

AI-4146

6.B.

**Health & Human Services Department - Immunization Grant Contract
CC REGULAR**

Date: 06/12/2007

Submitted By: Dan Beltran, HEALTH & HUMAN SERVICES DEPT.

Department: HEALTH & HUMAN SERVICES DEPT.

Agenda Area: Health & Human Services Dept.

Information

CAPTION

1. Requesting authorization and approval to accept the attached amended Immunization Grant Legacy Contract # 7460007176A-2007-02, Contract # 2007-021278-002B in the amount of \$431,970.00 for the period 9/01/2006 thru 8/31/2007.

2. Requesting authorization and approval of the attached amended Immunization Grant Budget for the period 9/01/2006 to 8/31/2007 (Account # 7-1293-441-00-340-012-7).

BACKGROUND

Fiscal Impact

Attachments

Link: FY07 Amended Imm. Grant

Link: FY 07 Ammendment Imm Grant Budget

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Dina Trevino	06/06/2007 05:27 PM	APRV
2	Damaris San Miguel	Damaris San Miguel	06/07/2007 11:08 AM	APRV
3	Dina Trevino	Dina Trevino	06/08/2007 10:31 AM	APRV
4	Purchasing Department	Marty Salazar	06/08/2007 10:38 AM	APRV
5	Auditor's Office	Linda Fong	06/08/2007 01:24 PM	APRV
6	Mike Escaname		06/08/2007 02:58 PM	NEW

Form Started By: Dan Beltran

Started On: 06/06/2007 09:03 AM

Final Approval Date: 06/08/2007

DEPARTMENT OF STATE HEALTH SERVICES



1100 WEST 49TH STREET
AUSTIN, TEXAS 78756-3199

STATE OF TEXAS
COUNTY OF TRAVIS

Legacy Contract No. 7460007176A-2007-02
Contract No. 2007-021278
Contract Change Notice No. 002B

The TEXAS DEPARTMENT OF STATE HEALTH SERVICES, hereinafter referred to as DSHS, did heretofore enter into a contract in writing with HIDALGO COUNTY HEALTH DEPARTMENT hereinafter referred to as Contractor. The parties thereto now desire to amend such contract attachment(s) as follows:

SUMMARY OF TRANSACTION: ATT NO. 002B : IMMUNIZATION BRANCH - LOCALS

All terms and conditions not hereby amended remain in full force and effect.

EXECUTED IN DUPLICATE ORIGINALS ON THE DATES SHOWN.

Authorized Contracting Entity for and in behalf of:

DEPARTMENT OF STATE HEALTH SERVICES

HIDALGO COUNTY HEALTH DEPARTMENT

By: _____
Signature of Authorized Official

By: _____
Signature

Date

Date

Bob Burnette, C.P.M., CTPM

Printed Name and Title

Director, Client Services Contracting Unit

Address

1100 WEST 49TH STREET
AUSTIN, TEXAS 78756

City, State, Zip

(512) 458-7470

Telephone Number

Bob.Burnette@dshs.state.tx.us

E-mail Address for Official Correspondence

CSCU - Rev. 6/06

CONTRACT NO. 2007-021278-
PROGRAM ATTACHMENT NO. 002B
PURCHASE ORDER NO. 0000320563

CONTRACTOR: HIDALGO COUNTY HEALTH DEPARTMENT

DSHS PROGRAM: IMMUNIZATION BRANCH - LOCALS

TERM: 09/01/2006

THRU: 08/31/2007

It is mutually agreed by and between the contracting parties to amend the conditions of Contract No. 2007-021278-002A as written below. All other conditions not hereby amended are to remain in full force and effect.

SECTION II. SPECIAL PROVISIONS is revised as follows:

For purposes of this Program Attachment, General Provisions, General Business Operations of Contractor Article, Equipment Purchases Section, last two sentences of this section are not applicable.

DEPARTMENT OF STATE HEALTH SERVICES



1100 WEST 49TH STREET
AUSTIN, TEXAS 78756-3199

CATEGORICAL BUDGET CHANGE REQUEST

DSHS PROGRAM: IMMUNIZATION BRANCH - LOCALS

CONTRATOR: HIDALGO COUNTY HEALTH DEPARTMENT

CONTRACT NO: 2007-021278

LEGACY CONTRACT NO. 7460007176A-2007-02

CONTRACT TERM: 09/01/2006

THRU: 08/31/2007

BUDGET PERIOD: 09/01/2006

THRU: 08/31/2007

CHG: 002B

DIRECT COST (OBJECT CLASS CATEGORIES)

	Current Approved Budget (A)	Revised Budget (B)	Change Requested
Personnel	\$324,262.00	\$260,061.00	\$(64,201.00)
Fringe Benefits	\$107,708.00	\$90,989.00	\$(16,719.00)
Travel	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$16,810.37	\$16,810.37
Supplies	\$0.00	\$64,109.63	\$64,109.63
Contractual	\$0.00	\$0.00	\$0.00
Other	\$0.00	\$0.00	\$0.00
Total Direct Charges	\$431,970.00	\$431,970.00	\$0.00

INDIRECT COST

Base (\$)	\$0.00	\$0.00	\$0.00
Rate (%)	0.00%	0.00%	0.00%
Indirect Total	\$0.00	\$0.00	\$0.00

PROGRAM INCOME

Program Income	\$0.00	\$0.00	\$0.00
Other Match	\$0.00	\$0.00	\$0.00
Income Total	\$0.00	\$0.00	\$0.00

LIMITS/RESTRICTIONS

Advance Limit	\$0.00	\$0.00	\$0.00
Restricted Budget	\$0.00	\$0.00	\$0.00

SUMMARY

Cost Total	\$431,970.00	\$431,970.00	\$0.00
Performing Agency Share	\$0.00	\$0.00	\$0.00
Receiving Agency Share	\$431,970.00	\$431,970.00	\$0.00
Total Reimbursements Limit	\$431,970.00	\$431,970.00	\$0.00

JUSTIFICATION

Amendment to reallocate previously approved funds to purchase equipment and supplies needed to comply with contract activities.

Financial status reports are due: 12/29/2006, 03/30/2007, 06/29/2007, 10/30/2007

DEPARTMENT OF STATE HEALTH SERVICES



**1100 WEST 49TH STREET
AUSTIN, TEXAS 78756-3199**

EQUIPMENT LIST CHANGE REQUEST

DSHS PROGRAM: IMMUNIZATION BRANCH - LOCALS
CONTRACTOR: Hidalgo County Health Department
CONTRACT TERM: 09/01/2006 THRU: 08/31/2007
BUDGET PERIOD: 09/01/2006 THRU: 08/31/2007
CONTRACT NO: 2007-021278 CHG: 002B
LEGACY CONTRACT NO. 7460007176A-2007-02

PREVIOUS EQUIPMENT LIST

Item #	Equipment Description	Units	Unit Cost	Total
			\$	\$
			\$	\$
			\$	\$

NEW EQUIPMENT LIST

Item #	Equipment Description	Units	Unit Cost	Total
1	HP Compaq Business Notebook nc6320-Core Duo T2500 2 GHz-15" TFT Core Duo T2500/2GHz-Centrino Duo-RAM: 512 MB-HD: 60 GB-CD-RW/DVD-Gigabit Ethernet-WLAN: 802.11 a/b/g, Bluetooth 2.0 EDR-TPM-fingerprint-Win XP Pro-15 " TFT 1400x1050 (SXGA+)	6	\$1,599.99	\$9,599.94
2	HP LaserJet 3055 all-in-one Multifunction (B/W) - laser copying (up to): 19 ppm- Printing (up to): 19 ppm-260 sheets- 33.6 Kbps - Hi Speed USB, 10/100 Base-Tx	7	\$519.99	\$3,639.93
3	HP LaserJet P3005-printer B/W-laser Printer-B/W-laser-legal, A4-1200 dpi x 1200 dpi - up to 33 ppm-capacity: 600 sheets-Parallel, USB	4	\$542.63	\$2,170.52
4	Olympus Evolt-500-2 Lens Kit Digital Camera with dual lenses	2	\$699.99	\$1,399.98

DATE: June 5, 2007

DEPARTMENT HEAD: Eduardo Olivarez, Chief Administrative Officer

DEPARTMENT NAME: Hidalgo County Health Department

ACCOUNT NUMBER: 7-1293-441-00-340-012-7 (Immunization Grant Contract)

SUBJECT: Budget Amendments (Increases) in Accordance with Local Government Code,
Chapter 111, Subchapter C

Honorable Commissioner's Court of Hidalgo County:

I would like to request the following amendments (increase) to my department budget in accordance with
Local Government Code, Chapter 111, Subchapter C.

INCREASE OBJECT NUMBER(S)	ACCOUNT (OBJECT) NAME	AMOUNT -
7-1293-441-00-340-012-7-113	Perm F/T Employees	\$ (64,201.00)
7-1293-441-00-340-012-7-211	Health Insurance	\$ 4,013.48
7-1293-441-00-340-012-7-212	Life Insurance	\$ (195.74)
7-1293-441-00-340-012-7-220	FICA	\$ (5,997.93)
7-1293-441-00-340-012-7-230	Retirement	\$ (4,714.32)
7-1293-441-00-340-012-7-250	Unemployment Comp	\$ 8.79
7-1293-441-00-340-012-7-260	Workers Comp	\$ (9,833.28)
7-1293-441-00-340-012-7-533	Pager	\$ 660.45
7-1293-441-00-340-012-7-601	Office Supplies	\$ 10,369.00
7-1293-441-00-340-012-7-602	Paper supplies	\$ 4,048.16
7-1293-441-00-340-012-7-603	Educational/Instructional Supplies	\$ 13,846.39
7-1293-441-00-340-012-7-604	Chem, Drugs, Meds, Lab Supplies	\$ 4,290.00
7-1293-441-00-340-012-7-661	Minor Office Equipment	\$ 5,267.80
7-1293-441-00-340-012-7-664	Other Minor Equipment	\$ 2,417.37
7-1293-441-00-340-012-7-665	Minor Computer Equipment	\$ 13,491.34
7-1293-441-00-340-012-7-667	Minor Software	\$ 1,396.48
7-1293-441-00-340-012-7-743	Office Equipment	\$ 12,963.12
7-1293-441-00-340-012-7-745	Computer Equipment	\$ 9,599.94
7-1293-441-00-340-012-7-748	Other Equipment	\$ 2,569.95
TOTAL BUDGET		\$ (0.00)

INCREASE REQUEST \$

Revenue Account #

REASON: Implement amended Immunization Grant Contract Budget for the period 9/01/2006 - 8/31/2007.

There are no areas in my current budget to reduce in order to fund the above mentioned items.

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONER'S COURT

DATE

ATTEST CO. CLERK

AI-4135

9.A.

Cancellation - Home Rehab

CC REGULAR

Date: 06/12/2007

Submitted By: Estella Webber, URBAN COUNTY

Department: URBAN COUNTY

Agenda Area: Urban County

Information

CAPTION

Requesting approval to cancel application for Carolina Robledo, due to refusal to abide by Urban County Program's policy.

BACKGROUND

The following family is being recommended for cancellation by the Housing Rehab Staff, due to refusal to abide by Urban County Program's policy for the demolition and reconstruction of their home.

<u>APPLICANT</u>	<u>CASE NUMBER</u>	<u>CITY</u>	<u>FUNDING YEAR</u>	<u>LOCATION OF PROPERTY</u>
Carolina Robledo Subdivision Rehabilitation	G30-03-01	Granjeno Pct. 3	HOME 1996, 1997 & 1998	Lot H, in John H. Shary Hidalgo County, Texas.

Fiscal Impact

Attachments

Link: [Application](#)

Form Routing/Status

<u>Route Seq</u>	<u>Inbox</u>	<u>Approved By</u>	<u>Date</u>	<u>Status</u>
1	Budget & Management	Dina Trevino	06/06/2007 04:43 PM	APRV
2	Erika Reyna	Erika Reyna	06/07/2007 08:15 AM	APRV
3	Purchasing Department	Marty Salazar	06/07/2007 01:02 PM	APRV
4	Auditor's Office	Linda Fong	06/07/2007 05:54 PM	APRV
5	Court Administrator	Monica Badillo	06/07/2007 10:11 PM	APRV

Form Started By: Estella Webber

Started On: 06/05/2007 03:01
PM

Final Approval Date: 06/07/2007

URBAN COUNTY PROGRAM

Hidalgo County Commissioner's Court Agenda Request Form

No. _____

Date: May 31, 2007

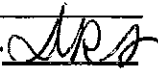
Meeting Date Request: June 12, 2007

Deadline for Action: June 12, 2007

Contact Person: DIANA R. SERNA, DIRECTOR

Department: HOME Program

Phone: (956) 787-8127 Fax: (956) 787-5291

Diana R. Serna, Urban County Director 

Caption:

Requesting approval to cancel application for Carolina Robledo, due to refusal to abide by Urban County Program's policy.

Background:

The following family is being recommended for cancellation by the Housing Rehab Staff, due to refusal to abide by Urban County Program's policy for the demolition and reconstruction of their home.

<u>APPLICANT</u>	<u>CASE NUMBER</u>	<u>CITY</u>	<u>FUNDING YEAR</u>	<u>LOCATION OF PROPERTY</u>
Carolina Robledo Rehabilitation	G 30-03-01	Granjeno Precinct #3	HOME 1996, 1997 & 1998	Lot H, in John H. Shary Subdivision, Hidalgo County, Texas.

Please initial for approval:

Deputy Director 

Finance Manager 

HOME Manager 

Legal Council _____ Budget _____ Human Resources _____

Dept./Fund No. _____ Amt. Expended: \$ _____ Funds/ Staffing Budgeted: Yes _____ No _____

Amount Code: _____ Impact on Future Budget: Yes _____ No _____

Comments:

Action taken by Commissioner's Court:

Approved _____ Tabled _____ Denied _____ Motion made by _____ Seconded _____ Vote _____



URBAN COUNTY PROGRAM

1916 TESORO BLVD. • PHARR, TEXAS 78577 • (956) 787-8127 FAX (956) 787-5291
E-mail ucp@bizrgv.rr.com

May 25, 2007

Carolina Robledo
6588 S. FM 494
Mission, TX 78572

Re: HOME Owner-Occupied Rehabilitation Program

Dear Ms. Robledo,

This is to inform you that according to the guidelines of the Hidalgo County Urban County Rehabilitation Program, we are unable to undertake the rehabilitation of your home. Our Rehab Program policy specifies on page 7 section E, No. 3, that:

Any homeowner whose house is determined to be beyond repair by the Urban County HOME Division or that requires more than 50% of its appraised value in rehabilitation to meet minimum code requirements shall not be rehabilitated but will be reconstructed.

Due to your insistence of not demolishing your home, even after informing you about our above mentioned policy, the Urban County Program is left with no choice but to cancel your request for assistance.

Should you have any questions please contact Irene Montoya, Rehab Assistant at (956) 787-8127.

Sincerely,

A handwritten signature in black ink, appearing to read "Steve De La Garza", is written over a horizontal line.

Steve De La Garza
Home Manager

Approved by:

A handwritten signature in black ink, consisting of stylized initials, is written over a horizontal line.

AI-4141

9.B.

**Resolution - Colonia Fund
CC REGULAR**

Date: 06/12/2007
Submitted By: Estella Webber, URBAN COUNTY
Department: URBAN COUNTY
Agenda Area: Urban County

Information

CAPTION

Resolution: Office of Rural Community Affairs (ORCA)
Texas Community Development Block Grant Program (TxCDBG)
2006 Colonia EDAP Fund Application.

BACKGROUND

Resolution authorizing the County Judge to act as the County's Executive Officer and Authorized Representative in all matters pertaining to the County's participation in the ORCA - TxCDBG Program, 2006 Colonia EDAP Fund Application (see attached resolution).

Fiscal Impact

FISCAL YEAR: N/A **ACCT. #:** N/A
FUNDS AVAILABLE Y/N?: N/A **MATCHING FUNDS Y/N?:**
BUDGETARY IMPACT:
No budgetary impact.

Attachments

Link: [Resolution](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Dina Trevino	06/06/2007 04:56 PM	APRV
2	Ivan Cantu	Ivan Cantu	06/07/2007 08:41 AM	APRV
3	Purchasing Department	Marty Salazar	06/07/2007 01:02 PM	APRV
4	Auditor's Office	Linda Fong	06/07/2007 05:56 PM	APRV
5	Court Administrator	Monica Badillo	06/07/2007 10:11 PM	APRV

Form Started By: Estella Webber Started On: 06/05/2007 03:36 PM
Final Approval Date: 06/07/2007

URBAN COUNTY PROGRAM

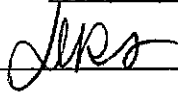
Hidalgo County Commissioners' Court
Agenda Request Form

No. _____

Date: 06/04/2007
Deadline for Action: 06/12/2007
Department: Urban County Program

Meeting Date Request: 06/12/2007
Contact Person: Ms. Diana R. Serna
Phone: (956) 787-8127 Fax: (956) 787-5291

Ms. Diana R. Serna, Urban County Program Director



Caption:

RESOLUTION: OFFICE OF RURAL COMMUNITY AFFAIRS (ORCA)
TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM (TxCDBG)
2006 COLONIA EDAP FUND APPLICATION.

Background:

Resolution authorizing the County Judge to act as the County's Executive Officer and Authorized Representative in all matters pertaining to the County's participation in the ORCA - TxCDBG Program, 2006 Colonia EDAP Fund Application. See Attachment - Resolution

Please Initial for approval:

Legal Counsel _____	Budget _____	Human Resources _____
Dept./Fund No. _____	Amt. Expended: \$ _____	Funds/Staffing Budgeted: Yes: _____ No: _____
Account Code: _____	Impact on Future Budget: Yes: _____ No: _____	

Comments:

Action taken by Commissioner's Court:

Approved _____ Tabled _____ Denied _____ Motion made by _____ Seconded _____ Vote _____

RESOLUTION

A RESOLUTION OF THE COMMISSIONERS' COURT OF THE COUNTY OF HIDALGO, TEXAS, AUTHORIZING THE SUBMISSION OF A TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM APPLICATION TO THE OFFICE OF RURAL COMMUNITY AFFAIRS FOR THE COLONIA EDAP FUND; AND AUTHORIZING THE COUNTY JUDGE TO ACT AS THE COUNTY'S EXECUTIVE OFFICER AND AUTHORIZED REPRESENTATIVE IN ALL MATTERS PERTAINING TO THE COUNTY'S PARTICIPATION IN THE TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM.

WHEREAS, the Commissioners' Court of the County of Hidalgo desires to develop a viable urban community including decent housing and a suitable living environment and expanding economic opportunities, principally for persons of low/moderate income; and

WHEREAS, certain conditions exist which represent a threat to the public health and safety; and

WHEREAS, it is necessary and in the best interest of the County of Hidalgo to apply for funding under the 2006 Texas Community Development Block Grant (TxCDBG) Program - Colonia EDAP Fund;

NOW THEREFORE, BE IT RESOLVED BY THE COMMISSIONERS' COURT OF THE COUNTY OF HIDALGO, TEXAS:

1. That a Texas Community Development Block Grant Program Application for the Colonia EDAP Fund is hereby authorized to be filed on behalf of the County with the Office of Rural Community Affairs.
2. That the County's application be placed in competition for funding under the Colonia EDAP Fund.
3. That the application be up to \$500,000 of grant funds to provide sewer connections and related improvements for low and moderate income persons.
4. That the Commissioners' Court directs and designates the County Judge as the County's Chief Executive Officer and Authorized Representative to act in all matters in connection with this application and the County's participation in the Texas Community Development Block Grant Program.

PASSED , AND APPROVED THIS 12th DAY OF JUNE, 2007

Juan D. Salinas, III, County Judge
Hidalgo County, Texas

ATTEST:

Arturo Guajardo Jr., County Clerk
Hidalgo County, Texas

AI-4142

9.C.

Pool renovations - La Villa

CC REGULAR

Date: 06/12/2007

Submitted By: Estella Webber, URBAN COUNTY

Department: URBAN COUNTY

Agenda Area: Urban County

Information

CAPTION

Requesting approval for Precinct No. 1 to award a quote and approval of contract to Save On Pool Supplies in the amount of \$1,899.99 for the purchase of a pool slide for the renovations to the swimming pool located in La Villa using Urban County Program Year 19 (2006) Precinct No. 1 Parks, Recreational Facilities forfeited funds from the City of La Villa.

BACKGROUND

Pct. #1 requests approval to award the lowest quote submitted by Save On Pool Supplies in the amount of \$1,899.99 in conjunction with the 2006 Parks, Recreational Facilities project. The purchase consists of a pool slide. The Service Contract shall be in the amount of \$1,899.99. (See attached recommendation by City and Pct 1 staff).

Vendor: Save On Pool Supplies
Contract Amount: \$1,899.99
Funds Available: \$15,000.00 (Year 19 2006)

Fiscal Impact

Attachments

Link: [Renovations](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Dina Trevino	06/06/2007 04:57 PM	APRV
2	Ivan Cantu	Ivan Cantu	06/07/2007 11:16 AM	APRV
3	Purchasing Department	Marty Salazar	06/07/2007 01:03 PM	APRV
4	Auditor's Office	Linda Fong	06/07/2007 05:57 PM	APRV
5	Court Administrator	Monica Badillo	06/07/2007 10:11 PM	APRV

Form Started By: Estella Webber
Started On: 06/05/2007 03:51 PM
Final Approval Date: 06/07/2007

URBAN COUNTY PROGRAM

Hidalgo County Commissioners' Court Agenda Request Form

No. _____

Date: June 4, 2007

Meeting Date Request: June 12, 2007

Deadline for Action: June 12, 2007

Contact Person: Diana R. Serna

Department: Urban County Program

Phone: (956) 787-8127 Fax: (956) 787-5291

Diana R. Serna, Urban County Director 

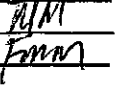
Caption:

Precinct 1 is requesting approval to award a quote and approval of contract to Save On Pool Supplies in the amount of \$1,899.99 for the purchase of a pool slide for the renovations to the swimming pool located in La Villa using Urban County Program Year 19 (2006) Precinct No. 1 Parks, Recreational Facilities forfeited funds from the City of La Villa.

Background:

Pct. #1 requests approval to award the lowest quote submitted by Save On Pool Supplies in the amount of \$1,899.99 in conjunction with the 2006 Parks, Recreational Facilities project. The purchase consists of a pool slide. The Service Contract shall be in the amount of \$1,899.99. See attached recommendation by City and Pct 1 staff.

Vendor: Save On Pool Supplies
Contract Amount: \$1,899.99
Funds Available: \$15,000.00 (Year 19 – 2006)

CDBG Manager 
Deputy Dir. 
Finance Dept. 

Please initial for approval:

____ County Judge	____ Commissioner Pct. 1	Dept./Fund No. _____	Account Code: _____
____ County Attorney	____ Commissioner Pct. 2	Amt. Expended: \$ _____	Impact on Future Budget: _____
____ Budget	____ Commissioner Pct. 3	Funds/Staffing Budgeted: Yes: _____	Yes: _____
____ Personnel	____ Commissioner Pct. 4	No: _____	No: _____
____ Purchasing			

Comments:

Action taken by Commissioner's Court:

Approved _____ Tabled _____ Denied _____ Motion made by _____ Seconded _____ Vote _____

Price Quotes for the Pool Slide

<u>Vendor</u>	<u>Item#</u>	<u>Description</u>	<u>Price</u>
Dohen's Water Warehouse	0752	X-Stream Water Slide	\$ 2,299.99
Save on Pool Supplies	E8595	Extreme Pool Slide	\$ 1,899.99
Inter-Fab Inc.		X-Stream	\$ 3,059.00

Photos
to show
it is
the same
slide

Non-burgundy

AI-4165

9.D.

**Home Rehab, Countywide
CC REGULAR**

Date: 06/12/2007

Submitted By: Estella Webber, URBAN COUNTY

Department: URBAN COUNTY

Agenda Area: Urban County

Information

CAPTION

The Urban County Program is requesting the award of bids and approval of contracts for the rehabilitation of one (1) unit in the Countywide area in the amount of \$19,992.00 to Quality Investments, the reconstruction including demolition of one (1) unit in the Countywide area in the total amount \$41,000.00 to Rolando's General Construction and one (1) unit in the City of Mercedes in the total amount of \$41,500.00 to De Leon Construction.

BACKGROUND

These families were approved to receive assistance under the HOME-Homeowner Occupied Housing Rehabilitation Program by the County Commissioners Court on April 10, 2007. Bids were received and opened at the Hidalgo County Purchasing Department on Wednesday, May 23, 2007 for the rehabilitation of one (1) unit in the Countywide area and the reconstruction including demolition of two (2) units one being in the Countywide area and one (1) unit in the City of Mercedes. A review and tabulation of bids revealed that the following contractors were the lowest bidders for the Countywide projects in the amount of \$19,992.00 to Quality Investments and \$41,000.00 to Rolando's General Construction and \$41,500.00 to De Leon Construction for the City of Mercedes.

Fiscal Impact

Attachments

Link: [Bids, Contracts](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Dina Trevino	06/06/2007 05:52 PM	APRV
2	Dale Kennan	Dale Kennan	06/07/2007 09:01 AM	APRV
3	Purchasing Department	Marty Salazar	06/07/2007 01:03 PM	APRV
4	Auditor's Office	Linda Fong	06/07/2007 05:58 PM	APRV
5	Court Administrator	Monica Badillo	06/07/2007 10:11 PM	APRV

Form Started By: Estella Webber
Started On: 06/06/2007 02:20 PM

Final Approval Date: 06/07/2007

URBAN COUNTY PROGRAM

Hidalgo County Commissioner's Court Agenda Request Form

Date: June 04, 2007

Meeting Date Request: June 12, 2007

Deadline for Action: A.S.A.P.

Contact Person: DIANA R. SERNA, DIRECTOR

Department: HOME PROGRAM

Phone: (956) 787-8127 Fax: (956) 787-5291

Diana R. Serna, Urban County Director 

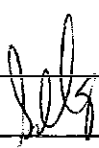
AGENDA:

The Urban County Program is requesting the award of bids and approval of contracts for the rehabilitation of one (1) unit in the Countywide area in the amount of \$19,992.00 to Quality Investments, the reconstruction including demolition of one (1) unit in the Countywide area in the total amount \$41,000.00 to Rolando's General Construction and one (1) unit in the City of Mercedes in the total amount of \$41,500.00 to De Leon Construction.

STAFF COMMENTS & RECOMMENDATION:

These families were approved to receive assistance under the HOME-Homeowner Occupied Housing Rehabilitation Program by the County Commissioners' Court on April 10, 2007. Bids were received and opened at the Hidalgo County Purchasing Department on Wednesday, May 23, 2007 for the rehabilitation of one (1) unit in the Countywide area and the reconstruction including demolition of two (2) units one being in the Countywide area and one (1) unit in the City of Mercedes. A review and tabulation of bids revealed that the following contractors were the lowest bidders for the Countywide projects in the amount of \$19,992.00 to Quality Investments and \$41,000.00 to Rolando's General Construction and \$41,500.00 to De Leon Construction for the City of Mercedes.

CONTRACTOR	APPLICANT	CASE NO.	CITY	FUNDING YEAR	LOCATION OF PROPERTY
Quality Investments \$19,992.00	Hilda Flores Rehabilitation Deferred Loan – CDBG Funding	CW 85-07-03	Countywide Precinct #3	CDBG 2003	Lot, tract or parcel of land, lying and situated in Hidalgo County, Texas, in Volume 1195, on page 159-160 in the Deed Records and described as follows to wit: Southeast corner of Lot Number Twenty-One (21) of the Village of Los Beans, containing Thirty-Four (34) feet from the West side to the East side, and Eighty (80) feet from the South side to the North side.
Rolando's General Construction \$41,000.00	Elisa Diaz Reconstruction Deferred Loan - Disabled	CW 85-07-02	Countywide Precinct #1	HOME 2006	A tract of land 66 feet north and south by 125.3 feet east and west out of a 2.0 acre tract of land out of a 10.76 acre tract of land of Farm Tract (2255), North Capisallo District, Hidalgo County.
De Leon Construction \$41,500.00	Elvira Pina Reconstruction Deferred Loan - Elderly	ME 50-06-01	Mercedes Precinct #1	HOME 2005	Lot Three (3), in Block One Hundred Thirty-Five Original Townsite of Mercedes, Hidalgo County, Texas.

Approval is recommended by staff: HOME Manager  Finance Manager  Deputy Director _____

Please initial for approval:

Legal Council _____ Budget _____ Human Resources _____
 Dept./ Fund No: _____ Amt. Expended: \$ _____ Funds/ Staffing Budgeted: Yes _____ No _____
 Amount Code: _____ Impact on Future Budget: Yes _____ No _____

Comments:

Action Taken by Commissioners' Court:

Approved _____ Tabled _____ Denied _____ Motion made by _____ Vote _____

HIDALGO COUNTY PURCHASING DEPARTMENT

BID TABULATION SHEET

DEPARTMENT NAME: COUNTY OF HIDALGO URBAN COUNTY PROGRAM

BID OPENING DATE: May 23, 2007

BID OPENING TIME: 9:30 A.M.

DESCRIPTION "Housing Rehabilitation Grant # M-04-UC-48-0501"

BID NO.	BIDDER/COMPANY NAME	Name of Homeowner	TOTAL BID AMOUNT	Bid Bond/Cashier's Check Included
	Quality Investments	Elisa Diaz	\$43,997.00	
1		Pina-Martinez	\$46,997.00	✓
		Hilda Flores	\$19,992.00	
		Elisa Diaz	\$41,000.00	
2	Rolandos General Construction	Pina-Martinez	\$42,000.00	✓
		Hilda Flores	\$22,222.00	
		Elisa Diaz	\$43,300.00	
3	J.D. Villarreal Construction	Pina-Martinez	\$49,300.00	✓
		Hilda Flores	\$32,200.00	
		Elisa Diaz		
4	De Leon Construction	Pina-Martinez	\$41,500.00	✓
		Hilda Flores		
		Elisa Diaz		
5		Pina-Martinez		
		Hilda Flores		

AI-4176

9.E.

Svc. contract - La Villa

CC REGULAR

Date: 06/12/2007

Submitted By: Estella Webber, URBAN COUNTY

Department: URBAN COUNTY

Agenda Area: Urban County

Information

CAPTION

Approval to award a Service Contract to DCC, Inc. for the purchase of swimming pool materials for the renovations to the pool house located in La Villa using Urban County Program Year 19 (2006) Precinct No. 1 Parks, Recreational Facilities forfeited funds from the City of La Villa in the amount of \$2,465.17.

BACKGROUND

See attachments

Fiscal Impact

Attachments

Link: [Pool Renovations](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Dina Trevino	06/06/2007 06:02 PM	APRV
2	Purchasing Department	Marty Salazar	06/07/2007 01:05 PM	APRV
3	Auditor's Office	Linda Fong	06/07/2007 06:00 PM	APRV
4	Court Administrator	Monica Badillo	06/07/2007 10:11 PM	APRV

Form Started By: Estella Webber
Started On: 06/06/2007 03:47 PM

Final Approval Date: 06/07/2007

URBAN COUNTY PROGRAM

Hidalgo County Commissioners' Court Agenda Request Form

No. _____

Date: June 4, 2007 Meeting Date Request: June 12, 2007

Deadline for Action: June 12, 2007 Contact Person: Diana R. Serna

Department: Urban County Program Phone: (956) 787-8127 Fax: (956) 787-5291

Diana R. Serna, Urban County Director

Caption:

Approval to award a Service Contract to DCC, Inc. for the purchase of swimming pool materials for the renovations to the pool house located in La Villa using Urban County Program Year 19 (2006) Precinct No. 1 Parks, Recreational Facilities forfeited funds from the City of La Villa in the amount of \$2,465.17.

Background:

Pct. #1 requests approval to enter into a Service Contract with DCC, Inc. a member of the BuyBoard Cooperative Purchasing, in conjunction with the 2006 force account Parks, Recreational Facilities project. The purchase consists of Hayward lights and 2HP flow pumps challenger to increase capacity. The Service Contract shall be in the amount of \$2,465.17. See attached recommendation by City and Pct 1 staff.

Vendor: DCC, Inc.
Contract Amount: \$2,465.17
Funds Available: \$15,000.00 (Year 19 – 2006)

CDBG Manager 
Deputy Dir. _____
Finance Dept. _____

Please Initial for approval:

____ County Judge	____ Commissioner Pct. 1	Dept./Fund No. _____	Account Code: _____
____ County Attorney	____ Commissioner Pct. 2	Amt. Expended: \$ _____	Impact on Future Budget: _____
____ Budget	____ Commissioner Pct. 3	Funds/Staffing Budgeted: Yes: _____	Yes: _____
____ Personnel	____ Commissioner Pct. 4	No: _____	No: _____
____ Purchasing			

Comments:

Action taken by Commissioner's Court:

Approved _____ Tabled _____ Denied _____ Motion made by _____ Seconded _____ Vote _____

Linda Sandoval

From: Paul Vazaldia [paulmv555@yahoo.com]
Sent: Tuesday, June 05, 2007 10:10 PM
To: Linda Sandoval
Cc: Noe Castillo
Subject: Justification for Pool Supplies

Linda,

You are correct the pumps for ~~the pool~~ will be changed from 1 hp pumps to 2, ~~hp pumps. This will allow a longer lasting life for the pumps since they~~
~~will not be operating as hard as 1 hp pumps to keep the pool operational.~~

On the safety difference of the new lights for the pool, Noe Castillio will working on emailing you some information on the pool lights after he contacts DCC, Inc. for the information on Wednesday morning. I will make sure that he provides it to you before your noon deadline on Wednesday, June 6, 2007.

Thank you

Paul

AI-4181

9.F.

Svcs. contract - Pct. 3

CC REGULAR

Date: 06/12/2007

Submitted By: Estella Webber, URBAN COUNTY

Department: URBAN COUNTY

Agenda Area: Urban County

Information

CAPTION

1. Hidalgo County Precinct No. 3 is requesting exemption from competitive bidding requirements under the Texas Local Government Code 262.024(a) for professional engineering material testing services for the design of Year 19 (2006) Street Improvements, utilizing Precinct No. 3 funding.
2. Requesting ratification of the ranking of L & G Laboratory (highest scored/graded firm from three (3) of the County's approved "Pool") with approval of a professional engineering material testing services contract with L&G Engineering Laboratory and Precinct No. 3 for Construction Materials Testing utilizing Urban County Program Year 19 (2006) Street Improvement funds in the amount of \$23,055.75.

BACKGROUND

See attachments

Fiscal Impact

Attachments

Link: [testing services](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Dina Trevino	06/06/2007 06:25 PM	APRV
2	Purchasing Department	Marty Salazar	06/07/2007 01:36 PM	APRV
3	Auditor's Office	Linda Fong	06/07/2007 06:02 PM	APRV
4	Court Administrator	Monica Badillo	06/07/2007 10:11 PM	APRV

Form Started By: Estella Webber
Started On: 06/06/2007 04:21 PM

Final Approval Date: 06/07/2007

URBAN COUNTY PROGRAM

Hidalgo County Commissioners' Court Agenda Request Form

No. _____

Date: June 6, 2007

Meeting Date Request: June 12, 2007

Deadline for Action: June 12, 2007

Contact Person: Diana R. Serna

Department: Urban County Program

Phone: (956) 787-8127 Fax: (956) 787-5291

Diana R. Serna, UCP Director 

Caption:

- a. Hidalgo County Precinct No. 3 is requesting exemption from competitive bidding requirements under the Texas Local Government Code 262.024 (a) for professional engineering material testing services with L & G Engineering Laboratory for the design of Year 19 (2006) Street Improvements, utilizing Precinct No. 3 funding.
- b. Requesting the award and approval of professional engineering material testing services contract with L & G Engineering Laboratory and Precinct No. 3 for Construction Materials Testing utilizing Urban County Program Year 19 (2006) Street Improvement funds in the amount of \$23,055.75

Background:

Hidalgo County Precinct No. 3 requests approval to enter into a Professional Services Agreement with L & G Engineering Laboratory for Construction Materials Testing utilizing Urban County Program street improvement funds by Precinct No.3, in the amount of \$23,055.75. L & G Engineering Laboratory was the highest rated of three firms and approved at the precinct level. (Attached scope of services)

Contract Amount: \$23,055.75

Funds Available: \$344,614.74 Year19 (2006) Precinct 3 funds

Deputy Dir.: _____

Manager: 

Finance: 

Please initial for approval:

Legal Counsel _____ Budget _____ Human Resources _____

Dept./Fund No. _____ Amt. Expended: \$ _____ Funds/Staffing Budgeted: Yes: _____ No: _____

Account Code: _____ Impact on Future Budget: Yes _____ No _____

Comments:

Action taken by Commissioner's Court:

Approved _____ Tabled _____ Denied _____ Motion made by _____ Seconded _____ Vote _____

**L & G Engineering Laboratory**

Construction Material Testing
Geotechnical Engineering

Cost Proposal Summary

Los Ebanos Road (approx. 0.5 Mi.)	\$6,326.55
Trosper Road (approx. 0.5 Mi.)	\$6,326.55
Texan Road (approx. 1.0 Mi.)	\$10,402.65
Total	\$23,055.75

JUN 6 2007
Rue

AI-4178

9.G.

Svc. contract - La Villa pool house

CC REGULAR

Date: 06/12/2007

Submitted By: Estella Webber, URBAN COUNTY

Department: URBAN COUNTY

Information

CAPTION

Approval to award a Service Contract to Home Depot for the purchase of electrical materials for the renovations to the pool house located in La Villa using Urban County Program Year 19 (2006) Precinct No. 1 Parks, Recreational Facilities forfeited funds from the City of La Villa in the amount of \$1,500.56.

BACKGROUND

See attachments ...

Fiscal Impact

Attachments

Link: [Contract - H.Depot](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Dina Trevino	06/06/2007 06:04 PM	APRV
2	Purchasing Department	Marty Salazar	06/07/2007 01:06 PM	APRV
3	Auditor's Office	Linda Fong	06/07/2007 06:05 PM	APRV
4	Court Administrator	Monica Badillo	06/07/2007 10:11 PM	APRV

Form Started By: Estella Webber

Started On: 06/06/2007 04:03 PM

Final Approval Date: 06/07/2007

URBAN COUNTY PROGRAM

Hidalgo County Commissioners' Court Agenda Request Form

No. _____

Date: June 4, 2007

Meeting Date Request: June 12, 2007

Deadline for Action: June 12, 2007

Contact Person: Diana R. Serna

Department: Urban County Program

Phone: (956) 787-8127 Fax: (956) 787-5291

Diana R. Serna, Urban County Director 

Caption:

Approval to award a Service Contract to Home Depot for the purchase of electrical materials for the renovations to the pool house located in La Villa using Urban County Program Year 19 (2006) Precinct No. 1 Parks, Recreational Facilities forfeited funds from the City of La Villa in the amount of \$1,500.56.

Background:

Pct. #1 requests approval to enter into a Service Contract with Home Depot, a member of the BuyBoard Cooperative Purchasing, in conjunction with the force account 2006 Parks, Recreational Facilities project. The purchase consists electrical materials. The Service Contract shall be in the amount of \$1,500.56. See attached recommendation by City and Pct 1 staff.

Vendor:

Home Depot

Contract Amount:

\$1,500.56

Funds Available:

\$15,000.00 (Year 19 – 2006)

CDBG Manager _____

Deputy Dir. _____

Finance Dept. _____

Please initial for approval:

____ County Judge _____ Commissioner Pct. 1
____ County Attorney _____ Commissioner Pct. 2
____ Budget _____ Commissioner Pct. 3
____ Personnel _____ Commissioner Pct. 4
____ Purchasing _____

Dept./Fund No. _____ Account Code: _____
Amt. Expended: \$ _____ Impact on Future Budget:
Funds/Staffing Budgeted: Yes: _____ No: _____
Yes: _____ No: _____

Comments:

Action taken by Commissioner's Court:

Approved _____ Tabled _____ Denied _____ Motion made by _____ Seconded _____ Vote _____

Antonio Barco

From: Paul Vazaldia [paulmv555@yahoo.com]
Sent: Wednesday, June 06, 2007 11:28 AM
To: tonybarco@bizrgv.rr.com
Subject: Fw: Info on pool lights

----- Forwarded Message -----

From: Noe Castillo <noel1@msn.com>
To: Isandoval@bizrgv.rr.com
Cc: paulmv555@yahoo.com
Sent: Wednesday, June 6, 2007 10:43:07 AM
Subject: Info on pool lights

The main reason for the purchase of the pool lights is a safety issue.

1. The lights are no longer up to standards as far as safety is involved. The lights on the pool are the original ones and water was seeping into the light fixtures and we are afraid that we might have the water cause short or worse case scenario cause an electrocution.
2. The old lights were 300 watts and the new lights will be 500 watts. The main reason for the upgrade on the lights is when the pool gets rented out at nights, the lifeguards will be able to see more clearly underwater at night time in case they have to go into the water and rescue someone.

Play games, earn tickets, get cool prizes. Play now--it's FREE!

6/6/2007

AI-4188

10.A.

**Vela Family Reunion Proclamation
CC REGULAR**

Date: 06/12/2007

Submitted By: Brenda Garza, COUNTY JUDGE

Department: COUNTY JUDGE

Agenda Area: County Judge's Office

Information

CAPTION

Approval of Proclamation for Vela Family Reunion.

BACKGROUND

Fiscal Impact

Attachments

Link: [proclamation](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Dina Trevino	06/06/2007 06:16 PM	APRV
2	Purchasing Department	Marty Salazar	06/07/2007 01:38 PM	APRV
3	Auditor's Office	Linda Fong	06/07/2007 06:07 PM	APRV
4	Court Administrator	Monica Badillo	06/07/2007 10:12 PM	APRV

Form Started By: Brenda Garza
Started On: 06/06/2007 04:35 PM

Final Approval Date: 06/07/2007

PROCLAMATION

WHEREAS, the Vela Family Reunion is a four day event which takes place every ten to fourteen years ; and

WHEREAS, the purpose of the Vela Family Reunion is to celebrate the culture of this prolific Texas family and their proud Mexican-American heritage; and

WHEREAS, their intention is to demonstrate to family members their historic contribution to society and to our country; and

WHEREAS, the Vela family has played a major role in the development of the Rio Grande Valley, the State of Texas, and the United States; and

WHEREAS, the Vela family has more than 6,000 members on their family tree and is expecting more than 2,500 people from all 50 states and several countries to attend the reunion; and

NOW, THEREFORE, THE COUNTY COMMISSIONERS OF HIDALGO COUNTY do hereby proclaim June 14-17, 2007 Vela Family Reunion Days in Hidalgo County.

IN WITNESS WHEREOF, I have hereunto set my hand and caused to be affixed the seal of the County of Hidalgo, on this the _____ day of June, 2007.

J.D. SALINAS III
County Judge

SYLVIA S. HANDY
County Commissioner, Pct. 1

HECTOR "TITO" PALACIOS
County Commissioner, Pct. 2

JOE M. FLORES
County Commissioner, Pct. 3

OSCAR L. GARZA, JR.
County Commissioner, Pct. 4

Attest:

ARTURO GUAJARDO, JR.
County Clerk

AI-4200

10.B.

**Valley View High School Mariachi Group- Resolution
CC REGULAR**

Date: 06/12/2007

Submitted By: Brenda Garza, COUNTY JUDGE

Department: COUNTY JUDGE

Agenda Area: County Judge's Office

Information

CAPTION

Approval of Resolution recognizing the Valley View High School Mariachi Group

BACKGROUND

Fiscal Impact

Attachments

No file(s) attached.

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Dina Trevino	06/06/2007 06:15 PM	APRV
2	Purchasing Department	Marty Salazar	06/07/2007 01:38 PM	APRV
3	Auditor's Office	Linda Fong	06/07/2007 06:08 PM	APRV
4	Court Administrator	Monica Badillo	06/07/2007 10:12 PM	APRV

Form Started By: Brenda Garza
Started On: 06/06/2007 05:21 PM

Final Approval Date: 06/07/2007

AI-4187

11.A.

Planning Department
CC REGULAR

Date: 06/12/2007

Submitted By: Nora Cavazos, PLANNING DEPT.

Submitted For: Raul Sesin

Department: PLANNING DEPT.

Agenda Area: Planning Department

Information

CAPTION

1. PRELIMINARY APPROVAL
 - A. Jo-Jo Subdivision Pct. 3 (Jose Guzman)
 - B. Gamez Subdivision Pct. 1 (Jaime Gamez)
 - C. RJF Subdivision Pct. 1 (Roy Fuentes)
 - D. JG Subdivision Pct. 1 (Maria Guerrero)
2. FINAL APPROVAL
 - A. Bendicion Subdivision Pct. 1 (Saul Valdez)
3. FINAL APPROVAL WITH FINANCIAL GUARANTEE
 - A. Stripes No. 2232 Subdivision Pct. 4 (Delicia Espinoza)
 - B. Taurus Estates No. 21 Subdivision Pct. 3 (Leonel Bazan)
 - C. Sahara Estates No. 2 Subdivision Pct. 4 (Richard Garza)

BACKGROUND

Fiscal Impact

Attachments

Link: [Jo Jo Subd. - Prelim.](#)
Link: [Jo Jo - plat](#)
Link: [Gamez Subd. - Prelim.](#)
Link: [Gamez - plat](#)
Link: [RJF Subd. - Prelim.](#)
Link: [RJF - plat](#)
Link: [JG Subdivision - Prelim.](#)
Link: [JG plat](#)
Link: [Bendicion Subd. - Final](#)
Link: [Bendicion - plat](#)
Link: [Stripes 2232- Final](#)
Link: [Stripes 2232 - plat](#)
Link: [Taurus Estates 21 - Final](#)
Link: [taurus](#)
Link: [Sahara Estates 2 - Final](#)
Link: [Sahara Estates 2 - plat](#)

Form Routing/Status

Route Seq Inbox

Approved By Date

Status

1	Budget & Management	Dina Trevino	06/06/2007 06:27 PM	APRV
2	Purchasing Department	Marty Salazar	06/07/2007 01:37 PM	APRV
3	Auditor's Office	Linda Fong	06/07/2007 06:08 PM	APRV
4	Court Administrator	Monica Badillo	06/07/2007 10:12 PM	APRV

Form Started By: Nora Cavazos

Started On: 06/06/2007 04:34
PM

Final Approval Date: 06/07/2007

AI-4140
Elections
CC REGULAR

12.A.

Date: 06/12/2007
Submitted By: Teresa Navarro, ELECTIONS DEPT.
Department: ELECTIONS DEPT.
Agenda Area: Elections Administration

Information

CAPTION

Discussion, consideration and approval to apply for the following grant agreement under the Help America Vote Act Grant Awards (HAVA):

1. TEAM Compatibility - \$15,000.00
2. Polling Place Accessibility - \$7,000.00
3. Opportunity for Access - \$1,850.00

BACKGROUND

No cash-match required

Fiscal Impact

Attachments

Link: TEAM
Link: OPPORTUNITY
FOR ACCESS
Link: POLLING PLACE
COMPLIANCE
Link: HAVA

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Dina Trevino	06/06/2007 04:55 PM	APRV
2	Damaris San Miguel	Damaris San Miguel	06/08/2007 10:46 AM	APRV
3	Purchasing Department	Marty Salazar	06/08/2007 11:29 AM	APRV
4	Auditor's Office		06/08/2007 02:58 PM	NEW

Form Started By: Teresa Navarro

Started On: 06/05/2007 03:32 PM

Final Approval Date: 06/08/2007

The State of Texas



Elections Division
P.O. Box 12060
Austin, Texas 78711-2060
www.sos.state.tx.us

Phone: 512-463-5650
Fax: 512-475-2811
TTY: 7-1-1
(800) 252-VOTE (8683)

Roger Williams
Secretary of State

HELP AMERICA VOTE ACT GRANT TEXAS ELECTION ADMINISTRATION MANAGEMENT “TEAM” COMPATIBILITY GRANT AWARD AGREEMENT

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Part A – General

SECTION 1. AUTHORITY

- 1.1. This agreement is made by COUNTY (“COUNTY”) to the STATE OF TEXAS, OFFICE OF THE SECRETARY OF STATE (“SOS”) and is authorized pursuant to Title 1, Section 101 of the Help America Vote Act (HAVA), Public Law 107-252, October 29, 2002; 42 U.S.C. 15301.

SECTION 2. SOURCE

- 2.1. The federal awarding agency is the US Election Assistance Commission, the CFDA No. is 39.011, and the funding covered under this agreement is from the 2003 appropriation of HAVA funds outlined in Section 1.1.

SECTION 3. APPLICABILITY

- 3.1. By accepting the grant as outlined in Section 9.1.2, the terms and conditions set forth in this agreement apply to and must be adhered to by the COUNTY.

SECTION 4. ADOPTIONS BY REFERENCE

- 4.1. Although the SOS has attempted to highlight the most relevant rules and guidelines through this agreement, the COUNTY must abide by the applicable Office of Management and Budget (OMB) Circulars and the Uniform Grant Management Standards (UGMS) adopted pursuant to the Uniform Grant and Contract Management Act of 1981, Chapter 783, Texas Government Code (see Texas Administrative Code Title 1, Part 1, Chapter 5, Subchapter A, Division 4, §§5.141 - 5.167).
- 4.2. UGMS incorporates the relevant OMB Circulars as outlined below:
 - 4.2.1. Cost Principles for State and Local Governments and Other Affected Entities (Chapter II of UGMS, which incorporates OMB Circular A-87).
 - 4.2.2. State Uniform Administrative Requirements for Grants and Cooperative Agreements (Chapter III of UGMS, which incorporates OMB Circular A-102 and “Common Rule,” Administrative Requirements, 53 FR 8087, March 11, 1988).
 - 4.2.3. State of Texas Single Audit Circular (Chapter IV of UGMS, which incorporates OMB Circular A-133).
- 4.3. The OMB Circulars can be found at <http://www.whitehouse.gov/omb/circulars/> and UGMS can be accessed through the Governor’s Office website at <http://www.governor.state.tx.us/>.

SECTION 5. GRANT OFFICIALS

- 5.1. Authorized Official – The COUNTY judge must serve as the authorized official for the COUNTY and must be designated as such in the resolution (see Section 10.1.3 of this agreement). The authorized official has signing authority on behalf of the COUNTY and is responsible for ensuring the necessary forms are submitted through the Texas HAVA online grant system (see 9.1 of this agreement).
- 5.2. Election Official(s) – The COUNTY election official(s) include the executive officer(s) of the offices(s) responsible for conducting elections and maintaining the voter registration list in the COUNTY (e.g., the elections administrator or the COUNTY clerk and/or voter registrar). The election official(s) of the COUNTY must be consulted and concur with all expenditures pursuant to this agreement (see Section 10.1.1 of this agreement).
- 5.3. Financial Officer – The COUNTY auditor or treasurer must serve as the financial officer for the COUNTY. The financial officer is responsible for establishing and maintaining financial records to accurately account for funds awarded to the COUNTY. These records shall include both federal funds and all matching funds of state and local organizations, when applicable. The financial officer is also responsible for requesting payments through the Texas HAVA online grant system (see Section 13 of this agreement).

SECTION 6. FUNDING PURPOSE AREAS

- 6.1. The COUNTY may use the funding to acquire equipment, software, supplies, and contractual services, such as Internet service provider fees, to integrate with the TEAM system. The following are the basic technical specifications:
 - 6.1.1. Broadband connection to the Internet.
 - 6.1.2. Baseline PC configuration for TEAM is:
PC - 512MB RAM, 40GB disk
Medium resolution monitor
Acrobat Reader 6.0 or better
Microsoft Internet Explorer 6.x web browser
Windows 2000, Windows XP Professional or more recent operating system
 - 6.1.3. Laser printers are recommended; however, all files will be output in a PDF format so the COUNTY can configure the setup. Printer recommendation is:
Low-volume printer (A larger COUNTY might want to obtain a high-volume printer).
Printers must be able to handle 8.5X11 or 8.5X14 paper size.
 - 6.1.4. Certificates, notices and several reports will have the option to print a bar code for easier retrieval of the voter information in TEAM. The following is the bar code reader specification:
Bar code readers must be able to process the bar code font of: IDAutomationC39XS (72, 48, 36, 28, 26, 24, 22, 20, 18, 16, 14, 12, 11, 10, 9 and 8 pt available).
- 6.2. The COUNTY may use the funding to attend TEAM Training; however, the COUNTY is encouraged to first utilize the HAVA County Education Fund that has already been awarded to the COUNTY through a separate award agreement.
- 6.3. The COUNTY may use goods and services acquired under this grant for other election-related purposes provided that it doesn't interfere with TEAM activities.

SECTION 7. ELIGIBLE FUNDING BY PURPOSE AREA

- 7.1.1. Using voter registration statistics for the 2006 March Primary, the COUNTY may apply for funding not to exceed the following amounts:
 - a) \$8,000 for COUNTIES with registered voters of 100,000 or less;
 - b) \$11,000 for COUNTIES with registered voters of 250,000 or less; and,
 - c) \$15,000 for COUNTIES with registered voters of more than 250,000.

SECTION 8. OFFICIAL STATEWIDE VOTER REGISTRATION DATABASE

- 8.1. Effective January 1, 2006, all Texas COUNTIES must use the state maintained voter registration database "TEAM" as its official voter registration list.

Part B – Pre-Award Requirements

SECTION 9. GRANT AWARD PROCESS

- 9.1. The COUNTY judge, as authorized official for the COUNTY, has the authority to submit a budget via the Texas HAVA online grant system (<http://hava.tamu.edu/>). The COUNTY judge may designate the responsibility of completing the online forms at his or her discretion.
 - 9.1.1. The COUNTY judge will use the same user ID and password that was used for previous HAVA funding requests (e.g., voting system acquisition funding). If a new password is needed, email hava@sos.state.tx.us.
 - 9.1.2. The judge creates a grant application and enters a budget. Prior to submitting the budget for SOS approval, the judge must check a box that affirms acceptance of the terms and conditions contained in this agreement. The electronic affirmation of the terms and conditions of this agreement is equivalent to signing a paper agreement.

- 9.1.3. Upon SOS approval, the system notifies the COUNTY officials described in Sections 5.1, 5.2, and 5.3 of this agreement via email that the grant has been approved.

- 9.2. The SOS reserves the right to require additional information as needed.

SECTION 10. RESOLUTION FROM THE GOVERNING BODY

- 10.1. The resolution that was adopted by the COUNTY Commissioners Court pursuant to the HAVA award agreement for the acquisition of a HAVA-compliant voting system issued on September 14, 2004 applies to this award agreement as well. As such, the COUNTY commits to the following:
- 10.1.1. The expenditure of the funds in accordance with any agreement between the COUNTY and the State of Texas, Office of the Secretary of State pursuant to Title 1, Section 101 and Title II, Section 251 of the Help America Vote Act (HAVA), Public Law 107-252, October 29, 2002; 42 U.S.C. 15301 shall be, or, in the case of retroactive payments, was in consultation and agreement with the COUNTY election official(s) and the COUNTY financial officer of the COUNTY.
 - 10.1.2. The COUNTY agrees that in the event of loss, misuse, or noncompliance pursuant to any grant award agreement with the Secretary of State, the COUNTY assures that the funds will be returned to the Office of the Secretary of State in full.
 - 10.1.3. The COUNTY has agreed that the COUNTY judge will serve as the COUNTY authorized official. The authorized official is the signing authority on behalf of the COUNTY.

SECTION 11. CERTIFIED ASSURANCES

- 11.1. By accepting the terms and conditions of this grant and as the duly authorized representative of the COUNTY, the COUNTY judge certifies that the COUNTY:
- 11.1.1. Complies with the required assurances listed in Chapter III (State Uniform Administrative Requirements for Grants and Cooperative Agreements), Subpart B, Section 14 of the Uniform Grant Management Standards.
 - 11.1.2. Will not construe the availability of these funds to authorize or require conduct prohibited under any of the following laws, or to supersede, restrict, or limit the application of such laws: the Voting Rights Act of 1965 (42 U.S.C. 1973 et seq.); the Voting Accessibility for the Elderly and Handicapped Act (42 U.S.C. 1973ee et seq.); the Uniformed and Overseas Citizens Absentee Voting Act (42 U.S.C. 1973ff et seq.); the National Voter Registration Act of 1993 (42 U.S.C. 1973gg et seq.); the Americans with Disabilities Act of 1990 (42 U.S.C. 12101 et seq.); and the Rehabilitation Act of 1973 (29 U.S.C. 701 et seq.).
 - 11.1.3. Will allow the SOS, the Comptroller General of the United States, the State Auditor's Office, any successor agency, or duly authorized representative to audit or investigate the expenditure of funds under this agreement. The COUNTY further agrees to cooperate fully with the audit or investigation, including providing all records requested such as papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives. The COUNTY will ensure that this clause concerning the authority to audit or investigate state funds received indirectly by subcontractors through the COUNTY, along with the requirement to cooperate, is included in any subcontract it awards.
 - 11.1.4. Will obtain the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
 - 11.1.5. Will comply with federal retention requirements of maintaining records for at least three years following the submission of the final expenditure report. If any litigation, claim, negotiation, audit or other action involving the records has been started before the expiration of the 3-year period, the records must be retained until completion of the action and resolution of all issues which arise from it, or until the end of the regular 3-year period, whichever is later.

- 11.1.6. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program – including the Uniform Grant Management Standards published by the Texas Governor’s Office of Budget and Planning and applicable OMB Circulars.

Part C – Post-Award Requirements

SECTION 12. FINANCIAL MANAGEMENT STANDARDS

- 12.1. The financial management system of the COUNTY must meet the following standards:
 - 12.1.1. Financial reporting. Accurate, current, and complete disclosure of the financial results of financially assisted activities must be made in accordance with the financial reporting requirements of the grant award.
 - 12.1.2. Accounting records. The COUNTY must maintain records which adequately identify the source and application of funds provided for financially-assisted activities. These records must contain information pertaining to grant awards and authorizations, obligations, un-obligated balances, assets, liabilities, outlays or expenditures, and income.
 - 12.1.3. Internal control. Effective control and accountability must be maintained for all grant award cash, real and personal property, and other assets. The COUNTY must adequately safeguard all such property and must assure that it is used solely for authorized purposes.
 - 12.1.4. Budget control. Actual expenditures or outlays must be compared with budgeted amounts for each grant award. Financial information must be related to performance or productivity data, including the development of unit cost information whenever appropriate or specifically required in the grant award agreement. If unit cost data are required, estimates based on available documentation will be accepted whenever possible.
 - 12.1.5. Allowable cost. Applicable OMB cost principles, agency program regulations, and the terms of grant award agreement will be followed in determining the reasonableness, allowability, and allocability of costs.
 - 12.1.6. Source documentation. Accounting records must be supported by such source documentation as canceled checks, paid bills, payrolls, time and attendance records, contract and grant award documents, etc.
- 12.2. The SOS or its designee may review the adequacy of the financial management system of any applicant for financial assistance as part of a pre-award review or at any time subsequent to award.

SECTION 13. PAYMENT

- 13.1. All payments will be made on a cost reimbursement basis.
 - 13.1.1. The COUNTY may charge to the award only costs resulting from obligations during the funding period described in Section 15.1.
 - 13.1.2. A grantee must liquidate all obligations incurred under the award not later than 90 days after the end of the funding period.
 - 13.1.3. Payments shall be requested by the COUNTY financial officer via the Texas HAVA online grant system.
- 13.2. Earned program income for the period in which funds are being requested must be reported with the request.

SECTION 14. ALLOWABLE COSTS

- 14.1. Grant funds must be expended in accordance with Chapter II (Cost Principles for State and Local Governments and Other Affected Entities) of UGMS.
- 14.2. Grant funds may be used only for activities approved through the grant award process.
- 14.3. The following are some of the unallowable costs outlined in Chapter II of UGMS (refer to UGMS to review all unallowable costs):

- 14.3.1. Membership dues for individuals (the membership must be for the governmental unit).
- 14.3.2. Costs of promotional items including, but not limited to, hats, drink coolers, t-shirts, toys, pens, pencils, jackets, frisbees, emery boards, fans, dominoes, windshield shades, change purses, and other such novelties or items of nominal value.
- 14.3.3. Costs of advertising and public relations designed solely to promote the governmental unit.
- 14.3.4. Costs of publicizing or directing attention to any individual official or employee of the COUNTY.
- 14.3.5. Costs associated with influencing the outcome of any election, or the passage or defeat of any legislative measure.
- 14.4. In addition to the unallowable costs outlined in Chapter II of UGMS, the following uses are not eligible for funding:
 - 14.4.1. Personnel costs.
 - 14.4.2. Indirect costs.
- 14.5. The following are guidelines that must be adhered to for travel reimbursements:
 - 14.5.1. The COUNTY will be held to the state lodging, mileage, and per diem rates or the COUNTY rates, whichever is less.
 - 14.5.2. All reimbursements are limited to the actual cost of meals.
 - 14.5.3. Claims may not include: alcoholic beverages, tips, room service, or expenses for any person other than the traveling employee.
 - 14.5.4. Claims may be made only for travel outside of the employee's headquartering city.
- 14.6. The following are the applicable state rates for travel:
 - 14.6.1. Lodging: Up to \$85.00 per day.
 - 14.6.2. Meals: Overnight Travel - up to \$36.00 per day; Non-overnight Travel - \$0.
 - 14.6.3. Mileage: 44.5 cents per mile (as of January 1, 2006).
- 14.7. This agreement automatically adopts any legislative change to the rates at the time of the legislative effective date.
- 14.8. The following receipts must be retained for audit purposes:
 - 14.8.1. Lodging - check-out document reflecting zero balance due.
 - 14.8.2. Parking fees incurred for personal vehicle or car rental.
 - 14.8.3. Taxi fares - date, destination, and amount.
 - 14.8.4. Gasoline purchased for rental car.
 - 14.8.5. Auto rental contract and receipt.
 - 14.8.6. Air fare receipt.

SECTION 15. PERIOD OF AVAILABILITY OF FUNDS (GRANT PERIOD)

- 15.1. Obligations for eligible expenditures must be incurred during the following time period:
January 1, 2006 through December 31, 2007
- 15.2. Obligations means the amounts of orders placed, contracts, goods and services received, and similar transactions during the grant period that require payment by the COUNTY.

SECTION 16. PROGRAM INCOME

- 16.1. Program income means gross income received by the COUNTY directly generated by a grant supported activity, or earned only as a result of the grant agreement during the grant period. "During the grant period" is the time between the effective date of the award and the ending date of the award reflected in the final reimbursement request.

- 16.2. Program income earned during the grant period must be reported when requesting reimbursements as described in Section 13.2 of this agreement.

SECTION 17. AUDIT

- 17.1. During the grant period, for each COUNTY fiscal year in which the COUNTY expends \$500,000 or more of combined federal funding, the COUNTY is responsible for obtaining an audit in accordance with the Single Audit Act (Amendments of 1996 (31 U.S.C. 7501-7507) and revised OMB Circular A-133, "Audits of States, Local Governments, and Non-Profit Organizations." Any such audits shall be made by an independent auditor in accordance with generally accepted government auditing standards covering financial audits.
- 17.2. If, after a fiscal year in which grant funds are expended, the COUNTY determines an audit is not required according to OMB Circular A-133, the COUNTY shall make such certification through the Texas HAVA online grant system. The COUNTY'S chief financial officer shall make the certification within 60 days of the end of the COUNTY'S fiscal year.

SECTION 18. CHANGES

- 18.1. The following post-award changes in budgets and projects require prior authorization through the grant system in the form of a grant adjustment.
 - 18.1.1. Cumulative transfers among direct cost categories which exceed ten percent of the current award.
 - 18.1.2. Transfer of funds allotted for training allowances to other expense categories.
 - 18.1.3. Any needs for additional funding or extension of grant period.
 - 18.1.4. Any revision of the scope or objectives of the project.
- 18.2. All grant adjustment requests must be submitted prior to the end of the grant period.
- 18.3. The SOS reserves the right to make changes to the grant award at any time. The COUNTY will be notified in writing or through the Texas HAVA online grant system of all changes prior to the change taking effect.

SECTION 19. PROPERTY MANAGEMENT

- 19.1. Procedures for managing equipment (including replacement equipment), whether acquired in whole or in part with grant funds, until disposition takes place will, at a minimum, meet the following requirements:
 - 19.1.1. Property records must be maintained that include a description of the property, a serial number or other identification number, the source of property, who holds title, the acquisition date and cost of the property, percentage of the SOS participation in the cost of the property, the location, use and condition of the property, and any ultimate disposition data including the date of disposal and sale price of the property.
 - 19.1.2. A physical inventory of the property must be taken and the results reconciled with the property records at least once every two years.
 - 19.1.3. A control system must be developed to ensure adequate safeguards to prevent loss, damage, or theft of the property. Any loss, damage, or theft shall be investigated. Certain types of equipment are classified as "controlled assets". The Comptroller's State Property Accounting User Manual, available on the Internet, contains the most current listing.
 - 19.1.4. Adequate maintenance procedures must be developed to keep the property in good condition.
 - 19.1.5. If the COUNTY is authorized to sell the property, proper sales procedures must be established to ensure the highest possible return.

SECTION 20. COPYRIGHTS

- 20.1. The SOS reserves a royalty-free, nonexclusive, and irrevocable license to reproduce, publish or otherwise use, and to authorize others to use, for federal or state government purposes:

- 20.1.1. The copyright in any work developed pursuant to this grant award; and

- 20.1.2. Any rights of copyright to which the COUNTY purchases ownership with this grant award.

SECTION 21. PROCUREMENT

- 21.1. The COUNTY shall use its own procurement procedures and regulations, provided that the procurement conforms to applicable laws and the standards identified in Chapter III (State Uniform Administrative Requirements for Grants and Cooperative Agreements), Subpart C, Section 36 of the Uniform Grant Management Standards.

SECTION 22. REPORTS

- 22.1. Grantees must submit required financial expenditure reports and performance reports.
 - 22.1.1. Payment request must be based on actual expenditures (see Section 13 of this agreement); therefore, reimbursement requests will serve as financial reports.
 - 22.1.2. Additional reports shall be submitted via the Texas HAVA online grant system.
 - 22.1.3. Instructions and due dates will be prescribed via the website.
 - 22.1.4. SOS may place a financial hold on a grantee's funds for delinquent reports.

SECTION 23. RECORDS RETENTION

- 23.1. The COUNTY must maintain records for at least three years following the submission of the final expenditure report.
- 23.2. If any litigation, claim, negotiation, audit or other action involving the records has been started before the expiration of the 3-year period, the records must be retained until completion of the action and resolution of all issues which arise from it, or until the end of the regular 3-year period, whichever is later.

SECTION 24. MONITORING

- 24.1. Monitoring reviews include programmatic monitoring, financial monitoring, and financial auditing.
- 24.2. The SOS reserves the right to conduct its own audit or contract with another entity to audit the COUNTY.
- 24.3. The SOS or its designee may conduct monitoring reviews throughout the existence of a grant or conduct an audit after the grant period has ended. The COUNTY must make all grant-related records available to the SOS or its representatives unless the information is sealed by law.
- 24.4. Monitoring reviews may be on-site or desk reviews and may include any information that the SOS deems relevant to the project.
- 24.5. The SOS, or its designee, may make unannounced visits at any time.

SECTION 25. REMEDIES FOR NONCOMPLIANCE

- 25.1. If a COUNTY fails to comply with any term or condition of this agreement or any applicable statutes, rules, regulations, or guidelines, SOS may take one or more of the following actions:
 - 25.1.1. Require the return of funds if disbursements have already been made.
 - 25.1.2. Temporarily withhold all payment to the COUNTY pending correction of the deficiency by the COUNTY.
 - 25.1.3. Temporarily withhold all payments for other HAVA grant funds awarded to the COUNTY pending correction of the deficiency by the COUNTY.
 - 25.1.4. Disallow all or part of the cost of the activity or action that is not in compliance.
 - 25.1.5. Impose administrative sanctions, other than fines, on the COUNTY.
 - 25.1.6. Withhold further HAVA grant funds from the COUNTY.
 - 25.1.7. Terminate the agreement in whole or in part.
 - 25.1.8. Exercise other remedies that may be legally available.

Part D – After-the-Grant Requirements

SECTION 26. CLOSEOUT

- 26.1. The SOS will close out the award when it determines that all applicable administrative actions and all required work of the grant have been completed. The SOS will provide any necessary additional information on closeouts.
- 26.2. The closeout of a grant does not affect:
 - 26.2.1. The SOS's right to disallow costs and recover funds on the basis of a later audit or other review;
 - 26.2.2. The COUNTY'S obligation to return any funds due as a result of later refunds, corrections, or other transactions;
 - 26.2.3. Records retention as required in Section 23 of this agreement;
 - 26.2.4. Property management requirements outlined in Section 19 of this agreement; and
 - 26.2.5. Audit requirements prescribed in Section 17 of this agreement.

SECTION 27. COLLECTION OF AMOUNTS DUE

- 27.1. Any funds paid to the COUNTY in excess of the amount to which the COUNTY is finally determined to be entitled under the terms of the award constitutes a debt to the SOS. If not paid within 30 days after demand, the federal or state agency may reduce the debt by:
 - 27.1.1. Making an administrative offset against other requests for reimbursements;
 - 27.1.2. Withholding payments otherwise due to the COUNTY; or
 - 27.1.3. Other action permitted by law.
- 27.2. Except where otherwise provided by statutes or regulations, the federal government may charge interest on an overdue debt in accordance with the Federal Claims Collection Standards (4 CFR Ch. II). The date from which interest is computed is not extended by litigation or the filing of any form of appeal.

The State of Texas



Elections Division
P.O. Box 12060
Austin, Texas 78711-2060
www.sos.state.tx.us

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(800) 252-VOTE (8683)

Roger Williams
Secretary of State

HELP AMERICA VOTE ACT PROVIDE THE SAME OPPORTUNITY FOR ACCESS AND PARTICIPATION TO INDIVIDUALS WITH DISABILITIES

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Part A – General

SECTION 1. AUTHORITY

- 1.1. This agreement is made by COUNTY (“COUNTY”) to the STATE OF TEXAS, OFFICE OF THE SECRETARY OF STATE (“SOS”) and is authorized pursuant to Title II, Subtitle D, Section 261 of the Help America Vote Act (HAVA) (42 U.S.C. 15461).

SECTION 2. SOURCE

- 2.1. The federal awarding agency is the US Department of Health and Human Services, the CFDA No. is 93.617, and the funding covered under this agreement is from the 2003, 2004, 2005, and 2006 appropriation of HAVA funds outlined in Section 1.1.

SECTION 3. APPLICABILITY

- 3.1. By accepting the grant as outlined in Section 9.1.2, the terms and conditions set forth in this agreement apply to and must be adhered to by the COUNTY.

SECTION 4. ADOPTIONS BY REFERENCE

- 4.1. Although the SOS has attempted to highlight the most relevant rules and guidelines through this agreement, the COUNTY must abide by the applicable Office of Management and Budget (OMB) Circulars and the Uniform Grant Management Standards (UGMS) adopted pursuant to the Uniform Grant and Contract Management Act of 1981, Chapter 783, Texas Government Code (see Texas Administrative Code Title 1, Part 1, Chapter 5, Subchapter A, Division 4, §§5.141 - 5.167).
- 4.2. UGMS incorporates the relevant OMB Circulars as outlined below:
 - 4.2.1. Cost Principles for State and Local Governments and Other Affected Entities (Chapter II of UGMS, which incorporates OMB Circular A-87).
 - 4.2.2. State Uniform Administrative Requirements for Grants and Cooperative Agreements (Chapter III of UGMS, which incorporates OMB Circular A-102 and “Common Rule,” Administrative Requirements, 53 FR 8087, March 11, 1988).
 - 4.2.3. State of Texas Single Audit Circular (Chapter IV of UGMS, which incorporates OMB Circular A-133).
- 4.3. The OMB Circulars can be found at <http://www.whitehouse.gov/omb/circulars/> and UGMS can be accessed through the Governor’s Office website at <http://www.governor.state.tx.us/>.
- 4.4. The COUNTY must abide by the following regulations from Title 45 of the Code of Federal Regulations (CFR):
 - 4.4.1. 45 CFR Part 16 – Procedures of the Departmental Grant Appeals Board;
 - 4.4.2. 45 CFR Part 30 – Claims Collection;
 - 4.4.3. 45 CFR Part 76 – Debarment and Suspension from Eligibility for Financial Assistance (Nonprocurement);
 - 4.4.4. 45 CFR Part 80 – Nondiscrimination Under Programs Receiving Federal Assistance through the Department of Health and Human Services, Effectuation of Title VI of the Civil Rights Act of 1964;
 - 4.4.5. 45 CFR Part 81 – Practice and Procedure for Hearings Under part 80 of this Title;
 - 4.4.6. 45 CFR Part 84 – Nondiscrimination on the Basis of Handicap in Programs and Activities Receiving Federal Financial Assistance;
 - 4.4.7. 45 CFR Part 86 – Nondiscrimination on the Basis of Handicap in Programs and Activities Receiving Federal Financial Assistance;
 - 4.4.8. 45 CFR Part 87 – Equal Treatment for Faith-Based Organizations;
 - 4.4.9. 45 CFR Part 91 – Nondiscrimination on the Basis of Age in Programs and Activities Receiving Federal Financial Assistance;

- 4.4.10. 45 CFR Part 92 – Uniform Administrative Requirements for Grants and Cooperative Agreements to State, and Local, and Tribal Governments;
- 4.4.11. 45 CFR Part 93 – New Restriction on Lobbying;
- 4.4.12. 45 CFR Part 100 – Intergovernmental Review of Department of Health and Human Services Programs and Activities.

SECTION 5. GRANT OFFICIALS

- 5.1. Authorized Official – The COUNTY judge must serve as the authorized official for the COUNTY and must be designated as such in the resolution (see Section 10.1.3 of this agreement). The authorized official has signing authority on behalf of the COUNTY and is responsible for ensuring the necessary forms are submitted through the Texas HAVA online grant system (see 9.1 of this agreement).
- 5.2. Election Official(s) – The COUNTY election official(s) include the executive officer(s) of the offices(s) responsible for conducting elections and maintaining the voter registration list in the COUNTY (e.g., the elections administrator or the COUNTY clerk and/or voter registrar). The election official(s) of the COUNTY must be consulted and concur with all expenditures pursuant to this agreement (see Section 10.1.1 of this agreement).
- 5.3. Financial Officer – The COUNTY auditor or treasurer must serve as the financial officer for the COUNTY. The financial officer is responsible for establishing and maintaining financial records to accurately account for funds awarded to the COUNTY. These records shall include both federal funds and all matching funds of state and local organizations, when applicable. The financial officer is also responsible for requesting payments through the Texas HAVA online grant system (see Section 13 of this agreement).

SECTION 6. FUNDING PURPOSE AREAS

- 6.1. The COUNTY may expend funds for the following items:
 - 6.1.1. Magnifyers.
 - 6.1.2. Signature guides.
 - 6.1.3. Accessible voting booths or tables.
 - 6.1.4. Seats to accommodate persons who have difficulty standing for long periods of time.
 - 6.1.5. Telephones in order to allow the use of all Relay Texas services including speech-to-speech relay.
 - 6.1.6. Informational material to be written in large print and in Braille.
- 6.2. Funds used for permanent improvements such as repaving sidewalks and curb cuts may only be applied to county owned property utilized for a polling location used during a federal election.

SECTION 7. ELIGIBLE FUNDING BY PURPOSE AREA

- 7.1.1. Using polling location statistics for the 2006 March Primary, the COUNTY may apply for funding not to exceed the following amounts:
 - a) \$1,450 for COUNTIES with 10 polling locations or less;
 - b) \$1,650 for COUNTIES with 50 polling locations or less; and,
 - c) \$1,850 for COUNTIES with polling locations of more than 50.

SECTION 8. CONDITION OF FUNDING

- 8.1.1. “A copy of the Americans with Disabilities Act (ADA) Checklist for Polling Places” must be completed and kept on file with the County Clerk or Election Administrator for the COUNTY. A copy of the checklist can be found at <http://www.usdoj.gov/crt/ada/votingck.htm>.

Part B – Pre-Award Requirements

SECTION 9. GRANT AWARD PROCESS

- 9.1. The COUNTY judge, as authorized official for the COUNTY, has the authority to submit a budget via the Texas HAVA online grant system (<http://hava.tamu.edu/>). The COUNTY judge may designate the responsibility of completing the online forms at his or her discretion.
 - 9.1.1. The COUNTY judge will use the same user ID and password that was used for previous HAVA funding requests (e.g., voting system acquisition funding). If a new password is needed, email hava@sos.state.tx.us.
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- 10.1. The resolution that was adopted by the COUNTY Commissioners Court pursuant to the HAVA award agreement for the acquisition of a HAVA-compliant voting system issued on September 14, 2004 applies to this award agreement as well. As such, the COUNTY commits to the following:
 - 10.1.1. The expenditure of the funds in accordance with any agreement between the COUNTY and the State of Texas, Office of the Secretary of State pursuant to Title 1, Section 101 and Title II, Section 251 of the Help America Vote Act (HAVA), Public Law 107-252, October 29, 2002; 42 U.S.C. 15301 shall be, or, in the case of retroactive payments, was in consultation and agreement with the COUNTY election official(s) and the COUNTY financial officer of the COUNTY.
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 - 11.1.3. Will allow the SOS, the Comptroller General of the United States, the State Auditor's Office, any successor agency, or duly authorized representative to audit or investigate the expenditure of funds under this agreement. The COUNTY further agrees to cooperate fully with the audit or investigation, including providing all records requested such as papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives. The

COUNTY will ensure that this clause concerning the authority to audit or investigate state funds received indirectly by subcontractors through the COUNTY, along with the requirement to cooperate, is included in any subcontract it awards.

- 11.1.4. Will obtain the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
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- 12.1. The financial management system of the COUNTY must meet the following standards:
 - 12.1.1. Financial reporting. Accurate, current, and complete disclosure of the financial results of financially assisted activities must be made in accordance with the financial reporting requirements of the grant award.
 - 12.1.2. Accounting records. The COUNTY must maintain records which adequately identify the source and application of funds provided for financially-assisted activities. These records must contain information pertaining to grant awards and authorizations, obligations, un-obligated balances, assets, liabilities, outlays or expenditures, and income.
 - 12.1.3. Internal control. Effective control and accountability must be maintained for all grant award cash, real and personal property, and other assets. The COUNTY must adequately safeguard all such property and must assure that it is used solely for authorized purposes.
 - 12.1.4. Budget control. Actual expenditures or outlays must be compared with budgeted amounts for each grant award. Financial information must be related to performance or productivity data, including the development of unit cost information whenever appropriate or specifically required in the grant award agreement. If unit cost data are required, estimates based on available documentation will be accepted whenever possible.
 - 12.1.5. Allowable cost. Applicable OMB cost principles, agency program regulations, and the terms of grant award agreement will be followed in determining the reasonableness, allowability, and allocability of costs.
 - 12.1.6. Source documentation. Accounting records must be supported by such source documentation as canceled checks, paid bills, payrolls, time and attendance records, contract and grant award documents, etc.
- 12.2. The SOS or its designee may review the adequacy of the financial management system of any applicant for financial assistance as part of a pre-award review or at any time subsequent to award.

SECTION 13. PAYMENT

- 13.1. All payments will be made on a cost reimbursement basis.
 - 13.1.1. The COUNTY may charge to the award only costs resulting from obligations during the funding period described in Section 15.1.
 - 13.1.2. A grantee must liquidate all obligations incurred under the award not later than 90 days after the end of the funding period.

- 13.1.3. Payments shall be requested by the COUNTY financial officer via the Texas HAVA online grant system.
- 13.2. Earned program income for the period in which funds are being requested must be reported with the request.

SECTION 14. ALLOWABLE COSTS

- 14.1. Grant funds must be expended in accordance with Chapter II (Cost Principles for State and Local Governments and Other Affected Entities) of UGMS.
- 14.2. Grant funds may be used only for activities approved through the grant award process.
- 14.3. The following are some of the unallowable costs outlined in Chapter II of UGMS (refer to UGMS to review all unallowable costs):
 - 14.3.1. Membership dues for individuals (the membership must be for the governmental unit).
 - 14.3.2. Costs of promotional items including, but not limited to, hats, drink coolers, t-shirts, toys, pens, pencils, jackets, frisbees, emery boards, fans, dominoes, windshield shades, change purses, and other such novelties or items of nominal value.
 - 14.3.3. Costs of advertising and public relations designed solely to promote the governmental unit.
 - 14.3.4. Costs of publicizing or directing attention to any individual official or employee of the COUNTY.
 - 14.3.5. Costs associated with influencing the outcome of any election, or the passage or defeat of any legislative measure.
- 14.4. In addition to the unallowable costs outlined in Chapter II of UGMS, the following uses are not eligible for funding:
 - 14.4.1. Personnel costs.
 - 14.4.2. Indirect costs.
- 14.5. The following are guidelines that must be adhered to for travel reimbursements:
 - 14.5.1. The COUNTY will be held to the state lodging, mileage, and per diem rates or the COUNTY rates, whichever is less.
 - 14.5.2. All reimbursements are limited to the actual cost of meals.
 - 14.5.3. Claims may not include: alcoholic beverages, tips, room service, or expenses for any person other than the traveling employee.
 - 14.5.4. Claims may be made only for travel outside of the employee's headquartering city.
- 14.6. The following are the applicable state rates for travel:
 - 14.6.1. Lodging: Up to \$85.00 per day.
 - 14.6.2. Meals: Overnight Travel - up to \$36.00 per day; Non-overnight Travel - \$0.
 - 14.6.3. Mileage: 44.5 cents per mile (as of January 1, 2006).
- 14.7. This agreement automatically adopts any legislative change to the rates at the time of the legislative effective date.
- 14.8. The following receipts must be retained for audit purposes:
 - 14.8.1. Lodging - check-out document reflecting zero balance due.
 - 14.8.2. Parking fees incurred for personal vehicle or car rental.
 - 14.8.3. Taxi fares - date, destination, and amount.
 - 14.8.4. Gasoline purchased for rental car.
 - 14.8.5. Auto rental contract and receipt.
 - 14.8.6. Air fare receipt.

SECTION 15. PERIOD OF AVAILABILITY OF FUNDS (GRANT PERIOD)

- 15.1. Obligations for eligible expenditures must be incurred during the following time period:
January 1, 2005 through December 31, 2007
- 15.2. Obligations means the amounts of orders placed, contracts, goods and services received, and similar transactions during the grant period that require payment by the COUNTY.

SECTION 16. PROGRAM INCOME

- 16.1. Program income means gross income received by the COUNTY directly generated by a grant supported activity, or earned only as a result of the grant agreement during the grant period. "During the grant period" is the time between the effective date of the award and the ending date of the award reflected in the final reimbursement request.
- 16.2. Program income earned during the grant period must be reported when requesting reimbursements as described in Section 13.2 of this agreement.

SECTION 17. AUDIT

- 17.1. During the grant period, for each COUNTY fiscal year in which the COUNTY expends \$500,000 or more of combined federal funding, the COUNTY is responsible for obtaining an audit in accordance with the Single Audit Act (Amendments of 1996 (31 U.S.C. 7501-7507) and revised OMB Circular A-133, "Audits of States, Local Governments, and Non-Profit Organizations." Any such audits shall be made by an independent auditor in accordance with generally accepted government auditing standards covering financial audits.
- 17.2. If, after a fiscal year in which grant funds are expended, the COUNTY determines an audit is not required according to OMB Circular A-133, the COUNTY shall make such certification through the Texas HAVA online grant system. The COUNTY'S chief financial officer shall make the certification within 60 days of the end of the COUNTY'S fiscal year.

SECTION 18. CHANGES

- 18.1. The following post-award changes in budgets and projects require prior authorization through the grant system in the form of a grant adjustment.
 - 18.1.1. Cumulative transfers among direct cost categories which exceed ten percent of the current award.
 - 18.1.2. Transfer of funds allotted for training allowances to other expense categories.
 - 18.1.3. Any needs for additional funding or extension of grant period.
 - 18.1.4. Any revision of the scope or objectives of the project.
- 18.2. All grant adjustment requests must be submitted prior to the end of the grant period.
- 18.3. The SOS reserves the right to make changes to the grant award at any time. The COUNTY will be notified in writing or through the Texas HAVA online grant system of all changes prior to the change taking effect.

SECTION 19. PROPERTY MANAGEMENT

- 19.1. Procedures for managing equipment (including replacement equipment), whether acquired in whole or in part with grant funds, until disposition takes place will, at a minimum, meet the following requirements:
 - 19.1.1. Property records must be maintained that include a description of the property, a serial number or other identification number, the source of property, who holds title, the acquisition date and cost of the property, percentage of the SOS participation in the cost of the property, the location, use and condition of the property, and any ultimate disposition data including the date of disposal and sale price of the property.
 - 19.1.2. A physical inventory of the property must be taken and the results reconciled with the property records at least once every two years.

- 19.1.3. A control system must be developed to ensure adequate safeguards to prevent loss, damage, or theft of the property. Any loss, damage, or theft shall be investigated. Certain types of equipment are classified as “controlled assets”. The Comptroller’s State Property Accounting User Manual, available on the Internet, contains the most current listing.
- 19.1.4. Adequate maintenance procedures must be developed to keep the property in good condition.
- 19.1.5. If the COUNTY is authorized to sell the property, proper sales procedures must be established to ensure the highest possible return.

SECTION 20. COPYRIGHTS

- 20.1. The SOS reserves a royalty-free, nonexclusive, and irrevocable license to reproduce, publish or otherwise use, and to authorize others to use, for federal or state government purposes:
 - 20.1.1. The copyright in any work developed pursuant to this grant award; and
 - 20.1.2. Any rights of copyright to which the COUNTY purchases ownership with this grant award.

SECTION 21. PROCUREMENT

- 21.1. The COUNTY shall use its own procurement procedures and regulations, provided that the procurement conforms to applicable laws and the standards identified in Chapter III (State Uniform Administrative Requirements for Grants and Cooperative Agreements), Subpart C, Section 36 of the Uniform Grant Management Standards.

SECTION 22. REPORTS

- 22.1. Grantees must submit required financial expenditure reports and performance reports.
 - 22.1.1. Payment request must be based on actual expenditures (see Section 13 of this agreement); therefore, reimbursement requests will serve as financial reports.
 - 22.1.2. Additional reports shall be submitted via the Texas HAVA online grant system.
 - 22.1.3. Instructions and due dates will be prescribed via the website.
 - 22.1.4. SOS may place a financial hold on a grantee’s funds for delinquent reports.

SECTION 23. RECORDS RETENTION

- 23.1. The COUNTY must maintain records for at least three years following the submission of the final expenditure report.
- 23.2. If any litigation, claim, negotiation, audit or other action involving the records has been started before the expiration of the 3-year period, the records must be retained until completion of the action and resolution of all issues which arise from it, or until the end of the regular 3-year period, whichever is later.

SECTION 24. MONITORING

- 24.1. Monitoring reviews include programmatic monitoring, financial monitoring, and financial auditing.
- 24.2. The SOS reserves the right to conduct its own audit or contract with another entity to audit the COUNTY.
- 24.3. The SOS or its designee may conduct monitoring reviews throughout the existence of a grant or conduct an audit after the grant period has ended. The COUNTY must make all grant-related records available to the SOS or its representatives unless the information is sealed by law.
- 24.4. Monitoring reviews may be on-site or desk reviews and may include any information that the SOS deems relevant to the project.
- 24.5. The SOS, or its designee, may make unannounced visits at any time.

SECTION 25. REMEDIES FOR NONCOMPLIANCE

- 25.1. If a COUNTY fails to comply with any term or condition of this agreement or any applicable statutes, rules, regulations, or guidelines, SOS may take one or more of the following actions:
- 25.1.1. Require the return of funds if disbursements have already been made.
 - 25.1.2. Temporarily withhold all payment to the COUNTY pending correction of the deficiency by the COUNTY.
 - 25.1.3. Temporarily withhold all payments for other HAVA grant funds awarded to the COUNTY pending correction of the deficiency by the COUNTY.
 - 25.1.4. Disallow all or part of the cost of the activity or action that is not in compliance.
 - 25.1.5. Impose administrative sanctions, other than fines, on the COUNTY.
 - 25.1.6. Withhold further HAVA grant funds from the COUNTY.
 - 25.1.7. Terminate the agreement in whole or in part.
 - 25.1.8. Exercise other remedies that may be legally available.

Part D – After-the-Grant Requirements

SECTION 26. CLOSEOUT

- 26.1. The SOS will close out the award when it determines that all applicable administrative actions and all required work of the grant have been completed. The SOS will provide any necessary additional information on closeouts.
- 26.2. The closeout of a grant does not affect:
- 26.2.1. The SOS's right to disallow costs and recover funds on the basis of a later audit or other review;
 - 26.2.2. The COUNTY'S obligation to return any funds due as a result of later refunds, corrections, or other transactions;
 - 26.2.3. Records retention as required in Section 23 of this agreement;
 - 26.2.4. Property management requirements outlined in Section 19 of this agreement; and
 - 26.2.5. Audit requirements prescribed in Section 17 of this agreement.

SECTION 27. COLLECTION OF AMOUNTS DUE

- 27.1. Any funds paid to the COUNTY in excess of the amount to which the COUNTY is finally determined to be entitled under the terms of the award constitutes a debt to the SOS. If not paid within 30 days after demand, the federal or state agency may reduce the debt by:
- 27.1.1. Making an administrative offset against other requests for reimbursements;
 - 27.1.2. Withholding payments otherwise due to the COUNTY; or
 - 27.1.3. Other action permitted by law.
- 27.2. Except where otherwise provided by statutes or regulations, the federal government may charge interest on an overdue debt in accordance with the Federal Claims Collection Standards (4 CFR Ch. II). The date from which interest is computed is not extended by litigation or the filing of any form of appeal.

The State of Texas



Elections Division
P.O. Box 12060
Austin, Texas 78711-2060
www.sos.state.tx.us

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(800) 252-VOTE (8683)

Roger Williams
Secretary of State

HELP AMERICA VOTE ACT MAKING POLLING PLACES ACCESSIBLE

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Part A – General

SECTION 1. AUTHORITY

- 1.1. This agreement is made by COUNTY (“COUNTY”) to the STATE OF TEXAS, OFFICE OF THE SECRETARY OF STATE (“SOS”) and is authorized pursuant to Title II, Subtitle D, Section 261 of the Help America Vote Act (HAVA) (42 U.S.C. 15461).

SECTION 2. SOURCE

- 2.1. The federal awarding agency is the US Department of Health and Human Services, the CFDA No. is 93.617, and the funding covered under this agreement is from the 2003, 2004, 2005, and 2006 appropriation of HAVA funds outlined in Section 1.1.

SECTION 3. APPLICABILITY

- 3.1. By accepting the grant as outlined in Section 9.1.2, the terms and conditions set forth in this agreement apply to and must be adhered to by the COUNTY.

SECTION 4. ADOPTIONS BY REFERENCE

- 4.1. Although the SOS has attempted to highlight the most relevant rules and guidelines through this agreement, the COUNTY must abide by the applicable Office of Management and Budget (OMB) Circulars and the Uniform Grant Management Standards (UGMS) adopted pursuant to the Uniform Grant and Contract Management Act of 1981, Chapter 783, Texas Government Code (see Texas Administrative Code Title 1, Part 1, Chapter 5, Subchapter A, Division 4, §§5.141 - 5.167).
- 4.2. UGMS incorporates the relevant OMB Circulars as outlined below:
 - 4.2.1. Cost Principles for State and Local Governments and Other Affected Entities (Chapter II of UGMS, which incorporates OMB Circular A-87).
 - 4.2.2. State Uniform Administrative Requirements for Grants and Cooperative Agreements (Chapter III of UGMS, which incorporates OMB Circular A-102 and “Common Rule,” Administrative Requirements, 53 FR 8087, March 11, 1988).
 - 4.2.3. State of Texas Single Audit Circular (Chapter IV of UGMS, which incorporates OMB Circular A-133).
- 4.3. The OMB Circulars can be found at <http://www.whitehouse.gov/omb/circulars/> and UGMS can be accessed through the Governor’s Office website at <http://www.governor.state.tx.us/>.
- 4.4. The COUNTY must abide by the following regulations from Title 45 of the Code of Federal Regulations (CFR):
 - 4.4.1. 45 CFR Part 16 – Procedures of the Departmental Grant Appeals Board;
 - 4.4.2. 45 CFR Part 30 – Claims Collection;
 - 4.4.3. 45 CFR Part 76 – Debarment and Suspension from Eligibility for Financial Assistance (Nonprocurement);
 - 4.4.4. 45 CFR Part 80 – Nondiscrimination Under Programs Receiving Federal Assistance through the Department of Health and Human Services, Effectuation of Title VI of the Civil Rights Act of 1964;
 - 4.4.5. 45 CFR Part 81 – Practice and Procedure for Hearings Under part 80 of this Title;
 - 4.4.6. 45 CFR Part 84 – Nondiscrimination on the Basis of Handicap in Programs and Activities Receiving Federal Financial Assistance;
 - 4.4.7. 45 CFR Part 86 – Nondiscrimination on the Basis of Handicap in Programs and Activities Receiving Federal Financial Assistance;
 - 4.4.8. 45 CFR Part 87 – Equal Treatment for Faith-Based Organizations;
 - 4.4.9. 45 CFR Part 91 – Nondiscrimination on the Basis of Age in Programs and Activities Receiving Federal Financial Assistance;

- 4.4.10. 45 CFR Part 92 – Uniform Administrative Requirements for Grants and Cooperative Agreements to State, and Local, and Tribal Governments;
- 4.4.11. 45 CFR Part 93 – New Restriction on Lobbying;
- 4.4.12. 45 CFR Part 100 – Intergovernmental Review of Department of Health and Human Services Programs and Activities.

SECTION 5. GRANT OFFICIALS

- 5.1. Authorized Official – The COUNTY judge must serve as the authorized official for the COUNTY and must be designated as such in the resolution (see Section 10.1.3 of this agreement). The authorized official has signing authority on behalf of the COUNTY and is responsible for ensuring the necessary forms are submitted through the Texas HAVA online grant system (see 9.1 of this agreement).
- 5.2. Election Official(s) – The COUNTY election official(s) include the executive officer(s) of the offices(s) responsible for conducting elections and maintaining the voter registration list in the COUNTY (e.g., the elections administrator or the COUNTY clerk and/or voter registrar). The election official(s) of the COUNTY must be consulted and concur with all expenditures pursuant to this agreement (see Section 10.1.1 of this agreement).
- 5.3. Financial Officer – The COUNTY auditor or treasurer must serve as the financial officer for the COUNTY. The financial officer is responsible for establishing and maintaining financial records to accurately account for funds awarded to the COUNTY. These records shall include both federal funds and all matching funds of state and local organizations, when applicable. The financial officer is also responsible for requesting payments through the Texas HAVA online grant system (see Section 13 of this agreement).

SECTION 6. FUNDING PURPOSE AREAS

- 6.1. The COUNTY may expend funds for the following purposes:
 - 6.1.1. Making pathways more accessible by building or repaving sidewalks.
 - 6.1.2. Construction or repair of ramps and threshold ramps.
 - 6.1.3. Constructing curb cuts and adding handrails.
 - 6.1.4. Establishing accessible parking spaces closer to the accessible entrance.
 - 6.1.5. Providing adequate signage showing where accessible parking and entrances are located and indicating that service animals are welcome.
 - 6.1.6. Purchasing hardware that will make it easy for persons with limited mobility or grasping ability to open doors.
- 6.2. Funds used for permanent improvements such as repaving sidewalks and curb cuts may only be applied to county owned property utilized for a polling location used during a federal election.

SECTION 7. ELIGIBLE FUNDING BY PURPOSE AREA

- 7.1.1. Using polling location statistics for the 2006 March Primary, the COUNTY may apply for funding not to exceed the following amounts:
 - a) \$2,000 for COUNTIES with 10 polling locations or less;
 - b) \$4,500 for COUNTIES with 50 polling locations or less; and,
 - c) \$7,000 for COUNTIES with polling locations of more than 50.

SECTION 8. CONDITION OF FUNDING

- 8.1.1. “A copy of the Americans with Disabilities Act (ADA) Checklist for Polling Places” must be completed and kept on file with the County Clerk or Election Administrator for the COUNTY. A copy of the checklist can be found at <http://www.usdoj.gov/crt/ada/votingck.htm>.

Part B – Pre-Award Requirements

SECTION 9. GRANT AWARD PROCESS

- 9.1. The COUNTY judge, as authorized official for the COUNTY, has the authority to submit a budget via the Texas HAVA online grant system (<http://hava.tamu.edu/>). The COUNTY judge may designate the responsibility of completing the online forms at his or her discretion.
 - 9.1.1. The COUNTY judge will use the same user ID and password that was used for previous HAVA funding requests (e.g., voting system acquisition funding). If a new password is needed, email hava@sos.state.tx.us.
 - 9.1.2. The judge creates a grant application and enters a budget. Prior to submitting the budget for SOS approval, the judge must check a box that affirms acceptance of the terms and conditions contained in this agreement. The electronic affirmation of the terms and conditions of this agreement is equivalent to signing a paper agreement.
 - 9.1.3. Upon SOS approval, the system notifies the COUNTY officials described in Sections 5.1, 5.2, and 5.3 of this agreement via email that the grant has been approved.
- 9.2. The SOS reserves the right to require additional information as needed.

SECTION 10. RESOLUTION FROM THE GOVERNING BODY

- 10.1. The resolution that was adopted by the COUNTY Commissioners Court pursuant to the HAVA award agreement for the acquisition of a HAVA-compliant voting system issued on September 14, 2004 applies to this award agreement as well. As such, the COUNTY commits to the following:
 - 10.1.1. The expenditure of the funds in accordance with any agreement between the COUNTY and the State of Texas, Office of the Secretary of State pursuant to Title 1, Section 101 and Title II, Section 251 of the Help America Vote Act (HAVA), Public Law 107-252, October 29, 2002; 42 U.S.C. 15301 shall be, or, in the case of retroactive payments, was in consultation and agreement with the COUNTY election official(s) and the COUNTY financial officer of the COUNTY.
 - 10.1.2. The COUNTY agrees that in the event of loss, misuse, or noncompliance pursuant to any grant award agreement with the Secretary of State, the COUNTY assures that the funds will be returned to the Office of the Secretary of State in full.
 - 10.1.3. The COUNTY has agreed that the COUNTY judge will serve as the COUNTY authorized official. The authorized official is the signing authority on behalf of the COUNTY.

SECTION 11. CERTIFIED ASSURANCES

- 11.1. By accepting the terms and conditions of this grant and as the duly authorized representative of the COUNTY, the COUNTY judge certifies that the COUNTY:
 - 11.1.1. Complies with the required assurances listed in Chapter III (State Uniform Administrative Requirements for Grants and Cooperative Agreements), Subpart B, Section 14 of the Uniform Grant Management Standards.
 - 11.1.2. Will not construe the availability of these funds to authorize or require conduct prohibited under any of the following laws, or to supersede, restrict, or limit the application of such laws: the Voting Rights Act of 1965 (42 U.S.C. 1973 et seq.); the Voting Accessibility for the Elderly and Handicapped Act (42 U.S.C. 1973ee et seq.); the Uniformed and Overseas Citizens Absentee Voting Act (42 U.S.C. 1973ff et seq.); the National Voter Registration Act of 1993 (42 U.S.C. 1973gg et seq.); the Americans with Disabilities Act of 1990 (42 U.S.C. 12101 et seq.); and the Rehabilitation Act of 1973 (29 U.S.C. 701 et seq.).
 - 11.1.3. Will allow the SOS, the Comptroller General of the United States, the State Auditor's Office, any successor agency, or duly authorized representative to audit or investigate the expenditure of funds under this agreement. The COUNTY further agrees to cooperate fully with the audit or investigation, including providing all records requested such as papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives. The

COUNTY will ensure that this clause concerning the authority to audit or investigate state funds received indirectly by subcontractors through the COUNTY, along with the requirement to cooperate, is included in any subcontract it awards.

- 11.1.4. Will obtain the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
- 11.1.5. Will comply with federal retention requirements of maintaining records for at least three years following the submission of the final expenditure report. If any litigation, claim, negotiation, audit or other action involving the records has been started before the expiration of the 3-year period, the records must be retained until completion of the action and resolution of all issues which arise from it, or until the end of the regular 3-year period, whichever is later.
- 11.1.6. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program – including the Uniform Grant Management Standards published by the Texas Governor's Office of Budget and Planning and applicable OMB Circulars.

Part C – Post-Award Requirements

SECTION 12. FINANCIAL MANAGEMENT STANDARDS

- 12.1. The financial management system of the COUNTY must meet the following standards:
 - 12.1.1. Financial reporting. Accurate, current, and complete disclosure of the financial results of financially assisted activities must be made in accordance with the financial reporting requirements of the grant award.
 - 12.1.2. Accounting records. The COUNTY must maintain records which adequately identify the source and application of funds provided for financially-assisted activities. These records must contain information pertaining to grant awards and authorizations, obligations, un-obligated balances, assets, liabilities, outlays or expenditures, and income.
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- 13.1. All payments will be made on a cost reimbursement basis.
 - 13.1.1. The COUNTY may charge to the award only costs resulting from obligations during the funding period described in Section 15.1.
 - 13.1.2. A grantee must liquidate all obligations incurred under the award not later than 90 days after the end of the funding period.

- 13.1.3. Payments shall be requested by the COUNTY financial officer via the Texas HAVA online grant system.
- 13.2. Earned program income for the period in which funds are being requested must be reported with the request.

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- 14.4. In addition to the unallowable costs outlined in Chapter II of UGMS, the following uses are not eligible for funding:
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- 14.5. The following are guidelines that must be adhered to for travel reimbursements:
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 - 14.5.2. All reimbursements are limited to the actual cost of meals.
 - 14.5.3. Claims may not include: alcoholic beverages, tips, room service, or expenses for any person other than the traveling employee.
 - 14.5.4. Claims may be made only for travel outside of the employee's headquartering city.
- 14.6. The following are the applicable state rates for travel:
 - 14.6.1. Lodging: Up to \$85.00 per day.
 - 14.6.2. Meals: Overnight Travel - up to \$36.00 per day; Non-overnight Travel - \$0.
 - 14.6.3. Mileage: 44.5 cents per mile (as of January 1, 2006).
- 14.7. This agreement automatically adopts any legislative change to the rates at the time of the legislative effective date.
- 14.8. The following receipts must be retained for audit purposes:
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 - 14.8.2. Parking fees incurred for personal vehicle or car rental.
 - 14.8.3. Taxi fares - date, destination, and amount.
 - 14.8.4. Gasoline purchased for rental car.
 - 14.8.5. Auto rental contract and receipt.
 - 14.8.6. Air fare receipt.

SECTION 15. PERIOD OF AVAILABILITY OF FUNDS (GRANT PERIOD)

- 15.1. Obligations for eligible expenditures must be incurred during the following time period:
January 1, 2005 through December 31, 2007
- 15.2. Obligations means the amounts of orders placed, contracts, goods and services received, and similar transactions during the grant period that require payment by the COUNTY.

SECTION 16. PROGRAM INCOME

- 16.1. Program income means gross income received by the COUNTY directly generated by a grant supported activity, or earned only as a result of the grant agreement during the grant period. "During the grant period" is the time between the effective date of the award and the ending date of the award reflected in the final reimbursement request.
- 16.2. Program income earned during the grant period must be reported when requesting reimbursements as described in Section 13.2 of this agreement.

SECTION 17. AUDIT

- 17.1. During the grant period, for each COUNTY fiscal year in which the COUNTY expends \$500,000 or more of combined federal funding, the COUNTY is responsible for obtaining an audit in accordance with the Single Audit Act (Amendments of 1996 (31 U.S.C. 7501-7507) and revised OMB Circular A-133, "Audits of States, Local Governments, and Non-Profit Organizations." Any such audits shall be made by an independent auditor in accordance with generally accepted government auditing standards covering financial audits.
- 17.2. If, after a fiscal year in which grant funds are expended, the COUNTY determines an audit is not required according to OMB Circular A-133, the COUNTY shall make such certification through the Texas HAVA online grant system. The COUNTY'S chief financial officer shall make the certification within 60 days of the end of the COUNTY'S fiscal year.

SECTION 18. CHANGES

- 18.1. The following post-award changes in budgets and projects require prior authorization through the grant system in the form of a grant adjustment.
 - 18.1.1. Cumulative transfers among direct cost categories which exceed ten percent of the current award.
 - 18.1.2. Transfer of funds allotted for training allowances to other expense categories.
 - 18.1.3. Any needs for additional funding or extension of grant period.
 - 18.1.4. Any revision of the scope or objectives of the project.
- 18.2. All grant adjustment requests must be submitted prior to the end of the grant period.
- 18.3. The SOS reserves the right to make changes to the grant award at any time. The COUNTY will be notified in writing or through the Texas HAVA online grant system of all changes prior to the change taking effect.

SECTION 19. PROPERTY MANAGEMENT

- 19.1. Procedures for managing equipment (including replacement equipment), whether acquired in whole or in part with grant funds, until disposition takes place will, at a minimum, meet the following requirements:
 - 19.1.1. Property records must be maintained that include a description of the property, a serial number or other identification number, the source of property, who holds title, the acquisition date and cost of the property, percentage of the SOS participation in the cost of the property, the location, use and condition of the property, and any ultimate disposition data including the date of disposal and sale price of the property.
 - 19.1.2. A physical inventory of the property must be taken and the results reconciled with the property records at least once every two years.

- 19.1.3. A control system must be developed to ensure adequate safeguards to prevent loss, damage, or theft of the property. Any loss, damage, or theft shall be investigated. Certain types of equipment are classified as “controlled assets”. The Comptroller’s State Property Accounting User Manual, available on the Internet, contains the most current listing.
- 19.1.4. Adequate maintenance procedures must be developed to keep the property in good condition.
- 19.1.5. If the COUNTY is authorized to sell the property, proper sales procedures must be established to ensure the highest possible return.

SECTION 20. COPYRIGHTS

- 20.1. The SOS reserves a royalty-free, nonexclusive, and irrevocable license to reproduce, publish or otherwise use, and to authorize others to use, for federal or state government purposes:
 - 20.1.1. The copyright in any work developed pursuant to this grant award; and
 - 20.1.2. Any rights of copyright to which the COUNTY purchases ownership with this grant award.

SECTION 21. PROCUREMENT

- 21.1. The COUNTY shall use its own procurement procedures and regulations, provided that the procurement conforms to applicable laws and the standards identified in Chapter III (State Uniform Administrative Requirements for Grants and Cooperative Agreements), Subpart C, Section 36 of the Uniform Grant Management Standards.

SECTION 22. REPORTS

- 22.1. Grantees must submit required financial expenditure reports and performance reports.
 - 22.1.1. Payment request must be based on actual expenditures (see Section 13 of this agreement); therefore, reimbursement requests will serve as financial reports.
 - 22.1.2. Additional reports shall be submitted via the Texas HAVA online grant system.
 - 22.1.3. Instructions and due dates will be prescribed via the website.
 - 22.1.4. SOS may place a financial hold on a grantee’s funds for delinquent reports.

SECTION 23. RECORDS RETENTION

- 23.1. The COUNTY must maintain records for at least three years following the submission of the final expenditure report.
- 23.2. If any litigation, claim, negotiation, audit or other action involving the records has been started before the expiration of the 3-year period, the records must be retained until completion of the action and resolution of all issues which arise from it, or until the end of the regular 3-year period, whichever is later.

SECTION 24. MONITORING

- 24.1. Monitoring reviews include programmatic monitoring, financial monitoring, and financial auditing.
- 24.2. The SOS reserves the right to conduct its own audit or contract with another entity to audit the COUNTY.
- 24.3. The SOS or its designee may conduct monitoring reviews throughout the existence of a grant or conduct an audit after the grant period has ended. The COUNTY must make all grant-related records available to the SOS or its representatives unless the information is sealed by law.
- 24.4. Monitoring reviews may be on-site or desk reviews and may include any information that the SOS deems relevant to the project.
- 24.5. The SOS, or its designee, may make unannounced visits at any time.

SECTION 25. REMEDIES FOR NONCOMPLIANCE

- 25.1. If a COUNTY fails to comply with any term or condition of this agreement or any applicable statutes, rules, regulations, or guidelines, SOS may take one or more of the following actions:
 - 25.1.1. Require the return of funds if disbursements have already been made.
 - 25.1.2. Temporarily withhold all payment to the COUNTY pending correction of the deficiency by the COUNTY.
 - 25.1.3. Temporarily withhold all payments for other HAVA grant funds awarded to the COUNTY pending correction of the deficiency by the COUNTY.
 - 25.1.4. Disallow all or part of the cost of the activity or action that is not in compliance.
 - 25.1.5. Impose administrative sanctions, other than fines, on the COUNTY.
 - 25.1.6. Withhold further HAVA grant funds from the COUNTY.
 - 25.1.7. Terminate the agreement in whole or in part.
 - 25.1.8. Exercise other remedies that may be legally available.

Part D – After-the-Grant Requirements

SECTION 26. CLOSEOUT

- 26.1. The SOS will close out the award when it determines that all applicable administrative actions and all required work of the grant have been completed. The SOS will provide any necessary additional information on closeouts.
- 26.2. The closeout of a grant does not affect:
 - 26.2.1. The SOS's right to disallow costs and recover funds on the basis of a later audit or other review;
 - 26.2.2. The COUNTY'S obligation to return any funds due as a result of later refunds, corrections, or other transactions;
 - 26.2.3. Records retention as required in Section 23 of this agreement;
 - 26.2.4. Property management requirements outlined in Section 19 of this agreement; and
 - 26.2.5. Audit requirements prescribed in Section 17 of this agreement.

SECTION 27. COLLECTION OF AMOUNTS DUE

- 27.1. Any funds paid to the COUNTY in excess of the amount to which the COUNTY is finally determined to be entitled under the terms of the award constitutes a debt to the SOS. If not paid within 30 days after demand, the federal or state agency may reduce the debt by:
 - 27.1.1. Making an administrative offset against other requests for reimbursements;
 - 27.1.2. Withholding payments otherwise due to the COUNTY; or
 - 27.1.3. Other action permitted by law.
- 27.2. Except where otherwise provided by statutes or regulations, the federal government may charge interest on an overdue debt in accordance with the Federal Claims Collection Standards (4 CFR Ch. II). The date from which interest is computed is not extended by litigation or the filing of any form of appeal.



HELP AMERICA VOTE ACT (HAVA)

Office of the
Secretary of State
State of Texas



JD Salinas, III's HAVA HomePage

Hidalgo County

Grant Applications

County Education Fund

View Grant Application

View Reimbursement

Voting System Replacement

View Grant Application

View Reimbursement

Voting System Accessibility

View Grant Application

View Reimbursement

General HAVA Compliance

View Grant Application

View Reimbursement

Request Grant Adjustment

TEAM Compatibility

Modify Grant Application

Polling Place Accessibility

Modify Grant Application

Opportunity for Access

Modify Grant Application

Other

Reports

Status Report

Administrative

Contact Information

County Contacts

My Profile

Update Profile

Change Password

Exit

Logout

System Message

Posted: May 5, 2006

IMPORTANT INFORMATION ABOUT ACTUAL RECEIPT OF FUNDS:

- The county judge submits a budget via the Texas HAVA online grant system (for further instructions on completing and submitting a budget, refer to the instructions located on the application form for each purpose area or the "Guide to the Texas HAVA Grant Process and the Online Grant System" located at <http://www.sos.state.tx.us/elections/hava/funding.shtml>).

Note - In order to submit a budget for voting system equipment, such as DREs, the county will have to select from a list of Texas-certified voting systems. Consequently, counties are advised to submit a budget to the SOS for voting equipment ONLY if the county has determined the voting system it will be purchasing. However, this should not prevent a county from submitting a budget for other HAVA-eligible costs (e.g., travel and training costs eligible under the County Education Fund). In addition, a county may submit a partial budget and reallocate the balance as future needs arise. For example, a county may submit a budget under the County Education Fund for a certain number of training events, submit it to the SOS for approval, and then add additional line items at a later date as new training opportunities arise.

- Assuming the necessary documents have been submitted - such as the grant award agreement, the required resolution, and any amendments - the budget is approved by the Secretary of State's Office.

Note - For the Voting System Replacement (punch card and lever counties only), County Education Fund, Voting System Accessibility, and General HAVA Compliance grants, the County Judge was required to submit a signed copy of the grant award agreement. In the case of the TEAM Compatibility award, prior to submitting the budget, the judge must check a box that affirms acceptance of the terms and conditions of the grant award. The electronic affirmation of the terms and conditions of the grant award is equivalent to signing a paper agreement.

- Upon SOS approval, the county financial officer (the county auditor or treasurer, depending on the county) has access to request reimbursement against the approved budget. Reimbursement requests may be submitted after payment to vendors are released (see bullet below).
- Once the county is invoiced for goods or services received and releases payment to the vendor, the county can request reimbursement from SOS. Counties are encouraged to time the payment to the vendor with its reimbursement request to SOS as closely as possible to minimize any cash flow issue. If a county wishes to draw down reimbursement from SOS prior to making payment to the vendor, we ask that the county minimize the time between drawing down the funds from SOS and releasing payment to the vendor (i.e., the funds shouldn't remain in the county treasury).

Hidalgo County Grant Reimbursement

Hidalgo County Award Agreements

Purpose Area / Reimbursement Eligibility

- County Education Fund : \$9,000.00
- Voting System Replacement : \$303,250.90
- Voting System Accessibility : \$265,000.00
- General HAVA Compliance : \$2,040,129.17
- TEAM Compatibility : \$15,000.00
- Polling Place Accessibility : \$7,000.00
- Opportunity for Access : \$1,850.00

Award Agreement Type	Grant Accepted?	Resolution Received?	Contract Verification?
Title I-102	☒	☒	☒
Title I-101, Title II-251	☒	☒	☒
Title I-101, Title II-251 Amendment	☒	☒	☒
Title I-101, (TEAM Compatibility)	☐	☒	☒

Hidalgo - 2000 Election

- Voting Precincts: 95
- Registered Voters: 244668
- Voting Age Population: 368461
- Voting System: Optical Scan/Lever

AI-4115
Elections
CC REGULAR

12.B.

Date: 06/12/2007
Submitted By: Teresa Navarro, ELECTIONS DEPT.
Department: ELECTIONS DEPT.
Agenda Area: Elections Administration

Information

CAPTION

Election Services Agreement (leasing of equipment) between the County of Hidalgo and City of Edcouch for their June 19, 2007 Special Election

BACKGROUND

Fiscal Impact

Attachments

Link: [City of Edcouch](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Dina Trevino	06/06/2007 06:18 PM	APRV
2	Purchasing Department	Marty Salazar	06/07/2007 12:59 PM	APRV
3	Auditor's Office	Linda Fong	06/07/2007 06:10 PM	APRV
4	Court Administrator	Monica Badillo	06/07/2007 10:10 PM	APRV

Form Started By: Teresa Navarro
Started On: 06/04/2007 02:38 PM
Final Approval Date: 06/07/2007

THE STATE OF TEXAS §
 § **CONTRACT FOR ELECTION SERVICES**
COUNTY OF HIDALGO §

This Contract is entered into by and between the HIDALGO COUNTY ELECTIONS ADMINISTRATOR (“ADMINISTRATOR”), Teresa R. Navarro, on behalf of Hidalgo County, a political subdivision of the State of Texas, and the _____, hereinafter referred to as “THE ENTITY,”
(Name of Entity) pursuant to Texas Election Code Section 31.092.

RECITALS

WHEREAS, _____, by appropriate action of its governing body acting in accordance with all applicable laws, has called an election to be held on Saturday, June 16, 2007 and desires that certain election services be provided by ADMINISTRATOR through her Elections Department; and

WHEREAS, ADMINISTRATOR has provided costs for election services to be rendered by ADMINISTRATOR'S office pursuant to the terms of this Contract, which costs are set out in Article V1 hereof; and

WHEREAS, _____ and ADMINISTRATOR desire to enter into a contract setting out the respective responsibilities of the parties;

NOW, THEREFORE, it is hereby agreed as follows:

ARTICLE I

PURPOSE

1.01. The parties hereto have entered into this Contract for election services described in Article II to be provided to _____ for its election to be held on May 12, 2007 and any Runoff, if applicable.

ARTICLE II

SERVICES

2.01. ADMINISTRATOR agrees to provide to _____ the following general services:

- (A) Procure, program, prepare, and distribute adequate election equipment and transport equipment to and from the polling locations, including early voting substations, for _____;

- (B) Distribute the lists of registered voters to be used in conducting the election, as provided by Hidalgo County Voter Registration pursuant to the request by _____;
- (C) Provide information for election officers;
- (D) Provide general overall supervision of the election and advisory services; and
- (E) Provide such incidental related services as may be necessary to effect the election.

ARTICLE III

SCHEDULE FOR PERFORMANCE OF SERVICES

3.01. Specific services to be provided related to the general services identified in Article II shall be performed in accordance with the time requirements set out in the Texas Election Code.

ARTICLE IV

SERVICES NOT PROVIDED BY COUNTY

4.01. ADMINISTRATOR shall have no responsibility for insuring the passage of the appropriate Election Order by _____, preparing or sending Justice Department Submissions, publishing and (or) posting the election notice as required by the Texas Election Code Section 4.003, or canvassing election results. ADMINISTRATOR shall have no responsibility as custodian of _____ election records.

ARTICLE V

TERM

5.01. Except as hereinafter set out, the term of this Contract shall be from the time of execution until all items with respect to this Contract and the election held hereunder have been completed.

ARTICLE VI

COST OF SERVICE AND BILLING

6.01 In consideration for the services provided hereunder by ADMINISTRATOR, _____ agrees to pay ADMINISTRATOR the amount of \$100.00 leasing fee for each iVotronic and \$100.00 leasing fee for each ADA iVotronic, AND a \$50.00 programming fee used in the initial Election. The above described fees for each machine and programming fee shall be additionally charged for any Runoff Election.

6.02 Payment shall be made by _____ within 30 days after receiving an itemized invoice from ADMINISTRATOR. Payment shall be made by check payable to the Hidalgo County Elections Administrator and mailed to:

**Teresa R. Navarro
Hidalgo County Elections Administrator
PO Box 659
Edinburg, Texas 78540**

6.03 Any monies remaining after the payment of all costs of elections bills, shall be the property of the _____ and returned to it.

ARTICLE VII

7.01 IF ANY OF THE ELECTION EQUIPMENT COMES LOST, STOLEN, DESTROYED, OR DAMAGED, THE CITY, SCHOOL DISTRICT OR ENTITY WHO LEASED THE EQUIPMENT IS LIABLE FOR THE DAMAGE AND AGREES TO PAY THE ADMINISTRATOR THE COST OF THE REPLACEMENT OR REPAIR OF THE ELECTION EQUIPMENT SO LOST, STOLEN, DESTROYED OR DAMAGED.

ARTICLE VIII

GENERAL PROVISIONS

8.01. This Contract shall be construed under and in accordance with the laws of the State of Texas, and all obligations of the parties created hereunder are performable in Hidalgo County, Texas.

8.02. In case any one or more of the provisions contained in this Contract shall for any reason be held to be invalid, illegal or unenforceable in any respect, such invalidity, illegality or unenforceability shall not affect any other provision thereof, and this Contract shall be construed as if such invalid, illegal or unenforceable provision had never been contained herein.

8.03. This Contract constitutes the sole and only agreement of the parties hereto and supersedes any prior understanding or written or oral agreement between the parties

respecting the written subject matter.

8.04. No amendment, modification, or alteration of the term hereof shall be binding unless the same be in writing, dated subsequent to the date hereof and duly executed by the parties hereto.

SIGNED this ____ day of _____, 2007

ELECTIONS ADMINISTRATOR

BY: _____
TERESA R. NAVARRO

NAME OF LEASING ENTITY

BY: _____

PRINT: _____

TITLE: _____

APPROVAL COUNTY OF HIDALGO:

BY: _____
JUAN DE DIOS "JD" SALINAS, III
COUNTY JUDGE

ATTEST
BY: _____

PRINT: _____

TITLE: _____

ATTEST

BY: _____
ARTURO GUAJARDO, JR.
COUNTY CLERK

APPROVED AS TO LEGAL FORM:

ATLAS & HALL L.L.P.,

BY: _____
STEPHEN L. CRAIN

AI-4116

13.A.

**Bid Award and Contract
CC REGULAR**

Date: 06/12/2007
Submitted By: Linda Galaviz, HEAD START
Submitted For: Edmundo Garcia
Department: HEAD START
Agenda Area: Head Start

Information

CAPTION

Discussion/Approval of Bid Award and Contract to Low Bidders Meeting all Specifications for:

1. Air Conditioning Maintenance and Repair Bid #:2007-05-009
2. Plumbing Repair - Bid #:2007-05-10
3. Lawn Care - Bid #:2007-05-011

BACKGROUND

Policy Council Approval: June 7, 2007

Fiscal Impact

Attachments

Link: [Bid Awards](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Dina Trevino	06/06/2007 06:19 PM	APRV
2	Purchasing Department	Marty Salazar	06/07/2007 01:00 PM	APRV
3	Auditor's Office	Linda Fong	06/08/2007 08:30 AM	APRV
4	Court Administrator	Monica Badillo	06/08/2007 09:45 AM	APRV

Form Started By: Linda Galaviz
Started On: 06/04/2007 02:48 PM
Final Approval Date: 06/08/2007



Hidalgo County Head Start Program Policy Council Agenda Request

DATE: June 07, 2007

SUBJECT: Discussion/Approval of Bid Award and Contract to low Bidders Meeting All Specifications for:

1. Air Conditioning Maintenance & Repair- Bid #2007-05-009
2. Plumbing Repair- Bid #2007-05-010
3. Lawn Care- Bid #2007-05-011

RATIONALE/NEED: Contract must be secured in order to continue services to all Head Start Facilities.

RECOMMENDATION: Administration Recommends Approval of Bid Awards to:

- (1) Air Conditioning Maintenance & Repair- EMCO, Electromechanical Co.
- (2) Plumbing Repair- Mike's Plumbing & Electrical, Inc.
- (3) Lawn Care- Lawn Care Experts, Inc.

COST: Yearly Estimate Cost:

- (1) \$25,000 - Air Conditioning Maintenance & Repair
- (2) \$25,000 - Plumbing Repair
- (3) \$27,540 - Lawn Care

RELATED INFORMATION INCLUDED: Memo

INITIATED BY: Ambrosio Tovar, Procurement Director *AT*

REVIEWED BY: Mr. Edmundo Garcia, Assistant Director *EG*

PROGRAM DIRECTOR'S APPROVAL: *[Signature]*

Hidalgo County Head Start Program

Memo

To: Edmundo Garcia, Assistant Program Director
From: Ambrosio Tovar, Procurement Director *A. Tovar*
cc: Oscar Palacios, Field Operations Director
Yolanda Velasquez, Procurement Assistant
Files
Date: May 31, 2007
Re: Bid Award for Air Conditioning Maintenance & Repair

Bid opening for the Air Conditioning Maintenance & Repair Bid #2007-05-009 was held on Tuesday, May 29, 2007. Two (2) packages were picked up and only Hector Becerra (EMCO Electromechanical Co.) from McAllen submitted a bid package.

Mr. Becerra's bid came in at:

HOURLY RATE: \$42.50 with part mark-up being 15%

Mr. Becerra's bid package was complete and it met all specifications.

If you should have any questions or need additional information please let me know.

Hidalgo County Head Start Program

Memo

To: Edmundo Garcia, Assistant Program Director
From: Ambrosio Tovar, Procurement Director *A. Tovar*
cc: Oscar Palacios, Field Operations Director
Yolanda Velasquez, Procurement Assistant
Files
Date: May 31, 2007
Re: Bid Award for Plumbing Repair

Bid opening for Plumbing Repair Bid #2007-05-010 was held on Tuesday, May 29, 2007. Two (2) packages were picked up and only Mike's Plumbing out of McAllen submitted a bid package.

Mike's Plumbing bid came in at:

HOURLY RATE: \$58.75 with part mark-up being 20%

Mike's Plumbing bid package was complete and it met all specifications.

If you should have any questions or need additional information please let me know.

Memo

To: Edmundo Garcia, Assistant Program Director
From: Ambrosio Tovar, Procurement Director
cc: Oscar Palacios, Field Operations Director
Yolanda Velasquez, Procurement Assistant
Files
Date: May 31, 2007
Re: Bid Award for Lawn Care

Bid opening for Lawn Care Bid #2007-05-011 was held on Tuesday, May 29, 2007. Two (2) bid packages were picked up and only Lawn Care Experts out of Edinburg submitted a bid package.

Lawn Care Experts Bid came in at:

PRICE PER CENTER: \$42.50

Lawn Care Experts bid package was complete and it met all specifications.

If you should have any questions or need additional information please let me know.

AI-4117
RFQs for Providers
CC REGULAR

13.B.

Date: 06/12/2007
Submitted By: Linda Galaviz, HEAD START
Submitted For: Edmundo Garcia
Department: HEAD START
Agenda Area: Head Start

Information

CAPTION

Discussion/Approval for Consideration and Acceptance of Providers Meeting all Specifications and Requirements for the Following Request for Qualifications (RFQs):

1. Medical and Dental RFQs #2007-03-006
2. Mental Health RFQs #2007-03-007
3. Special Services RFQs #2007-03-008

BACKGROUND

Policy Council Approval: June 7, 2007

Fiscal Impact

Attachments

Link: [RFQs](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Dina Trevino	06/06/2007 06:20 PM	APRV
2	Purchasing Department	Marty Salazar	06/07/2007 01:00 PM	APRV
3	Auditor's Office	Linda Fong	06/08/2007 08:32 AM	APRV
4	Court Administrator	Monica Badillo	06/08/2007 09:45 AM	APRV
Form Started By: Linda Galaviz			Started On: 06/04/2007 02:53 PM	
Final Approval Date: 06/08/2007				

AI-4123

13.C.

Area Distribution

CC REGULAR

Date: 06/12/2007

Submitted By: Linda Galaviz, HEAD START

Submitted For: Edmundo Garcia

Department: HEAD START

Agenda Area: Head Start

Information

CAPTION

Discussion/Approval of the Hidalgo County Head Start Program Area Distribution for 2007-2008

BACKGROUND

Policy Council Approval: June 7, 2007

Fiscal Impact

Attachments

Link: [Area Distribution](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Dina Trevino	06/06/2007 06:21 PM	APRV
2	Purchasing Department	Marty Salazar	06/07/2007 01:01 PM	APRV
3	Auditor's Office	Linda Fong	06/08/2007 08:33 AM	APRV
4	Court Administrator	Monica Badillo	06/08/2007 09:46 AM	APRV

Form Started By: Linda Galaviz
Started On: 06/04/2007 04:30 PM

Final Approval Date: 06/08/2007



Hidalgo County Head Start Program

Policy Council Agenda

DATE: June 7, 2007

SUBJECT: Discussion/Approval of the Hidalgo County Head Start Program Area Distribution for 2006-2007

RATIONALE/NEED: The revision of the Hidalgo County Head Start Program Area Distribution will allow the Program to operate with a more equitable child population distribution.

RECOMMENDATION: Administration recommends approval.

COST: None

RELATED INFORMATION INCLUDES:

INITIATED BY: Teresa Flores, Executive Director

REVIEWED BY: Teresa Flores, Executive Director

EXECUTIVE DIRECTOR'S APPROVAL: Teresa Flores



Hidalgo County Head Start Program

Area Distribution 2007 - 2008

Number of Centers: 43

Number of Children: 3570

Number of Classrooms: 191

Area 1			Area 2		
Center	# of Classrooms	# of Children	Center	# of Classrooms	# of Children
LA JOYA	4	(77)	ALTON	5	(100)
PALMVIEW I	8	(154)	WESTERN ROAD	3	(60)
PALMVIEW II	8	(154)	MCALLEN IV	3	(51)
PENTITAS	3	(57)	MCALLEN VI	3	(51)
SULLIVAN	6	(111)	MISSION I	4	(77)
PALMVIEW III	2	(37)	MISSION II	8	(148)
			MISSION IV	3	(51)
			MISSION III	3	(51)
TOTAL:	31	590	TOTAL:	32	589
Area 3			Area 4		
Center	# of Classrooms	# of Children	Center	# of Classrooms	# of Children
MCALLEN II	6	(114)	ALAMO	6	(119)
MCALLEN V	3	(57)	DONNA I	8	(136)
VINE TERRACE	3	(57)	DONNA II	3	(60)
PHARR	5	(100)	DONNA IV	2	(33)
LAS MILPAS I	6	(114)	SAN JUAN I	3	(57)
LAS MILPAS II	3	(51)	SAN JUAN II	8	(148)
HIDALGO	3	(51)	SAN CARLOS	4	(80)
TOTAL:	29	544	TOTAL:	34	633
Area 5			Area 6		
Center	# of Classrooms	# of Children	Center	# of Classrooms	# of Children
ELSA	3	(57)	EDCOUCH	10	(185)
LA HERENCIA	3	(52)	EDINBURG I	3	(60)
MERCEDES I	6	(117)	EDINBURG II	2	(34)
MERCEDES II	2	(34)	EDINBURG III	3	(51)
MONTE ALTO	2	(37)	EDINBURG IV	8	(160)
PROGRESO	3	(60)	EDINBURG V	6	(120)
WESLACO I	4	(77)			
WESLACO II	4	(74)			
WESLACO III	5	(96)			
TOTAL:	32	604	TOTAL:	32	610

AI-4124
LAP-D Report
CC REGULAR

13.D.

Date: 06/12/2007
Submitted By: Linda Galaviz, HEAD START
Submitted For: Edmundo Garcia
Department: HEAD START
Agenda Area: Head Start

Information

CAPTION

Report of the Post LAP-D Report

BACKGROUND

Policy Council Approval: June 7, 2007

Fiscal Impact

Attachments

Link: [LAP-D Report](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Dina Trevino	06/06/2007 06:21 PM	APRV
2	Purchasing Department	Marty Salazar	06/07/2007 01:01 PM	APRV
3	Auditor's Office	Linda Fong	06/08/2007 08:34 AM	APRV
4	Court Administrator	Monica Badillo	06/08/2007 09:46 AM	APRV

Form Started By: Linda Galaviz
Started On: 06/04/2007 04:46 PM
Final Approval Date: 06/08/2007

Agency Name: Hidalgo County Head Start

Head Start Outcomes Report for Hidalgo County Head Start

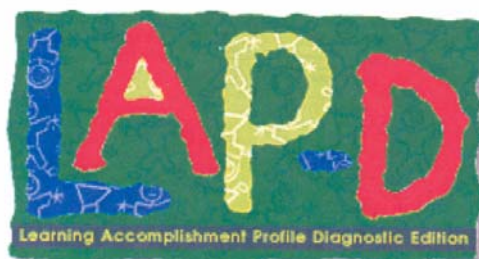
Based on Results From the LAP-D Assessment

Report Period: 08/14/2006 through 05/24/2007

Pre ☒

Mid ☒

Post ☒



Head Start Child Outcome Framework:

Head Start programs must have in place an assessment system that not only measures and reports on a child's progress, but provides information useful for program planning and follow-up. As a standardized assessment instrument, the LAP-D measures children's developmental performance across four domains each containing two subscales and provides information concerning each child's developmental progress as compared to the normative sample. Two additional observation check-lists are included with the LAP-D for Personal/Social Development and Self-Help. The LAP-D provides information useful for measuring and reporting on a child's progress as well as aggregated data for program monitoring.

The following reports correlate the developmental milestones contained in the LAP-D to the Domains, Domain Elements, and Indicators from the Head Start Child Outcomes Framework. Selections were made based on the Domain, Domain Element and Indicator that most closely corresponded to the abilities of typically developing children at the developmental age for each milestone in the LAP-D. There are several instances in which specific milestone(s) could be associated with multiple indicators in the Outcomes Framework. For purposes of correlating the developmental milestones to the Outcomes Framework, we have kept items at a one-to-one association and matched the milestone to the indicator that best matches a child's ability at that age.

(The LAP-D does not measure progress towards listening, understanding and speaking English for non-English speaking children).

Tables 1 and 2 show the correspondence of the LAP-D to the Outcomes Framework. Legislatively, Head Start is required to collect and analyze data on thirteen specific Domain elements and/or indicators. Domains and/or Domain Elements containing these 13 items are denoted with an *.

Table 1

<u>Domain</u>	<u># of Milestones</u>
Language Development *	37
Literacy *	11
Mathematics *	52
Science	17
Creative Arts	3
Social & Emotional	35
Approaches to Learning	3
Physical Health & Development	168

Table 2 lists the Head Start Child Outcomes Framework, Domains, and Domain Elements and the individual LAP-D milestones associated with each Domain Element. Information contained in the LAP-D Milestone column refers to the LAP-D item number as shown in the scoring booklet

Table 2

Domain	Domain Element	LAP-D Milestone
Language Development	Listening and Understanding *	LC1,LC2,LC3,LC4,LC5,LC7,LC8,LC9,LC10,LC11,LC12,LC13
	Speaking and Communicating *	LN1,LN2,LN3,LN4,LN5,LN6,LN7,LN8,LN9,LN10,LN11,LN13,LN14,LN23,LN24,LN25,LN26
Literacy	Phonological Awareness *	CM24
	Book Knowledge and Appreciation *	FM3,FM7,LN21,LC15
	Print Awareness and Concepts *	LN30,LC23
	Early Writing	FW2,FW20
	Alphabet Knowledge *	LC22, LN27
Mathematics	Number and Operations *	CC1,CC8,CC10,CC12,CC13,CC14,CC15,CC16,CC17,CC18 CC19,CC20,CC21,CC22,CC23,CC24,CC25,CC26,CC27
	Geometry and Spatial Sense	FM17,FM18,FM20,FM21,FM23,CM5,CM6,CM7,CM12,CM16
	Patterns and Measurement	CC3,CC6,CC7,CC11,CM3,CM10,CM21
Science	Scientific Skills and Methods	CM8,CM9,CM19,LN19,LN28,LN29
	Scientific Knowledge	FW13,FW15,FW21,FW23, FW25,CC30,CM15,LN15,LN16,LN17,LN20
Creative Arts	Music	-
	Art	-
	Movement	PS40
	Dramatic Play	PS2,PS23
Social and Emotional Development	Self Concept	PS4,PS5,PS6,PS16,PS17,PS18,PS27,PS30,PS35
	Self-Control	PS14,PS20,PS21,PS34

Table 2 (Continued)

Domain	Domain Element	LAP-D Milestone
Social and Emotional Development	Cooperation	PS3,PS8,PS9,PS11,PS12,PS19,PS22,PS33,PS37,PS39
	Social Relationships	PS1,PS10,PS24,PS25,PS31,PS32,PS36
	Knowledge of Families and Communities	PS15,PS26,PS28,PS29,PS38
Approaches to Learning	Initiative and Curiosity	LN12,LN18,LN22
	Engagement and Persistence	-
	Reasoning and Problem Solving	-
Physical Health and Development	Fine Motor Skills	FM1,FM2,FM4,FM5,FM6,FM8,FM9,FM10,FM11,FM12 FM13,FM14,FM15,FM16,FM19,FM22,FM24,FM25,FM26 FM27,FM28,FW1,FW3,FW4,FW5,FW6,FW7,FW8,FW9 FW10,FW11,FW12,FW14,FW16,FW17,FW18,FW19 FW22,FW24,FW26,FW27,FW28,FW29,FW30,FW31 CC5,CM1,CM2,CM4,CM11,CM14
	Gross Motor Skills	GB1,GB2,GB3,GB4,GB5,GB6,GB7,GB8,GB9,GB10,GB11 GB12,GB13,GB14,GB15,GB16,GB17,GB18,GB19,GB20 GB21,GB22,GB23,GB24,GB25,GB26,GB27,GB28,GB29 GB30,GB31,GB32,GB33,GB34,GO1,GO2,GO3,GO4 GO5,GO6,GO7,GO8,GO9,GO10,GO11,GO12,GO13 GO14,GO15,GO16,GO17,GO18,GO19,GO20,GO21
	Health Status and Practices	SH1,SH2,SH3,SH4,SH5,SH6,SH7,SH8,SH9,SH10,SH11 SH12,SH13,SH14,SH15,SH16,SH17,SH18,SH19,SH20 SH21,SH22,SH23,SH24,SH25,SH26,SH27,SH28,SH29 SH30,SH31,SH32,SH33,SH34,SH35,SH36,SH37,SH38 SH39,SH40,SH41,SH42,SH43,SH44,SH45,SH46,SH47 SH48,SH49,SH50,SH51,SH52,SH53,SH54,SH55,SH56 SH57,SH58,SH59,SH60

Legend:

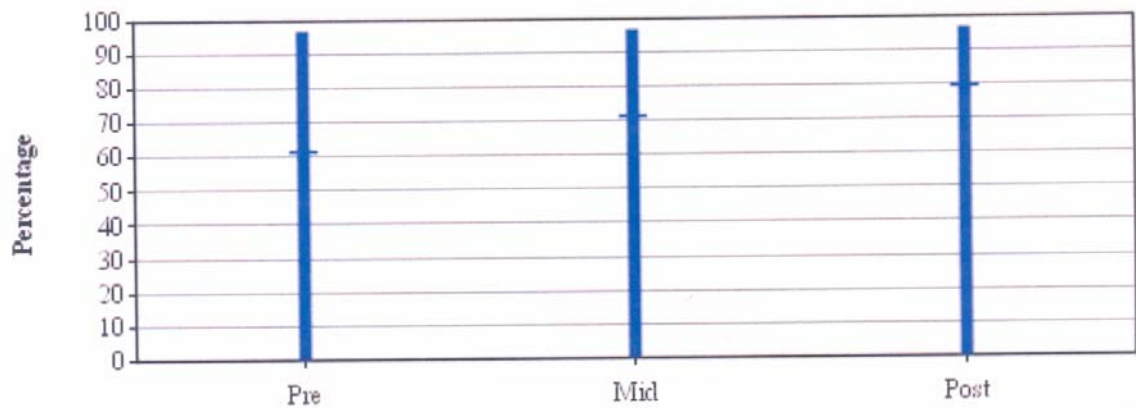
FM Fine Motor: Manipulation
 FW Fine Motor: Writing
 CM Cognitive: Matching
 CC Cognitive: Counting
 LN Language: Naming
 LC Language: Comprehension

GB Gross Motor: Body Movement
 GO Gross Motor: Object Movement
 PS Personal/Social
 SH Self-Help

The following report reflects the progress of children in the Head Start Domains at Hidalgo County Head Start over time.

Data is analyzed by comparing the number of milestones in each Domain mastered by each child in the program with the total number of potential milestones for that domain. Results are reflected over time showing the child's progress.

Domain: Language Development
 Domain Element: Listening and Understanding *
 Speaking and Communicating *



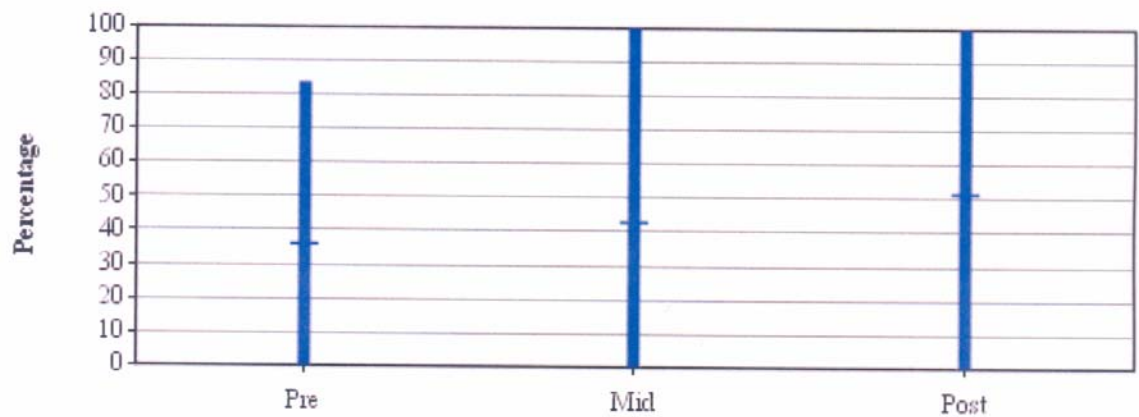
Lowest Percentage	0.00	0.00	0.00
Program Average	61.49	71.08	79.13
Highest Percentage	94.59	94.59	94.59

	Pre	Mid	Post
Program:			
Number of Sites:	43	43	43
Number of Children	3749	3459	3405
Average	61.49	71.08	79.13
Avg. Percentage Gain <Loss>		9.59	8.05

The following report reflects the progress of children in the Head Start Domains at Hidalgo County Head Start over time.

Data is analyzed by comparing the number of milestones in each Domain mastered by each child in the program with the total number of potential milestones for that domain. Results are reflected over time showing the child's progress.

Domain: Literacy
 Domain Element: Phonological Awareness *
 Book Knowledge and Appreciation *
 Print Awareness and Concepts *
 Early Writing
 Alphabet Knowledge *



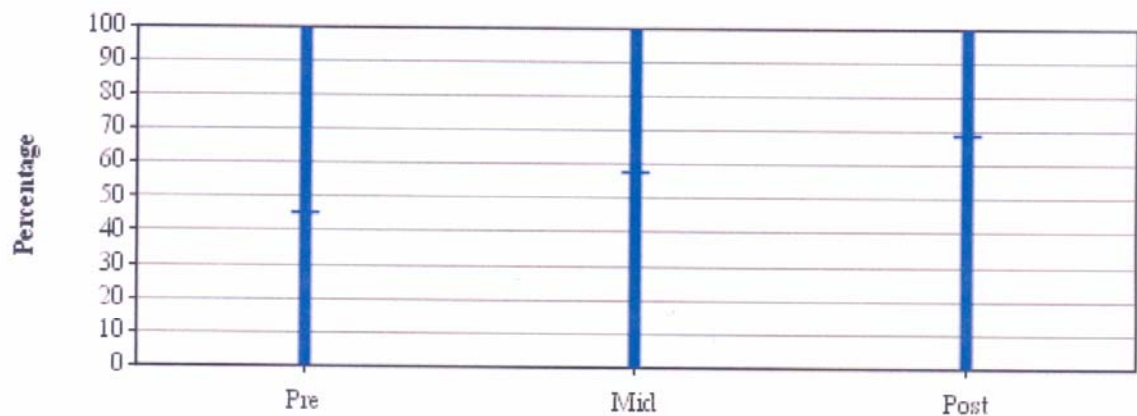
Lowest Percentage	0.00	0.00	0.00
Program Average	35.85	42.60	51.41
Highest Percentage	81.81	100.00	100.00

Program:	<u>Pre</u>	<u>Mid</u>	<u>Post</u>
Number of Sites:	43	43	43
Number of Children	3749	3459	3413
Average	35.85	42.60	51.41
Avg. Percentage Gain <Loss>		6.75	8.81

The following report reflects the progress of children in the Head Start Domains at Hidalgo County Head Start over time.

Data is analyzed by comparing the number of milestones in each Domain mastered by each child in the program with the total number of potential milestones for that domain. Results are reflected over time showing the child's progress.

Domain: Mathematics
 Domain Element: Number and Operations *
 Geometry and Spatial Sense
 Patterns and Measurements



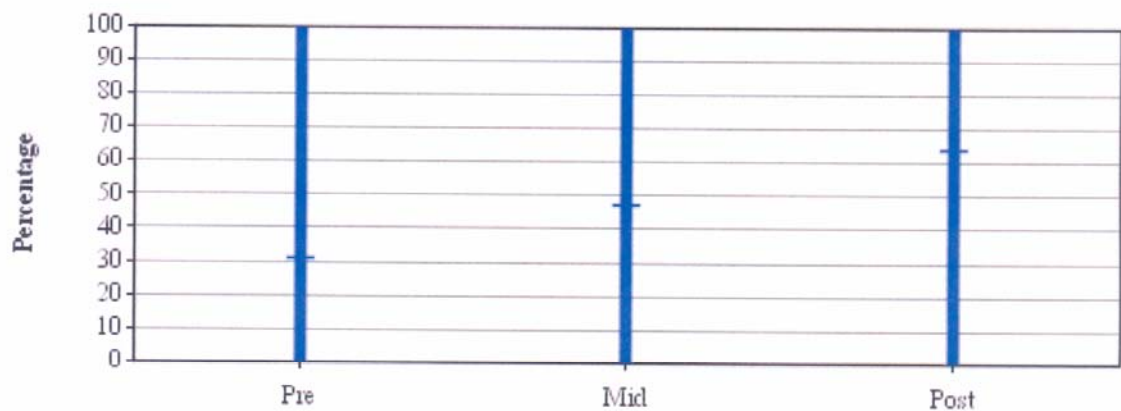
Lowest Percentage	0.00	0.00	0.00
Program Average	45.03	57.85	68.83
Highest Percentage	98.07	100.00	100.00

Program:	<u>Pre</u>	<u>Mid</u>	<u>Post</u>
Number of Sites:	43	43	43
Number of Children	3749	3459	3413
Average	45.03	57.85	68.83
Avg. Percentage Gain <Loss>		12.82	10.98

The following report reflects the progress of children in the Head Start Domains at Hidalgo County Head Start over time.

Data is analyzed by comparing the number of milestones in each Domain mastered by each child in the program with the total number of potential milestones for that domain. Results are reflected over time showing the child's progress.

Domain: Science
 Domain Element: Scientific Skills and Methods
 Scientific Knowledge



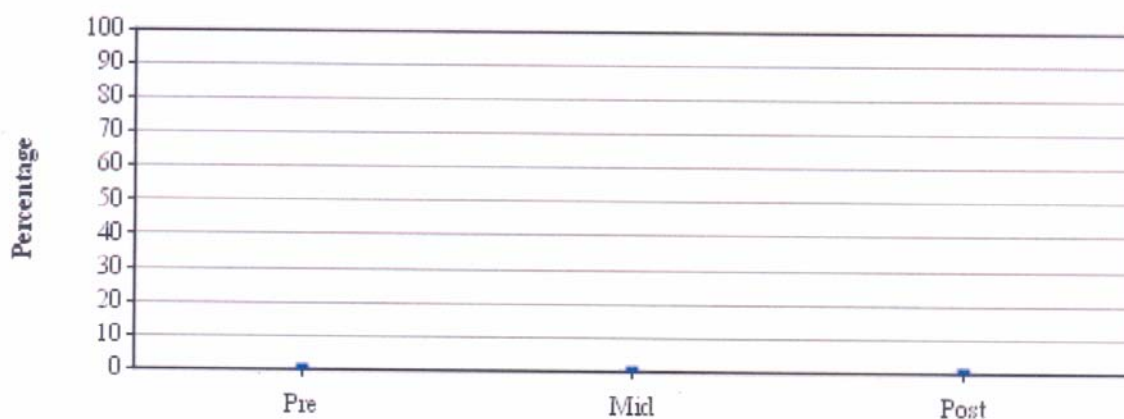
Lowest Percentage	0.00	0.00	0.00
Program Average	30.83	47.32	63.83
Highest Percentage	100.00	100.00	100.00

Program:	<u>Pre</u>	<u>Mid</u>	<u>Post</u>
Number of Sites:	43	43	43
Number of Children	3749	3459	3413
Average	30.83	47.32	63.83
Avg. Percentage Gain <Loss>		16.50	16.51

The following report reflects the progress of children in the Head Start Domains at Hidalgo County Head Start over time.

Data is analyzed by comparing the number of milestones in each Domain mastered by each child in the program with the total number of potential milestones for that domain. Results are reflected over time showing the child's progress.

Domain: Creative Arts
 Domain Element: Music
 Art
 Movement
 Dramatic Play



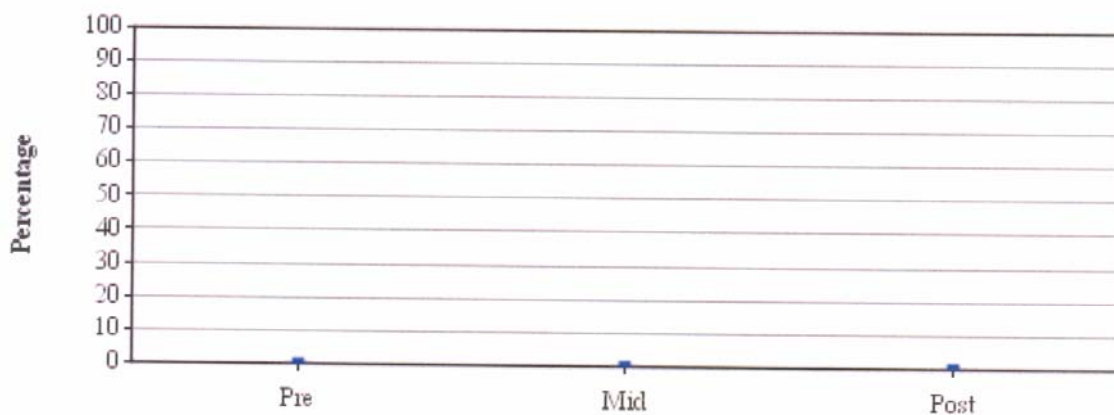
Lowest Percentage	0.00	0.00	0.00
Program Average	0.00	0.00	0.00
Highest Percentage	0.00	0.00	0.00

Program:	<u>Pre</u>	<u>Mid</u>	<u>Post</u>
Number of Sites:	43	43	43
Number of Children	3749	3459	3405
Average	0.00	0.00	0.00
Avg. Percentage Gain <Loss>		0.00	0.00

The following report reflects the progress of children in the Head Start Domains at Hidalgo County Head Start over time.

Data is analyzed by comparing the number of milestones in each Domain mastered by each child in the program with the total number of potential milestones for that domain. Results are reflected over time showing the child's progress.

Domain: Social and Emotional Development
 Domain Element: Self Concept
 Self-Control
 Cooperation
 Social Relationships
 Knowledge of Families and Communities



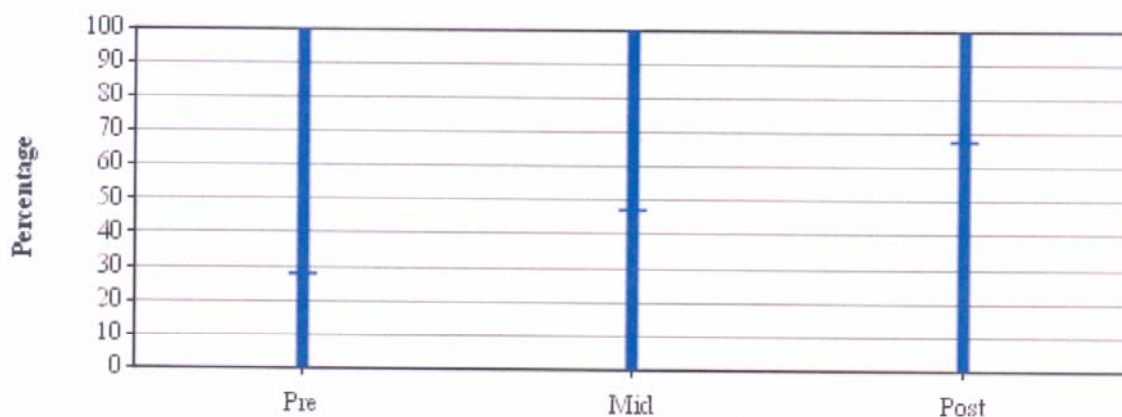
Lowest Percentage	0.00	0.00	0.00
Program Average	0.00	0.00	0.00
Highest Percentage	0.00	0.00	0.00

Program:	<u>Pre</u>	<u>Mid</u>	<u>Post</u>
Number of Sites:	43	43	43
Number of Children	3749	3459	3405
Average	0.00	0.00	0.00
Avg. Percentage Gain <Loss>		0.00	0.00

The following report reflects the progress of children in the Head Start Domains at Hidalgo County Head Start over time.

Data is analyzed by comparing the number of milestones in each Domain mastered by each child in the program with the total number of potential milestones for that domain. Results are reflected over time showing the child's progress.

Domain: Approaches to Learning
 Domain Element: Initiative and Curiosity
 Engagement and Persistence
 Reasoning and Problem Solving



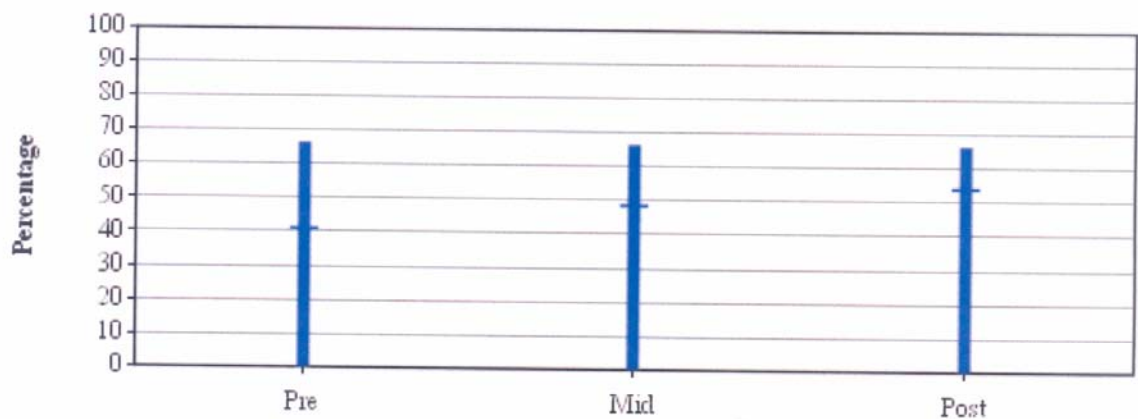
Lowest Percentage	0.00	0.00	0.00
Program Average	27.86	47.33	67.47
Highest Percentage	100.00	100.00	100.00

Program:	<u>Pre</u>	<u>Mid</u>	<u>Post</u>
Number of Sites:	43	43	43
Number of Children	3749	3459	3413
Average	27.86	47.33	67.47
Avg. Percentage Gain <Loss>		19.47	20.13

The following report reflects the progress of children in the Head Start Domains at Hidalgo County Head Start over time.

Data is analyzed by comparing the number of milestones in each Domain mastered by each child in the program with the total number of potential milestones for that domain. Results are reflected over time showing the child's progress.

Domain: Physical Health and Development
 Domain Element: Fine Motor Skills
 Gross Motor Skills
 Health Status and Practices



Lowest Percentage	0.00	0.00	1.78
Program Average	40.97	48.05	53.89
Highest Percentage	64.28	64.28	64.28

Program:	<u>Pre</u>	<u>Mid</u>	<u>Post</u>
Number of Sites:	43	43	43
Number of Children	3749	3459	3405
Average	40.97	48.05	53.89
Avg. Percentage Gain <Loss>		7.07	5.84

AI-4125

13.E.

Corrective Action Plan

CC REGULAR

Date: 06/12/2007

Submitted By: Linda Galaviz, HEAD START

Submitted For: Edmundo Garcia

Department: HEAD START

Agenda Area: Head Start

Information

CAPTION

Discussion/Approval of Corrective Action Plan for the Child and Adult Care Food Program Review

BACKGROUND

Policy Council Approval: June 7, 2007

Fiscal Impact

Attachments

Link: [Corrective Action](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Dina Trevino	06/06/2007 06:22 PM	APRV
2	Purchasing Department	Marty Salazar	06/07/2007 01:01 PM	APRV
3	Auditor's Office	Linda Fong	06/08/2007 08:34 AM	APRV
4	Court Administrator	Monica Badillo	06/08/2007 09:46 AM	APRV

Form Started By: Linda Galaviz
Started On: 06/04/2007 04:57 PM

Final Approval Date: 06/08/2007



Hidalgo County Head Start Program

Policy Council Agenda

DATE: June 7, 2007

SUBJECT: Discussion/Approval of Corrective Action for the Child and Adult Care Food Program Review

RATIONALE/NEED: The Texas Health and Human Services Commission conducts a review every three (3) years of the Child and Adult Care Food Program. This year the review was conducted the week of March 26-29, 2007 resulting in some non-compliances for the Head Start Program. A corrective action plan was prepared, implemented and accepted by the Texas Health and Human Services Commission.

RECOMMENDATION: Administration recommends approval.

COST: None

RELATED INFORMATION INCLUDES: Corrective Action Plan and Acceptance of Corrective Action Plan Letter

INITIATED BY: San Juanita Rangel, Nutrition Services Director *SR*

REVIEWED BY: Edmundo Garcia, Assistant Program Director *EG*

EXECUTIVE DIRECTOR'S APPROVAL: *[Signature]*



TEXAS HEALTH AND HUMAN SERVICES COMMISSION

ALBERT HAWKINS
EXECUTIVE COMMISSIONER

May 16, 2007

TX: 108-0006

Hidalgo County Head Start Program
ATTN: Teresa Flores
P. O. Box 0117
Edinburg, TX 78540

RE: Acceptance of Corrective Action Plan and Closing of Administrative Review – Child and Adult Care Food Program - Child Care Centers (CACFP-CCC)

Dear Mrs. Flores:

The Texas Health and Human Services Commission (HHSC) conducted an administrative and site review of your Child and Adult Care Food Program - Child Care Centers (CACFP-CCC) in accordance with 7 CFR Part 226 and 40 TAC, Chapter 12. The review included an examination of records for the test month January 2007 and was conducted on March 26 - 29, 2007. The HHSC reviewer(s) who conducted the review were:

Edith E. Segura, Rick Rodriguez, Belia Montelongo and Angie Cortez

Your corrective action plan was received on May 11, 2007 and was accepted effective May 11, 2007, which closes the review.

You must effectively implement the plan in its entirety and corrections must be permanent. Failure to do so may result in adverse action up to and including termination of your contract and denial of future applications.

HHSC appreciates the courtesy and assistance extended during the review process. Please feel free to contact our office at (956) 702-5517, if you have any questions regarding this letter.

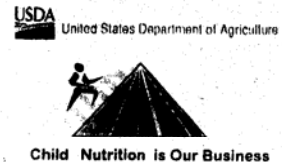
Sincerely,

A handwritten signature in cursive script that reads "Edith E. Segura".

Edith E. Segura
Contract Manager
Special Nutrition Programs



Hidalgo County Head Start Program
Child Nutrition Department
¼ Mile West of 10th St. on State Hwy 107
P.O. Box 0117
Edinburg, Texas 78540-0117
Phone: 956-380-4169 Fax: 956-380-4179



May 9, 2007

Texas Health and Human Services Commission
ATTN: Mrs. Edith Segura, Contract Manager
Special Nutrition Program MAIL CODE: 885-1
1503 W. Polk
Pharr, Texas 78577

RE: Written Corrective Action Plan

I would like to take this opportunity to thank you for all of your assistance during and after the administrative review conducted on March 26-29, 2007.

We are submitting the required documentation in response to the review. Included is the corrective action plan and amended claim for the month of January 2007.

Please contact me at (956) 380-4129 if you have any questions or concerns. Again thank you for all your assistance.

Sincerely,

SanJuanita Rangel, RD/LD
Child Nutrition Director

CC: Teresa Flores, Executive Program Director
Edmundo Garcia, Assistant Program Director
Nora Munoz, Assistant Program Director

Attachments: A-Corrective Action Plan
B-Amended Claim for the month of January 2007

CORRECTIVE ACTION PLAN
Attachment A

REVIEW ELEMENT	PROGRAM REQUIREMENT: HANDBOOK SECTIONS 4121, 4122, 4122.1 AND 4220; FORM H1532 AND FORM INSTRUCTIONS															
201.5	NON-COMPLIANCE: The enrollment count by eligibility category reported on Form H1532, Claim for Reimbursement, is not correct. The claim showed an enrollment count of 3570. The reviewer validated a count of 3622. The difference occurred because the contractor did not include children who were not enrolled the entire month in the total enrollment count. CORRECTIVE ACTION: The Child Nutrition Department is currently working with the Management Information System Department to enhance the existing automated enrollment list. The automated enrollment list will ensure correct counts on Form 1532. The computerized system for collecting data, referred to as PROMIS (Program Resources and Outcomes Management Information System), will be utilized in reporting accurate enrollment data. This system will be updated weekly with correct enrollment data by the Food Monitors.															
202.5	PROGRAM REQUIREMENT: HANDBOOK SECTIONS 3211, 3212, 4121, 4210 AND 4211, FORM H1532 AND FORM INSTRUCTIONS NON-COMPLIANCE: The enrollment count by eligibility category reported on Form H1532, Claim for Reimbursement, is not correct. <table border="1" data-bbox="573 1064 1364 1218"> <tr> <th></th><th>FREE</th><th>REDUCED</th><th>PAID</th><th>TOTAL ENROLLMENT</th></tr> <tr> <td>CLAIMED</td><td>3570</td><td>0</td><td>0</td><td>3570</td></tr> <tr> <td>HHSC REVIEWER</td><td>3622</td><td>0</td><td>0</td><td>3622</td></tr> </table> The difference occurred because the contractor did not include children who were not enrolled the entire month in the eligibility category. CORRECTIVE ACTION: The Child Nutrition Department will utilize the computerized system (PROMIS) to capture accurate data by category. This system will allow for weekly updates of status changes on every enrolled child. The weekly updates will be prepared by Field Personnel on properly designed data gathering instruments. Once received at the Child Nutrition Department, all information will be entered into the PROMIS system by properly trained personnel. Weekly reports will then be generated for review and updates on all reports.		FREE	REDUCED	PAID	TOTAL ENROLLMENT	CLAIMED	3570	0	0	3570	HHSC REVIEWER	3622	0	0	3622
	FREE	REDUCED	PAID	TOTAL ENROLLMENT												
CLAIMED	3570	0	0	3570												
HHSC REVIEWER	3622	0	0	3622												

203.1A	PROGRAM REQUIREMENT: HANDBOOK SECTIONS 3211, 4121,4430 AND 4432, FORM H1532 AND FORM INSTRUCTIONS NON-COMPLIANCE: The attendance reported on Form H1532, Claim for Reimbursement, does not agree with the validated count. The claim shows 52,872. The reviewer validated a count of 53,221. The difference occurred because the contractor made a mathematical error in adding attendance. CORRECTIVE ACTION: The Child Nutrition Department will utilize form H1535 and enter data from this form utilizing PROMIS to capture accurate data of attendance. This system will allow for weekly updates of status changes on every child attendance. This system will be updated weekly using Form H1535 and will facilitate a monthly report to complete for Form H1532.
203.1	PROGRAM REQUIREMENT: HANDBOOK SECTIONS 3211, 4121,4430 AND 4432, FORM H1532 AND FORM INSTRUCTIONS NON-COMPLIANCE: The number of meals reported on Form H1532, Claim for Reimbursement, does not agree with the validated count. The claim shows 52,201 breakfast, 52,213 a.m. snacks, and 51,654 lunches. The reviewer validated a count of 52,420 breakfast, 52,606 a.m. snacks and 51,957 lunches. The difference occurred because the contractor made a mathematical error in adding meal counts. CORRECTIVE ACTION: The Child Nutrition Department has developed a process in which Form H1535 is utilized to gather all pertinent data for input into our computerized system called PROMIS (Program Resource and Outcomes Management System). This process will eliminate any mathematical inconsistencies with other records by making personnel reconcile meal counts with Form H1532.
401.13	PROGRAM REQUIREMENT: HANDBOOK SECTION 4350 NON-COMPLIANCE: The contractor does not have adequate financial systems to enable the review of expenses of the non-profit food service. Automated system does not capture information of actual expenses for the month in which it was incurred. CORRECTIVE ACTION: The Financial Reporting System currently in use by the Program has the capability of producing reports showing actual monthly expenses in a format similar to that of Form H4502, Claim For Reimbursement Worksheet. The Child Nutrition Department in cooperation with our MIS (Management Information System) Department and the Finance Personnel is in the process of designing and producing a report that will capture actual expense information on monthly bases.

402.6	PROGRAM REQUIREMENT: HANDBOOK SECTION 4350 NON-COMPLIANCE: The contractor currently maintains food service revenue that exceeds 3 months worth of food service expenses. CORRECTIVE ACTION: The Child Nutrition Department has begun a process by which the Food Service revenue is utilized on approved allowable Food Service expenses. The Program began utilizing these revenues to cover the salary of for more service personnel at the center level. We will develop systematic timely approach of disbursement that will eliminate exceeding the three months accumulation of food service revenues. The plan will include regular monthly reports such as Cash on Hand Report, Trial Balance Report and Statement of Monthly Expenditures Compared to Budget Report. These reports will be scrutinized by the Finance Officer and reviewed by the Assistant Program Director for any indication of revenue accumulation. Disbursements Reports will also be produced in order to monitor and track any overdue invoices, and insure that all invoices are paid within 30 days.

**Claim for Reimbursement
(Special Nutrition Programs)**

Form H1532
August 2005

Attachment B

Only use this form to file a claim as directed in the instructions for completing this form. Submit the original of this form to the Texas Health and Human Services Commission (HHSC), Special Nutrition Programs, (Y-906), P.O. Box 149030, Austin, TX 78714-9030. This form may be faxed to Financial Services at (512) 371-9319; receipt of faxed forms by HHSC may be confirmed by calling (512) 420-2550 during normal business hours. A copy of this form must be kept by the contractor. Claims must be postmarked or received by HHSC no later than 60 days after the last day of the claim month.

Name and Address of Contractor Hidalgo County Head Start Program
P.O. Box 0017
Edinburg, TX 78540-0017

Authorized Representative (please type or print) SanJuanita Rangel	
Telephone No. (956) 380 - 4129	Contract No. 7 5 G 7 0 1 2
Month and Year of this Claim (mm/yyyy) January 2007	

CACFP Adult Day Care Centers

1. Place an "X" in this box if this claim amends a previously submitted claim. ☐		2. Program No. TX -	
Total No. of Meals Served	A. First Meals Served	B. Second Meals Served	
3. Breakfasts			
4. A.M. Snacks			
5. Lunches			
6. P.M. Snacks			
7. Suppers			
8. Evening Snacks			
9. No. of Eligible Centers Operating this Month	10. Total No. Days Food Service was Provided	11. Total Monthly Attendance	
12. Total No. Eligible for Free Meals	13. Total No. Eligible for Reduced Price Meals	14. Total Not Eligible for Free or Reduced Price Meals	

Summer Food Service Program

1. Place an "X" in this box if this claim amends a previously submitted claim. ☐		2. Program No. TX -	
Total No. of Meals Served	A. First Meals Served	B. Second Meals Served*	
3. Breakfasts			
4. A.M. Snacks			
5. Lunches			
6. P.M. Snacks			
7. Suppers			
* Will not pay for 2 nd meals exceeding 2% of 1 st meals.			
8. Total Days this Month Food Service Provided	9. No. Rural Sites Operating this Month	10. No. Urban Sites Operating this Month	
11. Food Preparation Type (check only one)			
☐ Vended Rural ☐ Vended Urban ☐ Self-Prep. Rural ☐ Self-Prep. Urban			

CACFP Child Care Centers, Emergency Shelters and At Risk Afterschool Snacks

1. Place an "X" in this box if this claim amends a previously submitted claim. ☒		2. Program No. TX -		3. Total No. Eligible for Free Meals 3622	4. Total No. Eligible for Reduced Price Meals 0	5. Total No. Not Eligible for Free or Reduced Price Meals 0		
Facility Type	6. No. of Days Food Service was Provided	7. Total Monthly Attendance	8. No. of Eligible Facilities Operating this Month	No. of Meals Claimed (children only)	First Meals Claimed		Second Meals Claimed	
					9. Centers	10. Shelters	11. Centers	12. Shelters
A. Child Care Centers				A. Breakfasts	52,420			XXXXXXXXXX
B. Proprietary Title XX Child Care Centers				B. A.M. Snacks	52,606			XXXXXXXXXX
C. Outside School Hours Care Centers				C. Lunches	51,957			XXXXXXXXXX
D. Head Start Centers	19	53,221	43	D. P.M. Snacks				XXXXXXXXXX
E. At Risk Afterschool Centers				E. At Risk Afterschool Snacks			XXXXXXXXXX	XXXXXXXXXX
F. Emergency Shelters				F. Suppers				XXXXXXXXXX
				G. Evening Snacks				XXXXXXXXXX

AI-4126

13.F.

**Lease of Classroom Space
CC REGULAR**

Date: 06/12/2007
Submitted By: Linda Galaviz, HEAD START
Submitted For: Edmundo Garcia
Department: HEAD START
Agenda Area: Head Start

Information

CAPTION

Discussion/Approval of Bid Awards and Contracts to Bidders Meeting all Specifications for the Lease of Classroom Space in the Following Areas:

1. Weslaco Area (2) Bid#2007-03-004

BACKGROUND

Fiscal Impact

Attachments

Link: [Classroom Space](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Dina Trevino	06/06/2007 06:22 PM	APRV
2	Purchasing Department	Marty Salazar	06/07/2007 01:01 PM	APRV
3	Auditor's Office	Linda Fong	06/08/2007 08:35 AM	APRV
4	Court Administrator	Monica Badillo	06/08/2007 09:46 AM	APRV

Form Started By: Linda Galaviz
Started On: 06/04/2007 05:06 PM

Final Approval Date: 06/08/2007



Hidalgo County Head Start Program Policy Council Agenda

DATE: June 07, 2007

SUBJECT: Discussion/Approval of Bid Awards and Contracts to Bidders Meeting All Specifications for the Lease of Classroom Space in the Following Areas:
1. Weslaco Area (2) Bid #2007-03-004

RATIONALE/NEED: To renew contracts for two existing facilities to serve families in needed areas.

RECOMMENDATION: Administration recommends approval

COST: Yearly Estimate Cost:
1. Horacio Aguirre, \$1,900 Mth/\$22,800 Yr
2. Knights of Columbus, \$1,900 Mth/\$22,800 Yr

RELATED INFORMATION INCLUDED: Contract

INITIATED BY: Ambrosio Tovar, Procurement Director

REVIEWED BY: Mr. Edmundo Garcia, Assistant Director

PROGRAM DIRECTOR'S APPROVAL: _____

Knight of Columbus

**Weslaco II
Head Start Center**

LEASE

STATE OF TEXAS §
 §
COUNTY OF HIDALGO §

THIS LEASE AGREEMENT is made and executed on this day of 2007 between hereinafter called LESSOR, and the HIDALGO COUNTY HEAD START PROGRAM, hereinafter called LESSEE.

WITNESSETH

ARTICLE I

DESCRIPTION – LOCATION WESLACO II

1.01 LESSOR does hereby demise and lease unto LESSEE the following property known as the Head Start Building.

1.02 In the case of leased premises, described building and/or land, lying in and being situated in , HIDALGO COUNTY, TEXAS and being particularly described as follows: ON Exhibit "A".

Said buildings(s) and/or land to be used for the purpose of HEAD START and PARENT'S CENTER subject to the special terms (if any) which may be listed below, and which shall be determined by mutual agreement of both parties, and that the LESSEE shall give the LESSOR right of access to said premises.

ARTICLE II

TERMS AND RENT

2.01 The term of this lease shall be, to have and to hold the same for the term of Twelve (12) months, beginning this 1st day of , 2007 and terminating the st day of , 2007

2.02 COMMITMENT OF CURRENT REVENUES ONLY; In the event that, during any term hereof, the Lessee's governing body does not appropriate sufficient funds to meet the obligations of Lessee under this Agreement, then the

Lessee may terminate this Agreement upon ninety (90) days written notice to the other party. The Lessee agrees however, to use its best efforts to secure funds necessary for the continued performance of this lease agreement. The parties intend this provision to be a continuing right to terminate this lease agreement at the expiration of each budget period of the Lessee, pursuant to the provisions of Tex. Loc. Code Ann. §271.903.

2.03 LESSEE agrees to pay LESSOR the MAXIMUM rental amount of \$_____ per year in twelve (12) monthly payments, payable on the first day of each month. Payments shall be made payable to: _____. Payment shall be mail to Name/Address City, State Zip Code shown on Article VIII, 8.05.

2.04 LESSEE shall accept possession of the demised building(s) and equipment in their present condition and location.

2.05 This Lease may be terminated by either party hereto without cause upon ninety (90) days written notice to the other. Notice of termination shall be delivered to the parties pursuant to Article 8.05 herein.

2.06 LESSEE will comply with the Texas Department of Human Services inspections in regards to the number of children that can safely occupy the building at any one time.

ARTICLE III

IMPROVEMENT TO PROPERTY

- a. It is agreed that all permanent improvements made to or furnished by the LESSEE on the demised premises shall be deemed to be and shall become part of the realty and shall belong to LESSOR upon expiration of the Lease or any extension hereof provided, however, that all window air condition units, carpeting and lighting fixtures shall be deemed chattels temporarily attached to realty and shall remain the property of LESSEE and may be removed upon termination of the Lease or any extension hereof; provided, further, that all chattels that will not damage the permanent improvements if removed, shall be deemed the property of LESSEE and may be removed upon termination of the Lease.
- b. LESSEE may make alterations, paint the interior or exterior of said building and erect reasonable signs, but if major alterations which might adversely affect the exterior or interior of said building are desired by the LESSEE, such alterations shall not be made, without the written consent of LESSOR.

ARTICLE IV

INSURANCE

4.0 LESSOR shall insure the building against fire, accident, or natural disaster. In the event the building(s), equipment or any part thereof shall, during said term or any renewal hereof, be destroyed by fire, accident, or natural disaster the same shall be thereby rendered unfit for use and habitation, then and in such case, the rent heretofore reserved, or a just and proportionate part thereof, according to the nature and extent of the damage sustained, shall be suspended or abated until said premises shall have been put in proper condition for use and habitation by the LESSOR or shall therefore be terminated and ended at the election of LESSEE or its legal representatives.

4.01 LESSEE agrees to hold LESSOR harmless for any liability for any accident or other legal cause or action based upon any tort which occurs on the leased premises caused solely by LESSEE, its agents or employees.

4.02 LESSEE agrees to at all times during the term of this Lease have in effect a liability insurance policy to protect LESSOR from any third party claims that may arise as a result of injuries solely caused to any person upon the premises herein described.

ARTICLE V

UTILITIES

5.01 LESSEE shall pay the fees for the water, sewer, garbage, trash pick up service, telephone, gas, and electricity furnished to the leased premises during the term of this lease.

ARTICLE VI

TAXES

6.0 LESSOR shall pay all real property taxes and assessments until this Lease either expires or terminates as provided herein.

6.01 LESSOR shall pay all personal property taxes and assessments if any on such demised rental property as presently belongs to Lessor.

6.02 LESSEE shall be responsible for all personal property taxes and Assessments if any, on personal property, it owns, and used in the demises building (s).

ARTICLE VII

MAINTENANCE OF PREMISES

7.0 LESSEE agrees to maintain the leased premises in a condition suitable for use for which this lease is intended.

7.01 LESSEE shall provide housekeeping services for said premises, limited to sweeping moping and emptying trash cans, at most, every two (2) working days, and waxing floors not more often than every two (2) weeks.

7.02 In the event that the leased premises are destroyed by flood or any other casualty, including, without limitation those caused by the negligence of the LESSOR, the parties agree that this Lease will be terminated and of no force and effect during that period of time while the property cannot be used for the purposes intended by the Lease Agreement permanently terminated.

ARTICLE VIII

MISCELLANEOUS

8.0 This agreement shall be binding upon and inure to the benefit of the parties hereto and their respective successors, but LESSEE shall not sublet nor assign any part of the premises without prior written consent of the land lord.

8.01 LESSEE shall not allow the premises to be used for any trade or business, or anything to be done thereon, which shall increase the rate of premium for insurance upon the building (s) or its contents.

8.02 LESSEE will permit LESSOR at all reasonable times to make such repairs as it may deem necessary for the protection of the premises.

8.03 This agreement shall be constructed under and in accordance with the laws of the State of Texas and all obligations of the parties created hereunder are performable in Hidalgo County, Texas. Venue is in Hidalgo County.

8.04 In case any one or more of the provisions contain in this agreement shall for any reason be held by any court of law to be invalid, illegal or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provisions thereof and this agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained herein.

8.05 All notices provided under this Agreement shall be given by certified mail or registered mail, return receipt requested, addressed to the proper party. The date of mailing of any notice under this Agreement shall be deemed to be the date of such notice and shall be effective from such date. The addresses of the parties to this Agreement are as follows:

LESSEE:

Hidalgo County Head Start Program
Attn: Teresa Flores, Executive Director
P.O. Box 0117
Edinburg, Texas 78540

LESSOR:

Attn:

ARTICLE IX

INSURANCE AND INDEMNITY - Property Insurance

9.1 Lessor shall, at its own expense, during the term of this Lease, keep all buildings and improvements on the Leased Premises insured against loss or damage by fire with extended coverage to include direct loss by windstorm, hail, riot, or riot attending a strike, civil commotion, aircraft, vehicles, and smoke, in the aggregate amounts of not less than 75% of the fair value of the building(s) and improvements. The insurance is to be carried by one or more insurance companies licensed to do business in Texas. The policies shall provide that any proceeds for loss or damage to buildings or to improvements shall be payable solely to Lessor, which sum Lessor shall use for repair and restoration purposes as provided herein. Lessee shall maintain all insurance on Lessee's personal property located within the Leased Premises and Lessee conveniences and agrees that Lessor shall have no responsibility for damage or destruction of Lessee's personal property located within the Leased Premises.

General Liability Insurance

9.2 Lessee, at its own expense, shall provide and maintain in force during the term of this Lease liability insurance in the amounts deemed adequate. Prior to occupancy of the Premises, Lessee shall provide Lessor with evidence of such insurance.

Remedy for Failure to Provide Insurance

9.3 Lessor shall furnish Lessee with a copy of all insurance policies required pursuant to the bids specifications of this lease. If Lessor does not provide such policies or proof of such insurance within ten (10) days of the execution of this lease, or if Lessor allows any insurance required under this Article to lapse after receipt of notice of cancellation or of non-renewal, or if Lessor fails to deliver proof of insurance showing coverage's to Lessee prior to the effective date of such insurance and the original insurance policy within thirty (30) days thereafter, such failure shall be a default of Lessor under this Lease; the Lessee may, but shall not be required, to take out such insurance and pay the premiums on the necessary insurance to comply with Lessor's obligations under the

provisions of this Article. Lessor agrees to reimburse Lessee all amounts spent by Lessee to procure and maintain such insurance. Failure to pay such amount when due shall be a default of Lessor under this Lease. Lessee may deduct said insurance premium payment for their monthly lease payment.

IN WITNESS HEREOF, the undersigned hereto execute this agreement as of the Day and year first written above.

LESSEE:

LESSOR:

BY:

BY:

J. D. SALINAS III, COUNTY JUDGE

TERESA FLORES, EXECUTIVE DIRECTOR

ATTEST BY:

ARTURO GUAJARDO, JR., COUNTY CLERK

APPROVED AS TO FORM:
OXFORD & GONZALEZ

By: _____
RICHARD GONZALEZ

APPROVED AS TO FORM:
ATLAS & HALL, L.L.P.

By: _____
STEPHEN L. CRAIN

Approved by Policy Council:
Approved by Commissioners Court:

Horacio Aguirre

**Weslaco III
Head Start Center**

LEASE

STATE OF TEXAS §
 §
COUNTY OF HIDALGO §

THIS LEASE AGREEMENT is made and executed on this ____ day of _____, between _____ hereinafter called LESSOR, and the HIDALGO COUNTY HEAD START PROGRAM, hereinafter called LESSEE.

WITNESSETH

ARTICLE I

DESCRIPTION – LOCATION

1.01 LESSOR does hereby demise and lease unto LESSEE the following property known as the Head Start Building.

1.02 In the case of leased premises, described building and/or land, lying in and being situated in _____, HIDALGO COUNTY, TEXAS and being particularly described as follows: ON Exhibit "A".

Said buildings(s) and/or land to be used for the purpose of HEAD START and PARENT'S CENTER subject to the special terms (if any) which may be listed below, and which shall be determined by mutual agreement of both parties, and that the LESSEE shall give the LESSOR right of access to said premises.

ARTICLE II

TERMS AND RENT

2.01 The term of this lease shall be, to have and to hold the same for the term of Twelve (12) months, beginning this ____ day of _____ and terminating the ____ day of _____. This Lease Agreement may be extended for three (3) consecutive five (5) year terms based on the same terms and conditions listed herein.

2.02 COMMITMENT OF CURRENT REVENUES ONLY; In the event that, during any term hereof, the Lessee's governing body does not appropriate sufficient funds to meet the obligations of Lessee under this Agreement, then the

Lessee may terminate this Agreement upon ninety (90) days written notice to the other party. The Lessee agrees however, to use its best efforts to secure funds necessary for the continued performance of this lease agreement. The parties intend this provision to be a continuing right to terminate this lease agreement at the expiration of each budget period of the Lessee, pursuant to the provisions of Tex. Loc. Code Ann. §271.903.

2.03 LESSEE agrees to pay LESSOR the MAXIMUM rental amount of \$_____ per year in one (1/12) yearly/monthly payment, payable on the first day of each month. Payments shall be made payable to: _____. Payments shall be made by mail to **Name/Address City, State Zip Code** shown on Article VIII, 8.05.

2.04 LESSEE shall accept possession of the demised building(s) and equipment in their present condition and location.

2.05 Provided LESSEE has not default in any of the terms, conditions or provisions hereof, LESSEE may at its own discretion renew and extend the term of the lease property for three (3) consecutive five (5) year terms based on the same terms and conditions listed herein.

2.06 This Lease may be terminated by either party hereto without cause upon ninety (90) days written notice to the other. Notice of termination shall be delivered to the parties pursuant to Article 8.05 herein.

2.07 LESSEE will comply with the Texas Department of Human Services inspections in regards to the number of children that can safely occupy the building at any one time.

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- a. It is agreed that all permanent improvements made to or furnished by the LESSEE on the demised premises shall be deemed to be and shall become part of the realty and shall belong to LESSOR upon expiration of the Lease or any extension hereof provided, however, that all window air condition units, carpeting and lighting fixtures shall be deemed chattels temporarily attached to realty and shall remain the property of LESSEE and may be removed upon termination of the Lease or any extension hereof; provided, further, that all chattels that will not damage the permanent improvements if removed, shall be deemed the property of LESSEE and may be removed upon termination of the Lease.

- b. LESSEE may make alterations, paint the interior or exterior of said building and erect reasonable signs, but if major alterations which might adversely affect the exterior or interior of said building are desired by the LESSEE, such alterations shall not be made, without the written consent of LESSOR.

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4.01 LESSEE agrees to hold LESSOR harmless for any liability for any accident or other legal cause or action based upon any tort which occurs on the leased premises caused solely by LESSEE, its agents or employees.

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7.01 LESSEE shall provide housekeeping services for said premises, limited to sweeping moping and emptying trash cans, at most, every two (2) working days, and waxing floors not more often than every two (2) weeks.

7.02 LESSOR shall maintain the building Roof, Air Conditioner, Heating System before and during the lease of the building and will provide all major repairs at its own expense.

7.03 In the event that the leased premises are destroyed by flood or any other casualty, including, without limitation those caused by the negligence of the LESSOR, the parties agree that this Lease will be terminated and of no force and effect during that period of time while the property cannot be used for the purposes intended by the Lease Agreement permanently terminated.

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8.03 This agreement shall be constructed under and in accordance with the laws of the State of Texas and all obligations of the parties created hereunder are performable in Hidalgo County, Texas. Venue is in Hidalgo County.

8.04 In case any one or more of the provisions contain in this agreement

shall for any reason be held by any court of law to be invalid, illegal or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provisions thereof and this agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained herein.

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Remedy for Failure to Provide Insurance

Remedy for Failure to Provide Insurance

9.3 Lessor shall furnish Lessee with a copy of all insurance policies required pursuant to the bids specifications of this lease. If Lessor does not provide such policies or proof of such insurance within ten (10) days of the execution of this lease, or if Lessor allows any insurance required under this Article to lapse after receipt of notice of cancellation or of non-renewal, or if Lessor fails to deliver proof of insurance showing coverage's to Lessee prior to the effective date of such insurance and the original insurance policy within thirty (30) days thereafter, such failure shall be a default of Lessor under this Lease; the Lessee may, but shall not be required, to take out such insurance and pay the premiums on the necessary insurance to comply with Lessor's obligations under the provisions of this Article. Lessor agrees to reimburse Lessee all amounts spent by Lessee to procure and maintain such insurance. Failure to pay such amount when due shall be a default of Lessor under this Lease. Lessee may deduct said insurance premium payment for their monthly lease payment.

IN WITNESS HEREOF, the undersigned hereto execute this agreement as of the Day and year first written above.

LESSEE:

LESSOR:

BY:

BY:

J. D. Salinas III, County Judge

Horacio Aguirre

Teresa Flores, Executive Director

ATTEST BY:

Arturo Guajardo, Jr., County Clerk

APPROVED AS TO FORM:
Oxford & Gonzalez

APPROVED AS TO FORM:
Atlas & Hall, L.L.P

By: _____
RICARDO GONZALEZ

By: _____

Date approved:
Policy Council 6/7/07
Commissioners Court 6/12/07

AI-4172

14.A.

**DELETION /CREATION OF POSITIONS AND BUDGETED SALARY
ADJUSTMENTS
CC REGULAR**

Date: 06/12/2007

Submitted By: Margarita Gonzalez, WIC

Department: WIC

Agenda Area: WIC

Information

CAPTION

1. Discussion, consideration and approval to delete one (1) vacant Breastfeeding Consultant position, slot #350-001-007 at \$48,801.
 2. Approval to create one (1) new Regular full-time Nutritionist position, slot #350-001-0198 and set salary at \$38,749/yr or \$18.63 /hr.
 3. Approval to increase the budgeted salary for (2) two vacant LVN positions, slot no. 350-001-0046 and no. 350-001-0047 to \$36,000.00/yr or \$17.31/hr.
 4. Approval of revised salary schedule
- Changes to be effective next full pay period (06-25-07)

BACKGROUND

To be able to fill vacant LVN positions & upgrade starting salary closer to starting pay at Heath Department.

No budgetary impact. Changes to be effective next full pay period (06-25-07). RC

Fiscal Impact

FISCAL YEAR: 2007

ACCT. #: 7-1292-441-00-350-001-7-XXX

FUNDS AVAILABLE Y/N?: N/A

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

No budgetary impact. RC

Attachments

Link: [wic](#)

Link: [Revised Salary
Schedule](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Dina Trevino	06/06/2007 05:57 PM	APRV
2	Rosalinda Cantu	Rosie Cantu	06/08/2007 02:07 PM	APRV
3	Purchasing Department	Marty Salazar	06/08/2007 02:21 PM	APRV
4	Auditor's Office		06/08/2007 02:58 PM	NEW

Form Started By: Margarita Gonzalez
Started On: 06/06/2007 02:57 PM
Final Approval Date: 06/08/2007

Hidalgo County Commissioners' Court
Agenda Request Form

"Exhibit A"

No: AI-4172

Date: June 06, 2007

Meeting Date Request: June 12, 2007

Deadline for Action: A.S.A.P.

Contact Person: Norma L. Longoria

Department: WIC

Phone: 381-4646 Fax: 380-4056

Dept. Head/Official Signature: Norma L. Longoria

Caption:

- A. Delete vacant position slot #350-001-7-007 Breastfeeding Consultant and inappropriate salary.
- B. Create new position of Nutritionist in slot #350-001-7-007 and set salary at \$38,749.00 yearly or \$18.63/hr.
- C. Upgrade two vacant LVN positions 350-001-7-46 & 350-001-7-47 salaries to reflect starting pay at \$36,000 yearly or \$17.31/hr.
- D. Approval of revised salary schedule.

Background:

To be able to fill vacant LVN positions & upgrade starting salary closed to starting pay at Health Department.

Budgetary Impact:

None.

(Briefly summarize your request, if needed use separate sheet(s) or attach supporting documentation)

Please Initial for approval:

Legal Counsel _____ Budget _____ Human Resources _____

Dept./Fund No: _____ Amt. Expended: \$ _____ Fnds/Staffing Budgeted: Yes _____ No _____
Account Code: _____ Impact on Future budget: Yes _____ No _____

Comments:

Action taken by Commissioners' Court:

Approved _____ Tabled _____ Denied _____ Motion made by _____ Seconded _____ Vote _____

**HIDALGO COUNTY
COMMISSIONER COURT
2007 SALARY SCHEDULE**

**1292-441-00-350-001-7
WIC ADM**

Slot #	Obj Code	POSITION TITLE	2006 BUDGETED SALARY	2007 ADJUSTED SALARY	2007 BASE SALARY	% Inc .	AMOUNT INCREASE	OTHER INCREASE	2007 BUDGETED SALARY APPROVED	2007 ACTUAL SALARY	Other Allowances					2007 ACTUAL TOTAL COMPENSATION
											Longevity 115	Interpet. 116	Supplem. 117	Auto A. 118	Clothing 119	
0001	112	WIC DIRECTOR	\$78,950.00	\$0.00	\$78,950.00	0.03	\$2,368.00	\$4,067.00	\$85,385.00	\$85,385.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$85,385.00
0002	113	AREA COORD	\$57,000.00	\$0.00	\$57,000.00	0.03	\$1,710.00	\$2,642.00	\$61,352.00	\$61,352.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$61,352.00
0003	113	AREA COORD	\$50,000.00	\$0.00	\$50,000.00	0.03	\$1,500.00	\$4,017.00	\$55,517.00	\$55,517.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$55,517.00
0004	113	NE/BF COORDIN	\$51,000.00	\$0.00	\$51,000.00	0.03	\$1,530.00	\$2,636.00	\$55,166.00	\$55,166.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$55,166.00
0005	113	PERSONNEL/ BUDGET	\$50,188.00	\$0.00	\$50,188.00	0.03	\$1,506.00	\$2,585.00	\$54,279.00	\$54,279.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$54,279.00
0006	113	NUTRITIONIST	\$50,400.00	\$0.00	\$50,400.00	0.03	\$1,512.00	\$1,557.00	\$53,469.00	\$53,469.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$53,469.00
		DELETE ↓ ↓														
~~0007~~	~~113~~	~~BF CONSULTANT~~	~~\$46,000.00~~	~~\$0.00~~	~~\$46,000.00~~	~~0~~	~~\$1,380.00~~	~~\$1,421.00~~	~~\$48,801.00~~	~~\$0.00~~	~~\$0.00~~	~~\$0.00~~	~~\$0.00~~	~~\$0.00~~	~~\$0.00~~	~~\$0.00~~
0008	113	REGISTER DIET	\$43,000.00	\$0.00	\$43,000.00	0.03	\$1,290.00	\$2,215.00	\$46,505.00	\$46,505.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$46,505.00
0009	113	LACTATION CONSULTANT	\$42,000.00	\$0.00	\$42,000.00	0.03	\$1,260.00	\$1,947.00	\$45,207.00	\$45,207.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$45,207.00
0010	113	NUTRITIONIST	\$42,000.00	\$0.00	\$42,000.00	0.03	\$1,260.00	\$1,298.00	\$44,558.00	\$44,558.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$44,558.00
0011	113	NUTRITIONIST	\$42,000.00	\$0.00	\$42,000.00	0.03	\$1,260.00	\$1,298.00	\$44,558.00	\$44,558.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$44,558.00
0012	113	ADMIN TECH II	\$40,446.00	\$0.00	\$40,446.00	0.03	\$1,213.00	\$2,812.00	\$44,471.00	\$44,471.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$44,471.00
0013	113	REGISTERED DIETICIAN	\$38,000.00	\$0.00	\$38,000.00	0.03	\$1,140.00	\$5,214.00	\$44,354.00	\$44,354.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$44,354.00
0014	113	NUTRITIONIST	\$39,500.00	\$0.00	\$39,500.00	0.03	\$1,185.00	\$1,831.00	\$42,516.00	\$42,516.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$42,516.00
0015	113	REGISTERED DIETICIAN	\$38,000.00	\$0.00	\$38,000.00	0.03	\$1,140.00	\$2,860.00	\$42,000.00	\$42,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$42,000.00
0016	113	CLINIC MANAGER	\$38,325.00	\$0.00	\$38,325.00	0.03	\$1,150.00	\$1,776.00	\$41,251.00	\$41,251.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$41,251.00
0017	113	LVN	\$38,000.00	\$0.00	\$38,000.00	0.03	\$1,140.00	\$1,761.00	\$40,901.00	\$40,901.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$40,901.00
0018	113	NUTRITIONIST	\$38,000.00	\$0.00	\$38,000.00	0.03	\$1,140.00	\$1,761.00	\$40,901.00	\$40,901.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$40,901.00
0019	113	NUTRITIONIST	\$38,000.00	\$0.00	\$38,000.00	0.03	\$1,140.00	\$1,761.00	\$40,901.00	\$40,901.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$40,901.00
0020	113	NUTRITIONIST	\$38,000.00	\$0.00	\$38,000.00	0.03	\$1,140.00	\$1,761.00	\$40,901.00	\$40,901.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$40,901.00
0021	113	NUTRITIONIST	\$38,000.00	\$0.00	\$38,000.00	0.03	\$1,140.00	\$1,761.00	\$40,901.00	\$40,901.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$40,901.00
0022	113	LVN	\$37,500.00	\$0.00	\$37,500.00	0.03	\$1,125.00	\$1,738.00	\$40,363.00	\$40,363.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$40,363.00
0023	113	CLINIC MANAGER	\$37,500.00	\$0.00	\$37,500.00	0.03	\$1,125.00	\$1,738.00	\$40,363.00	\$40,363.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$40,363.00
0024	113	CLINIC MANAGER	\$37,500.00	\$0.00	\$37,500.00	0.03	\$1,125.00	\$1,738.00	\$40,363.00	\$40,363.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$40,363.00
0025	113	CLINIC MANAGER	\$37,000.00	\$0.00	\$37,000.00	0.03	\$1,110.00	\$1,715.00	\$39,825.00	\$39,825.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$39,825.00
0026	113	NUTRITIONIST	\$38,000.00	(\$2,000.00)	\$36,000.00	0.03	\$1,080.00	\$1,669.00	\$38,749.00	\$38,749.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$38,749.00
0027	113	LVN	\$36,000.00	\$0.00	\$36,000.00	0.03	\$1,080.00	\$1,669.00	\$38,749.00	\$38,749.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$38,749.00
0028	113	CLINIC MANAGER	\$36,000.00	\$0.00	\$36,000.00	0.03	\$1,080.00	\$1,669.00	\$38,749.00	\$38,749.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$38,749.00
0029	113	LVN/CLINIC MANAGER	\$35,500.00	\$0.00	\$35,500.00	0.03	\$1,065.00	\$2,184.00	\$38,749.00	\$38,749.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$38,749.00
0030	113	NUTRITIONIST	\$36,000.00	\$0.00	\$36,000.00	0.03	\$1,080.00	\$1,669.00	\$38,749.00	\$38,749.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$38,749.00
0031	113	LVN/ CLINIC MANAGER	\$35,600.00	\$0.00	\$35,600.00	0.03	\$1,068.00	\$2,081.00	\$38,749.00	\$38,749.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$38,749.00
0032	113	NUTRITIONIST	\$38,000.00	\$0.00	\$38,000.00	0.03	\$1,140.00	(\$391.00)	\$38,749.00	\$38,749.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$38,749.00
0033	113	CLINIC MANAGER	\$36,000.00	\$0.00	\$36,000.00	0.03	\$1,080.00	\$1,669.00	\$38,749.00	\$37,080.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$37,080.00
0034	113	CLINIC MANAGER	\$36,000.00	\$0.00	\$36,000.00	0.03	\$1,080.00	\$1,669.00	\$38,749.00	\$38,749.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$38,749.00

**HIDALGO COUNTY
COMMISSIONER COURT
2007 SALARY SCHEDULE**

**1292-441-00-350-001-7
WIC ADM**

Slot #	Obj Code	POSITION TITLE	2006 BUDGETED SALARY	2007 ADJUSTED SALARY	2007 BASE SALARY	% Inc .	AMOUNT INCREASE	OTHER INCREASE	2007 BUDGETED SALARY APPROVED	2007 ACTUAL SALARY	Other Allowances					2007 ACTUAL TOTAL COMPENSATION
											Longevity 115	Interpet. 116	Supplem. 117	Auto A. 118	Clothing 119	
0035	113	NUTRITIONIST	\$36,000.00	\$0.00	\$36,000.00	0.03	\$1,080.00	\$1,669.00	\$38,749.00	\$38,749.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$38,749.00
0036	113	LVN	\$35,600.00	\$0.00	\$35,600.00	0.03	\$1,068.00	\$1,650.00	\$38,318.00	\$38,318.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$38,318.00
0037	113	LVN	\$35,600.00	\$0.00	\$35,600.00	0.03	\$1,068.00	\$1,650.00	\$38,318.00	\$38,318.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$38,318.00
0038	113	LVN	\$34,000.00	\$0.00	\$34,000.00	0.03	\$1,020.00	\$3,298.00	\$38,318.00	\$36,668.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$36,668.00
0039	113	LVN	\$35,500.00	\$0.00	\$35,500.00	0.03	\$1,065.00	\$1,645.00	\$38,210.00	\$38,210.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$38,210.00
0040	113	LVN	\$35,500.00	\$0.00	\$35,500.00	0.03	\$1,065.00	\$1,645.00	\$38,210.00	\$38,210.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$38,210.00
0041	113	LVN	\$35,500.00	\$0.00	\$35,500.00	0.03	\$1,065.00	\$1,645.00	\$38,210.00	\$38,210.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$38,210.00
0042	113	VENDOR LIASON	\$34,952.00	\$0.00	\$34,952.00	0.03	\$1,049.00	\$1,620.00	\$37,621.00	\$37,621.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$37,621.00
0043	113	LVN	\$34,000.00	\$0.00	\$34,000.00	0.03	\$1,020.00	\$1,576.00	\$36,596.00	\$36,596.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$36,596.00
0044	113	LVN	\$33,596.00	\$0.00	\$33,596.00	0.03	\$1,008.00	\$1,557.00	\$36,161.00	\$36,161.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$36,161.00
0045	113	WCS II	\$32,789.00	\$0.00	\$32,789.00	0.03	\$984.00	\$1,520.00	\$35,293.00	\$35,293.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$35,293.00
							sb/ \$1,483.00 + \$1,557.00		s/b \$36,000.00							
0046	113	LVN	\$32,000.00	\$0.00	\$32,000.00	0	\$960.00	~~\$1,483.00~~	~~\$34,443.00~~	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
							sb/ \$1,483.00 + \$1,557.00		s/b \$36,000.00							
0047	113	LVN	\$32,000.00	\$0.00	\$32,000.00	0	\$960.00	~~\$1,483.00~~	~~\$34,443.00~~	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0048	113	WCS I	\$31,598.00	\$0.00	\$31,598.00	0.03	\$948.00	\$1,465.00	\$34,011.00	\$34,011.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$34,011.00
0049	113	WCS I	\$31,598.00	\$0.00	\$31,598.00	0.03	\$948.00	\$1,465.00	\$34,011.00	\$34,011.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$34,011.00
0050	113	WCS I	\$31,598.00	\$0.00	\$31,598.00	0.03	\$948.00	\$1,465.00	\$34,011.00	\$34,011.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$34,011.00
0051	113	WCS I	\$31,598.00	\$0.00	\$31,598.00	0.03	\$948.00	\$1,465.00	\$34,011.00	\$34,011.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$34,011.00
0052	113	WCS I	\$31,598.00	\$0.00	\$31,598.00	0.03	\$948.00	\$1,465.00	\$34,011.00	\$34,011.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$34,011.00
0053	113	LVN	\$0.00	\$32,000.00	\$32,000.00	0	\$0.00	\$1,440.00	\$33,440.00	\$32,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$32,000.00
0054	113	LVN	\$0.00	\$32,000.00	\$32,000.00	0	\$0.00	\$1,440.00	\$33,440.00	\$33,440.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$33,440.00
0055	113	CLERK II	\$29,937.00	\$0.00	\$29,937.00	0.03	\$898.00	\$1,388.00	\$32,223.00	\$32,223.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$32,223.00
T056	121	LVN	\$0.00	\$32,000.00	\$32,000.00	0	\$0.00	\$0.00	\$32,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0057	113	CLERK II	\$28,266.00	\$0.00	\$28,266.00	0.03	\$848.00	\$1,965.00	\$31,079.00	\$31,079.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$31,079.00
0058	113	CLERK	\$28,266.00	\$0.00	\$28,266.00	0.03	\$848.00	\$1,965.00	\$31,079.00	\$31,079.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$31,079.00
0059	113	CLERK II	\$27,171.00	\$0.00	\$27,171.00	0.03	\$815.00	\$1,889.00	\$29,875.00	\$29,875.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$29,875.00
0060	113	CLERK	\$26,636.00	\$0.00	\$26,636.00	0.03	\$799.00	\$1,852.00	\$29,287.00	\$29,287.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$29,287.00
0061	113	CLERK	\$26,636.00	\$0.00	\$26,636.00	0.03	\$799.00	\$1,852.00	\$29,287.00	\$29,287.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$29,287.00
0062	113	CLERK	\$26,635.00	\$0.00	\$26,635.00	0.03	\$799.00	\$1,852.00	\$29,286.00	\$29,286.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$29,286.00
0063	113	CLERK	\$26,166.00	\$0.00	\$26,166.00	0.03	\$785.00	\$1,819.00	\$28,770.00	\$28,770.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$28,770.00
0064	113	CLERK	\$26,103.00	\$0.00	\$26,103.00	0.03	\$783.00	\$1,815.00	\$28,701.00	\$28,701.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$28,701.00
0065	113	CLINIC AIDE	\$25,883.00	\$0.00	\$25,883.00	0.03	\$776.00	\$1,799.00	\$28,458.00	\$28,458.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$28,458.00
0066	113	CLERK	\$25,364.00	\$0.00	\$25,364.00	0.03	\$761.00	\$1,763.00	\$27,888.00	\$27,888.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$27,888.00

**HIDALGO COUNTY
COMMISSIONER COURT
2007 SALARY SCHEDULE**

**1292-441-00-350-001-7
WIC ADM**

Slot #	Obj Code	POSITION TITLE	2006 BUDGETED SALARY	2007 ADJUSTED SALARY	2007 BASE SALARY	% Inc .	AMOUNT INCREASE	OTHER INCREASE	2007 BUDGETED SALARY APPROVED	2007 ACTUAL SALARY	Other Allowances					2007 ACTUAL TOTAL COMPENSATION
											Longevity 115	Interpet. 116	Supplem. 117	Auto A. 118	Clothing 119	
0067	113	WCS I	\$25,268.00	\$0.00	\$25,268.00	0.03	\$758.00	\$1,757.00	\$27,783.00	\$27,783.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$27,783.00
0068	113	WCS I	\$25,040.00	\$0.00	\$25,040.00	0.03	\$751.00	\$1,741.00	\$27,532.00	\$27,532.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$27,532.00
0069	113	CLERK	\$24,651.00	\$0.00	\$24,651.00	0.03	\$740.00	\$1,714.00	\$27,105.00	\$27,105.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$27,105.00
0070	113	CLERK	\$24,646.00	\$0.00	\$24,646.00	0.03	\$739.00	\$1,713.00	\$27,098.00	\$27,098.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$27,098.00
0071	113	WCS I	\$24,444.00	\$0.00	\$24,444.00	0.03	\$733.00	\$1,699.00	\$26,876.00	\$26,876.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$26,876.00
0072	113	ADMIN CLERK	\$24,444.00	\$0.00	\$24,444.00	0.03	\$733.00	\$1,699.00	\$26,876.00	\$26,876.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$26,876.00
0073	113	WCS I	\$24,301.00	\$0.00	\$24,301.00	0.03	\$729.00	\$1,690.00	\$26,720.00	\$26,720.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$26,720.00
0074	113	WCS I	\$24,301.00	\$0.00	\$24,301.00	0.03	\$729.00	\$1,690.00	\$26,720.00	\$26,720.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$26,720.00
0075	113	CLERK	\$23,996.00	\$0.00	\$23,996.00	0.03	\$720.00	\$1,668.00	\$26,384.00	\$26,384.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$26,384.00
0076	113	CLERK	\$24,716.00	\$0.00	\$24,716.00	0	\$0.00	\$1,668.00	\$26,384.00	\$26,384.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$26,384.00
0077	113	CLERK	\$23,538.00	\$0.00	\$23,538.00	0.03	\$706.00	\$1,636.00	\$25,880.00	\$25,880.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$25,880.00
0078	113	CLERK	\$23,538.00	\$0.00	\$23,538.00	0.03	\$706.00	\$1,636.00	\$25,880.00	\$25,880.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$25,880.00
0079	113	WCS I	\$23,144.00	\$0.00	\$23,144.00	0.03	\$694.00	\$1,609.00	\$25,447.00	\$25,447.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$25,447.00
0080	113	WCS I	\$23,144.00	\$0.00	\$23,144.00	0.03	\$694.00	\$1,609.00	\$25,447.00	\$25,447.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$25,447.00
0081	113	CLERK	\$22,907.00	\$0.00	\$22,907.00	0.03	\$687.00	\$1,593.00	\$25,187.00	\$25,187.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$25,187.00
0082	113	CLINIC AIDE	\$22,756.00	\$0.00	\$22,756.00	0.03	\$683.00	\$1,582.00	\$25,021.00	\$25,021.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$25,021.00
0083	113	CLERK	\$22,756.00	\$0.00	\$22,756.00	0.03	\$683.00	\$1,582.00	\$25,021.00	\$25,021.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$25,021.00
0084	113	WCS I	\$25,636.00	(\$2,636.00)	\$23,000.00	0.03	\$690.00	\$488.00	\$24,178.00	\$24,178.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$24,178.00
0085	113	CLERK	\$21,910.00	\$0.00	\$21,910.00	0.03	\$657.00	\$1,523.00	\$24,090.00	\$24,090.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$24,090.00
0086	113	MAINTENANCE CLERK	\$21,670.00	\$0.00	\$21,670.00	0.03	\$650.00	\$1,562.00	\$23,882.00	\$23,882.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$23,882.00
0087	113	CLINIC AIDE	\$21,674.00	\$0.00	\$21,674.00	0.03	\$650.00	\$1,507.00	\$23,831.00	\$23,831.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$23,831.00
0088	113	CLINIC AIDE	\$21,674.00	\$0.00	\$21,674.00	0.03	\$650.00	\$1,507.00	\$23,831.00	\$23,831.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$23,831.00
0089	113	WCS	\$23,848.00	(\$2,174.00)	\$21,674.00	0.03	\$650.00	\$1,507.00	\$23,831.00	\$23,831.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$23,831.00
0090	113	WAREHOUSE CLERK	\$21,072.00	\$0.00	\$21,072.00	0.03	\$632.00	\$1,465.00	\$23,169.00	\$23,169.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$23,169.00
0091	113	CLERK	\$20,802.00	\$0.00	\$20,802.00	0.03	\$624.00	\$1,446.00	\$22,872.00	\$22,872.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$22,872.00
0092	113	CLERK	\$20,802.00	\$0.00	\$20,802.00	0.03	\$624.00	\$1,446.00	\$22,872.00	\$22,872.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$22,872.00
0093	113	CLINIC AIDE	\$20,802.00	\$0.00	\$20,802.00	0.03	\$624.00	\$1,446.00	\$22,872.00	\$22,872.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$22,872.00
0094	113	DELIVERY CLERK/DRIVER	\$20,431.00	\$0.00	\$20,431.00	0.03	\$613.00	\$1,473.00	\$22,517.00	\$22,517.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$22,517.00
0095	113	CLINIC AIDE	\$20,431.00	\$0.00	\$20,431.00	0.03	\$613.00	\$1,421.00	\$22,465.00	\$22,465.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$22,465.00
0096	113	CLERK	\$20,090.00	\$0.00	\$20,090.00	0.03	\$603.00	\$1,397.00	\$22,090.00	\$22,090.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$22,090.00
0097	113	CLERK	\$19,811.00	\$0.00	\$19,811.00	0.03	\$594.00	\$1,377.00	\$21,782.00	\$21,782.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$21,782.00
0098	113	CLINIC AIDE	\$19,693.00	\$0.00	\$19,693.00	0.03	\$591.00	\$1,369.00	\$21,653.00	\$21,653.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$21,653.00
0099	113	CLINIC AIDE	\$19,693.00	\$0.00	\$19,693.00	0.03	\$591.00	\$1,369.00	\$21,653.00	\$21,653.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$21,653.00
0100	113	CLERK	\$19,692.00	\$0.00	\$19,692.00	0.03	\$591.00	\$1,369.00	\$21,652.00	\$21,652.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$21,652.00
0101	113	CLINIC AIDE	\$20,069.00	(\$408.00)	\$19,661.00	0.03	\$590.00	\$1,367.00	\$21,618.00	\$21,618.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$21,618.00

**HIDALGO COUNTY
COMMISSIONER COURT
2007 SALARY SCHEDULE**

**1292-441-00-350-001-7
WIC ADM**

Slot #	Obj Code	POSITION TITLE	2006 BUDGETED SALARY	2007 ADJUSTED SALARY	2007 BASE SALARY	% Inc .	AMOUNT INCREASE	OTHER INCREASE	2007 BUDGETED SALARY APPROVED	2007 ACTUAL SALARY	Other Allowances					2007 ACTUAL TOTAL COMPENSATION
											Longevity 115	Interpet. 116	Supplem. 117	Auto A. 118	Clothing 119	
0102	113	CLERK	\$19,193.00	\$0.00	\$19,193.00	0.03	\$576.00	\$1,334.00	\$21,103.00	\$21,103.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$21,103.00
0103	113	CLERK	\$19,111.00	\$0.00	\$19,111.00	0.03	\$573.00	\$1,290.00	\$20,974.00	\$20,974.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$20,974.00
0104	113	CLERK	\$18,755.00	\$0.00	\$18,755.00	0.03	\$563.00	\$1,304.00	\$20,622.00	\$20,622.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$20,622.00
0105	113	CLERK	\$18,755.00	\$0.00	\$18,755.00	0.03	\$563.00	\$1,304.00	\$20,622.00	\$20,622.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$20,622.00
0106	113	CLERK	\$18,261.00	\$0.00	\$18,261.00	0.03	\$548.00	\$1,270.00	\$20,079.00	\$20,079.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$20,079.00
0107	113	CLERK	\$18,235.00	\$0.00	\$18,235.00	0.03	\$547.00	\$1,268.00	\$20,050.00	\$20,050.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$20,050.00
0108	113	CLERK	\$18,235.00	\$0.00	\$18,235.00	0.03	\$547.00	\$1,268.00	\$20,050.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0109	113	CLERK	\$18,235.00	\$0.00	\$18,235.00	0.03	\$547.00	\$1,268.00	\$20,050.00	\$20,050.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$20,050.00
0110	113	CLERK	\$18,122.00	\$0.00	\$18,122.00	0.03	\$544.00	\$1,260.00	\$19,926.00	\$19,926.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$19,926.00
0111	113	CLERK	\$18,122.00	\$0.00	\$18,122.00	0.03	\$544.00	\$1,260.00	\$19,926.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0112	113	B.F. CLERK	\$18,122.00	\$0.00	\$18,122.00	0.03	\$544.00	\$1,260.00	\$19,926.00	\$19,926.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$19,926.00
0113	113	CLERK	\$18,122.00	\$0.00	\$18,122.00	0.03	\$544.00	\$1,260.00	\$19,926.00	\$19,926.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$19,926.00
0114	113	CLERK	\$18,122.00	\$0.00	\$18,122.00	0.03	\$544.00	\$1,260.00	\$19,926.00	\$19,926.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$19,926.00
0115	113	CLERK	\$18,122.00	\$0.00	\$18,122.00	0.03	\$544.00	\$1,260.00	\$19,926.00	\$19,926.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$19,926.00
0116	113	CLERK	\$18,122.00	\$0.00	\$18,122.00	0.03	\$544.00	\$1,260.00	\$19,926.00	\$19,926.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$19,926.00
0117	113	CLERK	\$18,122.00	\$0.00	\$18,122.00	0.03	\$544.00	\$1,260.00	\$19,926.00	\$19,926.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$19,926.00
0118	113	CLERK	\$18,122.00	\$0.00	\$18,122.00	0.03	\$544.00	\$1,260.00	\$19,926.00	\$19,926.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$19,926.00
0119	113	B.F. CLERK	\$18,122.00	\$0.00	\$18,122.00	0.03	\$544.00	\$1,260.00	\$19,926.00	\$19,926.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$19,926.00
0120	113	CLERK	\$18,122.00	\$0.00	\$18,122.00	0.03	\$544.00	\$1,260.00	\$19,926.00	\$19,926.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$19,926.00
0121	113	BF CLERK	\$18,122.00	\$0.00	\$18,122.00	0.03	\$544.00	\$1,260.00	\$19,926.00	\$19,926.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$19,926.00
0122	113	CLERK	\$18,122.00	\$0.00	\$18,122.00	0.03	\$544.00	\$1,260.00	\$19,926.00	\$19,926.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$19,926.00
0123	113	CLERK	\$18,122.00	\$0.00	\$18,122.00	0.03	\$544.00	\$1,260.00	\$19,926.00	\$19,926.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$19,926.00
0124	113	CLERK	\$18,122.00	\$0.00	\$18,122.00	0.03	\$544.00	\$1,260.00	\$19,926.00	\$19,926.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$19,926.00
0125	113	CLERK	\$18,122.00	\$0.00	\$18,122.00	0.03	\$544.00	\$1,260.00	\$19,926.00	\$19,926.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$19,926.00
0126	113	CLERK	\$18,122.00	\$0.00	\$18,122.00	0.03	\$544.00	\$1,260.00	\$19,926.00	\$19,926.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$19,926.00
0127	113	CLERK	\$18,235.00	\$0.00	\$18,235.00	0.03	\$547.00	\$1,144.00	\$19,926.00	\$19,926.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$19,926.00
0128	113	CLERK	\$18,122.00	\$0.00	\$18,122.00	0.03	\$544.00	\$1,260.00	\$19,926.00	\$19,926.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$19,926.00
0129	113	CLERK	\$18,122.00	\$0.00	\$18,122.00	0.03	\$544.00	\$1,260.00	\$19,926.00	\$19,926.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$19,926.00
0130	113	CLERK	\$18,122.00	\$0.00	\$18,122.00	0.03	\$544.00	\$1,260.00	\$19,926.00	\$19,926.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$19,926.00
0131	113	CLERK	\$18,122.00	\$0.00	\$18,122.00	0.03	\$544.00	\$1,260.00	\$19,926.00	\$19,926.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$19,926.00
0132	113	CLERK	\$18,122.00	\$0.00	\$18,122.00	0.03	\$544.00	\$1,260.00	\$19,926.00	\$19,926.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$19,926.00
0133	113	CLERK	\$18,122.00	\$0.00	\$18,122.00	0.03	\$544.00	\$1,260.00	\$19,926.00	\$19,926.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$19,926.00
0134	113	CLEANING AIDE	\$18,122.00	\$0.00	\$18,122.00	0.03	\$544.00	\$1,260.00	\$19,926.00	\$19,926.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$19,926.00
0135	113	CLEANING AIDE	\$18,122.00	\$0.00	\$18,122.00	0.03	\$544.00	\$1,260.00	\$19,926.00	\$19,926.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$19,926.00
0136	113	CLERK	\$18,122.00	\$0.00	\$18,122.00	0.03	\$544.00	\$1,260.00	\$19,926.00	\$19,926.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$19,926.00

**HIDALGO COUNTY
COMMISSIONER COURT
2007 SALARY SCHEDULE**

**1292-441-00-350-001-7
WIC ADM**

Slot #	Obj Code	POSITION TITLE	2006 BUDGETED SALARY	2007 ADJUSTED SALARY	2007 BASE SALARY	% Inc .	AMOUNT INCREASE	OTHER INCREASE	2007 BUDGETED SALARY APPROVED	2007 ACTUAL SALARY	Other Allowances					2007 ACTUAL TOTAL COMPENSATION
											Longevity 115	Interpet. 116	Supplem. 117	Auto A. 118	Clothing 119	
0137	113	CLINIC AIDE	\$18,122.00	\$0.00	\$18,122.00	0.03	\$544.00	\$1,260.00	\$19,926.00	\$19,926.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$19,926.00
0138	113	CLERK	\$18,122.00	\$0.00	\$18,122.00	0.03	\$544.00	\$1,260.00	\$19,926.00	\$19,926.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$19,926.00
0139	113	CLERK	\$18,235.00	(\$531.00)	\$17,704.00	0.03	\$531.00	\$1,231.00	\$19,466.00	\$19,466.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$19,466.00
0140	113	CLERK	\$17,597.00	\$0.00	\$17,597.00	0.03	\$528.00	\$1,223.00	\$19,348.00	\$19,348.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$19,348.00
0141	113	CLEANING AIDE	\$17,597.00	\$0.00	\$17,597.00	0.03	\$528.00	\$1,223.00	\$19,348.00	\$19,348.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$19,348.00
0142	113	CLERK	\$17,597.00	\$0.00	\$17,597.00	0.03	\$528.00	\$1,223.00	\$19,348.00	\$19,348.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$19,348.00
0143	113	CLERK	\$17,597.00	\$0.00	\$17,597.00	0.03	\$528.00	\$1,223.00	\$19,348.00	\$19,348.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$19,348.00
0144	113	CLERK	\$17,597.00	\$0.00	\$17,597.00	0.03	\$528.00	\$1,223.00	\$19,348.00	\$19,348.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$19,348.00
0145	113	CLERK	\$17,597.00	\$0.00	\$17,597.00	0.03	\$528.00	\$1,223.00	\$19,348.00	\$19,348.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$19,348.00
0146	113	CLERK	\$17,597.00	\$0.00	\$17,597.00	0.03	\$528.00	\$1,223.00	\$19,348.00	\$19,348.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$19,348.00
0147	113	CLERK	\$17,597.00	\$0.00	\$17,597.00	0.03	\$528.00	\$1,223.00	\$19,348.00	\$19,348.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$19,348.00
0148	113	CLINIC AIDE	\$17,597.00	\$0.00	\$17,597.00	0.03	\$528.00	\$1,223.00	\$19,348.00	\$19,348.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$19,348.00
0149	113	CLEANING AIDE	\$17,597.00	\$0.00	\$17,597.00	0.03	\$528.00	\$1,223.00	\$19,348.00	\$19,348.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$19,348.00
0150	113	CLERK	\$17,594.00	\$0.00	\$17,594.00	0.03	\$528.00	\$1,223.00	\$19,345.00	\$19,345.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$19,345.00
0151	113	CLERK	\$17,594.00	\$0.00	\$17,594.00	0.03	\$528.00	\$1,223.00	\$19,345.00	\$19,345.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$19,345.00
0152	113	CLERK	\$17,472.00	\$0.00	\$17,472.00	0.03	\$524.00	\$1,215.00	\$19,211.00	\$19,211.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$19,211.00
0153	113	CLERK	\$17,472.00	\$0.00	\$17,472.00	0.03	\$524.00	\$1,215.00	\$19,211.00	\$19,211.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$19,211.00
0154	113	CLERK	\$18,122.00	(\$650.00)	\$17,472.00	0.03	\$524.00	\$1,215.00	\$19,211.00	\$19,211.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$19,211.00
0155	113	CLERK	\$17,472.00	\$0.00	\$17,472.00	0.03	\$524.00	\$1,215.00	\$19,211.00	\$19,211.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$19,211.00
0156	113	CLERK	\$17,472.00	\$0.00	\$17,472.00	0.03	\$524.00	\$1,215.00	\$19,211.00	\$19,211.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$19,211.00
0157	113	CLINIC AIDE	\$17,472.00	\$0.00	\$17,472.00	0.03	\$524.00	\$1,215.00	\$19,211.00	\$19,211.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$19,211.00
0158	113	CLERK	\$17,472.00	\$0.00	\$17,472.00	0.03	\$524.00	\$1,215.00	\$19,211.00	\$19,211.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$19,211.00
0159	113	CLERK	\$17,472.00	\$0.00	\$17,472.00	0.03	\$524.00	\$1,215.00	\$19,211.00	\$19,211.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$19,211.00
0160	113	CLINIC AIDE	\$17,472.00	\$0.00	\$17,472.00	0.03	\$524.00	\$1,215.00	\$19,211.00	\$19,211.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$19,211.00
0161	113	CLINIC AIDE	\$17,472.00	\$0.00	\$17,472.00	0.03	\$524.00	\$633.00	\$18,629.00	\$18,296.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$18,296.00
0162	113	CLINIC AIDE	\$17,594.00	(\$954.00)	\$16,640.00	0.03	\$499.00	\$1,157.00	\$18,296.00	\$18,296.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$18,296.00
0163	113	CLERK	\$17,472.00	\$0.00	\$17,472.00	0.03	\$524.00	\$300.00	\$18,296.00	\$18,296.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$18,296.00
0164	113	CLERK	\$18,122.00	\$0.00	\$18,122.00	0.03	\$544.00	(\$370.00)	\$18,296.00	\$17,763.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$17,763.00
0165	113	CLERK	\$17,597.00	(\$957.00)	\$16,640.00	0.03	\$499.00	\$1,157.00	\$18,296.00	\$18,296.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$18,296.00
0166	113	CLERK	\$17,472.00	(\$832.00)	\$16,640.00	0.03	\$499.00	\$1,157.00	\$18,296.00	\$18,296.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$18,296.00
0167	113	CLERK	\$18,122.00	(\$1,482.00)	\$16,640.00	0.03	\$499.00	\$1,157.00	\$18,296.00	\$18,296.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$18,296.00
0168	113	CLINIC AIDE	\$17,472.00	(\$832.00)	\$16,640.00	0.03	\$499.00	\$1,157.00	\$18,296.00	\$18,296.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$18,296.00
0169	113	CLINIC AIDE	\$17,597.00	\$0.00	\$17,597.00	0.03	\$528.00	\$171.00	\$18,296.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0170	113	CLERK	\$17,472.00	(\$832.00)	\$16,640.00	0.03	\$499.00	\$1,157.00	\$18,296.00	\$18,296.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$18,296.00
0171	113	CLINIC AIDE	\$17,597.00	\$0.00	\$17,597.00	0.03	\$528.00	\$171.00	\$18,296.00	\$18,296.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$18,296.00

**HIDALGO COUNTY
COMMISSIONER COURT
2007 SALARY SCHEDULE**

**1292-441-00-350-001-7
WIC ADM**

Slot #	Obj Code	POSITION TITLE	2006 BUDGETED SALARY	2007 ADJUSTED SALARY	2007 BASE SALARY	% Inc .	AMOUNT INCREASE	OTHER INCREASE	2007 BUDGETED SALARY APPROVED	2007 ACTUAL SALARY	Other Allowances					2007 ACTUAL TOTAL COMPENSATION
											Longevity 115	Interpet. 116	Supplem. 117	Auto A. 118	Clothing 119	
0172	113	CLERK	\$16,640.00	\$0.00	\$16,640.00	0.03	\$499.00	\$1,157.00	\$18,296.00	\$18,296.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$18,296.00
0173	113	CLERK	\$16,640.00	\$0.00	\$16,640.00	0.03	\$499.00	\$1,157.00	\$18,296.00	\$17,763.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$17,763.00
0174	113	CLERK	\$0.00	\$16,640.00	\$16,640.00	0	\$0.00	\$1,656.00	\$18,296.00	\$16,640.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$16,640.00
0175	113	CLERK	\$17,472.00	(\$832.00)	\$16,640.00	0.03	\$499.00	\$624.00	\$17,763.00	\$16,640.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$16,640.00
0176	113	CLERK	\$17,594.00	\$0.00	\$17,594.00	0.03	\$528.00	(\$359.00)	\$17,763.00	\$16,640.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$16,640.00
0177	113	CLERK	\$17,472.00	\$0.00	\$17,472.00	0.03	\$524.00	(\$233.00)	\$17,763.00	\$16,640.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$16,640.00
0178	113	CLERK	\$18,122.00	\$0.00	\$18,122.00	0.03	\$544.00	(\$903.00)	\$17,763.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0179	113	CLINIC AIDE	\$19,693.00	\$0.00	\$19,693.00	0.03	\$591.00	(\$2,521.00)	\$17,763.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0180	113	CLERK	\$18,122.00	\$0.00	\$18,122.00	0.03	\$544.00	(\$903.00)	\$17,763.00	\$16,640.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$16,640.00
0181	113	CLINIC AIDE	\$18,122.00	\$0.00	\$18,122.00	0.03	\$544.00	(\$903.00)	\$17,763.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0182	113	CLINIC AIDE	\$0.00	\$16,640.00	\$16,640.00	0	\$0.00	\$1,123.00	\$17,763.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0183	114	CLERK	\$14,066.00	\$0.00	\$14,066.00	0.03	\$422.00	\$978.00	\$15,466.00	\$15,466.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$15,466.00
0184	114	CLEANING AIDE	\$13,038.00	\$0.00	\$13,038.00	0.03	\$391.00	\$906.00	\$14,335.00	\$14,335.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$14,335.00
0185	114	CLEANING AIDE	\$9,062.00	\$0.00	\$9,062.00	0.03	\$272.00	\$630.00	\$9,964.00	\$9,964.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$9,964.00
0186	114	CLEANING AIDE	\$9,062.00	\$0.00	\$9,062.00	0.03	\$272.00	\$630.00	\$9,964.00	\$9,964.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$9,964.00
0187	114	CLEANING AIDE	\$9,062.00	\$0.00	\$9,062.00	0.03	\$272.00	\$630.00	\$9,964.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0188	114	CLEANING AIDE	\$9,062.00	\$0.00	\$9,062.00	0.03	\$272.00	\$630.00	\$9,964.00	\$9,964.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$9,964.00
0189	114	CLEANING AIDE	\$9,062.00	\$0.00	\$9,062.00	0.03	\$272.00	\$630.00	\$9,964.00	\$9,964.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$9,964.00
0190	114	CLEANING AIDE	\$9,062.00	\$0.00	\$9,062.00	0.03	\$272.00	\$630.00	\$9,964.00	\$9,964.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$9,964.00
0191	114	CLEANING AIDE	\$9,062.00	\$0.00	\$9,062.00	0.03	\$272.00	\$630.00	\$9,964.00	\$9,964.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$9,964.00
0192	114	CLEANING AIDE	\$9,062.00	\$0.00	\$9,062.00	0.03	\$272.00	\$630.00	\$9,964.00	\$9,964.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$9,964.00
0193	114	CLEANING AIDE	\$9,062.00	\$0.00	\$9,062.00	0.03	\$272.00	\$630.00	\$9,964.00	\$9,964.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$9,964.00
0194	114	CLEANING AIDE	\$8,797.00	\$0.00	\$8,797.00	0.03	\$264.00	\$612.00	\$9,673.00	\$8,320.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$8,320.00
0195	114	CLEANING AIDE	\$8,797.00	\$0.00	\$8,797.00	0.03	\$264.00	\$612.00	\$9,673.00	\$9,673.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$9,673.00
0196	114	CLEANING AIDE	\$8,797.00	\$0.00	\$8,797.00	0.03	\$264.00	\$87.00	\$9,148.00	\$8,882.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$8,882.00
0197	114	CLEANING AIDE	\$0.00	\$8,320.00	\$8,320.00	0	\$0.00	\$562.00	\$8,882.00	\$8,320.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$8,320.00
0198	113	NUTRITIONIST	\$0.00	\$38,749.00	\$38,749.00	0	\$0.00	\$0.00	\$38,749.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total			\$4,653,530.00	\$122,480.00	\$4,776,010.00		\$138,420.00	\$266,469.00	\$5,173,961.00	\$4,877,437.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,877,437.00

NEW POSITION

AI-4203

15.A.7.

**STANDING ITEM- Juvenile Justice Center-VA Architecture Inv. 42
(Reimbursable)
CC REGULAR**

Date: 06/12/2007

Submitted By: Rocio Villarreal, PURCHASING DEPT.

Submitted For: Rocio Villarreal

Department: PURCHASING DEPT.

Agenda Area: Purchasing Department **Purchasing only:** Hidalgo County

Information

CAPTION

Approval of Request for Payment No. 42 (Reimbursable) in the amount of \$800.00, from V-A Architecture, contracted architect for "Juvenile Justice Center."
C-00-117-04-10

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2007

ACCT. #: 7-1332-423-32-330-034-0-720

FUNDS AVAILABLE Y/N?: Y

MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

PO 540311 Avail. Bal. \$2,083.48

Attachments

Link: [VA
Architecture Inv. 42](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Purchasing Department	Marty Salazar	06/07/2007 01:39 PM	APRV
2	Budget & Management	Dina Trevino	06/08/2007 09:41 AM	APRV
3	Erika Reyna	Erika Reyna	06/08/2007 09:53 AM	APRV
4	Sergio Cruz	Sergio Cruz	06/08/2007 10:29 AM	APRV
5	Auditor's Office		06/08/2007 02:58 PM	NEW

Form Started By: Rocio Villarreal
Started On: 06/06/2007 05:32 PM
Final Approval Date: 06/08/2007

V·A Architecture

REQUEST FOR PAYMENT NO: Forty -Two (Reimbursable)

Project Name:

County of Hidalgo

No. 00-1001

Judge Mario E. Ramirez, Jr. Juvenile Justice C #C-05-007-08-02

Juvenile Justice Center 96+6 Beds

Purchase Order # 540311

Architeturat Firm:

V-A Architecture

Address:

2029 Industrial Drive

City/State

McAllen, Texas 78504

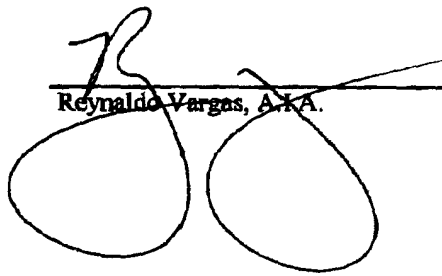
Scope of Services	Fee	Total Due	Less Prev. Payments	Amount Due This Request
Reimbursables: TAS Inspection	*\$ 800.00	*\$ 800.00	*\$ 0.00	*\$ 800.00
Totals	*\$ 800.00	*\$ 800.00	*\$ 0.00	*\$ 800.00
Total Amount This Request				*\$ 800.00

I certify that the above is true and correct to
the best of my knowledge.

VA Architecture June 6, 2007

Architect

Date


Reynaldo Vargas, A.K.A.

ANY AND ALL QUESTIONS PERTAINING TO THIS INVOICE
SHALL BE ADDRESSED ONLY TO SONIA INFANTE AT 956-631-2242

Vargas & Associates
2029 Industrial Drive
McAllen, Texas 78504
(956) 631-2242

AI-4144

15.A.8.

Fuel Cards

CC REGULAR

Date: 06/12/2007

Submitted By: Yvette Islas, PURCHASING DEPT.

Submitted For: Yvette Islas

Department: PURCHASING DEPT.

Agenda Area: Purchasing Department **Purchasing only:** Hidalgo County

Information

CAPTION

Presentation for discussion, consideration, and approval to utilize Comdata Fuel cards through their awarded contract with State Council of Competitive Government under Texas Building and Procurement Commission, (TBPC) Cooperative Program for the following departments:

Buildings & Ground and Tax Office.

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2007

ACCT. #: 7-1100-419-40-220-001-0682

FUNDS AVAILABLE Y/N?:

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Buildings and Grounds account number.

FISCAL YEAR: 2007

ACCT. #: 7-1100-415-15-140-001-0682

FUNDS AVAILABLE Y/N?:

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Tax Office account number.

Attachments

No file(s) attached.

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Purchasing Department	Marty Salazar	06/06/2007 03:45 PM	APRV
2	Budget & Management	Dina Trevino	06/06/2007 05:21 PM	APRV
3	Auditor's Office	Linda Fong	06/07/2007 10:04 AM	APRV
4	Court Administrator	Monica Badillo	06/07/2007 10:11 PM	APRV

Form Started By: Yvette Islas

Started On: 06/05/2007 04:20 PM

Final Approval Date: 06/07/2007

AI-4171

15.A.9.

Auctioneer Services

CC REGULAR

Date: 06/12/2007

Submitted By: Roli Flores, PURCHASING DEPT.

Submitted For: Roli Flores

Department: PURCHASING DEPT.

Agenda Area: Purchasing Department **Purchasing only:** Hidalgo County

Information

CAPTION

Recommending award of bid and approval of contract for "Auctioneer Services" to the lowest qualifying bidder meeting all specifications and/or requirements.
(2007-069-05-02-ROL)

BACKGROUND

1. Bid comparison Chart
2. Letter of recommendation
3. Draft Contract

Fiscal Impact

Attachments

Link: [back up](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Purchasing Department	Marty Salazar	06/06/2007 05:18 PM	APRV
2	Budget & Management	Dina Trevino	06/06/2007 05:57 PM	APRV
3	Auditor's Office	Linda Fong	06/07/2007 10:09 AM	APRV
4	Court Administrator	Monica Badillo	06/07/2007 10:11 PM	APRV
Form Started By: Roli Flores			Started On: 06/06/2007 02:56 PM	
Final Approval Date: 06/07/2007				

Hidalgo County - Auctioneer Services

BID NO. 07-069-05-02-ROL

Comparison Chart

<u>Bond & Bond Auctioneers</u>		<u>Abrego Towing & Storage, LLC</u>
Percentage of Gross Sales:	7.5%	Percentage of Gross Sales:
Towing Fees (Cars, Pick-ups, Suv's):	Free	Towing Fees (Cars, Pick-ups, Suv's):
Towing Fee for Semi Tractor, Semi Trailers, Heavy Machinery:	Free	Towing Fee for Semi Tractor, Semi Trailers, Heavy Machinery:
1) Vendor will purchase insurance within 10 working days upon notification of award. 2) No GDN "p" number submitted with Bid Packet.		10% \$75.00 Towing Service \$250.00 Towing Service
Does Vendor Meet All Specifications: NO		Does Vendor Meet All Specifications: Yes



HIDALGO COUNTY SHERIFF'S OFFICE

SHERIFF GUADALUPE "LUPE" TREVIÑO

MEMORANDUM

TO: Mr. Roli Flores, Purchasing Agent
Hidalgo County Purchasing Department

FROM: Guadalupe "Lupe" Treviño
Hidalgo County Sheriff

By: Richard Ozuna, Lieutenant 

DATE: June 06, 2007

RE: Bid No. 07-069-05-02-ROL Auctioneer Services

We have received and reviewed the bid tabulation submitted by your office reference Bid No. 07-069-05-02-ROL. We are, therefore, in agreement with your recommendations that Abrego Towing & Storage met all specifications and/or requirements.

For any additional information please contact Lieutenant Richard Ozuna telephone number (956) 393-6022.

Rolando.Flores

From: Roy Cazares [rcazares_hcda@yahoo.com]
Sent: Monday, June 04, 2007 1:23 PM
To: Rolando.Flores
Subject: Recommendation for Acutioneer Services

Roli,

I agree with you that Abrego's is the vendor that met the specs. Joe Bond was cheaper and willing to make any changes but he weren't ready and I didn't agree with 1 single camera.

Abrego's is my choice.

Roy Cazares
Hidalgo County
District Attorney's Office

Pinpoint customers who are looking for what you sell.

6/4/2007

Hidalgo County - Auctioneer Services

BID NO. 07-069-05-02-ROL

Comparison Chart

<u>Bond & Bond Auctioneers</u>		<u>Abrego Towing & Storage, LLC</u>	
Percentage of Gross Sales:	7.5%	Percentage of Gross Sales:	10% (
Towing Fees (Cars, Pick-ups, Suv's):	Free	Towing Fees (Cars, Pick-ups, Suv's):	\$75.00 Towing Service
Towing Fee for Semi Tractor, Semi Trailers, Heavy Machinery:	Free	Towing Fee for Semi Tractor, Semi Trailers, Heavy Machinery:	\$250.00 Towing Service
1) Vendor will purchase insurance within 10 working days upon notification of award.		i) All required form and insurances were submitted with bid.	
2) No GDN "P" number submitted with Bid Packet.			
Does Vendor Meet All Specifications: NO		Does Vendor Meet All Specifications: Yes	

Handwritten signature
6/6/07

THE STATE OF TEXAS §
 §
COUNTY OF HIDALGO §

SERVICE CONTRACT
C-07-069-05-02-ROL

THIS CONTRACT is made and entered into this ____ day of _____, 200 by and between the **COUNTY OF HIDALGO, TEXAS** ("County"), and _____ a Texas Corporation. ("Company").

WHEREAS, Company responded to advertised notices for bids for " _____ " of _____ (the "Services"); and

DRAFT

WHEREAS, Company submitted a bid to provide services in accordance with the specifications as bid, a copy of such specifications and bid being attached hereto as Exhibits "A" and "B" respectively, and incorporated herein for all purposes (the "Specifications"); and

WHEREAS, in recognition of and in consideration of Company's agreement to perform the Services in accordance with Specifications, the Commissioners Court of County awarded the bid to Company.

NOW, THEREFORE, in mutual consideration of the foregoing and the further consideration of the following, the parties hereto agree as follows:

1. County and Company hereby agree that this Contract is entered into in order to provide the Services to locations at _____. This Contract does not extend to any third parties any duties or benefits conferred in any manner hereunder or otherwise.
2. Company hereby promises and agrees to render and provide, during the term of this Contract, and shall be obligated to render and provide the Services in accordance with the

Specifications within **Hidalgo County** following a request for Services by the **Department Head, Commissioner, Sheriff or** his designated agent. Company agrees in performing the Services that it will use proper professional standards, comply with any and all appropriate laws and regulations in providing the Services, and devote such time as is necessary to safely and efficiently provide the Services.

DRAFT

3. This Contract shall be for a period beginning _____ and ending on _____ and may be extended at the sole discretion of County for an additional sixty (60) days, unless this Contract is terminated pursuant to the provisions herein, whichever occurs first.

4. As a condition of this Contract, Company shall hold and maintain throughout the term of this Contract all licenses and permits required, or which may be required by any authority during the term hereof to provide the Services.

5. All trucks or vehicles operated by the Company to perform the Services shall contain all equipment required by any authority to operate on streets and roads and all persons in the employ of Company who operate such trucks or vehicles shall have the required licenses, qualifications, skill and expertise to perform such Services and shall comply with all laws, rules and regulations prescribed by any agency or authority having jurisdiction with regard to the operation of such trucks or vehicles in providing the Services.

6. As consideration for rendering the Service provided for in this Contract, the County agrees to pay Company the amounts specified in Exhibit "B" attached hereto payable against written invoice submitted by Company.

7. Company shall provide insurance in force on all its vehicles and all persons connected with providing services under this Contract naming County as an additional insured (with the

coverages and in the amounts described on Exhibit "C" attached hereto and incorporated herein at this point for all purposes), and shall furnish to County certificates of such insurance coverage.

8. Company shall provide a sufficient number of trucks, vehicles, personnel and equipment available to safely and efficiently provide the Services.

9. Company shall indemnify and hold harmless County, its elected officials, employees and agents from any and all claims, damages, losses, and expenses including attorney's fees for the defense of any action against County arising out of, resulting from, or connected with the provision of the Service by Company under this Contract. Said indemnity shall cover any act or failure to act by the Company, its agents or employees.

DRAFT

10. This Contract shall not be assignable in whole or in part by either party without prior written consent of the other party.

11. It is expressly agreed that this Contract and the performance by the parties hereunder does not create any agency relationship or master-servant relationship, that County has no supervision of the performance of the Services provided by Company, and that Company is an independent contractor under this Contract.

12. Any notice required or permitted to be given hereunder shall be in writing and shall be delivered personally or sent by certified mail, postage prepaid, as set forth below:

If to County:

**The County of Hidalgo
Attn: County Judge
100 E. Cano
Edinburg, Texas 78539**

If to Company

13. In case any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provision thereof and this Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained herein.

14. This Agreement may be terminated by either party without cause upon thirty (30) days written notice.

15. This Agreement shall be binding upon and inure to the benefit of and be enforceable by the parties hereto and their respective heirs, executors, administrators, legal representatives, successors, and assigns where permitted by this Agreement.

16. This Agreement shall be governed by and construed in accordance with the laws of the State of Texas and shall be performable in Hidalgo County.

DRAFT

WITNESS our hands in duplicate originals this _____ day of _____, 200__.

Approved by Commissioners' Court on, _____ day of _____, 200__.

APPROVED AS TO FORM:
Atlas & Hall, L.L.P.

By: _____

COUNTY OF HIDALGO

ATTEST:

DRAFT

By: _____
Juan D. Salinas, III, County Judge

Arturo Guajardo Jr., County Clerk

COMPANY: _____
By: _____
Printed Name: _____
Title: _____

AI-4173
HIDALGO COUNTY
CC REGULAR

15.A.10.

Date: 06/12/2007

Submitted By: Laura Moya, PURCHASING DEPT.

Department: PURCHASING DEPT.

Agenda Area: Purchasing Department **Purchasing only:** Hidalgo
County

Information

CAPTION

Presentation for discussion, consideration and action to award to sole bid received for RFB #07-005-06-06-LRM "MS-1 EMULSIFIED ASHPALT" meeting all requirements and specifications.

BACKGROUND

Fiscal Impact

Attachments

Link: [agenda 4173](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Purchasing Department	Marty Salazar	06/06/2007 04:16 PM	APRV
2	Budget & Management	Dina Trevino	06/06/2007 05:58 PM	APRV
3	Auditor's Office	Linda Fong	06/07/2007 10:10 AM	APRV
4	Court Administrator	Monica Badillo	06/07/2007 10:11 PM	APRV

Form Started By: Laura Moya Started On: 06/06/2007 03:17 PM

Final Approval Date: 06/07/2007

HIDALGO COUNTY PURCHASING DEPARTMENT

BID TABULATION SHEET

DEPARTMENT NAME: HIDALGO COUNTY	
BID OPENING DATE: June 6, 2007	BID OPENING TIME: 9:30 A.M.
DESCRIPTION OF BID: "MS-1 EMULSIFIED ASPHALT"	
BID NO: 2007-005-06-06-LRM	

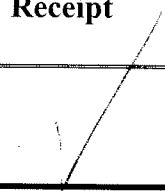
NO	Name of Company	Acknowledgement of Receipt	
1	PERFORMANCE GRADE ASPHALT.		
2			
3			
4			
5			
6			
7			
8			
9			
10			

EXHIBIT "B"
HIDALGO COUNTY
"MS-1 EMULSIFIED ASPHALT"
BID NO.: 2007-005-06-06-LRM

BID PAGE

Bid prices are to remain for a period of:

Option 1: The term for the purchase of MS-1 Emulsion Asphalt required by Hidalgo County will be for Three (3) months with the County's sole discretion to extend the contract for an additional 3 (three) - three (3) month terms and contingent upon cost to remain unchanged and awarded vendor(s) to supply and deliver to Hidalgo County location(s) upon meeting all required insurances.

PRICE PER GALLON (DELIVERED) MUST INCLUDE ANY/ALL PUMP, HOSE AND FREIGHT FEES (IF ANY):	DEMURAGE CHARGE: WILL COMMENCE TWO (2) HOURS AFTER ARRIVAL.
LOADS OF 5,000 GALLONS OR MORE \$ <u>1.85</u> / gal Costs are to be net F.O.B., County Prepaid.	\$ <u>50.00</u> Hour
LOADS OF 4,000 - 4,999 GALLONS \$ <u>1.85</u> / gal Costs are to be net F.O.B., County Prepaid.	\$ <u>50.00</u> Hour
LOADS OF 3,000 - 3,999 GALLONS \$ <u>1.90</u> / gal Costs are to be net F.O.B., County Prepaid.	\$ <u>50.00</u> Hour
LOADS OF 2,000 - 2,999 GALLONS \$ <u>1.95</u> / gal Costs are to be net F.O.B., County Prepaid.	\$ <u>50.00</u> Hour
LOADS OF 1,000 - 1,999 GALLONS \$ <u>1.95</u> / gal Costs are to be net F.O.B., County Prepaid.	\$ <u>50.00</u> Hour

Company Name: PERFORMANCE GRADE ASPHALT
Address: PO Box 6
City/State/Zip Code: HITCHCOCK TX 77563
Phone Number: 409/986-7740
Authorized Signature: Tommy Alexander
Printed Name: TOMMY ALEXANDER
Title: ACCOUNT REP
Date: 6-4-07

EXHIBIT "B"
HIDALGO COUNTY
"MS-1 EMULSIFIED ASPHALT"
BID NO.: 2007-005-06-06-LRM

BID PAGE

Bid prices are to remain for a period of:

Option 2: The term for the purchase of MS-1 Emulsion Asphalt required by Hidalgo County will be for Six (6) months with the County's sole discretion to extend the contract for an additional one (1) six (6) month term and contingent upon cost to remain unchanged and awarded vendor(s) to supply and deliver to Hidalgo County location(s) upon meeting all required insurances.

<u>PRICE PER GALLON (DELIVERED) MUST INCLUDE ANY/ALL PUMP, HOSE AND FREIGHT FEES (IF ANY):</u>	<u>DEMURAGE CHARGE: WILL COMMENCE TWO (2) HOURS AFTER ARRIVAL.</u>
<u>LOADS OF 5,000 GALLONS OR MORE</u> \$ <u>1.85</u> / gal Costs are to be net F.O.B., County Prepaid.	\$ <u>50.00</u> Hour
<u>LOADS OF 4,000 - 4,999 GALLONS</u> \$ <u>1.85</u> / gal Costs are to be net F.O.B., County Prepaid.	\$ <u>50.00</u> Hour
<u>LOADS OF 3,000 - 3,999 GALLONS</u> \$ <u>1.90</u> / gal Costs are to be net F.O.B., County Prepaid.	\$ <u>50.00</u> Hour
<u>LOADS OF 2,000 - 2,999 GALLONS</u> \$ <u>1.95</u> / gal Costs are to be net F.O.B., County Prepaid.	\$ <u>50.00</u> Hour
<u>LOADS OF 1,000 - 1,999 GALLONS</u> \$ <u>1.95</u> / gal Costs are to be net F.O.B., County Prepaid.	\$ <u>50.00</u> Hour

Company Name: PERFORMANCE GRADE ASPHALT

Address: PO Box 6

City/State/Zip Code: HITCHCOCK TX 77563

Phone Number: (409) 986-7740

Authorized Signature: Tommy Alexander

Printed Name: TOMMY ALEXANDER

Title: ACCOUNT REP

Date: 6-4-7

AI-4189

15.A.11.

**AUTHORITY TO PURCHASE TIRES FROM TX-MAS AWARDED VENDORS
CC REGULAR**

Date: 06/12/2007

Submitted By: Moises Salazar, PURCHASING DEPT.

Submitted For: Marty Salazar

Department: PURCHASING DEPT.

Agenda Area: Purchasing Department **Purchasing only:** Hidalgo County

Information

CAPTION

Requesting authority to purchase Tires through Texas Building and Procurement-Texas Multiple Award Schedule (TX-MAS) program contract awarded vendors (TX-MAS Schedule GSA-261)

BACKGROUND

See Attached referenced contract schedule.

Fiscal Impact

FISCAL YEAR:

ACCT. #:

FUNDS AVAILABLE Y/N?:

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

COUNTY WIDE PURCHASES

Attachments

Link: TX-MAS Tire
Contract

Link: PURCHASING
THRU TX-MAS
CONTRACTS

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Purchasing Department	Marty Salazar	06/06/2007 05:20 PM	APRV
2	Budget & Management	Dina Trevino	06/06/2007 06:33 PM	APRV
3	Auditor's Office	Linda Fong	06/07/2007 10:13 AM	APRV
4	Court Administrator	Monica Badillo	06/07/2007 10:12 PM	APRV

Form Started By: Moises Salazar
Started On: 06/06/2007 04:35 PM

Final Approval Date: 06/07/2007

TXMAS SCHEDULE GSA-26 I**Tires, Pneumatic (new), for Passenger, Light Truck, Medium Truck, and Bus, and Retread Services**

Contractor	Contract	Contact
MICHELIN NORTH AMERICA, INC. ATLANTA, GA	TXMAS-7-261010	KAYE PITTMAN 864-458-6030 kaye.pittman at us.michelin.com
BRIDGESTONE FIRESTONE NASHVILLE, TN	TXMAS-7-261020	LINDA ALBERSTADT 615-937-3693 alberstadt@bfusa.com

Contact Us

If you have any suggestions on how to improve TXMAS or this web site, please send an email to txmas@tbpc.state.tx.us or call 512-463-8839 or 512-463-3421.

Designed using [web standards](#), [XHTML](#), [CSS](#)

Texas Multiple Award Schedule Contracts PCC X

Introduction

The TXMAS (Texas Multiple Award Schedule) Program adapts existing competitively awarded government contracts to the procurement needs of the State of Texas. Unlike some other purchasing methods, purchases made from TXMAS contracts do not require delegated authority from the TBPC to make purchases over \$25,000 for commodities and \$100,000 for services. To be considered for the TXMAS Program, an existing contract must be:

1. Awarded by the federal government or any other governmental entity in any state.
2. Awarded using a competitive process.
3. Adaptable to the laws of the State of Texas.¹

Each TXMAS contractor is required to produce a TXMAS vendor catalog. Vendor catalogs contain the information needed to place order:

- Item specifications.
 - Ordering procedures.
 - Invoicing procedures.
 - Contact information for making purchases and for customer service.
- Terms and Conditions: If any information is needed in reference to the Terms and Conditions, please contact the contract holder or the TXMAS Coordinator at (512) 463-3421.

Vendor catalogs are available on the [TXMAS Contracts By Schedule](#).²

GSA (General Services Administration) Contracts

The vast majority of TXMAS Contracts are adapted from GSA (General Services Administration) Federal Supply Service contracts. For this reason, it is common for a vendor's TXMAS catalog to be nearly identical to its GSA catalog. For contracts adapted from GSA contracts, the TXMAS prices must be identical to those on the GSA Schedule. These are the MFC (most favored customer) prices and are the maximum prices allowed.³

For information regarding negotiating lower prices for TXMAS contract items, see

subheading **Negotiating Price with TXMAS Vendors.**

Purchasing from Existing TXMAS Contracts

TXMAS Purchases \$5,000 and Below

1. Consider purchasing the product or service from the TIBH (Texas Industries for the Blind and Handicapped) or TCI (Texas Correctional Industries) catalogs in accordance with applicable statutes. See Section 2.5, “Special Purchases for TIBH and TDCJ/TCI,” for more information.

2. Issue a PO to the selected TXMAS contractor using your agency’s procedures for purchases \$5,000 and below.

TXMAS Purchases Over \$5,000

1. Consider purchasing the product or service from the TIBH (Texas Industries for the Blind and Handicapped) or TCI (Texas Correctional Industries) catalogs in accordance with applicable statutes. See Section 2.5, “Special Purchases for TIBH and TDCJ/TCI,” for more information.

2. If the product or service is available from a TBPC Term Contract, record the price for your best value evaluation.

3. Search the [TXMAS Contracts Web Page](#)⁴ for the required product or service. If you are working with a new TXMAS contractor who does not yet have a listing on the [TXMAS Contracts Web Page](#) send a request to that vendor for a catalog. Vendors who are within their 15-day grace period for establishing a TXMAS Web Page are responsible for sending their catalog(s) to you upon request.

4. Obtain a price quote from as many TXMAS vendors as are necessary to provide best value to the State. Document all price quotes in your purchasing file. If the TXMAS contractor’s website is not shown on the [TXMAS Contracts Web Page](#), they must include a copy of the TXMAS contract award notice with their price quote.

5. File each price quote in the PO file. If no TXMAS vendors provide the product or service, go to subheading Proposing New TXMAS Contracts

6. Evaluate the quote(s) for best value. If the product or service is available from a TBPC Term Contract and provides the best value, purchase from the TBPC Term Contract.

7. Compare the best value quote with the price listed in the selected vendor’s TXMAS catalog. If the quoted price is equal to or less than the price listed in the vendor’s TXMAS catalog, make a note that you verified the price in your purchasing records. If the quoted price is higher than the price listed on the vendor’s TXMAS catalog, have the vendor generate a price quote that is consistent with their TXMAS pricing. Once the price has been corrected, note that you verified and then corrected the price in your purchasing records.

8. The TXMAS contractor is not required to accept orders below the minimum order limit shown on the contract page. Orders between the minimum and maximum order limits listed on the contract page are subject to TXMAS catalog pricing. For orders above the maximum limit, you are entitled to negotiate lower prices than those listed in the TXMAS catalog. See subheading **Negotiating Price with TXMAS Vendors** below for more information.

9. Document the basis for the best value determination in the PO file. Incidental, off-schedule items and services, installation or inside delivery and set up, may be purchased as "best value, open market" items provided that they are necessary for product warranty, system integration or product completeness. Your agency is responsible for ensuring that the quoted price for such incidental items is fair and reasonable. See subheading **Negotiating Price with TXMAS Vendors** below for more information. These incidental items and services may be added to the TXMAS purchase order if they are clearly labeled as "open market, best value" items.

10. Prepare a PO containing the following:

- a. The TXMAS Contract number.
- b. An NIGP Code for each purchased line item.

11. Send the PO directly to the TXMAS vendor listed on the TXMAS contract page.

12. Enter the PO into TBPC's on-line purchasing system, Impala, or fax a copy of the PO to TBPC at 512-236-6181.

13. If the PO exceeds \$25,000, post the Award Notice on the ESBD (Electronic State Business Daily).

TXMAS Information Technology Purchases

The TXMAS Contracts are exempt from CISV (Catalog Information Systems Vendor) rules. Use the process in section "TXMAS Purchases \$5,000" or "TXMAS Purchases Over \$5,000" for information technology items purchased from a TXMAS Contract⁵.

TXMAS Proprietary Purchases

1. Search the [TXMAS Contracts Web page](#)⁶ for the required product or service.
2. If you find the proprietary product or service you need on a TXMAS Contract, prepare a letter justifying the proprietary purchase and obtain the appropriate procurement manager's signature. Retain this document in the PO file.
3. Prepare a PO containing the following:

- a. The TXMAS Contract number.
- b. An NIGP Code for each purchased line item.
4. Send the PO directly to the TXMAS Vendor.
5. Enter PO into TBPC's on-line purchasing system, Impala, or fax a copy of the PO to TBPC at 512-236-6181.
6. If the PO exceeds \$25,000, post the Award Notice on the ESBD (Electronic State Business Daily).

Negotiating Price with TXMAS Vendors

You may negotiate with a TXMAS vendor on the price of:

- Incidental, non-TXMAS contract items and services, installations or inside deliveries and set ups that are required to facilitate TXMAS contract purchases.
- TXMAS contract goods and services that the vendor is offering through a promotional program.
- TXMAS contract goods and services in an amount that exceeds the contract's Maximum Order.

Proposing New TXMAS Contracts

If you have a requirement that could be met by a competitively awarded government contract:

1. Verify that the requested contract is not already available as a TXMAS Contract.
2. Verify that the contract is:
 - a. Awarded by the federal government or any governmental entity of any state.
 - b. Awarded using a competitive process.
 - c. Adaptable to the laws of the State of Texas.⁷
3. If the potential contract meets the above criteria, contact the TXMAS Program at (512) 463-3421 to begin the process for awarding a TXMAS contract/

¹ Texas Government Code Title 10, Subtitle D, Sections [2155.062](#), [2155.502](#), [2155.504](#)

² http://portal.tbpc.state.tx.us/txmas/txmas_index.asp

³ Texas Government Code Title 10, Subtitle D, Section [2155.504\(b\)](#) and Local Government Code Section

271.101

⁴ http://portal.tbpc.state.tx.us/txmas/txmas_index.asp

5 Texas Government Code Title 10, Subchapter I, Section [2155.507](#)

6 http://portal.tbpc.state.tx.us/txmas/txmas_index.asp

⁷ Texas Government Code Title 10, Subtitle D, Sections [2155.062](#), [2155.502](#), [2155.504](#)

Revised 09/26/06

Section 2.9.1

AI-4202

15.A.12.

STANDING ITEM-L&G Engineering Invoice No. 6409
CC REGULAR

Date: 06/12/2007

Submitted By: Rocio Villarreal, PURCHASING DEPT.

Submitted For: Rocio Villarreal

Department: PURCHASING DEPT.

Agenda Area: Purchasing Department

Purchasing only: Hidalgo County

Information

CAPTION

Approval of Request for Payment on Invoice No. 6409 in the amount of \$952.33 from L&G Engineering, awarded material testing engineer for the, "Construction of Hidalgo County Adult Probation Department," and as certified for payment by project architect, Rike Ogden Figueroa Allex Architect, Inc.; C-06-096-12-20

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2007

ACCT. #: 7-1301-423-20-320-017-0-720

FUNDS AVAILABLE Y/N?: Y

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

PO# 566134 has \$18,636.44 available as of 6/8/07 to pay pending invoice.

Attachments

Link: [L&G Inv 6409](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Purchasing Department	Marty Salazar	06/07/2007 01:39 PM	APRV
2	Budget & Management	Dina Trevino	06/08/2007 09:41 AM	APRV
3	Dale Kennan	Dale Kennan	06/08/2007 10:38 AM	APRV
4	Auditor's Office		06/08/2007 10:52 AM	NEW
5	Court Administrator		06/08/2007 10:52 AM	

Form Started By: Rocio Villarreal
Started On: 06/06/2007 05:23 PM

Final Approval Date: 06/08/2007



rike
ogden
figueroa
allcx

April 4, 2007

Mrs. Rocio Villarreal
Hidalgo County Purchasing Department
100 E. Cano, 4th Floor – Administration Building
Edinburg, Texas 78539

Re: L & G Engineering Laboratory Contract#: C-06-096-12-20
New Adult Probation Facility
At Former Site of Hidalgo County Sheriff's
Department and Jail for
Hidalgo County, Texas

Dear Mrs. Villarreal:

The enclosed L & G Engineering Laboratory Test reports and invoices have been reviewed with Hinojosa Engineering and L& G. We recommend payment to L & G. If you have any questions or need clarification please call me.

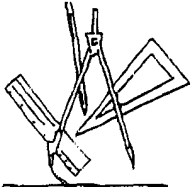
Sincerely,

Rike Ogden Figueroa Allcx Architects Inc.

A handwritten signature in cursive script, reading "Luis A. Figueroa".

Luis A. Figueroa, AIA
Principal

LF/dt



L&G Engineering Laboratory, LLC

2100 W. Expressway 83
Mercedes, Tx 78570
(956) 565-0760 • Fax (956) 565-6746

Date

3/22/2007

Invoice #

6409

Bill To

County of Hidalgo
Administration Building
100 E. Cano Street, 4th Floor
Edinburg, Tx 78539

Re:

Hidalgo County Adult Probation
Const. Materials Testing
(L&G Contract # C-06-096-12-20)
P.O. Number 566134
3/5 - 3/7

CSJ#/Project #

L114502

Due Date

4/10/2007

Rep.

RG

Report Number

R183 thru R186

Date	Item Code	Description	Price Each	Quantity	Amount
3/5/2007	91011	R183 Field Density (Nuclear Method)(Ea.)	20.25	2	40.50
	94048	Eng. Tech. (Soils / SP.)(Hr.)	40.55	2	81.10
	95058	Vehicle Trip Charge (Miles)(Mi.)	0.42	50	21.00
	95061	Test Report(Ea.)	18.00	1	18.00
3/7/2007	91004	R184 Atterberg Limits Det. (Ea.)	67.50	1	67.50
	91009	M-D ASTM D 698(Ea.)	174.45	1	174.45
	91014	Sieve Analysis (Dry & 4 Sieve)(Ea.)	50.60	1	50.60
	91017	Texas Wet Ball Mill Test(Ea.)	197.00	1	197.00
	94048	Eng. Tech. (Soils / SP.)(Hr.)	40.55	2	81.10
	95061	Test Report(Ea.)	18.00	2	36.00
3/7/2007	91011	R186 Field Density (Nuclear Method)(Ea.)	20.25	2	40.50
	94048	Eng. Tech. (Soils / SP.)(Hr.)	40.55	2.5	101.38
	95058	Vehicle Trip Charge (Miles)(Mi.)	0.42	60	25.20
	95061	Test Report(Ea.)	18.00	1	18.00

L&G Engineering appreciates the opportunity to serve your material testing needs.

Total

\$952.33

L&G Engineering appreciates the opportunity to serve
your material testing needs.

Balance Due

\$952.33

Highway / Civil • Structural / Bridge • Environmental • Construction Material Testing

AI-4137

15.A.13.

**Hidalgo County Group Health Plan/Program- RFP - Committee
Designation
CC REGULAR**

Date: 06/12/2007

Submitted By: Marty Salazar, PURCHASING DEPT.

Submitted For: Marty Salazar

Department: PURCHASING DEPT.

Agenda Area: Purchasing Department **Purchasing only:** Hidalgo County

Information

CAPTION

Pursuant to a directive by Commissioners Court on Tuesday, June 5, 2007, designation/appointment of a "Committee" to participate with Hidalgo County's Group Benefits Consultant, Alamo Insurance Group in the Request for Proposal process with determination of duties and responsibilities of said "Committee;

BACKGROUND

Fiscal Impact

Attachments

No file(s) attached.

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Purchasing Department (Originator)	Marty Salazar	06/07/2007 04:24 PM	APRV
2	Budget & Management	Dina Trevino	06/07/2007 05:47 PM	APRV
3	Auditor's Office	Linda Fong	06/08/2007 09:11 AM	APRV
4	Court Administrator	Monica Badillo	06/08/2007 09:46 AM	APRV

Form Started By: Marty Salazar
Started On: 06/05/2007 03:15 PM
Final Approval Date: 06/08/2007

AI-4198

15.A.14.

Travel Card Use Policy
CC REGULAR

Date: 06/12/2007

Submitted By: Marty Salazar, PURCHASING DEPT.

Submitted For: Marty Salazar

Department: PURCHASING DEPT.

Agenda Area: Purchasing Department **Purchasing only:** Hidalgo County

Information

CAPTION

Presentation for discussion, consideration and approval of Travel Card Use Policy for Hidalgo County

BACKGROUND

Fiscal Impact

Attachments

*No file(s)
attached.*

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Purchasing Department (Originator)	Marty Salazar	06/07/2007 04:24 PM	APRV
2	Budget & Management	Dina Trevino	06/08/2007 09:38 AM	APRV
3	Auditor's Office		06/08/2007 02:58 PM	NEW
Form Started By: Marty Salazar			Started On: 06/06/2007 04:57 PM	
Final Approval Date: 06/08/2007				

AI-4207

15.A.15.

Payment of Invoice
CC REGULAR

Date: 06/12/2007

Submitted By: Marty Salazar, PURCHASING DEPT.

Submitted For: Marty Salazar

Department: PURCHASING DEPT.

Agenda Area: Purchasing Department

Purchasing only: Hidalgo County

Information

CAPTION

District Clerk Office:

Acceptance and approval of invoice #...2912 in the amount of \$1,034.35 from FedEx Kinkos for the printing of labels reflecting new district clerk Laura Hinojosa so as to have no delay or stoppage of juror summons process with authority for County Auditor to issue payment.

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2007

ACCT. #: 7-1100-412-00-090-001-0-550

FUNDS AVAILABLE Y/N?: Y

MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

Available balance \$ 10,723.24 as of 06/08/07

Attachments

Link: [backup](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Purchasing Department (Originator)	Marty Salazar	06/07/2007 04:24 PM	APRV
2	Budget & Management	Dina Trevino	06/08/2007 09:53 AM	APRV
3	Erika Reyna		06/08/2007 02:58 PM	NEW
Form Started By: Marty Salazar			Started On: 06/07/2007 01:48 PM	
Final Approval Date: 06/08/2007				

AI-4196

15.A.16.

**Pre-Paid Legal Services-Implementation Plan
CC REGULAR**

Date: 06/12/2007

Submitted By: Marty Salazar, PURCHASING DEPT.

Submitted For: Marty Salazar

Department: PURCHASING DEPT.

Agenda Area: Purchasing Department **Purchasing only:** Hidalgo County

Information

CAPTION

Presentation for discussion, consideration and action on the following voluntary project:

A. Proposed "implementation plan" submitted for approval by awarded vendor
"Pre-Paid Legal Services, Inc. and Hon. Della Fay Perez-Rodriguez, Pre-Paid Legal
Services Associate with determination including, but not limited to, such issues as;

1. "Mandatory" participation in the program;
2. Time and place of enrollments;
3. Method of enrollment;
4. Number of enrollments (monthly, quarterly, semi-annual or annual);
5. Other;

B. Alternative or optional "implementation plans".

BACKGROUND

Fiscal Impact

FISCAL YEAR:

ACCT. #: Payroll deduction

FUNDS AVAILABLE Y/N?:

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

A \$5.00 administration fee per year per employee (to be deducted from
payroll) participating in PPL services program.

Attachments

Link:

[administrative fees](#)

Link: [benefit plan](#)

Link: [legal citation](#)

Link: [memo to
budget officer](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Dina Trevino	06/08/2007 09:38 AM	APRV
2	Dale Kennan	Dale Kennan	06/08/2007 10:22 AM	APRV
3	Purchasing Department (Originator)	Marty Salazar	06/08/2007 10:43 AM	APRV
4	Auditor's Office		06/08/2007 02:58 PM	NEW
Form Started By: Marty Salazar			Started On: 06/06/2007 04:52 PM	
Final Approval Date: 06/08/2007				

HIDALGO COUNTY, TEXAS**SCHEDULE FOR ADMINISTRATIVE FEE (\$5.00)****EFFECTIVE: March 09, 2007**

PAY PERIOD DEDUCTION BECOMES EFFECTIVE	ADMINISTRATIVE FEE DUE
1	\$ 5.00
2	4.81
3	4.62
4	4.42
5	4.23
6	4.04
7	3.85
8	3.65
9	3.46
10	3.27
11	3.08
12	2.88
13	2.69
14	2.50
15	2.31
16	2.12
17	1.92
18	1.73
19	1.54
20	1.35
21	1.15
22	.96
23	.77
24	.58
25	.38
26	.19

This schedule can be used to determine amounts due to Hidalgo County for handling payroll deductions for various companies, associations, unions, etc.

The \$ 5.00 annual fee per employee was set by Commissioner's Court on March 07, 1989 in order to comply with Section 155.00 of the Local Government Code.

The payroll deduction notice should be accompanied with a check that reflects the amount of the administrative fee due on the pay day immediately following the date the deduction notice was received.

If you should have any questions regarding the amount of the administrative fee due to Hidalgo County, you may call (956) 318-2506 for assistance.

Olga T. Montero

From: Jolene L Poore [jolenepoore@pplsi.com]
Sent: Thursday, June 07, 2007 10:38 AM
To: Olga T. Montero
Subject: Re: Pre-Paid Legal Services project



Admin. Fees.doc
(39 KB)

Good morning Olga,
I have briefly reviewed the attached. I am not seeing where an exact amount is listed.
Can I get that in an official memo? Jolene Poore Proposal Coordinator Group Marketing Pre-
Paid Legal Services, Inc.
Phone: 580-310-7631
Fax: 580-310-6893

"Olga T. Montero"
<olga.montero@co.
hidalgo.tx.us>

06/07/2007 10:30
AM

<Jolenepoore@pplsi.com>

To

cc

Subject

Pre-Paid Legal Services project

Good Morning,

Refer Texas Local Govt Code - Chapter 155 w/Applicable Sub Chapters. (refer to attached document) any questions please call me.

Can you send me an email or call to make sure you have received this document?

Olga T. Montero, Buyer
Hidalgo County Purchasing Department
(956) 318-2626 Fax (956) 318-2629

Have a good day and God Bless You
(See attached file: Admin. Fees.doc)

Confidentiality Note:

This email and any attachment to it is confidential and protected by law and intended for the use of the individual(s) or entity named on the email. If the reader of this message is not the intended recipient, you are hereby notified that any dissemination or distribution of this communication is prohibited. If you have received this communication in error, please notify the sender via return email and delete it completely from your email system. If you have printed a copy of the email, please destroy it immediately. Thank you

Della Fay Perez-Rodriguez
Pre-Paid Legal Independent Associate
Affirmative Defense Response Systems Specialist
Group Security Specialist
Certified Identity Theft Risk Management Specialist

4020 N. 22ND Street
McAllen, Texas 78504

(956) 867-0755 (Phone)
(956) 972-1515 (Fax)

May 8, 2007

To: Hidalgo County Purchasing Department
Attn: Marty Salazar
Fax: 956-318-2629
Re: Prepaid Legal Services, Inc. Implementation Plan for Voluntary Benefit

Dear Ms. Salazar,

As the designated local representative of Prepaid Legal Services Inc., I would like to propose the following as an implementation plan for the services offered by my company.

1. Hidalgo County will provide PPL representatives with a list of all departments and Departments heads.

2. PPL representatives will contact each and meet with Department Heads to discuss and schedule a mandatory meeting with all employees in their department.

Departments heads will be provided a template (see Exhibit A- sample letter for employees) letter describing the new employee benefit and Identity Theft Federal Law Compliance training. The letter shall be given to each employee informing them of the day and time of the meeting. The meetings can take place during the workday and not interfere with the employee's work duties. The meetings will last approximately 20-25 minutes and can be conducted with a small group of employees

(such as 8-10) at a time through out the day or we can schedule one meeting for all employees within a department (space permitting). We are flexible and will work with each department head to do what is more convenient for them and their employees.

3. PPL representatives will schedule the mandatory meetings with all employees by department for the presentation of the benefit. The reason for requiring a mandatory meeting with the employee is for the employer's benefit. By requiring all employees to attend such meetings, the County will be complying with the FACTA Federal law and the Gramm, Leach, Bliley Act also a Federal law.

The FTC will take action against employers that do not follow the law. One solution that provides an affirmative defense against potential fines, fees, and lawsuits is to offer some sort of identity theft protection as an employee benefit. An employer can choose whether or not to pay for this benefit. "The key is to make the protection available, and have a mandatory employee meeting on identity theft and the protection the employer is making available, similar to what most employers do for health insurance." Business and Legal Reports.

4. At the mandatory meetings, the PPL Associates will educate the employees on the current Federal laws regarding Identity Theft and present the legal services benefit plan and the Identity Theft protection plan. PPL representatives will distribute a membership form (see attached Exhibit B -Payroll deduct membership

application form) wherein employees fill out and submit to the PPL representative after the meeting.

The form is a three page form consisting of a top page which is white, the second page is yellow and the third page is pink. The first page is submitted to the company Prepaid Legal Services for processing. The yellow page is kept by the PPL representative. The pink page is given to the member for their records. The employer (payroll department) is given the bottom portion of the application which is the payroll deduction authorization signed by the employee.

5. After each mandatory meeting and enrollment, the PPL representative submits to the payroll department a complete list of the employees and the amount of deduction to be taken by each depending on the plan for which they authorized a payroll deduction.

The Company (PPL) will also send a list of employees each month in the billing statement and the amount to be deducted.

Our company is very easy to work with and will answer all of the payroll department's questions. Our PPL representatives are also available to answer any questions.

6. PPL representatives will also distribute and have each employee sign a form (see attached Exhibit C) wherein they acknowledge that they were made available the services of prepaid legal and the identity theft protection. This form will be given to

the County to be placed in the employee's personal file. By placing this document in the employee's file, the County of Hidalgo is taking the reasonable steps as required by the FTC to comply with the law; thereby, providing a defense to any lawsuit.

7. We can also provide a Use of Confidential Information by Employee form for the employees to sign to further show that they are aware of the State and Federal Laws which regulate the handling of confidential and personal information and that they understand that they can be held accountable both civilly and criminally for misuse of the information. (See Exhibit D)

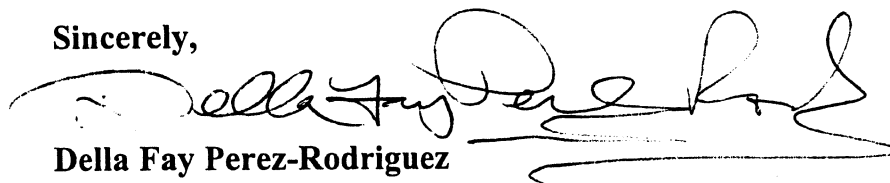
From prior experience, a group of this size will take approximately 2 months to complete enrollment on all of the County employees, depending on how many departments the county has. We are ready to begin enrollment as soon as possible.

We believe that there are many of your employees right now who have a legal situation that needs attention and many more that have an Identity theft issue. Lets not have them bring their personal issues to interfere in the workplace. Help your employees have peace of mind and they will be much more productive. At the same time, the County of Hidalgo is complying with Federal law and protecting itself from potential litigation.

Please call me if you have any questions or would like to discuss the implementation plan or propose any changes. I have also enclosed a copy of a presentation (see exhibit E) that our company presents to business owners which has information on the federal laws that I told you about yesterday and explains the

importance of scheduling mandatory meetings and offering an Identity Theft product
like ours.

Sincerely,

A handwritten signature in black ink, appearing to read 'Della Fay Perez-Rodriguez', with a long horizontal flourish extending to the right.

Della Fay Perez-Rodriguez

Gramm, Leach, Bliley Safeguard Rule

**Eight Federal Agencies and any State can enforce this law:
Real Estate Brokers, etc...**

**Applies To Any Organization That Maintains Personal
Financial Information Regarding It's Clients Or Customers**

Non Public Information (NPI) lost under the wrong set of
circumstances may result in:

- Fines up to \$1,000,000 per occurrence
- Up to 10 Years Jail Time for Executives
- Removal of management
- Executives within an organization can be held accountable
for non-compliance both civilly and criminally

Safeguard and Security Rules

Requires businesses to:

- Appoint an Information Security Officer
- Develop a written policy to protect NPI
- Hold mandatory training for employees who have access to
NPI

Fair and Accurate Credit Transactions Act (FACTA)

FACTA, the new law, stands for Fair and Accurate Credit Transactions Act. FACTA is the law creating a policy which allows any American access to their credit report once per year. The law went into effect Jan 1, 2005.

On June 1, 2005 a new portion of the law went into effect. It says that any business owners and employers whose action or inaction results in the loss of customer or employee information, can be fined by federal and state government, and sued in civil court. The law applies To Every Business And Individual Who Maintains, Or Otherwise Possesses, Consumer and Employee Information For A Business Purpose.

Employee or Customer information lost under the wrong set of circumstances may cost your company:

- Federal and State Fines of **\$2500** per occurrence
- Civil Liability of **\$1000** per occurrence
- Class action Lawsuits with **no** statutory limitation
- Responsible for **actual losses** of Individual (\$92,893 Avg.)



PURCHASING DEPARTMENT
County Of Hidalgo

MEMORANDUM

(Immediate Review and Response Required)

To: Kathleen Pinson,
V.P. Regulatory Compliance
Attn: Yolene Poone,
Proposal Coordinator

From: Martha L. Salazar, CPPB
Hidalgo County Purchasing Department
Attn: Olga T. Montero, Buyer

Date: May 18, 2007

Re: RFP No. 2006-401-11-29-orm
"PrePaid Voluntary Legal Services-Hidalgo County"

Fax: (580) 421-6311

In order to provide Hidalgo County Commissioners' Court with sufficient information to consider, discuss and take action on your proposal implementation plan you provided for the Pre-Paid Legal Services project.

We need additional information. Please forward the legal citation to that section of the Gramm, Leach, Bliley Act and FACTA Federal law (if applicable) as it pertains to counties by no later than 5:00 p.m. / ~~Tuesday, May 22, 2007~~

*extension granted by
Ms. Montero*

Please fax this Acknowledgment of Receipt of this information to 956-318-2629 as soon as possible.

Yolene Poone *Yolene Poone* *5/25/07*
Signature Print Name Date

If you require any further information or assistance regarding this matter, please do not hesitate to call me at 956-292-7000 Ext. 4859.



Serving North American families since 1972

Corporate Offices: One Pre-Paid Way • Ada, Oklahoma 74820 • 580/436-1234 • www.prepaidlegal.com

I. FACTA APPLICABILITY

The FACTA law encompasses a wide variety of provisions. Many of the provisions apply only to "consumer reporting agencies." For example, the obligation to accept and incorporate "fraud alerts" is limited to a consumer reporting agency. See 15 U.S.C. § 1681c-1. Consumer reporting agencies also have the obligation to provide free credit reports in certain situations. A "consumer reporting agency" means as any person "which, for monetary fees, dues, or on a cooperative nonprofit basis, regularly engages in whole or in part in the practice of assembling or evaluating consumer credit information or other information . . . for the purpose of furnishing consumer reports to third parties . . ." This obligation - and much of FACTA - applies only to these consumer reporting agencies.

There are other provisions of FACTA that apply to "users" of consumer reports. For example, no user of a

consumer report that includes an initial fraud alert or an active duty alert . . . may establish a new credit plan or extension of credit, . . . in the name of the consumer, or issue an additional card on an existing credit account requested by a consumer, or grant any increase in credit limit on an existing credit account requested by a consumer, unless the user utilizes reasonable policies and procedures to form a reasonable belief that the user knows the identity of the person making the request. 15 USC § 1681c-1(h)(1)(B).

This provision creates obligations for users of consumer reports, but typically is not the kind of issue related to the identity theft risks at issue for Pre-Paid.

There are a number of provisions that apply more broadly. For example, under one provision "no person that accepts credit cards or debit cards for the transaction of business shall print more than the last 5 digits of the card number or the expiration date upon any receipt provided to the cardholder at the point of the sale or transaction." 15 U.S.C. § 1681c(g)(1). This provision would apply to companies or agencies that accept credit or debit cards.

There are provisions that apply to "financial institutions" and "creditors, that are driven by "Red Flag Guidelines," established by federal financial regulators, "for use by each financial institution and each creditor regarding identity theft with respect to account holders at, or customers of, such entities." 15 U.S.C. § 1681m(e)

Subsidiaries

Pre-Paid Legal CasualtySM, Inc. • Pre-Paid Legal Services of Tennessee, Inc. • Pre-Paid Legal Services, Inc., of Florida • National Pre-Paid Legal Services of Mississippi, Inc.
Legal Service Plans of Virginia, Inc. • PPL Legal Care of Canada Corporation • Ohio Adams to Justice, Inc., administered by Pre-Paid Legal ServicesSM, Inc.

There are other provisions that apply to "any person," but only in limited contexts. For example, 15 U.S.C. § 1681s-2(a)(6) provides that "a person that furnishes information to any consumer reporting agency shall have in place reasonable procedures to respond to any notification that it receives from a consumer reporting agency . . . relating to information resulting from identity theft, to prevent that person from refurnishing such blocked information." This provision creates an obligation only when a company has been notified about identity theft issues for a particular individual.

The most broadly applicable provision of FACTA that is directly relevant to the identity theft issues faced by Pre-Paid involves the disposal of consumer report information. 15 U.S.C. § 1681w(a) requires regulations "requiring any person that maintains or otherwise possesses consumer information, or any compilation of consumer information, derived from consumer reports for a business purpose to properly dispose of any such information or compilation." This is a broad provision, because it covers consumer reports, including background check reports, and information "derived from" this material. Therefore, this imposes a broad obligation on companies to dispose of this information properly. This is the main provision that has been used as a means for saying that FACTA applies to "everyone."

Accordingly, there are a limited number of provisions that have applicability to broad groups of companies. These provisions could extend to state agencies in some situations, depending on their specific activities.

II. GLB APPLICABILITY

The privacy and security provisions of the Gramm-Leach-Bliley Act, Public Law 106-102, apply to "financial institutions." A financial institution is defined in the statute as "any institution the business of which is engaging in financial activities." 15 U.S.C. § 6809(3). Financial activities include primarily the following activities.

- (A) Lending, exchanging, transferring, investing for others, or safeguarding money or securities.
- (B) Insuring, guaranteeing, or indemnifying against loss, harm, damage, illness, disability, or death, or providing and issuing annuities, and acting as principal, agent, or broker for purposes of the foregoing, in any State.
- (C) Providing financial, investment, or economic advisory services;
- (D) Underwriting, dealing in, or making a market in securities. See 12 U.S.C. § 1843(k)(4).

Therefore, for the most part, financial institutions are banks, insurers, securities firms and other entities that provide specific products and services to individual consumers. These entities are governed under GLB by their "functional regulator." 15 U.S.C. § 6805. This means that various federal agencies (including the Board of Governors of the Federal Reserve System, the Office of the Comptroller of the Currency and the Securities and

Exchange Commission), have enforcement authority. In addition, state insurance commissioners have authority over the insurance industry. There are additional financial institutions (e.g., a tax preparation firm) covered through "catch-all" authority by the Federal Trade Commission.

It is certainly possible that an agency (likely a state university) would be covered by this rule to the extent that it provides student loans directly and not through a partnership with a financial institution (although only for these student loan activities). Each university will need to evaluate this on its own.

It is harder to see how a state agency could be covered by this law, as state agencies do not typically provide these kinds of products and services. Each agency will need to evaluate their products and services and their kinds of information on its own to determine applicability of any laws.

Hidalgo County Instant Messaging Client

Olga Montero [9:46 AM]:

Hi Im olga from Purchasing department.....i see Neida is offline but maybe you can answer a question. Im working on a project for Hidalgo County and I need to see if your dpartment accepts credit cards/debit cards for method of payment?

Maria Garcia [10:16 AM]:

yes olga we accept credit cards: discover,visa & mastercard but we don't accept american express - & there is a processing - 3.00 up to 100.00 & 3% fee those exceeding 100.00 & yes we accept debit cards with the logo on the card.

Olga Montero [10:17 AM]:

ok thank you so much HAVE A GOOD DAY

Hidalgo County Instant Messaging Client

Olga Montero [10:01 AM]:

Hello Im Olga from purchasing Department and Im currently working on a project for Hidalgo County and I have a question to ask you.... Does you department accept credit cards/debit cards for method of payment? Please let me know

Nillda VanHook [10:02 AM]:

Yes mam we do for filing fees and such. Is that what you meant?

Olga Montero [10:21 AM]:

yes.....or anyone wanting services from your department....for example if I go get copies and I want to pay w/a credit card?

Nillda VanHook [10:24 AM]:

Yes mam its a credit card machine.

Olga Montero [10:25 AM]:

good...thank you and HAVE A NICE DAY

Nillda VanHook [10:25 AM]:

Your welcome mam. Same to you.

Hidalgo County Instant Messaging Client

Olga Montero [9:52 AM]:

hello ms. muniz, i have a question this is Olga from Purchasing. Im currently working on a project for Hidalgo County and I need to find out if your department accepts credit cards/debit cards for method of payment? Please let me know

Annette Muniz [9:53 AM]:

yes we do

Annette Muniz [9:53 AM]:

we accept credit cards

Olga Montero [9:53 AM]:

thank you

Olga Montero [9:53 AM]:

have a good day

Annette Muniz [9:53 AM]:

you too



PURCHASING DEPARTMENT
County Of Hidalgo
MEMORANDUM
(IMMEDIATE REVIEW AND RESPONSE REQUESTED/REQUIRED)

To: Valde Guerra, Hidalgo County Budget Officer & DRM
Executive Assistant to Commissioners Court

Via Fax: 956-292-7034 or
Hand Delivery

From: Martha L. Salazar
Hidalgo County Purchasing Agent

Date: June 6, 2007

Re: Pre-Paid Legal Services Project- Proposed Implementation Plan

On April 10, 2007 Hidalgo County Commissioners Court awarded a Voluntary Pre-Paid Legal Services Program for all Hidalgo County employees. This program does not qualify under the County's Section 125 Cafeteria Plan and thus is not have a pre-tax benefit. It is however a product that will be paid for by participating employees.

It is my understanding that the awarded vendor will be requesting payroll deductions for the employees participating in the program. The Hidalgo County Treasurer's Office was consulted as to any concerns or objections to adding an additional payroll deduction. The Treasurer's Office has provided us with a "Schedule for Administrative Fee" which will need to be accepted by the awarded vendor prior to the implementation of the program. We have telephoned the Hon. Della Fay Perez, Pre-Paid Legal Services Independent Associate and she has indicated the need to contact Pre-Paid Legal Services regarding any administrative fees. PPL has requested some type of confirmation from the County (Treasurer's Office) that the "Administrative Fee" is required.

In the interim, it is important that we commence the complete and thorough review of Pre-Paid Legal Services' proposed "Implementation Plan" (copy attached). The proposed "Implementation Plan" will need Commissioner's Court approval inasmuch as it calls for access to employee related information as well as "mandatory" meetings with department heads and employees. PPL in it's proposed "Implementation Plan" addresses specific federal laws which imply some type of compliance on the part of Hidalgo County. I have sent PPL a request to clarify and detail the applicability of these federal law(s) specifically to Hidalgo County (copy attached). Purchasing forwarded the company's reply to the Hon. Steve Crain, Atlas & Hall for his review and comment. It appears that the federal laws referenced by PPL are applicable to "lending institutions" and not counties. Therefore, due to the fact that this program is being offered to all Hidalgo County eligible employees on a "voluntary" basis, the need for **mandatory meetings** may not be necessary.

In addition to "mandatory meetings", the Court will also need to determine other issues, including, but not limited to: time and place of enrollments; time permitted to employees for enrollment; contact with employees after signing up for program; the number of enrollments, etc.

As I stated before, the entire proposed implementation plan will require Commissioners Court approval. I would like to place the item on the next Commissioners Court's agenda of 6-12-07 for discussion, consideration and action so as to allow the company to commence the enrollment process. As merely a suggestion or recommendation, the Court may wish to consider the type of format/procedure currently used for the County's voluntary 457 Plan.

If you require any further information or assistance regarding this issue, please do not hesitate to call me at 292-7611, ext. 4862.

AI-4192

15.B.1.

**Request for Payment-Leonel Garza Jr Appraisal Reports
CC REGULAR**

Date: 06/12/2007

Submitted By: Darlene Betancourt, PURCHASING DEPT.

Submitted For: Darlene Betancourt

Department: PURCHASING DEPT.

Agenda Area: Purchasing Department

Purchasing only: Prct. 1

Information

CAPTION

Presentation for discussion, consideration, acceptance and approval of request(s) for payment for Invoice No. 602 in the amount of \$ 27,000.00 and Invoice No. 603 in the amount of \$3,000.00 submitted by Leonel Garza Jr & Associates with authority for County Auditor to issue payment(s) (after review and processing procedures completed) in connection with Contract No.C-06-218-09-19 PO 580709 for Mile 2 West Project.

BACKGROUND

See attached invoices

Fiscal Impact

FISCAL YEAR: 2007

ACCT. #: 7-1315-431-00-121-040-0-711

FUNDS AVAILABLE Y/N?: Y

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

\$40,000.00 Available in PO# 580709

Attachments

Link: [Inv 602-603](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Purchasing Department	Marty Salazar	06/06/2007 05:20 PM	APRV
2	Budget & Management	Dina Trevino	06/07/2007 05:51 PM	APRV
3	Erika Reyna	Erika Reyna	06/08/2007 08:29 AM	APRV
4	Auditor's Office	Linda Fong	06/08/2007 08:41 AM	APRV
5	Court Administrator	Monica Badillo	06/08/2007 09:46 AM	APRV

Form Started By: Darlene Betancourt
Started On: 06/06/2007 04:40 PM
Final Approval Date: 06/08/2007

Leonel Garza Jr. & Associates
 1419 Dove Avenue, Suite #1
 McAllen, Texas 78504
 (956) 687-7295
 leonel3@aol.com

Invoice

DATE
 6/4/2007

INVOICE #
 602

BILL TO

Hidalgo County Right Of Way Department
 C/O Joe Pena
 509 East Earling Road
 San Juan, Texas 78589

ITEM	DESCRIPTION	DUE DATE
Appraisal Report	Appraisal Report Project: Mile 2 West Project Client: Hidalgo County Right-of-Way Department	6/4/2007
		AMOUNT
		1,000.00
	Parcel 97 Owner: Amado Guerra & Elvira Guerra Location: NEC of Mile 2 West and Mile 11 North	
Appraisal Report	Parcel 102 Owner: Sandra Gonzalez Zamora & Magdalena Gonzalez Location: West Line of Mile 2 West Road	1,000.00
Appraisal Report	Parcel 103 Owner: Maria Margarita Leal Location: West Side of Mile 2 West Road North of Mile 11 North Road	1,000.00
Appraisal Report	Parcel 104 Owner: Margarita Leal Garcia Location: West Side of Mile 2 West Road North of Mile 11 North Road	1,000.00
Appraisal Report	Parcel 105 Owner: Matias Rodriguez & Noemi A. Rodriguez Location: West Line of Mile 2 West Road	1,000.00
Appraisal Report	Parcel 106 Owner: Rosa L. Rios Location: SEC of Mile 2 West and Mile 11 North Road	1,000.00
Appraisal Report	Parcel 112 Owner: Billy Paul Green & Evidna L. Green AKA Evidna Downing Green Location: SWC of Mile 2 West Road and Mile 11 North Road	1,000.00

RECEIVED
 JUN 04 2007
RIGHT OF WAY DEPT.

Leonel Garza Jr. & Associates
 1419 Dove Avenue, Suite #1
 McAllen, Texas 78504
 (956) 687-7295
 leonel3@aol.com

Invoice

DATE	INVOICE #
6/4/2007	602

BILL TO

Hidalgo County Right Of Way Department
 C/O Joe Pena
 509 East Earling Road
 San Juan, Texas 78589

		DUE DATE
		6/4/2007
ITEM	DESCRIPTION	AMOUNT
Appraisal Report	Parcel 117 Owner: Arturo Ortega & Sonja Ortega Location: East Side of Mile 2 Road, located North of Mile 10 Road	1,000.00
Appraisal Report	Parcel 118 Owner: Hidalgo & Cameron Water Control and Improvement District No. 9 Location: NEC of Mile 2 West Road and Mile 10 North Road	1,000.00
Appraisal Report	Parcel 119 Owner: Board of Directors of the Texas A & M University System, Trustee Location: W/S of Mile 2 West Road, located south of Mile 11 North Road	1,000.00
Appraisal Report	Parcel 120 Owner: Jeffrey Lee Gonzales Location: West Side of Mile 2 Road, Located north of Mile 10 Road	1,000.00
Appraisal Report	Parcel 121 Owner: Adan Cadena & Adelia G. Cadena Location: NWC of Mile 2 Road & Mile 10 Road	1,000.00
Appraisal Report	Parcel 122 Owner: R. E. George Location: East Side of Mile 2 Road, south of the SEC of Mile 2 Road and Mile 10 Road	1,000.00
Appraisal Report	Parcel 123 Owner: R. E. George Location: East Side of Mile 2 Road, south of Mile 10 Road	1,000.00
Appraisal Report	Parcel 125B Owner: C. E. Miller Location: West Side of Mile 2 Road, South of Mile 10 Road	1,000.00
Appraisal Report	Parcel 128 Owner: Miguel Cadena Location: West Side of Mile 2 Road, located South of Mile 10 Road North	1,000.00

Leonel Garza Jr. & Associates
 1419 Dove Avenue, Suite #1
 McAllen, Texas 78504
 (956) 687-7295
 leonel3@aol.com

Invoice

DATE
 6/4/2007

INVOICE #
 602

BILL TO

Hidalgo County Right Of Way Department
 C/O Joe Pena
 509 East Earling Road
 San Juan, Texas 78589

		DUE DATE
		6/4/2007
ITEM	DESCRIPTION	AMOUNT
Appraisal Report	Parcel 127 Owner: Ree L Lyons & John B Carey Location: West Side of Mile 2 Road, located south of Mile 10 Road	1,000.00
Appraisal Report	Parcel 128 Owner: R. E. George Location: East Side of Mile 2 West Road, located north of Mile 9 Road	1,000.00
Appraisal Report	Parcel 144 Owner: Eliza T. Aguilar & Juan Aguilar Location: West Side of Mile 2 West Road, located north of Mile 9 Road	1,000.00
Appraisal Report	Parcel 145 Owner: Modesto Guadalupe Aguirre Location: West Side of Mile 2 West Road, located north of Mile 9 Road	1,000.00
Appraisal Report	Parcel 146 Owner: Guadalupe Gonzalez Location: W/S of Mile 2 West Road, located north of Mile 9 Road	1,000.00
Appraisal Report	Parcel 147 Owner: Lars Kevin Hansen Location: NWC of Mile 2 West Road & Mile 9 Road	1,000.00
Appraisal Report	Parcel 154 Owner: San Mateo Investments LLC Location: Western Side of Mile 2 West Road, south of Mile 9 Road	1,000.00
Appraisal Report	Parcel 158 Owner: Fred R. Jones, JR & Betty J. Jones Location: Western Line of Mile 2 West Road and South of Mile 9 Road	1,000.00
Appraisal Report	Parcel 159 Owner: Fred R. Jones, JR & Betty J. Jones Location: Western Line of Mile 2 West & North of Mile 8 Road	1,000.00

Leonel Garza Jr. & Associates
 1419 Dove Avenue, Suite #1
 McAllen, Texas 78504
 (956) 687-7295
 leonel3@aol.com

Invoice

DATE
 6/4/2007

INVOICE #
 602

BILL TO

Hidalgo County Right Of Way Department
 C/O Joe Pena
 509 East Earling Road
 San Juan, Texas 78589

ITEM	DESCRIPTION	DUE DATE
Appraisal Report	Parcel 160 Owner: Samuel Z. Nieto & Maria E. Nieto Location: NWC of Mile 2 West & Mile 8 Road	6/4/2007
Appraisal Report	Parcel 161 Owner: Armando Bautista & Elva C. Bautista Location: NWC of Mile 2 West and Mile 8 Road	AMOUNT
	Leonel Garza Jr. & Associates, LLC TIN # 74-2948770	1,000.00
		1,000.00

7-1315-431-00-121-040-0-711
 PO 580709

INVOICE RECEIVED BY: *[Signature]*
 6/6/07
 C/O BUSTAMANTE ROBERTO BY:

Thank you for your business!

Total

27,000.00

Leonel Garza Jr. & Associates
1419 Dove Avenue, Suite #1
McAllen, Texas 78504
(956) 687-7295
leonel3@aol.com

Invoice

DATE
6/4/2007

INVOICE #
603

BILL TO

Hidalgo County Right Of Way Department
C/O Joe Pena
509 East Earling Road
San Juan, Texas 78589

ITEM	DESCRIPTION	DUE DATE 6/4/2007 AMOUNT
Appraisal Report	Appraisal Report Project: Mile 2 West Project Client: Hidalgo County Right of Way Department	1,000.00
Appraisal Report	Parcel 129 Owner: Alfredo & Maria De Los Angeles Guzman Location: E/S of Mile 2 West Road, located north of Mile 9 Road	1,000.00
Appraisal Report	Parcel 130 Owner: Jose Diego De Leon & Hortencia Sanchez Location: E/S of Miel 2 West Road, located north of Mile 9 Road	1,000.00
Appraisal Report	Parcel 162 Owner: Armando & Elva C. Bautista Location: W/S of Mile 2 West, south of Mile 9 Road	1,000.00

Leonel Garza Jr. & Associates, LLC
TIN # 74-2948770

RECEIVED
JUN 04 2007
RIGHT OF WAY DEPT.

INVOICE RECEIVED BY
[Signature] 6/6/07
C/O DESIGNEY

7-1315-431-00-121-040-0-711

Thank you for your business!

PO 580709 **Total**

3,000.00

AI-4197

15.B.2.

Request for Payment-L & G Consulting Eng Inc-Inv 11322209
CC REGULAR

Date: 06/12/2007

Submitted By: Darlene Betancourt, PURCHASING DEPT.

Submitted For: Darlene Betancourt

Department: PURCHASING DEPT.

Agenda Area: Purchasing Department

Purchasing only: Prct. 1

Information

CAPTION

Presentation for discussion, consideration, acceptance and approval of request for payment for Invoice No. 11322209 in the amount of \$ 64,591.14 submitted by L & G Consulting Engineers Inc. with authority for County Auditor to issue payment (after review and processing procedures completed) in connection with FM 88 ROW Project Contract No C-06-145-03-06 PO 569911.

BACKGROUND

See attached invoice

Fiscal Impact

FISCAL YEAR: 2007

ACCT. #: 7-1315-431-00-121-037-0-841

FUNDS AVAILABLE Y/N?: Y

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

PO# 569911 has \$302,147.23 available as of 6/8/07.

Attachments

Link: L&G Inv
11322209

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Purchasing Department	Marty Salazar	06/06/2007 05:21 PM	APRV
2	Budget & Management	Dina Trevino	06/08/2007 09:38 AM	APRV
3	Dale Kennan	Dale Kennan	06/08/2007 10:28 AM	APRV
4	Auditor's Office		06/08/2007 02:58 PM	NEW
Form Started By: Darlene Betancourt			Started On: 06/06/2007 04:56 PM	
Final Approval Date: 06/08/2007				

L & G Consulting Engineers Inc
2100 W. Expressway 83
Mercedes, TX 78570
(956) 565-9813 Fax (956) 565-9018

INVOICE #: 11322209
INVOICE DATE: 05/31/07

BILL TO: 34

Hidalgo County Pct. #1
 902 Joe Stephens
 Weslaco, TX 78596

JOB: 060801

FM 88 ROW
 c/o County of Hidalgo PCT#1
 1902 Joe Stephens Ave.
 Weslaco, TX 78596

PO# 569911 Contract# C-06-145-03-06

DESCRIPTION	CONTRACT	PREVIOUS APPLICATIONS	CURRENT COMPLETED	TOTAL COMPLETED	% COMPL	BALANCE TO FINISH
Engineering Services for the month of May 2007.						
05001-Direct Expense	15,380.00	12,765.40	922.80	13,688.20	89.0	1,691.80
16401-Engineer Svc	121,869.00	101,151.27	7,312.14	108,463.41	89.0	13,405.59
60000-Row Acq. Admin	183,000.00	124,074.00	8,784.00	132,858.00	72.6	50,142.00
60100-Title Services	34,200.00	15,321.60	1,915.20	17,236.80	50.4	16,963.20
60200-Appraisal Srv	77,300.00	50,245.00	8,503.00	58,748.00	76.0	18,552.00
60210-Aprsal Srv/Sub	76,600.00	49,790.00	8,426.00	58,216.00	76.0	18,384.00
60300-Appraisal Rvw	37,500.00	24,375.00	4,125.00	28,500.00	76.0	9,000.00
60310-Aprsal Rvw/Sub	19,500.00	12,675.00	2,145.00	14,820.00	76.0	4,680.00
60400 Parcel Negtion	199,500.00	93,765.00	21,945.00	115,710.00	58.0	83,790.00
60500 Cising Srvs Fee	17,100.00	2,052.00	513.00	2,565.00	15.0	14,535.00
60600-Aprsal Update	8,550.00	2,137.50		2,137.50	25.0	6,412.50
TOTALS.	790,499.00	488,351.77	64,591.14	552,942.91	69.9	237,556.09

ORIGINAL CONTRACT SUM	\$	790,499.00
CHANGE BY CHANGE ORDER	\$	0.00
CONTRACT SUM TO DATE	\$	790,499.00
TOTAL COMPLETED TO DATE	\$	552,942.91
LESS PREVIOUS INVOICES	\$	488,351.77

CURRENT PAYMENT DUE	\$	64,591.14


 PROJECT MANAGER'S SIGNATURE

7-1315-431-00-121-087+0-841
 PO# 569911

mm

EXHIBIT "C"/ATTACHMENT "C"
WORK SCHEDULE
TITLE, APPRAISAL AND ACQUISITION PROCESS
FM 88

TASK AND DESCRIPTION	2006 - 2007																	
	Oct-06	Nov-06	Dec-06	Jan-07	Feb-07	Mar-07	Apr-07	May-07	Jun-07	July-07	Aug-07	Sept-07	Oct-07	Nov-07	Dec-07	Jan-08	Feb-08	Mar-08
ESTIMATED TOTAL PARCELS = 57																		
Project Administration																		
Coordination with TxDOT																		
Preliminary Administrative & Acquisition Process																		
Title Commitments																		
Appraisal Reports																		
Appraisal Review Reports																		
Appraisal Update Reports																		
Approved Values by TxDOT																		
Acquisition Negotiation Offers																		
Title Curative Process																		
Title Commitment Updates																		
Acquisition Approved by TxDOT																		
Payments for Parcels																		
L&G Condemnation Support Process																		
Eminent Domain Proceedings by County																		
Title Insurance Policies - Negotiations/ED																		
Consummation of Outstanding Cases																		

TxDOT FUNCTION
L&G FUNCTION
HIDALGO COUNTY FUNCTION

FM 88/Mile 12 Rd. North to FM 1925

**EXHIBIT "D"/
ATTACHMENT "D"****FEE SCHEDULE****Payment Schedule for General Engineer Services**

The Engineer will be paid for the work completed as identified on Attachment "B" Services to be Provided by the Engineer and paid for by Hidalgo County on a percent complete basis after the work is reviewed and approved by Hidalgo County Precinct #1.

Payment Schedule for Services Provided by the Acquisition Provider

- 1) Project Administration (includes coordination with County & State)
 - a) Payment
 - i) Full Project Office
 - (1) Lump Sum Basis (percent completed)
 - (2) Initial payment of 20% upon establishment of a project office with functional phone and utility services.
 - (3) Remainder paid out in equal monthly installments, starting the following month and continuing over remainder of project.
 - (4) Monthly billing to Hidalgo County PCT #1 will be required.
 - (5) Condemnation Support Services (Negotiations, Task, and Fees)
- 2) Title Services
 - a) Payment
 - i) Per Parcel basis. (percent completed)
- 3) Appraisal Services
 - a) Payment
 - i) Per Parcel Basis. (percent completed)
- 4) Appraisal Review
 - a) Payment
 - i) Per Parcel Basis. (percent completed)
- 5) Appraisal Update
 - a) Payment (percent completed)
 - i) Per Parcel Basis

FM 88/Mile 12 Rd. North to FM 1925

- 6) Negotiation Fees
 - a) Payment (percent completed)
 - i) Per Parcel Basis
- 7) Closing Service Fees
 - a) Payment (percent completed)
 - i) Per Parcel Basis
- 8) Relocation Fees- (N/A)
- 9) Disposal of Property- (N/A)

The following is an estimated Manhour Cost for the Engineering Services and the Parcel No. Cost for completing the subject project's scope of work outlined in Attachment B according to the Attachment D "Fee Schedule" of the contract. The man-hours are estimated and the parcels are based on the TxDOT Right-of-Way Map. The work and payment for these services will be accomplished by L&G Engineering and approved and paid for by Hidalgo County - on a percent complete basis as approved by Hidalgo County Pct.#1. L&G Engineering will be completing the work on the approximate schedule provided in Attachment C of this Work Order or as approved by Hidalgo County Precinct #1.

L&G ENGINEERING SERVICES

PROFESSIONAL SERVICES		MANHOURS					
TASK	No. of sheets (estimated)	Project Manager	ENV Specialist	Senior Engineer	Designer	Administrative Assistant	Total
1 Coordinate with TxDOT and County on Progress of Engineering Project	18 mo/2 mths per month/2 persons	0	0	216	0	100	532
2 Attend Pct #1 Meetings for bi-weekly for project update	18 mo/2 mths per month/2 persons	0	0	216	0	100	532
3 Refine Cost Estimates County Participation for Road	n/a	0	0	80	0	0	120
4 Coordination with City of Elise	n/a	0	0	40	0	0	80
5 Review for the proposed connection of the FM 1925 intersection (Proposed Freeway) with the needed ROW for the County to modify or permit on at the upcoming Public Meeting for FM 1925.	n/a	0	0	120	120	0	360
5 Review the proposed county road intersections with Pct #1 on designing the county intersections to provide for the bus turning movements and future county designation of roadway as arterials or collectors of the County Thoroughfare plan	n/a	0	0	120	80	0	300
5 Coordination with Hidalgo County and TxDOT on prioritizing the parcel acquisitions based on the proposed Traffic Control and proposed storm drainage and Signals at the Intersection	n/a	0	0	120	0	0	240
5 Coordination with Hidalgo County Irrigation District #9	n/a	0	0	40	0	0	80
6 Coord with County to set up Temp Accounting for payment and reimbursement of funds used to pay parcels and further submit to TxDOT for reimbursement	n/a	0	0	0	0	0	80
7 Establish an acceptable process with Precinct 1 for Coord between Title Co. and County Auditors Office, County Clerk Office and Parcel Reimbursements by TxDOT.	n/a	0	0	0	0	0	80
8 Coordinate and Review New Subdivision Maps that affect this project.	n/a	0	0	0	60	0	60
9 Coordinate and Review ROW Map as provided by TxDOT	n/a	0	0	40	0	0	40
Subtotal	0	1652	0	982	260	200	2504
Total Sheets/Labor Hours		0	0	982	260	200	2504
Contract Rates							
Direct Salary Cost		\$ 50.00	\$ 43.00	\$ 44.00	\$ 33.00	\$ 17.50	\$ 108,328.00
Overhead & Profit		\$ 52,603.00	\$ -	\$ 43,646.00	\$ 8,593.00	\$ 3,500.00	\$ 108,328.00
Fixed Fee		\$ 6,575.00	\$ -	\$ 5,465.00	\$ 1,072.50	\$ 497.50	\$ 13,641.00
Sub-Total Labor Costs		\$ 69,178.00	\$ -	\$ 49,104.00	\$ 8,652.50	\$ 3,997.50	\$ 121,859.00

The following is an estimated Manhour and Parcel No. Cost for completing the subject project's scope of work outlined in Attachment B according to the Attachment D "Fee Schedule" of the contract. The man-hours are estimated and the parcels are based on the TxDOT Right-of-Way Map. The work and payment for these services will be accomplished by L&S Engineering and approved and paid for by Hidalgo County Precinct #1 - on a percent complete basis as approved by Hidalgo County Precinct #1. L&S Engineering will be completing the work on the approximate schedule provided in Attachment C of this Work Order or as approved by Hidalgo County Precinct #1.

RIGHT-OF-WAY ACQUISITION SERVICES

Parcel No.	Project Admin	Table Services Per Parcel	Table Insurance Policy	Appraisal Services Per Parcel	Appraisal Review Per Parcel	Appraisal Update Per Parcel (*)	Registration Fees Per Parcel	Closing Services Per Parcel	Subsequent (Prescribed) Per Parcel	Reduction (Quarantined) Per Parcel	Disposal of Property Per Parcel	Parcel Totals
Overall Project												
1	\$1,200.00	\$300.00	TxDOT	\$2,700.00	\$1,000.00	\$1,000.00	\$3,500.00	\$300.00	TxDOT	TxDOT	TxDOT	\$10,200.00
2	\$2,200.00	\$300.00	TxDOT	\$2,700.00	\$1,000.00	N/A	\$3,500.00	\$300.00	TxDOT	TxDOT	TxDOT	\$10,200.00
3	\$2,200.00	\$300.00	TxDOT	\$2,700.00	\$1,000.00	N/A	\$3,500.00	\$300.00	TxDOT	TxDOT	TxDOT	\$10,200.00
4	\$2,200.00	\$300.00	TxDOT	\$2,700.00	\$1,000.00	N/A	\$3,500.00	\$300.00	TxDOT	TxDOT	TxDOT	\$10,200.00
5	\$2,200.00	\$300.00	TxDOT	\$2,700.00	\$1,000.00	N/A	\$3,500.00	\$300.00	TxDOT	TxDOT	TxDOT	\$10,200.00
6	\$2,200.00	\$300.00	TxDOT	\$2,700.00	\$1,000.00	N/A	\$3,500.00	\$300.00	TxDOT	TxDOT	TxDOT	\$10,200.00
7	\$2,200.00	\$300.00	TxDOT	\$2,700.00	\$1,000.00	N/A	\$3,500.00	\$300.00	TxDOT	TxDOT	TxDOT	\$10,200.00
8	\$2,200.00	\$300.00	TxDOT	\$2,700.00	\$1,000.00	N/A	\$3,500.00	\$300.00	TxDOT	TxDOT	TxDOT	\$10,200.00
9	\$2,200.00	\$300.00	TxDOT	\$2,700.00	\$1,000.00	N/A	\$3,500.00	\$300.00	TxDOT	TxDOT	TxDOT	\$10,200.00
10	\$2,200.00	\$300.00	TxDOT	\$2,700.00	\$1,000.00	N/A	\$3,500.00	\$300.00	TxDOT	TxDOT	TxDOT	\$10,200.00
11	\$2,200.00	\$300.00	TxDOT	\$2,700.00	\$1,000.00	N/A	\$3,500.00	\$300.00	TxDOT	TxDOT	TxDOT	\$10,200.00
12	\$2,200.00	\$300.00	TxDOT	\$2,700.00	\$1,000.00	N/A	\$3,500.00	\$300.00	TxDOT	TxDOT	TxDOT	\$10,200.00
13	\$2,200.00	\$300.00	TxDOT	\$2,700.00	\$1,000.00	N/A	\$3,500.00	\$300.00	TxDOT	TxDOT	TxDOT	\$10,200.00
14	\$2,200.00	\$300.00	TxDOT	\$2,700.00	\$1,000.00	N/A	\$3,500.00	\$300.00	TxDOT	TxDOT	TxDOT	\$10,200.00
15	\$2,200.00	\$300.00	TxDOT	\$2,700.00	\$1,000.00	N/A	\$3,500.00	\$300.00	TxDOT	TxDOT	TxDOT	\$10,200.00
16	\$2,200.00	\$300.00	TxDOT	\$2,700.00	\$1,000.00	N/A	\$3,500.00	\$300.00	TxDOT	TxDOT	TxDOT	\$10,200.00
17	\$2,200.00	\$300.00	TxDOT	\$2,700.00	\$1,000.00	N/A	\$3,500.00	\$300.00	TxDOT	TxDOT	TxDOT	\$10,200.00
18	\$2,200.00	\$300.00	TxDOT	\$2,700.00	\$1,000.00	N/A	\$3,500.00	\$300.00	TxDOT	TxDOT	TxDOT	\$10,200.00
19	\$2,200.00	\$300.00	TxDOT	\$2,700.00	\$1,000.00	N/A	\$3,500.00	\$300.00	TxDOT	TxDOT	TxDOT	\$10,200.00
20	\$2,200.00	\$300.00	TxDOT	\$2,700.00	\$1,000.00	N/A	\$3,500.00	\$300.00	TxDOT	TxDOT	TxDOT	\$10,200.00
21	\$2,200.00	\$300.00	TxDOT	\$2,700.00	\$1,000.00	N/A	\$3,500.00	\$300.00	TxDOT	TxDOT	TxDOT	\$10,200.00
22	\$2,200.00	\$300.00	TxDOT	\$2,700.00	\$1,000.00	N/A	\$3,500.00	\$300.00	TxDOT	TxDOT	TxDOT	\$10,200.00
23	\$2,200.00	\$300.00	TxDOT	\$2,700.00	\$1,000.00	N/A	\$3,500.00	\$300.00	TxDOT	TxDOT	TxDOT	\$10,200.00
24	\$2,200.00	\$300.00	TxDOT	\$2,700.00	\$1,000.00	N/A	\$3,500.00	\$300.00	TxDOT	TxDOT	TxDOT	\$10,200.00
25	\$2,200.00	\$300.00	TxDOT	\$2,700.00	\$1,000.00	N/A	\$3,500.00	\$300.00	TxDOT	TxDOT	TxDOT	\$10,200.00
26	\$2,200.00	\$300.00	TxDOT	\$2,700.00	\$1,000.00	N/A	\$3,500.00	\$300.00	TxDOT	TxDOT	TxDOT	\$10,200.00
27	\$2,200.00	\$300.00	TxDOT	\$2,700.00	\$1,000.00	N/A	\$3,500.00	\$300.00	TxDOT	TxDOT	TxDOT	\$10,200.00
28	\$2,200.00	\$300.00	TxDOT	\$2,700.00	\$1,000.00	N/A	\$3,500.00	\$300.00	TxDOT	TxDOT	TxDOT	\$10,200.00
29	\$2,200.00	\$300.00	TxDOT	\$2,700.00	\$1,000.00	N/A	\$3,500.00	\$300.00	TxDOT	TxDOT	TxDOT	\$10,200.00
30	\$2,200.00	\$300.00	TxDOT	\$2,700.00	\$1,000.00	N/A	\$3,500.00	\$300.00	TxDOT	TxDOT	TxDOT	\$10,200.00
31	\$2,200.00	\$300.00	TxDOT	\$2,700.00	\$1,000.00	N/A	\$3,500.00	\$300.00	TxDOT	TxDOT	TxDOT	\$10,200.00
32	\$2,200.00	\$300.00	TxDOT	\$2,700.00	\$1,000.00	N/A	\$3,500.00	\$300.00	TxDOT	TxDOT	TxDOT	\$10,200.00
33	\$2,200.00	\$300.00	TxDOT	\$2,700.00	\$1,000.00	N/A	\$3,500.00	\$300.00	TxDOT	TxDOT	TxDOT	\$10,200.00
34	\$2,200.00	\$300.00	TxDOT	\$2,700.00	\$1,000.00	N/A	\$3,500.00	\$300.00	TxDOT	TxDOT	TxDOT	\$10,200.00
35	\$2,200.00	\$300.00	TxDOT	\$2,700.00	\$1,000.00	N/A	\$3,500.00	\$300.00	TxDOT	TxDOT	TxDOT	\$10,200.00
36	\$2,200.00	\$300.00	TxDOT	\$2,700.00	\$1,000.00	N/A	\$3,500.00	\$300.00	TxDOT	TxDOT	TxDOT	\$10,200.00
37	\$2,200.00	\$300.00	TxDOT	\$2,700.00	\$1,000.00	N/A	\$3,500.00	\$300.00	TxDOT	TxDOT	TxDOT	\$10,200.00
38	\$2,200.00	\$300.00	TxDOT	\$2,700.00	\$1,000.00	N/A	\$3,500.00	\$300.00	TxDOT	TxDOT	TxDOT	\$10,200.00
39	\$2,200.00	\$300.00	TxDOT	\$2,700.00	\$1,000.00	N/A	\$3,500.00	\$300.00	TxDOT	TxDOT	TxDOT	\$10,200.00
40	\$2,200.00	\$300.00	TxDOT	\$2,700.00	\$1,000.00	N/A	\$3,500.00	\$300.00	TxDOT	TxDOT	TxDOT	\$10,200.00
41	\$2,200.00	\$300.00	TxDOT	\$2,700.00	\$1,000.00	N/A	\$3,500.00	\$300.00	TxDOT	TxDOT	TxDOT	\$10,200.00
42	\$2,200.00	\$300.00	TxDOT	\$2,700.00	\$1,000.00	N/A	\$3,500.00	\$300.00	TxDOT	TxDOT	TxDOT	\$10,200.00
43	\$2,200.00	\$300.00	TxDOT	\$2,700.00	\$1,000.00	N/A	\$3,500.00	\$300.00	TxDOT	TxDOT	TxDOT	\$10,200.00

The following is an estimated Manhour and Parcel No. Cost for completing the subject project's scope of work outlined in Attachment B according to the Attachment D "Fee Schedule" of the contract. The man-hours are estimated and the parcels are based on the TXDOT Right-of-Way Map. The work and payments for these services will be accomplished by L&G Engineering and approved and paid for by Hidalgo County Precinct #1 - on a percent complete basis as approved by Hidalgo County Precinct #1. L&G Engineering will be completing the work on the approximate schedule provided in Attachment C of this Work Order or as approved by Hidalgo County Precinct #1.

RIGHT-OF-WAY ACQUISITION SERVICES

Parcel No.	(*) Project Admin (including Contamination Support Services)	Title Services Per Parcel	Title Insurance Policy	Appraisal Services Per Parcel	Appraisal Review Per Parcel	Appraisal Update Per Parcel (*)	Negotiation Fees Per Parcel	Closing Services Per Parcel	Relocation (Residential) Per Relocation	Relocation (Business) Per Relocation	Disposal of Property Per Parcel	Parcel Totals
44	\$2,200.00	\$600.00	TXDOT	\$2,700.00	\$1,000.00	N/A	\$3,500.00	\$300.00	TXDOT	TXDOT	TXDOT	\$10,200.00
45	\$2,200.00	\$600.00	TXDOT	\$2,700.00	\$1,000.00	N/A	\$3,500.00	\$300.00	TXDOT	TXDOT	TXDOT	\$10,200.00
46	\$2,200.00	\$600.00	TXDOT	\$2,700.00	\$1,000.00	N/A	\$3,500.00	\$300.00	TXDOT	TXDOT	TXDOT	\$10,200.00
47	\$2,200.00	\$600.00	TXDOT	\$2,700.00	\$1,000.00	N/A	\$3,500.00	\$300.00	TXDOT	TXDOT	TXDOT	\$10,200.00
48	\$2,200.00	\$600.00	TXDOT	\$2,700.00	\$1,000.00	N/A	\$3,500.00	\$300.00	TXDOT	TXDOT	TXDOT	\$10,200.00
49	\$2,200.00	\$600.00	TXDOT	\$2,700.00	\$1,000.00	N/A	\$3,500.00	\$300.00	TXDOT	TXDOT	TXDOT	\$10,200.00
50	\$2,200.00	\$600.00	TXDOT	\$2,700.00	\$1,000.00	N/A	\$3,500.00	\$300.00	TXDOT	TXDOT	TXDOT	\$10,200.00
51	\$2,200.00	\$600.00	TXDOT	\$2,700.00	\$1,000.00	N/A	\$3,500.00	\$300.00	TXDOT	TXDOT	TXDOT	\$10,200.00
52	\$2,200.00	\$600.00	TXDOT	\$2,700.00	\$1,000.00	N/A	\$3,500.00	\$300.00	TXDOT	TXDOT	TXDOT	\$10,200.00
53	\$2,200.00	\$600.00	TXDOT	\$2,700.00	\$1,000.00	N/A	\$3,500.00	\$300.00	TXDOT	TXDOT	TXDOT	\$10,200.00
54	\$2,200.00	\$600.00	TXDOT	\$2,700.00	\$1,000.00	N/A	\$3,500.00	\$300.00	TXDOT	TXDOT	TXDOT	\$10,200.00
55	\$2,200.00	\$600.00	TXDOT	\$2,700.00	\$1,000.00	N/A	\$3,500.00	\$300.00	TXDOT	TXDOT	TXDOT	\$10,200.00
56	\$2,200.00	\$600.00	TXDOT	\$2,700.00	\$1,000.00	N/A	\$3,500.00	\$300.00	TXDOT	TXDOT	TXDOT	\$10,200.00
57	\$2,200.00	\$600.00	TXDOT	\$2,700.00	\$1,000.00	N/A	\$3,500.00	\$300.00	TXDOT	TXDOT	TXDOT	\$10,200.00
Contamination Support Services	\$57,800.00											\$57,800.00
Total within Administration	\$181,000.00	\$14,200.00	\$0.00	\$153,500.00	\$27,000.00	\$2,500.00	\$7,900.00	\$17,700.00	\$0.00	\$0.00	\$0.00	\$362,260.00

(*) Appraisal updates based on 31% of total parcels to require an appraisal update

(**) Contamination support services based on 6 parcels going to Eminent Domain Proceedings (81 hrs total/per parcel condensed at \$120/hr).

L & G ENGINEERING DIRECT EXPENSES
 Delivery expenses (subs, COUNTY and TXDOT etc)
 Auto Mileage
 Airfare
 Rental Vehicle
 Per Diem
 Reproduction Costs
L & G ENGINEERING DIRECT EXPENSES

TOTAL L & G ENGINEERING PROJECT COSTS

UNIT	RATE	QTY	TOTAL
EA	\$0.00	300	\$0.00
MI	\$0.345	4000	\$1,380.00
TRIPS	\$200.000	0	\$0.00
DAY	\$60.000	0	\$0.00
DAY	\$25.000	0	\$0.00
EA	\$0.20	10000	\$2,000.00
			\$5,380.00

\$790,498.00

AI-4161

15.C.1.

**CMK Construction 1 Yr Extension for the office place for JP Pct 2 PI 2
CC REGULAR**

Date: 06/12/2007

Submitted By: Rocio Villarreal, PURCHASING DEPT.

Submitted For: Rocio Villarreal

Department: PURCHASING DEPT.

Agenda Area: Purchasing Department

Purchasing only: Prct. 2

Information

CAPTION

Requesting authority to exercise the additional one year extension as provided in current contract for "Lease of Office Space JP Pct 2 PI 1" for Hidalgo County, under the same rates, terms, and conditions with CMK Construction Products. C-06-127-06-06 Effective: 06/07/07-06/06/08

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2007

ACCT. #: 7-1100-412-00-063-001-0-441

FUNDS AVAILABLE Y/N?: Y

MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

Available balance is \$8,400.00 as of 6/7/07.

Attachments

Link: [CMK Extension](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Purchasing Department	Marty Salazar	06/06/2007 03:49 PM	APRV
2	Budget & Management	Dina Trevino	06/06/2007 05:47 PM	APRV
3	Dale Kennan	Dale Kennan	06/07/2007 08:22 AM	APRV
4	Auditor's Office	Linda Fong	06/07/2007 10:15 AM	APRV
5	Court Administrator	Monica Badillo	06/07/2007 10:11 PM	APRV

Form Started By: Rocio Villarreal

Started On: 06/06/2007 01:42 PM

Final Approval Date: 06/07/2007



PURCHASING DEPARTMENT
County Of Hidalgo

Aaron Cardenas
CMK Construction Products
1510 N. Jackson Rd
Pharr, Texas 78577

Via Fax (956) 630-5199

Re: "LEASE OF OFFICE SPACE JP PCT 2-PLC 1"

Dear Mr. Cardenas:

Please be advised, Hidalgo County will be requesting permission by the Hidalgo County Commissioners' Court at the regular meeting on, Tuesday, June 12, 2007 to exercise the option to extend the contract for a one (1) year period (as stated in the current contract Specifications, Requirements and Other Terms & Conditions). Commencement date (if approved) will become effective as of June 7, 2007. Please acknowledge receipt of notice of intent to extend contract of same by signing below and returning to the Purchasing Department by no later than, Wednesday, June 6, 2007, 5:00 p.m., via facsimile to (956) 956-318-2629.

____ Yes, I hereby agree to extend the (1) one year extension of the contract under the same rates, terms, and conditions.

Comments (If any):

Company: CMK Constructions Product

By: _____

Date: _____

Should you have any questions or require additional information, please do not hesitate to contact me at (956) 318-2626. Your cooperation in this matter is greatly appreciated and we hope your company continues its business relationship with Hidalgo County.

Sincerely,

Rocio Villarreal
Hidalgo County Contracts Manager

AI-4179
HIDALGO COUNTY PRECINCT NO 2
CC REGULAR

15.C.2.

Date: 06/12/2007

Submitted By: Laura Moya, PURCHASING DEPT.

Department: PURCHASING DEPT.

Agenda Area: Purchasing Department

Purchasing only: Prct.
2

Information

CAPTION

Presentation for discussion, consideration and action to award to multiple bidders meeting all requirements and specifand with approval of contract(s) for RFB #07-004-05-23-LRM Hauling Services.

BACKGROUND

Fiscal Impact

Attachments

Link: TABULATION

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Purchasing Department	Marty Salazar	06/06/2007 04:16 PM	APRV
2	Budget & Management	Dina Trevino	06/06/2007 06:05 PM	APRV
3	Auditor's Office	Linda Fong	06/07/2007 10:16 AM	APRV
4	Court Administrator	Monica Badillo	06/07/2007 10:11 PM	APRV

Form Started By: Laura Moya

Started On: 06/06/2007 04:07 PM

Final Approval Date: 06/07/2007

Hidalgo County Precinct No 2
"HAULING SERVICES"
Bid No 2007-004-05-23-LRM
Bid Tabulation

UNIVERSAL TRUCKING & HAULING			
Location of Plant	Total Cost per Ton:	Fuel Costs Percentage Per Ton	Current/Base Fuel Costs:
Cold Mix - Frontera Materials	\$ 8.50	40%	\$ 3.40
Type D Hot Mix-Gravel Fronteral	\$ 8.50	40%	\$ 3.40
Type D Hot Mix-Limestone Frontera	\$ 8.50	40%	\$ 3.40
Crushed Caliche - Frontera Materials	\$ 4.00	40%	\$ 1.60
Martin Marietta	\$ 4.00	40%	\$ 1.60

ROY'S HAULING SERVICE INC.			
Location of Plant	Total Cost per Ton:	Fuel Costs Percentage Per Ton	Current/Base Fuel Costs:
Cold Mix - Frontera Materials	NO BID	NO BID	NO BID
Type D Hot Mix-Gravel Fronteral	NO BID	NO BID	NO BID
Type D Hot Mix-Limestone Frontera	NO BID	NO BID	NO BID
Crushed Caliche - Frontera Materials 490 Pit	\$ 3.35	75%	\$ 2.51
Frontera Materials Reavis	\$ 3.60	75%	\$ 2.70
Martin Marietta	\$ 4.40	75%	\$ 3.30

AI-4204

15.C.3.

**Request to Advertise for the South Tower Rd Park Project
CC REGULAR**

Date: 06/12/2007

Submitted By: Rocio Villarreal, PURCHASING DEPT.

Submitted For: Rocio Villarreal

Department: PURCHASING DEPT.

Agenda Area: Purchasing Department

Purchasing only: Prct. 2

Information

CAPTION

A. Requesting authority to advertise a request for sealed bids for the "Construction of South Tower Rd Park Project" for Precinct No. 2.

B. Presentation for consideration, discussion, acceptance, and approval of Work Authorization No. 9 for "South Tower Park " (with a estimated cost of \$68,329.00) for with R. Gutierrez Engineering Corporation to provide engineer services to Hidalgo County Precinct No. 2. C-06-251-08-15 (Fund 1212)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2007

ACCT. #: 7-1212-452-00-122-008-0-739

FUNDS AVAILABLE Y/N?: Y

MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

Avail. Bal. \$294,080.47

Attachments

Link: Work

Authorization No. 9

Link: Project

Schedule

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Purchasing Department	Marty Salazar	06/07/2007 01:39 PM	APRV
2	Budget & Management	Dina Trevino	06/08/2007 09:51 AM	APRV
3	Erika Reyna	Erika Reyna	06/08/2007 10:04 AM	APRV
4	Sergio Cruz	Sergio Cruz	06/08/2007 10:40 AM	APRV
5	Auditor's Office		06/08/2007 02:58 PM	NEW
Form Started By: Rocio Villarreal			Started On: 06/06/2007 05:42 PM	
Final Approval Date: 06/08/2007				

HIDALGO COUNTY
Professional Engineering Services
Contract # C-06-251-08-15
Work Authorization Form

Work Authorization No. 9

THIS WORK AUTHORIZATION is made pursuant to the terms and conditions of Article 1. of the Agreement made by and between the **HIDALGO COUNTY**, acting herein by and through Commissioner's Court, hereinafter called the "**Owner**," and, **R. GUTIERREZ ENGINEERING CORPORATION**, professional engineers of Pharr, Texas, hereinafter called "**Engineer**".

PART 1. SCOPE OF WORK

The purpose of this Work Authorization is for the **Engineer** to provide engineering services for the design and construction of South Tower Park in Hidalgo County Precinct No. 2. The project is located on south Tower Road approximately 0.25 miles north of Rancho Blanco Road.

The scope of services to be provided by the **Owner** is identified in **Exhibit A – Scope of Services to be Provided by the Owner** attached hereto.

The scope of services to be provided by the **Engineer** is identified in **Exhibit B – Scope of Services to be Provided by the Engineer** attached hereto.

PART 2. ESTIMATED COST

The estimated cost for services under this Work Authorization is not to exceed **\$68,329.00.** A detailed breakdown of the amount to be paid is more particularly described in **Exhibit D – Proposed Fee**. The actual amount payable for services under this Work Authorization will be in accordance with Article 5.

PART 3. PAYMENT

Payment to the **Engineer** for the services established under this Work Authorization shall be made in accordance with Article 8.

PART 4. FUNDING

This Work Authorization No. 9 shall be funded through funding source:

Account No. 7-1212-452-00-122-008-0-739

Requisition No. _____ (must be included after CC approval)

PART 5. PERIOD OF SERVICE

This Work Authorization shall become effective on the date of final acceptance of the parties hereto and shall terminate upon completion of the scope of services of the work as provided in Article 3.

PART 6. RESPONSIBILITIES AND OBLIGATIONS

This Authorization does not waive the parties' responsibilities and obligations provided under the Agreement.

PART 7. ACCEPTANCE AND ACKNOWLEDGEMENT

This Work Authorization is hereby accepted and acknowledged as indicated below and effective as of ____ day of _____, 2007.

ENGINEER:

R. Gutierrez Engineering Corporation

By: Ramiro Gutierrez
Name: Ramiro Gutierrez, P.E.
Title: President

OWNER:

COUNTY OF HIDALGO

By: _____
Name: Hector "Tito" Palacios
Title: Commissioner Pct. No. 2

By: _____
Name: Juan D. Salinas
Title: County Judge

LIST OF ATTACHMENTS

EXHIBIT A – Services to be Provided by the Owner
EXHIBIT B – Services to be Provided by the Engineer
EXHIBIT C – Work Schedule
EXHIBIT D – Fee Estimate

HIDALGO COUNTY
Professional Engineering Services
Contract # C-06-251-08-15

Work Authorization No. 9

EXHIBIT A
Services to be Provided by the Owner

The following provides an outline of the services to be provided by the **Owner** in the development of the **Project**.

General

The **Owner** will provide to the **Engineer** the following:

- (1) Payment for work performed by the **Engineer** and accepted by the **Owner** in accordance with Article 5 and Article 6, both of this Agreement.
- (2) Assistance to the **Engineer**, as necessary, to obtain the required data and information from other local, regional, **State** and Federal agencies that the **Engineer** cannot easily obtain.
- (3) Provide any available relevant data the **Owner** may have on file concerning the project.
- (4) Provide timely review and decisions in response to the **Engineer's** request for information and/or required submittals and deliverables.
- (5) Attend and participate in progress meetings as required and as coordinated and conducted by the **Engineer**.

HIDALGO COUNTY
Professional Engineering Services
Contract # C-06-251-08-15

Work Authorization No. 9

EXHIBIT B
Services to be Provided by the Engineer

The following provides an outline of the services to be provided by the **Engineer** in the development of the **Project**.

The **Engineer** will provide to the **Owner** the following:

The Engineer shall render specific engineering services for the development of the Project and fulfillment of this Agreement as follows:

PART I – PRELIMINARY ENGINEERING

The Engineer will perform, or provide for, professional engineering and surveying services for the preliminary engineering part of the development of the South Tower Park. The engineer will develop preliminary layouts of the proposed improvements and review them with Owner and the City of Alamo for the purpose of obtaining the necessary approvals to construct the project. The engineer will establish horizontal and vertical control for use in developing the Project. The Engineer will develop a final schematic design of the proposed project improvements.

PART II – PLANS, SPECIFICATIONS & ESTIMATE

The Engineer will develop detailed design drawings of the proposed improvements for the park project. The design services will include sanitary sewer, water, drainage, grading, paving and dimensional control plans.

The Engineer will prepare a cost estimate of the parts of the work developed by the Engineer for the Owner to plan for and bid those parts of the work.

The Engineer will prepare bid documents for the parts of the work designed by the Engineer and will assist the County with the advertising and bid opening process for the project. The Engineer will evaluate the bids received and make a recommendation to the County as to the awarding of the project to the lowest responsive bidder.

EXHIBIT "C"

WORK SCHEDULE

	2007											
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
South Tower Park												
Preliminary Engineering												
Plans, Specifications and Estimate												

HIDALGO COUNTY
Professional Engineering Services
Contract # C-06-251-08-15

Work Authorization No. 9

EXHIBIT D
Fee Proposal

Payment for services provided under this Work Authorization will be on the basis of hourly rates established and identified herein plus 10% and reimbursement for direct non-labor expenses established and identified herein plus 10% and sub-consultant expense at invoice cost plus 10%.

LABOR HOURLY RATES:

Position/Title	FY 2007 Hourly Rate	FY 2008 Hourly Rate
Principal	\$ 269.44/HR	\$ 282.92/HR
Project Manager	\$ 192.46/HR	\$ 202.09/HR
Senior Engineer	\$ 138.57/HR	\$ 145.50/HR
Engineer	\$ 107.78/HR	\$ 113.17/HR
Graduate Engineer	\$ 92.38/HR	\$ 97.00/HR
Senior Engineering Tech	\$ 80.07/HR	\$ 84.08/HR
CADD-Design Technician	\$ 64.05/HR	\$ 67.26/HR
Clerical	\$ 58.51/HR	\$ 61.44/HR
Survey Crew (3-man)	\$131.25/HR	\$137.82/HR

NON-LABOR EXPENSES:

Mileage (in State)	\$ 0.45 / mile
Car Rental (in State)	At Cost
Lodging (in State)	At Cost
Meals (in State)	At Cost
Air Travel	At Cost
All Expenses for Out-of-State Travel	At Cost
Overnight Carrier Cost	\$ 20 / letter
Copies (8 1/2" x 11")	\$.15 / copy
Bond Plots	\$ 0.75 / Sq Ft
Color Plots	\$ 2.00 / Sq Ft
Mylar Plots	\$ 2.50 / Sq Ft

R. Gutierrez Engineering Corporation

Statement of Probable Cost

PAGE 1 OF 1

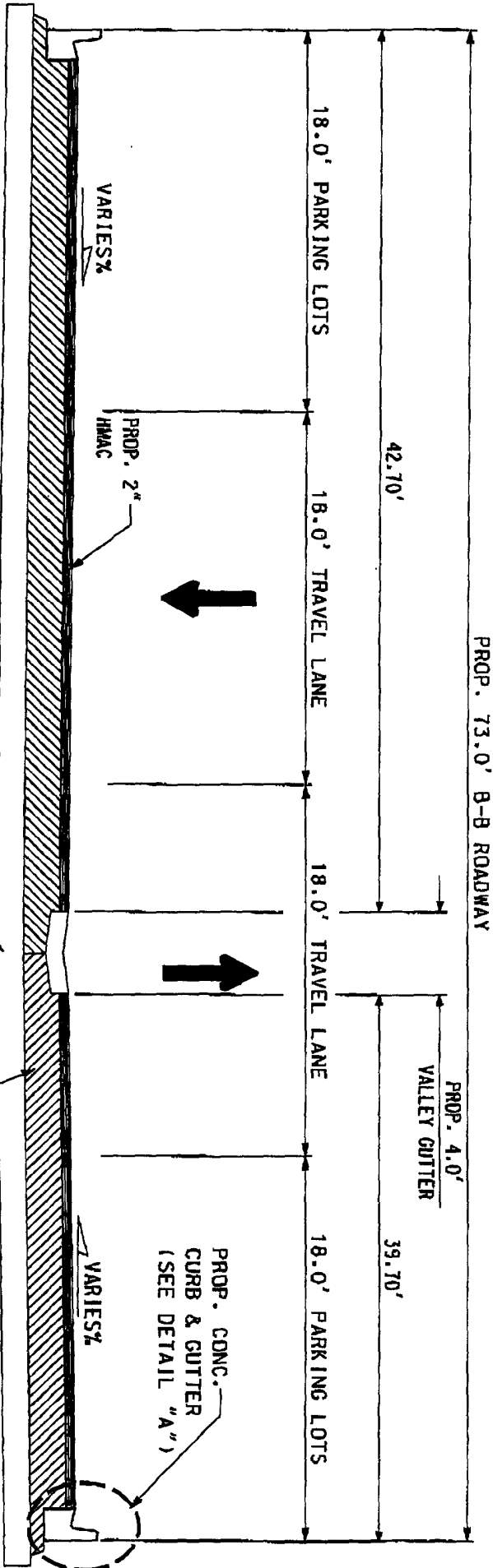
Description: Plan Estimate
Project: SOUTH TOWER PARK
By: Miguel A Huitron
Date: 05/23/07

ITEM NO.	DESC. CODE	DESCRIPTION	UNIT	QTY	UNIT COST	TOTAL COST
ROADWAY QUANTITIES						
110	2001	Excavation (Roadway)	CY	2935.00	\$6.00	\$17,610.00
132	2006	Embankment (final)(dens. Cont.)(Ty "C")	CY	0.00	\$5.00	\$0.00
164	2023	Cell Fbr Mich Seed (Perm)(Rural)(Clay)	SY	0.00	\$0.15	\$0.00
164	2029	Cell Fbr Mich Seed (Temp)(Warm)	SY	0.00	\$0.15	\$0.00
168	2001	Vegetative Watering	MG	0.00	\$10.00	\$0.00
204	2003	Sprinkling (Dust Control)	MG	0.00	\$7.00	\$0.00
247	2225	Fl Bs (Rdwy Del)(Ty E Gr 4)(Final Pos)	CY	1925.00	\$18.00	\$34,650.00
260	2010	Lime Treat(New Base)(8")	SY	8610.00	\$1.50	\$12,915.00
260	2011	Lime Trt (Exst Matl)(6")	Sy	8805.00	\$1.50	\$13,207.50
260	2016	Lime (Hyd. Com. Or QK)(Slurry)	TON	72.00	\$102.00	\$7,344.00
310	2001	Asphalt Emulsion Prime	Gal	2348.00	\$2.40	\$5,635.20
341	2103	D-GR HMA (QCQA) Ty-D SAC-A Pg64-22	TON	895.00	\$52.00	\$46,540.00
402	2001	Trench Excav Protection	LF	272.00	\$2.50	\$680.00
464	2089	RC Pipe (Sewer)(CL III)(18 IN)(SPL)	LF	1618.00	\$42.00	\$67,956.00
464	2090	RC Pipe (Sewer)(CL III)(24 IN)(SPL)	LF	696.00	\$46.00	\$32,016.00
464	2091	RC Pipe (Sewer)(CL III)(30 IN)(SPL)	LF	272.00	\$52.00	\$14,144.00
465	2012	Inlet (TY) A	EA	2.00	\$2,800.00	\$5,600.00
465	2103	Inlet Ty "C"	EA	21.00	\$2,800.00	\$58,800.00
500	2001	Mobilization	LS	1.00	\$60,000.00	\$60,000.00
506	2017	Construction Exits (Install)(TY 2)	SY	84.00	\$20.00	\$1,680.00
506	2019	Construction Exits (Remove)	SY	84.00	\$10.00	\$840.00
506	2026	Fmt End Loader Work (Ersn & Sedm Cont)	HR	12.00	\$75.00	\$900.00
506	2034	Temporary Sediment Control Fence	LF	828.00	\$4.00	\$3,312.00
529	2012	Conc. Curb & Gutter (Ty A)(Barrier)	LF	3490.00	\$9.00	\$31,410.00
529	2028	Conc. Curb & Gutter (Ty A)(Valley Gutter)	LF	392.00	\$40.00	\$15,680.00
529	2032	Conc. Curb (Trail)	LF	6806.00	\$9.00	\$61,254.00
531	2015	Conc. Sidewalks (4")	SY	1339.00	\$35.00	\$46,865.00
531	2015	Walking Trail	SY	3189.00	\$35.00	\$111,615.00
		TOTAL CONSTRUCTION COST FOR EXTENTION				\$650,653.70

PROP. TYPICAL SECTION SECTION C-C

PROP. 6" STABILIZED
SUBGRADE W/ 3% LIME BY WT.
COMPACTED TO 95% DENSITY

PROP. 8" COMPACTED
CALICHE BASE (95% DENSITY)



Tentative Project Schedule
for the
South Tower Road Multi-Purpose Facility and Park
for Hidalgo County Precinct 2
Alamo, Texas

Presentation of Project Scope of Work and Schedule	Tuesday, June 5, 2007
Completion of Construction Documents	Friday, June 29, 2007
First Advertisement for Bids	Saturday, July 7, 2007
Pre-Construction Conference	Wednesday, July 10, 2007
Second Advertisement for Bids	Saturday, July 14, 2007
Receipt of Bids	Wednesday, July 18, 2007
Commissioner's Court Award of Contract	Tuesday, July 24, 2007
Contract turned in to Owner for execution	Friday, August 3, 2007
Contract executed by Owner and issuance of Notice to Proceed	Tuesday August 21, 2007
Date of Substantial Completion (221 calendar days)	Friday March 28, 2008

AI-4110

15.D.1.

**Renovations to Veterans Pavilion Building at Pct 3
CC REGULAR**

Date: 06/12/2007

Submitted By: Juan Tapia, PURCHASING DEPT.

Submitted For: Marty Salazar

Department: PURCHASING DEPT.

Agenda Area: Purchasing Department

Purchasing only: Prct. 3

Information

CAPTION

A. Requesting authority to advertise request for bids and approval of scope of work for: "Renovations Veterans Pavilion Building at Pct 3" located 1/8 mile South Inspiration Rd. & South of Expressway 83, Mission, Tx (#07-238);

B. Presentation for consideration, discussion, acceptance and approval to solicit/request proposals from Weatherproofing Technologies, Inc. a service division of Tremco Inc., (awarded contractor (#R4494) through the County's participation/membership with TCPN) for the provision of labor and materials service for: "Roof Renovation Veterans Pavilion Building at Pct 3"

BACKGROUND

Memorandum from Commissioner Joe M Flores
DRAFT - Service / Contract Document

Fiscal Impact

FISCAL YEAR: 2007

ACCT. #: 7-1213-452-00-123-008-0-452

FUNDS AVAILABLE Y/N?:

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

FISCAL YEAR:

ACCT. #:

FUNDS AVAILABLE Y/N?:

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Attachments

Link: Renovations
Veterans Pavilion
Building at Pct 3

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Purchasing Department	Marty Salazar	06/06/2007 03:45 PM	APRV
2	Budget & Management	Dina Trevino	06/06/2007 06:11 PM	APRV
3	Auditor's Office	Linda Fong	06/07/2007 10:18 AM	APRV
4	Court Administrator	Monica Badillo	06/07/2007 10:10 PM	APRV

Form Started By: Juan Tapia

Started On: 06/04/2007 09:41 AM

Final Approval Date: 06/07/2007

TO: Juan M. Tapia

COUNTY OF HIDALGO

Joe M. Flores

County Commissioner, Pct. No. 3

P.O. Box 607

Mission, Texas 78573

Office: (956) 585-4509

Fax: (956) 585-2375

Veterans Pavilion

EDINBURG, TEXAS 78539

TO:

Juan M. Tapia
Purchasing Dept.

FROM: Commissioner Joe M. Flores

DATE: May 30, 2007

REF: Veterans Pavilion

Re: 07-238

We would like to go out for bids with account number 7-1213-452-00-123-008-0-452 pending appropriation.

Specs:

1. Replace roof and ceiling
2. Replace outer panels where needed
3. Repair kitchen area and plumbing
4. Re-paint whole building, inside and outside
5. Repair storage area

RECEIVED

MAY 30 2007

PURCHASING DEPT.

THE STATE OF TEXAS §
 §
COUNTY OF HIDALGO §

SERVICE CONTRACT
C-07-000-00-00

THIS CONTRACT is made and entered into this ____ day of _____, 2007 by and between the **COUNTY OF HIDALGO, TEXAS** ("County"), and _____, Texas ("Company").

WHEREAS, Company responded to advertised notices for bids for _____ " (the "Services"); and

WHEREAS, Company submitted a bid to provide services in accordance with the specifications as bid, a copy of such specifications and bid being attached hereto as Exhibits "A" and "B" respectively, and incorporated herein for all purposes (the "Specifications"); and

WHEREAS, in recognition of and in consideration of Company's agreement to perform the Services in accordance with Specifications, the Commissioners Court of County awarded the bid to Company.

NOW, THEREFORE, in full consideration of the foregoing and the further consideration of the following, the parties hereto agree as follows:

1. County and Company hereby agree that this Contract is entered into in order to provide the Services to Hidalgo County for Project as listed on specification . This Contract does not extend to any third parties any duties or benefits conferred in any manner hereunder or otherwise.

2. Company hereby promises and agrees to render and provide, during the term of this Contract, and shall be obligated to render and provide the Services in accordance with the Specifications within **Hidalgo County** following a request for Services by the **Commissioner** or his designated agent. Company agrees in performing the Services that it will use proper professional standards, comply with any and all appropriate laws and regulations in providing the Services, and devote such time as is necessary to safely and efficiently provide the Services.

3. This Contract shall be for a period beginning _____, 2007, and ending on _____, and may be extended at the sole discretion of County for an additional ninety(90) days, unless this Contract is terminated pursuant to the provisions herein, whichever occurs first.

4. As a condition of this Contract, Company shall hold and maintain throughout the term of this Contract all licenses and permits required, or which may be required by any authority during the term hereof to provide the Services.

5. All trucks or vehicles operated by the Company to perform the Services shall contain all equipment required by any authority to operate on streets and roads and all persons in the employ of Company who operate such trucks or vehicles shall have the required licenses, qualifications, skill and expertise to perform such Services and shall comply with all laws, rules and regulations prescribed by any agency or authority having jurisdiction with regard to the operation of such trucks or vehicles in providing the Services.

6. As consideration for rendering the Service provided for in this Contract, the County agrees to pay Company the amounts specified in Exhibit "B" attached hereto payable against written invoice submitted by Company.

7. Company shall provide insurance in force on all its vehicles and all persons connected with providing services under this Contract naming County as an additional insured (with the coverages and in the amounts described on Exhibit "C" attached hereto and incorporated herein at this point for all purposes), and shall furnish to County certificates of such insurance coverage.

8. Company shall provide a sufficient number of trucks, vehicles, personnel and equipment available to safely and efficiently provide the Services.

9. Company shall indemnify and hold harmless County, its elected officials, employees and agents from any and all claims, damages, losses, and expenses including attorney's fees for the defense of any action against County arising out of, resulting from, or connected with the provision of the Service by Company under this Contract. Said indemnity shall cover any act or failure to act by the Company, its agents or employees.

10. This Contract shall not be assignable in whole or in part by either party without prior written consent of the other party.

11. It is expressly agreed that this Contract and the performance by the parties hereunder does not create any agency relationship or master-servant relationship, that County has no supervision of the performance of the Services provided by Company, and that Company is an independent contractor under this Contract.

12. Any notice required or permitted to be given hereunder shall be in writing and shall be delivered personally or sent by certified mail, postage prepaid as set forth below.

If to County:

**The County of Hidalgo
Attn: County Judge
100 E. Cano
Edinburg, Texas**

If to Company:

13. In case any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provision thereof and this Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained herein.

14. This Agreement may be terminated by either party without cause upon thirty (30) days written notice.

15. This Agreement shall be binding upon and inure to the benefit of and be enforceable by the parties hereto and their respective heirs, executors, administrators, legal representatives, successors, and assigns where permitted by this Agreement.

16. This Agreement shall be governed by and construed in accordance with the laws of the State of Texas and shall be perform able in Hidalgo County.

WITNESS our hands in duplicate originals this ____ day of _____, 2007.

COUNTY OF HIDALGO

By:

J.D. Salinas, County Judge

ATTEST:

Arturo Guajardo Jr., County Clerk

COMPANY:

Printed Name:

Title:

AI-4199

15.E.1.

**Milo Ponce Park - Lights-Electric Power & Related Services
CC REGULAR**

Date: 06/12/2007

Submitted By: Marty Salazar, PURCHASING DEPT.

Submitted For: Marty Salazar

Department: PURCHASING DEPT.

Agenda Area: Purchasing Department

Purchasing only: Prct. 4

Information

CAPTION

Requesting authority to advertise a Request for Bids for: "Electric Power (Turnkey Solution) and Related Services at Milo Ponce Park" located in Precinct #4.

BACKGROUND

Fiscal Impact

Attachments

No file(s) attached.

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Purchasing Department (Originator)	Marty Salazar	06/07/2007 04:24 PM	APRV
2	Budget & Management	Dina Trevino	06/08/2007 09:39 AM	APRV
3	Dale Kennan	Dale Kennan	06/08/2007 10:32 AM	APRV
4	Auditor's Office		06/08/2007 02:58 PM	NEW
Form Started By: Marty Salazar			Started On: 06/06/2007 04:59 PM	
Final Approval Date: 06/08/2007				

AI-4113

15.F.1.

Document Scanner

CC REGULAR

Date: 06/12/2007

Submitted By: Matilde Faz, PURCHASING DEPT.

Submitted For: Marty Salazar

Department: PURCHASING DEPT.

Agenda Area: Purchasing Department **Purchasing only:** IT Department

Information

CAPTION

Requesting authority to purchase computer equipment and peripherals from State Awarded Vendors through our participation with **TCPN** Cooperative Purchasing Program:

CDW GOVERNMENT, INC. - R4713-I. T. for District Clerk - Requisition #111250, Acct. #7-1100-415-00-200-002-0-743 for the total of \$10,210.00.

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2007

ACCT. #: 7-1100-415-00-200-002-0-743

FUNDS AVAILABLE Y/N?: YES

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Attachments

Link: DOCUMENT
SCANNER

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Purchasing Department	Marty Salazar	06/06/2007 05:15 PM	APRV
2	Budget & Management	Dina Trevino	06/06/2007 06:19 PM	APRV
3	Auditor's Office	Linda Fong	06/07/2007 10:19 AM	APRV
4	Court Administrator	Monica Badillo	06/07/2007 10:10 PM	APRV

Form Started By: Matilde Faz

Started On: 06/04/2007 01:31 PM

Final Approval Date: 06/07/2007

Requisition

Req # 00111250

PO #

Date: 05/22/07

*Regular
#4113
6/12/07*

Bill To: x
x

Vendor: 153915
CDW GOVERNMENT INC.
75 REMITTANCE DRIVE
SUITE 1515
CHICAGO IL 60675-1515

Ship To: INFORMATION TECHNOLOGY DEPARTMENT
100 N. CLOSNER, 1ST FL
EDINBURG TX 78539

Contact: EDNA KIRBY
956-292-7010

Contract No: TCPN R4713

Special Instructions:

QUANTITY	UOM	DESCRIPTION	UNIT PRICE	AMOUNT
2	EACH	COUNTY WIDE - DISTRICT CLERKS ***TCPN R4713*** QUOTE NO: GFN3691 AS PER STATE OF TEXAS APPROVAL QISV CONTRACT DO NOT DUPLICATE ORDER (1066275) Fujitsu fi 5750C -DOCUMENT SCANNER - with Kofax VRS 4.1 Basic Account No _____ 7-1100-415-00-200-002-0-743 ASSET #'S 46911 & 46912 REPORT ROAD HAZARDS 1-866-HCR-SAFE OR 1-866-427-7233	5,105.00 <u>Encumbrance</u> 10,210.00 Freight Total	10,210.00 10,210.00

Authorized By: _____

AI-4097
Standing Item
CC REGULAR

15.G.1.

Date: 06/12/2007

Submitted By: Marty Salazar, PURCHASING DEPT.

Submitted For: Marty Salazar

Department: PURCHASING DEPT.

Agenda Area: Purchasing Department

Purchasing only: Co. Wide

Information

CAPTION

HIDALGO COUNTY RE: REAL ESTATE ACQUISITIONS

Requesting authority to obtain and approval of (when applicable), including, but not limited to, the following items necessary in anticipation of real property/estate acquisition(s): fair market value appraisals, inspections, surveys, all phases-environmental assessments, title reports or title policies services, commercial contracts (improved property) or option contracts with authority for County Auditor to issue required earnest money payment(s) or option payment(s) and County Judge or Presiding Officer to execute necessary/required document(s)

BACKGROUND

Fiscal Impact

Attachments

No file(s) attached.

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Purchasing Department (Originator)	Marty Salazar	05/31/2007 01:18 PM	APRV
2	Budget & Management	Dina Trevino	06/01/2007 11:21 AM	APRV
3	Auditor's Office	Linda Fong	06/06/2007 12:57 PM	APRV
4	Court Administrator	Monica Badillo	06/07/2007 10:10 PM	APRV

Form Started By: Marty Salazar
Started On: 05/31/2007 11:05 AM
Final Approval Date: 06/07/2007

AI-4122

15.H.1.

**Professional Licensed Nurse Practitioner
CC REGULAR**

Date: 06/12/2007

Submitted By: Roli Flores, PURCHASING DEPT.

Submitted For: Roli Flores

Department: PURCHASING
DEPT.

Agenda Area: Purchasing
Department

Purchasing only: Health & Human
Services Dept.

Information

CAPTION

A. Presentation for discussion, consideration, acceptance and approval for the purposes of ranking by Hidalgo County as "Qualified", the sole response received to the RFQ in connection with "Professional Licensed Nurse Practitioner", project.

B. Requesting authority for Purchasing Department to negotiate a contract with _____ as "Qualified" for "Professional Licensed Nurse Practitioner".

BACKGROUND

1. Letter of recommendation by Hidalgo County Health Department.

Fiscal Impact

FISCAL YEAR: 07

ACCT. #: 71100411003400030331

FUNDS AVAILABLE Y/N?:

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Attachments

Link: [back up](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Dina Trevino	06/06/2007 06:21 PM	APRV
2	Purchasing Department	Marty Salazar	06/07/2007 01:01 PM	APRV
3	Auditor's Office	Linda Fong	06/08/2007 08:45 AM	APRV
4	Court Administrator	Monica Badillo	06/08/2007 09:45 AM	APRV

Form Started By: Roli Flores
Started On: 06/04/2007 04:01 PM
Final Approval Date: 06/08/2007



Hidalgo County Health Department

1304 S. 25th Street • Edinburg, Texas 78539
Tel: (956) 383-6221 • Fax: (956) 383-8864

Iván Meléndez, M.D., M.B.A.
Health Authority/Chief Physician

Eduardo Olivarez
Chief Administrative Officer

June 6, 2007

MEMORANDUM

To: Martha Salazar, Purchasing Agent

From: Eduardo Olivarez, Chief Administrative Officer *EO/EO*

RE: Bid Results for Professional Licensed Nurse Practitioner
Bid No. – 2007-063-05-23-ROL

After review the bid results I recommend selection of Patricia De Blicck for our Professional Licensed Nurse Practitioner Position. Please proceed with your bid process.

If you have any questions or need additional information please contact me at 383-8858.

AI-4101

15.H.2.

**Software to Manage the Hidalgo County Indigent Health Care Program
CC REGULAR**

Date: 06/12/2007

Submitted By: Juan Tapia, PURCHASING DEPT.

Submitted For: Marty Salazar

Department: PURCHASING
DEPT.

Agenda Area: Purchasing
Department

Purchasing only: Health & Human
Services Dept.

Information

CAPTION

Recommending of bid award and approval of contract (subject to legal review) to lowest bidder meeting all specifications as attached hereto for: "Software to Manage the Hidalgo County Indigent Health Care Program" (7-176)

BACKGROUND

Bid Tabulation sheet
Specifications
DRAFT - Service / Contract Document

Fiscal Impact

FISCAL YEAR: 2007

ACCT. #: 7-1100-444-00-240-001-0-747

FUNDS AVAILABLE Y/N?:

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Attachments

Link: Software to
Manage Hidalgo
county Indigent
Health Care Program

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Purchasing Department	Marty Salazar	06/01/2007 02:51 PM	APRV
2	Budget & Management	Dina Trevino	06/06/2007 06:08 PM	APRV
3	Auditor's Office	Linda Fong	06/07/2007 10:23 AM	APRV
4	Court Administrator	Monica Badillo	06/07/2007 10:10 PM	APRV

Form Started By: Juan Tapia

Started On: 06/01/2007 09:16
AM

Final Approval Date: 06/07/2007

HIDALGO COUNTY PURCHASING DEPARTMENT

BID TABULATION SHEET

BID No. 07-176-05-09-jmt

DEPARTMENT NAME: Hidalgo County- Health Department

BID OPENING DATE: May 09, 2007

BID OPENING TIME: 9:30 A.M.

DESCRIPTION OF BID: "Software to Manage the Hidalgo County Indigent Health Care Program"

BUYER: Juan Tapia

BID # RFB#	NAME OF COMPANY	MONTHLY RATE 26 Concurrent Users	YEAR TOTAL	BID BOND OR CHECK INCLUDE
#1	Network Sciences, Inc.	\$ 7,487.00	\$ 89,844.00	
#2	Indigent Healthcare Solutions	\$ 9,286.00	\$ 111,432.00	
#3				
#4				
#5				
#6				
#7				
#8				
#9				

EXHIBIT "A"

SPECIFICATIONS

Notice is hereby given by Hidalgo County, Texas to request for proposal concerning various professional services for computer software association with Indigent Health Care for the Hidalgo County Health & Human Services Department.

"Proposal for a County Indigent Health Care Software System:

The Hidalgo County Health and Human Services Department is requesting bids on a new Indigent Health Care System that can perform pre-screening, appointment scheduling, eligibility determination and billing functions as mandated by the Texas Health and Safety Code Title II (C) Chapter 61 Indigent Health Care and Treatment Act. It must include all periodic Legislative Changes as part of the proposal. Vendors need to perform a current system Analysis and submit a bid that can utilize any existing Human Service equipment. The proposed system must provide a turn key solution that includes all hardware and software and needs to be fully operational no later than **August 31, 2007**.

PRE-SCREENING (Optional):

1. Ability to screen for possible eligibility for local, state and federal programs as requested by Hidalgo County such as:
 - Hidalgo County WIC
 - Hidalgo County Head Start
 - Hidalgo County Health Clinics
 - Hidalgo County CSA
 - Catholic Social Services
 - Children with Special Health Care Needs
 - Perinatal Program
 - Women's Clinic
 - Medicare
 - Medicaid
 - CHIPS
 - Texas Women Health Program
 - Hidalgo County Human Services
 - Etc.
2. Ability to refer applicants to any and all programs they may be eligible for and create a paper document with information for applicants.
3. Provide statistics on how many applicants were seen, denied, or referred and to what agencies.

ELIGIBILITY:

1. Ability to generate **all** state required forms automatically from data entered in to the computer system including but not limited to:
 - Form 100 - Application for Health Care Assistance – Ability to input all information from client data; ability to print and save form in client file.
 - Form 101 – CIHCP Worksheet – Ability to input all information into the worksheet; ability to print and save Worksheet in client file. Must round down on item #18 of Form 101. Total Countable Income calculation on page 4 (6. Budget Calculation)
 - Form 101A – Report of Changes – Ability to incorporate and save the form in the case record.
 - Form 102 – Appointment Notice – Ability to input information regarding the client; ability to print and save the form in client file.

- Form 103 – Request for Information – Ability to input missing information and any other items needed on this form; ability to print and save the form in the client file.
 - Form 104 – Health Care Service Record
 - Form 105 – Monthly Financial Report – Ability to generate report; ability to print and save report.
 - Form 109 - Notice of Eligibility – Ability to print this form based on the information entered in the computer system; ability to print and save this form in client file.
 - Form 117 – Notice of Ineligibility – Ability to print this form based on the information entered in the computer system; ability to print and save this form in client file.
 - Form 128 – Employment Verification Form – Ability to generate, print and save form.
 - Form 149 Statement of Self-Employment Income – Ability to generate, print and save form.
 - Form 300 – End of Year Report – Ability to generate, print and save form.
 - Form 500 – Request for State Assistance Funds – Ability to generate, print and save form.
2. Provide internet accessible software module for vendors to verify client eligibility status.
 3. Provide a daily report of the clients whose benefits have terminated and automatically generate Form 117 Notice of Ineligibility with the reason for the termination of benefits.
 4. Provide statistical reports on the clients served such as number in the household, undocumented, US Citizens, Resident Aliens, male, female, children by age, etc.
 5. Provide statistical reports on the case workers productivity such as clients seen, time spent with client, no show clients, re-scheduled clients (with explanation), etc.
 6. Ability to track what employee worked on the case and track modifications made by each employee.
 7. Ability to track the time spent on each case, time arrived, time seen, and time spent with client.
 8. Ability to track history of the case.
 9. Ability to keep notes for all who work on case to view and add to.
 10. Ability to scan and save documents associated with the client file.
 11. Ability to document, calculate and save all data from prior months, especially prior month income.
 12. Ability to track all Special Review cases and the reason for the special review.

APPOINTMENTS:

1. Provide appointment scheduler for 10 + Eligibility Workers located at 5 + locations.
2. Ability to set appointment time gaps as determined by Human Services Director.
3. Ability to modify appointment schedule at the request of the Human Services Director.
4. Ability for the Human Services Director to view, analyze and generate reports and statistics on the appointment schedule.
5. Ability to view and modify appointment schedule from any computer by authorized users.
6. Ability to track all modifications made to the appointment schedule.

BILLING:

1. Provide secure internet accessible software module for vendors to verify status of bills submitted for payment.
2. Ability to electronically transmit processed medical, hospital and pharmacy bills to authorized entity for bill processing.
3. Ability to track when clients receive Durable Medical Supplies (DME) and the quantity received.
4. Ability to track when clients receive eyewear frames and lenses.
5. Ability to track when clients receive an eye exam.
6. Provide analytical and statistical reports on types of services and all types of demographics such as city, age, gender, illness type, amount paid per client, etc.
7. Ability to produce different reports such as most common CPT codes, DRG, physicians, etc.
8. Ability to track which employee processes and modifies the data entered for each invoice.
9. Ability to verify that client is eligible for billed services on the date of service of the bill.
10. Ability to process the following billed services:

- Advanced Practice Nurse
 - Ambulatory Surgical Center
 - Certified Registered Nurse Anesthesia
 - Colostomy Medical Supplies
 - Counseling Services
 - Dental Care
 - Diabetic Supplies & Equipment
 - ER Medical Services
 - Home & Community Health
 - Hospital Inpatient
 - Hospital Outpatient
 - Lab X-Ray Services
 - Physicians
 - Physician Assistant (PA)
 - Vision Care
 - State Contract Hospital
 - Reimbursements
 - Other Services
11. Ability to process Pharmacy bills based on Third Party Administrator approved contract rates.
 12. Ability to separate invoices based on year of service for auditing purposes. (Fiscal versus Calendar Year)
 13. Ability to calculate DSHS limit of \$30,000 and/or 30 – day hospital stay per client and not allow any bills to be processed once the cap has been met.
 14. Ability to keep track of clients who are close to \$30,0000 fiscal year limit by service date and ability to track hospital days.
 15. Ability to track the 3 prescriptions per month per client and not allow any prescriptions to be processed once the cap has been met.
 16. Ability to track if claims are received past 95 days from the date of certification or date of service.
 17. Ability to calculate Hidalgo County 6% and 8% GTRL.
 18. Ability to calculate and forecast when Hidalgo County will meet and/ or exceed 6% and 8% GTRL.
 19. Ability to determine and notify staff if Hidalgo County is processing a duplicate invoice, no matter what medical procedure was originally charged
 20. Ability to enter multiple dates of service per invoice.
 21. Ability to maintain and update all CPT and DRG codes on a regular basis.
 22. Ability to look up DRG codes using the codes on UB92.
 23. Ability to use Ambulatory Surgical Codes for payment.
 24. Ability to have multiple users seeing notes for a client file.
 25. Ability to do a reverse look up for a DRG code if we have a type of service but no DRG code.
 26. Ability to generate a rejection form for all rejected claims.
 27. Ability to calculate anesthesia approved amount.

TRAINING AND TECHNICAL SUPPORT:

1. Provide post implementation training to all Human Services staff at our location.
2. Provide annual training as requested by the Human Services Director.
3. Provide 24 hour/ 7 day technical support and respond to our call within 2 hours.
4. Provide modifications to the program as needed to meet the changes needs of the Human Services Department.
5. Provide mandatory change of passwords every 90 days.
6. If software is a hosted solution, a copy of the backup/restore procedures, business continuity plan and disaster recovery plan must be provided.
7. All HIPAA compliance standards must be met and certification letter provided.

OTHER SERVICES (Optional):

1. Ability to access the Texas Medicaid Healthcare Partnership (TMHP) to verify Medicaid eligibility.
2. Ability to flag or notify us when an Appellant client is put on Medicaid regardless if the client is active or not and to provide us with the add date.
3. Ability to notify provider for reimbursements once client has been approved for Medicaid benefits.
4. Ability to create an identification badge for client with barcode technology.
5. Ability to record telephone interviews and save them for future reference.
6. Ability to save email correspondence in client file for future reference.
7. Ability to accept secure electronic Billing from vendors (providers).
8. Ability to scan and save documents associated with bill payment in to the vendor (provider) file.

The computer hardware and software that best meets or exceeds the current and future requirements of the Hidalgo County Health and Human Services Department, and which will best provide the supporting tools and services for the Hidalgo County Health and Human Services Department needed to serve the residents of Hidalgo County will be awarded.

THE STATE OF TEXAS §
 §
COUNTY OF HIDALGO §

**SERVICE CONTRACT
C-07-000-00-00**

THIS CONTRACT is made and entered into this 1st day of January, 2007 by and between the **COUNTY OF HIDALGO, TEXAS** ("County"), and , Texas ("Company").

WHEREAS, Company responded to advertised notices for bids for "Drinking and/or"(the "Services"); and

WHEREAS, Company submitted a bid to provide services in accordance with the specifications as bid, a copy of such specifications and following attached hereto as Exhibits "A" and "B" respectively, and incorporated herein for all purposes (the "Specifications"); and

WHEREAS, in recognition of and in consideration of Company's agreement to perform the Services in accordance with Specifications, the Commissioners Court of County awarded the bid to Company.

NOW, THEREFORE, in mutual consideration of the foregoing and the further consideration of the following the parties hereby agree as follows:

1. County and Company hereby agree that this Contract is entered into in order to provide the Services to Hidalgo County for project as listed on specification . This Contract does not extend to any third parties any duties or benefits conferred in any manner hereunder or otherwise.

2. Company hereby promises and agrees to render and provide, during the term of this Contract, and shall be obligated to render and provide the Services in accordance with the Specifications within **Hidalgo County** following a request for Services by the **Commissioner** or his designated agent. Company agrees in performing the Services that it will use proper professional standards, comply with any and all appropriate laws and regulations in providing the Services, and devote such time as is necessary to safely and efficiently provide the Services.

3. This Contract shall be for a period beginning January 1, 200, and ending on December 31, and may be extended at the sole discretion of County for an additional ninety(90) days, unless this Contract is terminated pursuant to the provisions herein, whichever occurs first.

4. As a condition of this Contract, Company shall hold and maintain throughout the term of this Contract all licenses and permits required, or which may be required by any authority during the term hereof to provide the Services.

5. All trucks or vehicles operated by the Company to perform the Services shall contain all equipment required by any authority to operate on streets and roads and all persons in the employ of Company who operate such trucks or vehicles shall have the required licenses, qualifications, skill and expertise to perform such Services and shall comply with all laws, rules and regulations prescribed by any agency or authority having jurisdiction with regard to the operation of such trucks or vehicles in providing the Services.

6. As consideration for rendering the Service provided for in this Contract, the County agrees to pay Company the amounts specified in Exhibit "B" attached hereto payable against written invoice submitted by Company.

7. Company shall provide insurance in force on all its vehicles and all persons connected with providing services under this Contract naming County as an additional insured (with the coverages and in the amounts described on Exhibit "C" attached hereto and incorporated herein at this point for all purposes) and shall furnish to County certificates of such insurance coverage.

8. Company shall provide a sufficient number of trucks, vehicles, personnel and equipment available to safely and efficiently provide the Services.

Company shall indemnify and hold harmless County, its elected officials, employees and agents from any and all claims, damages, losses, and expenses including attorney's fees for the defense of any action against County arising out of, resulting from, or connected with the provision of the Service by Company under this Contract. Said indemnity shall cover any act or failure to act by the Company, its agents or employees.

10. This Contract shall not be assignable in whole or in part by either party without prior written consent of the other party.

11. It is expressly agreed that this Contract and the performance by the parties hereunder does not create any agency relationship or master-servant relationship, that County has no supervision of the performance of the Services provided by Company, and that Company is an independent contractor under this Contract.

12. Any notice required or permitted to be given hereunder shall be in writing and shall be delivered personally or sent by certified mail, postage prepaid, as set forth below.

If to County:

**The County of Hidalgo
Attn: County Judge
100 E. Cano
Edinburg, Texas 78539**

If to Company:

13. If any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provision thereof and this Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained herein.

14. This Agreement may be terminated by either party without cause upon thirty (30) days written notice.

15. This Agreement shall be binding upon and inure to the benefit of and be enforceable by the parties hereto and their respective heirs, executors, administrators, legal representatives, successors, and assigns where permitted by this Agreement.

16. This Agreement shall be governed by and construed in accordance with the laws of the State of Texas and shall be performable in Hidalgo County.

WITNESS our hands in duplicate originals this ____ day of _____, 2007.

COUNTY OF HIDALGO

By: _____
Juan De Dios Salinas, County Judge

ATTEST:

Arturo Guajardo, Jr., County Clerk

COMPANY

By: _____

Printed Name: _____

Title: _____

AI-4130

15.I.1.

Install and Replace Glass at 4th & 5th floor Windows Administration Building
CC REGULAR

Date: 06/12/2007

Submitted By: Juan Tapia, PURCHASING DEPT.

Submitted For: Marty Salazar

Department: PURCHASING DEPT.

Agenda Area: Purchasing Department **Purchasing only:** Buildings & Grounds

Information

CAPTION

Presentation for consideration, discussion, acceptance and approval to request for quotes for: "install at 4th floor new window and replace at 5th floor glass window at Administration Building" RFQ (7-242).

BACKGROUND

Letter from project Architect AGADC contract C-04-016-03-02

Fiscal Impact

FISCAL YEAR: 2007

ACCT. #: 1334-419-40-220-009-0-431

FUNDS AVAILABLE Y/N?: Y

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Available Balance as of 6-7-07 \$2,415.28.

Attachments

Link: Install and Replace Glass at 4th and 5th floor windows

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Purchasing Department	Marty Salazar	06/06/2007 03:45 PM	APRV
2	Budget & Management	Dina Trevino	06/06/2007 05:18 PM	APRV
3	Ivan Cantu	Ivan Cantu	06/07/2007 08:47 AM	APRV
4	Auditor's Office	Linda Fong	06/07/2007 10:27 AM	APRV
5	Court Administrator	Monica Badillo	06/07/2007 10:11 PM	APRV

Form Started By: Juan Tapia Started On: 06/05/2007 11:36 AM

Final Approval Date: 06/07/2007

Alcocer Garcia Associates Design Consulting

1335 F. Jasmine Ave. McAllen, Texas 78501 Off. 956-618-2007 Fax. 956-618-2008

F A X**Date:** 5 - 29 - 07**To:** Hidalgo County Purchasing Department **Fax:** 318-2629 **No. of pages:** : 1**Attn:** Juan Tapia, Purchasing Department**Re:** Proposed Window Glass Replacements
Hidalgo County Administration Building

07-242

From: George Garcia, Architect**Message:**

The G&S proposal in the amount of \$ 6,904.54 is slightly lower than the proposal submitted by Renovation Services, Inc. (\$ 7,329.00). The G&S proposal also included an alternate whereby the County would provide the lift, however, this would place additional liabilities on the County. Therefore, I recommend that the County contract with G&S to do the replacement work as a complete job, including the all of the materials, labor and equipment required for the amount of \$ 6,904.54

One of the two glass units being considered for replacement was reported as having being broken by the Window Repairs contractor. This glass is located at the 5th floor The Window Gasketing contract required that the contractor re-align the glass window panes. Prior to receiving bids we were notified that the re-alignment work might cause damage to the windows, due to the age of the sealer strip between the two panes of glass. Because of this risk, we included a an Allowance amount in the contract to cover accidental damage.

The breakage evidently occurred at the last stage of the repair work. This glass replacement could have been done by the Window Gasketing contractor under the Allowance included in the contract, but this would have required for the contractor to extend the rental of his lift equipment while waiting for the glass units to be delivered, or, to remove the equipment and rent the lift again, when the glass unit arrived. In either case, the cost of the extra equipment rental time could not have been avoided. The glass units are sealed double-pane units with 1/2" of air space in between and have to be custom-sized for the job, consequently, the new units take several weeks to fabricate and deliver.

AI-4152
BCAP PRECINCT NO 1
CC REGULAR

15.J.1.

Date: 06/12/2007

Submitted By: Laura Moya, PURCHASING DEPT.

Department: PURCHASING DEPT.

Agenda Area: Purchasing Department

Purchasing only: CAP
Pct.1

Information

CAPTION

Presentation for discussion, consideration and action on a recommendation by project engineer TEDSI, Infrastructure Group to award to the lowest bidder meeting all specifications and subject to TXDOT approval for the following:

Bid No CAP-07-020-05-30 Road & Drainage Construction of Mel C Gray
Subdivision

Bid No CAP-07-021-05-30 Road & Drainage Construction of La Paloma Subdivision

BACKGROUND

Fiscal Impact

FISCAL YEAR: **ACCT. #:** 7-1311-431-00-121-392-0-733/734

FUNDS AVAILABLE Y/N?: Y **MATCHING FUNDS Y/N?:**

BUDGETARY IMPACT:

For funding availability please see the attached expense report dated 6/7/07.

FISCAL YEAR: **ACCT. #:** 7-1311-431-00-121-897-1-733/734

FUNDS AVAILABLE Y/N?: Y **MATCHING FUNDS Y/N?:**

BUDGETARY IMPACT:

For funding availability please see the attached expense report dated 6/7/07.

Attachments

Link: [La Paloma](#)

Link: [Mel C Gray](#)

Link: [Award Letter](#)

Link: [Exp Rpt for
1311 pro 392 & 897
obj 733 & 734](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Purchasing Department	Marty Salazar	06/06/2007 03:47 PM	APRV
2	Budget & Management	Dina Trevino	06/06/2007 05:40 PM	APRV
3	Dale Kennan	Dale Kennan	06/07/2007 08:06 AM	APRV
4	Auditor's Office	Linda Fong	06/07/2007 10:32 AM	APRV
5	Court Administrator	Monica Badillo	06/07/2007 10:11 PM	APRV

Form Started By: Laura Moya

Started On: 06/06/2007 10:33
AM

Final Approval Date: 06/07/2007

**TEDSI****TEDSI INFRASTRUCTURE GROUP***Consulting Engineers*1200 Fresno Avenue ♦ McAllen, Texas 78501
(956) 682-8666**Letter of
Transmittal****TO:**
Agapito Vargas, Director of Colonia Access Program
Hidalgo County
301 East State
Pharr, Texas 78577**DATE:**
June 4, 2007**REF.:**
Colonia Access Project - 2nd Round**TEDSI PROJECT NO.:**
22683**TRANSMITTED:**

☒ For Your Use	☒ Please comment	☐ Approved as Noted
☐ As Requested	☐ Reply ASAP	☐ As Noted Below

VIA:

☐ US Mail	☐ Courier	☒ Hand Carry
☐ E-Mail	☐	☐

COPIES**DESCRIPTION**

1	Letter of Recommendation for La Paloma Subdivision

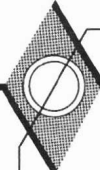
REMARKS:

As per your request please find attached a copy of the letter of recommendation for La Paloma Subdivision for your used. Should you have any questions or need additional information please feel free to call me at (956) 424-7898.

Thank you for your attention on this matter.

Jose G. Reyes, P.E.
Project Manager

Signed: _____



TEDSI INFRASTRUCTURE GROUP

Consulting Engineers

1201 E. Expressway 83 ♦ Mission, Texas 78572

June 4, 2007

Commissioner Sylvia Handy
Hidalgo County Precinct #1
1902 Joe Stevens Ave.
Weslaco, Texas 78596

Re: *Hidalgo County Colonias Access Program*
Bid No. CAP-07-021-05-30-LMR

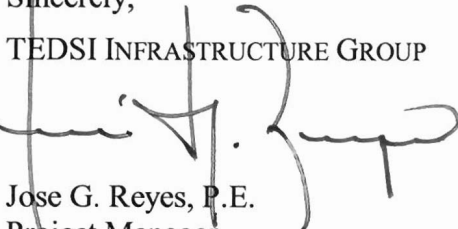
Dear Commissioner:

We have tabulated the bids (copy is attached) received from IOC Company, S&G Paving, J.M. Construction, Sascon Inc. and Jimmy Closner on the referenced bid item. We are recommending that the precinct place an item to award this contract to IOC Company, in the base bid amount of \$98,219.60 for the Hidalgo County Colonia Access Program – “Road & Drainage Construction of La Paloma Subdivision” on the June 11Th, 2007 Commissioners’ Court Agenda.

If you should have any questions please call.

Sincerely,

TEDSI INFRASTRUCTURE GROUP



Jose G. Reyes, P.E.
Project Manager

cc: Mr. Agapito Vargas – CAP Director

Bid Tabulation for LA PALOMA SUBDIVISION CAP-07-021-05-30-LRM

La Paloma			IOC Company		S & G Paving		J.M. Construction		Sascon Inc.		Jimmy Closner	
TxDOT Item No	Bid Item Description	Quantity	Unit Price	Amount Bid	Unit Price	Amount Bid	Unit Price	Amount Bid	Unit Price	Amount Bid	Unit Price	Amount Bid
100	Preparing R.O.W.	25.64	\$ 250.00	\$ 6,410.00	\$ 500.00	\$ 12,820.00	\$ 750.00	\$ 19,230.00	\$ 500.00	\$ 12,820.00	\$ 250.00	\$ 6,410.00
134	Backfill (TY B)	25.64	\$ 60.00	\$ 1,538.40	\$ 300.00	\$ 7,692.00	\$ 700.00	\$ 17,948.00	\$ 300.00	\$ 7,692.00	\$ 750.00	\$ 19,230.00
310	ASPH Material (MC-30)	1424	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
340	ASPH Concrete (TY D)	585	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
464	18" RCP (CL III)	72	\$ 24.00	\$ 1,728.00	\$ 30.00	\$ 2,160.00	\$ 41.00	\$ 2,952.00	\$ 40.00	\$ 2,880.00	\$ 37.00	\$ 2,664.00
500	Mobilization	1	\$ 5,000.00	\$ 5,000.00	\$ 10,000.00	\$ 10,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 10,000.00	\$ 10,000.00
502	Barricades, Signs and Traffic Handling	3	\$ 800.00	\$ 2,400.00	\$ 1,500.00	\$ 4,500.00	\$ 2,700.00	\$ 8,100.00	\$ 1,200.00	\$ 3,600.00	\$ 3,500.00	\$ 10,500.00
530	Driveways (ASPH-CONC-PAV)(PB-1)	1235	\$ 13.00	\$ 16,055.00	\$ 20.00	\$ 24,700.00	\$ 10.00	\$ 12,350.00	\$ 22.00	\$ 27,170.00	\$ 12.00	\$ 14,820.00
530	Turnout (ASPH-CONC-PAV)(PBS-2)	278	\$ 13.00	\$ 3,614.00	\$ 25.00	\$ 6,950.00	\$ 13.00	\$ 3,614.00	\$ 20.00	\$ 5,560.00	\$ 18.00	\$ 5,004.00
556	15" ADS Corrugated Pipe	1080	\$ 20.00	\$ 21,600.00	\$ 30.00	\$ 32,400.00	\$ 21.00	\$ 22,680.00	\$ 23.00	\$ 24,840.00	\$ 21.00	\$ 22,680.00
2500	EN-1 Treat Flexbase	7977	\$ 4.60	\$ 36,694.20	\$ 2.00	\$ 15,954.00	\$ 7.00	\$ 55,839.00	\$ 4.30	\$ 34,301.10	\$ 3.25	\$ 25,925.25
2500	EN-1 Road Bond	30	\$ 85.00	\$ 2,550.00	\$ 85.00	\$ 2,550.00	\$ 125.00	\$ 3,750.00	\$ 80.00	\$ 2,400.00	\$ 250.00	\$ 7,500.00
5249	Temporary Sediment Control Fence	120	\$ 3.75	\$ 450.00	\$ 8.00	\$ 960.00	\$ 12.00	\$ 1,440.00	\$ 1.00	\$ 120.00	\$ 4.25	\$ 510.00
5249	Temporary Sediment Control Fence (REMOVE)	120	\$ 1.50	\$ 180.00	\$ 6.00	\$ 720.00	\$ 10.00	\$ 1,200.00	\$ 1.00	\$ 120.00	\$ 3.00	\$ 360.00
Grand Total			\$ 98,219.60		\$ 121,406.00		\$ 151,103.00		\$ 123,503.10		\$ 125,603.25	

Sascon has an error on their bid the corrected amount is highlighted

**TEDSI****TEDSI INFRASTRUCTURE GROUP***Consulting Engineers*1200 Fresno Avenue + McAllen, Texas 78501
(956) 682-8666**Letter of
Transmittal****TO:**Agapito Vargas, Director of Colonia Access Program
Hidalgo County
301 East State
Pharr, Texas 78577**DATE:**

June 4, 2007

REF.:

Colonia Access Project - 2nd Round

TEDSI PROJECT NO.:

22683

TRANSMITTED:

For Your Use



Please comment



Approved as Noted



As Requested



Reply ASAP



As Noted Below

VIA:

US Mail



Courier



Hand Carry



E-Mail

**COPIES****DESCRIPTION**

1

Letter of Recommendation for Mel C. Gray Subdivision

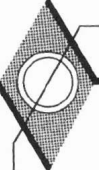
REMARKS:

As per your request please find attached a copy of the letter of recommendation for Mel C, Gray Subdivision for your used. Should you have any questions or need additional information please feel free to call me at (956) 424-7898.

Thank you for your attention on this matter.

Jose G. Reyes, P.E.
Project Manager

Signed: _____



TEDSI INFRASTRUCTURE GROUP

Consulting Engineers

1201 E. Expressway 83 ♦ Mission, Texas 78572

June 4, 2007

Commissioner Sylvia Handy
Hidalgo County Precinct #1
1902 Joe Stevens Ave.
Weslaco, Texas 78596

Re: *Hidalgo County Colonias Access Program*
Bid No. CAP-07-021-05-30-LMR

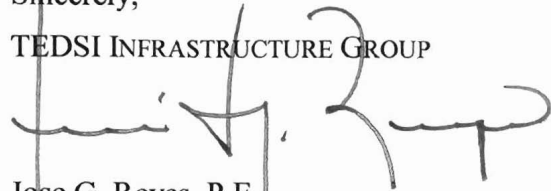
Dear Commissioner:

We have tabulated the bids (copy is attached) received from IOC Company, S&G Paving, J.M. Construction, Sascon Inc. and Jimmy Closner on the referenced bid item. We are recommending that the precinct place an item to award this contract to IOC Company, in the base bid amount of \$163,670.50 for the Hidalgo County Colonia Access Program – “Road & Drainage Construction of Mel C. Gray Subdivision” on the June 11Th, 2007 Commissioners’ Court Agenda.

If you should have any questions please call.

Sincerely,

TEDSI INFRASTRUCTURE GROUP



Jose G. Reyes, P.E.
Project Manager

cc: Mr. Agapito Vargas – CAP Director

Bid Tabulation for MEL C. GRAY SUBDIVISION CAP-07-020-05-30-LRM

Mel C. Gary			IOC Company		S & G Paving		J.M. Construction		Sascon Inc.		Jimmy Closer	
TxDOT Item No	Bid Item Description	Quantity	Unit Price	Amount Bid	Unit Price	Amount Bid	Unit Price	Amount Bid	Unit Price	Amount Bid	Unit Price	Amount Bid
100	Preparing R.O.W.	68.06	\$ 200.00	\$ 13,612.00	\$ 500.00	\$ 34,030.00	\$ 600.00	\$ 40,836.00	\$ 400.00	\$ 27,224.00	\$ 250.00	\$ 17,015.00
134	Backfill (TY B)	68.06	\$ 65.00	\$ 4,423.90	\$ 300.00	\$ 20,418.00	\$ 590.00	\$ 40,155.40	\$ 200.00	\$ 13,612.00	\$ 500.00	\$ 34,030.00
310	ASPH Material (MC-30)	3781	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
340	ASPH Concrete (TY D)	1551	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
464	18" RCP (CL III)	240	\$ 24.00	\$ 5,760.00	\$ 30.00	\$ 7,200.00	\$ 33.00	\$ 7,920.00	\$ 33.00	\$ 7,920.00	\$ 37.50	\$ 9,000.00
466	Concrete Headwall (C)	8	\$ 1,000.00	\$ 8,000.00	\$ 800.00	\$ 6,400.00	\$ 1,500.00	\$ 12,000.00	\$ 400.00	\$ 3,200.00	\$ 790.00	\$ 6,320.00
467	Safety End Treatment (TYII)(18")(RCP)(4:1)	2	\$ 750.00	\$ 1,500.00	\$ 550.00	\$ 1,100.00	\$ 800.00	\$ 1,600.00	\$ 500.00	\$ 1,000.00	\$ 570.00	\$ 1,140.00
500	Mobilization	1	\$ 5,000.00	\$ 5,000.00	\$ 10,000.00	\$ 10,000.00	\$ 3,500.00	\$ 3,500.00	\$ 4,000.00	\$ 4,000.00	\$ 10,000.00	\$ 10,000.00
502	Barricades, Signs and Traffic Handling	3	\$ 800.00	\$ 2,400.00	\$ 1,500.00	\$ 4,500.00	\$ 3,500.00	\$ 10,500.00	\$ 1,400.00	\$ 4,200.00	\$ 3,500.00	\$ 10,500.00
530	Driveways (CONC)(4")	25	\$ 30.00	\$ 750.00	\$ 35.00	\$ 875.00	\$ 75.00	\$ 1,875.00	\$ 45.00	\$ 1,125.00	\$ 52.00	\$ 1,300.00
530	Driveways (ASPH-CONC-PAV)(PB-1)	1662	\$ 13.00	\$ 21,606.00	\$ 20.00	\$ 33,240.00	\$ 7.00	\$ 11,634.00	\$ 24.00	\$ 39,888.00	\$ 12.00	\$ 19,944.00
530	Turnout (ASPH-CONC-PAV)(PBS-2)	383	\$ 13.00	\$ 4,979.00	\$ 25.00	\$ 9,575.00	\$ 13.00	\$ 4,979.00	\$ 24.00	\$ 9,192.00	\$ 18.00	\$ 6,894.00
556	15" ADS Corrugated Pipe	1320	\$ 20.00	\$ 26,400.00	\$ 30.00	\$ 39,600.00	\$ 18.00	\$ 23,760.00	\$ 24.00	\$ 31,680.00	\$ 21.00	\$ 27,720.00
2500	EN-1 Treat Flexbase	21174	\$ 2.90	\$ 61,404.60	\$ 2.00	\$ 42,348.00	\$ 5.50	\$ 116,457.00	\$ 4.30	\$ 91,048.20	\$ 3.25	\$ 68,815.50
2500	EN-1 Road Bond	79	\$ 85.00	\$ 6,715.00	\$ 85.00	\$ 6,715.00	\$ 125.00	\$ 9,875.00	\$ 80.00	\$ 6,320.00	\$ 250.00	\$ 19,750.00
5249	Temporary Sediment Control Fence	320	\$ 2.50	\$ 800.00	\$ 8.00	\$ 2,560.00	\$ 12.00	\$ 3,840.00	\$ 2.00	\$ 640.00	\$ 3.25	\$ 1,040.00
5249	Temporary Sediment Control Fence (REMOVE)	320	\$ 1.00	\$ 320.00	\$ 6.00	\$ 1,920.00	\$ 10.00	\$ 3,200.00	\$ 2.00	\$ 640.00	\$ 3.00	\$ 960.00
Grand Total			\$ 163,670.50		\$ 220,481.00		\$ 292,131.40		\$ 241,689.20		\$ 234,428.50	

Sascon has an error on their bid the corrected amount is highlighted



Hidalgo County Border Colonias Access Program

MEMORANDUM

TO: Marty Salazar, Hidalgo County Purchasing Agent
Attn: Laura R. Moya, HCCAP Buyer II

CC: Commissioner Sylvia Handy, Hidalgo County Precinct 1
John Paul Lugo, HCCAP Precinct Coordinator
Rosanna Schettino, HCCAP Auditor
HCCAP County Wide Files

FROM: Agapito Vargas, Jr., Hidalgo County BCAP Director (*signature on file*)

DATE: 4 June 2007

Subject: Award to low bidder Precinct 1 Round II Projects La Paloma and Mel C Gray
Subdivisions (Bid Nos. CAP-07-021-05-30-LRM and CAP-07-021-05-30-LRM)

Marty, please place the above-mentioned item on Commissioner's Court for Tuesday, 12th June 2007.

The Precinct is requesting approval from Commissioner's Court to award to low bidder OIC Company as recommended by project engineer, TEDSI, Infrastructure Group. IOC was the low bidder for the two above-mentioned projects. The base bid provided by OIC was \$98,219.60 for La Paloma and \$163,670.50 for Mel C Gray subdivision. Four other bidders submitted bids for these projects, namely S & G Paving, J.M. Construction, Sascon, Inc. and Jimmy Closner.

The Account Numbers for the projects are 7-1311-431-00-121-392-0-733&734- La Paloma and 7-1311-431-00-121-897-0-733&734 – Mel C Gray.

Attached are the recommendations from the project engineer TEDSI Infrastructure Group.

If you have any questions, please advice.

Thanks,

memo purchasing award contract la paloma mel gray ioc june07

Run Date 06/07/07 08:02 AM

Hidalgo County

Page No 1

For 01/01/07 - 01/31/08

Expenditure Summary Report

FJEXS01A

Periods 01 - 13

Standard Report Format

1001 - Standard Report Spec

<u>Account No/Description</u>		<u>Adjusted Budget</u>	<u>Y-T-D Encumb</u>	<u>Period Expended</u>	<u>Y-T-D Expended</u>	<u>Available Balance</u>	<u>Percent Used</u>
1311 BORDER COLONIA ACCESS PROGRAM ROUND II							
7-1311-431-00-121-392-0-733	LA PALOMA #1-DRAINAGE DITCHES	27,720.00	.00	.00	.00	27,720.00	.00
7-1311-431-00-121-392-0-734	LA PALOMA #1-SUBDIVISION STREETS	136,582.32	.00	.00	.00	136,582.32	.00
392		164,302.32	.00	.00	.00	164,302.32	.00
7-1311-431-00-121-897-1-733	MEL GRAY-DRAINAGE DITCHES	36,362.91	.00	.00	.00	36,362.91	.00
7-1311-431-00-121-897-1-734	MEL GRAY-SUBDIVISION STREETS	294,209.01	.00	.00	.00	294,209.01	.00
897		330,571.92	.00	.00	.00	330,571.92	.00
1311 BORDER COLONIA ACCESS PROGRAM ROUND II		494,874.24	.00	.00	.00	494,874.24	.00
7 YEAR		494,874.24	.00	.00	.00	494,874.24	.00

AI-4154
BCAP PRECINCT NO 3
CC REGULAR

15.K.1.

Date: 06/12/2007

Submitted By: Laura Moya, PURCHASING DEPT.

Department: PURCHASING DEPT.

Agenda Area: Purchasing Department

Purchasing only: CAP
Pct.3

Information

CAPTION

A. Presentation for discussion, consideration, acceptance, and approval of Request for Payment Application No. 3 & Final in the amount of \$16,023.29 from Jimmy Closner & Sons Construction., contracted vendor for El Paraiso Subdivision and certified for payment by project engineer, Javier Hinojosa Engineer C-CAP-06-010-01-23.

B. Requesting approval of a Certificate of Construction Completion submitted by project engineer Javier Hinojosa Engineering, Inc. reflecting the substantial completion date of June 1, 2007 for El Paraiso Drainage Outfall Subdivision with contractor Jimmy Closner & Sons Construction Company, Inc. C-CAP-06-010-01-23

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2007

ACCT. #: 7-1311-206-00-000-002-0-000

FUNDS AVAILABLE Y/N?: Y

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

\$16,023.29 available balance as of 06/07/07

Attachments

Link: [Memo](#)

Link: [El Paraiso](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Purchasing Department	Marty Salazar	06/06/2007 03:48 PM	APRV
2	Budget & Management	Dina Trevino	06/06/2007 05:42 PM	APRV
3	Rey Salazar	Rey Salazar	06/07/2007 01:56 PM	APRV
4	Auditor's Office	Linda Fong	06/08/2007 08:51 AM	APRV
5	Mike Escaname	Mike Escaname	06/08/2007 01:06 PM	APRV
6	Court Administrator	Monica Badillo	06/08/2007 01:22 PM	APRV

Form Started By: Laura Moya

Started On: 06/06/2007 11:07
AM

Final Approval Date: 06/08/2007



Hidalgo County Border Colonias Access Program

MEMORANDUM

TO: Marty Salazar, Hidalgo County Purchasing Agent
Attn: Laura R. Moya, HCCAP Buyer II

CC: Commissioner Jose M. Flores, Hidalgo County Precinct 3
Norma Ceballos, HCCAP Precinct Coordinator
Rosanna Schettino, HCCAP Auditor
HCCAP County Wide Files

FROM: Agapito Vargas, Jr., Hidalgo County BCAP Director (*signature on file*)

DATE: 5 June 2007

Subject: Application for Payment No.3 and Final payment – El Paraiso Drainage Project

Marty, please place the above-mentioned item on Commissioner's Court for Tuesday, 12th June 2007.

Precinct 3 is requesting approval of Application for Payment No.3 and final payment for El Paraiso drainage project a Round II CAP Project in the amount of \$116,023.29. The contractor is Jimmy Closner and Sons Construction. The project is carried by Javier Hinojosa Engineering/ Consulting Engineers.

Account number: 7-1311-431-00-123-247-0-733

If you have any questions, please advice.

Thanks,

memo purchasing appl for payment 3 and final el paraiso june 07

JAVIER HINOJOSA ENGINEERING/Consulting Engineers

June 4, 2007

Commissioner Joe M. Flores
Hidalgo County Precinct 3
724 N. Breyfogle
Mission, Texas 78572

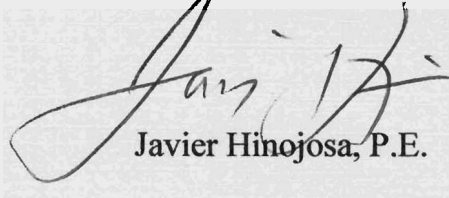
**Re: Colonia Access Program Bid No. CAP 06-010-12-27
El Paraiso Subdivision Drainage Outfall**

Dear Commissioner Flores,

Attached please find Payment Request No. 3 & Final for the referenced project as submitted by Jimmy Closner & Sons Construction. This invoice is for work performed through May 15, 2007. The work involved with this invoice consists of installation of the drainage facilities along Los Ebanos Road including the 36" and 42" drain lines along with the other drainage appurtenances. **There is no testing required for this invoice therefore the testing table is not being included.** All work was completed in conformance with plans and specifications prepared by my office. An inspection was held with the contractor on May 23, 2007 and a punch list of items pending for approval of the construction was prepared. A subsequent final inspection was held with the contractor and the Precinct on June 1, 2007 and all work has been completed on the punch list items. We recommend payment of this invoice in the amount of \$16,023.29. If you have any questions or require further information, please feel free to contact me at your convenience.

Sincerely,

JAVIER HINOJOSA ENGINEERING



Javier Hinojosa, P.E.

cc: Mr. Agapito Vargas, Director, Colonia Access Program

416 E. Dove Avenue

McAllen, Texas 78504

Tel: (956) 668-1588

Fax: (956) 994-8102

APPLICATION FOR PAYMENT NO. 3 & FINAL

To: Hidalgo County (OWNER)

From: Jimmy Closner & Sons Construction (CONTRACTOR)

Contract: C-CAP-06-010-01-23

Project: Hidalgo County Precinct No. 3 - Border Colonia Access Program - El Paraiso Subdivision Drainage Improvements

OWNER'S Contract No. C-CAP-06-010-01-23

For Work Accomplished through the date of: May 15, 2007

1. Original Contract Price:	<u>\$160,232.90</u>
2. Net Change by Change Orders and Written Amendments (+ or -):	<u>\$ 0.00</u>
3. Current Contract Price (1 and plus 2):	<u>\$160,232.90</u>
4. Total complete and stored to date:	<u>\$160,232.90</u>
5. Retainage (per Agreement):	
<u>0</u> % of completed Work:	<u>\$</u>
<u> </u> % of stored material:	<u>\$</u>
Total Retainage:	<u>\$ 0.00</u>
6. Total complete and stored to date less retainage (4 minus 5):	<u>\$160,232.90</u>
7. Less previous Application for Payments:	<u>\$144,209.61</u>
8. DUE THIS APPLICATION (6 MINUS 7):	<u>\$ 16,023.29</u>

Accompanying Documentation:

CONTRACTOR'S Certification:

The undersigned CONTRACTOR certifies that (1) all previous progress payments received from OWNER on account of Work done under the Contract referred to above have been applied on account to discharge CONTRACTOR's legitimate obligations incurred in connection with Work covered by prior Applications for Payment numbered 1 through 3 & FINAL inclusive; (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to OWNER at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to OWNER indemnifying OWNER against any such Lien, security interest or encumbrance); and (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and not defective.

Dated 6/4/07

Albert Closner
By: Albert Closner, Project Manager
JIMMY CLOSNER & SONS CONSTRUCTION

State of Texas
County of Hidalgo
Subscribed and sworn to before me this 4
day of June, 2007

Claudia N. Ybarra
Notary Public

My Commission expires: 03-23-2008



Payment of the above AMOUNT DUE THIS APPLICATION is recommended.

Dated 6/4/07

Javier Hinojosa
By: Javier Hinojosa, P.E.
JAVIER HINOJOSA ENGINEERING

Jimmy Closner & Sons Const. Contractor Name
2/22/2007 Starting Date
Project Ending Date
0% Retainage Percent

Application No.: 3 & FINAL
Application Date: 5/15/2007
Period To: 5/15/2007
Engineer Firm: JAVIER HINOJOSA ENG.

Summary										
CSJ #	CSJ Name	Schedule Value	Work Previously Completed	This Period	Total Complete to Date	Balance To Finish	Retainage	Net	Payments to Date	Payment Due
2C-1080-247	El Paraiso Subd Los Ebanos Road	\$ 160,232.90	\$ 160,232.90	\$ -	\$ 160,232.90	\$ -	\$ -	\$ 160,232.90	\$ 144,209.61	\$ 16,023.29
		\$ 160,232.90	\$ 160,232.90	\$ -	\$ 160,232.90	\$ -	\$ -	\$ 160,232.90	\$ 144,209.61	\$ 16,023.29

Prepared and Checked By:

Signature:

Printed Name: Javier Hinojosa, P.E.

Date:

6/4/07

Jimmy Closner & Sons Const.
 02/22/07
 EI Paraiso Subd - Los Ebanos Road

Contractor Name
 Starting Date
 Project Ending Date
 Engineer's / County Project Description

Application No.: 3 & FINAL
 Application Date: 05/15/07
 Period To: 05/15/07
 Engineer's / County Project No: 2C-1080-247

No.	Item Code	Description	Unit	Rate	Schedule Value		Work Previously Completed		This Period		Total Completed To Date		Balance To Finish	
					Quan.	Dollars	Quan.	Dollars	Quan.	Dollars	Quan.	Dollars	Quan.	Dollars
1	530	Driveway (ASPH-CONC-PAV)(PB-1)	SY	\$ 12.50	235.00	\$ 2,937.50	235.00	\$ 2,937.50	0.00	\$ -	235.00	\$ 2,937.50	0.00	\$ -
2	530	Driveway (Concrete 300 PSI)	SY	\$ 36.00	26.00	\$ 936.00	26.00	\$ 936.00	0.00	\$ -	26.00	\$ 936.00	0.00	\$ -
3	556	15" RCP Culvert Pipe	LF	\$ 24.60	184.00	\$ 4,526.40	184.00	\$ 4,526.40	0.00	\$ -	184.00	\$ 4,526.40	0.00	\$ -
4	556	24" RCP Culvert Pipe	LF	\$ 38.45	140.00	\$ 5,383.00	140.00	\$ 5,383.00	0.00	\$ -	140.00	\$ 5,383.00	0.00	\$ -
5	556	36" RCP Culvert Pipe	LF	\$ 64.00	496.00	\$ 31,744.00	496.00	\$ 31,744.00	0.00	\$ -	496.00	\$ 31,744.00	0.00	\$ -
6	556	42" RCP Culvert Pipe	LF	\$ 82.00	944.00	\$ 77,408.00	944.00	\$ 77,408.00	0.00	\$ -	944.00	\$ 77,408.00	0.00	\$ -
7	556	Down Drain (H.C.D.D.#1 Specifications)	EA	\$ 5,700.00	1.00	\$ 5,700.00	1.00	\$ 5,700.00	0.00	\$ -	1.00	\$ 5,700.00	0.00	\$ -
8	556	Patch Paving	LF	\$ 10.00	200.00	\$ 2,000.00	200.00	\$ 2,000.00	0.00	\$ -	200.00	\$ 2,000.00	0.00	\$ -
9	556	Trench Protection	LF	\$ 2.00	1764.00	\$ 3,528.00	1,764.00	\$ 3,528.00	0.00	\$ -	1,764.00	\$ 3,528.00	0.00	\$ -
10	556	Type "CC" Inlets	EA	\$ 2,550.00	9.00	\$ 22,950.00	9.00	\$ 22,950.00	0.00	\$ -	9.00	\$ 22,950.00	0.00	\$ -
11	556	5' Dia. Manhole	EA	\$ 2,400.00	1.00	\$ 2,400.00	1.00	\$ 2,400.00	0.00	\$ -	1.00	\$ 2,400.00	0.00	\$ -
12	556	Silt Fencing on Inlets	EA	\$ 80.00	9.00	\$ 720.00	9.00	\$ 720.00	0.00	\$ -	9.00	\$ 720.00	0.00	\$ -
13														
14														
15														
16														
17														
18														
19														
20														
21														
					\$ 160,232.90		\$ 160,232.90		\$ -		\$ 160,232.90		\$ -	

Prepared and Checked By:

Signature:

Printed Name: Javier Hinojosa, P.E.

Date:

6/4/07

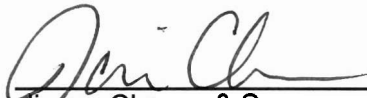
Jimmy Closner & Sons Construction
2809 W Exp 83
La Feria, TX 78559
(956) 797-0785
(956) 797-0576 Fax

Application Number:
Application Date:
Period To:

Final Bill
May 15, 2007
Retainage Due

El Paraiso Subdivision Drainage Improvements

Item No.	Description	QTY	Unit	Total Contract		Completed to Date	
				Unit Cost	Total Cost	QTY	Total Cost
1	Driveway (Asph-Conc-Pav) (PB-1)	235	SY	\$ 12.50	\$ 2,937.50	235	\$ 2,937.50
2	Driveway (Concrete 3000 PSI)	26	SY	\$ 36.00	\$ 936.00	26	\$ 936.00
3	15" RCP Culvert Pipe	184	LF	\$ 24.60	\$ 4,526.40	184	\$ 4,526.40
4	24" RCP Culvert Pipe	140	LF	\$ 38.45	\$ 5,383.00	140	\$ 5,383.00
5	36" RCP Culvert Pipe	496	LF	\$ 64.00	\$ 31,744.00	496	\$ 31,744.00
6	42" RCP Culvert Pipe	944	LF	\$ 82.00	\$ 77,408.00	944	\$ 77,408.00
7	Down Drain (Hidalgo County Drainage District No. 1 Specifications)	1	EA	\$ 5,700.00	\$ 5,700.00	1	\$ 5,700.00
8	Patch Paving	200	LF	\$ 10.00	\$ 2,000.00	200	\$ 2,000.00
9	Trench Protection	1764	LF	\$ 2.00	\$ 3,528.00	1,764	\$ 3,528.00
10	Type "A" Inlets	9	EA	\$ 2,550.00	\$ 22,950.00	9	\$ 22,950.00
11	5' Dia. Manhole	1	EA	\$ 2,400.00	\$ 2,400.00	1	\$ 2,400.00
12	Silt Fencing on Inlets	9	EA	\$ 80.00	\$ 720.00	9	\$ 720.00
	Total for Bid				\$ 160,232.90		\$ 160,232.90


 Jimmy Closner & Sons
 By Jaime Closner

Contract Amount	\$ 160,232.90
Change Order Work	\$ -
Adjusted Contract Amount	\$ 160,232.90
Completed to Date	\$ 160,232.90
Less Previous Payments	\$ 144,209.61
Total Due This Invoice	\$ 16,023.29

CERTIFICATE OF CONSTRUCTION COMPLETION

THIS IS TO CERTIFY THAT ON JUNE 1, 2007 A FINAL INSPECTION was made of the project herein described:

CONTRACT

DATE: **January 23, 2007**

OWNER: **Hidalgo County Precinct No. 3**

CONSTRUCTION CONTRACTOR: **Jimmy Closner & Sons Construction Company, Inc.**
OF THE CITY OF **MERCEDES**, STATE OF TEXAS.

PROJECT DESCRIPTION

CONSTRUCTION OF: **Border Colonia Access Project**
El Paraiso Drainage Outfall Subdivision

CONTRACT # **C-CAP 06-010-01-23**
Located in or near the **Hidalgo County Precinct #3.**

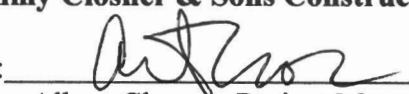
THIS TO CERTIFY:

1. That the work has been completed in accordance with the plans and specifications and all addenda, change orders, supplemental agreements thereto, and with the following exception: **None**
2. That the sum of (0), deducted from final payment of the **Jimmy Closner & Sons Construction Company, Inc.**, is a fair and equitable settlement for the foregoing except work.
3. That **Jimmy Closner & Sons Construction Company, Inc.**, has presented a "Certificate of Release" stating under oath, that all claims arising out of the performance of work have been fulfilled, and the Owner is released from all claims arising under or by virtue of said contract.
4. That **Jimmy Closner & Sons Construction Company, Inc.**, has presented in behalf of itself and its sureties, satisfactory evidence that it is bound to repair, replace, and make good faulty workmanship and/or materials discovered in the work within a period of one year from date of final inspection, as provided in said contract.
5. Amount of Original Contract : \$160,232.90
Present Amount of Contract: \$160,232.90
Total Amount of earned to date: \$160,232.90
Less: previous payments: \$144,209.61
Authorized deductions: \$ 0.00
AMOUNT OF FINAL PAYMENT: \$ 16,023.29

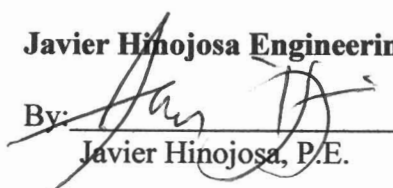
6. That the final payment in the amount of (\$16,023.29) is now due and payable.

CONCURRED BY:

Jimmy Closner & Sons Construction Company, Inc.

By: 
Albert Closner, Project Manager

Javier Hinojosa Engineering

By: 
Javier Hinojosa, P.E.

Hidalgo County

By: _____
Juan D. Salinas, III, County Judge

JAVIER HINOJOSA ENGINEERING/Consulting Engineers

MEMORANDUM

To: Jimmy Closner & Sons Construction Co., Inc.
Attn: Mr. Albert Closner Sent Via Fax No. (956) 797-0576

From: Javier Hinojosa, P.E. *JH*

Re: **Colonia Access Program Bid No. CAP 06-010-12-27**
El Paraiso Subdivision Drainage Outfall

Date: May 23, 2007

The following is a punch list of items for El Paraiso Subdivision Drainage Outfall as per the walk through held on May 23, 2007. In attendance were Mr. Albert Closner (Jimmy Closner & Sons Construction Co., Inc.), Mr. Daniel Lopez (Javier Hinojosa Engineering) and Mr. Saul Ramirez (Hidalgo County Precinct No. 3).

1. Remove trench box from project site.
2. Remove left over construction materials including concrete pipes and talcote cans.
3. Patch the top of the grate inlet located on the northwest corner of Mile 6 and Los Ebanos Road.
4. Reset "Children at Play" sign along the east side of Los Ebanos Road.
5. Repair asphalt to the entrance of El Paraiso Subdivision from Los Ebanos Road.
6. Regrade bar ditch along the east side of Los Ebanos Road from Isaac Drive to Mile 6.
7. Re-compact bar ditch on east side of Los Ebanos Road approximately 150' north from Mile 6. (sink hole developing)
8. Remove existing dirt pile on Isaac Drive.

If you have any questions or require further information, please feel free to contact me at your convenience.

cc: Mr. Saul Ramirez, Hidalgo County Precinct No. 3(Fax No. 205-7009) 416 E. Dove Avenue
cc: Mr. Agapito Vargas, Colonia Access Program (Fax No. 787-4683)

McAllen, Texas 78504

Tel: (956) 668-1588

Fax: (956) 994-8102

~~PROPOSED~~ FINAL WAIVER OF LEIN

THE STATE OF TEXAS

COUNTY OF

Hidalgo

The undersigned contracted with

Closner Construction Co., L.C.

to furnish

in connection with certain improvements to real property located in Hidalgo

County, Texas, and owned by Hidalgo County Precinct #3

Which improvements are described as follows:

El Paraiso Subdivision Drainage Improvements

In consideration of Pay Estimate No. Final in the amount of nine hundred sixty one
dollars + forty cents DOLLAR (\$ 961.40) and other good and

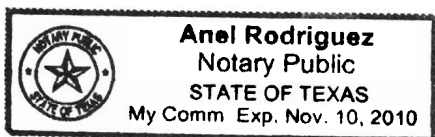
valuable consideration, the receipt and sufficiency of which is hereby acknowledged and confessed, the undersigned does hereby waive and release any mechanic's lien or materialmen's lien or claims of lien that the undersigned has or hereafter has on the above mentioned real property on account of any labor performed or materials furnished or to be furnished or labor performed and materials furnished by the undersigned pursuant to the above-mentioned contract or any constitutional lien that the undersigned may have.

Undersigned hereby guarantees that all bids for labor performed and/or materials furnished in the erection and construction of such improvements on the Property have been fully paid and satisfied and Undersigned does further guarantee that if for any reason a lien or liens are filed for material or labor against said Property arising out of any bills for material or labor in connection with the erection or construction of said improvements thereon, Undersigned will obtain a settlement of such lien or liens and a proper release thereof shall be obtained.

Closner Construction Co., L.C.
SUPPLIER

By: [Signature]
TITLE

SWORN TO AND SUBSCRIBED BEFORE ME, on this the 14th day of MAY, 2007, to certify which witness my hand and seal of office.



[Signature]
NOTARY PUBLIC in and for the State of Texas

My Commission Expires:

Nov 10, 2010

~~PROPOSED~~ FINAL WAIVER OF LEIN

THE STATE OF TEXAS

COUNTY OF Hidalgo

The undersigned contracted with Varmicon Industries
to furnish RCP materials
in connection with certain improvements to real property located in Hidalgo
County, Texas, and owned by Hidalgo County Precinct #3 - BORDER COLONIA ACCESS Program
Which improvements are described as follows: Round II

El Paraiso Sub'd Drainage Improvements

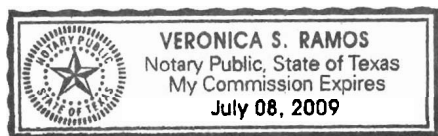
in consideration of Pay Estimate No. Final in the amount of Zero Dollars
DOLLAR (\$) and other good and
valuable consideration, the receipt and sufficiency of which is hereby acknowledged and confessed, the
undersigned does hereby waive and release any mechanic's lien or materialmen's lien or claims of lien that
the undersigned has or hereafter has on the above mentioned real property on account of any labor
performed or materials furnished or to be furnished or labor performed and materials furnished by the
undersigned pursuant to the above-mentioned contract or any constitutional lien that the undersigned may
have.

Undersigned hereby guarantees that all bids for labor performed and/or materials furnished in the erection
and construction of such improvements on the Property have been fully paid and satisfied and Undersigned
does further guarantee that if for any reason a lien or liens are filed for material or labor against said
Property arising out of any bills for material or labor in connection with the erection or construction of said
improvements thereon, Undersigned will obtain a settlement of such lien or liens and a proper release
thereof shall be obtained.

Varmicon Industries
SUPPLIER

By: Juan Barnes
TITLE

SWORN TO AND SUBSCRIBED BEFORE ME, on this the 14TH day of MAY, 2007, to
certify which witness my hand and seal of office.



Veronica S. Ramos
NOTARY PUBLIC in and for the State of Texas

My Commission Expires:

July 8, 2009

U.S. Department of Labor
Employment Standards Administration
Wage and Hour Division

PAYROLL

(For Contractor's Optional Use; See Instructions, Form WH-347 Inst.)

Persons are not required to respond to the collection of information unless it displays a currently valid OMB control number.



NAME OF CONTRACTOR ☐ OR SUBCONTRACTOR ☒ ADDRESS 2809 W EXP 83
CLOSER CONSTRUCTION CO. LC. LA FERIA, TX 78559 OMB No.: 1215-0149
Expires: 03/31/2006

PAYROLL NO. FOR WEEK ENDING PROJECT AND LOCATION PROJECT OR CONTRACT NO.
EL PARAISO SUBDIVISION DRAINAGE
IMPROVEMENTS-ALTON, TX

(1) NAME, ADDRESS, AND SOCIAL SECURITY NUMBER OF EMPLOYEE	(2) NO OF WITHHOLDING EXEMPTIONS	(3) WORK CLASSIFICATION	OT, OR ST.	(4) DAY AND DATE							(5) TOTAL HOURS	(6) RATE OF PAY	(7) GROSS AMOUNT EARNED	(8) DEDUCTIONS						(9) NET WAGES PAID FOR WEEK
				M	T	W	T	F	S	S				FICA	WITH- HOLDING TAX	UNI- FORMS	HEALTH INS	OTHER	TOTAL DEDUCTIONS	
				HOURS WORKED EACH DAY																
ABELARDO GARCIA 2014 N NICHOLAS AVE; MISSION ***-**-3457	0	BACKHOE OPERATOR	O										NO WORK DONE FOR THIS INVOICE							
			S																	
JOSE A CANTU 4522 SOTIRA ST; PALVIEW ***-**-5176	2	LABOR	O																	
			S																	
OSCAR GARCIA PO BOX 883; MISSION ***-**-9675	0	PIPE LAYER	O																	
			S																	
JUAN MALDONADO 2100 GALVESTON; MCALLEN ***-**-8982	0	PIPE LAYER	O																	
			S																	
JORGE CASTELAN 2014 NICHOLSON; MISSION ***-**-0223	0	FRONT END LOADER	O																	
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We estimate that it will take an average of 56 minutes to complete this collection of information, including time for reviewing instructions searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. If you have any comments regarding these estimates or any other aspect of this collection of information, including suggestions for reducing this burden, send them to the Administrator, Wage and Hour Division, ESA, U. S. Department of Labor, Room S3502, 200 Constitution Avenue, N. W., Washington, D. C. 20210.

JIMMY CLOSNER & SONS CONST. CO., INC.
P.O. BOX 170
MERCEDES, TEXAS 78570
(956) 565-2688 *FAX(956) 565-0347

Javier Hinojosa Engineering
Attn: Javier Hinojosa, P.E.
416 E Dove Avenue
McAllen, Texas 78504

Re: El Paraiso Subdivision

LETTER OF GUARANTEE

Jimmy Closner & Sons Const.Co.,Inc. guarantees all materials and workmanship on El Paraiso Subdivision project to be free of defects for a period of (1) one year from the following date: May 11, 2007. Upon notice, any defective materials or faulty workmanship developing on Storm Sewer or Paving within this period will be replaced at no cost to the owner. Any damages done by others (Utility Companies, Fencing Contractors, Lawn & Sprinkler Contractors, etc.) are not covered by this warranty.

Sincerely,

Robert Closner
Vice President

**CONSENT OF
SURETY COMPANY
TO FINAL PAYMENT**

OWNER
ARCHITECT
CONTRACTOR
SURETY
OTHER

AIA DOCUMENT G707

PROJECT: Drainage Improvements for El Paraiso Subdivision, Colonia Access Program, H

TO (Owner)
Hidalgo County Precinct No. 3
C/O Javier Hinojosa Engineering
416 East Dove Avenue
McAllen, TX 78504

ARCHITECT'S PROJECT NO. C-CAP-06-010-01-23

CONTRACT FOR:

CONTRACT DATE: 01/23/2007

CONTRACTOR:
Jimmy Closner & Sons Construction Co., Inc.
P O Box 170
Mercedes, TX 78570

In accordance with the provisions of the Contract between the Owner and the Contractor as indicated above, the
(here insert name and address of Surety Company)
Fidelity & Deposit Company of Maryland
Colonial American Casualty & Surety Co.
P O Box 1227
Baltimore, MD 21203

, SURETY COMPANY,

on bond of (here insert name and address of Contractor)
Jimmy Closner & Sons Construction Co., Inc.

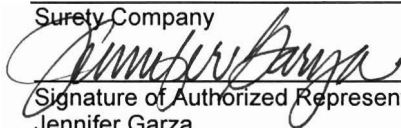
, CONTRACTOR,

hereby approves of the final payment to the Contractor, and agrees that final payment to the Contractor shall not
relieve the Surety Company of any of its obligations to (here insert name and address of Owner)

Hidalgo County Precinct No. 3
C/O Javier Hinojosa Engineering
416 East Dove Avenue
McAllen, TX 78570

, OWNERS,
as set forth in the said Surety Company's bond.
IN WITNESS WHEREOF,
the Surety Company has hereunto set its hand this 11th day of May 20 07 .

Fidelity & Deposit Company of Maryland
Colonial American Casualty & Surety Co.
Surety Company


Signature of Authorized Representative
Jennifer Garza
Title Attorney-In-Fact

Attest:
(Seal):

NOTE: This form is to be used as a companion document to AIA DOCUMENT G706, CONTRACTOR'S AFFIDAVIT OF PAYMENT OF DEBTS AND CLAIMS, Current Edition

Power of Attorney
FIDELITY AND DEPOSIT COMPANY OF MARYLAND
COLONIAL AMERICAN CASUALTY AND SURETY COMPANY

KNOW ALL MEN BY THESE PRESENTS: That the FIDELITY AND DEPOSIT COMPANY OF MARYLAND, and the COLONIAL AMERICAN CASUALTY AND SURETY COMPANY, corporations of the State of Maryland, by M. P. HAMMOND, Vice President, and ERIC D. BARNES, Assistant Secretary, in pursuance of authority granted by Article VI, Section 2, of the By-Laws of said Companies, which are set forth on the reverse side hereof and are hereby certified to be in full force and effect on the date hereof, does hereby nominate, constitute and appoint Robert GARZA, Mary MARTINEZ, Robert R. GARZA, Jennifer GARZA and Richard GARZA, all of Mercedes, Texas, EACH its true and lawful agent and Attorney-in-Fact, to make, execute, seal and deliver, for, and on its behalf as surety, and as its act and deed: any and all bonds and undertakings, EXCEPT bonds on behalf of Independent Executors, Community Survivors and Community Guardians, and the execution of such bonds or undertakings in pursuance of these presents, shall be as binding upon said Companies, as fully and amply, to all intents and purposes, as if they had been duly executed and acknowledged by the regularly elected officers of the Company at its office in Baltimore, Md., in their own proper persons. This power of attorney revokes that issued on behalf of Robert GARZA, Mary MARTINEZ, Robert R. GARZA, Jennifer GARZA, Richard GARZA, dated November 21, 2003.

The said Assistant Secretary does hereby certify that the extract set forth on the reverse side hereof is a true copy of Article VI, Section 2, of the By-Laws of said Companies, and is now in force.

IN WITNESS WHEREOF, the said Vice-President and Assistant Secretary have hereunto subscribed their names and affixed the Corporate Seals of the said FIDELITY AND DEPOSIT COMPANY OF MARYLAND, and the COLONIAL AMERICAN CASUALTY AND SURETY COMPANY, this 14th day of October, A.D. 2005.

ATTEST:

FIDELITY AND DEPOSIT COMPANY OF MARYLAND
COLONIAL AMERICAN CASUALTY AND SURETY COMPANY



Eric D. Barnes

Eric D. Barnes

Assistant Secretary

By:

M. P. Hammond

M. P. Hammond

Vice President

State of Maryland }
City of Baltimore } ss:

On this 14th day of October, A.D. 2005, before the subscriber, a Notary Public of the State of Maryland, duly commissioned and qualified, came M. P. HAMMOND, Vice President, and ERIC D. BARNES, Assistant Secretary of the FIDELITY AND DEPOSIT COMPANY OF MARYLAND, and the COLONIAL AMERICAN CASUALTY AND SURETY COMPANY, to me personally known to be the individuals and officers described in and who executed the preceding instrument, and they each acknowledged the execution of the same, and being by me duly sworn, severally and each for himself depose and saith, that they are the said officers of the Companies aforesaid, and that the seals affixed to the preceding instrument is the Corporate Seals of said Companies, and that the said Corporate Seals and their signatures as such officers were duly affixed and subscribed to the said instrument by the authority and direction of the said Corporations.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed my Official Seal the day and year first above written.



Maria D. Adamski

Maria D. Adamski

Notary Public

My Commission Expires: July 8, 2007

EXTRACT FROM BY-LAWS OF FIDELITY AND DEPOSIT COMPANY OF MARYLAND

"Article VI, Section 2. The Chairman of the Board, or the President, or any Executive Vice-President, or any of the Senior Vice-Presidents or Vice-Presidents specially authorized so to do by the Board of Directors or by the Executive Committee, shall have power, by and with the concurrence of the Secretary or any one of the Assistant Secretaries, to appoint Resident Vice-Presidents, Assistant Vice-Presidents and Attorneys-in-Fact as the business of the Company may require, or to authorize any person or persons to execute on behalf of the Company any bonds, undertakings, recognizances, stipulations, policies, contracts, agreements, deeds, and releases and assignments of judgements, decrees, mortgages and instruments in the nature of mortgages,...and to affix the seal of the Company thereto."

EXTRACT FROM BY-LAWS OF COLONIAL AMERICAN CASUALTY AND SURETY COMPANY

"Article VI, Section 2. The Chairman of the Board, or the President, or any Executive Vice-President, or any of the Senior Vice-Presidents or Vice-Presidents specially authorized so to do by the Board of Directors or by the Executive Committee, shall have power, by and with the concurrence of the Secretary or any one of the Assistant Secretaries, to appoint Resident Vice-Presidents, Assistant Vice-Presidents and Attorneys-in-Fact as the business of the Company may require, or to authorize any person or persons to execute on behalf of the Company any bonds, undertakings, recognizances, stipulations, policies, contracts, agreements, deeds, and releases and assignments of judgements, decrees, mortgages and instruments in the nature of mortgages,...and to affix the seal of the Company thereto."

CERTIFICATE

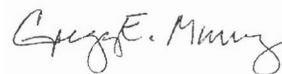
I, the undersigned, Assistant Secretary of the FIDELITY AND DEPOSIT COMPANY OF MARYLAND, and the COLONIAL AMERICAN CASUALTY AND SURETY COMPANY, do hereby certify that the foregoing Power of Attorney is still in full force and effect on the date of this certificate; and I do further certify that the Vice-President who executed the said Power of Attorney was one of the additional Vice-Presidents specially authorized by the Board of Directors to appoint any Attorney-in-Fact as provided in Article VI, Section 2, of the respective By-Laws of the FIDELITY AND DEPOSIT COMPANY OF MARYLAND, and the COLONIAL AMERICAN CASUALTY AND SURETY COMPANY.

This Power of Attorney and Certificate may be signed by facsimile under and by authority of the following resolution of the Board of Directors of the FIDELITY AND DEPOSIT COMPANY OF MARYLAND at a meeting duly called and held on the 10th day of May, 1990 and of the Board of Directors of the COLONIAL AMERICAN CASUALTY AND SURETY COMPANY at a meeting duly called and held on the 5th day of May, 1994.

RESOLVED: "That the facsimile or mechanically reproduced seal of the company and facsimile or mechanically reproduced signature of any Vice-President, Secretary, or Assistant Secretary of the Company, whether made heretofore or hereafter, wherever appearing upon a certified copy of any power of attorney issued by the Company, shall be valid and binding upon the Company with the same force and effect as though manually affixed."

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and affixed the corporate seals of the said Companies,

this 11th day of May, 2007.



Assistant Secretary

AI-4112

15.L.1.

**Public Notice/Hearings - Applications to USDA
CC REGULAR**

Date: 06/12/2007

Submitted By: Marty Salazar, PURCHASING DEPT.

Submitted For: Marty Salazar

Department: PURCHASING DEPT.

Agenda Area: Purchasing Department **Purchasing only:** Sheriff's Office

Information

CAPTION

Calling of a Public Hearing/Notice on Intent of Hidalgo County to file applications with the United States Department of Agriculture's:

A. USDA Rural Development First Responder's Initiative Grant Program for financial assistance to purchase six (6) SUVs; and,

B. USDA Texas Community Facilities Direct Loan and Grant Program for financial assistance to purchase sixty-one (61) vehicles and/or heavy equipment.

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2007

ACCT. #:

FUNDS AVAILABLE Y/N?: Y

MATCHING FUNDS Y/N?: Y

BUDGETARY IMPACT:

Item A: As per County Sheriff, matching funds will be provided through confiscated or seized accounts;

Item B: Does not require matching funds.

Attachments

Link: [4112](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Purchasing Department (Originator)	Neilda Cavazos	06/08/2007 10:57 AM	APRV
2	Budget & Management	Dina Trevino	06/08/2007 12:08 PM	APRV
3	Auditor's Office		06/08/2007 02:58 PM	NEW
Form Started By: Marty Salazar			Started On: 06/04/2007 12:02 PM	
Final Approval Date: 06/08/2007				

COUNTY OF HIDALGO

PUBLIC NOTICE OF INTENT TO FILE AN APPLICATION WITH THE UNITED STATES DEPARTMENT OF AGRICULTURE TEXAS COMMUNITY FACILITIES DIRECT LOAN AND GRANT PROGRAM AND TO CALL A GENERAL PUBLIC MEETING

The County of Hidalgo intends to file an application with the U.S. Department of Agriculture, Texas Community Facilities Direct Loan and Grant Program for financial assistance to purchase sixty-one (61) vehicles and or heavy equipment.

The application process requires a Public Meeting to inform the general public regarding the development of the proposed project. The Public Meeting will be held to give the citizenry an opportunity to become acquainted with the proposed project and to comment on such items as economic and/or environmental impacts, services areas, and alternatives to the project.

The Public Meeting will be held at 9:30 a.m. on Tuesday June 12th 2007 at the Hidalgo County Commissioners Courtroom in the Hidalgo County Administration Building located at 100 E. Cano, 1st floor Edinburg, Texas.

COUNTY OF HIDALGO

PUBLIC NOTICE OF INTENT TO FILE AN APPLICATION WITH THE UNITED STATES DEPARTMENT OF AGRICULTURE USDA RURAL DEVELOPMENT FIRST RESPONDER'S INITIATIVE GRANTS PROGRAM AND TO CALL A GENERAL PUBLIC MEETING

The County of Hidalgo intends to file an application with the U.S. Department of Agriculture, USDA Rural Development First Responder's Initiative Grant Program for financial assistance to purchase six (6) SUV- 4x4 vehicles.

The application process requires a Public Meeting to inform the general public regarding the development of the proposed project. The Public Meeting will be held to give the citizenry an opportunity to become acquainted with the proposed project and to comment on such items as economic and/or environmental impacts, services areas, and alternatives to the project.

The Public Meeting will be held at 9:30 a.m. on Tuesday, June 12th 2007 at the Hidalgo County Commissioners Courtroom in the Hidalgo County Administration Building located at 100 E. Cano, 1st floor Edinburg, Texas.

AI-4205
457 withdrawal
CC REGULAR

16.A.

Date: 06/12/2007
Submitted By: Monica Badillo, BUDGET & MANAGEMENT
Submitted For: Valde Guerra
Department: BUDGET & MANAGEMENT
Agenda Area: Budget and Management

Information

CAPTION

Discussion, consideration and action to authorize withdrawal of 457 Plan for employee #083836 due to hardship

BACKGROUND

Fiscal Impact

Attachments

Link: [withdrawal](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Dina Trevino	06/08/2007 09:51 AM	APRV
2	Purchasing Department	Marty Salazar	06/08/2007 10:42 AM	APRV
3	Auditor's Office		06/08/2007 02:58 PM	NEW

Form Started By: Monica Badillo
Started On: 06/07/2007 11:57 AM
Final Approval Date: 06/08/2007

**SIMPKINS & ASSOCIATES
HARDSHIP REQUEST NOTIFICATION**

Please print or type.

Plan Name

457 Plan

Participant Name

Alejandro Morales

Address

Sheriff's Dept.

Dr. Edinburg, TX. 78539

Social Security No.

Employee #
083836

Daytime Phone No.

(956) 249-0591

SECTION I - Hardship

I understand that a withdrawal or salary deferrals and any other available contribution source dollars will be considered due to financial hardship only to the extent that the amount of the withdrawal is necessary to satisfy an immediate and heavy financial need. I represent that I have obtained all distributions, other than a withdrawal of salary deferrals and any other available contribution sources, due to financial hardship, and all other non-taxable loans currently available to me under the Plan, as well as all other plans maintained by the Company. I understand that this withdrawal will be taxable as ordinary income in the calendar year in which I receive it. In addition, a 10% penalty tax will apply unless I am at least 59-1/2 years of age or I use the funds withdrawn to pay certain deductible medical expenses as provided by law.

IRS rules require that you stop making contributions to the 401(k) Plan for at least 6 months upon taking this hardship withdrawal and the maximum salary deferrals for next calendar year shall be reduced by the amount of your salary deferrals for this calendar year.

The IRS only allows the following reasons for taking a hardship withdrawal. Check the one that applies to you.

- ☒ Medical expenses incurred by me, my spouse, or any of my dependents (or any expense necessary to obtain medical care).
- ☐ Purchase (excluding mortgage payments) of my principal residence.
- ☐ Payment of tuition, related educational fees, and room and board expenses for the next 12 months of post-secondary education for me, my spouse, my children, or my dependents.
- ☐ The need to prevent eviction from or mortgage foreclosure on my personal residence.

Hardship Requested \$ 100 % Year-to-date deferrals 0

I hereby request a withdrawal of salary deferrals and any other contribution sources that are available for hardship withdrawal. I meet and agree to the requirements above and understand the tax implications of this withdrawal. If I am directing my investment accounts, make the withdrawal based on my current investment direction election.

Participant Signature **X**

Alejandro Morales

Date

06-01-07

SECTION II - Authorized Plan Representative

As the Authorized Plan Representative, I authorize you to perform the ministerial acts relating to the hardship distribution. This request is in compliance with our Plan document.

Authorized Plan Representative **X**

Date

SECTION III - Distribution Procedure

- Determine if distribution request complies with all provisions of your plan documents and policies.
- If distribution is over \$5,000.00. Please have Spousal Consent form filled out and notarized.
- S&A will help facilitate the check as requested above.

Fax request to:
Simpkins & Associates
(972) 960-7133

AI-4155

16.B.

**Agreement - Organized Crime Drug Enforcement Task Forces
CC REGULAR**

Date: 06/12/2007

Submitted By: Damaris San Miguel, BUDGET & MANAGEMENT

Submitted For: Valde Guerra

Department: BUDGET & MANAGEMENT

Agenda Area: Budget and Management

Information

CAPTION

Sheriff Department:

Approval of the Organized Crime Drug Enforcement Task Forces Agreement between Hidalgo County Sheriff Department and the City of McAllen, expiration date September 30, 2007.

BACKGROUND

Appropriation was previously approved by cc on April 17,2007.

Fiscal Impact

Attachments

Link: [Agreement](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Damaris San Miguel	Damaris San Miguel	06/07/2007 11:10 AM	APRV
2	Budget & Management	Dina Trevino	06/07/2007 05:50 PM	APRV
3	Purchasing Department	Marty Salazar	06/08/2007 10:39 AM	APRV
4	Auditor's Office		06/08/2007 02:58 PM	NEW
Form Started By: Damaris San Miguel			Started On: 06/06/2007 11:31 AM	
Final Approval Date: 06/08/2007				

U.S. DEPARTMENT OF JUSTICE - DRUG ENFORCEMENT ADMINISTRATION
ORGANIZED CRIME DRUG ENFORCEMENT TASK FORCES

Agreement
FOR THE USE OF THE OCDETF STRIKE FORCE PROGRAM

Federal Tax Identification #: 74-6000717	DC #:
OCDETF Investigation #: SWTXS-0647	Federal Agency Investigation #: M5-07-0044
Strike Force Name and Address: Drug Enforcement Administration McAllen District Office Houston Division Office OCDETF Strike Force Group D-81 1919 Austin Ave McAllen, TX 78501	State or Local Agency Name and Address: Hidalgo County Sheriff's Office 711 El Cibolo Road Edinburg, TX 78540
Lead Investigator and Agency: Deputy Jorge Alvarez, Drug Enforcement Administration	
Amount Requested \$ 150,000.00	From: 04-02-2007 Beginning Date of Agreement To: 09-30-2007 Ending Date of Agreement
Brief explanation of services/goods provided and basis for determining costs: Leased vehicles, travel, training, and technical surveillance equipment to facilitate operational interface of the Hidalgo County Sheriff's Office with the McAllen D.O. OCDETF Strike Force. Vehicle cost was determined based on current lease agreement between the HCSO and CAPPS Rent-A-Car Inc., Dallas, TX. Other costs were based on current GSA pricing and internet queries.	

Please provide the name, telephone number and e-mail address for the administrative or financial staff person at the State or local agency, who is directly responsible for the billings under this Reimbursement Agreement:

Name: Blanca Gomez, Grant Accountant
Telephone Number: 956-318-2511
E-mail Address: blanca.gomez@auditor.co.hidalgo.tx.us
Fax Number: 956-318-2577

This agreement is between the above named state or local agency and the Organized Crime Drug Enforcement Task Force (OCDETF) Program. This agreement shall be effective when signed by a state or local law enforcement agency official, who is authorized to approve the expenditure of funds in support of OCDETF investigations, the lead Federal agent for the investigation, the Strike Force leader or his/her designee and the OCDETF Executive Office Budget Officer, or his/her designee.

1. It is agreed that the state or local agency named on this agreement will assist in OCDETF investigations and prosecutions as set forth in the Organized Crime Drug Enforcement Task Force Strike Force Program and Policy and Procedures Manual, April 2006.
2. This agreement may be terminated by any of the parties by written notice to the other parties ten (10) business days prior to termination. Billing for outstanding obligations shall be received by OCDETF within thirty (30) days of the notice of termination.
3. Costs resulting from Strike Force investigations incurred by state and local program participants including travel, either by a state or local officer, witness or confidential source; rental of automobiles; rental of office space for temporary use, such as an off-site location for electronic monitoring or off-site command post; cost of interpreters or translators; training in support of OCDETF ; and technical surveillance equipment may be reimbursed. Any exceptions or additions to the approved reimbursable costs listed above must be detailed and attached in Addendum A of the Agreement.
4. Property and equipment purchased through the OCDETF Program must remain available to the Strike Force for the duration of the investigation. Once the Strike Force investigation is concluded, usage and disposition are at the discretion of the state or local agency.
5. The reimbursement of these items must be permissible under the AFF statute, Section 524 (c)(1)(I) of Title 28, United States Code, and this guidance, and are subject to the availability of funds.
- ~~6. All approving officials must agree to amendments or changes to the amount of the Agreement, the listing of eligible items to be reimbursed, and associated estimates that occur after an Agreement has been executed. These amendments or changes must be transmitted by a memorandum approved and signed by the Strike Force Leader, and forwarded to the OCDETF Executive Office. All changes made to the original agreement must be approved and initialed by the person making the revision and the Strike Force Leader.~~

7. Subsequent to payment of invoices by the state and local agency to a third party vendor, the DOJ will reimburse the agency for approved investigation related equipment and service costs. To ensure proper and complete utilization of OCDETF cost allocations, reimbursement claims must be submitted monthly on the OCDETF Reimbursement Request Form. The OCDETF Executive Office may refuse payment on any reimbursement request that is not submitted to the Strike Force within thirty (30) days of the close of the month in which the costs were incurred.

8. All documents for procurement of equipment or other expense in excess of \$2,500, or that are not detailed in the original agreement must be approved in advance and signed by an authorized state or local agency official, the lead Federal agent in the investigation, and the Strike Force Leader.

All documents for procurement of equipment or other expenses, below \$2,500, and that are reasonable and acceptable according to the terms of the original Strike Force Agreement must only be approved and signed by an authorized state or local agency official and the lead Federal agent in the investigation.

9. State and local agencies must provide official procurement documents to support all reimbursable expenditures to the Strike Force leadership upon request. Official procurement documents may include purchase orders, service agreements, invoices, receiving documents, etc. If proper supporting documentation is not available, OCDETF will not make reimbursement payments. The cumulative amount of all reimbursements cannot exceed the agreement amount without proper modification.

10. Under no circumstances will the state or local agency charge any indirect costs for the administration or implementation of this agreement.

11. By the 25th of each month, the Strike Force Leader will provide to the Executive Office a status of funds report detailing expenditures for each reimbursable agreement. State and local agencies are to provide monthly billing estimates or activity updates upon request.

~~12. Analysis of reimbursement claims by the Strike Force may result in a modification of the obligation of funds contained within this agreement as well as the time period covered. The state or local agency affected by any such modification will be advised by telephone ten (10) business days in advance of such modification with follow-up confirmation in writing.~~

13. The state or local agency shall permit examination and auditing by representatives of the OCDETF Program, the sponsoring Federal agencies, DOJ, the Comptroller General of the United States, and/or any of their duly-authorized agents and representatives, of all records, documents, accounts, invoices, receipts, or expenditures relating to this agreement. In addition, the state or local agency will maintain all such foregoing reports and records until all audits and examinations are completed and resolved, or for a period of six (6) years after termination of this Agreement, whichever is later.
14. The state or local agency will comply with Title VI of the Civil Rights Act of 1964 and all requirements applicable to OCDETF agreements pursuant to the regulations of the Department of Justice (see, e.g., 28 C.F.R. Part 42, Subparts C and G; 28 C.F.R. 50.3 (1991)) relating to discrimination on the grounds of race, color, sex, age, national origin or handicap.
15. The Debt Collection Improvement Act of 1996 requires that most payments made by the Federal government, including vendor payments, must be made by EFT. In accordance with the Act, all OCDETF reimbursement payments will be issued via EFT. All participating state and local agencies must complete and submit the attached EFT form. The OCDETF Executive Office must receive one EFT form from each participating agency or police department prior to processing their reimbursement payments. In certain circumstances the OCDETF Executive Office will make exceptions for agencies that are unable to accept this form of payment, however, they must include written justification in the addendum of each new agreement.

This agreement is not a contract or obligation to commit Federal funds in the maximum amounts projected. Funding allocations for the time period set forth, agreed to herein represent projections only, and are based upon consultation between the Strike Force and the state or local law enforcement agency. They are, therefore, subject to modification by OCDETF based upon the progress and needs of the OCDETF investigation. Additionally, resources are contingent upon the availability of funds per the approval and signature of the Strike Force Leader's obligating authority. The OCDETF Executive Office will verify and accept that all the terms and conditions of the agreement have been met.

Approved By: <u>Guadalupe Trevino</u>	<u>Sheriff</u>	<u>4/3/07</u>
Authorized State or Local Official	Title	Date
Approved By: <u>Bob Vesseliza</u>	<u>Group Supervisor</u>	<u>4/2/07</u>
Lead Federal Agency Investigator	Title	Date
Approved By: <u>Elizabeth Kempshall</u>	<u>ASAC</u>	<u>5-9-07</u>
Strike Force Leader	Title	Date

Funds are encumbered for the costs specified above, subject to the availability of funds.

Accepted By: _____
OCDETF Executive Office _____ Date _____

ORGANIZED CRIME DRUG ENFORCEMENT TASK FORCES

STATE OR LOCAL LAW ENFORCEMENT STRIKE FORCE AGREEMENT COST ESTIMATE

Strike Force: McAllen District Office

OCDETF Investigation Number: SWTXS-0647

The following is an estimate of operational costs expected to be incurred by state and local enforcement in an OCDETF Strike Force investigation. These costs are reimbursable under this agreement, subject to the availability of funds.

DESCRIPTION

AMOUNT

1. <u>Leased Vehicles</u>	<u>\$6,000.00</u>
2. <u>Travel</u>	<u>\$10,000.00</u>
3. <u>Training</u>	<u>\$5,000.00</u>
4. <u>Thermal Imaging Heat Seeking Goggle/Night Vision Goggle</u>	<u>\$30,000.00</u>
5. <u>Computers</u>	<u>\$4,000.00</u>
6. <u>Digital Cameras</u>	<u>\$2,000.00</u>
7. <u>Surveillance Van w/Equipment</u>	<u>\$85,000.00</u>
8. <u>Surveillance Cameras w/Service</u>	<u>\$8,000.00</u>

9. _____	_____
10. _____	_____
11. _____	_____
12. _____	_____
13. _____	_____

Addendum A

Reimbursable Cost Justification:

The leased vehicle, training, and travel funds will be used in support of the deputy sheriff from the Hidalgo County Sheriff's Office assigned to the McAllen OCDETF Strike Force, and his ability to conduct Strike Force investigations.

The technical surveillance equipment will facilitate the inter-operability of the Hidalgo County Sheriff's Office and the McAllen OCDETF Strike Force in the conduct of joint Strike Force investigations.

Other Exceptions or Justifications:

**ACH VENDOR/MISCELLANEOUS PAYMENT
ENROLLMENT FORM****PAYEE/COMPANY INFORMATION** (Include State and Local Agency name as written on agreement cover sheet)

Name: <u>County of Hidalgo County Sheriff</u>	
Address: <u>100 East Cano, 3rd Floor</u>	
<u>Edinburg, Texas 78539</u>	
Taxpayer ID Number: <u>746000717</u>	
Contact Person Name: <u>Norma G. Garcia</u>	Telephone Number: <u>956-318-2506</u>

FINANCIAL INSTITUTION INFORMATION

Bank Name: <u>First National Bank of Edinburg</u>	
Nine-Digit ABA Routing Transit Number: <u>114921415</u>	<u>114921415</u>
Depositor Account Number: <u>14009463</u>	
Type of Account: (checking/savings) <u>checking</u>	

Please return with the Reimbursable Agreement

The Debt Collection Improvement Act of 1996 requires that most payments made by the Federal government, including vendor payments, must be made by EFT. A benefit of receiving payments by EFT is that your funds are directly deposited to your account at a financial institution and are available to you on the date of payment.

If you have any question regarding the delivery of remittance information, please contact the financial institution (bank) where your account is held.

If you have any question on the completion of this form, please contact Keith Matthews, EFT Coordinator, 202-307-2042

To inquire about a bill please contact: <http://fmsapps.treas.gov/paid/PAIDAQ.asp>

AI-4193

16.C.

Interdepartmental Transfer

CC REGULAR

Date: 06/12/2007

Submitted By: Rosie Cantu, BUDGET & MANAGEMENT

Submitted For: Valde Guerra

Department: BUDGET & MANAGEMENT

Agenda Area: Budget and Management

Information

CAPTION

Requesting authorization and approval to transfer lapsed funding from object code 531 (Telephone) into various departments and transfer \$116,090.16 from Contingency to various departments for estimated telephone expenditures through the remainder of the year.

BACKGROUND

Fiscal Impact

Attachments

No file(s) attached.

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Rosalinda Cantu	Rosie Cantu	06/08/2007 02:23 PM	APRV
2	Budget & Management	Dina Trevino	06/08/2007 02:29 PM	APRV
3	Damaris San Miguel		06/08/2007 02:58 PM	PEND

Form Started By: Rosie Cantu
Started On: 06/06/2007 04:45 PM

Final Approval Date: 06/08/2007

AI-4105

16.D.

**Inter-departmental Transfer Fire Sprinkler/Alarm System
CC REGULAR**

Date: 06/12/2007
Submitted By: Rey Salazar, BUDGET & MANAGEMENT
Department: BUDGET & MANAGEMENT
Agenda Area: Budget and Management

Information

CAPTION

Approval of 2007 interdepartmental transfer (1334) from C.O.,2004-Building and Grounds to C.O.,2004-Weslaco Boot Camp in the amount of \$5,000.00.

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2007 **ACCT. #:** 7-1334-419-40-220-009-0-452
FUNDS AVAILABLE Y/N?: Y **MATCHING FUNDS Y/N?:**
BUDGETARY IMPACT:
\$27,894 available balance as of 06/06/2007

Attachments

Link: Interdepartmental
Transfer

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Sergio Cruz	Sergio Cruz	06/06/2007 04:01 PM	APRV
2	Budget & Management	Dina Trevino	06/06/2007 06:09 PM	APRV
3	Purchasing Department	Marty Salazar	06/07/2007 12:56 PM	APRV
4	Auditor's Office	Linda Fong	06/08/2007 09:02 AM	APRV
5	Court Administrator	Monica Badillo	06/08/2007 09:45 AM	APRV

Form Started By: Rey Salazar Started On: 06/01/2007 05:05 PM
Final Approval Date: 06/08/2007

AI-4215

16.E.

Fund 1336 transfers c/o Juvenile Probation (inter-dept & line item)

CC REGULAR

Date: 06/12/2007
Submitted By: Ivan Cantu, BUDGET & MANAGEMENT
Submitted For: Valde Guerra
Department: BUDGET & MANAGEMENT
Agenda Area: Budget and Management

Information

CAPTION

1. Approval of 2007 inter-departmental transfer from Buildings & Grounds - C.O's 2006 to Juvenile Probation - C.O.'s 2006 (1336) in the amount of \$30,787.97.
2. Approval of Intra-departmental transfer for the Juvenile Prob. - C.O. 2006 in the amt. of \$6,791.89.

BACKGROUND

To fund negative balance of \$37,579.86 for the Juvenile Detention Center C.O's 2006 "Other Equipment" Account (Object Code 748).

Fiscal Impact

FISCAL YEAR: 2007 **ACCT. #:** fund 1336 (see attachments)
FUNDS AVAILABLE Y/N?: Y **MATCHING FUNDS Y/N?:**

BUDGETARY IMPACT:

663 --> 748 \$799.00, Available Balance as of 6-8-07 \$799.00; 664 --> \$24.75, Available Balance as of 6-8-07 \$24.75; 720 --> 748 \$5,968.14, Available Balance as of 6-8-07 \$5,968.14.

1336-419-40-220-025-0-452 --> 1336-423-32-330-044-0-748 \$30,787.97, Available Balance as of 6-8-07 \$3,150,000.00.

Attachments

Link: [4215 LIT Juvenile Probation 6-12-07](#)

Link: [4215 Inter-dept Juvenile Probation 6-12-07](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Dina Trevino	06/08/2007 12:01 PM	APRV
2	Purchasing Department	Marty Salazar	06/08/2007 02:21 PM	APRV
3	Auditor's Office		06/08/2007 02:58 PM	NEW

Form Started By: Ivan Cantu Started On: 06/08/2007 10:43 AM
Final Approval Date: 06/08/2007

BUDGET INTRA-DEPARTMENTAL TRANSFER REQUEST

DATE: 06/08/2007

AI 4215

DEPARTMENT HEAD: Valde GuerraDEPARTMENT NAME: Department of Budget & Management c/o Juvenile Probation

ACCOUNT NUMBER: 7-1336-423-32-330-044-0-XXX-C.O.'s 2006

CONTACT PERSON: **Ivan Cantu** PHONE: **(956) 292-7025 ext. 5425**

SUBJECT: Budget Intradepartmental Transfer in Accordance with Local Government Code, Chapter 111, Subchapter C.

Honorable Commissioner's Court of Hidalgo County:

I would like to request the following Intradepartmental Budget Transfer/s in accordance with Local Government Code, Chapter 111, Subchapter C.

FROM		TO		
OBJECT CODE	OBJECT NAME	OBJECT CODE	OBJECT NAME	AMOUNT
663	SMALL TOOLS	748	OTHER EQUIPMENT	799.00
664	OTHER MINOR EQUIP.	748	OTHER EQUIPMENT	24.75
720	BUILDINGS	748	OTHER EQUIPMENT	5,968.14
			TOTAL	6,791.89

REASON: Intradepartmental transfer to partially fund negative balance of \$37,579.86 under object code 748.

DEPARTMENT HEAD SIGNATURE

CC DATE

APPROVED COMMISSIONERS COURT

ATTEST COUNTY CLERK

BUDGET INTER-DEPARTMENTAL TRANSFER

DATE: June 11, 2007

AI 4215

DEPARTMENT HEAD: VALDE GUERRA

DEPARTMENT NAME: DEPT OF BUDGET & MGMT C/O JUVENILE PROBATION

ACCOUNT NUMBER: 7-1336-41X-X0-X1X-00X-0-XXX-C.O.'S 2006

CONTACT PERSON:		(956) 292-7025
<u>IVAN CANTU</u>	TELEPHONE NO.	<u>EXT. 5425</u>

SUBJECT: Inter-departmental Transfer/s

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Inter-departmental Transfer/s (increase/decrease) in accordance with Local Government Code, Chapter 111, Subchapter C, Section 111.070, Subsection C.

INCREASE/DECREASE ACCOUNT NUMBER		ACCOUNT (OBJECT) NAME	AMOUNT
FROM			
7-1336-419-40-220-025-0-	452	C.O., 2006-B&G-ADM BLDG- BLDG ADD & RENOV.	(30,787.97)
TO			
7-1336-423-32-330-044-0-	748	C.O., 2006-JUV DET CTR.- OTHER EQUIPMENT	30,787.97
TOTAL BUDGET INCREASE (DECREASE)			0.00

REASON: INTER-DEPARTMENTAL TRANSFER FROM BUILDINGS & GROUNDS TO JUVENILE PROBATION TO FUND PARTIALLY THE NEGATIVE BALANCE OF \$37,579.86 UNDER OBJECT CODE 748.

DEPARTMENT HEAD SIGNATURE

/ /

DATE

APPROVED COMMISSIONERS' COURT

ATTEST COUNTY CLERK

AI-4180

16.F.

**Veteran's Office Inter-Dept Transfer
CC REGULAR**

Date: 06/12/2007
Submitted By: Ivan Cantu, BUDGET & MANAGEMENT
Submitted For: Valde Guerra
Department: BUDGET & MANAGEMENT
Agenda Area: Budget and Management

Information

CAPTION

Approval of 2007 inter-departmental transfer from County Wide Administration to Veterans Services (1100) in the amount of \$15,315.00.

BACKGROUND

To fund the replacement of computer equipment from water head flood accident at the Veteran's office.

Fiscal Impact

FISCAL YEAR: 2007 **ACCT. #:** 1100-415-00-115-002-0-899
FUNDS AVAILABLE Y/N?: Y **MATCHING FUNDS Y/N?:**

BUDGETARY IMPACT:

Available Balance as of 6-6-07 \$432,312.58.

Attachments

Link: [4180 Inter-dept
transfer-Veterans 6-12-07](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Dina Trevino	06/06/2007 06:26 PM	APRV
2	Purchasing Department	Marty Salazar	06/07/2007 01:06 PM	APRV
3	Auditor's Office	Linda Fong	06/08/2007 09:01 AM	APRV
4	Court Administrator	Monica Badillo	06/08/2007 09:46 AM	APRV

Form Started By: Ivan Cantu Started On: 06/06/2007 04:11 PM

Final Approval Date: 06/08/2007

BUDGET INTER-DEPARTMENTAL TRANSFER

DATE: June 11, 2007

AI 4180

DEPARTMENT HEAD: VALDE GUERRA

DEPARTMENT NAME: DEPT OF BUDGET & MGMT C/O VETERANS SERVICES

ACCOUNT NUMBER: 7-1100-41X-X0-X1X-00X-0-XXX

CONTACT PERSON:		(956) 292-7025
<u>IVAN CANTU</u>	TELEPHONE NO.	<u>EXT. 5425</u>

SUBJECT: Inter-departmental Transfer/s

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Inter-departmental Transfer/s (increase/decrease) in accordance with Local Government Code, Chapter 111, Subchapter C, Section 111.070, Subsection C.

[illegible]

REASON: INTER-DEPARTMENTAL TRANSFER FROM CONTINGENCY TO VETERANS SERVICES TO FUND REPLACEMENT OF DAMAGED COMPUTER EQUIPMENT DUE TO WATER HEATER FLOOD ACCIDENT.

DEPARTMENT HEAD SIGNATURE

/ /

DATE

APPROVED COMMISSIONERS' COURT

ATTEST COUNTY CLERK

AI-4221

16.G.

Fund 1332 - C.O. 2002 - B&G and IT \$763,638.97

CC REGULAR

Date: 06/12/2007

Submitted By: Dina Trevino, BUDGET & MANAGEMENT

Submitted For: Valde Guerra

Department: BUDGET & MANAGEMENT

Agenda Area: Budget and Management

Information

CAPTION

Approval of Interdepartmental transfer from C.O., 2002 - Raymondville DR. to Buildings & Grounds Dept. and IT Dept. in the amt. of \$736,638.97

BACKGROUND

Fiscal Impact

Attachments

Link: [transfer](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management (Originator)	Dina Trevino	06/08/2007 01:09 PM	APRV
2	Damaris San Miguel		06/08/2007 02:58 PM	NEW
Form Started By: Dina Trevino			Started On: 06/08/2007 12:32 PM	
Final Approval Date: 06/08/2007				

DATE: June 11, 2007

DEPARTMENT HEAD: Valde Guerra

DEPARTMENT NAME: Dept. of Budget & Management for B&G and IT Dept.

ACCOUNT NUMBER: 7-1332-431-50-000-016-0-xxx - C.O. , 2002 - Raymondville DR.

SUBJECT: **Inter-departmental Transfer/s (increase/decrease) in Accordance with Local Government Code, Chapter 111, Subchapter C, Section 111.070, Subsection C.**

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Inter-departmental transfer/s (increase/decrease) in accordance with Local Government Code, Chapter 111, Subchapter C Section 111.070, Subsection C.

INCREASE/DECREASE ACCOUNT NUMBER	ACCOUNT (OBJECT) NAME	AMOUNT
7-1332-431-50-000-016-0-334	C. O. , 2002 - Raymondville Dr. - Eng. & Arch. Srv.	(763,638.97)
(new) 452	C. O. , 2002 - B&G Admin. Bldg. - Additions and Renovations	600,000.00
(new) 745	C. O. , 2002 - IT Dept. - Computer Equipt.	113,638.97
(new) 748	C. O. , 2002 - IT Dept. - Other Equipt.	50,000.00
TOTAL BUDGET INCREASE (DECREASE)		0.00

REASON:

Interdepartmental transfer from the 2002 C.O.'s to B&G and IT Deptarment in the amt. of \$763,638.97.

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT

DATE

ATTEST COUNTY CLERK

AI-4220

16.H.

**Inter-departmental transfer c/o Juvenile Probation
CC REGULAR**

Date: 06/12/2007
Submitted By: Ivan Cantu, BUDGET & MANAGEMENT
Submitted For: Valde Guerra
Department: BUDGET & MANAGEMENT
Agenda Area: Budget and Management

Information

CAPTION

Approval of 2007 interdepartmental transfer (1336) from Buildings & Grounds - C.O.'s 2006 to Juvenile Probation - C.O.'s 2006 in the amount of \$195,267.41.

BACKGROUND

To fund computer equipment (object code 745) and two way radios (object code 748) for the Juvenile Probation Dept.

Fiscal Impact

FISCAL YEAR: 2007 **ACCT. #:** 1336-419-40-220-025-0-452
FUNDS AVAILABLE Y/N?: Y **MATCHING FUNDS Y/N?:**

BUDGETARY IMPACT:

\$3,150,000.00 available account balance as of 6-8-07
\$119,212.03 transfer out from account

FISCAL YEAR: 2007 **ACCT. #:** 1336-419-40-220-027-0-452
FUNDS AVAILABLE Y/N?: Y **MATCHING FUNDS Y/N?:**

BUDGETARY IMPACT:

\$673,269.37 available account balance as of 6-8-07
\$76,055.38 transfer out from account

Attachments

Link: [4220 Inter-dept
transfer Juvenile
Probation 6-12-07](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Dina Trevino	06/08/2007 02:06 PM	APRV
2	Erika Reyna	Erika Reyna	06/08/2007 02:25 PM	APRV
3	Sergio Cruz	Sergio Cruz	06/08/2007 02:33 PM	APRV
4	Purchasing Department		06/08/2007 02:58 PM	NEW

Form Started By: Ivan Cantu Started On: 06/08/2007 11:55 AM
Final Approval Date: 06/08/2007

BUDGET INTER-DEPARTMENTAL TRANSFER

DATE: June 11, 2007

AI 4220

DEPARTMENT HEAD: VALDE GUERRA

DEPARTMENT NAME: DEPT OF BUDGET & MGMT C/O JUVENILE PROBATION

ACCOUNT NUMBER: 7-1336-41X-X0-X1X-0XX-0-XXX-C.O.'S 2006

CONTACT PERSON:		(956) 292-7025
<u>IVAN CANTU</u>	TELEPHONE NO.	<u>EXT. 5425</u>

SUBJECT: Inter-departmental Transfer/s

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Inter-departmental Transfer/s (increase/decrease) in accordance with Local Government Code, Chapter 111, Subchapter C, Section 111.070, Subsection C.

INCREASE/DECREASE ACCOUNT NUMBER		ACCOUNT (OBJECT) NAME		AMOUNT
FROM				
7-1336-419-40-220-025-0-	452	C.O., 2006-B&G-ADM BLDG-	BLDG ADD & RENOV.	(119,212.03)
7-1336-419-40-220-027-0-	452	C.O., 2006-B&G-OTHER MAJOR-	BLDG ADD & RENOV.	(76,055.38)
TO				
7-1336-423-32-330-044-0-	745	C.O., 2006-JUV DET CTR.-	COMPUTER EQUIPMENT	28,319.74
7-1336-423-32-330-044-0-	745	C.O., 2006-JUV DET CTR.-	COMPUTER EQUIPMENT	76,055.38
7-1336-423-32-330-044-0-	748	C.O., 2006-JUV DET CTR.-	OTHER EQUIPMENT	90,892.29
TOTAL BUDGET INCREASE (DECREASE)				0.00

REASON: INTER-DEPARTMENTAL TRANSFER FROM BUILDINGS & GROUNDS TO JUVENILE PROBATION TO FUND PURCHASE OF COMPUTER EQUIPMENT & TWO WAY RADIO EQUIPMENT.

DEPARTMENT HEAD SIGNATURE

/ /

DATE

APPROVED COMMISSIONERS' COURT

ATTEST COUNTY CLERK

AI-4175

16.I.

**Inter-departmental transfer from C.W.Adm. to Constable Pct 4 Internet
CC REGULAR**

Date: 06/12/2007
Submitted By: Anna Galvan, BUDGET & MANAGEMENT
Submitted For: Valde Guerra
Department: BUDGET & MANAGEMENT
Agenda Area: Budget and Management

Information

CAPTION

Approval of 2007 inter-departmental transfer from County Wide Administration to Constable Precinct # 4 (1100) in the amount of \$175.64.

BACKGROUND

Fiscal Impact

FISCAL YEAR: 7 **ACCT. #:** 1100-415-00-115-002-0-
FUNDS AVAILABLE Y/N?: Y **MATCHING FUNDS Y/N?:** N

BUDGETARY IMPACT:

7-1100-415-00-115-002-0-899-->7-1100-421-00-294-001-0-534 \$ 175.64 Available
balance as of 6/06/07 \$432,312.58

Attachments

Link: [Line Item Transfer](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Dina Trevino	06/06/2007 06:02 PM	APRV
2	Purchasing Department	Marty Salazar	06/07/2007 01:04 PM	APRV
3	Auditor's Office	Linda Fong	06/08/2007 09:00 AM	APRV
4	Court Administrator	Monica Badillo	06/08/2007 09:46 AM	APRV

Form Started By: Anna Galvan Started On: 06/06/2007 03:29 PM
Final Approval Date: 06/08/2007

INTER-DEPARTMENTAL TRANSFER

DATE: June 6, 2007

DEPARTMENT HEAD: Valde Guerra

DEPARTMENT NAME: Dept. of Budget & Management for Constable Precinct # 4

ACCOUNT NUMBER: 7-1100-4XX-00-XXX-00X-0-XXX

SUBJECT: Inter-departmental Transfer/s (increase/decrease)

Honorable Commissioners' Court of Hidalgo County:

I submit for your consideration the following Inter-departmental transfer/s (increase/decrease) in accordance with Local Government Code, Chapter 111, Subchapter C Section 111.070, Subsection C.

INCREASE/DECREASE ACCOUNT NUMBER	ACCOUNT (OBJECT) NAME	AMOUNT
FROM:		
7-1100-415-00-115-002-0-899	County Wide Administration - Contingency	\$ (175.64)
TO:		
7-1100-421-00-294-001-0-534	Constable Precinct # 4 - Internet	\$ 175.64
	Total Budget (Increase/Decrease)	0.00

REASON: To fund a deficit in the above mentioned object code.

Department Head Signature

Date

Approved Commissioners' Court

Attest County Clerk

AI-4222

16.J.

Inter-dept transfer B & G

CC REGULAR

Date: 06/12/2007

Submitted By: Ivan Cantu, BUDGET & MANAGEMENT

Submitted For: Valde Guerra

Department: BUDGET & MANAGEMENT

Agenda Area: Budget and Management

Information

CAPTION

Approval of 2007 inter-departmental transfer from Countywide Administration to Buildings & Grounds (1100) in the amount of \$100,000.

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2007

ACCT. #: 1100-415-10-115-002-0-899

FUNDS AVAILABLE Y/N?: Y

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Available Balance as of 6-8-07 \$432,312.58.

Attachments

Link: [Interdepartmental Transfer](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Dina Trevino	06/08/2007 02:12 PM	APRV
2	Rosalinda Cantu	Rosie Cantu	06/08/2007 02:52 PM	APRV
3	Purchasing Department		06/08/2007 02:58 PM	NEW
Form Started By: Ivan Cantu			Started On: 06/08/2007 01:51 PM	
Final Approval Date: 06/08/2007				

BUDGET INTER-DEPARTMENTAL TRANSFER

DATE: June 11, 2007

AI 4222

DEPARTMENT HEAD: VALDE GUERRA

DEPARTMENT NAME: DEPT OF BUDGET & MGMT C/O BUILDINGS & GROUNDS

ACCOUNT NUMBER: 7-1100-41X-X0-X1X-00X-0-XXX

CONTACT PERSON:		(956) 292-7025
<u>IVAN CANTU</u>	TELEPHONE NO.	<u>EXT. 5425</u>

SUBJECT: Inter-departmental Transfer/s

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Inter-departmental Transfer/s (increase/decrease) in accordance with Local Government Code, Chapter 111, Subchapter C, Section 111.070, Subsection C.

INCREASE/DECREASE ACCOUNT NUMBER		ACCOUNT (OBJECT) NAME	AMOUNT
FROM			
7-1100-415-00-115-002-0-	899	CO WIDE ADMIN- CONTINGENCY	(100,000.00)
TO			
7-1100-419-40-220-001-0-	431	GEN GOVT BLDG- BLDG- R & M SERVICE	100,000.00
TOTAL BUDGET INCREASE (DECREASE)			0.00

REASON:

INTER-DEPARTMENTAL TRANSFER FROM CONTINGENCY TO BUILDINGS & GROUNDS TO FUND BUILDING REPAIR & MAINTENANCE (VARIOUS COUNTY WIDE PROJECTS).

DEPARTMENT HEAD SIGNATURE

/ /

DATE

APPROVED COMMISSIONERS' COURT

ATTEST COUNTY CLERK

AI-4127

16.K.

**Inter-Departmental transfer from Co. Wide Contingency to Elections Dept.
CC REGULAR**

Date: 06/12/2007
Submitted By: Anna Galvan, BUDGET & MANAGEMENT
Submitted For: Valde Guerra
Department: BUDGET & MANAGEMENT
Agenda Area: Budget and Management

Information

CAPTION

Approval of 2007 inter-departmental transfer from County Wide Administration to Elections (1100) in the amount of \$ 42,304.63.

BACKGROUND

Fiscal Impact

FISCAL YEAR: 7 **ACCT. #:** 1100-415-00-115-002-0-
FUNDS AVAILABLE Y/N?: Y **MATCHING FUNDS Y/N?:** N

BUDGETARY IMPACT:

7-1100-415-00-115-002-0-899-->7-1100-414-00-130-001-0-121 \$ 6,012.91 Available
balance as of 6/05/07 \$ 445,972.58
7-1100-415-00-115-002-0-899-->7-1100-414-00-130-001-0-131 \$36,291.72
Available balance as of 6/05/07 \$ 445,972.58

Attachments

Link: [Inter-departmental transfer](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Dina Trevino	06/06/2007 06:23 PM	APRV
2	Purchasing Department	Marty Salazar	06/07/2007 01:02 PM	APRV
3	Auditor's Office	Linda Fong	06/08/2007 08:52 AM	APRV
4	Court Administrator	Monica Badillo	06/08/2007 09:46 AM	APRV

Form Started By: Anna Galvan Started On: 06/05/2007 08:40 AM
Final Approval Date: 06/08/2007

INTER-DEPARTMENTAL TRANSFER

DATE: June 5, 2007

DEPARTMENT HEAD: Valde Guerra

DEPARTMENT NAME: Department of Budget & Management

ACCOUNT NUMBER: 7-1100-41X-00-1XX-00X-0-XXX

SUBJECT: **Inter-departmental Transfer/s**

Honorable Commissioners' Court of Hidalgo County:

I submit for your consideration the following Inter-departmental transfer/s (increase/decrease) in a Local Government Code, Chapter 111, Subchapter C Section 111.070, Subsection C.

INCREASE/DECREASE ACCOUNT NUMBER	ACCOUNT (OBJECT) NAME
FROM:	
7-1100-415-00-115-002-0-899	County Wide Administration - Contingency
TO:	
7-1100-414-00-130-001-0-121	Elections Dept-Temporary Full Time Empl
7-1100-414-00-130-001-0-131	Elections Dept-Overtime
	Total Budget Increase/Decrease

REASON: Inter-Departmental transfer to cover expenses in above mentioned object codes.

Department Head Signature

Approved Commissioners' Court

Attest (

INTER-DEPARTMENTAL TRANSFER

accordance with

AMOUNT
(42,304.63)
6,012.91
36,291.72
0.00

Date

County Clerk

AI-4174

16.L.

2007 appropriation for Court Reprter Fund (1239)

CC REGULAR

Date: 06/12/2007

Submitted By: Damaris San Miguel, BUDGET & MANAGEMENT

Submitted For: Valde Guerra

Department: BUDGET & MANAGEMENT

Agenda Area: Budget and Management

Information

CAPTION

Approval of 2007 appropriation of funds for the Court Reporter Fund (1239) in the amount of \$40,000.00.

BACKGROUND

Fiscal Impact

FISCAL YEAR: **ACCT. #:** 7-1239-412-00-115-043-0-831

FUNDS AVAILABLE Y/N?: Y **MATCHING FUNDS Y/N?:**

BUDGETARY IMPACT:

Appropriation of \$40,000.00.

Attachments

Link: [2007 Appropriation for Court Reporter fund \(1239\)](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Damaris San Miguel	Damaris San Miguel	06/06/2007 05:14 PM	APRV
2	Budget & Management	Dina Trevino	06/06/2007 06:00 PM	APRV
3	Dale Kennan	Dale Kennan	06/07/2007 09:56 AM	APRV
4	Purchasing Department	Marty Salazar	06/07/2007 01:04 PM	APRV
5	Auditor's Office	Linda Fong	06/08/2007 09:09 AM	APRV
6	Court Administrator	Monica Badillo	06/08/2007 09:46 AM	APRV

Form Started By: Damaris San Miguel

Started On: 06/06/2007 03:23 PM

Final Approval Date: 06/08/2007

AI-4136

16.M.

By The Numbers, Actuarial Consulting, Inc.
CC REGULAR

Date: 06/12/2007

Submitted By: Flora Vazquez, SAFETY/WORKERS' COMP. DIVISION

Department: SAFETY/WORKERS' COMP. DIVISION

Agenda Area: Budget and Management

Information

CAPTION

Workers' Comp. Division:

Presentation by Linda Dennison from The Numbers Actuarial Consulting Inc., regarding the following Hidalgo County Workers' Compensation Self-Insurance Fund analysis:

1. Estimated Required Reserves
 2. Workers Compensation Rates Fund Projection
- for the 2007 calendar year as approved by Commissioner's Court on 10/10/2006.

BACKGROUND

Fiscal Impact

Attachments

No file(s) attached.

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Dina Trevino	06/06/2007 04:44 PM	APRV
2	Damaris San Miguel	Damaris San Miguel	06/07/2007 01:28 PM	APRV
3	Purchasing Department	Marty Salazar	06/07/2007 01:37 PM	APRV
4	Auditor's Office	Linda Fong	06/08/2007 08:54 AM	APRV
5	Court Administrator	Monica Badillo	06/08/2007 09:46 AM	APRV

Form Started By: Flora Vazquez

Started On: 06/05/2007 03:02 PM

Final Approval Date: 06/08/2007

AI-4138

16.N.

**Certification of WC Claims paid by Tristar Risk Management
CC REGULAR**

Date: 06/12/2007

Submitted By: Flora Vazquez, SAFETY/WORKERS' COMP. DIVISION

Department: SAFETY/WORKERS' COMP. DIVISION

Agenda Area: Budget and Management

Information

CAPTION

Workers' Compensation Self-Insurance (2202):

1. Approval of reimbursement to the Hidalgo County Workers' Compensation Claims paying account for claims paid by Tristar Risk Management in the amount of \$ 58,033.74 for the period of 05/15/07 - 05/31/2007.
2. Approval of wire transfer.

BACKGROUND

Fiscal Impact

Attachments

Link: Certification of WC
Claims paid by Tristar Risk
Management

Link: Invoice & Breakdown by
Organization

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Dina Trevino	06/06/2007 04:45 PM	APRV
2	Damaris San Miguel	Damaris San Miguel	06/06/2007 05:21 PM	APRV
3	Purchasing Department	Marty Salazar	06/07/2007 01:02 PM	APRV
4	Auditor's Office	Linda Fong	06/08/2007 08:55 AM	APRV
5	Court Administrator	Monica Badillo	06/08/2007 09:46 AM	APRV

Form Started By: Flora Vazquez

Started On: 06/05/2007 03:15
PM

Final Approval Date: 06/08/2007

HIDALGO COUNTY BUDGET OFFICE/WORKERS' COMPENSATION DIVISION
CERTIFICATION OF WORKERS' COMP. CLAIMS PAID BY TRISTAR RISK MANAGEMENT
FOR THE PERIOD OF: May 16-31, 2007.

Hidalgo County's Self-Funded Workers' Compensation, Third Party Administrator (TPA) TRISTAR RISK MANAGEMENT, has submitted to my office a request to reimburse the County's CLAIMS PAYING ACCOUNT in the amount of \$ 58,033.74.

TRISTAR is certifying to my office that it has paid Workers' Compensation Claims (Check # 315978-316221) on behalf of injured employees from 05/16/2007 to 05/31/2007:

1).	Hidalgo County	\$ <u>36,362.72</u>
2).	Hidalgo County Headstart Program	\$ <u>21,246.02</u>
3).	Community Service Agency	\$ <u>425.00</u>
4).	Hidalgo County Urban County Program	\$ <u>00.00</u>
5).	Drainage District #1	\$ <u>00.00</u>

Total Reimbursement Requested by TRISTAR RISK MANAGEMENT \$ 58,033.74

Budget Office/Workers' Comp. Division is requesting approval of this payment on the Commissioners' Court Agenda of June 12, 2007.

Initial amount advanced by Commissioner's Court to TRISTAR RISK MANAGEMENT to pay claims: \$ < 270,000.00 >

Balance left in the Hidalgo County Workers' Compensation Fund at Mellon Bank in California. (estimate) \$ 211,966.26

I hereby approve this reimbursement and certify that I and/or my staff have reviewed each claim included on the attached check register to ensure that:

- All the claimants are in fact employees of Hidalgo County, Drainage District No. 1, Hidalgo County Headstart Program, Community Service Agency, or Hidalgo County Urban Program.
- All fees to vendors are appropriate for the type of service provided.
- All fees paid to Hidalgo County for salary continuation were in fact received by Hidalgo County, and have been received by my department and deposited with the Hidalgo County Treasurer's Office and credited to the corresponding salary account. I have forwarded a copy of the Treasurer's receipts for each check shown as issued to Hidalgo County.
- All types of expenditures reflected on this claim report are appropriate for the Hidalgo County Workers' Compensation Fund (Escrow Fund).
- The Office of the County Auditor will receive a copy of the monthly bank statement for the Hidalgo County Workers' Compensation Bank Account (held at Mellon Bank in California) no later than the 10th day of the following month.

Commissioner's Court Approval

Date

Tristar Risk Management No.2
100 Oceangate Suite #700
Long Beach, CA 90802
(562) 495-6600
TIN: 68-0165539

May 31, 2007

Hidalgo County Workers Compensation Fund
100 E. Cano, 2nd Fl.
Edinburg, TX 78539
Flora Vazquez
Director of Risk Management

L HIDAL.WC
Invoice Number: 13616

Loss Replenishment

Re: Workers Compensation

Tristar Risk Management hereby certifies that the attached billing for losses paid 5/16/07 to 5/31/07 are in accordance with our contract with Hidalgo County Exhibit A, dated July 1st. (Check# 315978-316221) 58,033.74

TOTAL CURRENT CHARGES \$ 58,033.74

Previous Balance Due \$ 99,475.26

Payments and Credits

05/18/07 Payment received - thank you 49,267.94CR

Total Payments and Credits \$ 49,267.94CR

Total Balance Due \$108,241.06

Due Upon Receipt

If you have any questions or need wire instructions, please call:
(562) 495-6682

Run Date: 05/31/2007

Run Time: 15:41:06

Custom Payment Total

Page 1 of 1

Hidalgo County WC Losses Paid 5/16/07 to 5/31/07

Processed	Check Date	Chk/Vchr #	Claim Number	Claimant	Incident	Transaction Type	Payee	Dates of Service	Method	Amount
Alternate Organization 1 : Community Service										
Alternate Organization 1 Total: 1										425.00
Alternate Organization 1 : Headstart										
Alternate Organization 1 Total: 181										21,246.02
Alternate Organization 1 : Hidalgo County										
Alternate Organization 1 Total: 312										36,362.72
Grand Total: 494										58,033.74

AI-4090
UPL
CC REGULAR

16.O.

Date: 06/12/2007
Submitted By: Damaris San Miguel, BUDGET & MANAGEMENT
Submitted For: Valde Guerra
Department: BUDGET & MANAGEMENT
Agenda Area: Budget and Management

Information

CAPTION

Indigent Health Care Program (UPL):

1. Discussion, consideration, and approval to transfer the following amounts to the County of Hidalgo Medicaid Supplemental Program Escrow Acct. No. 1 for Indigent Health Care expenditures:

Check register 06/12/2007 amount not to exceed \$147,320.30

2. Approval of wire transfer to cover the claims to be paid

BACKGROUND

Fiscal Impact

Attachments

No file(s) attached.

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Damaris San Miguel	Damaris San Miguel	06/08/2007 11:21 AM	APRV
2	Budget & Management	Dina Trevino	06/08/2007 02:04 PM	APRV
3	Ivan Cantu	Ivan Cantu	06/08/2007 02:10 PM	APRV
4	Purchasing Department	Marty Salazar	06/08/2007 02:21 PM	APRV
5	Auditor's Office		06/08/2007 02:58 PM	NEW

Form Started By: Damaris San Miguel
Started On: 05/31/2007 08:47 AM
Final Approval Date: 06/08/2007

AI-4219

16.P.

**Creation of department- Media and Communication
CC REGULAR**

Date: 06/12/2007
Submitted By: Rosie Cantu, BUDGET & MANAGEMENT
Submitted For: Valde Guerra
Department: BUDGET & MANAGEMENT
Agenda Area: Budget and Management

Information

CAPTION

Budget Division:

1. Discussion, consideration and approval to create the Department of Media and Communication
2. Approval to transfer two slots, no. 200-001-0003 and no. 115-001-0008, to the Department of Media and Communication
3. Approval to transfer one (1) vacant Administrative Assistant slot no. 110-006-0024 from County Judge's to Department of Media and Communication
4. Approval of reassignment of employee #122319 from Veterans Services to Department of Media and Communication
5. Approval of interdepartmental transfer
6. Approval of revised salary schedules

BACKGROUND

Fiscal Impact

Attachments

No file(s) attached.

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Dina Trevino	06/08/2007 02:04 PM	APRV
2	Rosalinda Cantu	Rosie Cantu	06/08/2007 02:22 PM	APRV
3	Purchasing Department	Marty Salazar	06/08/2007 02:30 PM	APRV
4	Auditor's Office		06/08/2007 02:58 PM	NEW

Form Started By: Rosie Cantu
Started On: 06/08/2007 11:33 AM
Final Approval Date: 06/08/2007

AI-4218

16.Q.

**Request for funds- South Texas Border Business Contracting Expo
CC REGULAR**

Date: 06/12/2007
Submitted By: Rosie Cantu, BUDGET & MANAGEMENT
Submitted For: County Judge's Office
Department: BUDGET & MANAGEMENT
Agenda Area: Budget and Management

Information

CAPTION

County Judge's Office
Discussion,consideration and approval of request for funds for the South Texas Border
Business Contracting Expo.

BACKGROUND

Fiscal Impact

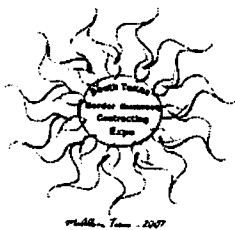
Attachments

Link: [Letter of Request](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Dina Trevino	06/08/2007 12:11 PM	APRV
2	Rosalinda Cantu	Rosie Cantu	06/08/2007 01:56 PM	APRV
3	Purchasing Department	Marty Salazar	06/08/2007 02:30 PM	APRV
4	Auditor's Office		06/08/2007 02:58 PM	NEW

Form Started By: Rosie Cantu
Started On: 06/08/2007 11:30 AM
Final Approval Date: 06/08/2007



SOUTH TEXAS BORDER BUSINESS CONTRACTING EXPO

June 6, 2007

Dear Judge Salinas:

I would like to invite you to participate in the **2007 South Texas Border Business Contracting Expo**, scheduled for June 20-21 at the McAllen Convention Center located at 700 Convention Center Blvd.

The **2007 South Texas Border Business Contracting Expo** will offer area, small businesses and manufacturers an opportunity to obtain contracting awards by government buying agencies, federal prime corporations, and other corporate purchasers. Approximately 100 exhibitors will participate in this event. Along with excellent networking and match-making opportunities, training seminars will be offered throughout the day. This expo is *the* meeting place for procurement professionals and vendors!

Honorary Co-Chairs of the **2007 STBBC Expo** are U.S. Congressman Rubén Hinojosa (TX-15) and U.S. Congressman Henry Cuellar (TX-28).

Our planning committee is seeking assistance in the printing costs for the conference program, which will be distributed at the conference. The cost for printing is approximately \$1,000. UTPA Veteran's Business Outreach Center has kindly agreed to help us with half this cost. We would appreciate your help in paying for the remainder of the costs.

For more information on the **2006 STBBC Expo**, visit the conference Web site at www.borderbusinesscontractingexpo.com.

Sincerely,

Elizabeth C. Martinez
2007 STBBCE Media Chair
Managing Editor, *The Business Times of the Rio Grande Valley*

AI-4107

16.R.

**Rescheduling/cancelling of ct. for wk of June 19th
CC REGULAR**

Date: 06/12/2007
Submitted By: Monica Badillo, BUDGET & MANAGEMENT
Submitted For: County Judge's Office
Department: BUDGET & MANAGEMENT
Agenda Area: Budget and Management

Information

CAPTION

1. Discussion, consideration and action on the rescheduling/cancelling of the meeting of Tuesday, June 19, 2007 due to lack of quorum while court members attend conference in Corpus Christi, TX
2. Discussion, consideration and action on the rescheduling of the meeting of Tuesday, June 26, 2007 to Monday, June 25, 2007

BACKGROUND

So. Tx. Co. Judges & Commissioners Conference in Austin - June 17-22, 2007

Fiscal Impact

Attachments

No file(s) attached.

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Dina Trevino	06/06/2007 06:10 PM	APRV
2	Purchasing Department	Marty Salazar	06/07/2007 12:56 PM	APRV
3	Auditor's Office	Linda Fong	06/08/2007 08:55 AM	APRV
4	Court Administrator (Originator)	Monica Badillo	06/08/2007 09:45 AM	APRV

Form Started By: Monica Badillo
Started On: 06/01/2007 05:13 PM
Final Approval Date: 06/08/2007

AI-4131

16.S.

Health Claims 05/15/07 thru 05/21/07 & 05/22/07 thru 05/28/07

CC REGULAR

Date: 06/12/2007

Submitted By: Anna Galvan, BUDGET & MANAGEMENT

Submitted For: Valde Guerra

Department: BUDGET & MANAGEMENT

Agenda Area: Budget and Management

Information

CAPTION

Health Insurance Division:

1. Discussion, consideration and approval to transfer \$397,895.87 to the Hidalgo County Insurance claims bank account for Health claims for the periods:

May 15, 2007 thru May 21, 2007	\$ 203,956.49
May 22, 2007 thru May 28, 2007	\$ 193,939.38
Total	\$ 397,895.87

2. Approval of wire transfer to cover the claims paid.

BACKGROUND

Fiscal Impact

Attachments

Link: [4131 Health
Claims 5-21-07](#)

Link: [4131 Health
Claims 5-28-07](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Dina Trevino	06/06/2007 05:19 PM	APRV
2	Ivan Cantu	Ivan Cantu	06/07/2007 08:07 AM	APRV
3	Purchasing Department	Marty Salazar	06/07/2007 01:02 PM	APRV
4	Auditor's Office	Linda Fong	06/08/2007 08:53 AM	APRV
5	Court Administrator	Monica Badillo	06/08/2007 09:46 AM	APRV

Form Started By: Anna Galvan

Started On: 06/05/2007 11:50
AM

Final Approval Date: 06/08/2007

Group Financial System
 Issued Payments By Bank Account, Policy, Payment
 For 5/15/2007 through 5/21/2007

HIDALGO COUNTY

Bank Account	Policy	Payment Number	Amount	Issued Date	Accounting Date	Process Transaction Date Type
00000000000010008578	GUSIP970A	R00015P2	\$0.00	5/16/2007	5/17/2007	5/17/2007 Issued
00000000000010008578	GUSIP970A	R00015P3	\$0.00	5/16/2007	5/17/2007	5/17/2007 Issued
00000000000010008578	GUSIP970A	R00015P8	\$0.00	5/16/2007	5/17/2007	5/17/2007 Issued
00000000000010008578	GUSIP970A	R00015P9	\$0.00	5/16/2007	5/17/2007	5/17/2007 Issued
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00000000000010008578	GUSIP970A	70039431	\$13.00	5/14/2007	5/15/2007	5/15/2007 Issued
00000000000010008578	GUSIP970A	70039432	\$106.29	5/14/2007	5/15/2007	5/15/2007 Issued
00000000000010008578	GUSIP970A	70039433	\$145.64	5/14/2007	5/15/2007	5/15/2007 Issued
00000000000010008578	GUSIP970A	70039434	\$105.02	5/14/2007	5/15/2007	5/15/2007 Issued
00000000000010008578	GUSIP970A	70039435	\$36.75	5/14/2007	5/15/2007	5/15/2007 Issued
00000000000010008578	GUSIP970A	70039436	\$78.97	5/14/2007	5/15/2007	5/15/2007 Issued
00000000000010008578	GUSIP970A	70039437	\$87.79	5/14/2007	5/15/2007	5/15/2007 Issued
00000000000010008578	GUSIP970A	70039438	\$20.00	5/14/2007	5/15/2007	5/15/2007 Issued
00000000000010008578	GUSIP970A	70039439	\$2,270.25	5/14/2007	5/15/2007	5/15/2007 Issued
00000000000010008578	GUSIP970A	70039440	\$192.50	5/14/2007	5/15/2007	5/15/2007 Issued
00000000000010008578	GUSIP970A	70039441	\$400.40	5/14/2007	5/15/2007	5/15/2007 Issued
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00000000000010008578	GUSIP970A	70039443	\$67.59	5/14/2007	5/15/2007	5/15/2007 Issued
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00000000000010008578	GUSIP970A	70039445	\$170.52	5/14/2007	5/15/2007	5/15/2007 Issued
00000000000010008578	GUSIP970A	70039446	\$6.19	5/14/2007	5/15/2007	5/15/2007 Issued
00000000000010008578	GUSIP970A	70039447	\$1,070.40	5/14/2007	5/15/2007	5/15/2007 Issued
00000000000010008578	GUSIP970A	70039448	\$150.66	5/14/2007	5/15/2007	5/15/2007 Issued
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00000000000010008578	GUSIP970A	70039451	\$176.59	5/14/2007	5/15/2007	5/15/2007 Issued
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00000000000010008578	GUSIP970A	70039459	\$343.20	5/14/2007	5/15/2007	5/15/2007 Issued
00000000000010008578	GUSIP970A	70039460	\$1,530.41	5/14/2007	5/15/2007	5/15/2007 Issued
00000000000010008578	GUSIP970A	70039461	\$52.16	5/14/2007	5/15/2007	5/15/2007 Issued

Group Financial System
 Issued Payments By Bank Account, Policy, Payment
 For 5/15/2007 through 5/21/2007

HIDALGO COUNTY

Bank Account	Policy	Payment Number	Amount	Issued Date	Accounting Date	Process Transaction Date Type
00000000000010008578	GUSIP970A	70039462	\$75.00	5/14/2007	5/15/2007	5/15/2007 Issued
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00000000000010008578	GUSIP970A	70039465	\$47.55	5/14/2007	5/15/2007	5/15/2007 Issued
00000000000010008578	GUSIP970A	70039466	\$126.52	5/14/2007	5/15/2007	5/15/2007 Issued
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00000000000010008578	GUSIP970A	70039468	\$142.89	5/14/2007	5/15/2007	5/15/2007 Issued
00000000000010008578	GUSIP970A	70039469	\$137.76	5/14/2007	5/15/2007	5/15/2007 Issued
00000000000010008578	GUSIP970A	70039470	\$243.38	5/14/2007	5/15/2007	5/15/2007 Issued
00000000000010008578	GUSIP970A	70039471	\$280.44	5/14/2007	5/15/2007	5/15/2007 Issued
00000000000010008578	GUSIP970A	70039472	\$70.00	5/14/2007	5/15/2007	5/15/2007 Issued
00000000000010008578	GUSIP970A	70039473	\$31.99	5/14/2007	5/15/2007	5/15/2007 Issued
00000000000010008578	GUSIP970A	70039474	\$51.39	5/14/2007	5/15/2007	5/15/2007 Issued
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00000000000010008578	GUSIP970A	70039477	\$447.63	5/14/2007	5/15/2007	5/15/2007 Issued
00000000000010008578	GUSIP970A	70039478	\$111.37	5/14/2007	5/15/2007	5/15/2007 Issued
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00000000000010008578	GUSIP970A	70039480	\$52.45	5/14/2007	5/15/2007	5/15/2007 Issued
00000000000010008578	GUSIP970A	70039481	\$1,641.65	5/14/2007	5/15/2007	5/15/2007 Issued
00000000000010008578	GUSIP970A	70039482	\$274.45	5/14/2007	5/15/2007	5/15/2007 Issued
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00000000000010008578	GUSIP970A	70039485	\$15.83	5/14/2007	5/15/2007	5/15/2007 Issued
00000000000010008578	GUSIP970A	70039486	\$72.83	5/14/2007	5/15/2007	5/15/2007 Issued
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00000000000010008578	GUSIP970A	70039489	\$240.73	5/14/2007	5/15/2007	5/15/2007 Issued
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00000000000010008578	GUSIP970A	70039492	\$27.71	5/15/2007	5/16/2007	5/16/2007 Issued
00000000000010008578	GUSIP970A	70039493	\$7,592.79	5/15/2007	5/16/2007	5/16/2007 Issued
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00000000000010008578	GUSIP970A	70039496	\$270.66	5/15/2007	5/16/2007	5/16/2007 Issued
00000000000010008578	GUSIP970A	70039497	\$892.50	5/15/2007	5/16/2007	5/16/2007 Issued

Group Financial System
 Issued Payments By Bank Account, Policy, Payment
 For 5/15/2007 through 5/21/2007

HIDALGO COUNTY

Bank Account	Policy	Payment Number	Amount	Issued Date	Accounting Date	Process Transaction Date Type
00000000000010008578	GUSIP970A	70039498	\$90.77	5/15/2007	5/16/2007	5/16/2007 Issued
00000000000010008578	GUSIP970A	70039499	\$34.18	5/15/2007	5/16/2007	5/16/2007 Issued
00000000000010008578	GUSIP970A	70039500	\$36.25	5/15/2007	5/16/2007	5/16/2007 Issued
00000000000010008578	GUSIP970A	70039501	\$57.53	5/15/2007	5/16/2007	5/16/2007 Issued
00000000000010008578	GUSIP970A	70039502	\$105.45	5/15/2007	5/16/2007	5/16/2007 Issued
00000000000010008578	GUSIP970A	70039503	\$74.87	5/15/2007	5/16/2007	5/16/2007 Issued
00000000000010008578	GUSIP970A	70039504	\$2,281.47	5/15/2007	5/16/2007	5/16/2007 Issued
00000000000010008578	GUSIP970A	70039505	\$68.88	5/15/2007	5/16/2007	5/16/2007 Issued
00000000000010008578	GUSIP970A	70039506	\$26.87	5/15/2007	5/16/2007	5/16/2007 Issued
00000000000010008578	GUSIP970A	70039507	\$263.14	5/15/2007	5/16/2007	5/16/2007 Issued
00000000000010008578	GUSIP970A	70039508	\$65.19	5/15/2007	5/16/2007	5/16/2007 Issued
00000000000010008578	GUSIP970A	70039509	\$58.47	5/15/2007	5/16/2007	5/16/2007 Issued
00000000000010008578	GUSIP970A	70039510	\$83.88	5/15/2007	5/16/2007	5/16/2007 Issued
00000000000010008578	GUSIP970A	70039511	\$170.28	5/15/2007	5/16/2007	5/16/2007 Issued
00000000000010008578	GUSIP970A	70039512	\$13.00	5/15/2007	5/16/2007	5/16/2007 Issued
00000000000010008578	GUSIP970A	70039513	\$71.70	5/15/2007	5/16/2007	5/16/2007 Issued
00000000000010008578	GUSIP970A	70039514	\$8.67	5/15/2007	5/16/2007	5/16/2007 Issued
00000000000010008578	GUSIP970A	70039515	\$45.21	5/15/2007	5/16/2007	5/16/2007 Issued
00000000000010008578	GUSIP970A	70039516	\$31.24	5/15/2007	5/16/2007	5/16/2007 Issued
00000000000010008578	GUSIP970A	70039517	\$85.62	5/15/2007	5/16/2007	5/16/2007 Issued
00000000000010008578	GUSIP970A	70039518	\$34.30	5/15/2007	5/16/2007	5/16/2007 Issued
00000000000010008578	GUSIP970A	70039519	\$29.75	5/15/2007	5/16/2007	5/16/2007 Issued
00000000000010008578	GUSIP970A	70039520	\$74.40	5/15/2007	5/16/2007	5/16/2007 Issued
00000000000010008578	GUSIP970A	70039521	\$17.70	5/15/2007	5/16/2007	5/16/2007 Issued
00000000000010008578	GUSIP970A	70039522	\$39.18	5/15/2007	5/16/2007	5/16/2007 Issued
00000000000010008578	GUSIP970A	70039523	\$151.53	5/15/2007	5/16/2007	5/16/2007 Issued
00000000000010008578	GUSIP970A	70039524	\$131.07	5/15/2007	5/16/2007	5/16/2007 Issued
00000000000010008578	GUSIP970A	70039525	\$192.24	5/15/2007	5/16/2007	5/16/2007 Issued
00000000000010008578	GUSIP970A	70039526	\$141.37	5/15/2007	5/16/2007	5/16/2007 Issued
00000000000010008578	GUSIP970A	70039527	\$13.00	5/15/2007	5/16/2007	5/16/2007 Issued
00000000000010008578	GUSIP970A	70039528	\$15.00	5/15/2007	5/16/2007	5/16/2007 Issued
00000000000010008578	GUSIP970A	70039529	\$44.05	5/15/2007	5/16/2007	5/16/2007 Issued
00000000000010008578	GUSIP970A	70039530	\$62.55	5/15/2007	5/16/2007	5/16/2007 Issued
00000000000010008578	GUSIP970A	70039531	\$1,938.12	5/15/2007	5/16/2007	5/16/2007 Issued
00000000000010008578	GUSIP970A	70039532	\$546.00	5/15/2007	5/16/2007	5/16/2007 Issued
00000000000010008578	GUSIP970A	70039533	\$31.32	5/15/2007	5/16/2007	5/16/2007 Issued

Group Financial System
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Bank Account	Policy	Payment Number	Amount	Issued Date	Accounting Date	Process Transaction Date Type
00000000000010008578	GUSIP970A	70039534	\$644.30	5/15/2007	5/16/2007	5/16/2007 Issued
00000000000010008578	GUSIP970A	70039535	\$1,058.75	5/15/2007	5/16/2007	5/16/2007 Issued
00000000000010008578	GUSIP970A	70039536	\$39.09	5/15/2007	5/16/2007	5/16/2007 Issued
00000000000010008578	GUSIP970A	70039537	\$193.55	5/15/2007	5/16/2007	5/16/2007 Issued
00000000000010008578	GUSIP970A	70039538	\$398.40	5/15/2007	5/16/2007	5/16/2007 Issued
00000000000010008578	GUSIP970A	70039539	\$64.09	5/15/2007	5/16/2007	5/16/2007 Issued
00000000000010008578	GUSIP970A	70039540	\$290.93	5/15/2007	5/16/2007	5/16/2007 Issued
00000000000010008578	GUSIP970A	70039541	\$89.53	5/15/2007	5/16/2007	5/16/2007 Issued
00000000000010008578	GUSIP970A	70039542	\$17.02	5/15/2007	5/16/2007	5/16/2007 Issued
00000000000010008578	GUSIP970A	70039543	\$16.38	5/15/2007	5/16/2007	5/16/2007 Issued
00000000000010008578	GUSIP970A	70039544	\$121.71	5/15/2007	5/16/2007	5/16/2007 Issued
00000000000010008578	GUSIP970A	70039545	\$693.00	5/15/2007	5/16/2007	5/16/2007 Issued
00000000000010008578	GUSIP970A	70039546	\$126.57	5/15/2007	5/16/2007	5/16/2007 Issued
00000000000010008578	GUSIP970A	70039547	\$112.71	5/15/2007	5/16/2007	5/16/2007 Issued
00000000000010008578	GUSIP970A	70039548	\$487.61	5/15/2007	5/16/2007	5/16/2007 Issued
00000000000010008578	GUSIP970A	70039549	\$189.10	5/15/2007	5/16/2007	5/16/2007 Issued
00000000000010008578	GUSIP970A	70039550	\$649.00	5/15/2007	5/16/2007	5/16/2007 Issued
00000000000010008578	GUSIP970A	70039551	\$406.79	5/15/2007	5/16/2007	5/16/2007 Issued
00000000000010008578	GUSIP970A	70039552	\$314.43	5/15/2007	5/16/2007	5/16/2007 Issued
00000000000010008578	GUSIP970A	70039553	\$439.80	5/15/2007	5/16/2007	5/16/2007 Issued
00000000000010008578	GUSIP970A	70039554	\$48.00	5/15/2007	5/16/2007	5/16/2007 Issued
00000000000010008578	GUSIP970A	70039555	\$117.26	5/15/2007	5/16/2007	5/16/2007 Issued
00000000000010008578	GUSIP970A	70039556	\$161.15	5/15/2007	5/16/2007	5/16/2007 Issued
00000000000010008578	GUSIP970A	70039557	\$3,564.69	5/15/2007	5/16/2007	5/16/2007 Issued
00000000000010008578	GUSIP970A	70039558	\$152.53	5/15/2007	5/16/2007	5/16/2007 Issued
00000000000010008578	GUSIP970A	70039559	\$80.53	5/15/2007	5/16/2007	5/16/2007 Issued
00000000000010008578	GUSIP970A	70039560	\$7.87	5/15/2007	5/16/2007	5/16/2007 Issued
00000000000010008578	GUSIP970A	70039561	\$48.07	5/15/2007	5/16/2007	5/16/2007 Issued
00000000000010008578	GUSIP970A	70039562	\$60.00	5/15/2007	5/16/2007	5/16/2007 Issued
00000000000010008578	GUSIP970A	70039563	\$5.00	5/15/2007	5/16/2007	5/16/2007 Issued
00000000000010008578	GUSIP970A	70039564	\$111.72	5/16/2007	5/17/2007	5/17/2007 Issued
00000000000010008578	GUSIP970A	70039565	\$207.60	5/16/2007	5/17/2007	5/17/2007 Issued
00000000000010008578	GUSIP970A	70039566	\$116.53	5/16/2007	5/17/2007	5/17/2007 Issued
00000000000010008578	GUSIP970A	70039567	\$138.35	5/16/2007	5/17/2007	5/17/2007 Issued
00000000000010008578	GUSIP970A	70039568	\$991.50	5/16/2007	5/17/2007	5/17/2007 Issued
00000000000010008578	GUSIP970A	70039569	\$172.96	5/16/2007	5/17/2007	5/17/2007 Issued

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00000000000010008578	GUSIP970A	70039570	\$134.03	5/16/2007	5/17/2007	5/17/2007 Issued
00000000000010008578	GUSIP970A	70039571	\$165.00	5/16/2007	5/17/2007	5/17/2007 Issued
00000000000010008578	GUSIP970A	70039572	\$107.80	5/16/2007	5/17/2007	5/17/2007 Issued
00000000000010008578	GUSIP970A	70039573	\$278.54	5/16/2007	5/17/2007	5/17/2007 Issued
00000000000010008578	GUSIP970A	70039574	\$376.02	5/16/2007	5/17/2007	5/17/2007 Issued
00000000000010008578	GUSIP970A	70039575	\$93.54	5/16/2007	5/17/2007	5/17/2007 Issued
00000000000010008578	GUSIP970A	70039576	\$170.77	5/16/2007	5/17/2007	5/17/2007 Issued
00000000000010008578	GUSIP970A	70039577	\$17.42	5/16/2007	5/17/2007	5/17/2007 Issued
00000000000010008578	GUSIP970A	70039578	\$26.00	5/16/2007	5/17/2007	5/17/2007 Issued
00000000000010008578	GUSIP970A	70039579	\$57.88	5/16/2007	5/17/2007	5/17/2007 Issued
00000000000010008578	GUSIP970A	70039580	\$35.39	5/16/2007	5/17/2007	5/17/2007 Issued
00000000000010008578	GUSIP970A	70039581	\$93.61	5/16/2007	5/17/2007	5/17/2007 Issued
00000000000010008578	GUSIP970A	70039582	\$84.15	5/16/2007	5/17/2007	5/17/2007 Issued
00000000000010008578	GUSIP970A	70039583	\$445.65	5/16/2007	5/17/2007	5/17/2007 Issued
00000000000010008578	GUSIP970A	70039584	\$125.57	5/16/2007	5/17/2007	5/17/2007 Issued
00000000000010008578	GUSIP970A	70039585	\$41.45	5/16/2007	5/17/2007	5/17/2007 Issued
00000000000010008578	GUSIP970A	70039586	\$34.58	5/16/2007	5/17/2007	5/17/2007 Issued
00000000000010008578	GUSIP970A	70039587	\$47.84	5/16/2007	5/17/2007	5/17/2007 Issued
00000000000010008578	GUSIP970A	70039588	\$20.34	5/16/2007	5/17/2007	5/17/2007 Issued
00000000000010008578	GUSIP970A	70039589	\$333.81	5/16/2007	5/17/2007	5/17/2007 Issued
00000000000010008578	GUSIP970A	70039590	\$104.86	5/16/2007	5/17/2007	5/17/2007 Issued
00000000000010008578	GUSIP970A	70039591	\$34.80	5/16/2007	5/17/2007	5/17/2007 Issued
00000000000010008578	GUSIP970A	70039592	\$180.66	5/16/2007	5/17/2007	5/17/2007 Issued
00000000000010008578	GUSIP970A	70039593	\$469.83	5/16/2007	5/17/2007	5/17/2007 Issued
00000000000010008578	GUSIP970A	70039594	\$60.94	5/16/2007	5/17/2007	5/17/2007 Issued
00000000000010008578	GUSIP970A	70039595	\$89.55	5/16/2007	5/17/2007	5/17/2007 Issued
00000000000010008578	GUSIP970A	70039596	\$103.75	5/16/2007	5/17/2007	5/17/2007 Issued
00000000000010008578	GUSIP970A	70039597	\$118.31	5/16/2007	5/17/2007	5/17/2007 Issued
00000000000010008578	GUSIP970A	70039598	\$329.30	5/16/2007	5/17/2007	5/17/2007 Issued
00000000000010008578	GUSIP970A	70039599	\$135.06	5/16/2007	5/17/2007	5/17/2007 Issued
00000000000010008578	GUSIP970A	70039600	\$73.91	5/16/2007	5/17/2007	5/17/2007 Issued
00000000000010008578	GUSIP970A	70039601	\$31.99	5/16/2007	5/17/2007	5/17/2007 Issued
00000000000010008578	GUSIP970A	70039602	\$354.56	5/16/2007	5/17/2007	5/17/2007 Issued
00000000000010008578	GUSIP970A	70039603	\$3,740.85	5/16/2007	5/17/2007	5/17/2007 Issued
00000000000010008578	GUSIP970A	70039604	\$2.01	5/16/2007	5/17/2007	5/17/2007 Issued
00000000000010008578	GUSIP970A	70039605	\$389.52	5/16/2007	5/17/2007	5/17/2007 Issued

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Bank Account	Policy	Payment Number	Amount	Issued Date	Accounting Date	Process Transaction Date Type
00000000000010008578	GUSIP970A	70039606	\$524.70	5/16/2007	5/17/2007	5/17/2007 Issued
00000000000010008578	GUSIP970A	70039607	\$424.79	5/16/2007	5/17/2007	5/17/2007 Issued
00000000000010008578	GUSIP970A	70039608	\$3.50	5/16/2007	5/17/2007	5/17/2007 Issued
00000000000010008578	GUSIP970A	70039609	\$690.33	5/16/2007	5/17/2007	5/17/2007 Issued
00000000000010008578	GUSIP970A	70039610	\$406.11	5/16/2007	5/17/2007	5/17/2007 Issued
00000000000010008578	GUSIP970A	70039611	\$674.49	5/16/2007	5/17/2007	5/17/2007 Issued
00000000000010008578	GUSIP970A	70039612	\$144.08	5/16/2007	5/17/2007	5/17/2007 Issued
00000000000010008578	GUSIP970A	70039613	\$268.80	5/16/2007	5/17/2007	5/17/2007 Issued
00000000000010008578	GUSIP970A	70039614	\$203.70	5/16/2007	5/17/2007	5/17/2007 Issued
00000000000010008578	GUSIP970A	70039615	\$47.58	5/16/2007	5/17/2007	5/17/2007 Issued
00000000000010008578	GUSIP970A	70039616	\$143.00	5/16/2007	5/17/2007	5/17/2007 Issued
00000000000010008578	GUSIP970A	70039617	\$92.07	5/16/2007	5/17/2007	5/17/2007 Issued
00000000000010008578	GUSIP970A	70039618	\$9.67	5/16/2007	5/17/2007	5/17/2007 Issued
00000000000010008578	GUSIP970A	70039619	\$85.62	5/16/2007	5/17/2007	5/17/2007 Issued
00000000000010008578	GUSIP970A	70039620	\$1,280.67	5/16/2007	5/17/2007	5/17/2007 Issued
00000000000010008578	GUSIP970A	70039621	\$371.92	5/16/2007	5/17/2007	5/17/2007 Issued
00000000000010008578	GUSIP970A	70039622	\$166.66	5/16/2007	5/17/2007	5/17/2007 Issued
00000000000010008578	GUSIP970A	70039623	\$667.91	5/16/2007	5/17/2007	5/17/2007 Issued
00000000000010008578	GUSIP970A	70039624	\$15.00	5/16/2007	5/17/2007	5/17/2007 Issued
00000000000010008578	GUSIP970A	70039625	\$94.22	5/16/2007	5/17/2007	5/17/2007 Issued
00000000000010008578	GUSIP970A	70039626	\$103.35	5/16/2007	5/17/2007	5/17/2007 Issued
00000000000010008578	GUSIP970A	70039627	\$80.42	5/16/2007	5/17/2007	5/17/2007 Issued
00000000000010008578	GUSIP970A	70039628	\$19.16	5/16/2007	5/17/2007	5/17/2007 Issued
00000000000010008578	GUSIP970A	70039629	\$13.00	5/16/2007	5/17/2007	5/17/2007 Issued
00000000000010008578	GUSIP970A	70039630	\$19.47	5/16/2007	5/17/2007	5/17/2007 Issued
00000000000010008578	GUSIP970A	70039631	\$295.04	5/16/2007	5/17/2007	5/17/2007 Issued
00000000000010008578	GUSIP970A	70039632	\$25.15	5/16/2007	5/17/2007	5/17/2007 Issued
00000000000010008578	GUSIP970A	70039633	\$2.01	5/16/2007	5/17/2007	5/17/2007 Issued
00000000000010008578	GUSIP970A	70039634	\$1,519.00	5/16/2007	5/17/2007	5/17/2007 Issued
00000000000010008578	GUSIP970A	70039635	\$11.84	5/16/2007	5/17/2007	5/17/2007 Issued
00000000000010008578	GUSIP970A	70039636	\$13.00	5/16/2007	5/17/2007	5/17/2007 Issued
00000000000010008578	GUSIP970A	70039637	\$4,332.91	5/17/2007	5/18/2007	5/18/2007 Issued
00000000000010008578	GUSIP970A	70039638	\$143.90	5/17/2007	5/18/2007	5/18/2007 Issued
00000000000010008578	GUSIP970A	70039639	\$248.40	5/17/2007	5/18/2007	5/18/2007 Issued
00000000000010008578	GUSIP970A	70039640	\$8,212.96	5/17/2007	5/18/2007	5/18/2007 Issued
00000000000010008578	GUSIP970A	70039641	\$484.62	5/17/2007	5/18/2007	5/18/2007 Issued

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00000000000010008578	GUSIP970A	70039642	\$257.90	5/17/2007	5/18/2007	5/18/2007 Issued
00000000000010008578	GUSIP970A	70039643	\$47.44	5/17/2007	5/18/2007	5/18/2007 Issued
00000000000010008578	GUSIP970A	70039644	\$148.85	5/17/2007	5/18/2007	5/18/2007 Issued
00000000000010008578	GUSIP970A	70039645	\$193.00	5/17/2007	5/18/2007	5/18/2007 Issued
00000000000010008578	GUSIP970A	70039646	\$271.63	5/17/2007	5/18/2007	5/18/2007 Issued
00000000000010008578	GUSIP970A	70039647	\$78.36	5/17/2007	5/18/2007	5/18/2007 Issued
00000000000010008578	GUSIP970A	70039648	\$109.76	5/17/2007	5/18/2007	5/18/2007 Issued
00000000000010008578	GUSIP970A	70039649	\$100.05	5/17/2007	5/18/2007	5/18/2007 Issued
00000000000010008578	GUSIP970A	70039650	\$329.60	5/17/2007	5/18/2007	5/18/2007 Issued
00000000000010008578	GUSIP970A	70039651	\$35.00	5/17/2007	5/18/2007	5/18/2007 Issued
00000000000010008578	GUSIP970A	70039652	\$6.43	5/17/2007	5/18/2007	5/18/2007 Issued
00000000000010008578	GUSIP970A	70039653	\$330.95	5/17/2007	5/18/2007	5/18/2007 Issued
00000000000010008578	GUSIP970A	70039654	\$13.00	5/17/2007	5/18/2007	5/18/2007 Issued
00000000000010008578	GUSIP970A	70039655	\$98.50	5/17/2007	5/18/2007	5/18/2007 Issued
00000000000010008578	GUSIP970A	70039656	\$87.79	5/17/2007	5/18/2007	5/18/2007 Issued
00000000000010008578	GUSIP970A	70039657	\$110.33	5/17/2007	5/18/2007	5/18/2007 Issued
00000000000010008578	GUSIP970A	70039658	\$558.00	5/17/2007	5/18/2007	5/18/2007 Issued
00000000000010008578	GUSIP970A	70039659	\$52.84	5/17/2007	5/18/2007	5/18/2007 Issued
00000000000010008578	GUSIP970A	70039660	\$3,310.57	5/17/2007	5/18/2007	5/18/2007 Issued
00000000000010008578	GUSIP970A	70039661	\$323.37	5/17/2007	5/18/2007	5/18/2007 Issued
00000000000010008578	GUSIP970A	70039662	\$238.00	5/17/2007	5/18/2007	5/18/2007 Issued
00000000000010008578	GUSIP970A	70039663	\$332.28	5/17/2007	5/18/2007	5/18/2007 Issued
00000000000010008578	GUSIP970A	70039664	\$36.25	5/17/2007	5/18/2007	5/18/2007 Issued
00000000000010008578	GUSIP970A	70039665	\$54.31	5/17/2007	5/18/2007	5/18/2007 Issued
00000000000010008578	GUSIP970A	70039666	\$44.01	5/17/2007	5/18/2007	5/18/2007 Issued
00000000000010008578	GUSIP970A	70039667	\$349.90	5/17/2007	5/18/2007	5/18/2007 Issued
00000000000010008578	GUSIP970A	70039668	\$343.10	5/17/2007	5/18/2007	5/18/2007 Issued
00000000000010008578	GUSIP970A	70039669	\$13.00	5/17/2007	5/18/2007	5/18/2007 Issued
00000000000010008578	GUSIP970A	70039670	\$297.70	5/17/2007	5/18/2007	5/18/2007 Issued
00000000000010008578	GUSIP970A	70039671	\$162.51	5/17/2007	5/18/2007	5/18/2007 Issued
00000000000010008578	GUSIP970A	70039672	\$39.18	5/17/2007	5/18/2007	5/18/2007 Issued
00000000000010008578	GUSIP970A	70039673	\$65.00	5/17/2007	5/18/2007	5/18/2007 Issued
00000000000010008578	GUSIP970A	70039674	\$35.00	5/17/2007	5/18/2007	5/18/2007 Issued
00000000000010008578	GUSIP970A	70039675	\$2.01	5/17/2007	5/18/2007	5/18/2007 Issued
00000000000010008578	GUSIP970A	70039676	\$2,050.70	5/17/2007	5/18/2007	5/18/2007 Issued
00000000000010008578	GUSIP970A	70039677	\$26.75	5/17/2007	5/18/2007	5/18/2007 Issued

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Bank Account	Policy	Payment Number	Amount	Issued Date	Accounting Date	Process Transaction Date Type
00000000000010008578	GUSIP970A	70039678	\$1,380.76	5/17/2007	5/18/2007	5/18/2007 Issued
00000000000010008578	GUSIP970A	70039679	\$110.37	5/17/2007	5/18/2007	5/18/2007 Issued
00000000000010008578	GUSIP970A	70039680	\$225.87	5/17/2007	5/18/2007	5/18/2007 Issued
00000000000010008578	GUSIP970A	70039681	\$47.30	5/17/2007	5/18/2007	5/18/2007 Issued
00000000000010008578	GUSIP970A	70039682	\$5.00	5/17/2007	5/18/2007	5/18/2007 Issued
00000000000010008578	GUSIP970A	70039683	\$25.00	5/17/2007	5/18/2007	5/18/2007 Issued
00000000000010008578	GUSIP970A	70039684	\$269.02	5/19/2007	5/21/2007	5/21/2007 Issued
00000000000010008578	GUSIP970A	70039685	\$150.11	5/19/2007	5/21/2007	5/21/2007 Issued
00000000000010008578	GUSIP970A	70039686	\$2,528.70	5/19/2007	5/21/2007	5/21/2007 Issued
00000000000010008578	GUSIP970A	70039687	\$415.52	5/19/2007	5/21/2007	5/21/2007 Issued
00000000000010008578	GUSIP970A	70039688	\$94.50	5/19/2007	5/21/2007	5/21/2007 Issued
00000000000010008578	GUSIP970A	70039689	\$164.80	5/19/2007	5/21/2007	5/21/2007 Issued
00000000000010008578	GUSIP970A	70039690	\$279.42	5/19/2007	5/21/2007	5/21/2007 Issued
00000000000010008578	GUSIP970A	70039691	\$588.00	5/19/2007	5/21/2007	5/21/2007 Issued
00000000000010008578	GUSIP970A	70039692	\$472.65	5/19/2007	5/21/2007	5/21/2007 Issued
00000000000010008578	GUSIP970A	70039693	\$331.30	5/19/2007	5/21/2007	5/21/2007 Issued
00000000000010008578	GUSIP970A	70039694	\$22.08	5/19/2007	5/21/2007	5/21/2007 Issued
00000000000010008578	GUSIP970A	70039695	\$51.74	5/19/2007	5/21/2007	5/21/2007 Issued
00000000000010008578	GUSIP970A	70039696	\$763.12	5/19/2007	5/21/2007	5/21/2007 Issued
00000000000010008578	GUSIP970A	70039697	\$213.63	5/19/2007	5/21/2007	5/21/2007 Issued
00000000000010008578	GUSIP970A	70039698	\$428.13	5/19/2007	5/21/2007	5/21/2007 Issued
00000000000010008578	GUSIP970A	70039699	\$257.24	5/19/2007	5/21/2007	5/21/2007 Issued
00000000000010008578	GUSIP970A	70039700	\$89.38	5/19/2007	5/21/2007	5/21/2007 Issued
00000000000010008578	GUSIP970A	70039701	\$44.09	5/19/2007	5/21/2007	5/21/2007 Issued
00000000000010008578	GUSIP970A	70039702	\$966.88	5/19/2007	5/21/2007	5/21/2007 Issued
00000000000010008578	GUSIP970A	70039703	\$174.98	5/19/2007	5/21/2007	5/21/2007 Issued
00000000000010008578	GUSIP970A	70039704	\$404.02	5/19/2007	5/21/2007	5/21/2007 Issued
00000000000010008578	GUSIP970A	70039705	\$565.46	5/19/2007	5/21/2007	5/21/2007 Issued
00000000000010008578	GUSIP970A	70039706	\$299.45	5/19/2007	5/21/2007	5/21/2007 Issued
00000000000010008578	GUSIP970A	70039707	\$25.78	5/19/2007	5/21/2007	5/21/2007 Issued
00000000000010008578	GUSIP970A	70039708	\$39.42	5/19/2007	5/21/2007	5/21/2007 Issued
00000000000010008578	GUSIP970A	70039709	\$177.92	5/19/2007	5/21/2007	5/21/2007 Issued
00000000000010008578	GUSIP970A	70039710	\$38.75	5/19/2007	5/21/2007	5/21/2007 Issued
00000000000010008578	GUSIP970A	70039711	\$537.65	5/19/2007	5/21/2007	5/21/2007 Issued
00000000000010008578	GUSIP970A	70039712	\$383.24	5/19/2007	5/21/2007	5/21/2007 Issued
00000000000010008578	GUSIP970A	70039713	\$124.68	5/19/2007	5/21/2007	5/21/2007 Issued

Group Financial System
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Bank Account	Policy	Payment Number	Amount	Issued Date	Accounting Date	Process Transaction Date Type
00000000000010008578	GUSIP970A	70039714	\$93.77	5/19/2007	5/21/2007	5/21/2007 Issued
00000000000010008578	GUSIP970A	70039715	\$250.00	5/19/2007	5/21/2007	5/21/2007 Issued
00000000000010008578	GUSIP970A	70039716	\$90.34	5/19/2007	5/21/2007	5/21/2007 Issued
00000000000010008578	GUSIP970A	70039717	\$162.57	5/19/2007	5/21/2007	5/21/2007 Issued
00000000000010008578	GUSIP970A	70039718	\$108.20	5/19/2007	5/21/2007	5/21/2007 Issued
00000000000010008578	GUSIP970A	70039719	\$300.49	5/19/2007	5/21/2007	5/21/2007 Issued
00000000000010008578	GUSIP970A	70039720	\$117.11	5/19/2007	5/21/2007	5/21/2007 Issued
00000000000010008578	GUSIP970A	70039721	\$311.85	5/19/2007	5/21/2007	5/21/2007 Issued
00000000000010008578	GUSIP970A	70039722	\$271.84	5/19/2007	5/21/2007	5/21/2007 Issued
00000000000010008578	GUSIP970A	70039723	\$174.36	5/19/2007	5/21/2007	5/21/2007 Issued
00000000000010008578	GUSIP970A	70039724	\$61.36	5/19/2007	5/21/2007	5/21/2007 Issued
00000000000010008578	GUSIP970A	70039725	\$21.87	5/19/2007	5/21/2007	5/21/2007 Issued
00000000000010008578	GUSIP970A	70039726	\$149.10	5/19/2007	5/21/2007	5/21/2007 Issued
00000000000010008578	GUSIP970A	70039727	\$38.34	5/19/2007	5/21/2007	5/21/2007 Issued
00000000000010008578	GUSIP970A	70039728	\$62.55	5/19/2007	5/21/2007	5/21/2007 Issued
00000000000010008578	GUSIP970A	70039729	\$52.68	5/19/2007	5/21/2007	5/21/2007 Issued
00000000000010008578	GUSIP970A	70039730	\$2,029.99	5/19/2007	5/21/2007	5/21/2007 Issued
00000000000010008578	GUSIP970A	70039731	\$290.56	5/19/2007	5/21/2007	5/21/2007 Issued
00000000000010008578	GUSIP970A	70039732	\$67.00	5/19/2007	5/21/2007	5/21/2007 Issued
00000000000010008578	GUSIP970A	70039733	\$57.33	5/19/2007	5/21/2007	5/21/2007 Issued
00000000000010008578	GUSIP970A	70039734	\$13.00	5/19/2007	5/21/2007	5/21/2007 Issued
00000000000010008578	GUSIP970A	70039735	\$73.50	5/19/2007	5/21/2007	5/21/2007 Issued
00000000000010008578	GUSIP970A	70039736	\$22.00	5/19/2007	5/21/2007	5/21/2007 Issued
00000000000010008578	GUSIP970A	70039737	\$149.97	5/19/2007	5/21/2007	5/21/2007 Issued
00000000000010008578	GUSIP970A	70039738	\$181.81	5/19/2007	5/21/2007	5/21/2007 Issued
00000000000010008578	GUSIP970A	70039739	\$128.42	5/19/2007	5/21/2007	5/21/2007 Issued
00000000000010008578	GUSIP970A	70039740	\$19.95	5/19/2007	5/21/2007	5/21/2007 Issued
00000000000010008578	GUSIP970A	70039741	\$66.56	5/19/2007	5/21/2007	5/21/2007 Issued
00000000000010008578	GUSIP970A	70039742	\$100.07	5/19/2007	5/21/2007	5/21/2007 Issued
00000000000010008578	GUSIP970A	70039743	\$176.78	5/19/2007	5/21/2007	5/21/2007 Issued
00000000000010008578	GUSIP970A	70039744	\$335.00	5/19/2007	5/21/2007	5/21/2007 Issued
00000000000010008578	GUSIP970A	70039745	\$196.88	5/19/2007	5/21/2007	5/21/2007 Issued
00000000000010008578	GUSIP970A	70039746	\$380.00	5/19/2007	5/21/2007	5/21/2007 Issued
00000000000010008578	GUSIP970A	70039747	\$13.00	5/19/2007	5/21/2007	5/21/2007 Issued
00000000000010008578	GUSIP970A	70039748	\$34.18	5/19/2007	5/21/2007	5/21/2007 Issued
00000000000010008578	GUSIP970A	70039749	\$2,570.88	5/19/2007	5/21/2007	5/21/2007 Issued

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00000000000010008578	GUSIP970A	70039750	\$1,140.00	5/19/2007	5/21/2007	5/21/2007 Issued
00000000000010008578	GUSIP970A	70039751	\$800.00	5/19/2007	5/21/2007	5/21/2007 Issued
00000000000010008578	GUSIP970A	70039752	\$13.00	5/19/2007	5/21/2007	5/21/2007 Issued
00000000000010008578	GUSIP970A	70039753	\$49.45	5/19/2007	5/21/2007	5/21/2007 Issued
00000000000010008578	GUSIP970A	70039754	\$265.65	5/19/2007	5/21/2007	5/21/2007 Issued
00000000000010008578	GUSIP970A	70039755	\$42.00	5/19/2007	5/21/2007	5/21/2007 Issued
00000000000010008578	GUSIP970A	70039756	\$495.63	5/19/2007	5/21/2007	5/21/2007 Issued
00000000000010008578	GUSIP970A	70039757	\$15,866.77	5/19/2007	5/21/2007	5/21/2007 Issued
00000000000010008578	GUSIP970A	70039758	\$31.99	5/19/2007	5/21/2007	5/21/2007 Issued
00000000000010008578	GUSIP970A	70039759	\$41.33	5/19/2007	5/21/2007	5/21/2007 Issued
00000000000010008578	GUSIP970A	70039760	\$126.69	5/19/2007	5/21/2007	5/21/2007 Issued
00000000000010008578	GUSIP970A	70039761	\$7.01	5/19/2007	5/21/2007	5/21/2007 Issued
00000000000010008578	GUSIP970A	70039762	\$65.21	5/19/2007	5/21/2007	5/21/2007 Issued
00000000000010008578	GUSIP970A	70039763	\$127.36	5/19/2007	5/21/2007	5/21/2007 Issued
00000000000010008578	GUSIP970A	70039764	\$296.11	5/19/2007	5/21/2007	5/21/2007 Issued
00000000000010008578	GUSIP970A	70039765	\$251.97	5/19/2007	5/21/2007	5/21/2007 Issued
00000000000010008578	GUSIP970A	70039766	\$668.80	5/19/2007	5/21/2007	5/21/2007 Issued
00000000000010008578	GUSIP970A	70039767	\$3,638.34	5/19/2007	5/21/2007	5/21/2007 Issued
00000000000010008578	GUSIP970A	70039768	\$117.21	5/19/2007	5/21/2007	5/21/2007 Issued
00000000000010008578	GUSIP970A	70039769	\$96.69	5/19/2007	5/21/2007	5/21/2007 Issued
00000000000010008578	GUSIP970A	70039770	\$115.00	5/19/2007	5/21/2007	5/21/2007 Issued
00000000000010008578	GUSIP970A	70039771	\$17.50	5/19/2007	5/21/2007	5/21/2007 Issued
00000000000010008578	GUSIP970A	70039772	\$164.03	5/19/2007	5/21/2007	5/21/2007 Issued
00000000000010008578	GUSIP970A	70039773	\$657.69	5/19/2007	5/21/2007	5/21/2007 Issued
00000000000010008578	GUSIP970A	70039774	\$110.51	5/19/2007	5/21/2007	5/21/2007 Issued
00000000000010008578	GUSIP970A	70039775	\$3,923.82	5/19/2007	5/21/2007	5/21/2007 Issued
00000000000010008578	GUSIP970A	70039776	\$337.64	5/19/2007	5/21/2007	5/21/2007 Issued
00000000000010008578	GUSIP970A	70039777	\$2.01	5/19/2007	5/21/2007	5/21/2007 Issued
00000000000010008578	GUSIP970A	70039778	\$253.00	5/19/2007	5/21/2007	5/21/2007 Issued
00000000000010008578	GUSIP970A	70039779	\$79.90	5/19/2007	5/21/2007	5/21/2007 Issued
00000000000010008578	GUSIP970A	70039780	\$123.33	5/19/2007	5/21/2007	5/21/2007 Issued
00000000000010008578	GUSIP970A	70039781	\$8.40	5/19/2007	5/21/2007	5/21/2007 Issued
00000000000010008578	GUSIP970A	70039782	\$856.31	5/19/2007	5/21/2007	5/21/2007 Issued
00000000000010008578	GUSIP970A	70039783	\$1,703.40	5/19/2007	5/21/2007	5/21/2007 Issued
00000000000010008578	GUSIP970A	70039784	\$188.30	5/19/2007	5/21/2007	5/21/2007 Issued
00000000000010008578	GUSIP970A	70039785	\$90.07	5/19/2007	5/21/2007	5/21/2007 Issued

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Bank Account	Policy	Payment Number	Amount	Issued Date	Accounting Date	Process Transaction Date Type
00000000000010008578	GUSIP970A	70039786	\$36.36	5/19/2007	5/21/2007	5/21/2007 Issued
00000000000010008578	GUSIP970A	70039787	\$105.00	5/19/2007	5/21/2007	5/21/2007 Issued
00000000000010008578	GUSIP970A	70039788	\$67.00	5/19/2007	5/21/2007	5/21/2007 Issued
00000000000010008578	GUSIP970A	70039789	\$54.54	5/19/2007	5/21/2007	5/21/2007 Issued
00000000000010008578	GUSIP970A	70039790	\$412.35	5/19/2007	5/21/2007	5/21/2007 Issued
00000000000010008578	GUSIP970A	70039791	\$264.21	5/19/2007	5/21/2007	5/21/2007 Issued
00000000000010008578	GUSIP970A	70039792	\$148.06	5/19/2007	5/21/2007	5/21/2007 Issued
00000000000010008578	GUSIP970A	70039793	\$80.00	5/19/2007	5/21/2007	5/21/2007 Issued
00000000000010008578	GUSIP970A	70039794	\$61.99	5/19/2007	5/21/2007	5/21/2007 Issued
00000000000010008578	GUSIP970A	70039795	\$32,539.73	5/20/2007	5/21/2007	5/21/2007 Issued
00000000000010008578	GUSIP970A	79900387	\$272.47	5/15/2007	5/15/2007	5/15/2007 MHS Issued Trade Payable
00000000000010008578	GUSIP970A	79900388	\$24.37	5/16/2007	5/16/2007	5/16/2007 Issued
00000000000010008578	GUSIP970A	79900389	\$59.42	5/16/2007	5/16/2007	5/16/2007 Issued
00000000000010008578	GUSIP970A	79900390	\$524.34	5/16/2007	5/16/2007	5/16/2007 Issued
00000000000010008578	GUSIP970A	79900391	\$12,191.37	5/16/2007	5/16/2007	5/16/2007 Issued
00000000000010008578	GUSIP970A	79900392	\$12,191.37	5/16/2007	5/16/2007	5/16/2007 Issued
00000000000010008578	GUSIP970A	79900393	\$40.42	5/17/2007	5/17/2007	5/17/2007 Issued
Total			\$203,956.49			

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Bank Account	Policy	Payment Number	Amount	Issued Date	Accounting Date	Process Transaction Date Type
00000000000010008578	GUSIP970A	R00015WD	\$0.00	5/24/2007	5/25/2007	5/25/2007 Issued
00000000000010008578	GUSIP970A	70039796	\$126.39	5/21/2007	5/22/2007	5/22/2007 Issued
00000000000010008578	GUSIP970A	70039797	\$9.02	5/21/2007	5/22/2007	5/22/2007 Issued
00000000000010008578	GUSIP970A	70039798	\$92.34	5/21/2007	5/22/2007	5/22/2007 Issued
00000000000010008578	GUSIP970A	70039799	\$21.84	5/21/2007	5/22/2007	5/22/2007 Issued
00000000000010008578	GUSIP970A	70039800	\$39.30	5/21/2007	5/22/2007	5/22/2007 Issued
00000000000010008578	GUSIP970A	70039801	\$913.23	5/21/2007	5/22/2007	5/22/2007 Issued
00000000000010008578	GUSIP970A	70039802	\$743.10	5/21/2007	5/22/2007	5/22/2007 Issued
00000000000010008578	GUSIP970A	70039803	\$923.20	5/21/2007	5/22/2007	5/22/2007 Issued
00000000000010008578	GUSIP970A	70039804	\$35.00	5/21/2007	5/22/2007	5/22/2007 Issued
00000000000010008578	GUSIP970A	70039805	\$491.52	5/21/2007	5/22/2007	5/22/2007 Issued
00000000000010008578	GUSIP970A	70039806	\$38,999.53	5/21/2007	5/22/2007	5/22/2007 Issued
00000000000010008578	GUSIP970A	70039807	\$65.57	5/21/2007	5/22/2007	5/22/2007 Issued
00000000000010008578	GUSIP970A	70039808	\$189.12	5/21/2007	5/22/2007	5/22/2007 Issued
00000000000010008578	GUSIP970A	70039809	\$2,807.98	5/21/2007	5/22/2007	5/22/2007 Issued
00000000000010008578	GUSIP970A	70039810	\$307.70	5/21/2007	5/22/2007	5/22/2007 Issued
00000000000010008578	GUSIP970A	70039811	\$8.50	5/21/2007	5/22/2007	5/22/2007 Issued
00000000000010008578	GUSIP970A	70039812	\$243.10	5/21/2007	5/22/2007	5/22/2007 Issued
00000000000010008578	GUSIP970A	70039813	\$45.26	5/21/2007	5/22/2007	5/22/2007 Issued
00000000000010008578	GUSIP970A	70039814	\$156.19	5/21/2007	5/22/2007	5/22/2007 Issued
00000000000010008578	GUSIP970A	70039815	\$231.04	5/21/2007	5/22/2007	5/22/2007 Issued
00000000000010008578	GUSIP970A	70039816	\$805.00	5/21/2007	5/22/2007	5/22/2007 Issued
00000000000010008578	GUSIP970A	70039817	\$100.98	5/21/2007	5/22/2007	5/22/2007 Issued
00000000000010008578	GUSIP970A	70039818	\$118.26	5/21/2007	5/22/2007	5/22/2007 Issued
00000000000010008578	GUSIP970A	70039819	\$148.85	5/21/2007	5/22/2007	5/22/2007 Issued
00000000000010008578	GUSIP970A	70039820	\$5,523.95	5/21/2007	5/22/2007	5/22/2007 Issued
00000000000010008578	GUSIP970A	70039821	\$415.52	5/21/2007	5/22/2007	5/22/2007 Issued
00000000000010008578	GUSIP970A	70039822	\$957.09	5/21/2007	5/22/2007	5/22/2007 Issued
00000000000010008578	GUSIP970A	70039823	\$80.89	5/21/2007	5/22/2007	5/22/2007 Issued
00000000000010008578	GUSIP970A	70039824	\$98.75	5/21/2007	5/22/2007	5/22/2007 Issued
00000000000010008578	GUSIP970A	70039825	\$734.00	5/21/2007	5/22/2007	5/22/2007 Issued
00000000000010008578	GUSIP970A	70039826	\$63.00	5/21/2007	5/22/2007	5/22/2007 Issued
00000000000010008578	GUSIP970A	70039827	\$92.67	5/21/2007	5/22/2007	5/22/2007 Issued
00000000000010008578	GUSIP970A	70039828	\$83.90	5/21/2007	5/22/2007	5/22/2007 Issued
00000000000010008578	GUSIP970A	70039829	\$206.89	5/21/2007	5/22/2007	5/22/2007 Issued
00000000000010008578	GUSIP970A	70039830	\$25.00	5/21/2007	5/22/2007	5/22/2007 Issued

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Bank Account	Policy	Payment Number	Amount	Issued Date	Accounting Date	Process Transaction Date Type
00000000000010008578	GUSIP970A	70039831	\$80.00	5/21/2007	5/22/2007	5/22/2007 Issued
00000000000010008578	GUSIP970A	70039832	\$18.02	5/21/2007	5/22/2007	5/22/2007 Issued
00000000000010008578	GUSIP970A	70039833	\$3,264.30	5/21/2007	5/22/2007	5/22/2007 Issued
00000000000010008578	GUSIP970A	70039834	\$134.69	5/21/2007	5/22/2007	5/22/2007 Issued
00000000000010008578	GUSIP970A	70039835	\$438.67	5/21/2007	5/22/2007	5/22/2007 Issued
00000000000010008578	GUSIP970A	70039836	\$27,759.66	5/21/2007	5/22/2007	5/22/2007 Issued
00000000000010008578	GUSIP970A	70039837	\$98.41	5/21/2007	5/22/2007	5/22/2007 Issued
00000000000010008578	GUSIP970A	70039838	\$318.92	5/21/2007	5/22/2007	5/22/2007 Issued
00000000000010008578	GUSIP970A	70039839	\$254.67	5/21/2007	5/22/2007	5/22/2007 Issued
00000000000010008578	GUSIP970A	70039840	\$89.10	5/21/2007	5/22/2007	5/22/2007 Issued
00000000000010008578	GUSIP970A	70039841	\$302.39	5/21/2007	5/22/2007	5/22/2007 Issued
00000000000010008578	GUSIP970A	70039842	\$101.37	5/21/2007	5/22/2007	5/22/2007 Issued
00000000000010008578	GUSIP970A	70039843	\$77.62	5/21/2007	5/22/2007	5/22/2007 Issued
00000000000010008578	GUSIP970A	70039844	\$517.72	5/21/2007	5/22/2007	5/22/2007 Issued
00000000000010008578	GUSIP970A	70039845	\$91.77	5/21/2007	5/22/2007	5/22/2007 Issued
00000000000010008578	GUSIP970A	70039846	\$31.99	5/21/2007	5/22/2007	5/22/2007 Issued
00000000000010008578	GUSIP970A	70039847	\$34.80	5/21/2007	5/22/2007	5/22/2007 Issued
00000000000010008578	GUSIP970A	70039848	\$645.06	5/21/2007	5/22/2007	5/22/2007 Issued
00000000000010008578	GUSIP970A	70039849	\$397.72	5/21/2007	5/22/2007	5/22/2007 Issued
00000000000010008578	GUSIP970A	70039850	\$65.99	5/21/2007	5/22/2007	5/22/2007 Issued
00000000000010008578	GUSIP970A	70039851	\$9.45	5/21/2007	5/22/2007	5/22/2007 Issued
00000000000010008578	GUSIP970A	70039852	\$144.00	5/21/2007	5/22/2007	5/22/2007 Issued
00000000000010008578	GUSIP970A	70039853	\$39.09	5/21/2007	5/22/2007	5/22/2007 Issued
00000000000010008578	GUSIP970A	70039854	\$121.57	5/21/2007	5/22/2007	5/22/2007 Issued
00000000000010008578	GUSIP970A	70039855	\$782.72	5/21/2007	5/22/2007	5/22/2007 Issued
00000000000010008578	GUSIP970A	70039856	\$47.84	5/21/2007	5/22/2007	5/22/2007 Issued
00000000000010008578	GUSIP970A	70039857	\$131.27	5/21/2007	5/22/2007	5/22/2007 Issued
00000000000010008578	GUSIP970A	70039858	\$94.56	5/21/2007	5/22/2007	5/22/2007 Issued
00000000000010008578	GUSIP970A	70039859	\$5,407.29	5/21/2007	5/22/2007	5/22/2007 Issued
00000000000010008578	GUSIP970A	70039860	\$13.00	5/21/2007	5/22/2007	5/22/2007 Issued
00000000000010008578	GUSIP970A	70039861	\$75.80	5/21/2007	5/22/2007	5/22/2007 Issued
00000000000010008578	GUSIP970A	70039862	\$113.88	5/21/2007	5/22/2007	5/22/2007 Issued
00000000000010008578	GUSIP970A	70039863	\$58.07	5/21/2007	5/22/2007	5/22/2007 Issued
00000000000010008578	GUSIP970A	70039864	\$133.65	5/21/2007	5/22/2007	5/22/2007 Issued
00000000000010008578	GUSIP970A	70039865	\$13.00	5/21/2007	5/22/2007	5/22/2007 Issued
00000000000010008578	GUSIP970A	70039866	\$37.00	5/21/2007	5/22/2007	5/22/2007 Issued

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00000000000010008578	GUSIP970A	70039867	\$278.71	5/21/2007	5/22/2007	5/22/2007 Issued
00000000000010008578	GUSIP970A	70039868	\$1,208.55	5/21/2007	5/22/2007	5/22/2007 Issued
00000000000010008578	GUSIP970A	70039869	\$94.67	5/22/2007	5/23/2007	5/23/2007 Issued
00000000000010008578	GUSIP970A	70039870	\$130.00	5/22/2007	5/23/2007	5/23/2007 Issued
00000000000010008578	GUSIP970A	70039871	\$48.74	5/22/2007	5/23/2007	5/23/2007 Issued
00000000000010008578	GUSIP970A	70039872	\$73.75	5/22/2007	5/23/2007	5/23/2007 Issued
00000000000010008578	GUSIP970A	70039873	\$150.00	5/22/2007	5/23/2007	5/23/2007 Issued
00000000000010008578	GUSIP970A	70039874	\$880.80	5/22/2007	5/23/2007	5/23/2007 Issued
00000000000010008578	GUSIP970A	70039875	\$72.22	5/22/2007	5/23/2007	5/23/2007 Issued
00000000000010008578	GUSIP970A	70039876	\$166.36	5/22/2007	5/23/2007	5/23/2007 Issued
00000000000010008578	GUSIP970A	70039877	\$292.89	5/22/2007	5/23/2007	5/23/2007 Issued
00000000000010008578	GUSIP970A	70039878	\$42.29	5/22/2007	5/23/2007	5/23/2007 Issued
00000000000010008578	GUSIP970A	70039879	\$83.91	5/22/2007	5/23/2007	5/23/2007 Issued
00000000000010008578	GUSIP970A	70039880	\$350.09	5/22/2007	5/23/2007	5/23/2007 Issued
00000000000010008578	GUSIP970A	70039881	\$317.45	5/22/2007	5/23/2007	5/23/2007 Issued
00000000000010008578	GUSIP970A	70039882	\$6,025.79	5/22/2007	5/23/2007	5/23/2007 Issued
00000000000010008578	GUSIP970A	70039883	\$228.10	5/22/2007	5/23/2007	5/23/2007 Issued
00000000000010008578	GUSIP970A	70039884	\$208.82	5/22/2007	5/23/2007	5/23/2007 Issued
00000000000010008578	GUSIP970A	70039885	\$545.92	5/22/2007	5/23/2007	5/23/2007 Issued
00000000000010008578	GUSIP970A	70039886	\$163.24	5/22/2007	5/23/2007	5/23/2007 Issued
00000000000010008578	GUSIP970A	70039887	\$15.54	5/22/2007	5/23/2007	5/23/2007 Issued
00000000000010008578	GUSIP970A	70039888	\$13.00	5/22/2007	5/23/2007	5/23/2007 Issued
00000000000010008578	GUSIP970A	70039889	\$110.00	5/22/2007	5/23/2007	5/23/2007 Issued
00000000000010008578	GUSIP970A	70039890	\$193.54	5/22/2007	5/23/2007	5/23/2007 Issued
00000000000010008578	GUSIP970A	70039891	\$39.30	5/22/2007	5/23/2007	5/23/2007 Issued
00000000000010008578	GUSIP970A	70039892	\$48.72	5/22/2007	5/23/2007	5/23/2007 Issued
00000000000010008578	GUSIP970A	70039893	\$157.13	5/22/2007	5/23/2007	5/23/2007 Issued
00000000000010008578	GUSIP970A	70039894	\$12.00	5/22/2007	5/23/2007	5/23/2007 Issued
00000000000010008578	GUSIP970A	70039895	\$191.58	5/22/2007	5/23/2007	5/23/2007 Issued
00000000000010008578	GUSIP970A	70039896	\$35.26	5/22/2007	5/23/2007	5/23/2007 Issued
00000000000010008578	GUSIP970A	70039897	\$23.10	5/22/2007	5/23/2007	5/23/2007 Issued
00000000000010008578	GUSIP970A	70039898	\$70.99	5/22/2007	5/23/2007	5/23/2007 Issued
00000000000010008578	GUSIP970A	70039899	\$110.97	5/22/2007	5/23/2007	5/23/2007 Issued
00000000000010008578	GUSIP970A	70039900	\$137.36	5/22/2007	5/23/2007	5/23/2007 Issued
00000000000010008578	GUSIP970A	70039901	\$500.00	5/22/2007	5/23/2007	5/23/2007 Issued
00000000000010008578	GUSIP970A	70039902	\$365.48	5/22/2007	5/23/2007	5/23/2007 Issued

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00000000000010008578	GUSIP970A	70039903	\$216.20	5/22/2007	5/23/2007	5/23/2007 Issued
00000000000010008578	GUSIP970A	70039904	\$257.61	5/22/2007	5/23/2007	5/23/2007 Issued
00000000000010008578	GUSIP970A	70039905	\$173.26	5/22/2007	5/23/2007	5/23/2007 Issued
00000000000010008578	GUSIP970A	70039906	\$76.00	5/22/2007	5/23/2007	5/23/2007 Issued
00000000000010008578	GUSIP970A	70039907	\$1,100.08	5/22/2007	5/23/2007	5/23/2007 Issued
00000000000010008578	GUSIP970A	70039908	\$3,383.64	5/22/2007	5/23/2007	5/23/2007 Issued
00000000000010008578	GUSIP970A	70039909	\$167.13	5/22/2007	5/23/2007	5/23/2007 Issued
00000000000010008578	GUSIP970A	70039910	\$84.00	5/22/2007	5/23/2007	5/23/2007 Issued
00000000000010008578	GUSIP970A	70039911	\$23,446.73	5/22/2007	5/23/2007	5/23/2007 Issued
00000000000010008578	GUSIP970A	70039912	\$39.18	5/22/2007	5/23/2007	5/23/2007 Issued
00000000000010008578	GUSIP970A	70039913	\$68.36	5/22/2007	5/23/2007	5/23/2007 Issued
00000000000010008578	GUSIP970A	70039914	\$76.82	5/22/2007	5/23/2007	5/23/2007 Issued
00000000000010008578	GUSIP970A	70039915	\$44.09	5/22/2007	5/23/2007	5/23/2007 Issued
00000000000010008578	GUSIP970A	70039916	\$108.21	5/22/2007	5/23/2007	5/23/2007 Issued
00000000000010008578	GUSIP970A	70039917	\$81.00	5/22/2007	5/23/2007	5/23/2007 Issued
00000000000010008578	GUSIP970A	70039918	\$821.04	5/22/2007	5/23/2007	5/23/2007 Issued
00000000000010008578	GUSIP970A	70039919	\$54.31	5/22/2007	5/23/2007	5/23/2007 Issued
00000000000010008578	GUSIP970A	70039920	\$92.75	5/22/2007	5/23/2007	5/23/2007 Issued
00000000000010008578	GUSIP970A	70039921	\$34.18	5/22/2007	5/23/2007	5/23/2007 Issued
00000000000010008578	GUSIP970A	70039922	\$155.61	5/22/2007	5/23/2007	5/23/2007 Issued
00000000000010008578	GUSIP970A	70039923	\$23.30	5/22/2007	5/23/2007	5/23/2007 Issued
00000000000010008578	GUSIP970A	70039924	\$21.38	5/22/2007	5/23/2007	5/23/2007 Issued
00000000000010008578	GUSIP970A	70039925	\$215.54	5/22/2007	5/23/2007	5/23/2007 Issued
00000000000010008578	GUSIP970A	70039926	\$52.84	5/22/2007	5/23/2007	5/23/2007 Issued
00000000000010008578	GUSIP970A	70039927	\$101.87	5/22/2007	5/23/2007	5/23/2007 Issued
00000000000010008578	GUSIP970A	70039928	\$118.80	5/22/2007	5/23/2007	5/23/2007 Issued
00000000000010008578	GUSIP970A	70039929	\$1,221.84	5/22/2007	5/23/2007	5/23/2007 Issued
00000000000010008578	GUSIP970A	70039930	\$137.23	5/22/2007	5/23/2007	5/23/2007 Issued
00000000000010008578	GUSIP970A	70039931	\$1,127.00	5/22/2007	5/23/2007	5/23/2007 Issued
00000000000010008578	GUSIP970A	70039932	\$255.00	5/22/2007	5/23/2007	5/23/2007 Issued
00000000000010008578	GUSIP970A	70039933	\$25.00	5/22/2007	5/23/2007	5/23/2007 Issued
00000000000010008578	GUSIP970A	70039934	\$5.03	5/22/2007	5/23/2007	5/23/2007 Issued
00000000000010008578	GUSIP970A	70039935	\$296.21	5/23/2007	5/24/2007	5/24/2007 Issued
00000000000010008578	GUSIP970A	70039936	\$87.65	5/23/2007	5/24/2007	5/24/2007 Issued
00000000000010008578	GUSIP970A	70039937	\$319.02	5/23/2007	5/24/2007	5/24/2007 Issued
00000000000010008578	GUSIP970A	70039938	\$15.00	5/23/2007	5/24/2007	5/24/2007 Issued

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00000000000010008578	GUSIP970A	70039939	\$103.50	5/23/2007	5/24/2007	5/24/2007 Issued
00000000000010008578	GUSIP970A	70039940	\$39.09	5/23/2007	5/24/2007	5/24/2007 Issued
00000000000010008578	GUSIP970A	70039941	\$119.79	5/23/2007	5/24/2007	5/24/2007 Issued
00000000000010008578	GUSIP970A	70039942	\$131.70	5/23/2007	5/24/2007	5/24/2007 Issued
00000000000010008578	GUSIP970A	70039943	\$17.70	5/23/2007	5/24/2007	5/24/2007 Issued
00000000000010008578	GUSIP970A	70039944	\$1,201.55	5/23/2007	5/24/2007	5/24/2007 Issued
00000000000010008578	GUSIP970A	70039945	\$61.66	5/23/2007	5/24/2007	5/24/2007 Issued
00000000000010008578	GUSIP970A	70039946	\$200.56	5/23/2007	5/24/2007	5/24/2007 Issued
00000000000010008578	GUSIP970A	70039947	\$2,034.00	5/23/2007	5/24/2007	5/24/2007 Issued
00000000000010008578	GUSIP970A	70039948	\$174.84	5/23/2007	5/24/2007	5/24/2007 Issued
00000000000010008578	GUSIP970A	70039949	\$85.62	5/23/2007	5/24/2007	5/24/2007 Issued
00000000000010008578	GUSIP970A	70039950	\$294.80	5/23/2007	5/24/2007	5/24/2007 Issued
00000000000010008578	GUSIP970A	70039951	\$75.20	5/23/2007	5/24/2007	5/24/2007 Issued
00000000000010008578	GUSIP970A	70039952	\$19.60	5/23/2007	5/24/2007	5/24/2007 Issued
00000000000010008578	GUSIP970A	70039953	\$63.63	5/23/2007	5/24/2007	5/24/2007 Issued
00000000000010008578	GUSIP970A	70039954	\$59.34	5/23/2007	5/24/2007	5/24/2007 Issued
00000000000010008578	GUSIP970A	70039955	\$300.20	5/23/2007	5/24/2007	5/24/2007 Issued
00000000000010008578	GUSIP970A	70039956	\$354.36	5/23/2007	5/24/2007	5/24/2007 Issued
00000000000010008578	GUSIP970A	70039957	\$202.20	5/23/2007	5/24/2007	5/24/2007 Issued
00000000000010008578	GUSIP970A	70039958	\$49.42	5/23/2007	5/24/2007	5/24/2007 Issued
00000000000010008578	GUSIP970A	70039959	\$548.70	5/23/2007	5/24/2007	5/24/2007 Issued
00000000000010008578	GUSIP970A	70039960	\$62.01	5/23/2007	5/24/2007	5/24/2007 Issued
00000000000010008578	GUSIP970A	70039961	\$302.57	5/23/2007	5/24/2007	5/24/2007 Issued
00000000000010008578	GUSIP970A	70039962	\$5.82	5/23/2007	5/24/2007	5/24/2007 Issued
00000000000010008578	GUSIP970A	70039963	\$628.63	5/23/2007	5/24/2007	5/24/2007 Issued
00000000000010008578	GUSIP970A	70039964	\$13.00	5/23/2007	5/24/2007	5/24/2007 Issued
00000000000010008578	GUSIP970A	70039965	\$75.00	5/23/2007	5/24/2007	5/24/2007 Issued
00000000000010008578	GUSIP970A	70039966	\$195.44	5/23/2007	5/24/2007	5/24/2007 Issued
00000000000010008578	GUSIP970A	70039967	\$506.23	5/23/2007	5/24/2007	5/24/2007 Issued
00000000000010008578	GUSIP970A	70039968	\$555.73	5/23/2007	5/24/2007	5/24/2007 Issued
00000000000010008578	GUSIP970A	70039969	\$821.04	5/23/2007	5/24/2007	5/24/2007 Issued
00000000000010008578	GUSIP970A	70039970	\$190.03	5/23/2007	5/24/2007	5/24/2007 Issued
00000000000010008578	GUSIP970A	70039971	\$44.09	5/23/2007	5/24/2007	5/24/2007 Issued
00000000000010008578	GUSIP970A	70039972	\$237.50	5/23/2007	5/24/2007	5/24/2007 Issued
00000000000010008578	GUSIP970A	70039973	\$4.50	5/23/2007	5/24/2007	5/24/2007 Issued
00000000000010008578	GUSIP970A	70039974	\$39.18	5/23/2007	5/24/2007	5/24/2007 Issued

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00000000000010008578	GUSIP970A	70039975	\$21.64	5/23/2007	5/24/2007	5/24/2007 Issued
00000000000010008578	GUSIP970A	70039976	\$363.28	5/23/2007	5/24/2007	5/24/2007 Issued
00000000000010008578	GUSIP970A	70039977	\$265.57	5/23/2007	5/24/2007	5/24/2007 Issued
00000000000010008578	GUSIP970A	70039978	\$566.93	5/23/2007	5/24/2007	5/24/2007 Issued
00000000000010008578	GUSIP970A	70039979	\$651.59	5/23/2007	5/24/2007	5/24/2007 Issued
00000000000010008578	GUSIP970A	70039980	\$187.60	5/23/2007	5/24/2007	5/24/2007 Issued
00000000000010008578	GUSIP970A	70039981	\$56.94	5/23/2007	5/24/2007	5/24/2007 Issued
00000000000010008578	GUSIP970A	70039982	\$84.93	5/23/2007	5/24/2007	5/24/2007 Issued
00000000000010008578	GUSIP970A	70039983	\$8.00	5/23/2007	5/24/2007	5/24/2007 Issued
00000000000010008578	GUSIP970A	70039984	\$1,699.70	5/23/2007	5/24/2007	5/24/2007 Issued
00000000000010008578	GUSIP970A	70039985	\$172.40	5/23/2007	5/24/2007	5/24/2007 Issued
00000000000010008578	GUSIP970A	70039986	\$105.70	5/23/2007	5/24/2007	5/24/2007 Issued
00000000000010008578	GUSIP970A	70039987	\$65.88	5/23/2007	5/24/2007	5/24/2007 Issued
00000000000010008578	GUSIP970A	70039988	\$31.99	5/23/2007	5/24/2007	5/24/2007 Issued
00000000000010008578	GUSIP970A	70039989	\$10.01	5/23/2007	5/24/2007	5/24/2007 Issued
00000000000010008578	GUSIP970A	70039990	\$313.64	5/23/2007	5/24/2007	5/24/2007 Issued
00000000000010008578	GUSIP970A	70039991	\$805.14	5/23/2007	5/24/2007	5/24/2007 Issued
00000000000010008578	GUSIP970A	70039992	\$86.85	5/23/2007	5/24/2007	5/24/2007 Issued
00000000000010008578	GUSIP970A	70039993	\$582.62	5/23/2007	5/24/2007	5/24/2007 Issued
00000000000010008578	GUSIP970A	70039994	\$314.30	5/23/2007	5/24/2007	5/24/2007 Issued
00000000000010008578	GUSIP970A	70039995	\$86.48	5/23/2007	5/24/2007	5/24/2007 Issued
00000000000010008578	GUSIP970A	70039996	\$47.84	5/23/2007	5/24/2007	5/24/2007 Issued
00000000000010008578	GUSIP970A	70039997	\$85.00	5/23/2007	5/24/2007	5/24/2007 Issued
00000000000010008578	GUSIP970A	70039998	\$221.61	5/23/2007	5/24/2007	5/24/2007 Issued
00000000000010008578	GUSIP970A	70039999	\$21.87	5/23/2007	5/24/2007	5/24/2007 Issued
00000000000010008578	GUSIP970A	70040000	\$813.60	5/23/2007	5/24/2007	5/24/2007 Issued
00000000000010008578	GUSIP970A	70040001	\$81.30	5/23/2007	5/24/2007	5/24/2007 Issued
00000000000010008578	GUSIP970A	70040002	\$320.00	5/23/2007	5/24/2007	5/24/2007 Issued
00000000000010008578	GUSIP970A	70040003	\$162.95	5/23/2007	5/24/2007	5/24/2007 Issued
00000000000010008578	GUSIP970A	70040004	\$34.76	5/23/2007	5/24/2007	5/24/2007 Issued
00000000000010008578	GUSIP970A	70040005	\$180.51	5/23/2007	5/24/2007	5/24/2007 Issued
00000000000010008578	GUSIP970A	70040006	\$546.60	5/23/2007	5/24/2007	5/24/2007 Issued
00000000000010008578	GUSIP970A	70040007	\$73.50	5/23/2007	5/24/2007	5/24/2007 Issued
00000000000010008578	GUSIP970A	70040008	\$91.42	5/23/2007	5/24/2007	5/24/2007 Issued
00000000000010008578	GUSIP970A	70040009	\$29.28	5/23/2007	5/24/2007	5/24/2007 Issued
00000000000010008578	GUSIP970A	70040010	\$207.27	5/23/2007	5/24/2007	5/24/2007 Issued

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00000000000010008578	GUSIP970A	70040011	\$273.00	5/23/2007	5/24/2007	5/24/2007 Issued
00000000000010008578	GUSIP970A	70040012	\$638.24	5/23/2007	5/24/2007	5/24/2007 Issued
00000000000010008578	GUSIP970A	70040013	\$263.21	5/23/2007	5/24/2007	5/24/2007 Issued
00000000000010008578	GUSIP970A	70040014	\$198.54	5/23/2007	5/24/2007	5/24/2007 Issued
00000000000010008578	GUSIP970A	70040015	\$91.84	5/23/2007	5/24/2007	5/24/2007 Issued
00000000000010008578	GUSIP970A	70040016	\$100.00	5/23/2007	5/24/2007	5/24/2007 Issued
00000000000010008578	GUSIP970A	70040017	\$191.25	5/23/2007	5/24/2007	5/24/2007 Issued
00000000000010008578	GUSIP970A	70040018	\$96.83	5/23/2007	5/24/2007	5/24/2007 Issued
00000000000010008578	GUSIP970A	70040019	\$13.00	5/23/2007	5/24/2007	5/24/2007 Issued
00000000000010008578	GUSIP970A	70040020	\$119.60	5/23/2007	5/24/2007	5/24/2007 Issued
00000000000010008578	GUSIP970A	70040021	\$136.69	5/23/2007	5/24/2007	5/24/2007 Issued
00000000000010008578	GUSIP970A	70040022	\$40.00	5/23/2007	5/24/2007	5/24/2007 Issued
00000000000010008578	GUSIP970A	70040023	\$595.50	5/23/2007	5/24/2007	5/24/2007 Issued
00000000000010008578	GUSIP970A	70040024	\$296.16	5/23/2007	5/24/2007	5/24/2007 Issued
00000000000010008578	GUSIP970A	70040025	\$3,699.54	5/24/2007	5/25/2007	5/25/2007 Issued
00000000000010008578	GUSIP970A	70040026	\$84.75	5/24/2007	5/25/2007	5/25/2007 Issued
00000000000010008578	GUSIP970A	70040027	\$17.82	5/24/2007	5/25/2007	5/25/2007 Issued
00000000000010008578	GUSIP970A	70040028	\$31.25	5/24/2007	5/25/2007	5/25/2007 Issued
00000000000010008578	GUSIP970A	70040029	\$76.06	5/24/2007	5/25/2007	5/25/2007 Issued
00000000000010008578	GUSIP970A	70040030	\$560.46	5/24/2007	5/25/2007	5/25/2007 Issued
00000000000010008578	GUSIP970A	70040031	\$105.00	5/24/2007	5/25/2007	5/25/2007 Issued
00000000000010008578	GUSIP970A	70040032	\$36.34	5/24/2007	5/25/2007	5/25/2007 Issued
00000000000010008578	GUSIP970A	70040033	\$2,008.70	5/24/2007	5/25/2007	5/25/2007 Issued
00000000000010008578	GUSIP970A	70040034	\$28.39	5/24/2007	5/25/2007	5/25/2007 Issued
00000000000010008578	GUSIP970A	70040035	\$3.99	5/24/2007	5/25/2007	5/25/2007 Issued
00000000000010008578	GUSIP970A	70040036	\$44.36	5/24/2007	5/25/2007	5/25/2007 Issued
00000000000010008578	GUSIP970A	70040037	\$7.55	5/24/2007	5/25/2007	5/25/2007 Issued
00000000000010008578	GUSIP970A	70040038	\$152.60	5/24/2007	5/25/2007	5/25/2007 Issued
00000000000010008578	GUSIP970A	70040039	\$68.88	5/24/2007	5/25/2007	5/25/2007 Issued
00000000000010008578	GUSIP970A	70040040	\$179.29	5/24/2007	5/25/2007	5/25/2007 Issued
00000000000010008578	GUSIP970A	70040041	\$75.00	5/24/2007	5/25/2007	5/25/2007 Issued
00000000000010008578	GUSIP970A	70040042	\$115.25	5/24/2007	5/25/2007	5/25/2007 Issued
00000000000010008578	GUSIP970A	70040043	\$42.08	5/24/2007	5/25/2007	5/25/2007 Issued
00000000000010008578	GUSIP970A	70040044	\$33.39	5/24/2007	5/25/2007	5/25/2007 Issued
00000000000010008578	GUSIP970A	70040045	\$377.44	5/24/2007	5/25/2007	5/25/2007 Issued
00000000000010008578	GUSIP970A	70040046	\$58.16	5/24/2007	5/25/2007	5/25/2007 Issued

Group Financial System
 Issued Payments By Bank Account, Policy, Payment
 For 5/22/2007 through 5/28/2007

HIDALGO COUNTY

Bank Account	Policy	Payment Number	Amount	Issued Date	Accounting Date	Process Transaction Date Type
00000000000010008578	GUSIP970A	70040047	\$55.00	5/24/2007	5/25/2007	5/25/2007 Issued
00000000000010008578	GUSIP970A	70040048	\$37.00	5/24/2007	5/25/2007	5/25/2007 Issued
00000000000010008578	GUSIP970A	70040049	\$20.00	5/24/2007	5/25/2007	5/25/2007 Issued
00000000000010008578	GUSIP970A	70040050	\$149.66	5/24/2007	5/25/2007	5/25/2007 Issued
00000000000010008578	GUSIP970A	70040051	\$50.95	5/24/2007	5/25/2007	5/25/2007 Issued
00000000000010008578	GUSIP970A	70040052	\$55.00	5/24/2007	5/25/2007	5/25/2007 Issued
00000000000010008578	GUSIP970A	70040053	\$39.09	5/24/2007	5/25/2007	5/25/2007 Issued
00000000000010008578	GUSIP970A	70040054	\$84.00	5/24/2007	5/25/2007	5/25/2007 Issued
00000000000010008578	GUSIP970A	70040055	\$50.98	5/24/2007	5/25/2007	5/25/2007 Issued
00000000000010008578	GUSIP970A	70040056	\$11.21	5/24/2007	5/25/2007	5/25/2007 Issued
00000000000010008578	GUSIP970A	70040057	\$36.05	5/24/2007	5/25/2007	5/25/2007 Issued
00000000000010008578	GUSIP970A	70040058	\$181.63	5/24/2007	5/25/2007	5/25/2007 Issued
00000000000010008578	GUSIP970A	70040059	\$11.12	5/24/2007	5/25/2007	5/25/2007 Issued
00000000000010008578	GUSIP970A	70040060	\$85.97	5/24/2007	5/25/2007	5/25/2007 Issued
00000000000010008578	GUSIP970A	70040061	\$182.42	5/24/2007	5/25/2007	5/25/2007 Issued
00000000000010008578	GUSIP970A	70040062	\$154.80	5/24/2007	5/25/2007	5/25/2007 Issued
00000000000010008578	GUSIP970A	70040063	\$2,414.58	5/24/2007	5/25/2007	5/25/2007 Issued
00000000000010008578	GUSIP970A	70040064	\$310.30	5/24/2007	5/25/2007	5/25/2007 Issued
00000000000010008578	GUSIP970A	70040065	\$452.15	5/24/2007	5/25/2007	5/25/2007 Issued
00000000000010008578	GUSIP970A	70040066	\$66.56	5/24/2007	5/25/2007	5/25/2007 Issued
00000000000010008578	GUSIP970A	70040067	\$578.36	5/24/2007	5/25/2007	5/25/2007 Issued
00000000000010008578	GUSIP970A	70040068	\$34.18	5/24/2007	5/25/2007	5/25/2007 Issued
00000000000010008578	GUSIP970A	70040069	\$552.79	5/24/2007	5/25/2007	5/25/2007 Issued
00000000000010008578	GUSIP970A	70040070	\$61.39	5/24/2007	5/25/2007	5/25/2007 Issued
00000000000010008578	GUSIP970A	70040071	\$1,996.26	5/24/2007	5/25/2007	5/25/2007 Issued
00000000000010008578	GUSIP970A	70040072	\$39.00	5/24/2007	5/25/2007	5/25/2007 Issued
00000000000010008578	GUSIP970A	70040073	\$562.37	5/24/2007	5/25/2007	5/25/2007 Issued
00000000000010008578	GUSIP970A	70040074	\$176.81	5/24/2007	5/25/2007	5/25/2007 Issued
00000000000010008578	GUSIP970A	70040075	\$35.00	5/24/2007	5/25/2007	5/25/2007 Issued
00000000000010008578	GUSIP970A	70040076	\$235.20	5/24/2007	5/25/2007	5/25/2007 Issued
00000000000010008578	GUSIP970A	70040077	\$255.00	5/24/2007	5/25/2007	5/25/2007 Issued
00000000000010008578	GUSIP970A	70040078	\$142.03	5/24/2007	5/25/2007	5/25/2007 Issued
00000000000010008578	GUSIP970A	70040079	\$26.62	5/24/2007	5/25/2007	5/25/2007 Issued
00000000000010008578	GUSIP970A	70040080	\$39.09	5/24/2007	5/25/2007	5/25/2007 Issued
00000000000010008578	GUSIP970A	70040081	\$44.23	5/24/2007	5/25/2007	5/25/2007 Issued
00000000000010008578	GUSIP970A	70040082	\$144.90	5/24/2007	5/25/2007	5/25/2007 Issued

Group Financial System
 Issued Payments By Bank Account, Policy, Payment
 For 5/22/2007 through 5/28/2007

HIDALGO COUNTY

Bank Account	Policy	Payment Number	Amount	Issued Date	Accounting Date	Process Transaction Date Type
00000000000010008578	GUSIP970A	70040083	\$70.78	5/24/2007	5/25/2007	5/25/2007 Issued
00000000000010008578	GUSIP970A	70040084	\$105.08	5/24/2007	5/25/2007	5/25/2007 Issued
00000000000010008578	GUSIP970A	70040085	\$216.45	5/24/2007	5/25/2007	5/25/2007 Issued
00000000000010008578	GUSIP970A	70040086	\$56.82	5/24/2007	5/25/2007	5/25/2007 Issued
00000000000010008578	GUSIP970A	70040087	\$31.99	5/24/2007	5/25/2007	5/25/2007 Issued
00000000000010008578	GUSIP970A	70040088	\$0.83	5/24/2007	5/25/2007	5/25/2007 Issued
00000000000010008578	GUSIP970A	70040089	\$25.00	5/24/2007	5/25/2007	5/25/2007 Issued
00000000000010008578	GUSIP970A	70040090	\$6.84	5/24/2007	5/25/2007	5/25/2007 Issued
00000000000010008578	GUSIP970A	70040091	\$90.23	5/24/2007	5/25/2007	5/25/2007 Issued
00000000000010008578	GUSIP970A	79900394	\$7,771.09	5/22/2007	5/22/2007	5/22/2007 Issued
00000000000010008578	GUSIP970A	79900395	\$377.56	5/24/2007	5/24/2007	5/24/2007 Issued
Total			\$193,939.38			

AI-4167
Leonel Palacios
CC REGULAR

17.D.

Date: 06/12/2007
Submitted By: Norma Silva, BUDGET & MANAGEMENT
Submitted For: Valde Guerra
Department: BUDGET & MANAGEMENT

Information

CAPTION

Leonel Palacios, Individually and Luz Sena, as next friend of Dora Mae Sena vs
Hidalgo County

BACKGROUND

Fiscal Impact

Attachments

No file(s) attached.

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Dina Trevino	06/06/2007 05:54 PM	APRV
2	Purchasing Department	Marty Salazar	06/07/2007 01:04 PM	APRV
3	Auditor's Office	Linda Fong	06/08/2007 09:02 AM	APRV
4	Court Administrator	Monica Badillo	06/08/2007 09:46 AM	APRV

Form Started By: Norma Silva
Started On: 06/06/2007 02:41 PM
Final Approval Date: 06/08/2007

AI-4170
Pete Rivera
CC REGULAR

17.E.

Date: 06/12/2007
Submitted By: Norma Silva, BUDGET & MANAGEMENT
Submitted For: Valde Guerra
Department: BUDGET & MANAGEMENT

Information

CAPTION

Pete J. Rivera vs Hidalgo County

BACKGROUND

Fiscal Impact

Attachments

No file(s) attached.

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Dina Trevino	06/06/2007 05:56 PM	APRV
2	Purchasing Department	Marty Salazar	06/07/2007 01:04 PM	APRV
3	Auditor's Office	Linda Fong	06/08/2007 09:03 AM	APRV
4	Court Administrator	Monica Badillo	06/08/2007 09:46 AM	APRV

Form Started By: Norma Silva
Started On: 06/06/2007 02:46 PM
Final Approval Date: 06/08/2007

AI-4209
Gilbert Perez
CC REGULAR

17.F.

Date: 06/12/2007
Submitted By: Norma Silva, BUDGET & MANAGEMENT
Department: BUDGET & MANAGEMENT

Information

CAPTION

Gilbert Perez vs Hidalgo County Restitution Center

BACKGROUND

Fiscal Impact

Attachments

No file(s) attached.

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Dina Trevino	06/08/2007 09:59 AM	APRV
2	Purchasing Department	Marty Salazar	06/08/2007 10:43 AM	APRV
3	Auditor's Office		06/08/2007 02:58 PM	NEW
Form Started By: Norma Silva			Started On: 06/07/2007 01:54 PM	
Final Approval Date: 06/08/2007				
