for a large family day care home permit shall apply to the ~~planning department~~ Planning Department for a large family day care home permit.

2. The application shall be granted provided that it meets all of the following requirements and the applicant accepts all the conditions set forth in Section 17.~~73~~24d.030(C):

a. There is not another large family day care home within ~~three hundred~~ 300 linear feet of an existing permitted large family day care home;

b. The proposed large family day care home can be operated in conformity with the ~~city's~~ City's adopted noise standards;

c. There is adequate parking for one nonresident employee. The applicant's driveway shall be sufficient for this purpose provided that the use of the driveway will not block the public sidewalk right-of-way or the public street and all traffic laws are obeyed. Where street parking is available for residential uses, that shall be

sufficient for this purpose provided that all traffic and parking regulations are obeyed;

d. There is adequate parking for loading and unloading of children. The applicant's driveway shall be sufficient for this purpose provided that the use of the driveway will not block the public sidewalk right-of way of way or the public street and all traffic laws are obeyed. Where street parking is available for residential uses, that shall be sufficient for this purpose provided that all traffic and parking regulations are obeyed and double parking is prohibited.

C. All large family day care home permits shall be conditioned upon:

1. A license issued to the provider to operate a large family day care home by the state of California for the location specified in the application;

2. The provider distributes to all persons utilizing the services of the large family day care home a notice of procedures for loading and unloading children;

3. Compliance with the ~~city's~~ City's adopted noise standards;

4. Continued availability of a parking space in the provider's driveway or on the street for one employee;

5. Continued availability of driveway or street parking sufficient for loading and unloading children;

6. Compliance of the provider, any employees and all persons utilizing the services of the day care home with all applicable parking and traffic laws and regulations;

7. If the provider does not own the home in which the large family day care home is to be operated and care is provided for more than ~~twelve~~ 12 and unto and including ~~fourteen~~ 14 children, the provider must obtain the written consent of the property owner.

§ 17.24d.040 **Applications for Large Family Day Care Home Permits.**

A. The ~~planning director~~ Director shall have ~~thirty~~ 30 days in which to determine whether an application for a large family day care home permit is complete and shall notify the applicant within that time period if the application is not complete.

A notice that an application is not complete shall be in writing and specify the matters needed to complete the application.

B. The ~~planning director~~ Director shall have ~~thirty~~ 30 days after determining, the application is complete in which to determine whether to grant or deny the application.

C. Not less than ~~ten~~ 10 days prior to the date on which the ~~planning, director~~ Director intends to issue a decision granting an application for a large family day care home permit, the ~~planning director~~ Director shall give individual mailed or hand-delivered notice thereof to all affected persons. As used in this chapter, "affected persons" shall mean persons shown on the last equalized assessment roll as owning real property within a ~~one hundred~~ 100-foot radius of the exterior boundaries of a proposed large family day care home. Notice shall not be given to persons residing outside that ~~one hundred~~ 100-foot radius.

D. No hearing shall be held on the application unless a hearing is requested by an affected person within ~~ten~~ 10 days of the date on which notice of the intended decision was placed in the mail to that person. If an affected person requests a hearing, the matter shall be set for hearing before the ~~planning commission~~ Planning Commission as an appeal from the decision of the ~~planning director~~ Director granting the permit within ~~forty-five~~ 45 days of the date on which the request was filed. Notice of the hearing shall be given in the manner set forth above in Section 17.~~73~~24d.040(C) and shall be limited to affected persons and the applicant.

E. If no hearing is requested, the ~~planning director~~ Director shall issue a written decision granting or denying the application within five days after the time for affected persons to request a hearing has elapsed. The decision shall be sent to the applicant by first class mail, shall specify the grounds for any denial of an application and shall inform the applicant of the right to appeal the decision to the ~~planning commission~~ Planning Commission and that any such appeal must be filed, within ~~fifteen~~ 15 days of the date on which written notice of the denial was placed in the mail to the applicant.

F. Appeal to the Planning Commission. Any appeal from a decision of the ~~planning directors~~ Director, including a request for a hearing filed by an affected person pursuant to Section 17.~~73~~24d.040(D), shall be set for hearing before the ~~planning commission~~ Planning Commission within ~~forty-five~~ 45 days of the filing of the appeal. In considering the appeal, the ~~planning commission~~ Planning Commission shall be limited to determining whether the applicant has met the conditions for granting a permit set forth in Section 17.~~73~~24d.030(B). An application that meets those requirements shall be granted subject to the conditions set forth in Section 17.~~73~~24d.030(C). The decision of the ~~planning commission~~ Planning Commission shall be set forth in a written resolution

adopted by the commission and the resolution shall contain findings of fact explaining the ground~~(~~s~~)~~ for the ~~commission's~~ Commission's decision.

G. Appeal to the City Council. The applicant and any affected person may appeal the decision of the ~~planning commission~~ Planning Commission to the ~~city council~~ City Council.

1. Any such appeal must be filed within ~~ten~~ 10 days of the date on which the ~~planning commission's~~ Planning Commission's resolution making its decision is adopted.

2. The appeal shall be set for hearing before the ~~city council~~ City Council within ~~forty-five~~ 45 days of the date on which it is filed. Notice of the hearing shall be limited to affected persons and the applicant.

3. In considering the appeal, the ~~city council~~ City Council shall be limited to determining whether the application meets the requirements set forth above in Section 17.~~73~~24d.030(B)(2). If those requirements have been met, the permit shall be granted subject to the conditions set forth in Section 17.~~73~~24d.030(C).

4. The decision of the ~~city council~~ City Council shall be set forth in a written resolution that sets forth the findings of fact explaining the decision and the resolution shall be sent to the applicant by first class mail together with a certificate of mailing showing the date on which it was placed in the mail to the applicant.

§ 17.24d.050 **Revocation of a Large Family Day Care Home Permit.**

A. Upon discovery that a provider is in violation of a condition of the permit, the ~~planning director~~ Director shall give written notice to the provider by first class mail that ~~he or she is~~ they are in violation of the large family day care home permit issued by the ~~city~~ City. The notice shall specify the nature of the violation and inform the provider that if the violation is not cured within ~~thirty~~ 30 days or within any extension of that period allowed by the ~~planning director~~ Director, the ~~city~~ City will initiate revocation proceedings. An extension of time to cure the violation may be granted upon a finding that the provider has taken good faith steps to cure the violation and is making substantial progress toward curing the violation.

1. If the violation is not cured within ~~thirty~~ 30 days, or any extension of time granted by the ~~planning director~~ Director, the provider shall be given at least ~~twenty~~ 20 days' notice, by first class mail to the provider's address, of a ~~planning commission~~ Planning Commission hearing to consider revocation of the permit. Notice of the revocation hearing shall be limited to the provider and affected persons and shall be given in the manner specified in Section 17.~~73~~24d.040(C). The provider shall have the burden

of showing that it was not in violation or that it has cured the violation and will be able to continue to operate in full compliance with the conditions of the permit. The ~~planning commission~~ Planning Commission may revoke the permit unless the provider demonstrates that it was not in violation or has cured the violation and will be able to continue to operate in full compliance with the conditions of the permit.

2. The decision of the ~~planning commission~~ Planning Commission shall be set forth in a written resolution containing findings explaining the basis of its decision. The ~~planning commission's~~ Planning Commission's decision may be appealed to the ~~city council~~ City Council by the affected person. Any such appeal must be filed within ~~fifteen~~ 15 days of the date the ~~planning commission's~~ Planning Commission's resolution is adopted. A copy of the resolution shall be sent to the provider by first class mail together with a notice informing the provider that the ~~commission's~~ Commission's decision is appealable to the ~~city council~~ City Council and that any such appeal must be filed within ~~fifteen~~ 15 days of the date on which the resolution was adopted.

B. An appeal of the ~~planning commission's~~ Planning Commission's decision shall be set for hearing before the ~~city council~~ City Council within ~~forty-five~~ 45 days of the date on which the appeal was filed. Notice of the hearing shall be limited to affected persons and the provider and shall be given in the manner set forth in Section 17.~~73~~24d.040(C).

1. The provider shall have the burden of showing that it was not in violation or that it has cured the violation and will be able to continue to operate in full compliance with the conditions of the permit. The ~~city council~~ City Council may revoke the permit unless the provider demonstrates that it was not in violation, or has cured the violation, and will be able to continue to operate in full compliance with the conditions of the permit.

2. The decision of the ~~city council~~ City Council shall be set forth in a written resolution containing findings explaining the basis of its decision. The resolution shall be mailed to the provider by first class mail together with a certificate of mailing setting forth the date on which it was placed in the mail.

SECTION 75. Subsection (E) of Section 17.24f.030 (Qualifying Requirements) of Chapter 17.24f (Two-unit Residential Development and Urban Lot Splits) shall be amended as follows:

E. Residential Use Only. No nonresidential primary use is permitted on any lot created through an urban lot split or containing an SB 9 two-unit residential development. Home occupations are permitted pursuant to Chapter 17.~~72~~24c.

SECTION 76. Subsection (H) of Section 17.24f.040 (Development Standards and Design Criteria) of Chapter 17.24f (Two-unit Residential Development and Urban Lot Splits) shall be amended as follows:

H. Landscaping. All new residential development shall comply with the landscaping requirements as applies to individual projects set forth in Section 17.~~89~~10e.030.

SECTION 77. Subsection (I) of Section 17.24f.040 (Development Standards and Design Criteria) of Chapter 17.24f (Two-unit Residential Development and Urban Lot Splits) shall be amended as follows:

I. Screening. Each urban lot split development shall incorporate appropriate screening measures along lot lines to provide privacy pursuant to Section 17.~~99~~32a.120. Screening design shall comply with the following:

1. Solid walls and fencing such as brick and wood shall not be built higher than six feet from the measured grade.

2. Interior screening along the dividing lot line of an urban lot split may incorporate solid screening materials up to six feet.

3. In instances where new a new residential unit's window is within 10 feet of another unit, measured from wall plane to wall plane, a landscape screening shall obscure direct sight lines between dwelling units.

SECTION 78. Subsection (O) of Section 17.24f.040 (Development Standards and Design Criteria) of Chapter 17.24f (Two-unit Residential Development and Urban Lot Splits) shall be amended as follows:

O. Refuse Storage Areas. All developments shall comply with trash, recycling and organics storage requirements set forth in Section 17.~~54~~10d.010.

SECTION 79. Section 17.30a.020 (Permitted Uses) of Chapter 17.30a (C-2 Zone) shall be amended as follows:

§ 17.30a.020 **Permitted Uses.**

In the C-2 classification, the following uses only are permitted and as hereinafter specifically provided and allowed by this chapter~~, subject to the vehicular parking and~~

~~loading requirements and the general provisions, conditions and exceptions set forth in Chapters 17.06 through 17.12 and 17.38 through 17.62~~:

- Accessory ~~structures and~~ uses that complement or are reasonably related to the existing or proposed permitted uses when located on the same site as the main primary building and use;
- Ambulance service;
- Antique shops;
- Automotive parts and accessories installation and minor service, subject to a conditional use permit and special limitations described in Section 17.~~26~~30a.030(N);
- Bakeries;
- Banks, lending institutions, and other full-service financial institutions;
- Bars and cocktail lounges, subject to a conditional use permit;
- Bicycle shops, including repairs;
- Boat sales, new and used, including only incidental repairing;
- Bookstores;
- Bowling alleys;
- Boxing gym;
- Brewery, low intensity (subject to limitations described in Section 17.~~75~~44b.010);
- Business and professional offices;
- Cannabis businesses, subject to all of the provisions of Chapter 17.~~90~~34d;
- Car washes, steam;
- Conservatories of music, dance, drama and instrument instruction;
- Consignment shops;
- Day care facilities (subject to limitations described in Section 17.~~25~~30d.030(P));
- Decorator shops (interior);

- Department stores;
- Drugstores;
- Dry cleaning and pressing, not including self-serve laundries, ~~or~~ laundromats, or establishments with cleaning plants on premises;
- Employment agencies;
- Engineering consultant;
- Family entertainment center (subject to a conditional use permit);
- Food market and grocery stores;
- Health clubs;
- Hospitals, emergency only;
- Hotels or motels, but not apartment hotels, subject to a conditional use permit. A market feasibility study prepared by a city-approved consultant shall be submitted with a conditional use application;
- Laboratories~~, x-ray~~;
- Martial arts studio;
- Massage establishment, subject to a conditional use permit;
- Medical-dental ~~buildings~~ offices and clinics;
- Mortuaries, subject to the issuance of a conditional use permit;
- Movie theaters;
- Parking lots, when improved and maintained in the manner specified by this ~~code or by the uniform standards established by the city council by resolution~~ Code; provided, however, that no such area shall be used for a car, truck, trailer or boat sales area or for the accessory storage of cars, trucks, boats or trailers;
- Passenger terminals;
- Personal cosmetic services;
- Printing establishments, including newspapers;
- Public parking garages, but not repairing;

- Recycling facility (subject to a conditional use permit and Section 17.~~26~~30a.030(P));
- Restaurants (with or without outdoor dining areas), ~~including~~ (drive-thru subject to a conditional use permit), take-out and walk-up restaurants and cafeterias; no drive-in;
- Schools, elementary, junior high and high schools (public or nonprofit private), all such uses subject to a conditional use permit;
- Short-term rentals in legal non-conforming structures, subject to Chapter 17.~~74~~24e, except that vacation rentals shall not be permitted;
- Solar panels for electric power generation, water heating, space heating or space cooling as an accessory use to structures or uses on the same property and subject to the special limitations described in Section 17.~~26~~30a.030(O);
- Stationery stores, including incidental printing;
- Studio;
- Telephone exchanges;
- Thrift shops, subject to special limitations described in Section 17.~~26~~30a.030(Q);
- Tobacco specialty store (subject to a conditional use permit and the limitations described in Section 17.~~26~~30a.030);
- Trade school, commercial;
- Trade school, industrial (subject to a conditional use permit);
- Vehicle auto-broker, subject to special regulations described in Section 17.~~25~~30d.030 if a display area is required;
- Vehicle leasing or rental agencies, subject to a conditional use permit and special regulations described in Section 17.~~25~~30d.030;
- Vehicle sales (new or used), subject to a conditional use permit and special regulations described in Section 17.~~25~~30d.030;
- Wireless antennae sites, and similar uses subject to a conditional use permit;
- Other similar retail and service establishments catering directly to the customer when interpreted to meet performance standards as set forth in

Chapter 17.~~10~~05a and not specified as prohibited in Section 17.~~26~~30a.025.

SECTION 80. Section 17.30a.025 (Prohibited Uses) of Chapter 17.30a (C-2 Zone) shall be amended as follows:

§ 17.30a.025 **Prohibited uses.**

In the C-2 classification, uses that are not expressly listed in Section 17.~~26~~30a.020 or expressly permitted in the C-2 classification by other sections of the Hawthorne Municipal Code are prohibited from the C-2 classification. For purposes of the clarification, and not for purposes of allowing any other uses, the following uses are also expressly prohibited from the C-2 classification:

- Amusement arcades;
- Apartment hotels;
- Automobile repair—minor or major;
- Bail bonding services;
- Check cashing services;
- ~~Cyber-cafés;~~
- Dry cleaning and pressing establishments with cleaning plants on premises;
- Laundromats;
- Payday loan services;
- Self-storage facilities;
- Smog check only;
- Thrift shops not operated by charitable organizations, as defined in Chapter 17.~~04~~02.

SECTION 81. Subsection (I) of Section 17.30a.030 (Limitations on Permitted Uses) of Chapter 17.30a (C-2 Zone) shall be amended as follows:

I. No use where any alcoholic beverage is sold or served for consumption on or off the premises, shall be established except by conditional use permit pursuant to Chapter 17.~~76 issued upon verified application in the form prescribed by the planning commission and following notice, hearings and decision. The decision of the planning commission shall become final ten days after mailing or delivering the planning commission resolution to the applicant unless a written appeal to the~~

~~city council is filed within this time period with the secretary to the planning commission~~34b.

SECTION 82. Subsection (M) of Section 17.30a.030 (Limitations on Permitted Uses) of Chapter 17.30a (C-2 Zone) shall be amended as follows:

M. New and used vehicle sales, rental, and~~/or~~ leasing.

1. A vehicle sales, rental, or leasing facility shall have a minimum lot size of ~~twenty-five thousand~~ 25,000 square feet.

2. Service and repair facilities shall be operated only as an accessory use. Such areas devoted to service and repair shall be visually screened from the public right-of-way.

3. The property, including all vehicles offered for sale, rent, or lease shall be kept clean on a daily basis.

4. All signs shall comply with Chapter 17.~~35~~10g of this ~~code~~ Code.

5. No vehicles offered for sale shall be parked or stored on the public thoroughfares or in required customer, employee, or handicap parking spaces at any time.

6. All lights shall be reflected away from adjacent uses.

7. Landscape plans shall be reviewed and approved by the ~~planning commission~~ Planning Commission and shall include, but not be limited to, the following requirements:

   a. A minimum six-foot landscape setback area shall be provided along all front and side property lines which abut sidewalks or streets. The setback area must be surrounded by a concrete curb, which is at least six inches in width and height. Landscaping within the setback area shall be designed as follows:

      i. All landscaping and irrigation shall comply with Chapter 17.~~89~~10e, ~~Water Efficient~~ Landscaping, of this ~~title~~ Title.

      ii. The required landscape areas shall contain a variety of planting materials such as a combination of shrubs, flowers, and grasses. Utilizing only sod for landscaping shall not be permitted. Sod may be incorporated among landscaping but shall not exceed the lesser of twenty-five percent of the total landscaped area or as dictated by the water efficient landscape and irrigation calculations detailed in Chapter 17. ~~89~~10e, ~~Water Efficient~~ Landscaping.

iii. All required landscape areas shall be permanently irrigated with an irrigation system as detailed in Chapter 17.~~89~~10e, ~~Water Efficient~~ Landscaping.

iv. Landscaped areas shall be well maintained and free of litter. Any unhealthy plants needing replacement shall be replaced with like plants. Any deviation from the approved landscape design shall require a new landscape plan and approval of the director of planning.

b. In order to prevent any encroachment onto the required landscaping, wheel stops or parking bollards shall be required. Alternate preventative measures may be considered.

SECTION 83. Subsection (N) of Section 17.30a.030 (Limitations on Permitted Uses) of Chapter 17.30a (C-2 Zone) shall be amended as follows:

N. Limitations on automobile parts sales and accessory service:

1. All installation and service activities shall be performed within an approved structure.

2. All installation and service facilities shall be visually screened from the street by walls of a building or block walls or a variation as approved by the ~~planning commission~~ Planning Commission.

3. Trash areas shall be completely enclosed with materials compatible in color and texture with the primarily visible structure(s).

4. All signs shall comply with Chapter 17.~~35~~10g of this ~~code~~ Code.

5. All lights shall be reflected away from adjacent uses.

6. No used or discarded parts or equipment shall be located outside of the installation and service facilities.

7. In addition to the parking requirements which are contained in Chapter 17.~~58~~10f, a designated area must be provided for the temporary storage of vehicles or equipment awaiting installation or service. The area provided must be the equivalent of two parking spaces per service bay.

8. No vehicles, equipment, boats, trucks, or motorcycles shall be stored for impound or for any other purpose other than installation or service under a work order.

9. No automotive repair work shall be permitted.

10. The decor, treatment and architectural style of the improvements, including retail facilities, the installation and service facilities, landscaping, and fencing ~~and signing~~ shall be reviewed for aesthetic qualities that will enhance and complement the surrounding developments.

11. Premises shall be maintained in a neat, orderly and environmentally safe manner, and all improvements shall be continuously maintained.

12. The ~~planning commission~~ Planning Commission resolution approving the conditional use permit shall be posted on site, along with the required business license.

SECTION 84. Subsection (Q) of Section 17.30a.030 (Limitations on Permitted Uses) of Chapter 17.30a (C-2 Zone) shall be amended as follows:

Q. Limitations on thrift shops:

1. Establishments must be operated by a charitable organization, as defined in Chapter 17.~~04~~02 of ~~the Hawthorne Municipal~~ this Code.

2. No thrift store shall be located within ~~five thousand~~ 5,000 feet of another thrift store.

3. All donations must be dropped off, sorted, and processed within an enclosed building and supervised by a designated employee overseeing the acceptance of goods.

4. A second access area for collection of donations is required and must be separate from the primary entrance to the establishment.

5. Signage must be posted which prohibits drop-offs outside of the building during non-business hours.

6. Establishments shall utilize marketing and merchandise display techniques generally comparable to those used by retail stores selling only new merchandise.

7. Interior layout ~~and design~~ plans ~~illustrating fixture types and locations and window displays,~~ shall be submitted to the ~~planning department~~ Planning Department for review and approval.

8. The operator shall maintain the premises in a clean and orderly manner at all times.

SECTION 85. Section 17.30a.100 (Landscaping) of Chapter 17.30a (C-2 Zone) shall be amended as follows:

§ 17.30a.100 **Landscaping.**

~~A. All landscaped areas, required by this title or otherwise, shall be planted with plants from the list of approved landscaping plants in Appendix A at the end of this title.~~

~~B~~A. ~~The use of plants not on the list may be approved by the director of planning on a case-by-case basis.~~ The applicant is responsible to provide documentation that the proposed plants are appropriate for the climate and the proposed location on the property; ~~. The director of planning will approve the use of the plant upon determining that it is~~ they are not considered a noxious or invasive propagator; ~~,~~ that ~~it does~~ they do not create problems with invasive roots when proposed near structures or property lines; ~~,~~ that the plants do~~es~~ not require excessive watering to thrive; ~~,~~ and that the plants do~~es~~ not pose a hazard to persons or structures.

~~C~~B. All landscaped areas must be irrigated with an irrigation system that includes an automatic programmable timer, a precipitation override mechanism, and appropriate valves and sprinkler heads for the proposed landscaping.

SECTION 86. Section 17.30a.110 (Outdoor Dining) of Chapter 17.30a (C-2 Zone) shall be amended as follows:

§ 17.30a.110 **Outdoor Dining.**

Outdoor dining, as an accessory to a permitted restaurant, ~~café~~ cafe, or other establishment that offers food or drinks for on-site consumption, shall require approval of an outdoor dining permit pursuant to Chapter 17.~~06~~03. The ~~planning director~~ Director shall review the application to ensure compatibility with the surrounding area and the protection of health, safety, and the general welfare, and may further condition the approval to limit the location, size, arrangement, hours of operation, and other reasonably related aspects of outdoor dining. Outdoor dining in the public right-of-way shall also be subject to an outdoor dining encroachment permit pursuant to Title 12 of this code.

SECTION 87. Section 17.30b.020 (Permitted Uses) of Chapter 17.30b (C-3 Zone) shall be amended as follows:

§ 17.30b.020 **Permitted Uses.**

In the C-3 classification, the following uses only are permitted and as hereinafter specifically provided and allowed by this chapter~~, subject to the vehicular parking and loading requirements and the general provisions, conditions and exceptions set forth in Chapters 17.06 through 17.12 and 17.38 through 17.62~~:

- Any use permitted in the C-2 zone; provided, however, that when any use permitted in the C-2 zone is established in the C-3 zone, all the provisions, regulations, requirements and restrictions of the C-2 zone shall apply thereto;

- Accessory ~~structures and~~ uses that complement or are reasonably related to the existing or proposed permitted uses when located on the same site as the main primary building and use;

- Automobile parts sales (including incidental storage when contained wholly within a building);

- Automobile repair—minor, subject to the issuance of a conditional use permit;

- Aviaries;

- Awning shops, custom made from prepared materials;

- Bakeries, operating with not more than ten persons in the processing;

- Boat sales, new and used, including only incidental repairing;

- Bookbinding;

- Cannabis businesses, subject to all of the provisions of Chapter 17.~~90~~34d;

- Car washes, subject to a conditional use permit;

- Ceramic products manufacturing and sales when sold only from the property at retail (but not including bricks, drainage, building or conduit tile), using only previously pulverized clay and batch kilns as distinguished from shuttle, tunnel or beehive kilns, and such kilns shall not exceed a total capacity of ~~one hundred thirty~~ 130 cubic feet;

- Electrical transmission substations;

- Electroplating, when accessory to silversmiths and goldsmiths;

- Gas stations, including accessory repairs, retail, and take out restaurants, subject to the issuance of a conditional use permit;

- Glass shop;

- Glass studios—stained glass;

- Hospitals, excluding animal hospitals;

- Lighting and lamps;

- Live-work units, subject to limitations in Section 17.~~32~~40a.030;
- Photocopying;
- Printing and blueprinting;
- Short-term rentals in legal non-conforming structures, subject to Chapter 17.~~74~~24e, except that vacation rentals shall not be permitted;
- Smog check only, subject to the issuance of a conditional use permit;
- Solar panels for electric power generation, water heating, space heating or space cooling as an accessory use to structures or uses on the same property and subject to the special limitations described in Section 17. ~~28~~30b.030(L);
- Studios, recording, dance;
- Swimming pools, commercial;
- Trade schools, and similar uses, such uses subject to a conditional use permit;
- Other similar retail and service establishments catering directly to the customer when interpreted to meet performance standards as set forth in Chapter 17.~~10~~05a and not specified as prohibited in Section 17.~~28~~30b.025.

SECTION 88. Section 17.30b.025 (Prohibited Uses) of Chapter 17.30b (C-3 Zone) shall be amended as follows:

§ 17.30b.025 **Prohibited Uses.**

In the C-3 classification, uses that are not expressly listed in Section 17.~~28~~30b.020 or expressly permitted in the C-3 classification by other sections of ~~the Hawthorne Municipal~~ this Code are prohibited from the C-3 classification. For purposes of ~~the~~ clarification, and not for purposes of allowing any other uses, the following uses are also expressly prohibited from the C-3 classification:

- Amusement arcades;
- Automobile repair—major;
- Bail bonding services;
- Barber and beauty shops;

- Check cashing services;
- ~~Cyber-cafés;~~
- Laundromats;
- Massage establishments;
- Nail salons;
- Payday loan services;
- Self-storage facilities;
- Thrift shops not operated by charitable organizations, as defined in Chapter 17.~~04~~02.

SECTION 89. Subsection (G) of Section 17.30b.030 (Limitations on Permitted Uses) of Chapter 17.30b (C-3 Zone) shall be amended as follows:

G. No use where any alcoholic beverage is sold or served for consumption on or off the premises, shall be established except by conditional use permit pursuant to Chapter 17.~~76~~34b. ~~issued upon verified application in the form prescribed by the planning commission and following notice, hearing and decision. The planning commission shall notify the applicant of its decision within fourteen days after the end of the hearing. The decision of the planning commission shall become final ten days after notification to the applicant unless a written appeal to the city council is filed within this time period with the secretary to the planning commission.~~

SECTION 90. Section 17.30b.100 (Landscaping) of Chapter 17.30b (C-3 Zone) shall be amended as follows:

§ 17.30b.100 **Landscaping.**

~~A. All landscaped areas, required by this title or otherwise, shall be planted with plants from the list of approved landscaping plants in Appendix A of this title.~~

~~B~~A. ~~The use of plants not on the list may be approved by the director of planning on a case-by-case basis.~~ The applicant is responsible to provide documentation that the proposed plants are appropriate for the climate and the proposed location on the property:~~. The director of planning will approve the use of the plant upon determining that it is~~ they are not considered a noxious or invasive propagator~~,~~; that ~~it does~~ they do not create problems with invasive roots when proposed near

structures or property lines~~,~~; that the plants do~~es~~ not require excessive watering to thrive~~,~~; and that the plants do~~es~~ not pose a hazard to persons or structures.

~~C~~B. All landscaped areas must be irrigated with an irrigation system that includes an automatic programmable timer, a precipitation override mechanism, and appropriate valves and sprinkler heads for the proposed landscaping.

SECTION 91. Section 17.30c.020 (Permitted Uses) of Chapter 17.30c (C-M Zone) shall be amended as follows:

§ 17.30c.020 **Permitted Uses.**

In the C-M classification, the following uses only are permitted and as hereinafter specifically provided and allowed by this chapter, subject to the general provisions, conditions and exceptions set forth elsewhere in this title:

- Accessory dwelling units and junior accessory dwelling units (in mixed-use only);
- Art galleries;
- Cannabis businesses, subject to all of the provisions of Chapter 17.~~90~~34d;
- Financial services, including banks, credit unions, investment brokers, asset managers, and not including pawn shops and short-term lending (payday loans) businesses;
- Hotels, subject to the application process stipulated in Section 17.~~29~~30c.050;
- Low barrier navigation center, subject to compliance with Section 17.~~101~~34a.030.
- Offices, professional and medical, provided that a conditional use permit is required for offices located on the ground floor;
- Residential care facility, small, subject only to those restrictions that apply to other residential uses of the same type in this zone;
- Residential care facility, large, subject to a conditional use permit and compliance with Section 17.~~101~~34a.020;
- Residential units, subject to a conditional use permit and compliance with all the requirements contained in Section 17.~~29~~30c.050 and the limitations in this chapter and only permitted as a component of a mixed-use project when fronting an arterial or collector street. Where 20% or more of the

residential units are affordable to lower-income individuals, no discretionary permits, including conditional use permit, are required;

- Restaurants, bars, cocktail lounges, and coffee shops, all types (alcohol sales subject to 17.34b, and drive-thru require conditional use permit);
- Retail businesses, including grocers, convenience stores, and stores featuring large or small item indoor display areas;
- Service businesses, including personal cosmetic services, dry cleaning, real estate, insurance, and package/mail business;
- Short-term rentals in legal non-conforming structures, subject to Chapter 17.~~74~~24e, except that vacation rentals shall not be permitted;
- Single-room occupancy, subject to a conditional use permit and compliance with Section 17.~~101~~34a.040;
- Studios, including for fitness, martial arts, dance, art, media production, etc.;
- Supportive housing, subject only to those restrictions that apply to other residential uses of the same type in this zone;
- Transitional housing, subject only to those restrictions that apply to other residential uses of the same type in this zone;
- Other similar establishments when not specified as prohibited below and subject to interpretation of the Director of Planning pursuant to procedures within this title.

SECTION 92. Section 17.30c.050 (Application Process and Findings) of Chapter 17.30c (C-M Zone) shall be amended as follows:

§ 17.30c.050 **Application Process and Findings.**

All applications for construction of a mixed-use project that combines residential and nonresidential uses in the same building in the C-M classification require the following approvals prior to the issuance of any building or grading permit (excepting demolition permits):

A. Except where prohibited by state law, design review approval ~~Approval~~ by the ~~design review board~~ Planning Commission pursuant to Chapter ~~17.99~~ 17.92a.

B. ~~Approval of~~ Except where 20% or more of the residential units are affordable to lower-income individuals, approval of a conditional use permit from the ~~planning~~

~~commission~~ Planning Commission pursuant to Chapter 17.~~40~~06b when the following additional findings can be made:

1. The ~~proposed~~ project is compatible with surrounding neighborhoods; and

2. The ~~proposed~~ project is consistent with the Downtown Hawthorne Specific Plan and General Plan; and

3. The potential impacts to on-site residences are minimized; and

4. The overall mixed-use project meets applicable design and development standards.

C. Submittal and approval of necessary studies pursuant to Section 13.64.030 and Chapter 14.04.

SECTION 93. Section 17.30d.020 (Permitted Uses) of Chapter 17.30d (C-R Zone) shall be amended as follows:

§ 17.30d.020 **Permitted Uses.**

In the Regional Commercial classification, the following uses only are permitted and as hereinafter specifically provided and allowed by this chapter~~, subject to the vehicular parking and loading requirements and the general provisions, conditions and exceptions set forth in Chapters 17.06 through 17.12 and 17.38 through 17.62~~:

- Antique shops;
- Automobile parking structures;
- Automobile parts sales and accessory service (subject to issuance of a conditional use permit, not including repair);
- Automobile service stations (subject to issuance of a conditional use permit);
- Bakeries;
- Banks, lending institutions, and other full-service financial institutions;
- Bookstores;
- Boxing gym;
- Brewery, low intensity (subject to limitations described in Section 17.~~75~~44b.010);

- Cannabis businesses, subject to all of the provisions of Chapter 17.~~90~~34d;
- Car washes, full service, hand, mechanical, self-service (subject to issuance of a conditional use permit);
- Car washes, steam;
- Consignment shops;
- Day care facilities (subject to limitation described in Section 17.~~25~~30d.030(P));
- Department stores;
- Drugstores;
- Dry cleaning and pressing, not including self-serve laundries or laundromats or establishments with cleaning plants on premises;
- Family entertainment center (subject to a conditional use permit);
- Food markets and grocery stores;
- Health clubs;
- Hotels and motels having more than one hundred rooms, including suites, but without kitchen facilities, subject to issuance of a conditional use permit~~. A market feasibility study prepared by a city-approved consultant shall be submitted with the conditional use permit application~~;
- Martial arts studio;
- Movie theaters;
- Offices, including medical, professional and general;
- Personal cosmetic services;
- Recycling facility (subject to issuance of a conditional use permit and Section 17.~~25~~30d.030(N));
- Restaurants (with or without cocktail bars, and with or without outdoor dining areas), cafeterias, drive-thru (subject to issuance of a conditional use permit);
- Schools, elementary, junior high and high schools (public or nonprofit private), all such uses subject to issuance of a conditional use permit;

- Short-term rentals in legal non-conforming structures, subject to Chapter 17.~~74~~24e, except that vacation rentals shall not be permitted;

- Solar panels for electric power generation, water heating, space heating or space cooling as an accessory use to structures or uses on the same property and subject to the special limitations described in Section 17.~~25~~30d.030(M);

- Studio;

- Thrift shops, subject to special limitations described in Section 17.~~25~~30d.030(O);

- Trade school, commercial;

- Vehicle auto broker, subject to special regulations described in Section 17.~~25~~30d.030 if a display area is required;

- Vehicle leasing or rental agencies, subject to issuance of a conditional use permit and special regulations described in Section 17.~~25~~30d.030;

- Vehicle sales (new or used), subject to issuance of a conditional use permit and special regulations described in Section 17.~~25~~30d.030;

- Wireless telecommunication facilities (subject to issuance of a conditional use permit);

- Other similar retail and service establishments catering directly to the customer when interpreted to meet performance standards as set forth in Chapter 17.~~10~~05a and not specified as prohibited in Section 17.~~25~~30d.025.

SECTION 94. Section 17.30d.025 (Prohibited Uses) of Chapter 17.30d (C-R Zone) shall be amended as follows:

§ 17.30d.025 **Prohibited Uses.**

In the Regional Commercial classification, uses that are not expressly listed in Section 17.~~25~~30d.020 or expressly permitted in the Regional Commercial classification by other sections of ~~the Hawthorne~~ this Municipal Code are prohibited from the Regional Commercial classification. For purposes of ~~the~~ clarification, and not for purposes of allowing any other uses, the following uses are also expressly prohibited from the Regional Commercial classification:

- Amusement arcades;

- Automobile repair—minor or major;

- Bail bonding services;
- Check cashing services;
- ~~Cyber-cafés;~~
- Dry cleaning and pressing establishments with cleaning plants on premises;
- Laundromats;
- Massage establishments;
- Self-storage facilities;
- Smog check only;
- Thrift shops not operated by charitable organizations, as defined in Chapter 17.~~04~~02.

SECTION 95. Subsection (G) of Section 17.30d.030 (Limitations on Permitted Uses) of Chapter 17.30d (C-R Zone) shall be amended as follows:

G. A conditional use permit pursuant to Chapter 17.~~76~~34b shall be required for businesses where alcoholic beverages are sold or served for consumption on or off premises except for ~~full service restaurants with a minimum seating capacity of one hundred; hotels (all suites and others) and motels, with over one hundred rooms~~ those exempted by 17.34b.020(A).

SECTION 96. Subsection (L)(4) of Section 17.30d.030 (Limitations on Permitted Uses) of Chapter 17.30d (C-R Zone) shall be amended as follows:

4. All signs shall comply with Chapter 17.~~35~~10g of this code.

SECTION 97. Subsection (L)(7) of Section 17.30d.030 (Limitations on Permitted Uses) of Chapter 17.30d (C-R Zone) shall be amended as follows:

7. Landscape plans shall be reviewed and approved by the ~~planning commission~~ Planning Commission and shall include, but not be limited to, the following requirements:

    a. A minimum six-foot landscape setback area shall be provided along all front and side property lines which abut sidewalks or streets. The setback area must be surrounded by a concrete curb, which is at least six inches in width and height. Landscaping within the setback area shall be designed as follows:

i. All landscaping and irrigation shall comply with Chapter 17.~~89~~10e,~~ Water Efficient~~ Landscaping, of this title.

ii. The required landscape areas shall contain a variety of planting materials such as a combination of shrubs, flowers, and grasses. Utilizing only sod for landscaping shall not be permitted. Sod may be incorporated among landscaping but shall not exceed the lesser of~~ twenty-five percent~~ 25% of the total area or as dictated by the water efficient landscape and irrigation calculations detailed in Chapter 17.~~89~~10e,~~ Water Efficient~~ Landscaping.

iii. All required landscape areas shall be permanently irrigated with an irrigation system as detailed in Chapter 17.~~89~~10e, ~~Water Efficient~~ Landscaping, of this ~~title~~ Title.

iv. Landscaped areas shall be well maintained and free of litter. Any unhealthy plants needing replacement shall be replaced with like plants. Any deviation from the approved landscape design shall require a new landscape plan and approval of the~~ director of planning~~ Director.

b. In order to prevent any encroachment onto the required landscaping, wheel stops or parking bollards shall be required. Alternate preventative measures may be considered.

SECTION 98. Section 17.32a.020 (Design Review Required) of Chapter 17.32a (Commercial Design Standards) shall be amended as follows:

§ 17.32a.020 **Design Review Required.**

A. Approval of design review shall be obtained by the~~ planning commission~~ Planning Commission prior to any and all development for which design review is required by this chapter. In addition, design review approval may be required by the decision-making authority as a condition of any permit, ~~or~~ variance, or other approval granted pursuant to the ordinance codified in this section. All applications for design review approval shall be processed in accordance with this chapter.

B. Applicability. Except where state law requires the application of objective design standards, design~~ Design~~ review shall be required for:

1. The exterior structural or architectural features, including color and materials, site design, placement of structures, and internal pedestrian and vehicular circulation of all projects involving new construction of buildings or other structures for which a building permit, zoning permit, or

discretionary planning approval is required ~~in all commercial and industrial zones, and for all multifamily residential and mixed use developments in any zone~~;

2. Fences, walls, or landscaping related to a use type that requires design review; and

3. All signs that are subject to Chapter 17.~~35~~10g of this ~~title~~ Title.

SECTION 99. Subsection (C) of Section 17.32a.030 (Exceptions) of Chapter 17.32a (Commercial Design Standards) shall be amended as follows:

C. Single- and two-family ~~residences and~~ residential structures and additions, ~~including~~ mixed-use developments when 20% or more of the units are affordable to lower-income individuals, and accessory dwelling units and related ~~struc-~~ structures.

SECTION 100. Subsection (G) of Section 17.32a.100 (Design Guidelines—Site Planning) of Chapter 17.32a (Commercial Design Standards) shall be amended as follows:

G. Parking Areas. Parking areas shall be designed to be well-landscaped and screened, but to create a safe and attractive parking environment.

~~1. Visibility of off-street parking areas from the street edge shall be minimized,~~

~~a~~1. Off-street parking areas should be located at the rear of buildings or enclosed within a parking structure.

~~b. Required parking for townhome-style residential uses, with the exception of guest parking, should be located in garages equipped with doors; provided, however, that carports may be substituted in lieu of garages on key lots and interior lots for any parking spaces that are screened from the street by a building or wall of a building.~~

2. Open-air surface parking lots shall be prohibited along the frontage of any arterial or collector street, and shall be designed according to the design criteria in Chapter 17.10f.

3. For open-air surface parking lots on local streets, raised planters with a minimum interior dimension of five feet shall be used to break up pavement areas at a rate of every eight parking stalls. Canopy trees, trellises/pergolas, or carports shall be incorporated to reduce the impact of large expanses of paving, to provide shade, and to reduce glare and heat ~~build up~~ buildup.

4. Use of porous materials, such as permeable asphalt, grass-crete, and pavers, are encouraged in surface parking lots to reduce storm water runoff.

SECTION 101. Subsection (A)(1) of Section 17.34b.020 (Conditional Use Permit Required) of Chapter 17.34b (Sale of Alcoholic Beverages) shall be amended as follows:

1. The following types of alcohol licenses issued by the Department of Alcoholic Beverage Control (ABC) are exempt from the requirement for a conditional use permit but are subject to the operational standards in Section 17.~~76~~34b.030.

Type 17: Beer and wine wholesaler

Type 18: Distilled spirits wholesaler

Type 19: Industrial alcohol dealer

Type 27: California winegrower's agent.

Type 28: Out-of-state distilled spirits shipper's certificate

Type 31: Special daily (beer, wine, distilled spirits)

Type 34: Daily beer and wine

Type 37: Daily general

Type 41: On-sale beer and wine — eating place

Type 47: On-sale general eating place

Type 64: Special on-sale general for theater company

Type 66: Controlled access cabinet permits

Type 69: Special on-sale beer and wine theater

Type 85: Limited off-sale — wine license

Type 90: On-sale general for special use

SECTION 102. Section 17.34c.020 (Definitions) of Chapter 17.34c (Tattoo and Body Piercing) shall be amended as follows:

§ 17.34c.020 **Definitions.**

For the purpose of this chapter, the words, terms and phrases set forth in this section have been defined and can be found in Chapter 17.~~04~~02, Definitions, of the ~~Hawthorne Municipal~~ this Code.

SECTION 103. Section 17.34c.030 (Applicability) of Chapter 17.34c (Tattoo and Body Piercing) shall be amended as follows:

§ 17.34c.030 **Applicability.**

Tattoo ~~parlors~~ and body piercing facilities, as defined in Chapter 17.~~04~~02, shall comply with, and be ~~the~~ subject to the development ~~and~~ standards contained in the chapters in which they are permitted in, and the development standards of Section 17.~~77~~34c.040.

SECTION 104. Section 17.40a.020 (Permitted Uses) of Chapter 17.40a (M-1 Zone) shall be amended as follows:

§ 17.40a.020 **Permitted Uses.**

The following uses only are permitted, and as specifically provided and allowed by this chapter:

- Any use permitted in the C-3 zone; provided that, unless specified below, a conditional use permit shall be required if such a permit is required for the same use in the C-3 zone;
- Accessory ~~structures and~~ uses that complement or are reasonably related to the existing or proposed permitted uses when located on the same site as the primary building and use. Accessory ~~structures and~~ uses do not include containers (shipping or storage). Canopies are permitted only over walkways and not for the purpose of facilitating outdoor work areas;
- Assaying, gold and silver only;
- Assembly halls, subject to a conditional use permit and the conditions set forth in Section 17.~~20~~21a.280;
- Auction houses or stores;
- Automobile body and fender works and automobile painting when operated and maintained within an entirely enclosed building;
- Automobile repair—minor;
- Bag cleaning and conditioning;
- Bleaching and dyeing plants;
- Boat building;
- Boat repairing;
- Bottling plants;
- Brewery (subject to limitations described in Section 17.~~75~~44b.010);

- Broom and brush manufacture;
- Building materials storage yards;
- Cabinet or carpentry shops;
- Cannabis businesses, subject to all of the provisions of Chapter 17.~~90~~34d;
- Ceramic products manufacturing;
- Check cashing, bail bonding services and similar uses, all such uses subject to a conditional use permit;
- Contractors' storage yards;
- Cosmetics manufacturing;
- Electrical appliance, assembly and repair;
- Electric distribution and transmission substations, including microwave transmitters incorporated as a part of a public utility installation;
- Electric generating plants;
- Electroplating;
- Emergency shelter, subject to the limitations in Section 17.~~32~~40a.030;
- Equipment rental and sales, but not including heavy duty equipment;
- Equipment, rental and sales, heavy duty;
- Feed and fuel yards (but not including butane, propane and other flammable liquid gases);
- Food products manufacture, storage, processing and packaging, but not including lard, pickles, sauerkraut, sausage, vinegar, onions and garlic;
- Foundries, aluminum only;
- Furniture manufacturing and repair;
- Garden supply shops, including plants in pots and containers and auxiliary supplies, but not including bulk fertilizer;
- Grinding shops;
- Heating and ventilating service shops, including incidental forming of ducts;

- Hospital;
- Jewelry manufacturing;
- Laboratories, experimental and testing involving chemistry, physics, biochemistry or biology on a laboratory scale as distinguished from manufacturing and testing of large fabricated equipment such as aircraft, automobiles, etc.;
- Lampshade manufacturing;
- Lapidary shops;
- Laundries, including hand;
- Live-work units, subject to a conditional use permit and limitations in Section 17.~~32~~40a.030;
- Lumber yards;
- Machine shops;
- Metal, manufacture and fabrication of products from, (except major structural steel forms, boiler-making and similar activities involving excessive noise, or major trucking in terms of over-standard dimensions per unit or over-standard dimensions of load);
- Packaging plant;
- Paint shops (painting contractor);
- Parking lots; provided, any area so used shall be improved and maintained in the manner specified by this ~~code or by uniform standards established by the city council by resolution~~ Code;
- Pawn shops;
- Pipe line booster or pumping plant;
- Plumbing supply yards;
- Printing establishments, including newspapers;
- Public utility service yards;
- Restaurants and cafeterias, with or without cocktail bar;
- Rubber fabrication;

- Saw and filing shops;
- Secondhand stores;
- Sheet metal shops;
- Short-term rentals in legal non-conforming structures, subject to Chapter 17.~~74~~24e, except that vacation rentals shall not be permitted;
- Sign manufacturing, servicing and repairing, including electronic and neon;
- Single-family dwelling, one only, utilized exclusively by a caretaker or superintendent and family is permitted as an accessory use when located on the same lot or parcel of land with an industrial use; provided, however, that no dwelling shall be permitted on any industrial site containing an area of less than one acre; and provided that if the industrial use is vacated or otherwise abandoned, the dwelling shall be vacated until the site is again occupied by an industrial use;
- Small animal hospitals, kennels and veterinary offices; provided, the building or structure is completely soundproofed; all run areas are completely surrounded by an eight-foot solid wall; ~~the animal runs are constructed in such a manner that no animal can see any other animal; and an incinerator of a type recommended by the health department shall be installed;~~
- Smog check only, provided no openings in the building (portion utilized for this use) are within twenty feet of a residentially zoned property and all smog check activities are conducted entirely within the structure;
- Solar panels for electric power generation, water heating, space heating or space cooling as an accessory use to structures or uses on the same property and subject to the special limitations described in Section 17.~~28~~30b.030(M);
- Storage of impounded or damaged cars, subject to a conditional use permit, but no wrecking yards;
- Tattoo and body piercing (subject to a conditional use permit and Chapter 17.~~77~~34c);
- Textile manufacture, processing or treatment;
- Tinsmiths;
- Tire rebuilding, recapping and retreading;

- Truck servicing, repairing and overhauling, when conducted in an entirely enclosed building;
- Upholstering;
- Vacuum metallization;
- Vehicle dealer—wholesale only, subject to special regulations described in Section 17.~~25~~30d.030, if a display area is required for two or more vehicles;
- Warehousing;
- Welding shops and sheet metal, when in an entirely enclosed building;
- Wholesale business;
- Other similar industrial enterprises or businesses when interpreted by the ~~planning commission~~ Planning Commission as to performance standards as set forth in Chapter 17.~~10~~05a.

SECTION 105. Section 17.40a.025 (Prohibited Uses) of Chapter 17.40a (M-1 Zone) shall be amended as follows:

§ 17.40a.025 **Prohibited uses.**

In the M-1 classification, uses that are not expressly listed in Section 17.~~32~~40a.020 or expressly permitted in the M-1 classification by other sections of ~~the Hawthorne Municipal~~ this Code are prohibited from the M-1 classification. For purposes of ~~the~~ clarification, and not for purposes of allowing any other uses, the following uses are also expressly prohibited from the M-1 classification:

- Automobile repair—major;
- Massage establishments;
- Residential uses that are not within the definition of "live-work";
- Self-storage facilities.

SECTION 106. Subsection (E) of Section 17.40a.030 (Limitations on Permitted Uses) of Chapter 17.40a (M-1 Zone) shall be amended as follows:

E. No use where any alcoholic beverage is sold or served for consumption on or off the premises, shall be established except ~~by conditional use permit pursuant to~~ as provided in Chapter 17.34b~~76 issued upon verified application in the form~~

~~prescribed by the planning commission and following notice, hearings and decision~~.

SECTION 107. Section 17.40b.020 (Permitted Uses) of Chapter 17.40b (M-2 Zone) shall be amended as follows:

§ 17.40b.020 **Permitted Uses.**

The following uses only are permitted, and as specifically provided and allowed by this chapter:

- Any use permitted in the C-3 zone or the M-1 zone, subject to the same limitations in those zones, unless otherwise stated;
- Accessory ~~structures and~~ uses that complement or are reasonably related to the existing or proposed permitted uses when located on the same site as the primary building and use. Canopies are permitted only over walkways and not for the purpose of facilitating outdoor work areas;
- Acid manufacture, other than those requiring a conditional use permit;
- Adult businesses, provided all restrictions, regulations, and standards of Chapter 5.92, Adult Businesses, are adhered to;
- Aircraft factories;
- Animal shelters
- Asbestos manufacturing;
- Assaying;
- Automobile repair—minor or major;
- Boiler works;
- Candle manufacturing;
- Cannabis businesses, subject to all of the provisions of Chapter 17.~~90~~34d;
- Carbon manufacturing;
- Cellulose materials manufacturing;
- Chain and cable manufacturing;

- Containers, provided that they are not permitted to be stacked, except that non-industrial uses are prohibited from having containers on-site;
- Disinfectants manufacturing;
- Dog pounds;
- Dry kilns;
- Dyestuffs manufacturing;
- Emery cloth and sandpaper manufacturing;
- Enameling;
- Feed and cereal mills;
- Foundries;
- Galvanizing and lead plating, including heating and dipping;
- Glass, or glass products manufacturing;
- Lampblack manufacturing;
- Lubrication grease manufacture or oil compounding;
- Machinery manufacturing;
- Metal fabrication;
- Off-site storage of vehicle inventory per the provisions of Section 17.~~34~~40b.040(H);
- Oil cloth or linoleum manufacturing;
- One single-family dwelling only, utilized exclusively by a caretaker or superintendent and family is permitted as an accessory use when located on the same lot or parcel of land with an industrial use; provided, however, that no dwelling shall be permitted on any industrial site containing an area of less than one acre; and provided, that if the industrial use is vacated or otherwise abandoned, the dwelling shall be vacated until the site is again occupied by an industrial use;
- Oxygen manufacturing;
- Paint manufacturing;
- Paper box manufacturing;

- Petroleum distributing stations for delivery to wholesale and retail trade;
- Plastics manufacturing;
- Plywood manufacturing;
- Printing ink manufacturing;
- Railroad yards;
- Rope manufacturing;
- Salt works;
- Sand blasting or cutting;
- Short-term rentals in legal non-conforming structures, subject to Chapter 17.~~74~~24e, except that vacation rentals shall not be permitted;
- Soap and soap compounds manufacturing;
- Soda and cleaning compound manufacturing;
- Solar panels for electric power generation, water heating, space heating or space cooling as an accessory use to structures or uses on the same property and subject to the following height and setback restrictions:

    a. When mounted on sloped roofs, the uppermost portion of each solar panel shall not exceed the highest point of the roof to which it is mounted, except as required to optimize the system performance (for example, to accommodate tilt angle).

    b. When mounted on flat roofs and all non-roof structures, the lowest portion of the panels shall not be more than three feet above the surface to which it is mounted. The uppermost portion of each solar panel shall not exceed the height required to optimize the system performance (for example, to accommodate tilt angle).

    c. Roof-mounted and other panels mounted at least ten feet above the ground, measured to the lowest point of each panel, are subject to the setbacks of the applicable zone.

    d. Solar panels mounted lower than ten feet above the ground, measured to the lowest point of each panel, shall be subject to the setbacks of the applicable zone and shall have an additional three feet of setback for each foot below ten feet.

e. Placement of solar panels are subject to approval of the fire department to ensure access and proper markings to protect the health and safety of fire personnel and the general public.

- Starch, glucose, or dextrine manufacturing;
- Steel fabrication plants;
- Stone works;
- Vegetable oil manufacturing, refining or storage, but excluding fat rendering;
- Welding shops and sheet metal shops;
- Wood planing mill, or woodworking plant;
- Yeast plant;
- Other similar industrial enterprises or businesses when interpreted by the ~~planning commission~~ Planning Commission as to performance standards as set forth in Chapter 17.~~10~~05a.

SECTION 108. Section 17.32b.020 (Security Plan Required) of Chapter 17.32b (Security Standards) shall be amended as follows:

§ 17.32b.020 **Security Plan Required.**

A. New Commercial Developments. A security plan pursuant to Section 17.~~78~~32b.030 below is required to be submitted to the ~~chief of police~~ Chief of Police prior to issuance of a building permit to construct a multi-tenant commercial development of any size, or single-tenant commercial development with ~~ten thousand~~ 10,000 square feet or more of gross floor area.

B. Existing Commercial Developments.

1. An existing commercial development shall be required to submit a security plan pursuant to Section 17.~~78~~32b.030 below if it is determined by the ~~chief of police~~ Chief of Police that the number of calls for service in the previous six months from a commercial development are disproportionately high when compared to other commercial developments in the vicinity or compared to similar commercial developments in the ~~city~~ City, subject to the following criteria:

a. Calls for police service that can trigger this requirement shall include burglaries, vandalism, theft, robberies, assault, rape,

homicide, and other crimes of similar nature that are disproportionately high within the previous six-month period.

b. The threshold for determining that a commercial development has a disproportionately high volume of calls for police service shall be ~~one hundred twenty percent~~ 120% or more of the average of calls for service within the vicinity or when compared to similar commercial developments in the ~~city~~ City.

2. Alternatively, the ~~chief of police~~ Chief of Police may also require a security plan for an existing commercial development if the severity of an incident or series of incidents requiring police response are deemed by the ~~chief of police~~ Chief of Police to warrant the need for a security plan.

3. The ~~chief of police~~ Chief of Police or designated representative may waive the requirement for a security plan at an existing commercial development if it is determined that a significant portion of the calls for service are generated by private security personnel performing their duty to refer criminal activity to the ~~police department~~ Police Department.

SECTION 109. Subsection (C)(2) of Section 17.32b.030 (Content of Security Plan) of Chapter 17.32b (Security Standards) shall be amended as follows:

2. A surge in criminal activity that pushes the development above the threshold described in Section 17.~~78~~32b.020;

SECTION 110. Section 17.32b.040 (Notice of Enforcement) of Chapter 17.32b (Security Standards) shall be amended as follows:

§ 17.32b.040 **Notice and Enforcement.**

A. Upon determining that a commercial development is subject to this chapter based on the number of calls or severity of incidents, the ~~chief of police~~ Chief of Police shall notify the property ~~and/~~or business owners of the commercial development and any other persons or entities having control of the premises. The notice shall specify the calls and~~/or~~ incidents upon which the determination is based. The notice shall require commercial development to provide to the ~~chief of police~~ Chief of Police a draft security plan pursuant to Section 17.~~78~~32b.030 that addresses the public safety issues identified. The plan shall also include a method of and a commitment to implement the final plan. The written notice shall include a deadline for response of not more than ~~fourteen~~14 days. Upon the written request by the business owner~~(s)~~ or property owner~~(s)~~ submitted before

the expiration of the time for a response, the ~~chief of police~~ Chief of Police may, in writing, grant an extension of the time in which a response is required.

SECTION 111. Section 17.60.020 (Permitted Uses) of Chapter 17.60 (Open Space Zone and Standards) shall be amended as follows:

§ 17.60.020 **Permitted Uses.**

The following uses only are permitted in the ~~U~~OS zone as hereinafter specifically provided and allowed by this chapter:

A. Property classified in the ~~U~~OS zone shall be utilized for recreational purposes, including but not limited to:

1. Community gardens, and nursery stock uses;

2. Golf courses or golf driving ranges;

3. Historical buildings, sites, or landmarks;

4. Libraries;

5. Museums;

6. Public parks, playfields, swimming pools;

7. Schools, elementary, junior high and high schools, ~~(public or nonprofit private),~~ subject to the general provisions and conditions set forth in Section 17.~~14~~20a.020;

8. Nonprofit recreation centers;

9. Trails; hiking and bicycle;

10. Other open space uses when interpreted by the ~~planning commission~~ as to performance standards as set forth in Chapter 17.~~10~~05a;

11. Accessory buildings, structures and uses including, but not limited to, the following:

    a. Recreational buildings and equipment,

    b. Restroom facilities,

    c. Concession stands (no alcoholic beverage sales, no separate enterprise),

d. Maintenance buildings and equipment yards,

e. Parking lots.

~~12. Unclassified uses as provided for in Chapter 17.36.~~

SECTION 112. the preamble of Section 17.60.030 (Conditional Uses) of Chapter 17.60 (Open Space Zone and Standards) shall be amended as follows:

§ 17.60.030 **Conditional uses.**

The establishment or operation of the following uses shall be permitted in ~~a UOS~~ the OS zone only upon a conditional use permit authorizing such use being granted by the ~~planning commission~~ Planning Commission:

SECTION 113. Subsection (C) of Section 17.60.040 (Limitations on Permitted Uses) of Chapter 17.60 (Open Space Zone and Standards) shall be amended as follows:

C. All landscaping and irrigation must comply with Chapter 17.~~89~~10e, ~~Water Efficient~~ Landscaping, of this ~~title~~ Title.

SECTION 114. Section 17.61.020 (Permitted Uses) of Chapter 17.61 (H—Horticultural Classification) shall be amended as follows:

§ 17.61.020 **Permitted Uses.**

In an H zone, the following uses only are permitted and as hereinafter specifically provided and allowed by this chapter, subject to the off-street parking requirements and the general provisions, conditions and exceptions set forth in ~~Chapters 17.06 through 17.12 and 17.38 through 17.62~~ this Title:

A. Any use permitted in an R-1 zone;

B. Planting, seeding, fertilizing, watering, cultivating, and harvesting flowers, plants, shrubs, bushes and trees;

C. Storing equipment and supplies used in connection with the use permitted in subsection B of this section;

D. Greenhouses and accessory buildings;

E. As an accessory to the uses permitted in subsection B of this section, the wholesale ~~and/~~or retail sale of only those flowers, plants, shrubs, bushes, and trees actually produced on the premises~~.~~, and related items.

SECTION 115. Appendix A of Title 17 (Zoning) shall be deleted in its entirety.

SECTION 116.. Appendix B (Design Guidelines for Highest Density Residential and Mixed Use Development) of Title 17 (Zoning) shall be deleted in its entirety.

SECTION 117. CEQA. This zone text amendment reorganizes chapters of Title 17 (Zoning) of the Hawthorne Municipal Code and deletes five obsolete chapters. This is determined not to be a project under CEQA (Pub. Resources Code, § 21065).

SECTION 118. SEVERABILITY. If any section, subsection, phrase or clause of this ordinance is for any reason held to be unconstitutional or otherwise invalid, such decision shall not affect the validity of the remaining portions of this ordinance.

SECTION 119. CITY CLERK. The City Clerk shall attest to the adoption of this ordinance and shall cause this ordinance to be posted in the manner required by law.

SECTION 120. EFFECTIVE DATE. This ordinance shall take effect 30 days after passage thereof.

SECTION 121. PUBLICATION. The City Clerk is directed to forward a copy of this ordinance to General Code, LLC, 781 Elmgrove Road, Rochester, NY 14824.

PASSED, APPROVED AND ADOPTED this 23rd day of June, 2026.

ALEX VARGAS, Mayor
City of Hawthorne, California

ATTEST:

DAYNA WILLIAMS-HUNTER, City Clerk
City of Hawthorne, California

APPROVED AS TO FORM

DAVID CACERES, City Attorney
City of Hawthorne, California

AGENDA ITEM NO. 13.

CITY OF HAWTHORNE
City Council
AGENDA BILL
For the meeting of 06/23/2026
Originating Department: Planning

City Manager: Department Head:

SUBJECT:

PUBLIC HEARING AND ORDINANCE NO. 2265 (FIRST READING) - AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF HAWTHORNE, CALIFORNIA, AMENDING CHAPTERS 17.04 AND 17.21 RELATED TO ACCESSORY DWELLING UNITS, AND MAKING FINDING OF EXEMPTION IN COMPLIANCE WITH CEQA IN CONNECTION THEREWITH.

RECOMMENDED MOTION:

1. Opening the public hearing;
2. Take public testimony;
3. Close the public hearing;
4. Introduce Ord. No. 2265.

DISCUSSION:

State ADU laws are regularly changing to close unintended loopholes and to address previously unforeseen situations. Cities are expected to amend their local ADU ordinances to reflect these changes. A previous ordinance (2263) accomplishes the deletion of the ADU chapter, this ordinance presents new local regulations that are compliant with current state regulations, and specifically does the following:

- Definitions cleaned up and moved to the Definitions chapter of Title 17;
- References to California Government Code updated;
- Reference to an “accessory dwelling unit permit” changed to generic “Planning approval”;
- Time limit for City review added;
- Reference to preapprove ADU plans added;
- Permissible locations for ADUs updated to align with state law;
- Permissible number of ADUs and JADUs was also updated;
- Subdivision and separate conveyance prohibitions removed;
- Miscellaneous other language updates to ensure compatibility with state ADS laws.

The City places a maximum size restriction on certain detached ADUs of 1,000 square feet. This is 200 square feet below the maximum allowed by state law, but is a permissible local restriction.

ECONOMIC DEVELOPMENT STRATEGIC PLAN:

Goal 4: Update the Zoning Code for the 21st Century

FISCAL IMPACT:

None.

NOTICING PROCEDURE:

Public notice was given on May 28, 2026, in the Hawthorne Press Tribune. 72 hours posted notice pursuant to the Ralph M. Brown Act was also provided.

ATTACHMENTS

Draft Ord. No. 2265
Planning Commission Resolution PC-2026-05
Notice of Public Hearing

ORDINANCE NO. 2265

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF HAWTHORNE, CALIFORNIA, AMENDING CHAPTERS 17.04 AND 17.21 RELATED TO ACCESSORY DWELLING UNITS, AND MAKING FINDING OF EXEMPTION IN COMPLIANCE WITH CEQA IN CONNECTION THEREWITH

WHEREAS, the City's accessory dwelling unit (ADU) ordinance was completely overhauled in compliance with state law through Ordinance No. 2205 in 2020; and

WHEREAS, since the adoption of Ordinance No. 2205, more than 20 state laws addressing ADUs were adopted or became effective; and

WHEREAS, the laws mentioned above and those chaptered in California Government Code Sections 66310-66342 apply to Hawthorne, regardless if the municipal code is updated; and

WHEREAS, the City rescinded its ADU ordinance on June 9, 2026, and now the City desires to make the municipal code compliant with state ADU law through the adoption of this ordinance; and

WHEREAS, on May 20, 2026, the Planning Commission of the City of Hawthorne considered the zone text amendment and, after a duly noticed public hearing where all persons in support and in opposition were heard, adopted Resolution No. PC 2026-05 recommending approval of the ordinance to the City Council;

WHEREAS, on June 23, 2026, the City Council of the City of Hawthorne considered the zone text amendment and, after a duly noticed public hearing where all persons in support and in opposition were heard, introduced this ordinance.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF HAWTHORNE DOES ORDAIN AS FOLLOWS:

SECTION 1. The foregoing recitals are true and correct.

SECTION 2. Section 17.04.010 (Definitions), of Chapter 17.04 (Definitions), of Title 17 (Zoning) of the HMC shall be amended as follows, with each definition placed in appropriate alphabetical order within the list of definitions:

"Accessory building~~ or structure~~"
See "Accessory structure."
~~means a physical structure that is incidental and subordinate to the primary building on the property and is physically detached from the primary building. Accessory buildings or structures include, but are not limited to, detached~~

~~garages, sheds, playhouses, storage buildings, garden structures, pool houses, and cabanas. An "accessory dwelling unit" is defined separately and addressed in Chapter 17.21~~.

"Accessory dwelling unit" or "ADU"
means an attached or detached residential dwelling unit that provides complete independent living facilities for one or more persons and located on the same lot with one or more proposed or existing primary residences. It includes permanent provisions for living, sleeping, eating, cooking, and sanitation. It shall have the same meaning as that term is defined in California Government Code Section 66313, as it was amended by Senate Bill 543, which became effective January 1, 2026.

"Accessory structure"
~~means a building, structure, or part of a building or other structure that (1): is subordinate to, and the use of which is incidental to, that of the primary building, structure, or use on the same lot; (2) complements or is reasonably related to the proposed or permitted uses on site. Any structure that is not clearly related to the principal use on site shall not be permitted.~~
means a physical structure that is incidental and subordinate to the primary building on the property and is physically detached from the primary building. Accessory buildings or structures include, but are not limited to, detached garages, sheds, playhouses, storage buildings, garden structures, pool houses, and cabanas. An "accessory dwelling unit" is defined separately.

"Accessory structure, existing"
means an accessory structure, as defined in this chapter, which was existing prior to the submittal of an ADU or JADU application.

"ADU"
See "Accessory dwelling unit."

"Attached"
means a physical connection between a structure and another structure.

"Detached"
means no physical connection between structures.

"Dwelling unit"
means one or more rooms designed for or occupied by one ~~family~~ household for living or sleeping purposes and containing kitchen facilities for use solely by one ~~family~~ household. All rooms comprising a dwelling unit shall have access through an interior door to other parts of the dwelling unit. A bachelor apartment constitutes a dwelling unit within the meaning of this ~~title~~ Title.

Dwelling unit, accessory.
See "Accessory dwelling unit." ~~or "ADU"~~
~~shall have the meaning set forth in Chapter 17.21.~~

~~**Dwelling unit, accessory attached.**~~
~~"Accessory dwelling unit attached" shall have the meaning set forth in Chapter 17.21.~~

~~**Dwelling unit, accessory detached. "Accessory dwelling unit detached"**~~ ~~shall have the meaning set forth in Chapter 17.21.~~

~~**Dwelling unit, accessory interior. "Accessory dwelling unit interior"**~~ ~~shall have the meaning set forth in Chapter 17.21.~~

"Dwelling unit, multifamily"~~,~~
See "Multifamily dwelling unit."
~~means a building or portion thereof designed for occupancy by three or more families living independently of each other, containing three or more separate dwelling units, and constituting a single proprietary or operating unit.~~

"Dwelling unit, primary"~~,~~
See "Primary dwelling unit."
~~means a separate, complete dwelling unit that is the larger of two dwelling units on a lot or parcel of land or when a single-family dwelling unit site plan proposes or contains an accessory dwelling unit.~~

"Dwelling unit, single-family attached"~~,~~
See "Single-family attached dwelling unit."
~~means a dwelling unit attached to another dwelling unit on two sides by shared common walls at the lot line, with each on a separate lot and separated from any other building by open space to the front and to the rear, designed for occupancy exclusively by one family, and containing one dwelling unit. The end units are deemed single-family semi-attached dwelling units.~~

"Dwelling unit, single-family detached"~~,~~
See "Single-family detached dwelling unit."
~~means a building separated from lot lines and other buildings by open space on all sides, designed for occupancy exclusively by one family and containing one dwelling unit.~~

"Dwelling unit, single-family semi-attached"~~,~~
See "Single-family semi-attached dwelling unit."
~~means a dwelling unit attached to another dwelling unit by a shared common wall at the lot line, with each on a separate lot and separated from any other building by open space on the side lot line opposite the common wall and by open space to the rear and to the front, designed for occupancy exclusively by one family, and containing one dwelling unit~~.

~~**Dwelling unit, two-family. "Two-family dwelling unit"**~~
~~means a building separated from lot lines and other buildings by open spaces on all sides, designed for occupancy exclusively by two families living independently of each other and containing two dwelling units.~~

JADU See “Junior accessory dwelling unit.”

"Junior accessory dwelling unit" or "JADU"
means a unit that is no more than 500 square feet and contained entirely within a single-family residence. A JADU may include separate sanitation facilities, or may share sanitation facilities with the existing structure, but shall include an efficiency kitchen that provides for a kitchen sink, cooking appliance, refrigerator, a food preparation counter, and storage cabinets that are of reasonable size in relation to the size of the JADU.

"Living area"
means the interior habitable area of a dwelling unit, including basements and attics, but does not include a garage or any accessory structure.

"Multifamily dwelling unit"
means a building or portion thereof designed for occupancy by two or more households living independently of each other, containing three or more separate dwelling units, and constituting a single proprietary or operating unit. For purposes of ADU development, the number of independent households is reduced to two.

Parking space, tandem. See "Tandem parking."
~~means a parking space designed to accommodate two or more motor vehicles, one behind or above the other.~~

"Primary dwelling unit"
means a separate, complete dwelling unit that is the larger of two dwelling units on a lot or parcel of land or when a single-family dwelling unit site plan proposes or contains an accessory dwelling unit.

"Public transit"
means a location, including, but not limited to, a bus stop or a train station, where the public may access buses, trains, subways, and other forms of transportation that charge set fares, run on fixed routes, and are available to the public.

"Single-family residence"
means a residential building containing one or more habitable rooms with only one kitchen, designed for occupancy by one independent household unit with common access to, and common use of all living, kitchen, and bathroom areas.

"Tandem parking"
means that two or more vehicles are parked one behind the other, or in the case of vehicle lifts, one or more above the others.

SECTION 3. Chapter 17.21 (Accessory dwelling units), of Title 17 (Zoning) of the HMC shall be deleted and replaced as follows:

Chapter 17.24b Accessory Dwelling Units

§ 17.24b.010 **Purpose.**

The purpose of this chapter is to establish regulations for the development of accessory dwelling units (ADU) and junior accessory dwelling units (JADU) as defined in this chapter and in California Government Code 66310 *et seq*., or any successor statute.

§ 17.24b.020 **Permit requirement.**

A. Planning Approval. Planning approval is required for construction of an accessory dwelling unit (ADU) or junior accessory dwelling unit (JADU) or the modification of exterior features, size, or height of an existing ADU or JADU.

B. Building Permit. A building permit shall be required for construction or modification of an ADU or JADU as set forth in the California Residential Code and other building standards adopted by the City. The building permit may require approval by multiple agencies, including the directors of the Building Safety Department and the Planning Department.

§ 17.24b.030 **Permit application and review procedures.**

A. The Director, or designee, shall review and approve or deny ministerial permits for ADUs and JADUs upon determining whether the application submitted is complete, the proposed unit conforms to all requirements of this code and state law, and a non-refundable application review fee in the amount established by the City Council, amended from time to time, has been paid. Applications deemed incomplete or not in full conformance with the requirements of this code will be rejected. The Director will review the application without public notice or hearing. The time period for review may be tolled at the request of the applicant.

B. Decision. The Director shall render a decision in writing. If the Director denies an application, they shall return a full set of comments to the applicant with a list of items that are defective or deficient and a description of how the application can be remedied by the applicant.

C. Time Limit. The Director shall approve or deny an application for an ADU or JADU within 60 days after receiving the application. Applications shall be

considered approved if not acted upon within 60 days after receiving the application.

D. Pre-Approved ADUs. The City has preapproved ADU plans for new ADUs for use by Hawthorne residents. The preapproved ADUs are available at the Planning Department.

§ 17.24b.040 **Zoning and applicability.**

A. An ADU or JADU is permitted in any General Plan Land Use designation that allows residential uses by-right.

B. Site with Existing Single-Family Residence. Sites with the appropriate land use designation and developed or proposed to be developed with a single-family residence shall be permitted not more than one attached ADU, one detached ADU, and one JADU.

C. Site with Existing Multifamily Residence.

1. Sites with existing multifamily structures may convert existing non-habitable areas within the building to a minimum one ADU and a maximum that shall not exceed 25% of the number of permitted units on the site.

2. Sites with existing multifamily structures are permitted to construct or convert not more than eight detached accessory dwelling units. However, the number of accessory dwelling units allowable pursuant to this clause shall not exceed the number of existing units on the lot.

3. Sites with a proposed multifamily structure may construct two detached accessory dwelling units.

§ 17.24b.050 **Development standards.**

A. Minimum size. The minimum size for an ADU or JADU is 190 square feet.

B. Maximum size.

1. Attached ADU or within an existing primary dwelling unit. Not to exceed 50% of the area of the existing primary dwelling unit, but at least 800 square feet of interior livable space.

2. Detached ADU. Not to exceed 1,000 square feet of interior livable space.

3. Conversion of existing detached structure to ADU. Same as existing structure.

4. JADU. 500 square feet.

C. Maximum height.

1. Detached ADU, generally: 16 feet and one story.

2. Detached ADU within 0.5 miles of a major transit stop or high-quality transit corridor, as those terms are defined in § 21155 of the Public Resources Code: 20 feet and two stories.

3. Detached ADU on a lot with an existing or proposed multi-story multifamily structure: 20 feet and two stories.

4. Attached ADU: same as the height limit of the existing or proposed single-family structure, not to exceed 25 feet.

D. Minimum side and rear setbacks:

1. Conversion of an existing structure: an ADU may be built within an existing structure or within the footprint of the structure without regard to setbacks.

2. New attached or detached ADU: 4 feet.

3. ADUs or JADUs within an existing or proposed primary dwelling unit shall follow the setback applicable to the primary dwelling unit in as prescribed by the zone it which is located.

E. Maximum lot coverage. The lot coverage of the zone shall apply, except that an ADU of at least 800 square feet shall be permitted to exceed the lot coverage if developed in compliance with all other applicable development standards.

F. Open Space. For a detached or attached ADU: 500 square feet, except that an ADU of at least 800 square feet shall be permitted without meeting this standard if developed in compliance with all other applicable development standards.

G. Minimum parking spaces per ADU: one, except no additional parking shall be required in the following instances:

1. The ADU is located within 0.5 miles of public transit;

2. The ADU is located within an architecturally and historically significant historic district;

3. The ADU is a conversion of an existing accessory structure (such as a garage, carport, or workshop) or within the primary dwelling unit;

4. The ADU is located in an area where on-street parking permits are required but not offered to the ADU occupant; or

5. The ADU is located within one block of a car share vehicle.

6. Parking requirements may be satisfied by tandem parking on a driveway.

H. Expansion of existing structures. Existing structures converted into an ADU or JADU may be expanded by up to 150 square feet only to accommodate an entryway.

I. Building separation. The building separation requirement may be reduced to permit an ADU up to 800 square feet in size. Separation shall be measured from the nearest points between the structures. This provision shall not apply to conversions of existing buildings.

§ 17.24b.060 **Additional ADU and JADU requirements.**

A. Illegal Units. Any combination of rooms, so arranged that they can be converted into separate living quarters, may, at the discretion of the Director, be counted as additional dwelling units or ADUs.

B. Fire Sprinklers. Fire sprinklers are required in an ADU if sprinklers are required in the primary residence.

C. Nonconforming Zoning Conditions. No corrections to nonconforming zoning conditions that do not present a threat to public health and safety are required for the creation or conversion of an ADU or JADU.

D. Utility Connections. For accessory dwelling units described in Government Code § 66323(a)(1), the ADU or JADU shall not be required to install a new or separate utility connection directly between the ADU or JADU and the utility, and the ADU or JADU shall not be subject to a related connection fee or capacity charge, unless the ADU is constructed concurrently with a new single-family home.

E. Rental Term. ADUs and JADUs may be rented but shall not be used as rentals for a term less than 30 consecutive days.

F. Historic Properties. ADUs and JADUs shall conform to the United States Secretary of Interior's Official Standards for the Treatment of Historic Properties.

§ 17.24b.070 **Deed restriction for JADU.**

Prior to the issuance of a building permit for a JADU that will use shared sanitation facilities with the existing structure, a deed restriction must be recorded against the title of the property in the county recorder's office and a copy filed with the Director. The deed restriction shall run with the land and bind all future owners. The form of the deed restriction will be provided by the City and must provide that:

A. The JADU shall not be sold separately from the primary dwelling.

B. The unit is restricted to the approved size and attributes of this chapter.

C. The covenant restrictions run with the land and may be enforced against future purchasers.

D. The covenant restrictions may be removed if the owner eliminates the JADU, as evidenced by, for example, removal of the kitchen facilities. To remove the deed restriction, an owner may make a written request of the Director, providing evidence that the JADU has in fact been eliminated. Any building permits required in the removal must be approved prior to the Director's determination. The Director may then determine whether the evidence supports the claim that the JADU was eliminated. Appeal may be taken from the Director's determination consistent with other provisions of this code. If the JADU is not entirely physically removed but is only eliminated by virtue of having a necessary component of a JADU removed, the remaining structure and improvements must otherwise comply with applicable provisions of this code.

E. The deed restriction is enforceable by the Director or designee for the benefit of the City. Failure of the property owner to comply with the deed restriction may result in legal action against the property owner, and the City is authorized to obtain any remedy available to it at law or equity, including, but not limited to, obtaining an injunction enjoining the use of the JADU in violation of the recorded restrictions or abatement of the illegal unit.

SECTION 3. CEQA. This project is statutorily exempt from the California Environmental Quality Act (CEQA) under Public Resources Code Section 21080.17, which provides that CEQA does not apply to the adoption of an ordinance by a city to implement Article 2 (commencing with § 66314) of Chapter 13 of Division 1 of Title 7 of the Government Code. Article 2, commencing with § 66314, addresses ADUs and JADUs within the Government Code. As such, CEQA is not applicable to the adoption of this ordinance.

SECTION 4. SEVERABILITY. If any section, subsection, sentence, clause, or phrase of this ordinance is for any reason held to be invalid or unconstitutional by a decision of any court of any competent jurisdiction, such decision shall not affect the validity of the remaining portions of this ordinance. The City Council hereby declares that it would have passed this ordinance, and each and every section, subsection, sentence, clause, or phrase not declared invalid or unconstitutional without regard to whether any portion of the ordinance would be subsequently declared invalid or unconstitutional.

SECTION 5. AUTHORIZATION TO PUBLISH SUMMARY OF ORDINANCE. Pursuant to Government Code § 36933(c)(1), the City Attorney is authorized to prepare a summary of this ordinance. The City Clerk is also authorized to publish a summary of the text of this ordinance in the Hawthorne Press Tribune at least five days prior to the

adoption of this ordinance. Within 15 days after adoption of the ordinance, the City Clerk is directed to publish a summary of this ordinance in the Hawthorne Press Tribune.

SECTION 6. EFFECTIVE DATE. This ordinance shall take effect 30 days after passage thereof.

PASSED, APPROVED AND ADOPTED this 14th day of July, 2026.

ALEX VARGAS, Mayor
City of Hawthorne, California

ATTEST:

DAYNA WILLIAMS-HUNTER, City Clerk
City of Hawthorne, California

APPROVED AS TO FORM

DAVID CACERES,
City Attorney
City of Hawthorne, California

PLANNING COMMISSION RESOLUTION NO. PC 2026-05
ZONING TEXT AMENDMENT ZA-2026-0002

RECOMMENDING APPROVAL OF AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF HAWTHORNE, CALIFORNIA, AMENDING CHAPTERS 17.04 AND 17.21 RELATED TO ACCESSORY DWELLING UNITS, AND MAKING FINDING OF EXEMPTION IN COMPLIANCE WITH CEQA IN CONNECTION THEREWITH

WHEREAS, the Hawthorne Municipal Code (HMC), Title 17 (Zoning), is the governing legislation that controls land uses in the City, including accessory dwelling units (ADUs) and Junior Accessory Dwelling Units (JADUs); and

WHEREAS, the City adheres to California Government Code §§ 66310-66342 with regard to ADUs; and

WHEREAS, the previously adopted local ADU regulations were determined to no longer be compliant with state laws; and

WHEREAS, a previous ordinance rescinded the City's ADU Chapter in Title 17; and

WHEREAS, this ordinance reinstates local ADU regulations; and

WHEREAS, on May 20, 2026, the Planning Commission of the City of Hawthorne considered the zone text amendments and, after a duly noticed public hearing where all persons in support and in opposition were heard, adopted Resolution No. PC 2026-04 recommending approval of the ordinance to the City Council;

THE PLANNING COMMISSION OF THE CITY OF HAWTHORNE DOES HEREBY FIND, DETERMINE AND RESOLVE AS FOLLOWS:

SECTION 1. The Planning Commission of the City of Hawthorne hereby incorporates by reference all the recitals herein.

SECTION 2. The Planning Commission hereby recommends approval of Zoning Text Amendment ZA-2026-0002 to the City Council that re-instates local ADU regulation, as set forth in Exhibit A of this PC Resolution, incorporated herein by this reference.

SECTION 3. All necessary public meetings and opportunities for public testimony and comment were conducted in compliance with State law and the HMC.

SECTION 4. This zone text amendment proposes to introduce local ADU regulations that are nearly identical to state ADU laws, which are currently enforced in the City. This is determined not to be a project under CEQA (Pub. Resources Code, § 21065).

SECTION 5. The documents and other materials that constitute the record of the proceedings upon which the Planning Commission's recommendations are based, which

include, but are not limited to, the staff reports for the project and all of the materials that support the staff reports for the project, are located in the office of the Planning Director of the City of Hawthorne, at 4455 West 126th Street, Hawthorne, California 90250. The custodian of these documents is the Planning Director of the City of Hawthorne.

SECTION 6. The Planning Commission Secretary shall certify to the adoption of this Resolution and shall forward a copy to the City Council, City Clerk, City Manager, and City Attorney.

PASSED, APPROVED and ADOPTED this 20th day of May, 2026.

RUBY COHENS, CHAIRPERSON

ATTEST:

GREGG MCCLAIN, SECRETARY

Herald Publications
531 Main St., #1160.
El Segundo, CA 90245
(310) 322-1830 • Fax (310) 322-2787

This space is for the County Clerk's Filing Stamp

PROOF OF PUBLICATION

(2015.5 C.C.P.)

STATE OF CALIFORNIA,
County of Los Angeles,

I declare, that I am a citizen of the United States and a resident of the County aforesaid; I am over the age of eighteen years, and not a party to or interested in the above-entitled matter. I am the principal clerk responsible for accepting, formatting and publishing legal notices in the **Hawthorne Press Tribune**, a newspaper of general circulation, printed and published **weekly** in the City of **Hawthorne**, County of Los Angeles, and which newspaper has been adjudged a newspaper of general circulation by the Superior Court of the County of Los Angeles, State of California, under the date of **July 31, 1959**, Case Number **187530**; that the notice, of which the annexed is a printed copy (set in type not smaller than nonpareil), has been published in each regular and entire issue of said newspaper and not in any supplement thereof on the following dates, to-wit:

05/28/2026

All in the year **2026**

I certify (or declare) under penalty of perjury that the foregoing is true and correct.

Dated at **Hawthorne**, California,

this **28** day of **May 2026**

.....
Signature

Code # HH-29203

Proof of Publication of:

NOTICE OF PUBLIC HEARING
Zoning Text Amendment No. ZA-2026-0002

PUBLIC NOTICE is hereby given that the City Council of the City of Hawthorne will hold a public hearing to consider the following matter:

Project Title: Zoning Text Amendment No. ZA-2026-0002 – ADU Ordinance

Project Description: An ordinance of the City Council of the City of Hawthorne, California, Amending Chapters 17.04 and 17.21 related to accessory dwelling units and making findings of exemption in compliance with CEQA in connection therewith.

MEETING DETAILS:
Day: Tuesday
Date: June 23, 2026
Time: 6:00 PM
Place: City Council Chambers
4455 West 126th Street
Hawthorne, CA 90250

Those interested in this item may appear at the meeting and submit oral or written comments. Written information pertaining to this item must be submitted to the City Clerk prior to the meeting at 4455 West 126th Street, Hawthorne, CA 90250 or emailed to gmcclain@cityofhawthorne.org. For additional information, you may contact Planning Director Gregg McClain at 310-349-2970 or at the email noted above.

ENVIRONMENTAL REVIEW: This project is statutorily exempt from the California Environmental Quality Act (CEQA) under Public Resources Code Section 21080.17, which provides that CEQA does not apply to the adoption of an ordinance by a city to implement Article 2 (commencing with § 66314) of Chapter 13 of Division 1 of Title 7 of the Government Code. Article 2, commencing with § 66314, addresses ADUs and JADUs within the Government Code. As such, CEQA is not applicable to the adoption of this ordinance.

PLEASE NOTE that pursuant to Government Code § 65009: In an action or proceeding to attack, review, set aside, void, or annul a finding, determination or decision of the Planning Commission or City Council, the issues raised shall be limited to those raised at the public hearing in this notice or in written correspondence delivered to the Planning Commission or City Council at or prior to the public hearing.

Hawthorne Press Tribune Pub 5/28/26
HH-29203

AGENDA ITEM NO. 14.

CITY OF HAWTHORNE
City Council
AGENDA BILL
For the meeting of 06/23/2026
Originating Department: Public Works

City Manager: Department Head:

SUBJECT:
Award of Contract for Hawthorne Airport Rehabilitation of Taxiways North & South Lighting, Rehabilitation of Runway 7/25 Lighting, Rehabilitation of Airfield Vaults, Replacement of Airfield Signs, and Installation of Airport Beacon – 12101 Crenshaw Blvd. (Project # 22-09).

RECOMMENDED MOTION:
Staff recommends that the City Council award contract to lowest responsive and responsible bidder, Vellutini Corporation DBA Royal Electric of Sacramento, CA.

DISCUSSION:
At the meeting of April 14, 2026, City Council authorized Engineering Staff to public advertise for this project with a due date of May 26, 2026. The City received five bids each accompanied by bid bonds. After a thorough review of the proposal, reference checks, and verification of the contractor's license, staff determined that Vellutini Corporation DBA Royal Electric of Sacramento, CA was the lowest responsive and responsible bidder.

This project consists of Rehabilitation Taxiways North & South Lighting, Rehabilitation of Runway 7/25 Lighting, Rehabilitation of Airfield Vaults, Replacement of Airfield Signs, and Installation of Airport Beacon.

ECONOMIC DEVELOPMENT STRATEGIC PLAN:
Goal 3: Improve customer service operations and safety at Hawthorne Airport

FISCAL IMPACT:
None. The approximate cost of $3,168,613.00 will be funded through Grants from FAA and allocated funds from the 2026-27 budget.

NOTICING PROCEDURE:
72 Hours posted notice pursuant to the Ralph M. Brown Act.

ATTACHMENTS
Bid List (22-09)

City of Hawthorne's

BID LIST

TITLE: HAWTHORNE MUNICIPAL AIRPORT REHABILITATE TAXIWAY N&S LIGHTING, REHABILITATE RUNWAY 7/25 LIGHTING REHABILITATE AIRFIELD VAULT, REPLACE AIRFIELD VAULT, REPLACE AIRFIELD SIGNS & INSTALL AIRPORT BEACON PROJECT (PROJECT # 22-09).

TO BE RETURNED: Tuesday, May 26, 2026 4:00 P.M.

TO BE OPENED: Tuesday, May 26, 2026 4:15 P.M.

COMPANY/CITY	BID AMOUNT	BID BOND
Rural Electric Mesa, Az	3,961,830.80	✓
Aldridge Electric, Inc. Libertyville, IL	5,319,309.05	✓
Belco Elecnor Chino, Ca	4,189,899.00	✓
Coffman Specialties, Inc. San Diego, Ca	3,565,000.00	✓
Vellutini Corporation DBA Royal Electric Sacramento, Ca	3,168,613.00	✓

COMMENTS: _____

NAME: [signature] Diana Cruz — [signature] Jesus Velazquez

DATE: 5/26/2026 TIME: 4:15 pm

AGENDA ITEM NO. 15.

CITY OF HAWTHORNE
City Council
AGENDA BILL
For the meeting of 06/23/2026
Originating Department: Finance

City Manager: Department Head:



SUBJECT:
Fiscal Year 2025/26 & 2026/27 Blanket Purchase Orders.

RECOMMENDED MOTION:
Staff recommends the Council approve fiscal year 2025/26 Blanket Purchase Orders (BPO's) for supplies and services in a total amount not to exceed $943,375 and 2026/27 total amount not to exceed $58,620,730.

DISCUSSION:
Fiscal Year 2025-2026

Request #1 - Vendor: TierFive Inc.
Purchase Order Amount not to Exceed: $272,375
The Building & Safety Department maintains an agreement with TierFive, Inc. for providing records digitization services. A corresponding BPO is required to pay for the service associated with this agreement.

Request #2 – Renne Public Law Group (RPLG)
Purchase Order Amount Not to Exceed $30,000.00
Contract Services for Human Resources for various legal services. A corresponding BPO is required to pay the services associated with this agreement.

Request #3 – Vendor – Sharp Performance, Inc.
Purchase Order Amount not to Exceed: $25,000
Contract Services for Human Resources to provide tailored coaching to enhance employee well-being and improve performance. A corresponding BPO is required to pay the services associated with this agreement.

Request #4– Vendor: OptimaGov
Purchase Order Amount not to Exceed: $25,000
The City of Hawthorne maintains an agreement with OptimaGov to design, configure, implement, and support a customized reconciliation automation system to assist the City in performing its monthly financial reconciliation processes in a more efficient and structured manner. The system will be configured specifically to reflect the City's accounting systems, data formats, workflows, and reconciliation practices. A corresponding BPO is required to pay for the service associated with this agreement.

Request #5 – Vendor: CDW Government

Purchase Order Total Amount not to Exceed: $100,000

The City utilizes CDW-Government as a secondary supplier of computer supplies, equipment, and software licensing. Pricing for these purchases has been established under the NSAPO cooperative purchasing contract, ensuring the most competitive rates since all items available for purchase have already been bid out for the best possible pricing. This purchase order also includes annual renewals for software and hardware support and maintenance for purchases already made by the City. A corresponding BPO is required to pay for services and equipment.

Request #6 – Vendor: Dell Computers

Purchase Order Amount not to Exceed: $430,000

The vendor is the primary supplier of computer systems, replacement equipment, and related services, providing these in a timely and efficient manner. Pricing has been established under the NASPO, NPA, & GSA purchasing contracts, ensuring the most competitive rates. The BPO also includes annual support and maintenance for the City's Microsoft Enterprise licensing for all users, the computer hardware management system, and the mobile device management system to maintain compliance with California Department of Justice and FBI security policies. A corresponding BPO is required to pay for the hardware and services associated with these existing agreements. This cost is partly covered by ARPA funding.

Request #7 – Vendor Lotus Telecommunications

Purchase Order Amount not to Exceed: $26,000

The vendor provides installation, troubleshooting, and repair of Ethernet and fiber cabling at various locations, including several parks, the Memorial Center, Airport, Police Station, and City Yard. This vendor offers the most competitive bids. A corresponding BPO is required to pay for the services associated with this agreement.

Request #8 – Vendor Robert Half

Purchase Order Amount not to Exceed: $35,000

The vendor will provide ongoing subject matter expert support to assist with the Tyler Munis/ERP suite of applications. The requested support will help address current knowledge gaps, provide experienced assistance with system configuration and implementation tasks, and help move the Munis system forward. This level of support will also help to reduce the need to rely on more expensive Tyler provided professional services for routine configuration, troubleshooting, documentation, and project support.

Fiscal Year 2026-2027

Request #1 - Vendor: LA County Fire Department

Purchase Order Amount Not to Exceed: $17,000,000

Annual fees associated with the agreement with the Consolidated Fire Protection District. A corresponding BPO is required to pay for the service associated with this agreement.

Request #2 - Vendor: South Bay Regional Public Comm. Authority (aka: "RCC")

Purchase Order Amount Not to Exceed: $3,400,000

Annual assessment fee for 9-1-1 dispatching services as established by the Joint Powers Authority's Board of Directors. A corresponding BPO is required to pay for the service associated with this agreement.

Request #3 - Vendor: Hinderliter, De Llam

Purchase Order Amount not to Exceed: $40,000

The City of Hawthorne maintains an agreement with Hinderliter, De Llam to provide Sales Tax Audit services to the City. A corresponding BPO is required to pay for the service associated with this

agreement.

Request #4 – Vendor: MuniServices, LLC
Purchase Order Amount not to Exceed: 40,000
The City of Hawthorne maintains an agreement with Muniservices to provide Utility User Tax services to the City. A corresponding BPO is required to pay for the service associated with this agreement.

Request #5 - Vendor: HDL Coren & Cone
Purchase Order Amount not to Exceed: $20,000
The City of Hawthorne maintains an agreement with HDL Coren & Cone to provide Property Tax Audit services to the City. A corresponding BPO is required to pay for the service associated with this agreement.

Request #6 - Vendor: MuniServices, LLC
Purchase Order Amount not to Exceed: 20,000
The City of Hawthorne maintains an agreement with Muniservices to provide Transient Occupancy Tax Audit services to the City. A corresponding BPO is required to pay for the service associated with this agreement.

Request #7 - Vendor: Rael & Letson
Purchase Order Amount not to Exceed: $6,000
The City of Hawthorne maintains an agreement with Rael & Letson to provide Actuarial services to the City. A corresponding BPO is required to pay for the service associated with this agreement.

Request #8 - Vendor: Richard Watson & Gershon
Purchase Order Amount not to Exceed - $250,000
The City contracts with Richards, Watson & Greshon Attorney Service for filing and serving of legal pleadings, serves subpoena and document retrieval for the Public Works. A corresponding BPO is required to pay for the service associated with this agreement.

Request #9 - Vendor – Civica Law Group, APC
Purchase Order Amount not to Exceed - $100,000.00
The City of Hawthorne maintains an agreement with Civica Law Group, for administration receiverships related to code enforcement violations. A corresponding BPO is required to pay for the service associated with this agreement.

Request #10 - Vendor – The Feldhake law firm, APC
Purchase Order Amount not to Exceed - $150,000.00
The City of Hawthorne maintains an agreement with The Feldhake law firm, pay on-going legal matters & law suit. A corresponding BPO is required to pay for the service associated with this agreement.

Request #11 - Vendor – Karpel Computer System INC
Purchase Order Amount not to Exceed - $20,000.00
Annual subscription for case management software, Licensing fee and maintenance cost. A corresponding BPO is required to pay for the service associated with this agreement.

Request #12 – Vendor – Colantuono Highsmith & Whatley, PC
P*urchase Order Amount not to Exceed - $75,000.00*
The City of Hawthorne maintains an agreement with Colantuono Highsmith & Whatley, PC to assist with conflict of interest matters related to the City and its City Council. This firm has also been hired to assist with the City's endeavor to increase its Transient Occupancy Tax, which must be approved by voter ballot for the upcoming general election.

Request #13 – Vendor – Renne Public Law Group

Purchase Order Amount not to Exceed - $50,000.00
The City of Hawthorne maintains an agreement with the Renne Public Law Group to assist with various human resource issues related to the City's employees.

Request #14 – Vendor – Liebert Cassidy Whitmore
Purchase Order Amount not to Exceed - $15,000.00
The City of Hawthorne maintains an agreement with the Liebert Cassidy Whitmore to assist with various human resources issues related to the City's employees.

Request #15 – Vendor: ARTHUR J. GALLAGHER (INSURANCE BROKERS)
Purchase Order Amount not to Exceed: $125,000
Provide Earthquake/Flood/APD/Storage Tanks insurance coverage. A corresponding BPO is required to pay for the service associated with this agreement.

Request #16 – Vendor: ADMINSURE (WC ADMINISTRATION)
Purchase Order Amount not to Exceed: $200,000
AdminSure provides Third-Party Workers' Compensation Claims Management.
A corresponding BPO is required to pay for the service associated with this agreement.

Request #17 – Vendor: DEPT. OF INDUSTRIAL RELATIONS (OSIP)
Purchase Order Amount not to Exceed: $95,000
The City of Hawthorne in Accordance with Labor Codes 62.5 and 6.26, Authorizing DIR to Assess Employers for the Costs of the State of California WC programs. A corresponding BPO is required to pay for the service associated with this agreement.

Request #18 – Vendor: PRISM
Purchase Order Amount not to Exceed: $2,900,000
The City is retaining a new insurance carrier, Public Risk Innovation, Solutions and Management (PRISM) for its General Liability program. PRISM is a pooled insurance Joint Powers Authority (JPA) like Independent Cities Risk Management (ICRMA). PRISM provides excess commercial general liability insurance and pooled self-insurance for many state and local agencies. The coverage will also provide training and risk assessments. It is essentially the same as ICRMA but has a larger pool of agencies that allows for lower premiums for each excess layers of coverage. Additionally, PRSIM does not have the questionable administration that caused assessments to the City and other pool members, that occurred with ICRMA. A corresponding
BPO is required to pay for the service associated with this agreement.

Request #19 – Vendor: PRISM (EXCESS WC)
Purchase Order Amount not to Exceed: $400,000
Provide Excess Insurance for the City's Workers' Compensation Program. A corresponding BPO is required to pay for the service associated with this agreement.

Request #20 – Vendor: RELATION INSURANCE SERVICE INC. (HELICOPTER & HULL)
Purchase Order Amount not to Exceed: $100,000
Relation Insurance Services to Provide Liability Insurance Coverage for HPD Helicopter/Storage Hull. A corresponding BPO is required to pay for the service associated with this agreement.

Request #21 – Vendor: STEPHEN T. HONDA, M.D., INC. (BAYSIDE MEDICAL)
Purchase Order Amount not to Exceed: $10,000
The City contracts with Dr. Stephen T. Honda, M.D., dba Bayside Medical Clinic
For Employee medical services. A corresponding BPO is required to pay for the service associated with this agreement.

Request #22 – Hawthorne FBO LLC
Purchase Order Amount Not to Exceed: $50,000

Hawthorne FBO LLC is the primary supplier of fuel for the Police Department's fixed wing aircraft. In addition to being located at Hawthorne Airport where the Police Department fixed wing aircraft is based, their monthly cost for fuel is competitive with other area vendors, and allows the fixed wing to remain in the immediate area in case of an emergency. Based on figures from the 2025-26 fiscal year, the BPO amount requested will cover all projected fuel costs for the helicopter through the end of the 2026-27 fiscal year.

Request #23- Pacific Harbor Medical Group

Purchase Order Amount Not to Exceed: $40,000

Pacific Harbor Medical Group is a vendor the Hawthorne Police Department uses for the annual physical assessments for the employees per the HPOA and HPMSG MOU agreements. This amount will cover the costs of this year's assessments for the 2026-27 fiscal year.

Request #24 – ForceMetrics

Purchase Order Amount Not to Exceed: $67,000

ForceMetrics empowers law enforcement with precision policing tools and technology, leading to safer communities. This technology is pivotal in scanning for specific data through numerous databases to allow law enforcement to make better informed decisions in real time, while also serving as crucial investigative tool.

Request #25- City of Torrance (Ride to Live)

Purchase Order Amount Not to Exceed: $35,000

The Police Department received a grant award from the California Office of Traffic Safety to conduct a motorcycle safety training program, Ride to Live, for members of the public. As part of the grant award, contract services were appropriated in the amount of $35,000, for trained motorcycle police officers from the Torrance Police Department to assist in presenting Ride to Live. The Office of Traffic Safety grant operates under the federal fiscal year, 2026-27. The City of Torrance invoices the City of Hawthorne for Torrance Police Officers participation as instructors in the Ride to Live program. The City of Hawthorne pays Torrance for the invoice amount, and is then reimbursed by the California Office of Traffic Safety. A corresponding BPO is required to pay for the service associated with this agreement.

Request #26 – Security Aviation, Inc.

Purchase Order Amount Not to Exceed: $140,000

Security Aviation, Inc. is has provided maintenance and supplies for the Police Department's fixed wing aircraft program since 2024. They are located in the hanger directly next to the PD hanger, which significantly reduces downtime. They have specific knowledge of our fixed wing, which leads to reduced costs and time on troubleshooting, while minimizing any conflicts related to attempting maintenance between multiple repair vendors. The BPO amount requested will cover all remaining projected maintenance costs for the air program through the end of the 2026-27 fiscal year.

Request #27- Flock Safety (Formerly Aerodome)

Purchase Order Amount not to Exceed: $275,000

Flock Safety operates as our primary Drone as a First Responder (DFR) platform. Flock Safety captures our drone data and analyzes it to improve drone operations and ensures that our drones are properly maintained. The data can be collected across different platforms and offer actionable insights to improve workflows and reduce expenses. A corresponding BPO is required for pay for estimated expenditures.

Request #28- Pro Align Inc.

Purchase Order Amount not to Exceed: $50,000

Pro Align Intelligence Services is a Los Angeles-based firm founded in 2019 specializing in Open-Source Intelligence (OSINT) and protective intelligence. The small team offers a range of discreet services including 360° threat monitoring across the internet and dark web, investigative intelligence, digital footprint analysis, and executive protection support. They work with law enforcement, legal teams, and live events, focusing on ethical, privacy-conscious solutions for high-stakes risk management.

Request #29- Johnson 225 Investigations

Purchase Order Amount Not to Exceed: $50,000

Johnson 225 Investigations is the primary background investigation provider for potential Police Department new hires. State regulations require an extensive background investigation be completed for any law enforcement agency staff with access to specific databases. This vendor allows for agency review of any investigation subject as concerns arise, thereby keeping overall costs down. The BPO amount requested should be sufficient to cover all investigations for projected hiring through the end of the 2026-27 fiscal year.

Request #30– K & P Janitorial

Purchase Order Amount Not to Exceed: $190,000

K & P Janitorial has provided janitorial services for the Police Department building since 2004. The Police Department is currently on a month to month agreement with K & P. The company provides staff for all hours of the day, thereby making daily police department operations possible without the interruption of cleaning crews. Only K & P staff who have been cleared via a background check are authorized to enter the police department facility. The BPO amount requested will cover janitorial service costs for the Police Department for the remainder of the 2026-27 fiscal year.

Request #31 – LA Uniforms & Tailoring

Purchase Order Amount Not to Exceed: $55,000

LA Uniforms & Tailoring is a local uniform store that carries all Department approved uniforms for all our uniformed staff.

Request #32– Los Angeles County Sheriff's Department

Purchase Order Amount Not to Exceed: $30,000

The Police Department operates a jail facility classified as "Type 1," by the State of California's Standards and Training for Corrections (STC). A "Type 1" jail is defined as a facility that can hold an arrestee in custody for up to 48 business hours, when the arrestee is required to be arraigned in a court. The STC sets forth requirements for nutritional values for meals served to arrested individuals, which also consider religious considerations. The Los Angeles County Sheriff's Department is the main provider for the meals served to arrestees housed in our jail facility.

Request #33 – The Lovejoy Foundation

Purchase Order Amount Not to Exceed: $205,000

The Lovejoy Foundation is the primary animal sheltering service utilized by the Police Department's Animal Control program. It is local, increasing convenience for Hawthorne residents to be reunited with pets that have gone missing, but were recovered by City Animal Control Officers. The vendor provides sheltering services in accordance with County regulations. A corresponding BPO is required to pay for the remainder of the 2026-27 fiscal year.

Request #34 – Redflex

Purchase Order Amount Not to Exceed: $265,000

Redflex Traffic Systems is the vendor utilized by the Police Department for the City's red light camera enforcement program. A corresponding BPO is required to pay for the service associated with this agreement. The BPO amount requested from this account will cover all projected associated costs with the Redflex red light camera program through the end of the 2026-27 fiscal year.

Request #35 – Sheldon Mechanical

Purchase Order Amount Not to Exceed: $35,000

Sheldon Mechanical provides routine and emergency service related to air handlers (a part of the station's climate control / HVAC system) in the Police Department building. A corresponding BPO is required to pay for estimated annual services related the climate control system for the 2026-27 fiscal year.

Request #36 – City of Torrance – Interoperability Network South Bay JPA
Purchase Order Amount Not to Exceed: $180,924
The City of Torrance administers the Interoperability Network of South Bay JPA. As such, the member cities / organizations of the JPA are billed for projects related to the interoperability project The BPO amount requested from this account will cover all projected associated costs with the INSB radio communications through the end of the 2026-27 fiscal year.

Request #37 – Ron Smith & Associates, Inc
Purchase Order Amount Not to Exceed: $50,000
Ron Smith & Associates is a vendor that oversees and consults with the process of obtaining an official accreditation with our forensics lab. Completing the accreditation process will allow the Hawthorne PD crime lab to be recognized with the standard of processing evidence for investigative purposes. This will allow the Hawthorne PD to forgo sending evidence to the L. A. County crime lab, which greatly reduces the turnaround time for processed evidence.

Request #38 - Vendor: Coffman Associates
Purchase Order Amount not to Exceed: $28,000
Coffman Associates provides a full range of airport consulting services for the Hawthorne Municipal Airport including airport planning services, airport environmental services, and airport grant administration services. A corresponding BPO is required to pay for the service associated with this agreement.

Request #39 - Vendor: Associated Soils Engineering Inc.
Purchase Order Amount not to Exceed: $60,000
Associated Soils Engineering provides material and compaction testing services, including quality control and quality assurance for Street Improvement Project. A corresponding BPO is required to pay for the service associated with this agreement.

Request #40 - Vendor: Kurt Fisher Structural Engineering Inc.
Purchase Order Amount not to Exceed: $100,000
Kurt Fisher Structural provides seismic evaluations to City properties via contract on an as needed basis. A corresponding BPO is required to pay for the service associated with this agreement.

Request #41 - Vendor: Stantec Consultant Services, Inc.
Purchase Order Amount not to Exceed: $30,000
Stantec Consultant Services Inc. provides services to update the City's existing pavement management program. A corresponding BPO is required to pay for the service associated with this agreement.

Request #42 - Vendor: LA County Public Works
Purchase Order Amount not to Exceed: $1,500,000
LA County Public Works provides services to the City on an "as-needed" basis. These services include traffic signal maintenance, construction inspection, equipment testing, catch basin cleaning, and other public works services. A corresponding BPO is required to pay for the service associated with this agreement.

Request #43 - Vendor: C&S Engineers, Inc.
Purchase Order Amount not to Exceed: $450,000
C&S provides airport consulting services for a full range of aviation development needs including airport engineering and design, construction administration, grant applications, and special feasibility and cost estimate studies. A corresponding BPO is required to pay for the service associated with this agreement.

Request #44 - Vendor: Consolidated Disposal Service

Purchase Order Amount not to Exceed: $100,000
Consolidated Disposal Services provides the City with street sweeping services. A corresponding BPO is required to pay for the service associated with this agreement.

Request #45 - Vendor: DRC Engineering, Inc.
Purchase Order Amount not to Exceed: $80,000
DRC Engineering, Inc. provides the City with topographic surveying and on-call map checking services. A corresponding BPO is required to pay for the service associated with this agreement.

Request #46 - Vendor: John L Hunter & Associates
Purchase Order Amount not to Exceed: $120,000
John L. Hunter and Associates provide contract services relating to the implementation of the City's NPDES (Municipal Storm Water Pollution Prevention) and SSMP (Sewer System Management Plan) Program. A corresponding BPO is required to pay for the service associated with this agreement.

Request #47 - Vendor: Republic Services
Purchase Order Amount not to Exceed: $400,000
The City has a Franchise Agreement with Republic Services for Residential, Commercial and Roll-off Refuse Collection and Disposal. A corresponding BPO is required to pay for the service associated with this agreement.

Request #48 - Vendor: WGJ Enterprises Inc., dba PCI
Purchase Order Amount not to Exceed: $150,000
WGJ Enterprises Inc., dba PCI the City with signage and associated hardware. This includes but is not limited to signage for parking restriction, directional traffic markings, and associated hardware and accessories. A corresponding BPO is required to pay for the supplies and service associated with this agreement.

Request #49 - Vendor: Department of Transportation (Caltrans)
Purchase Order Amount not to Exceed: $250,000
Department of Transportation provides signal maintenance services at shared intersections. A corresponding BPO is required to pay for the service associated with this agreement.

Request #50 - Vendor: L. Everett & Associates
Purchase Order Amount not to Exceed: $120,000
The City contracts with L. Everett and Associates for assistance in operating a Soil Vapor Extraction (SVE) system at the site of the former dry cleaner at 12601 Hawthorne Blvd. as well as regular ground water monitoring. A corresponding BPO is required to pay for the service associated with this agreement.

Request #51 - Vendor: Tetra Tech
Purchase Order Amount not to Exceed: $100,000
The City has contracted with Tetra Tech for services related to updating the Sewer Master Plan, 10-point repairs, 20,000 linear feet of pipeline and 87 manhole rehabilitations, construction observation services and preparing deliverables for the next phase of the Sewer Rehabilitation Program. A corresponding BPO is required to pay for the service associated with this agreement.

Request #52 - Vendor: Labib Funk and Associates
Purchase Order Amount not to Exceed: $50,000
The City's has contracted with this Structural Engineering/Architectural Company on an as-needed basis for services on various city owned facilities. Recently, the City was

awarded a Building Resilient Infrastructure and Communities (BRIC) grant through FEMA to seismically retrofit four City-owned structures, which includes the Hawthorne Memorial Center, Hawthorne Water Tower, Hawthorne City Yard, and Hawthorne City Hall. The retrofitting will involve updating and strengthening the lateral forces- resisting system of each structure to meet current seismic safety standards. The project is divided into two phases; Phase 1 will compromise project planning, design, permitting, and geotechnical studies, while Phase 2 will concentrate on project construction. A corresponding BPO is required to pay for the service associated with this agreement.

Request #53 - Vendor: South Bay Cities Council of Governments
Purchase Order Amount not to Exceed: $250,000
South Bay Cities Council of Government assists the City with their Green Business Certification Program by recruiting and certifying a minimum of 15 businesses, which includes marketing and outreach to local businesses reporting, inspections, and auditing. This also includes an annual fee for administration and cost sharing for implementing the coordinated integrated monitoring program for the Dominguez Channel Watershed Management Area. A corresponding BPO is required to pay for the service associated with this agreement.

Request #54 - Vendor: South Bay Ford
Purchase Order Amount not to Exceed: $275,000
The City contracts with South Bay ford who provides original equipment manufacturing parts and services for fleet. A corresponding BPO is required to pay for the service associated with this agreement.

Request #55 - Vendor: Eddings Bros. (Napa Auto Parts)
Purchase Order Amount not to Exceed: $25,000
The City has contracted with Eddings Bros., Napa Auto Parts to provide the City with aftermarket parts and supplies for all city-owned vehicles and equipment. A corresponding BPO is required to pay for the service associated with this agreement.

Request #56 - Vendor: Completes Plus
Purchase Order Amount not to Exceed: $25,000
The City has contracted with Complete Plus to provide the City with aftermarket parts and supplies for all city-owned vehicles and equipment. A corresponding BPO is required to pay for the service associated with this agreement.

Request #57 - Vendor: Mason Oil Services LLC.
Purchase Order Amount not to Exceed: $25,000
The City contracts with Mason Oil Services LLC. to provide aftermarket parts and supplies for all city owned vehicles and equipment. A corresponding BPO is required to pay for the service associated with this agreement.

Request #58 - Vendor: Angels Auto Electric
Purchase Order Amount not to Exceed: $50,000
The City contracts with Angels Auto Electric to perform all vehicle related air conditioning service and repairs for city owned vehicles. They also perform specialized repairs that need special programing and we do not have the programming technology available. They also perform some repairs if the shop is backed up with work. A corresponding BPO is required to pay for the service associated with this agreement.

Request #59 - Vendor: Wrap Bully Inc.
Purchase Order Amount not to Exceed: $50,000
The City contracts with Wrap Bully, Inc to provide Autobody graphic wraps for Police Department vehicles. A corresponding BPO is required to pay for the service associated

with this agreement.

Request #60 - Vendor: Parkhouse Tire Inc.
P*urchase Order Amount not to Exceed: $35,000*
Parkhouse Tire, Inc. supplies tires for Police Pursuit vehicles under terms that were negotiated with the State of California's competitive bid process and is exempt from bidding per section IX.G of the City of Hawthorne's purchasing Policy. This vendor also provides repairs and services of large heavy-duty vehicle tires for City and Police vehicles that cannot be performed in-house due to lack of equipment. A corresponding BPO is required to pay for the supplies, equipment, and services provided.

Request #61 - Vendor: Sam's Alignment Tire Center Inc.
Purchase Order Amount not to Exceed: $20,000
The City contracts with Sam's Alignment Tire Center Inc. to provide tires and tire alignment for City owned vehicles. A corresponding BPO is required to pay for the service associated with this agreement.

Request #62 - Vendor: Fine Line Auto Body & Paint
Purchase Order Amount not to Exceed: $275,000
The City contracts with Fine Line Auto Body & Paint to perform body shop related repairs to City of Hawthorne owned vehicles. A corresponding BPO is required to pay for the service associated with this agreement.

Request #63 - Vendor: Merrimac Energy Group
Purchase Order Amount not to Exceed: $550,000
The City contracts with Merrimac Energy Group to cover the years purchase of unleaded, propane, natural gas (CNG) and diesel fuels for the City's fleet. A corresponding BPO is required to pay for the service associated with this agreement.

Request #64 - Vendor: Southern Tires Mart, LLC.
Pur*chase Order Amount not to Exceed: $20,000*
The City contracts with Southern Tires Mart LLC. To provide tires for city owned vehicles. A corresponding BPO is required to pay for the service associated with this agreement.

Request #65 - Vendor: South Bay Regional Public
Purchase Order Amount not to Exceed: $340,000
The City contracts with South Bay Regional Public Communication Authority to provide emergency vehicle workload support. A corresponding BPO is required to pay for the service associated with this agreement.

R**equest #66 - Vendor: E J Ward Inc.**
Pur*chase Order Amount not to Exceed: 50,000*
The City contracts with E J Ward Inc. to provide electronic equipment, maintenance and repair of equipment for city owned vehicles. A corresponding BPO is required to pay for the service associated with this agreement.

Request #67 - Vendor: New Look Auto Detail
Purchase Order Amount not to Exceed: $50,000
The City contracts with New Look Auto Detail to provide the Police Department with biweekly car wash, daily disinfecting of vehicles due to COVID-19. A corresponding BPO is required to pay for the service associated with this agreement.

Request #68 - Vendor: JDS Tank testing & repair Inc.
Purchase Order Amount not to Exceed: $15,000
The City contracts with JDS Tank Testing & Repair Inc to provide monthly inspections of

City owned fuel tank. A corresponding BPO is required to pay for the service associated with this agreement.

Request #69 - Vendor: Tyler Technologies
Purchase Order Amount not to Exceed: $40,000
The City contracts with Tyler Technologies to provide services to implement the Virtual City Hall Project with EnerGov. This new project will provide City online services such as automated permitting, development project processing, plan check processing, business license processing and centralized cashiering. Tyler Technologies EnerGov system consolidates many of the City's functions and transitions them from traditional on premises to cloud based for automated administration. A corresponding BPO is required to pay for the service associated with this agreement.

Request #70 - Vendor: Hydronex dba Smartcover Systems
Purchase Order Amount not to Exceed: $60,000
The City contracts with Hydronex dba Smartcover Systems to provide smart cover rentals and maintenance. A corresponding BPO is required to pay for the service associated with this agreement.

Request #71 - Vendor: ACCO Engineered Systems
Purchase Order Amount not to Exceed: $220,000
The City contracts with ACCO Engineered systems to provide maintenance services to the City on an "as needed" basis. A corresponding BPO is required to pay for the service associated with this agreement.

Reque**st #72 - Vendor: Ninyo and Moore**
Purchase Order Amount not to Exceed: $25,000
The City contracts with Ninyo and Moore to provide the City with material testing services during constructions of various projects. A corresponding BPO is required to pay for the service associated with this agreement.

Request #73 - Vendor: State Water Resource Control Board
Purchase Order Amount not to Exceed: $100,000
State Water Resource Control Board's annual site clean-up cost recovery program for overseeing the ground water monitoring. A corresponding BPO is required to pay for the service associated with this program.

Request #74 - Vendor: Esri Inc.
Purchase Order Amount not to Exceed: $40,000
Esri Inc. provides the City Geographical Information System (GIS). A corresponding BPO is required to pay for the service associated with this service.

Request #75 - Vendor: Richards, Watson & Greshon Attorney Service
Purchase Order Amount not to Exceed: $150,000
The City contracts with Richards, Watson & Greshon Attorney Service for filing and serving of legal pleadings, serves subpoena and document retrieval for the Public Works. A corresponding BPO is required to pay for the service associated with this agreement.

Request #76 - Vendor: Kimley-Horn and Associates, Inc.
Purchase Order Amount not to Exceed: $300,000
The City contracts with Kimley Horn for Traffic Engineering Services on an as needed basis. These services include conducting traffic studies, traffic signal timing and design, and plan check review services. A corresponding BPO is required to pay for the service associated with this agreement.

Request #77 - Vendor: General Technologies and Solutions (GTS)
P*urchase Order Amount not to Exceed: $30,000*
The City contracts with General Technologies and Solutions (GTS) for Traffic Engineering Services on an as needed basis. These services include conducting traffic studies, traffic signal timing and design, and plan check review services. A corresponding BPO is required to pay for the service associated with this agreement.

Request #78 - Vendor: Office Untitled
Purchase Order Amount not to Exceed: $100,000
The City contracts with Office Untitled. For provide design services for the City Hall Expansion and Civic Park Project. A corresponding BPO is required to pay for the service associated with this agreement.

Request #79 - Vendor: Rania Alomar Architect, Inc
Purchase Order Amount not to Exceed: $80,000
The City contracts with Rania Alomar Architect, Inc. For provide design services for the New City Yard. A corresponding BPO is required to pay for the service associated with this agreement.

Request #80 - Vendor: Rania Alomar Architect, Inc
Purchase Order Amount not to Exceed: $80,000
The City contracts with Rania Alomar Architect, Inc. For provide design services for the Senior Center. A corresponding BPO is required to pay for the service associated with this agreement.

Request #81 – Vendor Heecheol Kwon,P.E.
P*urchase Order Amount not to Exceed: $20,000*
The Public Works Department maintains an agreement with Heecheol Kwon,P.E. Consultants Inc. for on-call plan checking and inspection services. A corresponding BPO is required to pay for the service associated with this agreement.

Request #82 - Vendor: Clean Harbor
Purchase Order Amount not to Exceed: $40,000
Clean Harbor site clean-up cost for Hazmat material handler and transporter
A corresponding BPO is required to pay for the service associated with this program.

Request #83 - Vendor: Roadline Products Inc.
Purchase Order Amount not to Exceed: $95,000
Roadline Products Inc for Traffic signs, hardware, and Paint for Graffiti
A corresponding BPO is required to pay for the service associated with this program.

Request #84 - Vendor: Beacon Valuation Group, LLC
Purchase Order Amount not to Exceed: $10,000
The City contracts with Beacon Valuation Group, LLC. For provide Valuation for the City of Hawthorne's Water System. A corresponding BPO is required to pay for the service associated with this agreement.

Request #85 - Vendor: Koury Engineering and Testing, Inc.
Purchase Order Amount not to Exceed: $40,000
The City contracts with Koury Engineering and Testing, Inc.to provide the City with material testing services during constructions of various projects. A corresponding BPO is required to pay for the service associated with this agreement.

Request #86 - Vendor: Niktab, Nasser
Purchase Order Amount not to Exceed: $30,000
The Public Works Department maintains an agreement with Niktab, Nasser for design services. A corresponding BPO is required to pay for the service associated with this agreement.

Request #87 - Vendor: Pacific Products and Services, LLC
Purchase Order Amount not to Exceed: $75,000
The city contract with Pacific Products and Services to provide Traffic Paint, Signs and associated sign installation hardware on an as needed basis. A corresponding BPO is required to pay for the services associated with this agreement.

Request #88 - Vendor: Martinez Landscape Company, Inc.
P*urchase Order Amount not to Exceed: $2,000,000*
The City has contracted with Martinez Landscape Company Inc. for a General Maintenance Project that includes weed abatement, landscaping, and a variety of maintenance services. These services cover concrete and asphalt repairs, including sidewalk, curb, and gutter replacements, as well as essential tree planting, removal, and maintenance within city medians. A corresponding BPO is required to pay for the services associated with this agreement.

Request #89 - Vendor: Martinez Landscape Company, Inc.
Purchase Order Amount not to Exceed: $6,000,000
The City contracts with Martinez Landscape for the City of Hawthorne New City Yard Project. A corresponding BPO Is required to pay for the services associated with this agreement.

Request #90 - Vendor: Chargie
Purchase Order Amount not to Exceed: $690,000
The City contracts with Chargie for the EV Charger project which will install EV Charging stations throughout the city facilities. A corresponding BPO is required to pay for the services associated with this agreement.

Request #91 - Vendor: PCN3
Purchase Order Amount not to Exceed: $6,000,000
The City contracts with PCN3 for the Senior Center Renovations project. A corresponding BPO is required to pay for the services associated with this agreement.

Request #92 - Vendor: Bellagio Express Car Wash
Purchase Order Amount not to Exceed: $20,000
The City uses Bellagio Express Car Wash to wash city owned vehicles.

Request #93 - Vendor: American Road Maintenance
Purchase Order Amount not to Exceed: $2,487,493
The City contracts with American Road Maintenance for the Resurfacing of Runway and Taxiway and Trench Drain Extension project for the Hawthorne Municipal Airport. A corresponding BPO is required to pay for the services associated with this agreement.

Request #94 - Vendor: DTA Public Finance
Purchase Order Amount not to Exceed: $75,000
The City contracts with DTA Public Finance for a Development Impact Fee study. A corresponding BPO is required to pay for the services associated with this agreement.

Request #95- Vendor: QuikWash
Purchase Order Amount not to Exceed: $20,000
The City uses QuikWash to wash city owned vehicles.

Request #96- Vendor: LDM
Purchase Order Amount not to Exceed: $200,000
The City contracts with LDM to provide Labor Compliance services for various projects. A corresponding BPO is required to pay for the services associated with this agreement.

Request #97- Vendor: LAZ Karp Associates
Purchase Order not to Exceed: $1,000,000
The City contracts with LAZ Karp Associates to provide parking enforcement and maintenance pay station meters. A corresponding BPO is required to pay for the services associated with this agreement.

Request #98 - Vendor: J Lee Engineering Inc.
Purchase Order Amount not to Exceed: $100,000
The Building & Safety Department maintains an agreement with J LEE Engineering, Inc. for on-call plan checking and inspection services. A corresponding BPO is required to pay for the service associated with this agreement.

Request #99 - Vendor: J Lee Engineering Inc.
Purchase Order Amount not to Exceed: $200,000
The Building & Safety Department maintains an agreement with J LEE Engineering, Inc. for expedited plan checking and inspection services for Space X specific projects. A corresponding BPO is required to pay for the service associated with this agreement.

Request #100 - Vendor: Amtechcorp Inc.
Purchase Order Amount not to Exceed: $75,000
The Building & Safety Department maintains an agreement with Amtechcorp Inc. for on-call plan checking and inspection services. A corresponding BPO is required to pay for the service associated with this agreement.

Request #101 - Vendor: Labib Funk
Purchase Order Amount not to Exceed: $50,000
The Building & Safety Department maintains an agreement with J LEE Engineering, Inc. for on-call plan checking and inspection services. A corresponding BPO is required to pay for the service associated with this agreement.

Request #102 - Vendor: Ernest Engineering
Purchase Order Amount not to Exceed: $100,000
The Building & Safety Department maintains an agreement with Ernest Engineering for design services and on-call building plan check and inspection services. A corresponding BPO is required to pay for the service associated with this agreement.

Request #103 – Vendor: Box.com.
Purchase Order Amount not to Exceed: $75,000
The vendor provides an unlimited cloud storage platform via an online portal to the City's departments, allowing for data storage and sharing of large files outside of the City's network and the solution is DOJ/CJIS & HIPPA compliant. A corresponding BPO is required to pay for the online services associated with this existing agreement.

Request #104 – Vendor: CDW Government
Purchase Order Total Amount not to Exceed: $310,000
The City utilizes CDW-Government as a secondary supplier of computer supplies, equipment, and software licensing. Pricing for these purchases has been established under the NSAPO cooperative purchasing contract, ensuring the most competitive rates since all items available for purchase have already been bid out for the best possible pricing. This purchase order also includes annual renewals for software and hardware support and maintenance for purchases already made by the City. A corresponding BPO is required to pay for services and equipment.

Request #105 – Vendor: CentralSquare Technologies (Tiburon)
Purchase Order Amount not to Exceed: $140,000
Annual contract renewal for software support and maintenance for the Police Department's enterprise

software systems including; CAD, CARS, GCT, JailRECORDS, MobileCOM, Oracle database software, Incident Transfer, and CLETS message switch. A corresponding BPO is required to pay for the service associated with this existing agreement. This cost is partially reimbursed by our client cities.

Request #106 – Vendor: CitiBot

Purchase Order Amount not to Exceed: $30,000

Annual platform software-as-a-service (SaaS) licensing for an AI-based chatbot on the City's website. This service allows citizens to interact with the City online, enabling quicker and more efficient responses to inquiries. The chatbot is designed to streamline communication, providing 24/7 assistance with common questions and requests, thereby enhancing the overall user experience and reducing response times for City services.

Request #107 – Vendor: CitCOM Inc

Purchase Order Amount not to Exceed: $50,000

The contractor provides contract review services, negotiation services and best practices oversite for the Mark43 RMS/JMS solution and RCC's new Versaterm's CAD system integration. As well, as project management guidance and contract development for the replacement system. A corresponding BPO is required to pay for the service associated with this contractor. This cost is partially reimbursed by our client cities.

Request #108 – Vendor: Continental Computers

Purchase Order Amount not to Exceed: 260,000

Continental Computers is a designated Milestone Systems reseller and manages the citywide public safety camera program account, as well as the city's wireless backhaul data solutions, connecting all remote sites to our data centers. Due to their platinum-level status, they can offer the most competitive pricing on all quotes. The Milestone XProtect Video Management System is the foundation of the City's safety camera program. The corresponding BPO is required to pay for services, licensing, support, and replacement equipment. This cost is partly covered by Measure A funding.

Request #109 – Vendor: Creative Wireless Inc.

Purchase Order Amount not to Exceed: $145,000

The vendor provides installation, troubleshooting and repair of cameras at various locations including; Parks, Memorial Center, Airport, Police station, city Hall and City Yard. Because of the vendor's in-depth knowledge of the City's camera infrastructure, it would be impractical and not in the City's best interest to pursue competitive bidding for these services at this time. A corresponding BPO is required to pay for services. This cost is partly covered by Measure A funding.

Request #110 – Vendor: Dell Computers

Purchase Order Amount not to Exceed: $1,647,000

The vendor is the primary supplier of computer systems, replacement equipment, and related services, providing these in a timely and efficient manner. Pricing has been established under the NASPO, NPA, & GSA purchasing contracts, ensuring the most competitive rates. The BPO also includes annual support and maintenance for the City's Microsoft Enterprise licensing for all users, the computer hardware management system, and the mobile device management system to maintain compliance with California Department of Justice and FBI security policies. A corresponding BPO is required to pay for the hardware and services associated with these existing agreements. This cost is partly covered by ARPA funding.

Request #111 – Vendor: ESRI

P*urchase Order Amount not to Exceed: $35,000*

Annual software support renewal and right-to-use licensing for GIS software supporting the Planning, Public Works, ITS, and Police departments in creating and updating city maps, as well as server infrastructure that supports the online permitting process. This cost is partially reimbursed by our client cities.

Request #112 – Vendor: Gov Connection
Purchase Order Total Amount not to Exceed: $190,000
The City utilizes GovConnection as a primary supplier of computer supplies, equipment, and software licensing. Pricing for these purchases has been established under the NASPO, NPA, GSA purchasing contracts, ensuring the most competitive rates since all items available for purchase have already been bid out for the best possible pricing. This purchase order also includes annual renewals for software and hardware support and maintenance for purchases already made by the City. A corresponding BPO is required to pay for services and equipment.

Request #113 – Contractor: Keith Nelson
Purchase Order Amount not to Exceed: $35,000
The contractor provides advanced data center, networking and specialized Microsoft cloud support to all of our city departments. A corresponding BPO is required to pay for the service associated with this contractor.

Request #114 – Vendor: Lexis Nexis
Purchase Order Amount not to Exceed: $202,000
LexisNexis provides public records data searches to police agencies across the United States to assist in locating and apprehending criminal offenders. A corresponding BPO is required to pay for the services associated with this existing agreement. This cost is partially reimbursed by our client cities.

Request #115 – Vendor Lotus Telecommunications
Purchase Order Amount not to Exceed: $75,000
The vendor provides installation, troubleshooting, and repair of Ethernet and fiber cabling at various locations, including several parks, the Memorial Center, Airport, Police Station, and City Yard. This vendor offers the most competitive bids. A corresponding BPO is required to pay for the services associated with this agreement.

Request #116 – Vendor: Mark43 Inc
Purchase Order Amount not to Exceed: $250,000
Annual contract renewal for the Police Department/Public Safety Consortium Records Management System (RMS), Jail Management System (JMS), and DOJ Interface. A corresponding BPO is required to pay for the services associated with this existing agreement. This cost is partially reimbursed by our client cities.

R**equest #117 – Vendor: NMK Corporation**
Purchase Order Amount not to Exceed: $96,000
The vendor provides advanced data center, networking and phone system support as well as licensing and other support services to all of our city departments. A corresponding BPO is required to pay for the services and annual licensing associated with this vendor.

Request #118 – Vendor: Nth Generation
Purchase Order Amount not to Exceed: $45,312
The City utilizes Nth Generation as a supplier of computer equipment cyber security software licensing. Pricing for these purchases has been established under the Western States Contracting Alliance (WSCA/NASPO) contract, ensuring the most competitive rates since all items available for purchase have already been bid out for the best possible pricing. This purchase order also includes annual renewals for software and hardware support and maintenance for purchases already made by the City. A corresponding BPO is required to pay for software and equipment.

Request #119 – Vendor: OSI - Hardware
Purchase Order Amount not to Exceed: $25,000
This vendor provides the city with network equipment and offers the lowest competitive price for optical interface units and related hardware. OSI is the preferred vendor due to offering a lifetime warranty coverage and single point of contact for support. A corresponding BPO is required to pay for the

equipment associated with this vendor.

Request #120 – Vendor: Pricon
Purchase Order Amount not to Exceed: $35,000
This vendor provides the city with the ability to order toner supplies and printer maintenance equipment in a timely and efficient manner. A corresponding BPO is required to pay for the service associated with this vendor.

Request #121 – Vendor : Race Telecommunications
Purchase Order Amount not to Exceed: $38,000
Race Telecommunications provides internet access services (ISP) to ensure that the City can access all existing cloud-based technologies under an agreement brokered by the South Bay Council of Governments. A corresponding BPO is required to pay for the service associated with this existing agreement.

Request #122 – Vendor : Ricoh-USA
Purchase Order Amount not to Exceed: $55,000
Ricoh-USA provides print management services and supports the City's electronic document workflows through licensing and maintenance of the DocuWare document management system. These services ensure the City can maintain secure, efficient digital recordkeeping and printing operations. A corresponding BPO is required to cover the costs associated with ongoing service, support, and system licensing under this existing agreement.

Request #123 - Contractor: Rudy Ramos
Purchase Order Amount not to Exceed: $140,000
The vendor provides specialized technical support for the City's data center infrastructure, enterprise networking environment, and Cisco-based phone systems support systems. They are routinely leveraged for complex configurations, system diagnostics, and high-impact troubleshooting across multiple City departments, including public safety and administrative operations. The contractor plays a critical role in maintaining continuity and performance of key technology systems. A corresponding BPO is required to pay for the services associated with this contractor. This cost is partially reimbursed by our client cities.

Request #124 – Vendor: Signals82
P*urchase Order Amount not to Exceed: $25,000*
This vendor provides website coordination and content management support for the Police Department, and general website maintenance services. The vendor also provides enterprise-level consulting to assist with strategy and training. A corresponding BPO is required to pay for the services associated with this contractor.

Request #125 – Vendor: The Tec Network
Purchase Order Amount not to Exceed: $135,000
This vendor supplies the City with network equipment and offers the most competitive pricing on networking-related gear. Tec Network is the preferred vendor due to its lifetime warranty coverage and single point of contact for support. A corresponding BPO is required to pay for the equipment provided by this vendor.

Request #126 – Vendor: Time Warner Spectrum Business Class
Purchase Order Amount not to Exceed: $47,500
Spectrum Business provides dedicated internet access to ensure the City can reliably access all existing cloud-based technologies as a secondary internet service provider. A corresponding BPO is required to pay for the services associated with this existing agreement.

Request #127 – Vendor: Tyler Technologies
P*urchase Order Amount not to Exceed: $395,000*

This is an annual contract renewal for the city's Enterprise Resource Program (ERP, formerly Munis), Land Use and Permitting Management application (EPL, formerly EnerGOV), and Human Capital Management programs. These systems form the foundation of the city's management software applications and provide services to all departments. A corresponding BPO is required to pay for the annual software licensing and support associated with this existing agreement.

Request #128 – Vendor: Motorola Public Safety Systems (Vigilant Solutions, Inc.)
Purchase Order Amount not to Exceed: $100,000
Annual contract renewal for software support, maintenance, and replacement parts for the Vigilant parking management system. This system provides trusted tools that enhance community safety and manage parking data. The equipment gives parking officers in the field real-time access to stolen vehicle information, scofflaw tables, and timed parking data. A corresponding BPO is required to pay for the services associated with this existing agreement.

Request #129 – Contractor: Yaser Khouja
Purchase Order Amount not to Exceed: $25,000
The contractor provides detailed geographic information system (GIS) support to public safety systems in support of the police department, 9-1-1 communications center (RCC) and our public safety consortium as well as internal services to our Planning and Public Works areas. A corresponding BPO is required to pay for the services associated with this contractor. This cost is partially reimbursed by our client cities.

Request #130 – Vendor: WestCoast Cabling, Inc.
Purchase Order Amount not to Exceed: $250,000
The vendor provides specialized installation, troubleshooting, and repair of ethernet and fiber cabling at all city locations. This vendor offers the most competitive bids for specialized outdoor cabling and conduit. A corresponding BPO is required to pay for the services provided by this vendor.

Request #131 – Vendor: Wordly
Purchase Order Amount not to Exceed: $30,000
Annual contract to provide advanced multilingual translation services for City Council meetings, field operations, and front window operations. This program supports all departments, enabling citizens to effectively communicate in any language with City departments.

Request #132 - Vendor: Quadient Finance USA, Inc.
Purchase Order Amount not to Exceed: $35,000
Vendor provides services related to postage machine, lease, supplies, maintenance and postage used for the mailings for City business. A corresponding BPO is required to pay for the service associated with this agreement.

Request #133 - Vendor: League of California Cities
Purchase Order Amount not to Exceed: $32,000
The League of California Cities annual membership dues provides continuous education for both staff and Councilmembers on a yearly basis. A corresponding BPO is required to pay for the services associated with this existing agreement.

R**equest #134 - Vendor: South Bay Cities Council of Governments**
Purchase Order Amount not to Exceed: $45,000
The South Bay Cities Council of Governments is annual membership dues that also provides continuous education for both staff and Councilmembers on a yearly basis. This payment has been paid since 2010/2011. A corresponding BPO is required to pay for the services associated with this existing agreement

Request #135 – Vendor: Kosmont Corporation
Purchase order Amount not to Exceed: $100,000

The city partners with the company to assist with Economic Development and assessing housing units to determine city wide benefits.

Request #136 – Vendor: California Consulting
Purchase Order Amount not to Exceed: $10,000
California Consulting is responsible for eligibility assessment, evaluation plans, and compliance check of the City's Grant Writing projects. A corresponding BPO is required to pay for the service associated with this agreement.

Request #137 - Vendor: RPLG- Renee Public Law Group
Purchase order Amount not to Exceed: $25,000
The vendor will be providing legal assistance (as needed) for matters related to the City's bargaining groups and/ or employee relations

Request #138 - Vendor: Tripepi, Smith, and Associates
Purchase Order Amount not to Exceed: $41,500
Tripepi, Smith, and Associates is the consulting firm responsible for the City's branding, social media interests, and communication trainings. A corresponding BPO is required to pay for the service associated with this agreement.

Request #139 - Vendor: Colantuono Highsmith & Whatley, PC
Purchase Order Amount not to Exceed: 25,000
The company is responsible for extending legal advice to the city. A corresponding BPO is required to pay for the service associated with this agreement.

Request #140 - Vendor: EJMA Planning and Development, Inc.
Purchase order Amount not to Exceed: $250,000
Vendor is responsible for the Business development of the City's Cannabis retailers including permit compliance and facility designs.

Request #141 - Vendor: Contract Cities of California
Purchase Order Amount not to Exceed: $10,000
The Contract Cities of California annual membership dues continuous education for both staff and Councilmembers on a yearly basis. A corresponding BPO is required to pay for the services associated with this existing agreement.

Request #142 - Vendor: Destiny Software
Purchase Order Amount not to Exceed: $15,000
The City Clerk's Office uses AgendaQuick (Destiny) for agenda management, Public Record Requests and Contract Management. A corresponding BPO is required to pay for the service associated with this agreement.

Request #143 - Vendor: Registrar Recorder/County Clerk
Purchase Order Amount not to Exceed: $280,000
Vendor provides all services required to process elections for the City of Hawthorne. A corresponding BPO is required to pay for the service associated with this agreement.

ECONOMIC DEVELOPMENT STRATEGIC PLAN:

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FISCAL IMPACT:
Funds for each of the above requested BPOs are included in the approved Fiscal Year 2025/26 & 2026/27 Budgets.

NOTICING PROCEDURE:
72 Hours posted notice pursuant to the Ralph M. Brown Act.

ATTACHMENTS
Blanket PO List 25-26 & 26-27

Blanket Purchase Order List

Fiscal Year 2025-2026 Blanket Purchase Order List				
Request #	**Vendor**	**Account #**	**Account Name**	**Not to Exceed**
1	TierFive Inc.	100-4302-000-40514, 100-4301-000-40514	Contract Services	$272,375
			Building & Safety	**$ 272,375**
2	Renne Public Law Group (RPLG)	100-1701-000-0-0-40514	Contract Services	$ 30,000
3	Sharp Performance, Inc.	100-1701-000-0-0-40514	Contract Services	$ 25,000
			Human Resources	**$ 55,000**
4	OptimaGov	100-1601-000-40514	Reconciliation Automation	$25,000
			Finance	**$ 25,000**
5	CDW-G	100-2101-222-0-0-40544	Computer Service	$100,000
6	Dell Marketing	100-2101-222-0-0-47404	Machinery & Equip	$75,000
		100-2101-222-0-0-40544	Computer Service	$355,000
7	Lotus Telecommunications	100-2101-222-0-0-47404	Machinery & Equip	$26,000
8	Robert Half	100-2101-222-0-0-45184	Training	$10,000
		100-2101-222-0-0-40544	Computer Service	$25,000
			Police Information Technology	**$ 591,000**
			Total Blanket Purchase Orders 24-25	**$ 943,375**

Fiscal Year 2026-2027 Blanket Purchase Order List				
Request #	**Vendor**	**Account #**	**Account Name**	**Not to Exceed**
1	LA County Fire Department	100-1150-000-0-0-40774	County Fire Services	$7,000,000
		100-1150-121-0-0-40774	County Fire Srvcs - HH	$10,000,000
2	SB Reg Public Com Auth ("RCC")	100-1150-121-0-0-43014	SBRPCA-911 Services	$3,400,000
3	Hinderliter, De Llam	100-1601-000-40514	Sales Tax Audit Services	$40,000
4	Avenu/Muni Services	100-101-51116	Utility User Tax Services	$40,000
5	HDL Coren & Cone	100-1601-000-40514	Property Tax Audit Services	$20,000
6	Avenu/Muni Services	100-101-51112	Transient Occupancy Tax Services	$20,000
7	Rael & Letson	100-1601-000-40514	Actuarial Srvcs - GASB75 valuation	$6,000
			Finance	**$ 20,500,000**
8	Richard Watson & Gershon	100-1501-000-0-0-40514	Contract Services - Admin	$250,000
9	Civica Law Group, APC	100-1501-000-0-0-40744	Receiverships	$100,000
10	The Feldhake Law Firm, APC	250-1902-000-0-0-40514	Contract Services - Liability	$150,000
11	Karpel Computer System INC	100-1502-000-0-0-40514	Contract Services - Prosecution	$20,000
12	Colantuono Highsmith	100-1501-000-0-0-40514	Contract Services - Admin	$75,000

Blanket Purchase Order List

Fiscal Year 2026-2027 Blanket Purchase Order List				
Request #	**Vendor**	**Account #**	**Account Name**	**Not to Exceed**
13	Renne Public Law Group	100-1701-000-0-0-40514	Employees Issues	$50,000
14	Liebert Cassidy Whitmore	100-1502-000-0-0-40514	Employees Issues	$15,000
15	ARTHUR J. GALLAGHER	250-1902-736-0-0-46244	Auto Prop Dam/CE/Earth Mov	$125,000
16	AdminSure INC.	250-1901-000-0-0-45684	Workers Comp. Admin	$200,000
17	DEPT. OF INDUSTRIAL RELATIONS	250-1901-736-0-0-45554	Dir OSIP Employer WC	$95,000
18	PRISM	250-1902-736-0-0-46224	General Liab. Auto Prop. EQ.	$2,900,000
19	PRISM (Excess W/C)	250-1901-000-0-0-44204	Excess W/C	$400,000
20	Relation Insurance Services INC.	250-1902-736-0-0-46254	HPD Heli./Storge Hull	$100,000
21	Bayside Medical (Dr. Honda, MD)	250-1902-000-0-0-45064	Emp. Medical Activities	$10,000
			City Attorney	**$ 4,490,000**
22	Hawthorne FBO LLC	230-2102-244-0-0-45144	Airship/Airplane Program – Gasoline and Oil	$50,000
23	Pacific Harbor Medical Group	100-2101-224-0-0-40514	Training Contract Services	$40,000
24	ForceMetrics	100-2102-229-0-0-40514	RTIC Contract Services	$67,000
25	City of Torrance	244-2102-258-0-0-40514	Ride to Live - Contract Services	$35,000
26	Security Aviation, Inc.	230-2102-244-0-0-42014	Airship Program Repairs	$140,000
27	Flock Safety	229-2102-000-0-0-40514	Asset Forfeiture Contract Services	$275,000
28	Pro Align	229-2102-000-0-0-40514	Asset Forfeiture Contract Services	$50,000
29	Johnson 225 Investigations	100-2101-000-0-0-40514	Facilities – Building Maintenance	$50,000
30	K&P Janitorial	100-2101-221-0-0-42024	Bldg Maint - Facilities Management	$190,000
31	LA Uniforms and Tailoring	100-2101-224-0-0-41614	Training – Uniforms & Safety Equipment	$55,000
32	Los Angeles County Sheriff's Department	100-2102-220-0-0-45314	Custody – Prisoner Expense	$30,000
33	The Lovejoy Foundation	100-2101-230-0-0-40514	Animal Control - Contract Services	$205,000
34	RedFlex	100-104-51431	Red Light Camera Citations	$265,000
35	Sheldon Mechanical	100-2101-221-0-0-42024	Building Maintenance	$35,000
36	City of Torrance – Interoperability Network South Bay JPA	100-2101-222-0-0-47404	INSB Project – Justice – Machinery & Equipment	$180,924
37	Ron Smith & Associates, Inc	100-2102-215-0-0-45024	Detective Bureau Forensics	$50,000
			Police	**$ 1,717,924**
38	Coffman Associates	520-3505-295-0-0-40514	Airport Administration	$28,000

Blanket Purchase Order List

Fiscal Year 2026-2027 Blanket Purchase Order List				
Request #	**Vendor**	**Account #**	**Account Name**	**Not to Exceed**
39	Associated Soils Engineering, Inc	283-5502-417-4051, 225-4106-000-4051, 284-5502-418-4051, 285-3400-000-4051	MTA Measure R, Street Fund, Measure M, Proposition C	$60,000
40	Kurt Fisher Structural Eng. Inc.	100-4105-000-0-0-40514, 500-4101-501-0-0-40514, 100-4102-000-0-0-40514	General-Building Maintenance, Community/Senior Center	$100,000
41	Stantec Consultant Servs, Inc	283-5502-417-4051, 220-4106-272-4051, 284-5502-418-4051	MTA Measure R, Gas Tax, MTA Measure M	$30,000
42	LA County Public Works	220-4106-000-4210 & 285-3400-000-4051 & 284-5502-418 - 4051 & 291-5502-462,463, 469, 460, 461-40514	Gas Tax, Proposition C & Measure M & Measure W	$1,500,000
43	C & S Engineers, Inc	520-3503-000-0-0-40514	Airport Administration	$450,000
44	Consolidated Disposal Service	100-4107-410-0-0-40514	General-NPDES	$100,000
45	DRC Engineering, Inc	291-5502-462,463-4781, 285-3400-000-4051, 284-3400-4051, 100-4102-000-4051, 283-5502-417-4773,	Street Improvements, Proposition C, MTA Measure M,General-General Engineering MTA Measure R	$80,000
46	John L Hunter & Associates	560-9101-000-4245, 100-4107-401-4051, 560-9101-000-4051, 560-9101-000-4245 & 289-5502-421-4051	Sewer Fund, General-Solid Waste, Measure W	$120,000
47	Republic Services	100-4107-410-4051, 290-5401-000-4051, 225-4106-408-4583	General-NPDES Storm Drains, AB2766 Air Quality Funds, Street Fund	$400,000
48	WGJ Enterprises Inc., dba PCI	284-5502-418-4773, 220-4106-272-4051 & 100-4103-000-0-0-40514	MTA Measure M, Gas Tax	$150,000
49	Department of Transportation	220-4106-000-4051, 285-3400-000-4051, 284-5502-418-4051, 200-2500-000-4544, 200-4106-000-4210, 220-4106-272-4051	Gas Tax, Proposition C, MTA Measure M, Street Lighting	$250,000
50	L. Everett & Associates	289-5502-421-2051	Special Fund*	$120,000
51	Tetra Tech	560-9101-000-4051	Sewer Fund	$100,000
52	Labib Funk	284-5502-418-4773, 220-4106-272-4051 & 100-4103-000-0-0-40514	Contract Services	$50,000
53	South Bay Cities	100-4108-000-4051, 289-5502-421-2051	General-NPDES Storm Drains, General - Calif Green Buss Network	$250,000
54	South bay ford v#101153	600-3103-000-0-0-42064	EQUIPMENT	$275,000
55	Eddings bros. (Napa auto parts) v#6550	600-3103-000-0-0-42064	EQUIPMENT	$25,000

Blanket Purchase Order List

Fiscal Year 2026-2027 Blanket Purchase Order List				
Request #	**Vendor**	**Account #**	**Account Name**	**Not to Exceed**
56	Completes plus V# 91961	600-3103-000-0-0-42064	EQUIPMENT	$25,000
57	Mason Oil Services LLC.	600-3103-000-0-0-45144	EQUIPMENT	$25,000
58	Angel's auto electric V# 114567	600-3103-000-0-0-42014	EQUIPMENT	$50,000
59	Wrap bullys, inc. V#120853	600-3103-000-0-0-42014	EQUIPMENT	$50,000
60	Parkhouse tire inc. V#99213	600-3103-000-0-0-42554	EQUIPMENT	$35,000
61	Sam's Alignment tire center inc. V#116672	600-3103-000-0-0-42554	EQUIPMENT	$20,000
62	Fine line auto body & paint V#115709	600-3103-000-0-0-42004	EQUIPMENT	$275,000
63	Merrimac energy group V# 100108	600-3103-000-0-0-45144	EQUIPMENT	$550,000
64	Southern Tires Mart, LLC.	600-3103-000-0-0-42554	EQUIPMENT	$20,000
65	South Bay regional public V# 17857	600-3103-000-0-0-47404 & 41514	EQUIPMENT	$340,000
66	E J Ward inc V# 105084	600-3103-000-0-0-47304	EQUIPMENT	$50,000
67	New look auto detail V# 120965	600-3103-000-0-0-40514	EQUIPMENT	$50,000
68	JDS tank testing & repair inc. V # 116464	600-3103-000-0-0-40514	EQUIPMENT	$15,000
69	Tyler Technologies	100-4102-000-0-0-45184	EnerGOV Project	$40,000
70	Hydronex	560-9101-000-0-0-40514	SEWER FUND	$60,000
71	Acco Enginered Systems	100-4105-000-4065, 520-3503-000-4051	Public works, Airport	$220,000
72	Ninyo and Moore	285-3400-000-0-0-40514	Material testing services during constructions	$25,000
73	State Water Resrc Control Board	289-5502-421-0-0-40514	Measure W	$100,000
74	Esri, Inc	100-1301-000-0-0-40514	Public Works	$40,000
75	Richards, Watson & Gershon	520-3503-000-0-0-40574	Airport Administration	$150,000
76	Kimley-Horn and Associates, Inc.	291-5502-460-0-0-40514, 291-5502-461-0-0-40514, 291-5502-468-0-0-40514	Street Improvement	$300,000
77	General Technologies and Solutions (GTS)	291-5502-465-0-0-40514, 291-5502-467-0-0-40514	Street Improvement	$30,000
78	Office Untitled	500-4101-501,502,503,504,505-0-0-40514	City Hall Cotract Services	$100,000

Blanket Purchase Order List

Fiscal Year 2026-2027 Blanket Purchase Order List				
Request #	**Vendor**	**Account #**	**Account Name**	**Not to Exceed**
79	Rania Alomar Architect, Inc	600-3103-000-0-0-40514 600-3103-000-0-0-47304 560-9101-000-0-0-47304 560-9101-000-0-0-40514	City Yard Cotract Services	$80,000
80	Rania Alomar Architect, Inc	331-6107-000-0-0-40514 331-6107-000-0-0-44474	Senior Center Cotract Services	$80,000
81	Heecheol Kwon,P.E.	291-5502-462,463-4781, 285-3400-000-4051, 284-3400-4051, 100-4102-000-4051, 283-5502-417-4773,	Contract Services	$20,000
82	Clean Harbor	857-4107-403-4051	Hazmat material handler and transporter	$40,000
83	Roadline Products Inc.	100-4112-000-4140, 285-3400-000-4051, 560-9101-000-4730	Traffic signs, hardware, and Paint for Graffiti	$95,000
84	Beacon Valuation Group, LLC	225-4106-408-0-0-45834	City of Hawthorne's Water System	$10,000
85	Koury Engineering and Testing, Inc.	285-3400-000-0-0-40514	Material testing services during constructions	$40,000
86	NIKTAB, NASSER	100-4102-000-0-0-41514	Contract Services	$30,000
87	Pacific Products and Services LLC	100-4112-000-4140, 285-3400-000-4051, 560-9101-000-4730	Street signs and paint	$75,000
88	Martinez Landscape Company, Inc.	200-4106-000-0-0-45404, 45484 and 225-4106-000-0-0-45404, 45464, 45744, 45834 and 283-5502-417-0-0-47734 and 284-5502-418-0-0-47734 and 285-3400-000-0-0-40514, 44504	General Mainteance Landscape	$2,000,000
89	Martinez Landscape Company, Inc.	600-3103-000-0-0-40514, 600-3103-000-0-0-47304, 560-9101-000-0-0-40514, 560-9101-000-0-0-47304, 331-6107-000-0-0-40514	City Yard Project	$6,000,000
90	Chargie	225-4106-408-0-0-45834	EV Charger Installation Project	$690,000
91	PCN3	330-6112-000-0-0-40514, 500-4101-509-0-0-40514	Senior Center Project	$6,000,000
92	Bellagio Express Car Wash	600-3103-000-0-0-40514	Fleet Car Wash	$20,000
93	American Road Maintenance	520-3505-340-0-0-45814	Airport Project	$2,487,493
94	DTA Public Finance	410-4601-000-0-040514	Contract Services	$75,000
95	QuikWash	600-3103-000-0-0-40514	Fleet Car Wash	$20,000

Blanket Purchase Order List

Fiscal Year 2026-2027 Blanket Purchase Order List				
Request #	**Vendor**	**Account #**	**Account Name**	**Not to Exceed**
96	LDM	100-4101-000-0-0-40514, 100-4102-000-0-0-40514, 283-5502-417-0-0-40514, 284-5502-418-0-0-40514, 285-3400-000-0-0-40514, 291-5502-466-0-0-40514,291-5502-467-0-0-50514, 291-5502-469-0-0-40514, 291-5502-461-0-0-40514	Labor Compliance	$200,000
97	LAZ Karp Associates	100-4102-000-0-0-40514, 100-4103-000-0-0-40514, 283-5502-417-0-0-40514, 284-5502-418-0-0-40514, 285-3400-000-0-0-40514	Parking enforcement and meter maintenance.	$1,000,000
			Public Works	**$ 25,620,493**
98	J Lee Engineering Inc	100-4302-000-40514	Contract Services	$100,000
99	J Lee Engineering Inc	100-4302-000-40514	Contract Services	$200,000
100	Amtechcorp Inc.	100-4301-000-40514	Contract Services	$75,000
101	Labib Funk	100-4302-000-40514	Contract Services	$50,000
102	Ernest Engineering	500-4101-507-0-0-40514	Contract Services	$100,000
			Building & Safety	**$ 525,000**
103	Box.com	100-2101-222-0-0-48994	Software Licenses Maintenance	$60,000
		100-1150-125-0-0-41004	Virtual Electronic Doc Migrtn	$15,000
104	CDW-G	100-2101-222-0-0-47404	Machinery & Equipment	$210,000
		100-2101-222-0-0-40514	Contract Services	$100,000
105	Central Square Inc (Tiburon)	100-2101-222-0-0-40644	Public Safety Information Services Costs	$140,000
106	CitBot	100-2101-222-0-0-48994	Software Licenses Maintenance	$30,000
107	CitCOM	100-2101-222-0-0-40644	Public Safety Information Services Costs	$50,000
108	Continental Computers	100-2101-222-0-0-47404	Machinery & Equip	$100,000
		100-2101-222-0-0-40514	Contract Services	$60,000
		230-2102-000-0-0-47404	Machinery & Equip (PD/AF)	$100,000
109	Creative Wireless Inc	100-2101-222-0-0-47404	Machinery & Equip	$85,000
		100-2101-222-0-0-40544	Computer Services	$60,000
110	Dell Marketing	100-2101-222-0-0-40514	Contract Services	$100,000
		230-2102-000-0-0-47404	Machinery & Equip (PD/AF)	$160,000
		605-8105-000-0-0-47404	Machinery & Equip (Replacement)	$500,000

Blanket Purchase Order List

Fiscal Year 2026-2027 Blanket Purchase Order List				
Request #	**Vendor**	**Account #**	**Account Name**	**Not to Exceed**
		100-2101-222-0-0-40544	Computer Services	$300,000
		100-1150-125-0-0-41014	Virtual Desktop Interface	$400,000
		100-2101-222-0-0-48994	Software Licenses Maintenance	$187,000
111	ESRI	100-2101-222-0-0-48994	Software Licenses Maintenance	$35,000
112	GovConnection Inc	100-2101-222-0-0-47404	Machinery & Equip	$100,000
		230-2102-000-0-0-47404	Machinery & Equip (PD/AF)	$90,000
113	Keith Nelson	100-2101-222-0-0-40644	Public Safety Information Services Costs	$35,000
114	Lexis Nexis (AVCC & DORS)	100-2101-222-0-0-40644	Public Safety Information Services Costs	$202,000
115	Lotus Telecommunications	100-2101-222-0-0-47404	Machinery & Equip	$75,000
116	Mark43 Inc	100-2101-222-0-0-40644	Public Safety Information Services Costs	$250,000
117	NMK Corporation	100-2101-222-0-0-43054	Telephone/Internet	$28,000
		100-2101-222-0-0-40544	Computer Services	$48,000
		100-2101-222-0-0-47404	Machinery & Equip	$20,000
118	Nth Generation	180-1150-000-0-0-44904	Cyber Secuirty	$45,313
119	OSI-Hardware	100-2101-222-0-0-47404	Machinery & Equip	$25,000
120	Pricon Enterprise Technologies	100-2101-222-0-0-40614	City Print Services	$35,000
121	Race Telecommunications	100-2101-222-0-0-43054	Telephone/Internet	$38,000
122	Ricoh	100-2101-222-0-0-40614	City Print Services	$55,000
123	Rudy Ramos	100-2101-222-0-0-40514	Contract Services	$35,000
		100-2101-222-0-0-40644	Public Safety Information Services Costs	$55,000
		100-1150-125-0-0-41014	Virtual Desktop Interface	$50,000
124	Signals82	100-2101-222-0-0-40644	Public Safety Information Services Costs	$25,000
125	Tec Network	100-2101-222-0-0-47404	Machinery & Equip	$35,000
		230-2102-000-0-0-47404	Machinery & Equip (PD/AF)	$30,000
		100-2101-222-0-0-40544	Computer Services	$70,000
126	Time Warner Spectrum Bus Class	100-2101-222-0-0-43054	Telephone/Internet	$39,000
		100-2101-222-0-0-40644	Public Safety Information Services Costs	$8,500
127	Tyler Technology	100-2101-222-0-0-48994	Software Licenses Maintenance	$350,000
		100-2101-222-0-0-40514	Contract Services	$45,000
128	Motorola Public Safety Systems	100-2101-222-0-0-40644	Public Safety Information Services Costs	$40,000
		230-2102-000-0-0-47404	Machinery & Equip (PD)	$60,000
129	Yaser Khouja	100-2101-222-0-0-40644	Public Safety Information Services Costs	$25,000

Blanket Purchase Order List

Fiscal Year 2026-2027 Blanket Purchase Order List					
Request #	**Vendor**	**Account #**	**Account Name**		**Not to Exceed**
130	WestCoast Cabling	100-2101-222-0-0-47404	Machinery & Equip		$50,000
		500-2101-222-0-0-47404	Machinery & Equip		$200,000
131	Wordly	100-2101-222-0-0-48994	Software Licenses Maintenance		$30,000
			Police Information Technology	**$**	**4,885,813**
132	Quadient Finance USA, Inc	100-1150-000-0-0-43044	Postage	$	35,000
133	League of California Cities	100-1150-000-0-0-45104	Dues & Subscriptions	$	32,000
134	South Bay Cities Council of Governments	100-1150-000-0-0-40514	Contract Services	$	45,000
135	Kosmont Corporation	100-1301-0000-0--40514	Contract Services	$	100,000
136	California Consulting	100-1150-000-0-0-40514	Contract Services	$	10,000
137	Renee Public Law Group	100-1301-000-0-0-40514	Contract Services	$	25,000
138	Tripepi, Smith, and Associates	100-1150-000-0-0-40514	Contract Services	$	41,500
139	Colantuano Highsmith and Whatley, PC	250-1902-000-0-0-45064	Liability Expense	$	25,000
140	EJMA Planning and Devt Inc	100-1301-000-0-0-40514	Contract Services	$	250,000
141	Contract Cities of California	100-1150-000-0-0-45104	Dues & Subscriptions	$	10,000
			City Manager	**$**	**573,500**
142	Destiny Software	100-1150-000-0-0-40514	Contract Services	$	15,000
143	Registrar Recorder/County Clerk	100-1150-000-0-0-40554	Dues & Subscriptions	$	280,000
			City Clerk	**$**	**295,000**
			Total Blanket Purchase Orders 25-26	**$**	**58,620,730**

AGENDA ITEM NO. 16.

CITY OF HAWTHORNE
City Council
AGENDA BILL
For the meeting of 06/23/2026
Originating Department: Public Works

City Manager: Department Head:

SUBJECT:
Approval of Purchase of Replacement Police Vehicle for Total Loss Patrol Unit 623.

RECOMMENDED MOTION:
Staff recommends that the City Council approve the purchase of one 2025 Form Police Interceptor from South Bay Ford in the amount of $63,177.93 to replace Police Unit 623, which was declared a total loss following a traffic collision.

DISCUSSION:
On January 24, 2026, Police Unit 623, a 2025 Ford Police Interceptor Utility, was involved in a vehicle collision during a pursuit and was subsequently declared a total loss by the City's insurance carrier. As a result, the City received insurance proceeds to replace the vehicle.

Maintaining a fully operational patrol fleet is essential to ensure the Police Department can continue providing public safety services throughout the community. To replace the damaged unit, the Equipment Division solicited quotes from multiple authorized Ford dealerships for a vehicle that met the Police Department's operational and equipment requirements by contacting eight dealerships. Despite multiple outreach efforts and an extended bid period, only two dealers submitted proposals.

South Bay Ford submitted a proposal for $63,177.93 for a vehicle that fully meets the City's specification and operational requirements. Ford of Downtown Los Angeles submitted a lower proposal of $59,186.37; however, the vehicle did not include several critical law enforcement features and equipment options required by the Police Department, including Global Lock/Unlock, Front Warning Auxiliary Light, Whelan Dual LED Spotlight, Keyed Alike System, Noise Suppression Bond Straps and other components. Due to the omission of these required features, the proposal from Ford of Downtown Los Angeles is not considered equivalent to the requested vehicle specifications.

Staff recommends awarding the purchase to South Bay Ford because it provides the exact vehicle configuration required by the Police Department and represents the best value to the City.

ECONOMIC DEVELOPMENT STRATEGIC PLAN:
The purchase of this replacement police vehicle will help maintain public safety services, which are essential to attracting and retaining businesses and residents. A fully equipped police fleet promotes economic growth.

FISCAL IMPACT:
The total purchase cost of $63,177.93 is available through insurance proceeds received from the total loss claim for Unit 623. The City received an insurance reimbursement which is sufficient to cover the replacement vehicle purchase.

NOTICING PROCEDURE:

72 Hours posted notice pursuant to the Ralph M. Brown Act.

ATTACHMENTS
Memo and Quotes

CITY OF HAWTHORNE
City of Good Neighbors

Memo 05/27/2026

To : Selena Acuna
Public works Manager

From : Jose G. Gutierrez
Equipment Division

RE: Purchase to replace Total loss Patrol unit 623
(2025 Ford Police interceptor utility)

Hello Selena,

I am writing to you regarding the purchase of a replacement unit for the Total Loss Patrol unit 623 (2025 Ford Police Interceptor Utility).

On January 24th, 2026, unit 623 was involved in a pursuit and subsequently collided with another vehicle. The insurance company declared the unit a total loss, and we were able to recover $95,530.062 to replace it.

The City is in need of a 2025 Ford Police interceptor utility replacement unit due to the availability of equipment in stock that will significantly reduce the cost of building the new unit. We have sent emails with a full vehicle description to eight dealers, but only two have responded. South Bay Ford quoted us $63,177.93 for the exact unit we requested, while Ford of Downtown L.A. submitted a bid of $59,186.37, but noted that the unit was missing several options, including Global Lock/Unlock, Front Warning AUX Light, Spot Lamp LED Dual – Whelen, Keyed Alike - Key Code B, Noise Suppression Bond Straps, Rear DH HNDL & Locks INOPR, Deflector Plate, LH/RH Ballistic Door PNL III.

We have extended the bid submission deadline and added a dealer from out of state, but we have yet to receive a third bid.
I recommend the purchase from South Bay for the amount of $63,177.93, as it is the exact vehicle our Police Department is in need of to complete its patrol fleet.

Bids attached: South Bay ford and Ford of Downtown LA.

Respectfully
Jose Gutierrez
Master Mechanic Equipment Division

SOUTH BAY

Ford LINCOLN

May 14, 2026

City of Hawthorne
Public Works Equipment Division
4455 West 126th St
Hawthorne, CA 90250

Reference: Request for Quote May 14, 2026

Attention: Mr. Jose Gutierrez

Dear Mr. Gutierrez,

On behalf of the employees of South Bay Ford, we are pleased to submit our response to the City of Hawthorne's Request for Quote for a quantity of one (1) 2025 Ford Police Interceptors Utility with Eco Boost Engine and all Black exterior paint.

Item #	Vehicle and Required Options	Statement of Compliance
A.	2025 Ford Utility Police Interceptor (K8A)	Comply
B.	Engine 3.0L EcoBoost V-6 (99C)	Comply
C.	6 – Speed Automatic Transmission (44U)	Comply
D.	Preferred Equipment Package (500A)	Comply
E.	Global Lock/Unlock (18D)	Comply
F.	Front Warning Aux Light (21L)	Comply
G.	Spot Light LED Dual – Whelen (51V)	Comply
H.	Keyed Alike – 1248x (59B)	Comply
I.	Noise Suppression Bonds (60R)	Comply
J.	Rear Dr Handle and Locks Inoperable (68G)	Comply
K.	Deflector Plate (76D)	Comply
L.	LH/RH Ballistic Door Panel III (90E)	Comply
M.	Front License Plate Bracket (153)	Comply
N.	Agate Black (UM)	Comply
O.	Charcoal Black Interior – Cloth Front / Vinyl Rear (9W)	Comply
P.	50 State Emissions (425)	Comply

South Bay Ford Price FOB City of Hawthorne Maintenance Yard	$57,050.50
Sales Tax (10.75%	$5,999.18
DMV Fees	$128.75
Total Unit Price	$63,177.93

We at South Bay Ford appreciate the opportunity to respond to your request for quote. If you require additional information or clarification to our bid please contact me at my office (310) 706-6086, email at jjohnson@southbayford.com or my mobile (310) 720-0462.

Sincerely,

Jerald T. Johnson
Government Fleet Manager
South Bay Ford

:FD CHI-003740 CA 9-NORMAL,NB,003740,RJ111 13216 120240920 BLEND 1871 CERT CERT CERT TRD W RAMP BUMP CAMP BOOK EXFL ROTA 025716 265/408 1FM5K8AC3 SGA73733 NB GU13

ford.com

VEHICLE DESCRIPTION

POLICE INTERCEPTOR SG A73733

2025 UTILITY AWD
119" WHEELBASE
3.0L ECOBOOST V6 ENGINE
10-SPEED AUTO TRANSMISSION

EXTERIOR
AGATE BLACK METALLIC
INTERIOR
EBONY CLOTH FRT/VINYL REAR

STANDARD EQUIPMENT INCLUDED AT NO EXTRA CHARGE

EXTERIOR
- 18" H.D.STEEL WHEELS
- 255/60R18 A/S BSW POLICE TIRES
- CLASS III HITCH RECEIVER
- DUAL EXHAUST SYSTEM
- DUAL POWER MIRRORS
- FULL SIZE 18" SPARE W/TPMS
- HEADLAMPS - AUTO, LED LOW/HIGH INCLUDES FRONT HOUSING (W/ LED W/G-WAG)
- KEY LOCKS (DR/PASS/LFTGT)
- PRIVACY GLASS 2ND/3RD ROW

INTERIOR
- 35/30/35 SPLIT VINYL REAR
- A/C W/AUTOMATIC CLIMATE CONTROL, DUAL ZONE
- BLACK VINYL FLOOR COVERING
- CERTIFIED SPEEDOMETER
- CLOTH BUCKET FRONT SEATS
- CONSOLE MOUNTING PLATE
- ENGINE HOUR / IDLE METER
- HTD SANITIZATION SOLUTION
- RED/WHITE TASK LIGHTING
- PWR DR/PASS SEAT W/LUMBAR
- SEATBACK INTRUSION PLATES
- TILT/TELESCOPING STEERING WHL W/ 4 CONFIGURABLE LATCHING SWITCHES
- UNIVERSAL TOP TRAY

FUNCTIONAL
- AM/FM/MP3/BLUETOOTH & USB
- COLUMN MOUNTED SHIFTER
- ENGINE OIL COOLER
- FULL-TIME ALL WHEEL DRIVE SYSTEM
- HEAVY DUTY SUSPENSION
- HEAVY-DUTY 80-AMP BATTERY
- INTERIOR TRUNK/LIFTGATE RELEASE
- POLICE BRAKES: 4 WHL DISC W/ ABS & TRACTION CONTROL
- POWER STEERING W/EPAS
- REAR VIEW CAMERA
- TRANSMISSION OIL COOLER
- TRANSMISSION-10-SPEED AUTO

SAFETY/SECURITY
- 75 MPH REAR-CRASH TESTED
- ADVANCETRAC™ WITH RSC®
- AIRBAGS - FRONT AND SIDE
- AIRBAGS - SAFETY CANOPY
- SOS POST CRASH ALERT SYS
- TIRE PRESSURE MONITOR SYS

WARRANTY
- 3 YR/36K MILE BUMPER-TO-BUMPER WARRANTY
- 5 YR/100K MILE POWERTRAIN CARE EXTENDED SERVICE PLAN (ZERO DEDUCTIBLE)

INCLUDED ON THIS VEHICLE	(MSRP)
EQUIPMENT GROUP 500A	
OPTIONAL EQUIPMENT/OTHER	
.FM STEREO	
3.0L ECOBOOST V6 ENGINE	950.00
10-SPEED AUTO TRANSMISSION	NO CHARGE
GLOBAL LOCK/UNLOCK	NO CHARGE
FRONT WARNING AUX LIGHT	580.00
50 STATE EMISSIONS	NO CHARGE
SPOT LAMP LED DUAL - WHELEN	670.00
KEYED ALIKE-KEY CODE B	50.00
NOISE SUPPRESSION BOND STRAPS	100.00
REAR DR HNDL AND LOCKS INOPR	80.00
DEFLECTOR PLATE	340.00
LH/RH BALLISTIC DOOR PNL III	3,170.00
FRONT LICENSE PLATE BRACKET	NO CHARGE

PRICE INFORMATION	(MSRP)
BASE PRICE	$49,515.00
TOTAL OPTIONS/OTHER	5,940.00
TOTAL VEHICLE & OPTIONS/OTHER	55,455.00
DESTINATION & DELIVERY	1,595.00

RAMP ONE: CH27
RAMP TWO:
CONVOY
ITEM #: 71-G245 O/T 5B

This label is affixed pursuant to the Federal Automobile Information Disclosure Act. Gasoline, License, and Title Fees, State and Local taxes are not included. Dealer installed options or accessories are not included unless listed above.

TOTAL MSRP $57,050.00

Ford Credit Whether you decide to lease or finance your vehicle, you'll find the choices that are right for you. See your dealer for details or visit www.ford.com/finance.

SPECIAL ORDER
RJ111 N RB 2X 515 003740 09 11 24

EPA DOT Fuel Economy and Environment

Gasoline Vehicle

Fuel Economy
20 MPG combined city/hwy
17 city
24 highway
5.0 gallons per 100 miles

Standard SUVs range from 11 to 100 MPG. The best vehicle rates 140 MPGe.

You spend **$3,500** more in fuel costs over 5 years compared to the average new vehicle.

Annual fuel cost $2,600

Fuel Economy & Greenhouse Gas Rating (tailpipe only): 4 (1–10, Best)
Smog Rating (tailpipe only): 5 (1–10, Best)

This vehicle omits 447 grams CO_2 per mile. The best emits 0 grams per mile (tailpipe only). Producing and distributing fuel also create emissions; learn more at fueleconomy.gov.

Actual results will vary for many reasons, including driving conditions and how you drive and maintain your vehicle. The average new vehicle gets 28 MPG and costs $9,500 to fuel over 5 years. Cost estimates are based on 15,000 miles per year at $3.50 per gallon. MPGe is miles per gasoline gallon equivalent. Vehicle emissions are a significant cause of climate change and smog.

fueleconomy.gov
Calculate personalized estimates and compare vehicles

Smartphone QR Code™

GOVERNMENT 5-STAR SAFETY RATINGS

Overall Vehicle Score: Not Rated
Based on the combined ratings of frontal, side and rollover.
Should ONLY be compared to other vehicles of similar size and weight.

Frontal Crash — Driver: Not Rated; Passenger: Not Rated
Based on the risk of injury in a frontal impact.
Should ONLY be compared to other vehicles of similar size and weight.

Side Crash — Front seat: ★★★★★; Rear seat: ★★★★★
Based on the risk of injury in a side impact.

Rollover: ★★★★
Based on the risk of rollover in a single-vehicle crash.

Star ratings range from 1 to 5 stars (★★★★★), with 5 being the highest.
Source: National Highway Traffic Safety Administration (NHTSA).
www.safercar.gov or 1-888-327-4236

1FM5K8AC3SGA73733

The modem is active and sending vehicle data (e.g., diagnostics) to Ford. See in-vehicle settings for connectivity options.

FordPass® Connect (optional on select vehicles), the FordPass App and complimentary Connected Service are required for remote features (see FordPass Terms for details). Connected service and features depend on compatible network availability. Evolving technology/cellular networks/vehicle capability may limit functionality and prevent operation of connected features. Connected service excludes Wi-Fi hotspot. See your local Ford website for our privacy policy.

FORD PROTECT®
Insist on Ford Protect! The only extended service plan fully backed by Ford and honored at every Ford dealership in the U.S., Canada and Mexico. See your Ford dealer or visit www.FordOwner.com.

⚠ **WARNING:** Operating, servicing and maintaining a passenger vehicle, pickup truck, van, or off-road vehicle can expose you to chemicals including engine exhaust, carbon monoxide, phthalates, and lead, which are known to the State of California to cause cancer and birth defects or other reproductive harm. To minimize exposure, avoid breathing exhaust, do not idle the engine except as necessary, service your vehicle in a well-ventilated area and wear gloves or wash your hands frequently when servicing your vehicle. For more information go to www.P65Warnings.ca.gov/passenger-vehicle.

SCAN OR TEXT 1FM5K8AC3SGA73733 TO 48028
Msg & Data rates may apply. Text HELP for help
www.ford.com/help/privacy-terms/

1202409201871

Gutierrez, Jose

From: Enrique Covarrubias <EnriqueCovarrubias1@forddtla.com>
Sent: Thursday, May 21, 2026 12:50 PM
To: Gutierrez, Jose
Cc: Acuna, Selena
Subject: Re: One (1) 2025 ford police interceptor quote
Attachments: City of Hawthorne Explorer PIU Quote 05-21-2026.pdf

ATTENTION: This email originated from outside of the City of Hawthorne's email system. Do not click links or open attachments unless you fully recognize the sender and know the content is safe.

Hello Jose,

I was able to locate a 2025 Ford Police PIU with the 3.0 engine option. I've attached a copy of the OTD price and the window sticker. It is missing a good amount of optional Equipment option. Order Bank for the 27-model year is opening soon.

Option missing:
Global Lock/Unlock
Front Warning AUX Light
Spot Lamp LED Dual - Whelen
Keyed Alike - Key Code B
Noise Suppression Bond Straps
Rear DH HNDL & Locks INOPR
Deflector Plate
LH/RH Ballistic Door PNL III

Thank you

Ford
DOWNTOWN LA

Enrique Covarrubias
Commercial-Fleet-Govt. Sales
Ford of Downtown LA
Cellphone # (562)965-7725
Work # (213) 927-7922
enriquecovarrubias1@forddtla.com

From: Gutierrez, Jose <JGutierrez@cityofhawthorne.org>
Sent: Monday, May 18, 2026 7:09 AM

Ford of Downtown LA

Date: *5/21/2026*
Salesperson: *Enrique Covarrubias*
Manager: *Enrique Covarrubias*

FOR INTERNAL USE ONLY

BUSINESS NAME: *City of Hawthorne* — Home Phone :

CONTACT

Address : *4455 W 126th St*
HAWTHORNE, CA 90250
LOS ANGELES

Work Phone : *(310) 349-2900*

E-Mail : — Cell Phone :

VEHICLE

Stock # : *F5B45786* — New / Used : **New** — VIN : *1FM5K8AC1SGB45786* — Mileage: *0*

Vehicle : *2025 Ford Police Interceptor Utility* — Color : *Agate Black*

Type : *Base All-Wheel Drive* — *K8A*

Body Size : — Style : — Weight : *0* — Unit Class :

Price	49,141.00
Taxable Fees (Estimated)	37.00
Doc Fee	85.00
Tax (Estimated)	5,172.62
Non Tax Fees	640.75
Net Price	55,076.37
Premiun Care 5 years / 100,000 miles Zero Deductible	4,110.00
Balance	59,186.37

FD CHI-003578 CA 9-NORMAL,NB,003578,SA301 9458 120250207 BLEND 4286 CERT CERT CERT TRD W RAMP BUMP CAMP BOOK EXFL ROTA 027998 382/542 1FM5K8AC2 SGB45702 NB GU13

ford.com

VEHICLE DESCRIPTION

POLICE INTERCEPTOR SG B45702

2025 UTILITY AWD
119" WHEELBASE
3.0L ECOBOOST V6 ENGINE
10-SPEED AUTO TRANSMISSION

EXTERIOR
AGATE BLACK METALLIC
INTERIOR
EBONY CLOTH FRT/VINYL REAR

STANDARD EQUIPMENT INCLUDED AT NO EXTRA CHARGE

EXTERIOR
- 18" H.D.STEEL WHEELS
- 255/60R18 A/S BSW POLICE TIRES
- CLASS III HITCH RECEIVER
- DUAL EXHAUST SYSTEM
- DUAL POWER MIRRORS
- FULL SIZE 18" SPARE W/TPMS
- HEADLAMPS - AUTO, LED LOW/HIGH INCLUDES FRONT HOUSING (W/ LED WIG-WAG)
- KEY LOCKS (DR/PASS/LFTGT)
- PRIVACY GLASS 2ND/3RD ROW

INTERIOR
- 35/30/35 SPLIT VINYL REAR
- A/C W/AUTOMATIC CLIMATE CONTROL, DUAL ZONE
- BLACK VINYL FLOOR COVERING
- CERTIFIED SPEEDOMETER
- CLOTH BUCKET FRONT SEATS
- CONSOLE MOUNTING PLATE
- ENGINE HOUR / IDLE METER
- HTD SANITIZATION SOLUTION
- RED/WHITE TASK LIGHTING
- PWR DR/PASS SEAT W/LUMBAR
- SEATBACK INTRUSION PLATES
- TILT/TELESCOPING STEERING WHL W/ 4 CONFIGURABLE LATCHING SWITCHES
- UNIVERSAL TOP TRAY

FUNCTIONAL
- AM/FM/MP3/BLUETOOTH & USB
- COLUMN MOUNTED SHIFTER
- ENGINE OIL COOLER
- FULL-TIME ALL WHEEL DRIVE SYSTEM
- HEAVY DUTY SUSPENSION
- HEAVY-DUTY 80-AMP BATTERY
- INTERIOR TRUNK/LIFTGATE RELEASE
- POLICE BRAKES: 4 WHL DISC W/ ABS & TRACTION CONTROL
- POWER STEERING W/EPAS
- REAR VIEW CAMERA
- TRANSMISSION OIL COOLER
- TRANSMISSION-10-SPEED AUTO

SAFETY/SECURITY
- 75 MPH REAR-CRASH TESTED
- ADVANCETRAC™ WITH RSC®
- AIRBAGS - FRONT AND SIDE
- AIRBAGS - SAFETY CANOPY
- SOS POST CRASH ALERT SYS
- TIRE PRESSURE MONITOR SYS

WARRANTY
- 3 YR/36K MILE BUMPER-TO-BUMPER WARRANTY
- 5 YR/100K MILE POWERTRAIN CARE EXTENDED SERVICE PLAN (ZERO DEDUCTIBLE)

INCLUDED ON THIS VEHICLE	(MSRP)
EQUIPMENT GROUP 500A	
OPTIONAL EQUIPMENT/OTHER	
AM STEREO	
3.0L ECOBOOST V6 ENGINE	950.00
10-SPEED AUTO TRANSMISSION	NO CHARGE
50 STATE EMISSIONS	NO CHARGE
FRONT LICENSE PLATE BRACKET	NO CHARGE

PRICE INFORMATION	(MSRP)
BASE PRICE	$49,515.00
TOTAL OPTIONS/OTHER	950.00
TOTAL VEHICLE & OPTIONS/OTHER	50,465.00
DESTINATION & DELIVERY	1,595.00

RAMP ONE: CH27
RAMP TWO:
CONVOY
ITEM #: 71-J120 O/T SB

TOTAL MSRP $52,060.00

Ford Credit Whether you decide to lease or finance your vehicle, you'll find the choices that are right for you. See your dealer for details or visit www.ford.com/finance.

SPECIAL ORDER
SA301 N RB 2X 515 003578 01 30 25

This label is affixed pursuant to the Federal Automobile Information Disclosure Act. Gasoline, License, and Title Fees, State and Local taxes are not included. Dealer installed options or accessories are not included unless listed above.

EPA DOT Fuel Economy and Environment

Gasoline Vehicle

Fuel Economy
20 MPG combined city/hwy
17 city 24 highway
5.0 gallons per 100 miles

Standard SUVs range from 11 to 100 MPG. The best vehicle rates 140 MPGe.

You **spend** **$3,500** more in fuel costs over 5 years compared to the average new vehicle.

Annual fuel cost **$2,600**

Fuel Economy & Greenhouse Gas Rating (tailpipe only): 4 (1 … 10 Best)
Smog Rating (tailpipe only): 5 (1 … 10 Best)

This vehicle emits 447 grams CO_2 per mile. The best emits 0 grams per mile (tailpipe only). Producing and distributing fuel also create emissions; learn more at fueleconomy.gov.

Actual results will vary for many reasons, including driving conditions and how you drive and maintain your vehicle. The average new vehicle gets 28 MPG and costs $9,500 to fuel over 5 years. Cost estimates are based on 15,000 miles per year at $3.50 per gallon. MPGe is miles per gasoline gallon equivalent. Vehicle emissions are a significant cause of climate change and smog.

fueleconomy.gov
Calculate personalized estimates and compare vehicles

Smartphone QR Code™

GOVERNMENT 5-STAR SAFETY RATINGS

Overall Vehicle Score Not Rated
Based on the combined ratings of frontal, side and rollover. Should ONLY be compared to other vehicles of similar size and weight.

Frontal Crash	Driver	Not Rated
	Passenger	Not Rated

Based on the risk of injury in a frontal impact. Should ONLY be compared to other vehicles of similar size and weight.

Side Crash	Front seat	★★★★★
	Rear seat	★★★★★

Based on the risk of injury in a side impact.

Rollover ★★★★
Based on the risk of rollover in a single-vehicle crash.

Star ratings range from 1 to 5 stars (★★★★★), with 5 being the highest. Source: National Highway Traffic Safety Administration (NHTSA). www.safercar.gov or 1-888-327-4236

1FM5K8AC2SGB45702

The modem is active and sending vehicle data (e.g., diagnostics) to Ford. See in-vehicle settings for connectivity options.

FordPass® Connect (optional on select vehicles), the FordPass App and complimentary Connected Service are required for remote features (see FordPass Terms for details). Connected service and features depend on compatible network availability. Evolving technologies/cellular networks/vehicle capability may limit functionality and prevent operation of connected features. Connected service excludes Wi-Fi hotspot. See your local Ford website for our privacy policy.

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Insist on Ford Protect! The only extended service plan fully backed by Ford and honored at every Ford dealership in the U.S., Canada and Mexico. See your Ford dealer or visit www.FordOwner.com.

WARNING: Operating, servicing and maintaining a passenger vehicle, pickup truck, van, or off-road vehicle can expose you to chemicals including engine exhaust, carbon monoxide, phthalates, and lead, which are known to the State of California to cause cancer and birth defects or other reproductive harm. To minimize exposure, avoid breathing exhaust, do not idle the engine except as necessary, service your vehicle in a well-ventilated area and wear gloves or wash your hands frequently when servicing your vehicle. For more information go to www.P65Warnings.ca.gov/passenger-vehicle.

SCAN OR TEXT 1FM5K8AC2SGB45702 TO 48023
Msg & Data rates may apply. Text HELP for help
www.ford.com/help/privacy-terms/

1202502074286

Hello Ford Dealers,

The City of Hawthorne Equipment Division is seeking bids on one (1) 2025 Ford Police Interceptor.

Please submit your bids to lgutierrez@cityofhawthorne.org by Saturday, May 16, 2026, at 5:00 PM.

Please include the out-of-door price with tax included. Registration is exempt (e-plates required).

Below is a description of the vehicle:

2025 Ford Police Interceptor Utility All-Wheel Drive 119"
3.0L EcoBoost V6 Engine
10-Speed Automatic Transmission
Exterior: Agate Black Metallic
Interior: Ebony Cloth Front/Vinyl Rear
Vehicle Description:
2025 Utility AWD
119" Wheelbase
3.0L EcoBoost I-4 Engine
10-Speed Auto Transmission
Exterior:
Agate Black Metallic Interior
Interior:
Ebony Cloth FRT/Vinyl Rear
Standard Equipment:
Exterior:
18" H.D Steel Wheels
255/60R18 A/S BSW
Class III Hitch Receiver
Dual Exhaust System
Dual Power Mirrors
Full Size 18" Spare W/TPMS
Headlamps – Auto LED
Low/High Includes Front Housing
Key Locks
Privacy Glass 2nd/3rd Row

Interior:
35/30/45 Split Vinyl Rear
A/C w/Automatic Climate Control, Dual Zone
Black Vinyl Floor Covering
Certified Speedometer
Cloth Bucket Front Seats
Console Mounting Plate
Engine Hour/Idle Meter
HTD Sanitization Solution
Red/White Task Lighting

PWR DR/Pass Seat w/Lumbar
Seatback Intrusion Plates
Tilt/Telescoping Steering WHL W/4 Configurable Latching Switches
Universal Top Tray

Functional:

AM/FM/MP3 Bluetooth & USB
Column Mounted Shifter
Engine Oil Cooler
Full-Time All-Wheel Drive System
Heavy Duty Suspension
Heavy Duty 80-AMP Battery
Interior Trunk/Liftgate Release
Police Breakers: 4 WHL Disc w/ABS & Traction Control
Power Steering W/EPAS
Rear View Camera
Transmission Oil Cooler
Transmission 10-Speed Auto Safety/Security

Safety/Security:

75 MPH Rear-Crash Tested
ADVANCETRAC with RISC
Airbags – Safety Canopy
Airbags – Front and Side
SOS Post Crash Alert SYS
Tire Pressure Monitor SYS

Warranty:

3 YR/36K Mile Bumper-To-Bumper Warranty
5 YR/100K Mile Powertrain
Care Extended Service Plan (Zero Deductible)

Optional Equipment/Other

.FM Stereo
3.0L EcoBoost V6 Engine -
10-Speed Auto Transmission –
Global Lock/Unlock –
Front Warning AUX Light -
50 State Emissions –
Spot Lamp LED Dual – Whelen
Keyed Alike-Key Code B -
Noise Suppression Bond Straps -
Rear DH HNDL & Locks INOPR -
Deflector Plate -
LH/RH Ballistic Door PNL III -
Front License Plate Bracket –

Please email lgutierrez@cityofhawthorne.org if you have any questions.

South Bay ford
5100 Rosecrans Ave, Hawthorne, CA 90250
310-706-6086
Jerry Johnson
jjohnson@southbayford.com

Airport marina ford
5880 W Centinela Ave, Los Angeles, CA 90045
(310) 574-2300
Genesis
genesis@airportmarinaford.com
(310)649-3673 EXT. 2006

Santa Monica Ford Lincoln
1402 Santa Monica Blvd, Santa Monica, CA 90404
(310) 451-1588
Kevin Jimenez
kjimenez@smford.com
(310)693-3476

Ford of Downtown LA
1929 S Figueroa St, Los Angeles, CA 90007
(213) 314-4671
Rosa Garcia
rosagarcia@lithia.com
(213)314-4671

Central Ford
5645 Firestone Blvd, South Gate, CA 90280
(562) 291-6534
Robert Recio
rrecio@lacentralford.com
(562)250-3193 (office)
(909)262-9622 (cell)

Norm Reeves Ford Superstore
18900 Studebaker Rd, Cerritos, CA 90703
(562) 353-4633
Jorge Velazquez
Jorge.velazquez@normreevez.com
(562)335-7673

Star Ford
1101 S Brand Blvd, Glendale, CA 91204
(818) 956-0977
Caitlynn Zimmer
czimmer@starfordlincoln.com

Galpin Ford
15505 Roscoe Blvd, North Hills, CA 91343
(818) 485-2532
Andre Hurtado
ahurtado@galpin.com
(562)454-9780

AGENDA ITEM NO. 17.

CITY OF HAWTHORNE
City Council
AGENDA BILL
For the meeting of 06/23/2026
Originating Department: Public Works

City Manager: Department Head:

SUBJECT:
Progress Payment #5 in the amount of $117,833.25 due to Chapman Coast Roof Co., Inc. of Fullerton, CA for Hawthorne Police Department Roof Replacement Project (Project #25-09)

RECOMMENDED MOTION:
Staff recommends that the City Council approve this Progress Payment #5 and Change Order #1 and Change Order #2 for Chapman Coast Roof Co. Inc. of Fullerton, CA.

DISCUSSION:
This project consisted of installation of specified roof replacement system, plus all other aspects of the project as specified, including a warranty and service agreement, for the Hawthorne Police Department with an estimated square footage of 27,940 square feet, as well as power wash and painting of the Wind Guards and Protective Painting of the Roof.

This progress payment includes removal of existing roofing material and installation of waterproofing and new roofing. The original scope of work is hundred percent (100%) complete, with some detail work still remaining. However, additional work was added. Additional work consists of walk pads and painting of the said walk pads was ordered and installed for the existing and new Drone Landing stations. This extra work will be covered under Change Order no. 3 on the next progress payment.

Change order number one is for Power Wash and Painting of Wind Guards on the Hawthorne Police Department Roof. Change Order Number two is for Protective Painting of the Police Department Roof.

ECONOMIC DEVELOPMENT STRATEGIC PLAN:
This project is a result of the City working closely with funding and regulatory agencies to support and improve our infrastructure. City departments shall continue to work cooperatively to ensure that improvements to infrastructure are kept apace of wear and tear.

FISCAL IMPACT:
None. Funds for this progress payment in amount of $117,833.25 is available in the adopted Fiscal Year 2025-2026 budget and will be paid through issuance of the 2024 Lease Revenue Bonds (the "2024 Bonds") and allocated funds from the 2025-2026 budget.

NOTICING PROCEDURE:
72 Hours posted notice pursuant to the Ralph M. Brown Act.

ATTACHMENTS
Progress Payment #5

23-Jun-26
Council Date

Honorable Mayor and City Council
City of Hawthorne
Hawthorne, CA 90250

RE: PROGRESS PAYMENT NO. 5 FOR Hawthorne Police Department Roof Replacement Project

The following is a detailed breakdown of **Progress Payment No.5** due to Chapman Coast Roof Co., Inc., 2030 E. Walnut Ave, Fullerton, CA 92834 for work done on the subject project through May 31, 2026.

	Description	Contract Quantity	Unit	Unit Price	Contract Amount	Qty or % Previous	Qty or % This Estimate	Amount This Estimate	Total Qty or % to Date	Total Amount to Date
1	Installation of specified roof replacement system,is approximately sixty three percent (63%) complete for the Hawthorne Police Department withsome remaining details. Total estimated square footage of roof is 27,940 s.f.	1	LS	$879,663.00	$ 879,663.00	89.238413%	10.76158700%	$ 94,672.36	100.000000%	$ 879,663.00
2	Change Order # 1 Power wash and Paint of Wind Guards on the PD Roof	1	LS	$31,188.84	$31,188.84	74.994774%	25.00522623%	$ 7,805.50	100.000000%	$ 31,188.84
3	Change Order No. 2 Protective Painting of the PD roof	1	LS	$86,281.46	$86,281.46	74.999890%	25.00011015%	$ 21,577.14	100.000000%	$ 86,281.46
Total Contract Price					**$ 997,133.30**					
						TOTAL		$ 124,055.00		$ 997,133.30
						LESS RETENTION		$ 6,202.75		$ 49,856.67
						LESS PREVIOUSLY PAID		$0.00		$ 829,443.39
						TOTAL AMOUNT DUE		**$ 117,833.25**		**$ 117,833.25**

TOTAL AMOUNT DUE THIS 5th PROGRESS PAYMENT: **$ 117,833.25**

Account #500-4101-506-0-0-40514 $ 117,833.25

This Fifth Progress Payment is hereby submitted for your review and approval.

David Esfandi
Project Engineer

CHAPMAN COAST ROOF CO.,INC
2030 EAST WALNUT, P.O. BOX 7050
Fullerton, CA 92834
Phone (714) 738-6611 Fax: (714) 738-0143

MAY INVOICE

CITY OF HAWTHORNE
4455 W. 126TH STREET
HAWTHORNE, CA 90250

3771

ATTN: ACCOUNTS PAYABLE

24-25 RC/BR
5/13/26

HAWTHORNE POLICE DEPARTMENT REPLACEMENT

CONTRACT AMT	$879,663.00
CHANGE ORDER #1	$31,188.84
CHANGE ORDER #2	$86,281.46
TOTAL	$997,133.30

TOTAL BILLABLE AMT 87%	$	997,133.30	
LESS PAID TO DATE		(829,443.39)	
		$	167,689.91
LESS RETENTION 5%			(49,856.66)
TOTAL DUE THIS BILLINGS			117,833.25

TERMS: Net cash upon completion - 1-1/2% Service charge per month on past due amounts.

Notice to Owner: Section 7019 - Contractors License Law)
Under the mechanics lien law, any contractor, subcontractor, laborer materialman, or other person who helps to improve your property and is not paid for his labor, services or material, has a right to enforce his claim against your property. Under the law, you may protect yourself against such claims by filing before commencing such work of improvement, an original contract for the work of improvement or a modification there of, in the office of the county of recorder of the county where the property is situated and requiring that a contractor's payment bond be recorded in such office. Said bond shall be in a amount of not less than fifty percent (50%) of the contract price and shall, in addition to any conditions for the performance of the contract be conditioned for payment in full of the claim of all persons furnishing labor, services, equipment or materials for the work.

PROJECT NAME & NUMBER: HAWTHORNE POLICE DEPT 24-25-RC

AIA Document G703, APPLICATION AND CERTIFICATION FOR PAYMENT,

containing Contract's signed Certification is attached.
In tabulations below, amounts are stated to the nearest dollar.
Use Column I on contracts where variable retainage for the line items may apply.

Application #: FIVE
Application Date MAY 13 2026

Period : MAY 1 2026 TO ' MAY 31 2026

A	B	C	D	E	F	G		H	I
			WORK COMPLETED						
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	PREVIOUS APPLICATION	THIS PERIOD	MATERIAL STORED THIS PERIOD	TOTAL COMP. & TORED TO DATE (D+E+F)	%	BALANCE TO FINISH	RETAINAGE 5%
1	TREMCO COLD APPLIED								$0.00
	Mobilization	$10,000.00	$10,000.00			$10,000.00	100.00%	$0.00	$500.00
	Submitals	$1,000.00	$1,000.00			$1,000.00	100.00%	$0.00	$50.00
	Roof Demo	$90,000.00	$90,000.00			$90,000.00	100.00%	$0.00	$4,500.00
	Roofing Materials	$400,000.00	$400,000.00			$400,000.00	100.00%	$0.00	$20,000.00
	Labor & Installation of Tremco Ro	$378,663.00	$283,997.30	$94,665.70		$378,663.00	100.00%	$0.00	$18,933.15
	C/O#1 power wash & paint	$31,188.84	$23,390.00	$7,798.84		$31,188.84	100.00%	$0.00	$1,559.44
	C/O#2 K9 & New coating	$86,281.46	$64,711.00	$21,570.46		$86,281.46	100.00%	$0.00	$4,314.07
									$0.00
TOTALS		**$997,133.30**	**$873,098.3**	**$124,035.00**	**$0.00**	**$997,133.30**	**100.00%**	**$0.00**	**49,856.67**

CONDITIONAL WAIVER AND RELEASE ON PROGRESS

PAYMENT NOTICE: THIS DOCUMENT WAIVES THE CLAIMANT'S LIEN, STOP PAYMENT NOTICE, AND PAYMENT BOND RIGHTS EFFECTIVE ON RECEIPT OF PAYMENT. A PERSON SHOULD NOT RELY ON THIS DOCUMENT UNLESS SATISFIED THAT THE CLAIMANT HAS RECEIVED PAYMENT.

Identifying Information:

Name of Claimant: CHAPMAN COAST ROOF CO.,INC

Name of Customer: CITY OF HAWTHORNE

Job Location: HOWTHORNE POLICE DEPARTMENT REPLACEMENT

Owner: CITY OF HAWTHORNE

Through Date: MAY 31 2026

Conditional Waiver and Release

This document waives and releases lien, stop payment notice, and payment bond rights the claimant has for labor and service provided, and equipment and material delivered, to the customer on this job through the Through date of this document. Rights based upon labor or service provided, or equipment or material delivered, pursuant to a written change order that has been fully executed by the parites prior to the date that this document is signed by the claimant, are waived and released by this document, unless listed as an Exception below. This document is effective only on the claimant's receipt of payment from the financial institution on which the following check is drawn:

Maker of Check: CITY OF HAWTHORNE

117,833.25

Check Payable to: CHAPMAN COAST ROOF CO.INC

Exceptions:

This document does not effect any of the following:

(1) Retentions

(2) Extras for which the claimant has not received payment

(3) The following progress payments for which the clai
waiver and release but has not received payment:

Date(s) of waiver and release:

Amount (s) of unpaid progress payment (s) $

(4) Contract rights, including (A) a right based on rescession, abando
contract, and (B) the right to recover compensation for work not compensated by the payment.

Signature:

Claimant's Signature:

LINDA DOMINGUEZ / SECRETARY TREASURER

Date of Signature: MAY 13 2026

AGENDA ITEM NO. 18.

CITY OF HAWTHORNE
City Council
AGENDA BILL
For the meeting of 06/23/2026
Originating Department: Public Works

City Manager: Department Head:

SUBJECT:
Progress Payment #5 in the amount of $129,773.84 due to Jermax Construction Inc. of San Fernando, CA for Holly Park Restroom Renovation (Project #25-07).

RECOMMENDED MOTION:
Staff recommends that the City Council approve this Progress Payment #5 and project change order #2 to Jermax Construction Inc. of San Fernando, CA.

DISCUSSION:
This project involves the complete demolition and replacement of the existing restroom building at Holly Park. The new structure will be a multi-use facility that includes restrooms, a snack bar, office space, a storage room, a drinking fountain, and an electrical room. The project also includes upgrades to the surrounding landscape and site features to improve accessibility, sustainability, and overall functionality.

This progress payment includes work done for plumbing, painting, landscaping, flagpole work, and payment of CO#1 approved during city council meeting 05/12/2026.

Change order #2 includes additional work for the wading pool improvements, including trenching for electrical conduit installation, installation of a sump for a future pump by others, and the installation and electrical connections for three additional hand dryers. The new scope adds one hand dryer in each ADA-compliant restroom stall and one hand dryer in the snack shop area. This change order also includes the installation of conduit to serve a rooftop drone station, along with the drone station installation and all associated electrical and carpentry work required to construct the supporting platform, as requested and directed by the Hawthorne Police Department. The cost of project change order number 2 is $8,567.98.

ECONOMIC DEVELOPMENT STRATEGIC PLAN:
This project is a result of the City working closely with funding and regulatory agencies to support and improve our infrastructure. City departments shall continue to work cooperatively to ensure that improvements to infrastructure are kept apace of wear and tear.

FISCAL IMPACT:
None. Funds for this progress payment in amount of $129,773.84 is available in the adopted Fiscal Year 2025-2026 budget and will be paid through the Baldwin Hills and Urban Watersheds Conservancy Grant Program (Prop 40) and local shares.

NOTICING PROCEDURE:
72 Hours posted notice pursuant to the Ralph M. Brown Act.

ATTACHMENTS

Holly Park Restroom PP5
Holly Park Restroom CO2

Honorable Mayor and City Council
City of Hawthorne
Hawthorne, CA 90250

June 23, 2026
Council Date

RE: PROGRESS PAYMENT NO. 5 FOR Holly Park Restroom Renovation Project (Project #: 25-07)

The following is a detailed breakdown of **Progress Payment No.5** due to Jermax Construction Inc., 11275 San Fernando Rd, San Fernando CA 91340, for work done on the subject project through May 31st, 2026.

	Description	Contract Quantity	Unit	Unit Price	Contract Amount	% Previous	Qty Previous	Qty or % This estimate	$ Amount This Estimate	Total Qty or % to Date	Total $ Amount to Date
1	DEMOLITION, CLEARING AND GRUBBING / IMPLEMENTATION OF BMPS/SWPPP	1	LS	$ 68,500.00	$ 68,500.00	0.0%	$ -	0.0%	$ -	100.0%	$ 68,500.00
2	DRAINAGE	1	LS	$ 22,500.00	$ 22,500.00	34.4%	$ 7,750.00	0.0%	$ -	100.0%	$ 22,500.00
3	SEWER	1	LS	$ 25,000.00	$ 25,000.00	0.0%	$ -	0.0%	$ -	100.0%	$ 25,000.00
4	CONCRETE PAVING	1	LS	$ 55,000.00	$ 55,000.00	0.0%	$ 11,250.00	0.0%	$ -	79.5%	$ 55,000.00
5	PLUMBING	1	LS	$ 288,000.00	$ 288,000.00	13.9%	$ 40,000.00	11.6%	$ 33,400.00	100.0%	$ 288,000.00
6	PAINTING	1	LS	$ 30,000.00	$ 30,000.00	0.0%	$ -	100.0%	$ 30,000.00	100.0%	$ 30,000.00
7	RESTROOM BUILDING	1	LS	$ 88,000.00	$ 88,000.00	13.1%	$ 11,500.00	3.8%	$ 3,300.00	100.1%	$ 88,000.00
8	ELECTRICAL	1	LS	$ 65,000.00	$ 65,000.00	23.1%	$ 15,000.00	0.0%	$ -	94.7%	$ 61,500.00
9	PLANTING/LANDSCAPING	1	LS	$ 41,000.00	$ 41,000.00	0.0%	$ -	50.0%	$ 20,500.00	50.0%	$ 20,500.00
10	IRRIGATION	1	LS	$ 30.00	$ 51,000.00	0.0%	$ 20,000.00	0.0%	$ -	20.0%	$ 30,200.00
11	FLAG POLE REMOVAL AND INSTALLATION	1	LS	$ 15.00	$ 35,000.00	0.0%	$ -	30.0%	$ 10,500.00	60.0%	$ 21,000.00
12	PROJECT CONSTRUCTION SIGN	1	EA	$ 950.00	$ 10,000.00	0.0%	$ -	0.0%	$ -	100.0%	$ 10,000.00
13	CCO#1: Pole and Conduit & Extra concrete for slab	1	LS	$ 38,904.04	$ 38,904.04	0.0%	$ -	100.0%	$ 38,904.04	100.0%	$ 38,904.04
14	CCO#2: Wading pool, hand dryers, and drone station.	1	LS	$ 8,567.98	$ 8,567.98	0.0%	$ -	0.0%	$ -	0.0%	$ -
	Total Contract Price				$817,904.04						
							TOTAL		$ 136,604.04		$ 759,104.04
							LESS RETENTION		$ 6,830.20		$ 37,955.20
							LESS PREVIOUSLY PAID				$ 591,375.00
							TOTAL AMOUNT DUE		**$ 129,773.84**		**$ 129,773.84**

TOTAL AMOUNT DUE THIS 5TH PROGRESS PAYMENT:
Account # 332-6110-000-0-0-40514 $ 129,773.84

This **fifth** Progress Payment is hereby submitted for your review and approval.

ITZEL ESTRADA
Project Engineer

APPLICATION AND CERTIFICATE FOR PAYMENT

AIA DOCUMENT G702/CMa

To Contractor:	Jermax Construction Inc.	PROJECT:	Holly Park	APPLICATION NO:	5
	11275 San Fernando Rd		2058 W 120th st	PERIOD TO:	5/1/2026-5/31/2026
	San Fernando CA 91340		Hawthorne CA 90250	PROJECT NO:	2507
FROM SUBCONTRACTOR:				SUBMITTED DATE:	

Distribution to:
- [ ] OWNER
- [ ] ARCHITECT
- [X] CONTRACTOR

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.
Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM			$ 779,000.00
2. Net change by Change Orders			$ 38,904.04
3. CONTRACT SUM TO DATE (Line 1 ± 2)			$ 817,904.04
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703)			$ 759,104.04
5. RETAINAGE:			
a. 5 % of Completed Work (Column D + E on G703)	$	37,955.20	
b. 5 % of Stored Material (Column F on G703)	$	-	
Total Retainage (Lines 5a + 5b or Total in Column I of G703)			$ 37,955.20
6. TOTAL EARNED LESS RETAINAGE (Line 4 less Line 5 Total)			$ 721,148.84
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)			$ 591,375.00
8. CURRENT PAYMENT DUE			$ **129,773.84**
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	$		96,755.20

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	$0.00	$0.00
Total approved this Month	$0.00	$0.00
Totals:	$0.00	$0.00
Net Change by Change Order	$0.00	

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR:

By: _____ Date: 06/06/2026

State of: County of:

Subscribed and sworn to before me this day of

Notary Public:

My Commission expires:

AIA DOCUMENT G702/CMa · APPLICATION AND CERTIFICATION FOR PAYMENT · CONSTRUCTION MANAGER-ADVISER EDITION · 1992 EDITION · AIA · ©1992

THE AMERICAN INSTITUTE OF ARCHITECTS, 1745 NEW YORK AVE., N.W., WASHINGTON, DC 20006-5292

CONTINUATION SHEET **AIA DOCUMENT G703**

APPLICATION NUMBER: **5**
APPLICATION DATE: **6/6/2026**
PERIOD TO: **5/1/2026-5/31/2026**
PROJECT NO:

AIA Document G702, APPLICATION AND CERTIFICATE FOR PAYMENT, containing Contractor's signed Certification is attached.
In tabulations below, amounts are stated to the nearest dollar.
Use Column I on Contracts where variable retainage for line items may apply.

A.		B.	C.	D.	E.	F.	G.		H.	I.
ITEM NO.	CSI NUMBER	DESCRIPTION OF WORK	SCHEDULED VALUE	FROM PREVIOUS APPLICATION (D+E)	WORK COMPLETED		TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G/C)	BALANCE TO FINISH (C-G)	RETAINAGE
					WORK IN PLACE	STORED MATERIALS				5%
1		DEMOLITION, CLEARING AND GRUBBING / IMPLEMENTATION OF BMPS/SWPPP	$ 68,500.00	$ 68,500.00	$ -	$ -	$ 68,500.00	**100.0%**	$ -	$ 3,425.00
2		DRAINAGE	$ 22,500.00	$ 22,500.00		$ -	$ 22,500.00	**100.0%**	$ -	$ 1,125.00
3		SEWER	$ 25,000.00	$ 25,000.00	$ -	$ -	$ 25,000.00	**100.0%**	$ -	$ 1,250.00
4		CONCRETE PAVING	$ 55,000.00	$ 55,000.00		$ -	$ 55,000.00	**100.0%**	$ -	$ 2,750.00
5		PLUMBING	$ 288,000.00	$ 254,600.00	$ 33,400.00	$ -	$ 288,000.00	**100.0%**	$ -	$ 14,400.00
6		PAINTING	$ 30,000.00	$ -	$ 30,000.00	$ -	$ 30,000.00	**100.0%**	$ -	$ 1,500.00
7		RESTROOM BUILDING	$ 88,000.00	$ 84,700.00	$ 3,300.00	$ -	$ 88,000.00	**100.0%**	$ -	$ 4,400.00
8		ELECTRICAL	$ 65,000.00	$ 61,500.00		$ -	$ 61,500.00	**94.6%**	$ 3,500.00	$ 3,075.00
9		PLANTING/LANDSCAPING	$ 41,000.00	$ -	$ 20,500.00	$ -	$ 20,500.00	**50.0%**	$ 20,500.00	$ 1,025.00
10		IRRIGATION ** Digging	$ 51,000.00	$ 30,200.00		$ -	$ 30,200.00	**59.2%**	$ 20,800.00	$ 1,510.00
11		FLAG POLE REMOVAL AND INSTALLATION	$ 35,000.00	$ 10,500.00	$ 10,500.00	$ -	$ 21,000.00	**60.0%**	$ 14,000.00	$ 1,050.00
12		PROJECT CONSTRUCTION SIGN	$ 10,000.00	$ 10,000.00	$ -	$ -	$ 10,000.00	**100.0%**	$ -	$ 500.00
13				$ -	$ -	$ -	$ -	**#DIV/0!**	$ -	$ -
14			$ -	$ -	$ -	$ -	$ -	**#DIV/0!**	$ -	$ -
		ORIGINAL CONTRACT TOTAL:	**$ 779,000.00**	**$ 622,500.00**	**$ 97,700.00**	**$ -**	**$ 720,200.00**	**92.5%**	**$ 58,800.00**	**$ 36,010.00**
1		Change Order No. 1	$ 4,223.08	$ -	$ 4,223.08	$ -	$ 4,223.08	**100.0%**	$ -	$ 211.15
2		Change Order No. 2	$ 34,680.96	$ -	$ 34,680.96	$ -	$ 34,680.96	**100.0%**	$ -	$ 1,734.05
3				$ -	$ -	$ -	$ -	**#DIV/0!**	$ -	$ -
4				$ -	$ -	$ -	$ -	**#DIV/0!**	$ -	$ -
5				$ -	$ -	$ -	$ -	**#DIV/0!**	$ -	$ -
6			$ -	$ -	$ -	$ -	$ -	**#DIV/0!**	$ -	$ -
7			$ -	$ -	$ -	$ -	$ -	**#DIV/0!**	$ -	$ -
8			$ -	$ -	$ -	$ -	$ -	**0.0%**	$ -	$ -
		CHANGE ORDER TOTAL:	**$ 38,904.04**	**$ -**	**$ 38,904.04**	**$ -**	**$ 38,904.04**	0.0%	**$ -**	**$ 1,945.20**
		GRAND TOTALS:	**$ 817,904.04**	**$ 622,500.00**	**$ 136,604.04**	**$ -**	**$ 759,104.04**	**92.8%**	**$ 58,800.00**	**$ 37,955.20**

CITY OF HAWTHORNE, CALIFORNIA
PUBLIC WORKS - ENGINEERING DIVISION

CONTRACT CHANGE ORDERS

CONTRACT CHANGE ORDER NO. 1

PROJECT: Holly Park Restroom Renovation (25-07)

FEDERAL NO. _____ MTA NO. _____ CONTRACT NO. 25-07

TO: Jermax Construction Inc.

You are hereby directed to make the herein described changes from the plans and specifications or do the following described work not included in the plans and specifications on this contract.

NOTE: This change order is not effective until approved by the Engineer.

Description of work to be done, estimate of quantities, and prices to be paid. Segregate between additional work of contract price, agreed price and force account. Unless otherwise stated, rates for rental of equipment cover only such time as equipment is actually used and no allowance will be made for idle time.

Change requested by: PROJECT ENGINEER
The last percentage shown is the net accumulated increase or decrease from the original quantity in the Engineer's Estimate.

The work to be performed or executed under this change order consists of and includes the furnishing and installation of all materials necessary for the following work:

CCO#1: $4,223.08
Purchase and installation of pole and conduits to support the monitoring system, including cameras, wiring, and internet connections, per City IT Department requirements.
LABOR HOURS
1. FORM WORK: LABOR 16 HOURS (2 GUYS 1 DAY) X RATE $75.09 = $1,201.44
2. REBAR WORK: LABOR 8 HRS (2 GUYS .5 DAY) X RATE $75.09 PREVAILING
WAGE RATE = $600.72
3. ELECTRICAL WORK: LABOR 16 HRS (2 GUYS 1 DAY) X RATE $85.00 PREVAILING
WAGE RATE = $1,670.88

MATERIAL
1. MATERIAL$261.00
2. ELECTRICAL CONDUIT: $250.00

CONTRACTOR FEE - MATERIAL: $13.05
CONTRACTORS FEE - LABOR: $90.11
PRIME FEE ON SUB WORK - MATERIAL: $12.50
PRIME FEE ON SUB WORK - LABOR $83.54
BOND FEE: $39.84

CCO#2: $34,680.96
LABOR HOURS
1. FORM WORK: LABOR 96 HOURS (6 GUYS 2 DAY) X RATE $75.09
PREVAILING WAGE RATE = $7,208.64
2. REBAR WORK: LABOR 32 HRS (2 GUYS 2 DAY) X RATE $75.09 PREVAILING
WAGE RATE = $2,402.88

MATERIAL
1. ADDITIONAL CONCRETE LOAD = $19,725.90
2. PUMP ADDITIONAL = $2,450.00

CONTRACTOR FEE - MATERIAL: $986.30
CONTRACTORS FEE - LABOR: $480.58
PRIME FEE ON SUB WORK - MATERIAL: $122.50
PRIME FEE ON SUB WORK - $986.30
BOND FEE: $317.87

Total price for this change order is $ 38,904.04.

Decrease $ _____ or Increase $ _____.

By reason of this order the time of completion will be adjusted as follows: May 30, 2026

Submitted by, Construction Inspector: Khosrou Shahryari (Chris) Date: 05/06/2026

Approval Recommended, Project Engineer: Itzel Estrada Itzel Estrada Date: 05/06/2026

Approved, Public Works Dir. : Akbar Farokhi Date: 05/06/2026

We, the undersigned contractor, have given careful consideration to the change proposed and hereby agree, if this proposal is approved, that we will provide all equipment, furnish all materials, except as may otherwise by noted above, and perform all services necessary for the work above specified, and will accept as full payment therefor the prices shown above.

Accepted, Date: _____ Contractor: _____

By: _____ Title: _____

If the Contractor does not sign acceptance of this order, their attention is directed to the requirement of the specification as to proceeding with the ordered work and filing a written protest within the time therein specified.

Jermax Construction Inc.

Change Order Proposal

Change Order Proposal No. CHANGE ORDER - JRC-012026
Project Name: HOLLY PARK -
Project Number/Contract No.
Project Address: 2058 W 120TH ST HAWTHORNE CA

Contractor Name: Jermax Construction Inc.
Issued To:
Date: 2/9/2026

A	B	B- A	C	D
Item	**Work Description**		**QTY**	**TOTAL**
		LABOR HOURS		
1	FORM WORK	LABOR 16 HOURS (2 GUYS 1 DAY) X RATE $75.09 PREVAILING WAGE RATE		**$ 1,201.44**
2	REBAR WORK	LABOR 8 HRS (2 GUYS .5 DAY) X RATE $75.09 PREVAILING WAGE RATE		**$ 600.72**
3	ELECTRICAL WORK	LABOR 16 HRS (2 GUYS 1 DAY) X RATE $85.00 PREVAILING WAGE RATE		**$ 1,670.88**
		MATERIAL		
1		SEE QUOTATION WHICH MATERIAL TO BE USED	**1**	**$ 261.00**
2		ELECTRICAL CONDUIT	**1**	**$ 250.00**
			SUBTOTAL	**$ 3,984.04**

J	CONTRACTORS FEE (IF GC IS IN CONTRACT) - MATERIAL Line Item 1	5%	$	13.05
	CONTRACTORS FEE (IF GC IS IN CONTRACT) - LABOR Line Item 1 + 2	5%	$	90.11
K	CONTRACTORS FEE - OH & P ON RENTED EQUIPMENT	0%	$	-
L	GENERAL / PRIME FEE ON SUBCONTRACTOR WORK - MATERIAL LINE ITEM 2	5%	$	12.50
	GENERAL / PRIME FEE ON SUBCONTRACTOR WORK - LABOR LINE ITEM 3	5%	$	83.54
M	CONTRACTOR FEE - OH ON COMPENSABLE DELAY COST	0%	$	-
N	SALES TAX	0.00%	$	-
O	BOND FEE	1.00%	$	39.84
	GRAND TOTAL (SUBTOTAL PLUS J+K+L+M+N+O)		$	4,223.08

Jermax Construction Inc.

Change Order Proposal

Change Order Proposal No. CHANGE ORDER - JRC-022026
Project Name: HOLLY PARK -
Project Number/Contract No.
Project Address: 2058 W 120TH ST HAWTHORNE CA

Contractor Name: Jermax Construction Inc.
Issued To:
Date: 4/21/2026

A	B	B- A	C	D
Item	**Work Description**		**QTY**	**TOTAL**
		LABOR HOURS		
1	FORM WORK	LABOR 96 HOURS (6 GUYS 2 DAY) X RATE $75.09 PREVAILING WAGE RATE		**$ 7,208.64**
2	REBAR WORK	LABOR 32 HRS (2 GUYS 2 DAY) X RATE $75.09 PREVAILING WAGE RATE		**$ 2,402.88**
3				
		MATERIAL		
1		ADDITIONAL CONCRETE LOAD	**1**	**$ 19,725.90**
2		PUMP ADDITIONAL	**1**	**$ 2,450.00**
			SUBTOTAL	**$ 31,787.42**

J	CONTRACTORS FEE (IF GC IS IN CONTRACT) - MATERIAL Line Item 1	5%	$	986.30
	CONTRACTORS FEE (IF GC IS IN CONTRACT) - LABOR Line Item 1 + 2	5%	$	480.58
K	CONTRACTORS FEE - OH & P ON RENTED EQUIPMENT	0%	$	-
L	GENERAL / PRIME FEE ON SUBCONTRACTOR WORK - MATERIAL LINE ITEM 2	5%	$	122.50
	GENERAL / PRIME FEE ON SUBCONTRACTOR WORK - LABOR LINE ITEM 3	5%	$	986.30
M	CONTRACTOR FEE - OH ON COMPENSABLE DELAY COST	0%	$	-
N	SALES TAX	0.00%	$	-
O	BOND FEE	1.00%	$	317.87
	GRAND TOTAL (SUBTOTAL PLUS J+K+L+M+N+O)		$	34,680.96

CITY OF HAWTHORNE, CALIFORNIA
PUBLIC WORKS - ENGINEERING DIVISION

CONTRACT CHANGE ORDERS

CONTRACT CHANGE ORDER NO. 2

PROJECT: Holly Park Restroom Renovation (25-07)

FEDERAL NO. _____ MTA NO. _____ CONTRACT NO. 25-07

TO: Jermax Construction Inc.

You are hereby directed to make the herein described changes from the plans and specifications or do the following described work not included in the plans and specifications on this contract.

NOTE: This change order is not effective until approved by the Engineer.

Description of work to be done, estimate of quantities, and prices to be paid. Segregate between additional work of contract price, agreed price and force account. Unless otherwise stated, rates for rental of equipment cover only such time as equipment is actually used and no allowance will be made for idle time.

Change requested by: PROJECT ENGINEER
The last percentage shown is the net accumulated increase or decrease from the original quantity in the Engineer's Estimate.

The work to be performed or executed under this change order consists of and includes the furnishing and installation of all materials necessary for the following work:

CO #3 – $1,538.53
This change order covers additional work associated with the wading pool improvements. The scope includes trenching for the installation of electrical conduit and the installation of a sump to accommodate a future pump installation by others.

CO #4 – $3,619.79
This change order provides for the installation and associated electrical work for three hand dryers. The original project plans specified two hand dryers; however, an additional unit is being installed, resulting in one hand dryer being provided in each ADA-compliant restroom stall and one hand dryer in the snack shop area.

CO #5 – $3,409.66
This change order covers the installation of conduit to serve a rooftop drone station, as well as the installation of the drone station and all associated electrical and carpentry work required for the construction of the supporting platform. This work was requested and directed by the Hawthorne Police Department.

Total price for this change order is $ 8,567.98.

Decrease $ _____ or Increase $_____.

By reason of this order the time of completion will be adjusted as follows: _____

Submitted by, Construction Inspector: _____ Date: 06/16/2026

Approval Recommended, Project Engineer: Itzel Estrada Itzel Estrada Date: 06/16/2026

Approved, Public Works Dir.: Akbar Farokhi Date: 06/16/2026

We, the undersigned contractor, have given careful consideration to the change proposed and hereby agree, if this proposal is approved, that we will provide all equipment, furnish all materials, except as may otherwise by noted above, and perform all services necessary for the work above specified, and will accept as full payment therefor the prices shown above.

Accepted, Date: _____ Contractor: _____

By: _____ Title: _____

If the Contractor does not sign acceptance of this order, their attention is directed to the requirement of the specification as to proceeding with the ordered work and filing a written protest within the time therein specified.

Jermax Construction Inc.

Change Order Proposal

Change Order Proposal No. CHANGE ORDER - JRC-032026
Project Name: HOLLY PARK -
Project Number/Contract No.
Project Address: 2058 W 120TH ST HAWTHORNE CA

Contractor Name: Jermax Construction Inc.
Issued To:
Date: 6/15/2026

A	B	B- A	C	D
Item	**Work Description**		**QTY**	**TOTAL**
		LABOR HOURS		
1	3" PVC UNDERGROUND	LABOR 8 HOURS (1 GUYS 2 DAY) X RATE $75.09 PREVAILING WAGE RATE		**$ 600.72**
2	RUNNING OF PIPES	LABOR 8 HOURS (1 GUYS 2 DAY) X RATE $75.09 PREVAILING WAGE RATE		**$ 600.72**
3				
		MATERIAL		
1		Material		**$ 250.00**
2				
			SUBTOTAL	**$ 1,451.44**

J	CONTRACTORS FEE (IF GC IS IN CONTRACT) - MATERIAL Line Item 1	5%	$	12.50
	CONTRACTORS FEE (IF GC IS IN CONTRACT) - LABOR Line Item 1 + 2	5%	$	60.07
K	CONTRACTORS FEE - OH & P ON RENTED EQUIPMENT	0%	$	-
L	GENERAL / PRIME FEE ON SUBCONTRACTOR WORK - MATERIAL LINE ITEM 2	5%	$	-
	GENERAL / PRIME FEE ON SUBCONTRACTOR WORK - LABOR LINE ITEM 3	5%	$	-
M	CONTRACTOR FEE - OH ON COMPENSABLE DELAY COST	0%	$	-
N	SALES TAX	0.00%	$	-
O	BOND FEE	1.00%	$	14.51
	GRAND TOTAL (SUBTOTAL PLUS J+K+L+M+N+O)		$	1,538.53

Jermax Construction Inc.

Change Order Proposal

Change Order Proposal No. CHANGE ORDER - JRC-042026R1
Project Name: HOLLY PARK -
Project Number/Contract No.
Project Address: 2058 W 120TH ST HAWTHORNE CA

Contractor Name: Jermax Construction Inc.
Issued To:
Date: 6/10/2026

A	B	B- A	C	D
Item	**Work Description**		**QTY**	**TOTAL**
		LABOR HOURS		
1	ELECTRICAL WORK	ELECTRICAL 16 HOURS (1 GUYS 2 DAY) X RATE $85 PREVAILING WAGE RATE		**$ 816.00**
2	FRAMING WORK	CARPENTER 4 HOURS (1 GUYS .5 DAY X RATE 75.09 PREVAILING WAGE RATE		**$ 180.22**
3				
		MATERIAL		
1		MATERIAL	**1**	**$ 350.00**
2		ADDITIONAL HAND DRYERS	**3**	**$ 1,755.00**
			SUBTOTAL	**$ 3,101.22**

J	CONTRACTORS FEE (IF GC IS IN CONTRACT) - MATERIAL Line Item 1	5%	$	437.75
	CONTRACTORS FEE (IF GC IS IN CONTRACT) - LABOR Line Item 1 + 2	5%	$	49.81
K	CONTRACTORS FEE - OH & P ON RENTED EQUIPMENT	0%	$	-
L	GENERAL / PRIME FEE ON SUBCONTRACTOR WORK - MATERIAL LINE ITEM 2	5%	$	-
	GENERAL / PRIME FEE ON SUBCONTRACTOR WORK - LABOR LINE ITEM 3	5%		
M	CONTRACTOR FEE - OH ON COMPENSABLE DELAY COST	0%	$	-
N	SALES TAX	0.00%	$	-
O	BOND FEE	1.00%	$	31.01
	GRAND TOTAL (SUBTOTAL PLUS J+K+L+M+N+O)		$	3,619.79

Jermax Construction Inc.

Change Order Proposal

Change Order Proposal No. CHANGE ORDER - JRC-052026
Project Name: HOLLY PARK -
Project Number/Contract No.
Project Address: 2058 W 120TH ST HAWTHORNE CA

Contractor Name: Jermax Construction Inc.
Issued To:
Date: 4/21/2026

A	B	B- A	C	D
Item	**Work Description**		**QTY**	**TOTAL**
		LABOR HOURS		
1	ELECTRICAL WORK	ELECTRICAL 24 HOURS (1 GUYS 2 DAY) X RATE $85 PREVAILING WAGE RATE		**$ 2,040.00**
2	FRAMING WORK	CARPENTER 8 HOURS (1 GUYS 1 DAY X RATE 75.09 PREVAILING WAGE RATE		**$ 600.72**
3				
		MATERIAL		
1		MATERIAL	**1**	**$ 550.00**
2				
			SUBTOTAL	**$ 3,190.72**

J	CONTRACTORS FEE (IF GC IS IN CONTRACT) - MATERIAL Line Item 1	5%	$	27.50
	CONTRACTORS FEE (IF GC IS IN CONTRACT) - LABOR Line Item 1 + 2	5%	$	132.04
K	CONTRACTORS FEE - OH & P ON RENTED EQUIPMENT	0%	$	-
L	GENERAL / PRIME FEE ON SUBCONTRACTOR WORK - MATERIAL LINE ITEM 2	5%	$	27.50
	GENERAL / PRIME FEE ON SUBCONTRACTOR WORK - LABOR LINE ITEM 3	5%	$	-
M	CONTRACTOR FEE - OH ON COMPENSABLE DELAY COST	0%	$	-
N	SALES TAX	0.00%	$	-
O	BOND FEE	1.00%	$	31.91
	GRAND TOTAL (SUBTOTAL PLUS J+K+L+M+N+O)		$	3,409.66

AGENDA ITEM NO. 19.

CITY OF HAWTHORNE
City Council
AGENDA BILL
For the meeting of 06/23/2026
Originating Department: Police Department

City Manager: Department Head:

SUBJECT:
Agreement Between the Hawthorne Police Department and Ron Smith & Associates, Inc. for Quality Management Services for the Forensics Unit.

RECOMMENDED MOTION:
Staff recommends that the City Council approve the 3-year agreement and have the City Manager or his designee execute the agreement between the Hawthorne Police Department and Ron Smith & Associates.

DISCUSSION:
Maintaining status with the National Accredidation Board (ANAB) accreditation is critical to ensuring the integrity, reliability, and credibility of forensic services provided by the Hawthorne Police Department. Accreditation demonstrates that the department's forensic operations meet internationally accepted standards and promotes public confidence in forensic evidence utilized within the criminal justice system.
RS&A has extensive experience in forensic laboratory accreditation and quality management services. The firm has provided direct assistance to the Hawthorne Police Department throughout the initial accreditation process and possesses institutional knowledge of the department's current systems, procedures, and operational requirements.
In addition, RS&A has been identified as the sole provider capable of delivering the specialized quality management services required for the department's forensic disciplines based upon the following:

- Extensive experience with ISO/IEC 17020 and ISO/IEC 17025 accreditation standards;
- Proven success assisting forensic laboratories and law enforcement agencies in achieving and maintaining accreditation;
- Availability of highly qualified technical experts and quality managers with forensic accreditation experience;
- Ability to provide audits, gap analysis, corrective action review, policy and procedure development, and compliance monitoring; and
- Existing familiarity with the Hawthorne Police Department's forensic laboratory systems and accreditation processes.

Renewal of this agreement will ensure continuity in accreditation management services and position the department for successful reassessment during the next accreditation cycle in 2029.

ECONOMIC DEVELOPMENT STRATEGIC PLAN:
N/A

FISCAL IMPACT:

The total cost of the proposed three-year agreement is $42,000. Funding for these services are included in the Police Department's annual operating budget for Fiscal Years 2026-27 through 2028-29.

NOTICING PROCEDURE:
72 Hours posted notice pursuant to the Ralph M. Brown Act.

ATTACHMENTS
Internal Memo
RS&A Agreement

CITY OF HAWTHORNE
City of Good Neighbors

POLICE DEPARTMENT

TO Eric Lane, Chief of Police

FROM Erica Bristow, Detective Bureau Sergeant

DATE April 7th, 2026

RE Quality Management Contract Renewal for Forensics

The Forensics Bureau Laboratory recently received their ANAB-accreditation. During this accreditation process over the past two years, the unit has utilized Ron Smith & Associates, Inc. for quality management to ensure the successful review process. The current contract with this agency is set to expire on June 30th, 2026. This proposal from Ron Smith & Associates to renew a **3-year contract (July 1, 2026 – June 30, 2029)** for $42,000 to continue providing Quality Management Services to the Hawthorne Police Department. The services focus on helping the department achieve and maintain accreditation under ISO standards for its forensic units (Friction Ridge and Crime Scene Investigation) during the next assessment period which will occur in 2029.

Reason for Renewing the Agreement

The agreement is being renewed to:

- Ensure successful accreditation assessment by 2029
- Maintain accreditation status long-term once achieved
- Provide ongoing quality management support, including audits, compliance, and system improvements
- Ensure consistency and reliability in forensic operations
- Keep up with evolving accreditation standards and requirements
- Strengthen public and judicial confidence in the department's forensic work

In short, renewal is necessary to sustain accreditation, while continuing to improve the department's quality management system.

P.O. Box 670
Collinsville, MS 39325

Toll Free: 1-866-832-6772
Office: (601) 626-1100
Fax: (601) 626-1122

Ron Smith & Associates, Inc.

Quality Management Division

www.RonSmithandAssociates.com | quality@ronsmithandassociates.com

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Sole Source Justification for Quality Management Services

Service Provider: Ron Smith & Associates, Inc. (RS&A)

Contracted Activity: RS&A will provide Quality Management services to Hawthorne Police Department for maintenance of accreditation to ISO/IEC 17020 in the forensic disciplines of Friction Ridge and Scene Investigation.

Ron Smith and Associates, Inc. is the only source that has been determined to be available to provide full Quality Management Services based on the following circumstances:

- **Public interest** – Communities are best served when forensic services are provided by an organization that can demonstrate compliance with internationally accepted standards. RS&A has been accredited to the ISO/IEC 17025 requirements since 2015 and was dually accredited to ISO/IEC 17020 from 2015–2017; the current scope of accreditation includes: Friction Ridge (comparison, enhancement, field sampling, individual characteristic database), Impressions (field sampling, enhancement, comparison, qualitative determination). Therefore, RS&A knows what it takes to prepare a laboratory for accreditation and to get through the assessment process and maintain a level of quality management to maintain their accreditation status. For the past four years, RS&A has maintained their scope of accreditation for both the ISO/IEC 17025 laboratory as well as the ISO/IEC 17043 Proficiency Testing Division without any nonconformities. RS&A, to our knowledge, is the ONLY Quality Management Services vendor that is associated with an ISO/IEC 17025:2017 accredited testing laboratory.

  Qualifications – Ron Smith & Associates, Inc. is the ONLY service provider that has a highly experienced Quality Manager, Dr. Emma K. Dutton, overseeing the RS&A Quality Management Services Division (over 11 years experience as a Quality Manager in an ISO/IEC 17025 full service laboratory, 10 years experience as an ANAB instructor/instructional designer and has served as a Lead Assessor and Technical Expert on ANAB assessments). As the Director of the RS&A Quality Management Services Division for the past 3-years, Dr. Dutton leads a team of experienced contract Quality Managers to assist laboratories and agencies seeking quality management services to achieve and/or maintain accreditation to either ISO/IEC 17020 or ISO/IEC 17025 including conducting internal audits, performing a gap analysis, conducting cause analysis for corrective actions, compiling a conformance checklist or developing and/or reviewing policy and procedure manuals.

The RS&A contract Quality Managers have successfully prepared and achieved accreditation for several forensic agencies to both ISO/IEC 17025 and ISO/IEC 17020. Part of this preparation is conducting a gap analysis, performing the internal audit and participating in the management review, addressing corrective actions and conducting cause analysis as well as preparing all the documents required to submit an application for accreditation.

- **Technical Expertise** - Additionally, RS&A is the ONLY Quality Management Services provider that also has trained and qualified technical experts available from a range of disciplines (Firearms/Toolmarks, Friction Ridge, Shoe/Tire Track Impressions, Crime Scene). Most of these technical experts are also trained, qualified technical assessors that have conducted external assessments for an accrediting body in either, or both, ISO/IEC 17020 or ISO/IEC 17025 accreditation requirements. Additionally, all our Technical Experts are nationally recognized in their forensic discipline(s), and many are or have been certified by recognized forensic organizations (e.g., the International Association for Identification, or the American Board of Criminalistics).

- **Unique qualifications** – In addition to providing Quality Management Services, Ron Smith & Associates, Inc. is accredited to ISO/IEC 17043 as a proficiency test provider. This makes the Quality Management Services that RS&A provides unique as RS&A can provide approved proficiency tests. The Proficiency Test scope of accreditation currently includes: latent print comparison, latent print processing (for the disciplines of crime scene investigation and friction ridge), footwear and tire track comparisons, ten print comparisons, shooting incident documentation, bloodstain pattern analysis, and presumptive blood testing for crime scene investigation.

- **Experience** – Ron Smith & Associates, Inc. is the ONLY Quality Management Services provider that has the range and depth of experience in their Quality Managers and Technical Experts required to assist the Hawthorne Police Department Laboratory Latent Print and Crime Scene Investigation Sections with Quality Management Services to assist with maintaining your accreditation status to ISO/IEC 17020. RS&A, Inc. will ensure consistency in the Quality Manager Services provided to the Hawthorne PD Laboratory by maintaining the currently Quality Manager in this position.

Ron Smith & Associates, Inc. is the only known service provider that has the level of experience and skill needed to assist the Latent Print and Crime Scene Investigation Units of Hawthorne PD with maintaining its accreditation status.

Emma K Dutton

6 April 2026

Emma K. Dutton, Ph.D.
Director, Quality Management Services
Ron Smith & Associates, Inc.
edutton@ronsmithandassociates.com
C: 503-302-4946

Date

P.O. Box 670
Collinsville, MS 39325

Toll Free: 1-866-832-6772
Office: (601) 626-1100
Fax: (601) 626-1122

Ron Smith & Associates, Inc.
Quality Management Division

www.RonSmithandAssociates.com | quality@ronsmithandassociates.com

14 January 2026

Morgan Lane, Forensic Supervisor
Hawthorne Police Department
12501 S. Hawthorne Blvd.
Hawthorne, CA 90250
mlane@cityofhawthorne.org

Re: Proposal for a 3-year Contract Renewal for Quality Management Services
July 1, 2026 through June 30, 2029

On behalf of Ron Smith & Associates, I want to thank you for the opportunity to submit this proposal for a contract renewal of Quality Management Services to continue support of the Hawthorne Police Department with maintaining your accreditation and Quality Management System.

Through our partnership (current contract August 14, 2023 to June 30, 2026), your agency has been actively working toward accreditation for the disciplines of Friction Ridge and Crime Scene Investigation according to the ISO/IEC 17020 standard. It is my understanding that you have made great progress toward your goal of being accredited as you have successfully completed your first internal audit, submitted your application for accreditation and have an assessment scheduled in Spring of 2026.

Your agency's proactive approach demonstrates that you understand the importance of accreditation and recognize that Forensic Agencies can better serve their constituency when they are able to demonstrate conformance with internationally accepted standards. It increases public confidence because you're recognized to have a sound Quality Management System, competent staff and reliable technical procedures. Being accredited conveys to customers and judicial authorities that you have confidence in your work and that they can as well.

As you know, Ron Smith & Associates, Inc. (RS&A) offers quality management services not only to forensic agencies seeking accreditation but also to agencies that may need assistance in maintaining their accreditation status. This has been a natural addition to our already broad spectrum of forensic services for which RS&A is nationally and internationally known.

As you know, it is no small feat to prepare for and attain accreditation. It takes a lot of hard work, dedication and support from everyone. Our goal is to have the Hawthorne Police Department Friction Ridge and Crime Scene Units accredited by Spring 2026. With an extension of our contractual agreement, we would be able to ensure that you achieve this goal, maintain your accreditation status, consistency in operations, and your Quality Management system. Your RS&A Quality Manager, Tina Moroose, will be instrumental in maintaining your accreditation status, implementing actions for continual improvement of your management system, and will continue as a liaison with the accrediting body, handling all communications and managing/coordinating all assessment activities.

Listed below are many of the tasks/activities that will be conducted to assist in maintaining your accreditation status.

OBTAINING AND MAINTAINING ACCREDITATION:

Ms. Moroose will continue to be **your** quality manager and will continue to be available to you to assist with any and all of the functions of the quality manager position, including the following:

- Assist with the review and approval of standard operating procedures and other documents that make up the quality management system of the agency.
- Develop policies and procedures concerning laboratory quality, including maintaining and updating the quality manual.
- Coordinate and conduct annual internal audits.
- Maintain all quality records according to established policies and procedures (such as authorizations to perform casework, list of approved vendors, training and professional development of personnel, courtroom testimony evaluations, improvement measures, internal audits, external assessments, and management reviews).
- Coordinate corrective actions and conduct effectiveness cause analysis and reviews.
- Administer the proficiency testing and personnel monitoring program according to accreditation criteria.
- Implement a risk-based thinking approach and ensure the initiation of preventive actions to reduce risk.
- Select internal auditors and ensure they are properly trained.
- Ensure that new methods and equipment are properly validated and/or verified and records maintained.
- Provide guidance with quality issues.
- Assist with annual management reviews.
- Administer your Document Control Quality Management system.
- Maintain responsibility for all communication with the accrediting body, to include responding to findings of nonconformance, requests for various documents and records, surveillance and

external assessment planning and submission of information, annual reports and disclosure of significant changes events and nonconformities.

- Ensure that management and technical operations conform to the ISO/IEC 17025 standard, as well as the supplemental requirements of the accrediting body.
- Stay abreast of any changes in accreditation requirements.
- Propose improvements to the quality system.
- Periodically assess the adequacy of case reports, including administrative and technical reviews, and amended or supplemental reports.
- Oversee training programs and maintain training records.
- Ensure that courtroom testimony is monitored according to the requirements.
- Create and maintain a detailed conformance file or checklist that demonstrates how the laboratory has determined compliance with accreditation requirements (usually includes hyperlinks to documents in the agency's management system that address each requirement, and states how compliance was determined).

While continuing to prepare for accreditation, your Quality Manager, Tina Moroose, will be in regular contact with you and your staff. She will work with you to make whatever changes and upgrades to your manuals you feel necessary while ensuring that they meet the accreditation requirements. Additionally, your quality manager will ensure that all documents and records, including the conformance checklist are completed and provided to the accrediting body in a timely fashion.

After accreditation is achieved, the Quality Manager will travel to your agency each year to perform the annual internal audit and be onsite for onsite surveillance assessment activities. Additionally, virtual meetings with your staff can be used, as often as needed, to assist with management review and other meetings.

As a forensic services provider, RS&A is truly unique. In addition to quality management services, we are an accredited proficiency test provider (accredited to ISO/IEC 17043). Our scope of accreditation currently includes latent print comparison, latent print processing (for scene investigation as well as friction ridge disciplines), footwear, tire track, ten-print comparisons, presumptive tests for blood (for scene investigation), and shooting incident documentation (for scene investigation). Should you choose to accept this proposal, your agency would be offered two proficiency tests of your choice each year at no cost. Ron Smith & Associates is the **ONLY** company in this industry that can manage your quality management system **AND** provide fully accredited proficiency testing.

PROJECTED COSTS:

Our costs are computed on the basis of a number of expenditure categories. This includes the labor costs for your Quality Manager, labor costs for RS&A contract support staff (e.g., contract manager and financial manager), and all travel-related expenses for your Quality Manager to visit the laboratory two times per year. This **does not** include the cost of document control management software (e.g., Ideagen/Qualtrax, or Qlutch).

Based on the size of your agency, your scope of accreditation, and estimates of the time required on-site and off-site, we can offer a continuation of your total Quality Management Services at a yearly rate of $42,000 ($3,500 per month). The same rate would apply regardless of the number of years you wish to extend our contractual agreement (for up to 3 years).

There can be no doubt that accreditation will benefit your entire organization, as well as your community. We would be delighted to assist you in such an important process and appreciate the opportunity to submit this proposal for your consideration. After reviewing, if you have any questions, please feel free to contact me for further discussions. I look forward to hearing from you soon.

Respectfully submitted,

Emma K Dutton

Emma K. Dutton, Ph.D.
Director, Quality Management Services
Ron Smith & Associates
edutton@ronsmithandassociates.com
C: 503-302-4946

AGENDA ITEM NO. 20.

CITY OF HAWTHORNE
City Council
AGENDA BILL
For the meeting of 06/23/2026
Originating Department: Housing

City Manager: Department Head:

SUBJECT:
Corrected Fiscal Year 2026/27 Blanket Purchase Orders for the Housing Department.

RECOMMENDED MOTION:
Staff recommends the Council approve fiscal year 2026/27 Blanket Purchase Orders (BPO's) for supplies and services in a total amount not to exceed $4,796,219.50.

DISCUSSION:
Request #1 - Vendor: LDM Associates, Inc
Purchase Order Amount Not to Exceed: $ 648,518.37 (Previously $709,624.37) of which $26,712.37 are FY 25-26 CPF Administration rollover funds
The City Council approved the Consultant Company hired to administer the CDBG and HOME programs and provide Construction Management. Costs include regular CDBG/HOME, CPF and HOME-ARPA special program awards. A corresponding BPO is required to pay for the services associated with this existing agreement.

Request #2 - Vendor: Fair Housing Foundation (Fair Housing Services)
Purchase Order Amount Not to Exceed: $30,000
The CDBG Sub-recipient is under contract to actively promote fair housing in the City of Hawthorne. A corresponding BPO is required to pay for the services associated with this existing agreement.

Request #3 - Vendor: Family Promise of the South Bay
Purchase Order Amount Not to Exceed: $21,000
The CDBG Sub-recipient is under contract to provide shelter and case management in the City of Hawthorne. A corresponding BPO is required to pay for the services associated with this existing agreement.

Request #4 - Vendor: Catholic Charities (St. Margaret Center)
Purchase Order Amount Not to Exceed: $21,000
The CDBG Sub-recipient is under contract to actively offer emergency assistance in the City of Hawthorne. A corresponding BPO is required to pay for the services associated with this existing agreement.

Request #5 - Vendor: The Richstone Family Center
Purchase Order Amount Not to Exceed: $21,000
The CDBG Sub-recipient is under contract to actively provide behavioral health services in the City of Hawthorne. A corresponding BPO is required to pay for the services associated with this existing agreement.

Request #6 - Vendor: New Star Justice Center

Purchase Order Amount Not to Exceed: $21,000
The CDBG Sub-recipient is under contract to provide domestic violence services in the City of Hawthorne. A corresponding BPO is required to pay for the services associated with this existing agreement.

Request #7 - Vendor: South Bay Workforce Investment Board (SBWIB) Teen Center
Purchase Order Amount not to Exceed: $91,082
The CDBG Sub-recipient is under contract to provide tutoring, fitness and career guidance for teens and young adults within the City of Hawthorne. A corresponding BPO is required to pay for the services associated with this existing agreement.

Request #8- Vendor: Alley Project
Purchase Order Amount not to Exceed: $237,175
Approved contractors are selected by the Public Works Department to repair alleyways in the City of Hawthorne. A corresponding BPO is required to pay for the services associated with this existing agreement.

Request #9- Vendor: Section 108 Loan (and Interest)
Purchase Order Amount not to Exceed: $555,000
Approved loan and interest repayment by the Housing Department for eligible projects within the City of Hawthorne. A corresponding BPO is required to pay for the loan and interest associated with this existing agreement.

Request #10 - Vendor: Contract Services for HOME Affordable Housing Development
Purchase Order Amount not to Exceed: $ 555,232.99 (Previously $572,516.99)
Approved contractors are selected by the Housing Department to build or rehab acquired residential property for Affordable Housing. A corresponding BPO is required to pay for the services associated with this existing agreement.

Request #11 - Vendor: Various contractors for the HOME Housing Rehabilitation Program
Purchase Order Amount not to Exceed: $ 1,312,983 includes $575,580 rollover funds from FY25-26 (Previously $727,403)
Approved contractors are selected by residents under the HRP to perform construction work on their homes. A corresponding BPO is required to pay for the services associated with this existing agreement.

Request #12 - Vendor: Various contractors for the Commercial Facade Program
Purchase Order Amount not to Exceed: $ 456,084
Approved contractors are selected by the City for building or business owners under the CRP to perform rehabilitation or design work on or for eligible businesses. A corresponding BPO is required to pay for the services associated with this existing agreement.

Request #13 - Vendor: Various contractors for the CDBG Housing Rehabilitation Program
Purchase Order Amount not to Exceed: $70,000
Approved contractors are selected by residents under the HRP to perform construction work on their homes. A corresponding BPO is required to pay for the services associated with this existing agreement.

Request #14- Vendor: Various contractors for the HOME CHDO Set-aside
Purchase Order Amount not to Exceed: $ 123,087 (Previously $112,704)
Funding available to non-profit agencies to purchase residential property to provide housing and resources to low-income families. A corresponding BPO is required to pay for the services associated with this existing agreement.

Request #15 - Vendor: Harris & Associates
Purchase Order Amount not to Exceed: $40,012

The vendor provides services related to state-required reporting for the Housing Department. A corresponding BPO is required to pay for the services associated with this existing agreement.

Request #16 - Vendor: LA CADA (BHCH)
Purchase Order Amount not to Exceed: $ 550,911.73 (Previously $1,078,689.97) in rollover funds from FY25-26
The vendor provides site management services for the Bridge of Hope Community Housing Project. A corresponding BPO is required to pay for the services associated with this existing agreement.

Request #17 - Vendor: MRI Software Inc.
Purchase Order Amount not to Exceed: $41,414.41
The vendor provides services related to data storage, scanning, and online services for the Housing Choice Voucher Program. A corresponding BPO is required to pay for the services associated with this existing agreement.

ECONOMIC DEVELOPMENT STRATEGIC PLAN:
None.

FISCAL IMPACT:
Funds for each of the above requested BPOs, which total $4,796,219.50, are included in the approved 26/27 Action Plan and approved budget.

NOTICING PROCEDURE:
72 Hours posted notice pursuant to the Ralph M. Brown Act.

ATTACHMENTS
Corrected Housing Department 26-27 Blanket Purchase Order List

137 LDM

138 CDBG Subrecipient
139 CDBG Subrecipient
140 CDBG Subrecipient
141 CDBG Subrecipient
142 CDBG Subrecipient
143 CDBG Subrecipient
145 CDBG Public Facilities
146 CDBG Public Facilities
147
148 HOME Affordable Housing Development
149 HOME Houing Rehabilitation Program
150
151 Commercial Façade Rehabilitation Grant/Loan - Various vendors CDBG
152 CDBG Housing Rehabilitation Program
153 HOME CHDO Set-aside
154 LA CADA
155 Harris & Associates
156 MRI

727-4801-000-0-0-40514
727-4842-000-0-0-45394
789-4801-000-0-0-40514
789-4842-712-0-0-45455
789-4862-725-0-0-40514
789-4802-710-0-0-40514
727-4830-717-0-0-47754
789-4801-125-0-0-40514
490-4720-000-0-0-40514
727-4801-000-0-0-44704
727-4850-711-0-0-44714
727-4850-711-0-0-44724
727-4850-711-0-0-44954
727-4850-711-0-0-44974
727-4850-711-0-0-44994
727-4830-717-0-0-47754
727-4860-722-0-0-48204
727-4860-722-0-0-48354
789-4862-725-0-0-40514
789-4842-712-0-0-45455
789-4842-712-0-0-45455
727-4842-000-0-0-45394
727-4842-000-0-0-40514
789-4802-710-0-0-40514
789-4861-125-0-0-44824
462-4601-113-0-0-40514
810-4401-000-0-0-40514

Contract Services - CDBG Administrative Services	$	137,700.00
Contract Services - Commercial Rehabilitation Program (CRP -CDBG)	$	45,608.00
Contract Services - HOME Administration	$	33,000.00
Contract Services - Housing Rehab Program (HRP-HOME)	$	262,597.00
Contract Services - HOME Affordable Housing Development	$	83,284.00
Contract Services - HOME CHDO	$	24,617.00
Contract Services - Alley Improvement LC	$	10,000.00
Contract Services - HOME ARP Administration	$	25,000.00
Contract Services - CPF Administration FY25-26 Rollover	$	26,712.37
Fair Housing Foundation	$	30,000.00
Family Promise	$	21,000.00
St, Margaret Emerg Asst	$	21,000.00
The Richstone Family Center	$	21,000.00
New Star Family Justice Center	$	21,000.00
SBWIB - Teen Center	$	91,802.00
Alley Project	$	237,175.00
Section 108 Loan	$	500,000.00
Interest	$	55,000.00
Contract Services - Contractors	$	555,232.99
Contract Services - Rehabilitation - HRP Various Contractors, Lead Tech Envi	$	737,403.00
Contract Services - FY25-26 Rollover	$	575,580.00
Contract Services	$	456,084.00
CDBG HRP	$	70,000.00
Contract Service - CHDO	$	123,087.00
Contract Services - FY25-26 Rollover	$	550,910.73
Contract Services	$	40,012.00
Contract Services	$	41,414.41
Housing Total	**$**	**4,796,219.50**

$	137,700.00
$	45,608.00
$	33,000.00
$	262,597.00
$	83,284.00
$	24,617.00
$	10,000.00
$	25,000.00
$	26,712.37
$	648,518.37

AGENDA ITEM NO. 21.

CITY OF HAWTHORNE
City Council
AGENDA BILL
For the meeting of 06/23/2026
Originating Department: Housing

City Manager: Department Head:

SUBJECT:
First Amendment to Chapter 4, Section III.C., of the Fiscal Year 2026–2027 Housing Choice Voucher Administrative Plan.

RECOMMENDED MOTION:
Staff recommends that the City Council approve the First Amendment to Chapter 4, Section III.C. of the Fiscal Year 2026-2027 Housing Choice Voucher Administrative Plan.

DISCUSSION:
The attached proposed Amendment updates the Housing Choice Voucher Administrative Plan to establish procedures for transitioning eligible Emergency Housing Voucher (EHV) participants to the Housing Choice Voucher Program as funding becomes available. The Amendment also provides that eligible Preference “T” participants may transfer to the HCV Program without undergoing additional screening for criminal background, income, asset verification, or a new unit inspection, subject to the discretion of the U.S. Department of Housing and Urban Development (HUD) and Hawthorne Housing.

The Amendment is intended to ensure continuity of housing assistance for current EHV participants while maintaining compliance with HUD regulations and program requirements.

ECONOMIC DEVELOPMENT STRATEGIC PLAN:
None.

FISCAL IMPACT:
None.

NOTICING PROCEDURE:
72 Hours posted notice pursuant to the Ralph M. Brown Act.

ATTACHMENTS
Draft - Amended Chapter 4 of the 26-27 Housing Choice Voucher Program Administrative Plan

Chapter 4

APPLICATIONS, WAITING LIST AND TENANT SELECTION

INTRODUCTION

When a family wishes to receive assistance under the HCV program, the family must submit an application that provides the PHA with the information needed to determine the family's eligibility. HUD requires the PHA to place all families that apply for assistance on a waiting list. When HCV assistance becomes available, the PHA must select families from the waiting list in accordance with HUD requirements and PHA policies as stated in the administrative plan and the annual plan.

The PHA is required to adopt clear policies and procedures for accepting applications, placing families on the waiting list, and selecting families from the waiting list, and must follow these policies and procedures consistently. The actual order in which families are selected from the waiting list can be affected if a family has certain characteristics designated by HUD or the PHA that justify their selection. Examples of this are the selection of families for income targeting and the selection of families that qualify for targeted funding.

HUD regulations require that all families have an equal opportunity to apply for and receive housing assistance, and that the PHA affirmatively further fair housing goals in the administration of the program [24 CFR 982.53, HCV GB p. 4-1]. Adherence to the selection policies described in this chapter ensures that the PHA will be in compliance with all relevant fair housing requirements, as described in Chapter 2.

This chapter describes HUD and PHA policies for taking applications, managing the waiting list and selecting families for HCV assistance. The policies outlined in this chapter are organized into three sections, as follows:

Part I: The Application Process. This part provides an overview of the application process, and discusses how applicants can obtain and submit applications. It also specifies how the PHA will handle the applications it receives.

Part II: Managing the Waiting List. This part presents the policies that govern how the PHA's waiting list is structured, when it is opened and closed, and how the public is notified of the opportunity to apply for assistance. It also discusses the process the PHA will use to keep the waiting list current.

Part III: Selection for HCV Assistance. This part describes the policies that guide the PHA in selecting families for HCV assistance as such assistance becomes available. It also specifies how in-person interviews will be used to ensure that the PHA has the information needed to make a final eligibility determination.

PART I: THE APPLICATION PROCESS

4-I.A. OVERVIEW

This part describes the PHA policies for making applications available, accepting applications making preliminary determinations of eligibility, and the placement of applicants on the waiting list. This part also describes the PHA's obligation to ensure the accessibility of the application process to elderly persons, people with disabilities, and people with limited English proficiency (LEP).

4-I.B. APPLYING FOR ASSISTANCE [HCV GB, pp. 4-11 – 4-16, Notice PIH 2009-36]

Any family that wishes to receive HCV assistance must apply for admission to the program. HUD permits the PHA to determine the format and content of HCV applications, as well how such applications will be made available to interested families and how applications will be accepted by the PHA. The PHA must include Form HUD-92006, Supplement to Application for Federally Assisted Housing, as part of the PHA's application.

PHA Policy

Depending upon the length of time that applicants may need to wait to receive assistance, the PHA may use a one- or two-step application process.

Applicants may access an application online only during specified times and dates when PHA will open the waiting list. Applications must be complete in order to be accepted by the PHA for processing. If an application is incomplete, the system used will prompt the applicant to complete the missing information in order for the application to be accepted.

Reasonable accommodations will be made for persons with disabilities and who are having trouble applying online. Waiting list applicants who are having difficulty accessing computers and mobile devices will be directed to the library, the Business and Career Centers at South Bay Workforce Investment Board, One-Stop facilities and the City of Hawthorne Senior Center at the Memorial Center.

The first phase is the "initial" application for assistance (referred to as a pre-application). This first phase results in the family's placement on the waiting list. The pre-application will be dated, time-stamped, and referred to the PHA's eligibility office where it will be maintained until such time as it is needed for processing.

The second phase is the "final determination of eligibility" (referred to as the full application). The full application takes place when the family reaches the top of the waiting list. At this time the PHA ensures that verifications of all HUD and PHA eligibility factors are current in order to determine the family's eligibility for the issuance of a voucher.

Duplicate applications, including applications from a segment of an applicant household, will not be accepted. Ineligible families will not be placed on the waiting list.

Pre-applications will not require an interview. The information on the application will not be verified until the applicant has been selected for final eligibility determination. Final

eligibility will be determined when the full application process is completed and all information is verified.

4-I.C. ACCESSIBILITY OF THE APPLICATION PROCESS

Elderly and Disabled Populations [24 CFR 8 and HCV GB, pp. 4-11 – 4-13]

The PHA must take steps to ensure that the application process is accessible to those people who might have difficulty complying with the normal, standard PHA application process. This could include people with disabilities, certain elderly individuals, as well as persons with limited English proficiency (LEP). The PHA must provide reasonable accommodation to the needs of individuals with disabilities. The application-taking facility and the application process must be fully accessible, or the PHA must provide an alternate approach that provides full access to the application process. Chapter 2 provides a full discussion of the PHA's policies related to providing reasonable accommodations for people with disabilities.

Limited English Proficiency

PHAs are required to take reasonable steps to ensure equal access to their programs and activities by persons with limited English proficiency [24 CFR 1]. Chapter 2 provides a full discussion on the PHA's policies related to ensuring access to people with limited English proficiency (LEP).

4-I.D. PLACEMENT ON THE WAITING LIST

The PHA must review each complete application received and make a preliminary assessment of the family's eligibility. The PHA must accept applications from families for whom the list is open unless there is good cause for not accepting the application (such as denial of assistance) for the grounds stated in the regulations [24 CFR 982.206(b)(2)]. Where the family is determined to be ineligible, the PHA must notify the family in writing [24 CFR 982.201(f)]. Where the family is not determined to be ineligible, the family will be placed on a waiting list of applicants.

No applicant has a right or entitlement to be listed on the waiting list, or to any particular position on the waiting list [24 CFR 982.202(c)].

Ineligible for Placement on the Waiting List

PHA Policy

If the PHA can determine from the information provided that a family is ineligible, the family will not be placed on the waiting list. Where a family is determined to be ineligible, the PHA will send written notification of the ineligibility determination within 10 business days of receiving a complete application. The notice will specify the reasons for ineligibility and will inform the family of its right to request an informal review and explain the process for doing so (see Chapter 16).

Eligible for Placement on the Waiting List

PHA Policy

The PHA will send written notification of the preliminary eligibility determination within 10 business days of receiving a complete application.

Placement on the waiting list does not indicate that the family is, in fact, eligible for assistance. A final determination of eligibility will be made when the family is selected from the waiting list.

Applicants will be placed on the waiting list according to any preference(s) for which they qualify, and the date and time their complete application is received by the PHA.

PART II: MANAGING THE WAITING LIST

4-II.A. OVERVIEW

The PHA must have policies regarding various aspects of organizing and managing the waiting list of applicant families. This includes opening the list to new applicants, closing the list to new applicants, notifying the public of waiting list openings and closings, updating waiting list information, purging the list of families that are no longer interested in or eligible for assistance, as well as conducting outreach to ensure a sufficient number of applicants.

In addition, HUD imposes requirements on how a PHA may structure its waiting list and how families must be treated if they apply for assistance from a PHA that administers more than one assisted housing program.

4-II.B. ORGANIZATION OF THE WAITING LIST [24 CFR 982.204 and 205]

The PHA's HCV waiting list must be organized in such a manner to allow the PHA to accurately identify and select families for assistance in the proper order, according to the admissions policies described in this plan.

The waiting list must contain the following information for each applicant listed:

- Applicant name;
- Family unit size;
- Date and time of application;
- Qualification for any local preference;
- Racial or ethnic designation of the head of household.

HUD requires the PHA to maintain a single waiting list for the HCV program unless it serves more than one county or municipality. Such PHAs are permitted, but not required, to maintain a separate waiting list for each county or municipality served.

PHA Policy

The PHA will maintain a single waiting list for the HCV program.

HUD directs that a family that applies for assistance from the HCV program must be offered the opportunity to be placed on the waiting list for any public housing, project-based voucher or moderate rehabilitation program the PHA operates if 1) the other programs' waiting lists are open, and 2) the family is qualified for the other programs.

HUD permits, but does not require, that PHAs maintain a single merged waiting list for their public housing, Section 8, and other subsidized housing programs.

A family's decision to apply for, receive, or refuse other housing assistance must not affect the family's placement on the HCV waiting list, or any preferences for which the family may qualify.

PHA Policy

The PHA will not merge the HCV waiting list with the waiting list for any other program the PHA operates.

4-II.C. OPENING AND CLOSING THE WAITING LIST [24 CFR 982.206]

Closing the Waiting List

A PHA is permitted to close the waiting list if it has an adequate pool of families to use its available HCV assistance. Alternatively, the PHA may elect to continue to accept applications only from certain categories of families that meet particular preferences or funding criteria.

PHA Policy

The PHA will close the waiting list when the preset number of applications has been reached or the estimated waiting period for housing assistance for applicants on the list reaches 24 months for the most current applicants. Where the PHA has particular preferences or funding criteria that require a specific category of family, the PHA may elect to continue to accept applications from these applicants while closing the waiting list to others.

Reopening the Waiting List

If the waiting list has been closed, it cannot be reopened until the PHA publishes a notice in local newspapers of general circulation, minority media, and other suitable media outlets. The notice must comply with HUD fair housing requirements and must specify who may apply, and where and when applications will be received.

PHA Policy

The PHA will announce the reopening of the waiting list at least 10 business days prior to the date applications will first be accepted. If the list is only being reopened for certain categories of families, this information will be contained in the notice.

The PHA will give public notice by publishing the relevant information in suitable media outlets including, but not limited to:

City of Hawthorne Website - cityofhawthorne.org

Herald Publications – The Hawthorne Press Tribune

Daily Breeze

La Opinion

Nextdoor

LinkedIn

HCTV

Open Door

City of Hawthorne Face Book Page

www.facebook.com/pg/CityOfHawthorneCA/posts

City of Hawthorne Instagram Page - @cityofhawthorneca

YouTube

4-II.D. FAMILY OUTREACH [HCV GB, pp. 4-2 to 4-4]

The PHA must conduct outreach as necessary to ensure that the PHA has a sufficient number of applicants on the waiting list to use the HCV resources it has been allotted.

Because HUD requires the PHA to admit a specified percentage of extremely low-income families to the program (see Chapter 4, Part III), the PHA may need to conduct special outreach to ensure that an adequate number of such families apply for assistance [HCV GB, p. 4-20 to 4-21].

PHA outreach efforts must comply with fair housing requirements. This includes:

- Analyzing the housing market area and the populations currently being served to identify underserved populations
- Ensuring that outreach efforts are targeted to media outlets that reach eligible populations that are underrepresented in the program
- Avoiding outreach efforts that prefer or exclude people who are members of a protected class

PHA outreach efforts must be designed to inform qualified families about the availability of assistance under the program. These efforts may include, as needed, any of the following activities:

- Submitting press releases to local newspapers, including minority newspapers
- Developing informational materials and flyers to distribute to other agencies
- Providing application forms to other public and private agencies that serve the low income population
- Developing partnerships with other organizations that serve similar populations, including agencies that provide services for persons with disabilities

PHA Policy

The PHA will monitor the characteristics of the population being served and the characteristics of the population as a whole in the PHA's jurisdiction. Targeted outreach efforts will be undertaken if a comparison suggests that certain populations are being underserved.

4-II.E. REPORTING CHANGES IN FAMILY CIRCUMSTANCES

PHA Policy

While the family is on the waiting list, the family must immediately inform the PHA of changes in contact information, including current residence, mailing address, and phone number. The changes must be submitted in writing.

4-II.F. UPDATING THE WAITING LIST [24 CFR 982.204]

HUD requires the PHA to establish policies to use when removing applicant names from the waiting list.

Purging the Waiting List

The decision to withdraw an applicant family that includes a person with disabilities from the waiting list is subject to reasonable accommodation. If the applicant did not respond to a PHA request for information or updates, and the PHA determines that the family did not respond because of the family member's disability, the PHA must reinstate the applicant family to their former position on the waiting list [24 CFR 982.204(c)(2)].

PHA Policy

The waiting list will be updated as needed to ensure that all applicants and applicant information is current and timely.

To update the waiting list, the PHA will send an update request via first class mail or email to each family on the waiting list to determine whether the family continues to be interested in, and to qualify for, the program. This update request will be sent to the last address or email that the PHA has on record for the family. The update request will provide a deadline by which the family must respond and will state that failure to respond will result in the applicant's name being removed from the waiting list.

The family's response must be in writing and may be delivered in person, by mail, by email, or by fax. Responses should be postmarked or received by the PHA not later than 30 business days from the date of the PHA letter.

If the family fails to respond within 30 business days, the family will be removed from the waiting list without further notice.

If the notice is returned by the post office with no forwarding address, the applicant will be removed from the waiting list without further notice.

If the notice is returned by the post office with a forwarding address, the notice will be re-sent to the address indicated. The family will have 30 business days to respond from the date the letter was re-sent.

If a family is removed from the waiting list for failure to respond, the PHA may reinstate the family if it is determined that the lack of response was due to PHA error, or to circumstances beyond the family's control, as a result of a family member's disability, or as a direct result of status as a victim of domestic violence, dating violence, sexual assault, stalking, or human trafficking, including an adverse factor resulting from such abuse.

Removal from the Waiting List

PHA Policy

If at any time an applicant family is on the waiting list, the PHA determines that the family is not eligible for assistance (see Chapter 3), the family will be removed from the waiting list.

If a family is removed from the waiting list because the PHA has determined the family is not eligible for assistance, a notice will be sent to the family's address of record as well as to any alternate address provided on the initial application. The notice will state the reasons the family was removed from the waiting list and will inform the family how to request an informal review regarding the PHA's decision (see Chapter 16) [24 CFR 982.201(f)].

PART III: SELECTION FOR HCV ASSISTANCE

4-III.A. OVERVIEW

As vouchers become available, families on the waiting list must be selected for assistance in accordance with the policies described in this part.

The order in which families are selected from the waiting list depends on the selection method chosen by the PHA and is impacted in part by any selection preferences for which the family qualifies. The availability of targeted funding also may affect the order in which families are selected from the waiting list.

The PHA must maintain a clear record of all information required to verify that the family is selected from the waiting list according to the PHA's selection policies [24 CFR 982.204(b) and 982.207(e)].

4-III.B. SELECTION AND HCV FUNDING SOURCES

Special Admissions [24 CFR 982.203]

HUD may award funding for specifically-named families living in specified types of units (e.g., a family that is displaced by demolition of public housing; a non-purchasing family residing in a HOPE 1 or 2 projects). In these cases, the PHA may admit such families whether or not they are on the waiting list, and, if they are on the waiting list, without considering the family's position on the waiting list. These families are considered non-waiting list selections. The PHA must maintain records showing that such families were admitted with special program funding.

Targeted Funding [24 CFR 982.204(e)]

HUD may award a PHA funding for a specified category of families on the waiting list. The PHA must use this funding only to assist the families within the specified category. In order to assist families within a targeted funding category, the PHA may skip families that do not qualify within the targeted funding category. Within this category of families, the order in which such families are assisted is determined according to the policies provided in Section 4-III.C.

PHA Policy

The PHA administers the following types of targeted funding:

None at this time

Regular HCV Funding

Regular HCV funding may be used to assist any eligible family on the waiting list. Families are selected from the waiting list according to the policies provided in Section 4-III.C.

4-III.C. SELECTION METHOD

PHAs must describe the method for selecting applicant families from the waiting list, including the system of admission preferences that the PHA will use [24 CFR 982.202(d)].

Local Preferences [24 CFR 982.207; HCV p. 4-16]

PHAs are permitted to establish local preferences, and to give priority to serving families that meet those criteria. HUD specifically authorizes and places restrictions on certain types of local preferences. HUD also permits the PHA to establish other local preferences, at its discretion. Any local preferences established must be consistent with the PHA plan and the consolidated plan, and must be based on local housing needs and priorities that can be documented by generally accepted data sources.

PHA Policy

The PHA will use the following local preferences:

T. Risk of Rental Assistance Loss Due to Funding or Program Changes: At the sole discretion of the PHA, families participating in any special-purpose voucher program including the EHV program, who are at risk of losing rental assistance because of funding limitations, program changes, or shifts in eligibility requirements will be offered the next available Housing Choice Voucher (HCV), or another available special-purpose voucher for which the household qualifies.

   If the number of at-risk families exceeds the number of available HCVs or special-purpose vouchers, assistance will be provided based on each household's original date of admission.

1. The PHA will offer a preference to any family that has been terminated from its HCV Program or Special Purpose Voucher Program due to insufficient program funding.
2. The PHA will offer a preference to families that include victims of domestic violence, dating violence, sexual assault, stalking, or human trafficking who have either been referred by a partnering service agency or consortia or are seeking an emergency transfer under VAWA from the PHA's public housing program or other covered housing program operated by the PHA.

   The PHA will work with the following partnering service agencies:

   The PHA will work with local non-profit public service organizations and other Public Housing Agencies.

   The applicant must certify that the abuser will not reside with the applicant unless the PHA gives prior written approval.

3. **Residency**: for applicants who live, work, or have been hired to work in its jurisdiction.
   - Verification of residency is based on residency when the full application is completed, not at the time of pre-application. It will be part of the full application verification process.

- An applicant who moves from the PHA's jurisdiction to a location outside the PHA's jurisdiction will no longer be considered a resident in terms of the preference. Similarly, an applicant who moves into the PHA's jurisdiction while on the waiting list will have their preference changed to reflect their new residence.
- Applicants who work or have been hired to work in the PHA's jurisdiction will only qualify for this preference if their employer has specifically designated their jobsite located in the PHA's jurisdiction and are regularly scheduled to work at least 20 hours per week. This preference does not apply to contractors who are able to choose their jobsite location.

4. **Senior**: for applicants whose household includes a person age 62 or older.
5. **Disabled**: for applicants whose household includes a person with disabilities as defined in this administrative plan.
6. **Veteran**: for applicants whose head of household is a current member of the U.S. Armed Forces, a veteran, or surviving spouse of a veteran.

Local preferences will be aggregated using the following system:

Each preference will receive an allocation of points. The more preference points an applicant has, the higher the applicant's place on the waiting list.

T. Risk of Rental Assistance Loss Due to Funding or Program Changes (6 points)

1. Previously Terminated for Insufficient Funding (5 points)
2. Victims of Domestic Violence (4 points)
3. Residency (3 points)
4. Senior (2 points)
5. Disability (2 points)
6. Veteran (1 point)

Initial Determination of Local Preference Qualification [24CFR 982.207]

At the time of application, an applicant's assertion to a local preference will be accepted without verification (initial pre-application). When the family is selected from the waiting list for the final determination of eligibility, the preference will be verified.

If the preference verification indicates that an applicant does not qualify for the preference, the applicant will be returned to the waiting list without the local preference.

If an applicant falsifies documents or makes false statements in order to qualify for any preference, they will be removed from the waiting list.

Changes in an applicant circumstances while on the waiting list may affect the family's qualification for a preference. Applicants are required to notify the PHA in writing when their circumstances change.

The PHA will first assist families that have been terminated from the HCV program or Special Purpose Voucher Program due to insufficient funding and then assist families that qualify for the VAWA preference.

Preference "T" participants, at the discretion of HUD and the PHA, may be exempt from rescreening requirements related to criminal background checks, income verification, and asset verification. In addition, a new unit inspection will not be required for eligible participants.

Income Targeting Requirement [24 CFR 982.201(b)(2)]

HUD requires that extremely low-income (ELI) families make up at least 75 percent of the families admitted to the HCV program during the PHA's fiscal year. ELI families are those with annual incomes at or below the federal poverty level or 30 percent of the area median income, whichever number is higher. To ensure this requirement is met, a PHA may skip non-ELI families on the waiting list in order to select an ELI family.

Low-income families admitted to the program that are "continuously assisted" under the 1937 Housing Act [24 CFR 982.4(b)], as well as low-income or moderate-income families admitted to the program that are displaced as a result of the prepayment of the mortgage or voluntary termination of an insurance contract on eligible low-income housing, are not counted for income targeting purposes [24 CFR 982.201(b)(2)(v)].

PHA Policy

The PHA will monitor progress in meeting the income targeting requirement throughout the fiscal year. Extremely low-income families will be selected ahead of other eligible families on an as-needed basis to ensure the income targeting requirement is met.

Order of Selection

The PHA system of preferences may select families based on local preferences according to the date and time of application or by a random selection process (lottery) [24 CFR 982.207(c)]. If a PHA does not have enough funding to assist the family at the top of the waiting list, it is not permitted to skip down the waiting list to a family that it can afford to subsidize when there are not sufficient funds to subsidize the family at the top of the waiting list [24 CFR 982.204(d) and (e)].

PHA Policy

Families will be selected from the waiting list based on the targeted funding or selection preference(s) for which they qualify, and in accordance with the PHA's hierarchy of preferences, if applicable. Within each targeted funding or preference category, families will be selected on a first-come, first-served basis according to the date and time their complete application is received by the PHA. Documentation will be maintained by the PHA as to whether families on the list qualify for and are interested in targeted funding. If a higher placed family on the waiting list is not qualified or not interested in targeted funding, there will be a notation maintained so that the PHA does not have to ask higher placed families each time targeted selections are made.

4-III.D. NOTIFICATION OF SELECTION

When a family has been selected from the waiting list, the PHA must notify the family [24 CFR 982.554(a)].

PHA Policy

The PHA will notify the family by first class mail or email when it is selected from the waiting list. The notice will inform the family of the following:

Date, time, and location of the scheduled application interview, including any procedures for rescheduling the interview

Who is required to attend the interview

All documents that must be provided at the interview, including information about what constitutes acceptable documentation

If a notification letter is returned to the PHA with no forwarding address, the family will be removed from the waiting list. A notice of denial (see Chapter 3) will be sent to the family's address of record, as well as to any known alternate address.

4-III.E. THE APPLICATION INTERVIEW

HUD recommends that the PHA obtain the information and documentation needed to make an eligibility determination though a face-to-face interview with a PHA representative [HCV GB, pg. 4-16]. Being invited to attend an interview does not constitute admission to the program.

Assistance cannot be provided to the family until all SSN documentation requirements are met. However, if the PHA determines that an applicant family is otherwise eligible to participate in the program, the family may retain its place on the waiting list for a period of time determined by the PHA [Notice PIH 2018-24].

Reasonable accommodation must be made for persons with disabilities who are unable to attend an interview due to their disability.

PHA Policy

Families selected from the waiting list are required to participate in an eligibility interview.

The head of household and the spouse/cohead will be strongly encouraged to attend the interview together. However, either the head of household or the spouse/cohead may attend the interview on behalf of the family. Verification of information pertaining to adult members of the household not present at the interview will not begin until signed release forms are returned to the PHA.

The head of household or spouse/cohead must provide acceptable documentation of legal identity. (Chapter 7 provides a discussion of proper documentation of legal identity.) If the family representative does not provide the required documentation at the time of the interview, they will be required to provide it within 10 business days.

Pending disclosure and documentation of social security numbers, the PHA will allow the family to retain its place on the waiting list for ***30 days***. If not all household members have disclosed their SSNs at the next time the PHA is issuing vouchers, the PHA will issue a voucher to the next eligible applicant family on the waiting list.

The family must provide the information necessary to establish the family's eligibility and determine the appropriate level of assistance, and must complete required forms, provide required signatures, and submit required documentation. If any materials are missing, the PHA will provide the family with a written list of items that must be submitted.

Any required documents or information that the family is unable to provide at the interview must be provided within 10 business days of the interview (Chapter 7 provides details about longer submission deadlines for particular items, including documentation of eligible noncitizen status). If the family is unable to obtain the information or materials within the required time frame, the family may request an extension. If the required documents and information are not provided within the required time frame (plus any extensions), the family will be sent a notice of denial (See Chapter 3).

An advocate, interpreter, or other assistant may assist the family with the application and the interview process.

Interviews will be conducted in English. For limited English proficient (LEP) applicants, the PHA will provide translation services in accordance with the PHA's LEP plan.

If the family is unable to attend a scheduled interview, the family should contact the PHA in advance of the interview to schedule a new appointment. In all circumstances, if a family does not attend a scheduled interview, the PHA will send another notification letter with a new interview appointment time. Applicants who fail to attend two scheduled interviews without PHA approval will be denied assistance based on the family's failure to supply information needed to determine eligibility. A notice of denial will be issued in accordance with policies contained in Chapter 3.

4-III.F. COMPLETING THE APPLICATION PROCESS

The PHA must verify all information provided by the family (see Chapter 7). Based on verified information, the PHA must make a final determination of eligibility (see Chapter 3) and must confirm that the family qualified for any special admission, targeted funding admission, or selection preference that affected the order in which the family was selected from the waiting list.

PHA Policy

The full application will be mailed to the applicant in advance, to be completed prior to the applicant interview. Applicants will be required to complete a full application in their own handwriting, unless assistance is needed, or a request for accommodation is made by a person with a disability. The applicant will bring the completed application and accompanying verifications to the interview. Applicant will then be interviewed by PHA staff to review the information on the full application form. Accommodations as needed will be made to a person with a disability.

All preferences claimed on the pre-application or while the family is on the waiting list will be verified after the family is selected from the waiting list and is part of completing the full application. The qualification for preference must exist at the time of verification, because claim of a preference determines placement on the waiting list.

If the PHA determines that the family is ineligible, the PHA will send written notification of the ineligibility determination within 10 business days of the determination. The notice will specify the reasons for ineligibility, and will inform the family of its right to request an informal review (Chapter 16).

If a family fails to qualify for any criteria that affected the order in which it was selected from the waiting list (e.g. targeted funding, extremely low-income), the family will be returned to its original position on the waiting list. The PHA will notify the family in writing that it has been returned to the waiting list, and will specify the reasons for it.

If the PHA determines that the family is eligible to receive assistance, the PHA will invite the family to attend a briefing in accordance with the policies in Chapter 5.

AGENDA ITEM NO. 22.

CITY OF HAWTHORNE
City Council
AGENDA BILL
For the meeting of 06/23/2026
Originating Department: Public Works

City Manager: Department Head:

SUBJECT:
Progress Payment #1 in the amount of $891,717.50 due to Martinez Landscape Co., Inc. of Sylmar, CA for Eucalyptus Park and Ramona Park Improvement Project (Project #24-07).

RECOMMENDED MOTION:
Staff recommends that the City Council approve this Progress Payment #1 Martinez Landscape Co., Inc. of Sylmar, CA.

DISCUSSION:
The Eucalyptus Park and Ramona Park improvement projects will enhance recreational amenities, safety, and accessibility through upgrades to playgrounds, park facilities, and outdoor spaces. Improvements include replacing existing play equipment and rubber surfacing, refreshing restroom buildings and wading pools, and upgrading lighting. Eucalyptus Park will also receive a new recreational soccer field with lighting, a solar-powered scoreboard, fencing, benches, utility relocations, and associated site work. Ramona Park improvements additionally include replacing barbecue grills, upgrading the horseshoe/bocce area, installing a new picnic shade structure, refreshing the fitness area, and restriping the basketball/pickleball court.

Work completed for this progress payment includes the demolition and disposal of existing playground equipment at both parks, excavation activities at Eucalyptus Park, and the installation of new playground equipment at both park sites.

ECONOMIC DEVELOPMENT STRATEGIC PLAN:
This project is a result of the City working closely with funding and regulatory agencies to support and improve our infrastructure. City departments shall continue to work cooperatively to ensure that improvements to infrastructure are kept apace of wear and tear.

FISCAL IMPACT:
None. Funds for this progress payment in amount of $891,717.50 is available in the adopted Fiscal Year 2025-2026 budget and will be paid through the Section 108 and local shares.

NOTICING PROCEDURE:
72 Hours posted notice pursuant to the Ralph M. Brown Act.

ATTACHMENTS
Eucalyptus Ramona PP1

Honorable Mayor and City Council
City of Hawthorne
Hawthorne, CA 90250

June 23, 2026
Council Date

RE: PROGRESS PAYMENT NO. 1 FOR Eucalyptus Park and Ramona Park Improvement Project (Project #: 24-07)

The following is a detailed breakdown of **Progress Payment No.1** due to MARTINEZ LANDSCAPE CO., INC., 12357 San Fernando Road Sylmar, CA 91342, for work done on the subject project through May 31st, 2026.

	Description	Contract Quantity	Unit	Unit Price	Contract Amount	Qty Previous	% Previous	Qty or % This estimate	$ Amount This Estimate	Total Qty or % to Date	Total $ Amount to Date
1	Clearing and Grubbing/Implementation of BMPS/SWPP (Both Parks)	1	LS	$5,000.00	$5,000.00	$ -	0.00%	1.00	$ 5,000.00	100.00%	$ 5,000.00
2	Excavation (unclassified) (Eucalyptus)	477	CY	$65.00	$31,005.00	$ -	0.00%	250.00	$ 16,250.00	52.41%	$ 16,250.00
3	Soccer field - grading per plans and specs (Eucalyptus)	1	LS	$10,000.00	$10,000.00	$ -	0.00%		$ -	0.00%	$ -
4	Soccer field fill – gravel per plans and specs (Eucalyptus)	3532	TON	$62.00	$218,984.00	$ -	0.00%		$ -	0.00%	$ -
5	Soccer field fill - sand per plans and specs (Eucalyptus)	1913	TON	$52.00	$99,476.00	$ -	0.00%		$ -	0.00%	$ -
6	Soccer field fill - dirt per plans and specs (Eucalyptus)	2004	CY	$52.00	$104,208.00	$ -	0.00%		$ -	0.00%	$ -
7	Soccer field fill – Bermuda grass seed per plans and specs or approved equal (Eucalyptus)	1	LS	$38,000.00	$38,000.00	$ -	0.00%		$ -	0.00%	$ -
8	Soccer field - 60 MIL polyvinyl liner per plans and specs (Eucalyptus)	1	LS	$20,000.00	$20,000.00	$ -	0.00%		$ -	0.00%	$ -
9	Soccer field - non-woven geotextile fabric per plans and specs (Eucalyptus)	1	LS	$18,000.00	$18,000.00	$ -	0.00%		$ -	0.00%	$ -
10	Soccer field – catch basins per plans and specs (Eucalyptus)	5	EA	$780.00	$3,900.00	$ -	0.00%		$ -	0.00%	$ -
11	Soccer field – 4" PVC pipe per plans and specs (Eucalyptus)	550	LF	$12.00	$6,600.00	$ -	0.00%		$ -	0.00%	$ -
12	Soccer field – 8" PVC pipe per plans and specs (Eucalyptus)	260	LF	$20.00	$5,200.00	$ -	0.00%		$ -	0.00%	$ -
13	Soccer field – 1" perforated flat drains, AdvanEdge Drain Pipe per plans and specs or approved equal (Eucalyptus)	900	LF	$12.00	$10,800.00	$ -	0.00%		$ -	0.00%	$ -
14	Soccer field – irrigation system including valves, sprinkler heads, pipes, etc. per plans and specs (Eucalyptus)	1	LS	$25,000.00	$25,000.00	$ -	0.00%		$ -	0.00%	$ -
15	Soccer field – lighting, four poles per plans and specs (Eucalyptus)	1	LS	$150,000.00	$150,000.00	$ -	0.00%		$ -	0.00%	$ -
16	Soccer field – solar scoreboard and mount per plans and specs (Eucalyptus)	1	LS	$26,700.00	$26,700.00	$ -	0.00%		$ -	0.00%	$ -
17	Soccer field accessories including goal posts, striping, and (3) in-ground 15' long aluminum benches and (1) in-ground 15' long aluminum ADA accessible bench per plans and specs (Eucalyptus)	1	LS	$23,800.00	$23,800.00	$ -	0.00%		$ -	0.00%	$ -
18	Soccer field – 8' tall security fence with (1) 4' wide pedestrian/ADA gate along with their ramps and (1) 6' wide field maintenance gate per plans and specs (Eucalyptus)	1	LS	$124,000.00	$124,000.00	$ -	0.00%		$ -	0.00%	$ -
19	Soccer field – 6" perimeter curb per plans and specs (Eucalyptus)	1	LS	$16,500.00	$16,500.00	$ -	0.00%		$ -	0.00%	$ -
20	Soccer field – sump pump, pumps, and associated plumbing per plans and specs (Eucalyptus)	1	LS	$51,000.00	$51,000.00	$ -	0.00%		$ -	0.00%	$ -
21	Soccer field – relocate all existing utility boxes within soccer field area i.e. water, electric, irrigation, etc. per plans and specs (Eucalyptus)	1	LS	$20,000.00	$20,000.00	$ -	0.00%		$ -	0.00%	$ -
22	Drinking fountains and installation per plans and specs (Eucalyptus)	3	EA	$4,600.00	$13,800.00	$ -	0.00%		$ -	0.00%	$ -
23	Project Construction Signs (Both Parks)	2	EA	$1,200.00	$2,400.00	$ -	0.00%	2.00	$ 2,400.00	100.00%	$ 2,400.00
24	Removal and disposal of existing play equipment, together with their associated footings, rubber and sand (Both Parks)	1	LS	$15,000.00	$15,000.00	$ -	0.00%	1.00	$ 15,000.00	100.00%	$ 15,000.00

25	Installation of new play equipment or approved equal and performing all aspects of the work to complete this project in accordance with these plans and specifications or equivalent. (Both Parks)	1	LS	$900,000.00	$900,000.00	$ -	0.00%	1.00	$ 900,000.00	100.00%	$ 900,000.00
26	Installation of rubberized mat and its perimeter curb installation (Eucalyptus)	10000	SF	$25.00	$250,000.00	$ -	0.00%		$ -	0.00%	$ -
27	Installation of rubberized mat and its perimeter curb installation (Ramona)	13000	SF	$25.00	$325,000.00	$ -	0.00%		$ -	0.00%	$ -
28	Remove existing paint and crack seal, epoxy, and paint existing wading pool (Both Parks)	1	LS	$2,500.00	$2,500.00	$ -	0.00%		$ -	0.00%	$ -
29	Refurnish existing bathroom building, including removing and replacing wooden rafters, painting interior and exterior, changing toilet seats, replacing doors, repainting stalls and installing new automatic hand dryers, soap dispensers and baby changing stations (Eucalyptus)	1	LS	$15,000.00	$15,000.00	$ -	0.00%		$ -	0.00%	$ -
30	Refurnish existing restrooms – this includes painting interior and exterior, changing toilet seats, replacing entrance doors, replacing stall doors, repainting stalls and installing baby changing stations (Ramona)	1	LS	$9,000.00	$9,000.00	$ -	0.00%		$ -	0.00%	$ -
31	Remove and replace trash cans (Eucalyptus)	10	EA	$700.00	$7,000.00	$ -	0.00%		$ -	0.00%	$ -
32	New lighting around play equipment (Eucalyptus)	3	EA	$900.00	$2,700.00	$ -	0.00%		$ -	0.00%	$ -
33	Closed circuit security system including but not limited to camera s, poles, etc. (Both Parks)	1	LS		$0.00	$ -	0.00%		$ -	0.00%	$ -
34	Install shaded canopy in proposed shaded picnic area per plans and specs (Ramona)	1	LS	$34,600.00	$34,600.00	$ -	0.00%		$ -	0.00%	$ -
35	Install concrete identification markers for each picnic table area - 5 total per plans and specs (Ramona)	1	LS	$2,500.00	$2,500.00	$ -	0.00%		$ -	0.00%	$ -
36	Repair existing Decomposed Granite (D.G.) in the Fitness Area, remove all trash, tree roots, etc. and replace with 4" D.G. (Ramona)	1	LS	$4,500.00	$4,500.00	$ -	0.00%		$ -	0.00%	$ -
37	Refresh horseshoe/bocce play area – including removal and replacement of existing 4' chain-link fence, (8) horseshoe backboards, and D.G./sand with sand (Ramona)	1	LS	$5,000.00	$5,000.00	$ -	0.00%		$ -	0.00%	$ -
38	Basketball and pickleball court restoration – removal of existing court paint, new floor paint, and basketball and pickleball striping (Ramona Park)	1	LS	$37,000.00	$37,000.00	$ -	0.00%		$ -	0.00%	$ -
39	Brick Wall Restoration including cracked concrete (Ramona Park)	1	LS	$20,000.00	$20,000.00	$ -	0.00%		$ -	0.00%	$ -
40	Removal, disposal, and replacement of BBQ grills including clean-up per specs or approved equal (Ramona Park)	5	EA	$800.00	$4,000.00	$ -	0.00%		$ -	0.00%	$ -
Total Contract Price					$ 2,658,173.00						
						TOTAL			$ 938,650.00		$ 938,650.00
						LESS RETENTION			$ 46,932.50		$ 46,932.50
						LESS PREVIOUSLY PAID			$0.00		$ -
						TOTAL AMOUNT DUE			**$ 891,717.50**		**$ 891,717.50**

TOTAL AMOUNT DUE THIS 1ST PROGRESS PAYMENT:

Account # 727-4860-724-0-0-46654 $ 438,140.00
Account # 727-4860-724-0-0-46664 $ 453,577.50

This **first** Progress Payment is hereby submitted for your review and approval.

Itzel Estrada

ITZEL ESTRADA
Project Engineer

MARTINEZ LANDSCAPE CO., INC.

12357 San Fernando Road Sylmar, CA 91342

Eucalyptus Park & Ramona Park Improvements **5/28/2026**

Project #24-07

Invoice #1

				CONTRACT		PREVIOUS MONTH		CURRENT MONTH		TOTAL TO DATE	
ITEM#	APPOX. QUANTIT	UNIT	ITEM DESCRIPTION	Unit Price	Total Price	QUANTITY	Total Price	QUANTITY	Total Price	QUANTITY	AMOUNT
1	1	LS	Clearing and Grubbing/Implementation of BMPS/SWPP (Both Parks)	$5,000.00	$5,000.00			1.00	$5,000.00	1.00	$5,000.00
2	477	CY	Excavation (unclassified) (Eucalyptus)	$65.00	$31,005.00			250.00	$16,250.00	250.00	$16,250.00
3	1	LS	Soccer field - grading per plans and specs (Eucalyptus)	$10,000.00	$10,000.00				$0.00	0.00	$0.00
4	3,532	TON	Soccer field fill – gravel per plans and specs (Eucalyptus)	$62.00	$218,984.00				$0.00	0.00	$0.00
5	1,913	TON	Soccer field fill - sand per plans and specs (Eucalyptus)	$52.00	$99,476.00				$0.00	0.00	$0.00
6	2,004	CY	Soccer field fill - dirt per plans and specs (Eucalyptus)	$52.00	$104,208.00				$0.00	0.00	$0.00
7	1	LS	Soccer field fill – Bermuda grass seed per plans and specs or approved equal (Eucalyptus)	$38,000.00	$38,000.00				$0.00	0.00	$0.00
8	1	LS	Soccer field - 60 MIL polyvinyl liner per plans and specs (Eucalyptus)	$20,000.00	$20,000.00				$0.00	0.00	$0.00
9	1	LS	Soccer field - non-woven geotextile fabric per plans and specs (Eucalyptus)	$18,000.00	$18,000.00				$0.00	0.00	$0.00
10	5	EA	Soccer field – catch basins per plans and specs (Eucalyptus)	$780.00	$3,900.00				$0.00	0.00	$0.00
11	550	LF	Soccer field – 4” PVC pipe per plans and specs (Eucalyptus)	$12.00	$6,600.00				$0.00	0.00	$0.00
12	260	LF	Soccer field – 8” PVC pipe per plans and specs (Eucalyptus)	$20.00	$5,200.00				$0.00	0.00	$0.00
13	900	LF	Soccer field – 1” perforated flat drains, AdvanEdge Drain Pipe per plans and specs or approved equal (Eucalyptus)	$12.00	$10,800.00				$0.00	0.00	$0.00
14	1	LS	Soccer field – irrigation system including valves, sprinkler heads, pipes, etc. per plans and specs (Eucalyptus)	$25,000.00	$25,000.00				$0.00	0.00	$0.00
15	1	LS	Soccer field – lighting, four poles per plans and specs (Eucalyptus)	$150,000.00	$150,000.00				$0.00	0.00	$0.00
16	1	LS	Soccer field – solar scoreboard and mount per plans and specs (Eucalyptus)	$26,700.00	$26,700.00				$0.00	0.00	$0.00
17	1	LS	Soccer field accessories including goal posts, striping, and (3) in-ground 15’ long aluminum benches and (1) in-ground 15’ long aluminum ADA accessible bench per plans and specs (Eucalyptus)	$23,800.00	$23,800.00				$0.00	0.00	$0.00
18	1	LS	Soccer field – 8’ tall security fence with (1) 4’ wide pedestrian/ADA gate along with their ramps and (1) 6’ wide field maintenance gate per plans and specs (Eucalyptus)	$124,000.00	$124,000.00				$0.00	0.00	$0.00
19	1	LS	Soccer field – 6” perimeter curb per plans and specs (Eucalyptus)	$16,500.00	$16,500.00				$0.00	0.00	$0.00
20	1	LS	Soccer field – sump pump, pumps, and associated plumbing per plans and specs (Eucalyptus)	$51,000.00	$51,000.00				$0.00	0.00	$0.00
21	1	LS	Soccer field – relocate all existing utility boxes within soccer field area i.e. water, electric, irrigation, etc. per plans and specs (Eucalyptus)	$20,000.00	$20,000.00				$0.00	0.00	$0.00
22	3	EA	Drinking fountains and installation per plans and specs (Eucalyptus)	$4,600.00	$13,800.00				$0.00	0.00	$0.00
23	2	EA	Project Construction Signs (Both Parks)	$1,200.00	$2,400.00			2.00	$2,400.00	2.00	$2,400.00
24	1	LS	Removal and disposal of existing play equipment, together with their associated footings, rubber and sand (Both Parks)	$15,000.00	$15,000.00			1.00	$15,000.00	1.00	$15,000.00
25	1	LS	Installation of new play equipment or approved equal and performing all aspects of the work to complete this project in accordance with these plans and specifications or equivalent. (Both Parks)	$900,000.00	$900,000.00			1.00	$900,000.00	1.00	$900,000.00
26	10,000	SF	Installation of rubberized mat and its perimeter curb installation (Eucalyptus)	$25.00	$250,000.00				$0.00	0.00	$0.00
27	13,000	SF	Installation of rubberized mat and its perimeter curb installation (Ramona)	$25.00	$325,000.00				$0.00	0.00	$0.00
28	1	LS	Remove existing paint and crack seal, epoxy, and paint existing wading pool (Both Parks)	$2,500.00	$2,500.00				$0.00	0.00	$0.00
29	1	LS	Refurnish existing bathroom building, including removing and replacing wooden rafters, painting interior and exterior, changing toilet seats, replacing doors, repainting stalls and installing new automatic hand dryers, soap dispensers and baby changing stations (Eucalyptus)	$15,000.00	$15,000.00				$0.00	0.00	$0.00

30	1	LS	Refurnish existing restrooms – this includes painting interior and exterior, changing toilet seats, replacing entrance doors, replacing stall doors, repainting stalls and installing baby changing stations (Ramona)	$9,000.00	$9,000.00				$0.00	0.00	$0.00
31	10	EA	Remove and replace trash cans (Eucalyptus)	$700.00	$7,000.00				$0.00	0.00	$0.00
32	3	EA	New lighting around play equipment (Eucalyptus)	$900.00	$2,700.00				$0.00	0.00	$0.00
33	~~1~~	~~LS~~	~~Closed circuit security system including but not limited to cameras, poles, etc. (Both Parks)~~		$0.00				$0.00	0.00	$0.00
34	1	LS	Install shaded canopy in proposed shaded picnic area per plans and specs (Ramona)	$34,600.00	$34,600.00				$0.00	0.00	$0.00
35	1	LS	Install concrete identification markers for each picnic table area -5 total per plans and specs (Ramona)	$2,500.00	$2,500.00				$0.00	0.00	$0.00
36	1	LS	Repair existing Decomposed Granite (D.G.) in the Fitness Area, remove all trash, tree roots, etc. and replace with 4" D.G. (Ramona)	$4,500.00	$4,500.00				$0.00	0.00	$0.00
37	1	LS	Refresh horseshoe/bocce play area – including removal and replacement of existing 4' chain-link fence, (8) horseshoe backboards, and D.G./sand with sand (Ramona)	$5,000.00	$5,000.00				$0.00	0.00	$0.00
38	1	LS	Basketball and pickleball court restoration – removal of existing court paint, new floor paint, and basketball and pickleball striping (Ramona Park)	$37,000.00	$37,000.00				$0.00	0.00	$0.00
39	1	LS	Brick Wall Restoration including cracked concrete (Ramona Park)	$20,000.00	$20,000.00				$0.00	0.00	$0.00
40	5	EA	Removal, disposal, and replacement of BBQ grills including clean-up per specs or approved equal (Ramona Park)	$800.00	$4,000.00				$0.00	0.00	$0.00
				TOTAL=	**$2,658,173.00**		**$0.00**		**$938,650.00**		**$938,650.00**

Total Amount Before Retention	$938,650.00
Less 5% Retention	$46,932.50
Total Amount Due	***$891,717.50***

AGENDA ITEM NO. 23.

CITY OF HAWTHORNE
City Council
AGENDA BILL
For the meeting of 06/23/2026
Originating Department: City Manager

City Manager: Department Head:

SUBJECT:
Reappointment of Incumbent Members Marc Weiss, President of Commercial Consulting, Inc., and Jamin Gallman, Head of Diversity, Inclusion and Learning at SpaceX, to Serve as Private Sector Representatives on the South Bay Workforce Investment Board.

RECOMMENDED MOTION:
Staff recommends that the City Council approve the reappointment of Marc Weiss and Jamin Gallman as representatives of the Hawthorne Business Private Sector to serve on the South Bay Workforce Investment Board.

DISCUSSION:
The City of Hawthorne has designated private sector representatives to serve on the South Bay Workforce Investment Board to provide business community representation and support workforce development initiatives throughout the region. Staff recommends that the City Council reappoint Mr. Marc Weiss, President of Commercial Consulting, Inc., and Mr. Jamin Gallman, Head of Diversity, Inclusion and Learning at SpaceX, to continue serving as Hawthorne's private sector representatives on the South Bay Workforce Investment Board. Both representatives have provided valuable insight and leadership from the private sector and continue to support efforts related to workforce development, business engagement, and economic opportunities within the South Bay region. This is a four-year term of office from July 1, 2026, to June 20, 2030. Staff respectfully requests that the City Council approve the reappointment of Mr. Weiss and Mr. Gallman to the Board.

ECONOMIC DEVELOPMENT STRATEGIC PLAN:
N/A

FISCAL IMPACT:
None

NOTICING PROCEDURE:
72 Hours posted notice pursuant to the Ralph M. Brown Act.

ATTACHMENTS
von
von

MEMBERS

GLENN MITCHELL
CHAIRPERSON

ALICIA WAGONER
AMBER MESHACK
AMEET BUTALA
ARMANDO PENA
DR. BRENDA THAMES
CAROLYN WOODARD
CATHERINE HOLDBROOK-SMITH
CHRISTINA SMITH
CRYSTAL SPENCER
DARREN EMBRY
DAWN HARRIS
DONALD FORD
EDUARDO LEIVA
FAISAL HASHMI
FRAN FULTON
GLENN GRINDSTAFF
IKE MBELU
J. KIM MCNUTT
JACKIE CHOI
JARED YOSHIKI
JEFF WILSON
JEFFREY R. JENNISON
JEREMY DIAZ
JOHN MATHESON
JOSEPH VELASCO
JOSH LAFARGA
DR. KENDRICK ROBERSON
KIMBERLEY MILLER
LOUIE DIAZ
MARC WEISS
MARCO CUETO
MARIA CAMACHO
MIKE COSTIGAN
MIKE HARRIEL
MITCH PONCE
MOHAMMAD NASER
NAYEEM KHAN
ODEST RILEY
PATRICIA BENNETT
PATRICIA DONALDSON
PAUL GUZMAN
PETER BLANCO
SANJAY MURTY
SARAH GONZAGA
SHAWN WEBB
DR. STEPHANIE LEWIS
TAMALA LEWIS
TED CORDOVA
TOD SWORD
TOM BAKALY

June 4, 2026

Ms. Dayna Williams-Hunter, City Clerk
City of Hawthorne
4455 W. 126th Street
Hawthorne, CA 90250

Dear Ms. Williams-Hunter:

Currently, there are two Hawthorne business private sector seats on the South Bay Workforce Investment Board (SBWIB), that have terms expiring June 30, 2026. The new office terms for these seats will take effect July 1, 2026, through June 30, 2030.

Pursuant to the legislative mandates outlined in the Workforce Innovation and Opportunity Act (WIOA) of 2014, Public Law 113-128, for the creation and composition of the Workforce Investment Boards Private Sector Members of the South Bay Workforce Investment Board must be nominated by local business organizations or business trade associations. Nominees are appointed by the Participating Cities' Mayor and City Council and ratified by the South Bay Workforce Investment Area Chief Locally Elected Official.

On June 4, 2026, the Hawthorne Chamber of Commerce re-nominated Mr. Glenn Grindstaff, Chief Human Resources Officer of OSI Systems, Inc, and Mr. Marc Weiss, President of Commercial Consulting, Inc., to serve additional four-year terms on the SBWIB as Hawthorne business private sector representatives. We are requesting that the Mayor and City Council please initiate the process to re-appoint Mr. Grindstaff and Mr. Weiss to the SBWIB or appoint other business private sector representatives to serve on the Board at the City of Hawthorne's next regularly scheduled City Council meeting or at your earliest convenience.

Your cooperation in this matter is greatly appreciated. If you have any questions or require assistance, please contact me, or my assistant, Sha'Ron Berry, at (310) 970-7700.

Sincerely,

Jan Vogel
Executive Director

Attachments

Cc: Von Norris, City Manager

JAN VOGEL
EXECUTIVE DIRECTOR

HAWTHORNE
CHAMBER OF COMMERCE

www.hawthornechamberofcommerce.com

Honorable Mayor and City Council

City of Hawthorne

4455 W. 126th Street

Hawthorne, CA 90250

Dear Honorable Mayor and City Council:

On behalf of the Board of Directors of the Hawthorne Chamber of Commerce, please accept the nomination of the following individuals to be appointed to serve on the South Bay Workforce Investment Board as representatives of the City of Hawthorne business private sector:

Glenn Grindstaff, Human Resources Office, OSI Systems, Inc., to serve as a business private sector representative under a four-year term of office from July 1, 2026, to June 30, 2030.

Marc Weiss, President, Commerce Consulting, Inc., to serve as a business private sector representative under a four-year term of office from July 1, 2026, to June 30, 2030.

Thank you for your consideration.

Sincerely,

Patricia Donaldson

President/CEO

13335 Hawthorne Boulevard • Hawthorne, California 90250 • Telephone (310) 676-1163 • Fax (310) 676-7661
email: info@hawthornechamberofcommerce.com

AGENDA ITEM NO. 24.

CITY OF HAWTHORNE
City Council
AGENDA BILL
For the meeting of 06/23/2026
Originating Department: City Manager

City Manager: Department Head:

SUBJECT:
Amendment to Memorandum of Understanding with the South Bay Cities Council of Governments (SBCCOG) for Homeless Services Programs.

RECOMMENDED MOTION:
Staff recommends that the City Council:

1. Approve an amendment to the Memorandum of Understanding (MOU) with the South Bay Cities Council of Governments (SBCCOG) to expand Homeless Services programming; and
2. Authorize the City Manager, or designee, to execute all necessary documents and amendments consistent with the Council's action.

DISCUSSION:
Earlier this year, the City Council approved a Memorandum of Understanding (MOU) with the South Bay Cities Council of Governments (SBCCOG) to provide Case Management and Outreach Services in support of the City's Homeless Services Division. The agreement is funded through Measure A and is intended to strengthen coordinated regional responses to homelessness through case management, outreach, and housing navigation services. Since the approval of the original MOU, SBCCOG has identified available program funding and proposed an expansion of services to enhance existing efforts and add new program capacity within the City of Hawthorne.

The proposed amendment expands the scope of services under the existing SBCCOG agreement and increases program funding allocations as follows:

- Case Management and Outreach Services: Increase program funding by $40,000, bringing the total annual allocation to $200,000. This increase will support expanded outreach capacity and enhanced case management services for individuals experiencing homelessness.
- Housing Navigation Program: Increase program funding by $20,000, bringing the total annual allocation to $100,000, and adjust minimum annual caseload requirements to reflect the expanded program scope and service expectations.
- New Program – Hawthorne Bridge of Hope Operations: Establish a new program with an annual budget of $265,000 to provide operational support services, strengthening coordinated engagement, service delivery, and housing placement efforts for individuals experiencing homelessness.

These enhancements are intended to improve service coordination, increase housing placements, and strengthen the City's overall homelessness response system in partnership with SBCCOG and Measure A-funded regional efforts.

The proposed amendment will be submitted through SBCCOG's July meeting cycle, with initial

consideration by the Steering Committee scheduled for July 13, 2026. To meet this timeline, SBCCOG has requested that any comments or proposed revisions be submitted by June 26, 2026, in advance of finalizing amendment language prior to the Fourth of July holiday period.
Upon Council approval, staff will transmit the City's authorization to SBCCOG for inclusion in the July meeting agenda package.

ECONOMIC DEVELOPMENT STRATEGIC PLAN:
N/A

FISCAL IMPACT:
The proposed amendment increases total program funding by **$325,000**, fully supported through Measure A program funding administered by SBCCOG. There is no additional fiscal impact to the City's General Fund.

NOTICING PROCEDURE:
72 Hours posted notice pursuant to the Ralph M. Brown Act.

ATTACHMENTS
Request Letter. Hawthorne CC
Request Letter. SBWIB

HAWTHORNE
CHAMBER OF COMMERCE

www.hawthornechamberofcommerce.com

Honorable Mayor and City Council

City of Hawthorne

4455 W. 126th Street

Hawthorne, CA 90250

Dear Honorable Mayor and City Council:

On behalf of the Board of Directors of the Hawthorne Chamber of Commerce, please accept the nomination of the following individuals to be appointed to serve on the South Bay Workforce Investment Board as representatives of the City of Hawthorne business private sector:

Glenn Grindstaff, Human Resources Office, OSI Systems, Inc., to serve as a business private sector representative under a four-year term of office from July 1, 2026, to June 30, 2030.

Marc Weiss, President, Commerce Consulting, Inc., to serve as a business private sector representative under a four-year term of office from July 1, 2026, to June 30, 2030.

Thank you for your consideration.

Sincerely,

Patricia Donaldson

President/CEO

13335 Hawthorne Boulevard • Hawthorne, California 90250 • Telephone (310) 676-1163 • Fax (310) 676-7661
email: info@hawthornechamberofcommerce.com

MEMBERS

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FAISAL HASHMI
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GLENN GRINDSTAFF
IKE MBELU
J. KIM MCNUTT
JACKIE CHOI
JARED YOSHIKI
JEFF WILSON
JEFFREY R. JENNISON
JEREMY DIAZ
JOHN MATHESON
JOSEPH VELASCO
JOSH LAFARGA
DR. KENDRICK ROBERSON
KIMBERLEY MILLER
LOUIE DIAZ
MARC WEISS
MARCO CUETO
MARIA CAMACHO
MIKE COSTIGAN
MIKE HARRIEL
MITCH PONCE
MOHAMMAD NASER
NAYEEM KHAN
ODEST RILEY
PATRICIA BENNETT
PATRICIA DONALDSON
PAUL GUZMAN
PETER BLANCO
SANJAY MURTY
SARAH GONZAGA
SHAWN WEBB
DR. STEPHANIE LEWIS
TAMALA LEWIS
TED CORDOVA
TOD SWORD
TOM BAKALY

June 4, 2026

Ms. Dayna Williams-Hunter, City Clerk
City of Hawthorne
4455 W. 126th Street
Hawthorne, CA 90250

Dear Ms. Williams-Hunter:

Currently, there are two Hawthorne business private sector seats on the South Bay Workforce Investment Board (SBWIB), that have terms expiring June 30, 2026. The new office terms for these seats will take effect July 1, 2026, through June 30, 2030.

Pursuant to the legislative mandates outlined in the Workforce Innovation and Opportunity Act (WIOA) of 2014, Public Law 113-128, for the creation and composition of the Workforce Investment Boards Private Sector Members of the South Bay Workforce Investment Board must be nominated by local business organizations or business trade associations. Nominees are appointed by the Participating Cities' Mayor and City Council and ratified by the South Bay Workforce Investment Area Chief Locally Elected Official.

On June 4, 2026, the Hawthorne Chamber of Commerce re-nominated Mr. Glenn Grindstaff, Chief Human Resources Officer of OSI Systems, Inc, and Mr. Marc Weiss, President of Commercial Consulting, Inc., to serve additional four-year terms on the SBWIB as Hawthorne business private sector representatives. We are requesting that the Mayor and City Council please initiate the process to re-appoint Mr. Grindstaff and Mr. Weiss to the SBWIB or appoint other business private sector representatives to serve on the Board at the City of Hawthorne's next regularly scheduled City Council meeting or at your earliest convenience.

Your cooperation in this matter is greatly appreciated. If you have any questions or require assistance, please contact me, or my assistant, Sha'Ron Berry, at (310) 970-7700.

Sincerely,

Jan Vogel
Executive Director

Attachments

Cc: Von Norris, City Manager

JAN VOGEL
EXECUTIVE DIRECTOR

AGENDA ITEM NO. 25.

CITY OF HAWTHORNE
City Council
AGENDA BILL
For the meeting of 06/23/2026
Originating Department: Police Department

City Manager: Department Head:

SUBJECT:
Approval of the use of proposed military equipment by the Hawthorne Police Department pursuant to Assembly Bill 481.

RECOMMENDED MOTION:
Staff recommends that the City Council approve the use of proposed military equipment for safeguarding the public's welfare, safety, civil rights and civil liberties.

DISCUSSION:
The acquisition of military equipment and its deployment in our communities may impact the public's safety and welfare. The public has a right to know about any funding, acquisition, or use of military equipment by local government officials, as well as a right to participate in any government agency's decision to fund, acquire, or use such equipment. Decisions on whether and how to fund, acquire, or use military equipment will be made with strong consideration for the public's welfare, safety, civil rights, and civil liberties and also account for the public's input.

Members of the Hawthorne Police Department will only use military equipment in compliance with federal and state legal authorities, including the Fourth and Fifth Amendments of the U.S. Constitution; Article 1, Section 1 of the California Constitution; Government Code § 7286; and California Penal Code §§ 835a and 13652. Members of the Hawthorne Police Department will only use military equipment consistent with applicable Department rules and regulations, including the Use of Force Policy.

ECONOMIC DEVELOPMENT STRATEGIC PLAN:
N/A

FISCAL IMPACT:
None

NOTICING PROCEDURE:
72 Hours posted notice pursuant to the Ralph M. Brown Act.

ATTACHMENTS
HPD Policy
Equipment List

Military Equipment

706.1 PURPOSE AND SCOPE

The purpose of this policy is to provide guidelines for the approval, acquisition, and reporting requirements of military equipment (Government Code § 7070; Government Code § 7071; Government Code § 7072).

706.1.1 DEFINITIONS

Definitions related to this policy include (Government Code § 7070):

Governing body – The elected or appointed body that oversees the Department.

Military equipment – Includes but is not limited to the following:

- Unmanned, remotely piloted, powered aerial or ground vehicles.
- Mine-resistant ambush-protected (MRAP) vehicles or armored personnel carriers.
- High mobility multipurpose wheeled vehicles (HMMWV), two-and-one-half-ton trucks, five-ton trucks, or wheeled vehicles that have a breaching or entry apparatus attached.
- Tracked armored vehicles that provide ballistic protection to their occupants.
- Command and control vehicles that are either built or modified to facilitate the operational control and direction of public safety units.
- Weaponized aircraft, vessels, or vehicles of any kind.
- Battering rams, slugs, and breaching apparatuses that are explosive in nature. This does not include a handheld, one-person ram.
- Firearms and ammunition of .50 caliber or greater, excluding standard-issue shotguns and standard-issue shotgun ammunition.
- Specialized firearms and ammunition of less than .50 caliber, including firearms and accessories identified as assault weapons in Penal Code § 30510 and Penal Code § 30515, with the exception of standard-issue handguns.
- Any firearm or firearm accessory that is designed to launch explosive projectiles.
- Noise-flash diversionary devices and explosive breaching tools.
- Munitions containing tear gas or OC, excluding standard, service-issued handheld pepper spray.
- TASER® Shockwave, microwave weapons, water cannons, and long-range acoustic devices (LRADs).
- Kinetic energy weapons and munitions.
- Any other equipment as determined by a governing body or a state agency to require additional oversight.

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706.2 POLICY

It is the policy of the Hawthorne Police Department that members of this department comply with the provisions of Government Code § 7071 with respect to military equipment.

706.3 MILITARY EQUIPMENT COORDINATOR

The Chief of Police should designate a member of this department to act as the military equipment coordinator. The responsibilities of the military equipment coordinator include but are not limited to:

(a) Acting as liaison to the governing body for matters related to the requirements of this policy.

(b) Identifying department equipment that qualifies as military equipment in the current possession of the Department, or the equipment the Department intends to acquire that requires approval by the governing body.

(c) Conducting an inventory of all military equipment at least annually.

(d) Collaborating with any allied agency that may use military equipment within the jurisdiction of Hawthorne Police Department (Government Code § 7071).

(e) Preparing for, scheduling, and coordinating the annual community engagement meeting to include:

1. Publicizing the details of the meeting.
2. Preparing for public questions regarding the department's funding, acquisition, and use of equipment.

(f) Preparing the annual military equipment report for submission to the Chief of Police and ensuring that the report is made available on the department website (Government Code § 7072).

(g) Establishing the procedure for a person to register a complaint or concern, or how that person may submit a question about the use of a type of military equipment, and how the Department will respond in a timely manner.

706.4 MILITARY EQUIPMENT INVENTORY

The following constitutes a list of qualifying equipment for the Department:

See attachments; 706.4 Military Equipment Inventory.pdf

~~[Insert attachment here]~~

706.5 APPROVAL

The Chief of Police or the authorized designee shall obtain approval from the governing body by way of an ordinance adopting the military equipment policy. As part of the approval process, the Chief of Police or the authorized designee shall ensure the proposed military equipment policy is submitted to the governing body and is available on the department website at least 30 days prior to any public hearing concerning the military equipment at issue (Government Code § 7071). The

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military equipment policy must be approved by the governing body prior to engaging in any of the following (Government Code § 7071):

(a) Requesting military equipment made available pursuant to 10 USC § 2576a.

(b) Seeking funds for military equipment, including but not limited to applying for a grant, soliciting or accepting private, local, state, or federal funds, in-kind donations, or other donations or transfers.

(c) Acquiring military equipment either permanently or temporarily, including by borrowing or leasing.

(d) Collaborating with another law enforcement agency in the deployment or other use of military equipment within the jurisdiction of this department.

(e) Using any new or existing military equipment for a purpose, in a manner, or by a person not previously approved by the governing body.

(f) Soliciting or responding to a proposal for, or entering into an agreement with, any other person or entity to seek funds for, apply to receive, acquire, use, or collaborate in the use of military equipment.

(g) Acquiring military equipment through any means not provided above.

706.6 COORDINATION WITH OTHER JURISDICTIONS

Military equipment should not be used by any other law enforcement agency or member in this jurisdiction unless the military equipment is approved for use in accordance with this policy.

706.7 ANNUAL REPORT

Upon approval of a military equipment policy, the Chief of Police or the authorized designee should submit a military equipment report to the governing body for each type of military equipment approved within one year of approval, and annually thereafter for as long as the military equipment is available for use (Government Code § 7072).

The Chief of Police or the authorized designee should also make each annual military equipment report publicly available on the department website for as long as the military equipment is available for use. The report shall include all information required by Government Code § 7072 for the preceding calendar year for each type of military equipment in department inventory.

706.8 COMMUNITY ENGAGEMENT

Within 30 days of submitting and publicly releasing the annual report, the Department shall hold at least one well-publicized and conveniently located community engagement meeting, at which the Department should discuss the report and respond to public questions regarding the funding, acquisition, or use of military equipment.

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Hawthorne Police Department
Military Equipment List

Armored Vehicles:

Type: 2-door Lenco BearCat (Hawthorne BearCat)

Quantity: 1

Cost: $221,981.00

Lifespan: 20+ years based on maintenance care

Capabilities: The Lenco BearCat can support first responders in any hazardous, high risk, or critical incident, which would benefit from having a vehicle that provides a high level of ballistic protection.

Manufacturer's Description: The Lenco BearCat is the standard tactical armored vehicle for special operations units within the United States Law Enforcement community. The Lenco BearCat has excellent on-road driving characteristics and maneuverability in tight urban settings. The large floor plan seats 10–12 fully equipped officers with a long list of tactical features only found on the Lenco BearCat line of armored SWAT vehicles for Police and Government.

Purpose: The purpose of the Lenco BearCat is to provide protection for the SWAT members in high risk or critical incidents such as, serving high-risk search warrants or arrest warrants of dangerous subjects.

Authorized uses: The Lenco BearCat is to be used by the SWAT team and Patrol if authorized by the on-duty Watch Commander. These uses could include active shooters, armed barricaded suspects, hostage situations, high-risk tactical operations, disaster response, officer/citizen rescues.

Fiscal Impact: $1,000.00 (Approximate Yearly Maintenance Costs)

Policy and Procedure: Lexipol Policy 404.3.2 – SWAT Operational Procedures

Training: SWAT Officers authorized to operate the Lenco BearCat are required to successfully complete a SWAT Academy. Additionally, SWAT Officers undergo a period of classroom instruction, driving assessment, and must possess a valid driver's license. Patrol officers receive yearly training on the Lenco BearCat and must possess a valid driver's license.

Type: 3-door Lenco MedCat (Hawthorne MedCat)

Quantity: 1

Cost: $315,919.00

Lifespan: 20+ years based on maintenance care

Capabilities: The Lenco MedCat can support first responders in any hazardous, high risk, or critical incident, which would benefit from having a vehicle that provides a high level of ballistic protection. The Lenco MedCat also serves as an ambulance for any injured officer(s), victim(s), civilian(s), or suspect(s).

Manufacturer's Description: The Lenco MedCat is the standard tactical armored vehicle for special operations units within the United States Law Enforcement community. The Lenco MedCat has excellent on-road driving characteristics and maneuverability in tight urban settings. The large floor plan seats 10–12 fully equipped officers with a long list of tactical features only found on the Lenco MedCat line of armored SWAT vehicles for Police and Government.

Purpose: The purpose of the Lenco MedCat is to provide protection for the SWAT members in high risk or critical incidents such as, serving high-risk search warrants or arrest warrants of dangerous subjects.

Authorized uses: The Lenco MedCat is to be used by the SWAT team and Patrol if authorized by the on-duty Watch Commander. These uses could include active shooters, armed barricaded suspects, hostage situations, high-risk tactical operations, disaster response, officer/citizen rescues.

Fiscal Impact: $1,000.00 (Approximate Yearly Maintenance Costs)

Policy and Procedure: Lexipol Policy 404.3.2 – SWAT Operational Procedures

Training: SWAT Officers authorized to operate the Lenco MedCat are required to successfully complete a SWAT Academy. Additionally, SWAT Officers undergo a period of classroom instruction, driving assessment, and must possess a valid driver's license. Patrol officers receive yearly training on the Lenco MedCat and must possess a valid driver's license.

Type: SWAT Special Equipment Transport / Command Post Vehicle

Quantity: 1

Cost: Approximately $20,000

Lifespan: 15+ years based on maintenance care

Capabilities: As a mobile base of operation, these vehicles contain specialized command, control, and communications equipment to assist with missions

Manufacturer's Description: 2000 Ford F450 Utility Vehicle
No description available since this was modified and custom built to accommodate our SWAT needs for equipment and Command Post speciations.

Purpose: The Command Post vehicle is to be utilized as an Incident Command Post for planned or unplanned events

Authorized uses: The Command Post vehicle is to be utilized as an Incident Command Post for planned or unplanned events

Fiscal Impact: $1,000.00 (Approximate Yearly Maintenance Costs)

Policy and Procedure: N/A

Training: The Command Post vehicles is to be utilized as an Incident Command Post for any planned or unplanned event. Anyone that operates the vehicle shall possess a valid driver's license.

Rifles:

Type: Colt 6943

Serial Numbers: *LE222254, LE224169, LE295179, LE221399, LE221327, LE224129, LE222246, LE223749, LE221400, LE221316, LE222212, LE221732, LE221333, LE295196, LE221359, LE221313, LE222264, LE221366, CR704729, CR704792*

Quantity: 21

Cost: $ 1399 each

Lifespan: N/A

Capabilities: This rifle provides a stable and accurate engagement platform. The length of the rifle allows officers to productively move in the multitude of different environments encountered in an urban environment.

Manufacturer's Description: The advantage of the Colt LE6943 is unmatched. The LE6943 displays fresh ingenuity with Mil-Spec hammer and trigger pivot pins, a Magpul MBUS backup sight and a folding front sight for enhanced optical solutions, and a straight gas tube and a removable lower rail which provides modularity for under mounting accessories. The patented one-piece monolithic upper receiver incorporates a continuous Mil-Spec rail from the rear of the upper receiver to the front sight. This feature affords unmatched repeatability for mounting optical systems, not found with separate handguard rail systems. Designed with accuracy in mind, its true free-floating barrel provides the enhanced accuracy necessary for long-range acquisition capability.

Purpose: The purpose of the Colt 6943 is to provide officers with the most stable and accurate engagement abilities available in situations where the need for a rifle can be reasonably articulated.

Authorized uses: The Colt 6943 is issued to members of the SWAT team to be deployed in accordance with Hawthorne Police Department Policy where the need for a rifle can be articulated. For example, and not limited to:

1- Situations where an armed encounter is reasonably articulated
2- When faced with a situation where a long-range engagement may be necessary
3- Where an officer reasonably believes there is a need to meet or exceed the abilities of the suspect's weapon
4- When there is an articulated need to defeat a barricade or body armor

Fiscal Impact: $ (Maintenance Costs)

Policy and Procedure: Lexipol Policy 306.3.3 Patrol Rifles, Policy 306.6 Firearms and Training Qualification, Policy 300 Use of force. Policy 404.5 Swat Uniforms and Equipment: Firearms.

Training: SWAT Officers qualify monthly with their issued Colt 6943 and conduct scenario training monthly. All Hawthorne Police officers receive a two-day training and qualification module on the operation of a Colt rifle.

Additional Rifles

Type: Colt AR-15 A2 and AR 15 Model SP1

Serial Numbers: *AR15 A2 (353164), Model SP1 (111348)*

Quantity: 2

Cost: $1000 each

Lifespan: N/A

Capabilities: This rifle provides a stable and accurate engagement platform. The length of the rifle allows officers to productively move in the multitude of different environments encountered in an urban environment.

Manufacturer's Description: Throughout the world today, Colt's reliability, performance, and accuracy provide our Armed Forces the confidence required to accomplish any mission. Colt's LE6920 series shares many features of its combat-proven brother, the Colt M4. Ships with Magpul MBUS (no carry handle) and a 30-round Magpul PMAG. (This description is provided for current models of Colts, the AR15 A2 and Model SP1 are no longer manufactured).

Purpose: The purpose of the Colt rifle is to provide officers with the most stable and accurate engagement abilities available in situations where the need for a rifle can be reasonably articulated.

Authorized uses: The Colt rifles is issued to the SWAT team to be deployed in accordance with Hawthorne Police Department Policy where the need for a rifle can be articulated. For example, and not limited to:

1- Situations where an armed encounter is reasonably articulated
2- When faced with a situation where a long-range engagement may be necessary
3- Where an officer reasonably believes there is a need to meet or exceed the abilities of the suspect's weapon
4- When there is an articulated need to defeat a barricade or body armor

Fiscal Impact: $ (Maintenance Costs)

Policy and Procedure: Lexipol Policy 306.3.3 Patrol Rifles, Policy 306.6 Firearms and Training Qualification, Policy 300 Use of force. Policy 404.5 Swat Uniforms and Equipment: Firearms.
Training: All Hawthorne Police officers receive a two-day training and qualification module on the operation of a Colt rifle.

Breaching Firearms

Type: Remington 870 Breaching Shotgun

Serial Numbers: *B692403M, W513612M*

Quantity: 2

Cost: $799

Lifespan: N/A

Capabilities: The breaching shotgun provides officers with the ability defeat locking mechanism in situations where forced entry is authorized.
Manufacturer's Description: Royal Arms Breaching Shotgun starts out with the Remington 870 Express Synthetic 12 Ga Shotgun as its base. We then completely modify it with our custom CNC machined parts to be the ultimate Breaching Shotgun. Royal Arms invented the Breachers and Breaching shotguns. The Remington Express Synthetic model is a great option for those who do not need the upgraded performance of the Police model.

Purpose: To provide the ability to quickly defeat locking mechanism where forced entry in authorized or exigent circumstances exist.

Authorized uses: The use of the breaching shotgun is authorized for use by trained breachers in situations where the need for forced entry exist.

Fiscal Impact: $ (Maintenance Costs)

Policy and Procedure: Lexipol Policy 404.5.2 Equipment, 412.3 First response, 412.6 Training

Training: Officers designated as breaching attend breaching training where they are trained on several methods of breaching including breaching shotguns.

Less Than Lethal Launchers

Type: Defense Technology 40MM Single shot (no longer in production) and LMT 40mm Single Shot

Serial Numbers: *Defense Technology: D37137, D37138, D37139, D37140. LMT: FW14808, FW14821*

Quantity: 6

Cost: $ 735

Lifespan: N/A

Capabilities: 40mm launchers can fire a variety of munitions with a maximum effective range of one hundred twenty (120) feet. 40mm launchers can deliver 40mm munitions in the form of chemical agents, sponge baton rounds, or combined use sponge baton OC chemical agent rounds.

Manufacturer's Description: Manufactured exclusively for Defense Technology®, the 40LMTS is a tactical single shot launcher that features an expandable ROGERS Super Stoc and an adjustable Integrated Front Grip (IFG) with light rail. The ambidextrous

Lateral Sling Mount (LSM) and QD mounting systems allow both a single and two point sling attachment. The 40LMTS will fire standard 40mm less lethal ammunition, up to 4.8 inches in cartridge length. The Picatinny Rail Mounting System will accept a wide array of enhanced optics/sighting systems.

Purpose: Kinetic energy projectiles, when used properly, are less likely to result in death or serious physical injury and can be used in an attempt to de-escalate a potentially deadly situation.

Authorized uses: 40mm launchers utilized with less lethal sponge baton rounds may be deployed to impact subjects demonstrating assaultive behavior or life-threatening behavior. 40mm launchers utilized with less lethal sponge baton rounds may also be used to control an actively resistive subject reasonably believed to possess or have immediate access to a deadly weapon.

Fiscal Impact: $ (Maintenance Costs)

Policy and Procedure: Lexipol Policy 303.8 Kinetic Energy Projectiles, Policy 303.9 Training for Control Devices and Policy 300 Use of Force
Policy 404.5 Swat Uniforms and Equipment

Training: Every sworn Hawthorne Police Officer attend a less lethal refresher course every year. The refresher course consists of reading the department policy on each less lethal device, overview of the use of force policy, nomenclature of the projector launcher device and live fire with the projectile launchers.

Type: Pepperball VKS (Variable Kinetic System) multi-shot PepperBall launchers.

Serial Numbers: *P4. 3-4391, P4.3-4515, P4.3-3554*

Quantity: 3

Cost: $1,299 each

Lifespan: N/A

Capabilities: Non-Lethal chemical agent delivery system that uses high-pressure air (large capacity hoppers) to deliver PAVA powder projectiles from a safe distance. The system combines chemical agent exposure with kinetic impact and pain. It is effective on individuals as well as large groups of people for riot and crowd control. The N.A.T.O definition of Non-Lethal is, “Non-Lethal Weapons are weapons that are explicitly designed and developed to incapacitate or repel personnel, with a low probability of fatality or permanent injury, or to disable equipment, with minimal undesired damage or impact on the environment.”

Manufacturer's Description: The Variable Kinetic System (VKS) is a compressed-air powered launcher designed to fire non-lethal PepperBall projectiles. The PepperBall VKS Carbine features a Dual Feed System that offers the ability to quickly switch between Hopper mode and Magazine mode for optimum versatility. The Variable Kinetic System Carbine also means you can adjust your velocity up to 350fps - right out of the box. It offers a MIL-STD-1913 rail platform, machined upper, lightweight polymer lower, a functional charging handle and an external variable velocity adjustment. Trusted by over 10,000 law enforcement and government agencies worldwide, PepperBall is a proven leader in non-lethal personal defense.

Purpose: Non-Lethal PepperBall projectiles, as designated by N.A.T.O, when used properly, are significantly less likely to result in death or serious bodily injury. They can be used in riot and crowd control situations, in the de-escalation of potentially deadly situations, and for animal control.

Authorized Use: PepperBall launchers utilized with non-lethal PAVA rounds may be deployed to bring under control an individual or groups of individuals who are engaging in or are about to engage in violent behavior. PepperBall should not however, be used against individuals or groups who merely fail to disperse or do not reasonably appear to present a risk to the safety of officers or the public. (Policy 303.6.2 Pepper Projectile Systems and Policy 300 Use of Force).

Fiscal Impact: None

Policy and Procedure: Lexipol Policy 303.6.2 Pepper Projectile Systems, Policy 303.9 Training for Control Devices and Policy 300 Use of Force

Training: Every sworn Hawthorne Police Officer attend a less lethal refresher course every year. The refresher course consists of reading the department policy on each less lethal device, overview of the use of force policy, nomenclature of the launcher and live fire with the projectile launchers.

Type: Remington 870 Less Lethal Shotgun

Serial Number: *W641161M*

Quantity: 1

Cost: $450

Lifespan: N/A

Capabilities: Capable of deploying less than lethal munitions at optimal ranges of 5-20 yards and a maximum range of 75 yards

Manufacturer's Description: The Remington Model 870 Pump Shotgun is a reliable 12-gauge with double-action bars for smooth pump operation. A steel-lined/grooved fore-end provides a stronger grip, while the Flexible feeding system provides positive and easier cycling. A less-lethal application shotgun is available with the addition of a blaze orange synthetic SpeedFeed stock and fore-end for the instant recognition required.

Purpose: Kinetic energy projectiles, when used properly, are less likely to result in death or serious physical injury and can be used in an attempt to de-escalate a potentially deadly situation.

Authorized Use: Less lethal shotguns utilized with bean bag rounds may be deployed to impact subjects demonstrating assaultive behavior or life-threatening behavior. Less lethal shotguns utilized with bean bag rounds may also be used to control an actively resistive subject reasonably believed to possess or have immediate access to a deadly weapon.
Fiscal Impact: None

Policy and Procedure: Lexipol Policy 303.8 Kinetic Energy Projectile Guidelines, Policy 303.9 Training for Control Devices and Policy 300 Use of Force, Policy 404.5 Swat Uniforms and Equipment

Training: Every sworn Hawthorne Police Officer attend a less lethal refresher course every year. The refresher course consists of reading the department policy on each less lethal device, overview of the use of force policy, nomenclature of the launcher and live fire with the projectile launchers. Training on the Less Lethal shotgun is conducted during SWAT team trainings.

Less Lethal Munitions

Type: Defense Technology Drag Stabilized Bean Bag Round Part# 3027

Quantity: 53

Cost: $5.35

Lifespan: Replacement as used (covered by five year warranty)

Capabilities: Capable of delivery kinetic energy impacts at 75 yards.

Manufacturer's Description: The Drag Stabilized™ 12-Gauge Round is a translucent 12-Gauge shell loaded with a 40-Gram tear shaped bag made from a cotton and ballistic material blend and filled with #9 shot. This design utilizes four stabilizing tails and utilizes smokeless powder as the propellant. The 12-Gauge Drag Stabilized Round has secured its place as the Law Enforcement Communities' number one choice for

specialty impact munitions. This round has a velocity of 270 fps with a maximum effective range of 75 feet.

Purpose: Kinetic energy projectiles, when used properly, are less likely to result in death or serious physical injury and can be used in an attempt to de-escalate a potentially deadly situation.

Authorized Use: Less lethal bean bag rounds may be deployed to impact subjects demonstrating assaultive behavior or life-threatening behavior. Bean bag rounds may also be used to control an actively resistive subject reasonably believed to possess or have immediate access to a deadly weapon.

Fiscal Impact: Cost as used

Policy and Procedure: Lexipol Policy 303.8 Kinetic Energy Projectile Guidelines, Policy 303.9 Training for Control Devices and Policy 300 Use of Force, Policy 404.5 Swat Uniforms and Equipment

Training: Every sworn Hawthorne Police Officer attend a less lethal refresher course every year. The refresher course consists of reading the department policy on each less lethal device, overview of the use of force policy, nomenclature of the launcher and live fire with the projectile launchers. Training on the Less Lethal shotgun is conducted during SWAT team trainings.

Type: Royal Arms 12 Gauge Flash Bang Red Cap

Quantity: 241

Cost: $25 each

Lifespan: Replacement as used

Capabilities: Capable of delivering a light and noise diversion from a shotgun platform.

Manufacturer's Description: FOR USE IN 12 GA SHOTGUNS W/ CYLINDER SMOOTH BORE BARRELS ONLY. Designed as a Less Lethal / Diversionary Round 185 dB can Breach solid wood doors, light Steel, sliders, Car windows and use in crawl spaces.

Purpose: Light and Noise diversion devices serve numerous purposes to the SWAT to include temporary distraction and disorientation allowing officers the opportunity to safely resolve situations.

Authorized Use: Diversionary Devices are to be used exclusively by the SWAT Team. Diversionary Devices can be used in high-risk tactical operations as an attention getting device and a diversion device. They can also be used during high-risk warrants, hostage rescue incidents, and some mobile field force incidents.

Fiscal Impact: Cost as used

Policy and Procedure: Policy 404.5 Swat Uniforms and Equipment

Training: SWAT Officers must successfully complete an 80 hour SWAT Academy and are subject to ongoing extensive classroom and practical application training in the use of the Diversionary Devices. Additionally, SWAT Officers regularly train on safe device deployment in a variety of operational settings. Additionally, Officers are selected to go to instructor schools.

Type: CTS Tactical 40MM Foam Baton Part# 4557

Quantity: 5

Cost: $25

Lifespan: Replacement as used

Capabilities: Provide kinetic energy impact abilities at an optimal range of 3-30 meters.

Manufacturer's Description: The Model 4557 Sponge Baton is a spin-stabilized projectile delivering blunt trauma effect. Although it is extremely accurate and consistent, accuracy is dependent on the launcher, using open sights vs. an improved sight, environmental conditions, and the operator. Effectiveness depends on many variables, such as distance, clothing, stature, and the point where the projectile impacts. CAUTION: Shots to the head, neck, thorax, heart, or spine can result in fatal or serious injury.

Purpose: Kinetic energy projectiles, when used properly, are less likely to result in death or serious physical injury and can be used in an attempt to de-escalate a potentially deadly situation.

Authorized Use: Foam baton rounds may be deployed to impact subjects demonstrating assaultive behavior or life-threatening behavior. Foam baton rounds may also be used to control an actively resistive subject reasonably believed to possess or have immediate access to a deadly weapon.

Fiscal Impact: Cost as used

Policy and Procedure: Lexipol Policy 303.8 Kinetic Energy Projectiles, Policy 303.9 Training for Control Devices and Policy 300 Use of Force
Policy 404.5 Swat Uniforms and Equipment

Training: Every sworn Hawthorne Police Officer attend a less lethal refresher course every year. The refresher course consists of reading the department policy on each less lethal device, overview of the use of force policy, nomenclature of the projector launcher device and live fire with the projectile launchers.

Type: Defense Technology Multiple Wood Baton Round 40MM Part# 6098

Quantity: 26

Cost: $25

Lifespan: Replacement as used

Capabilities: Provide kinetic energy impact abilities at an optimal range of 3-30 meters.

Manufacturer's Description: The 40mm Multiple Wood Baton Round is most widely used as a crowd management tool by Law Enforcement and Corrections. The round contains three wooden projectiles. It utilizes smokeless powder as the propellant and has more consistent velocities and tighter patterns compared to its 37 mm black powder counterpart. It is suitable for administering a means of pain compliance over a greater distance than most of its counterparts. Used for routing crowds or groups that is mildly resistive.

Purpose: Kinetic energy projectiles, when used properly, are less likely to result in death or serious physical injury and can be used in an attempt to de-escalate a potentially deadly situation.

Authorized Use: Wood baton rounds may be deployed to impact subjects demonstrating assaultive behavior or life-threatening behavior. Foam baton rounds may also be used to control an actively resistive subject reasonably believed to possess or have immediate access to a deadly weapon. Wood batons can also be used to breach windows.

Fiscal Impact: Cost as used

Policy and Procedure: Lexipol Policy 303.8 Kinetic Energy Projectiles, Policy 303.9 Training for Control Devices and Policy 300 Use of Force
Policy 404.5 Swat Uniforms and Equipment

Training: Every sworn Hawthorne Police Officer attend a less lethal refresher course every year. The refresher course consists of reading the department policy on each less

lethal device, overview of the use of force policy, nomenclature of the projector launcher device and live fire with the projectile launchers.

Type: Defense Technology Exact Impact 40MM Standard Range Sponge Round

Quantity: 28

Cost: $26.50

Lifespan: Replacement as used

Capabilities: Provide kinetic energy impact abilities up to 131 Feet

Manufacturer's Description: The eXact iMpact™ 40 mm Sponge Round is a point-of-aim, point-of-impact direct-fire round. This lightweight, high-speed projectile consisting of a plastic body and sponge nose that is spin stabilized via the incorporated rifling collar and the 40 mm launcher's rifled barrel. The round utilizes smokeless powder as the propellant, and, therefore, have velocities that are extremely consistent. Used for Crowd Control, Patrol, and Tactical Applications

Purpose: Kinetic energy projectiles, when used properly, are less likely to result in death or serious physical injury and can be used in an attempt to de-escalate a potentially deadly situation.

Authorized Use: Exact Impact rounds may be deployed to impact subjects demonstrating assaultive behavior or life-threatening behavior. Foam baton rounds may also be used to control an actively resistive subject reasonably believed to possess or have immediate access to a deadly weapon.

Fiscal Impact: Cost as used

Policy and Procedure: Lexipol Policy 303.8 Kinetic Energy Projectiles, Policy 303.9 Training for Control Devices and Policy 300 Use of Force
Policy 404.5 Swat Uniforms and Equipment

Training: Every sworn Hawthorne Police Officer attend a less lethal refresher course every year. The refresher course consists of reading the department policy on each less lethal device, overview of the use of force policy, nomenclature of the projector launcher device and live fire with the projectile launchers.

Type: Defense Technology Exact Impact LE 40MM Extended Range Sponge Round

Quantity: 28

Cost: $26.50

Lifespan: Replacement as used

Capabilities: Provide kinetic energy impact abilities up to 131 Feet

Manufacturer's Description: The eXact iMpact™ 40 mm Sponge Round is a point-of-aim, point-of-impact direct-fire round. This lightweight, high-speed projectile consisting of a plastic body and sponge nose that is spin stabilized via the incorporated rifling collar and the 40 mm launcher's rifled barrel. The round utilizes smokeless powder as the propellant, and, therefore, have velocities that are extremely consistent. Used for Crowd Control, Patrol, and Tactical Applications

Purpose: Kinetic energy projectiles, when used properly, are less likely to result in death or serious physical injury and can be used in an attempt to de-escalate a potentially deadly situation.

Authorized Use: Exact Impact rounds may be deployed to impact subjects demonstrating assaultive behavior or life-threatening behavior. Foam baton rounds may also be used to control an actively resistive subject reasonably believed to possess or have immediate access to a deadly weapon.

Fiscal Impact: Cost as used

Policy and Procedure: Lexipol Policy 303.8 Kinetic Energy Projectiles, Policy 303.9 Training for Control Devices and Policy 300 Use of Force
Policy 404.5 Swat Uniforms and Equipment

Training: Every sworn Hawthorne Police Officer attend a less lethal refresher course every year. The refresher course consists of reading the department policy on each less lethal device, overview of the use of force policy, nomenclature of the projector launcher device and live fire with the projectile launchers.

Type: Defense Technology 40MM Ground Marker SAF-Smoke 100m Part# 6483

Quantity: 10

Cost: $30

Lifespan: Replacement as used

Capabilities: Provide smoke deployment up to 100m

Manufacturer's Description: The 40mm Ground Marker munition is designed to deliver a pyrotechnic smoke or irritant payload downrange to specified distances. The

spin stabilized projectile and smokeless propulsion system produce extremely consistent velocities and range to the target. Applications for this product include crowd direction and control, marking, and obscuration

Purpose: Smoke abilities can be used as distractions, in assistance with gas deployments and to provide concealment as needed.

Authorized Use: Smoke is authorized to be used when the need for smoke capabilities may arise.

Fiscal Impact: Cost as used

Policy and Procedure: Policy 404.5 Swat Uniforms and Equipment
Training: Every Hawthorne officer is trained on the deployment of 40MM projectile systems.

Type: Pepper Ball rounds Live X

Quantity: 75

Cost: $1,320.00 for 375 rounds

Capabilities: This item is deployed by dedicated launcher.
Manufactures Description: • Red / Black • Concentrated version of Live projectile used in high-intensity/MFF/Crowd Control • 5% Chemical Agent • Used for direct impact and area saturation • 0-60 feet (0-18 meters) direct impact/150+ feet (45+ meters area saturation • Operation temperature range -30F to 150F (-34C to 65C)

Purpose: Pepper Ball rounds when used properly, are less likely to result in death or serious physical injury and can be used in an attempt to de-escalate a potentially deadly situation. Its purpose is to minimize the risk to all parties through pain compliance, temporary discomfort and/or incapacitation of potentially violent or dangerous. And can be used in the following but not complete listed situations. Armed Attacker • Barricaded Suspect • Suicide-by-Cop • Civil Disobedience • Area Denial • Building/Field Searches • Vehicle Standoff • Drug Labs • High-Risk Warrants • Event Security • Animal Control • Authorized Uses: The suspect is armed with a weapon and the tactical circumstances allow for the safe application of approved munitions. The suspect has made credible threats to harm him/herself or others. The suspect is engaged in riotous behavior or is throwing rocks, bottles or other dangerous projectiles at people and/or officers. There is probable cause to believe that the suspect has already committed a crime of violence and is refusing to comply with lawful orders.

Fiscal Impact: None

Policy and Procedure: Lexipol Policy 303.6.2 Pepper Projectile Systems, 300.3 Use of Force.

Training: Every sworn Hawthorne Police Officer attends a less lethal refresher course every year. The refresher course consists of reading the department policy on each less lethal device, overview of the use of force policy, nomenclature of the projector launcher device and live fire with the projectile launchers.

Type: Royal Arms 12 Gauge TESAR #1

Quantity: 14

Cost: $25

Lifespan: Replacement as used

Capabilities: Capable of defeating locked wood doors.

Manufacturer's Description: Orange Cap 2-3/4" 275 Grain Compressed Copper Frangible 12 Ga Shotgun Slug

Purpose: For breaching wooden doors

Authorized Use: Breaching rounds are used exclusively by the SWAT team and by officers trained in breaching techniques.

Fiscal Impact: Cost as used

Policy and Procedure: Lexipol Policy 404.5.2 Equipment

Training: SWAT officers trained in breaching attend POST approved breaching schools and maintain in house training.

Specialty Impact Munitions (SIM):

Type: *Defense Technology Direct Impact 40mm OC Crushable Foam Round – Part# 6320*

Quantity: 10

Cost: $18.25 each

Lifespan: 5 years from date of manufacture

Capability: 40mm launchers are capable of firing a variety of munitions with a minimum effective range of five (5) feet and a maximum effective range of one hundred twenty (120) feet. 40mm launchers can deliver 40mm munitions in the form of chemical agents, sponge baton rounds, or combined use sponge baton OC chemical agent rounds.

Manufacturer's Description: The 40mm Direct Impact® Round has evolved from Defense Technology® design of the eXact iMpact™. This lightweight, high-speed projectile consists of a plastic body and a crushable foam nose which is spin stabilized via the incorporated rifling collar and the 40mm launcher's rifled barrel. The rounds utilize smokeless powder as the propellant and have velocities that are extremely consistent. The 40mm Direct Impact® Round consists of a plastic body and a crushable foam nose that contains a powder payload. This payload area can hold inert, marking, OC or CS powder. The crushable foam nose dissipates energy upon impact while releasing the powder payload.

Purpose: Kinetic energy projectiles, when used properly, are less likely to result in death or serious physical injury and can be used in an attempt to de-escalate a potentially deadly situation. The Direct Impact OC round additionally brings the effects of an irritant powder, maximizing the potential for incapacitation. Its purpose is to minimize the risk to all parties through pain compliance, temporary discomfort and/or incapacitation of potentially violent or dangerous subjects.

Authorized Use: 40mm launchers utilized with less lethal sponge baton rounds may be deployed to impact subjects demonstrating assaultive behavior or life-threatening behavior. 40mm launchers utilized with less lethal sponge baton rounds may also be used to control an actively resistive subject reasonably believed to possess or have immediate access to a deadly weapon, within the force guidelines of Department Procedure

Fiscal Impact: None

Policy and Procedure: Lexipol Policy 303.8 Kinetic Energy Projectiles, 303.9 Training for control devices, 303.5 Tear Gas Guidelines, 303.6.2 Pepper Projectile Systems, and Policy 300 Use of Force

Training: Every sworn Hawthorne Police Officer attends a less lethal refresher course every two years. The refresher course consists of reading the department policy on each less lethal device, overview of the use of force policy, nomenclature of the projector launcher device and live fire with the projectile launchers. Additionally, SWAT members train on the projectile launcher platforms numerous times throughout the year.

Type: *Defense Technology Extended Range Direct Impact 40mm OC Crushable Foam Round – Part# 6320LE*

Quantity: 26

Cost: $18.25 each

Lifespan: 5 years from date of manufacture

Capability: 40mm launchers are capable of firing a variety of munitions with a minimum effective range of five (5) feet and a maximum effective range of one hundred twenty (120) feet. 40mm launchers can deliver 40mm munitions in the form of chemical agents, sponge baton rounds, or combined use sponge baton OC chemical agent rounds.

Manufacturer's Description: The 40 mm Direct Impact® LE Extended Range Round is a point-of-aim, point-of-impact direct-fire round and is intended to be used in applications that exceed the performance capability of the standard Direct Impact Round. An excellent solution whether you need to incapacitate a single subject or control a crowd. When loaded with OC powder, the Direct Impact LE combines blunt trauma with the effects of an irritant powder, maximizing the potential for incapacitation.

Purpose: Kinetic energy projectiles, when used properly, are less likely to result in death or serious physical injury and can be used in an attempt to de-escalate a potentially deadly situation. The Direct Impact OC round additionally brings the effects of an irritant powder, maximizing the potential for incapacitation. Its purpose is to minimize the risk to all parties through pain compliance, temporary discomfort and/or incapacitation of potentially violent or dangerous subjects.

Authorized Use: 40mm launchers utilized with less lethal sponge baton rounds may be deployed to impact subjects demonstrating assaultive behavior or life-threatening behavior. 40mm launchers utilized with less lethal sponge baton rounds may also be used to control an actively resistive subject reasonably believed to possess or have immediate access to a deadly weapon, within the force guidelines of Department Procedure

Fiscal Impact: None

Policy and Procedure: Lexipol Policy 303.8 Kinetic Energy Projectiles, 303.9 Training for control devices, 303.5 Tear Gas Guidelines, 303.6.2 Pepper Projectile Systems, and Policy 300 Use of Force

Training: Every sworn Hawthorne Police Officer attends a less lethal refresher course every two years. The refresher course consists of reading the department policy on each less lethal device, overview of the use of force policy, nomenclature of the projector launcher device and live fire with the projectile launchers. Additionally, SWAT members train on the projectile launcher platforms numerous times throughout the year.

Chemical Agent Munitions:
Type: *Defense Technology Ferret 40mm CS Liquid Projectile-Part # 1262 (Newer version is Part # 2262).*

Quantity: 20

Cost: $23 each

Lifespan: 5 years from date of manufacture

Capability: The effective range of the Ferret 40mm CS Liquid Barricade Penetrating Projectile is fifty-four (54) yards.

Manufacturer's Description: The Ferret 40mm Round is a frangible projectile filled with chemical agent. It is designed to deliver chemical agents in barricade situations from a 40mm launcher. Spin stabilization from barrel rifling affords maximum stand-off distance and accuracy for safety. The Ferret® 40mm Round is non-burning and suitable for indoor use. Used primarily by tactical teams, it is designed to penetrate barriers, such as windows, hollow core doors, wallboard and thin plywood. Upon impacting the barrier, the nose cone ruptures and instantaneously delivers a small chemical payload inside of a structure or vehicle.

Purpose: Kinetic energy projectiles, when used properly, are less likely to result in death or serious physical injury and can be used in an attempt to de-escalate a potentially deadly situation. The ferret projectile round additionally brings the effects of an irritant liquid, maximizing the potential for incapacitation. Its purpose is to minimize the risk to all parties through pain compliance, temporary discomfort and/or incapacitation of potentially violent or dangerous subjects.

Authorized Use: Tear gas may be used for crowd control, crowd dispersal or against barricaded suspects based on the circumstances. Only the Watch Commander, Incident Commander or SWAT Lieutenant may authorize the delivery and use of tear gas, and only after evaluating all conditions known at the time and determining that such force reasonably appears justified and necessary. When practicable, fire personnel should be alerted or summoned to the scene prior to the deployment of tear gas to control any fires and to assist in providing medical aid or gas evacuation if needed

Fiscal Impact: None

Policy and Procedure: Lexipol Policy 303.8 Kinetic Energy Projectiles, 303.9 Training for Control Devices, 303.5 Tear Gas Guidelines, 303.6.2 Pepper Projectile Systems, and Policy 300 Use of Force

Training: Only SWAT Officers that have completed a SWAT basic academy are authorized to utilize the ferret projectiles. SWAT Officers will conduct continued training with the use of projectile launched chemical agent devices during supplemental SWAT

courses and trainings. Additionally, SWAT members train on the projectile launcher platforms numerous times throughout the year.

Type: *Defense Technology Ferret 40mm CS Powder Projectile – Part # 1292 (Newer version is Part # 2292).*

Quantity: 32

Cost: $23 each

Lifespan: 5 years from the date of manufacture

Capabilities: The effective range of the Ferret 40mm CS Powder Barricade Penetrating Projectile is fifty-four (54) yards.

Manufactures Description: The Ferret® 40 mm Barricade Penetrating Round is filled with a CS powder chemical agent. It is a frangible projectile that is spin stabilized utilizing barrel rifling. It is non-burning and designed to penetrate barriers. Primarily used to dislodge barricaded subjects, it can also be used for area denial. Primarily used by tactical teams, it is designed to penetrate barriers, such as windows, hollow core doors, wallboard and thin plywood. Upon impact the nose ruptures and instantaneously delivers the agent payload inside a structure or vehicle.

Purpose: Kinetic energy projectiles, when used properly, are less likely to result in death or serious physical injury and can be used in an attempt to de-escalate a potentially deadly situation. The ferret projectile round additionally brings the effects of an irritant powder, maximizing the potential for incapacitation. Its purpose is to minimize the risk to all parties through pain compliance, temporary discomfort and/or incapacitation of potentially violent or dangerous subjects.

Authorized Uses: Tear gas may be used for crowd control, crowd dispersal or against barricaded suspects based on the circumstances. Only the Watch Commander, Incident Commander or SWAT Lieutenant may authorize the delivery and use of tear gas, and only after evaluating all conditions known at the time and determining that such force reasonably appears justified and necessary. When practicable, fire personnel should be alerted or summoned to the scene prior to the deployment of tear gas to control any fires and to assist in providing medical aid or gas evacuation if needed.

Fiscal Impact: None

Policy and Procedure: Lexipol Policy 303.8 Kinetic Energy Projectiles, 303.9 Training for Control Devices, 303.5 Tear Gas Guidelines, 303.6.2 Pepper Projectile Systems, and Policy 300 Use of Force

Training: Only SWAT Officers that have completed a SWAT basic academy are authorized to utilize the ferret projectiles. SWAT Officers will conduct continued training with the use of projectile launched chemical agent devices during supplemental SWAT courses and trainings. Additionally, SWAT members train on the projectile launcher platforms numerous times throughout the year.

Type: *Defense Technology Ferret 40mm OC Liquid Projectile – Part # 1260 (Newer version is Part # 2260).*

Quantity: 17

Cost: $23 each

Lifespan: 5 years from the date of manufacture

Capabilities: The effective range of the Ferret 40mm OC Liquid Barricade Penetrating Projectile is fifty-four (54) yards.

Manufactures Description: The Ferret® 40mm Round is non-burning and suitable for indoor use. Used primarily by tactical teams, it is designed to penetrate barriers, such as windows, hollow core doors, wallboard and thin plywood. Upon impacting the barrier, the nose cone ruptures and instantaneously delivers a small chemical payload inside of a structure or vehicle. In a tactical deployment situation, the 40mm Ferret is primarily used to dislodge barricaded subjects from confined areas. Its purpose is to minimize the risks to all parties through pain compliance, temporary discomfort and/or incapacitation of potentially violent or dangerous subjects.

Purpose: Kinetic energy projectiles, when used properly, are less likely to result in death or serious physical injury and can be used in an attempt to de-escalate a potentially deadly situation. The ferret projectile round additionally brings the effects of an irritant Liquid, maximizing the potential for incapacitation. Its purpose is to minimize the risk to all parties through pain compliance, temporary discomfort and/or incapacitation of potentially violent or dangerous subjects.

Authorized Uses: Tear gas may be used for crowd control, crowd dispersal or against barricaded suspects based on the circumstances. Only the Watch Commander, Incident Commander or SWAT Lieutenant may authorize the delivery and use of tear gas, and only after evaluating all conditions known at the time and determining that such force reasonably appears justified and necessary. When practicable, fire personnel should be alerted or summoned to the scene prior to the deployment of tear gas to control any fires and to assist in providing medical aid or gas evacuation if needed.

Fiscal Impact: None

Policy and Procedure: Lexipol Policy 303.8 Kinetic Energy Projectiles, 303.9 Training for Control Devices, 303.5 Tear Gas Guidelines, 303.6.2 Pepper Projectile Systems, and Policy 300 Use of Force

Training: Only SWAT Officers that have completed a SWAT basic academy are authorized to utilize the ferret projectiles. SWAT Officers will conduct continued training with the use of projectile launched chemical agent devices during supplemental SWAT courses and trainings. Additionally, SWAT members train on the projectile launcher platforms numerous times throughout the year.

Type: *Defense Technology Ferret 40mm OC Powder Projectile – Part # 1290 (Newer version is Part # 2290).*

Quantity: 35

Cost: $23 each

Lifespan: 5 years from the date of manufacture

Capabilities: The effective range of the Ferret 40mm OC Powder Barricade Penetrating Projectile is fifty-four (54) yards.

Manufactures Description: The Ferret® 40 mm Barricade Penetrating Round is filled with an OC powder chemical agent. It is a frangible projectile that is spin stabilized utilizing barrel rifling. It is non-burning and designed to penetrate barriers. Primarily used to dislodge barricaded subjects, it can also be used for area denial. Primarily used by tactical teams, it is designed to penetrate barriers, such as windows, hollow core doors, wallboard and thin plywood. Upon impact the nose ruptures and instantaneously delivers the agent payload inside a structure or vehicle.

Purpose: Kinetic energy projectiles, when used properly, are less likely to result in death or serious physical injury and can be used in an attempt to de-escalate a potentially deadly situation. The ferret projectile round additionally brings the effects of an irritant powder, maximizing the potential for incapacitation. Its purpose is to minimize the risk to all parties through pain compliance, temporary discomfort and/or incapacitation of potentially violent or dangerous subjects.

Authorized Uses: Tear gas may be used for crowd control, crowd dispersal or against barricaded suspects based on the circumstances. Only the Watch Commander, Incident Commander or SWAT Lieutenant may authorize the delivery and use of tear gas, and only after evaluating all conditions known at the time and determining that such force reasonably appears justified and necessary. When practicable, fire personnel should be alerted or summoned to the scene prior to the deployment of tear gas to control any fires and to assist in providing medical aid or gas evacuation if needed.

Fiscal Impact: None

Policy and Procedure: Lexipol Policy 303.8 Kinetic Energy Projectiles, 303.9 Training for Control Devices, 303.5 Tear Gas Guidelines, 303.6.2 Pepper Projectile Systems, and Policy 300 Use of Force

Training: Only SWAT Officers that have completed a SWAT basic academy are authorized to utilize the ferret projectiles. SWAT Officers will conduct continued training with the use of projectile launched chemical agent devices during supplemental SWAT courses and trainings. Additionally, SWAT members train on the projectile launcher platforms numerous times throughout the year.

Type: *Defense Technology Instantaneous Blast CS- Part# 1042*

Quantity: 18

Cost: $50 each

Lifespan: 5 years from date of manufacture

Capabilities: This device can be hand thrown.

Manufacturer's Description: The Instantaneous Blast CS Grenade is designed for indoor or outdoor use; this grenade's powder is expelled upon initiation of a small internal detonator that has sufficient force to split the canister at six machined groves on the outside surface. this device is well suited for affecting numerous subjects grouped within a contained portion of a prison yard or area, using wind to the advantage. This 6.12 in. by 2.62 in. grenade will deliver approximately 1.5 oz. of active agent.

Lifespan: 5 year manufacturer warranty

Purpose: The Instantaneous Blast CS is used as crowd management in an indoor and outdoor setting.

Authorized Uses: Tear gas may be used for crowd control, crowd dispersal or against barricaded suspects based on the circumstances. Only the Watch Commander, Incident Commander or SWAT Lieutenant may authorize the delivery and use of tear gas, and only after evaluating all conditions known at the time and determining that such force reasonably appears justified and necessary. When practicable, fire personnel should be alerted or summoned to the scene prior to the deployment of tear gas to control any fires and to assist in providing medical aid or gas evacuation if needed.

Fiscal Impact: None

Policy and Procedure: Lexipol Policy 303.5 Tear Gas Guidelines

Training: Only SWAT Officers that have completed a SWAT basic academy are authorized to utilize the Instantaneous Blast device. SWAT Officers will conduct continued training with the use of hand deployed chemical agent devices during supplemental SWAT courses and trainings. Additionally, a SWAT Officer who is certified as a chemical agent instructor trains SWAT officers annually

Type: *Defense Technology Pocket Tactical CS- Part# 1016*

Quantity: 23

Cost: $22 each

Lifespan: 5 years from date of manufacture

Capabilities: The Pocket Tactical is a small lightweight easily carried device that provides a medium volume of chemical agent or smoke for certain situations.

Manufacturer's Description: The Pocket Tactical CS Grenade is small, and lightweight. The 0.9 oz. of active agent will burn approximately 20-40 seconds. At 4.75 in. by 1.4 inches in size, it easily fits in most tactical pouches. This is a launchable grenade; however, it is normally used as a signaling or covering device. Though this device is slightly over four inches in length, it produces a smoke cloud so fast it appears to be an enveloping screen produced by a full size tactical grenade.

Purpose: The Pocket Tactical was designed with the tactical team in mind and can be used for distraction, concealment, rescue, or signaling. Additionally, the Pocket Tactical may be used to dislodge barricaded suspects from confined areas. Its purpose is to minimize the risk to all parties through pain compliance, temporary discomfort and/or incapacitation of potentially violent or dangerous subjects.

Fiscal Impact: None

Policy and Procedure: Lexipol Policy 303.5 Tear Gas Guidelines

Training: Only SWAT Officers that have completed a SWAT basic academy are authorized to utilize the Pocket Tactical device. SWAT Officers will conduct continued training with the use of hand deployed chemical agent devices during supplemental SWAT courses and trainings. Additionally, a SWAT Officer who is certified as a chemical agent instructor trains SWAT officers annually.

Type: *Defense Technology Flameless Tri-Chamber, CS- Part# 1032*

Quantity: 29

Cost: $45 each

Lifespan: 5 years from date of manufacture

Capabilities: The design of the Tri-Chamber Flameless CS Grenade allows the contents to burn within an internal can and disperse the agent safely with reduced risk of fire. The grenade is designed primarily for indoor tactical situations to detect and/or dislodge a barricaded subject. This grenade will deliver approximately.70 oz of agent during its 20-25 seconds of burn time. The Tri-Chamber Flameless Grenade can be used in crowd control as well as tactical deployment situations by Law Enforcement and Corrections, but was designed with the barricade situation in mind. Its applications in tactical situations are primarily to detect and/or dislodge barricaded subjects

Manufacturer's Description: The design of the Tri-Chamber Flameless CS Grenade allows the contents to burn within an internal can and disperse the agent safely with reduced risk of fire. The grenade is designed primarily for indoor tactical situations to detect and/or dislodge a barricaded subject. This grenade will deliver approximately .70 oz. of agent during its 20-25 seconds burn time. The Tri-Chamber Flameless Grenade can be used in crowd control as well as tactical deployment situations by Law Enforcement and Corrections, but was designed with the barricade situation in mind. Its applications in tactical situations are primarily to detect and/or dislodge barricaded subjects. The purpose of the Tri-Chamber Flameless Grenade is to minimize the risks to all parties through pain compliance, temporary discomfort, and/or incapacitation of potentially violent or dangerous subjects. The Tri-Chamber Flameless Grenade provides the option of delivering a pyrotechnic chemical device indoors, maximizing the chemicals' effectiveness via heat and vaporization, while minimizing or negating the chance of fire to the structure.

Purpose: The purpose of the Tri-Chamber Flameless Grenade is to minimize the risks to all parties through pain compliance, temporary discomfort, and/or incapacitation of potentially violent or dangerous subjects. The Tri-Chamber Flameless Grenade provides the option of delivering a pyrotechnic chemical device indoors, maximizing the chemicals effectiveness via heat and vaporization, while minimizing or negating the chance of fire to the structure.

Fiscal Impact: None

Policy and Procedure: Lexipol Policy 303.5 Tear Gas Guidelines

Training: Only SWAT Officers that have completed a SWAT basic academy are authorized to utilize the Tri-Chamber CS. SWAT Officers will conduct continued training with the use of hand deployed chemical agent devices during supplemental SWAT

courses and trainings. Additionally, a SWAT Officer who is certified as a chemical agent instructor trains SWAT officers annually.

Type: *Defense Technology Spede-Heat, CS- Part# 1072*

Quantity: 18

Cost: $25 each

Lifespan: 5 years from date of manufacture

Capabilities: Can be hand thrown, deployed via robot, launched, placed into a Gas Ram, Burn Safe and Munitions Pole.

Manufacturer's Description: The Spede-Heat CS Grenade is a high volume, continuous burn it expels its payload in approximately 20-40 seconds. The payload is discharged through four gas ports on top of the canister, three on the side and one on the bottom. This launchable grenade is 6.12 in. by 2.62 in. and holds approximately 2.9 oz. of active agent.

Purpose: To safely resolve critical situations such as violent civil unrest and high-risk tactical operations

Fiscal Impact: None

Policy and Procedure: Lexipol Policy 303.5 Tear Gas Guidelines

Training: Only SWAT Officers that have completed a SWAT basic academy are authorized to utilize the Spede-Heat CS. SWAT Officers will conduct continued training with the use of hand deployed chemical agent devices during supplemental SWAT courses and trainings. Additionally, a SWAT Officer who is certified as a chemical agent instructor trains SWAT officers annually.

Type: *Combined Tactical Systems Riot CS Smoke - Part# 5230*

Quantity: 5

Cost: $40 each

Lifespan: 5 years from date of manufacture

Capabilities: Can be hand thrown, deployed via robot, launched, placed into a Gas Ram, Burn Safe and Munitions Pole.

Manufacturer's Description: Large diameter burning grenade that discharges a high volume of smoke and chemical agent through multiple emission ports. Specifically for outdoor use and should not be deployed on rooftops, in crawl spaces or indoors due to potential fire hazard. Can be hand thrown or launched. Discharge duration can reach up to 40 seconds.

Purpose: To safely resolve critical situations such as violent civil unrest and high-risk tactical operations

Fiscal Impact: None

Policy and Procedure: Lexipol Policy 303.5 Tear Gas Guidelines

Training: Only SWAT Officers that have completed a SWAT basic academy are authorized to utilize the Riot CS Smoke. SWAT Officers will conduct continued training with the use of hand deployed chemical agent devices during supplemental SWAT courses and trainings. Additionally, a SWAT Officer who is certified as a chemical agent instructor trains SWAT officers annually.

Type: *Combined Tactical Systems Aerosol Grenade CS-OC - Part# 6343*

Quantity: 5

Cost: $41 each

Lifespan: 5 years from date of manufacture

Capabilities: Can be hand thrown, deployed via robot, launched, placed into a Gas Ram, Burn Safe and Munitions Pole.

Manufacturer's Description: A unique grenade delivering an invisible vapor and rendering an intense respiratory effect. Provides best results when used indoors and requires no personal decontamination.

Purpose: To safely resolve critical situations such as violent civil unrest and high-risk tactical operations

Fiscal Impact: None

Policy and Procedure: Lexipol Policy 303.5 Tear Gas Guidelines

Training: Only SWAT Officers that have completed a SWAT basic academy are authorized to utilize the Aerosol Grenade CS-OC. SWAT Officers will conduct continued training with the use of hand deployed chemical agent devices during supplemental

SWAT courses and trainings. Additionally, a SWAT Officer who is certified as a chemical agent instructor trains SWAT officers annually.

Type: *Defense Technology Flameless Aerosol OC Vapor - Part# 1056*

Quantity: 13

Cost: $50 each

Lifespan: 5 years from date of manufacture

Capabilities: Hand deployed to deliver a very high concentration of OC in a powerful mist.

Manufacturer's Description: The Defense Technology® OC Vapor Aerosol Grenade is for law enforcement and corrections use to deliver a high concentration of Oleoresin Capsicum (OC) in a powerful mist. The grenade is designed for indoor-use in confined areas and, once deployed, inflames the mucous membranes and exposed skin resulting in an intense burning sensation. The incapacitating effect of the OC Vapor on the subject is dramatic, yet requires minimal decontamination. Removing the subject from the affected area to fresh air will resolve respiratory effects within minutes. The OC Vapor Aerosol Grenade is ideal for cell extractions or barricade situations where the use of pyrotechnic, powder or liquid devices is not practical or desired.

Purpose: The purpose of the Aerosol OC Vapor is to minimize the risks to all parties through pain compliance, temporary discomfort, and/or incapacitation of potentially violent or dangerous subjects. The Aerosol OC Vapor provides the option of delivering a pyrotechnic chemical device indoors, maximizing the chemicals effectiveness via heat and vaporization, while minimizing or negating the chance of fire to the structure.

Fiscal Impact: None

Policy and Procedure: Lexipol Policy 303.5 Tear Gas Guidelines

Training: Only SWAT Officers that have completed a SWAT basic academy are authorized to utilize the Aerosol OC Vapor. SWAT Officers will conduct continued training with the use of hand deployed chemical agent devices during supplemental SWAT courses and trainings. Additionally, a SWAT Officer who is certified as a chemical agent instructor trains SWAT officers annually.

Unmanned, Remotely Piloted Powered Aerial Vehicle:

UAS #1
Type: *DJI Mavic Mini*
Serial #s 1SZ3J4C002K071, YCBZTZ00026905, 3Q4SJ1D00354LT, 1581F4XFC225R0065AF2, 1581F4XF32293006W0B7, & 1581F4XFA227JML719P8

Quantity: 6

Cost: $500 each

Lifespan: Unknown, 1-year manufacturer warranty

Capabilities: The Hawthorne Police Department will utilize UAS to enhance both public safety and officer safety by providing aerial support during a variety of operations whenever possible.

UAS may be equipped with high-definition cameras, thermal imaging cameras, or a combination thereof to provide mission critical information. The ability to gain an aerial view over potentially dangerous situations reduces the risk to the public, officers, and aids in the safe apprehension of criminals. Additionally, UAS may be used to search areas where potential harm to human personnel may be avoided.

The Mavic Mini drone is compact enough to navigate the interior of structures and similar conditions

Manufacturer's Description: Weighing 249g, DJI Mavic Mini is smaller and lighter than all of its predecessors, giving the pilot the ultimate flexibility to capture unique moments. Unlike other DJI drones that feature quick-release propellers, Mavic Mini propellers are screwed on, which helps to preserve the weight of the drone. A 3-axis stabilized gimbal is located at the front of the drone, which is protected by a camera guard. And a microSD card slot is located on the back, providing a convenient location to change storage quickly.

Purpose: UAS may be utilized to enhance the department's mission of protecting lives and property when other means and resources are not available or are less effective.

Authorized Uses: Unmanned aerial vehicles have numerous applications, including working with or in place of manned aircraft such as a police helicopter. Situations for authorized use include monitoring large crowds / gatherings, providing situational awareness, searching for evading suspects hiding in yards / neighborhoods, searching for missing persons / objects, and / or any other scenario where it can mitigate risk and harm to human life.

Fiscal Impact: Battery Replacement (depending on frequency of use and charging) and replacement of broken / missing parts.

Policy and Procedure: Lexipol Policy 606 – Unmanned Aerial Systems Operations.

Training: UAS pilots shall be trained and maintain proficiency in their operator / observer abilities. Each pilot shall be certified as an operator in accordance with current FAA requirements and standards. The pilot will stay proficient in the job function by participating in monthly scheduled department training sessions. During these training sessions the pilot must show proficiency in flight skills, obstacles, and utilizing the UAS in a manner consistent with law enforcement deployments.

UAS #2
Type: *DJI Mavic 2 Advanced*
Serial #s 4GC3KAU00AX0LB

Quantity: 1

Cost: $5,000

Lifespan: Unknown, 1-year manufacturer warranty

Capabilities: The Hawthorne Police Department will utilize UAS to enhance both public safety and officer safety by providing aerial support during a variety of operations whenever possible.

UAS may be equipped with high-definition cameras, thermal imaging cameras, or a combination thereof to provide mission critical information. The ability to gain an aerial view over potentially dangerous situations reduces the risk to the public, officers, and aids in the safe apprehension of criminals.

The Mavic drone is large enough and equipped with a Forward Looking Infrared Camera (FLIR) suitable for exterior environmental conditions.

Manufacturer's Description: Capture accurate details in any mission with the Mavic Enterprise series drone – a highly versatile yet compact tool that packs a whole lot of performance upgrades. With high-resolution thermal and visual cameras, the Mavic drone supports up to 32× digital zoom and is capable of centimeter-level positioning accuracy with the RTK module.

The Mavic Enterprise Series redefines industry standards for small commercial drones. With a mechanical shutter, a 56 x zoom camera, and an RTK module for centimeter-level precision, the Mavic 3E brings mapping and mission efficiency to new heights. A thermal version is available for firefighting, search and rescue, inspection, and night operations.

Purpose: UAS may be utilized to enhance the department's mission of protecting lives and property when other means and resources are not available or are less effective. This tool is used to remotely monitor a situation where risks and hazards may be present, and / or it is advantageous for aerial viewing

Authorized Uses: Unmanned aerial vehicles have numerous applications, including working with or in place of manned aircraft such as a police helicopter. Situations for authorized use include monitoring large crowds / gatherings, providing situational awareness, searching for evading suspects hiding in yards / neighborhoods, searching for missing persons / objects, and / or any other scenario where it can mitigate risk and harm to human life.

Fiscal Impact: Battery Replacement (depending on frequency of use and charging) and replacement of broken / missing parts.

Policy and Procedure: Lexipol Policy 606 – Unmanned Aerial Systems Operations.

Training: UAS pilots shall be trained and maintain proficiency in their operator / observer abilities. Each pilot shall be certified as an operator in accordance with current FAA requirements and standards. The pilot will stay proficient in the job function by participating in monthly scheduled department training sessions. During these training sessions the pilot must show proficiency in flight skills, obstacles, and utilizing the UAS in a manner consistent with law enforcement deployments.

UAS #3
Type: *DJI Mavic 3 Enterprise Thermal*
Serial #s 1581F5FJ725250HAB32G & 1581F5FJB22A700A0EDH

Quantity: 2

Cost: $5,500 each

Lifespan: Unknown, 1-year manufacturer warranty

Capabilities: The Hawthorne Police Department will utilize UAS to enhance both public safety and officer safety by providing aerial support during a variety of operations whenever possible.

UAS may be equipped with high-definition cameras, thermal imaging cameras, or a combination thereof to provide mission critical information. The ability to gain an aerial view over potentially dangerous situations reduces the risk to the public, officers, and aids in the safe apprehension of criminals.

The Mavic drone is large enough and equipped with a Forward Looking Infrared Camera (FLIR) suitable for exterior environmental conditions.

Manufacturer's Description: Capture accurate details in any mission with the Mavic Enterprise series drone – a highly versatile yet compact tool that packs a whole lot of performance upgrades. With high-resolution thermal and visual cameras, the Mavic drone supports up to 32× digital zoom and is capable of centimeter-level positioning accuracy with the RTK module.

The Mavic 3 Enterprise Series redefines industry standards for small commercial drones. With a mechanical shutter, a 56 x zoom camera, and an RTK module for centimeter-level precision, the Mavic 3E brings mapping and mission efficiency to new heights. A thermal version is available for firefighting, search and rescue, inspection, and night operations.

Purpose: UAS may be utilized to enhance the department's mission of protecting lives and property when other means and resources are not available or are less effective. This tool is used to remotely monitor a situation where risks and hazards may be present, and / or it is advantageous for aerial viewing

Authorized Uses: Unmanned aerial vehicles have numerous applications, including working with or in place of manned aircraft such as a police helicopter. Situations for authorized use include monitoring large crowds / gatherings, providing situational awareness, searching for evading suspects hiding in yards / neighborhoods, searching for missing persons / objects, and / or any other scenario where it can mitigate risk and harm to human life.

Fiscal Impact: Battery Replacement (depending on frequency of use and charging) and replacement of broken / missing parts.

Policy and Procedure: Lexipol Policy 606 – Unmanned Aerial Systems Operations.

Training: UAS pilots shall be trained and maintain proficiency in their operator / observer abilities. Each pilot shall be certified as an operator in accordance with current FAA requirements and standards. The pilot will stay proficient in the job function by participating in monthly scheduled department training sessions. During these training sessions the pilot must show proficiency in flight skills, obstacles, and utilizing the UAS in a manner consistent with law enforcement deployments.

UAS #4
Type: *DJI Matrice 4T*
Serial #s 1581F7K3C24C800AM795 & 1581F7K3C251500C2VJ5

Quantity: 2

Cost: $7,000 each

Lifespan: Unknown, 1-year manufacturer warranty

Capabilities: The Hawthorne Police Department will utilize UAS to enhance both public safety and officer safety by providing aerial support during a variety of operations whenever possible.

UAS may be equipped with high-definition cameras, thermal imaging cameras, or a combination thereof to provide mission critical information. The ability to gain an aerial view over potentially dangerous situations reduces the risk to the public, officers, and aids in the safe apprehension of criminals.

The Mavic drone is large enough and equipped with a Forward Looking Infrared Camera (FLIR) suitable for exterior environmental conditions.

Manufacturer's Description: Capture accurate details in any mission with the Matrice series drone – a highly versatile yet compact tool that packs a whole lot of performance upgrades. With high-resolution thermal and visual cameras, the Mavic drone supports up to 32× digital zoom and is capable of centimeter-level positioning accuracy with the RTK module.

The Mavic 3 Enterprise Series redefines industry standards for small commercial drones. With a mechanical shutter, a 56 x zoom camera, and an RTK module for centimeter-level precision, the Mavic 3E brings mapping and mission efficiency to new heights. A thermal version is available for firefighting, search and rescue, inspection, and night operations.

Purpose: UAS may be utilized to enhance the department's mission of protecting lives and property when other means and resources are not available or are less effective. This tool is used to remotely monitor a situation where risks and hazards may be present, and / or it is advantageous for aerial viewing

Authorized Uses: Unmanned aerial vehicles have numerous applications, including working with or in place of manned aircraft such as a police helicopter. Situations for authorized use include monitoring large crowds / gatherings, providing situational awareness, searching for evading suspects hiding in yards / neighborhoods, searching for missing persons / objects, and / or any other scenario where it can mitigate risk and harm to human life.

Fiscal Impact: Battery Replacement (depending on frequency of use and charging) and replacement of broken / missing parts.

Policy and Procedure: Lexipol Policy 606 – Unmanned Aerial Systems Operations.

Training: UAS pilots shall be trained and maintain proficiency in their operator / observer abilities. Each pilot shall be certified as an operator in accordance with current FAA requirements and standards. The pilot will stay proficient in the job function by participating in monthly scheduled department training sessions. During these training sessions the pilot must show proficiency in flight skills, obstacles, and utilizing the UAS in a manner consistent with law enforcement

UAS #5
Type: *DJI Matrice 30T Thermal Quadcopter*
Serial #s 1581F4QWB22C200300SA & 1581F4QWB22C200300AW

Quantity: 2

Cost: $9,500 each

Lifespan: Unknown, 1-year manufacturer warranty

Capabilities: The Hawthorne Police Department will utilize UAS to enhance both public safety and officer safety by providing aerial support during a variety of operations whenever possible.

UAS may be equipped with high-definition cameras, thermal imaging cameras, or a combination thereof to provide mission critical information. The ability to gain an aerial view over potentially dangerous situations reduces the risk to the public, officers, and aids in the safe apprehension of criminals.

The Matrice drone is large enough and equipped with a Forward Looking Infrared Camera (FLIR) suitable for exterior environmental conditions.

Manufacturer's Description: The DJI Matrice 30T is a versatile commercial thermal drone featuring an integrated payload with a 48MP wide camera, a 12MP tele zoom camera with significant zoom capabilities, and a thermal camera for diverse operational needs. It offers advanced flight performance, easily handling challenging weather with an IP55 rating, and ensures safety with comprehensive sensors and collision avoidance systems. Its intuitive DJI RC Plus remote control and compatibility with FlightHub 2 enhance its mission efficiency. Ideal for public safety and thermal inspection use cases.

Purpose: UAS may be utilized to enhance the department's mission of protecting lives and property when other means and resources are not available or are less effective. This tool is used to remotely monitor a situation where risks and hazards may be present, and / or it is advantageous for aerial viewing

Authorized Uses: Unmanned aerial vehicles have numerous applications, including working with or in place of manned aircraft such as a police helicopter. Situations for authorized use include monitoring large crowds / gatherings, providing situational awareness, searching for evading suspects hiding in yards / neighborhoods, searching for missing persons / objects, and / or any other scenario where it can mitigate risk and harm to human life.

Fiscal Impact: Battery Replacement (depending on frequency of use and charging) and replacement of broken / missing parts.

Policy and Procedure: Lexipol Policy 606 – Unmanned Aerial Systems Operations.

Training: UAS pilots shall be trained and maintain proficiency in their operator / observer abilities. Each pilot shall be certified as an operator in accordance with current FAA requirements and standards. The pilot will stay proficient in the job function by participating in monthly scheduled department training sessions. During these training sessions the pilot must show proficiency in flight skills, obstacles, and utilizing the UAS in a manner consistent with law enforcement deployments.

UAS #6
Type: *DJI Matrice 30T Thermal Drone and Dock Bundle*
Serial # 1581FBMD2373001FV08 & 4SEDL71001000V

Quantity: 1

Cost: $30,000

Lifespan: Unknown, 1-year manufacturer warranty

Capabilities: The Hawthorne Police Department will utilize UAS to enhance both public safety and officer safety by providing aerial support during a variety of operations whenever possible.

UAS may be equipped with high-definition cameras, thermal imaging cameras, or a combination thereof to provide mission critical information. The ability to gain an aerial view over potentially dangerous situations reduces the risk to the public, officers, and aids in the safe apprehension of criminals.

The Matrice drone is large enough and equipped with a Forward Looking Infrared Camera (FLIR) suitable for exterior environmental conditions.

Manufacturer's Description: The DJI Matrice 30T is a versatile commercial thermal drone featuring an integrated payload with a 48MP wide camera, a 12MP tele zoom camera with significant zoom capabilities, and a thermal camera for diverse operational needs. It offers advanced flight performance, easily handling challenging weather with an IP55 rating, and ensures safety with comprehensive sensors and collision avoidance systems. Its intuitive DJI RC Plus remote control and compatibility with FlightHub 2 enhance its mission efficiency. Ideal for public safety and thermal inspection use cases.

The bundle includes the DJI Dock, a rugged and reliable solution built to operate 24/7, day or night, rain or shine. The DJI Dock houses the Matrice 30, where it lands, recharges, takes off, and executes missions programmed in DJI FlightHub 2. With FlightHub 2, you can unlock full DJI Dock functionality from the cloud, schedule missions, create and edit flight routes, and manage data collected.

The DJI Dock is built to withstand the elements, with IP55 ingress protection, operating temperature of -35 Degree C to 50 Degree C, surge protection of 40kA, backup battery of 5 hours, and active temperature control for fast charging and drone safety. The M30 Series Dock Version offers flagship-level performance with maximum wind resistance of 12 m/s and an IP55 rating, and can conduct missions and inspections up to 7 km from the Dock.

Purpose: UAS may be utilized to enhance the department's mission of protecting lives and property when other means and resources are not available or are less effective. This tool is used to remotely monitor a situation where risks and hazards may be present, and / or it is advantageous for aerial viewing

Authorized Uses: Unmanned aerial vehicles have numerous applications, including working with or in place of manned aircraft such as a police helicopter. Situations for authorized use include monitoring large crowds / gatherings, providing situational awareness, searching for evading suspects hiding in yards / neighborhoods, searching for missing persons / objects, and / or any other scenario where it can mitigate risk and harm to human life.

Fiscal Impact: Battery Replacement (depending on frequency of use and charging) and replacement of broken / missing parts.

Policy and Procedure: Lexipol Policy 606 – Unmanned Aerial Systems Operations.

Training: UAS pilots shall be trained and maintain proficiency in their operator / observer abilities. Each pilot shall be certified as an operator in accordance with current FAA requirements and standards. The pilot will stay proficient in the job function by participating in monthly scheduled department training sessions. During these training sessions the pilot must show proficiency in flight skills, obstacles, and utilizing the UAS in a manner consistent with law enforcement deployments.

UAS #7
Type: *DJI Avata FPV*
Serial #s 1581F4XFC225R0065AF2, 1581F4XF32293006W0B7, & 1581F4XFA227JML719P8

Quantity: 3

Cost: $1,000 each kit

Lifespan: Unknown, 1-year manufacturer warranty

Capabilities: The Hawthorne Police Department will utilize UAS to enhance both public safety and officer safety by providing aerial support during a variety of operations whenever possible.

UAS may be equipped with high-definition cameras, thermal imaging cameras, or a combination thereof to provide mission critical information. The ability to gain an aerial view over potentially dangerous situations reduces the risk to the public, officers, and aids in the safe apprehension of criminals. Additionally, UAS may be used to search areas where potential harm to human personnel may be avoided.

The Mavic Mini drone is compact enough to navigate the interior of structures and similar conditions

Manufacturer's Description: Safely film steady, ultra-wide 4K stabilized video indoors or outside, in and around objects, with the **DJI Avata FPV Drone**. The Avata comes in a palm-sized form factor with all four propellers protected with attached guards. This allows for close-up filming indoors, near people, and through small openings without

risking damage or injury to people and property. If the Avata does come in contact, it can just bounce off and keep flying.

Purpose: UAS may be utilized to enhance the department's mission of protecting lives and property when other means and resources are not available or are less effective.

Authorized Uses: Unmanned aerial vehicles have numerous applications, including working with or in place of manned aircraft such as a police helicopter. Situations for authorized use include monitoring large crowds / gatherings, providing situational awareness, searching for evading suspects hiding in yards / neighborhoods, searching for missing persons / objects, and / or any other scenario where it can mitigate risk and harm to human life.

Fiscal Impact: Battery Replacement (depending on frequency of use and charging) and replacement of broken / missing parts.

Policy and Procedure: Lexipol Policy 606 – Unmanned Aerial Systems Operations.

Training: UAS pilots shall be trained and maintain proficiency in their operator / observer abilities. Each pilot shall be certified as an operator in accordance with current FAA requirements and standards. The pilot will stay proficient in the job function by participating in monthly scheduled department training sessions. During these training sessions the pilot must show proficiency in flight skills, obstacles, and utilizing the UAS in a manner consistent with law enforcement deployments.

UAS #8
Type: *Sky-Hero Loki MK2*
Serial #s 01203AB1D000052 & 01203AC1I0303

Quantity: 2 (comes in pairs)

Cost: $11,000 per pair

Lifespan: Unknown, 1-year manufacturer warranty

Capabilities: The Hawthorne Police Department will utilize UAS to enhance both public safety and officer safety by providing aerial support during a variety of operations whenever possible.

UAS may be equipped with high-definition cameras, thermal imaging cameras, or a combination thereof to provide mission critical information. The ability to gain an aerial view over potentially dangerous situations reduces the risk to the public, officers, and aids in the safe apprehension of criminals.

Loki drones are equipped with a thermal camera suitable for low light conditions.

Manufacturer's Description: Loki is the world's first purpose built tactical UAS. Designed and built in conjunction with several of the world's top counter terror

units, LOKI Mk2 solves virtually all of the problems associated with the tactical use of commercial UAS systems. LOKI is intended for close quarter, indoor and outdoor tactical scouting missions, and features a highly sensitive Night-Day + IR sensor camera giving it the ability to fly and see in complete darkness.

Purpose: UAS may be utilized to enhance the department's mission of protecting lives and property when other means and resources are not available or are less effective. This tool is used to remotely monitor a situation where risks and hazards may be present, and / or it is advantageous for aerial viewing

Authorized Uses: Unmanned aerial vehicles have numerous applications, including working with or in place of manned aircraft such as a police helicopter. Situations for authorized use include monitoring large crowds / gatherings, providing situational awareness, searching for evading suspects hiding in yards / neighborhoods, searching for missing persons / objects, and / or any other scenario where it can mitigate risk and harm to human life.

Fiscal Impact: Battery Replacement (depending on frequency of use and charging) and replacement of broken / missing parts.

Policy and Procedure: Lexipol Policy 606 – Unmanned Aerial Systems Operations.

Training: UAS pilots shall be trained and maintain proficiency in their operator / observer abilities. Each pilot shall be certified as an operator in accordance with current FAA requirements and standards. The pilot will stay proficient in the job function by participating in monthly scheduled department training sessions. During these training sessions the pilot must show proficiency in flight skills, obstacles, and utilizing the UAS in a manner consistent with law enforcement deployments.

UAS #9
Type: *Brinc Lemur 2*
Serial # BR00006-L2D-2409-00001

Quantity: 2

Cost: $19,900 per pair / year

Lifespan: Unknown, 1-year manufacturer warranty

Capabilities: The Hawthorne Police Department will utilize UAS to enhance both public safety and officer safety by providing aerial support during a variety of operations whenever possible.

UAS may be equipped with high-definition cameras, thermal imaging cameras, or a combination thereof to provide mission critical information. The ability to gain an aerial view over potentially dangerous situations reduces the risk to the public, officers, and aids in the safe apprehension of criminals.

Manufacturer's Description: BRINC Lemur 2 drones are specially designed to enable law enforcement and public safety professionals to survey areas too dangerous to send a person, assess a threat profile, and de-escalate conflict without putting individuals in harm's way. BRINC is equipped with two-way communication capabilities, a glass breaker and optimized systems for indoor flight, among other features. The Lemur 2 iteration advances drone technology further with the introduction of an intelligent software layer.

The LEMUR 2 builds on the technological breakthroughs of LEMUR and introduces new features such as their proprietary BRINC Autonomy Engine, where the drone's onboard LiDAR sensor creates a 3D map of its surroundings in real time to enable a suite of capabilities. This includes a 360-degrees standby hover that doesn't rely on light or GPS systems and an obstacle awareness system that dynamically adjusts speed around objects while still providing complete control to the drone operator for tactical maneuvers. Just as the autonomy engine simplifies operation, it also keeps law enforcement and emergency services personnel informed by providing an easy to interpret, 2D floor plan to users in real time.

Alongside this powerful autonomy system is a first-of-its-kind sensor array, combining 10 unique systems for supporting its autonomy systems, visual / night / thermal imaging and two-way comms. This includes a LiDAR sensor, tracking camera, multiple night vision illuminators, a spotlight with strobe, 4K camera, FLIR thermal imager, microphone and loudspeaker.

Purpose: UAS may be utilized to enhance the department's mission of protecting lives and property when other means and resources are not available or are less effective. This tool is used to remotely monitor a situation where risks and hazards may be present, and / or it is advantageous for aerial viewing

Authorized Uses: Unmanned aerial vehicles have numerous applications, including working with or in place of manned aircraft such as a police helicopter. Situations for authorized use include monitoring large crowds / gatherings, providing situational awareness, searching for evading suspects hiding in yards / neighborhoods, searching for missing persons / objects, and / or any other scenario where it can mitigate risk and harm to human life.

Fiscal Impact: Battery Replacement (depending on frequency of use and charging) and replacement of broken / missing parts.

Policy and Procedure: Lexipol Policy 606 – Unmanned Aerial Systems Operations.

Training: UAS pilots shall be trained and maintain proficiency in their operator / observer abilities. Each pilot shall be certified as an operator in accordance with current FAA requirements and standards. The pilot will stay proficient in the job function by participating in monthly scheduled department training sessions. During these training sessions the pilot must show proficiency in flight skills, obstacles, and utilizing the UAS in a manner consistent with law enforcement deployments.

UAS #10
Type: *Fotokite Sigma*
Serial # K2087YF

Quantity: 1

Cost: $34,282

Lifespan: Unknown, 1-year manufacturer warranty

Capabilities: The Hawthorne Police Department will utilize UAS to enhance both public safety and officer safety by providing aerial support during a variety of operations whenever possible.

UAS may be equipped with high-definition cameras, thermal imaging cameras, or a combination thereof to provide mission critical information. The ability to gain an aerial view over potentially dangerous situations reduces the risk to the public, officers, and aids in the safe apprehension of criminals.

Manufacturer's Description: Fotokite Sigma is a cable-connected, largely autonomous flying drone that has been specially developed for fire departments and similar emergency services (police, paramedics). Equipped with a high-resolution video camera and a thermal imaging camera, it enables a comprehensive bird's-eye view of the situation at the scene of the incident to be obtained quickly and easily during an operation. Accordingly, targeted measures can be initiated quickly. Unlike conventional battery-powered drones, Fotokite Sigma can operate for an unlimited period of time thanks to the cable connection to the base station mounted on the roof of an emergency vehicle. The system's simple operation makes it easier for rescue workers to focus on the core of their work.

Fotokite Sigma is an actively tethered unmanned aerial system (UAS) that can be launched during fire responses, search and rescue missions, or traffic jams to provide first responders with a critical aerial overview of the scene. The system's autonomy and built-in redundancy features allow for simple, safe and reliable operation of the UAS at any emergency scene, even in harsh weather conditions.

Purpose: UAS may be utilized to enhance the department's mission of protecting lives and property when other means and resources are not available or are less effective. This tool is used to remotely monitor a situation where risks and hazards may be present, and / or it is advantageous for aerial viewing

Authorized Uses: Unmanned aerial vehicles have numerous applications, including working with or in place of manned aircraft such as a police helicopter. Situations for authorized use include monitoring large crowds / gatherings, providing situational awareness, searching for evading suspects hiding in yards / neighborhoods, searching for missing persons / objects, and / or any other scenario where it can mitigate risk and harm to human life.

Fiscal Impact: Battery Replacement (depending on frequency of use and charging) and replacement of broken / missing parts.

Policy and Procedure: Lexipol Policy 606 – Unmanned Aerial Systems Operations.

Training: UAS pilots shall be trained and maintain proficiency in their operator / observer abilities. Each pilot shall be certified as an operator in accordance with current FAA requirements and standards. The pilot will stay proficient in the job function by participating in monthly scheduled department training sessions. During these training sessions the pilot must show proficiency in flight skills, obstacles, and utilizing the UAS in a manner consistent with law enforcement deployments.

Unmanned, Remotely Piloted Powered Ground Vehicle (robot):

Robot #1
Type: *Recon Robotics' Recon Scout XL (aka ThrowBot)*

Serial #s 0711L1339 & 1011L2808

Quantity: 2

Cost: N/A – acquired through 10-33 Military Program

Capabilities: The Recon Scout XL is a rugged micro-robot that can traverse varied terrain to provide operators with immediate video and audio reconnaissance in high-risk situations. The robot's wheels can climb over 4 inch (10.2 cm) obstacles, enabling operators to drive it through landscapes of rocks, grass, sand and debris.

Life Span: Unknown

Manufacturer's Description: The Recon Scout XL weighs only 1.4 pounds (0.64kg) and can survive throws of 30 feet (9.1 m) and drops of 15 feet (4.6m). The robot moves quietly through indoor and outdoor environments while transmitting real-time video to the operator's handheld Operator Control Unit II (OCU II). This video can be used to locate subjects, determine if they are armed, confirm the presence of hostages and / or hazards.

The Recon Scout XL is equipped with an infrared optical system that automatically turns on when the ambient light is low, allowing it to be an effective tactical tool during day or night operations. Further, the robot may be specified in multiple pre-determined transmitting frequencies, enabling tactical units to simultaneously operate multiple robots in the same environment.

Purpose: Robots may be utilized to enhance the department's mission of protecting lives and property when other means and resources are not available or are less effective. This tool is used to remotely monitor a situation where risks and hazards may be present, and / or it is advantageous for remote ground viewing

Authorized Uses: Robots have numerous applications, including working with or in place of human personnel. Situations for authorized use include providing situational awareness, searching for evading suspects hiding in residences, yards / neighborhoods, searching for missing persons / objects, and / or any other scenario where it can mitigate risk and harm to human life.

Fiscal Impact: Unknown. Potential maintenance costs including battery replacement (depending on frequency of use and charging) and replacement of broken / missing parts.

Policy and Procedure: N/A

Training: The ThrowBots are small, compact, and simple to use. Any police personnel that can navigate the joystick on the remote controller may operate the robot.

Robot #2
Type: *Sky-Hero Sigyn Mkl*

Serial Number: 04103AA2K0117

Quantity: 1

Cost: $10,000

Capabilities: The Sigyn Mkl is a rugged, lightweight and throwable small uncrewed ground vehicle (sUGV) purpose-built to collect and transmit real-time audio/video intelligence. Ideal for short-range reconnaissance missions in obstacle-rich environments and GPS and cellular-denied areas. It includes front and rear wide-angle, low-light cameras, and eight controllable IR LEDs to enhance the safety and success of tactical missions..

Life Span: Unknown

Purpose: Robots may be utilized to enhance the department's mission of protecting lives and property when other means and resources are not available or are less effective. This tool is used to remotely monitor a situation where risks and hazards may be present, and / or it is advantageous for remote ground viewing

Authorized Uses: Robots have numerous applications, including working with or in place of human personnel. Situations for authorized use include providing situational awareness, searching for evading suspects hiding in residences, yards / neighborhoods, searching for missing persons / objects, and / or any other scenario where it can mitigate risk and harm to human life.

Fiscal Impact: Unknown. Potential maintenance costs including battery replacement (depending on frequency of use and charging) and replacement of broken / missing parts.

Policy and Procedure: N/A

Training: The Sigyn robot is small, compact, and simple to use. Any police personnel that can navigate the joystick on the remote controller may operate the robot.

Robot #3
Type: *iRobot PackBot 510*

Serial Number: 26021063

Quantity: 1

Cost: N/A – acquired through 10-33 Military Program

Capabilities: The 510 PackBot is a multi-mission tactical mobile robot. It is designed for use by first responders to carry out dangerous missions in high-threat scenarios.

The 510 PackBot can perform surveillance and reconnaissance, chemical, biological, radiological and nuclear (CBRN) detection, building and route clearance, explosive ordinance disposal (EOD), HazMat handling, improvised explosives device (IED) detection, checkpoint, and vehicle and personnel inspections. It can be easily configured based on the operators' mission needs. The PackBots are also equipped with a retractable gripper tool that can handle small objects.

Life Span: Unknown

Manufacturer's Description: PackBots are modular, multi-mission robots. The robot's digital architecture accommodates a wide range of interchangeable payloads, sensors, and tools that enable a wide range of missions. PackBot is quickly configured based on the needs of the mission and easily adapts to the ever-changing requirements of bomb identification, search and other life-threatening missions.

Purpose: Robots may be utilized to enhance the department's mission of protecting lives and property when other means and resources are not available or are less effective. This tool is used to remotely monitor a situation where risks and hazards may be present, and / or it is advantageous for remote ground viewing

Authorized Uses: Robots have numerous applications, including working with or in place of human personnel. Situations for authorized use include providing situational awareness, searching for evading suspects hiding in residences, yards / neighborhoods, searching for missing persons / objects, and / or any other scenario where it can mitigate risk and harm to human life.

Fiscal Impact: Unknown. Potential maintenance costs including battery replacement (depending on frequency of use and charging) and replacement of broken / missing parts.

Policy and Procedure: N/A

Training: Personnel must show proficiency in the operation of the PackBot prior to deploying it. Training consists of familiarizing oneself with the controls and operating the payloads through repeated practice and use.

Robot #4
Type: *Avatar III*

Serial Number: *10002731*

Quantity: 1

Cost: 25,000

Capabilities: The AVATAR® III is a multi-mission tactical mobile robot. It is designed for use by first responders to carry out dangerous missions in high-threat scenarios.

The Avatar III robot can perform surveillance and reconnaissance, building and route clearance, HazMat handling, improvised explosives device (IED) detection, checkpoint, and vehicle and personnel inspections. It can be easily configured based on the operators' mission needs.

Life Span: Unknown

Manufacturer's Description: The AVATAR® III is a rugged, easy-to-use tactical robot that enhances the capabilities of law enforcement and first-responders by allowing them to safely and quickly inspect dangerous situations. The AVATAR III is completely customizable with plug-n-play payload bays, allowing users to build the robot to fit their needs.

Purpose: Robots may be utilized to enhance the department's mission of protecting lives and property when other means and resources are not available or are less effective. This tool is used to remotely monitor a situation where risks and hazards may be present, and / or it is advantageous for remote ground viewing

Authorized Uses: Robots have numerous applications, including working with or in place of human personnel. Situations for authorized use include providing situational awareness, searching for evading suspects hiding in residences, yards / neighborhoods, searching for missing persons / objects, and / or any other scenario where it can mitigate risk and harm to human life.

Fiscal Impact: Unknown. Potential maintenance costs including battery replacement (depending on frequency of use and charging) and replacement of broken / missing parts.

Policy and Procedure: N/A

Training: Personnel must show proficiency in the operation of the robot prior to deploying it. Training consists of familiarizing oneself with the controls and operating the payloads through repeated practice and use.

Flashbangs:
Type: *Low Roll Distraction Device by Defense Technology Model: 8933*

Quantity: 30

Cost: $50 each

Lifespan: 5 years from date of manufacture

Capabilities: Diversionary Devices are capable of releasing large amounts of stored energy in the form of heat, light, pressure, and noise. They are intended to temporarily distract, confuse, and disorient subjects. They can also be used as “attention-getting” devices.

Manufacturer’s Description: The Low Roll® Distraction Device® is a reloadable gun steel body with hex design. This newest version of the first reusable non-bursting canisters limits movement and rolling once deployed. The diameter of the hex design body is 2.0 in., 5.0 cm. overall length is 5.0 in., 12.7 cm. The Low Roll bodies’ ergonomic features complement its powerful output of light, sound and twelve top port configuration which results in an even distribution of gases from the opposing ends of the canister. The distinctive shape and capabilities are tools for dynamic entries for police, corrections, and military tactical teams worldwide. The training reload are to be used only when they are screwed into the Distraction Device® body.

Purpose: The flashbangs are used as a distraction device and to provide an added degree of officer safety by disorienting subjects.

Authorized uses: Diversionary Devices are to be used exclusively by the SWAT Unit. Diversionary Devices can be used in high-risk tactical operations as an attention getting device. They can also be used during high-risk warrants, hostage rescue incidents, and some mobile field force incidents.

Fiscal Impact: None

Policy and Procedure: N/A

Training: SWAT Officers must successfully complete an 80 hour SWAT Academy and are subject to ongoing extensive classroom and practical application training in the use of the Diversionary Devices. Additionally, SWAT Officers regularly train on safe device deployment in a variety of operational settings.

Flashbang Serial #’s:

1313091	1344826
1344828	1313070
1344839	1313066
1344773	1312924
1313093	1313094
1313069	1313090

1344830 1313067
1344842 1344844
1344847 1313068
1344834 1344835
1344831 1313084
1344829 1344832
1344837 1313078
1313045 1344840
1313046 1344824

Type: *Combination Tactical Systems 9 Bang Flashbang - Model: 7290-9*

Quantity: 6

Cost: $55 each

Lifespan: 5 years from date of manufacture

Capabilities: Diversionary Devices are capable of releasing large amounts of stored energy in the form of heat, light, pressure, and noise. They are intended to temporarily distract, confuse, and disorient subjects. They can also be used as “attention-getting” devices.

Manufacturer’s Description: The patented multi-bangs feature top and bottom non-fragmenting, minimal movement devices that perform with high reliability incorporating CTS Superior fuze components with the patented and US Army adopted Confidence Clip and pin shroud.

Purpose: The flashbangs are used as a distraction device and to provide an added degree of officer safety by disorienting subjects.

Authorized uses: Diversionary Devices are to be used exclusively by the SWAT Unit. Diversionary Devices can be used in high-risk tactical operations as an attention getting device. They can also be used during high-risk warrants, hostage rescue incidents, and some mobile field force incidents.

Fiscal Impact: None

Policy and Procedure: N/A

Training: SWAT Officers must successfully complete an 80 hour SWAT Academy and are subject to ongoing extensive classroom and practical application training in the use of the Diversionary Devices. Additionally, SWAT Officers regularly train on safe device deployment in a variety of operational settings.

Flashbang Serial #’s:

0477237 0477238

0477241	0477239
0477236	0477240

Type: *Defense Technology Distraction Device 12-Gram Reload Model: 8901*

Quantity: 33

Cost: $25 each

Lifespan: 5 years from date of manufacture

Capabilities: Diversionary Devices are capable of releasing large amounts of stored energy in the form of heat, light, pressure, and noise. They are intended to temporarily distract, confuse, and disorient subjects. They can also be used as “attention-getting” devices. The reload reduces cost of single use flashbangs by allowing the reloading of a reusable flashbang body.

Manufacturer’s Description: The Distraction Device® Reload utilizes a standard military-style M201A1 type fuze and produces 175 dB of sound output at 5 feet and 6-8 million candelas for 10 milliseconds. The reload is available with and without a safety clip.

Purpose: The flashbangs are used as a distraction device and to provide an added degree of officer safety by disorienting subjects. The reload allows for changing the fuze in a reusable flashbang body.

Authorized uses: Diversionary Devices are to be used exclusively by the SWAT Unit. Diversionary Devices can be used in high-risk tactical operations as an attention getting device. They can also be used during high-risk warrants, hostage rescue incidents, and some mobile field force incidents.

Fiscal Impact: None

Policy and Procedure: N/A

Training: SWAT Officers must successfully complete an 80 hour SWAT Academy and are subject to ongoing extensive classroom and practical application training in the use of the Diversionary Devices. Additionally, SWAT Officers regularly train on safe device deployment in a variety of operational settings.

Flashbang Serial #’s:

1313047	1313048	1313049	1313050
1313051	1313052	1313053	1313054
1313055	1313056	1313057	1313058
1313060	1313061	1313062	1313063

1313064	1313065	1313072	1313073
1313074	1313075	1313076	1313077
1313079	1313080	1313081	1313082
1313083	1313086	1313087	1313088
1313089			

Sniper rifles:
Rifle #1
Type: *AR-10 semi-automatic .308 caliber precision rifle, built by Gruning Precision*

Serial Numbers: *PA0006484 & PA0006485*

Quantity: 2

Cost: $3,525 per rifle

Capabilities: A sniper rifle is a high-precision, long-range rifle. Requirements include accuracy, reliability, mobility, concealment and optics for anti-personnel, anti-material and surveillance uses. The sniper rifle is a portable shoulder-fired weapon system with a choice between bolt-action or semi-automatic action, fitted with a telescopic sight for extreme accuracy and chambered for a high-ballistic performance centerfire cartridge, in our case .308 caliber.

The AR10 platform has a modular design allowing it to be configured into a variety of roles, from a reliable carbine maneuvering through tight corners and confines of urban environments, to a precision tactical rifle capable of extremely accurate shot placement at varying distances.

Life Span: 10,000 rounds or until the rifle consistently shoots outside of the standard MOA (minute of angle).

Manufacturer's Description: This custom built AR10 rifle is equipped with a stainless steel barrel in a heavy contour. The barrel has been chambered for the .308 Winchester 168 gr. cartridge, cut to 20" OAL, and machined for the FA762K Surefire Suppressor.

Purpose: Precision rifles may be utilized to enhance the department's mission of protecting lives and maintaining public safety when other means and resources are not available or are less effective. The sniper rifle is used by the sniper cadre within the Special Weapons and Tactics (SWAT) team

Authorized Uses: Authorized SWAT operators may deploy the sniper rifle in any circumstance where the operator can articulate a reasonable expectation that the rifle may be needed. Examples of some general guidelines for deploying the sniper rifle may include, but are not limited to:

Situations where the operator reasonably anticipates an armed encounter.

Situations that may require accurate and effective fire at long range.

Situations where an operator reasonably expects the need to meet or exceed a suspect's firepower.

Situations where an operator reasonably believes there may be a need to fire on a barricaded person or a person with a hostage.

Situations where an operator reasonably believes a suspect may be wearing body armor.

Situations authorized or requested by a supervisor.

Fiscal Impact: Unknown. Maintenance costs vary depending on frequency of use and replacement of worn, broken, or parts that need to be upgraded.

Policy and Procedure: Lexipol Policy 404.5.2 Equipment, 404.5.3 Firearms

Training: Sniper personnel must attend and successfully pass a sniper training course followed by monthly trainings on precision and long range shooting as well as decision making scenarios.

Rifle #2
Type:.*308 caliber, bolt-action, precision Tikka T3x rifle, built by Sako*

Serial Number: *Y34200*

Quantity: 1

Cost: $1,300

Capabilities: A sniper rifle is a high-precision, long-range rifle. Requirements include accuracy, reliability, mobility, concealment and optics for anti-personnel, anti-material and surveillance uses. The sniper rifle is a portable shoulder-fired weapon system with a choice between bolt-action or semi-automatic action, fitted with a telescopic sight for extreme accuracy and chambered for a high-ballistic performance centerfire cartridge, in our case .308 caliber.

Life Span: 10,000 rounds or until the rifle consistently shoots outside of the standard MOA (minute of angle).

Purpose: Precision rifles may be utilized to enhance the department's mission of protecting lives and maintaining public safety when other means and resources are not available or are less effective. The sniper rifle is used by the sniper cadre within the Special Weapons and Tactics (SWAT) team

Authorized Uses: Authorized SWAT operators may deploy the sniper rifle in any circumstance where the operator can articulate a reasonable expectation that the rifle may be needed. Examples of some general guidelines for deploying the sniper rifle may include, but are not limited to:

Situations where the operator reasonably anticipates an armed encounter.

Situations that may require accurate and effective fire at long range.

Situations where an operator reasonably expects the need to meet or exceed a suspect's firepower.

Situations where an operator reasonably believes there may be a need to fire on a barricaded person or a person with a hostage.

Situations where an operator reasonably believes a suspect may be wearing body armor.

Situations authorized or requested by a supervisor.

Fiscal Impact: Unknown. Maintenance costs vary depending on frequency of use and replacement of worn, broken, or parts that need to be upgraded.

Policy and Procedure: Lexipol Policy 404.5.2 Equipment, 404.5.3 Firearms

Training: Sniper personnel must attend and successfully pass a sniper training course followed by monthly trainings on precision and long range shooting as well as decision making scenarios.

Rifle #3
Type:.*308 caliber, bolt-action, precision TacOps Delta 51 rifle, built by TacOps*

Serial Numbers: *E02255, E02256, E02531*

Quantity: 3

Cost: $16,885 per rifle

Capabilities: A sniper rifle is a high-precision, long-range rifle. Requirements include accuracy, reliability, mobility, concealment and optics for anti-personnel, anti-material and surveillance uses. The sniper rifle is a portable shoulder-fired weapon system with a choice between bolt-action or semi-automatic action, fitted with a telescopic sight for extreme accuracy and chambered for a high-ballistic performance centerfire cartridge, in our case .308 caliber.

Life Span: 20,000 rounds or until the rifle consistently shoots outside of the standard MOA (minute of angle).

Purpose: Precision rifles may be utilized to enhance the department’s mission of protecting lives and maintaining public safety when other means and resources are not available or are less effective. The sniper rifle is used by the sniper cadre within the Special Weapons and Tactics (SWAT) team

Authorized Uses: Authorized SWAT operators may deploy the sniper rifle in any circumstance where the operator can articulate a reasonable expectation that the rifle may be needed. Examples of some general guidelines for deploying the sniper rifle may include, but are not limited to:

Situations where the operator reasonably anticipates an armed encounter.

Situations that may require accurate and effective fire at long range.

Situations where an operator reasonably expects the need to meet or exceed a suspect's firepower.

Situations where an operator reasonably believes there may be a need to fire on a barricaded person or a person with a hostage.

Situations where an operator reasonably believes a suspect may be wearing body armor.

Situations authorized or requested by a supervisor.

Fiscal Impact: Unknown. Maintenance costs vary depending on frequency of use and replacement of worn, broken, or parts that need to be upgraded.

Policy and Procedure: Lexipol Policy 404.5.2 Equipment, 404.5.3 Firearms

Training: Sniper personnel must attend and successfully pass a sniper training course followed by monthly trainings on precision and long range shooting as well as decision making scenarios.

Breaching Equipment

Type: Rapid Assault Tools, Electro-Hydraulic Breaching Kit

Serial Number: None

Quantity: 1

Cost: $25,000

Lifespan: Multiple years based on use and care/maintenance

Capabilities: The Electro-Hydraulic Breaching Kit from Rapid Assault Tools is designed for speed, stealth, and durability. Powered by DeWalt 60V FLEXVOLT batteries, it delivers up to 300 breaches per charge. The custom noise-reduction enclosure minimizes pump sound, while the upgraded brushless DC motor and redesigned pump provide three times the speed and power of previous models.
Featuring quick-connect hydraulic tool heads, the GEN4 adapts to mission-specific needs, breaching doors, windows, vehicles, and more. Its two-button control simplifies operation, and the custom FirstSpear backpack ensures mobility without interference. Tested to MIL STD 810 standards and proven by military and law enforcement, the GEN4 offers unmatched performance in tactical breaching.

Purpose: To provide the ability to quickly defeat locking mechanisms and secured doors / entries where forced entry in authorized or exigent circumstances exist.

Authorized uses: The use of the breaching kit is authorized for use by trained personnel in situations where the need for forced entry exist.

Fiscal Impact: Low to none (Possible battery replacement costs)

Policy and Procedure: Lexipol Policy 404.5.2 Equipment, 412.3 First response, 412.6 Training

Training: Personnel are regularly trained on the use and purpose of the breaching kit.

AGENDA ITEM NO. 26.

CITY OF HAWTHORNE
City Council
AGENDA BILL
For the meeting of 06/23/2026
Originating Department: Public Works

City Manager: Department Head:

SUBJECT:
Progress Payment #8 & #9 in the amount of $2,439,076.58 is due to Martinez Landscape Co., Inc of Sylmar, CA for the City of Hawthorne New City Yard (Project #24-02).

RECOMMENDED MOTION:
Staff recommends that the City Council approve this Progress Payment #8 and #9 to Martinez Landscape Co. Inc of Sylmar, CA.

DISCUSSION:
The work for the project includes adequate parking spaces for large and regular vehicles, a two-story building, a fuel-pumping station for gas and diesel vehicles, an above-ground propane tank, a mechanic station, wash-down bays, hazardous material storage, welding area, general storage, employee restroom, and storage space for large city vehicles. Vehicle parking spaces will have a photovoltaic canopy above, as well as on all building rooftops. The two-story administration building will contain ground level storage, a public-facing entrance/vestibule, elevator, office, restrooms, and elevator equipment room. The second story will include City offices, training rooms, conference rooms, mail intake and sorting, and staff restrooms. The roof of the administration building will also hold a new radio tower and drone pad. Additionally, new sidewalks will be installed that are ADA compliant, along with driveways that provide entrance and exit to the facility. This project also consists of multiple trades, from low voltage electrical work to fueling station design & construction. This requires the awarding contractor to have multiple subcontractors for various works which include but not limited to: low voltage electrical work for communication/security system, elevator construction and installation, mechanical lifts and pressure systems, fueling station design and installation, hazardous material storage construction, fire suppression system, standard plumbing, mechanical and electrical systems, ADA sidewalk construction, landscaping, etc. Any and all other additional, reduced or removed work will be made through negotiated change orders after the projects contract has been awarded in accordance with the bid documents.

The work completed up to date includes: perimeter walls, Building B2 (hazardous material storage/large city vehicles parking station/welding room/Main Electrical & IDF) 90% complete, Fuel Station 90% complete, Building A2 (Mechanic Shop/Storage Bays/Wash Bays) 80% complete and Building A1 (1st floor warehouse, 2nd floor offices) steel structural framing, wall/roof framing, first floor CMU perimeter wall, interior plumbing and electrical, stairways, light fixtures, elevator shaft and roof deck have been completed (~75% complete).

ECONOMIC DEVELOPMENT STRATEGIC PLAN:
This project is a result of the City working closely with funding and regulatory agencies to support and improve our infrastructure.

FISCAL IMPACT:
None. Funds for this progress payment in the amount of $2,439,076.58 will be funded through the issuance of 2024 Lease Revenue Bonds (the “2024 Bonds”), Equipment Funds, Sewer Funds, Proposition A & C, and allocated funds from the 2024-2025 budget.

NOTICING PROCEDURE:
72 Hours posted notice pursuant to the Ralph M. Brown Act.

ATTACHMENTS
CY PP JUNE '26

Honorable Mayor and City Council
City of Hawthorne
Hawthorne, CA 90250

23-June-2026
Council Date

RE: PROGRESS PAYMENT NO.8 FOR CITY OF HAWTHORNE NEW CITY YARD PROJECT #24-02

The following is a detailed breakdown of Progress Payment No.8 due to Martinez Landscape Co., Inc Sylmar, CA for work done on the subject through May 2026.

ITEM	DESCRIPTION	CONTRACT QUANTITY	UNIT	UNIT PRICE	CONTRACT AMOUNT	QTY OR % PREVIOUS	QTY OR % THIS ESTIMATE	AMOUNT THIS ESTIMATE	TOTAL QTY OR % TO DATE	TOTAL AMOUNT TO DATE
A	**Building B2 structural walls erected, shop drawings reviewed and approved, trenching for underground utilities (electrical/plumbing). Building A2 footing excavated, compacted, rebar placed, concrete poured. Underground electrical conduit and plumbing lines excavated and placed/being placed. Building A1 leveling and compaction completed, to commence trenching for underground utilitie. Purchase of material and equipment include but not limited to electrical conduits, wiring, plumbing pipes, rebar, concrete, sand, steel, electrical box, receptacles, switches, etc.**	**LS**	**1**	**$ 13,770,087.00**	**$ 13,770,087.00**	**76%**	**7%**	**$ 953,623.93**	**83%**	**$ 11,443,487.09**
A1	BDLG B2: COMMUNICATIONS - LINE ITEM 57A-57AIV. TELEPHONE, DATA OUTLET, IDF, TELEPHONE BACKBOARD, TESTING. ELECTRONIC SAFETY & SECURITY: FIRE ALARM, SECURITY ALARM (PP#7 HAS LINE ITEM BROKEN INTO A1 THROUGH A7 MEANING SUM OF A1 THROUGH A7 WILL REFLECT TOTAL AT LINE ITEM A)	LS	1	$ 41,425.00	$ 41,425.00	100%	0%	$ -	100%	$ 41,425.00
A2	B2 MEP/SPECIALTIES - LINE ITEMS 51A & 56A-56FII (PP#7 HAS LINE ITEM BROKEN INTO A1 THROUGH A7 MEANING SUM OF A1 THROUGH A7 WILL REFLECT TOTAL AT LINE ITEM A)	LS	1	$ 44,677.38	$ 44,677.38	100%	0%	$ -	100%	$ 44,677.38
A3	BDLG A2: ELECTRONIC SAFETY & SECURITY LINE ITEM 40A-40BI: FIRE ALARM, SECURITY ALARM (PP#7 HAS LINE ITEM BROKEN INTO A1 THROUGH A7 MEANING SUM OF A1 THROUGH A7 WILL REFLECT TOTAL AT LINE ITEM A)	LS	1	$ 30,702.00	$ 30,702.00	100%	0%	$ -	100%	$ 30,702.00
A4	BLDG A2: ELECTRICAL LINE ITEMS 38A-38FII. PANEL BOARD & FEEDER, 2" EMT CONDUIT, PANEL "C",BRANCH POWER (PP#7 HAS LINE ITEM BROKEN INTO A1 THROUGH A7 MEANING SUM OF A1 THROUGH A7 WILL REFLECT TOTAL AT LINE ITEM A)	LS	1	$ 125,259.00	$ 125,259.00	100%	0%	$ -	100%	$ 125,259.00
A5	BDLG A1: COMMUNICATIONS - LINE ITEM 21A-21AVII. TELEPHONE, 2-DATA OUTLET, IDF, WAP, 3/4" EMT CONDUIT/PULLSTRING, CAT CABLES, TELEPHONE BACKBOARD, TESTING. ELECTRONIC SAFETY & SECURITY LINE ITEM 22A-22BI: FIRE ALARM, SECURITY ALARM	LS	1	$ 144,424.00	$ 144,424.00	100%	0%	$ -	100%	$ 144,424.00
A6	BLDG A1: ELECTRICAL LINE ITEM 28F.XIV-20GII (PP#7 HAS LINE ITEM BROKEN INTO A1 THROUGH A7 MEANING SUM OF A1 THROUGH A7 WILL REFLECT TOTAL AT LINE ITEM A)	LS	1	$ 95,891.90	$ 95,891.90	100%	0%	$ -	100%	$ 95,891.90
A7	SITE UTILITIES LINE ITEMS 4F-4QI: PRIMARY POWER SERVICE, SECONDARY POWER SERVICE, MAIN SWITCHBOARD, EMERGENCY POWER, FUEL MONITIORING, SITE LIGHTING,PHOTOO VOLTAIC (A1 ROOF), INCOMING COMMUNICATION, SITE SECURITY, SITE ELECTRICAL.(PP#7 HAS LINE ITEM BROKEN INTO A1 THROUGH A7 MEANING SUM OF A1 THROUGH A7 WILL REFLECT TOTAL AT LINE ITEM A)	LS	1	$ 471,244.65	$ 471,244.65	100%	0%	$ -	100%	$ 471,244.65
1	**Change Order #1: Redesign of the North metal roofed parking structure at the request of the City for the New City Yard Project. Work to be done includes the design & build of a solar panel shaded structure in the North portion of the New City Yard Project, including all needed materials/equipment/installation.**	**LS**	**1**	**$ 901,050.30**	**$ 901,050.30**	**0%**	**0%**	**$ -**	**0%**	**$ -**
	TOTAL CONTRACT AMOUNT				**$ 14,671,137.30**					

TOTAL:	$ 953,623.93		$ 11,443,487.09
LESS RETENTION:	$ 47,681.20		$ 572,174.35
LESS PREVIOUSLY PAID:	$ -		$ 9,965,370.01
TOTAL AMOUNT DUE:	$ 905,942.73		$ 905,942.73

TOTAL AMOUNT DUE THIS 8TH PROGRESS PAYMENT:

ACCOUNT NUMBER:

225-4106-408-0-0-45834 **$ 452,971.36**

283-5502-417-0-0-47734 **$ 452,971.37**

German Franco

German Franco

Project Engineer

MARTINEZ LANDSCAPE CO., INC
12357 SAN FERNANDO RD | SYLMAR, CA 91342
PH: (818) 364-9188 | FAX: (818) 364-9958

APPLICATION FOR PAYMENT

TO: City Of Hawthorne

FROM: Martinez Landscape Co., Inc
(Contractor)
12357 San Fernando Rd. Sylmar, CA 91342
(Remittance Address)

PROJECT NAME: New City Yard
PROJECT ADDRESS: 12613 Doty Ave. Hawthorne, CA 90250
PROJECT NO: #24-02

	APPLICATION NO:	**8**
	APPLICATION DATE:	**27-Apr-26**
	PERIOD TO:	**30-Apr-26**
0	**CONTRACT START DATE:**	**0-Jan-00**
	CONTRACT NUMBER:	**24-02**
	VENDOR ID NO:	**0**

CONTRACTOR'S APPLICATION FOR PAYMENT

1. ORIGINAL CONTRACT AMOUNT	$	**13,770,087.00**
2. Net Change by Change Orders	$	**901,050.30**
3. CONTRACT AMOUNT TO DATE (Line 1 + Line 2)	$	**14,671,137.30**
4. TOTAL COMPLETED & STORED TO DATE (Column G on Continuation Sheet)	$	**11,443,487.09**
5. RETAINAGE:		
a. 5 % of Completed Work (Line 4) **$ 572,174.35**		
TOTAL RETAINAGE	$	**572,174.35**
6. TOTAL EARNED LESS RETAINAGE (Line 4 less Line 5 Total)	$	**10,871,312.74**
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Application for Payment)	$	**9,965,370.01**
8. CURRENT PAYMENT DUE (Line 6 less Line 7)	$	**905,942.73**
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	$	**3,799,824.56**

CERTIFICATION

Under penalty of perjury under the Laws of California, I certify that all items, units, quantities and prices for work shown on this payment request are correct; that all Work has been performed and materials supplied in full accordance with the terms and conditions of the construction contract on this project; that all of the information set forth herein or attached hereto is a true and correct statement of the Contract Amount and the Contract Time up to and including the last day of the period covered by this invoice, and that no part of the "Current Payment Due" has been received.

Contractor: Martinez Landscape Co., Inc
(Please print name of company)

(Name and title)

(Contractor's Signature) (Date)

Owner Use Only:

10. TOTAL WITHHOLDS (from *Owner Assessment Summary*):	$	
11. TOTAL RELEASES (from *Owner Assessment Summary*):	$	
12. ADJUSTED PAYMENT AMOUNT:	$	**905,942.73**

REVIEWED AND APPROVED AS PER TERMS OF CONTRACT

Owner's Authorized Representative (Signature) (Date)

Honorable Mayor and City Council
City of Hawthorne
Hawthorne, CA 90250

23-June-2026
Council Date

RE: PROGRESS PAYMENT NO.9 FOR CITY OF HAWTHORNE NEW CITY YARD PROJECT #24-02

The following is a detailed breakdown of Progress Payment No.9 due to Martinez Landscape Co., Inc Sylmar, CA for work done on the subject through June 2026.

ITEM	DESCRIPTION	CONTRACT QUANTITY	UNIT	UNIT PRICE	CONTRACT AMOUNT	QTY OR % PREVIOUS	QTY OR % THIS ESTIMATE	AMOUNT THIS ESTIMATE	TOTAL QTY OR % TO DATE	TOTAL AMOUNT TO DATE
A	**Building B2 structural walls erected, shop drawings reviewed and approved, trenching for underground utilities (electrical/plumbing). Building A2 footing excavated, compacted, rebar placed, concrete poured. Underground electrical conduit and plumbing lines excavated and placed/being placed. Building A1 leveling and compaction completed, to commence trenching for underground utilitie. Purchase of material and equipment include but not limited to electrical conduits, wiring, plumbing pipes, rebar, concrete, sand, steel, electrical box, receptacles, switches, etc.**	LS	1	$ 13,770,087.00	$ 13,770,087.00	83%	12%	$ 1,613,825.11	95%	$ 13,057,312.20
A1	BDLG B2: COMMUNICATIONS - LINE ITEM 57A-57AIV. TELEPHONE, DATA OUTLET, IDF, TELEPHONE BACKBOARD, TESTING. ELECTRONIC SAFETY & SECURITY: FIRE ALARM, SECURITY ALARM (PP#7 HAS LINE ITEM BROKEN INTO A1 THROUGH A7 MEANING SUM OF A1 THROUGH A7 WILL REFLECT TOTAL AT LINE ITEM A)	LS	1	$ 41,425.00	$ 41,425.00	100%	0%	$ -	100%	$ 41,425.00
A2	B2 MEP/SPECIALTIES - LINE ITEMS 51A & 56A-56FII (PP#7 HAS LINE ITEM BROKEN INTO A1 THROUGH A7 MEANING SUM OF A1 THROUGH A7 WILL REFLECT TOTAL AT LINE ITEM A)	LS	1	$ 44,677.38	$ 44,677.38	100%	0%	$ -	100%	$ 44,677.38
A3	BDLG A2: ELECTRONIC SAFETY & SECURITY LINE ITEM 40A 40BI: FIRE ALARM, SECURITY ALARM (PP#7 HAS LINE ITEM BROKEN INTO A1 THROUGH A7 MEANING SUM OF A1 THROUGH A7 WILL REFLECT TOTAL AT LINE ITEM A)	LS	1	$ 30,702.00	$ 30,702.00	100%	0%	$ -	100%	$ 30,702.00
A4	BLDG A2: ELECTRICAL LINE ITEMS 38A-38FII. PANEL BOARD & FEEDER, 2" EMT CONDUIT, PANEL "C",,BRANCH POWER (PP#7 HAS LINE ITEM BROKEN INTO A1 THROUGH A7 MEANING SUM OF A1 THROUGH A7 WILL REFLECT TOTAL AT LINE ITEM A)	LS	1	$ 125,259.00	$ 125,259.00	100%	0%	$ -	100%	$ 125,259.00
A5	BDLG A1: COMMUNICATIONS - LINE ITEM 21A-21AVII. TELEPHONE, 2-DATA OUTLET, IDF, WAP, 3/4" EMT CONDUIT/PULLSTRING, CAT CABLES, TELEPHONE BACKBOARD, TESTING. ELECTRONIC SAFETY & SECURITY LINE ITEM 22A-22BI: FIRE ALARM, SECURITY ALARM	LS	1	$ 144,424.00	$ 144,424.00	100%	0%	$ -	100%	$ 144,424.00
A6	BLDG A1: ELECTRICAL LINE ITEM 20FXIV-20GII (PP#7 HAS LINE ITEM BROKEN INTO A1 THROUGH A7 MEANING SUM OF A1 THROUGH A7 WILL REFLECT TOTAL AT LINE ITEM A)	LS	1	$ 95,891.90	$ 95,891.90	100%	0%	$ -	100%	$ 95,891.90
A7	SITE UTILITIES LINE ITEMS 4F-4QI: PRIMARY POWER SERVICE, SECONDARY POWER SERVICE, MAIN SWITCHBOARD, EMERGENCY POWER, FUEL MONITTORING, SITE LIGHTING,PHOTOO VOLTAIC (A1 ROOF), INCOMING COMMUNICATION, SITE SECURITY, SITE ELECTRICAL(PP#7 HAS LINE ITEM BROKEN INTO A1 THROUGH A7 MEANING SUM OF A1 THROUGH A7 WILL REFLECT TOTAL AT LINE ITEM A)	LS	1	$ 471,244.65	$ 471,244.65	100%	0%	$ -	100%	$ 471,244.65
1	**Change Order #1: Redesign of the North metal roofed parking structure at the request of the City for the New City Yard Project. Work to be done includes the design & build of a solar panel shaded structure in the North portion of the New City Yard Project, including all needed materials/equipment/installation.**	LS	1	$ 901,050.30	$ 901,050.30	0%	0%	$ -	0%	$ -
	TOTAL CONTRACT AMOUNT				$ 14,671,137.30					

TOTAL:	$ 1,613,825.11		$ 13,057,312.20
LESS RETENTION:	$ 80,691.26		$ 652,865.61
LESS PREVIOUSLY PAID:	$ -		$ 10,871,312.74
TOTAL AMOUNT DUE:	$ 1,533,133.85		$ 1,533,133.85

TOTAL AMOUNT DUE THIS 9TH PROGRESS PAYMENT:

ACCOUNT NUMBER:

225-4106-408-0-0-45834	**$ 47,028.64**
283-5502-417-0-0-47734	**$ 47,028.63**
284-5502-418-0-0-47734	**$ 500,000.00**
600-3103-000-0-0-47304	**$ 300,000.00**
560-9101-000-0-0-47304	**$ 300,000.00**
280-3400-000-0-0-47744	**$ 339,076.58**

German Franco

German Franco

Project Engineer

MARTINEZ LANDSCAPE CO., INC
12357 SAN FERNANDO RD | SYLMAR, CA 91342
PH: (818) 364-9188 | FAX: (818) 364-9958

APPLICATION FOR PAYMENT

TO: City Of Hawthorne

FROM: Martinez Landscape Co., Inc
(Contractor)
12357 San Fernando Rd. Sylmar, CA 91342
(Remittance Address)

PROJECT NAME: New City Yard
PROJECT ADDRESS: 12613 Doty Ave. Hawthorne, CA 90250
PROJECT NO: #24-02

APPLICATION NO: 9
APPLICATION DATE: 1-May-26
PERIOD TO: 12-Jun-26
0 **CONTRACT START DATE:** 0-Jan-00
CONTRACT NUMBER: 24-02
VENDOR ID NO: 0

CONTRACTOR'S APPLICATION FOR PAYMENT

1. ORIGINAL CONTRACT AMOUNT	$	**13,770,087.00**
2. Net Change by Change Orders	$	**901,050.30**
3. CONTRACT AMOUNT TO DATE (Line 1 + Line 2)	$	**14,671,137.30**
4. TOTAL COMPLETED & STORED TO DATE (Column G on Continuation Sheet)	$	**13,057,312.20**
5. RETAINAGE:		
a. 5 % of Completed Work (Line 4) **$ 652,865.61**		
TOTAL RETAINAGE	$	**652,865.61**
6. TOTAL EARNED LESS RETAINAGE (Line 4 less Line 5 Total)	$	**12,404,446.59**
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Application for Payment)	$	**10,871,312.74**
8. CURRENT PAYMENT DUE (Line 6 less Line 7)	$	**1,533,133.85**
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	$	**2,266,690.71**

CERTIFICATION

Under penalty of perjury under the Laws of California, I certify that all items, units, quantities and prices for work shown on this payment request are correct; that all Work has been performed and materials supplied in full accordance with the terms and conditions of the construction contract on this project; that all of the information set forth herein or attached hereto is a true and correct statement of the Contract Amount and the Contract Time up to and including the last day of the period covered by this invoice, and that no part of the "Current Payment Due" has been received.

Contractor: Martinez Landscape Co., Inc
(Please print name of company)
Paulette Martinez, Office Manager
(Name and title)
Paulette Martinez 06/16/26
(Contractor's Signature) (Date)

Owner Use Only:

10. TOTAL WITHHOLDS (from *Owner Assessment Summary*):	$	
11. TOTAL RELEASES (from *Owner Assessment Summary*):	$	
12. ADJUSTED PAYMENT AMOUNT:	$	**1,533,133.85**

REVIEWED AND APPROVED AS PER TERMS OF CONTRACT

Owner's Authorized Representative (Signature) (Date)

AGENDA ITEM NO. 27.

CITY OF HAWTHORNE
City Council
AGENDA BILL
For the meeting of 06/23/2026
Originating Department: City Attorney

SUBJECT:
E-Bike Regulation (Enforcement Options) - A. Vargas

AGENDA ITEM NO. 15.

CITY OF HAWTHORNE
City Council
AGENDA BILL
For the meeting of 09/22/2026
Originating Department: Public Works

City Manager: Department Head:

SUBJECT:
Hawthorne Municipal Pool Renovation Project (Project #26-02) - Out to Bid

RECOMMENDED MOTION:
Staff recommends that the City Council approve the Plans and Specifications and authorize the Director of Public Works to advertise for construction bids with a return date of October 27, 2026.

DISCUSSION:
Provide all services, labor, materials, permits, insurance, tools and equipment needed, in accordance with the Plan(s), Technical Provisions, and Specifications to successfully and safely complete the Renovation of the City of Hawthorne Aquatic Center building's frontage and removal and installation of the shade structure for Hawthorne Aquatic Center located at 12501 S. Inglewood Ave, Hawthorne, CA 90250.

ECONOMIC DEVELOPMENT STRATEGIC PLAN:
Improve safety for all users and visitors of the swimming pool and safe operation of swimming pool.

FISCAL IMPACT:
None. Funds for this project through issuance of the 2024 Lease Revenue Bonds (the "2024 Bonds").

NOTICING PROCEDURE:
72 Hours posted notice pursuant to the Ralph M. Brown Act.

ATTACHMENTS
Notice Inviting Bids 26-02

NOTICE INVITING BIDS

(A Cash Contract)

Pursuant to statute and to the authorization by the City Council of the City of Hawthorne, California, and on file in the office of the City Clerk of said city, notice is hereby given that sealed proposals will be received by the City Clerk of the City of Hawthorne, California in the City Clerk's office in City Hall, 4455 W. 126th Street, Hawthorne, CA 90250, until **4:00 P.M.** on **TUESDAY, October 27th, 2026.**

Proposals will be publicly opened and recorded on a Bid List at **4:15 P.M.** of the same day in the City Clerk's office. Bidders, as well as the general public, are invited to view this proceeding.

Proposals will be read at a meeting of the City Council at **6:00 P.M.** on **TUESDAY, October 27th, 2026** for the following:

HAWTHORNE MUNICIPAL POOL RENOVATION PROJECT

(Project #26-02)

SCOPE OF WORK

Provide all services, labor, materials, permits, insurance, tools and equipment needed, in accordance with the Plan, Technical Provisions, and Specifications to successfully and safely complete the Refurbishment of the Building's existing frontage at the Hawthorne Municipal Pool Project (Aquatic Center facility), along with removal and installation of new shade structure at Hawthorne Municipal Pool located at 12501 S. Inglewood Ave, Hawthorne, CA 90250.

ITEM	DESCRIPTION	APPROX. QTY	UNIT	UNIT PRICE	ITEM AMOUNT
EXISTING CONDITIONS (SITE WORK)					
1	SAWCUT (E) CONCRETE PAVING	200	LF		
2	REMOVE (E) CONCRETE PAVING & BASE	1350	SF		
3	REMOVE (E) TREE	4	EA		
4	REMOVE (E) PLANTING AND IRRIGATION	4000	SF		
SITE PREPARATION (SITE WORK)					
5	SITE CLEARING	2930	SF		
EXTERIOR IMPROVEMENTS (SITE WORK)					
6	CONCRETE PAVING TYPE 1 + AGG. BASE	930	SF		
7	SHRUBS + PLANTING SOIL + IRRIGATION	500	SF		
8	TURF	4600	SF		
FOUNDATION					

9	INCLUDED PER SEPARATE ADDITION	350	LF		
SLAB-ON-GRADE/CURBS 154 LF					
10	EXTENDED SLAB -ON- GRADE – V.B./AB, 5”/4”	2950	SF		
11	CONCRETE CMU STARTER, 12”WX18” H	192	LF		
MASONRY (EXISTING BUILDING RENOVATION + EXTENSION)					
12	8” BURNISHED FACE CMU WALL	783	SF		
PERFORATED METAL PANEL SYSYTEM					
13	PERFORATED METAL PANEL	280	SF		
ROUGH CARPENTRY					
14	EXT. WOOD STUD, 2”X6”- INFILLS	1540	SF		
15	ROOF BEAM, 4”X12”	154	LF		
16	ALLOWANCE FOR 5% ROOF SHEETING REPALCEMENT	500	SF		
ROOFING BUILD ASPHALT					
17	ROOFING MEMBRANE	3000	SF		
18	ROOF BOARD	2926	SF		
19	2” THK RIGID INSULATION	2926	SF		
20	VAPOR BARRIER	2926	SF		
21	ROOF EDGE FLASHING	350	LF		
22	WALL-TO-ROOF FLASHING + REGLET	350	LF		
MISCELLANEOUS					
23	MISC. CAULKING & SEALENT ALLOWANCE	2926	GSF		
EXTERIOR DOORS + H.W.					
24	ALUM-GLASS DOOR/ALUM FRAME 8’X8’	2	PR		
25	HM DOOR/HM FRAME, 3’W X 7’H	1	PR		
WINDOWS					
26	STOREFRON/CURTAIN WALL SYSTEM	1500	SF		
DOORS + H.W.					
27	HM DOOR FRAME, 3’WX8’H	6	EA		
WINDOWS					
28	CEMENT PLASTER + LATH/V.B-SMOTH FINISH	1500	SF		
29	2” RIGID R12 INSULATION	1500	SF		
30	PAINT TO CEMENT PLASTER	900	SF		
31	6”X 20 GA. METAL STUD WALL	900	LF		

32	5/8” GWB + PAINT – INT. EXT.	1500	SF		
INTERIOR WALLS					
33	7/8” FURRING CHANNEL	340	LF		
34	3 5/8” x 20 GA. FURRING METAL STUD	300	LF		
35	3 5/8” X 20 GA. METAL STUD WALL	1500	LF		
36	5/8” GWB + PAINT	1500	SF		
FLOOR FINISHES					
37	SANDED & SEALED CONCRETE FLOOR	3000	SF		
38	WALL BASE - @ SEALED CONCRETE FLOOR	450	LF		
CEILING FINISHES					
39	2’ X 2’ ACT T-BAR CEILING	3000	SF		
40	DECO ACOUSTICAL CEILING PANEL + FRAMES	3000	SF		
FIRE SPRINKLER SYSTEM					
41	FIRE SPRINKLER WET SYSTEM + RISER, COMPLETE 3000 GSF	3000	SF		
ROOF DRAINS					
42	ROOF DRAIN	7	EA		
ROOF TOP AC UNIT					
43	ROOFTOP AC UNIT	3	EA		
44	DUCT WORK	350	LF		
45	CEILING DIFFIUSER + FLEX CONNECTOR	5	EA		
46	SUPPLY REGISTER, DUCT-MOUNTED	5	EA		
47	RETURN REGISTER, SIDEWALL	2	EA		
48	DUCT SMOKE DETECTOR	2	EA		
CONTROLS					
49	RTU	3	EA		
BRANCH POWER					
50	DUPLEX RECEPTACLE	20	EA		
51	DUPLEX RECEPTICAL, GFI	10	EA		
52	DUPLEX RECEPTACLE, GFI, WP - @ MECH. WELL	3	EA		
53	EXT. WALL PENETRATION – ¾” CONDUIT	3	EA		
54	ROOF PENETRATION – ¾” CONDUIT 1 EA	3	EA		
LIGHTING					
55	L5A – 26’L PENDENT INDIRECT	70	EA		

	LED FIXTURE, 26W/FT				
EXT					
56	L18 – EXTERIOR UP/DOWN WALL LIGHT, 25W	15	EA		
57	JUNCTION BOX/PULL BOX	15	EA		
58	DIMMER SWITCH, SINGLE	5	EA		
SIGNAL SYSYTEM					
59	MISC./ TESTING	1	LS		
FIRE ALARM					
60	FIRE ALARM SYSYTEM, COMPLETE	3000	SF		
SECURITY					
61	SECURITY SYSTEM COMPLETE	3000	SF		
EXTERIOR IMPROVEMENT (EXISTING BUILDING RENOVATION + EXTENSION)					
62	EROSION CONTROL	500	LF		
63	CONCRETE PAVING TYPE 1 +AB	500	SF		
64	SHURB + PLANTING SOIL + IRRIGATION	8000	SF		
STRUCTURAL					
65	STEEL BEAM W10X33 – 16 FT.	8	EA		
66	WOOD BEAM 4 X12 D.F. #1 13 FT.	10	EA		
67	WOOD BEAM (2) 4X12 D.F. #2 16 FT.	5	EA		
68	WOOD BEAM 5 X 14 D.F. #1 16 FT.	7	EA		
69	WOOD BEAM 4 X 8 D.F. #1 16 FT.	1	EA		
70	WOOD BEAM 4 X 10 D.F. #1 16 FT.	1	EA		
71	ROOF RAFTER 2 X 12 D.F. #2 - 7 FT.	200	EA		
72	ROOF RAFTER 2 X 12 D.F. #2 - 13 FT.	50	EA		
73	COLUMN HSS 5X5X1/4 14 FT	20	EA		

TOTAL BID PRICE: $_____

(FIGURES)

_____

(WORDS)

BID PROPOSAL, SPECIFICATIONS, AND PLANS

All proposal forms, specifications and plans can be purchased through the City of Hawthorne's Citizen self-service: **https://hawthorneca-energovweb.tylerhost.net/apps/selfservice#/home.**

All contractors will need to create a free account. Once they have created an account then they will need to apply for the ***Public Works Bid Plans and Specifications.*** Fill in all necessary information and once the application is submitted the Contractor will receive an invoice (see project information section below for price). Once all fees have been paid the Contractor will then receive three (3) PDFs: 1) general information/provisions PDF, 2) bid proposal forms PDF (see *SUBMISSION OF PROPOSALS* section below for instructions on how to submit all proposals) and 3) specifications/plans PDF.
If there is any questions or issues with the PDFs please contact Public Works Department at 310.349.2980 for assistance.

CLASSIFICATION CONTRACTORS

Contractors bidding this project must possess a valid State of California "B" Contractors' License on file with the California Department of Consumer Affairs. The successful bidder shall be licensed as required by law, and consistent with the contract documents, at the time the contract is awarded.

PRE-BID JOB WALK

A mandatory pre-bid meeting job walk will be conducted at the Hawthorne Police Department on **Tuesday, October 6, 2026**, at **10:00 a.m.** All Bidders shall sign a Sign-In sheet at the job walk. All Bidders' questions will be answered at this time or by addenda. In addition, Bidders will have the opportunity to tour the proposed improvement and have an opportunity to talk to the City's Consultant and City's staff concerning any aspect of the job or the site. **BIDS WILL BE NULL AND VOID IF CONTRACTOR DOES NOT ATTEND THIS PRE-BID JOB WALK.**

CERTIFICATION OF OFFEROR/BIDDER REGARDING DEBARMENT

By submitting a bid/proposal under this solicitation, the bidder or offeror certifies that neither it nor its principals are presently debarred or suspended by any Federal department or agency from participation in this transaction.

Certification of Lower Tier Contractors Regarding Debarment

The successful bidder, by administrating each lower tier subcontract that exceeds $25,000 as a "covered transaction", must verify each lower tier participant of a "covered transaction "under the project is not presently debarred or otherwise disqualified from participation in this assisted project, The bidder is to provide a Data Universal Numbering System (DUNS) number. The bidder will accomplish this by:

1. Checking the system for Award Management at website: http://www.sam.gov

2. Collecting a certification statement similar to the Certification of Offeror/Bidder Regarding Debarment, above.
3. Inserting a clause or condition in the covered transaction with the lower tier contract

   The Contractor is required to obtain an "Active Status". If the City of Hawthorne later determines that a lower tier participation failed to disclose a higher tier participant that it was excluded or disqualified at the time it entered the covered transaction, the City of Hawthorne may pursue any available remedies, including suspension and debarments of the non-compliant participant.

SUBMISSION OF PROPOSALS

Original proposals must be submitted on the blank forms prepared and furnished for that purpose, See BID PROPOSAL SPECIFICATIONS, AND PLANS section above for instructions on how to obtain all needed forms, specifications and plans. All proposals must be physically submitted to the City Clerk's office located on the first floor of City of Hawthorne City Hall no later than 4:00 PM on Tuesday March 25th, 2025. Plans and specifications DO NOT need to be printed and submitted with the contractor's official bid proposal.

No bid will be considered unless it conforms to the Proposal Requirements and conditions. The City Council of the City of Hawthorne, also referred to as the City, reserves the right to reject any and all proposals. Bids must be returned in an envelope, marked "SEALED BIDS" and addressed to the City Clerk.

Each bid shall be accompanied by bid security in the form of a bid bond, cashier's check, certified check, or in the amount of 10% of the total bid amount. All cashier's checks or certified checks must be drawn on a responsible bank doing business in the State of California and shall be made payable to the City of Hawthorne. Bid bonds must be issued by an admitted surety insurer licensed to do business in the State of California. Bids not accompanied by the required bid security will be rejected. Personal or company checks are not acceptable unless certified. The City shall return bid security of unsuccessful bidders when the successful bidder ("Contractor") enters into the Contract with the City.

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A list of subcontractors shall be submitted with the bid on the form provided by the city.

Each bidder must supply all information required by the bid documents and specifications.

WAGES AND EQUAL EMPLOYMENT OPPORTUNITY

Pursuant to the provision of Section 1770 through 1780, inclusive, of the Labor Code of the State of California, the City Council has ascertained the general prevailing rate of per diem wages for each craft or type of worker needed to execute the proposed contract, and it will be required that not less than said rates be paid to all such workers employed or engaged in the work.

In addition to the Contractor's obligations as to minimum wages rates, the Contractor shall abide by all other provisions and requirements stipulated in Sections 1770-1780, inclusive, of the Labor Code of the State of California, including, but not limited to, those dealing with the employment of registered apprentices. The responsibility of compliance with Section 1777.5 of the Labor Code shall be with the prime contractor.

NONDISCRIMINATION

In performance of the terms of this contract, the Contractor shall not engage in, nor permit such subcontractors as he may employ from engaging in, discrimination in employment of persons

because of the race, color, place of national origin or ancestry, sex, age or religion of such persons.

PERFORMANCE RETENTIONS

The successful bidder will be required to provide for performance security as provided by law. Requirements for performance retentions may be satisfied by deposit or securities specified in Section 16430 of the Government Code, and in accordance with Section 22300 of the Public Contract Code.

CONTRACTOR REGISTRATION

A contractor or subcontractor shall not be qualified to bid on, be listed in a bid proposal, subject to the requirements of Section 4104 of the Public Contract Code, or engage in the performance of any contract for public work, unless currently registered and qualified to perform public work pursuant to Labor Code Section 1725.5. An unregistered contractor may only submit a bid if authorized by Section 7029.1 of the Business and Professions Code or by Section 10164 or 20103.5 of the Public Contract Code, provided the contractor is registered to perform public work pursuant to Section 1725.5 at the time the contract is awarded.

PROJECT INFORMATION

Plans and Specifications are available digitally through the City of Hawthorne's Citizen Self Service portal:
http://hawthorneca-enerrgovweb.tylerhost.net/apps/selfservice#home.

If you have questions and/or need clarification regarding this project, please contact David Esfandi, in the Department of Public Works, Engineering Division, at telephone number (310) 349-2984 or at telephone number (310) 349-2980 or send email to **mesfandi@cityofhawthorne.org**

The City of Hawthorne reserves the right to reject any bid or all bids and to waive any informality or irregularity in any bid. Any contract awarded will be to the lowest, qualified, responsive and responsible bidder.

AGENDA ITEM NO. 16.

CITY OF HAWTHORNE
City Council
AGENDA BILL
For the meeting of 09/22/2026
Originating Department: Public Works

City Manager: Department Head:

SUBJECT:
Agreement between the City of Hawthorne and ClearSource Financial Consulting for Building Safety and Public Works nexus fee study.

RECOMMENDED MOTION:
Staff recommends that the City Council approve the agreement with ClearSource Financial Consulting and authorize the City Manager or his designee to enter into and execute the agreement.

DISCUSSION:
Building & Safety's and Public Works fee schedule has not been comprehensively reviewed in decades and no longer reflects current costs and requirements. To address this issue, the City issued an RFP for a comprehensive Public Works and Building & Safety fee study and received three proposals. Following interviews, evaluations, and positive reference checks, staff selected Clear Resource as the best overall consultant.

ECONOMIC DEVELOPMENT STRATEGIC PLAN:
The study will support the City's economic development goals by establishing fair, transparent, and legally supportable fees while maintaining efficient development and permitting services.

FISCAL IMPACT:
None. The estimated not-to-exceed cost of $45,920 for the nexus fee study will be paid for through the 2026-2027 Public Works and Building & Safety Funding.

NOTICING PROCEDURE:
72 Hours posted notice pursuant to the Ralph M. Brown Act.

ATTACHMENTS
Agreement for Nexus Fee Study

CITY OF HAWTHORNE

AGREEMENT FOR SERVICES

THIS AGREEMENT is made and effective as of September __, 2026 between the City of Hawthorne, a municipal corporation ("City"), ClearSource Financial Consulting ("Service Provider"). In consideration of the mutual covenants and conditions set forth herein, the parties agree as follows:

1. **TERM**

This Agreement shall commence on September __, 2026, and should continue on an as needed basis at the City's sole discretion.

2. **SERVICES**

The Service Provider shall perform the tasks described and set forth in Exhibit A, attached hereto and incorporated herein as though set forth in full as part of its services. The Service Provider may be asked to provide additional services if necessary during the term of this Agreement.

3. **PERFORMANCE**

The Service Provider shall at all times faithfully, competently and to the best of his/her ability, experience, and talent, perform all tasks described herein. The Service Provider shall employ, at a minimum, generally accepted standards and practices utilized by persons engaged in providing similar services as are required of the Service Provider hereunder in meeting its obligations under this Agreement.

4. **PAYMENT**

(a) The City agrees to pay the Service Provider in accordance with the payment rates and terms and the schedule of payment as set forth in Exhibit A, attached hereto and incorporated herein by this reference as though set forth in full, based upon actual time spent on services indicated in Exhibit A of this Agreement unless additional payment is approved as provided in this Agreement.
(b) The Service Provider shall not be compensated for any services rendered in connection with its performance of this Agreement which are in addition to those set forth herein, unless such additional services are authorized in advance and in writing by the City Manager or his designee. The Service Provider shall be compensated for any additional services in the amounts and in the manner as agreed to by the City Manager or his designee and at the time the

City's written authorization is given to the Servicer Provider for the performance of said services.

(c) The Service Provider will submit invoices for actual services performed. Payment shall be made within thirty (30) days of receipt of each invoice as to all non-disputed fees. If the City disputes any of the Service Provider's fees it shall give written notice to the Service Provider within thirty (30) days of receipt of an invoice of any disputed fees set forth on the invoice.

5. SUSPENSION OR TERMINATION OF AGREEMENT WITHOUT CAUSE

(a) The City may at any time, for any reason, with or without cause, suspend or terminate this Agreement, or any portion hereof, by serving upon the Service Provider at least ten (10) days prior written notice. Upon receipt of said notice, the Service Provider shall immediately cease all work under this Agreement, unless the notice provides otherwise. If the City suspends or terminates a portion of this Agreement such suspension or termination shall not make void or invalidate the remainder of this Agreement.

(b) In the event this Agreement is terminated pursuant to this Section, the City shall pay to the Service Provider the actual value of the work performed up to the time of termination, provided that the work performed is of value to the City. Upon termination of the Agreement pursuant to this Section, the Service Provider will submit an invoice to the City.

6. DEFAULT OF SERVICE PROVIDER

(a) The Service Provider's failure to comply with the provisions of this Agreement shall constitute a default. In the event that the Service Provider is in default for cause under the terms of this Agreement, City shall have no obligation or duty to continue compensating the Service Provider for any work performed after the date of default and can terminate this Agreement immediately by written notice to the Service Provider. If such failure by the Service Provider to make progress in the performance of work hereunder arises out of causes beyond the Service Provider's control, and without fault or negligence of the Service Provider, it shall not be considered a default.

(b) If the City Manager or his designee determines that the Service Provider is in default in the performance of any of the terms or conditions of this Agreement, he/she shall cause to be served upon the Service Provider a written notice of the default. The Service Provider shall have ten (10) days after service upon it of said notice in which to cure the default by rendering a satisfactory performance. In the event that the Service Provider fails to cure its default within such period of time, the City shall have the right, notwithstanding any other provision of this Agreement, to terminate this Agreement without further notice and without prejudice to any other remedy to which it may be entitled at law, in equity or under this Agreement.

7. **OWNERSHIP OF DOCUMENTS**

(a) The Service Provider shall maintain complete and accurate records with respect to sales, costs, expenses, receipts, and other such information required by the City that relate to the performance of services under this Agreement. The Service Provider shall maintain adequate records of services provided in sufficient detail to permit an evaluation of services. All such records shall be maintained in accordance with generally accepted accounting principles and shall be clearly identified and readily accessible. The Service Provider shall provide free access to the representatives of City or its designees at reasonable times to such books and records; shall give City the right to examine and audit said books and records; shall permit City to make transcripts therefrom as necessary; and shall allow inspection of all work, data, documents, proceedings, and activities related to this Agreement. Such records, together with supporting documents, shall be maintained for a period of three (3) years after receipt of final payment.

(b) Upon completion of, or in the event of termination or suspension of this Agreement, all original documents, designs, drawings, maps, models, computer files, surveys, notes, and other documents prepared in the course of providing the services to be performed pursuant to this Agreement shall become the sole property of the City and may be used, reused, or otherwise disposed of by the City without the permission of the Service Provider.

8. **INDEMNIFICATION**

When the law establishes a professional standard of care for Service Provider Services, to the fullest extent permitted by law, The Service Provider shall indemnify, protect, defend and hold harmless City and any and all of its officials, employees and agents ("Indemnified Parties") from and against any and all losses, liabilities, damages, costs and expenses, including attorney's fees and costs to the extent same are caused in whole or in part by any negligent or wrongful act, error or omission of the Service Provider, its officers, agents, employees or sub service provider (or any entity or individual that Service Provider shall bear the legal liability thereof) in the performance of professional services under this Agreement.

9. **INSURANCE**

A) The Service Provider shall maintain in-force: Professional Liability Insurance. The Service Provider shall maintain in-force; Professional Liability Insurance (and/or Errors & Omissions Insurance) with minimum limits of liability of $1,000,000 combined single limit coverage against an injury, death, loss or damages because of wrongful or negligent acts or omissions by the named insured.

B) The Service Provider shall maintain in-force Workers' Compensation and Employer's Liability Insurance as required by the California Labor Code. Evidence of coverage shall take the form of a Certificate of Insurance or a California Certificate to Self-Insure. Acceptable minimum limits for this coverage are: Workers' Compensation; Statutory in California; Employer's Liability: $1,000,000.

C) Certificates of Insurance. The Service Provider shall furnish to Customer evidence of any insurance required by this Agreement. A Certificate of Insurance from an insurer admitted to do business in the State of California will be provided, indicating that the respective policy(s) meets the following requirements: (1) The City, its officers, and employees shall be named as additional insured on the General Liability Insurance; (2) Insurance shall not be canceled or terminated without 30 days written notice; (3) General Liability shall be primary and any insurance held by City for its own protection shall be excess and shall be effective only upon exhaustion of the Service Provider's insurance; (4) Insurance shall be maintained for the duration of the Agreement, including any period extended beyond the expiration date of this Agreement required to complete performance as stipulated in this Agreement and all amendments thereto.

10. **INDEPENDENT SERVICE PROVIDER**

(a) The Service Provider is and shall at all times remain as to the City a wholly independent Service Provider. The personnel performing the services under this Agreement on behalf of the Service Provider shall at all times be under the Service Provider's exclusive direction and control. Neither City nor any of its officers, employees, or agents shall have control over the conduct of the Service Provider or any of Service Provider's officers, employees, or agents, except as set forth in this Agreement. The Service Provider shall not at any time or in any manner represent that it or any of its officers, employees, or agents are in any manner officers, employees, or agents of the City. The City Provider shall not incur or have the power to incur any debt, obligation, or liability whatever against City, or bind City in any manner.

(b) No employee benefits shall be available to the Service Provider in connection with the performance of this Agreement. Except for the fees paid to the Service Provider as provided in the Agreement, City shall not pay salaries, wages, or other compensation to the Service Provider for performing services hereunder for City. City shall not be liable for compensation or indemnification to the Service Provider for injury or sickness arising out of performing services hereunder.

11. **LEGAL RESPONSIBILITIES**

The Service Provider shall keep itself informed of State and Federal laws and regulations which in any manner affect those employed by it or in any way affect the performance of its service pursuant to this Agreement. The Service Provider shall at all times observe and comply with all such laws and regulations. The City, and its officers and employees, shall not be liable at law or in equity occasioned by failure of the Service Provider to comply with this Section.

12. **UNDUE INFLUENCE**

The Service Provider declares and warrants that no undue influence or pressure is used against or in concert with any officer or employee of the City of Hawthorne in connection with the award, terms or implementation of this Agreement, including any method of coercion, confidential financial arrangement, or financial inducement. No officer or employee of the City of Hawthorne will receive compensation, directly or indirectly, from the Service Provider, or from any officer, employee or agent of the Service Provider, in connection with the award of this Agreement or any work to be conducted as a result of this Agreement. Violation of this Section shall be a material breach of this Agreement entitling the City to any and all remedies at law or in equity.

13. **NO BENEFIT TO ARISE TO LOCAL EMPLOYEES**

No member, officer, or employee of City, or their designees or agents, and no public official who exercises authority over or responsibilities with respect to the Project during his/her tenure or for one year thereafter, shall have any interest, direct or indirect, in any agreement or sub-agreement, or the proceeds thereof, for work to be performed in connection with the Project performed under this Agreement.

14. **RELEASE OF INFORMATION/CONFLICTS OF INTEREST**

(a) All information gained by the Service Provider in performance of this Agreement shall be considered confidential and shall not be released by the Service Provider without City's prior written authorization. The Service Provider, its officers, employees, agents, or sub service providers, shall not without written authorization from the City Manager or unless requested by the City Attorney, voluntarily provide declarations, letters of support, testimony at depositions, response to interrogatories, or other information concerning the work performed under this Agreement or relating to any project or property located within the

City. Response to a subpoena or court order shall not be considered "voluntary" provided the Service Provider gives City notice of such court order or subpoena. (b) The Service Provider shall promptly notify City should Service Provider, its officers, employees, agents, or sub service providers be served with any summons, complaint, subpoena, notice of deposition, request for documents, interrogatories, request for admissions, or other discovery request, court order, or subpoena from any person or party regarding this Agreement and the work performed thereunder or with respect to any project or property located within the City. City retains the right, but has no obligation, to represent the Service Provider and/or be present at any deposition, hearing, or similar proceeding. The Service Provider agrees to cooperate fully with the City and to provide the opportunity to review any response to discovery requests provided by the Service Provider. However, City's right to review any such response does not imply or mean the right by City to control, direct, or rewrite said response.

15. **ASSIGNMENT**

The Service Provider shall not assign the performance of this Agreement, nor any part thereof, nor any monies due hereunder, without prior written consent of the City because of the personal nature of the services to be rendered pursuant to this Agreement.

16. **LICENSES**

At all times during the term of this Agreement, the Service Provider shall have in full force and effect, all licenses required of it by law for the performance of the services described in this Agreement.

17. **GOVERNING LAW**

The City and Service Provider understand and agree that the laws of the State of California shall govern the rights, obligations, duties, and liabilities of the parties to this Agreement and also govern the interpretation of this Agreement. Any litigation concerning this Agreement shall take place in the municipal, superior, or federal district court with jurisdiction over the City of Hawthorne.

18. **ENTIRE AGREEMENT**

This Agreement contains the entire understanding between the parties relating to the obligations of the parties described in this Agreement. All prior or contemporaneous agreements, understandings, representations, and statements, oral or written, are merged into this Agreement and shall be of no further force or effect. Each party is entering into this Agreement based solely upon the representations set forth herein and upon each party's own independent investigation of any and all facts such party deems material.

19. **AUTHORITY TO EXECUTE THIS AGREEMENT**

The person or persons executing this Agreement on behalf of the Service Provider warrants and represents that he/she has the authority to execute this Agreement on behalf of the Service Provider and has the authority to bind the Service Provider to the performance of its obligations hereunder.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed the day and year first above written.

CITY OF HAWTHORNE:

_____

VONTRAY NORRIS
City Manager
City of Hawthorne

Service Provider:

By:_____

Title:

APPROVED AS TO FORM:

_____

DAVID CACERES
City Attorney
City of Hawthorne

ATTEST:

_____

DAYNA S. WILLIAMS-HUNTER
City Clerk
City of Hawthorne

CITY OF HAWTHORNE

JULY 31, 2026

PROPOSAL TO PERFORM CONSULTING SERVICES

NEXUS FEE STUDY FOR USER & REGULATORY FEES

BUILDING & SAFETY AND PUBLIC WORKS/ENGINEERING

clear source
FINANCIAL CONSULTING

ClearSource Financial Consulting

7960 B Soquel Drive, Suite 363
Aptos, California 95003

TERRY MADSEN | PRESIDENT
tmadsen@clearsourcefinancial.com
831.288.0608

clearsource
FINANCIAL CONSULTING

July 31, 2026

CITY OF HAWTHORNE
Attention: Paul (Chenxi) Wu, P.E., CBO | Assistant Building Regulations Manager
4455 West 126th Street
Hawthorne, California 90250
DIGITAL TRANSMISSION VIA: CWU@CITYOFHAWTHORNE.ORG

PROPOSAL | NEXUS FEE STUDY FOR USER & REGULATORY FEES BUILDING & SAFETY AND PUBLIC WORKS/ENGINEERING DEPARTMENTS

To Paul Wu and the Members of the Proposal Evaluation Team:

Thank you for the opportunity to serve the City of Hawthorne in providing cost of service-based consulting across its fee-supported activities in the Building & Safety and Public Works/Engineering Departments. ClearSource Financial Consulting is well-qualified, available to begin this fiscal year, and fully resourced to complete the upcoming scope of work envisioned by these departments.

REGIONAL EXPERIENCE

A primary objective for the City in conducting this study is to develop fee amounts and structures that are reasonable and consistent with cities in Los Angeles County and the broader region. ClearSource has worked on the topic of building and/or engineering user and regulatory fees for the following communities:

Los Angeles County:
- Azusa
- Bell
- Bell Gardens
- Lawndale
- Long Beach
- Norwalk
- Palos Verdes Estates
- Signal Hill
- Torrance

Orange County:
- Costa Mesa
- Garden Grove
- Huntington Beach
- La Habra
- Laguna Woods
- Lake Forest
- Newport Beach
- San Juan Capistrano
- Seal Beach
- Yorba Linda

HIGH ENERGY AND EXPERIENCE IN FEE REDESIGN

ClearSource brings an open mind for change and energy to do the heavy lifting it takes for a fresh look on these fees, particularly as the City has expressed interest in considerable fee restructuring and overall rehabilitation of the current fee schedules, particularly for Building & Safety services. For example, that department already knows it hopes to restructure and simplify mechanical, plumbing, and electrical permits. ClearSource has been actively innovating in this area and has performed this very redesign for a variety of our clients, including for the following California city building departments:

- Auburn
- Belvedere
- Brawley
- Escondido
- Corte Madera
- Del Rey Oaks
- Grover Beach
- Gustine
- Kerman
- Lincoln
- McFarland
- Norwalk
- Novato
- Pinole
- Signal Hill
- Ventura

We encourage the Hawthorne Building & Safety Department to reach out to a few names on this list to discuss recent activity and experience in building permit redesign facilitated by ClearSource:

- Signal Hill | Greg Kapovich, Community Development Director: gkapovich@cityofsignalhill.org
- Ventura | Heather Bowling, Community Development Senior Management Analyst: hbowling@cityofventura.ca.gov
- Pinole | Lilly Whalen, Community Development Director: lwhalen@pinole.gov
- Corte Madera | Bernie Zipay, Chief Building Official: bzipay@cortemadera.gov

CLEARSOURCE COMMITMENTS TO HAWTHORNE

ClearSource commits to the City of Hawthorne to provide premier service, on time, and within budget:

PREMIER SERVICE	ON TIME	WITHIN BUDGET
We routinely demonstrate care about the details and the rightful influence of local conditions. We do the hard work to achieve modern and meaningful progress that reflects the way our clients serve their communities today.	We know time is of the essence in this work: a key determination of success and satisfaction for many of our city clients. All project reporting will be final 180 days from project start, ready then for legislative review toward a targeted effective date of July 1, 2027.	We will finish the scope of services without change orders, which is our standard practice. We do not ask our clients to bear the risk in estimating what it takes to do this work thoroughly and with successful enactment.

I founded ClearSource Financial Consulting in 2011 to focus on these principles in service solely to California public agencies. All members of my staff have no fewer than 20 years of experience in this field serving municipal agencies.

I am the primary contact for our services to the City of Hawthorne. As President, I am authorized to negotiate and bind ClearSource contractually under the City's terms. My signature obligates ClearSource to the commitments in this proposal and confirms that it shall remain valid for 90 calendar days from the date of submittal.

Sincerely,

TERRY MADSEN, PRESIDENT | CLEARSOURCE FINANCIAL CONSULTING
PHONE: 831.288.0608 FAX: 831.684.7646
EMAIL: TMADSEN@CLEARSOURCEFINANCIAL.COM

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CLEARSOURCE PROFILE

ClearSource Financial Consulting is pleased to submit our qualifications to the City of Hawthorne as it plans a Nexus Fee Study for its Building & Safety and Public Works/Engineering Departments. We look forward to this opportunity to serve the leaders, staff service providers, and constituents of the City.

Firm History

ClearSource is a privately owned California-based boutique consulting firm intentionally sized and structured to emphasize a highly tailored, high quality study experience for our public sector clients.

ClearSource is staffed by a four-person team of seasoned individuals with decades of combined experience in local government financial analysis. We are particularly focused on equitable forms of locally controlled cost recovery within the challenges and constraints of the ever-evolving California statutory and legal environment, informed respectfully and strategically by the voter driven principles embedded in Propositions 218 and 26.

Our firm is centered on the philosophy and principles of ClearSource founder and President, Terry Madsen, who will lead this project from start-to-finish. For 25 years, Terry has provided financial consulting services exclusively to local government agencies. In October 2011, he founded ClearSource, a firm dedicated to providing local government agencies with premier financial consulting, serving with:

- Energy and enthusiasm to dive deep into the details.
- Willingness to do the heavy lifting necessary to implement modernization and lasting change.
- Exclusive staffing on projects of only tenured professionals able to enact both science and art in these complex studies.
- Commitment to on-time delivery and not-to-exceed consulting fees.

Consulting Services

ClearSource provides professional services to California municipal agencies, consulting on topics focused on revenue management through cost of service-based resources.

We specialize in conducting the following common areas of study and consultation on a wide cross-section of governmental services and funds:

- User and regulatory fee studies
- Consolidated fee schedule development and ongoing management
- Comparative/market analysis
- Cost allocation plans and indirect cost rates
- Internal service fund rate studies
- Special financing district establishment, administration, auditing, and analysis
- Special projects to address salient revenue and cost recovery topics

Contact Information

ClearSource is headquartered in and will serve the City of Santa Clara from our Santa Cruz County office.

PHONE: 831.288.0608

EMAIL: Terry Madsen, President
tmadsen@clearsourcefinancial.com

MAIL: 7960 B Soquel Drive, Suite 363
Aptos, California 95003

CLEARSOURCE SERVICE EXPERTISE

California Focus

The California taxpayer is constitutionally empowered. The protections afforded a fee payor in the state are universal, regardless of the payor's size, situation, or influence. ClearSource is fluent and confident in the requirements of California law as we collaborate with our municipal clients on their cost recovery revenue streams. We understand Articles XIII C and XIII D of the California Constitution, which enshrines the electorate's intent behind Propositions 218 and 26, and we know how user and regulatory fees are narrowly treated under the Mitigation Fee Act / Government Code 66000 et seq. Our studies support the City's complete administrative record in demonstrating its obligations to all the City's diverse fee payors across its full service offerings.

Public Sector Dedication

As with every project of this type, the successful completion of these studies for the City will require positive, professional relationships with City staff across its involved departments, contract service providers, internal and external stakeholders, and the City Council and its subcommittees. ClearSource clientele can attest to our ability to successfully navigate timing, competing values, and other challenges that arise when completing multi-faceted projects.

During his career, our President and Hawthorne Project Manager Terry Madsen has been commended repeatedly for his integrity, client service, dedication, and perseverance. His treatment of agency staff and respect for both the challenges they face and the results they require to successfully accomplish their goals, results in working relationships that span multiple years and varied projects.

Cost Recovery Topics

ClearSource is a California-based consulting firm working exclusively for a diverse array of California-based public agencies on wide-ranging topics within the overall question of locally controlled cost recovery of public services. Broad service areas within which we have performed analysis include:

- Community development: planning, land development, building and safety, environmental services, and code enforcement
- Public safety: police, fire prevention, emergency medical services, marine safety, and animal control
- Public works and services: engineering, infrastructure and public facilities maintenance and operations, and utilities
- Community services: parks, community spaces, recreation programs, social services, libraries, facility rentals, arts and culture, special events, and filming
- Administration and governmental: indirect cost allocation and rates, direct labor rates, internal service fund rates, business licensing, and public records

ClearSource has performed recent consulting services comparable to the City's scope of work for its Comprehensive Cost of Services Study and Overhead Cost Allocation Plan for the sample of California cities and their specific fee/cost recovery-based programs listed in **Exhibit 1 on Page 1-3**. This includes trending topics in California fee design, such as short term vacation rentals, retail cannabis, electric vehicle charging, stormwater management and inspections, and technology enhancement cost recovery.

EXHIBIT 1 | SAMPLING OF COST OF SERVICE TOPICS STUDIED RECENTLY

Cost of Service Category	Sampling of Cities Served by ClearSource in Recent Years										
In all cases, ClearSource delivered publishable and working consolidated schedule of fees, administrative record, and supporting cost of service models in spreadsheet applications, enabling our clients to edit and manage outcomes between comprehensive studies.	City of Huntington Beach, CA	City of La Quinta, CA	City of Lake Forest, CA	City of Larkspur, CA	City of Lincoln, CA	City of Novato, CA	City of Rancho Mirage, CA	City of Roseville, CA	City of Santa Clara, CA	City of Torrance, CA	City of Ventura, CA
Community Development											
Planning	×	×	×	×	×	×	×	×	×	×	×
Land Development	×	×	×	×	×	×	×	×	×	×	×
Building & Safety	×	×	×	×	×	×	×	×	×	×	×
Public Safety											
Fire Prevention & Operations	×	×			×		×	×	×	×	×
Emergency Medical Services								×		×	
Police	×	×			×	×		×	×	×	×
Animal Control								×		×	
Public Works											
Infrastructure & Operations	×	×	×	×	×	×	×	×	×	×	×
Engineering	×	×	×	×	×	×	×	×	×	×	×
Utilities	×				×			×	×	×	×
Community Services											
Parks & Community Spaces	×	×	×	×	×	×		×	×	×	×
Recreation Programs		×	×	×				×	×	×	×
Community Centers & Libraries	×	×	×		×			×	×	×	×
Facility Use and Rentals	×	×	×	×	×	×		×	×	×	×
Special Events	×	×	×		×	×	×	×	×	×	×
Film Permitting	×	×	×	×		×	×	×		×	×
Administration & Governmental											
Business Licensing					×	×	×				×
Clerk / Public Records	×	×	×	×	×	×	×	×	×	×	×
Indirect Cost Rates & Charges	×	×	×	×	×		×	×	×	×	×
Fully Burdened Hourly Rates	×	×	×	×	×	×	×	×	×	×	×
Trending Topics											
Vacation Rentals		×				×	×				×
Cannabis Retailers		×				×					×
Electric Vehicle Charge Stations			×			×					
NPDES	×	×							×	×	×
Technology Enhancement	×	×		×	×	×		×	×		×

CLEARSOURCE CLIENTELE

Following is a list of ClearSource clients actively served within just the past five years, noting original contract date through most recent date of service, emphasizing our long-standing, repeat service to many of these agencies. Throughout our firm's history, over 80% of agencies for whom we performed an initial contract have returned to us for subsequent services, via both sole-source engagement and competitive procurement. As a consulting firm performing defined scope, limited-term projects, we are proud of the demonstration of positive service to so many California agencies that our repeated engagement with them confirms.

POPULATION >200,000

- Santa Clara County (2022)
- Kern County (2019-2025)
- Ventura County (2024)
- Santa Ana (2019-2023)
- Oxnard (2018-2024)

POPULATION 100-200,000

- Huntington Beach (2018-2024)
- Garden Grove (2023)
- Roseville (2015-2025)
- Escondido (2024-2026)
- Torrance (2017-2025)
- Santa Clara (2021-2026)
- Antioch (2025)
- Sparks, Nevada (2025)
- Costa Mesa (2019-2024)
- Ventura (2012-2026)
- Norwalk (2023-2026)

POPULATION 50-100,000

- Merced (2025)
- Folsom (2023)
- Hemet (2021-2025)
- Lake Forest (2019-2025)
- San Leandro (2016-2022)
- Newport Beach (2022-2025)
- Milpitas (2018-2025)
- Pleasanton (2026)
- Turlock (2025)
- Pleasant Valley Parks & Recreation District (2022)
- Yorba Linda (2025)
- Madera (2025)
- Lynwood (2026)
- Union City (2026)
- Yorba Linda (2025)
- Novato Fire Protection District (2023)
- Gilroy (2024)
- La Habra (2025)
- Lincoln (2019-2025)
- Placentia (2021)
- Palm Desert (2023-2026)
- Novato (2019-2024)
- Cathedral City (2020-2023)
- Watsonville (2022-2026)

POPULATION 25-50,000

- Ceres (2023)
- Azusa (2015-2023)
- Campbell (2018-2023)
- San Bruno (2024)
- La Quinta (2012-2023)
- Bell Gardens (2020-2021)
- San Juan Capistrano (2023)
- Moorpark (2022)
- Bell (2014-2024)
- Paso Robles (2024)
- Brawley (2023)
- Wasco (2020-2023)

POPULATION 15-25,000

- Shafter (2017-2021)
- Seal Beach (2019-2026)
- Calabasas (2023)
- Oroville (2021)
- Pinole (2022-2025)
- Kerman (2022)
- Rancho Mirage (2019-2021)
- Laguna Woods (2013-2025)

POPULATION <15,000

- McFarland (2020)
- Auburn (2023)
- Palos Verdes Estates (2018-2021)
- Larkspur (2016-2023)
- Grover Beach (2021)
- Signal Hill (2023)
- Morro Bay (2022-2026)
- Corte Madera (2024)
- Sebastopol (2019-2023)
- Escalon (2017-2023)
- Taft (2021)
- Gustine (2013-2022)
- Solvang (2021-2023)
- St. Helena (2025)
- Woodside (2019-2025)
- Wheatland (2018-2023)
- Del Mar (2026)
- Monte Sereno (2018-2020)
- Belvedere (2024)
- Del Rey Oaks (2024)
- Carmel Valley Recreation & Park District (2025)

CLEARSOURCE REFERENCES

ClearSource submits the following references for cost of service consulting for communities of similar scale, region, public service array, and/or scope of services to the City of Hawthorne. ClearSource has enthusiastic references: Should additional client contacts or sample reports be helpful, please let us know.

City of Torrance, California

USER/REGULATORY FEE STUDY AND INDIRECT SERVICE RATES

Original Contract: 2017 | Recent Services: 2026

Joe Pham, Revenue Manager
3031 Torrance Boulevard, Torrance, CA 90503
Phone: 310.781.7652
Email: jpham@torranceca.gov

ClearSource performs recurring service to the City including indirect cost rates and comprehensive cost of service analysis to support the Citywide Consolidated Fee Schedule for the following services: City Clerk, **Building & Safety**, **Engineering**, Planning, Environmental Design & Protection, Library, Parks & Recreation, Parks Services, Finance, Fire Prevention & Hazardous Materials, Airport, Cultural Arts Center, Police, Animal Control, and Water (Non-Rate). ClearSource also supports the City on special cost recovery questions and fee schedule updates between comprehensive studies.

Team members: Madsen, Schroeder, Hahn

City of Newport Beach, California

CITYWIDE USER FEE STUDY AND COST ALLOCATION PLAN SERVICES

Original Contract: 2022 | Recent Services: 2026

Jessica Nguyen, Finance Manager – Budget
100 Civic Center Drive, Newport Beach, CA 92660
Phone: 949.644.3192
Email: jnguyen@newportbeachca.gov

ClearSource performs annual consulting services to the City, including full cost allocation plan for Citywide indirect cost recovery and harbor/tidelands financial reporting; streets maintenance of effort cost allocation for eligibility to receive gas tax funds, and City cost of service analysis and Citywide Fee Schedule management, including: **community development**, fire, police, **public works**, utilities, harbor, finance/administration, library, and recreation.

Team members: Madsen, Hahn, Schroeder

City of Roseville, California

COMPREHENSIVE USER & REGULATORY FEE STUDY, ISF RATE STUDIES, SFD FEE STUDY, AND SPECIAL COST ALLOCATION STUDIES

Original Contract: 2015 | Recent Services: 2026

Jeannine Thrash, Management Analyst – Finance
311 Vernon Street, Roseville, CA 95678
Phone: 916.774.5473
Email: jthrash@roseville.ca.us

ClearSource performs ongoing service to the City, including comprehensive cost of service analysis for and annual update of the Citywide Consolidated Fee Schedule for the following service areas: administration, revenue, and finance; utility customer service and billing; planning, **engineering, and building**; **encroachment and trench cut**; impact fee deferrals and housing; non-rate electric and environment utilities; fire and life safety, emergency medical, police, and animal licensing; **special events**, permitting, facilities use, and parks and recreation; CFD maintenance; and **rates for direct labor charges**. ClearSource also conducts regular internal service fund rate studies for information technology, fleet, equipment, and facilities; periodic **development fee comparative benchmarking**; and as-needed special cost allocation projects.

Team members: Madsen, Schroeder, Hahn

CLEARSOURCE TEAM ORGANIZATION

In ClearSource's work with the City of Hawthorne, the Nexus Fee Study will be led start-to-finish by Terry Madsen as our Project Manager, supported by three additional consultants from our team. A summary of the roles on our team is below, followed by **Exhibit 2**, describing our reporting structure with the City and within our team. Narrative biographies of our individual consultants begin on **Page 1-7**.

Project Manager and Principal Consultant

Terry Madsen will have responsibility for executing our proposed work plan for this project and adhering to the contractual and administrative commitments we make to the City. Terry will direct the approach and methods we undertake to produce successful outcomes for the City, including maintaining a detailed understanding of our analyses, the City's information, and our recommendations. Terry will be the primary facilitator of meetings and intended presenter of our findings. Terry will direct others on our team to conduct meetings and presentations within their assigned study elements and also for the project if scheduling conflicts arise, in order to sustain our calendar commitments to the City. All members of our team operate at a senior level similar to Terry, well versed and easily conversant in the subject matter.

Senior Consultants

David Schroeder and Jeanette Hahn will provide analytical, research, strategic, and administrative tasks on or in support of the project, performing according to the task-based responsibilities identified in our work plan and through the day-to-day direction given by our Project Manager. David and Jeanette may individually conduct meetings with City staff to develop data and review findings and both are thoroughly experienced in public facing roles in the subject matter as well.

Principal Advisor

Brian Brown will serve as an additional resource to the City, ensuring that ClearSource meets its commitments for both work product and schedule and sustains collaborative relationships. Brian will support our Project Manager in refining our team's approach and work plan as the study evolves, implement quality control procedures identified by our Project Manager, and contribute ideas to areas of innovation encountered.

EXHIBIT 2 | PROJECT TEAM STRUCTURE



Sole Provision of Service

All services identified under the City's Scope of Work for this project will be completed by ClearSource personnel. We are entirely qualified and fully resourced to complete the services within our existing firm organization and core competencies. No services will be subcontracted to other firms, nor will any subconsultants or subcontractors be used to supplement ClearSource staff and capabilities.

CLEARSOURCE PROJECT MANAGER / PRIMARY CONTACT

We introduce Terry Madsen as our Project Manager and primary contact person for the City of Hawthorne. Terry is highly regarded by his clients.



Terry Madsen

PROJECT MANAGER AND PRINCIPAL CONSULTANT

38% of Expected Project Hours

CONTACT

Terry is based in Santa Cruz County and serves ClearSource clientele across California. Phone Terry at (831) 288-0608 or email to tmadsen@clearsourcefinancial.com.

PROFESSIONAL EXPERIENCE

Terry Madsen is the President of ClearSource Financial Consulting. For over 25 years, he has provided financial consulting services to local government agencies. In October 2011, Terry founded ClearSource Financial Consulting, a firm dedicated to providing local government agencies with premier financial consulting services. From October 2001 to October 2011 Terry was employed by a competing California firm, NBS. Terry's depth of knowledge includes numerous service areas including user fee studies, indirect cost allocation studies, internal service fund rate studies, water and wastewater rate studies, and special financing district administration.

During his career, Terry has served the following diverse sampling of California agencies, among many others: the Cities of Roseville, Huntington Beach, La Quinta, Laguna Woods, McFarland, Long Beach, Palos Verdes Estates, Rancho Mirage, San Leandro, Santa Ana, Hawthorne, Sebastopol, McFarland, Torrance, and Ventura; the Counties of El Dorado and Kern; and special districts such as Sacramento Regional Transit and Rancho Simi Recreation and Parks.

Within the past several years, Terry has supported cost allocation, cost of service, and user/regulatory fee studies for the following sampling of California public agencies:

- County of Kern, CA | Project Manager – Fire prevention fees, fire department indirect cost rates
- City of Lake Forest, CA | Project Manager – Citywide user and regulatory fees, formal cost recovery policy, Citywide indirect cost allocation
- City of La Quinta, CA | Project Manager – Citywide user and regulatory fees
- City of Long Beach, CA | Project Manager – Engineering development review fees
- City of Roseville, CA | Project Manager – Citywide user and regulatory fees, internal service fund rates
- City of Ventura, CA | Project Manager – Citywide user and regulatory fees, Citywide indirect cost allocation, internal service fund rates

Terry has worked closely with every level of the public body including property owners, community organizations, City Council/Board members, special commissions, agency managers, all members of the agency finance team, directors of every agency department, management analysts, and the direct service staff that are the primary contact points for members of the community, such as inspectors, plan reviewers, operators, maintenance personnel, and records staff.

Terry's experience in performing fee studies includes all phases of the work, from project initiation to completion and presentation of final findings. His efforts include data gathering, conducting interviews with agency staff, model development, report preparation, and presentation and delivery of study narratives. He has analyzed fees for a comprehensive array of municipal services, such as planning, land development, building, fire protection, code enforcement, community services, parks, recreation, administration, general governmental, public infrastructure, utilities, and others.

Terry is a member of the California Society of Municipal Finance Officers. He received his undergraduate degree (Cum Laude) from Cal Poly, San Luis Obispo. He was awarded a Bachelor of Science in Business Administration with a Finance Concentration and an Economics Minor. He received his graduate degree from California State University, San Bernardino. He was awarded a Master of Business Administration with an Entrepreneurship Concentration.

PROJECT ROLE

Terry will serve as our Project Manager, responsible for the performance of all work plan tasks and fulfillment of our agreement with the City. He will also be the Principal Consultant for the studies, directing analysis for our staff, performing targeted analysis, troubleshooting, providing quality assurance, facilitating onsite and remote interaction with City staff and leadership, and representing our work in public procedures.

CONTINUITY OF SERVICE

As an intentionally structured small firm that believes our size is integral to the way we provide personalized and high quality service to our client communities, ClearSource nonetheless is asked by agencies about our plans for ensuring continuity of service if a team member faces personal emergency disruptive to the project. In fact, this is essential to our business and reputation. In addition to our collegiality and cross-discipline synergy, this is one of the key reasons our staff is comprised only of seasoned professionals in this area of expertise.

Our consultants are each two or more decades into consulting careers rich with successful project management, direct project performance, and accomplished public engagement for successful implementation of outcomes. For the City of Hawthorne, in the unlikely event our Project Manager Terry Madsen became unable to complete these services, fellow team member Jeanette Hahn will step into his place, able to perform at equal level, effectiveness, and achievement to Terry.

CLEARSOURCE PROJECT SUPPORT STAFF

We introduce the following professionals who will be assigned to the City of Hawthorne for specific elements within the overall project.



David Schroeder

SENIOR CONSULTANT

53% of Expected Project Hours

PROFESSIONAL EXPERIENCE

David Schroeder is a Senior Consultant for ClearSource Financial Consulting. He has served the public sector for more than 22 years, focusing on recovery of municipal service costs, particularly within the varied structures of California special financing districts used by cities, counties, and special purpose districts across the state.

David's technical expertise is centered on large-scale and complex database analysis on multiple platforms, geographic information systems and science (GIS), and auditing of records and systems. Project areas in which David applies these skills for public sector clients have included:

- Special financing district administration, formation, annexation, auditing, and continuing disclosure reporting.
- Advanced GIS, including design and analysis to support district formation, annexation, Proposition 218 procedures, rate studies, and development impact fee analysis.
- Solutions generation for complex issues facing municipal clients, including fund close-outs, independent auditing of special financing districts, design and administration of refund programs, and data-driven public outreach.

David's expertise has supported a variety of public services including: lighting and landscaping, public safety, public facilities and maintenance services, and

other municipal activities spanning general and special benefit. He is conversant in and has trained client agencies on GIS, including systems such as ESRI ArcGIS and the creation and usage of GIS web applications on the platform.

Within the past several years with ClearSource, David has supported cost allocation, cost of service, and user/regulatory fee studies for the following sampling of California public agencies:

- City of Santa Ana, CA | Senior Consultant – Citywide indirect cost rates and charges, internal service fund rates
- City of Lincoln, CA | Senior Consultant – Citywide user/regulatory fees, indirect cost allocation
- City of Placentia, CA | Senior Consultant – Citywide user/regulatory fees, indirect cost allocation
- City of Solvang, CA | Senior Consultant – Citywide user/regulatory fees, indirect cost allocation
- City of Hemet, CA | Senior Consultant – Citywide user/regulatory fees, indirect cost allocation
- City of Seal Beach, CA | Senior Consultant – Citywide user/regulatory fees, indirect cost allocation, budget analysis of labor allocations

David earned a Bachelor of Science in Business Administration, concentrating in Accounting Information Systems, from California State University San Bernardino. He is also certified from the University of West Florida's Graduate Geographic Information Science program.

PROJECT ROLE

David will provide large scale data analysis, facilitate areas of data development including meetings with direct service centers, conduct financial modeling, and perform research in support of analytical tasks for user and regulatory fee cost of service efforts.



Jeanette Hahn

SENIOR CONSULTANT

5% of Expected Project Hours

PROFESSIONAL EXPERIENCE

Jeanette Hahn has 25 years of experience advising municipal agencies on fair and effective costs of service, cost recovery, and resource planning. She has analytical and policy expertise in the following subject matter:

- Cost of service analysis and cost recovery determination for governmental user fees, regulatory fees, and direct reimbursement arrangements
- Indirect cost allocation plans and indirect cost rate preparation for interfund charges for service, program reimbursement, gas tax reporting, and other General Fund cost recovery applications
- Internal service fund rate studies
- Water, wastewater, reclaimed water, and storm water/drainage utility rates and fees
- Utility capacity charge nexus analysis
- Economic feasibility / decision analysis
- Long-range financial forecasting for resource planning
- Benchmarking for financial performance and resource utilization

Prior to becoming part of the ClearSource team in 2017, Jeanette succeeded at competing consulting firms. She was Director of Financial Consulting for California-based NBS from 2007 to 2011 and served progressive roles at FCS Group from 1997 to 2007, including California Regional Manager from 2004 to 2007. Jeanette stepped down from these executive roles in 2011 to balance family needs.

Jeanette's core service market, since 2004 has been California local government agencies. She is articulate and agile when working within the legal framework of rate and fee-setting within the bounds of California's Proposition 218, Proposition 26, and the Mitigation Fee Act. She has performed over 250

separate engagements for public agencies of diverse size and situation throughout the Western United States, also including Washington, Oregon, Idaho, Nevada, Utah, Montana, and Alaska.

As an accomplished and highly regarded communicator, Jeanette has earned a reputation for crafting robust, effective and persuasive messages for attaining legislative and public approval of financial plans and accompanying rates and fees. Her skills have been deployed frequently in municipal work to defuse actively contested matters.

Within the past several years with ClearSource, Jeanette has supported cost allocation, cost of service, and user/regulatory fee studies for the following sampling of California public agencies:

- City of Milpitas, CA | Senior Consultant – Citywide indirect cost allocation plan, Citywide fully burdened hourly labor rates
- City of Newport Beach, CA | Senior Consultant – Citywide indirect cost allocation plan, Tidelands indirect and direct cost allocation plan, and Streets maintenance of effort cost allocation plan
- City of Santa Clara, CA | Senior Consultant – Citywide indirect cost allocation plan and indirect cost rates, parks and recreation cost recovery public outreach
- City of Huntington Beach, CA | Senior Consultant – Citywide indirect cost allocation plan
- City of Sebastopol, CA | Senior Consultant – Citywide indirect cost allocation plan

Jeanette holds a Bachelor of Arts in Economics with a Public Finance concentration from the University of Washington, Seattle.

PROJECT ROLE

Jeanette will provide senior level analysis in support of our team and strategic positioning in targeted tasks. Jeanette is also well able to ensure our team's continuity of service commitments for overall project management.



Brian Brown

PRINCIPAL ADVISOR

4% of Expected Project Hours

PROFESSIONAL EXPERIENCE

Brian Brown is a Principal for ClearSource Financial Consulting. Brian has served as a consultant for over 20 years in the establishment and ongoing management of special revenue mechanisms unique to California public agencies and essential to the recovery of costs for various public services and infrastructure. Brian joined ClearSource in 2024 after serving progressive roles at other firms including NBS, Harris & Associates, and Francisco & Associates. Through all these consulting practices, Brian focused predominantly on projects and ongoing support for California local governments, including cities, counties, and various special districts such as school districts, recreation and parks districts, water districts, and county service areas.

Brian's expertise includes special financing districts, property related fees, and taxes formed under a variety of statutes, including, but not limited to the Mello-Roos Community Facilities Act of 1982, Improvement Act of 1913, Municipal Bond Act of 1915, Landscape and Lighting Act of 1972, and County Service Area law. Specific projects include:

- Development, implementation, and on-going management of numerous financing strategies and special financing districts.
- Feasibility studies
- System audits
- District, parcel, and fund/account audits
- Budget development and analysis
- District and project fund closeouts
- Initial bond disclosure analysis
- Continuing disclosure services
- Development of tax and assessment methodologies
- Statutory compliance related to land-based financings
- Proposition 218 compliance.

Brian is an effective and prolific trainer of public agency staff and stakeholders, regularly educating at community forums, regional events, and industry gatherings. Additionally, he customizes subject matter training for individual agencies as part of his consulting practice. Brian is engaged with the California Society of Municipal Finance Officers and the Committee on Assessments, Special Taxes, & Other Financing Facilities.

PROJECT ROLE

Brian will support our Project Manager in monitoring our team's work and schedule compared to commitments made to the City, conducting quality control procedures, and contributing to specific issues discovered through study.

PROJECT UNDERSTANDING

Study Elements and Structure

The City of Hawthorne is engaging a consultant to conduct a **Nexus Fee Study of User and Regulatory Fees** managed by its Building & Safety and Public Works/Engineering Departments.

It is expected that this consolidated study will be conducted in Fiscal Year 2026-2027 and that the two departments will be processed at one time and along the same legislative process for fee enactment. Should the departments choose to conduct separate studies on separate timelines, the consulting cost presented in Section 3 of this proposal has been alternatively shown to eliminate the efficiencies otherwise achieved by conducting a combined process.

Nature of the Project

The Nexus Fee Study is focused on the ethic of "the costs to serve" as the essential justification for user and regulatory fees in California to be enacted through action by the local governing body. Broadly speaking, the project answers:

- What are the full costs of outward-facing services provided to the community, which currently have or may be eligible for a user or regulatory fee?
- What are the cost recovery targets or policies of the agency as to the amounts that should be paid by those who request or cause the services under review?
- What structure of fee ensures a reasonable or fairly allocated relationship between the fee amount paid and the underlying costs to serve?
- What is the impact to the source funds of changes to user and regulatory fees revised or added?

City Objectives for the Project

The participating departments in this study – Building & Safety and Public Works/Engineering – are primarily interested in establishing fees that are reasonable and consistent with regional cities with similar size, population, demographics, and service provisions. The City expects the study to produce a revised schedule of fees – both amount and structure – as well as the means for ongoing fee adjustment between formal cost of service studies such as this. Specific issues with individual fees and structures are also identified, listed on **Page 2-2**.

From our experience with other similarly situated agencies seeking these services, we believe the City expects its consultant to deliver a comprehensive review of the departments' cost recovery structures with the goal of establishing a consistent and objectively based fee structure meeting the needs of the City and residents. The resulting fee system must comply with all applicable laws and regulations and be compatible with the City's financial system and other systems, such as permit-tracking and online fee portals.

City Services to be Studied

USER AND REGULATORY FEES

ClearSource expects that the fee-related services under review in this study will focus on "direct" outward-facing services eligible for user and regulatory fee methodology, as well as identification during this study of any relevant additions for services performed without a fee or for under-quantified or ineffectively structured fees. Within the participating departments, this can encompass activities that generally may include:

- Regulatory activities, such as review, approval, and inspection of land development, construction/building, and improvements to infrastructure, and other areas of code review, compliance, and enforcement
- Permitting, such as special events and use of public space, public facilities, infrastructure, and services
- Facility rentals and use of public spaces, as applicable to the participating departments

- Program participation, as applicable to the participating departments
- Operations and services of individual benefit/request or in response to individual action
- Licensing, billing, records management, and administrative service, as applicable to the participating departments
- Hourly rates for direct-billing City staff time

Departments other than Building & Safety and Public Works/Engineering are not included in this study. Additionally, revenue streams excluded from this study due to differing authority, implementation and analytical methods, and/or approval procedures are development impact fees, in-lieu fees, utility rates and other property-related fees subject to Proposition 218 proceedings, assessments, franchise fees, fees intended and codified more as taxes, punitive fines/penalties, and general taxes.

The Nexus Fee Study is expected to focus on the Building & Safety and Public Works/Engineering departments only, studying every user and regulatory fee (or potential fee-based service) under the management of those departments and eligible for this analytical method and implementation process.

SPECIFIC FEE ISSUES TO ADDRESS FOR BUILDING & SAFETY DEPARTMENT

The Building & Safety Department has identified specific issues it already knows this study must address:

- Simplify the fee structure for mechanical, plumbing, and electrical (MPE) permits under the building permit.
- Examine fees for expedited plan reviews and hourly plan reviews for changes to preapproved documents.
- Identify hourly rates that can be used, including for services such as occupancy certificates, special events, and others not part of the normal construction process.
- Recommend means for adjusting fees in subsequent years for changes in costs of in-house and consultant or contractor labor.
- Consider alternative impacts to fees from the differential costs of in-house and consultant electrical plan review.
- Ensure all fees are shown in the published fee schedule, such as construction and plan check fees for special occupancy parks.
- Reformat fee schedules to improve logic, flow, and related activities, such as grouping all plan review fees – initial and changes/additions – into one section toward the front of the schedule.
- Consider in the cost of service basis for fee recovery indirect activities such as continuing education for staff, certification and licensing of staff, and implementation of new laws, regulations, and ordinances.
- Modernize language in the fee schedules, such as replacing the term “microfilming” with “digitizing.”
- Ensure fee schedules include mandated fee collections from the State, such as Building Standards Administration Special Revolving Fund, Strong-Motion Instrumentation and Seismic Hazardous Mapping Fee, and others, including state, county and federal requirements.
- Clarify fees that may be ambiguous, such as hazardous materials fee.
- Ensure valuation table(s) referenced are for construction by which the building, as opposed to the occupancy, is best represented.
- Ensure plan review and inspection fees are addressed for activities specifically identified by the department in its 2023 Request for Proposals, Pages 7 through 9. These specific requests seem focused on ensuring that cost recovery exists for all types of circumstances the department encounters from applications.
- Include in the cost of service basis for individual fee categories the time for activities such as research, particularly relevant in certificates of occupancy.
- Identify minimum fees for over-the-counter permits.
- Address phased construction in fee structures.

- Provide for departmental cost recovery when involved in review of broader activities such as special events.
- Other issues found by consultants and staff during the fee study.

ClearSource Guiding Principles

ClearSource follows several guiding principles as we approach this subject matter for our clients:

- Create user and regulatory fees and associated practices that are understandable, implementable, and maintainable.
- Care about the details. The administrative record matters. Communication with internal and external stakeholders matters.
- Identify estimated reasonable costs of service understanding organization-wide impacts. Use this information to set a coordinated and mutually consistent system of fees, internal charges, and associated policies.
- Balance the additional costs and effort required for ongoing administration and maintenance when attempting to achieve a greater degree of accuracy within any cost recovery mechanism.
- Consider legality, existing systems, resource capacity, and staff and community preferences when determining the best course of action for ensuring progress for the agency is achieved.

ClearSource General Approach

The following fundamental components are embedded in the ClearSource approach to an indirect cost allocation plan and user and regulatory fee study for California municipalities:

- Adherence to the state's legal boundaries: Article XIIIC of the California Constitution (Propositions 218 and 26) and the Mitigation Fee Act, which direct fees be set according to the estimated reasonable cost of service and bear a fair allocation of or reasonable relationship to the payer's burdens on or benefits received from agency service.
- Development of a functionally layered "full cost of service" to represent the maximum limit for fees and cost recovery, inclusive of direct and indirect costs of service from participating agency divisions and centralized services.
- Valuation of agency time in providing direct services, establishing the fundamental building block for fee structures or for direct billing.
- Development of cost recovery policy and practices, which optimize the agency's array of funding sources considering public and private benefits, market sensitivity, compliance and behavior modification, and fiscal constraints.
- Remodeling of fee structures where cost profiles, agency operations, or predetermined objectives necessitate change for improved recovery or more efficient or accurate collections.
- Full support and flexibility to complete the administrative record and pursue successful adoption and implementation of fee proposals.
- Reflection of local values, including internal perspectives and practices and existing legislative policy or common direction.
- Adherence to committed schedule as a critical factor in supporting City priorities and fostering broad satisfaction with the project.
- No limit on number and format of events needed to bring the project within this identified scope of services to successful completion.
- Delivery of tools designed to be used actively and essential to the City's ongoing successful update and maintenance of user fee and indirect cost outcomes.

WORK PLAN

ClearSource presents the following work plan to complete the scope of services envisioned by the City of Hawthorne for the Nexus Fee Study, evaluating user and regulatory fees and developing revised fee schedules for the Building & Safety and Public Works/Engineering Departments.

Task 1. Orientation

CLEARSOURCE PLANNED ACTIVITIES:

ClearSource will generate common understanding of objectives, known issues that must be addressed by study end, participant roles, expected procedural requirements, schedule and pre-established dates, and data collection and development processes. Most significantly, we will examine prevailing fees for known issues and discuss initial and potential modifications to fee structures, practices, and policies. We will assess prevailing fees and methods to understand effectiveness of current structures, including perceived cost recovery, perceived equity, alignment of fee categories with the way work is performed, perceived competitiveness in the region, and feasibility or accuracy of billing within current capabilities. We will draft initial user/regulatory fee structures, where remodeling is predicted, to direct down-stream data development steps.

EVENTS:

- Video meeting with any central project management team
- Video meetings individually with participating divisions with fees under review in this study

DELIVERABLES:

- Mutually agreed task plan and timeline to achieve delivered outcomes
- Working plan for any known deviations from existing fee structures in the fee schedules of participating departments

Task 2. Financial and Labor Time Inputs

CLEARSOURCE PLANNED ACTIVITIES:

ClearSource will develop the necessary foundation for subsequent quantitative analysis, with focus on preparing the body of data that will inform every downstream element of the fee study. To develop financial inputs, we will gather and model financial data including current and historical fee revenues, personnel and contractor costs and organization, adopted line-item expenditures, forecasted periodic outlays, and allocated indirect costs. To develop and test labor time inputs, based on prevailing and future business processes, we will gather and develop expressions of time by utilizing the prior cost of services study; any existing labor time-tracking data; conducting interviews to estimate a distribution of annual time across core functions of service; developing service time questionnaires linked to remodeled fee structures to estimate average or range of service times for fee-based services; applying industry experience to populate under-developed or unavailable time estimates; analyzing any existing data sets that inform workload, activity, or use levels and project profiles; and reconciling annual time, service time estimates, and service volumes to test reasonableness of critical assumptions.

EVENTS:

- Video meetings with individual direct service divisions to develop critical inputs

WORKPAPERS:

- Recorded financial and workforce data
- Labor time data and/or developed time estimates, functionally and by service
- Recorded data and statistics regarding labor and workload volumes
- Developed information and metrics unique to fee analysis

DELIVERABLE:

- Labor time profiles for fee-based service categories with applicable reasonableness testing

Task 3. Labor Time Valuation

CLEARSOURCE PLANNED ACTIVITIES:

ClearSource will develop fully burdened hourly labor rates in each department or division participating directly in the provision of services associated with a fee under review. Rates will be built to encompass labor costs, non-labor operating costs, departmental and/or divisional administration, Citywide central services and administration, and periodic investments. Rates will be expressed by function of direct and indirect service within each department or division, where applicable, and to enable cost recovery considerations for certain fee categories. Rates may be expressed as composite for the department or division and for the position class.

DELIVERABLE:

- Fully burdened hourly rates for divisions Citywide and/or position classes

Task 4. Fee Design

CLEARSOURCE PLANNED ACTIVITIES:

ClearSource will apply the outcomes from Tasks 1 and 2 – an assessment of existing fees and interaction with City staff to understanding current practices and workflow – to ensure cost of service analysis aligns with the fee structures recommended from that work, which may include elements of prevailing fees, recommendations based on prevailing business processes, system capabilities, and relevant market or industry practices applicable to City workflow. We will prepare a working model of the comprehensive fee schedules to guide subsequent analysis.

DELIVERABLE:

- Working model for the departmental fee schedules (service categories and fee structure)

Task 5. Cost of Service Analysis

CLEARSOURCE PLANNED ACTIVITIES:

ClearSource will prepare a cost of service model to join fully burdened hourly labor rates, time estimates associated with current workflow and business processes, and existing or any redesigned fee structures, to calculate the full unit cost of service associated with each fee category and layers within them. The full cost of service informs the maximum fee amount allowed under California framework for establishing user and regulatory fees by City Council action. The full cost of service at the fee or programmatic level is composed of direct labor and non-labor costs, indirect labor and non-labor costs, periodic outlays of direct or indirect benefit, departmental overhead, and Citywide overhead. Analysis will include modeling of activities with under-developed or no fee imposed but where one is warranted and practical to improve the City's cost recovery from private benefit activities. These full costs of service are directly comparable to existing fees and revenue collection to understand current cost recovery levels.

DELIVERABLES:

- Activity-level or unit costs of service by fee or fee category at maximum amounts
- Current recovery performance of the full cost at fee and/or program level

Task 6. Fee, Recovery, and Impact Analysis

CLEARSOURCE PLANNED ACTIVITIES:

ClearSource will apply existing cost recovery targets for fee-based services or work with City staff in developing new or revised cost recovery policy to inform final fee amounts, particularly where full cost recovery is deemed unfeasible. Development of cost recovery policy and practices will optimize the City's array of funding sources considering public and private benefits, market sensitivity, compliance and behavior modification, and fiscal constraints. We will review and recommend where warranted associated fee practices, including waivers, discounts, deposit amounts, fee/deposit collection practices, and economic incentive practices.

ClearSource will develop the publishable comprehensive fee schedule for each participating department, useful in presenting proposals, as well as communicating fee descriptions, fee amounts, and charge bases to the public and to other City departments who may have responsibility for maintaining Citywide schedules of fees. The fee schedules can also include a tool for subsequent annual inflationary adjustments to the established fee structures between comprehensive cost of service studies. To the extent existing data systems enable it, revenue estimates from proposed fees based on historical or projected performance will be attempted, and we will compare prior fees in targeted service categories to assist in explaining impacts of notable changes. ClearSource will prepare a comparison of fees to other municipalities in the region in targeted service categories as needed, likely by creating profiles for an array of "typical" uses in addition to one-for-one comparisons.

DELIVERABLES:

- The updated and proposed departmental fee schedules in draft and final forms
- Any recommendations for or changes to the City's cost recovery policies
- Regional fee comparisons (selected and/or by sample project/application
- Revenue impacts, as feasible
- Direction and tool for subsequent annual inflation-based management of fees between comprehensive studies

Task 7. Administrative Record and Deliverables

CLEARSOURCE PLANNED ACTIVITIES:

ClearSource will prepare the administrative record for pursuing implementation of revised fees. This focuses on the draft and final reports of cost of service findings, including assumptions, critical data, and discussion of expected impacts. Analytical detail will be included, as well as executive summary and infographics useful in public presentation and legislative processes. We will deliver the editable analytical models used to develop fees, including the detailed working comprehensive fee schedule and its streamlined, user-friendly publishable version. ClearSource will also provide presentation and summary materials for communicating proposals and assist with both the staff report and public hearing notice.

DELIVERABLES:

- Microsoft Excel-based and editable analytical models to calculate cost of service based fees and tool for annual update of the departmental fee schedules
- Executive summary presentation slides to enable reviews internally, with the City Council, and in any other necessary public forums
- Narrative report documenting the cost of service justification in draft form routed electronically and in final form prepared in digital format and any bound and unbound paper formats requested by the City
- Inputs to staff reports and public notices

KEY OUTCOMES OF ANALYSIS:

- Proposed Building & Safety and Public Works/Engineering Fee Schedules to be effective July 1, 2027 (targeted)
- Any proposed new or revisions to cost recovery policy and fee collection practices
- Documented maximum costs of services included in the Fee Schedules
- Regional fee comparison
- Estimated revenue impacts

Task 8. Review, Engagement, and Approval

CLEARSOURCE PLANNED ACTIVITIES:

Throughout the study and in its concluding stages, ClearSource will facilitate a meaningful level of interaction between consultants, City personnel, external stakeholders, and with the City Council, including its subcommittee(s), to ensure wide understanding of fee and cost recovery proposals and their impacts on City finances and public fee payers. These meetings will include work-in-progress review points with individual departments and divisions as their fee programs are evaluated. ClearSource will develop any additional meeting materials not present in the analysis, executive summary, or report to facilitate these meetings.

EVENTS:

- Video meetings expected with any central project management team
- Video meetings with individual direct service departments or divisions to review work in progress, findings, and develop recommendations
- Video meetings with any applicable internal stakeholders and City management as necessary
- Video meetings with any applicable external stakeholders as necessary
- In-person meetings with City Council and/or in-person or video meetings with subcommittee, as necessary
- In-person public hearing

SCOPE NOTE:

ClearSource does not impose limits on the number of events in which we participate during this study within its defined work plan. Our goal is to usher study outcomes to successful implementation without burden and delays to the City in accessing consultant support.

Validation Process

Many communities specifically ask to understand the validation process for ensuring information used during these studies is accurate. In user and regulatory fees, for which the phrases “fair allocation” and “estimated reasonable” are expected in their cost of service justification, three fundamental principles apply:

- Costs and organization are linked to adopted budgets or actual financial reporting. These are the costs of Hawthorne. Respected policy is made intrinsically through these reports.
- Any critical data that must be developed, such as staff time estimates, is processed against activity volumes to compare to actual organizational capacity. Anything based on an estimate that drives an outcome not in line with actual capability will be readily apparent and flagged by ClearSource for reconsideration.
- While the industry does not inform fee outcomes at Hawthorne, the industry helps us identify outliers for explanation, investigation, or reconsideration.

(This section continues on the following page.)

PROJECT TIMELINE

Days to Final Report

ClearSource forecasts to deliver final report documents for the studies within 180 days from project commencement. These reporting documents will enable subsequent public presentation, any final edits based on legislative review, and any necessary additional public procedure or stakeholder engagement.

Additional Days to Fee Effectiveness

The City should plan for an additional 90 to 120 days after receiving the final report before fees become effective:

- 30 days to prepare for a study session or equivalent agenda item on a regular City Council or committee meeting.
- 30 days thereafter to prepare for a public hearing enabling City Council adoption of revised fees.
- 60 days for the statutory waiting period before development fees are effective.

This means that a revised fee schedule will become effective no sooner than nine months from project commencement, subject to the City's agenda and legislative priorities after receiving the study report.

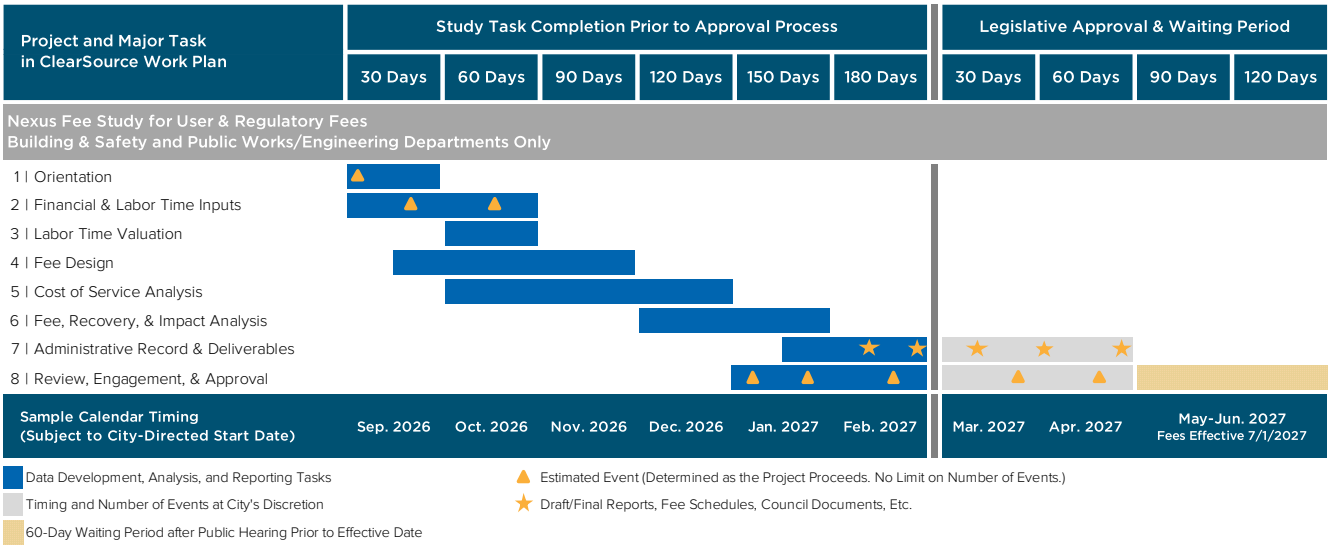
Sample Calendar Time

Exhibit 3 illustrates a timeline for consulting task completion, delivery of reports, and subsequent approval procedures for the study.

If the Nexus Fee Study is conducted in Fiscal Year 2026-2027 with the intention of implementing revised fees by the start of next fiscal year on July 1, 2027, ClearSource recommends beginning this study in September 2026. The final opportunity for a successful public hearing on proposed fee schedules is the last City Council meeting of April to meet a July 1 effective date.

If this timing does not seem feasible for the City, please note that new and revised development related fees can be implemented at any time, 60 days after public hearing and City Council approval.

EXHIBIT 3 | CLEARSOURCE WORK PLAN SCHEDULE IN FY 2026-27



CITY AND CONSULTANT RESOURCES

City Resources

CITY STAFF TIME

The City's Scope of Services for this project represents tasks to be performed and completed by the ClearSource team and which are delivered by the previously detailed ClearSource Work Plan. ClearSource absolutely commits to do the heavy lifting in this project, and we do not reverse delegate to City staff. That said, these types of projects are collaborative efforts. ClearSource identifies the following key ways in which City staff are involved in the completion of the project:

- Provide institutional knowledge and expertise and requested background documents, such as financial data, staffing information, fee schedules, and relevant policies. ClearSource asks City staff only for reports already in existence for other City purposes and readily available to share.
- Provide an overview of current fee schedules, fee collection practices, system capabilities for managing fee amounts and structures, and data tracking systems. ClearSource accomplishes this with staff in meeting format and does not ask staff to create responses outside efficiently schedule meeting time.
- Respond to consultant questionnaires or interviews to develop staff time profiles. Again, ClearSource achieves this in conscientiously scheduled meeting format without subsequent "homework" for participating staff.
- Attend meetings to provide direction based on consultant-generated analysis, findings, and recommendations.
- Notice public meetings.
- Prepare agenda items for proposed fees and other outcomes brought forward for legislative and public review.

The following list provides an estimate of time that may be invested by City staff during the project, depending on role:

- City's Project Manager: 20 to 40 hours, varying by degree to which this individual attends all engagement with participating departments and divisions with consultants.
- Departmental/divisional key contacts: 2 to 8 hours, varying by complexity of fees managed or indirect service provided.
- Selected direct service personnel representatives: 30 minutes to 2 hours.

The ClearSource team does not require involved City staff to possess any skillset outside of their job responsibilities with the City. We view City staff as experts in what they do, while we bring expertise in cost of service analysis and the fee, rate, and other cost recovery mechanisms under review in this project.

CITY INFORMATION

During this project, the City will provide ClearSource with readily available documents and data sets already tracked and exportable from its existing systems. ClearSource will not require the City to manipulate or parse data sets from their original form; our efforts to work with data sets in the forms delivered by the City is built into our presumed labor effort and consulting fee.

In a typical user and regulatory fee study, the following general information will be requested of the City:

- Actual and budgeted revenue and expenditure detail by fund, organization, and object across multiple fiscal years.
- Budgeted personnel costs by fund and organization.
- To be determined during study orientation based on need and availability: specific data sets tracked which might describe activity workload, such as service volumes and time.

- To be determined during fee design based on need: documentation of any specific formalized practices and policies associated with fee application and collection.

OTHER INFORMATION

Additionally, ClearSource independently will access the City's publicly available documents, such as budget documents, annual financial reports, relevant planning documents, existing fee schedules, existing fee schedules, existing fee schedules, existing fee/cost recovery policies, organizational information, and other available material.

ClearSource will also tap external/industry data sets as needed and conduct comparative fee research relevant to the City of Hawthorne. ClearSource can also use our experience in the immediate region and with comparable communities across California to fill gaps, springboard conversations with City staff, and generally ensure that overwhelming burdens are not placed on City personnel to accomplish a successful and meaningful study.

Consultant Resources

Our four-person team expects to spend over 220 hours during this project fully delivering the City's Scope of Services and ushering findings to successful enactment. **Exhibit 4** on **Page 3-2** lists a breakdown of our team's hours by team member and task from the previously described Work Plan.

While we have emphasized the collaborative roles of ClearSource and City staff in the successful completion of this study, we also commit to ensuring that:

- ClearSource performs all heavy data analysis for this project and does not reverse delegate to City staff.
- ClearSource works within existing data systems used by the City and does not ask City staff to create customized responses.
- ClearSource reframes and redesigns questions we ask of City staff or intended approaches to solutions in order to fit the capabilities and availability of participating departments.
- ClearSource devises engagement with City personnel to fit the needs and interests of individual participants.
- ClearSource communicates regularly with the City's designated project manager to ensure the study progresses along the expected timeline.

PROJECT BUDGET

Maximum Price for Consolidated Study

TOTAL COST FOR CONSOLIDATED STUDY

ClearSource has developed the work plan and schedule described in this proposal which are designed to deliver a successful Nexus Fee Study to the City of Hawthorne for the Building & Safety and Public Works/Engineering Departments. To complete the project in Fiscal Year 2026-27, ClearSource proposes a total maximum cost of $45,920.

NOT-TO-EXCEED FEE

ClearSource commits to finishing the project as described in our work plans without change orders. This is our standard practice. We do not request contract amendments for additional meetings, extra analytical scenarios, or any extended work to aid City staff or Council consideration. These are normal occurrences in these types of studies and part of the standard effort required to usher study findings to successful conclusion. Our proposed price is set to accomplish the work thoroughly without upward risk to the City.

Alternate Prices for Stand-Alone and Separate Studies

Should the Building & Safety and Public Works/Engineering Departments choose to conduct individual studies at separate times, the maximum price can be recalculated to eliminate efficiencies otherwise achieved by examining both departments at the same time and conducting a single legislative process to enact fee outcomes.

BUILDING & SAFETY ONLY

If the Building & Safety Department conducts a stand-alone study for its own fee-based services, the maximum cost of consulting will be $36,080.

PUBLIC WORKS/ENGINEERING ONLY

If the Public Works/Engineering Department conducts a stand-alone study separately in time and process from the Building & Safety Department, the maximum cost of consulting will be $22,960.

Consulting Fee Detail

CONSULTING FEE BY TASK

The maximum consulting fee presented here is based on the ClearSource team's years of experience with similarly scoped and scaled California cities in past studies. This includes our review of Hawthorne's existing and potential fee categories for study, service provisions, organizational structure, and apparent financial performance, noting the breadth of City services within the participating departments that will fall under review in this effort. Our proposal ensures that all user and regulatory fees in Building & Safety and Public Works/Engineering eligible for the prescribed methodologies can be analyzed without shortcuts or explanations for non-analysis and that the process is carried through to successful implementation of feasible outcomes.

Exhibit 4 on Page 3-2 illustrates the detail behind our presented maximum price for the Nexus Fee Study, consolidated for the two participating departments. This includes our estimated consultant labor time paired with hourly billing rates by task described in the ClearSource work plan.

PROFESSIONAL RATES

The proposed consulting fee presented is based on assumed time to complete the scope of services and the hourly billing rates for ClearSource consultants. The current schedule of hourly billing rates for all positions contemplated in this project is as follows:

- Rates published through June 30, 2027, and fixed for services to Hawthorne described in this ClearSource work plan:
  - Project Manager: $205 per hour
  - Principal Consultant: $205 per hour
  - Senior Consultant: $205 per hour

DIRECT EXPENSES

ClearSource does not bill clients for ordinary direct expenses, such as travel and document production. All costs incurred by ClearSource to complete the City's project as currently scoped are embedded in

our professional rates. The City's project does not contemplate and include extraordinary expenses such as mailing or polling as part of the consultant's required deliverables; therefore, no cost above the billed time of our professionals is proposed in our consulting fee.

Rates for Additional Services

Should the City seek an amendment to the contract to add consulting services it did not contemplate in its original scope of services as of this submittal date, ClearSource will estimate an additional consulting fee using the professional rates listed above.

As emphasized earlier, ClearSource will not request contract amendments to compensation to handle normal fluctuations in tasks to accomplish the scope of services already defined, such as unplanned meetings, scenarios, or elongated review processes.

An example of a situation when "additional services" would apply is adding to the contract analysis of a different department's fees or a subsequent update of the delivered fee schedules in a following fiscal year as part of routine maintenance.

Invoicing Practices

ClearSource will issue monthly progress reports to the City. Accompanying monthly invoices will be based on percentage progress recorded to the project following the major tasks described in the work plan. We will not invoice for tasks not yet completed, and we will not submit a final invoice for the study until work is completed. Total invoices issued over the course the study will not exceed the maximum price presented here.

EXHIBIT 4 | CONSULTING FEE FOR THE PROJECT BY WORK PLAN TASK

Project Element and Major Task	ClearSource Labor				Total Project	
	Project Manager	Principal Advisor	Senior Consultant	Senior Consultant	Labor Hours	Consulting Fee
	Madsen	Brown	Schroeder	Hahn		
Professional Hourly Rates, Fixed for Defined Scope:	$205	$205	$205	$205		
Nexus Fee Study for User & Regulatory Fees Building & Safety and Public Works/Engineering Departments Only						
1 | Orientation	4	1	4	1	10	$ 2,050
2 | Financial & Labor Time Inputs	8	0	16	0	24	$ 4,920
3 | Labor Time Valuation	2	0	8	0	10	$ 2,050
4 | Fee Design	18	1	12	3	34	$ 6,970
5 | Cost of Service Analysis	16	2	32	2	52	$ 10,660
6 | Fee, Recovery, & Impact Analysis	18	2	22	2	44	$ 9,020
7 | Administrative Record & Deliverables	8	2	16	2	28	$ 5,740
8 | Review, Engagement, & Approval	12	2	8	0	22	$ 4,510
GRAND TOTAL NOT TO EXCEED	**86**	**10**	**118**	**10**	**224**	**$ 45,920**

EXHIBIT B

INSURANCE REQUIREMENTS

Prior to the beginning of and throughout the duration of the Work, the Service Provider will maintain insurance in conformance with the requirements set forth below. The Service Provider will use existing coverage to comply with these requirements. If that existing coverage does not meet the requirements set forth here, the Service Provider agrees to amend, supplement or endorse the existing coverage to do so. The Service Provider acknowledges that the insurance coverage and policy limits set forth in this section constitute the minimum amount of coverage required. Any insurance proceeds available to City in excess of the limits and coverage required in this Agreement and which is applicable to a given loss, will be available to City.

The Service Provider shall provide the following types and amounts of insurance:

Commercial General Liability Insurance using Insurance Services Office "Commercial General Liability" policy form CG 00 01 or the equivalent. Limits are subject to review but in no event less than $1,000,000 per occurrence.

Professional Liability Coverage. The Service Provider shall maintain in-force Professional Liability Insurance (and/or errors & Omissions Insurance) for protection against claims alleging negligent acts, errors or omissions which may arise from the Service Provider's operations under this Agreement, whether such operations be by the Service Provider or by its employees, or sub service providers. The amount of this insurance shall not be less than one million dollars ($ 1,000,000) on a claims-made annual aggregate basis, or a combined single-limit per occurrence basis.

AGENDA ITEM NO. 17.

CITY OF HAWTHORNE
City Council
AGENDA BILL
For the meeting of 09/22/2026
Originating Department: Public Works

City Manager: Department Head:

SUBJECT:
Progress Payment #7 in the amount of $49,148.52 due to Jermax Construction Inc. of San Fernando, CA for Holly Park Restroom Renovation (Project #25-07).

RECOMMENDED MOTION:
Staff recommends that the City Council approve this Progress Payment #7 and project change order #4 to Jermax Construction Inc. of San Fernando, CA.

DISCUSSION:
This project involves the complete demolition and replacement of the existing restroom building at Holly Park. The new structure will be a multi-use facility that includes restrooms, a snack bar, office space, a storage room, a drinking fountain, and an electrical room. The project also includes upgrades to the surrounding landscape and site features to improve accessibility, sustainability, and overall functionality.

This progress payment includes work done for completion of electrical work and landscaping and payment of CO#3 approved during city council meeting 07/14/2026.

Project Change order #4 includes work done for additional CCTV work as directed by IT, upgrading the electrical panel, and relocating the AC unit.

ECONOMIC DEVELOPMENT STRATEGIC PLAN:
This project is a result of the City working closely with funding and regulatory agencies to support and improve our infrastructure. City departments shall continue to work cooperatively to ensure that improvements to infrastructure are kept apace of wear and tear.

FISCAL IMPACT:
None. Funds for this progress payment in amount of $49,148.52 is available in the adopted Fiscal Year 2025-2026 budget and will be paid through the Baldwin Hills and Urban Watersheds Conservancy Grant Program (Prop 40) and local shares.

NOTICING PROCEDURE:
72 Hours posted notice pursuant to the Ralph M. Brown Act.

ATTACHMENTS
Holly Park Restroom PP7
Holly Park Restroom CO4

Honorable Mayor and City Council
City of Hawthorne
Hawthorne, CA 90250

September 22, 2026
Council Date

RE: PROGRESS PAYMENT NO. 7 FOR Holly Park Restroom Renovation Project (Project #: 25-07)

The following is a detailed breakdown of **Progress Payment No.7** due to Jermax Construction Inc., 11275 San Fernando Rd, San Fernando CA 91340, for work done on the subject project through August 31st, 2026.

	Description	Contract Quantity	Unit	Unit Price	Contract Amount	% Previous	Qty Previous	Qty or % This estimate	$ Amount This Estimate	Total Qty or % to Date	Total $ Amount to Date
1	DEMOLITION, CLEARING AND GRUBBING / IMPLEMENTATION OF BMPS/SWPPP	1	LS	$ 68,500.00	$ 68,500.00	0%	$ -	0%	$ -	100%	$ 68,500.00
2	DRAINAGE	1	LS	$ 22,500.00	$ 22,500.00	0%	$ -	0%	$ -	100%	$ 22,500.00
3	SEWER	1	LS	$ 25,000.00	$ 25,000.00	0%	$ -	0%	$ -	100%	$ 25,000.00
4	CONCRETE PAVING	1	LS	$ 55,000.00	$ 55,000.00	0%	$ -	0%	$ -	100%	$ 55,000.00
5	PLUMBING	1	LS	$ 288,000.00	$ 288,000.00	0%	$ -	0%	$ -	100%	$ 288,000.00
6	PAINTING	1	LS	$ 30,000.00	$ 30,000.00	0%	$ -	0%	$ -	100%	$ 30,000.00
7	RESTROOM BUILDING	1	LS	$ 88,000.00	$ 88,000.00	0%	$ -	0%	$ -	100%	$ 88,000.00
8	ELECTRICAL	1	LS	$ 65,000.00	$ 65,000.00	0%	$ -	5%	$ 3,500.00	100%	$ 65,000.00
9	PLANTING/LANDSCAPING	1	LS	$ 41,000.00	$ 41,000.00	0%	$ -	37%	$ 15,000.00	87%	$ 35,500.00
10	IRRIGATION	1	LS	$ 30.00	$ 51,000.00	0%	$ -	0%	$ -	59%	$ 30,200.00
11	FLAG POLE REMOVAL AND INSTALLATION	1	LS	$ 15.00	$ 35,000.00	40%	$ 14,000.00	0%	$ -	100%	$ 35,000.00
12	PROJECT CONSTRUCTION SIGN	1	EA	$ 950.00	$ 10,000.00	0%	$ -	0%	$ -	100%	$ 10,000.00
13	CCO#1: Pole and Conduit & Extra concrete for slab	1	LS	$ 38,904.04	$ 38,904.04	0%	$ -	0%	$ -	100%	$ 38,904.04
14	CCO#2: Wading pool, hand dryers, and drone station.	1	LS	$ 8,567.98	$ 8,567.98	100%	$ 8,567.98	0%	$ -	100%	$ 8,567.98
15	CCO#3: tile, IT conduit, electrical box, AC electrical work, AC cage, window guards, metal roll-up doors	1	LS	$ 33,235.29	$ 33,235.29	0%	$ -	100%	$ 33,235.29	100%	$ 33,235.29
16	CCO#4: CCTV electrical, panel upgrade, and relocation of AC unit to roof.	1	LS	$ 14,307.90	$ 14,307.90	0%	$ -	0%	$ -	0%	$ -
Total Contract Price					$ 874,015.21						
							TOTAL		$ 51,735.29		$ 833,407.31
							LESS RETENTION		$ 2,586.77		$ 41,670.37
							LESS PREVIOUSLY PAID				$ 742,588.42
							TOTAL AMOUNT DUE		**$ 49,148.52**		**$ 49,148.52**

TOTAL AMOUNT DUE THIS 7TH PROGRESS PAYMENT:
Account # 332-6110-000-0-0-40514 $ 49,148.52

This **seventh** Progress Payment is hereby submitted for your review and approval.

Itzel Estrada

ITZEL ESTRADA
Project Engineer

APPLICATION AND CERTIFICATE FOR PAYMENT

AIA DOCUMENT G702/CMa

To Contractor:	Jermax Construction Inc.	PROJECT:	Holly Park	APPLICATION NO:	7
	11275 San Fernando Rd		2058 W 120th st	PERIOD TO:	6/1/2026-6/15/2026
	San Fernando CA 91340		Hawthorne CA 90250	PROJECT NO:	2507
FROM SUBCONTRACTOR:				SUBMITTED DATE:	

Distribution to:
- [ ] OWNER
- [ ] ARCHITECT
- [X] CONTRACTOR

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.
Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM			$ 779,000.00
2. Net change by Change Orders			$ 80,707.31
3. CONTRACT SUM TO DATE (Line 1 ± 2)			$ 859,707.31
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703)			$ 833,407.31
5. RETAINAGE:			
a. 5 % of Completed Work (Column D + E on G703)	$	41,670.37	
b. 5 % of Stored Material (Column F on G703)	$	-	
Total Retainage (Lines 5a + 5b or Total in Column I of G703)			$ 41,670.37
6. TOTAL EARNED LESS RETAINAGE (Line 4 less Line 5 Total)			$ 791,736.94
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)			$ 742,588.42
8. CURRENT PAYMENT DUE			$ **49,148.52**
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	$		67,970.37

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	$0.00	$0.00
Total approved this Month	$0.00	$0.00
Totals:	$0.00	$0.00
Net Change by Change Order	$0.00	

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR:

By: _____ Date: 9/15/2026

State of: County of:

Subscribed and sworn to before me this day of

Notary Public:

My Commission expires:

AIA DOCUMENT G702/CMa · APPLICATION AND CERTIFICATION FOR PAYMENT · CONSTRUCTION MANAGER-ADVISER EDITION · 1992 EDITION · AIA · ©1992

THE AMERICAN INSTITUTE OF ARCHITECTS, 1745 NEW YORK AVE., N.W., WASHINGTON, DC 20006-5292

CONTINUATION SHEET **AIA DOCUMENT G703**

APPLICATION NUMBER: **7**
APPLICATION DATE: **9/15/2026**
PERIOD TO: **6/1/2026-6/15/2026**
PROJECT NO:

AIA Document G702, APPLICATION AND CERTIFICATE FOR PAYMENT, containing Contractor's signed Certification is attached.
In tabulations below, amounts are stated to the nearest dollar.
Use Column I on Contracts where variable retainage for line items may apply.

A.		B.	C.	D.	E.	F.			H.	I.
ITEM NO.	CSI NUMBER	DESCRIPTION OF WORK	SCHEDULED VALUE	FROM PREVIOUS APPLICATION (D+E)	WORK COMPLETED		TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G/C)	BALANCE TO FINISH (C-G)	RETAINAGE
					WORK IN PLACE	STORED MATERIALS				5%
1		DEMOLITION, CLEARING AND GRUBBING / IMPLEMENTATION OF BMPS/SWPPP	$ 68,500.00	$ 68,500.00	$ -	$ -	$ 68,500.00	**100.0%**	$ -	$ 3,425.00
2		DRAINAGE	$ 22,500.00	$ 22,500.00		$ -	$ 22,500.00	**100.0%**	$ -	$ 1,125.00
3		SEWER	$ 25,000.00	$ 25,000.00	$ -	$ -	$ 25,000.00	**100.0%**	$ -	$ 1,250.00
4		CONCRETE PAVING	$ 55,000.00	$ 55,000.00		$ -	$ 55,000.00	**100.0%**	$ -	$ 2,750.00
5		PLUMBING	$ 288,000.00	$ 288,000.00	$ -	$ -	$ 288,000.00	**100.0%**	$ -	$ 14,400.00
6		PAINTING	$ 30,000.00	$ 30,000.00	$ -	$ -	$ 30,000.00	**100.0%**	$ -	$ 1,500.00
7		RESTROOM BUILDING	$ 88,000.00	$ 88,000.00	$ -	$ -	$ 88,000.00	**100.0%**	$ -	$ 4,400.00
8		ELECTRICAL	$ 65,000.00	$ 61,500.00	$ 3,500.00	$ -	$ 65,000.00	**100.0%**	$ -	$ 3,250.00
9		PLANTING/LANDSCAPING	$ 41,000.00	$ 20,500.00	$ 15,000.00	$ -	$ 35,500.00	**86.6%**	$ 5,500.00	$ 1,775.00
10		IRRIGATION ** Digging	$ 51,000.00	$ 30,200.00		$ -	$ 30,200.00	**59.2%**	$ 20,800.00	$ 1,510.00
11		FLAG POLE REMOVAL AND INSTALLATION	$ 35,000.00	$ 35,000.00	$ -	$ -	$ 35,000.00	**100.0%**	$ -	$ 1,750.00
12		PROJECT CONSTRUCTION SIGN	$ 10,000.00	$ 10,000.00	$ -	$ -	$ 10,000.00	**100.0%**	$ -	$ 500.00
13				$ -	$ -	$ -	$ -	**#DIV/0!**	$ -	$ -
14			$ -	$ -	$ -	$ -	$ -	**#DIV/0!**	$ -	$ -
		ORIGINAL CONTRACT TOTAL:	**$ 779,000.00**	**$ 734,200.00**	**$ 18,500.00**	**$ -**	**$ 752,700.00**	**96.6%**	**$ 26,300.00**	**$ 37,635.00**
1		Change Order No. 1	$ 4,223.08	$ 4,223.08	$ -	$ -	$ 4,223.08	**100.0%**	$ -	$ 211.15
2		Change Order No. 2	$ 34,680.96	$ 34,680.96	$ -	$ -	$ 34,680.96	**100.0%**	$ -	$ 1,734.05
3		Change Order No. 3	$ 1,538.53	$ 1,538.53	$ -	$ -	$ 1,538.53	**100.0%**	$ -	$ 76.93
4		Change Order No. 4	$ 3,619.79	$ 3,619.79	$ -	$ -	$ 3,619.79	**100.0%**	$ -	$ 180.99
5		Change Order No. 5	$ 3,409.66	$ 3,409.66	$ -	$ -	$ 3,409.66	**100.0%**	$ -	$ 170.48
6		Change Order No. 6	$ 9,049.81		$ 9,049.81	$ -	$ 9,049.81	**100.0%**	$ -	$ 452.49
8		Change Order No. 8	$ 6,161.02		$ 6,161.02	$ -	$ 6,161.02	**100.0%**	$ -	$ 308.05
9		Change Order No. 9	$ 7,233.30		$ 7,233.30	$ -	$ 7,233.30	**100.0%**	$ -	$ 361.67
10		Change Order No. 10	$ 1,366.10		$ 1,366.10	$ -	$ 1,366.10	**100.0%**	$ -	$ 68.31
11		Change Order No. 11	$ 2,446.93		$ 2,446.93	$ -	$ 2,446.93	**100.0%**	$ -	$ 122.35
12		Change Order No. 12	$ 2,645.93		$ 2,645.93	$ -	$ 2,645.93	**100.0%**	$ -	$ 132.30
13		Change Order No. 13	$ 4,332.20		$ 4,332.20	$ -	$ 4,332.20	**100.0%**	$ -	$ 216.61
14			$ -	$ -	$ -	$ -	$ -	**#DIV/0!**	$ -	$ -
15			$ -	$ -	$ -	$ -	$ -	**#DIV/0!**	$ -	$ -
16			$ -	$ -	$ -	$ -	$ -	**0.0%**	$ -	$ -
		CHANGE ORDER TOTAL:	**$ 80,707.31**	**$ 47,472.02**	**$ 33,235.29**	**$ -**	**$ 80,707.31**	0.0%	**$ -**	**$ 4,035.37**
		GRAND TOTALS:	**$ 859,707.31**	**$ 781,672.02**	**$ 51,735.29**	**$ -**	**$ 833,407.31**	**96.9%**	**$ 26,300.00**	**$ 41,670.37**

CITY OF HAWTHORNE, CALIFORNIA
PUBLIC WORKS - ENGINEERING DIVISION

CONTRACT CHANGE ORDERS

CONTRACT CHANGE ORDER NO. 3

PROJECT: Holly Park Restroom Renovation (25-07)

FEDERAL NO. _____ MTA NO. _____ CONTRACT NO. 25-07

TO: Jermax Construction Inc.

You are hereby directed to make the herein described changes from the plans and specifications or do the following described work not included in the plans and specifications on this contract.

NOTE: This change order is not effective until approved by the Engineer.

Description of work to be done, estimate of quantities, and prices to be paid. Segregate between additional work of contract price, agreed price and force account. Unless otherwise stated, rates for rental of equipment cover only such time as equipment is actually used and no allowance will be made for idle time.

Change requested by: PROJECT ENGINEER
The last percentage shown is the net accumulated increase or decrease from the original quantity in the Engineer's Estimate.

The work to be performed or executed under this change order consists of and includes the furnishing and installation of all materials necessary for the following work:

CO#6 - $9,049.81
The scope of work includes furnishing all materials and labor required for restroom wall tile installations, including cement board, approved tile underlayment, and tile materials. Work includes substrate preparation, installation of cement board and underlayment, wall tile setting, grouting, sealing, and finishing in accordance with the project plans, specifications, and manufacturer requirements.

CO#8 - $6,161.02
The scope of work includes providing all labor and materials for the installation of new conduit for security cameras, including building core drilling, conduit, fittings, supports, and all work required by HPD IT for a complete installation.

CO#9 - $7,233.30
The scope of work includes providing all labor and materials for the installation of a new electrical box and conduit routed to the storage room, including core drilling, roof penetrations, waterproofing, conduit, fittings, and all associated work as directed by HPD IT for a complete installation.

Total price for this change order is $ 33,235.29.

Decrease $ _____ or Increase $ _____.

By reason of this order the time of completion will be adjusted as follows: _____

Submitted by, Construction Inspector: _____ Date: _____

Approval Recommended, Project Engineer: _____ Date: 07/08/2026

Approved, City Engineer: _____ Date: 07/08/2026

We, the undersigned contractor, have given careful consideration to the change proposed and hereby agree, if this proposal is approved, that we will provide all equipment, furnish all materials, except as may otherwise by noted above, and perform all services necessary for the work above specified, and will accept as full payment therefor the prices shown above.

Accepted, Date: _____ Contractor: _____

By: _____ Title: _____

If the Contractor does not sign acceptance of this order, their attention is directed to the requirement of the specification as to proceeding with the ordered work and filing a written protest within the time therein specified.

CITY OF HAWTHORNE, CALIFORNIA
PUBLIC WORKS - ENGINEERING DIVISION

CONTRACT CHANGE ORDERS

CONTRACT CHANGE ORDER NO. 3

PROJECT: Holly Park Restroom Renovation (25-07)

FEDERAL NO. _____ MTA NO. _____ CONTRACT NO. 25-07

TO: Jermax Construction Inc.

You are hereby directed to make the herein described changes from the plans and specifications or do the following described work not included in the plans and specifications on this contract.

NOTE: This change order is not effective until approved by the Engineer.

Description of work to be done, estimate of quantities, and prices to be paid. Segregate between additional work of contract price, agreed price and force account. Unless otherwise stated, rates for rental of equipment cover only such time as equipment is actually used and no allowance will be made for idle time.

Change requested by: PROJECT ENGINEER
The last percentage shown is the net accumulated increase or decrease from the original quantity in the Engineer's Estimate.

The work to be performed or executed under this change order consists of and includes the furnishing and installation of all materials necessary for the following work:

CO#10 - $1,366.10
The scope of work includes providing all labor and materials for the installation of a new electrical box and conduit routed to the storage room, including core drilling, roof penetrations, waterproofing, conduit, fittings, and all associated work as directed by HPD IT for a complete installation.

CO#11 - $2,446.93
The scope of work includes providing all labor and materials for the fabrication and installation of a metal security cage around the AC unit, including all mounting hardware and accessories required for a complete installation.

CO#12 - $2,656.93
The scope of work includes providing all labor and materials for the electrical installation of a new AC unit in the office space, including core drilling, conduit, wiring, disconnects, electrical connections, and all associated materials required for a complete and operational installation.

CO#13 - $4,332.20
This scope of work includes the furnishing and installation of two metal roll-up service doors/windows for the snack bar. Work includes all necessary materials, hardware, and installation required to provide a complete and fully operational system.

Total price for this change order is $ 33,235.29.

Decrease $ _____ or Increase $ _____.

By reason of this order the time of completion will be adjusted as follows: _____

Submitted by, Construction Inspector: _____ Date: _____

Approval Recommended, Project Engineer: Atzy Estrada Date: 07/08/2026

Approved, City Engineer: M. D. [illegible] Date: 07/08/2026

We, the undersigned contractor, have given careful consideration to the change proposed and hereby agree, if this proposal is approved, that we will provide all equipment, furnish all materials, except as may otherwise by noted above, and perform all services necessary for the work above specified, and will accept as full payment therefor the prices shown above.

Accepted, Date: _____ Contractor: _____

By: _____ Title: _____

If the Contractor does not sign acceptance of this order, their attention is directed to the requirement of the specification as to proceeding with the ordered work and filing a written protest within the time therein specified.

Jermax Construction Inc.

Change Order Proposal

Change Order Proposal No.	CHANGE ORDER - JRC-06R2026
Project Name:	HOLLY PARK -
Project Number/Contract No.	
Project Address:	2058 W 120TH ST HAWTHORNE CA
Description	Tile Work
Contractor Name:	Jermax Construction Inc.
Issued To:	
Date:	6/10/2026

A	B	B- A	C	D
Item		**Work Description**	**QTY**	**TOTAL**
		LABOR HOURS		
1		Cement Board Installation 3 guys 2 days (total of 605 sqft) Rate 81.32	**24**	**$ 1,951.68**
2		Tile Installation 2 guys 3 days (total of 605 sqft) Rate 75.59	**16**	**$ 1,209.44**
3		Underlayment Installation 2 guys 1 day (Total of 605 sqft) Rate 75.59	**16**	**$ 1,209.44**
		MATERIAL		
1		MATERIAL	**1**	**$ 4,167.00**
2				
			SUBTOTAL	**$ 8,537.56**

J	CONTRACTORS FEE (IF GC IS IN CONTRACT) - MATERIAL Line Item 1	5%	$	208.35
	CONTRACTORS FEE (IF GC IS IN CONTRACT) - LABOR Line Item 1 + 2 + 3	5%	$	218.53
K	CONTRACTORS FEE - OH & P ON RENTED EQUIPMENT	0%	$	-
L	GENERAL / PRIME FEE ON SUBCONTRACTOR WORK - MATERIAL LINE ITEM 2	5%	$	-
	GENERAL / PRIME FEE ON SUBCONTRACTOR WORK - LABOR LINE ITEM 3	5%	$	-
M	CONTRACTOR FEE - OH ON COMPENSABLE DELAY COST	0%	$	-
N	SALES TAX	0.00%	$	-
O	BOND FEE	1.00%	$	85.38
	GRAND TOTAL (SUBTOTAL PLUS J+K+L+M+N+O)		$	9,049.81

Jermax Construction Inc.

Change Order Proposal

Change Order Proposal No.	CHANGE ORDER - JRC-082026
Project Name:	HOLLY PARK -
Project Number/Contract No.	
Project Address:	2058 W 120TH ST HAWTHORNE CA
Description	New Camera Line - Front of the Building
Contractor Name:	Jermax Construction Inc.
Issued To:	
Date:	6/10/2026

A	B	B- A	C	D
Item		**Work Description**	**QTY**	**TOTAL**
		LABOR HOURS		
1		Electrical Work 2 Guys 3 Days x Rate 85.00		**$ 4,080.00**
2		Patch Work and Coring 1 guy 1 day x 75.09		**$ 600.72**
3				**$ -**
		MATERIAL		
1		Material	**1**	**$ 869.75**
2				
3				
			SUBTOTAL	**$ 5,550.47**

J	CONTRACTORS FEE (IF GC IS IN CONTRACT) - MATERIAL Line Item 1	5%	$	43.49
	CONTRACTORS FEE (IF GC IS IN CONTRACT) - LABOR Line Item 1 + 2 + 3	5%	$	234.04
K	CONTRACTORS FEE - OH & P ON RENTED EQUIPMENT	0%	$	-
L	GENERAL / PRIME FEE ON SUBCONTRACTOR WORK - MATERIAL LINE ITEM 2	5%	$	277.52
M	CONTRACTOR FEE - OH ON COMPENSABLE DELAY COST	0%	$	-
N	SALES TAX	0.00%	$	-
O	BOND FEE	1.00%	$	55.50
	GRAND TOTAL (SUBTOTAL PLUS J+K+L+M+N+O)		$	6,161.02

Jermax Construction Inc.

Change Order Proposal

Change Order Proposal No.	CHANGE ORDER - JRC-092026
Project Name:	HOLLY PARK -
Project Number/Contract No.	
Project Address:	2058 W 120TH ST HAWTHORNE CA
Description	New Box and Conduit For IT
Contractor Name:	Jermax Construction Inc.
Issued To:	
Date:	6/10/2026

A	B	B- A	C	D
Item		**Work Description**	**QTY**	**TOTAL**
		LABOR HOURS		
1		Electrical Work 2 Guys 3 Days x Rate 85.00		**$ 4,080.00**
2		Waterproofing 1 guy 2 day x 75.09		**$ 1,201.44**
		MATERIAL		
1		Material	**1**	**$ 1,235.05**
			SUBTOTAL	**$ 6,516.49**

J	CONTRACTORS FEE (IF GC IS IN CONTRACT) - MATERIAL Line Item 1	5%	$	61.75
	CONTRACTORS FEE (IF GC IS IN CONTRACT) - LABOR Line Item 1 + 2 + 3	5%	$	264.07
K	CONTRACTORS FEE - OH & P ON RENTED EQUIPMENT	0%	$	-
L	GENERAL / PRIME FEE ON SUBCONTRACTOR WORK - MATERIAL LINE ITEM 2	5%	$	325.82
M	CONTRACTOR FEE - OH ON COMPENSABLE DELAY COST	0%	$	-
N	SALES TAX	0.00%	$	-
O	BOND FEE	1.00%	$	65.16
	GRAND TOTAL (SUBTOTAL PLUS J+K+L+M+N+O)		$	7,233.30

Jermax Construction Inc.

Change Order Proposal

Change Order Proposal No.	CHANGE ORDER - JRC-010R12026
Project Name:	HOLLY PARK -
Project Number/Contract No.	
Project Address:	2058 W 120TH ST HAWTHORNE CA
Description	New Line for AC and New AC
Contractor Name:	Jermax Construction Inc.
Issued To:	
Date:	6/10/2026

A	B	B- A	C	D
Item	**Work Description**		**QTY**	**TOTAL**
		LABOR HOURS		
1		Coring 1 guy 1 day x 75.09		**$ 600.72**
		MATERIAL		
1		Material	**1**	**$ 630.00**
2				
3				
			SUBTOTAL	**$ 1,230.72**

J	CONTRACTORS FEE (IF GC IS IN CONTRACT) - MATERIAL Line Item 1	5%	$	31.50
	CONTRACTORS FEE (IF GC IS IN CONTRACT) - LABOR Line Item 1 + 2 + 3	5%	$	30.04
K	CONTRACTORS FEE - OH & P ON RENTED EQUIPMENT	0%	$	-
L	GENERAL / PRIME FEE ON SUBCONTRACTOR WORK - MATERIAL LINE ITEM 2	5%	$	61.54
M	CONTRACTOR FEE - OH ON COMPENSABLE DELAY COST	0%	$	-
N	SALES TAX	0.00%	$	-
O	BOND FEE	1.00%	$	12.31
	GRAND TOTAL (SUBTOTAL PLUS J+K+L+M+N+O)		$	1,366.10

Jermax Construction Inc.

Change Order Proposal

Change Order Proposal No.	CHANGE ORDER - JRC-112026R
Project Name:	HOLLY PARK -
Project Number/Contract No.	
Project Address:	2058 W 120TH ST HAWTHORNE CA
Description	New Line for AC and New AC
Contractor Name:	Jermax Construction Inc.
Issued To:	
Date:	7/3/2026

A	B	B- A	C	D
Item		**Work Description**	**QTY**	**TOTAL**
		LABOR HOURS		
1		Installation of Gate in the panel and AC Unit 3 days 1 guy x 75.09		**$ 1,802.16**
		MATERIAL		
1		Material	**1**	**$ 1,023.00**
1		Material Credit - Original Door Scope of Work	**1**	**$ (650.00)**
			SUBTOTAL	**$ 2,175.16**

J	CONTRACTORS FEE (IF GC IS IN CONTRACT) - MATERIAL Line Item 1	5%	$	51.15
	CONTRACTORS FEE (IF GC IS IN CONTRACT) - LABOR Line Item 1 + 2 + 3	5%	$	90.11
K	CONTRACTORS FEE - OH & P ON RENTED EQUIPMENT	0%	$	-
L	GENERAL / PRIME FEE ON SUBCONTRACTOR WORK - MATERIAL LINE ITEM 2	5%	$	108.76
M	CONTRACTOR FEE - OH ON COMPENSABLE DELAY COST	0%	$	-
N	SALES TAX	0.00%	$	-
O	BOND FEE	1.00%	$	21.75
	GRAND TOTAL (SUBTOTAL PLUS J+K+L+M+N+O)		$	2,446.93

Jermax Construction Inc.

Change Order Proposal

Change Order Proposal No.	CHANGE ORDER - JRC-122026
Project Name:	HOLLY PARK -
Project Number/Contract No.	
Project Address:	2058 W 120TH ST HAWTHORNE CA
Description	New Window Cover with Emergency Panic Hardware
Contractor Name:	Jermax Construction Inc.
Issued To:	
Date:	6/10/2026

A	B	B- A	C	D
Item		**Work Description**	**QTY**	**TOTAL**
		LABOR HOURS		
1		Installation of Window in the panel and AC Unit 1 days 2 guy x 75.09		**$ 1,561.87**
		MATERIAL		
1		Material	**1**	**$ 445.00**
		Emergency Panic Hardware	**1**	**$ 405.00**
			SUBTOTAL	**$ 2,411.87**

J	CONTRACTORS FEE (IF GC IS IN CONTRACT) - MATERIAL Line Item 1	5%	$	22.25
	CONTRACTORS FEE (IF GC IS IN CONTRACT) - LABOR Line Item 1 + 2 + 3	5%	$	78.09
K	CONTRACTORS FEE - OH & P ON RENTED EQUIPMENT	0%	$	-
L	GENERAL / PRIME FEE ON SUBCONTRACTOR WORK - MATERIAL LINE ITEM 2	5%	$	120.59
M	CONTRACTOR FEE - OH ON COMPENSABLE DELAY COST	0%	$	-
N	SALES TAX	0.00%	$	-
O	BOND FEE	1.00%	$	24.12
	GRAND TOTAL (SUBTOTAL PLUS J+K+L+M+N+O)		$	2,656.93

Jermax Construction Inc.

Change Order Proposal

Change Order Proposal No.	CHANGE ORDER - JRC-132026
Project Name:	HOLLY PARK -
Project Number/Contract No.	
Project Address:	2058 W 120TH ST HAWTHORNE CA
Description	Roll up Window
Contractor Name:	Jermax Construction Inc.
Issued To:	
Date:	7/7/2026

A	B	B- A	C	D
Item		**Work Description**	**QTY**	**TOTAL**
		LABOR HOURS		
1		Installation of Window in the panel and AC Unit 2 days 2 guy x 75.09		**$ 2,402.88**
		MATERIAL		
1		Material	**1**	**$ 1,500.00**
			SUBTOTAL	**$ 3,902.88**

J	CONTRACTORS FEE (IF GC IS IN CONTRACT) - MATERIAL Line Item 1	5%	$	75.00
	CONTRACTORS FEE (IF GC IS IN CONTRACT) - LABOR Line Item 1 + 2 + 3	5%	$	120.14
K	CONTRACTORS FEE - OH & P ON RENTED EQUIPMENT	0%	$	-
L	GENERAL / PRIME FEE ON SUBCONTRACTOR WORK - MATERIAL LINE ITEM 2	5%	$	195.14
M	CONTRACTOR FEE - OH ON COMPENSABLE DELAY COST	0%	$	-
N	SALES TAX	0.00%	$	-
O	BOND FEE	1.00%	$	39.03
	GRAND TOTAL (SUBTOTAL PLUS J+K+L+M+N+O)		$	4,332.20

CITY OF HAWTHORNE, CALIFORNIA
PUBLIC WORKS - ENGINEERING DIVISION

CONTRACT CHANGE ORDERS

CONTRACT CHANGE ORDER NO. 4

PROJECT: Holly Park Restroom Renovation (25-07)

FEDERAL NO. _____ MTA NO. _____ CONTRACT NO. 25-07

TO: Jermax Construction Inc.

You are hereby directed to make the herein described changes from the plans and specifications or do the following described work not included in the plans and specifications on this contract.

NOTE: This change order is not effective until approved by the Engineer.

Description of work to be done, estimate of quantities, and prices to be paid. Segregate between additional work of contract price, agreed price and force account. Unless otherwise stated, rates for rental of equipment cover only such time as equipment is actually used and no allowance will be made for idle time.

Change requested by: PROJECT ENGINEER
The last percentage shown is the net accumulated increase or decrease from the original quantity in the Engineer's Estimate.

The work to be performed or executed under this change order consists of and includes the furnishing and installation of all materials necessary for the following work:

CO#14 - $4,850.70
The scope of work includes all labor and materials necessary to complete additional electrical work for the CCTV system as directed by IT, including any required conduit, wiring, electrical connections, and related modifications to support the cameras and associated equipment.

CO#15 - $6,804.30
The scope of work includes all labor and materials necessary to upgrade the existing electrical panel from 100 amps to 200 amps to accommodate current electrical demands and future growth at the park.

CO#16 - $2,652.90
The scope of work includes relocating the AC unit to the roof along with all necessary labor and materials.

Total price for this change order is $ 14,307.90.

Decrease $ _____ or Increase $_____.

By reason of this order the time of completion will be adjusted as follows: _____

Submitted by, Construction Inspector: _____ Date: _____

Approval Recommended, Project Engineer: Ulyel Estrada Date: 09/15/2026

Approved, City Engineer: M. Di Esp Date: 09/15/2026

We, the undersigned contractor, have given careful consideration to the change proposed and hereby agree, if this proposal is approved, that we will provide all equipment, furnish all materials, except as may otherwise by noted above, and perform all services necessary for the work above specified, and will accept as full payment therefor the prices shown above.

Accepted, Date: _____ Contractor: _____

By: _____ Title: _____

If the Contractor does not sign acceptance of this order, their attention is directed to the requirement of the specification as to proceeding with the ordered work and filing a written protest within the time therein specified.

Jermax Construction Inc.

Change Order Proposal

Change Order Proposal No.	CHANGE ORDER - JRC-142026
Project Name:	HOLLY PARK -
Project Number/Contract No.	
Project Address:	2058 W 120TH ST HAWTHORNE CA
Description	Electrical Work - Completed for IT
Contractor Name:	Jermax Construction Inc.
Issued To:	
Date:	8/31/2026

A	B	B- A	C	D
Item	**Work Description**		**QTY**	**TOTAL**
		LABOR HOURS		
1		Electrical Work Installation - 2 Guys 2 days X Rate $85.00		**$ 2,720.00**
		MATERIAL		
1		Material	**1**	**$ 1,650.00**
			SUBTOTAL	**$ 4,370.00**

J	CONTRACTORS FEE (IF GC IS IN CONTRACT) - MATERIAL Line Item 1	5%	$	82.50
	CONTRACTORS FEE (IF GC IS IN CONTRACT) - LABOR Line Item 1 + 2 + 3	5%	$	136.00
K	CONTRACTORS FEE - OH & P ON RENTED EQUIPMENT	0%	$	-
L	GENERAL / PRIME FEE ON SUBCONTRACTOR WORK - MATERIAL LINE ITEM 2	5%	$	218.50
M	CONTRACTOR FEE - OH ON COMPENSABLE DELAY COST	0%	$	-
N	SALES TAX	0.00%	$	-
O	BOND FEE	1.00%	$	43.70
	GRAND TOTAL (SUBTOTAL PLUS J+K+L+M+N+O)		$	4,850.70

Jermax Construction Inc.

Change Order Proposal

Change Order Proposal No.	CHANGE ORDER - JRC-152026
Project Name:	HOLLY PARK -
Project Number/Contract No.	
Project Address:	2058 W 120TH ST HAWTHORNE CA
Description	Electrical Work - Panel Upgrade
Contractor Name:	Jermax Construction Inc.
Issued To:	
Date:	8/31/2026

A	B	B- A	C	D
Item	**Work Description**		**QTY**	**TOTAL**
		LABOR HOURS		
1		Electrical Work Installation - 3 Guys 2 days X Rate $85.00		**$ 4,080.00**
		MATERIAL		
1		Material	**1**	**$ 2,050.00**
			SUBTOTAL	**$ 6,130.00**

J	CONTRACTORS FEE (IF GC IS IN CONTRACT) - MATERIAL Line Item 1	5%	$	102.50
	CONTRACTORS FEE (IF GC IS IN CONTRACT) - LABOR Line Item 1 + 2 + 3	5%	$	204.00
K	CONTRACTORS FEE - OH & P ON RENTED EQUIPMENT	0%	$	-
L	GENERAL / PRIME FEE ON SUBCONTRACTOR WORK - MATERIAL LINE ITEM 2	5%	$	306.50
M	CONTRACTOR FEE - OH ON COMPENSABLE DELAY COST	0%	$	-
N	SALES TAX	0.00%	$	-
O	BOND FEE	1.00%	$	61.30
	GRAND TOTAL (SUBTOTAL PLUS J+K+L+M+N+O)		$	6,804.30

Jermax Construction Inc.

Change Order Proposal

Change Order Proposal No.	CHANGE ORDER - JRC-162026
Project Name:	HOLLY PARK -
Project Number/Contract No.	
Project Address:	2058 W 120TH ST HAWTHORNE CA
Description	HVAC - Relocation
Contractor Name:	Jermax Construction Inc.
Issued To:	
Date:	9/15/2026

A	B	B- A	C	D
Item		**Work Description**	**QTY**	**TOTAL**
		LABOR HOURS		
1		HVAC Work Installation - 2 Guys 2 days X Rate $85.00		**$ 2,040.00**
		MATERIAL		
1		HVAC - Relocation Material		**$ 350.00**
			SUBTOTAL	**$ 2,390.00**

J	CONTRACTORS FEE (IF GC IS IN CONTRACT) - MATERIAL Line Item 1	5%	$	17.50
	CONTRACTORS FEE (IF GC IS IN CONTRACT) - LABOR Line Item 1 + 2 + 3	5%	$	102.00
K	CONTRACTORS FEE - OH & P ON RENTED EQUIPMENT	0%	$	-
L	GENERAL / PRIME FEE ON SUBCONTRACTOR WORK - MATERIAL LINE ITEM 2	5%	$	119.50
M	CONTRACTOR FEE - OH ON COMPENSABLE DELAY COST	0%	$	-
N	SALES TAX	0.00%	$	-
O	BOND FEE	1.00%	$	23.90
	GRAND TOTAL (SUBTOTAL PLUS J+K+L+M+N+O)		$	2,652.90

AGENDA ITEM NO. 18.

CITY OF HAWTHORNE
City Council
AGENDA BILL
For the meeting of 09/22/2026
Originating Department: Public Works

City Manager: Department Head:

SUBJECT:
Progress Payment #2 in the amount of $475,543.88 due to Jermax Construction Inc of San Fernando, CA for City of Hawthorne Housing Rehabilitation 2026 Phase II (Project #26-11).

RECOMMENDED MOTION:
Staff recommends that the City Council approve this Progress Payment #2 and all change orders associated to this progress payment to Jermax Construction Inc of San Fernando, CA.

DISCUSSION:
The project work consists of remodeling, renovating and modifying the City's apartment buildings, kitchens, and restrooms to comply with the requirements of the Americans with Disability Act (ADA). The work also consists of new doors and frames, hardware, flooring, drywall, toilet compartments, toilet fixtures, windows, caulking and sealants, stripping, patching, painting, cleaning, plumbing, electrical and mechanical work and all other incidental work necessary to complete the improvement in accordance with the Specifications.

ECONOMIC DEVELOPMENT STRATEGIC PLAN:
This project is a result of the City working closely with funding and regulatory agencies to support and improve our infrastructure.

FISCAL IMPACT:
None. Funds for this progress payment in the amount of $475,543.88 will be funded through allocated funds.

NOTICING PROCEDURE:
72 Hours posted notice pursuant to the Ralph M. Brown Act.

ATTACHMENTS
Housing PP#2

Honorable Mayor and City Council		22-Sep-26
City of Hawthorne		Council Date
Hawthorne, CA 90250		

RE: PROGRESS PAYMENT NO. 2 FOR CITY OF HAWTHORNE HOUSING REHABILITATION 2026 PHASE II (Project#26-11)

The following is a detailed breakdown of Progress Payment No. 2 due to Jermax Construction Inc, 11275 San Fernando Rd, San Fernando, CA, 91340 for work done on the subject project through September 2026.

ITEM	DESCRIPTION	UNIT	CONTRACT QUANTITY	UNIT PRICE	CONTRACT AMOUNT	QTY OR % PREVIOUS	% THIS ESTIMATE	AMOUNT THIS ESTIMATE	TOTAL QTY OR % TO DATE	TOTAL AMOUNT TO DATE
1	Paint Exterior Staircase Railing and Install new 2" wide safety walk step tape contrast to existing step color on all steps on outside staircases.	EA	14	$ 500.00	$ 7,000.00	0%	0%	$ -	0%	$ -
2	Remove Existing Windows and Install New Windows as per specifications	LS	1	$ 2,500.00	$ 2,500.00	0%	0%	$ -	0%	$ -
3	Remove and Replace All Entry Door Assembly	EA	14	$ 350.00	$ 4,900.00	0%	0%	$ -	0%	$ -
4	Remove and Replace All Water Heater Enclosure Doors	EA	8	$ 200.00	$ 1,600.00	0%	0%	$ -	0%	$ -
5	Remove and Replace All Individual Mailboxes	EA	8	$ 600.00	$ 4,800.00	0%	0%	$ -	0%	$ -
6	Remove and Replace Perimeter wall	LS	1	$ 8,500.00	$ 8,500.00	0%	0%	$ -	0%	$ -
7	Remove and Replace All Exterior Light Fixtures with New Motion Sensing Exterior Light Fixtures and all needed Equipment/Material (wiring, drywall removal/replacement/patching and painting)	EA	10	$ 320.00	$ 3,200.00	0%	0%	$ -	0%	$ -
8	Pest Control – interior and exterior of building/units	LS	1	$ 5,000.00	$ 5,000.00	0%	0%	$ -	0%	$ -
9	Clean Building Drain and Waste Piping, Remove and Replace all damaged drain and waste piping	LS	1	$ 10,500.00	$ 10,500.00	0%	0%	$ -	0%	$ -
10	Remove and Replace all outdated Smoke Detectors and Monoxide Detectors	EA	7	$ 180.00	$ 1,260.00	0%	0%	$ -	0%	$ -
11	Disconnect, Remove and Replace all Existing Old Wall Gas/Floor Heater with new wall heater	EA	3	$ 1,500.00	$ 4,500.00	0%	0%	$ -	0%	$ -
12	General Drywall Repairs to all units	SF	15000	$ 8.00	$ 120,000.00	0%	0%	$ -	0%	$ -
13	Remove and Replace all Doorbells	EA	3	$ 100.00	$ 300.00	0%	0%	$ -	0%	$ -
14	Repair all Electrical Wiring, Install New Electrical Receptacles & Switches, and Ground Fault Circuit Interrupter	LS	1	$ 3,000.00	$ 3,000.00	0%	0%	$ -	0%	$ -
15	Replace All Ceiling Light Fixtures and install New Ceiling Fan/Light Fixtures in Common Rooms/Bedrooms.	EA	10	$ 350.00	$ 3,500.00	0%	0%	$ -	0%	$ -
16	Install New Water Heater	EA	3	$ 3,500.00	$ 10,500.00	0%	0%	$ -	0%	$ -
17	Kitchen: Remove and Replace all of the following - Drywall, Kitchen Cabinets, Countertops, Backsplash, Faucet, Sink, Garbage Disposal, Flooring, Under Sink Plumbing, Electrical System Wiring, Exhaust Range Hood, New Gas Range, Appliances and Accessories. Patch Work and Painting to be included.	EA	3	$ 22,000.00	$ 66,000.00	0%	0%	$ -	0%	$ -
18	Bathroom: Remove and Replace all of the following: Drywall, Exhaust Fan, Vanity/Mirror/Medicine Cabinet, Countertop, Faucet, Toilet, Tub/Shower, Shower Fixture, Flooring, Accessories, Light Fixture and Electrical System Wiring. Patch Work and Painting to be included.	EA	3	$ 18,000.00	$ 54,000.00	0%	0%	$ -	0%	$ -
19	Remove and Replace All Existing Interior Passage Doors and Install New Passage Doors	EA	8	$ 250.00	$ 2,000.00	0%	0%	$ -	0%	$ -
20	Interior Paint – All Rooms	SF	15000	$ 5.00	$ 75,000.00	0%	0%	$ -	0%	$ -
21	Install New Vinyl Plank Flooring, Trim/Molding and Carpet Replacement (as needed)	SF	10000	$ 9.00	$ 90,000.00	0%	0%	$ -	0%	$ -
22	Remove and Replace All Window Coverings. Install New Window Coverings if None Existing.	EA	12	$ 1,950.00	$ 23,400.00	0%	25%	$ 5,850.00	25%	$ 5,850.00
23	Pest Control – interior and exterior of building/units	LS	1	$ 5,000.00	$ 5,000.00	0%	0%	$ -	0%	$ -
24	Clean Building Drain and Waste Piping, Remove and Replace all damaged drain and waste piping	LS	1	$ 10,500.00	$ 10,500.00	0%	50%	$ 5,250.00	50%	$ 5,250.00
25	Remove and Replace all outdated Smoke Detectors and Monoxide Detectors	EA	10	$ 180.00	$ 1,800.00	0%	25%	$ 450.00	25%	$ 450.00
26	Disconnect, Remove and Replace all Existing Old Wall Gas/Floor Heater with new wall heater	EA	4	$ 1,500.00	$ 6,000.00	0%	25%	$ 1,500.00	25%	$ 1,500.00
27	Install Wall Heater – Dual Wall 50,000 BTU, Update Water Heater Connections	EA	4	$ 2,500.00	$ 10,000.00	0%	25%	$ 2,500.00	25%	$ 2,500.00
28	General Drywall Repairs to all units	SF	20000	$ 8.00	$ 160,000.00	0%	25%	$ 40,000.00	25%	$ 40,000.00
29	Remove and Replace all Doorbells	EA	4	$ 100.00	$ 400.00	0%	25%	$ 100.00	25%	$ 100.00
30	Repair Electrical Wiring, Install New Electrical Receptacles & Switches, and Ground Fault Circuit Interrupter	LS	1	$ 3,000.00	$ 3,000.00	0%	25%	$ 750.00	25%	$ 750.00
31	Replace All Ceiling Light Fixtures and install New Ceiling Fan/Light Fixtures in Common Rooms/Bedrooms.	EA	12	$ 350.00	$ 4,200.00	0%	25%	$ 1,050.00	25%	$ 1,050.00

32	Install New Water Heater	EA	4	$ 2,500.00	$ 10,000.00	0%	25%	$ 2,500.00	25%	$ 2,500.00
33	Kitchen: Remove and Replace all of the following - Drywall, Kitchen Cabinets, Countertops, Backsplash, Faucet, Sink, Garbage Disposal, Flooring, Under Sink Plumbing, Electrical System Wiring, Exhaust Range Hood, New Gas Range, Appliances and Accessories. Patch Work and Painting to be included.	EA	4	$ 22,000.00	$ 88,000.00	0%	25%	$ 22,000.00	25%	$ 22,000.00
34	Bathroom: Remove and Replace all of the following: Drywall, Exhaust Fan, Vanity/Mirror/Medicine Cabinet, Countertop, Faucet, Toilet, Tub/Shower, Shower Fixture, Flooring, Accessories, Light Fixture and Electrical System Wiring. Patch Work and Painting to be included.	EA	4	$ 18,000.00	$ 72,000.00	0%	25%	$ 18,000.00	25%	$ 18,000.00
35	Remove and Replace all existing interior passage doors and Install New Passage Doors	EA	7	$ 250.00	$ 1,750.00	0%	25%	$ 437.50	25%	$ 437.50
36	Interior Paint – All Rooms	SF	20000	$ 5.00	$ 100,000.00	0%	25%	$ 25,000.00	25%	$ 25,000.00
37	Install New Vinyl Plank Flooring, Trim/Molding and Carpet Replacement (as needed)	SF	15000	$ 9.00	$ 135,000.00	0%	25%	$ 33,750.00	25%	$ 33,750.00
38	Remove and Replace All Window Coverings. Install New Window Coverings if None Existing.	EA	15	$ 2,500.00	$ 37,500.00	0%	25%	$ 9,375.00	25%	$ 9,375.00
39	Remove and Replace existing decking on all floors. Including but not limited to removing and replacing all joists, ledgers, bridging, balustrade, weather/water proofing, metal flashing	LS	1	$ 83,500.00	$ 83,500.00	40%	24%	$ 20,000.00	64%	$ 53,400.00
40	Pest Control – interior and exterior of building/units	LS	1	$ 5,000.00	$ 5,000.00	40%	0%	$ -	40%	$ 2,000.00
41	Clean Building Drain and Waste Piping, Remove and Replace all damaged drain and waste piping	LS	1	$ 10,500.00	$ 10,500.00	40%	40%	$ 4,200.00	80%	$ 8,400.00
42	Remove and Replace all outdated Smoke Detectors and Monoxide Detectors	EA	15	$ 180.00	$ 2,700.00	40%	40%	$ 1,080.00	80%	$ 2,160.00
43	Replace Wall Heater – Dual Wall 50,000 BTU	EA	4	$ 2,500.00	$ 10,000.00	40%	40%	$ 4,000.00	80%	$ 8,000.00
44	General Drywall Repairs to All Rooms	SF	20000	$ 8.00	$ 160,000.00	40%	50%	$ 80,000.00	90%	$ 144,000.00
45	Remove and Replace all Doorbells	EA	4	$ 100.00	$ 400.00		0%	$ -	0%	$ -
46	Repair Electrical Wiring, Install New Electrical Receptacles & Switches, and Ground Fault Circuit Interrupter	LS	1	$ 3,000.00	$ 3,000.00	40%	40%	$ 1,200.00	80%	$ 2,400.00
47	Replace All Ceiling Light Fixtures and install New Ceiling Fan/Light Fixtures in Common Rooms/Bedrooms.	EA	15	$ 350.00	$ 5,250.00	40%	40%	$ 2,100.00	80%	$ 4,200.00
48	Kitchen: Remove and Replace all of the following - Drywall, Kitchen Cabinets, Countertops, Backsplash, Faucet, Sink, Garbage Disposal, Flooring, Under Sink Plumbing, Electrical System Wiring, Exhaust Range Hood, New Gas Range, Appliances and Accessories. Patch Work and Painting to be included.	EA	4	$ 22,000.00	$ 88,000.00	40%	40%	$ 35,200.00	80%	$ 70,400.00
49	Bathroom: Remove and Replace all of the following: Drywall, Exhaust Fan, Vanity/Mirror/Medicine Cabinet, Countertop, Faucet, Toilet, Tub/Shower, Shower Fixture, Flooring, Accessories, Light Fixture and Electrical System Wiring. Patch Work and Painting to be included.	EA	8	$ 18,000.00	$ 144,000.00	40%	31%	$ 45,000.00	71%	$ 102,600.00
50	Interior Paint – All Rooms	SF	20000	$ 5.00	$ 100,000.00	40%	40%	$ 40,000.00	80%	$ 80,000.00
51	Install New Vinyl Plank Flooring, Trim/Molding and Carpet Replacement (as needed)	SF	20000	$ 9.00	$ 180,000.00	40%	40%	$ 72,000.00	80%	$ 144,000.00
52	Remove and Replace All Window Coverings. Install New Window Coverings if None Existing.	EA	20	$ 1,800.00	$ 36,000.00	40%	60%	$ 21,600.00	100%	$ 36,000.00
53	Remove and Replace All Existing Interior Passage Doors and Install New Passage Doors	EA	12	$ 250.00	$ 3,000.00	40%	40%	$ 1,200.00	80%	$ 2,400.00
54	Repair Trash Enclosure Metal Doors	LS	1	$ 2,500.00	$ 2,500.00	40%	40%	$ 1,000.00	80%	$ 2,000.00
55	Water Heater Room: New Drywall	SF	150	$ 10.00	$ 1,500.00	40%	40%	$ 600.00	80%	$ 1,200.00
56	Remove and Replace all New Windows and Replace All Entry Door Assembly	EA	30	$ 200.00	$ 6,000.00	40%	40%	$ 2,400.00	80%	$ 4,800.00
57	Laundry Room: New Electrical Wiring, receptacles, switches, lights, exhaust fans, entry door assembly, new drywall, painting and New Washer/Dryer units	LS	1	$ 1,200.00	$ 1,200.00	40%	40%	$ 480.00	80%	$ 960.00
Total Contract Price					$ 1,989,160.00			$ 500,572.50		$ 837,432.50
							Less Retention	$ 25,028.63		$ 41,871.63
							Less Previously Paid	$ -		$ 320,017.00
							Total Amount To Date	$ 475,543.88		$ 475,543.88

TOTAL AMOUNT DUE FOR THIS 2nd PROGRESS PAYMENT:	
ACCOUNT #:	
180-1150-141-0-0-40974	$ 475,543.88

Utzil Estrada

German Franco
Project Manager for

APPLICATION AND CERTIFICATE FOR PAYMENT

AIA DOCUMENT G702/CMa

To Contractor:	Jermax Construction Inc.	PROJECT:	Housing Hawthorne	APPLICATION NO:	2
	11275 San Fernando Rd		2058 W 120th st	PERIOD TO:	9/1/2026 to 9/30/2026
	San Fernando CA 91340		Hawthorne CA 90250	PROJECT NO:	
FROM SUBCONTRACTOR:				SUBMITTED DATE:	9/14/2026

Distribution to:
- [ ] OWNER
- [ ] ARCHITECT
- [X] CONTRACTOR

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.
Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM			$ 1,989,160.00
2. Net change by Change Orders			$ -
3. CONTRACT SUM TO DATE (Line 1 ± 2)			$ 1,989,160.00
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703)			$ 837,432.50
5. RETAINAGE:			
a. 5 % of Completed Work (Column D + E on G703)	$	41,871.63	
b. 5 % of Stored Material (Column F on G703)	$	-	
Total Retainage (Lines 5a + 5b or Total in Column I of G703)			$ 41,871.63
6. TOTAL EARNED LESS RETAINAGE (Line 4 less Line 5 Total)			$ 795,560.88
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)			$ 320,017.00
8. CURRENT PAYMENT DUE			$ **475,543.88**
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	$		1,193,599.13

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	$0.00	$0.00
Total approved this Month	$0.00	$0.00
Totals:	$0.00	$0.00
Net Change by Change Order	$0.00	

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR:

By: _____ Date: 915/2026

State of: County of:

Subscribed and sworn to before me this day of

Notary Public:

My Commission expires:

AIA DOCUMENT G702/CMa · APPLICATION AND CERTIFICATION FOR PAYMENT · CONSTRUCTION MANAGER-ADVISER EDITION · 1992 EDITION · AIA · ©1992

THE AMERICAN INSTITUTE OF ARCHITECTS, 1745 NEW YORK AVE., N.W., WASHINGTON, DC 20006-5292

CONTINUATION SHEET **AIA DOCUMENT G703**

APPLICATION NUMBER: **2**

AIA Document G702, APPLICATION AND CERTIFICATE FOR PAYMENT, containing Contractor's signed Certification is attached. APPLICATION DATE: **9/15/2026**

In tabulations below, amounts are stated to the nearest dollar. PERIOD TO: **9/1/2026 - 9/30/2026**

Use Column I on Contracts where variable retainage for line items may apply. PROJECT NO:

A.	B.		C.	D.	E. 9/1/2026 to 9/30/2026		G.		H.	I.
ITEM NO.	CSI NUMBER	DESCRIPTION OF WORK	SCHEDULED VALUE	FROM PREVIOUS APPLICATION (D+E)	WORK COMPLETED: WORK IN PLACE	WORK COMPLETED: STORED MATERIALS	TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G/C)	BALANCE TO FINISH (C-G)	RETAINAGE 5%
1		Paint Exterior Staircase Railing and Install new 2" wide safety walk step tape contrast to existing step color on all steps on outside staircases.	$7,000.00		$ -	$ -	$ -	**0.0%**	$ 7,000.00	$ -
2		Remove Existing Windows and Install New Windows as per specifications	$2,500.00		$ -	$ -	$ -	**0.0%**	$ 2,500.00	$ -
3		Remove and Replace All Entry Door Assembly	$4,900.00		$ -	$ -	$ -	**0.0%**	$ 4,900.00	$ -
4		Remove and Replace All Water Heater Enclosure Doors	$1,600.00		$ -	$ -	$ -	**0.0%**	$ 1,600.00	$ -
5		Remove and Replace All Individual Mailboxes	$4,800.00		$ -	$ -	$ -	**0.0%**	$ 4,800.00	$ -
6		Remove and Replace Perimeter wall	$8,500.00		$ -	$ -	$ -	**0.0%**	$ 8,500.00	$ -
7		Remove and Replace All Exterior Light Fixtures with New Motion Sensing Exterior Light Fixtures and all needed Equipment/Material (wiring, drywall removal/replacement/patching and painting)	$3,200.00		$ -	$ -	$ -	**0.0%**	$ 3,200.00	$ -
8		Pest Control – interior and	$5,000.00		$ -	$ -	$ -	**0.0%**	$ 5,000.00	$ -
9		Clean Building Drain and Waste Piping, Remove and Replace all damaged drain and waste piping	$10,500.00		$ -	$ -	$ -	**0.0%**	$ 10,500.00	$ -
10		Remove and Replace all outdated Smoke Detectors and Monoxide Detectors	$1,260.00		$ -	$ -	$ -	**0.0%**	$ 1,260.00	$ -
11		Disconnect, Remove and Replace all Existing Old Wall Gas/Floor Heater with new wall heater	$4,500.00		$ -	$ -	$ -	**0.0%**	$ 4,500.00	$ -
12		General Drywall Repairs to all units	$120,000.00		$ -	$ -	$ -	**0.0%**	$ 120,000.00	$ -
13		Remove and Replace all Doorbells	$300.00		$ -	$ -	$ -	**0.0%**	$ 300.00	$ -
14		Repair all Electrical Wiring, Install New Electrical Receptacles & Switches, and Ground Fault Circuit Interrupter	$3,000.00		$ -	$ -	$ -	**0.0%**	$ 3,000.00	$ -
15		Replace All Ceiling Light Fixtures and install New Ceiling Fan/Light Fixtures in Common Rooms/Bedrooms.	$3,500.00		$ -	$ -	$ -	**0.0%**	$ 3,500.00	$ -
16		Install New Water Heater	$10,500.00		$ -	$ -	$ -	**0.0%**	$ 10,500.00	$ -
17		Kitchen: Remove and Replace all of the following - Drywall, Kitchen Cabinets, Countertops, Backsplash, Faucet, Sink, Garbage Disposal, Flooring, Under Sink Plumbing, Electrical System Wiring, Exhaust Range Hood, New Gas Range, Appliances and Accessories. Patch Work and Painting to be included.	$66,000.00		$ -	$ -	$ -	**0.0%**	$ 66,000.00	$ -
18		Bathroom: Remove and Replace all of the following: Drywall, Exhaust Fan, Vanity/Mirror/Medicine Cabinet, Countertop, Faucet, Toilet, Tub/Shower, Shower Fixture, Flooring, Accessories, Light Fixture and Electrical System Wiring. Patch Work and Painting to be included.	$54,000.00		$ -	$ -	$ -	**0.0%**	$ 54,000.00	$ -
19		Remove and Replace All Existing Interior Passage Doors and Install New Passage Doors	$2,000.00		$ -	$ -	$ -	**0.0%**	$ 2,000.00	$ -
20		Interior Paint – All Rooms	$75,000.00		$ -	$ -	$ -	**0.0%**	$ 75,000.00	$ -
21		Install New Vinyl Plank Flooring, Trim/Molding and Carpet Replacement (as needed)	$90,000.00		$ -	$ -	$ -	**0.0%**	$ 90,000.00	$ -
22		Remove and Replace All Window Coverings. Install New Window Coverings if None Existing.	$23,400.00		$ 5,850.00	$ -	$ 5,850.00	**25.0%**	$ 17,550.00	$ 292.50
23		Pest Control – interior and exterior of building/units	$5,000.00		$ -	$ -	$ -	**0.0%**	$ 5,000.00	$ -
24		Clean Building Drain and Waste Piping, Remove and Replace all damaged drain and waste piping	$10,500.00		$ 5,250.00	$ -	$ 5,250.00	**50.0%**	$ 5,250.00	$ 262.50
25		Remove and Replace all outdated Smoke Detectors and Monoxide Detectors	$1,800.00		$ 450.00	$ -	$ 450.00	**25.0%**	$ 1,350.00	$ 22.50
26		Disconnect, Remove and Replace all Existing Old Wall Gas/Floor Heater with new wall heater	$6,000.00		$ 1,500.00	$ -	$ 1,500.00	**25.0%**	$ 4,500.00	$ 75.00
27		Install Wall Heater – Dual Wall 50,000 BTU, Update Water Heater Connections	$10,000.00		$ 2,500.00	$ -	$ 2,500.00	**25.0%**	$ 7,500.00	$ 125.00
28		General Drywall Repairs to all units	$160,000.00		$ 40,000.00	$ -	$ 40,000.00	**25.0%**	$ 120,000.00	$ 2,000.00
29		Remove and Replace all Doorbells	$400.00		$ 100.00	$ -	$ 100.00	**25.0%**	$ 300.00	$ 5.00
30		Repair Electrical Wiring, Install New Electrical Receptacles & Switches, and Ground Fault Circuit Interrupter	$3,000.00		$ 750.00	$ -	$ 750.00	**25.0%**	$ 2,250.00	$ 37.50
31		Replace All Ceiling Light Fixtures and install New Ceiling Fan/Light Fixtures in Common Rooms/Bedrooms.	$4,200.00		$ 1,050.00	$ -	$ 1,050.00	**25.0%**	$ 3,150.00	$ 52.50
32		Install New Water Heater	$10,000.00		$ 2,500.00	$ -	$ 2,500.00	**25.0%**	$ 7,500.00	$ 125.00
33		Kitchen: Remove and Replace all of the following - Drywall, Kitchen Cabinets, Countertops, Backsplash, Faucet, Sink, Garbage Disposal, Flooring, Under Sink Plumbing, Electrical System Wiring, Exhaust Range Hood, New Gas Range, Appliances and Accessories. Patch Work and Painting to be included.	$88,000.00		$ 22,000.00	$ -	$ 22,000.00	**25.0%**	$ 66,000.00	$ 1,100.00
34		Bathroom: Remove and Replace all of the following: Drywall, Exhaust Fan, Vanity/Mirror/Medicine Cabinet, Countertop, Faucet, Toilet, Tub/Shower, Shower Fixture, Flooring, Accessories, Light Fixture and Electrical System Wiring. Patch Work and Painting to be included.	$72,000.00		$ 18,000.00	$ -	$ 18,000.00	**25.0%**	$ 54,000.00	$ 900.00
35		Remove and Replace all existing interior passage doors and Install New Passage Doors	$1,750.00		$ 437.50	$ -	$ 437.50	**25.0%**	$ 1,312.50	$ 21.88
36		Interior Paint – All Rooms	$100,000.00		$ 25,000.00	$ -	$ 25,000.00	**25.0%**	$ 75,000.00	$ 1,250.00
37		Install New Vinyl Plank Flooring, Trim/Molding and Carpet Replacement (as needed)	$135,000.00		$ 33,750.00	$ -	$ 33,750.00	**25.0%**	$ 101,250.00	$ 1,687.50
38		Remove and Replace All Window Coverings. Install New Window Coverings if None Existing.	$37,500.00		$ 9,375.00	$ -	$ 9,375.00	**25.0%**	$ 28,125.00	$ 468.75
39		Remove and Replace existing decking on all floors. Including but not limited to removing and replacing all joists, ledgers, bridging, balustrade, weather/water proofing, metal flashing	$83,500.00	$ 33,400.00	$ 20,000.00	$ -	$ 53,400.00	**64.0%**	$ 30,100.00	$ 2,670.00

CONTINUATION SHEET **AIA DOCUMENT G703**

APPLICATION NUMBER: **2**
APPLICATION DATE: **9/15/2026**
PERIOD TO: **9/1/2026 - 9/30/2026**
PROJECT NO:

AIA Document G702, APPLICATION AND CERTIFICATE FOR PAYMENT, containing Contractor's signed Certification is attached.
In tabulations below, amounts are stated to the nearest dollar.
Use Column I on Contracts where variable retainage for line items may apply.

A.	B.		C.	D.	E. 9/1/2026 to 9/30/2026		G.		H.	I.
ITEM NO.	CSI NUMBER	DESCRIPTION OF WORK	SCHEDULED VALUE	FROM PREVIOUS APPLICATION (D+E)	WORK COMPLETED: WORK IN PLACE	WORK COMPLETED: STORED MATERIALS	TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G/C)	BALANCE TO FINISH (C-G)	RETAINAGE 5%
40		Pest Control – interior and exterior of building/units	$5,000.00	$ 2,000.00		$ -	$ 2,000.00	**40.0%**	$ 3,000.00	$ 100.00
41		Clean Building Drain and Waste Piping, Remove and Replace all damaged drain and waste piping	$10,500.00	$ 4,200.00	$ 4,200.00	$ -	$ 8,400.00	**80.0%**	$ 2,100.00	$ 420.00
42		Remove and Replace all outdated Smoke Detectors and Monoxide Detectors	$2,700.00	$ 1,080.00	$ 1,080.00	$ -	$ 2,160.00	**80.0%**	$ 540.00	$ 108.00
43		Replace Wall Heater – Dual Wall 50,000 BTU	$10,000.00	$ 4,000.00	$ 4,000.00	$ -	$ 8,000.00	**80.0%**	$ 2,000.00	$ 400.00
44		General Drywall Repairs to All Rooms	$160,000.00	$ 64,000.00	$ 80,000.00	$ -	$ 144,000.00	**90.0%**	$ 16,000.00	$ 7,200.00
45		Remove and Replace all Doorbells	$400.00		$ -	$ -	$ -	**0.0%**	$ 400.00	$ -
46		Repair Electrical Wiring, Install New Electrical Receptacles & Switches, and Ground Fault Circuit Interrupter	$3,000.00	$ 1,200.00	$ 1,200.00	$ -	$ 2,400.00	**80.0%**	$ 600.00	$ 120.00
47		Replace All Ceiling Light Fixtures and install New Ceiling Fan/Light Fixtures in Common Rooms/Bedrooms.	$5,250.00	$ 2,100.00	$ 2,100.00	$ -	$ 4,200.00	**80.0%**	$ 1,050.00	$ 210.00
48		Kitchen: Remove and Replace all of the following - Drywall, Kitchen Cabinets, Countertops, Backsplash, Faucet, Sink, Garbage Disposal, Flooring, Under Sink Plumbing, Electrical System Wiring, Exhaust Range Hood, New Gas Range, Appliances and Accessories. Patch Work and Painting to be included.	$88,000.00	$ 35,200.00	$ 35,200.00	$ -	$ 70,400.00	**80.0%**	$ 17,600.00	$ 3,520.00
49		Bathroom: Remove and Replace all of the following: Drywall, Exhaust Fan, Vanity/Mirror/Medicine Cabinet, Countertop, Faucet, Toilet, Tub/Shower, Shower Fixture, Flooring, Accessories, Light Fixture and Electrical System Wiring. Patch Work and Painting to be included.	$144,000.00	$ 57,600.00	$ 45,000.00	$ -	$ 102,600.00	**71.3%**	$ 41,400.00	$ 5,130.00
50		Interior Paint – All Rooms	$100,000.00	$ 40,000.00	$ 40,000.00	$ -	$ 80,000.00	**80.0%**	$ 20,000.00	$ 4,000.00
51		Install New Vinyl Plank Flooring, Trim/Molding and Carpet Replacement (as needed)	$180,000.00	$ 72,000.00	$ 72,000.00	$ -	$ 144,000.00	**80.0%**	$ 36,000.00	$ 7,200.00
52		Remove and Replace All Window Coverings. Install New Window Coverings if None Existing.	$36,000.00	$ 14,400.00	$ 21,600.00	$ -	$ 36,000.00	**100.0%**	$ -	$ 1,800.00
53		Remove and Replace All Existing Interior Passage Doors and Install New Passage Doors	$3,000.00	$ 1,200.00	$ 1,200.00	$ -	$ 2,400.00	**80.0%**	$ 600.00	$ 120.00
54		Repair Trash Enclosure Metal Doors	$2,500.00	$ 1,000.00	$ 1,000.00	$ -	$ 2,000.00	**80.0%**	$ 500.00	$ 100.00
55		Water Heater Room: New Drywall	$1,500.00	$ 600.00	$ 600.00	$ -	$ 1,200.00	**80.0%**	$ 300.00	$ 60.00
56		Remove and Replace all New Windows and Replace All Entry Door Assembly	$6,000.00	$ 2,400.00	$ 2,400.00	$ -	$ 4,800.00	**80.0%**	$ 1,200.00	$ 240.00
57		Laundry Room: New Electrical Wiring, receptacles, switches, lights, exhaust fans, entry door assembly, new drywall, painting and New Washer/Dryer units	$1,200.00	$ 480.00	$ 480.00	$ -	$ 960.00	**80.0%**	$ 240.00	$ 48.00
58					$ -	$ -	$ -	**#DIV/0!**	$ -	$ -
59					$ -	$ -	$ -	**#DIV/0!**	$ -	$ -
60					$ -	$ -	$ -	**#DIV/0!**	$ -	$ -
		ORIGINAL CONTRACT TOTAL:	**$ 1,989,160.00**	**$ 336,860.00**	**$ 500,572.50**	**$ -**	**$ 837,432.50**	**42.1%**	**$ 1,151,727.50**	**$ 41,871.63**
1			$ -	$ -	$ -	$ -	$ -	**#DIV/0!**	$ -	$ -
2			$ -	$ -	$ -	$ -	$ -	**0.0%**	$ -	$ -
		CHANGE ORDER TOTAL:	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	0.0%	**$ -**	**$ -**
		GRAND TOTALS:	**$ 1,989,160.00**	**$ 336,860.00**	**$ 500,572.50**	**$ -**	**$ 837,432.50**	**42.1%**	**$ 1,151,727.50**	**$ 41,871.63**