

**URBAN COUNTY  
PROGRAM**  
Hidalgo County Commissioners' Court  
Agenda Request Form

No. 4424

Date: June 26, 2007 Meeting Date Request: July 3, 2007

Deadline for Action: July 3, 2007 Contact Person: Diana R. Serna

Department: Urban County Program Phone: (956) 787-8127 Fax: (956) 787-5291

Diana R. Serna, UCP Director : *DRS*

**Caption:**

The Urban County Program requests approval of Sub recipient Agreement with LRGVDC-Foster Grandparent Program (Senior Service) in the amount of \$8,000.00 for Urban County Program Year 20 (2007).

**Background:**

All funding will be utilized for the payment of mileage and stipends to elderly volunteers who provide one to one support to children with special needs.

**Sub recipient:**

**LRGVDC-Foster Grandparent Program**

Individual Agreement amounts:	Hidalgo County Precinct #2	4,500.00
	City of Weslaco	3,500.00

**Total Funding Amount:** **\$8,000.00**

Deputy Director \_\_\_\_\_ Manager: *AS* Finance: \_\_\_\_\_

**Please initial for approval:**

<b>Legal Counsel</b> _____	<b>Budget</b> _____	<b>Human Resources</b> _____
Dept./Fund No. _____	Amt. Expended: \$ _____	Funds/Staffing Budgeted: Yes: _____ No: _____
Account Code: _____	Impact on Future Budget: Yes _____ No _____	

**Comments:**

**Action taken by Commissioner's Court:**

Approved \_\_\_\_\_ Tabled \_\_\_\_\_ Denied \_\_\_\_\_ Motion made by \_\_\_\_\_ Seconded \_\_\_\_\_ Vote \_\_\_\_\_

## Exhibit A

### Statement of Work

Describe the type and amounts of services provided by our agency that will result from the use of grant Funds.

The funding of \$ 4,500.00 will:

1. Provide volunteer opportunities to low income individuals aged 62 and over to remain active in the community by providing one to one support to children with special or exceptional needs.
2. Funds will be used for stipends and travel.

The following services will be performed in the following manner:

1. Foster Grandparents will remain in the community by serving children with exceptional or special needs.
2. They will provide cognitive, social, and physical skills training. They will serve as tutors, mentors and offer guidance.
3. They will serve a minimum of 9 months and may volunteer from 15 to 40 hours per week.

The following services will be expanded/added as a result of C.D.B.G. fund expenditures:

1. At least 5 low-income individuals aged 62 and over will have the opportunity to remain physically and mentally active and to enhance their self-esteem through continued participation in needed community services.

The following type of beneficiaries will be served:

1. Low – income individuals aged 62 and over.

The services will be provided at the following address/location(s):

1. Main office-Foster Grandparent Program, 311 N. 15<sup>th</sup> Street, McAllen TX 78501.
2. The following are current and designated volunteer sites where Foster Grandparents serve:
  - A. San Juan Head Start Center I, 109 N. Cougar, San Juan, TX 78589
  - B. San Juan Head Start Center II, 601 Earling Rd. San Juan, TX 78589
  - C. San Juan Public Schools
  - D. San Juan Boys and Girls Club, 524 Nebraska, San Juan, TX 78589

Initials \_\_\_\_\_

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Exhibit B-1

Grant Budget

TYPE OF EXPENDITURES	BUDGETED AMOUNT
Stipends for 5 or more Foster Grandparent volunteers at \$2.65 and hour for 15 to 40 hours per week.	\$ 4,300.00
Travel at .25 per mile for volunteers to and from volunteer stations for up to 5 volunteers.	\$ 200.00
	\$
	\$
	\$
	\$
	\$
	\$
<b>TOTAL GRANT BUDGET:</b>	<b>\$ 4,500.00</b>

**EXHIBIT B-2**

**PAYMENT SCHEDULE**

<b>2007 - 2008 For the Months of...</b>	<b>Estimated Amount of Expenditures</b>	<b>Type of Budgeted Expenditures</b>
July 2007		
August 2007		
September 2007		
October 2007		
November 2007	\$1, 125.00	Stipends and Travel
December 2007	\$1, 125.00	Stipends and Travel
January 2008	\$1, 125.00	Stipends and Travel
February 2008	\$1, 125.00	Stipends and Travel
March 2008		
April 2008		
May 2008		
<b>TOTALS:</b>	<b>\$ 4,500.00</b>	

**Exhibit C  
Schedule of Activity**

Subrecipient hereby agrees to perform services as outlined in Exhibit A.

A proposed monthly schedule of activity should be provided in this space. Schedule should not exceed Subrecipient contract time frame of eleven months from contract date.

<b>2007 - 2008 For the months of...</b>	<b>Number of Beneficiaries</b>	<b>Services</b>
<b>July 2007</b>		
<b>August 2007</b>		
<b>September 2007</b>		
<b>October 2007</b>		
<b>November 2007</b>	5	One to one assistance with cognitive, social, and language skills and mentoring
<b>December 2007</b>	5	One to one assistance with cognitive, social, and language skills and mentoring
<b>January 2008</b>	5	One to one assistance with cognitive, social, and language skills and mentoring
<b>February 2008</b>	5	One to one assistance with cognitive, social, and language skills and mentoring
<b>March 2008</b>		
<b>April 2008</b>		
<b>May 2008</b>		
<b>Total Unduplicated Year:</b>	5	

Initials \_\_\_\_\_

**LRGVDC- Foster Grandparent Program (WESLACO)**  
**Exhibit A**  
**Statement of Work**

Describe the type and amounts of services provided by our agency that will result from the use of grant Funds.

The funding of **\$ 3,500.00** will:

1. Provide volunteer opportunities to low income individuals ages 62 and over to remain active in the community by providing one to one support to children with special or exceptional needs.
2. Funds will be used as a stipend.

The following services will be performed in the following manner:

1. Foster Grandparents will remain in the community by serving children with exceptional or special needs.
2. They will provide cognitive, social, and physical skill training. They will serve as tutors, mentors, and offer guidance.
3. They will serve a minimum of 9 months and may volunteer from 15 to 40 hours per week.

The following services will be expanded/added as a result of C.D.B.G. fund expenditures:

1. At least 5 low-income individuals age 62 and over will have the opportunity to remain physically and mentally active and to enhance their self-esteem through continued participating in needed community services.

The following type of beneficiaries will be served:

1. Low income individuals 62 and over.

The services will be provided at the following address/location(s):

1. Program Office-Foster Grandparent Program , 311 N. 15<sup>th</sup> Street, Mc Allen, Texas
2. Designated volunteer sties, Margo Elementary at 1701 S. Bridge St. WESlaco
3. Weslaco I Head Start at 310 S. Kansas Street, Weslaco
4. Memorial Elementary at 910 W. 18<sup>th</sup> Street, Weslaco
5. Optional sites included: Northbridge Elementary 2001 N. Bridge Weslaco  
Louise Black Elementary 700 S. Bridge Weslaco Texas. & Boys & Girls Club sites; 103 N. Iowa Street at Horton Elementary.

Initials \_\_\_\_\_

Exhibit B-1

Grant Budget

TYPE OF EXPENDITURES	BUDGETED AMOUNT
Stipends for 5 or more Foster Grandparent volunteers at \$2.65 and hour for 15 to 40 hours per week.	\$ 3,500.00
	\$
	\$
	\$
	\$
	\$
	\$
	\$
<b>TOTAL GRANT BUDGET:</b>	<b>\$ 3,500.00</b>

Initials \_\_\_\_\_

**EXHIBIT B-2**

**PAYMENT SCHEDULE**

<b>2007 - 2008 For the Months of..</b>	<b>Estimated Amount of Expenditures</b>	<b>Type of Budgeted Expenditures</b>
July 2007		
August 2007		
September 2007		
October 2007		
November 2007	\$835.00	Stipends
December 2007	\$835.00	Stipends
January 2008	\$835.00	Stipends
February 2008	\$835.00	Stipends
March 2008	\$160.00	Stipends
April 2008		
May 2008		
<b>TOTALS:</b>	<b>\$ 3,500.00</b>	

**Exhibit C  
Schedule of Activity**

Subrecipient hereby agrees to perform services as outlined in Exhibit A.

A proposed monthly schedule of activity should be provided in this space. Schedule should not exceed Subrecipient contract time frame of eleven months from contract date.

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2007 - 2008 For the months of...	Number of Beneficiaries	Services
July 2007		
August 2007		
September 2007		
October 2007		
November 2007	5	One to one assistance with cognitive, social and language skills. Tutoring in English or Math
December 2007	5	One to one assistance with cognitive, social and language skills. Tutoring in English or Math.
January 2008	5	One to one assistance with cognitive, social and language skills. Tutoring in English or Math
February 2008	5	One to one assistance with cognitive, social and language skills. Tutoring in English or Math
March 2008	5	One to one assistance with cognitive, social and language skills. Tutoring in English or Math
April 2008		
May 2008		
<b>Total Unduplicated Year:</b>	5	