

SPECIAL MEETING – JANUARY 01, 2004

BE IT REMEMBERED, that on this 1st day of January, A.D., 2004, there was begun and held a SPECIAL MEETING of the Honorable Commissioners' Court of Hidalgo County, Texas, wherein the following members thereof were present, to-wit:

HONORABLE RAMON GARCIA	HIDALGO COUNTY JUDGE
HONORABLE SYLVIA HANDY	COMMISSIONER, PRECINCT NO. 1
HONORABLE HECTOR (TITO) PALACIOS	COMMISSIONER, PRECINCT NO. 2
HONORABLE JOSE FLORES	COMMISSIONER, PRECINCT NO. 3
HONORABLE OSCAR L. GARZA JR.	COMMISSIONER, PRECINCT NO. 4

and **J.D. SALINAS, COUNTY CLERK & EX-OFFICIO CLERK OF THE COMMISSIONERS' COURT** of Hidalgo County, Texas, wherein the following proceedings were had, to-wit:

STATE OF TEXAS §

COUNTY OF HIDALGO §

COMMISSIONERS' COURT MINUTES

NOTICE is hereby given in accordance with Chapter 551, Texas Government Code, that a SPECIAL MEETING of the Commissioners' Court will be held on THURSDAY, JANUARY 01, 2004 at 12:00 P.M., in the Commissioners' Courtroom of the Administration Building, Edinburg, Hidalgo County, Texas, discussion and possible action relating to the following business will be transacted:

1. Roll Call

All members of the Court were counted present, with the exception of Commissioner Handy.

2. Pledge of Allegiance

Judge Garcia led the Court and Audience in the Pledge of Allegiance.

3. Prayer

Judge Garcia called on Valde Guerra to lead the Court and Audience in Prayer.

4. Open Forum

No presentation were made during Open Forum.

5. Budget Office: (SEE EXHIBIT A)

A. District Attorney:

- 1. Approval of 2004 D.A. Bad Checks Budget & Salary Schedule**
- 2. Approval of 2004 D.A. Inv. Fund Budget & Salary Schedule**
- 3. Approval of 2004 Amended D.A. Gen. Fund Salary Schedule**
- 4. Approval of 2004 H.I.D.T.A. Task Force Budget (Program Income) and Salary Schedule**

On motion of Commissioner Palacios, seconded by Commissioner Garza, the Court made a UNANIMOUS vote of approval.

- 5. Approval to extend the 2003-2004 H.I.D.T.A. Grant from Jan. 01, 2003-December 31, 2003 extending from Jan. 01, 2003 – June 30, 2004 (no changes on the amount)**

On motion of Commissioner Garza, seconded by Commissioner Flores, the Court made a UNANIMOUS vote of approval.

- B. Approval of amended job description to include additional responsibilities and duties, set salary (slot 5) and amend budget - County Commissioners'**

Valde Guerra stated for the record that the budget adjustment for the account is totaled \$49,662.82. The setting of salary would be \$70,500.00.

On motion of Commissioner Palacios, seconded by Commissioner Flores, the Court made a UNANIMOUS vote of approval.

C. County Auditor:

- 1. Approval to increase mileage reimbursement rate from 36 cents to 37.5 cents per mile to be in accordance with Internal Revenue Service Regulation**

On motion of Commissioner Garza, seconded by Commissioner Flores, the Court made a UNANIMOUS vote of approval.

D. Approval of amended salary schedule to create slot 3 bailiff/interpreter set salary and amend budget – Juvenile Justice Center

On motion of Commissioner Garza, seconded by Commissioner Palacios, the Court made a UNANIMOUS vote of approval in the amount of \$37,140.00 including all the fringes, coming from the General Fund.

E. Approval of amended job description to include additional responsibilities and duties, set salary (slot 1) and amend budget - Law Library

Valde stated for the record the current salary for slot 1 was \$41,350.06, the new salary is \$42,500.00

On motion of Commissioner Garza, seconded by Commissioner Flores, the Court made a UNANIMOUS vote of approval.

F. Approval to reclassify slot 2, set salary and amend budget - Master Court 1

G. Approval to reclassify slot (2), set salary and amend budget - Master Court 2

On motion of Commissioner Palacios, seconded by Commissioner Flores, the Court made a UNANIMOUS vote of approval.

H. Approval of 2004 budget Amendments:

- 1. Sanitation - Pct. #2**
- 2. Sanitation - Pct. #3**
- 3. Information Technology**

On motion of Commissioner Palacios, seconded by Commissioner Garza, the Court made a UNANIMOUS vote of approval subject to legal review.

4. COPS In School.

NO ACTION taken on this item.

5. Buildings & Grounds**6. Budget Office**

On motion of Commissioner Palacios, seconded by Commissioner Garza, the Court made a UNANIMOUS vote of approval.

I. Approval of amended salary schedule adjusting slot 1, deleting slot 4, creating slot 8 Administrative Aide I, reclassifying slot 3 from secretary to Human Resource Specialist, set salary and amend budget - Human Resources

On motion of Commissioner Palacios, seconded by Commissioner Flores, the Court made a UNANIMOUS vote of approval.

J. Approval of amended salary schedule, set salary (slot 2) and amend budget - Information Technology

On motion of Commissioner Palacios, seconded by Commissioner Flores, the Court made a UNANIMOUS vote of approval.

K. Approval of amended salary schedule to create slot 14 CRC Coordinator, set salary and amend budget - Pct. #2 Parks

Valde stated for the record that the budget amount is \$35,561.64, and the set salary is \$25,200.00.

On motion of Commissioner Palacios, seconded by Commissioner Flores, the Court made a UNANIMOUS vote of approval.

L. Approval of amended salary schedule, set salary (slot 1 & 3) and amend budget - Elections

On motion of Commissioner Flores, seconded by Commissioner Palacios, the Court made a UNANIMOUS vote of approval.

M. Approval of amended salary schedule, set salary (slot 3) and amend budget - Risk Management

On motion of Commissioner Flores, seconded by Commissioner Palacios, the Court made a UNANIMOUS vote of approval.

N. Approval of amended salary schedule to delete slot #8 (vacant), create slot 20 Asst. PO Administrator, create slot #21 Contracts Manager, set salary and amend budget – Purchasing

On motion of Commissioner Palacios, seconded by Commissioner Flores, the Court made a UNANIMOUS vote of approval.

O. Approval of amended salary schedule to create slot 7, 8 & 9 Safety Specialist II, II & I respectively, set salary and amend budget - W. Comp (2202)

On motion of Commissioner Palacios, seconded by Commissioner Flores, the Court made a UNANIMOUS vote of approval.

P. Approval of amended salary schedule, create slot 38 Office Coordinator, set salary and amend budget - Pct. #2 Paved/Unpaved

On motion of Commissioner Flores, seconded by Commissioner Palacios, the Court made a UNANIMOUS vote of approval.

Q. Approval of amended salary schedule adjusting Combined Governmental Drug Enforcement & Special Crimes Task Force (5 positions), South Texas Auto Theft Enforcement (2 positions), COPS Mercedes ISD (2 positions), COPS Sharyland ISD (1 position), COPS Weslaco ISD (6 positions), COPS In School (14 positions), Set salary and amend budget – Sheriff

On motion of Commissioner Flores, seconded by Commissioner Palacios, the Court made a UNANIMOUS vote of approval.

Judge Garcia stepped away from the Court.

R. Approval of amended salary schedule, set salary (slot 3) and amend budget – Fire Marshal

On motion of Commissioner Flores, seconded by Commissioner Palacios, the Court made a UNANIMOUS vote of approval.

S. Approval of amended salary schedule, set salary (slot 2) and amend budget – Treasurers

On motion of Commissioner Flores, seconded by Commissioner Palacios, the Court made a UNANIMOUS vote of approval.

T. Approval of amended salary schedule, create slot 26 Eligibility Worker, set salary and amend budget - Human Services

On motion of Commissioner Flores, seconded by Commissioner Palacios, the Court made a UNANIMOUS vote of approval.

U. Approval of amended salary schedule, set salary (slot 16) and amend budget – County Judge

On motion of Commissioner Flores, seconded by Commissioner Palacios, the Court made a UNANIMOUS vote of approval.

V. Approval of amended salary schedule, adjust slot 9, 20 & 23, reclassify slot 45 to Chief Administrative Officer, delete slot 13 Chief Inspector, create slot 25 Assistant Chief Inspector & 26 Permit Clerk, set salary and amend budget - Health Department (various departments)

On motion of Commissioner Flores, seconded by Commissioner Palacios, the Court made a UNANIMOUS vote of approval.

W. Approval of amended salary schedule, adjust slot 1, set salary and amend budget - Sanitation Pct. #1

On motion of Commissioner Flores, seconded by Commissioner Palacios and Commissioner Garza, the Court made a UNANIMOUS vote of approval.

Judge Garcia joined the meeting and was present for the motion.

X. Budget Amendment for disallowed cost (workers compensation and longevity) for COPS in School Grant

On motion of Commissioner Flores, seconded by Commissioner Palacios, the Court made a UNANIMOUS vote of approval.

Y. Commissioner Pct. #2:

1. Approval to appropriate funds received from Loan Proceeds into Acct. #4-1202-431-00-122-006-0-748 and #4-1100-432-00-122-001-0-748 respectively.

On motion of Commissioner Garza, seconded by Commissioner Flores, the Court made a UNANIMOUS vote of approval.

2. Discussion and action on employment of temporary security officer for Pct. #2 compound

On motion of Commissioner Flores, seconded by Commissioner Garza, the Court made a UNANIMOUS vote of approval.

Judge Garcia stepped away from the Court.

Z. Purchasing Department:

1. Requesting authority to purchase through the Inter Local Agreement with Houston-Galveston Area Council (H-GAC)- Philpott Motors Inc., Port Neches, Texas., as follow:

A) Bid No. 03-230- "Three (3) New 2003 Ford F750 Pick Up Truck"	\$135,402
B) Bid No. 03-231- "One (1) New 2003 Ford Cab/Chassis Pick Up Truck"	\$ 23,796.25
The total price of vehicles with H-GAC Administration Fee is	<u>\$160,199.00.</u>

Marty Salazar stated that item 1.A was misprinted and should read "Ford750 Cab/Chassis", following with item 1.B also a misprint that should be reading, "Ford Pick Up Truck".

On motion of Commissioner Flores, seconded by Commissioner Garza, the Court made a UNANIMOUS vote of approval.

2. Requesting authority to purchase through the Inter Local Agreement with Houston-Galveston Area Council (H-GAC) - Dallas Mack Sales, L.P. of Texas, as follows:

A) Bid No. 03-347- "G & H Roll off Hoist/Truck"	
The total price of vehicles with H-GAC Administration Fee is	<u>\$95,508.00.</u>

On motion of Commissioner Garza, seconded by Commissioner Flores, the Court made a UNANIMOUS vote of approval.

3. Requesting approval of bid award to low bidder meeting all requirements and specifications as follows:

A) Bid No. 03-223-12-10 "One New 2003 or Current Production Motor Grader" (Anderson Equipment- \$106,000.00)	
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On motion of Commissioner Garza, seconded by Commissioner Flores, the Court made a UNANIMOUS vote of a approval.

**B) Bid No. 03-226-12-10 “Two New 2003 Tandem Heavy Duty Dump Trucks”
(Rush Truck Center- \$120,316.00)**

On motion of Commissioner Flores, seconded by Commissioner Garza, the Court made a UNANIMOUS vote of approval.

**C) Bid No. 03-224-12-10 “Three New Belly Dump Trailers”
(BC Equipment- \$62,400.00)**

On motion of Commissioner Garza, seconded by Commissioner Flores, the Court made a UNANIMOUS vote of approval.

Judge Garcia has joined the meeting.

AA. Discussion, consideration and action regarding stipend for Deputy Constables

NO ACTION taken on this item.

BB. Approval of 2004 Youth Village Girls Residential Annual Budget including setting salaries & auto allowance for employees

On motion of Commissioner Garza, seconded by Commissioner Flores, the Court made a UNANIMOUS vote of approval.

CC. Approval of amended job description to include additional responsibilities and duties, set salary (slot 1) and amend budget – Indigent Defense Program

On motion of Commissioner Palacios, seconded by Commissioner Garza and Flores, the Court made a UNANIMOUS vote of approval.

Commissioner Flores stepped away from the Court.

DD. Approval to transfer slot 6 from Acct. #4-1100-413-30-110-007- into Acct. #4-1100-415-50-190-002 (slot 8), including transfer of funds

On motion of Commissioner Palacios, seconded by Commissioner Garza, the Court made a UNANIMOUS vote of approval.

On motion of Commissioner Palacios, seconded by Commissioner Garza made a UNANIMOOUS approval to adjourn.

**DRAINAGE DISTRICT BOARD OF DIRECTORS
NOTICE**

NOTICE is hereby given in accordance with Chapter 551, Texas Government Code, that a SPECIAL MEETING of the Drainage District #1 Board of Directors will be held on THURSDAY, JANUARY 01, 2004 at 12:00 P.M., in the Commissioners Courtroom of the Administration Building, Edinburg, Hidalgo County, Texas, discussion and possible action relating to the following business will be transacted:

**DRAINAGE DISTRICT
(SEE EXHIBIT B)**

1. Roll Call

All members of the Court were counted present except Commissioner Handy.

2. Open Forum

No presentations were made during Open Forum.

3. Approval of amended salary schedule, reclassify slot 8, set salary and amend budget

On motion of Commissioner Garza, seconded by Commissioner Flores, the Court made a UNANIMOUS vote of approval.

On motion of Commissioner Garza, seconded by Commissioner Flores, the Court made a UNANIMOUS vote of approval to adjourn

There being no further business to come before said Court, the meetings of the Commissioners' Court and the Drainage District #1 Board are now hereby adjourned.

Dated this the 01st day of January, 2004

JUAN D. SALINAS, III, County Clerk
Hidalgo County, Texas

By: _____
Monique Garate, Deputy

I, JUAN D. SALINAS, III, County Clerk attest that this is an accurate accounting of a proceeding of the Commissioners' Court held on January 01, 2004.

Signed this _____ day of _____ 2004.

ATTEST:
JUAN D. SALINAS, III
County Clerk and Ex-Officio Clerk
Of the Commissioners' Court of
Hidalgo County

By: _____
Monique Garate, Deputy

(Seal)