

**URBAN COUNTY
PROGRAM**
Hidalgo County Commissioners' Court
Agenda Request Form

No. _____.

Date: November 13, 2006 Meeting Date Request: November 21, 2006.

Deadline for Action: November 21, 2006 Contact Person: Diana R. Serna.

Department: Urban County Program Phone: (956) 787-8127 Fax: (956)787-5291.



Diana R. Serna, UCP Director _____.

Caption:

The City of Donna is requesting approval of a Budget & Program Amendment for Fiscal Years 14, 17 & 18 (2001, 2004 & 2005) of Urban County Program Funds.

Background:

The Budget & Program Amendment for Year 14 (2001) was to include the water/sewer improvements line time description for the installation of upgraded sewer lines to the FM 493 and 18th Street project. The Year 17 (2004) included the surplus funds in the Parks, Rec. Facility, the Year 18 (2005) surplus funds from the Street Improvements and Clearance & Demolition line items were transferred into the water/sewer improvements line item for the installation of upgraded sewer lines to the FM 493 and 18th Street Project. Public hearing was held on November 7, 2006 during a city council meeting and thereafter the Budget & Program Amendment was approved. (See attached B&P Amendment Public Notice)

Deputy Director: _____ Manager:  Finance: 

Please initial for approval:

Legal Counsel _____ Budget _____ Human Resources _____

Dept./Fund No. _____ Amt. Expended: \$ _____ Funds/Staffing Budgeted: Yes: _____ No: _____
Account Code: _____ Impact on Future Budget: Yes _____ No _____

Comments:

Action taken by Commissioner's Court:

Approved _____ Tabled _____ Denied _____ Motion made by _____ Seconded _____ Vote _____.



Memo

To: Antonio Barco, CDBG Manager

From: P.R. Avila II, City Manager *PR*

Date: November 8, 2006

Re: Agenda Item

The City of Donna is requesting an agenda item on Hidalgo County Commissioners Court regarding the approved Budget and Program Amendment. The City Council met at 5:30 pm on November 7, 2006 and at 6:00 pm a Public Hearing was conducted and thereafter Budget and Program Amendment was approved. Should you have any questions, please contact me at (956) 464-3314.

City of Donna

The Heart of the Valley

STATE OF TEXAS

CERTIFICATION OF COPY
OF PUBLIC RECORD

CITY OF DONNA

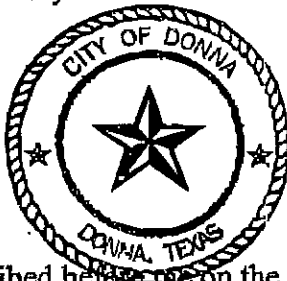
Before me, the undersigned authority, personally appeared Martha Alvarado, who, being by me duly sworn deposed as follows:

My name is Martha Alvarado. I am of sound mind, capable of making this affidavit, and personally acquainted with the facts herein stated.

I am a custodian of the records of the City of Donna, Hidalgo County, Texas. Attached hereto is a copy of the minutes of the Donna City Council Regular Meeting held on November 7, 2006. Said minutes will be presented for approval at the Donna City Council Regular Meeting of November 21, 2006.

I further certify, in the performance of the functions of my office that said minutes are an official record from the public office of the City Secretary, City of Donna, Hidalgo County, Texas, and are public records, which are kept in said office and appear of record in said office.

In witness whereof, I have hereunto set my hand and affixed the official seal of said office this the 8th day of November 2006.

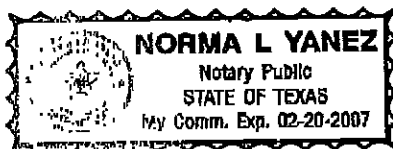


Martha Alvarado
Martha Alvarado
City Secretary

Sworn to and subscribed before me on the 8th day of November 2006.

Norma L. Yanez
Notary Public, State of Texas

My Commission Expires: 02-20-2007



8 2006
Av

**PUBLIC HEARING NOTICE
CITY OF DONNA
URBAN COUNTY PROGRAM**

Published On: November 3, 2006

PROGRAM AND BUDGET AMENDMENT

In compliance with Community Development Block Grant (CDBG) requirements, the City of Donna will conduct a Public Hearing to solicit input from interested parties on the City's proposed budget and program amendments to its Urban County program, Years 14, 17 & 18 (2001, 2004 & 2005).

The Public Hearing will be held on , November 7, 2006 at 6:00 P.M. at the Donna City Hall, 307 S. 12th Street ., Donna, TX. 78537.

<u>Existing</u>	<u>Year 14 (2001) Activities</u>	<u>Proposed</u>
\$ 64,696.00	Youth Centers	\$ 64,696.00
\$143,098.61	Parks, Recreational Facility	\$ 143,098.61
\$162,322.08	* **Water / Sewer Improvement	\$ 162,322.08
\$173,785.55	Street Improvements	\$173,785.55
\$ 37,635.00	Fire Station Equipment	\$ 37,635.00
\$ 11,225.00	Clearance & Demolition	\$ 11,225.00
\$ 16,000.00	Public Services	\$ 16,000.00
\$ 10,000.00	Senior Services	\$ 10,000.00
\$ 1,710.00	Handicapped Services	\$ 1,710.00
\$ 30,000.00	Youth Services	\$ 30,000.00
\$ 20,000.00	Transportation Services	\$ 20,000.00
\$ 14,579.52	Battered & Abused Spouses	\$ 14,579.52
\$ 5,449.24	Health Services	\$ 5,449.24
\$ 14,500.00	Code Enforcement	\$ 14,500.00
\$ 22,645.00	General Administration	\$ 22,645.00
\$727,646.00	Total	\$727,646.00

The proposed is a **program amendment** to include the 2005 Water/Sewer Improvements project and allow for the surplus funds to be utilized to complete the installation of upgraded sewer lines to Fm 493 and 18th Street.. The amount of \$53,322.08 was previously allocated as matching funds for the city to utilize in conjunction with Texas Water Development Board for the construction the waste-water treatment plant to be completed in phases. This project will be completed with other funding sources including city general funds to take the place of the UCP funds.

<u>Existing</u>	<u>Year 17 (2004) Activities</u>	<u>Proposed</u>
\$134,897.00	Parks, Recreational Facility (-\$52,052.93)	\$ 82,844.07
\$214,984.68	Street Improvements	\$214,984.68
\$ 42,988.49	Fire Station Equipment	\$ 42,988.49
\$ 10,000.00	Public Services	\$ 10,000.00
\$ 10,000.00	Youth Services	\$ 10,000.00
\$ 18,695.24	Code Enforcement	\$ 18,695.24
\$ 6,220.59	General Administration	\$ 6,220.59
\$ 0.00	Water/Sewer Improvements (+\$52,052.93)	\$ 52,052.93
\$437,786.00	Total	\$437,786.00

The proposed amendment will **CREATE** a new Water & Sewer line item for the continuation of waterline project in the 2005 workplan, and it will **DECREASE** the Parks, Recreational Facility line item and will eliminate the construction of the bathroom facilities which will be completed by the city, and a baseball field, which has already been completed by the city utilizing city funds.

<u>Existing</u>	<u>Year 18 (2005) Activities</u>	<u>Proposed</u>
\$133,420.14	Water/Sewer Improvements (+\$5,350.32)	\$138,770.46
\$218,000.00	Street Improvements (-\$171.32)	\$217,828.68 ✓
\$ 15,529.00	Clearance & Demolition (-\$5,179.00)	\$ 10,350.00
\$ 10,000.00	Public Services	\$ 10,000.00
\$ 10,000.00	Youth Services	\$ 10,000.00
\$ 17,380.60	Code Enforcement	\$ 17,380.60
\$ 1,796.26	General Administration	\$ 1,796.26
\$406,126.00	Total	\$406,126.00

The proposed amendment will **INCREASE** the Water/Sewer Improvements line item for the continuation of waterline project in the 2005 workplan, and **DECREASE** the Street Improvements- all projects have been completed (-171.32). **DECREASE** the Clearance & Demolition line item a surplus of funds (-5,179.00).

Acommodations for individuals with handicaps shall be provided upon request.

Las presentaciones se haran en espanol para aquellas personas que asi lo deseen.

For more information, please come by our office or call (956) 464-3314. Written comments may be forwarded to:

Mayor Ricardo L. Morales
City of Donna
307 S. 12TH Street
Donna, TX. 78537

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No. _____.

Date: November 13, 2006 Meeting Date Request: November 21, 2006

Deadline for Action: November 21, 2006 Contact Person: Diana R. Serna

Department: Urban County Program Phone: (956) 787-8127 Fax: (956)787-5291

Diana R. Serna, UCP Director

Caption:

Hidalgo County Precinct No. 1 for (Donna) is requesting approval of purchase a Vector Control devise from Public Health Equipment in the amount of \$10,995.00 utilizing FY 19 (2006) UCP funds.

Background:

The City of Donna is requested approval to purchase the vector control devise from Precinct No. 1 forfeited funds. Three quotes were obtained of which Public Health Equipment was the lowest. City of Donna council took action on November 2, 2006. See attached Letter of recommendation to purchase.

Vendor: Public Health Equipment

Purchase amount: \$ 10,995.00

Funds Available: \$ 12,000.00

Deputy Director: _____ Manager: AD Finance: FMM

Please initial for approval:

Legal Counsel _____ **Budget** _____ **Human Resources** _____

Dept./Fund No. _____ Amt. Expended: \$ _____ Funds/Staffing Budgeted: Yes: _____ No: _____
Account Code: _____ Impact on Future Budget: Yes _____ No _____

Comments:


Action taken by Commissioner's Court:

Approved _____ Tabled _____ Denied _____ Motion made by _____ Seconded _____ Vote _____.

COUNTY OF HIDALGO URBAN COUNTY PROGRAM

MEMORANDUM

TO: Mr. Joseph Palacios
Hidalgo County Precinct No. 1

FROM: Lupita V. Garcia, UCP Coordinator-Donna 


DATE: November 8, 2006

RE: City of Donna-Request for approval to purchase

Mr. Palacios:

The city of Donna has forfeited funds from Fiscal Year 19 (2006) that were allocated under Health Services in the amount of \$12,000.00. These funds were allocated for the purchase of a Vector Control Device. The purchasing procurement has been completed and they have submitted a letter to the Precinct requesting approval to purchase. A copy of said letter is attached for your review. Please advise me if the Precinct will approve the purchase, if so; please provide me a request for agenda item in writing as soon as possible. The City has requested that we submit this item to Hidalgo County Commissioner's Court for the next available meeting set for November 21, 2006. Be advised that our deadline to submit said agenda request is Monday, November 13, 2006 at 12:00 noon, so time is of the essence.

Please forward your response no later than Thursday at 12:00 noon so that I may be able to process their request on a timely manner. Should you have any questions please advise me at your convenience. Gvg.

AOC:  Miguel E. Mesa, Deputy Director

CC: P.R. Avila, City Manager - Donna

URBAN COUNTY PROGRAM COUNTY OF HIDALGO

Price Quotations

VENDOR #1

Name: Quantix by Unlimited Products Inc. Person Contacted: G. Simone Phone: 501-520-4270

Item#	Quantity	Description	Amount
	1	U2V Grizzly / Smart Flow	12,100. ⁰⁰
		w/ Radar	

VENDOR #2

Name: Public Health Equipment Person Contacted: G. Reeves Phone: 210-532-3846

Item#	Quantity	Description	Amount
	1	U2V Grizzly w/ Smart Flow / w/ Radar	10,095. ⁰⁰

VENDOR #3

Name: NMF Strickhouser Person Contacted: J. Strickhouser Phone: 704-333-2523

Item#	Quantity	Description	Amount
		U2V Grizzly w/ smart flow / radar	11,495. ⁰⁰

Recommendation: Vendor #2

Requested by: Juan Gonzalez Date: _____ Approved by: [Signature] Date: 11/9/06

[Handwritten marks]

City of Donna

The Heart of the Valley

October 13, 2006

Sylvia S. Handy, Commissioner Precinct 1
Hidalgo County
1902 Joe Stephens Ave.
Weslaco, TX 78596

Dear Commissioner Handy,

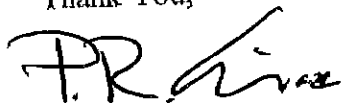
The City of Donna is ready to order a "Mosquito Sprayer" using Urban County Year 19 funds. In the City's CDBG year 19 work plan, we have allocated \$12,000.00 for Health Services (Vector Control). Our City CDBG coordinator has 3 quotes ready (Attached) for the purchase of the Mosquito sprayer and is ready for a purchase order number. Please advise us on who at your office will be our CDBG coordinator or if we should continue to coordinate with our current Urban County coordinator.

In order for the City of Donna to purchase our Mosquito Sprayer, we will need your office to send a memo to request a purchase order from Urban County for the lowest bidder. The bids are as follows:

- WM F Strickhouser: \$11,495.00
- **PH Public Health Equipment & Supply: \$10,995.00 (lowest bidder)**
- Quality Unlimited Products, Inc.: \$12,100.00

Again, I would like to thank you and your staff for all your support and assistance. If you need further information or have any questions, please call me at 956-464-3314 or on my cell phone.

Thank You,



P.R. Avila II
City Manager

CC: Joseph Palacios, Pct. 1

RECEIVED
OCT 17 2006
9w.



Professional Mosquito
Control Products
Since 1947

MAIN OFFICE

P.O. Box 10468
San Antonio, TX 78210
210-532-3646

1-800-284-0106 FAX 210-532-9703

Fort Worth
817-233-6000 FAX 817-568-6881

Web Site: www.PHESCO.com
E-Mail phesco@phesco.com

City of Donna
307 S. 12th St.
Donna, Tx. 78537
Juan Gonzalez

September 1, 2006

Juan,

Thank you for your continued interest in our professional mosquito control products. Per our conversation yesterday, the current price on the Grizzly ULV aerosol generator (18hp) with Smartflow and radar flow control is currently \$10995.00 delivered and includes a 3 year limited warranty and on site training.

Please call me when you have questions.

Best regards,

Charlie Reeves, President