

HIDALGO COUNTY
"PEST CONTROL"
BID NO. 2006-348-12-06-MSS

SPECIFICATIONS

Scope of Services:

Under this contract, pest control is the use of properly registered pesticides and/or the use of approved devices at scheduled times and at pre-planned intervals to provide adequate and acceptable levels of insect and rodent population suppression at the County premises covered by this contract. It is intended that the pest control service will be within Hidalgo County and shall be awarded to a "primary" and "secondary" vendor. Exhibit "B" lists the Hidalgo County sites to be serviced **with an option to add or delete sites**. Walk through's may be scheduled upon Contractors request. Contract term is for a period one (1) year. Hidalgo County reserves the right to continue this bid for an additional sixty (60) day grace period at the end of the contract term for unforeseen delay in award of new bid for next contract term.

Requirements:

The Contractor shall furnish all labor, tools, materials and equipment necessary to accomplish the full treatment of pest control services for all areas and buildings specified herein including all rooms, closets, toilets, kitchens, hallways, stairwells, attics, elevators, plus any other building portion or part not specifically described herein.

Additional services include bee eradication and/or termite treatment.

Full treatment pest control services will include inspection and treatment for rats, mice, roaches, moths, ticks, silverfish, ants, earwigs, fleas, scorpions, spiders, wasps, crickets, flies, centipedes, millipedes and yellow jackets plus any other pests not specifically excluded from the contract both inside and outside. Rat and mouse infestations located in burrows in the ground adjacent to buildings are included. If any pests are discovered by County personnel, the Contractor will respond within 24 hours after notification to correct the situation.

When necessary to install rodent bait boxes, the Contractor will supply a written report to the County which indicates the box location, date of installation, and removal.

Services will be performed by the Contractor during regular hours of operation in the various buildings, except when special conditions require servicing to be done when a building or area is vacated after regular working hours or on weekends. There will be no additional charge for this service.

Contractor Responsibilities:

Contractor must also inspect site for possible usage of habitat for nocturnal flying mammals, (Bats), without incurring any additional cost.

The Contractor is to coordinate all work with the Hidalgo County for the area being treated and with an inspection and service schedule at the start of the treatment program. A County representative must sign a service ticket to authenticate that service was performed at each building.

A copy of this signed statement must be included with each monthly invoice.

The Contractor is responsible for the implementation of the pest control programs required by this contract. The Contractor is responsible for providing pesticide applicators who have been trained and certified by a properly designated State lead agency as competent to handle and apply the classes of pesticide products necessary to implement the pest control programs required by this contract.

The Contractor is further responsible for the pest control programs required under this contract fully complying with the applicable Federal, State, and local pesticide laws and regulations within the legal jurisdiction that the premises covered by this contract are located.

The Contractor shall report to Hidalgo County any evidence or conditions conducive to pest infestation, which is not covered in the contract, at the time such condition is first noticed.

The Contractor shall provide one call-back service per month at no additional charge to Hidalgo County. Call-back service will be in request by Hidalgo County when previous treatment fails to control the pests specified herein.

Vendor Qualifications:

Contractor must have been in the commercial structural pest control business for a minimum of three years and maintain a current business license from the Texas Structural Pest Control Board.

Provide documentation of applicable licenses, certification, and/or commercial experience for vendor, Certified Commercial Applicator, and Licensed Commercial Technician when requested by Hidalgo County. Hidalgo County reserves the right to request documentation at any time during the service period.

Service Schedule:

At mutually agreeable dates, the vendor shall meet with Hidalgo County to review and approve scheduling prior to beginning of work. Vendor shall be prepared to provide tentative dates and a schedule to accomplish the specified work. Upon completion of all meetings, vendor shall prepare Hidalgo County Purchasing an approved service schedule for all departments in a spreadsheet type format outlining the dates and times service will be performed. Revisions may be made in the event a building is added or deleted from the services.

The schedule shall cover a one-year period from the start date of the contract.

Work Hours:

All scheduled service shall be performed during the hours of 8:00 A.M. to 5:00 P.M., Monday through Friday.

Special Service Due To Re-Infestation:

Special service to address re-infestation shall be provided during or after hours, as requested by Hidalgo County. Vendor shall respond to request for special service within 24 hours of notification and shall be provided at no additional cost to Hidalgo County until the infestation is under control or eliminated.

Emergency Service Due To Re-Infestation:

Emergency services due to re-infestation, defined as only those services which Hidalgo County considers to be hazardous or detrimental to employee health or negatively affect Hidalgo County operations, shall be provided under the regular monthly service at no additional cost to Hidalgo County. Vendor shall respond to the request for emergency service and be on-site within four hours of notification by Hidalgo County when request is made between the hours of 8:00 AM and 5:00 PM. Emergency service will only be requested when the above definition is met, otherwise the re-infestation will be requested as a special service.

Inside and outside treatment shall include the placement of rat or rodent control bait in and around the building as required. Technician shall place bait in areas or devices that will prevent ingestion by other pets and not accessible to the public. Vendor shall provide on an as-needed basis a minimum amount of two rodent trapping devices per building at no charge to Hidalgo County.

Vendor shall determine the type and quantity of chemicals and compounds and ensure that they are used in strict conformance with the manufacturer's instructions and specifically approved for areas in which they are to be used.

Prior to beginning work, vendor shall furnish Material Safety Data Sheets for all chemicals used in performance of the service.

Vendor shall leave the work area clean and free of materials, debris, and vendor equipment to the satisfaction of the authorized Hidalgo County Representative. Vendor shall remove from the premises and dispose of all chemical containers and packaging used in performance of the service and properly dispose of dead rodents and pest in strict accordance with all applicable federal, state and local laws and regulations.

Contract Price:

An individual Bid Price must be submitted for each building listed. Prices must be firm for the entire contract period and each consecutive contract period. Prices shall include travel cost.

Building Restrictions:

Parking:

Vendor shall make arrangements with the authorized Hidalgo County Representative prior to offloading equipment at the job site. Vendor shall park only in parking spaces designated by the authorized Hidalgo County Representative.

Restrooms:

Restrooms shall not be used for washing of tools and equipment or the mixing and preparation of chemicals. Vendor shall coordinate the mixing and preparation of chemicals with the representative.

Access:

Vendor shall make prior arrangements with the authorized representative for access to the building(s) for performance of the service.

ADDITIONAL INFORMATION:

Hidalgo County is requesting that any and all questions, inquiries, and clarifications regarding quotes, bids, proposals, or statements of qualifications be addressed to, Martha L. Salazar, CPPB, Purchasing Agent, 100 E. Cano, 4th Floor, Edinburg, Texas 78539. **Telephone inquiries will not be accepted.**

ALL WRITTEN INQUIRIES WILL BE ACCEPTED VIA FACSIMILE NO LATER THAN, WEDNESDAY, November, 29 2006 BY 5:00 P.M. Responses to all applicants via facsimile by no later than, **5:00 P.M., Friday, December 01, 2006.**

HIDALGO COUNTY
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SERVICE SITE LIST- EXHIBIT "A"

Hidalgo County Sites:		The following listed sites are to be billed to:		Hidalgo County Building & Grounds 3100 S. Closner (Old Jail Site) Edinburg, Texas 78539 Contact: Daniel Flores 318-2647	
1	Administration Building 100 E. Cano Edinburg, Texas	2	Courthouse 100 N. Closner Edinburg, Texas	3	Courthouse, Annex I 100 N. Closner Edinburg, Texas
4	Election's Office 101 S. Closner Edinburg, Texas 78539	5	Juvenile Probation Office 1300 S. Hwy 281 Edinburg, Texas	6	Human Services La Mansion Mission, Texas
7	DPS & JP Offices 1212 S. 25 th Edinburg, Texas	8	Edinburg Health Clinics 3105 E. Schunior Edinburg, Texas	9	Extension Service 410 N. 13 th Edinburg, Texas
10	Juvenile Court 410 N. 13 th Edinburg, Texas	11	Health Department 1304 S. 25 th Street Weslaco, Texas	12	McAllen License 300 E. Hackberry McAllen, Texas
13	San Carlos Warehouse E. 107 & 6 Street San Carlos, Texas	14	Mission Health Clinic W. Old Hwy 83 & S. Breyfogle Mission, Texas	15	McAllen Health Clinic 300 E. Hackberry McAllen, Texas
16	Weslaco Health Clinic 1901 N. Bridge Weslaco, Texas	17	Pharr Health Clinic 1905 First Pharr, Texas	18	Elsa Health Clinic 701 N. Broadway Elsa, Texas
19	McAllen Probation Office 918 E. Business 83 McAllen, Texas	20	Mission License 1201 Doherty Mission, Texas	21	Weslaco License 1902 Joe Stephens Weslaco, Texas
22	Community Center 6 th Street San Carlos, Texas	23	Hidalgo Health Clinic 702 E. Tejano Hidalgo, Texas	24	Mercedes Health Clinic 540 S. Texas Mercedes, Texas
25	Donna Health Clinic 301 S. 8 th Street Donna, Texas	26	JP Office 1902 Joe Stephens Weslaco, Texas	27	Sheriff Department 3100 S. Hwy 281 Edinburg, Texas (Vacant)
28	Advocacy Center 1212 S. 28 th Street Ste B Edinburg, Texas	29	Youth Village 1711 N. Bridge Weslaco, Texas (Bill Separately)	30	Youth Village Boot Camp 1711 N. Bridge Weslaco, Texas
31	JP Precinct No. 5 416 E. Santa Rosa Avenue Edcouch, Texas	32	Boot Camp 1000 M. Road Edinburg, Texas (Bill Separately)	33	Juvenile Justice Court 111 South 9 th Street Edinburg, Texas
34	Boys & Girls Fac. (Youth Village) 1711 N. Bridge Weslaco, Texas (Bill Separately)	35	Community Resource Center Earling Road San Juan, Texas	36	Restitution Center 1124 N. M Road Edinburg, Texas (Bill Separately)
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HIDALGO COUNTY PRECINCT NO. 1 SITES:

1. 1902 Joe Stephens- Weslaco, Texas
2. Precinct No. 1 Parks Office- Delta Lake
3. Precinct No. 1 Shop- 1902 Joe Stephens (Rear)

BILLING ADDRESS:

1902 Joe Stephens
Weslaco, Texas 78596
Contact: Raul Lozano 956/968-8733

HIDALGO COUNTY PRECINCT NO. 2 SITES:

1. Corner of State & Birch- 301 E. State - Pharr
2. Corner of State & Corner Office- 329 E. State- Pharr
3. Mechanic Precinct No. 2 Shop- 329 E. State- Pharr
4. Cypress Street- 109 N. Cypress- Pharr
5. Las Milpas- Pharr- 3 Buildings- 6 ½ Miles S. 281
6. McAllen Palmer Pavillion- 301 E. Hackberry #R- McAllen
7. McAllen Les Gilmore Kitchen- 301 E. Hackberry #R- McAllen
8. McAllen House- 301 E. Hackberry- #HSE- McAllen
9. Pharr-Lopezville-Rodriguez & Minnesota (RR)
10. Office- El Gato Collection Site- El Gato Road East Of Tower- Alamo

BILLING ADDRESS:

301 E. State
Pharr, Texas 78577
Contact: Ricardo Cuellar 956-787-1891

HIDALGO COUNTY PRECINCT NO. 3 SITES:

1. Hidalgo County Precinct No. 3- 400 W. 13th Street- Mission
2. Veteran Pavilion- 1 Mile South Inspiration Road- Mission
3. Barbecue House, 1 Mile South Inspiration Road- Mission
4. Los Ebanos Pavilion- Los Ebanos
5. Anzalduas Park Office, 6 Miles South Conway- Mission

BILLING ADDRESS:

400 W. 13th
Mission, Texas 78572
Contact Person: Norma Ceballos 956-585-4509

HIDALGO COUNTY PRECINCT NO. 4 SITES:

1. Precinct No. 4 Office- 1102 N. Doolittle- Edinburg
2. Precinct No. 4 Landfill- Davis & Alamo
3. Precinct No. 4 Recovery Center- 1102 N. Doolittle- Edinburg

BILLING ADDRESS:

1102 N. Doolittle Road
Edinburg, Texas 78539
Contact: Gloria Beltran 956-383-3112