

Requisition

Req # 00100532

PO #

Date: 11/21/06

Bill To: x
x

Vendor : 27057
OFFICE COMMUNICATIONS SYSTEMS, INC.
10231 KOTZEBUE
SAN ANTONIO TX 78217

Ship To: COUNTY COURT AT LAW #2
100 N. CLOSNER, 3RD FL
EDINBURG TX 78539

Contact: maria banning
956-318-2380

Contract No:

Special Instructions:

DO NOT DUPLICATE ORDER

QUANTITY	UOM	DESCRIPTION	UNIT PRICE	AMOUNT
1	EACH	Toshiba Model E-Studio 351-C (Copy Machine)	8,598.00	8,598.00
1				.00
		<u>Account No</u>	<u>Encumbrance</u>	
		6-1100-412-00-022-001-0-743	8,598.00	
			Freight	.00
			Total	8,598.00
		REPORT ROAD HAZARDS 1-866-HCR-SAFE OR 1-866-427-7233		

Authorized By: _____

SALES ORDER FORM

TOSHIBA BUSINESS SOLUTIONS
Texas

10281 Kotzbue
San Antonio, Texas 78217
Phone: 210.357.2000
Fax: 210.357.2630

12/5/06 Reqr

Sales Representative: **Lee Alvarez**

11/29/2006

CUSTOMER INFORMATION

Bill to Number:	Ship to Number:
Customer Name: County Court At Law # 2	Customer Name: County Court At Law # 2
Billing Address: 100 N Clooner	Shipping Address: 100 N Clooner
Address 2: Hidalgo County	City, State-Zip: Edinburg, Tx 78539
City, State: Edinburg, Tx	City, State-Zip: Edinburg, Tx 78539
Phone #: 956/310-3881	Phone #: _____
Ext. _____	Ext. _____
Fax #: _____	Fax #: _____
Customer PO #: _____	Delivery Date: _____
Business Type: _____	Shipping: _____
	Terms: _____

MOVEMENT STATUS

<input type="checkbox"/> Demo Equipment	<input type="checkbox"/> Supply	Delivery Contact: _____
<input type="checkbox"/> Sale/Cash	<input type="checkbox"/> Lease	Telephone #: _____
<input type="checkbox"/> Machine P/U Request	<input type="checkbox"/> Rental	Delivery Hours: _____
<input type="checkbox"/> Customer Loaner	<input type="checkbox"/> Other: _____	Stairs: Yes _____ No _____
<input type="checkbox"/> Move Customer Equip.		Meters: <input type="checkbox"/> Black <input type="checkbox"/> Color <input type="checkbox"/> Scans
		Beg. _____ End _____
		Beg. _____ End _____
		Beg. _____ End _____

EQUIPMENT AND SUPPLIES

QTY	DESCRIPTION	PART NUMBER	UNIT PRICE	TOTAL PRICE
1	E-Studio 351C	ESTUDIO351C	\$ 8,598.00	\$ 8,598.00
1	Connectivity - EStudio 251C/351C/451C	CNTLABOR/TNT	\$ -	\$ -
1	Feeder, RADF, EStudio 251C/351C/451C	T-MR3018	\$ -	\$ -
1	Pedestal, Paper Feed, EStudio 251C/351C/451C	T-KD1011	\$ -	\$ -
1	Delivery/Installation, EStudio 251C/351C/451C	INSTALLATION	\$ -	\$ -
1	Memory, Upgrade Kit, EStudio 251C/351C/451C	GC1231	\$ -	\$ -
1	Surge Protector, Network, 16 AMP	ESP-D8133NT	\$ -	\$ -
1	Fax Board, EStudio 251C/351C/451C	T-GB1206	\$ -	\$ -
1	Toner, Cyan, EStudio 251C/351C/451C	T-251C-C	\$ -	\$ -
1	Toner, Yellow, EStudio 251C/351C/451C	T-251C-Y	\$ -	\$ -
1	Developer, Black, EStudio 251C/351C/451C	D-3511K	\$ -	\$ -
1	Developer, Magenta, EStudio 251C/351C/451C	D-251C-M	\$ -	\$ -
1	Toner Bag, EStudio 251C/351C/451C	T-TB251C	\$ -	\$ -
1	Toner, Magenta, EStudio 251C/351C/451C	T-251C-M	\$ -	\$ -
1	Toner, Black, EStudio 251C/351C/451C	T-251C-K	\$ -	\$ -
1	Developer, Cyan, EStudio 251C/351C/451C	D-351C-C	\$ -	\$ -
1	Developer, Yellow, EStudio 251C/351C/451C	D-251C-Y	\$ -	\$ -
1	GMA	99K b&w/yr, .008 all color @ .008	\$ 600.00	\$ 600.00

REQUIRED: See Attached Premium GMA - Acceptance or Declination Signature Block Must Be Signed by Customer.

Sub Total	\$ 9,198.00
Taxable Total	\$ 9,198.00
Total	\$ 9,198.00

Model Trade-in:	Serial Number:	Equip. ID:
Sales Manager: <i>Lee Alvarez</i>	Office Branch: _____	Date: _____
Customer Name: _____	Customer Name: _____	
(Please Print)	(Signature)	

TERMS AND CONDITIONS
By signing this agreement, the customer acknowledges that he/she has read and understood the terms and conditions of this agreement.
1. Limited Warranty. The seller warrants that the goods to be delivered will be of the kind and quality described in this Agreement and will be free of defects in workmanship or material. Should any failure to conform to this warranty appear within ninety (90) days after the initial date of installation in the case of new goods, or thirty (30) days after the initial date of installation in the case of used or reconditioned goods, the seller at its option, shall correct such defects by suitable repair or replacement at its own expense, upon notification thereof and substantiation that the goods have been stored, installed, maintained, and operated in accordance with the Seller's recommendations or standard industry practice. The foregoing warranty does not apply to consumable parts such as, but not limited to, drums, cleaning brushes, filters, developer, toner, heat and other tubes, pressure pads, lamps, lenses and fuses.
This warranty is exclusive and is in lieu of any warranty of merchantability, fitness for a particular purpose or other warranty of quality, whether express or implied, except of title and against patent infringement. Remedies of non-conformities, in the manner and for the period of time provided above, shall constitute fulfillment of all liabilities of the Seller to the Customer with respect to, or arising out of the goods, whether based on contract, negligence, strict liability or otherwise.

Requisition Entry/Approval focnt01b

9/14/2006 9:30 am

Requisition # **00100532** Print Requisition Date Entered **11-21-2006** Account Year **06** Item Total **8,598.00**
 Enter Req's Only Approve Approve By Year Requisition Status **Needs Approval by PURC** View Acct Total **8,598.00**

Order Header Items **Accounts** Inquire Approval Estimates Allocations Documents

Item	Description	Final Cost	Range
1	Toshiba Model E-Studio 351-C (Copy Machine)	8,598.00	Total
2		.00	Allocated
			Unallocated
			Percent
			GATB

From	To Line	Account Number	Account Description	Amount	Percent	Calculated Amt
1	9999	6-1100-412-00-022-001-0-743	CCL#2-OFFICE EQUIPMENT	8,598.00		8,598.00
-	-	-	-	-	-	-
-	-	-	-	-	-	-
-	-	-	-	-	-	-
-	-	-	-	-	-	-
Finish				Total Distributed		8,598.00

Attn: Matilde
 fax# : 318-2629

Please call me
 318-2380 / 2381