

**COUNTY OF HIDALGO COMMISSIONERS COURT**

**BE REMEMBERED that on the 19<sup>th</sup> day of January, 1999 after notice duly having been given, a Special Meeting of the Commissioners' Court and Drainage District #1 was begun and holden in Commissioners' Courtroom, in the County Administration Building, in the City of Edinburg, County of Hidalgo, State of Texas, with the following being members of said court:**

**HONORABLE JOSE ELOY PULIDO  
COUNTY JUDGE**

**HONORABLE SYLVIA HANDY  
COUNTY COMMISSIONER, PRECINCT 1**

**HONORABLE HECTOR (TITO) PALACIOS  
COUNTY COMMISSIONER, PRECINCT 2**

**HONORABLE JUAN ROSEL  
COUNTY COMMISSIONER, PRECINCT 3**

**HONORABLE OSCAR L. GARZA, JR.  
COUNTY COMMISSIONER, PRECINCT 4**

**and where the following proceedings were had to wit :**

## **COMMISSIONERS' COURT**

The Honorable Jose Eloy Pulido, County Judge, called the Commissioners' Court meeting to order, whereupon the following proceedings were had, to-wit

The County Judge announced that there was a quorum with all members of the Commissioners' Court being present. He then asked Mrs. Virginia Townsend to lead the Court in the Pledge of Allegiance. This was followed by a prayer given by Commissioner Garza.

### **REGULAR AGENDA**

#### **ITEM 1 OPEN FORUM :**

Judge Pulido indicated that there was one request under Open Forum and asked Nydia Torres to approach the podium. Nydia Torres, from Valley Interfaith, came before the Court and stated that she was ready to delegate, along with their delegation, and prepare to accept raising of the wages. She stated that Valley Interfaith wants to make sure that a committee is formed to look at the living wage strategy.

### **CONSENT AGENDA**

#### **ITEM 1. APPROVAL OF CHECK REGISTER AND PAYMENT OF CLAIMS AND BILLS -COUNTY AUDITOR .**

#### **ITEM 2. LINE ITEM TRANSFERS (1998)**

A. Purchasing Department - \$1,500.00

- B. Planning Department - \$40.00
- C. Pct. #4-Adm. - \$55.00
- D. County Court #4 - \$595.62
- E. Constable Pct . #3 - \$6.00
- F. County Judge - \$2,652.00
- G. Pct . #2-paved/unpaved - \$1,100.00
- H. Pct . #2-Adm. - \$135.00
- I. Pct . #2- Co . Shop - \$600.00
- J. County Clerk (2) - \$53.96 & \$329.75
- K. District Clerk - \$1,577.14
- L. County Treasurer - No Action
- M. Buildings & Grounds - \$1,900.00
- N. Human Services - \$236.00
- O. Pct . #3- Paved/Unpaved - \$3,000.55
- P. Pct . #3- Landfill - \$400.00
- Q. Health Department - Clinics - \$2,736.00
- R. Health Department - Sanitation - \$40.00
- S. Health Department - Adm. - \$2,763.00
- T. Sheriff Department - \$4,795.00
- U. Jail - \$74,050.00
- V. Constable Pct . #4 - \$5.02

(See Exhibit A)

**ITEM 3. LINE ITEM TRANSFERS (1999)**

- A. Pct . #2 - Adm. - \$121.54

(See Exhibit B)

**ITEM 4. COUNTY CLERK:**

- A. Approval of Elected Official Bond:
  - 1. Juan De Dios Salinas- County Clerk
  - 2. Monthly Fee Report- \$296,101.91-December 1998

(See Exhibit C)

**ITEM 5. TAX OFFICE :**

- A. Approval of tax refunds:
  - 1. Norwest Electronic Tax Service
  - 2. Beal Bank (2)

(See Exhibit D)

**ITEM 6. DISTRICT CLERK :**

- A. Monthly Fee Report - \$477,628.07 - December 1998  
(See Exhibit E)

**ITEM 7. RIGHT-OF-WAY :**

- A. PCT . #1 :
  - 1. North Alamo Water Supply
- B . PCT . #2 :
  - 1. North Alamo Water Supply
- C . PCT #3 :
  - 1. Southwestern Bell Telephone
- D . PCT #4 :
  - 1. North Alamo Water Supply
  - 2. La Joya Water Supply Corp.
  - 3. Southwestern Bell Telephone
  - 4. Western Geophysical Co.
  - 5. Southern Union Gas Co.
  - 6. Shell Western E&P Inc.

(Exhibit F)

**ITEM 8. URBAN COUNTY:**

- A. HOME “First-Time Homebuyer Contract Agreement” and Letter of Commitment to Mortgage Company (1 Family)
- B. Home/Homeowner Occupied Housing Rehab Application (6 Families)

(See Exhibit G)

**ITEM 9. PLANNING DEPARTMENT:**

- A. Final Plat Approval with Letter of Credit:
  - 1. Jones Subdivision I - Pct. #1
- B. Release of Letter of Credit:
  - 1. Hidden Valley Ranch R.V. & Mobile Home Park Phase II -Pct. #3

(See Exhibit H)

**ITEM 10. PURCHASING DEPARTMENT :**

- A. County Treasurer:

1. Requesting Approval of maintenance agreement for  
“Check Signer” with Advance Business Equipment  
(See Exhibit I)

The County Judge introduced the Consent Agenda and asked if there were any questions or concerns. Manuel Cavazos, the County Auditor, reported that on Item 2/L, with respect to the Treasurer’s Office, he was recommending no action. A motion was made by Commissioner Rosel and seconded by Commissioner Palacios to approve the Consent Agenda, as presented.

MOTION CARRIED.

## **REGULAR AGENDA**

### **ITEM 5. TAX OFFICE:**

#### A. Approval of budget amendment

Armando Barrera, County Tax Assessor/Collector, came before the Court and announced that he needs to replace the phone system in the Weslaco office. The phone system in there is the original phone system that went in when that office was opened some twenty (20) years ago and only one phone has been working for the last couple of months. He stated that a budget amendment was needed to replace the present system with another three-phone system. He continued by saying that they had acquired three (3) bids, with the lowest being for \$1,550.00 to Phone Den. The request at this time was for a budget amendment in the amount of \$1,550.00. A motion was made by Commissioner Handy and seconded by Commissioner Rosel to approve the request as presented.

MOTION CARRIED.  
(See Exhibit J)

### **ITEM 6. LIBRARY SYSTEM:**

- A. Approval of Interlocal Agreement with City of Pharr
- B. Approval of budget amendment

6/A

Bill McGee, County Library System Director, came before the Court requesting approval of an interlocal agreement with the City of Pharr. He stated that he will be bringing a series of interlocal agreements with each of the cities for membership with the County Library System. A motion was made by Commissioner Palacios and seconded by Commissioner Rosel to approve the interlocal agreement with the City of Pharr.

**MOTION CARRIED**  
(See Exhibit K)

6/B

Mr. McGee reported that during the previous Commissioners' Court meeting they had indicated that they were going to purchase some computer equipment from last year's budget but they weren't able to complete the purchase within the 1998 budget. He was therefore requesting approval of a budget amendment to the 1999 budget to cover that amount that was approved the previous week. The total amount of the budget amendment needed is \$26,340.00. This bid was awarded the previous week. A motion was made by Commissioner Palacios and seconded by Commissioner Handy for approval.

**MOTION CARRIED.**  
(See Exhibit K)

## **ADDENDUM**

### **Add. 1. APPROVAL OF AGREEMENT APPOINTING EDINBURG**

**ECONOMIC DEVELOPMENT CORPORATION AS  
AGENT FOR HIDALGO COUNTY WITH REGARD TO  
THE SALE OF PROPERTY ACQUIRED BY HIDALGO**

**COUNTY IN CAUSE NO. D-127 ( APPROXIMATELY 115 ACRES LOCATED ON WEST HIGHWAY 107 AND STATE HIGHWAY 336 (N. 10<sup>TH</sup> ST.)**

The County Judge introduced Robert Peña who was here to present a project called Economic Development Corporation. Mr. Peña stated that this particular project is in relation to 115 acres that are located on West University and North Tenth Street, in McAllen, or State Highway 336. This particular location has been in hands of the County, the School District, the City of Edinburg and the Hidalgo County Irrigation District since 1977; in a settlement agreement that noted that the property would be divided up in percentages to these entities. Since then the City of Edinburg has transferred their interest in that property over to the Economic Development Corporation. Mr. Peña added that they would like to promote either to sale or development of this real estate. Before doing this, he stated, they would be conducting a 50-year chain of title and also a Phase I Environmental Site Assessment to determine what's on this property. The cost of the assessment and title search would be approximately \$6,000.00; the cost of which would be divided among the entities as per the percentage outlined within the settlement agreement. The cost to the County would be approximately \$1,800.00. A brief discussion ensued, after which Commissioner Garza recommended that Mr. Peña come back next week and present to this Court an agreement, along with the actual cost to the County for proper action.

NO ACTION.

**ITEM 7. URBAN COUNTY:**

- A. Approval of contract with the Houston - Galveston Area Council (HGAC) - Alamo Fire Station equipment - Urban County Year 9 (1996)
- B. Approval of construction contract with Mission Paving Co., Inc. - City of Mercedes - Street Improvements - Urban County Years 9&10 (1996 & 1997)

- C. Approval of construction contract with McAllen Construction, Inc.-City of Mercedes - Water/Sewer Improvements - Urban County Year 10 (1997)
- D. Approval of Sub recipient Agreement with OIC Foster Grandparent Program - Pct. #1 - Year 11 (1998)
- E. Approval of budget and program amendment for the Hidalgo County Pct. #4 - Urban County Program Year 8 (1995)

7/A

Anthony Covacevich, Urban County Director, came before the Court requesting approval of a contract with the Houston-Galveston Area Council of Governments, for the purchase of a Fire Brush Truck. This is money from Pct #2 that has been given to the City of Alamo and the contract amount is \$55,238.60. A motion was made by Commissioner Palacios and seconded by Commissioner Rosel for approval.

MOTION CARRIED.

(See Exhibit L)

7/B

Mr. Covacevich reported that the next item was for approval of a construction with Mission Paving, who is the lowest of two bidders. The contract amount is \$159,296.40. A motion was made by Commissioner Handy and seconded by Commissioner Palacios for approval.

MOTION CARRIED.

(See Exhibit L)

7/C

The next item was for approval of a construction contract with McAllen Construction, Inc. The City of Mercedes is asking for approval of this contract for repairs and rehabilitation to the Queen City lift Station. The amount of the contract is \$164,650.00. The City of Mercedes is contributing \$38,890.31. A motion was made by Commissioner Handy and seconded by Commissioner Garza for approval.

MOTION CARRIED.  
(See Exhibit L)

7/D

Mr. Covacevich indicated that this next item was for approval of a sub recipient agreement with the OIC Foster Grandparent Program and Precinct One. The amount of the contract is \$10,000.00. This money will be used to provide services to the elderly. A motion was made by Commissioner Handy and seconded by Commissioner Palacios for approval.

MOTION CARRIED.  
(See Exhibit L)

7/E

The last item was for approval of a budget and program amendment for Hidalgo County Precinct Four. This is to move money from Neighborhood Facilities and Substance Abuse Services over to Street Improvements. It would add Owassa Road, from Tower Road to Drainage Ditch and the Big 5 Road north from 1925 to the canal. A motion was made by Commissioner Garza and seconded by Commissioner Palacios for approval.

MOTION CARRIED.  
(See Exhibit L)

**ITEM 8. PCT. #2**

- A. Request approval to create a permanent full-time Urban County Grants Coordinator Position effective 2/22/99 and set salary
- B. Approval of budget amendment

8/A

The next request was for approval to create a permanent full time Urban County Grants Coordinator position at a salary of \$24,000.00. This position is to be effective February 22, 1999. These funds will be reimbursable to the County by the Urban County Program. A motion was made by Commissioner Palacios and seconded by Commissioner Handy for approval.

MOTION CARRIED.  
(See Exhibit M)

8/B

The following request was for a budget amendment in the amount of \$28,440.00 to cover the salary and fringe benefits for the Urban County Grants Coordinator position that was just created. This budget amendment is a pro-rated amount for this position from 2/22/99 to the end of the year. The total 28,000 and, clean up for 98. With fringes is 28,440. A motion was made by Commissioner Palacios and seconded by Commissioner Handy for approval of the budget amendment as presented.

MOTION CARRIED.  
(See Exhibit M)

**ITEM 9. PCT. #3:**

- A. Approval of interlocal agreement with City of Mission and United Irrigation District
- B. Authorization to correct 5% salary increase for Slot #26

9/A

Commissioner Rosel informed the Court that he has a situation in Pct. #3 with four (4) bridges where they have agreed participate, through an interlocal agreement to help to reconstruct these bridges. An estimate has been arrived at in the amount of \$240,000 and the City of Mission is asking that the Precinct help with \$60,000.00. These funds would be paid out of the Precinct Three Road and Bridge Fund. The interlocal agreement will be between the City of Mission, the United Irrigation District and Hidalgo County. A motion was made by Commissioner Rosel and seconded by Commissioner Palacios to cap the County's portion at \$60,000.00 plus the County's share of the engineering fees and approve the interlocal agreement, as presented.

MOTION CARRIED.  
(See Exhibit N)

9/B

Commissioner Rosel indicated that he was requesting a correction on Slot #26. He stated that this slot was not allocated the 5% increase and he was wanting to change the salary from \$15,033.60 to \$15,500.00 for Slot #26.

A motion was made by Commissioner Rosel and seconded by Commissioner Garza for approve the request as presented.

MOTION CARRIED.

(See Exhibit N)

**ITEM 10. PCT. #4:**

- A. Request approval to create a permanent part-time Urban County Grants Coordinator position effective 2/22/99 and set salary
- B. Approval of budget amendment
- C. Authorization to enter into interlocal agreement with Drainage District #1 for janitorial services

10/A

Commissioner Garza stated that he had the same request as Precinct #2. He is requesting a part-time Urban County Coordinator for Pct. #4 at a salary of \$12,000.00 per year. A motion was then made by Commissioner Handy and seconded by Commissioner Palacios for approval of this position and to set the salary as presented.

MOTION CARRIED.

(See Exhibit O)

10/B

A motion was made by Commissioner Handy and seconded by Rosel to approve a budget amendment in the amount of \$12,000.00 for the position of part-time Urban County Grants Coordinator.

MOTION CARRIED.

(See Exhibit O)

10/C

Commissioner Garza stated that they had a need for janitorial services but not on a full-time basis. He stated that the Drainage District #1 has the same need and they are wanting to split the cost of the janitorial services between the two departments. A motion was made by Commissioner Garza and seconded by Commissioner Handy to enter into an interlocal agreement with Drainage District #1 for janitorial services.

MOTION CARRIED.

(See Exhibit O)

**ITEM 11. PLANNING DEPARTMENT:**

A. Preliminary Plat Approval:

1. Cardinal Cove Subdivision - Pct. #4
2. Curry Estates Phase I - Pct. #4

11/A/1

Emilio Garcia, Chief Planner, came before the Court requesting preliminary plat approval of Cardinal Cove Subdivision. This subdivision is in Precinct Four, located 1906 feet south of Mile 19 North on the east side of Brushline Road. The subdivision is in rural area of the County. The County Advisory Board has approved this subdivision on January 11, 1999. He was recommending the preliminary approval subject to street signs, traffic control devices, testing of streets, final letter from the Water Corp., the installation of all septic tanks and also the water meters and membership dues. A motion was made by Commissioner Garza and seconded by Commissioner Rosel for approval.

MOTION CARRIED.

(See Exhibit P)

11/A/2

Mr. Garcia was also requesting preliminary approval of Curry Estates Phase I subdivision. This subdivision is in Precinct Four, located 753 feet west of FM 1423 on the south side of Curry Road. It is in the rural area of the County. The Advisory Board met and

approved this subdivision on January 11, 1999. He was recommending the preliminary approval subject to street signs, traffic control devices, testing of streets, final letter from the Water Corp., the installation of all water meters and membership dues and the septic tank systems. A motion was made by Commissioner Garza and seconded by Commissioner Rosel for approval.

MOTION CARRIED.  
(See Exhibit P)

**ITEM 12. PURCHASING DEPARTMENT:**

A. Hidalgo County:

1. Requesting authority to advertise and approval of specifications as attached hereto for "Biohazardous Waste Disposal."
2. Requesting authority to advertise and approval of specifications as attached hereto for "MS-1 Asphalt."
3. Recommending award of bids for "Catalog Office Supplies, Office Equipment and Office Furniture."
4. Recommending approval of contracts for "Catalog Office Supplies, Office Equipment and Office Furniture."
5. Requesting authority to exercise sixty (60) day grace period option (as provided in present contracts) due to bid process currently on going, but not open or awarded, in order to avoid lapse in service for the following bids
  - a. Solid Waste (Pct. #3) -ABC Waste
  - b. Biohazardous Waste (WIC, Health, Sheriff's) - Enviro Tech
  - c. Vending Machines - RGV Vending

B. Pct #1:

1. Requesting exemption from competitive bidding requirements for a lease for Citizens Collection Stations in the City of Donna.
2. Recommending approval of lease with Lessor COHRS Properties, Inc.

C. Pct. #3:

1. Requesting authority to advertise and approval of specifications as attached hereto for "Solid Waste Collection Services."

D. Health Department:

1. Requesting to advertise and approval of specifications as attached hereto for "Medical Supplies, Equipment & Repair Maintenance."
2. Requesting exemption from competitive bidding requirements Professional/Medical Services for numerous area physicians for sterilization medical services.
3. Requesting approval of Professional/Medical Services contract with numerous area physicians to provide sterilization medical services

E. Library System:

1. Requesting approval of contract for "Computer Equipment " with CDW Computer Centers, Inc.

12/A/1

Martha Salazar, County Purchasing Director, came before the Court requesting authority to advertise and approval of specifications for "biohazardous waste disposal. A motion was made by Commissioner Handy and seconded by Commissioner Rosel for approval.

MOTION CARRIED.

(See Exhibit Q)

12/A/2

Mrs. Salazar stated that this was for authority to advertise and approval of specifications for "MS-1 Asphalt". This was a County wide bid. A motion was made by Commissioner Handy and seconded by Commissioner Rosel for approval.

MOTION CARRIED.

(See Exhibit Q)

12/A/3&4

Mrs. Salazar indicated that this was also County Wide and it was the second year that this was being done. She informed the

Court that the previous year the Court had gone out on a pilot project for the placement of a “catalog office supplies, office equipment and office furniture”. By doing this, the County had acquired a 48.5% discount and this year they had received the following eight bids:

PostNet - McAllen, Texas

R.G.V. Office Plus - Pharr , TX

Office Furniture/USA - McAllen , TX

DOS dba Office.Com

Neil's Specialties - McAllen , TX

Jones & Cook Stationer's - McAllen , TX

Office Depot - McAllen , TX

Corporate Express - McAllen , TX

She indicated that she would take each category separate. Under “Catalog Office Supplies”, they received eight bids, with the following three proposing a discount of 56%, along with the total discount:

R.G.V. Office Plus - \$133.08

Office Depot - \$136.40

Corporate Express - \$131.31

She then went on to explain how the bids were tabulated and some of the requirements that were looked at, as per the specifications. Mrs. Salazar added that the bid award is structured so as to have a primary “awardee” and a secondary “awardee, in the case that the primary “awardee” can not get a product. She was recommending Corporate Express at 56% as primary “awardee” and R.G.V. Office Plus at 56% as the secondary “awardee”. A motion was made by Commissioner Rosel and seconded by Commissioners Garza and Handy for approval.

**MOTION CARRIED.**

(See Exhibit Q)

Mrs. Salazar then went on to explain the bids for office equipment. She stated that it was the same eight vendors. She was again proposing a primary and secondary vendor awardee and explained the need for this for the purchase of office equipment. Her recommendations at this time were Office Depot as the primary awardee and DOS dba Office.com as the secondary awardee. A motion

was made by Commissioner Rosel and seconded by Commissioners Garza and Handy to approve the bid award as presented.

**MOTION CARRIED.**

(See Exhibit Q)

For office furniture, Mrs. Salazar again stated that it was the same eight bids and she was recommending two options for the Court to explore. She indicated that they had two vendors, R.G.V. Office Plus offering 50% discount on four specific varieties of manufactured furniture and 35% on any other vendor. Office.Com. is offering a 40% discount.

She mentioned that Corporate Express was offering 52%, but only on Hon manufactured furniture. Mrs. Salazar again stated that she would leave this decision to the Court's discretion. A motion was made by Commissioner Garza and seconded by Commissioner Handy to award the bid to R.G.V. Office Plus as the primary awardee and Office.com as the secondary awardee.

**MOTION CARRIED.**

(See Exhibit Q)

12/A/5

Mrs. Salazar stated that she was requesting authority to exercise sixty (60) day grace period option (as provided in present contracts ) due to bid process currently on going, but not open or awarded, in order to avoid lapse in service for the following bids: Solid Waste (Pct. #3) - ABC Waste; Biohazardous Waste (WIC, Health, Sheriff's) - Enviro Tech and Vending Machines - RGV Vending. A motion was made by Commissioner Garza and seconded by Commissioner Palacios to approve the request as presented.

**MOTION CARRIED.**

(See Exhibit Q)

12/B/1

The next request was from Precinct One and it was for an exemption from competitive bidding requirements for a lease for Citizens Collection Stations in the City of Donna. A motion was made

by Commissioner Handy and seconded by Commissioner Palacios for approval.

MOTION CARRIED.

(See Exhibit Q)

12/B/2

A motion was made by Commissioner Handy and seconded by Commissioner Garza to approve a lease with COHRS Properties, Inc. for the Citizens Collection Stations in the City of Donna.

MOTION CARRIED.

(See Exhibit Q)

12/C/1

A motion was made by Commissioner Rosel and seconded by Commissioner Handy to authorize the advertising and approval of specifications for "Solid Waste Collection Services" for Precinct Three.

MOTION CARRIED.

(See Exhibit Q)

12/D/1

A motion was made by Commissioner Handy and seconded by Commissioner Rosel to authorize the advertising for bids and approval of specifications for "Medical Supplies, Equipment & Repair Maintenance" for the County Health Department.

MOTION CARRIED.

(See Exhibit Q)

12/D/2

The Hidalgo County Health Department was requesting approval of an exemption from competitive bidding requirements under professional/medical services for numerous area physicians for sterilization medical services. A motion was made by Commissioner Handy and seconded by Commissioner Garza to approve.

MOTION CARRIED.

(See Exhibit Q)

12/D/3

A motion was made by Commissioner Handy and seconded by Commissioner Rosel to approve professional/medical service contracts with numerous area physicians to provide sterilization medical services.

MOTION CARRIED.

(See Exhibit Q)

12/E/1

A motion was made by Commissioner Palacios and seconded by Commissioner Handy to approve a contract with CDW Computer Centers, Inc. for computer equipment for the County Library System.

MOTION CARRIED.

(See Exhibit Q)

**ITEM 13. COUNTY JUDGE'S OFFICE:**

- A. Discussion on Jail Project
- B. Discussion on Courthouse and Administration Building Parking
- C. Appointment of Salary Study Committee
- D. Appointment of Policies and Procedures Council
- E. Appointment and/or Re-Appointment of Civil Service Commissioner Members
- F. Request for approval to host first "County of Hidalgo Employees Health Fair"
- G. Approval to convert part-time position to a pull-time position and set salary - Public Defense
- H. Requesting authority to advertise for "Armored Car Services" for Hidalgo County

13/C

Judge Pulido stated that they had some members from Valley Interfaith who were waiting on the appointments to the Salary Study Committee. He added that at this time he was recommending

that Fernando Salinas, Father Jerry Frank, Roland Arriola, Aaron Peña, Jr., Esther Cortez and Florinda Rodriguez be appointed to the Salary Study Committee. A motion was made by Commissioner Handy and seconded by Commissioner Palacios to approve the appointments, as presented.

MOTION CARRIED.  
(See Exhibit R)

13/A

Lisa Saucedo, Administrative Assistant to the County Judge, gave some information to the Court, which consisted of a copy of the revised schedule by the architect and a geo-technical study. She also reported that they were trying to set up a workshop with Mr. Santo Petro on the jail issue. After further discussion, no action was required.

NO ACTION.  
(See Exhibit R)

13/B

Ms. Saucedo continued with the issue of Courthouse and Administration Building parking. She mentioned that there have been a couple of studies done, which have never been completed, because they have not been able to set up a meeting with the City of Edinburg. Ms. Saucedo stated that they were looking in trying to acquire more parking, which would help in alleviating some of the congestion in and around the Courthouse. Judge Pulido indicated that it would probably help to set up a joint meeting between the County and the City of Edinburg to address this issue. After further discussion, no action was required on this matter at this time.

NO ACTION.  
(See Exhibit R)

13/D

Judge Pulido stated that this was another issue that had been discussed previously and it had to do with setting up a Policies and Procedures Council. This Council would have input in some of the

policies and procedures that were currently in place, as well as recommending changes or amendments to the current policies. The County Judge continued by recommending that the following individuals be appointed to this committee: Dr. Ricardo Chapa, Phyllis Griggs, Max Saenz, Joe Garza, Joe Vera, Albert Morales, Ruben Ramos, Judy Bertuca and Eloy Zamora. A motion was then made by Commissioner Handy and seconded by Commissioner Rosel to approve the appointments to the Policies and Procedures Committee, as presented.

MOTION CARRIED.  
(See Exhibit R)

13/E

Esther Cortez, County Personnel Director, came before the Court and indicated that there were two Civil Service Commission members who were requesting re-appointment. These individuals were Joe Richard Flores and Fernando Salinas. A motion was made by Commissioner Rosel and seconded by Commissioner Palacios to re-appointment Joe Richard Flores and Fernando Salinas to the Civil Service Commission.

MOTION CARRIED.  
(See Exhibit R)

13/F

Lisa Saucedo indicated that this was a request to host the first "County of Hidalgo Employees Health Fair". She then introduced Frank Bolaños who explained that this request was to brief the employees, provide health screen assessments, as well as medical information. Mr. Bolaños indicated that they would also make available additional information about the health care program offered by the County. He added that this fair would be held on February 12, 1999. After further explanation and a brief discussion, a motion was made by Commissioner Garza and seconded by Commissioner Palacios to proclaim February 12, 1999 as "County of Hidalgo Employees Health Fair" Day.

MOTION CARRIED.

(See Exhibit R)

13/G

Dairen Cedillo stated that this next request was under the Public Defense budget and it was to convert a part-time position to a full-time position and to set the salary. The recommended salary is \$21,000.00. A motion was made by Commissioner Garza and seconded by Commissioner Handy to approve the request as presented.

MOTION CARRIED.

(See Exhibit R)

13/H

A motion was made by Commissioner Handy and seconded by Commissioner Palacios to authorize the advertising for bids for "Armored Car Services" for the County of Hidalgo.

MOTION CARRIED.

(See Exhibit R)

#### **ITEM 14. CLOSED SESSION**

Commissioners' Court may go into Closed Session pursuant to Chapter 551, Texas Government Code, Sections 551.071 and 551.072 to discuss the following:

- A. Hidalgo County vs. Texas Association of Counties Property and Casualty Self Insurance Fund, et. al - Cause No. C-2414-97-F
- B. Potential Real Estate Acquisition

A motion was made by Commissioner Rosel and seconded by Commissioner Palacios to authorize the Commission to go into Executive Session.

MOTION CARRIED.

#### **ITEM 15. OPEN SESSION**

- A. Hidalgo County vs. Texas Association of Counties Property and Casualty Self Insurance Fund, et. al - Cause No. C-2414-97-F
- B. Potential Real Estate Acquisition

15/A

A motion was made by Commissioner Rosel and seconded by Commissioner Palacios to accept the offer by the TAC pool in the amount of \$102,300.00.

MOTION CARRIED.

(See Exhibit S)

15/B

Judge Pulido indicated that no further discussion would be needed on this item at this time.

NO ACTION.

(See Exhibit S)

## **DRAINAGE DISTRICT #1**

The Honorable Jose Eloy Pulido, County Judge, called the Drainage District #1 Board meeting to order, whereupon the following proceedings were had, to-wit:

### **CONSENT AGENDA**

**ITEM 1. APPROVAL OF CHECK REGISTER AND PAYMENT OF CLAIMS AND BILLS - COUNTY AUDITOR**

**ITEM 2. LINE ITEM TRANSFER - \$100.00**

(See Exhibit T)

A motion was made by Commissioner and seconded by Commissioner to approve the Drainage District #1 Consent Agenda, as presented.

MOTION CARRIED.

### **REGULAR AGENDA**

**ITEM 1. AUTHORIZATION FOR EXEMPTION FROM BIDDING PROCESS - PROFESSIONAL SERVICES**

Godfrey Garza, Drainage District Director, came before the Board, requesting authorization of an exemption from the bidding process, under professional services, for Hinojosa Engineering and Rodriguez Engineering. A motion was made by Commissioner Palacios and seconded by Commissioner Garza to approve the request as presented.

MOTION CARRIED.

(See Exhibit U)

**ITEM 2. AUTHORIZATION TO ENTER INTO CONTRACT WITH HINOJOSA ENGINEERING FOR PROPOSED IMPROVEMENTS TO DOOLITTLE ROAD ADJACENT TO DRAINAGE DISTRICT FACILITY**

A motion was made by Commissioner Garza and seconded by Commissioner Rosel to approve a contract with Hinojosa Engineering for proposed improvements to Doolittle Road, adjacent to the Drainage District facility.

MOTION CARRIED.

(See Exhibit V)

**ITEM 3. AUTHORIZATION TO ENTER INTO CONTRACT WITH RODRIGUEZ ENGINEERING FOR PROPOSED LATERAL W-01-00 LOCATED APPROXIMATELY  $\frac{3}{4}$  MILE SOUTH OF EDCOUCH-ELSA AREA DISCHARGING INTO IBWC FLOODWAY**

A motion was made by Commissioner Rosel and seconded by Commissioner Garza to approve a contract with Rodriguez Engineering for proposed lateral W-01-00 located approximately  $\frac{3}{4}$  mile south of Edcouch-Elsa.

MOTION CARRIED.  
(See Exhibit W)

**ITEM 4. AUTHORIZATION TO ENTER INTO AN INTERLOCAL AGREEMENT WITH PCT. #4 FOR JANITORIAL SERVICES**

A motion was made by Commissioner Garza and seconded by Commissioner Rosel to enter into an interlocal agreement with Hidalgo County Precinct Four for janitorial services.

MOTION CARRIED.  
(See Exhibit X)

**ITEM 5. PURCHASING DEPARTMENT**

- A. Recommending bid award for "Lubricants" (Grease, Oil, Hydraulic Fluids and Anti-Freeze Products)
- B. Requesting approval of contract for "Lubricants" (Grease, Oil, Hydraulic Fluids and Anti-Freeze Produces)

5/A

Martha Salazar, County Purchasing Director, informed the Board that she had received three bids. She stated that she was recommending the low bid in each one of the categories, respectively, which will be Hollon Oil and Specialty. A motion was made by Commissioner Rosel and seconded by Commissioner Garza to approve the low bids as presented.

MOTION CARRIED.  
(See Exhibit Y)

5/B

A motion was made by Commissioner Rosel and seconded by Commissioner Garza to approve the contracts with Hollon Oil and Specialty Oils for the purchase of "Lubricants" (Grease, Oil, Hydraulic Fluids and Anti-Freeze products).

**MOTION CARRIED.**  
**(See Exhibit Y)**

There being no further business to come before the Drainage District #1 Board, the meeting was adjourned.

**There being no further business to come before said Court, the meetings of Commissioners' Court and Drainage District #1 were hereby adjourned.**

**JOSE ELOY PULIDO** \_\_\_\_\_  
**COUNTY JUDGE**

**SYLVIA HANDY** \_\_\_\_\_  
**COUNTY COMMISSIONER, PRECINCT 1**

**HECTOR (TITO) PALACIOS** \_\_\_\_\_  
**COUNTY COMMISSIONER, PRECINCT 2**

**JUAN ROSEL** \_\_\_\_\_  
**COUNTY COMMISSIONER, PRECINCT 3**

**OSCAR L. GARZA \_\_\_\_\_**  
**COUNTY COMMISSIONER, PRECINCT 4**

**Dated this 3<sup>rd</sup> day of September, 1999.**

**By: \_\_\_\_\_**  
**Jennifer Castillo, Deputy**

**Minutes approved by Commissioners' Court and Drainage  
District #1 on 21st day of September, 1999.**