

REGULAR MEETING – MAY 13, 2003

BE IT REMEMBERED, that on this 13th day of May, A.D., 2003, there was begun and held a REGULAR MEETING of the Honorable Commissioners' Court of Hidalgo County, Texas, wherein the following members thereof were present, to-wit:

HONORABLE RAMON GARCIA	HIDALGO COUNTY JUDGE
HONORABLE SYLVIA HANDY	COMMISSIONER, PRECINCT NO. 1
HONORABLE HECTOR (TITO) PALACIOS	COMMISSIONER, PRECINCT NO. 2
HONORABLE JOSE FLORES	COMMISSIONER, PRECINCT NO. 3
HONORABLE OSCAR L. GARZA JR.	COMMISSIONER, PRECINCT NO. 4

and **J.D. SALINAS, COUNTY CLERK & EX-OFICIO CLERK OF THE COMMISSIONERS'**

COURT of Hidalgo County, Texas, wherein the following proceedings were had, to-wit:

**COUNTY OF HIDALGO
RAMON GARCIA
COUNTY JUDGE**

NOTICE is hereby given in accordance with Chapter 551, Texas Government Code, that a REGULAR MEETING of the Commissioners' Court will be held on TUESDAY, MAY 13, 2003 at 9:30 A.M., in the Commissioners' Courtroom of the Administration Building, Edinburg, Hidalgo County, Texas, discussion and possible action relating to the following business will be transacted:

1. Roll Call

All members of the Court were counted present, with the exception of Judge R. Garcia, and Commissioner Garza. Judge Garcia and Commissioner Garza arrived shortly after the commencement of the meeting. Also present is Lore Briones is sitting in for Tony Sandoval, County Auditor.

2. Pledge of Allegiance

Commissioner Handy led the Court and Audience in reciting the Pledge of Allegiance.

3. Prayer

At this point, Commissioner Handy called on Mary Ybarra to lead the Court and Audience in Prayer.

4. Open Forum

Nancy Sherri spoke on behalf of the taxpayers about taxes being too high.

Virginia Townsend also commented about taxes and the possibility of saving the taxpayers money.

5. Approval of Consent Agenda

Commissioner Garza joined the meeting.

At this time, the court moved to approve the Consent Agenda.

6. Health Department: (SEE EXHIBIT I)

A. Approval to reassign all OSSF program duties, responsibilities, and the 5 health department personnel now assigned to the On Site Sewage Facility Permit/Inspection Program to the Planning Department effective immediately

NO ACTION taken on this item.

At this time, the Court proceeded with item 15.

7. WIC: (SEE EXHIBIT J)

A. Reclassify Position #190 from WIC Certification Specialist to a clerk

On motion of Commissioner Palacios, seconded by Commissioner Flores, the Court made a UNANIMOUS vote of approval.

8. Sheriff's Department: (SEE EXHIBIT K)

A. Hidalgo County Sheriff's Department requests permission to solicit funds from United States Department of Justice (COPS) Office for the Universal Hiring Program Grant

Valde Guerra, Budget Officer stated for the Record: The Commissioners' Court, over the next...that the Commissioners' Court begin to allocate the monies that are gonna be needed to account for the \$1,885,395.00, which will assume, if there is no extension in the fourth year.

On motion of Commissioner Garza, seconded by Commissioner Flores, the Court made a UNANIMOUS vote of approval.

9. Elections: (SEE EXHIBIT L)

A. Approval, discussion and possible action of the following, but not limited to:

- 1. Election Services Agreement between the County of Hidalgo and the City of San Juan, Texas**
- 2. May 3, 2003 Recount (as per the Date of the Agreement)**

Teresa Navarro, Elections Administrator, stated for the Record: It is a standard agreement based on the recount, nothing else.

On motion of Commissioner Flores, seconded by Commissioner Palacios, the Court made a UNANIMOUS vote of approval.

- 3. Update on HAVA (Help America Vote Act) funding for Hidalgo County Elections Department**

Presentation made. NO ACTION taken on this item.

At this point, the Court proceeded with item 16.

10. Budget Office: (SEE EXHIBIT M)

A. Approval of claims and authorize County Auditor to issue manual checks for the following:

1. Jesus Alberto Solano – CL – 33, 163 – D	\$ 1,202.89
2. Christina Quintero – CL- 30, 574 – C	\$ 227.83
3. Nancy Saez – CL – 32, 498 – C	\$ 129.02
4. Sarahiz Chavez – CL – 29, 737 – B	\$ 141.89
5. Maria T. Camacho – CL – 23, 453 – A	\$ 1,232.03
6. Brenda Flores – CL – 31, 297- B	\$ 327.98
7. Eddie Lopez – CL- 24, 387 – D	\$ 5,139.27
8. Baldemar Veliz Jr. – CL – 23, 992 – A	\$ 799.99
9. Elizabeth Aleman – CL – 23, 059 – C	\$10,625.63
10. Ana Elizondo – CL- 28, 414	\$ 335.15

Valde Guerra for the Record: I did read what was posted to the general public. There are three corrections. We did, they were audited in connection with the County Auditor's office. Claim #1, Jesus Alberto Solano, the new figure is \$961.37. Claim #2, Christina Quintero, is withdrawn. Claim #6, Brenda Flores is \$333.73. The total amount of the claims that I'm asking approval for is \$19,698.08.

On motion of Commissioner Palacios, seconded by Commissioner Flores, the Court made a UNANIMOUS vote of approval, with corrections.

B. 275th District Court:

- 1. Approval to create obj. #608 (household & inst.) and line item transfer - \$ 150.00**

C. Risk Management:

- 1. Approval to create obj. #560 (microfilm & film dev.) & line item transfer - \$ 75.00**

D. Health Department:

- 1. Approval to create obj. #720 (buildings) & line item transfer - \$ 31,000.00**

On motion of Commissioner Palacios, seconded by Commissioner Flores, the Court made a UNANIMOUS vote to approve item 10.B.1, C.1, and D.1.

E. CIP Series 2001:

- 1. Approval of budget amendment - \$157,140.54 (Pct. #2 Roads) - Decrease**
- 2. Approval of budget amendment - \$157,140.54 (Pct. #2 Loop Study) - Increase**

On motion of Commissioner Palacios, seconded by Commissioner Flores, the Court made a UNANIMOUS vote to approve item 10.E.1 & 2.

3. **Approval of budget amendment - \$ 5,225.00 (from various accounts) - Decrease**
4. **Approval of budget amendment - \$ 5,225.00 (Tax Office) - Increase**

On motion of Commissioner Palacios, seconded by Commissioner Flores, the Court made a UNANIMOUS vote to approve item #10.E.3 & 4.

5. Approval of line item transfer - \$ 2,775.28 (Tax Office)

On motion of Commissioner Palacios, seconded by Commissioner Flores, the Court made a UNANIMOUS vote of approval.

F. Jail Project:

1. Approval of budget amendment - \$ 11,629.00

On motion of Commissioner Palacios, seconded by Commissioner Garza, the Court made a UNANIMOUS vote of approval.

G. Discussion, consideration and action on Proposed Hidalgo County Travel Policy

Valde Guerra, for the Record: The **Summary of the Travel Approval Procedures** would be:

1. To obtain approval for travel by completing an application for official travel, which would be Budget Office Form 2003-A. From the Elected Official Department Head, One application per employee shall be submitted per each trip.
2. Complete an Out of County travel advance request with the proper signatures of approval from that department. This would be the County Auditor's Form ARSCA-052.
3. Complete an application for budgetary approval of travel. Budget office form 2003-B.
4. The original document to the Budget Office at least 10 working days prior to departure for review and approval.
5. The budget office would then in turn forward the Original documents to the County Auditor's office, once reviewed and approved
6. The County Auditor's Office would review all travel documents and process travel advance and instant cash checks. In effect the general policy is, trips by employees shall be made only after approval by elected officials, or department head, budget office and county auditor's office. Travel is encouraged to the extent that they stimulate professional interest and provide information, and new ideas. Each employee shall make arrangements to delegate their duties and responsibilities during their absence.
7. Lastly, each department is allotted a set budget for travel each year. Once the department has exceeded their original travel budget, they must go before Commissioners' Court for approval of a line item transfer and budget amendment, and to justify the need for additional travel. Travel will not be approved by the Budget Office until all policies and procedures have been followed. Attached, also are the forms that were reference in the draft policy.

On motion of Commissioner Palacios, seconded by Commissioner Garza, the Court made a UNANIMOUS vote of approval, subject to legal review.

For the Sheriff's Office, On extradition of prisoners, they've always been the exception. It's within 24 hour notice.

11. Head Start: (SEE EXHIBIT N)

A. Requesting acceptance of adjustment of Per Diem rates for Policy Council Members

On motion of Commissioner Garza, seconded by Commissioner Flores, the Court made a UNANIMOUS vote of approval.

12. Urban County: (SEE EXHIBIT O)

A. Approval of Amendment of Professional Services Agreement with Universal Engineering Corporation - City of Donna- Water/Sewer Improvements – Urban County Program

On motion of Commissioner Palacios, seconded by Commissioner Flores, the Court made a UNANIMOUS vote of approval.

B. Approval of a Budget & Program Amendment – City of Edcouch – Urban County Program YR 15 (2002)

On motion of Commissioner Flores, seconded by Commissioner Garza, the Court made a UNANIMOUS vote of approval.

C. Approval of Amendment No. 2 – Contract Extensions:

- 2000 Colonia Planning TCDP Contract No. 720075
- 2001 Colonia Planning TCDP Contract No. 721135

On motion of Commissioner Palacios, seconded by Commissioner Garza, the Court made a UNANIMOUS vote of approval.

13. Approval to adopt engineers report and recommendation for Hidalgo County Loop – Godfrey Garza (SEE EXHIBIT P)

Judge Garcia joined the meeting.

Commissioner Handy stepped away from the Court.

Godfrey Garza for the Record: Phase I has been completed in accordance with Texas Department of Transportation, Planning Guidelines and the National Environment Policy Act (NEPA) for major highway improvements. The following three were completed:

1. Corridor Route Analysis
2. Preliminary Environment Investigations
3. Public Involvement

All of this information is duly recorded and documented in the Engineer's report for each Precinct. As Phase I was developed in accordance with TX Dot Planning Guidelines and the NEPA process, we respectfully request the Court's adoption of the Engineer's report and recommendations for Phase I Development of Hidalgo County Loop.

On motion of Commissioner Palacios, seconded by Commissioner Garza, the Court made a UNANIMOUS vote to approve the study, and directed Godfrey Garza to begin the required documentation for the reimbursement of all expenditures by Hidalgo County in the development of the Hidalgo County Loop. The Court also directed Mr. Garza to begin the development of the creation of the Regional Mobility Authority (RMA) and to plan to make a presentation to MPO/TX Dot.

Commissioner Flores is away from the Court.

14. Planning Department: (SEE EXHIBIT Q)**A. Preliminary Approval:**

1. Taurus Estates No. 12 Subd. – Pct. #3
2. Molina Subdivision – Pct. #4
3. R. Reyna Subdivision – Pct. #4
4. Grover Commercial Plaza – Pct. #1

On motion of Commissioner Garza, seconded by Commissioner Palacios, the Court made a UNANIMOUS vote to approve item 14.A.1-4.

B. Final Approval:

1. Hacienda Valentin Subdivision – Pct. #4
2. Dos Jardines Phase I Subdivision – Pct. #3

On motion of Commissioner Garza, seconded by Commissioner Palacios, the Court made a UNANIMOUS vote to approve item 14.B.1 & 2.

C. Release of Letter of Credit:

1. Frontera Heights East Phase I – Pct. #1

On motion of Commissioner Garza, seconded by Commissioner Palacios, the Court made a UNANIMOUS vote to approve item 14.C.1., in the amount of \$54,025.51.

Commissioner Flores joined the meeting.

15. Pct. #1: (SEE EXHIBIT R)

A. Request approval to support a Resolution honoring Epitacia Yanez of Donna, Texas on the occasion of her 102nd Birthday

Celina Garza read the Resolution for the Record.

On motion of Commissioner Palacios, seconded by Commissioners' Garza, and Flores, the Court made a UNANIMOUS vote of approval. Commissioner Handy was present for this vote.

16. Pct. #2: (SEE EXHIBIT S)

A. Authorization to submit the update inserts for County of Hidalgo Parks and Recreation Master Plan to Texas Parks and Wildlife

On motion of Commissioner Palacios, seconded by Commissioner Flores, the Court made a UNANIMOUS vote of approval. Commissioner Handy was present for this vote.

B. Approval of Resolution

On motion of Commissioner Palacios, seconded by Commissioner Flores, the Court made a UNANIMOUS vote to approve the submission of the plan. Commissioner Handy was present for this vote.

17. Pct. #4: (SEE EXHIBIT T)

A. Clarification, discussion and possible action on customary practice of availability of caliche to residents county wide

Commissioner Palacios stated for the Record: (Commenting to the Judge) I don't know if you were here, or paid attention to my comments, but I had discontinued the practice last week when it became a concern to somebody. I've also stated that we have serviced 150 people, or approximately 150 people at a cost of 394 tons at \$2.30, which is less than, I think less than \$900.00 for the year. If someone has got a real issue with that, feel free to visit with me.

The Court continued discussion in regards to the caliche, its use and final destination. Judge Garcia commented that they don't know if the people taking the caliche are developers or just a guy down the street. Commissioner Palacios replied for the Record: I can appreciate your concern, but if that is your real concern, that the Precinct or the County is assisting to develop a subdivision, it is wrong, it is illegal. That is not happening in Pct. 2.

The Court did discuss having a meeting with all four Commissioners' and the Foremen for each Precinct in reference to this issue as well as having a Workshop. No formal vote was taken but there was a consensus for these meetings.

18. Human Services: (SEE EXHIBIT U)

A. Discussion and/or action, including, but not limited to the following items:

1. Authorization to pay 2002 claims: \$42,027.33

On motion of Commissioner Palacios, seconded by Commissioner Flores, the Court made a UNANIMOUS vote of approval.

Commissioner Garza did abstain from this vote.

2. Authorization to pay 2003 claims: \$343,955.80

On motion of Commissioner Palacios, seconded by Commissioner Flores, the Court made a UNANIMOUS vote of approval.

Commissioner Garza did abstain from this vote.

3. Indigent Health Care expenditures

Presentation made by Rudy De La Vina.

NO ACTION taken on this item.

4. Modify Services being provided

5. Report and Recommendations regarding Indigent Health Care

NO ACTION taken on items 18.A.4&5.

19. Purchasing Department: (SEE EXHIBIT V)

A. HIDALGO COUNTY -

Discussion and/or action, including, but not limited to the following items:

1. New Hidalgo County Jail

Total Inmate Population:	<u>1,083</u>
a) Physical Count:	<u> </u>
b) Out of County Count: La Villa Facility (LCS):	<u> </u>
Brooks:	<u> </u>
Other	<u> </u>

2. Current inter-local(s) and/or contract(s) for the "Housing of Inmates";

3. New Adult Detention Facility and Law Enforcement Center Project:

a) Detention Facility Law Enforcement Center Design-Build Contract Amendments (if any);

Nothing to report on items 19.A.2 and 19.A.3.a.

b) Requesting acceptance and approval of Applications and Certification for payment No. 1 (dated 5-06-03) in the amount of \$ 41,775.48 from V-A Architecture, project architecture with authority for Auditor to issue payment (after review, audit and processing procedures completed) under the construction contract for the Shooting Facility with 6 Lane Jogging Track respectfully on site of the New Adult Detention Facility and Law Enforcement Center Project;

On motion of Commissioner Palacios, seconded by Commissioner Flores, the Court made a UNANIMOUS vote of approval for the first payment.

c) County Auditor's Report on Detention Facility Law Enforcement Center Project paid and pending payment request approval;

The Auditor did not voice any concerns.

NO ACTION taken on this item.

- d) **Report of Hidalgo County Sheriff's Department and Rey Vargas (V-A Architecture), consulting architect regarding on-site projects in connection with the completion, turn-over, occupancy and transition into the New Adult Detention Facility and Law Enforcement center including certification of the jail portion and other structures under construction on site preliminary information and request for clarification and direction on the possible construction options for additional pod(s) with staffing and maintenance and operations analysis and impacts including the status of the old facility and possible anticipated date of submitting required "Order" of official closure for consideration and action;**

Presentation made by Marty Salazar.

NO ACTION taken on this item.

4. **Presentation of evaluation and scoring grid for the purposes of ranking the firm(s) submitting a Statement of Qualifications in answer to the "Professional Consulting Services including, but not limited to, Worker's Compensation, Property and Casualty, Public Officials, Law Enforcement, Automobile Liability and Physical Damage, and/or general Liability- Hidalgo County" RFQ&P.**

On motion of Commissioner Garza, seconded by Commissioner Flores, the Court made a UNANIMOUS vote of approval on the following ranking of the firms:

- #1 McGriff, Seibels & Williams of Texas, Inc.
- #2 Edwards Risk Management, Inc.
- #3 Christine E. Dextraze, CPU, CIC, AIC – Insurance & Risk Management Services

5. **Requesting authority for Purchasing (or Court-Appointed Designee(s)) to proceed to negotiate a best and final draft contract with the number one ranked firm.**

On motion of Commissioner Garza, seconded by Commissioner Flores, the Court made a UNANIMOUS vote of approval.

B. HIDALGO COUNTY PRECINCT NO 1-

1. **Requesting authority to advertise for: "Pothole Repairs"**

On motion of Commissioner Palacios, seconded by Commissioner Flores, the Court made a UNANIMOUS vote of approval.

C. HIDALGO COUNTY PRECINCT NO 2 –

1. **Requesting approval to cancel bid project (previously approved on April 08, 2003) for: "Hauling of Dirt required of the approaches to the North and South Levee on I Road Project".**

On motion of Commissioner Palacios, seconded by Commissioner Flores, the Court made a UNANIMOUS vote of approval.

D. HIDALGO COUNTY PRECINCT NO 3 –

2. **Requesting exemption from complete bidding under the Texas Local Government Code 262.024(a) (4) for professional surveying services with R. Gutierrez engineering in connection with the "Penitas landfill Project" of Precinct No.3.**

On motion of Commissioner Flores, seconded by Commissioner Palacios, the Court made a UNANIMOUS vote of approval.

3. **Requesting approval of a professional surveying service contract, subject to legal review, with R. Gutierrez Engineering for the "Penitas Landfill Project" of Precinct No3. A fully executed copy of the contract will be forwarded to the Hidalgo County Auditor's Office, before the commencement of any work or presentations of any invoices for payment.**

On motion of Commissioner Palacios, seconded by Commissioner Flores, the Court made a UNANIMOUS vote of approval.

E. HIDALGO COUNTY BUDGET OFFICE-

PBX-TELEPHONE: Discussion, consideration and approval of an invoice (#0327,dated 04-21-03) in the amount of \$ 320.27 from CACC-Carolyn Arnold Communications Consultant for an adjustment issued by SWBT with authority for County Auditor to issue payment(after review, audit, and processing procedures completed.) See Attachment:

SWBT ACCOUNT 956-318-2000- SBC Local Service adjustment issued for re-rate of **\$ 817.13**
calls billed by MCI on local service bill after leaving MCI and going to SBC Long Distance.

Calls were re-rated to the appropriate SBC rate. (*)

Intergretel Adjustment issued by Integretel as the biller for: **\$ 250.45**

- 1) DPMT- Charges billed were illegal Newport Beach calls
(Charges were billed April 2000 through February 2003)

- 2) Today's Resources-charges billed were for an 800 service not used by the
County of Hidalgo (Charges were billed June 2000through May 2002)

Total adjustments **\$ 1,067.58**

X30%

Amount Due to CACC **\$ 320.27**

On motion of Commissioner Palacios, seconded by Commissioner Flores, the Court made a UNANIMOUS vote of approval on items 19.E.1&2.

F. HIDALGO COUNTY COMPUTER DEPARTMENT-

- 1. Requesting authority to enter into a service agreement with SBC for Internet Service at \$ 699.00 a month. Effective upon approval.

On motion of Commissioner Palacios, seconded by Commissioner Flores, the Court made a UNANIMOUS vote of approval.

G. HIDALGO COUNTY DISTRICT CLERK'S -

- 1. Recommending award of bid for:" Off Premises Storage, Records Management, Pick Up & Delivery Service" to sole bidder meeting requirements and/or specifications.
- 2. Recommending approval of contract for: "Off Premises Storage, Records Management, pick Up & Delivery Services" to sole bidder requirements and/or specifications.

H. HIDALGO COUNTY PURCHASING DEPARTMENT-

- 1. Recommending award of bid for:" Off Premises Storage, Records Management, Pick Up & Delivery Service" to sole bidder meeting requirements and/or specifications.
- 2. Recommending approval of contract for: "Off Premises Storage, Records Management, pick Up & Delivery Services" to sole bidder requirements and/or specifications.

Commissioner Handy returned to the meeting.

On motion of Commissioner Palacios, seconded by Commissioner Handy, the Court made a UNANIMOUS vote to approve items 19.G.1&2 and 19.H.1&2., to the Document Storage Company.

20. Discussion, consideration and action on request for Tax Abatement for T-Mobile USA, Inc. (NO EXHIBITS)

NO ACTION taken on this item.

Commissioners Palacios and Flores left the meeting at this time.

21. Discussion, consideration and action on request by Edinburg Chamber of Commerce to sell alcoholic beverages on county premises for "La Placita Market Square" Event to be held on May 18, 2003 (SEE EXHIBIT W)

Presentation made by Crystal De Los Santos of the Edinburg Chamber of Commerce.

NO ACTION taken on this item.

22. Closed Session: (SEE EXHIBIT X)

On motion of Commissioner Garza, seconded by Commissioner Handy, the Court made a UNANIMOUS vote of approval to move into Executive Session.

Commissioners' Court may go into Closed Session pursuant to Chapter 551, Texas Government Code, Section 551.071 & 551.072 to discuss the following:

- A. Real Estate Acquisition**
- B. Rene Alonso Tovar vs. Assistant Warden de los Santos and Hidalgo County Sheriff's Office – Cause #M-00-244**
- C. Potential Litigation – ADA Courthouse Project**

NO ACTION taken during Executive Session.

23. Open Session:

Present are Judge Garcia, and Commissioners' Palacios and Garza

A. Real Estate Acquisition

On motion of Commissioner Palacios, seconded by Commissioner Garza, the Court made a UNANIMOUS vote of approval for the following land acquisitions:

1. Parcel #60 – William Ray Nelson, appraised at \$3,659.00, settlement offer is at \$4,000.00
2. Parcel #35 - _____ Properties Inc., appraised at \$49.00
3. Parcel #34 – Tim and Myra Belker, in the amount of \$5,741.00
4. Parcel #23 – Rosario Downey, in the value of \$16,094.00
5. Parcel #6 – Robert D. and Sherry Odem, appraised at \$4,672.00, settlement of \$5, 279.00

- B. Rene Alonso Tovar vs. Assistant Warden de los Santos and Hidalgo County Sheriff's Office – Cause #M-00-244**
- C. Potential Litigation – ADA Courthouse Project**

NO ACTION taken on items 23.B&C.

24. Closed Session:

Commissioners' Court may reconvene into Closed Session for the discussion regarding the agenda items listed

NO ACTION taken on this item.

25. Open Session:

Commissioners' Court may reconvene into Open Session for the discussion regarding the agenda items listed

NO ACTION taken on this item.

On motion of Commissioner Palacios, seconded by Judge Garcia, the Court made a UNANIMOUS vote of approval to adjourn this day's meeting.

**COUNTY OF HIDALGO
RAMON GARCIA
HIDALGO COUNTY JUDGE**

NOTICE is hereby given in accordance with Chapter 551, Texas Government Code, that a REGULAR MEETING of the Commissioners' Court will be held on TUESDAY, MAY 13, 2003, at 9:30 A.M., in the Commissioners' Courtroom of the Administration Building, Edinburg, Hidalgo County, Texas, discussion and possible action relating to the following business will be transacted:

**NOTICE TO THE PUBLIC
CONSENT AGENDA**

The following items are of a routine or administrative nature. The Commissioners' Court has been furnished with background and support on each item, and/or it has been discussed at a previous meeting. All items will be acted upon by one vote without being discussed separately unless requested by a Commissioner, in which event the item or items will immediately be withdrawn for individual consideration in its normal sequence after the items not requiring separate discussion have been acted upon. The remaining items will be adopted by one vote.

On motion of Commissioner Palacios, seconded by Commissioners' Garza and Flores, the Court made a UNANIMOUS vote to approve the Consent Agenda, with the exception of item 1-(Indigent Health Care only), 2.H, 2.K, 9.C, 9.E, 9.F, and 9.G

1. **Approval of check register and payment of claims and bills - County Auditor** - Indigent Health Care bills will be covered under the Regular Agenda, item 18.A.1 & 2.
2. **Line item transfers: (SEE EXHIBIT A)**
 - A. **Sheriff Auto Theft**
 - B. **Jail Commissary**
 - C. **D.A. – Inv. Fund**
 - D. **Constable Pct. #3**
 - E. **Pct. #2 – Landfill**
 - F. **Health – Sanitation**
 - G. **139th District Court**
 - H. **J.P. Pct. #1, Pl. 2 (2) – NO ACTION taken on this item.**
 - I. **District Attorney**
 - J. **District Clerk**
 - K. **Planning Department – NO ACTION taken on this item.**
 - L. **County Judge**
 - M. **Pct. #3 – Landfill**
 - N. **County Clerk**
 - O. **Risk Management**
 - P. **Jail (2)**
3. **Planning Department: (SEE EXHIBIT B)**
 - A. **Approval of the following Certificates:**
 - **Certificates of Plat & Utility Status under Local Government Code Section 232.028(b)**
 - **Certificates of Residence Construction under Local Government Code Section 232.029 (c)(1)**
 - **Certificates of Water Service Availability under Local Government Code Section (c)(2)**
4. **Right of Way – Permits: (SEE EXHIBIT C)**
 - A. **North Alamo Water Supply - ¼ Mile North of Exp. 83 on Midway Road**
 - B. **North Alamo Water Supply – Mile 17 ½ and Mile 6 Road Lot #25**
 - C. **North Alamo Water Supply – Mile 17 ½ and Mile 6 Road Lot#26**
 - D. **Tennessee Gas Pipeline Company – Highline Road & Anaya Road**

CONSENT AGENDA CONTINUED:

5. **Urban County (SEE EXHIBIT D)**
 - A. **Home "Homebuyer Assistance Program" Change of Property Location (1 Family)**
 - B. **Cancellation of one (1) "Commitment Letter"**

6. **Monthly Fee Reports for March 2003 (SEE EXHIBIT E)**

A. J.P. Palacios	\$70,437.49
B. J.P. Espinoza	\$47,233.78
C. J.P. Morales	\$29,185.30
D. J.P. Ochoa	\$67,589.25
E. J.P. Saenz	\$40,091.54
F. J.P. Trevino	\$80,809.19
G. J.P. Garza	\$48,342.93
H. J.P. Contreras	\$50,778.99
I. J.P. Jackson	\$20,722.94
J. Library	\$3,815.20
K. Sheriff's Escalon	\$73,899.80
L. Anzalduas Park	\$4,253.14
M. Delta Lake	\$2,790.00
N. Constable Aguirre	\$2,260.00
O. Constable Alaniz	\$210.00
P. Constable Gallardo	\$1,520.00
Q. Constable Rios	\$490.00
R. Constable Rios	\$762.00 (January 2003 Amended)
S. Constable Bazan	\$430.00

7. **Monthly Fee Report for April 2003 (SEE EXHIBIT F)**
 - A. **County Clerk** \$503,192.18

8. **Approval of Minutes: (SEE EXHIBIT G)**
 - A. **February 18, 2003**
 - B. **April 29,2003**

9. **Purchasing Department: (SEE EXHIBIT H)**
 - A. **HIDALGO COUNTY PRECINCT NO 2-**
Requesting authority to enter into a lease agreement with Xerox for 36 months at \$139.25 a month on a copier. Effective upon approval.
 - B. **HIDALGO COUNTY PRECINCT NO 4-**
Requesting authority to enter into a lease agreement with Xerox for 48 months at \$ 119.24 a month on a copier. Effective upon approval.
 - C. **HIDALGO COUNTY TAX OFFICE-**
Requesting authority to enter into a service agreement with Jones & Cook for a cash Register and slip printer. Effective April 17, 2003 thru April 17, 2003.

On motion of Commissioner Palacios, seconded by Commissioner Garza, the Court made a UNANIMOUS vote of approval, with a correction on the date to read April 17, 2003 thru April 16, 2004.

- D. **HIDALGO COUNTY COMPUTER DEPARTMENT-**
Requesting authority to purchase computer equipment from a QISV Vendor, CDW-Government through the Resolution with the State of Texas, Texas Building and Procurement Commission's Catalogue Purchasing Program in the amount of \$ 2,003.00. (See Attachment)
- E. **HIDALGO COUNTY CRIMINAL DISTRICT ATTORNEY-**
Requesting authority to purchase computer equipment from a QISV Vendor, S.J.S. Computers through the Resolution with the State of Texas, Texas Building and Procurement Commission's Catalogue Purchasing Program in the amount of \$ 1,252.67 (See Attachment)

On motion of Commissioner Palacios, seconded by Commissioner Garza, the Court made a UNANIMOUS vote of approval, with a correction in the amount of \$1,315.67.

CONSENT AGENDA CONTINUED:

F. HIDALGO COUNTY ELECTIONS DEPARTMENT-

Requesting authority to purchase computer equipment from a QISV Vendor, The Software Group through The Resolution with the State of Texas, Texas Building and Procurement Commission's Catalogue Purchasing Program in the amount of \$ 16,080.00 (See Attachment) – NO ACTION taken on this item.

G. HIDALGO COUNTY SHERIFF'S DEPARTMENT-

Requesting approval of a short term contract with Nurse Finder's of McAllen for "Temporary Registered Nursing Staff Service".

Valde Guerra, Budget Officer, informed the court that this is an aggregate service, and should not exceed \$24,900.00.

On motion of Commissioner Palacios, seconded by Commissioners' Garza and Flores, the Board made a UNANIMOUS vote to approve a short-term contract with Nurse Finder's of McAllen for "Temporary Registered Nursing Staff Service".

**COUNTY OF HIDALGO
RAMON GARCIA
COUNTY JUDGE**

NOTICE is hereby given in accordance with Chapter 551, Texas Government Code, that a REGULAR MEETING of the Drainage District #1 Board of Directors will be held on TUESDAY, MAY 13, 2003 at 9:30 A.M., in the Commissioners Courtroom of the Administration Building, Edinburg, Hidalgo County, Texas, discussion and possible action relating to the following business will be transacted:

**NOTICE TO THE PUBLIC
CONSENT AGENDA**

The following items are of a routine or administrative nature. The Drainage District #1 Board of Directors has been furnished with background and support on each item, and/or it has been discussed at a previous meeting. All items will be acted upon by one vote without being discussed separately unless requested by a Commissioner, in which event the item or items will immediately be withdrawn for individual consideration in its normal sequence after the items not requiring separate discussion have been acted upon. The remaining items will be adopted by one vote.

DRAINAGE DISTRICT

On motion of Commissioner Palacios, seconded by Judge Garcia, the Court made a UNANIMOUS vote of approval for the Drainage District Consent agenda. Commissioners' Handy and Flores are away from the Court.

- 1. Approval of check register and payment of claims and bills - County Auditor**
- 2. Approval of Minutes:**
 - A. February 18, 2003**
 - B. April 29, 2003**
- 3. Discharge Permit: (SEE EXHIBIT Y)**
 - A. City of Hidalgo**
- 4. Line item transfer - \$ 1,000.00 (SEE EXHIBIT Y)**

**COUNTY OF HIDALGO
RAMON GARCIA
COUNTY JUDGE**

NOTICE is hereby given in accordance with Chapter 551, Texas Government Code, that a REGULAR MEETING of the Drainage District #1 Board of Directors will be held on TUESDAY, MAY 13, 2003 at 9:30 A.M., in the Commissioners Courtroom of the Administration Building, Edinburg, Hidalgo County, Texas, discussion and possible action relating to the following business will be transacted:

DRAINAGE DISTRICT

1. Roll Call

All members of the Court were counted present except for Commissioners' Handy and Flores.

2. Open Forum

No presentations made under Open Forum. NO ACTION taken on this item.

3. Approval of Consent Agenda

At this time the Court moved to review the Drainage District Consent agenda.

4. Approval of Interlocal Cooperation Agreement between Hidalgo County Drainage District #1, Hidalgo-Cameron County Irrigation District #9 and Siesta Retirement Village Corporation (SEE EXHIBIT Z)

On motion of Commissioner Palacios, seconded by Commissioner Garza, the Court made a UNANIMOUS vote of approval subject to revised comments.

5. Closed Session:

Board of Directors may go into Closed Session pursuant to Chapter 551, Texas Government Code, Section 551.072 to discuss the following:

A. Real Estate Acquisition

NO ACTION taken on this item.

6. Open Session:

A. Real Estate Acquisition

NO ACTION taken on this item.

7. Closed Session:

Board of Directors may reconvene into Closed Session for the discussion regarding the agenda items listed

NO ACTION taken on this item.

8. Open Session:

Board of Directors may reconvene into Open Session for the discussion regarding the agenda items listed

NO ACTION taken on this item.

On motion of Commissioner Garza, seconded by Commissioner Palacios, the Court made a UNANIMOUS vote of approval to adjourn.

There being no further business to come before said Court, the meetings of the Commissioners' Court and the Drainage District #1 Board are now hereby adjourned.

RAMON GARCIA PRESENT
COUNTY JUDGE

SYLVIA HANDY PRESENT
COUNTY COMMISSIONER, PRECINCT 1

HECTOR (TITO) PALACIOS PRESENT
COUNTY COMMISSIONER, PRECINCT 2

JOSE FLORES PRESENT
COUNTY COMMISSIONER, PRECINCT 3

OSCAR L. GARZA JR. PRESENT
COUNTY COMMISSIONER, PRECINCT 4

Dated this the 13th day of May, 2003

JUAN D. SALINAS, III, County Clerk
Hidalgo County, Texas

By: _____
Priscilla Torres, Deputy

Minutes approved by the Commissioners' Court and the Drainage District #1 Board on the _____ day of _____ 2003.