

**SPECIAL MEETING – March 22, 2005**

**BE IT REMEMBERED, that on this 22<sup>nd</sup> day of March, A.D., 2005, there was begun and held a SPECIAL MEETING of the Honorable Commissioners' Court of Hidalgo County, Texas, wherein the following members thereof were present, to-wit:**

**HONORABLE RAMON GARCIA**

**HIDALGO COUNTY JUDGE**

**HONORABLE HECTOR (TITO) PALACIOS**

**COMMISSIONER, PRECINCT NO. 2**

**HONORABLE JOSE FLORES**

**COMMISSIONER, PRECINCT NO. 3**

**HONORABLE OSCAR L. GARZA JR.**

**COMMISSIONER, PRECINCT NO. 4**

**and J.D. SALINAS, COUNTY CLERK & EX-OFICIO CLERK OF THE COMMISSIONERS' COURT of Hidalgo County, Texas, wherein the following proceedings were had, to-wit:**

**Sylvia S. Handy**  
Commissioner, Pct. #1

**Ramon Garcia**  
County Judge

**Joe M. Flores**  
Commissioner, Pct. #3



**Hector "Tito" Palacios**  
Commissioner, Pct. #2

**HIDALGO COUNTY**  
**COMMISSIONERS' COURT**  
**AGENDA**

**Oscar L. Garza, Jr.**  
Commissioner, Pct. #4

**NOTICE is hereby given in accordance with Chapter 551, Texas Government Code, that a SPECIAL MEETING of the Commissioners' Court will be held on TUESDAY, MARCH 22, 2005 at 9:00 A.M., in the Commissioners' Courtroom of the Administration Building, Edinburg, Hidalgo County, Texas. Discussion and possible action relating to the following business will be transacted:**

**1. Roll Call**

All Members of the Court were counted present with the exception of Commissioner Handy.

**2. Pledge of Allegiance**

Judge Garcia led the Court and Audience in the Pledge of Allegiance.

**3. Prayer**

Irene Garcia led the Court and Audience in Prayer.

**4. Open Forum**

Linda Villarreal – Health Services District update on health services.

Virginia Townsend – On item #19-D.

Fern McClaugherty – Politics in Hidalgo County.

**5. Approval of Consent Agenda**

At this time the Court moved to approve the Consent Agenda.

At this time the Court moved to item # 18.

**6. Civil Service – Esther Cortez: (SEE EXHIBIT H)**

**A. Swearing in of Emma Fuentes as Civil Service Commission Member (appointed by Commissioners' Court on Feb. 22, 2005)**

NO ACTION taken on this item.

7. **WIC – Norma Longoria:** (SEE EXHIBIT I)

- A. Requesting approval to accept (1) executive desk, and (1) bookcase valued at \$9,600.00, that was donated to the WIC program by Dr. Agustin Martinez, Women’s Clinic of South Texas**

On motion of Commissioner Garza, seconded by Commissioner Palacios, the Court made a UNANIMOUS vote of approval.

At this time Commissioner Flores steps out of the Court.

8. **Planning Department – Raul Sesin:** (SEE EXHIBIT J)

**A. Final Approval:**

1. **Andrea Estates Subdivision – Pct. 4 (Jesus Andrade)**
2. **Samantha Lee Subdivision – Pct. 2 (Juan Bermea)**
3. **JJ Avila Subdivision – Pct. 4 (Jose J. Avila)**
4. **Re-subdivision of Lots 208 & 211, Pueblo de Palms 3 – Pct. 3 (Flotilda Lape)**
5. **Barbara Village Subdivision – Pct. 4 (Richard Ruppert)**

On motion of Commissioner Garza, seconded by Commissioner Palacios, the Court made a UNANIMOUS vote of approval on items 1 thru 5.

**B. Final Approval with a Cash Deposit:**

1. **Haro Subdivision – Pct. 1 (Raymond Haro)**
2. **Quintanilla Subdivision – Pct. 4 (Juan Quintanilla)**
3. **Dollar General Subdivision – Pct. 4 (Laredo Ltd.)**

On motion of Commissioner Palacios, seconded by Commissioner Garza, the Court made a UNANIMOUS vote of approval on items 1 thru 3.

**C. Reimbursement of a Cash Deposit:**

1. **Pilar Salinas Subdivision – Pct. 3 (Pilar Salinas)**

On motion of Commissioner Palacios, seconded by Commissioner Garza, the Court made a UNANIMOUS vote of approval.

9. **Constable Pct. #3 – Larry Gallardo:** (SEE EXHIBIT K)

- A. Presentation and discussion of 2004 Racial Profiling Report as presented by the Hidalgo County Constable Pct. #3 Department in accordance with Article 2.133 of the Texas Code of Criminal Procedures**

Presentation made by Larry Gallardo.

10. **Constable Pct. #4 – Andy Rios:** (SEE EXHIBIT L)

- A. Requesting approval and consideration to appoint Raul Salinas to the position of Deputy Constable for Pct. #4 as prescribed by Local Government Code Section 86.011 (position approved by Comm. Court on 3/22/05)**

On motion of Commissioner Palacios, seconded by Commissioner Garza, the Court made a UNANIMOUS vote of approval.

At this time the Court moved to item #11-B first and then back to item #11-A.

**11. County Judge's Office – Lorie Ochoa: (SEE EXHIBIT M)**

**A. Approval of appropriation of funds – TxDOT Traffic Signal Project**

On motion of Commissioner Garza, seconded by Commissioner Palacios, the Court made a UNANIMOUS vote of approval in the amount of \$39,239.93.

**B. Approval of TxDOT Advanced Funding Agreement CSJ: 0255-11-011 (Traffic Signal Project)**

On motion of Commissioner Garza, seconded by Commissioner Palacios, the Court made a UNANIMOUS vote of approval.

**12. Head Start – Teresa Flores: (SEE EXHIBIT N)**

**A. Discussion/Approval of Hidalgo County Head Start Administrative Plan**

On motion of Commissioner Palacios, seconded by Commissioner Garza, the Court made a UNANIMOUS vote of approval.

**B. Discussion/Approval to Advertise for Sealed Bids on:**

- 1. Classroom Supplies**
- 2. Janitorial Supplies**

On motion of Commissioner Garza, seconded by Commissioner Palacios, the Court made a UNANIMOUS vote of approval on items 1&2.

**C. Discussion/Approval to Advertise for Sealed Bids on:**

- 1. Air Conditioning Maintenance & Repair**
- 2. Plumbing Repair**

On motion of Commissioner Garza, seconded by Commissioner Palacios, the Court made a UNANIMOUS vote of approval on items 1&2.

**D. Discussion/Approval to Update Policy Council By-Laws, Article V, Policy Council Membership, Section 4, Election Process for Parents, I. Center Distribution by Areas**

On motion of Commissioner Palacios, seconded by Commissioner Garza, the Court made a UNANIMOUS vote of approval.

**E. Discussion/Approval of Mental Health Procedures Manual**

On motion of Commissioner Garza, seconded by Commissioner Palacios, the Court made a UNANIMOUS vote of approval.

**F. Discussion/approval of Progress Report on Strategic Plan**

On motion of Commissioner Garza, seconded by Commissioner Palacios, the Court made a UNANIMOUS vote of approval.

**G. Discussion/Approval to Purchase Educational Books Through Hidalgo County's Participation with Texas Association of School Boards (TASB) Program Awarded Vendor National Educational Systems in the Amount of \$110,028.52 for all Head Start Classrooms**

On motion of Commissioner Palacios, seconded by Commissioner Garza, the Court made a UNANIMOUS vote of approval.

**13. Urban County – Diana Serna: (SEE EXHIBIT O)**

- A. Requesting approval of an Interlocal Agreement between the City of Progreso and the City of Elsa authorizing the City of Progreso to borrow \$85,008.20 from the City of Elsa's Year 16 (2003) CDBG allocation for the purpose of completing drainage and reconstruction improvements to "J" and "K" Streets.**
- B. Approval to award a Construction Contract to Joe Williamson Construction w/ Professional Paving Services for the Reconstruction and Drainage Improvements to "K" Street and "J" Street located in the City of Progreso using Urban County Program Street Improvements funding from Year 16 (2003) and Year 17 (2004) in the amount of \$253,972.21.**
- C. Presentation for consideration discussion and approval of a request to purchase lighting for the new T-Ball and Soccer/Football fields at the Palmview Municipal Park through the Hidalgo County's Participation with Texas Association of School Board (TASB) Cooperative Purchasing: Buy Board Contract 204-05 with Musco Lighting in the amount of \$114,328.00. Parks & Recreational Facilities Year 17 (2004) funds will be utilized for this purchase.**
- D. Requesting exemption from competitive bidding requirements under the Texas Local Government Code §262.024 (a) for professional engineering services with J. E. Saenz & Associates in connection with the City of Elsa for the design of sidewalk improvements from Ciro Cazares (9<sup>th</sup> St) to Mile 17 ½ North in the amount of \$4,000.00.**
- E. Approval of professional services engineering contract with J. E. Saenz & Associates with City of Elsa for the design of Sidewalk Improvements from Ciro Cazares (9<sup>th</sup> St) to Mile 17 ½ North in the amount of \$4,000.00.**
- F. Requesting exemption from competitive bidding requirements under the Texas Local Government Code §262.024 (a) for professional engineering services with J. E. Saenz & Associates in connection with the City of Elsa for the construction management of Year 17 (2004) Street and Water/Sewer Improvements at the La Plazita Subdivision in the amount of \$8,963.85.**
- G. Approval of professional services engineering contract with J.E. Saenz & Associates with City of Elsa for the construction management of Year 17 Street and Water/Sewer Improvements in the amount of \$8,963.85. Project will consist of street and drainage improvements as well as upgrading of waterlines from 2" to 4" at the La Plazita Subdivision. Engineers Scope of Services is attached.**
- H. Requesting exemption from competitive bidding requirements under the Texas Local Government Code §262.024 (a) for professional engineering services with J. E. Saenz & Associates in connection with the City of Elsa for the design of Austin Street for Year 16 (2003) and 17 (2004) Street Improvements in the amount of \$7,550.00.**
- I. Approval of professional services engineering contract with J. E. Saenz & Associates with City of Elsa for the design of Year 16 (2003) and 17 (2004) Street Improvements in the amount of \$7,550.00. Project will consist of new construction of Austin Street between 4<sup>th</sup> and 5<sup>th</sup> streets.**

On motion of Commissioner Garza, seconded by Commissioner Palacios, the Court made a UNANIMOUS vote of approval on items A thru I.

**14. Hidalgo County – Godfrey Garza: (SEE EXHIBIT P)****A. Approval of S&B Infrastructure, LTD, invoices, Raymondville Drain Outfall System Work Order #9 – Inv. #U9444.901-05 - \$ 17,590.97**

On motion of Commissioner Palacios, seconded by Commissioner Garza, the Court made a UNANIMOUS vote of approval.

**B. Approval of concurrence on proposed TxDOT plans for FM 491 (CSJ:0861-01-053)**

On motion of Commissioner Garza, seconded by Commissioner Palacios, the Court made a UNANIMOUS vote of approval.

**15. Human Services – Rudy De La Vina: (SEE EXHIBIT Q)****A. Discussion and/or action, including, but not limited to the following items:**

1. Authorization to pay claims: 2005 \_\_\_\_\_
2. Indigent Health Care Expenditures \_\_\_\_\_

NO ACTION taken on this item.

At this time Commissioner Flores returns to the Court.

**16. Buildings & Grounds – Daniel Flores: (SEE EXHIBIT R)****A. Status of old jail building**

Presentation made by Martha Salazar.

**B. Maintenance of county grounds**

Presentation made by Martha Salazar and Daniel Flores.

At this time Commissioner Garza steps out of the Court.

**C. Status of renovation of administration building**

Presentation made by Martha Salazar and Daniel Flores.

**17. Pct. #1 – Comm. Handy: (SEE EXHIBIT S)****A. Requesting approval to reimburse various residents of Suarez Subdivision for culvert pipe payments made to the Hidalgo Treasury Department (subdivision was approved under the Colonia Access Program)**

NO ACTION taken on this item.

At this time Commissioner Garza returns to the Court.

At this time the Court moved to item # 19.

**18. Pct. #3 – Comm. Flores: (SEE EXHIBIT T)**

**A. Requesting authorization to discuss and approve the creation of a Road District #5 Advisory Committee for Hidalgo County Pct. #3 and the appointment of the members inclusive of the chairperson**

On motion of Commissioner Garza, seconded by Commissioner Flores, the Court made a UNANIMOUS vote of approval on the creation of a Road District #5 Advisory Committee for Hidalgo County Pct. #3.

On motion of Commissioner Palacios, seconded by Commissioner Garza, the Court made a UNANIMOUS vote of approval to appoint Mayor Norberto Salinas as Chairman, Salvador Vela, Ramiro J. Rodriguez and Jorge G. Garcia as Committee Members, and appoint Joe M. Roseland, Robert Goodwin, Dennis Burlison, Richard Perez and Ben Olivarez for the Advisory Committee.

**B. Requesting authorization to apply for a TxDOT Grant**

On motion of Commissioner Flores, seconded by Commissioner Garza, the Court made a UNANIMOUS vote of approval.

At this time the Court moved back to item # 7.

At this time Commissioner Palacios steps out of the Court.

**19. Purchasing Department – Marty Salazar: (SEE EXHIBIT U)**

**NOTES: 1. FOR ANY CONTRACT(S) AWARDED AND APPROVED UNDER THIS AGENDA, EXECUTED COPIES OF THE CONTRACT(S) WILL BE FORWARDED TO HIDALGO COUNTY AUDITOR’S OFFICE.**

**2. ANY/ALL REQUESTS FOR ACCEPTANCE AND APPROVAL OF CLAIMS/INVOICES UNDER THIS AGENDA WILL INCLUDE AUTHORITY FOR AUDITOR TO ISSUE PAYMENT AFTER REVIEW, AUDIT AND PROCESSING PROCEDURES ARE COMPLETED**

**a) The Purchasing Department does not participate in the acquisition or purchase of the good/services presented under this caption. The Purchasing Department merely facilitates the placement of such items since they deal with procurement related issues.**

**b) Departments/Programs and Vendors are all advised that acquisition of goods and/or services must be done in accordance with applicable laws/statutes and Hidalgo County Purchasing Policies & Procedures.**

**A. HIDALGO COUNTY –**

**Discussion and/or action, including, but not limited to the following items:**

**1. New Hidalgo County Jail:**

Total inmate population:	<u>1037</u>	Other Information:	<u>9</u>
Physical Count:	<u>1025</u>	Males (in house)	<u>948</u>
Out of County: La Villa	<u>0</u>	Females (in house)	<u>77</u>
Brook’s		Federal Prisoners	<u>12</u>
Adj. /Sentenced to TDC	<u>132</u>	Total Paper Ready TDC	<u>93</u>

**2. Current inter-local(s) and/or contract(s) for the “Housing of Inmates”**

Presentation made by Martha Salazar.

**3. New Adult Detention Facility and Law Enforcement Center Project:**

- a) Detention Facility Law Enforcement Center Design - Build Contract with including action regarding Landmark final & Application for payment, punch list and release of retainage;**

Nothing to report on this item.

**4. Presentation for discussion, consideration, acceptance and approval of Claims/Invoices with authority for Auditor to issue payment for the items detailed in: “Exhibit A” attached hereto.**

NO ACTION taken on this item.

**5. Recommending award of Bid and approval of Contracts to multiple bidders meeting all requirements and specifications in each category for “New Tires and Tire Services”, subject to legal review.**

On motion of Commissioner Flores, seconded by Commissioner Garza, the Court made a UNANIMOUS vote of approval.

**6. Presentation for discussion, consideration and approval for Hidalgo County to exercise the option to renew for an additional one (1) year term (as provided in contract) with Ford Coe Service Company.**

**7. Presentation for discussion, consideration and approval for Hidalgo County to exercise the option to renew for an additional one (1) year term (as provided in contract) with All Valley Vending, Inc.**

On motion of Commissioner Flores, seconded by Commissioner Garza, the Court made a UNANIMOUS vote of approval on items 6 & 7.

**8. Presentation for discussion, consideration and action including, but not limited to, the following items in connection with the County –owned building and property, aka, the Kmart Property:**

- a) General status report by project architect (when necessary) or purchasing department;**  
**b) Programming, remodeling or construction related issues;**

NO ACTION taken on items a & b.

9. **Presentation for discussion, consideration and action including, but not limited to, the following items in connection with construction of new facility to house the Hidalgo County Adult Probation Dept.**
- a) **General status report by project architect (when necessary) or purchasing department;**
  - b) **Status of contract for abatement and demolition of portions of the structures (former Hidalgo County Sheriff's Dept. and jail on S. Hwy.281);**
  - c) **Other site or construction related issues;**

NO ACTION taken on items 9-a, b, & c,

10. **Presentation for discussion, consideration, acceptance and award of a Hidalgo County Blanket Crime Policy solicited through quotes to F&D Co. in the amount not to exceed \$10,000.00.**

On motion of Commissioner Garza, seconded by Commissioner Flores, the Court made a UNANIMOUS vote of approval.

**B. HIDALGO COUNTY PRECINT NO. 3-**

1. **Requesting acceptance and approval of Change Order No. 2 (increase) with A.J. Construction in the amount of \$2,565.00 in connection with the Restroom Facility Project in Anzaldua's park as presented by Alcoser Garcia Associates Design Consulting Architect.**

On motion of Commissioner Garza, seconded by Commissioner Flores, the Court made a UNANIMOUS vote of approval.

**C. HIDALGO COUNTY PRECINCT NO. 3 BUILDING & GROUNDS DEPT.-**

1. **Presentation for discussion, consideration, acceptance and approval of proposal document (as attached hereto) from Centennial Contractor Enterprises, Inc. (awarded area job order contractor) through the County's participation/membership with Texas Cooperative Purchasing Network AJOC Program and TCPN's contract with Region IV for materials and labor to complete work at the new Precinct No. 3's Multi-purpose Center (not part of the construction contract but necessary with Item C begun because of an unforeseen and unanticipated situation ) with authority to issue purchase order in the amount not to exceed \$11,803.00 and detailed below:**
- a) **Generator hook-up & concrete slab ..... \$4,950.63**
  - b) **Attorney benches .....\$2,000.00**
  - c) **Formed plastic letters on building .....\$4,751.00**

On motion of Commissioner Flores, seconded by Commissioner Garza, the Court made a UNANIMOUS vote of approval.

**D. HIDALGO COUNTY ELECTIONS DEPARTMENT-**

1. **Presentation for consideration, discussion, and action to engage the services of an architect/engineer to conduct an assessment of the basement in connection with renovations or remodeling for use as additional office areas for the Elections Department including developing estimated projected costs for such a project;**

NO ACTION taken on this item.

2. **Discussion and consideration as the method of engagement of an architect or engineer, including g, but not limited to:**
  - a) **Ranking and selecting from the County's approved "Pool" of Architect or Engineers; with**
  - b) **Direction and assignment of department or designees to score firms;**

NO ACTION taken on this item.

**E. HIDALGO COUNTY INFORMATION TECHNOLOGY –**

1. **Pursuant to Hidalgo County Cellular Telephone Policy, presentation for consideration, acceptance and approval of Cellular Phone request Forms for the following elected official(s), department head(s), program director(s) and employee(s):**

Department Name:	Name of Employee(s)	Basic Rate Plan Per Month	Total Minutes Plan:	Equipment/Cost
Elections	12 Polling Locations	\$33.75	500	SanyoRI4920 (Free phone)

**Note: These phones will be used for the early voting (May election) substations which will have limited incoming/outgoing calls and will be under full responsibility by Ms. Teresa Navarro, Elections Administrator.**

On motion of Commissioner Garza, seconded by Commissioner Flores, the Court made a UNANIMOUS vote of approval.

2. **Requesting authority to purchase computer equipment and peripherals from Global Data Systems of Texas, a vendor on State of Texas DIR Go-Direct Program for Req # 67162 in the total amount of \$32,313.00.**

On motion of Commissioner Garza, seconded by Commissioner Flores, the Court made a UNANIMOUS vote of approval.

**F. HIDALGO COUNTY –**

1. **Requesting authority to obtain, including, but not limited to, the following applicable items necessary in anticipation of real property/estate acquisition(s), fair market value appraisals, inspections, surveys, all phases-environmental assessments, title reports or title policies.**

NO ACTION taken on this item.

**G. Purchasing Department:**

1. Requesting consideration and approval to upgrade slot #002 from \$ 45,133.00 to \$55,000.00
2. Requesting consideration and approval to amend the Job Description for slot #002
3. Requesting approval to delete slot #020 "Receptionist"
4. Requesting approval to create slot #024 "Receptionist/Procurement Process Clerk"
5. Requesting approval to set salary for slot #024 "Receptionist/Procurement Process Clerk" at \$ 22,500.00
6. Requesting approval to transfer \$ 13,467.00 into salary and fringes from Co.Wide
7. Requesting approval of revised salary schedule

On motion of Commissioner Garza, seconded by Commissioner Flores, the Court made a UNANIMOUS vote of approval on items 1 thru 7.

**20. Budget Office – Valde Guerra:(SEE EXHIBIT V)****A. Approval of Budget Amendments/Appropriations:**

1. Constable Pct. 1 - \$1,225.65 (LEOSE)
2. Constable Pct. 5 - \$1,058.70 (LEOSE)
3. Constable Pct. 3 - \$1,315.72 (LEOSE)
4. I.T. Dept. - TX. VINE Program (Grant) - \$75,920.00
5. Pct. #4 – (\$ 400.00)

On motion of Commissioner Garza, seconded by Commissioner Flores, the Court made a UNANIMOUS vote of approval on items 1 thru 5.

At this time Commissioner Palacios returns to the Court.

**B. Intradepartmental transfers:**

1. J.P. 3-2 – Approval to create obj. 746 & transfer \$1,760.32
2. Pct. #4 Parks – Approval to create obj. 682 & transfer \$300.00
3. Constable Pct. 1 – Approval to create obj. 346 & transfer \$300.00
4. J.P. 3-1 – Approval to create obj. 831 & transfer \$ 200.00
5. Pct. #2 – Co. Wide Shop – Approval to create obj. 604 & transfer \$ 100.00
6. J.P. 1-1 – Approval to create obj. 810 & transfer - \$ 500.00
7. Various Accts. Fund 1100, 1200's, Fund 1426 - \$ 151,700.33 (2004 neg. balances)

On motion of Commissioner Garza, seconded by Commissioner Flores, the Court made a UNANIMOUS vote of approval on items 1 thru 7.

At this time Commissioner Flores steps out of the Court.

**C. Interdepartmental transfers:**

1. Co. Wide/Pct. #1 & 4 CAP - \$ 696.19 (2004 neg. balances)
2. Co. Wide/Buildings & Grounds
3. Co. Wide/Jail

On motion of Commissioner Garza, seconded by Commissioner Palacios, the Court made a UNANIMOUS vote of approval on items 1 thru 3.

**D. Approval of \$ 150.00 hour rate for non-litigation legal services provided by Atlas & Hall**

On motion of Commissioner Garza, seconded by Commissioner Palacios, the Court made a UNANIMOUS vote of approval.

**E. Fire Marshal:**

- 1. Requesting approval to pay comp-time for two (2) employees due to change of status from non-exempt to exempt**
- 2. Approval of interdepartmental transfer from Co.Wide Adm. to Fire Fighting (to cover expenses related to payment of comp-time and fringes)**

On motion of Commissioner Garza, seconded by Commissioner Palacios, the Court made a UNANIMOUS vote of approval on items 1 & 2.

On motion of Commissioner Garza, seconded by Commissioner Palacios, the Court made a UNANIMOUS vote of approval to go into Executive Session.

**21. Closed Session: (SEE EXHIBIT W)**

**Commissioners' Court may go into Closed Session pursuant to Chapter 551, Texas Government Code, Sections 551.071 & 551.072 to discuss the following:**

- A. Real Estate Acquisition**
- B. Consultation with Attorney on litigation associated with New Adult Detention Facility & Law Enforcement Center Project**
- C. Pending and/or potential litigation**
- D. Cause No. C-393-05-B; Yoder Ford, Inc. vs. Texas Department of Transportation**

At this time Commissioner Flores returns to the Court.

**22. Open Session:****A. Real Estate Acquisition**

NO ACTION taken on this item.

**B. Consultation with Attorney on litigation associated with New Adult Detention Facility & Law Enforcement Center Project**

NO ACTION taken on this item.

**C. Pending and/or potential litigation**

NO ACTION taken on this item.

**D. Cause No. C-393-05-B; Yoder Ford, Inc. vs. Texas Department of Transportation**

On motion of Commissioner Flores, seconded by Commissioner Garza, the Court made a UNANIMOUS vote of approval to hire the law firm of Thornton & Summers to represent Hidalgo County in cause #C-393-05-B.

**23. Closed Session:**

**Commissioners' Court may reconvene into Closed Session for the discussion regarding the agenda items listed**

**24. Open Session:**

**Commissioners' Court may reconvene into Open Session for the discussion regarding the agenda items listed**

**25. Adjourn**

On motion of Commissioner Garza, seconded by Commissioner Flores, the Court made a UNANIMOUS vote of approval.

**NOTICE is hereby given in accordance with Chapter 551, Texas Government Code, that a SPECIAL MEETING of the Commissioners' Court will be held on TUESDAY, MARCH 22, 2005 at 9:00 A.M., in the Commissioners' Courtroom of the Administration Building, Edinburg, Hidalgo County, Texas. Discussion and possible action relating to the following business will be transacted:**

**NOTICE TO THE PUBLIC  
CONSENT AGENDA**

**The following items are of a routine or administrative nature. The Commissioners' Court has been furnished with background and support on each item, and/or it has been discussed at a previous meeting. All items will be acted upon by one vote without being discussed separately unless requested by a Commissioner, in which event the item or items will immediately be withdrawn for individual consideration in its normal sequence after the items not requiring separate discussion have been acted upon. The remaining items will be adopted by one vote.**

On motion of Commissioner Palacios, seconded by Commissioner Flores, the Court made a UNANIMOUS vote to approve the Consent Agenda with the exception of item #7-A-1 req. # 66712 & 67122.

- 1. Approval of check register and payment of claims and bills – County Auditor (SEE EXHIBIT A)**
- 2. Intradepartmental transfers: (SEE EXHIBIT B)**
  - A. Pct. #2 – Adm.**
  - B. County Court #1**
  - C. 92<sup>nd</sup> District Court**
  - D. Constable Pct. #3**
  - E. Human Resources**
  - F. Health Insurance Fund**
  - G. Adult Detention Center**
  - H. J.P. 4-2**
  - I. Elections Department**
  - J. Master Court II**
  - K. D.A. – LEOSE**
  - L. County Clerk**
- 3. Planning Department: (SEE EXHIBIT C)**
  - A. Approval of the following Certificates:**
    - **Certificates of Plat & Utility Status under Local Government Code Section 232.028(b)**
    - **Certificates of Residence Construction under Local Government Code Section 232.029(c)(1)**
    - **Certificates of Water Service Availability under Local Government Code Section (c)(2)**
- 4. Right of Way – Permits: (SEE EXHIBIT D)**
  - A. North Alamo Water Supply – FM 88 on Charles Green Rd.**
  - B. Southwestern Bell – along Hoehn & 8 Mile Line (Chapin Rd.)**
  - C. Southwestern Bell – along Del Rio St. east of Raul Longoria Rd.**
- 5. County Clerk: (SEE EXHIBIT E)**
  - A. Monthly Fee Report - \$ 617,639.98 – February**
  - B. Annual Report - \$ 6,792,807.27 – 2004**

6. **Urban County: (SEE EXHIBIT F)**

- A. **Request approval to enter into one (1) "Homebuyer Assistance Program" Contract under the Home Program. The family will be provided with \$5,000 grant for down-payment/closing cost assistance.**

7. **Purchasing Department: (SEE EXHIBIT G)**

A. **HIDALGO COUNTY –**

1. **Requesting authority to purchase computer equipment and peripherals from vendors on the State of Texas Department of Information (DIR) Go Direct Program for the following:**

Req	Department	Vendors	Amount	Account
67117	I.T. Dept	Dell Marketing	\$1,243.37	5-1242-412-00-060-001-0-745
67115	I.T. Dept	Dell Marketing	\$2,486.74	5-1242-412-00-060-001-0-745
67001	I.T. Dept	Dell Marketing	\$ 858.00	5-1242-412-00-060-001-0-664
67001	I.T. Dept	Dell Marketing	\$1,243.37	5-1242-412-00-060-001-0-745
66737	District Attorney	CDW-G	\$ 399.00	5-1223-412-00-080-007-0-747
66712	I.T. Dept	Global Data	\$1,357.00	5-1100-415-00-200-002-0-664
66712	I.T. Dept	Global Data	\$2,097.00	5-1100-415-00-200-002-0-745

NO ACTION taken on this item #66712.

66849	Elections	Dell Marketing	\$ 103.14	5-1100-414-00-130-001-0-745
66794	Tax Office	CDW-Government	\$ 466.32	5-1100-415-15-140-001-0-748
66888	I.T. Dept	Dell Marketing	\$1,243.37	5-1242-412-00-060-001-0-745
66935	I.T. Dept	Global Data	\$1,357.00	5-1242-412-00-060-001-0-664
66935	I.T. Dept	Global Data	\$2,097.00	5-1242-412-00-060-001-0-745
63577	I.T. Dept	Dell Marketing	\$1,012.15	5-1242-412-00-060-001-0-664
67122	I.T. Dept	Global Data	\$1,357.00	5-1100-415-00-200-002-0-664

NO ACTION taken on this item #67122

67122	I.T. Dept	Global Data	\$2,097.00	5-1100-415-00-200-002-0-745
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2. **Requesting authority to purchase computer equipment, software, and peripherals from CISV vendors through TBPC Catalogue Purchasing Program for the following;**

Req	Department	Vendors	Amount	Account
67170	Jail	Superior Alarms	\$ 760.00	5-1100-423-21-280-002-0-432
67089	Pct # 3	Rio Radio Supply	\$ 975.00	5-1203-431-00-123-004-0-748
67040	WIC Program	Argus Security	\$ 445.00	5-1292-441-00-350-001-5-413
65172	Health Department	Computer Technical	\$1,075.00	5-1293-441-00-340-013-5-747
65172	Health Department	Computer Technical	\$3,085.00	5-1293-441-00-340-013-5-748
66962	Health Department	Computer Technical	\$ 695.00	5-1293-441-00-340-013-5-661
66962	Health Department	Computer Technical	\$1,298.00	5-1293-441-00-340-013-5-747

B. **HIDALGO COUNTY DISTRICT ATTORNER –**

1. **Requesting authority to enter into a one year maintenance agreement for two fax machines with Ikon Office Solutions for Req # 66873 in the total amount of \$452.00**
2. **Requesting authority to enter into a one year maintenance agreement for a time clock with Jones & Cook for Req # 66738 in the total amount of \$450.00**

C. **HIDALGO COUNTY WIC PROGRAM –**

1. **Requesting authority to enter into a six month service agreement for two copiers with IKON Office Solutions for Req #64771 in the total amount of \$1,882.08.**

**DRAINAGE DISTRICT BOARD OF DIRECTORS  
AGENDA**

**Ramon Garcia  
Chairman**

**Sylvia S. Handy  
Board Member**

**Joe M. Flores  
Board Member**



**Hector "Tito" Palacios  
Board Member**

**NOTICE**

**Oscar L. Garza, Jr.  
Board Member**

**NOTICE is hereby given in accordance with Chapter 551, Texas Government Code, that a SPECIAL MEETING of the Drainage District #1 Board of Directors will be held on TUESDAY, MARCH 22, 2005 at 9:00 A.M., in the Commissioners' Courtroom of the Administration Building, Edinburg, Hidalgo County, Texas. Discussion and possible action relating to the following business will be transacted:**

(SEE EXHIBIT X)

**1. Roll Call**

All Members of the Board were counted present with the exception of Commissioner Handy.

**2. Open Forum**

No presentations made under Open Forum.

**3. Approval of Consent Agenda**

At this time the Board moved to approve the Consent Agenda.

**4. Approval of Change Order #2 from R. Gutierrez Engineering for decrease in the amount of \$32,355.00 (IBWC Floodway Pilot Channel Bridge)**

On motion of Commissioner Garza, seconded by Commissioner Flores, the Board made a UNANIMOUS vote of approval.

**5. Approval of concurrence on proposed TxDOT Plans for FM 491 (CSJ:0861-01-053)**

On motion of Commissioner Palacios, seconded by Commissioner Flores, the Board made a UNANIMOUS vote of approval.

At this time the Board requested not to go into Executive Session.

**6. Closed Session:**

**Board of Directors may go into Closed Session pursuant to Chapter 551, Texas Government Code, Section 551.072 to discuss the following:**

**A. Real Estate Acquisition**

**7. Open Session:**

**A. Real Estate Acquisition**

**8. Closed Session:**

**Board of Directors may reconvene into Closed Session for the discussion regarding the agenda items listed**

**9. Open Session:**

**Board of Directors may reconvene into Closed Session for the discussion regarding the agenda items listed**

**10. Adjourn**

On motion of Commissioner Garza, seconded by Commissioner Flores, the Board made a UNANIMOUS vote of approval to adjourn today's meeting.

**NOTICE is hereby given in accordance with Chapter 551, Texas Government Code, that a SPECIAL MEETING of the Drainage District #1 Board of Directors will be held on TUESDAY, MARCH 22, 2005 at 9:00 A.M., in the Commissioners' Courtroom of the Administration Building, Edinburg, Hidalgo County, Texas. Discussion and possible action relating to the following business will be transacted:**

**NOTICE TO THE PUBLIC  
CONSENT AGENDA**

**The following items are of a routine or administrative nature. The Drainage District #1 Board of Directors has been furnished with background and support on each item, and/or it has been discussed at a previous meeting. All items will be acted upon by one vote without being discussed separately unless requested by a Board Member, in which event the item or items will immediately be withdrawn for individual consideration in its normal sequence after the items not requiring separate discussion have been acted upon. The remaining items will be adopted by one vote.**

**DRAINAGE DISTRICT**

On motion of Commissioner Garza, seconded by Commissioner Flores, the Board made a UNANIMOUS vote to approve the Drainage District Consent Agenda.

- 1. Approval of check register and payment of claims and bills – County Treasurer**
- 2. Discharge Permit:**
  - A. City of Hidalgo – Villa De Las Fuentes**

*There being no further business to come before said Court, the meetings of the Commissioners' Court and the Drainage District #1 Board are now hereby adjourned.*

Dated this the 22<sup>ND</sup> day of March, 2005

JUAN D. SALINAS, III, County Clerk  
Hidalgo County, Texas

By: \_\_\_\_\_  
Norma Garza, Deputy

I, JUAN D. SALINAS, III, County Clerk attest that this is an accurate accounting of a proceeding of the Commissioners' Court held on March 22, 2005.

Signed this \_\_\_\_\_ day of \_\_\_\_\_ 2005

ATTEST:  
JUAN D. SALINAS, III  
County Clerk and Ex-Officio Clerk  
Of the Commissioners' Court of  
Hidalgo County

By: \_\_\_\_\_  
Norma Garza, Deputy

(Seal)