

SPECIAL MEETING – SEPTEMBER 09, 2003

BE IT REMEMBERED, that on this 9th day of September, A.D., 2003, there was begun and held a SPECIAL MEETING of the Honorable Commissioners' Court of Hidalgo County, Texas, wherein the following members thereof were present, to-wit:

HONORABLE RAMON GARCIA	HIDALGO COUNTY JUDGE
HONORABLE SYLVIA HANDY	COMMISSIONER, PRECINCT NO. 1
HONORABLE HECTOR (TITO) PALACIOS	COMMISSIONER, PRECINCT NO. 2
HONORABLE JOSE FLORES	COMMISSIONER, PRECINCT NO. 3

and **J.D. SALINAS, COUNTY CLERK & EX-OFFICIO CLERK OF THE COMMISSIONERS' COURT** of Hidalgo County, Texas, wherein the following proceedings were had, to-wit:

**COUNTY OF HIDALGO
RAMON GARCIA
COUNTY JUDGE**

NOTICE is hereby given in accordance with Chapter 551, Texas Government Code, that a REGULAR MEETING of the Commissioners' Court will be held on TUESDAY, SEPTEMBER 09, 2003 at 9:30 A.M., in the Commissioners' Courtroom of the Administration Building, Edinburg, Hidalgo County, Texas, discussion and possible action relating to the following business will be transacted:

CORRECTED PAGE

1. Roll Call

All members of the Court were counted present, with the exception of Commissioner Garza.

2. Pledge of Allegiance & Prayer

Judge R. Garcia led the Court and Audience in the Pledge of Allegiance.

Judge Garcia called on Commissioner Handy to lead the Court and Audience in Prayer.

3. Open Forum

- Mr. Gilbert Garza voiced his opinion regarding Proposition 13, Tax Relief for the disabled and elderly.
- Virginia Townsend talked about tax payer's money and usage of the old jail.
- Tony Sandoval commented on the cell phone usage.

4. Approval of Consent Agenda

At this time, the Court proceeded to approve the Consent Agenda.

At this point, the Court proceeded with item 17.D only.

5. Approval of Surety Bonds for the Health Services District Board Members as follows: (SEE EXHIBIT G)
A. Phyllis Griggs

NO ACTION taken on item 5.A.

- B. Benjamin Bujanda**
- C. Fred Perez**
- D. Paul Villas**

On motion of Commissioner Palacios, seconded by Commissioner Handy, the Court made a UNANIMOUS vote of approval of item 5.B.-D.

6. 13th Court of Appeals: (SEE EXHIBIT H)

- A. Discussion and approval to serve alcoholic beverages at a reception to be held on the 5th floor of the Administration Building on September 10, 2003**

NO ACTION taken on this item.

7. Tax Office: (SEE EXHIBIT I)

- A. Discussion of 2003 Tax Rate**

Presentation made by Armando Barrera. NO ACTION taken on this item.

B. Vote on Proposed Tax Rate & Record Vote

On motion of Commissioner Palacios, seconded by Commissioner Flores, the Court made a 3-1 vote of approval to set the Proposed Tax Rate at .5916 (which is what we presently have). Specific votes are as follow.

AYE: Judge R. Garcia, Commissioners' Flores and Palacios

NAY: Commissioner Handy

ABSTAIN: None

ABSENT: Commissioner Garza

C. Schedule a Public Hearing

NO ACTION taken on this item.

8. Health Department: (SEE EXHIBIT J)**A. Discussion, consideration and action on setting of salary for slots 013-003 and 013-004 respectively as it pertains to Commissioners' Court action item 11E dated August 26, 2003 with regards to Bioterrorism Grant salaries for two LVNs**

On motion of Commissioner Handy, seconded by Commissioner Flores, the Court made a UNANIMOUS vote of approval.

9. Sheriff Department: (SEE EXHIBIT K)**A. Request approval to enter an Internship Program with P.S.J.A. School District to provide students (ages 15-18) to get hands on experience in Criminal Justice System funding being provided by Workforce Solutions**

On motion of Commissioner Handy, seconded by Commissioner Flores, the Court made a UNANIMOUS vote of approval.

At this time the Court moved to go into Executive Session.

10. Appointment or re-appointment of a member and one alternate to the Amigos Del Valle Board (SEE EXHIBIT L)

On motion of Commissioner Handy, seconded by Commissioner Flores, the Court made a UNANIMOUS vote of approval to reappoint Commissioner Palacios, and appoint Commissioner Handy as an alternate to the Amigos Del Valle Board.

11. Approval of Tax Abatement between Hidalgo County and Rio Grande Snacks Co. – Frito Lay (SEE EXHIBIT M)

On motion of Commissioner Flores, seconded by Commissioner Handy, the Court made a UNANIMOUS vote of approval, subject to legal review.

12. County Judge: (SEE EXHIBIT N)**A. Approval to appoint a committee to review applications for the position of Health Director for Hidalgo County**

Commissioner Flores appointed J.D. Villareal, Pct. 3; Commissioner Palacios appointed Tito Vargas, Pct. 2; Commissioner Handy appointed Raul Lozano, Pct. 1; and Judge Garcia appointed Mona Parras, County Judge's office.

On motion of Commissioner Palacios, seconded by Commissioners Handy and Flores, the Court made a UNANIMOUS vote to approve the appointments.

B. Discussion of current policy on employee conduct and employees rights in regards to allegations and Investigations

Discussion made by Board Members. NO ACTION taken on this item.

Commissioner Palacios is away from the Court.

13. Urban County: (SEE EXHIBIT O)**A. Requesting authorization for County Judge to sign Request for Release of Funds (RROF) and finding of no significant impact (FONSI) for 2003 Self Help Center Grant #723013 (SHC)**

On motion of Commissioner Handy, seconded by Commissioner Flores, the Court made a UNANIMOUS vote of approval in the amount of \$1,222,500.00.

14. Planning Department: (SEE EXHIBIT P)**A. Preliminary Plat Approval:**

1. Rio Rico East Subdivision – Pct. #1
2. Rio Rico West Subdivision – Pct. #1

On motion of Commissioner Handy, seconded by Commissioner Flores, the Court made a UNANIMOUS vote to approve item 14.A.1 & 2.

B. Final Plat Approval:

1. Monte Alto Heights Phase II Subdivision – Pct. #1
2. Encino Estates No. 2 Subdivision – Pct. #4

On motion of Commissioner Handy, seconded by Commissioner Flores, the Court made a UNANIMOUS vote to approve item 14.B.1 & 2.

C. Final Plat Approval with Letter of Credit:

1. Ojo De Agua No. 2 Subdivision – Pct. #3
2. Lady Luck No. 2 Subdivision – Pct. #4

-Ojo De Agua No. 2 Subdivision has letter of credit is #131-03 in the amount of \$49,600.00.

-Lady Luck No. 2 Subdivision has letter of credit #062603 in the amount of \$20,000.00.

On motion of Commissioner Handy, seconded by Commissioner Flores, the Court made a UNANIMOUS vote to approve item 14.C.1 & 2.

15. Buildings & Grounds: (SEE EXHIBIT Q)**A. Discussion and possible action related to the Memorandum report dated September 02, 2003, submitted by Daniel Flores, Buildings and Grounds Director and addressed to the County Judge and Commissioners related to the incident referenced as the Courthouse Power Outage 08/29/03**

Discussion/presentation made by Daniel Flores, Buildings and Grounds Director and Charlie Montgomery, Risk Management Dept. NO ACTION taken on this item.

16. Budget Office: (SEE EXHIBIT R)**A. WIC:**

1. Approval of line item transfer from salaries & fringes - \$ 78,593.35

See item 16.G.1.

B. Constable Pct. #3 – Project SWEEP:

1. **Request for budget amendment in the amount of \$ 13,430.00 to cover salaries and fringe benefits for solid waste enforcement deputy from Sept. 01, 2003 to Dec. 31, 2003 or until grant is awarded**
2. **Transfer slot 006-001 to 001-008**
3. **Set salary**

On motion of Commissioner Handy, seconded by Commissioner Flores, the Court made a UNANIMOUS vote to approve item 16.B.1-3.

C. Sheriff Department:

1. **Request approval to create obj. #343 (laundry & dry cleaning) & line item transfer - \$ 4,000.00**

See item 16.G.1.

D. Elections:

1. **Approval to create obj. #611(police & cameras) & #560 (microfilm & film dev.) & line item transfer - \$500.00**

See item 16.G.1.

E. Approval to unappropriate \$ 13,500.00 from Acct. #3-1100-419-40-220-001-0-441 and transfer funds back to General Fund Balance

On motion of Commissioner Handy, seconded by Commissioner Flores, the Court made a UNANIMOUS vote of approval.

F. Court Reporter Fund:

1. **Approval of budget amendment - \$ 75,000.00**

On motion of Commissioner Handy, seconded by Commissioner Flores, the Court made a UNANIMOUS vote of approval.

G. Planning Department:

1. **Approval of line item transfer - \$ 1,649.00**

On motion of Commissioner Flores, seconded by Commissioner Handy, the Court made a UNANIMOUS vote to approve item 16. A.1., C.1, D.1., and G.1.

17. Pct. #1: (SEE EXHIBIT S)**A. Authorization to advertise for construction bids, for the expansion, excavation, drainage improvements and installation of curb and gutter to Mile 6 North between FM 1015 and Mile 2 West**

Steve Crain stated for the Record: I think the reason advertising is subject to funding is the company wants to know how much they need to give to the County for that amount of dollars.

On motion of Commissioner Flores, seconded by Commissioner Handy, the Court made a UNANIMOUS vote of approval, subject to funding.

B. Request approval to increase salary of vacant position, dept. 121, slot #005-025 Heavy Equipment Operator II from \$ 21,696.60 to \$ 24,000.00 as compensation of additional duties

On motion of Commissioner Flores, seconded by Commissioner Handy, the Court made a UNANIMOUS vote of approval, effective September 22, 2003.

C. Request approval of line item transfer

On motion of Commissioner Flores, seconded by Commissioner Handy, the Court made a UNANIMOUS vote of approval in the amount of \$971.17.

D. Approval to support a Resolution honoring the academic achievements of Maria Esther Rodriguez, May 2003 Edcouch-Elsa ISD Valedictorian and Fall 2003 Stanford University Freshman

Commissioner Handy read the Resolution into the Record.

On motion of Commissioner Handy, seconded by Commissioners' Palacios and Flores, the Court made a UNANIMOUS vote of approval.

18. Pct. #2: (SEE EXHIBIT T)

A. Approval to create obj. #745 (computer equip.) & line item transfer - \$ 1,000.00 (Colonia Access Program)

Tony Sandoval wanted clarification from where the money was coming from. Jaime Ortiz mentioned that the monies are coming from the Road & Bridge Administration line item.

On motion of Commissioner Flores, seconded by Commissioner Handy, the Court made a UNANIMOUS vote of approval.

B. Approval to create obj. #747 (software) & line item transfer - \$ 800.00 (Adm. Acct.)

On motion of Commissioner Flores, seconded by Commissioner Handy, the Court made a UNANIMOUS vote of approval.

C. Authorization to delete Maintenance II position for Parks & Recreation Department

D. Authorization to create a Maintenance I position

On motion of Commissioner Flores, seconded by Commissioner Handy, the Court made a UNANIMOUS vote to approve item 18.C & D.

E. Set salary

On motion of Commissioner Handy, seconded by Commissioner Flores, the Court made a UNANIMOUS vote of approval to set the salary at \$7.50 an hour.

19. Pct. #4: (SEE EXHIBIT U)

A. Requesting approval and authorization for County Auditor to issue payment (after review and processing procedures completed) to Mission Paving Co., Inc. in the amount of \$ 20,575.75 for the following: Invoice #5334199 - \$ 20,575.75 (paving of Tower Rd.) P.O. #515659

On motion of Commissioner Handy, seconded by Commissioner Flores, the Court made a UNANIMOUS vote of approval, subject to auditor's review

20. Purchasing Department: (SEE EXHIBIT V)

A. HIDALGO COUNTY –

1. New Hidalgo County Jail

a) Total Inmate Population:	<u>1227</u>	Other Information:	
Physical County:	<u>1058</u>	Males:	<u>(1109 Total)</u>
Out of County: La Villa	<u>146</u>	Females:	<u>(95 Total)</u>
Brooks	<u>0</u>	Federal:	<u>16</u>
Others: 4 @ No Charge	<u> </u>	Escapes:	<u>2</u>
		Hospitalized:	<u>1</u>

2. Current inter-local(s) and/or contradict(s) for the "Housing of Inmates";

Nothing to report. NO ACTION taken on this item.

3. New Adult Detention Facility and Law Enforcement Center Project:

- a) **County Auditor's Report on Detention Facility Law Enforcement Center Project paid and pending payment request approval.**

Nothing to report. NO ACTION taken on this item.

- b) **Reports by Hidalgo County Sheriff's Department and Rey Vargas (V-A Architecture), consulting architect regarding on-site projects in connection with completion, turn-over, occupancy and transition into the New Adult Detention Facility and Law Enforcement Center including, but not limited to, structures (i.e. Shooting Range Facility, Jogging Track, Driver Training Track, Parking Lot(s) and Utility Extensions, under or anticipated construction on site and preliminary information and request for clarification and direction on the possible construction options for additional pod(s) with staffing and maintenance and operations analysis and impacts including the status of the old facility;**

Nothing to report. NO ACTION taken on this item.

4. Discussion and action on the selection/designation of a Scoring and Evaluation Committee for "Delinquent Tax Collection Services-Hidalgo County" RFQ&P with approval of scoring/grading/evaluation page.

- On motion of Commissioner Handy, seconded by Commissioner Flores, the Court made a UNANIMOUS vote of approval of the scoring and grading.

Commissioner Handy appointed Ms. Selena Garza, Pct.1; Commissioner Flores appointed J.D. Villareal, Pct. 3; Commissioner Palacios appointed Jaime Ortiz, Pct. 2; Judge Garcia appointed Ms. Mona Parras, County Judge's Office.

- On motion of Commissioner Flores, seconded by Commissioner Palacios, the Court made a UNANIMOUS vote to approve the appointments, with the understanding that they name their own chairman.

Commissioner Palacios joined the meeting. Commissioner Handy is away from the Court.

5. Requesting authority to advertise and approval of requirements as attached hereto for "Architectural Services-Hidalgo County" RFQ.

On motion of Commissioner Flores, seconded by Commissioner Palacios, the Court made a UNANIMOUS vote of approval.

6. Recommending the immediate termination (at vendor's request) of contract for "Pest Control Services" & award & approval of contract to the next lowest bidder(s) meeting all specifications and requirements.

The next lowest bidders are Protech for Hidalgo County, Terminix for Pct. 1, Protech for Pct. 2, and Terminix for Pct. 3, Pct. 4, WIC, and Youth Village.

On motion of Commissioner Palacios, seconded by Commissioner Flores, the Court made a UNANIMOUS vote of approval.

Commissioner Handy joined the meeting.

7. Requesting authority to exercise the sixty (60) day grace period (extension) as provided under the current contract with authority to advertise for: "Lubricants (Grease, Oil, Hydraulic Fluids) and Anti-Freeze Products"

On motion of Commissioner Flores, seconded by Commissioner Handy, the Court made a UNANIMOUS vote of approval.

8. **Recommending bid award and approval of contract for: “Vending Machine Services” to bidder meeting all specifications in the following categories:**
 - a) **Beverages (Soft Drinks) – Vendor providing the lowest priced soft drink under the following options:**
 - i. **All national brands (as selected by departments/programs)**
 - ii. **Brands owned by one national brand**
 - b) **Snacks**
 - c) **Free Standing Candy Machines, Newspaper and/or Periodicals-(No Bids Received)**
9. **Requesting authority to re-advertise for: “Free Standing Candy Machines, Newspaper and/or Periodical Stands”, due to no bids received for this option.**

Discussion made. NO ACTION taken on item 20.A.8 & 9.

B. HIDALGO COUNTY PRECINCT NO 3 –

1. **Presentation for discussion, consideration, acceptance and approval of plans and specifications as drafted by Alcócer Garcia Associates Design Consulting, project architect, with authority to advertise and approval of specifications attached hereto for: “Construction of a Restroom Facility at Anzalduas Park”**

On motion of Commissioner Flores, seconded by Commissioner Handy, the Court made a UNANIMOUS vote of approval.

2. **Recommending bid award to the lowest bidder meeting all specifications attached hereto for: “One (1) 6x6 and Two (2) 4x4 Diesel Powered Trash Pumps”**

On motion of Commissioner Handy, seconded by Commissioner Flores, the Court made a UNANIMOUS vote of approval, with the lowest bidder.

Lowest bidder on the 6x6 is Mission Auto Electric, and Nueces Power Electric on the 4x4, as read by Ms. Marty Salazar.

Commissioner Flores is away from the Court.

C. HIDALGO COUNTY PRECINCT NO 4 –

1. **Recommending award of bid and approval of contract to lowest bidder meeting all requirements and/or specifications for “Loading and Hauling of Fill Dirt for Landfill Cap and Closure, Phase II, Part C-Project” with a fully executed copy of the contract to both the Hidalgo County Budget Office and Auditor’s Office.**

On motion of Commissioner Handy, seconded by Commissioner Palacios, the Court made a UNANIMOUS vote of approval, with the lowest bidder being Triple R.

2. **Recommending award of bid and approval of contract to sole bidder meeting all requirements and/or specifications for “Paving of Terry Road (N. of Schunior) and Frio Street (E. of La Lomita Rd., S. of Hwy 107)-CIP Project” with a fully executed copy of the contract to the Hidalgo County Auditor:**

On motion of Commissioner Handy, seconded by Commissioner Flores, the Court made a UNANIMOUS vote of approval, with Mission Paving.

3. **Presentation for discussion, consideration, acceptance and approval of the bill/claim in the total amount of \$15,749.03 from Texas Eastern Transmission, L.P. with authority to Auditor to issue payment (after review, audit and processing procedures completed), for the project previously approved by Commissioner’s Court on January 22, 2002, for participation with Texas Eastern Transmission Corp on the ROW acquisition for the widening of Mile 19 Road (between Brushline & Valverde Road).**

On motion of Commissioner Handy, seconded by Commissioner Palacios, the Court made a UNANIMOUS vote of approval.

D. HIDALGO COUNTY BUILDING AND GROUNDS –

1. **Requesting authority to advertise and approval of specifications attached hereto for: “Chillers Service and Repairs”**

On motion of Commissioner Handy, seconded by Commissioner Palacios, the Court made a UNANIMOUS vote of approval.

E. HIDALGO COUNTY RISK MANAGEMENT –

1. **Requesting authority to advertise and approval of specifications attached hereto for: a) “One (1) New Model 2003 Bed Pick Up Truck” and b) “One (1) New Model 2003 Extended Cab Short Bed Truck”**

On motion of Commissioner Handy, seconded by Commissioner Palacios, the Court made a UNANIMOUS vote of approval.

21. Human Services: (NO EXHIBITS)**A. Discussion and/or action, including, but not limited to the following items:**

1. **Authorization to pay 2003 claims: _____**
2. **Indigent Health Care expenditures**
3. **Modify Services being provided**
4. **Report and Recommendations regarding Indigent Health Care**

NO ACTION taken on item 21.A.1-4.

22. Closed Session: (NO EXHIBITS)

On motion of Commissioner Handy, seconded by Commissioner Flores, the Court made a UNANIMOUS vote of approval to go into Executive Session for item 22.A & B.

Commissioners’ Court may go into Closed Session pursuant to Chapter 551, Texas Government Code, Sections 551.071 & 551.072 to discuss the following:

- A. Real Estate Acquisition**
- B. Cause #T-872-03-H; Sharyland ISD, Hidalgo County and South Texas Community College vs. Guadalupe Cantu, et. al**

NO ACTION taken during Executive Session.

23. Open Session:**A. Real Estate Acquisition**

Parcel 1-A, located on the Nolana Loop Project, belonging to D. Daniek in the amount of \$55,706.00.

On motion of Commissioner Handy, seconded by Commissioner Flores, the Court made a UNANIMOUS vote of approval.

- B. Cause #T-872-03-H; Sharyland ISD, Hidalgo County and South Texas Community College vs. Guadalupe Cantu, et. al**

Judge Garcia recommended the designation and authorization of Valde Guerra, Budget Officer, to represent Hidalgo County in all matters related to cause #T-872-03-H only.

On motion of Commissioner Handy, seconded by Commissioner Flores, the Court made a UNANIMOUS vote of approval of the designation.

24. Closed Session:

Commissioners' Court may reconvene into Closed Session for the discussion regarding the agenda items listed

NO ACTION taken on this item.

25. Open Session:

Commissioners' Court may reconvene into Open Session for the discussion regarding the agenda items listed

NO ACTION taken on this item.

On motion of Commissioner Handy, seconded by Commissioner Flores, the Court made a UNANIMOUS vote of approval to adjourn this day's meeting.

**COUNTY OF HIDALGO
RAMON GARCIA
HIDALGO COUNTY JUDGE**

NOTICE is hereby given in accordance with Chapter 551, Texas Government Code, that a **REGULAR MEETING** of the Commissioners' Court will be held on **TUESDAY, SEPTEMBER 09, 2003, at 9:30 A.M.**, in the Commissioners' Courtroom of the Administration Building, Edinburg, Hidalgo County, Texas, discussion and possible action relating to the following business will be transacted:

**NOTICE TO THE PUBLIC
CONSENT AGENDA**

The following items are of a routine or administrative nature. The Commissioners' Court has been furnished with background and support on each item, and/or it has been discussed at a previous meeting. All items will be acted upon by one vote without being discussed separately unless requested by a Commissioner, in which event the item or items will immediately be withdrawn for individual consideration in its normal sequence after the items not requiring separate discussion have been acted upon. The remaining items will be adopted by one vote.

On motion of Commissioner Handy, seconded by Commissioner Palacios, the Court made a **UNANIMOUS** vote to approve all items on the Consent Agenda, with the exception of item 2.O.

- 1. Approval of check register and payment of claims and bills - County Auditor**
- 2. Line item transfers: (SEE EXHIBIT A)**
 - B. Budget Office**
 - C. Pct. #2 – Adm.**
 - D. Pct. #2 – Parks**
 - E. Pct. #1 – R & B**
 - F. Pct. #4 – Parks**
 - G. Child Protection Court**
 - H. Human Resources**
 - I. J.P. Pct. #4, Pl. 1**
 - J. County Judge**
 - K. Indigent Defense**
 - L. Tax Office**
 - M. Veterans Services**
 - N. Child Welfare**
 - O. Constable Pct. #3 – Project SWEEP – NO ACTION** taken on this item.
 - P. Constable Pct. #3 – Project STOP**
- 3. Planning Department: (SEE EXHIBIT B)**
 - A. Approval of the following Certificates:**
 - **Certificates of Plat & Utility Status under Local Government Code Section 232.028(b)**
 - **Certificates of Residence Construction under Local Government Code Section 232.029 (c)(1)**
 - **Certificates of Water Service Availability under Local Government Code Section (c)(2)**
- 4. Right of Way – Permits: (SEE EXHIBIT C)**
 - H. North Alamo Water Supply – Mile 6 ½ Rd. & Mile 9 Rd.**
- 5. Urban County: (SEE EXHIBIT D)**
 - I. Request for approval of eligibility status for three (3) Countywide HOME Occupied Housing Rehabilitation/Reconstruction Housing Program applicants**
 - J. Cancellation of one (1) Commitment Letter**
 - K. Home “Homebuyer Assistance Program” Change in Property Location (1 family)**
 - L. Request for approval of one (1) applicant for assistance under the HOME Homeowner Occupied Housing Rehabilitation Program – City of Alton**
 - M. Request for approval of one (1) applicant for assistance under the HOME Homeowner Occupied Housing Rehabilitation Program – City of San Juan**

Consent Agenda Continued:**6. Approval of Minutes: (SEE EXHIBIT E)****A. August 29, 2003****B. September 02, 2003****7. Purchasing Department: (SEE EXHIBIT F)****A. HIDALGO COUNTY COMPUTER DEPARTMENT–**

1. Requesting authority to purchase computer equipment from CISV vendor through the State of Texas Building and Procurement Catalogue Purchasing Program for the following:

Req	Vendor	Amount
33783	CDW-Government	\$2,058.00
34014	CDW-Government	\$2,590.00
33707	S.J.S. Computer	\$3,159.00
34090	S.J.S. Computer	\$ 180.00

B. HIDALGO COUNTY HIDTA TASK FORCE –

1. Requesting authority to purchase computer equipment from a CISV vendor, CDW-Government, through the State of Texas Building and Procurement Catalogue Purchasing Program in the amount of \$171.99. Forwarded and Subject to Computer Department Review.

C. HIDALGO COUNTY INDIGENT DEFENSE PROGRAM –

1. Requesting authority to purchase computer equipment from a CISV vendor, CDW-Government, through the State of Texas Building and Procurement Catalogue Purchasing Program in the amount of \$2,270.25. Forwarded and Subject to Computer Department Review.

D. HIDALGO COUNTY PRECICNT NO 1 –

1. Requesting authority to purchase computer equipment from CISV vendors through the State of Texas Building and Procurement Catalogue Purchasing Program for the following:

Req	Vendor	Amount
34224	CDW-Government	\$1,015.26
34223	CDW-Government	\$ 716.87

E. HIDALGO COUNTY TAX OFFICE –

1. Requesting authority to purchase computer equipment from a CISV vendor, Multiwave, through the State of Texas Building and Procurement Catalogue Purchasing Program in the amount of \$87.57. Forwarded and Subject to Computer Departments Review.

F. HIDALGO COUNTY TEXAS DEPT. OF PUBLIC SAFETY –

1. Requesting authority to purchase computer equipment from a CISV vendor, Dell Marketing, through the State of Texas Building and Procurement Catalogue Purchasing Program in the amount of \$1,380.00. Forwarded and Subject to Computer Departments Review.

G. HIDALGO COUNTY TREASURY DEPARTMENT –

1. Requesting authority to enter a six month maintenance agreement with Xerox for a Xerox copy machine model 5820 in the amount of \$76.00 a month. Effective July 2003-December 2003.

**COUNTY OF HIDALGO
RAMON GARCIA
COUNTY JUDGE**

NOTICE is hereby given in accordance with Chapter 551, Texas Government Code, that a REGULAR MEETING of the Drainage District #1 Board of Directors will be held on TUESDAY, SEPTEMBER 09, 2003 at 9:30 A.M., in the Commissioners Courtroom of the Administration Building, Edinburg, Hidalgo County, Texas, discussion and possible action relating to the following business will be transacted:

**NOTICE TO THE PUBLIC
CONSENT AGENDA**

The following items are of a routine or administrative nature. The Drainage District #1 Board of Directors has been furnished with background and support on each item, and/or it has been discussed at a previous meeting. All items will be acted upon by one vote without being discussed separately unless requested by a Commissioner, in which event the item or items will immediately be withdrawn for individual consideration in its normal sequence after the items not requiring separate discussion have been acted upon. The remaining items will be adopted by one vote.

DRAINAGE DISTRICT

On motion of Commissioner Handy, seconded by Commissioner Flores, the Court made a UNANIMOUS vote to approve all items listed on the Drainage District Consent Agenda.

- 1. Approval of check register and payment of claims and bills - County Auditor**
- 2. Discharge Permits: (SEE EXHIBIT W)**
 - A. Israel Perez – North San Carlos Estates Subdivision Phase I**
- 3. Approval of Minutes: (SEE EXHIBIT E)**
 - A. August 29, 2003**
 - B. September 02, 2003**

**COUNTY OF HIDALGO
RAMON GARCIA
COUNTY JUDGE**

NOTICE is hereby given in accordance with Chapter 551, Texas Government Code, that a **REGULAR MEETING** of the Drainage District #1 Board of Directors will be held on **TUESDAY, SEPTEMBER 09, 2003 at 9:30 A.M.**, in the Commissioners Courtroom of the Administration Building, Edinburg, Hidalgo County, Texas, discussion and possible action relating to the following business will be transacted:

DRAINAGE DISTRICT

1. Roll Call

All members of the Court were counted present, with the exception of Commissioner Garza.

2. Open Forum

NO ACTION taken on this item.

3. Approval of Consent Agenda

At this time, the Court moved to approve the Consent Agenda.

4. Tax Office: (NO EXHIBITS)

A. Discussion of 2003 Tax Rate

Presentation made by Armando Barrera. NO ACTION taken on this item.

B. Vote on Proposed Tax Rate & Record Vote

On motion of Commissioner Palacios, seconded by Commissioner Flores, the Court made a 3-1 vote of approval to set the Proposed Tax Rate at .0435. Specific votes are as follow.

AYE: Judge R. Garcia, Commissioners' Flores and Palacios

NAY: Commissioner Handy

ABSTAIN: None

NO VOTE: Commissioner Garza - Absent

Steve Crain for the Record: Record vote is technically required, if you just make a statement for the record as a chair that the vote was 3-1 in favor of the motion. With commissioner Handy voting NO, and Commissioner Garza being Absent.

C. Schedule a Public Hearing

NO ACTION taken on this item.

5. Approval to create obj. #741 and line item transfer - \$ 29,000.00 (SEE EXHIBIT X)

On motion of Commissioner Flores, seconded by Commissioner Handy, the Court made a UNANIMOUS vote of approval.

6. Purchasing Department: (SEE EXHIBIT Y)

- A. Requesting approval of qualifications, requirements and scope of services as attached hereto for “Delinquent Tax Collection Services-Hidalgo County” RFQ&P.**
- B. Discussion and action on the selection /designation of a Scoring and Evaluation Committee.**

Marty Salazar, Purchasing Agent, stated that it would be the same committee appointed by each board member, and approval of the scoring sheet as we presented for the County.

Commissioner Handy appointed Ms. Selena Garza, Pct.1; Commissioner Flores appointed J.D. Villareal, Pct. 3; Commissioner Palacios appointed Jaime Ortiz, Pct. 2; Judge Garcia appointed Ms. Mona Parras, County Judge’s Office.

On motion of Commissioner Handy, seconded by Commissioner Flores, the Court made a UNANIMOUS vote to approve item 6.A & B.

7. Closed Session:

Board of Directors may go into Closed Session pursuant to Chapter 551, Texas Government Code, Section 551.072 to discuss the following:

A. Real Estate Acquisition

NO ACTION taken on this item.

8. Open Session:

A. Real Estate Acquisition

NO ACTION taken on this item.

9. Closed Session:

Board of Directors may reconvene into Closed Session for the discussion regarding the agenda items listed

NO ACTION taken on this item.

10. Open Session:

Board of Directors may reconvene into Open Session for the discussion regarding the agenda items listed

NO ACTION taken on this item.

On motion of Commissioner Handy, seconded by Commissioner Flores, the Court made a UNANIMOUS vote of approval to adjourn this day’s meeting at 11:45 a.m.

There being no further business to come before said Court, the meetings of the Commissioners' Court and the Drainage District #1 Board are now hereby adjourned.

RAMON GARCIA _____
COUNTY JUDGE

SYLVIA HANDY _____
COUNTY COMMISSIONER, PRECINCT 1

HECTOR (TITO) PALACIOS _____
COUNTY COMMISSIONER, PRECINCT 2

JOSE FLORES _____
COUNTY COMMISSIONER, PRECINCT 3

OSCAR L. GARZA JR. _____ ABSENT
COUNTY COMMISSIONER, PRECINCT 4

Dated this the 9th day of September, 2003

JUAN D. SALINAS, III, County Clerk
Hidalgo County, Texas

By: _____
Priscilla Torres, Deputy

Minutes approved by the Commissioners' Court and the Drainage District #1 Board on the _____ day of _____ 2003.