

**SPECIAL MEETING – DECEMBER 16, 2003**

BE IT REMEMBERED, that on this 16<sup>th</sup> day of December, A.D., 2003, there was begun and held a SPECIAL MEETING of the Honorable Commissioners' Court of Hidalgo County, Texas, wherein the following members thereof were present, to-wit:

HONORABLE RAMON GARCIA	HIDALGO COUNTY JUDGE
HONORABLE SYLVIA HANDY	COMMISSIONER, PRECINCT NO. 1
HONORABLE HECTOR (TITO) PALACIOS	COMMISSIONER, PRECINCT NO. 2
HONORABLE JOSE FLORES	COMMISSIONER, PRECINCT NO. 3
HONORABLE OSCAR L. GARZA JR.	COMMISSIONER, PRECINCT NO. 4

and **J.D. SALINAS, COUNTY CLERK & EX-OFFICIO CLERK OF THE COMMISSIONERS' COURT** of Hidalgo County, Texas, wherein the following proceedings were had, to-wit:

STATE OF TEXAS §

COUNTY OF HIDALGO §

### COMMISSIONERS' COURT MINUTES

**NOTICE is hereby given in accordance with Chapter 551, Texas Government Code, that a SPECIAL MEETING of the Commissioners' Court will be held on TUESDAY, DECEMBER 16, 2003 at 9:00 A.M., in the Commissioners' Courtroom of the Administration Building, Edinburg, Hidalgo County, Texas, discussion and possible action relating to the following business will be transacted:**

**1. Roll Call**

All members of the Court were counted present.

**2. Pledge of Allegiance**

Judge Garcia led the Court and Audience in the Pledge of Allegiance.

**3. Prayer**

Judge Garcia called on Commissioner Handy to lead the Court and Audience in Prayer.

**4. Open Forum**

- Raquel Martinez discussed the funds paid to nursing services.
- Santos Flores, developer for Villa De Las Flores Subdivision, discussed/ informed the Court of problems with the storm drains.
- J.D. Villareal had flooding updated information.

**5. Approval of Consent Agenda**

At this time, the Court moved to approve the Consent Agenda.

**6. Juvenile Probation: (SEE EXHIBIT F)**

- A. Request authorization to submit C.J.D. Juvenile Justice Alternative Grant Application for 2005 C.Y. Funding - \$ 60,000.00 (no local mach is required)**

On motion of Commissioner Handy, seconded by Commissioner Palacios, the Court made a UNANIMOUS vote of approval.

**7. Right of Way: (SEE EXHIBIT G)****A. Declaring a portion of roads, known as “GI Road” and “Jesus Maria Rd.” as public roads for the limited purpose of permitting county action with respect to such roads**

On motion of Commissioner Handy, seconded by Commissioner Garza, the Court made a 4-1 vote of approval to declare a portion of roads, known as “GI Road” and “Jesus Maria Rd.” as public roads (as it pertains to Hidalgo County) for the limited purpose of permitting county action with respect to such roads, and to approve the order. Specific votes are as follow:

AYE: Commissioners’ Handy, Palacios, Flores, and Garza

NAY: Judge Garcia

ABSTAIN: None

At this time, the Court proceeded to item #18.A.14.

**8. County Judge: (SEE EXHIBIT H)****A. Discussion on the Hidalgo County Judge executing the Interlocal Agreement between Willacy and Kennedy Counties and Pct. #4 in regards to joint maintenance of certain roads**

Steve Crain, Legal Counsel, requested clarification regarding this item that the only action the Court took last week was to proceed with negotiation of the Interlocal Agreement with Hidalgo and Willacy, not to approve an agreement. I still have not seen the agreement between Willacy and Kennedy County. I think this action on #8 is probably premature for the Courts at this time.

NO ACTION taken on this item.

**9. Planning Department: (SEE EXHIBIT I)****A. Final Approval with Cash Deposit:****1. J & E Subdivision – Pct. #1**

On motion of Commissioner Flores, seconded by Commissioner Palacios, the Court made a UNANIMOUS vote of approval. Specific votes are as follow:

AYE: Judge Garcia, Commissioners’ Palacios, Flores, and Garza

NAY: None

ABSTAIN: Commissioner Handy

**B. Reimbursement of Cash Deposit:****1. Faith Fellowship Bible Church Subdivision – Pct/ #3**

On motion of Commissioner Flores, seconded by Commissioner Palacios, the Court made a UNANIMOUS vote of approval.

**C. Partial Reimbursement of Cash Deposit:****1. Joel Fuentes Subdivision – Pct. #3**

On motion of Commissioner Garza, seconded by Commissioner Flores, the Court made a UNANIMOUS vote of approval in the amount of \$1,000.00.

Judge Garcia stepped away from the Court.

**10. Fire Marshal: (SEE EXHIBIT J)****A. Presentation, discussion and possible action on adoption of Fire Marshal's Office Site Plan Review Procedures**

NO ACTION taken on this item.

**11. Elections Department: (SEE EXHIBIT K)**

Teresa Navarro informed the Court that items 11.A & B had both gone through the Human Resources and the Budget Office.

**A. Approval to increase slot #1 due to additional duties department 130-001 & line item transfer - \$269.56 & set salary**

On motion of Commissioner Flores, seconded by Commissioner Palacios, the Court made a UNANIMOUS vote of approval, with the setting of salary at \$58,000.00.

**B. Approval to increase slot #3 due to additional duties department 130-001 & line item transfer - \$188.69 & set salary**

On motion of Commissioner Palacios, seconded by Commissioner Flores, the Court made a UNANIMOUS vote of approval, with the salary being set at \$29,550.00.

**12. Urban County: (SEE EXHIBIT L)**

Presentation made by Tony Barco, Urban County.

**A. Approval of Agreement of Appraisal Services with Leonel Garza Jr. & Associates with the City of La Joya for the appraisal preparation of land acquisition of 28.71 acres for the Wastewater Treatment Plant Upgrade, Phase II under Year 14 (2001) Water/Sewer Improvements Funding**

On motion of Commissioner Flores, seconded by Commissioner Garza, the Court made a UNANIMOUS vote of approval.

**B. Award of a Testing Services Contract to Drash Consulting Engineers, Inc. – City of Granjeno – UC Years 13, 14, 15 & 16 (2000, 2001, 2002 & 2003)**

On motion of Commissioner Palacios, seconded by Commissioner Flores, the Court made a UNANIMOUS vote of approval.

**C. 2003 City of Weslaco – Rehab; Single Unit Residential – Requesting authorization for County Judge to sign Request for Release of Funds (RROF) and Finding of No Significant Impact (FONSI) for 2003 – City of Weslaco – Rehab; Single Unit Residential**

On motion of Commissioner Flores, seconded by Commissioner Garza, the Court made a UNANIMOUS vote of approval.

**D. Consider awarding bid for the demolition of two (2) existing structures and reconstruction, in the Countywide Area, to Rolando's General Construction in the amount of \$ 64,800.00**

On motion of Commissioner Flores, seconded by Commissioner Garza, the Court made a UNANIMOUS vote of approval.

**E. Consider awarding a bid for the demolition two (2) existing structures to be reconstructed in the Countywide Area, to De Leon Construction in the amount of \$ 64,800.00**

On motion of Commissioner Flores, seconded by Commissioner Garza, the Court made a UNANIMOUS vote of approval.

**F. Consider awarding a bid for the demolition of six (6) existing structures to be reconstructed in the cities of Edcouch, La Joya, San Juan and the Countywide Area to JRM Home Alterations, Inc. in the amount of \$ 180,000.00**

On motion of Commissioner Flores, seconded by Commissioner Garza, the Court made a UNANIMOUS vote of approval.

**G. Consider awarding bid for the demolition of one (1) existing structure to be reconstructed in the City of Alton to JLQ Construction in the amount of \$ 31,500.00**

On motion of Commissioner Flores, seconded by Commissioner Garza, the Court made a UNANIMOUS vote of approval.

Judge Garcia joined the meeting, and Commissioner Flores stepped away from the Court.

**13. Budget Office: (SEE EXHIBIT M)**

**A. Courthouse Security – Fund 1241:**

**1. Authorization to pay out vacation leave to employee #112135 in conjunction with the payroll of December 19, 2003**

On motion of Commissioner Palacios, seconded by Commissioner Garza, the Court made a UNANIMOUS vote of approval.

Correction made by Valde Guerra, Budget Officer: Under 13.A.1 there is a correction, it should read 12-16-2003. That was a typo error, it's effective today (December 16, 2003). This has gone through the HR, Ms. Cortez has seen this, and signed off on it.

On motion of Commissioner Palacios, seconded by Commissioners' Handy and Garza, the Court made a UNANIMOUS vote of approval, with the correction.

**B. District Clerk:**

**1. Authorization and approval to unappropriate \$ 47,104.00 from Acct. #3-1100-227-30-000-019-0-000 (Gen. Fund undistributed receipts)**

On motion of Commissioner Handy, seconded by Commissioner Garza, the Court made a UNANIMOUS vote of approval.

**C. Constable Pct. #3 – (Project STOP)**

1. **Approval to correct item 16J #4 (approval to set salaries/ 5% increase effective 1/1/04 to**
2. **Approval to set salaries at 3%, 5%, 7% as per the 2004 Hidalgo County increases**

On motion of Commissioner Garza, seconded by Commissioner Handy, the Court made a UNANIMOUS vote to approve item 13.C.1 & 2.

**D. Sheriff Department:**

1. **Approval to appropriate budget amendment for \$ 263,930.15 for the Jail Commissary Acct. (salaries & fringe benefits)**
2. **Set salaries for seven (7) employees assigned to the Jail Commissary**

On motion of Commissioner Garza, seconded by Commissioner Handy, the Court made a UNANIMOUS vote to approve item 13.D.1&2, to be effective Jan.01, 2004.

Valde Guerra, Budget Officer, stated for the Record: The setting of salaries has been adjusted as per the Court action, which these are Detention Officers. So it is whatever range they fell in, plus the \$1,500.00.

3. **Approval to set salaries (salary increase) for the Year 2004 for grant employees assigned to:**
  - **Combined Governmental Drug Enforcement and Special Crimes – 5**
  - **South Texas Auto Theft Enforcement – 3**
  - **COPS in School – 14**
  - **COPS Mercedes ISD – 2**
  - **COPS Sharyland ISD – 1**
  - **COPS Weslaco ISD – 6**

On motion of Commissioner Garza, seconded by Commissioner Palacios, the Court made a UNANIMOUS vote of approval, subject to funding from the grants.

Valde Guerra for the Record: There is a secretary that was at 5, should have been at 7%, so we'll make that adjustment.

**4. Crime Victim Liaison Grant:**

- **Approval to set salary (salary increase) for Year 2004 for grant employee**

On motion of Commissioner Garza, seconded by Commissioner Palacios, the Court made a UNANIMOUS vote of approval with the salary set at \$30,870.00.

**E. Pct. #2:**

1. **Approval to create obj. #731 (roads) for CO 2001 – Parks Pct. #2 Acct. #3-1331-452-00-122-014-0**
2. **Approval of line item transfer - \$ 24,964.07**

On motion of Commissioner Palacios, seconded by Commissioner Garza, the Court made a UNANIMOUS vote of approval of item 13.E.1 & 2.

**F. Approval to unappropriate unused salary & fringe benefits – Gen. Fund**

NO ACTION taken on this item.

**G. Computer Department:****1. Authorization to appropriate & utilize CIP funds**

On motion of Commissioner Palacios, seconded by Commissioner Garza, the Court made a UNANIMOUS vote of approval.

**H. Health Department:****1. Approval of budget amendment - \$ 12,000.00 (electricity)**

On motion of Commissioners' Handy and Palacios, seconded by Commissioner Garza, the Court made a UNANIMOUS vote of approval.

**2. Approval to unappropriate \$ 4,500.00 from Adm. Acct. & appropriate into Health Clinics Acct. (telephone)**

On motion of Commissioner Garza, seconded by Commissioner Handy, the Court made a UNANIMOUS vote of approval.

**I. Buildings & Grounds:****1. Approval to unappropriate \$ 70,000.00 from Acct. #3-1100-423-21-280-002-0-622 & appropriate same into Acct. #3-1100-419-40-220-001-0-622 (electricity)**

On motion of Commissioner Handy, seconded by Commissioner Flores, the Court made a UNANIMOUS vote of approval.

Commissioner Flores joined the meeting.

**J. Constable Pct. #5:****1. Approval of budget amendment and/or line item transfer**

On motion of Commissioner Palacios, seconded by Commissioner Flores, the Court made a UNANIMOUS vote of approval of the budget amendment in the amount of \$6,207.12.

**K. Line item transfers – CIP:**

- 1. Risk Management - \$ 103,001.44**
- 2. Fire Marshal - \$ 10,000.00**
- 3. Sheriff Department - \$ 38,098.01**

On motion of Commissioner Palacios, seconded by Commissioners' Flores and Handy, the Court made a UNANIMOUS vote to approve item 13.K.1-3.

**L. Sheriff Department – CIP:****1. Approval to create obj. 890 & line item transfer - \$ 5,720.00**

NO ACTION taken on this item.

**14. Risk Management Department: (SEE EXHIBIT N)****A. Discussion and action regarding additional duties and salary adjustment for the Risk Management Administrative Secretary effective 12/19/03****B. Approval to set salary**

On motion of Commissioner Flores, seconded by Commissioner Palacios, the Court made a UNANIMOUS vote to approve item 14.A & B, and set the salary at \$28,000.00.

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Valde Guerra: Correction of effective date should read 12-16-2003. Ms. Cortez (Human Resources) has seen this and signed off on it.

On motion of Commissioner Palacios, seconded by Commissioners' Handy and Garza, the Court made a UNANIMOUS vote of approval, with the correction.

**C. Approval of reimbursement to the Hidalgo County's Workers Compensation Claims Paying Account for: workers compensation claims paid by Tristar Risk Management in the amount of: \$59,359.02 for the period ending November**

On motion of Commissioner Palacios, seconded by Commissioners' Flores and Palacios, the court made a UNANIMOUS vote of approval.

**15. Pct. #2: (SEE EXHIBIT O)****A. Ratification of Interlocal Cooperation Agreement between Hidalgo County and Valley View ISD**

On motion of Commissioner Palacios, seconded by Commissioner Flores, the Court made a UNANIMOUS vote to approve to place the pipes 12 inches below the ground.

**16. Pct. #4: (SEE EXHIBIT P)****A. Requesting approval and authorization for County Auditor to issue payment (after review and processing procedures completed) to:**

**Mission Paving Co., Inc. for a total of \$ 80,505.63 for the following invoices:**

- **Inv. #5359199 - \$ 56,603.70 (paving of Aurora Rd. and Bar-Mar Lane) PO #519046**
- **Inv. #5377199 - \$ 23,901.93 (paving of Terry Rd. and Frio St.) PO #520254**

On motion of Commissioner Garza, seconded by Commissioner Flores, the Court made a UNANIMOUS vote of approval.

**17. Human Services: (SEE EXHIBIT Q)****A. Discussion and/or action, including, but not limited to the following items:**

- 1. Authorization to pay 2003 claims: \$161,789.60**
- 2. Indigent Health Care expenditures**

Commissioner Garza presented to the Court the amount paid to date is \$1,130,126.11 from September 1<sup>st</sup> to present, leaving a balance of 3,967,506.40.

Items #17.A.1 & 2 were approved through the Consent Agenda. NO ACTION taken on this item.

Commissioner Palacios stepped away from the Court.

**18. Purchasing Department: (SEE EXHIBIT R)****A. HIDALGO COUNTY –****Discussion and/or action, including, but not limited to the following items:**

|                                                             |                   |                    |            |
|-------------------------------------------------------------|-------------------|--------------------|------------|
| 1. <b>New Hidalgo County Jail:</b> Total inmate population: | <u>1035</u>       | Other Information: | <u>8</u>   |
| Physical Count:                                             | <u>1027</u>       | Males              | <u>954</u> |
| Out of County:                                              | La Villa <u>0</u> | Females            | <u>73</u>  |
|                                                             | Brooks <u>0</u>   | Federal            | <u>11</u>  |

**2. Current inter-local(s) and/or contract(s) for the “Housing of Inmates”**

NO ACTION taken on this item.

**3. New Adult Detention Facility and Law Enforcement Center Project:****a) Detention Facility Law Enforcement Center Design-Build Contract Action (if necessary):**

- 1. Authorization to file claim against bonding companies;**
- 2. Authorization to engage independent construction investigator;**

NO ACTION taken on item 18.A.3.a.1&2.

**b) County Auditor’s Report on Detention Facility Law Enforcement Center Project paid and pending payment request approval;**

NO ACTION taken on this item.

**c) Presentation for discussion, consideration, acceptance and approval of a claim/invoice from Photo Lab Systems, Inc. in the amount of \$5,720.00 (re-stocking charge) in connection with the cancellation of the original properly awarded and executed purchase order #360586 as a result of decision by department not to purchase equipment and use funds for more priority items needed for jail project;**

The County Auditor requested to have this item paid by the General Fund if the item was approved.

On motion of Commissioner Handy, seconded by Commissioner Flores, the Court made a UNANIMOUS vote of approval, subject to funding from General Fund.

**d) Requesting acceptance and approval of Application and Certification for Payment #10 and Final Application and Certificate for Payment #11 (dated 11-10-03) in the amounts of \$18,456.60 and \$53,677.70 respectively from Velasco Construction and as certified by V-A Architecture, project architect, with authority for Auditor to issue payment (after review, audit and processing procedures completed) under the construction contract for the new Law Enforcement Training Facility on site of the New Adult Detention Facility and Law Enforcement Center Project;**

On motion of Commissioner Handy, seconded by Commissioner Flores, the Court made a UNANIMOUS vote of approval.

- e) **Discussion and possible action on-site projects on site of the New Adult Detention Facility and Law Enforcement Center including, but not limited to, structures (i.e. Shooting Range Facility, Jogging Track, Driver Training Track, Parking Lot(s) and Utility Extensions, under or anticipated construction on site and preliminary information and request for clarification and direction on the possible construction options for additional pod(s) with staffing and maintenance and operations analysis and impacts including the status of the old facility.**

NO ACTION taken on this item.

4. **Requesting authority to approve the following requisitions that were submitted after the November 7, 2003 deadline, as ordered by CC on 10/03/03, process and issue purchase orders for the items listed and detailed on “Exhibit A” attached hereto.**

On motion of Commissioner Handy, seconded by Commissioner Flores, the Court made a UNANIMOUS vote of approval.

5. **Presentation for discussion, consideration, acceptance and approval of claims/invoices with authority for Auditor to issue payment after review, audit and processing procedures completed for the following:**

|                               |                                    |             |                             |
|-------------------------------|------------------------------------|-------------|-----------------------------|
| Hidalgo County Probate Court  | State Bar of Texas                 | \$ 55.00    | 3-1243-412-00-023-002-0-640 |
|                               | West Group Payment Center          | \$ 30.00    | Same as above               |
| 2003 Grant                    | Envirotech Carriers                | \$ 820.25   | 3-1292-441-00-350-001-3-350 |
| Hidalgo County WIC Department | McKesson Empowering Health Care    | \$ 9.06     | 3-1292-441-00-350-001-3-631 |
|                               | Valley Bottle Water                | \$ 54.00    | 3-1292-441-00-350-001-3-604 |
|                               | A Sign Language Interpreters       | \$ 178.75   | 3-1292-441-00-350-001-3-631 |
|                               | Superior Alarms                    | \$ 122.50   | 3-1292-441-00-350-001-3-431 |
| 2004 Grant                    | Pueblo Tires                       | \$ 152.99   | 3-1292-441-00-350-001-3-684 |
| Hidalgo County WIC Department | Copy Graphics                      | \$ 42.00    | 3-1292-441-00-350-001-4-432 |
|                               | Valley Bottle Water                | \$ 336.50   | 3-1292-441-00-350-001-4-631 |
|                               | Valley Bottle Water                | \$ 52.50    | 3-1292-441-00-350-001-4-608 |
|                               | Valley Bottle Water                | \$ 56.00    | 3-1292-441-00-350-001-4-442 |
|                               | Digital Office                     | \$ 108.00   | 3-1292-441-00-350-001-4-442 |
|                               | Digital Office                     | \$ 3.44     | 3-1292-441-00-350-001-4-601 |
|                               | Superior Alarms                    | \$ 220.00   | 3-1292-441-00-350-001-4-413 |
|                               | South Texas Petroleum              | \$ 638.85   | 3-1292-441-00-350-001-4-682 |
|                               | Argus Security Systems             | \$ 357.94   | 3-1292-441-00-350-001-4-413 |
|                               | Volunteer Movement C/O Irma Flores | \$ 100.00   | 3-1292-441-00-350-001-4-584 |
| Hidalgo County Precinct # 4   | Copy It                            | \$11,900.00 | 3-1292-441-00-350-001-4-550 |
| Hidalgo County Judge Office   | Reimbursement to Ms. Janie Alejos  | \$ 62.27    | 3-1204-431-00-124-005-0-890 |
| Hidalgo County Precinct# 2    | West Group Payment Center          | \$ 178.00   | 3-1100-413-00-110-006-0-640 |
|                               | J-III Concrete Co., Inc-           | \$ 801.05   | 3-1331-431-00-122-010-0-733 |

On motion of Commissioner Handy, seconded by Commissioner Flores, the Court made a UNANIMOUS vote of approval.

6. **Requesting authority to enter into a service contract for: “Language Interpretation” (telephone) on an as needed basis with Language Line Services, an awarded Texan 2000 vendor through the Resolution with the State of Texas Department of Information Resource’s (DIR).**

On motion of Commissioner Garza, seconded by Commissioner Handy, the Court made a UNANIMOUS vote of approval.

Commissioner Palacios joined the meeting and Commissioner Garza stepped away from the Court.

7. **Discussion and action on Loss Control Services as professional services, under Local Government Code § 262.024 (a) (4), to establish a “Pool” of Loss Control Services providers for the County to utilize on an “as needed” basis.**
8. **Requesting authority to advertise and approval of requirements as attached hereto for “Loss Control Services- Hidalgo County” RFQ/P. And, if approved,**
9. **Requesting authority to cancel current “Loss Control Services- Hidalgo County” RFQ&P approved on November 25, 2003. OR**

On motion of Commissioner Handy, seconded by Commissioner Flores, the Court made a UNANIMOUS vote of approval of item 18.A.7-9.

10. **Requesting authority to advertise and approval of requirements as attached hereto for “Loss Control Consultant Services- Hidalgo County” RFQ&P.**

NO ACTION taken on this item.

11. **Requesting authority to exercises the additional (1) one year extension as provided in current contract for “Screening assessments, Psychiatric evaluations, & follow up treatments for jail inmates as referred by the Hidalgo County Adult Detention (Jail) Medical Staff” under the same rates, terms and conditions with Tropical Texas Center for Mental Health and Mental Retardation. Effective 01/01/04 thru 12/31/04.**

On motion of Commissioner Palacios, seconded by Commissioner Handy, the Court made a UNANIMOUS vote of approval.

Commissioner Garza joined the meeting.

12. **Recommending award (from solicited quotes) and approval of contract for “Photo Processing” On An As Needed Basis with Trevino’s Photo Center for a term commencing 12/16/2003 thru 12/31/2004 but in no event to exceeding \$ 24,750.00. Fully executed copy of the contract will be forwarded to the Hidalgo County Auditor’s and Budget Offices.**

On motion of Commissioner Palacios, seconded by Commissioner Handy, the Court made a UNANIMOUS vote of approval.

- 13. Presentation for consideration, acceptance and approval of claims/invoices from AAA Pest Control, for services rendered to numerous County Depts., prior to termination of awarded contract with authority for Auditor to issue payment after, review, audit and processing procedures completed as detailed on "Exhibit A" attached hereto.**

On motion of Commissioner Handy, seconded by Commissioner Palacios, the Court made a UNANIMOUS vote of approval.

- 14. Presentation for discussion, consideration and approval by various departments to allow receipt of goods after 12-31-03 on authorized purchases approved by Commissioner's Court after the 11-7-03 deadline (utilizing '03 budgets) in order to accommodate best pricing.**

On motion of Commissioner Palacios, seconded by Commissioner Garza, the Court made a UNANIMOUS vote to approve the continuation of the PO's on items that have been authorized by Court, and any outstanding PO's.

As per Tony Sandoval, County Auditor, these requests are to be brought back in January for the consideration for the additional monies if not received by the deadline of December 31, 2003 because of the Accounting Principles.

- 15. Presentation for consideration, discussion and approval of specification and/or requirements for the procurement project authorized for publication: "Cell Phones/ Service Provider(s) for Hidalgo County"**

On motion of Commissioner Palacios, seconded by Commissioner Handy, the Court made a UNANIMOUS vote of approval.

- 16. Requesting ratification by Commissioner's Court of the following purchase orders approved due to special circumstances for the following departments :**  
**a) Budget Officer - P.O. # 525941- Lanier Health Care- \$ 1,352.73 – standard cassette tapes**  
**b) 389<sup>th</sup> Dist. Crt. – P.O. # 525942- Willie B's - \$ 95.63- Juror Meals**

On motion of Commissioner Handy, seconded by Commissioner Flores, the Court made a UNANIMOUS vote of approval of item 16.a & b.

**B. HIDALGO COUNTY PRECINCT NO.1-**

- 1. Presentation for discussion, consideration and approval of lease agreement for a citizens collection station site with the lowest bidder(s) meeting all specifications and requirements (through sealed quotes) for the following area: Fully executed copy of the contract will be forwarded to the Hidalgo County Auditor's and Budget Offices.**  
**a) South of FM 493 & Mile ½ West, Donna, Texas**

Marty Salazar informed the Court that the lowest bidder was Richard Cohrs @\$275.00 a month, which will be effective January 01, 2004.

On motion of Commissioner Flores, seconded by Commissioner Palacios, the Court made a UNANIMOUS vote of approval.

**C. HIDALGO COUNTY PRECINCT NO.2**

1. **Requesting authority to re-advertise for: One (1) New 2003 Industrial Material Handling Brush Loader” due to no bids received.**

On motion of Commissioner Palacios, seconded by Commissioner Flores, the Court made a UNANIMOUS vote of approval.

2. **Requesting authority to purchase One Ford F250 Super Duty Truck, through the Interlocal Agreement with Houston Galveston Area Council (H-GAC) – Vendor being Philpott Motor Company of Port Neches, Texas. Total purchase price \$ 24,179.25. Administration and Delivery Cost to be included.**

On motion of Commissioner Flores, seconded by Commissioner Handy, the Court made a UNANIMOUS vote of approval.

**D. HIDALGO COUNTY PRECINCT NO. 3-**

1. **Presentation for consideration, discussion and approval of an Inter-Local Cooperation Agreement between the County of Hidalgo and the City of McAllen for the purchase of CRS-2 emulsified asphalt;**

On motion of Commissioner Flores, seconded by Commissioner Handy, the Court made a UNANIMOUS vote of approval.

2. **Requesting approval of an Amendment to Construction Contract with Rio Valley Construction, Inc. to reflect the deletion of parking lot caliche base and asphalt paving which will reduce the contract amount by \$30,000.00.**

On motion of Commissioner Palacios, seconded by Commissioner Flores, the Court made a UNANIMOUS vote of approval of the amendment.

**E. HIDALGO COUNTY PRECINCT NO.4-**

1. **Presentation for consideration, discussion, acceptance and approval of Invoice No. 7 –ENG. 02-028 from J.E. Saenz & Associates, Inc. in the amount of \$20,510.00 with authority for Auditor to issue payment (after review, audit and processing procedures completed) in connection with services rendered to date on the Landfill Cap and Closure, Phase II, Part B;**

On motion of Commissioner Palacios, seconded by Commissioner Handy, the Court made a UNANIMOUS vote of approval.

2. **Presentation for consideration, discussion, acceptance and approval of Invoice No. 1 in the amount of \$52,450.00 from Absolute Waste Services, awarded and contracted vendor, for work completed on the construction of final cover with authority for Auditor to issue payment (after review, audit and processing procedures completed).**

On motion of Commissioner Handy, seconded by Commissioner Flores, the Court made a UNANIMOUS vote of approval.

3. **Requesting approval of Change Order No. 1 (increase) in connection with “Paving of Terry Road & Frio St.- CIP Projects” in the amount \$ 196.50 awarded to Mission Paving Co., Inc.**

On motion of Commissioner Flores, seconded by Commissioner Handy, the Court made a UNANIMOUS vote of approval.

**F. HIDALGO COUNTY JP PRECINCT 2 PL 1-**

1. **Requesting approval to exercise the one (1) additional year (as provided in Article 1.2 of the current contract) with Al Cardenas Masonry, Inc. for the leasing of office space.**

On motion of Commissioner Handy, seconded by Commissioner Palacios, the Court made a UNANIMOUS vote of approval.

**G. HIDALGO COUNTY ADULT PROBATION-**

1. **Recommending of bid award and approval of contract to sole bidder meeting all specifications attached hereto for: “Lease Office Space City of McAllen”. Fully executed copy of the contract will be forwarded to the Hidalgo County Auditor’s and Budget Offices.**

On motion of Commissioner Palacios, seconded by Commissioner Handy, the Court made a UNANIMOUS vote of approval.

**H. HIDALGO COUNTY BUDGET OFFICE-**

1. **Requesting authority to purchase two (2) computers to include hardware, software, support & maintenance and peripherals from a CISV vendor SJS Computers, through Texas Building & Procurement Commission in an amount not to exceed \$ 5,000.00 .**

On motion of Commissioner Handy, seconded by Commissioner Flores, the Court made a UNANIMOUS vote of approval.

**I. HIDALGO COUNTY COLONIA ACCESS PROGRAM-**

1. **Recommending to reject the sole bid received for Primavera 2 Subdivision on 11-10-03 with authority to re-advertise same.**

On motion of Commissioner Handy, seconded by Commissioner Flores, the Court made a UNANIMOUS vote of approval.

2. **Requesting approval of Supplemental Agreement No. 1 to provide a one (1) year extension as provided in current professional services agreements as per Section 3.2 and Article 8 under the same rates, terms and conditions for the following:**

|                       |                       |                                       |
|-----------------------|-----------------------|---------------------------------------|
| <b>Precinct No. 1</b> | <b>C-02-255-01-29</b> | <b>Tedsi Infrastructure</b>           |
| <b>Precinct No. 2</b> | <b>C-02-256-02-12</b> | <b>R. Guitierrez Engineering</b>      |
| <b>Precinct No. 3</b> | <b>C-02-257-00-15</b> | <b>J. Hinojosa Engineering</b>        |
| <b>Precinct No.4</b>  | <b>C-02-258-05-14</b> | <b>JE Saenz &amp; Associates Inc.</b> |

On motion of Commissioner Handy, seconded by Commissioner Flores, the Court made a UNANIMOUS vote of approval.

**J. HIDALGO COUNTY PURCHASING DEPARTMENT-**

1. **Recommending approval of final contract for “Grade & Step Consulting Firm-Hidalgo County” to sole responding firm meeting all requirements. Fully executed copies of the contracts will be forwarded to both the Budget Office and Hidalgo County Auditor’s Office**

On motion of Commissioner Handy, seconded by Commissioner Flores, the Court made a UNANIMOUS vote to approve the sole responding firm, MGT Management of Austin, Texas, in the amount of \$79,000.00.

**K. HIDALGO COUNTY HEALTH DEPARTMENT-**

1. **Recommending approval of contract with ERO Architecture Engineering for “Central Office Renovation for Bioterrorism Team” of Hidalgo County Health Department. Fully executed copies of the contracts will be forwarded to both the Budget Office and Hidalgo County Auditor’s Office,**

On motion of Commissioner Palacios, seconded by Commissioner Handy, the Court made a UNANIMOUS vote of approval.

Commissioner Flores stepped away from the Court.

**L. HIDALGO COUNTY SHERIFF’S DEPARTMENT SUB-STATION-**

1. **Presentation for discussion consideration and action (if necessary) by George A. Garcia, AGADC, project architect for sub-station renovation of a proposed sub-station sally port at the Hidalgo County Courthouse and subject to funding.**

On motion of Commissioner Handy, seconded by Commissioner Garza, the Court made a UNANIMOUS vote of approval.

**M. HIDALGO COUNTY WIC PROGRAM-**

1. **Presentation by Mr. David Guerra, IBC Bank, in connection with current lease agreement with Hidalgo County WIC Program.**

NO ACTION taken on this item.

2. **Presentation for consideration, discussion, acceptance and approval of a claim /invoice from Copy It in the amount of \$ 11,900.00 for printed materials for distribution to WIC participants with authority for Auditor to issue payment today, if possible, after review, audit processing procedures completed.**

On motion of Commissioner Handy, seconded by Commissioner Palacios, the Court made a UNANIMOUS vote of approval.

**N. HIDALGO COUNTY UBRAN COUNTY PROGRAM-**

1. **Notification (by Ms. Diana Serna, Director, Urban County Program) and request for ratification by Commissioner’s Court of acceptance of substantial completion of leased building with occupancy available (as assured by contractor to UCP) on 12-15-03.**

On motion of Commissioner Palacios, seconded by Commissioner Handy, the Court made a UNANIMOUS vote of approval.

**O. HIDALGO COUNTY IT DEPT. -**

1. **Requesting authority to enter into a Purchase Agreement through The Software Group, state awarded through Texas Building & Procurement Commission's CISV and CMBL programs (current awarded contractor on Judicial management System including Tax Office) for IBM Universe License Maintenance Annual Renewal (250users) including an additional 50 user licenses with maintenance in an amount not to exceed \$ 43,850.00 with an effective date of 1-1-04;**
2. **Authority for County Judge to execute agreement in order to meet TSG deadline on special promotion offer on reduced purchase price.**

On motion of Commissioner Handy, seconded by Commissioner Palacios, the Court made a UNANIMOUS vote to approve item 18.O.1 & 2, and not to exceed \$43,850.00 effective 1-1-04.

**19. Closed Session: (SEE EXHIBIT S)**

On motion of Commissioner Handy, seconded by Commissioner Palacios, the Court made a UNANIMOUS vote of approval to go into Executive Session.

Steve Crain, Legal Counsel stated for the Record: I don't believe we have any Real Estate. Godfrey Garza verified what Steve Crain had stated.

**Commissioners' Court may go into Closed Session pursuant to Chapter 551, Texas Government Code, Sections 551.071, 551.072 & 551.074 to discuss the following:**

- A. Real Estate Acquisition**
- B. Pending and/or potential litigation – Consultation with Attorney on contemplated litigation associated with New Adult Detention Facility & Law Enforcement Center Project**
- C. Evaluation & duties of County Budget Officer**

NO ACTION taken during Executive Session.

Commissioner Flores joined the Court during Executive Session.

**20. Open Session: (SEE EXHIBIT S)****A. Real Estate Acquisition**

NO ACTION taken on this item.

**B. Pending and/or potential litigation – Consultation with Attorney on contemplated litigation associated with New Adult Detention Facility & Law Enforcement Center Project**

On motion of Commissioner Handy, seconded by Commissioner Garza, the Court made a UNANIMOUS vote to approve the authorize to file a lawsuit against Landmark, the general contractor who worked on the new jail, and against the surety on the contract for purposes of incomplete items and warranty items on the contract.

**C. Evaluation & duties of County Budget Officer**

NO ACTION taken on this item.

**21. Budget Office: (SEE EXHIBIT T)**

**A. Approval of amended job description to include additional responsibilities and duties**

**B. Approval of amended salary schedule setting salary**

**C. Approval of line item transfer**

NO ACTION taken on item 21.A-C.

**22. Closed Session:**

**Commissioners' Court may reconvene into Closed Session for the discussion regarding the agenda items listed**

NO ACTION taken on this item.

**23. Open Session:**

**Commissioners' Court may reconvene into Open Session for the discussion regarding the agenda items listed**

NO ACTION taken on this item.

On motion of Commissioner Handy, seconded by Commissioner Garza, the Court made a UNANIMOUS vote of approval to adjourn.

**NOTICE is hereby given in accordance with Chapter 551, Texas Government Code, that a SPECIAL MEETING of the Commissioners' Court will be held on TUESDAY, DECEMBER 16, 2003, at 9:00 A.M., in the Commissioners' Courtroom of the Administration Building, Edinburg, Hidalgo County, Texas, discussion and possible action relating to the following business will be transacted:**

**NOTICE TO THE PUBLIC  
CONSENT AGENDA**

**The following items are of a routine or administrative nature. The Commissioners' Court has been furnished with background and support on each item, and/or it has been discussed at a previous meeting. All items will be acted upon by one vote without being discussed separately unless requested by a Commissioner, in which event the item or items will immediately be withdrawn for individual consideration in its normal sequence after the items not requiring separate discussion have been acted upon. The remaining items will be adopted by one vote.**

On motion of Commissioner Handy, seconded by Commissioner Palacios, the Court made a UNANIMOUS vote to approve all items listed on the Consent Agenda, with the exception of item 2.V and 2.GG.

Commissioner Garza was not present, and did not vote on any items under the Consent Agenda.

- 1. Approval of check register and payment of claims and bills - County Auditor (SEE EXHIBIT A)**
- 2. Line item transfers: (SEE EXHIBIT B)**
  - A. Adult Probation**
  - B. 206<sup>th</sup> District Court**
  - C. 275<sup>th</sup> District Court**
  - D. 332<sup>nd</sup> District Court**
  - E. 389<sup>th</sup> District Court**
  - F. 398<sup>th</sup> District Court**
  - G. County Court #1**
  - H. County Court #4**
  - I. Master Court #1**
  - J. J.P. Pct. #1, Pl.1**
  - K. Indigent Defense (2)**
  - L. Pct. #1 – Landfill**
  - M. Pct. #2 – Landfill**
  - N. Budget Office**
  - O. Purchasing Department**
  - P. Elections Department (2)**
  - Q. Tax Office**
  - R. County Clerk – Gen. Fund**
  - S. County Clerk – Fund 1237**
  - T. District Clerk**
  - U. D.A. – Gen. Fund**
  - V. Computer Department – On motion of Commissioner Handy, seconded by Commissioner Palacios, the Court made a UNANIMOUS vote of approval, subject to change/corrections.**

## Consent Agenda Continued:

**W. Sheriff Department (2)****X. Constable Pct. #3****Y. Health – Clinics****Z. Health – Adm.****AA.Pct. #1 – Adm.****BB.Pct. #1 – R & B****CC.Pct. #2 – R & B****DD.Pct. #4 – R & B****EE. Pct.#1 – Parks****FF. Health – Imm. Grant**

**GG.WIC (2)** – On motion of Commissioner Handy, seconded by Commissioner Palacios, the Court made a UNANIMOUS vote of approval, subject to change/corrections.

**3. Urban County: (SEE EXHIBIT C)**

**A. Request for approval of eligibility status for five (5) Countywide HOME Occupied Housing Rehabilitation/Reconstruction Housing Program applicants**

**4. Right of Way – Permits: (SEE EXHIBIT D)****A. North Alamo Water Supply – Cesar Chavez Rd. & FM 2128****B. North Alamo Water Supply – west side south of Alberta Rd.****C. North Alamo Water Supply – Mile 2 West****D. North Alamo Water Supply – Mile 21 ½ North east of FM 493****E. Sharyland Water Supply – Palm Drive & 5 Mile Line****F. Southwestern Bell – Trospers Rd. south of Mile 8 ½ North Rd.****G. Southwestern Bell – Western Rd. south of Mile 2 Rd.****H. City of Mission – install the following sewer main & force main lines:**

- **Glasscock Rd. – Mile 3 Rd.**
- **Glasscock Rd. – Mile 4 Rd.**
- **Stewart Rd. – Mile 3 Rd.**
- **Bluerock Rd. – Mile 2 Rd.**
- **Bryan Rd. – Mile 2 Rd.**
- **Mayberry Rd. – Mile 2 Rd.**
- **Mayberry Rd. – Mile 4 Rd.**
- **Mayberry Rd. – Mile 4 Rd.**
- **Mayberry Rd. – Mile 2 Rd.**
- **Mile 4 Rd. – Shary Rd.**
- **Trospers Rd. – Mile 2 Rd.**
- **Trospers Rd. – Mile 2 Rd.**
- **Trospers Rd. – Mile 3 Rd.**
- **Trospers Rd. – Mile 2 Rd.**
- **Los Ebanos Rd. – Mile 2 Rd. to Mile 3 Rd.**
- **Los Ebanos Rd. – Mile 3 Rd.**
- **Inspiration Rd. – Mile 3 Rd.**
- **Inspiration Rd. – Mile 3 Rd.**
- **Inspiration Rd. – Mile 3 Rd.**

**Consent Agenda continued:**

- **Moorefield Rd. – Mile 3 Rd.**
- **Moorefield Rd. – Mile 3 Rd.**
- **Moorefield Rd. – Mile 3 Rd.**
- **Moorefield Rd. – Mile 2 Rd.**
- **Moorefield Rd. – Mile 2 Rd.**
- **Schuerbach Rd. – (Margot, 66<sup>th</sup> St.)**
- **Schuerbach Rd. – Mile 2 Rd.**
- **Schuerbach Rd. – Mile 3 Rd.**
- **Schuerbach Rd. – Mile 2 Rd.**
- **Schuerbach Rd. – Mile 2 Rd.**
- **Schuerbach Rd. – Mile 2 Rd.**
- **Schuerbach Rd. – Mile 2 Rd.**
- **Schuerbach Rd. – Mile 2 Rd.**
- **Schuerbach Rd. – Mile 2 Rd.**
- **Palm Drive – Mile 3 Rd.**
- **Mile 2 Rd. – Schuerbach Rd.**
- **City of Mission: Interior Roads: (By Subdivision)**
  - Evie Subdivision No. 2**
  - Perlas de Naranja Subd.**
  - Unrecorded Subd. Mercado St.**
  - Groveswood Estates**
  - Unrecorded Subd. Bluerock Rd.**
  - Tangerine Estates**
  - James Allen Subdivision**
  - Unrecorded Subd. (no name streets – SH 107)**
  - Unrecorded Subd. (no name streets – SH 107)**
  - Monica Acres**
  - North Country Estates**
  - Diamond L. Subdivision**
  - Jessan Subdivision**
  - Basham Subd. No. 10**
  - Basham Subd. No. 2**
  - Alex Cavazos Subd.**
  - M.B. Subdivision**
  - M/S Subdivision**
  - North Country Estates No. 2**
  - Carlos G. Leal, Jr. Subd. No. 2**
- Good Valley Ranch Subd. No. 1**
- La Suena Subd.**
- Thompson Subd.**
- Basham Subd. No. 5**
- Kristi Estates**
- La Homa Groves Estates**
- 3 Diamond No. 1 Unrecorded**
- Basham Subd. No. 8**
- Basham Subd. No. 4**
- Country Estates West**
- Ariel Hinojosa No. 2**
- Hilda Subdivision No. 1-3**
- Randolph Barncite No. 1 & 2**
- La Homa Rd. North Subd.**
- La Palma Subd.**
- Basham Subd. No. 11**
- Arco Iris Subd.**
- Que Pasa Acres**
- Regal Estates**

**5. Planning Department: (SEE EXHIBIT E)****A. Approval of the following Certificates:**

- **Certificates of Plat & Utility Status under Local Government Code Section 232.028(b)**
- **Certificates of Residence Construction under Local Government Code Section 232.029 (c)(1)**
- **Certificates of Water Service Availability under Local Government Code Section (c)(2)**

**DRAINAGE DISTRICT BOARD OF DIRECTORS**

**NOTICE is hereby given in accordance with Chapter 551, Texas Government Code, that a SPECIAL MEETING of the Drainage District #1 Board of Directors will be held on TUESDAY, DECEMBER 16, 2003 at 9:00 A.M., in the Commissioners Courtroom of the Administration Building, Edinburg, Hidalgo County, Texas, discussion and possible action relating to the following business will be transacted:**

**DRAINAGE DISTRICT  
(SEE EXHIBIT U)**

**1. Roll Call**

All members of the Court were counted present.

**2. Open Forum**

NO ACTION taken on this item.

**3. Approval of Consent Agenda**

At this time, the Court moved to approve the Consent Agenda.

**4. Approval of budget amendment to transfer \$ 668,466.25 from the District's M&O Fund to the Capital Projects to fund the South I Rd. Pilot Channel Project**

On motion of Commissioner Handy, seconded by Commissioner Flores, the Court made a UNANIMOUS vote of approval.

**5. Approval of budget amendment to appropriate \$ 61,591.84 out of the District's Capital Projects Unreserved Fund Balance to fund the Progreso Drainage Improvement Project (this project was approved by the Board on October 09, 2003)**

On motion of Commissioner Handy, seconded by Commissioner Flores, the Court made a UNANIMOUS vote of approval.

**6. Approval of budget amendment to transfer the Unreserved Fund Balance of the District's Debt Service to the District Capital Projects Fund - \$ 560,000.00**

On motion of Commissioner Handy, seconded by Commissioner Flores, the Court made a UNANIMOUS vote of approval.

**7. Approval of budget amendment in the amount of \$ 102,605.84 needed to pay the final invoice for the Mission Inlet**

On motion of Commissioner Flores, seconded by Commissioner Handy, the Court made a UNANIMOUS vote of approval.

**8. Authority for the Treasurer to process payment for the final invoice to Turner Collie & Braden, Inc. for the Mission Inlet Phase I Design**

On motion of Commissioner Flores, seconded by Commissioner Handy, the Court made a UNANIMOUS vote of approval.

**9. Requesting authority to purchase required governmental accounting software and hardware for the Drainage District**

On motion of Commissioner Handy, seconded by Commissioner Flores, the Court made a UNANIMOUS vote to approve Best Software Inc.

**10. Risk Management Department: Approval of reimbursement to the Hidalgo County's Workers Compensation Claims Paying Account for: workers compensation claims paid by Tristar Risk Management in the amount of:**

**\$1,236.37 for the period ending November**

On motion of Commissioner Palacios, seconded by Commissioner Handy, the Court made a UNANIMOUS vote of approval for the period ending November 2003.

**11. Purchasing Department:**

**A. Recommending approval of final negotiated contract for "Grade & Step Consulting Firm- Hidalgo County" to sole responding firm meeting all requirements. Fully executed copies of the contracts will be forwarded to both the Budget Office and Hidalgo County Treasurer's Office, before the commencement of any work or presentations of any invoices for payment.**

On motion of Commissioner Palacios, seconded by Commissioner Handy, the Court made a UNANIMOUS vote of approval.

**B. Recommending award of bid and approval of Contract for: "South "I" Road Floodway Pilot Channel Project" to low bidder meeting all required specifications, subject to funding and/or appropriation of funds. A fully executed copy of the contract will be forwarded to Hidalgo County Budget and Treasurer's Office.**

On motion of Commissioner Garza, seconded by Commissioner Palacios, the Court made a UNANIMOUS vote to approve the contract in the amount of \$668,466.25 with Summit Contracting.

**12. Closed Session:**

**Board of Directors may go into Closed Session pursuant to Chapter 551, Texas Government Code, Section 551.072 to discuss the following:**

**A. Real Estate Acquisition**

NO ACTION taken on this item.

**13. Open Session:**

**A. Real Estate Acquisition**

NO ACTION taken on this item.

**14. Closed Session:**

**Board of Directors may reconvene into Closed Session for the discussion regarding the agenda items listed**

NO ACTION taken on this item.

**15. Open Session:**

**Board of Directors may reconvene into Open Session for the discussion regarding the agenda items listed**

NO ACTION taken on this item.

On motion of Commissioner Handy, seconded by Commissioner Flores, the Court made a UNANIMOUS vote of approval to adjourn this day's meeting at 11:53 a.m.

**NOTICE is hereby given in accordance with Chapter 551, Texas Government Code, that a SPECIAL MEETING of the Drainage District #1 Board of Directors will be held on TUESDAY, DECEMBER 16, 2003 at 9:00 A.M., in the Commissioners Courtroom of the Administration Building, Edinburg, Hidalgo County, Texas, discussion and possible action relating to the following business will be transacted:**

**NOTICE TO THE PUBLIC  
CONSENT AGENDA**

**The following items are of a routine or administrative nature. The Drainage District #1 Board of Directors has been furnished with background and support on each item, and/or it has been discussed at a previous meeting. All items will be acted upon by one vote without being discussed separately unless requested by a Commissioner, in which event the item or items will immediately be withdrawn for individual consideration in its normal sequence after the items not requiring separate discussion have been acted upon. The remaining items will be adopted by one vote.**

**DRAINAGE DISTRICT  
(SEE EXHIBIT V)**

On motion of Commissioner Handy, seconded by Commissioner Palacios and Flores, the Court made a UNANIMOUS vote to approve all items listed on the Drainage District Consent Agenda.

- 1. Approval of check register and payment of claims and bills - County Treasurer**
- 2. Discharge Permit: A. City of McAllen – Via Cantera Subdivision**
- 3. Line item transfer – \$ 500.00**

There being no further business to come before said Court, the meetings of the Commissioners' Court and the Drainage District #1 Board are now hereby adjourned.

Dated this the 16<sup>th</sup> day of December, 2003

JUAN D. SALINAS, III, County Clerk  
Hidalgo County, Texas

By: \_\_\_\_\_  
Priscilla Torres, Deputy

I, JUAN D. SALINAS, III, County Clerk attest that this is an accurate accounting of a proceeding of the Commissioners' Court held on December 16, 2003.

Signed this \_\_\_\_\_ day of \_\_\_\_\_ 2004.

ATTEST:  
JUAN D. SALINAS, III  
County Clerk and Ex-Officio Clerk  
Of the Commissioners' Court of  
Hidalgo County

(Seal)

By: \_\_\_\_\_  
Priscilla Torres, Deputy