

URBAN COUNTY PROGRAM

**Hidalgo County Commissioners' Court
Agenda Request Form**

No. _____

Date: March 5, 2007

Meeting Date Request: March 13, 2007

Deadline for Action: March 13, 2007

Contact Person: Diana R. Serna

Department: Urban County Program

Phone: (956) 787-8127 Fax: (956) 787-5291

Diana R. Serna, Urban County Director 

Caption:

The City of Elsa requests approval to terminate the construction phase of the Professional Service Agreement with Quintanilla Headley & Associates for the Water Master Plan and the Water Distribution System with a balance in the amount of \$18,200.00 being utilized from Urban County Water / Sewer Improvements Year 13 (2000).

Background:

Approval to terminate the construction phase of the Professional Service Agreement with Quintanilla Headley & Associates in the amount of \$18,200.00 due to insufficient funding available to implement the water master plan and specifications. Construction will commence as funds become available. See attached recommendation by the City of Elsa and correspondence of agreement by the project engineer.

Original Contract Amount:	\$65,000.00 (Year 13)
Amount Paid to Date:	\$46,800.00
Balance on Contract:	\$18,200.00 (Year 13)

Approval is recommended by the City of Elsa and UCP Staff.

CDBG Manager  Deputy Dir.  Finance 

Please initial for approval:

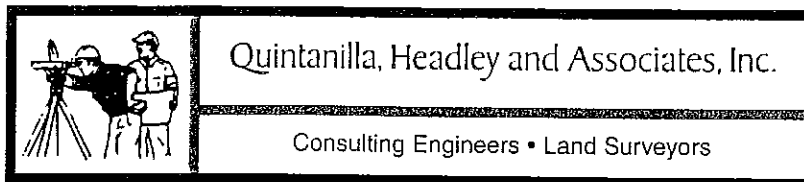
Legal Counsel _____	Budget _____	Human Resources _____
Dept./Fund No: _____	Amt. Expended: \$ _____	Funds/Staffing Budgeted: Yes _____ No _____
Account Code: _____	Impact on Future Budget: Yes _____ No _____	

Comments:

Action taken by Commissioner's Court:

Approved _____ Tabled _____ Denied _____ Motion made by _____ Seconded _____ Vote

- Municipal Projects
- Subdivisions
- Surveys



Alfonso Quintanilla, P.E., R.P.L.S.
Jack A. Headley, R.P.L.S.
Eulalio Ramirez, P.E.

124 E. Stubbs, Edinburg, Texas 78539 Phone: (956) 381-6480 Fax: (956) 381-0527

January 31, 2006

Mr. Antonio Barco
CDBG Manager
Urban County Program
1916 Tesoro Boulevard
Pharr, Texas 78577

Re: City of Elsa Water Distribution System/Master Plan

Dear Mr. Barco:

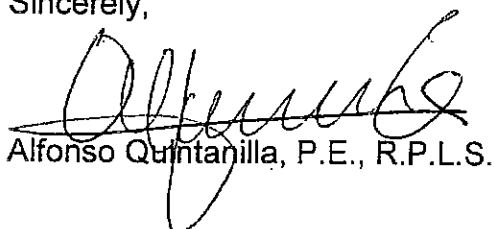
In response to your letter dated October 12, 2005, I am enclosing copies of the transmittal sheets confirming the delivery of the plans to the City of Elsa and the Urban County Program.

Also, out of the \$ 46,800.00 that has been paid to our firm, \$ 25,000.00 is for the Master Plan Development and \$ 21,800.00 for the Water Distribution System.

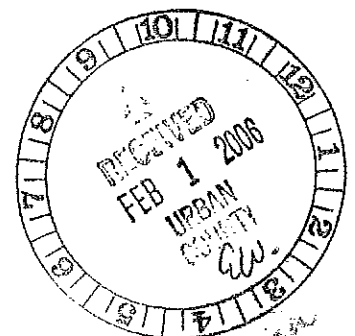
Based on the work that we have done to date, we have been compensated 100%. Therefore, we are not owed any amount and will not submit more invoices unless we are requested to continue on this project.

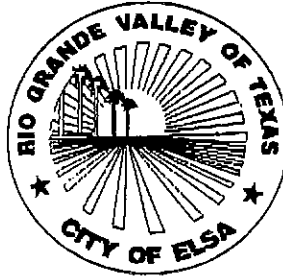
Should you have any questions, please feel free to call me at 381-6480.

Sincerely,


Alfonso Quintanilla, P.E., R.P.L.S.

Copy: Monica Luna, CD Coordinator





CITY OF ELSA

February 26, 2007

Linda Sandoval, Coordinator
Hidalgo Urban County Program
1916 Tesoro Blvd.
Pharr, Texas 78577

RE: Meeting Excerpts

Dear Linda Sandoval:

Enclosed please find excerpts for the meeting of November 8, 2006, where the Elsa City Council approved the termination of the outstanding contracts.

We are also requesting that any monies available on those contracts be moved to the Fire Department line item in order for Fire Truck payment to be processed for Government Capital.

Please let me know if you should need additional information or documentation.

Sincerely,

Maria Hilda Ayala
City Secretary/Acting City Manager

FEB 26 2007

aw.

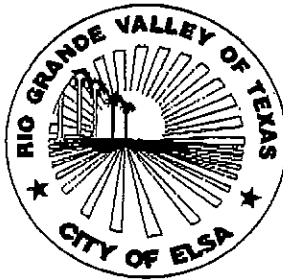
P.O. BOX 427

ELSA, TEXAS 78543

PHONE (956) 262-2127

FAX (956) 262-5002

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February 26, 2007

CITY OF ELSA

To Whom It May Concern:

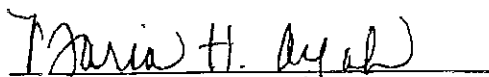
As required, I am sending you a complete and certified excerpt from the minutes of November 8, 2006, a Special Meeting of the City Council of the City of Elsa, 6:00 P.M.

ITEM IV. NEW BUSINESS

- ✓ ITEM D. CONSIDERATION AND ACTION, IF ANY, ON TERMINATING URBAN COUNTY PROJECT CONTRACT BETWEEN THE CITY OF ELSA AND ACTION OF HOPE.
- ✓ ITEM E. CONSIDERATION AND ACTION, IF ANY, ON TERMINATING URBAN COUNTY PROJECT CONTRACT BETWEEN THE CITY OF ELSA AND QUINTANILLA, HEADLEY, AND ASSOCIATES / MASTER PLAN PROJECT.
- ITEM F. CONSIDERATION AND ACTION, IF ANY, ON TERMINATING URBAN COUNTY PROJECT CONTRACT BETWEEN THE CITY OF ELSA AND J.E. SAENZ & ASSOCIATES / SIDEWALK PROJECT.

A motion to approve Items D-F, terminating Urban County Project contracts between the City of Elsa and Action of Hope, the City of Elsa and Quintanilla, Headley, and Associates; and the City of Elsa and J.E. Saenz & Associates, was made by Commissioner Robert Escobar, seconded by Commissioner Joe Alvarado. Motion carried.

I, Maria Hilda Ayala, City Secretary, certify that this is a complete and correct excerpt of the minutes of November 8, 2006.



Maria Hilda Ayala
City Secretary

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ELSA, TEXAS 78543

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