

**SPECIAL MEETING – MARCH 04, 2003**

BE IT REMEMBERED, that on this 4<sup>th</sup> day of March, A.D., 2003, there was begun and held a SPECIAL MEETING of the Honorable Commissioners' Court of Hidalgo County, Texas, wherein the following members thereof were present, to-wit:

HONORABLE RAMON GARCIA	HIDALGO COUNTY JUDGE
HONORABLE SYLVIA HANDY	COMMISSIONER, PRECINCT NO. 1
HONORABLE HECTOR (TITO) PALACIOS	COMMISSIONER, PRECINCT NO. 2
HONORABLE JOSE FLORES	COMMISSIONER, PRECINCT NO. 3
HONORABLE OSCAR L. GARZA JR.	COMMISSIONER, PRECINCT NO. 4

and **J.D. SALINAS, COUNTY CLERK & EX-OFICIO CLERK OF THE COMMISSIONERS'**

**COURT** of Hidalgo County, Texas, wherein the following proceedings were had, to-wit:

**COUNTY OF HIDALGO  
RAMON GARCIA  
COUNTY JUDGE**

**NOTICE is hereby given in accordance with Chapter 551, Texas Government Code, that a SPECIAL MEETING of the Commissioners' Court will be held on TUESDAY, MARCH 04, 2003 at 9:00 A.M., in the Commissioners' Courtroom of the Administration Building, Edinburg, Hidalgo County, Texas, discussion and possible action relating to the following business will be transacted:**

**1. Roll Call**

All Members of the Court were counted present, with the exception of Commissioner Garza. Commissioner Garza joined the meeting shortly after commencement of the meeting.

**2. Pledge of Allegiance**

At this time, Judge R. Garcia called on Commissioner Handy to lead the Court and Audience in reciting the Pledge of Allegiance.

**3. Prayer**

Commissioner Handy led the Court and Audience in Prayer.

**4. Open Forum**

Godfrey Garza and Tony Martinez made a presentation on Aerial Mapping for the County.

**5. Approval of Consent Agenda**

At this time, the Court proceeded with the Consent Agenda.

**6. Approval of Proclamation proclaiming March 28, 2003 as "Cesar E. Chavez Day" (SEE EXHIBIT G)**

NO ACTION taken on this item.

**7. District Attorney: (SEE EXHIBIT H)**

**A. Approval to apply for the Combined Governmental Drug Enforcement and Special Crimes Task Force grant (Sheriff's Office and District Attorney's Office)**

On motion of Commissioner Flores, seconded by Commissioner Palacios, the Court made a UNANIMOUS vote of approval.

**B. Approval of Interagency Agreement**

On motion of Commissioner Flores, seconded by Commissioner Palacios, the Court made a UNANIMOUS vote of approval.

**8. Budget Office: (SEE EXHIBIT I)**

- A. Approval of line item transfer \$ 724,458.42 (from Health Insurance to Workers' Comp)**
- B. Approval of line item transfer \$ 69,113.00 (from Health Insurance to Life, AD & D Ins.)**
- C. Approval to unappropriate \$ 332,009.59 (from Health Insurance)**
- D. Approval to appropriate \$ 332,009.59 (to Workers' Comp.)**

On motion of Commissioner Handy, seconded by Commissioner Flores, the Court made a UNANIMOUS vote to approve item 8.A thru D.

- E. Authorization and approval to appropriate funds from settlement with Geico Insurance in the amount of \$1,366.38 into acct. #3-1213-452-00-123-80-434 Pct. #3 Parks**

On motion of Commissioner Flores, seconded by Commissioner Handy, the Court made a UNANIMOUS vote of approval.

**F. Tax Office:**

- 1. Approval to create line item 607 (cleaning & janitorial) & line item transfer - \$ 750.00**

On motion of Commissioner Flores, seconded by Commissioner Palacios, the Court made a UNANIMOUS vote of approval.

- G. Approval to unappropriate \$ 19,300.00 from Risk Management Fund – Bldg. Additions and Renovations (2002 CIP Funds) and appropriate same to District Clerk – Office equipment (2002 CIP Funds)**

On motion of Commissioner Flores, seconded by Commissioner Handy, the Court made a UNANIMOUS vote of approval.

**H. Constable Pct. #3 Project STOP:**

- 1. Approval to create obj. 747 and approval of line item transfer - \$ 499.99**

On motion of Commissioner Flores, seconded by Commissioner Palacios, and Handy, the Court made a UNANIMOUS vote of approval.

**I. Parking Lot Security:**

- 1. Approval to create obj. 603**
- 2. Approval of a 2003 line item transfer - \$ 375.00**

On motion of Commissioner Palacios, seconded by Commissioner Flores, the Court made a UNANIMOUS vote to approve item 8.I.1 & 2.

**9. Urban County: (SEE EXHIBIT J)**

- A. Requesting exemption from competitive bidding requirements under the Texas Local Government Code 262.024 (a) for professional engineering services with Quintanilla, Headley & Associates in connection with City of Edcouch for the design of plans and specifications for the Edcouch Water/Sewer Improvements Year 15 (2002)**

On motion of Commissioner Handy, seconded by Commissioner Palacios, the Court made a UNANIMOUS vote of approval.

- B. Approval of professional services engineering contract with Quintanilla, Headley & Associates with City of Edcouch for the design of plans and specifications for City of Edcouch Water/Sewer Improvements Year 15 (2002)**

On motion of Commissioner Handy, seconded by Commissioner Flores, the Court made a UNANIMOUS vote of approval.

**C. Approval of budget & program amendments – Hidalgo County Pct. #2 – UC Years 12, 13 & 14 (1999-2001)**

On motion of Commissioner Palacios, seconded by Commissioners' Flores, and Handy, the Court made a UNANIMOUS vote of approval.

**D. Approval of program amendment for City of Progreso Urban County Program Year 15 (2002)**

On motion of Commissioner Handy, seconded by Commissioner Palacios, the Court made a UNANIMOUS vote of approval.

**E. City of La Joya – Planning – UCP Year 9 (1996), Year 14 (2001) & Year 15 (2002) Approval of Amendment No. 4 – Wastewater Facility Plan 2020 to Hinojosa Engineering**

On motion of Commissioner Flores, seconded by Commissioner Handy, the Court made a UNANIMOUS vote of approval.

**F. City of La Joya – Planning UCP Year 9 (1996) & Year 14 (2001) Approval to cancel the Professional Services Contract with Hinojosa Engineering for the Water Master Plan 2020**

On motion of Commissioner Flores, seconded by Commissioner Handy, the Court made a UNANIMOUS vote of approval.

**G. Consider awarding bid for the rehabilitation of three (3) structures; and demolition of existing structures; and reconstruction of three (3) new units in the Countywide area to Alpha Construction for the amount of \$158,500.00**

On motion of Commissioner Handy, seconded by Commissioner Flores, the Court made a UNANIMOUS vote of approval.

**H. Consider awarding bid for the rehabilitation of two (2) structures; and demolition of existing structures; and reconstruction of three (3) new units in the Countywide area to De Leon Construction for the amount of \$142,500.00**

On motion of Commissioner Flores, seconded by Commissioner Palacios, the Court made a UNANIMOUS vote of approval.

**I. Consider awarding bid for the demolition of the existing structure; and the reconstruction of one (1) new unit in the City of Granjeno to J.L.Q. Construction for the amount of \$ 35,840.00**

On motion of Commissioner Flores, seconded by Commissioner Handy, the Court made a UNANIMOUS vote of approval.

**J. HOME – Housing Rehabilitation Grant Program Cancellation of applications – City of Alton, Elsa & Countywide**

On motion of Commissioner Handy, seconded by Commissioner Flores, the Court made a UNANIMOUS vote of approval.

**10. Pct. #1: (SEE EXHIBIT K)****A. Approval of budget amendment - \$ 127,691.50**

On motion of Commissioner Handy, seconded by Commissioner Palacios, the Court made a UNANIMOUS vote of approval.

**B. Approval to appropriate unreserved Pct. #1 R & B funds to Pct. #1 R & B accounts**

On motion of Commissioner Handy, seconded by Commissioner Palacios, the Court made a UNANIMOUS vote of approval for the engineering only.

Commissioner Handy then stated that it was not for the Engineering only, but that it would also go to funds for different Road & Bridge accounts for a total amount of \$139,398.88, which include:

-Road & Bridge Maintenance service - \$80,000.00	-Other R & M supplies - \$35,000.00
-Vehicle Supplies - \$10,000.00	-Equipment - \$5,000.00
-Building Supplies - \$2,000.00	-Machinery & Equipment \$2,000.00
-Small Tools \$1,000.00	-Household & Institutional - \$500.00
-Cleaning & Sanitation - \$500.00	-Building Service - \$500.00
-Machinery & Equipment Rental - \$2,000.00	-Pipes - \$898.88

On motion of Commissioner Handy, seconded by Commissioner Flores, the Court made a UNANIMOUS vote to approve

**C. Approval of Resolution recognizing the Rio Grande Valley chapter of the NAACP in observance of African American Heritage Month**

On motion of Commissioner Handy, seconded by Commissioners' Palacios, and Garza, the Court made a UNANIMOUS vote of approval.

**11. Pct. #2: (SEE EXHIBIT L)****A. Approval to create obj. 334 (eng./arch. Serv.) & line item transfer - \$ 30,000.00 (Parks Acct.)**

On motion of Commissioner Palacios, seconded by Commissioner Handy, the Court made a UNANIMOUS vote of approval.

**B. Approval to create obj. 533 (pager serv.) & line item transfer - \$ 300.00 (R & B Acct.)**

On motion of Commissioner Handy, seconded by Commissioner Flores, the Court made a UNANIMOUS vote of approval.

**C. Discussion & report regarding Regional Mobility Authority (RMA)**

Report made. NO ACTION taken on this item.

Commissioner Garza joined the meeting.

**12. Pct. #4: (SEE EXHIBIT M)****A. Approval of line item transfer – Colonia Access Program - \$ 777.91**

On motion of Commissioner Palacios, seconded by Commissioner Flores, the Court made a UNANIMOUS vote of approval.

**B. Approval of line item transfer (salaries) – Paved/unpaved - \$ 19,680.00**

On motion of Commissioner Garza, seconded by Commissioner Handy, the Court made a UNANIMOUS vote of approval.

**C. Approval of line item transfers – CIP 2001- \$ 20,693.00 & CIP 2002 - \$ 1,200.00**

On motion of Commissioner Garza, seconded by Commissioner Handy, the Court made a UNANIMOUS vote of approval.

Commissioner Flores is away from the Court.

**13. Human Services: (NO EXHIBITS)**

**A. Discussion and/or action, including, but not limited to the following items:**

- 1. **Authorization to pay 2002 claims:** \$299,971.66
- 2. **Authorization to pay 2003 claims:** \$60,174.62

On motion of Commissioner Palacios, seconded by Commissioner Handy, the Court made a UNANIMOUS vote to approve item 13. A.1 & 2.

- 3. **Indigent Health Care expenditures**
- 4. **Modify Services being provided**
- 5. **Report and Recommendations regarding Indigent Health Care**

NO ACTION taken on item 13.A.3-5.

At this point, the Court continued with item 10.C.

**14. Purchasing Department: (SEE EXHIBIT N)**

**A. HIDALGO COUNTY -**

- 1. **Total inmate population:** 1048
  - a) **Physical Count:** 534
  - b) **Out of County Count: La Villa Facility (LCS):** 274
    - Brooks:** 254
    - Other** 0

- c) **Presentation for discussion, consideration, acceptance and approval of a claim/invoice #3502, dated 4-16-02 in the amount of \$5047.50 from Delta Air Conditioning in connection with an "immediate emergency repair" of a walk-in freezer unit at the County Jail and authority for County Auditor to issue payment;**

On motion of Commissioner Garza, seconded by Commissioner Flores, the Court made a UNANIMOUS vote of approval.

- 2. **Current inter-local(s) and/or contract(s) for the "Housing of Inmates";**
- 3. **New Adult Detention Facility and Law Enforcement Center Project:**
  - a) **Detention Facility Law Enforcement Center Design-Build Contract Amendments (if any);**

Presentation made. NO ACTION taken on item 14.A. 2 & 3.a.

- b) **Requesting acceptance and approval of Application and Certification Payment No. 6 (dated 1-31-03) in the amount of \$212,000.10 from Velasco Construction and as certified by V-A Architecture, project architect, with authority for Auditor to issue payment (after review, audit and processing procedures completed) under the construction for the New Maintenance & Motor Pool Building on site of the New Adult Detention Facility and Law Enforcement Center Project;**
- c) **Requesting acceptance and approval of Application & Certification for Payment #6 (dated 01-31-03) in the amount of \$120,976.32 from Velasco Construction and as certified by V-A Architecture, project architect, with authority for Auditor to issue payment (after review, audit and processing procedures completed) under the construction contract for the New Law Enforcement Training Facility on site of the New Adult Detention Facility and Law Enforcement Center Project.**

On motion of Commissioner Garza, seconded by Commissioner Palacios, the Court made a UNANIMOUS vote to approve item 14.A.3.b & c., subject to Auditor's review.

- d) **Requesting authority to purchase the following goods/products and procured through awarded vendors, solicited quotes, or state awards, catalogue or purchasing programs for the structures on site of the New Adult Detention Facility (ADF), Law Enforcement Center (LEC), Maintenance and Motor Pool Building (MMP) and Law Enforcement Training Facility (LETF) and as detailed in the requisitions below;**

<u>Requisition No.</u>	<u>Vendor</u>	<u>Structure/Building</u>	<u>Total</u>
NO. 42	Lafayette Instrument	Law Enforcement Center	\$675.00

On motion of Commissioner Flores, seconded by Commissioner Palacios, the Court made a UNANIMOUS vote of approval.

- e) **Report and Recommendations from Design/Builder, Consulting Architect and/or other on-site projects Architect in connection with completion, turn-over, occupancy and transition into the New Adult Detention Facility and Law Enforcement Center including certification of the jail portion and other structures under construction on site;**

Presentation made. NO ACTION taken on this item.

- f) **County Auditor’s Report on Detention Facility Law Enforcement Center Project paid and pending payment request approval;**

Nothing to report. NO ACTION taken on this item.

- g) **Report of Hidalgo County Sheriff’s Department on the Transition and Occupancy of the New Adult Detention Facility and Law Enforcement Center Project.**

Presentation made. NO ACTION taken on this item.

Commissioner Flores is away from the Court.

- 4. **Consideration and approval of the Museum Funding Agreement between Hidalgo County and Hidalgo County Historical Museum.**

On motion of Commissioner Garza, seconded by Commissioner Handy, the Court made a UNANIMOUS vote of approval.

Commissioner Flores joined the meeting.

- 5. **Presentation of report reflecting research (as requested by CC on 8-13-02) of lease history of DPS sub-station in Weslaco including all other County support of DPS. Budge Officer, Valde Guerra.**

Presentation made. NO ACTION taken on this item.

Commissioner Palacios is away from the Court.

- 6. **Requesting authority to advertise and approval of the draft specifications attached hereto for: “Office Space for a DPS Sub-Station”, in the Weslaco Area for Hidalgo County.**

On motion of Commissioner Handy, seconded by Commissioner Garza, the Court made a UNANIMOUS vote of approval.

- 7. **Recommending and requesting exemption from competitive bidding requirements under the Texas Local Government Code, Section 262.024 (a)(4) ‘a professional service’ for professional medical services in connection with autopsy related services for Hidalgo County (District Attorneys Office) with Dr. Fulgencio Salinas;**

- 8. **Requesting authority to negotiate a professional services contract with Dr. Fulgencio Salinas;**

NO ACTION taken on item 14.A.7 & 8.

**9. Requesting authority to reject all bids received for: Dead Body Pickup and Transport Services (inasmuch as were no bids received for an Autopsy Facility)(Bid No. 2002-37-05-29, 2002-137-05-29)**

On motion of Commissioner Handy, seconded by Commissioner Flores, the Court made a UNANIMOUS vote of approval.

**10. Requesting authority to re-advertise for:**

- i) **RFQ-“Pathologist to provide autopsy & related services”  
Hidalgo County, Bid No. 2003-26-00-00**
- ii) **RFB- “Dead Body Pickup & Transport Services”  
Hidalgo County, Bid No. 2003-27-00-00**
- iii) **RFB – “Facility at which to perform autopsies”  
Hidalgo County, Bid No. 2003-28-00-00**

On motion of Commissioner Handy, seconded by Commissioner Flores, the Court made a UNANIMOUS vote of approval.

**B. HIDALGO COUNTY PRECINCT NO. 2 –**

- 1. Requesting consideration, acceptance and approval with authority for Auditor to issue payment (after review, audit and payment procedures completed) of Requests for Payment NO. Two (2) in the amount of \$13,856.05 from V-A Architecture for architectural services in connection with the North San Juan Park Project. (CORRECTED)**

On motion of Commissioner Handy, seconded by Commissioner Flores, the Court made a UNANIMOUS vote of approval, with corrections.

**C. HIDALGO COUNTY PRECINCT NO. 3 –**

- 1. Requesting authority to purchase “One (1) New 2003 PUP Trailer” through the Interlocal Agreement with the Houston-Galveston Area council (H-GAC) – G & M Manufacturing, LTD. Arlington, Texas. The total price including H-GAC Administrative Fees of this truck is \$38,167.00**

On motion of Commissioner Flores, seconded by Commissioner Garza, the Court made a UNANIMOUS vote of approval.

**D. HIDALGO COUNTY DISTRICT CLERK’S OFFICE -**

- 1. Requesting authority to purchase a Norstar Telephone System including hardware, equipment, software peripherals, installation and programming from a QISV vendor, Starr Telecommunications, ETC. through the Texas Building and Procurement Commission’s purchasing program in the amount of \$19,300.00 for the Hidalgo County-District Clerk’s Office.**

On motion of Commissioner Handy, seconded by Commissioner Garza, the Court made a UNANIMOUS vote of approval.

**E. HIDALGO COUNTY ELECTIONS DEPARTMENT -**

- 1. Requesting authority to exercise the thirty (30) day Notice of Termination with Smith & Smith Sheet Metal for the “Metal Roofing at the Election Center Courtyard” due to necessary modifications to project.**

On motion of Commissioner Handy, seconded by Commissioner Flores, the Court made a UNANIMOUS vote of approval.

**F. HIDALGO COUNTY HEALTH DEPARTMENT -**

- 1. Requesting authority to purchase telephone equipment from Phone Den a QISV vendor, through the Resolution with the State of Texas, Texas Building and Procurement f.k.a. General Services Commission, Catalogue Purchasing Program in the amount of \$16,697.00. For the installation at the Edinburg, Hidalgo, and Pharr clinics.**

On motion of Commissioner Handy, seconded by Commissioner Flores, the Court made a UNANIMOUS vote of approval.

**G. HIDALGO COUNTY PURCHASING DEPARTMENT -**

1. Pursuant to Section 262.026 (a) Opening of Bids of the Texas Local Government Code, presentation for consideration, discussion and approval of adoption of an "Order"...that delegates the authority to make extensions (of bid opening dates) under this subsection to the county official who makes purchases for the county'.

On motion of Commissioner Flores, seconded by Commissioner Handy, the Court made a UNANIMOUS vote of approval.

**H. HIDALGO COUNTY RESTITUTION CENTER -**

1. Requesting authority to advertise and approval of specifications attached hereto for: "Two (2) New Model 2003 15P Club Wagon" RFB

NO ACTION taken on this item.

**I. HIDALGO COUNTY WIC PROGRAM -**

1. Requesting authority to re-advertise and approval of specifications attached hereto for: "Lease space WIC-Clinic in Las Milpas" RFB due to no bids received

On motion of Commissioner Handy, seconded by Commissioner Flores, the Court made a UNANIMOUS vote of approval.

2. Requesting approval to cancel bid project (previously approved to re-advertise) for: "Lease space WIC Clinic #3 in the City of McAllen". RFB due to WIC budget constraints.

On motion of Commissioner Handy, seconded by Commissioner Flores, the Court made a UNANIMOUS vote of approval.

3. Requesting approval to cancel bid project (previously approved to advertise) for: "Inspection & replacement of A/C Filters for WIC Clinics". RFSQ due to WIC budget constraints.

On motion of Commissioner Handy, seconded by Commissioner Garza, the Court made a UNANIMOUS vote of approval.

Commissioner Flores is away from the Court.

4. Requesting bid award to sole bidder meeting all specifications attached hereto for: "Lease Space WIC Program Off Premises storage Area" RFB
5. Requesting approval of contract to sole bidder meeting all specifications for: "Lease space WIC Program Off Premises Storage area" Note: A fully executed copy of the contract will be forwarded to the Hidalgo County Auditor's Office.

Commissioner Garza: I am abstaining, not because I own interest in this property, because I don't, it's because I'm associated with the owner of this property.

On motion of Commissioner Handy, seconded by Commissioner Flores, the Court made a UNANIMOUS vote to approve item 14.I. 4 & 5 to Richard Garza. Commissioner Garza Abstained from these two items and left the Courtroom.

6. Requesting consideration, discussion and approval of a recommendation by the WIC Program Director to exercise the option (as sated under bid's LEGAL NOTICE #s 2 & 3) 'to accept and award the bid considered the best and most advantageous to Hidalgo County' (inasmuch as two (2) identical bids were received), to the vendor currently providing the location of the WIC Clinic in Donna in order not to incur relocation expenses as mandated by funding source for WIC Program; or in the alternative;

On motion of Commissioner Handy, seconded by Commissioner Garza, the Court made a UNANIMOUS vote to approve G B B Rentals. Commissioner Flores was away from the Court on this item.

7. **Recommending the award of bid by the drawing of lots (since two (2) identical bids were received) for: "Lease space for a WIC Clinic in the City of Donna":**  
 i) **G B B Rentals** or ii) **Laura Salinas**

NO ACTION taken on this item. Commissioner Flores is away from the Court on this item.

8. **Approval of a contract to bidder awarded in either item A or B above, subject to legal review. Fully executed contract document will be forwarded to Auditors.**

On motion of Commissioner Handy, seconded by Commissioner Garza, the Court made a UNANIMOUS vote of approval. Commissioner Flores is away from the Court on this item.

At this point, the Court took up the Addendum, at which point Commissioner Palacios joined the meeting.

**15. Closed Session: (SEE EXHIBIT P)**

On motion of Commissioner Handy, seconded by Commissioner Flores, the Court made a UNANIMOUS vote of approval to go into Executive Session.

**Commissioners' Court may go into Closed Session pursuant to Chapter 551, Texas Government Code, Section 551.072 & 551.074 to discuss the following:**

- A. Real Estate Acquisition**
- B. Duties and evaluation of Urban County Program Director**
- C. Duties and evaluation of Interim Fire Marshal**

NO ACTION taken on this item.

**16. Open Session:**

**A. Real Estate Acquisition**

- 1) Parcel #55, located on Mile #2, belonging to David Lopez Jr. and wife, Rosalinda Lopez in the amount of \$2,022.00.
- 2) Parcel #53, located on Mile 2 West, belonging to Juan Juarez, in the amount of \$1,333.00.
- 3) Parcel #27 belonging to Corina C. Cardosa, in the amount of \$121.00.
- 4) Parcel #28, belonging to Rene Cardosa, Noe Cardosa, and Alberto Cardosa Jr., in the amount of \$721.00.
- 5) Parcel #56, belonging to Juan Luis Sanchez was appraised at \$1,157.00.
- 6) Parcel #25, located on Mile 3 North Road was appraised at \$4,652.00. Settlement offer in the amount of \$5,800.00.
- 7) Parcel #33, located on Mile 2 West, was appraised at \$227.00. Settlement offer in the amount of \$1,000.00.

On motion of Commissioner Flores, seconded by Commissioner Handy, the Court made a UNANIMOUS vote of approval.

- B. Duties and evaluation of Urban County Program Director**
- C. Duties and evaluation of Interim Fire Marshal**

NO ACTION taken on item 16.B & C.

**17. Closed Session:**

**Commissioners' Court may reconvene into Closed Session for the discussion regarding the agenda items listed**

NO ACTION taken on this item.

**18. Open Session:**

**Commissioners' Court may reconvene into Open Session for the discussion regarding the agenda items listed**

NO ACTION taken on this item.

On motion of Commissioner Palacios, seconded by Commissioner Handy, the Court made a UNANIMOUS vote of approval to adjourn.

**COUNTY OF HIDALGO  
RAMON GARCIA  
HIDALGO COUNTY JUDGE**

**NOTICE** is hereby given in accordance with Chapter 551, Texas Government Code, that a **SPECIAL MEETING** of the Commissioners' Court will be held on **TUESDAY, MARCH 04, 2003, at 9:00 A.M.**, in the Commissioners' Courtroom of the Administration Building, Edinburg, Hidalgo County, Texas, discussion and possible action relating to the following business will be transacted:

**NOTICE TO THE PUBLIC  
CONSENT AGENDA**

The following items are of a routine or administrative nature. The Commissioners' Court has been furnished with background and support on each item, and/or it has been discussed at a previous meeting. All items will be acted upon by one vote without being discussed separately unless requested by a Commissioner, in which event the item or items will immediately be withdrawn for individual consideration in its normal sequence after the items not requiring separate discussion have been acted upon. The remaining items will be adopted by one vote.

On motion of Commissioner Palacios, seconded by Commissioner Handy, the Court made a **UNANIMOUS** vote to approve all items listed on the Consent Agenda.

- 1. Approval of check register and payment of claims and bills - County Auditor (SEE EXHIBIT A)**
- 2. Line item transfers: (SEE EXHIBIT B)**
  - A. Buildings & Grounds**
  - B. 398<sup>th</sup> District Court**
  - C. Constable Pct. #4**
  - D. Computer Department**
  - E. 370<sup>th</sup> District Court**
  - F. PBX**
  - G. 389<sup>th</sup> District Court**
  - H. Probate Court**
  - I. Constable Pct. #2**
  - J. Constable Pct. #3 (2)**
  - K. 275<sup>th</sup> District Court**
  - L. County Commissioners**
  - M. County Judge**
  - N. Pct. #1 – Sanitation**
  - O. Pct. #1 – Parks**
  - P. Pct. #2 – ROW**
  - Q. Pct. #3 – ROW**
  - R. Pct. #3 – Sanitation**
  - S. Pct. #4 – Adm.**
  - T. Constable Pct. #3 – Project STOP**
- 3. Planning Department: (SEE EXHIBIT C)**
  - A. Approval of the following Certificates:**
    - **Certificates of Plat & Utility Status under Local Government Code Section 232.028(b)**
    - **Certificates of Residence Construction under Local Government Code Section 232.029 (c)(1)**
    - **Certificates of Water Service Availability under Local Government Code Section (c)(2)**
- 4. Urban County: (SEE EXHIBIT D)**
  - A. Request approval of one (1) applicant for Emergency Assistance under the HOME Homeowner Occupied Housing Rehabilitation Program – City of Mercedes**

5. **Approval of Minutes:** (SEE EXHIBIT E)
- A. December 31, 2002
  - B. January 06, 2003
  - C. January 07, 2003
  - D. January 21, 2003
6. **Purchasing Department:** (SEE EXHIBIT F)
- A. **HIDALGO COUNTY 398<sup>TH</sup> DISTRICT COURT -**
    1. Requesting approval of a maintenance contract with Copy Data Valley wide for a Royal copystar 3010 copier in the amount of \$486.00 per year. Effective January 03, 2003 thru January 03, 2004.
  - B. **HIDALGO COUNTY FIRE MARSHAL -**
    1. Requesting approval of a maintenance contract with Xerox for a 425 Digital Copier for the amount of \$682.80 per year. Effective January 01, 2003 thru December 31, 2003.
  - C. **HIDALGO COUNTY WIC PROGRAM -**
    1. Requesting approval of a maintenance contract with Copy Graphics for twenty-two (22) Canon Copiers at \$15.00 a month in the total amount of \$2,970.00 per year. Effective December 01, 2002 thru December 01, 2003.
  - D. **HIDAGALGO COUNTY COMPUTER DEPARTMENT -**
    1. Requesting authority to purchase a Computer printers from CDW Government a QISV vendor, through the Resolution with the State of Texas, Texas Building and Procurement f.k.a. General Services Commission, Catalogue Purchasing Program: (5) Jet Direct at \$ 197.00ea for a total amount of \$985.00
    2. Requesting authority to purchase a Computer equipment from CDW Government a QISV vendor, through the Resolution with the State of Texas, Texas Building and Procurement f.k.a. General Services Commission, Catalogue Purchasing Program in the amount of \$842.89:

i)	Digital Camera	\$459.95
ii)	Computer Cord	24.99
iii)	Floppy Disk	91.00
iv)	Floppy Disk	266.95
  - E. **HIDALGO COUNTY HUMAN RESOURCES -**
    1. Requesting authority to purchase computer hardware and peripherals from S.J.S. Computers a QISV vendor, through the Resolution with the State of Texas, Texas Building and Procurement f.k.a. General Services Commission, Catalogue Purchasing Program in the amount of \$950.
  - F. **HIDALGO COUNTY JUDGE'S OFFICE -**
    1. Requesting authority to purchase computer hardware and peripherals from Dell Marketing a QISV vendor, through the Resolution with the State of Texas, Texas Building and Procurement f.k.a. General Services Commission, Catalogue Purchasing Program in the amount of \$2,203.00
  - G. **HIDALGO COUNTY JUVENILE PROBATION -**
    1. Requesting authority to purchase computer hardware and peripherals from Dell Marketing a QISV vendor, through the Resolution with the State of Texas, Texas Building and Procurement f.k.a. General Services Commission, Catalogue Purchasing Program in the amount of \$9,342.00
  - H. **HIDALGO COUNTY RISK MANAGEMENT DEPARTMENT -**
    1. Requesting authority to purchase computer hardware and peripherals from S.J.S. Computers a QISV vendor, through the Resolution with the State of Texas, Texas Building and Procurement f.k.a. General Services Commission, Catalogue Purchasing Program in the amount of \$1,042.00
  - I. **HIDALGO COUNTY TAX OFFICE -**
    1. Requesting authority to purchase computer hardware and peripherals from Dell Marketing a QISV vendor, through the Resolution with the State of Texas, Texas Building and Procurement f.k.a. General Services Commission, Catalogue Purchasing Program in the amount of \$3,308.07
    2. Requesting approval of a maintenance contract with Cummins-Allison Corp. for a money counter Jet Counter 4021 in the amount of \$187 per year. Effective March 07, 2003 thru March 06, 2004
    3. Requesting approval of a maintenance contract with Cummins-Allison Corp for a Money Counter Jet Counter 4062 in the amount of \$418.00 per year. Effective March 28, 2003 thru March 27, 2004

**COUNTY OF HIDALGO  
RAMON GARCIA  
COUNTY JUDGE**

**NOTICE is hereby given in accordance with Chapter 551, Texas Government Code, that a SPECIAL MEETING of the Drainage District #1 Board of Directors will be held on TUESDAY, MARCH 04, 2003 at 9:00 A.M., in the Commissioners Courtroom of the Administration Building, Edinburg, Hidalgo County, Texas, discussion and possible action relating to the following business will be transacted:**

**DRAINAGE DISTRICT  
(SEE EXHIBIT Q)**

**1. Roll Call**

All Members of the Court were counted present.

**2. Open Forum**

No presentations made under Open Forum.

**3. Approval of check register and payment of claims and bills - County Auditor**

On motion of Commissioner Palacios, seconded by Commissioner Garza, the Court made a UNANIMOUS vote of approval.

**4. Approval of Minutes:**

- A. December 31, 2002**
- B. January 06, 2003**
- C. January 07, 2003**
- D. January 21, 2003**

On motion of Commissioner Garza, seconded by Commissioner Handy, the Court made a UNANIMOUS vote to approve item 4.A-D.

**5. Approval requesting exemption from competitive bidding requirements for professional services/engineering services with TEDSI Infrastructure Group**

On motion of Commissioner Palacios, seconded by Commissioner Handy, the Court made a UNANIMOUS vote of approval.

**6. Approval of Professional Services Agreement with TEDSI Infrastructure Group for services related to open ditch at Las Palmas Subdivision**

On motion of Commissioner Handy, seconded by Commissioners' Flores, and Garza, the Court made a UNANIMOUS vote of approval.

**7. Approval to allow auto commute privileges to Right of Way agents**

On motion of Commissioner Handy, seconded by Commissioner Palacios, the Court made a UNANIMOUS vote of approval, subject to approval, and funds.

**8. Discussion and possible recommendation for on/off road diesel/fuel supplies and contingency plan**

NO ACTION taken on this item.

**9. Approval of Supplemental Agreement #1, Storm Water Management (approved 11/12/02)**

On motion of Commissioner Palacios, seconded by Commissioner Flores, the Court made a UNANIMOUS vote of approval.

**10. Purchasing Department:**

**A. Recommending award of bid to low bidder meeting all specifications for: "Hauling Services for Gravel/Sand and/or Crushed Caliche".**

On motion of Commissioner Palacios, seconded by Commissioner Garza, the Court made a UNANIMOUS vote of approval to award Universal Trucking.

**B. Requesting approval of contract for: "Hauling Services for Gravel/Sand and/or Crushed Caliche. Note a fully executed copy of the contract will be forwarded to the Auditor's Office.**

On motion of Commissioner Palacios, seconded by Commissioner Handy, the Court made a UNANIMOUS vote of approval.

**C. Requesting authority to purchase through the Resolution with the State of Texas; Texas Building and Procurement Commission for Roundup Pro (Monsanto) Herbicide and Rodeo (Monsanto) Herbicide with the State awarded (Tri-State Chemicals, Inc.) for term effective thru January 32, 2004.**

On motion of Commissioner Palacios, seconded by Commissioner Flores, the Court made a UNANIMOUS vote of approval.

**11. Closed Session:**

**Board of Directors may go into Closed Session pursuant to Chapter 551, Texas Government Code, Section 551.072 to discuss the following:**

**A. Real Estate Acquisition**

NO ACTION taken on this item.

**12. Open Session:**

**A. Real Estate Acquisition**

NO ACTION taken on this item.

**13. Closed Session:**

**Board of Directors may reconvene into Closed Session for the discussion regarding the agenda items listed**

NO ACTION taken on this item.

**14. Open Session:**

**Board of Directors may reconvene into Open Session for the discussion regarding the agenda items listed**

NO ACTION taken on this item.

On motion of Commissioner Flores, seconded by Commissioner Palacios, the Court made a UNANIMOUS vote of approval to adjourn this day's meeting.

**COUNTY OF HIDALGO  
RAMON GARCIA  
COUNTY JUDGE**

**NOTICE is hereby given in accordance with Chapter 551, Texas Government Code, that a SPECIAL MEETING of the Commissioners' Court will be held on TUESDAY, MARCH 04, 2003 at 9:00 A.M., in the Commissioners' Courtroom of the Administration Building, Edinburg, Hidalgo County, Texas, discussion and possible action relating to the following business will be transacted:**

**ADDENDUM  
(SEE EXHIBIT O)**

**1. County Judge:**

- A. Presentation for discussion, consideration and applicable action a billing statement (invoice) in the amount of \$ 150,000.00 received from the City of Edinburg in connection with the participation of Hidalgo County through an Interlocal Agreement between the City, County and Edinburg CISD for the "Sam Houston Public Service Center Renovation Project"**

Presentation made. NO ACTION taken on this item.

There being no further business to come before said Court, the meetings of the Commissioners' Court and the Drainage District #1 Board are now hereby adjourned.

RAMON GARCIA \_\_\_\_\_  
COUNTY JUDGE

SYLVIA HANDY \_\_\_\_\_  
COUNTY COMMISSIONER, PRECINCT 1

HECTOR (TITO) PALACIOS \_\_\_\_\_  
COUNTY COMMISSIONER, PRECINCT 2

JOSE FLORES \_\_\_\_\_  
COUNTY COMMISSIONER, PRECINCT 3

OSCAR L. GARZA JR. \_\_\_\_\_  
COUNTY COMMISSIONER, PRECINCT 4

Dated this the 4<sup>th</sup> day of March, 2003

JUAN D. SALINAS, III, County Clerk  
Hidalgo County, Texas

By: \_\_\_\_\_  
Priscilla Torres, Deputy

Minutes approved by the Commissioners' Court and the Drainage District #1 Board on the \_\_\_\_\_ day of \_\_\_\_\_ 2003.