

COUNTY *of* HIDALGO



Joe M. Flores

County Commissioner, Pct. No. 3

P.O. Box 607

Mission, Texas 78573

Office: (956) 585-4509

Fax: (956) 585-2375

August 24, 2006

Diana R. Serna, Director
Urban County Program
c/o Oscar Garza, Coordinator
1916 Tesoro Blvd.
Pharr, Texas 78577

RE: Engineering Services

Dear Mrs. Serna:

I have reviewed the statement of qualifications forms for professional engineering firms, for the Urban County Program, I have selected two firms, Hinojosa Engineering and Javier Hinojosa Engineering. Enclosed please find the ratings sheets and list of the roads for each of the engineers. The engineering services will be for Precinct #3 Urban County Projects.

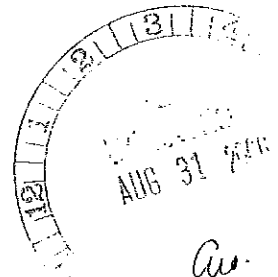
Please submit and process as part of the agenda on the next County Commissioner's Court for approval.

Should you require additional information, please do not hesitate to contact my office at (956)585-4509.

Thank you,

J. Flores
Joe M. Flores, Commissioner
Hidalgo County Precinct #3

*Rating sheets not submitted
waiting for formal letter with
quotation amounts. Need Oct. 2
Oscar*



Precinct #3
 Engineering Services
 Street Improvements
 Grading-Ranking Grid

CRITERIA	L&G Engineering 2100 W. Exp. 83 Mercedes, TX 78570			Hinojosa Engineering 108 W. 18th Mission, Tx 78572 Phase I			Javier Hinojosa Engineering 416 E. Dove Avenue McAllen, TX 78504 PHASE II		
	Grader 1	Grader 2	Grader 3	Grader 1	Grader 2	Grader 3	Grader 1	Grader 2	Grader 3
Experience	54	53		54	54		55	55	
Work Performance	25	23		25	24		25	25	
Capacity to Perform	15	15		15	15		15	15	
Affirmative Action	5	5		5	5		5	5	
TOTALS	97	96		99	98		100	100	
AVERAGES	96.5%			98.5%			100%		
RANKING	3			2			1		

EXHIBIT A
SCOPE OF SERVICES
HIDALGO COUNTY PRECINCT #3 PAVING IMPROVEMENTS
MILE 8 NORTH – WESTERN ROAD TO IOWA ROAD
PREPARED BY: JAVIER HINOJOSA ENGINEERING

Hidalgo County Precinct 3 proposes to construct paving improvements for Mile 8 North Road from Western Road to Iowa Road. The improvements will consist of new construction consisting of 28' wide of caliche base and 24' wide asphalt.

Contract Amount: \$12,900.00

Project Tasks

TASK I – PROJECT ORIENTATION AND STARTUP

We propose that an initial project orientation meeting be scheduled so that both the Precinct and our firm may have a clear understanding of the design and construction process, parameters to be used and the final product desired.

TASK II – SURVEY

Necessary field information will be developed by field surveys. Record plans will be used as a guide for the survey work and for the analysis of design alternatives.

TASK III – DESIGN ALTERNATIVES

Various design alternatives will be developed using information secured from ongoing field surveys. The existing record plans of the Precinct will be used as a guide for design evaluations. Each alternative will be evaluated with regard to the Project's goals being met. Cost estimates will be developed for the various alternatives.

TASK IV – DESIGN

This task will assure that the streets designed and incorporated in the plans are adequate for the area.

TASK V – PRELIMINARY PLANS AND ESTIMATES

The preliminary set of plans which will result from Task IV along with cost estimates will be reviewed with Precinct staff for input and guidance.

TASK VI – FINAL PLANS AND SPECIFICATIONS

Final plans, specifications and estimates will be prepared during this task. The output of this task will be the documents necessary for bidding and constructing the project.

TASK VII – BIDDING AND AWARD

VII a. Bidding Process

A pre-bid meeting will be scheduled if necessary in order to brief potential bidders and suppliers on the project. Necessary clarifications or addendum will be issued. We will attend the bid opening and assist as the Precinct desires.

VII b. Bid Recommendations

After receipt of bids by the Precinct, we will tabulate the bids and make recommendations in consultation with Precinct staff.

VII c. Award

We will prepare necessary contract documents for execution after award by the Precinct.

TASK VIII – CONSTRUCTION

During this stage we will observe ongoing work, provide construction staking of the contractor and certify periodic payment requests. Upon completion, a final inspection will be scheduled with the contractor and Precinct staff. The outcome of this final inspection will be a certificate of completion or a punch list of items for the contractor to complete.

TASK IX – AS BUILTS

We will provide the Precinct with reproducible “as-builts” of the project along with a diskette on Auto-Cadd.

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County Commissioner, Pct. No. 3

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Mission, Texas 78573

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Fax: (956) 585-2375



EDINBURG, TEXAS 78539

September 28, 2006

Mr. Oscar Garza, Coordinator
Urban County Program
1916 Tesoro Blvd.
Pharr, Texas 78577

Mr. Garza:

Javier Hinojosa Engineering has been selected for the engineering services to Mile 8 North Road from Western Road to Iowa Road. Please prepare and submit the engineering contract for approval on the next Commissioner's Court meeting. The engineering cost estimate on the above mentioned project is \$12,900.00.

If you should have any questions or require additional information, please do not hesitate to contact me at (956)585-4509.

Thank you,

J. Flores
Joe M. Flores, Commissioner
Hidalgo County Precinct #3

