

URBAN COUNTY PROGRAM

Hidalgo County Commissioners' Court Agenda Request Form

No. _____

Date: March 20, 2007

Meeting Date Request: April 3, 2007

Deadline for Action: April 3, 2007

Contact Person: Diana R. Serna

Department: Urban County Program

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Diana R. Serna, UCP Director 

Caption:

The HOME Division of the Urban County Program requests approval of two (2) amendments to the Community Housing Development Organizations (CHDO) Policy.

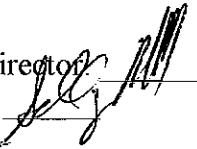
Background:

The Urban County Program HOME Division CHDO Policy was amended and approved by the Advisory Council in February of 2007. The approved amendments are as follows:

1. 60-Day Deadline – Upon contract completion, CHDO's are required to submit all relative documentation (client information and financial) regarding all units.
2. Income Determination – All CHDO's are required to use the HUD Income Calculator or the UCP HOME Division Income Determination Form.

The Urban County Program has acquired approval of the aforementioned amendments by the Hidalgo County Advisory Council and respectfully recommends final authorization by the Hidalgo County Commissioners' Court.

Deputy Director

Manager: 

Finance: _____

Please initial for approval:

Legal Counsel _____

Budget _____

Human Resources _____

Dept./Fund No. _____

Amt. Expended: \$ _____

Funds/Staffing Budgeted: Yes: _____ No: _____

Account Code: _____

Impact on Future Budget: Yes _____ No _____

Comments:

Action taken by Commissioner's Court: Approved _____ Tabled _____ Denied _____ Motion made by _____ Seconded _____ Vote _____

POLICY DIRECTIVE
Homeowner-Occupied Rehabilitation Program

No. _____

Effective Date: _____

Background:

The Urban County Program HOME Division CHDO Policy was approved by the Advisory Council and approved by Commissioner' Court in February of 2006. As a result, the HOME Division has implemented the CHDO Policy during which the HOME staff have identified processes that would strengthen the program by placing reporting (client and financial) deadlines regarding completed units and have the CHDOs utilize the same method for determining applicant income.

#1 60-Day Deadline Amendment

Upon contract completion, CHDOs are required to submit all relative documentation (client information and financial) regarding all units.

#2 Income Determination Amendment

All CHDOs are required to utilize the HUD Income Calculator or the UCP HOME Division Income Determination Form.

Policy Amendment:

The HOME Division of the Urban County Program proposes the approval of the County of Hidalgo Urban County Program - Community Housing Development Organizations (CHDO) Policy Amendments.