

SPECIAL MEETING – DECEMBER 23, 2003

BE IT REMEMBERED, that on this 23rd day of December, A.D., 2003, there was begun and held a SPECIAL MEETING of the Honorable Commissioners' Court of Hidalgo County, Texas, wherein the following members thereof were present, to-wit:

HONORABLE RAMON GARCIA	HIDALGO COUNTY JUDGE
HONORABLE SYLVIA HANDY	COMMISSIONER, PRECINCT NO. 1
HONORABLE HECTOR (TITO) PALACIOS	COMMISSIONER, PRECINCT NO. 2
HONORABLE JOSE FLORES	COMMISSIONER, PRECINCT NO. 3
HONORABLE OSCAR L. GARZA JR.	COMMISSIONER, PRECINCT NO. 4

and **J.D. SALINAS, COUNTY CLERK & EX-OFFICIO CLERK OF THE COMMISSIONERS' COURT** of Hidalgo County, Texas, wherein the following proceedings were had, to-wit:

COMMISSIONERS' COURT MINUTES

NOTICE is hereby given in accordance with Chapter 551, Texas Government Code, that a SPECIAL MEETING of the Commissioners' Court will be held on TUESDAY, DECEMBER 23, 2003 at 9:00 A.M., in the Commissioners' Courtroom of the Administration Building, Edinburg, Hidalgo County, Texas, discussion and possible action relating to the following business will be transacted:

1. Roll Call

All members of the Court were counted present, with the exception of Commissioner Garza.

2. Pledge of Allegiance

Judge Garcia led the Court and Audience in the Pledge of Allegiance.

3. Prayer

Judge Garcia called on Commissioner Handy to lead the Court and Audience in Prayer.

4. Open Forum

-Gloria Beltran requested the Court not to take any action under the Addendum #2.A-C., as per a request made by Commissioner Garza.

-Virginia Townsend voiced her opinions regarding the Adult Probation Contract and other issues regarding county public/private roads.

5. Approval of Consent Agenda

At this time, the Court moved to approve the Consent Agenda.

6. Discussion of flooding & drainage issues at Villa De Las Flores Subdivision – Santos Flores (SEE EXHIBIT G)

J.D. Villareal informed the Court that Godfrey Garza, Raul Sesin and himself had met with Mr. Flores to resolve the issue. This item will be brought back once more information can be obtained.

NO ACTION taken on this item.

7. Elections Department: (SEE EXHIBIT H)

A. Approval, discussion and possible action of the following, but not limited to:

- 1. Consider and adopt election precinct boundary changes (due to Congressional Redistricting)**

Theresa Navarro stated for the Record: District 25 and 15 were split into 9 County Precincts, which were 5, 11, 50, 51, 60, 62, 64, 67, and 124. Texas Election code 42.005 prohibits the County Election Precinct from containing territory for more than one Congressional District. Texas Election code 42.006 imposes certain population limits on the number of registered voters on the County Election Precinct. So, adjustments have been made to Precincts 25, 34, 49, 66, 96, and the creation of new precincts 131, 132, 133, 134, 135, 136, 137, 138, 139, 140, 141, 142, 143, and 144.

On motion of Commissioner Flores, seconded by Commissioner Handy, the Court made a UNANIMOUS vote to approve the order modifying County Election Precincts.

8. Planning Department: (SEE EXHIBIT I)

A. Preliminary Approval:

1. La Plazita Subdivision – Pct. #1

On motion of Commissioner Handy, seconded by Commissioner Flores, the Court made a UNANIMOUS vote of approval.

2. Tierra Hermosa Subdivision – Pct. #3

On motion of Commissioner Flores, seconded by Commissioner Handy, the Court made a UNANIMOUS vote of approval.

3. Taurus Estates No. 13 Subdivision – Pct. #3

On motion of Commissioner Flores, seconded by Commissioner Handy, the Court made a UNANIMOUS vote of approval.

B. Final Approval with a Cash Deposit:

1. Lolita Subdivision – Pct. #4

Judge Garcia stepped away from the Court.

On motion of Commissioner Flores, seconded by Commissioner Palacios, the Court made a UNANIMOUS vote of approval.

9. County Auditor: (SEE EXHIBIT J)

A. Approval of CIP 2001 & 2002 Budget Amendment – Deobligate \$ 5,832.00

On motion of Commissioner Palacios, seconded by Commissioner Flores, the Court made a UNANIMOUS vote of approval.

B. Approval to create obj. #534 & line item transfer - \$ 3,259.26

On motion of Commissioner Palacios, seconded by Commissioner Flores, the Court made a UNANIMOUS vote of approval.

10. Urban County: (SEE EXHIBIT K)

- A. Requesting exemption from competitive bidding requirements under the Texas Local Government Code 262.024 (a) for professional engineering services with J.E. Saenz & Associates, Inc. in connection with the specifications and plans for sewer improvements at Colonia Tierra Del Valle 1 & 2, Country View Subdivision, John Closner Subdivision and Albino Rodriguez Subdivision in Pct. #4**

On motion of Commissioner Palacios, seconded by Commissioner Flores, the Court made a UNANIMOUS vote to approve all subdivisions, with the exception of John Closner Subdivision.

- B. Approval of professional services engineering contract with J.E. Saenz & Associates, Inc. with Pct. #4 for the specifications and plans for the Colonia Tierra Del Valle 1 & 2, Country View Subdivision, John Closner Subdivision and Albino Rodriguez Subdivision sewer improvements**

On motion of Commissioner Palacios, seconded by Commissioner Flores, the Court made a UNANIMOUS vote to approve all subdivisions, with the exception of John Closner Subdivision.

- C. Approval of a Subrecipient Agreement with Community Service Agency under the Emergency Shelter Grant Program for Essential Services and the UCP – ESG/UCP Year 15 (2002) & 16 (2003)**

On motion of Commissioner Palacios, seconded by Commissioner Flores, the Court made a UNANIMOUS vote of approval.

11. Health Department: (SEE EXHIBIT L)

- A. Authorization and approval to accept the following TDH Contract for the year 2004 (no cash match): Immunization Contract #74600071762005**
B. Approval of salary schedule for denoted grant

On motion of Commissioner Flores, seconded by Commissioner Palacios, the Court made a UNANIMOUS vote to approve item 11.A & B.

12. IT Department: (SEE EXHIBIT M)

- A. Approval of amended job description to include additional duties and responsibilities**
B. Approval of amended salary schedule setting salary
C. Approval of line item transfer

On motion of Commissioner Palacios, seconded by Commissioner Flores, the Court made a UNANIMOUS vote to approve item 12.A-C.

13. Budget Office: (SEE EXHIBIT N)

- A. Juvenile Justice Court:**
1. Approval to create obj. #581 & line item transfer - \$ 121.60

See item 13.F.1.

B. Tax Office:

1. **Approval to create obj. # 603 & line item transfer - \$ 200.00**

See item 13.F.1.

C. District Attorney:

1. **Approval to create obj. #442 & line item transfer - \$ 240.00 (Bad Checks Acct.)**

See item 13.F.1.

D. Pct. #2 – Colonia Access Program:

1. **Approval of line item transfer - \$ 33,578.40**

Corrected line item transfer as per Valde Guerra is in the amount of \$4,000.00 and not for \$33,578.40 as stated above.

See item 13.F.1.

E. HIDTA – Task Force:

1. **Approval of line item transfer - \$ 250.00 (from salaries)**
2. **Approval of line item transfer - \$ 4,500.00 (from retirement)**

See item 13.F.1.

3. **Requesting six (6) pieces of equipment be removed from inventory (see attached list)**

On motion of Commissioner Flores, seconded by Commissioner Palacios, the Court made a UNANIMOUS vote of approval.

F. Pct. #4:

1. **Approval of line item transfer – CO2002 Parks - \$ 11,000.00**

On motion of Commissioner Palacios, seconded by Commissioner Flores, the Court made a UNANIMOUS vote to approve items 13.A, B, C, E.1&2, and F.

At this time Judge Garcia joined the Court.

G. Discussion and action on H.B. 1940 as it relates to longevity pay for assistant prosecutors

On motion of Commissioner Flores, seconded by Commissioner Palacios, the Court made a UNANIMOUS vote of approval.

H. District Clerk:

1. **Authorization and approval that all unclaimed jury checks over 90 days old be reimbursed to the General Fund on an annual basis**

On motion of Commissioner Flores, seconded by Commissioner Palacios, the Court made a UNANIMOUS vote of approval.

14. Human Resources: (SEE EXHIBIT O)

- A. Approval to delete slot #4 (clerk/receptionist) dept. 190-002**
- B. Approval to create slot #8 (administrative aide I) dept. 190-002 (vacant)**
- C. Approval to set salary \$ 25,000.00**

On motion of Commissioner Handy, seconded by Commissioner Palacios, the Court made a UNANIMOUS vote to approve item 14.A-C.

- D. Approval to reclassify slot #3 dept. 190-002 from secretary to human resources specialist (approved by civil service on 12/18/03)**

On motion of Commissioner Handy, seconded by Commissioner Flores, the Court made a UNANIMOUS vote of approval.

15. Pct. #1: (SEE EXHIBIT P)

- A. Approval of Change Order #1 to reduce Rio Valley Construction, Inc. contract amount by \$4,239.10 (unused allowance amount) for the Pct. #1 Multi-purpose Center**
- B. Approval of payment to the contractor, Rio Valley Construction, Inc., in the amount of \$ 3,719.60 for the Pct. #1 Multi-purpose Center**

On motion of Commissioner Handy, seconded by Commissioner Flores, the Court made a UNANIMOUS vote of approval.

16. Pct. #3: (SEE EXHIBIT Q)

- A. Discussion, consideration and adoption of City of Palmview Resolution requesting Hidalgo County Pct. #3 assistance for street repairs, mowing, clean-up of drainage ditches and road rights of way on Abram Road, Greene Road, La Homa South Road, Paradise Circle, Palmview Drive, Mesquite Drive and Champion Lane**
- B. Discussion, consideration and adoption of the Resolution of the City Commission of Sullivan City requesting Pct. #3 assistance for street repairs, mowing and clean-up of drainage ditches and road rights of way on El Pinto Road, El Faro Road and Guadalupe Flores Road**
- C. Discussion, consideration and adoption of City of Alton Resolution requesting Hidalgo County Pct. #3 assistance with pothole repairs, road reconstruction and drainage ditch maintenance to streets listed in section 1 of the Resolution:**
 - **Moorefield Blvd. Mile 4 North Avenue to FM 681**
 - **Inspiration Blvd. Mile 4 North Avenue to Mile 7 ½**
 - **Los Ebanos Blvd. Mile 4 North Avenue to Mile 7 ½**
 - **Troster Blvd. Mile 4 North Avenue to Mile 6 ½**
 - **Mayberry Blvd. Mile 4 North Avenue to Mile 6 ¼**
 - **Bryan Blvd. Mile 4 North Avenue to Mile 6 ½**
 - **Stewart Blvd. Mile 4 North Avenue to Mile 6**
 - **Glasscock Blvd. Mile 4 North Avenue to Mile 6**
 - **Mile 4 North Ave. (aka, St. Francis Ave.) Inspiration Blvd. to FM 494**
 - **Mile 6 North Ave. (aka, St. Jude Ave.) Rhode Island St. to FM 494**

NO ACTION taken on item 16.A-C.

17. Pct. #4: (SEE EXHIBIT R)

**A. Request authorization to rename a county dedicated road located within Pct. #4 as follows:
From: Brushline Rd. to Brushline Rd. East (road runs north of F.M. 1925)**

On motion of Commissioner Handy, seconded by Commissioner Flores, the Court made a UNANIMOUS vote of approval.

B. Presentation for consideration, discussion, acceptance and approval of invoice #2206 in the amount of \$52,744.80 from Triple R Trucking, Inc. with authority for Auditor to issue payment (after review and processing procedures completed) in connection with services rendered to date on the loading & hauling of fill dirt for landfill cap & closure, Phase II, Part C-Project – PO #525696

On motion of Commissioner Flores, seconded by Commissioner Handy, the Court made a UNANIMOUS vote of approval, subject to auditor’s review.

Commissioner Flores stepped away from the Court.

C. Presentation for consideration, discussion, acceptance and approval of invoice #4817 in the amount of \$24,790.60 from Quintanilla, Headley & Associates with authority for Auditor to issue payment (after review and processing procedures completed) in connection with services rendered to date on PO #352852

On motion of Commissioner Palacios, seconded by Commissioner Handy, the Court made a UNANIMOUS vote of approval, subject to auditor’s review.

18. Human Services: (SEE EXHIBIT S)

A. Discussion and/or action, including, but not limited to the following items:

- 1. Authorization to pay 2003 claims: _____
- 2. Indigent Health Care expenditures

NO ACTION taken on this item.

19. Risk Management: (SEE EXHIBIT T)

A. Approval of reimbursement to the Hidalgo County’s Workers Compensation Claims Paying Account for: workers compensation claims paid by Tristar Risk Management in the amount of: \$ _____ for the period ending _____

NO ACTION taken on this item.

20. Purchasing Department: (SEE EXHIBIT U)

A. HIDALGO COUNTY –

Discussion and/or action, including, but not limited to the following items:

- 1. New Hidalgo County Jail: Total inmate population: 1048 Other Information: 7
- Physical Count: 1041 Males 969
- Out of County: La Villa 72 Females 72
- Brooks 11 Federal 11

2. Current inter-local(s) and/or contract(s) for the “Housing of Inmates”

No reports were made for item #2 therefore NO ACTION taken on this item.

3. New Adult Detention Facility and Law Enforcement Center Project:

a) Detention Facility Law Enforcement Center Design-Build Contract Action (if necessary)

- 1. authorization to file claim against bonding companies;**
- 2. authorization to engage independent construction investigator;**

NO ACTION taken on this item.

b) County Auditor’s Report on Detention Facility Law Enforcement Center Project paid and pending payment request approval;

NO ACTION taken on this item.

c) Requesting acceptance and approval with authority for Auditor to process payment (after review, audit and processing procedures completed) of Inv. #4740 in the amount of \$6,750.00 submitted by Quintanilla, Headley & Associates, for engineering services rendered from the design of the Utility Extension (Waterline), Six Lane Jogging Track, East Portion Driver Training Track, West Portion Driver Training Track and Compacted Caliche Base Road, and as certified for payment by V-A Architecture for the Shooting Range Facility;

On motion of Commissioner Palacios, seconded by Commissioner Handy, the Court made a UNANIMOUS vote of approval subject to legal review.

d) Discussion and possible action on-site projects on site of the New Adult Detention Facility and Law Enforcement Center including, but not limited to, structures (i.e. Shooting Range Facility, Jogging Track, Driver Training Track, Parking Lot(s) and Utility Extensions, under or anticipated construction on site and preliminary information and request for clarification and direction on the possible construction options for additional pod(s) with staffing and maintenance and operations analysis and impacts including the status of the old facility.

NO ACTION taken on this item.

4. Presentation of the scoring grid for the purpose of ranking the statements of qualifications (SOQ’S) received in response to Hidalgo County RFQ/P for “Independent Financial Audit Services- Hidalgo County” Project, (if approved);

On motion of Commissioner Palacios, seconded by Commissioner Handy, the Court made a UNANIMOUS vote of approval.

5. **Authority for purchasing department to negotiate a letter of engagement for Independent Financial Audit services with the number one ranked firm.**

On motion of Commissioner Palacios, seconded by Commissioner Handy, the Court made a UNANIMOUS vote of approval.

6. **Requesting authority to approve the following Requisitions that were submitted after the November 7, 2003 deadline, as ordered by CC on 10/03/03, process and issue purchase orders, for items listed and detailed on "Exhibit A" attached hereto.**

On motion of Commissioner Palacios, seconded by Commissioner Handy, the Court made a UNANIMOUS vote of approval.

B. HIDALGO COUNTY PRECINCT NO. 1-

1. **Requesting exemption from competitive bidding requirements for professional appraisal services with Leonel Garza, Jr. & Assoc., LLC in connection with "Mile 12 North Over Floodway Pilot Channel Appraisal Services" Project.**

On motion of Commissioner Handy, seconded by Commissioner Palacios, the Court made a UNANIMOUS vote of approval.

2. **Requesting approval of professional appraisal services contract with Leonel Garza, Jr. & Assoc., LLC in connection with "Mile 12 North Over Floodway Pilot Channel Appraisal Services" Project. Fully executed copies of the contract will be forwarded to both the Budget Office and Hidalgo County Auditor's Office, before the commencement of any work or presentations of any invoices for payment.**

On motion of Commissioner Handy, seconded by Commissioner Palacios, the Court made a UNANIMOUS vote of approval.

C. HIDALGO COUNTY PRECINCT NO. 4-

1. **Presentation for consideration, discussion, acceptance and approval of Invoice # 29994 dated 11-30-03 in the \$ 40,157.07 from Absolute Waste Services, awarded and contracted vendor, for work completed on the construction of final cover with authority for Auditor to issue payment (after review, audit and processing procedures completed).**

On motion of Commissioner Handy, seconded by Commissioner Palacios, the Court made a UNANIMOUS vote of approval.

D. HIDALGO COUNTY 139th DISTRICT COURT-

1. **Requesting authority to remove from the County's Inventory numerous items as listed on Exhibit "A" and attached hereto.**

On motion of Commissioner Handy, seconded by Commissioner Palacios, the Court made a UNANIMOUS vote of approval.

E. HIDALGO COUNTY- CLAIMS-

1. **Presentation for discussion, consideration, acceptance and approval of claims/invoices with authority for Auditor to issue payment after review, audit and processing procedures completed for the following:**

a.	Hidalgo County, JP, Pct., Pl. 1,	G.Q. Copiers	\$ 183.98	3-1100-412-00-061-001-0-432
b.	Hidalgo County Elections Dept.	Shell Fleet Plus	\$ 103.62	3-1100-414-00-130-001-0-682
c.	Hidalgo County-ADF- Jail	Adolfo Cantu	\$ 14.85	3-1248-423-21-280-002-0-550
d.	Hidalgo County Auditor	Rio Plex Wireless	\$ 761.94	3-1100-415-21-170-001-0-534
e.	Hidalgo County Health Dept.	Juanita R. Garcia	\$ 20.00	3-1100-441-33-340-002-0-630
		Yolanda Alafa	\$ 30.75	3-1100-441-33-340-003-0-604
		Adolfo Requenez	\$ 4.31	3-1100-441-33-340-002-0-890
		Ruben Martinez	\$ 20.00	3-1100-441-33-340-002-0-583

On motion of Commissioner Handy, seconded by Commissioner Palacios, the Court made a UNANIMOUS vote of approval.

F. HIDALGO COUNTY FIRE MARSHAL DEPARTMENT-

1. **Requesting authority to approve the following requisitions that were submitted after the November 07, 2003 deadline, as ordered by CC on 10/03/03, process and issue purchase orders for the items listed and detailed below and funded thru C.I.P. proceeds.**

Vendor	Amount	Account Number	Req #
McAllen Motor Sports	\$ 2,252.60	3-1332-422-10-300-021-0-742	41005
Eliff Trailer Sales	\$ 3,929.00	3-1332-422-10-300-021-0-742	39425
Metro Fire Apparatus Inc.	\$ 3,300.00	3-1332-422-10-300-021-0-742	41012

On motion of Commissioner Handy, seconded by Commissioner Palacios, the Court made a UNANIMOUS vote of approval.

At this time Commissioner Flores joined the meeting..

G. HIDALGO COUNTY RISK & EMERGENCY MGT-

1. **Recommending bid award to the lowest bidder meeting all requirements as attached hereto for: “Three (3) New Model 2004 Regular Short Bed V6 Pickup Trucks”**

On motion of Commissioner Handy, seconded by Commissioner Palacios, the Court made a UNANIMOUS vote of approval.

21. Closed Session: (SEE EXHIBIT V)

On motion of Commissioner Handy, seconded by Commissioner Palacios, the Court made a UNANIMOUS vote of approval to go into executive session.

Commissioners’ Court may go into Closed Session pursuant to Chapter 551, Texas Government Code, Sections 551.071 & 551.072 to discuss the following:

A. Real Estate Acquisition

B. Pending and/or potential litigation – Consultation with Attorney on contemplated litigation associated with New Adult Detention Facility & Law Enforcement Center Project

NO ACTION taken on this item.

22. Open Session: (SEE EXHIBIT V)

A. Real Estate Acquisition

B. Pending and/or potential litigation – Consultation with Attorney on contemplated litigation associated with New Adult Detention Facility & Law Enforcement Center Project

NO ACTION taken on this item.

23. Closed Session:

Commissioners' Court may reconvene into Closed Session for the discussion regarding the agenda items listed

24. Open Session:

Commissioners' Court may reconvene into Open Session for the discussion regarding the agenda items listed

On motion of Commissioner Palacios, seconded by Commissioner Handy, the Court made a UNANIMOUS vote of approval to adjourn.

NOTICE is hereby given in accordance with Chapter 551, Texas Government Code, that a SPECIAL MEETING of the Commissioners' Court will be held on TUESDAY, DECEMBER 23, 2003, at 9:00 A.M., in the Commissioners' Courtroom of the Administration Building, Edinburg, Hidalgo County, Texas, discussion and possible action relating to the following business will be transacted:

**NOTICE TO THE PUBLIC
CONSENT AGENDA**

The following items are of a routine or administrative nature. The Commissioners' Court has been furnished with background and support on each item, and/or it has been discussed at a previous meeting. All items will be acted upon by one vote without being discussed separately unless requested by a Commissioner, in which event the item or items will immediately be withdrawn for individual consideration in its normal sequence after the items not requiring separate discussion have been acted upon. The remaining items will be adopted by one vote.

On motion of Commissioner Palacios, seconded by Commissioner Handy, the Court made a UNANIMOUS vote of approval.

- 1. Approval of check register and payment of claims and bills - County Auditor (SEE EXHIBIT A)**

- 2. Line item transfers: (SEE EXHIBIT B)**
 - A. Sheriff Department**
 - B. General Litigation**
 - C. 332nd District Court (2)**
 - D. 398th District Court**
 - E. County Court #2**
 - F. County Court #5**
 - G. District Clerk**
 - H. County Judge (2)**
 - I. Parking Lot**
 - J. Tax Office**
 - K. Jail**
 - L. Constable Pct. #3**
 - M. Constable Pct. #4**
 - N. Pct. #1 – Parks**
 - O. Pct. #1 – Adm.**
 - P. Pct. #1 – R & B**
 - Q. Indigent Defense**
 - R. Health – (Adm. Prog. Income)**

- 3. Planning Department: (SEE EXHIBIT C)**
 - A. Approval of the following Certificates:**
 - Certificates of Plat & Utility Status under Local Government Code Section 232.028(b)**
 - Certificates of Residence Construction under Local Government Code Section 232.029 (c)(1)**
 - Certificates of Water Service Availability under Local Government Code Section (c)(2)**

- 4. Right of Way – Permits: (SEE EXHIBIT D)**
- A. North Alamo Water Supply – west of FM 1015 on Mile 10 North**
 - B. North Alamo Water Supply – Eldora Rd. east of FM 1423**
 - C. North Alamo Water Supply – Tower Rd. & Curry Rd.**
 - D. Southwestern Bell – along Trinity**
 - E. Southwestern Bell – along Rooth Rd.**
 - F. Sharyland Water Supply – 5 Mile Line & Stewart Rd.**
 - G. Sharyland Water Supply – 5 Mile Line & Moorefield Rd.**
 - H. Sharyland Water Supply – 3 Mile Line & Stewart Rd.**

5. Monthly Collection Reports - October: (SEE EXHIBIT E)

A. J.P. Palacios	\$72,887.49	
B. J.P. Espinoza	\$42,335.26	
C. J.P. Morales	\$30,878.85	
D. J.P. Ochoa	\$41,485.54	
E. J.P. Saenz	\$24,404.08	
F. J.P. Trevino	\$59,653.09	
G. J.P. Garza	\$54,149.34	
H. J.P. Contreras	\$50,385.94	
I. J.P. Jackson	\$16,581.28	
J. Law Library	\$ 1,414.25	
K. Sheriff Escalon	\$68,117.51	
L. Anzalduas Park	\$ 836.02	
M. Delta Lake	\$ 588.01	
N. Constable Aguirre	\$ 650.00	
O. Constable Alaniz	\$ 380.00	
P. Constable Gallardo	\$ 975.00	
Q. Constable Rios	\$ 1,610.00	
R. Constable Bazan	\$ 1,000.00	
S. Constable Rios	\$ 2,175.00	(June 2003 Amended)

6. Monthly Collection Report – November (SEE EXHIBIT F)

A. County Clerk	\$ 439,239.46
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DRAINAGE DISTRICT BOARD OF DIRECTORS

NOTICE is hereby given in accordance with Chapter 551, Texas Government Code, that a SPECIAL MEETING of the Drainage District #1 Board of Directors will be held on TUESDAY, DECEMBER 23, 2003 at 9:00 A.M., in the Commissioners Courtroom of the Administration Building, Edinburg, Hidalgo County, Texas, discussion and possible action relating to the following business will be transacted:

**DRAINAGE DISTRICT
(SEE EXHIBIT X)**

1. Roll Call

All members of the Court were counted present.

2. Open Forum

NO ACTION taken on this item.

3. Approval of Consent Agenda

On motion of Commissioner Handy, seconded by Commissioner Palacios, the Court made a UNANIMOUS vote of approval.

4. Line item transfer from salaries - \$ 67,413.00

On motion of Commissioner Handy, seconded by Commissioner Palacios, the Court made a UNANIMOUS vote of approval.

5. Risk Management:

A. Approval of reimbursement to the Hidalgo County’s Workers Compensation Claims Paying Account for: workers compensation claims paid by Tristar Risk Management in the amount of: \$ _____ for the period ending _____

NO ACTION taken on this item.

6. Purchasing Department:

A. Presentation of the scoring grid for the purpose of ranking the statements of qualifications (SOQ’s) received in response to Hidalgo County Drainage District No.1’s RFQ/P for “independent Financial Audit Services”- project, (if approved);

Marty Salazar read the scores into the record. The scores are as followed, Burton McCumber and Cortez 97.4, Reyna Garza 77, Juan Nunez 85, Rhonda Gillum 76.2.

On motion of Commissioner Palacios, seconded by Commissioner Flores, the Court made a UNANIMOUS vote of approval.

B. Authority for purchasing department to negotiate a letter of engagement for Independent Financial Audit Services with the number one ranked firm.

On motion of Commissioner Palacios, seconded by Commissioner Flores, the Court made a UNANIMOUS vote of approval.

7. Closed Session:

Board of Directors may go into Closed Session pursuant to Chapter 551, Texas Government Code, Section 551.072 to discuss the following:

A. Real Estate Acquisition

NO ACTION taken on this item.

8. Open Session:

A. Real Estate Acquisition

NO ACTION taken on this item.

9. Closed Session:

Board of Directors may reconvene into Closed Session for the discussion regarding the agenda items listed

10. Open Session:

Board of Directors may reconvene into Open Session for the discussion regarding the agenda items listed

On motion of Commissioner Palacios, seconded by Commissioner Handy and Flores, the Court made a UNANIMOUS vote of approval to adjourn.

NOTICE is hereby given in accordance with Chapter 551, Texas Government Code, that a SPECIAL MEETING of the Drainage District #1 Board of Directors will be held on TUESDAY, DECEMBER 23, 2003 at 9:00 A.M., in the Commissioners Courtroom of the Administration Building, Edinburg, Hidalgo County, Texas, discussion and possible action relating to the following business will be transacted:

**NOTICE TO THE PUBLIC
CONSENT AGENDA**

The following items are of a routine or administrative nature. The Drainage District #1 Board of Directors has been furnished with background and support on each item, and/or it has been discussed at a previous meeting. All items will be acted upon by one vote without being discussed separately unless requested by a Commissioner, in which event the item or items will immediately be withdrawn for individual consideration in its normal sequence after the items not requiring separate discussion have been acted upon. The remaining items will be adopted by one vote.

**DRAINAGE DISTRICT
(SEE EXHIBIT Y)**

On motion of Commissioner Handy, seconded by Commissioner Palacios, the Court made a UNANIMOUS vote of approval.

- 1. Approval of check register and payment of claims and bills - County Treasurer**

COMMISSIONERS' COURT

NOTICE is hereby given in accordance with Chapter 551, Texas Government Code, that a SPECIAL MEETING of the Commissioners' Court will be held on TUESDAY, DECEMBER 23, 2003 at 9:00 A.M., in the Commissioners' Courtroom of the Administration Building, Edinburg, Hidalgo County, Texas, discussion and possible action relating to the following business will be transacted:

ADDENDUM (SEE EXHIBIT W)

1. Budget Office:

A. Approval of line item transfer

NO ACTION taken on this item.

2. County Judge:

- A. Discussion, consideration and action on establishing a County Policy regarding maintenance of private roads, county roads and roads located in adjoining counties with public funds**
- B. Discussion, consideration and action to reconsider the action taken by Commissioners' Court authorizing Hidalgo County to enter into an Interlocal Agreement with Willacy County and Kennedy County to maintain G.I. Road, Jesus Maria Road and County Line Road**
- C. Discussion, consideration and action to reconsider the action taken by Commissioners' Court declaring G.I. Road and Jesus Maria Road as public roads**

Discussion/presentation made by Judge Garcia.

On motion of Commissioner Flores, seconded by Commissioner Palacios, the Court made a UNANIMOUS vote to take NO ACTION on item 2.A-C.

After discussing the Addendum, the Court proceeded with item #6.

There being no further business to come before said Court, the meetings of the Commissioners' Court and the Drainage District #1 Board is now hereby adjourned.

Dated this the 23rd day of December, 2003

JUAN D. SALINAS, III, County Clerk
Hidalgo County, Texas

By: _____
Monique Garate, Deputy

I, JUAN D. SALINAS, III, County Clerk attest that this is an accurate accounting of a proceeding of the Commissioners' Court held on December 23, 2003.

Signed this _____ day of _____ 2004.

ATTEST:
JUAN D. SALINAS, III
County Clerk and Ex-Officio Clerk
Of the Commissioners' Court of
Hidalgo County

By: _____
Monique Garate, Deputy

(Seal)