

**URBAN COUNTY
PROGRAM**
Hidalgo County Commissioners' Court
Agenda Request Form

No. 4422

Date: June 26, 2007 Meeting Date Request: July 3, 2007

Deadline for Action: July 3, 2007 Contact Person: Diana R. Serna

Department: Urban County Program Phone: (956) 787-8127 Fax: (956) 787-5291

Diana R. Serna, UCP Director : 

Caption:

The Urban County Program requests approval of Sub recipient Agreement with LRGVDC-Rio Metro (Transportation Service) in the amount of \$59,000.00 for Urban County Program Year 20 (2007).

Background:


All funding will be utilized for the payment of salaries of bus drivers who provide transportation services within Precinct #1, #2 and #3 routes.

Sub recipient:

LRGVDC-Rio Metro

Individual Agreement amounts:	Hidalgo County Precinct #1	25,000.00
	Hidalgo County Precinct #2	9,000.00
	<u>Hidalgo County Precinct #3</u>	<u>25,000.00</u>

Total Funding Amount: **\$59,000.00**

Deputy Director _____ Manager:  Finance: _____

Please initial for approval:

Legal Counsel _____ Budget _____ Human Resources _____
 Dept./Fund No. _____ Amt. Expended: \$ _____ Funds/Staffing Budgeted: Yes: _____ No: _____
 Account Code: _____ Impact on Future Budget: Yes _____ No _____

Comments:

Action taken by Commissioner's Court:

Approved _____ Tabled _____ Denied _____ Motion made by _____ Seconded _____ Vote _____

Exhibit A
Statement of Work

City: Rio Metro / Pct.: 1

Describe the type and amounts of services provided by your agency that will result from the use of grant Funds. (Please explain in detail. If additional space is needed, use additional paper.)

The funding of \$25,000.00 will:

Will fund the salary for 20 Rio Metro Drivers

The following services will be performed in this manner:

Urban Public Transportation for all of Hidalgo County

The following services will be expanded/added as a result of CDBG funds:

Urban Public Transportation for all of Hidalgo County with the Rio Metro flexible route and new Intercity feeder routes.

The following type of beneficiaries will be served:

Mid/low Mod. Public in Hidalgo County

The services will be provided at the following address and/or location(s):
All of Hidalgo County.

Initials _____

Exhibit B-1
Grant Budget
 City: Rio Metro / Pct.:1.

TYPE OF EXPENDITURES	BUDGETED AMOUNT
Personnel (up to 20 Drivers), Salary, & Fringes pay rate from \$9.62 an hour to \$11.00 an hour	\$ 25,000.00
	\$
	\$
	\$
	\$
	\$
	\$
	\$
TOTAL GRANT BUDGET:	\$ 25,000.00

Initials _____

**EXHIBIT B-2
PAYMENT SCHEDULE**

Funding Source: City of: _____ or Pct. #: 1

2007 - 2008 For the Months of...	Estimated Amount of Expenditures	Type of Budgeted Expenditures
JULY	\$ 15,000.00	SALARIES
AUGUST	\$ 10,000.00	SALARIES
SEPTEMBER	\$	
OCTOBER	\$	
NOVEMBER	\$	
DECEMBER	\$	
JANUARY	\$	
FEBRUARY	\$	
MARCH	\$	
APRIL	\$	
MAY	\$	
JUNE	\$	
TOTALS:	\$ 25,000.00	

Initials _____

Exhibit C

Schedule of Activity

City: Rio Metro Pct.: 1

SUBRECIPIENT hereby agrees to perform services as outlined in Exhibit A.

A proposed monthly schedule of activity should be provided in this space. Schedule should not exceed SUBRECIPIENT contract time frame of twelve months from contract date.

<u>20 07</u> - <u>20 08</u> For the Months of...	Number of Beneficiaries	Services
JULY	200-800	Rio Metro Flexible Routes & Rio Metro Intercity feeder Routes.
AUGUST	200-800	Rio Metro Flexible Routes & Rio Metro Intercity feeder Routes.
SEPTEMBER		
OCTOBER		
NOVEMBER		
DECEMBER		
JANUARY		
FEBRUARY		
MARCH		
APRIL		
MAY		
JUNE		

Initials _____

Exhibit A

Statement of Work

Describe the type and amounts of services provided by our agency that will result from the use of grant Funds.

The funding of **\$ 9,000.00** will:

1. Salary for 20 Rio Metro Drivers

The following services will be performed in the following manner:

1. Public Transportation for all of Hidalgo County

The following services will be expanded/added as a result of C.D.B.G. fund expenditures:

1. Public Transportation for all of Hidalgo County with the Rio Metro Call on Demand Service

The following type of beneficiaries will be served:

1. Mid/Low Moderate Income Public in Hidalgo County

The services will be provided at the following address/location(s):

1. All of Hidalgo County

Initials _____

Exhibit B-1

Grant Budget

TYPE OF EXPENDITURES	BUDGETED AMOUNT
Personnel (up to 20 drivers), salary & fringes pay rate from \$9.62 an hour to \$11.00 an hour	\$ 9,000.00
	\$
	\$
	\$
	\$
	\$
	\$
	\$
TOTAL GRANT BUDGET:	\$ 9,000.00

Initials _____

EXHIBIT B-2

PAYMENT SCHEDULE

2007 - 2008 For the Months of...	Estimated Amount of Expenditures	Type of Budgeted Expenditures
July 2007		
August 2007		
September 2007	\$9,000.00	Salaries for bus drivers
October 2007		
November 2007		
December 2007		
January 2008		
February 2008		
March 2008		
April 2008		
May 2008		
TOTALS:	\$9,000.00	

Initials _____

**Exhibit C
Schedule of Activity**

Subrecipient hereby agrees to perform services as outlined in Exhibit A.

A proposed monthly schedule of activity should be provided in this space. Schedule should not exceed Subrecipient contract time frame of eleven months from contract date.

2007 - 2008 For the months of....	Number of Beneficiaries	Services
July 2007		
August 2007		
September 2007	200-300	Call on demand service
October 2007		
November 2007		
December 2007		
January 2008		
February 2008		
March 2008		
April 2008		
May 2008		
Total Unduplicated Year:	200-300	

Initials _____

Exhibit A
Rio Metro/Pct. 3
Statement of Work

Describe the type and amounts of services provided by our agency that will result from the use of grant Funds.

The funding of **\$25,000** will:

1. Provide Salary for 20 Rio Metro Drivers

The following services will be performed in the following manner:

1. Public Transportation for all of Hidalgo County

The following services will be expanded/added as a result of C.D.B.G. fund expenditures:

1. Public Transportation for all of Hidalgo County with the Rio Metro Call on Demand Service

The following type of beneficiaries will be served:

1. Mid/Low Moderate Income Public in Hidalgo County

The services will be provided at the following address/location(s):

1. All of Hidalgo County

**Exhibit B-1
Grant Budget**

TYPE OF EXPENDITURES	BUDGETED AMOUNT
Personnel (up to 20 drivers), salary & fringe pay rate from \$9.62 an hour to \$11.00 an hour	\$25,000
	\$
	\$
	\$
	\$
	\$
TOTAL GRANT BUDGET:	\$ 25,000.00

Initials _____

EXHIBIT B-2

PAYMENT SCHEDULE

2007 - 2008 For the Months of...	Estimated Amount of Expenditures	Type of Budgeted Expenditures
July 2007		
August 2007		
September 2007		
October 2007	\$12,500	
November 2007	\$12,500	
December 2007		
January 2008		
February 2008		
March 2008		
April 2008		
May 2008		
June 2008		
TOTALS:	\$25,000	

**Exhibit C
Schedule of Activity**

Subrecipient hereby agrees to perform services as outlined in Exhibit A.

A proposed monthly schedule of activity should be provided in this space. Schedule should not exceed Subrecipient contract time frame of eleven months from contract date.

2007 - 2008 For the months of....	Number of Beneficiaries	Services
July 2007		
August 2007		
September 2007		
October 2007	200-300	Call on demand Service
November 2007		
December 2007		
January 2008		
February 2008		
March 2008		
April 2008		
May 2008		
Total Unduplicated Year:		

EXHIBIT D

Initials _____