

SPECIAL MEETING – JULY 22, 2003

BE IT REMEMBERED, that on this 22nd day of July, A.D., 2003, there was begun and held a SPECIAL MEETING of the Honorable Commissioners' Court of Hidalgo County, Texas, wherein the following members thereof were present,

to-wit:

HONORABLE RAMON GARCIA	HIDALGO COUNTY JUDGE
HONORABLE HECTOR (TITO) PALACIOS	COMMISSIONER, PRECINCT NO. 2
HONORABLE JOSE FLORES	COMMISSIONER, PRECINCT NO. 3

and **J.D. SALINAS, COUNTY CLERK & EX-OFICIO CLERK OF THE COMMISSIONERS'**

COURT of Hidalgo County, Texas, wherein the following proceedings were had, to-wit:

**COUNTY OF HIDALGO
RAMON GARCIA
COUNTY JUDGE**

NOTICE is hereby given in accordance with Chapter 551, Texas Government Code, that a SPECIAL MEETING of the Commissioners' Court will be held on TUESDAY, JULY 22, 2003 at 9:00 A.M., in the Commissioners' Courtroom of the Administration Building, Edinburg, Hidalgo County, Texas, discussion and possible action relating to the following business will be transacted:

1. Roll Call

All members of the Court were counted present, with the exception of Commissioners' Handy and Garza.

2. Pledge of Allegiance

Judge Garcia led the Court and Audience in the Pledge of Allegiance.

3. Prayer

Judge Garcia called on Tony Sandoval, County Auditor, to lead the Court and Audience in Prayer.

4. Open Forum

- Fern McClaugherty spoke on cell phone use after work hours and item 14.I.A, B, and C of the Agenda.
- Virginia Townsend spoke on Tax Collections.

5. Approval of Consent Agenda

At this time, the Court moved to approve the Consent Agenda.

6. Sheriff's Department: (SEE EXHIBIT I)

A. Discussion and possible action to extend the COPS MORE 2002 GRANT for one (1) year.

On motion of Commissioner Flores, seconded by Commissioner Palacios, the Court made a UNANIMOUS vote of approval.

7. Elections Department: (SEE EXHIBIT J)

A. Approval, discussion and possible action of the following, but not limited to:

1. Enter a six (6) month contract with Cingular Wireless (with rollover rate)

NO ACTION taken on this item.

At this point, the Court continued with item 9.

8. Planning Department: (SEE EXHIBIT K)

A. Preliminary Plat Approval

- 1. Sagebrush Montessori Academy Subdivision – Pct.4**
- 2. Sandhill Subdivision Phase I – Pct.4**
- 3. Corner Lake Estates Subdivision – Pct.3**
- 4. Regalado Subdivision – Pct. 4**

On motion of Commissioner Flores, seconded by Commissioner Palacios, the Court made a UNANIMOUS vote to approve item 8.A.1-4.

B. Final Plat Approval

1. Shelby Subdivision – Pct.3

NO ACTION taken on this item.

2. Red Maple Subdivision – Pct.4

3. Abel No. 4 Subdivision – Pct.1

On motion of Commissioner Flores, seconded by Commissioner Palacios, the Court made a UNANIMOUS vote to approve item 8.B.2 & 3.

C. Final Plat Approval with Letter of Credit

1. Cascabel Estates Phase II Subdivision – Pct.1

On motion of Commissioner Palacios, seconded by Commissioner Flores, the Court made a UNANIMOUS vote of approval.

D. Variance Request for Setback Encroachment

1. Rosa Cortez, Lot 3, Trospen Heights Subdivision – Pct.3

NO ACTION taken on this item.

At this point, the Court proceeded with item #15, Purchasing Department.

9. Right of Way: (SEE EXHIBIT L)

A. Approval for Right of Way acquisition on TxDot Off-System project CSJ0921-02-057. (Hargil, 2/10 mile east of FM493 on 12th St.)

NO ACTION taken this item.

10. Budget Office: (SEE EXHIBIT M)

A. Approval to inappropriate unused salaries and fringe benefits (general fund only) \$455,589.20

On motion of Commissioner Palacios, seconded by Commissioner Flores, the Court made a UNANIMOUS vote of approval.

B. Approval of budget amendment \$600.00 (Insect Eradication)

On motion of Commissioner Flores, seconded by Commissioner Palacios, the Court made a UNANIMOUS vote of approval.

C. Approval of budget amendment \$207,050.00 (Elections)

NO ACTION taken on this item.

D. Approval of budget amendment \$27,442.76 (general fund negative balances)

On motion of Commissioner Flores, seconded by Commissioner Palacios, the Court made a UNANIMOUS vote of approval for the corrected amount of \$27,631.54.

E. Approval of budget amendment \$1,794.00 (Constable Pct. 4)

On motion of Commissioner Flores, seconded by Commissioner Palacios, the Court made a UNANIMOUS vote of approval.

F. Approval of budget amendment \$8,715.00 (13th Court of Appeals)

On motion of Commissioner Palacios, seconded by Commissioner Flores, the Court made a UNANIMOUS vote of approval.

G. Approval of Approval to create object code 820 – claims and judgments not covered by insurance.**1. Approval of line item transfer**

On motion of Commissioner Palacios, seconded by Commissioner Flores, the Court made a UNANIMOUS vote to approve item 10.G.1. in the amount of \$160,000.00.

H. DPS:

- 1. Approval to create (1) Administrative Technician II and (1) Warrant Administrative Technician I**
- 2. Approval to set salaries at \$24,144.19 and \$23,036.66**
- 3. Approval of budget amendment \$24,777.25**

On motion of Commissioner Flores, seconded by Commissioner Palacios, the Court made a UNANIMOUS vote to approve item 10.H.1-3.

I. WIC:

- 1. Approval of line item transfer \$115,853.00 (from surplus salaries)**

On motion of Commissioner Palacios, seconded by Commissioner Flores, the Court made a UNANIMOUS vote of approval.

J. District Attorney:

- 1. Approval to create object codes 601 and 602 in the D.A. State Supplement Account**
- 2. Approval of line item transfer**

On motion of Commissioner Palacios, seconded by Commissioner Flores, the Court made a UNANIMOUS vote to approve item 10.J.1 & 2, with amendments in the amount of \$3,300.00 and \$2,372.00.

K. Indigent Defense Program:

- 1. Approval to create object codes 119, 336, 431, 432, 442, 452, 631, 745, and 747**
- 2. Approval of line item transfers**

On motion of Commissioner Flores, seconded by Commissioner Palacios, the Court made a UNANIMOUS vote of approval, subject to change in the amount of \$8,635.23.

L. Risk/Emergency Management:

- A. Authorization and approval of budget amendments to set-up the Hidalgo County Worker's Compensation self-insurance fund.**

Tony Sandoval, County Auditor, read the budget amendments into the record.

Steve Crain, Legal Counsel, stated for the Record: It would be the numbers as shown by the Auditor's documents. Is that correct?

Tony Sandoval stated it would be without the two additional that I saw on the ...and also without the salary increases, since they have not been approved.

On motion of Commissioner Flores, seconded by Commissioner Palacios, the Court made a UNANIMOUS vote to approve, as corrected by the auditor.

M. Veterans Service Department:

- 1. Approval to set salary for slot #1 (Veterans Service Officer)**

On motion of Commissioner Palacios, seconded by Commissioner Flores, the Court made a UNANIMOUS vote to approve in the amount of \$38,000.00, effective July 21, 2003.

- 2. Approval of budget amendment**

NO ACTION taken on this item.

N. Consider and Approve appointment of Privacy Officer to meet HIPPA Regulation Compliance

On motion of Commissioner Palacios, seconded by Commissioner Flores, the Court made a UNANIMOUS vote of approval to appoint Valde Guerra, Budget Officer, as Privacy Officer.

11. Urban County Program: (SEE EXHIBIT N)

A. Approval of Budget & Program Amendments - Hidalgo County Precinct #2 - Urban County Years 12, 13, 14 & 15 - Yrs. (1999, 2000, 2001 & 2002).

On motion of Commissioner Palacios, seconded by Commissioner Flores, the Court made a UNANIMOUS vote of approval.

B. Request for Approval of EMERGENCY ASSISTANCE CLASSIFICATION of one (1) application and the reconstruction of the housing unit under the HOME Homeowner Occupied Housing Rehabilitation Program under the Countywide area program.

On motion of Commissioner Palacios, seconded by Commissioner Flores, the Court made a UNANIMOUS vote of approval.

C. Request for Approval to purchase a home for the family of Mr. Encarnacion Medrano from Proyecto Azteca, a Community Housing Development Organization (CHDO).

The department used quotes that were already on file.

On motion of Commissioner Palacios, seconded by Commissioner Flores, the Court made a UNANIMOUS vote of approval.

D. Consider awarding bid for the demolition of two (2) existing structures to be reconstructed, and for rehabilitation of one (1) unit in the Countywide Area, to Alpha Construction in the amount of \$98,400.00.

On motion of Commissioner Palacios, seconded by Commissioner Flores, the Court made a UNANIMOUS vote of approval.

E. Consider awarding bid for the demolition of the existing structure; and, the reconstruction of one (1) unit, in the City of La Villa, to DeLeon Construction for the amount of \$34,400.00.

On motion of Commissioner Flores, seconded by Commissioner Palacios, the Court made a UNANIMOUS vote of approval.

F. Consider awarding bid for the demolition of the existing structure; and the reconstruction of one (1) unit, in the City of Alton, to DeLeon Construction for the amount of \$31,800.00.

On motion of Commissioner Flores, seconded by Commissioner Palacios, the Court made a UNANIMOUS vote of approval.

Various amounts were read into the record by Ms. Diana Serna, Urban County Director, for items 11.G-Z.

G. Approval of a Subrecipient Agreement with CASA of Hidalgo County (Abused and Neglected Children) and the Urban County Program on behalf of the cities of Elsa and San Juan, and Hidalgo County Precincts 1, 2 and 4 - Urban County Program Year 16 (2003). (SEE ITEM 11.Z)

- H. **Approval of a Subrecipient Agreement with the Pharr Boys and Girls Club - Las Milpas Unit (Youth Services) and Urban County Program on behalf of Hidalgo County Precinct No. 2 - Urban County Program Year 16 (2003). (SEE ITEM 11.Z)**
- I. **Approval of a Subrecipient Agreement with the Girls Scouts of America - Tip O'Texas Council (Youth Services) and Urban County Program on behalf of Hidalgo County Precinct 1 - Urban County Program Year 16 (2003). (SEE ITEM 11.Z)**
- J. **Approval of a Subrecipient Agreement with the San Juan Youth Program (Youth Services) and the Urban County Program on behalf of the City of San Juan and Hidalgo County Precinct 2 - Urban County Program Year 16 (2003). (SEE ITEM 11.Z)**
- K. **Approval of a Subrecipient Agreement with the Children's Advocacy Center (Abuse and Neglected Children) and Urban County Program on behalf of Hidalgo County Precincts 1 and 4 - Urban County Program Year 16 (2003). (SEE ITEM 11.Z)**
- L. **Approval of a Subrecipient Agreement with the Alton Youth Center (Youth Services) and Urban County Program on behalf of Hidalgo County Precinct 3 - Urban County Program Year 16 (2003). (SEE ITEM 11.Z)**
- M. **Approval of a Subrecipient Agreement with the Easter Seals of South Texas (Handicapped Services) and Urban County Program on behalf of Hidalgo County Precinct 2 - Urban County Program Year 16 (2003). (SEE ITEM 11.Z)**
- N. **Approval of a Subrecipient Agreement with the Palmview Youth Club (Youth Services) and Urban County Program on behalf of Hidalgo County Precinct 3 - Urban County Program Year 16 (2003). (SEE ITEM 11.Z)**
- O. **Approval of a Subrecipient Agreement with the Senior Companions Program of Alamo (Senior Services) and Urban County Program on behalf of the City of Weslaco - Urban County Program Year 16 (2003). (SEE ITEM 11.Z)**
- P. **Approval of a Subrecipient Agreement with the Hidalgo Youth Club (Youth Services) and the Urban County Program on behalf of Hidalgo County Precinct 2 - Urban County Program Year 16 (2003). (SEE ITEM 11.Z)**
- Q. **Approval of a Subrecipient Agreement with the Boys and Girls Club of Alamo and San Juan - San Juan Unit (Youth Services) and the Urban County Program on behalf of the City of San Juan and Hidalgo County Precinct 2 - Urban County Program Year 16 (2003). (SEE ITEM 11.Z)**
- R. **Approval of a Subrecipient Agreement with the Lower Rio Grande Valley Development Council/Rio Metro (Transportation Services) and Urban County Program on behalf of the cities of Mercedes and Weslaco - Urban County Program Year 16 (2003). (SEE ITEM 11.Z)**
- S. **Approval of a Subrecipient Agreement with the Open Hands Food Pantry of Donna (Public Services) and the Urban County Program on behalf of the City of Donna and Hidalgo County Precinct 1 - Urban County Program Year 16 (2003). (SEE ITEM 11.Z)**
- T. **Approval of a Subrecipient Agreement with the Texas A&M University - Center for Housing and Urban Development (Public Services) and Urban County Program on behalf of Hidalgo County Precinct 2 - Urban County Program Year 16 (2003). (SEE ITEM 11.Z)**
- U. **Approval of a Subrecipient Agreement with the Bee Healthy Clinic of Elsa (Health Services) and Urban County Program on behalf of the cities of Edcouch and Elsa and Hidalgo County Precinct 1 - Urban County Program Year 16 (2003). (SEE ITEM 11.Z)**
- V. **Approval of a Subrecipient Agreement with the Boys and Girls Club of the Mid Valley (Youth Services) and the Urban County Program on behalf of the cities of Donna, Mercedes, and Weslaco, and Hidalgo County Precinct 1 - Urban County Program Year 16 (2003). (SEE ITEM 11.Z)**

- W. Approval of a Subrecipient Agreement with the Lower Rio Grande Valley Development Council/Rio Metro Transit System (Transportation Services) and the Urban County Program on behalf of the City of Mercedes - Urban County Program Year 15 (2002).** (SEE ITEM 11.Z)
- X. Approval of a Subrecipient Agreement with the La Joya Housing Authority (Youth Services) and the Urban County Program on behalf of the Hidalgo County Precinct 3 - Urban County Program Year 15 (2002).** (SEE ITEM 11.Z)
- Y. Approval of a Subrecipient Agreement with the Learning Education Academic Program - Elsa Youth Center (Youth Services) and the Urban County Program on behalf of the City of Elsa - Urban County Program Year 15 (2002).** (SEE ITEM 11.Z)
- Z. Approval of a Subrecipient Agreement with the Lower Rio Grande Valley Development Council - Area Agency on Aging (Foster Grandparents Program) and the Urban County Program on behalf of the City of Weslaco - Urban County Program Year 16 (2003).**

On motion of Commissioner Palacios, seconded by Commissioner Flores, the Court made a UNANIMOUS vote of approval of item 11.G thru Z.

12. Human Services: (NO EXHIBITS)

A. Discussion and/or action, including, but not limited to the following items:

1. **Authorization to pay 2002 claims:** _____
2. **Authorization to pay 2003 claims:** _____
3. **Indigent Health Care expenditures**
4. **Modify Services being provided**

NO ACTION taken on item 12.A.1-4.

5. Report and Recommendations regarding Indigent Health Care

Report made by Rudy de la Vina. NO ACTION taken on this item.

At this point, the Court proceeded to item 15.I.

13. Pct.#2: (1331) (EXHIBIT O)

A. CIP:

A. Approval to create object 739 (Parks-other structure) and budget amendment unappropriating \$500,000.00 from Pct.#2 highways and streets and appropriating same into parks.

Valde Guerra, Budget Officer stated for the record: The unappropriation is from 334 - \$55,000.00, 346 - \$90,000.00, 673 - \$220,000.00, 733 - \$35,000.00, 748 - \$100,000.00 which is their streets and highway section appropriating that half a million dollars into their Parks, a section of it 739 of the structures \$350,000.00, and 748 other equipment, \$150,000.00, the reallocation of funds, 1331 CIP streets and Highways into their Parks is for Pct. 2 Master Park Plan Project.

On motion of Commissioner Palacios, seconded by Commissioner Flores, the Court made a UNANIMOUS vote of approval.

14. Pct.#4: (SEE EXHIBIT P)

A. Requesting approval and authorization for County Auditor to issue payment (after review, and processing procedures completed) Mission Paving Co., Inc. in the amount of \$48,225.71 for the following:

1. **Invoice #5264199-\$48,225.71 (Oxford Road Paving Project)**

On motion of Commissioner Palacios, seconded by Commissioner Flores, the Court made a UNANIMOUS vote of approval, subject to auditor's review.

- B. Approval to Create Line-Item 605 (clothing and uniforms)**
- C. Approval of Line-Item Transfer**

On motion of Commissioner Palacios, seconded by Commissioner Flores, the Court made a UNANIMOUS vote to approve item 14.B & C in the amount of \$200.00.

At this time, the Court went back to item #8 only.

15. Purchasing Department: (SEE EXHIBIT Q)

A. HIDALGO COUNTY -

Discussion and/or action, including, but not limited to the following items:

1. New Hidalgo County Jail:	Total inmate population:	1,168	Other Information:
	Physical Count:	1,097	Males
	Out of County: La Villa	65	1,013
	Brooks	0	Females
			83
			Federal
			7

2. Current inter-local(s) and/or contract(s) for the "Housing of Inmates";

NO ACTION taken on this item.

3. New Adult Detention Facility and Law Enforcement Center Project:

- a. Requesting acceptance and approval of Applications and Certification for Payments No. 12 (dated 7-10-03) in the amounts of \$ 480.00 & \$ 600.00 (01-1006A); and \$ 480.00 & \$600.00(01-100B) (for Re-imburseables) from V-A Architecture, project architect for Auditor to issue payment (after review, verification and processing procedures completed) under the architectural contract for the construction of the Maintenance & Motor Pool and the Law Enforcement Training Facility respectively;**

On motion of Commissioner Palacios, seconded by Commissioner Flores, the Court made a UNANIMOUS vote of approval.

- b. County Auditor's Report on Detention Facility Law Enforcement Center Project paid and pending payment request approval;**

Nothing to report. NO ACTION taken on this item.

- c. Reports by Hidalgo County Sheriff's Department and Rey Vargas (V-A Architecture), consulting architect regarding on-site projects in connection with the completion, turn-over, occupancy and transition into the New Adult Detention Facility and Law Enforcement Center including structures under construction on site and preliminary information and request for clarification and direction on the possible construction options for additional pod(s) with staffing and maintenance and operations analysis and impacts including the status of the old facility;**

Nothing to report. NO ACTION taken on this item.

4. Presentation for discussion, consideration, acceptance and approval (if applicable) the final negotiated service agreement with A Sign Language Company for the "Sign Language Interpreting Services".

On motion of Commissioner Flores, seconded by Commissioner Palacios, the Court made a UNANIMOUS vote of approval.

5. **Presentation for consideration, discussion, acceptance and approval Change Order No. Three (3) reflecting no net increase in the contract price in connection with the acceptance of the revised drawing and details for the alternate exterior ground level entry/access (on the northeast side) to the basement of the Hidalgo County Courthouse for the Sheriff's Dept. Sub-station as submitted by project architect, George A. Garcia, AGADC approved on July 15, 2003 including a status of the project.**

On motion of Commissioner Flores, seconded by Commissioner Palacios, the Court made a UNANIMOUS vote of approval.

B. HIDALGO COUNTY PRECINCT NO 1-

1. **Presentation for consideration, discussion, acceptance and approval of invoice Number Two (2) in the amount of \$ 23,280.00 in connection with the architectural services for the renovations of the existing facilities of the multi-purpose center building as submitted by project architect, George A. Garcia, AGADC.**

On motion of Commissioner Palacios, seconded by Commissioner Flores, the Court made a UNANIMOUS vote of approval.

C. HIDALGO COUNTY PRECINCT NO 2-

1. **Requesting acceptance and approval with authority for Auditor to process payment (after review, verification and processing procedures completed) of invoice totaling \$ 181,480.05, submitted by S&G Paving Company in connection with the McColl Road Improvements Project for Precinct No. 2**

On motion of Commissioner Palacios, seconded by Commissioner Flores, the Court made a UNANIMOUS vote of approval.

D. HIDALGO COUNTY PRECINCT NO 3-

1. **Requesting authority to issue payment for Project No. 8001-93-03011-5000-9300- procured through Urban County Program for Hidalgo County Pct. 3's "Paving of Mayberry Road from 2- Mile Line to 3- Mile" to: S&G Paving Company in the amount of \$80,472.01 (after review, verification and processing procedures completed including a request by Vendor that a manual check be issued)**

On motion of Commissioner Flores, seconded by Commissioner Palacios, the Court made a UNANIMOUS vote of approval.

E. HIDALGO COUNTY PRECINCT NO 4-

1. **Requesting award of bid and approval of contract to the lowest bidder meeting all requirements and/or specifications for the following CIP paving improvements projects with fully executed copies of the contract to Hidalgo County Auditor and Budget Officer.**
 - a. **"Tower Subdivision Paving Improvements" Bid No 2003-160-07-09.**
 - b. **"Lane I & II Subdivision Paving Improvements" Bid No. 2003-161-07-09.**
 - c. **"Monte Cristo Subdivision Paving Improvements"-Bid No. 2003-162-07-09.**
 - d. **"Trenton Road Paving Improvements"- Bid No. 2003-172-07-09.**

On motion of Commissioner Palacios, seconded by Commissioner Flores, the Court made a UNANIMOUS vote to approve item 15.E.1.a-d.

2. **Requesting authority to advertise sealed bids for: "Hidalgo County Precinct No. 4 Aurora Road and Bar Mar Lane Paving Improvements, CIP Project".**

On motion of Commissioner Palacios, seconded by Commissioner Flores, the Court made a UNANIMOUS vote of approval.

F. HIDALGO COUNTY AUDITOR'S OFFICE-

1. **Requesting authority to purchase Computer software and equipment from QISV vendor, CDW-Government, through the State of Texas Building Procurement Catalogue Purchasing Program for Req # 30631 in the amount of \$ 7,356.00 and Req. # 30629 in the amount of \$ 3,787.93**

On motion of Commissioner Palacios, seconded by Commissioner Flores, the Court made a UNANIMOUS vote of approval.

G. HIDALGO COUNTY ADULT PROBATION DEPT.-

1. **Recommending bid award to the lowest bidder meeting all specifications attached hereto for: "Two (2) New Model 2003 15P Club Wagon"**

On motion of Commissioner Palacios, seconded by Commissioner Flores, the Court made a UNANIMOUS vote to approve Philpott Motors in the amount of \$33,428.00 (with trade in of two vans).

H. HIDALGO COUNTY BUDGET OFFICE-

1. **Requesting approval and authorization for County Auditor to issue payment (after review, verification, and processing procedures completed) for the amount of \$ 34.86 to CACC- Carolyn Arnold Communications Consultant (see attachment): SWBT Account 956-318-2000 Adjustment for Valley calls billed that should have been at no charge due to Local Plus Plan on account.**

On motion of Commissioner Palacios, seconded by Commissioner Flores, the Court made a UNANIMOUS vote of approval.

I. HIDALGO COUNTY DEPT. OF HUMAN SERVICES-

1. **Presentation of report for consideration, discussion an approval on the options/locations with projected costs of necessary repairs, renovations and other associated expenses in connection with the relocation of the Department of Human Services (Indigent Health Program) including, but not limited to, the following:**
 - a. **Site: occupying approximately 11,000 square feet of the administration portion of the former site of the Hidalgo County Sheriff's Department located at 3100 South Highway 281, Edinburg, Texas;**
 - b. **Site: Precinct No. 3, commonly known as "Longoria House" located on Moorefield Road;**
 - c. **Status of Lease agreement with Edinburg Properties and possible action on rescission of "Notice of Termination" approved on 6-24-03.**

On motion of Commissioner Flores, seconded by Commissioner Palacios, the Court made a UNANIMOUS vote to approve item 15.I.b., the "Longoria House", effective August 31, 2003.

At this time, the Court proceeded with item 13.

J. HIDALGO COUNTY HEALTH DEPARTMENT-

1. **Recommending award of bid to bidder meeting all requirements and/or specifications for "Hidalgo County Health Department- Emergency Generator System, Turnkey Solution".**

On motion of Commissioner Palacios, seconded by Commissioner Flores, the Court made a UNANIMOUS vote to approve the sole qualifying vendor, Holt Power Systems.

- 2. Requesting appointment of purchasing dept. and/or other designated parties to grade & evaluate the responses received for the (RFP/Q) for Chief Physician for the Hidalgo County Health Department, for the purpose of presentation of scoring grid to Commissioner's Court to rank as "qualified". (CORRECTED)**

Judge R. Garcia for the Record: There's four medical doctors that have applied. Dr. Yvonne G. Melendez, Dr. E. Linda Villareal, Dr. Guillermo A. Cortinas, and Dr. Jetta Brown.

Commissioner Palacios recommended to the Board that the Judge and Commissioners appoint someone, and have the names submitted to the Purchasing Dept. to review and rank then, and Commissioner's Court would have the final approval.

Proceed as directed.

K. HIDALGO COUNTY 13TH COURT OF APPEALS-

- 1. Discussion, consideration and approval of correction to invoice (# 2228, dated 1-6-03) erroneously submitted for Commissioners' Court approval on 7-08-03, in the amount of \$ 8,175.00 to reflect correct amount of \$ 8,715.00 from Starr Telecommunications Etc., with authority for County Auditor to issue payment (After review, verification and processing procedures completed).**

On motion of Commissioner Palacios, seconded by Commissioner Flores, the Court made a UNANIMOUS vote of approval.

L. HIDALGO COUNTY ELECTIONS DEPARTMENT-

- 1. Presentation by architectural firm for consideration, discussion, and action (if necessary) the options available in connection with the covering of the open courtyard area at the Elections Dept. with projected budget costs.**

On motion of Commissioner Palacios, seconded by Commissioner Flores, the Court made a UNANIMOUS vote of approval, subject to funding.

M. HIDALGO COUNTY COMMUNITY SERVICE AGENCY-

- 1. Requesting authority to advertise and approval of specifications attached hereto for: "Repairs and/or Replacement of Electric, Propane or Natural Gas Water Heaters". RFB**
- 2. Requesting authority to advertise and approval of specifications attached hereto for: "Repairs and/or Replacement of Central, Window Air -Conditioning & Heat". RFB**
- 3. Requesting authority to advertise and approval of specifications attached hereto for: "Repairs and/or Replacement of Heater & Propane Gas Tanks". RFB**

On motion of Commissioner Palacios, seconded by Commissioner Flores, the Court made a UNANIMOUS vote to approve item 15.M.1-3.

16. Closed Session:

On motion of Commissioner Palacios, seconded by Commissioner Flores, the Court made a UNANIMOUS vote of approval to go into Executive Session.

Commissioners' Court may go into Closed Session pursuant to Chapter 551, Texas Government Code, Section 551.071 & 551.074 to discuss the following:

- A. Landmark Organization, L.P. vs Hidalgo County ET AL**
B. Civil Service File # 0802-BG-026

NO ACTION taken on this item.

17. Open Session:

- A. Landmark Organization, L.P. vs Hidalgo County ET AL**
- B. Civil Service File # 0802-BG-026**

Attorney's are to proceed as directed for item 17.A & B.

18. Closed Session:

Commissioners' Court may reconvene into Closed Session for the discussion regarding the agenda items listed

NO ACTION taken on this item.

19. Open Session:

Commissioners' Court may reconvene into Open Session for the discussion regarding the agenda items listed

NO ACTION taken on this item.

On motion of Commissioner Flores, seconded by Commissioner Palacios, the Court made a UNANIMOUS vote of approval to adjourn.

**COUNTY OF HIDALGO
RAMON GARCIA
HIDALGO COUNTY JUDGE**

NOTICE is hereby given in accordance with Chapter 551, Texas Government Code, that a SPECIAL MEETING of the Commissioners' Court will be held on TUESDAY, JULY 22, 2003, at 9:00 A.M., in the Commissioners' Courtroom of the Administration Building, Edinburg, Hidalgo County, Texas, discussion and possible action relating to the following business will be transacted:

**NOTICE TO THE PUBLIC
CONSENT AGENDA**

The following items are of a routine or administrative nature. The Commissioners' Court has been furnished with background and support on each item, and/or it has been discussed at a previous meeting. All items will be acted upon by one vote without being discussed separately unless requested by a Commissioner, in which event the item or items will immediately be withdrawn for individual consideration in its normal sequence after the items not requiring separate discussion have been acted upon. The remaining items will be adopted by one vote.

On motion of Commissioner Palacios, seconded by Commissioner Flores, the Court made a UNANIMOUS vote to approve the Consent Agenda, with the exception of items 2.D, 2.H, 2.O, and 3.A.

On motion of Commissioner Palacios, seconded by Commissioner Flores, the Court made a UNANIMOUS vote to approve items 2.O, and 3.A, with corrections on both.

1. Approval of check register and payment of claims and bills - County Auditor

2. Line item transfers: (SEE EXHIBIT A)

- A. Constable Pct. #3 (2)**
- B. Constable Pct. #5**
- C. WIC**
- D. Sheriff- COPS MORE 2002 – NO ACTION taken on this item.**

- E. Pct.#2- sanitation**
- F. Pct.#2- Parks**
- G. Pct.#2 – R&B**
- H. Pct.#3 – NO ACTION taken on this item.**

- I. Pct.#4- paved/unpaved**
- J. District Attorney - Combined task force**
- K. District Attorney - Checks Acct.**
- L. District Attorney - Gen. Fund**
- M. J.P. Pct 1 Pl. 2**
- N. Master Court 1**
- O. District Clerk**
- P. Budget Office (2)**
- Q. Elections Department**
- R. Purchasing Department**
- S. County Auditor**
- T. Health – Sanitation**
- U. 206th District Court**

3. Monthly Fee Reports: June 2003 (SEE EXHIBIT B)

- A. County Clerks - \$298,019.13**
- B. District Clerks - \$425,121.22**

4. Processing Fee Reports: (SEE EXHIBIT C)

- A. District Attorney:**
 - 1. 172,999.81 – June**

CONSENT AGENDA CONTINUED:

5. **County Treasurer:** (SEE EXHIBIT D)
 - A. **Quarterly Investment Report – ending June 30, 2003**

6. **Urban County Program:** (SEE EXHIBIT E)
 - A. **Cancellation of two (2) “Commitment Letters”**

7. **Planning Department:** (SEE EXHIBIT F)
 - A. **Approval of the following Certificates:**
 - **Certificates of Plat & Utility Status under Local Government Code Section 232.028(b)**
 - **Certificates of Residence Construction under Local Government Code Section 232.029 (c)(1)**
 - **Certificates of Water Service Availability under Local Government Code Section (c)(2)**

8. **Purchasing Department:** (SEE EXHIBIT G)
 - A. **HIDALGO COUNTY ADULT PROBATION-**
 1. **Requesting authority to purchase Fax Machine from a QISV vendor, IKON, through the State of Texas Building and Procurement Catalogue Purchasing Program in the amount of \$ 2,506.35.**
 - B. **HIDALGO COUNTY COMPUTER DEPARTMENT-**
 1. **Requesting authority to purchase computer equipment and supplies from a QISV, vendor S.J.S. Computers, through the State of Texas Building and Procurement Catalog Purchasing Program in the amount of \$ 2,380.00**
 - C. **HIDALGO COUNTY TAX OFFICE-**
 1. **Requesting authority to purchase computer software from a QISV, vendor Multiwave, through the State of Texas Building and Procurement Catalogue Purchasing Program in the amount of \$ 82.42.**
 - D. **HIDALGO COUNTY SHERIFF’S DEPARTMENT-**
 1. **Requesting authority to purchase computer equipment from a QISV vendor, CDW-Government through the State of Texas Building and Procurement Catalogue Purchasing Program in the amount of \$ 472.49.**
 - E. **HIDALGO COUNTY HIDTA TASK FORCE-**
 1. **Requesting authority to purchase computer hardware and peripherals from a QISV vendor, Dell Marketing, through the State of Texas Building and Procurement Catalogue Purchasing Program in the amount of \$ 1, 958.50**

9. **Approval of Minutes:** (SEE EXHIBIT H)
 - A. **July 15, 2003**

**COUNTY OF HIDALGO
RAMON GARCIA
COUNTY JUDGE**

NOTICE is hereby given in accordance with Chapter 551, Texas Government Code, that a SPECIAL MEETING of the Drainage District #1 Board of Directors will be held on TUESDAY, JULY 22, 2003 at 9:00 A.M., in the Commissioners Courtroom of the Administration Building, Edinburg, Hidalgo County, Texas, discussion and possible action relating to the following business will be transacted:

**NOTICE TO THE PUBLIC
CONSENT AGENDA**

The following items are of a routine or administrative nature. The Drainage District #1 Board of Directors has been furnished with background and support on each item, and/or it has been discussed at a previous meeting. All items will be acted upon by one vote without being discussed separately unless requested by a Commissioner, in which event the item or items will immediately be withdrawn for individual consideration in its normal sequence after the items not requiring separate discussion have been acted upon. The remaining items will be adopted by one vote.

DRAINAGE DISTRICT

There were no concerns made by the Auditor.

On motion of Commissioner Palacios, seconded by Commissioner Flores, the Court made a UNANIMOUS vote to approve the Drainage District Consent Agenda.

- 1. Approval of check register and payment of claims and bills - County Auditor**
- 2. Approval of Minutes: (SEE EXHIBIT H)**
 - A. July 15, 2003**
- 3. DISCHARGE PERMITS: (SEE EXHIBIT S)**
 - A. Mario Rivera- University Village Phase III**
 - UTILITY PERMITS:**
 - A. Total Gas & Power North America, Inc. – El Gato Drain**
 - B. Tennessee Gas Pipeline/El Paso – natural gas pipe @ blk 247, parts of lots 1, 2, 7 & 8**
- 4. Approval of line item transfer (SEE EXHIBIT S)**

**COUNTY OF HIDALGO
RAMON GARCIA
COUNTY JUDGE**

NOTICE is hereby given in accordance with Chapter 551, Texas Government Code, that a SPECIAL MEETING of the Drainage District #1 Board of Directors will be held on TUESDAY, JULY 22, 2003 at 9:00 A.M., in the Commissioners Courtroom of the Administration Building, Edinburg, Hidalgo County, Texas, discussion and possible action relating to the following business will be transacted:

DRAINAGE DISTRICT

1. Roll Call

All members of the Court were counted present, with the exception of Commissioner's Handy and Garza.

2. Open Forum

No presentations made under Open Forum.

3. Approval of Consent Agenda

At this time, the Court moved to approve the Consent Agenda.

4. Approval to appropriate funds from Unreserved Fund Balance into Hauling services. (North & South levees "I" Road project, Bid # 03-118-06-04) (SEE EXHIBIT T)

On motion of Commissioner Palacios, seconded by Commissioner Flores, the Court made a UNANIMOUS vote of approval.

5. Closed Session:

Board of Directors may go into Closed Session pursuant to Chapter 551, Texas Government Code, Section 551.072 to discuss the following:

A. Real Estate Acquisition

NO ACTION taken on this item.

6. Open Session:

A. Real Estate Acquisition

NO ACTION taken on this item.

7. Closed Session:

Board of Directors may reconvene into Closed Session for the discussion regarding the agenda items listed

NO ACTION taken on this item.

8. Open Session:

Board of Directors may reconvene into Open Session for the discussion regarding the agenda items listed

NO ACTION taken on this item.

At this time, the Court proceeded with the Drainage District Addendum.

On motion of Commissioner Palacios, seconded by Commissioner Flores, the Court made a UNANIMOUS vote of approval to adjourn this day's meeting at 12:15 p.m.

**COUNTY OF HIDALGO
RAMON GARCIA
HIDALGO COUNTY JUDGE**

NOTICE is hereby given in accordance with Chapter 551, Texas Government Code, that a SPECIAL MEETING of the Commissioners' Court will be held on TUESDAY, July 22, 2003, at 9:00 A.M., in the Commissioners' Courtroom of the Administration Building, Edinburg, Hidalgo County, Texas, discussion and possible action relating to the following business will be transacted:

ADDENDUM

NO ACTION was taken on any of the items on the Addendum.

Budget Office:

- A. Risk/Emergency Management:**
- 1. Authorization and approval of budget amendments to set up the Hidalgo County Workers Compensation self-insurance fund.**
 - 2. Authorization and approval of budget amendments and line item transfers to set up the Hidalgo County Workers Compensation self-insurance fund.**

**COUNTY OF HIDALGO
RAMON GARCIA
COUNTY JUDGE**

NOTICE is hereby given in accordance with Chapter 551, Texas Government Code, that a SPECIAL MEETING of the Drainage District #1 Board of Directors will be held on TUESDAY, JULY 22, 2003 at 9:00 A.M., in the Commissioners Courtroom of the Administration Building, Edinburg, Hidalgo County, Texas, discussion and possible action relating to the following business will be transacted:

DRAINAGE DISTRICT

ADDENDUM

Budget Office:

A. Risk/Emergency Management

- 1. Authorization and approval of budget amendments to set up the Hidalgo County Workers Compensation self-insurance fund.**

On motion of Commissioner Palacios, seconded by Commissioner Flores, the Court made a UNANIMOUS vote of approval.

- 2. Authorization and approval of budget amendments and line item transfers to set up the Hidalgo County Workers Compensation self-insurance fund.**

NO ACTION taken on this item.

There being no further business to come before said Court, the meetings of the Commissioners' Court and the Drainage District #1 Board are now hereby adjourned.

RAMON GARCIA _____
COUNTY JUDGE

SYLVIA HANDY _____ ABSENT
COUNTY COMMISSIONER, PRECINCT 1

HECTOR (TITO) PALACIOS _____
COUNTY COMMISSIONER, PRECINCT 2

JOSE FLORES _____
COUNTY COMMISSIONER, PRECINCT 3

OSCAR L. GARZA JR. _____ ABSENT
COUNTY COMMISSIONER, PRECINCT 4

Dated this the 22nd day of July, 2003

JUAN D. SALINAS, III, County Clerk
Hidalgo County, Texas

By: _____
Priscilla Torres, Deputy

Minutes approved by the Commissioners' Court and the Drainage District #1 Board on the _____ day of _____ 2003.