CITY OF HAWTHORNE
City of Good Neighbors

Memo 07/27/2026

To : Selena Acuna
Public works Manager

From : Jose G. Gutierrez
Equipment Division

RE: UNIT # 45 streets bucket/boom truck Sole source memo

Hello Selena Acuna,

As per our previous conversation, unit 45 of our Street division bucket/boom truck is experiencing mechanical issues and requires major repairs to the boom portion of the vehicle.

After assembling the unit to the point where it could be tested, the following repairs were identified:

1. **Replacement Wear Pads**
2. **Replacement Boom Rest Pad**
3. **Replacement Sight Glass/Top Off Oil**
4. **Replacement Gear Box**
5. **Replacement Cracked Hoses**
6. **Replacement DC Pump**
7. **Diagnosis of Start/Stop**
8. **Diagnosis of E Power**
9. **Replacement of Decals**

The updated estimate for the repairs is $21,288.33. I recommend that the repairs be performed as our budget is insufficient to purchase a new truck valued at approximately $250,000.00. or a new boom lift assembly is approximately $190,000.00 . The unit is an essential piece of equipment for our street division's signage replacement, lighting replacement, emergency tree trimming, and any repairs that exceed normal heights.

Terex Utilities is our sole source supplier for this unit, as it is 32 years old and no other vendor will work on it due to its age. Additionally, there is a limited supply of replacement parts available.

Respectfully,

Jose Gutierrez
Master Mechanic

CITY OF HAWTHORNE
City of Good Neighbors

Memo 10/15/2026

To : Selena Acuna
Public works Manager

From : Jose G. Gutierrez
Equipment Division

RE: unit 45 bucket truck repairs and recertification

Selena,

Unit #45 was sent to Terex for hydraulic bucket repairs and recertification. Due to the age of the unit and upon performing approved and needed repairs other components have started to fail the testing.
By performing the required repairs, other items have started to fail due to added pressure from new parts installed or have been found to randomly fail the safety test due to age.

As requested, below is the approved repairs and total cost so far at $27,324.95.
At this point Terex continued performing the recertification and the Main Select Valve and Counter Balance Valve have failed the test and will need to be replaced (work order quote #269495 $4,481.39). If approved, the total bill from Terex needed for repairs and recertification would be at $31,806.34.

Work Order# 250351
$21,288.33

REPAIRS NEEDED TO RUN AND DIAGNOSE:
1. Reseal Extend Cylinder
2. Replace Bucket
3. Replace Shock Absorber

ADDITIONAL REPAIRS NEEDED:
1. R&R Wear Pads
2. R&R Boom Rest Pad
3. R&R Sight Glass/top off oil
4. Replace Gear Box
5. R&R Cracked Hoses
6. R&R DC Pump
7. Diagnose Start/Stop
8. Diagnose E Power
9. R&R Decals

Work Order# 265925
$1,463.49
5600-13 Gear Motor
No Labor Charge for Installation

Work Order# 265229
$4,573.13

ADDITIONAL REPAIRS NEEDED:

1. Drill out Mounting Cover Bolts due to rust
2. Drill out Wear Pad Bolts due to rust/broken bolts
3. Remove Boom Stand, Weld/Repair Cracks and Rest
4. R&R Function Starter and Rebuild

No Charge Repairs:
Rebuild Generator Motor and replace broken connecting rods, coil, plugs, and wires.
Approx. Terex Cost: $2,100

Total Cost at this point:
$27,324.95

Added repairs needed

Work Order# 269495
$4,481.39

REPAIRS NEEDED:

1. Replace Main Select Valve and Counter Balance Valve
   Labor HR 12 x $210.00an hour $2,520.00
   PARTS 1 $512.48 p# 54118-6 Counter Balance Valve
   Parts 1 $1,291.10 P#54124-1 Valve Select

Purchase order total $21,288.33
1st added estimate after purchase order approval $1,463.49 (approved)
2nd added estimate $4,573.13 (approved)
3rd added estimate $4,481.39 requested

Respectfully
Jose G. Gutierrez
Equipment Division
Master Mechanic

Terex Repair Estimate Report

TEREX CORPORATION

Seller: Terex USA, LLC
8594 Cherry Ave. Fontana CA 92335

Estimate Details

Estimate	:	**EST-00000065412-R2**
Estimate Date	:	**2026-07-14**
Warranty	:	**N**
Customer PO	:	**2651-45**
Work Order	:	**WO-0000250351**
Buyer	:	CITY OF HAWTHORNE
Contact	:	Jose Gutierrez +1 (310) 349-1657 jgutierrez@cityofhawthorne.org
Acc Number	:	**9865211**
Customer Location	:	
Payment Terms	:	30 Days Invoice Date
Ship to Address	:	8594 Cherry Avenue , Fontana 92335 CA US

Product Information

Product	:	TEL-VERSALIFT-SERIES
Model	:	VERSALIFT AERIAL, TELESCOPIC
Serial Number	:	AG94428
Make	:	VERSALIFT
Fleet #	:	45

Bill to Address :
4455 W.126TH ST ,
HAWTHORNE
90250
CA
US

Technician's Notes:

REPAIRS NEEDED TO RUN AND DIAGNOSE:

1. Reseal Extend Cylinder
2. Replace Bucket
3. Replace Shock Absorber

ADDITIONAL REPAIRS NEEDED:

1. R&R Wear Pads
2. R&R Boom Rest Pad
3. R&R Sight Glass/top off oil
4. Replace Gear Box
5. R&R Cracked Hoses
6. R&R DC Pump
7. Diagnose Start/Stop
8. Diagnose E Power
9. R&R Decals

Repair Estimate Details

TEREX CORPORATION

Billing Category	Product	Description	Uom	Qty	Unit Price	Estimated Charge	Comment
Labor	BR41-INSPECTION-ANNUAL	Annual Inspection	HR	1	$685.00	$685.00	
Labor	BR41-INSPECTION-DOT	DOT Inspection	HR	1	$490.00	$490.00	
Labor	BR41-DIAGNOSTIC-LABOR	Diagnostic Labor	HR	2	$205.00	$410.00	
Labor	BR41-CHANGE-ORDER	Additional Repairs	HR	41	$205.00	$8,405.00	
Expense	EXP-MISC-PARTS	Other Miscellaneous Parts	EA	1	$293.93	$293.93	Decals
Expense	EXP-MISC-PARTS	Other Miscellaneous Parts	EA	1	$1,539.35	$1,539.35	Boom & Rest Pads
Expense	EXP-MISC-PARTS	Other Miscellaneous Parts	EA	1	$95.25	$95.25	Sight Glass
Expense	EXP-MISC-PARTS	Other Miscellaneous Parts	EA	1	$4,393.75	$4,393.75	Rotation Gear Box
Expense	EXP-MISC-PARTS	Other Miscellaneous Parts	EA	1	$2,188.55	$2,188.55	DC Aux Pump
Expense	EXP-MISC-PARTS	Other Miscellaneous Parts	EA	1	$1,878.45	$1,878.45	Bucket, shock Abs., Seal Kit

Total Estimated Charges (Excluding Sales Tax, Shipping & Handling Charges): **$20,379.28**
Estimated Tax: **$909.05**
Grand Total: **$21,288.33**

TEREX CORPORATION

CONTACTS

ALL TERMS AND CONDITIONS OF SALE ON ATTACHED SHEET(S) ARE A PART HEREOF AND BINDING UPON THE PARTIES HERETO.

Approval Signature (Please Print and Sign Name)	
X Jose G. Gutierrez	
Work Order #	WO-0000250351
Customer Name	CITY OF HAWTHORNE
Total Amount	$21,288.33
Purchase Order:	**2651-45**
Comments, Special Instructions	

Buyer Contact		Terex USA, LLC Sales Contact	
Name:	Jose Gutierrez	**Name:**	Andrew Thweatt
Title:		**Title:**	
Telephone:	+1 (310) 349-1657	**Telephone:**	9096816190
Fax:		**Fax:**	
Email:	jgutierrez@cityofhawthorne.org	**Email:**	andrew.thweatt@terex.com

Disclaimer: This estimate is subject to our standard terms and conditions. All materials are FCA origin; shipping & handling is not included in this estimate. Environmental fees and applicable taxes are not included in this estimate. This estimate is for stated repairs only; if during the repair cycle other items are found needing attention, the customer will be advised of cost before additional work is performed only if costs exceed a 10% of total variance from estimated price above. The estimated prices are good for thirty (30) days from the date of this estimate.

Terex Repair Estimate Report

TEREX CORPORATION

Seller: Terex USA, LLC
8594 Cherry Ave. Fontana CA 92335

Estimate Details

Estimate	:	**EST-00000076384**
Estimate Date	:	**2026-08-18**
Warranty	:	**N**
Customer PO	:	
Work Order	:	**WO-0000263925**
Buyer	:	CITY OF HAWTHORNE
Contact	:	Jose Gutierrez +1 (310) 349-1657 jgutierrez@cityofhawthorne.org
Acc Number	:	**9865211**
Customer Location	:	
Payment Terms	:	30 Days Invoice Date
Ship to Address	:	8594 Cherry Avenue , Fontana 92335 CA US

Product Information

Product	:
Model	:
Serial Number	:
Make	:
Fleet #	:

Bill to Address :
4455 W.126TH ST ,
HAWTHORNE
90250
CA
US

Technician's Notes:

Repair Estimate Details

Billing Category	Product	Description	Uom	Qty	Unit Price	Estimated Charge	Comment
Expense	EXP-MISC-PARTS	Other Miscellaneous Parts	EA	1	$1,345.74	$1,345.74	5600-13 Gear Motor

Total Estimated Charges (Excluding Sales Tax, Shipping & Handling Charges): **$1,345.74**
Estimated Tax: **$117.75**
Grand Total: **$1,463.49**

TEREX. Genie A TEREX BRAND POWERSCREEN A TEREX BRAND

TEREX CORPORATION

CONTACTS

ALL TERMS AND CONDITIONS OF SALE ON ATTACHED SHEET(S) ARE A PART HEREOF AND BINDING UPON THE PARTIES HERETO.

Approval Signature (Please Print and Sign Name)	
X	
Work Order #	WO-0000263925
Customer Name	CITY OF HAWTHORNE
Total Amount	$1,463.49
Purchase Order:	
Comments, Special Instructions	

Buyer Contact		Terex USA, LLC Sales Contact	
Name:	Jose Gutierrez	Name:	Andrew Thweatt
Title:		Title:	
Telephone:	+1 (310) 349-1657	Telephone:	9096816190
Fax:		Fax:	
Email:	jgutierrez@cityofhawthorne.org	Email:	andrew.thweatt@terex.com

Disclaimer: This estimate is subject to our standard terms and conditions. All materials are FCA origin; shipping & handling is not included in this estimate. Environmental fees and applicable taxes are not included in this estimate. This estimate is for stated repairs only; if during the repair cycle other items are found needing attention, the customer will be advised of cost before additional work is performed only if costs exceed a 10% of total variance from estimated price above. The estimated prices are good for thirty (30) days from the date of this estimate.

Terex Repair Estimate Report

TEREX CORPORATION

Seller: Terex USA, LLC
8594 Cherry Ave. Fontana CA 92335

Estimate Details

Estimate	:	**EST-00000080066**
Estimate Date	:	**2026-10-07**
Warranty	:	**N**
Customer PO	:	**TBD**
Work Order	:	**WO-0000269495**
Buyer	:	CITY OF HAWTHORNE
Contact	:	Jose Gutierrez +1 (310) 349-1657 jgutierrez@cityofhawthorne.org
Acc Number	:	**9865211**
Customer Location	:	
Payment Terms	:	30 Days Invoice Date
Ship to Address	:	8594 Cherry Avenue , Fontana 92335 CA US

Product Information

Product	:
Model	:
Serial Number	:
Make	:
Fleet #	:

Bill to Address :
4455 W.126TH ST ,
HAWTHORNE
90250
CA
US

Technician's Notes:

REPAIRS NEEDED:

1. Replace Main Select Valve and Counter Balance Valve

PARTS ARE AT COST

Repair Estimate Details

Billing Category	Product	Description	Uom	Qty	Unit Price	Estimated Charge	Comment
Labor	BR41-FONTANA	Labor	HR	12	$210.00	$2,520.00	
Expense	EXP-MISC-PARTS	Other Miscellaneous Parts	EA	1	$512.48	$512.48	54118-6 Counter Balance Valve
Expense	EXP-MISC-PARTS	Other Miscellaneous Parts	EA	1	$1,291.10	$1,291.10	54124-1 Valve Select #12DS-SM6-T-BA-12

Total Estimated Charges (Excluding Sales Tax, Shipping & Handling Charges): **$4,323.58**
Estimated Tax: $157.81
Grand Total: $4,481.39

TEREX. Genie A TEREX BRAND POWERSCREEN A TEREX BRAND

TEREX CORPORATION

CONTACTS

ALL TERMS AND CONDITIONS OF SALE ON ATTACHED SHEET(S) ARE A PART HEREOF AND BINDING UPON THE PARTIES HERETO.

Approval Signature (Please Print and Sign Name)	
X	
Work Order #	WO-0000269495
Customer Name	CITY OF HAWTHORNE
Total Amount	$4,481.39
Purchase Order:	**TBD**
Comments, Special Instructions	

Buyer Contact		**Terex USA, LLC Sales Contact**	
Name:	Jose Gutierrez	**Name:**	Andrew Thweatt
Title:		**Title:**	
Telephone:	+1 (310) 349-1657	**Telephone:**	9096816190
Fax:		**Fax:**	
Email:	jgutierrez@cityofhawthorne.org	**Email:**	andrew.thweatt@terex.com

Disclaimer: This estimate is subject to our standard terms and conditions. All materials are FCA origin; shipping & handling is not included in this estimate. Environmental fees and applicable taxes are not included in this estimate. This estimate is for stated repairs only; if during the repair cycle other items are found needing attention, the customer will be advised of cost before additional work is performed only if costs exceed a 10% of total variance from estimated price above. The estimated prices are good for thirty (30) days from the date of this estimate.

Terex Repair Estimate Report

TEREX CORPORATION

Seller: Terex USA, LLC
8594 Cherry Ave. Fontana CA 92335

Estimate Details

Estimate	:	**EST-00000077024**
Estimate Date	:	**2026-08-26**
Warranty	:	**N**
Customer PO	:	**TBD**
Work Order	:	**WO-0000265229**
Buyer	:	CITY OF HAWTHORNE
Contact	:	Jose Gutierrez +1 (310) 349-1657 jgutierrez@cityofhawthorne.org
Acc Number	:	**9865211**
Customer Location	:	
Payment Terms	:	30 Days Invoice Date
Ship to Address	:	8594 Cherry Avenue , Fontana 92335 CA US

Product Information

Product	:
Model	:
Serial Number	:
Make	:
Fleet #	:

Bill to Address :
4455 W.126TH ST ,
HAWTHORNE
90250
CA
US

Technician's Notes:

ADDITIONAL REPAIRS NEEDED:

1. Drill out Mounting Cover Bolts due to rust
2. Drill out Wear Pad Bolts due to rust/broken bolts
3. Remove Boom Stand, Weld/Repair Cracks and Rest
4. R&R Function Starter and Rebuild

Repair Estimate Details

Billing Category	Product	Description	Uom	Qty	Unit Price	Estimated Charge	Comment
Expense	BR-EXPENSE-UTIL	Expense Charges	AMT	1	$150.00	$150.00	Rebuild Starter
Labor	BR41-CHANGE-ORDER	Additional Repairs	HR	21	$210.00	$4,410.00	

Total Estimated Charges (Excluding Sales Tax, Shipping & Handling Charges): **$4,560.00**
Estimated Tax: $13.13
Grand Total: $4,573.13

TEREX. Genie. A TEREX BRAND POWERSCREEN. A TEREX BRAND

TEREX CORPORATION

CONTACTS

ALL TERMS AND CONDITIONS OF SALE ON ATTACHED SHEET(S) ARE A PART HEREOF AND BINDING UPON THE PARTIES HERETO.

Approval Signature (Please Print and Sign Name)	
X	
Work Order #	WO-0000265229
Customer Name	CITY OF HAWTHORNE
Total Amount	$4,573.13
Purchase Order:	**TBD**
Comments, Special Instructions	

Buyer Contact		**Terex USA, LLC Sales Contact**	
Name:	Jose Gutierrez	**Name:**	Andrew Thweatt
Title:		**Title:**	
Telephone:	+1 (310) 349-1657	**Telephone:**	9096816190
Fax:		**Fax:**	
Email:	jgutierrez@cityofhawthorne.org	**Email:**	andrew.thweatt@terex.com

Disclaimer: This estimate is subject to our standard terms and conditions. All materials are FCA origin; shipping & handling is not included in this estimate. Environmental fees and applicable taxes are not included in this estimate. This estimate is for stated repairs only; if during the repair cycle other items are found needing attention, the customer will be advised of cost before additional work is performed only if costs exceed a 10% of total variance from estimated price above. The estimated prices are good for thirty (30) days from the date of this estimate.