

URBAN COUNTY PROGRAM

**Hidalgo County Commissioners' Court
Agenda Request Form**

No. 4433

Date: June 26, 2007 Meeting Date Request: July 3, 2007

Deadline for Action: July 3, 2007 Contact Person: Diana R. Serna

Department: Urban County Program Phone: (956) 787-8127 Fax: (956) 787-5291

Diana R. Serna, UCP Director : 

Caption:

The Urban County Program requests approval of Sub recipient Agreement with the Amigos Del Valle, Inc. (Senior Services) in the amount of \$37,280.00 for Urban County Program Year 20 (2007).


Background:

All funding will be utilized for the delivery of meals to the elderly (See the attached Exhibits).

Sub recipient:

Individual Agreement amounts:	Amigos Del Valle, Inc.	
	Hidalgo County Precinct #2	4,500.00
	Hidalgo County Precinct #3	5,000.00
	Hidalgo County Precinct #1 (Elsa)	5,000.00
	City of Donna	7,500.00
	City of Mercedes	5,280.00
	<u>City of San Juan</u>	<u>10,000.00</u>

Total Funding Amount: **\$37,280.00**

Deputy Director _____ Manager:  Finance: _____

Please initial for approval:

Legal Counsel _____ **Budget** _____ **Human Resources** _____
 Dept./Fund No. _____ Amt. Expended: \$ _____ Funds/Staffing Budgeted: Yes: _____ No: _____
 Account Code: _____ Impact on Future Budget: Yes _____ No _____

Comments:

Action taken by Commissioner's Court:

Approved _____ Tabled _____ Denied _____ Motion made by _____ Seconded _____ Vote _____

Exhibit A
Precinct No. 2
Amigos Del Valle, Inc.
Statement of Work

Describe the type and amounts of services provided by our agency that will result from the use of grant Funds.

The funding of \$ 4,500.00 will:

1. Provide a hot meal to 62+ seniors in the community.
2. Provide people with meals
3. Deliver meals daily to participants

The following services will be performed in the following manner:

1. Central Kitchen to prepare hot meals for noon lunch delivery
2. Transport meals to Local Senior Center for packaging
3. Home Meal Deliverer carries noon meal to Homebound Seniors
4. Home Meal Deliverer documents meal delivery and returns to center
5. Senior Center Manager enters daily log roster activity

The following services will be expanded/added as a result of C.D.B.G. fund expenditures:

1. Home Delivered Meals
2. The for each meal will be \$4.42

The following type of beneficiaries will be served:

1. 62 + senior
2. Homebound Seniors
3. Disabled Seniors
4. Low Income Seniors
5. Low to Moderate Income Seniors

The services will be provided at the following address/location(s):

1. Through out the Precinct NO. 2 boundaries.

**Exhibit B-1
Precinct No. 2
Amigos Del Valle, Inc.
Grant Budget**

TYPE OF EXPENDITURES	BUDGETED AMOUNT
1,018 Home Delivered Meals @ \$4.42	\$4,500.00
	\$
	\$
	\$
	\$
	\$
	\$
	\$
TOTAL GRANT BUDGET:	\$ \$4,500.00

EXHIBIT B-2
Precinct No. 2
Amigos Del Valle, Inc.
PAYMENT SCHEDULE

2007 - 2008 For the Months of...	Estimated Amount of Expenditures	Type of Budgeted Expenditures
July 2007		
August 2007		
September 2007		
October 2007	\$562.50	Meals
November 2007	\$562.50	Meals
December 2007	\$562.50	Meals
January 2008	\$562.50	Meals
February 2008	\$562.50	Meals
March 2008	\$562.50	Meals
April 2008	\$562.50	Meals
May 2008	\$562.50	Meals
TOTALS:	\$4,500.00	

Exhibit C
Precinct No. 2
Amigos Del Valle, Inc
Schedule of Activity

Subrecipient hereby agrees to perform services as outlined in Exhibit A.

A proposed monthly schedule of activity should be provided in this space. Schedule should not exceed Subrecipient contract time frame of eleven months from contract date.

2007 - 2008 For the months of....	Number of Beneficiaries	Services
July 2007		
August 2007		
September 2007		
October 2007	10	Meals
November 2007	10	Meals
December 2007	10	Meals
January 2008	10	Meals
February 2008	10	Meals
March 2008	10	Meals
April 2008	10	Meals
May 2008	10	Meals
Total Unduplicated Year:	10	

Amigos Del Valle, Inc.
Pct. 3

Exhibit A
Amigos del Valle, Inc.
Statement of Work

Describe the type and amounts of services provided by our agency that will result from the use of grant Funds.

The funding of **\$10,000** will:

1. Provide a hot meal to 62+ seniors in the community
2. Serve 2,262 meals throughout FY 2007-2008
3. Provide nine (12) unduplicated persons with meals for 187 days
4. Deliver meals daily to participants

The following services will be performed in the following manner:

1. Central Kitchen to prepare hot meals for noon lunch delivery
2. Transport meals to Local Senior Center packaging
3. Home Meal Deliverer carries noon meal to Homebound Seniors
4. Home Meal Deliverer documents meal delivery and returns to center
5. Senior Center Manager enters daily log roster activity

The following services will be expanded/added as a result of C.D.B.G. fund expenditures:

1. Home Delivered Meals
2. The average of each meal will be \$4.42

The following type of beneficiaries will be served:

1. 62+ Senior
2. Homebound Seniors
3. Disabled Seniors
4. Low Income Seniors
5. Low to Moderate Income Seniors

The services will be provided at the following address/location(s):

1. Villas De Arnoldo Ramirez, 1303 Matamoros St. Mission, TX 78572

Exhibit B-1
Grant Budget

TYPE OF EXPENDITURES	BUDGETED AMOUNT
2,262 Home Delivered Meals @\$4.42	\$10,000.00
	\$
	\$
	\$
	\$
	\$
TOTAL GRANT BUDGET:	\$ 10,000.00

EXHIBIT B-2

PAYMENT SCHEDULE

2007 - 2008 For the Months of...	Estimated Amount of Expenditures	Type of Budgeted Expenditures
July 2007		
August 2007		
September 2007		
October 2007	\$454.55	Meals
November 2007	\$454.55	Meals
December 2007	\$454.55	Meals
January 2008	\$454.55	Meals
February 2008	\$454.55	Meals
March 2008	\$454.55	Meals
April 2008	\$454.55	Meals
May 2008	\$909.10	Meals
June 2008		
TOTALS:	\$5,000.00	

**Exhibit C
Schedule of Activity**

Subrecipient hereby agrees to perform services as outlined in Exhibit A.

A proposed monthly schedule of activity should be provided in this space. Schedule should not exceed Subrecipient contract time frame of eleven months from contract date.

2007 - 2008 For the months of...	Number of Beneficiaries	Services
July 2007		
August 2007		
September 2007		
October 2007	12	Meals
November 2007	12	Meals
December 2007	12	Meals
January 2008	12	Meals
February 2008	12	Meals
March 2008	12	Meals
April 2008	12	Meals
May 2008	24	Meals
Total Unduplicated Year:	108	

Exhibit A
City of Elsa
Amigos Del Valle, Inc.
Statement of Work

Describe the type and amounts of services provided by our agency that will result from the use of grant Funds.

The funding of \$5,000.00 will:

1. Provide a hot meal to 62+ seniors in the community.
2. Serve 1,131 meals throughout FY 2007-2008
3. Provide nine (6) **unduplicated** persons with meals for 187 days
4. Deliver meals daily to participants
- 5.
- 6.
- 7.
- 8.
- 9.
- 10.

The following services will be performed in the following manner:

1. Central Kitchen to prepare hot meals for noon lunch delivery
2. Transport meals to Local Senior Center for packaging
3. Home Meal Deliverer carries noon meal to Homebound Seniors
4. Home Meal Deliverer documents meal delivery and returns to center
5. Senior Center Manager enters daily log roster activity

The following services will be expanded/added as a result of C.D.B.G. fund expenditures:

1. Home Delivered Meals
2. The for each meal will be \$4.42
- 3.
- 4.
- 5.

The following type of beneficiaries will be served:

1. 62 + senior
2. Homebound Seniors
3. Disabled Seniors
4. Low Income Seniors
5. Low to Moderate Income Seniors

The services will be provided at the following address/location(s):

1. Elsa Senior Nutrition Center, W. 9th St. & N. Hidalgo St., Elsa, TX 78543
- 2.
- 3.
- 4.
- 5.

Initials _____

Exhibit B-1
City of Elsa
Amigos Del Valle, Inc.
Grant Budget

TYPE OF EXPENDITURES	BUDGETED AMOUNT
1,131 Home Delivered Meals @ \$4.42	\$5,000.00
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
TOTAL GRANT BUDGET:	\$5,000.00

Initials _____

EXHIBIT B-2

PAYMENT SCHEDULE

2007 - 2008 For the Months of...	Estimated Amount of Expenditures	Type of Budgeted Expenditures
July 2007		
August 2007		
September 2007		
October 2007	\$555.56	Meals
November 2007	\$555.56	Meals
December 2007	\$555.56	Meals
January 2008	\$555.56	Meals
February 2008	\$555.56	Meals
March 2008	\$555.56	Meals
April 2008	\$555.56	Meals
May 2008	\$1,111.04	
TOTALS:	\$10,000.00	

Initials _____

Exhibit C

Schedule of Activity

SUBRECIPIENT hereby agrees to perform services as outlined in Exhibit A.

A proposed monthly schedule of activity should be provided in this space. Schedule should not exceed SUBRECIPIENT contract time frame of twelve months from contract date.

20 06- 20 07 For the Months of...	Number of Beneficiaries	Services
JULY		
AUGUST		
SEPTEMBER		
OCTOBER	6	MEALS
NOVEMBER	6	MEALS
DECEMBER	6	MEALS
JANUARY	6	MEALS
FEBRUARY	6	MEALS
MARCH	6	MEALS
APRIL	6	MEALS
MAY	6	MEALS
JUNE	6	MEALS

***Total of 6 unduplicated clients**

Initials _____

Exhibit A
City of Donna
Amigos Del Valle, Inc.
Statement of Work

Describe the type and amounts of services provided by our agency that will result from the use of grant Funds.

The funding of \$ 7,500.00 will:

1. Provide a hot meal to 62+ seniors in the community.
2. Serve 1,697 meals throughout FY 2007-2008
3. Provide nine (9) persons with meals for 187 days
4. Deliver meals daily to participants
- 5.
- 6.
- 7.
- 8.
- 9.
- 10.

The following services will be performed in the following manner:

1. Central Kitchen to prepare hot meals for noon lunch delivery
2. Transport meals to Local Senior Center for packaging
3. Home Meal Deliverer carries noon meal to Homebound Seniors
4. Home Meal Deliverer documents meal delivery and returns to center
5. Senior Center Manager enters daily log roster activity

The following services will be expanded/added as a result of C.D.B.G. fund expenditures:

1. Home Delivered Meals
2. The for each meal will be \$4.42
- 2.
- 3.
- 4.
- 5.

The following type of beneficiaries will be served:

1. 62 + senior
2. Homebound Seniors
3. Disabled Seniors
4. Low Income Seniors
5. Low to Moderate Income Seniors

The services will be provided at the following address/location(s):

1. Donna Senior Center – 1405 W. Silver St. , Donna, TX 78537
- 2.
- 3.
- 4.

Initials _____

**Exhibit B-1
 City of Donna
 Amigos Del Valle, Inc.
 Grant Budget**

TYPE OF EXPENDITURES	BUDGETED AMOUNT
1, 697 Home Delivered Meals @ \$4.42	\$7,500.00
	\$
	\$
	\$
	\$
	\$
	\$
	\$
TOTAL GRANT BUDGET:	\$ \$7,500.00

EXHIBIT B-2
City of Donna
Amigos Del Valle, Inc.
PAYMENT SCHEDULE

2007 - 2008 For the Months of...	Estimated Amount of Expenditures	Type of Budgeted Expenditures
July 2007		
August 2007		
September 2007		
October 2007	\$937.50	Meals
November 2007	\$937.50	Meals
December 2007	\$937.50	Meals
January 2008	\$937.50	Meals
February 2008	\$937.50	Meals
March 2008	\$937.50	Meals
April 2008	\$937.50	Meals
May 2008	\$937.50	Meals
TOTALS:	\$7,500.00	

Exhibit C
City of Donna
Amigos Del Valle, Inc
Schedule of Activity

Subrecipient hereby agrees to perform services as outlined in Exhibit A.

A proposed monthly schedule of activity should be provided in this space. Schedule should not exceed Subrecipient contract time frame of eleven months from contract date.

2007 - 2008 For the months of...	Number of Beneficiaries	Services
July 2007		
August 2007		
September 2007		
October 2007	10	Meals
November 2007	10	Meals
December 2007	10	Meals
January 2008	10	Meals
February 2008	10	Meals
March 2008	10	Meals
April 2008	10	Meals
May 2008	10	Meals
Total Unduplicated Year:	10	

Exhibit A
City of Mercedes
Amigos Del Valle, Inc.
Statement of Work

Describe the type and amounts of services provided by our agency that will result from the use of grant Funds.

The funding of \$ 5,280.00 will:

1. Provide a hot meal to 62+ seniors in the community.
2. Serve 1,195 meals throughout FY 2007-2008
3. Provide six (6) **unduplicated** persons with meals for 187 days
4. Deliver meals daily to participants

The following services will be performed in the following manner:

1. Central Kitchen to prepare hot meals for noon lunch delivery
2. Transport meals to Local Senior Center for packaging
3. Home Meal Deliverer carries noon meal to Homebound Seniors
4. Home Meal Deliverer documents meal delivery and returns to center
5. Senior Center Manager enters daily log roster activity

The following services will be expanded/added as a result of C.D.B.G. fund expenditures:

1. Home Delivered Meals
2. The for each meal will be \$4.42

The following type of beneficiaries will be served:

1. 62 + senior
2. Homebound Seniors
3. Disabled Seniors
4. Low Income Seniors
5. Low to Moderate Income Seniors

The services will be provided at the following address/location(s):

1. Villas Residencial Senior Center, 334 E. 5th St., Mercedes, TX 78570

Initials _____

**Exhibit B-1
City of Mercedes
Amigos Del Valle, Inc
Grant Budget**

TYPE OF EXPENDITURES	BUDGETED AMOUNT
1,195 Home Delivered Meals @ \$4.42	\$5,280.00
	\$
	\$
	\$
	\$
	\$
	\$
	\$
TOTAL GRANT BUDGET:	\$5,280.00

EXHIBIT B-2

PAYMENT SCHEDULE

2007 - 2008 For the Months of...	Estimated Amount of Expenditures	Type of Budgeted Expenditures
July 2007		
August 2007		
September 2007		
October 2007	619.34	Meals
November 2007	705.94	Meals
December 2007	676.36	Meals
January 2008	679.96	Meals
February 2008	619.34	Meals
March 2008	705.94	Meals
April 2008	593.36	Meals
May 2008	679.76	Meals
TOTALS:	5280.00	Meals

**Exhibit C
Schedule of Activity**

Subrecipient hereby agrees to perform services as outlined in Exhibit A.

A proposed monthly schedule of activity should be provided in this space. Schedule should not exceed Subrecipient contract time frame of eleven months from contract date.

2007 - 2008 For the months of...	Number of Beneficiaries	Services
July 2007		
August 2007		
September 2007		
October 2007	6	Meals
November 2007	6	Meals
December 2007	6	Meals
January 2008	6	Meals
February 2008	6	Meals
March 2008	6	Meals
April 2008	6	Meals
May 2008	6	Meals
Total Unduplicated Year:	6	

**EXHIBIT D
RECORDS & REPORTS INSTRUCTIONS**

When requesting payment, attach the CDBG Request Form (signed by the Authorized Individual in original ink) with the following documents:

- Copies of program applications, timesheets, verbal quotations, invoices, and other supporting documentation (such as sales receipts and 941 IRS quarterly reports)
- Copies of cancelled checks or bank statements

A **Monthly Activity Report** must be submitted to the Community Development Department accompanying each request for payment form. Each activity report must have the following items:

- **What CDBG funds were used for, the type of services provided, and how the service meets one of CDBG's national objectives:**
 - Benefits Low and Moderate Income Persons
 - Provides Decent Affordable Housing
 - Creates Economic Opportunities
- **Number of Persons Assisted with New Access to Service/Benefit**
- **Number of Persons Assisted with Improved Access to Service/Benefit & Racial Data (Active/Carryover)**
- **Number of Low-Mod Beneficiaries**
- **Racial Data**
 - White
 - Black/African American
 - Asian
 - American Indian/Alaskan Native
 - Native Hawaiian/Other Pacific Islander
 - Asian & White
 - Black & White
 - Am. Indian/Alaskan Native & White
 - Black/African American & White
 - Other Multi-Racial
- **Number of Hispanics Served**
- **Number of Persons Served Living with a Disability**
- **Number of Female Head of Households**
- **Specific Income Levels of persons or households with the categories of extremely low, low, moderate and non-low income.**

- **Type of Outcome:**
 - **Availability/Accessibility.** Description of how services were made available or accessible to low and moderate income people, including persons with disabilities.
 - **Affordability.** How funds used made the service affordable to low and moderate income people. It can include the creation or maintenance of affordable housing, basic infrastructure hook-ups, or services such as transportation or day care.
 - **Sustainability: Promoting Livable or Viable Communities.** This outcome applies to projects where the activity or activities are aimed at improving communities or neighborhoods, helping to make them livable or viable by providing benefit to persons of low and moderate income people or by removing or eliminating slums or blighted areas, through multiple activities or services that sustain communities or neighborhoods.
- **Other significant information** (such as special events, fundraisers, awards, etc.)
 - **Program Pictures:** Agency agrees to submit pictures of their program activities prior to the end date of this Agreement.

3. All records pertaining to each fiscal year of CDBG funds must be retained, from the date of submission of the COUNTY's Consolidated Annual Performance and Evaluation Report (CAPER) in which the specific activity is reported for the last time, unless there is litigation, claims, audit, negotiation, or other actions involving the records, which has started before expiration of the 4-year period. In such cases, the records must be retained until completion of the action and resolution of all issues which arise from it or the end of the regular 4-year period, whichever is longer, except as provided below:

- Written agreements must be retained for four (4) years after the agreement terminates.
- If any litigation, claim, negotiation, audit, monitoring, inspection or other action has been started before the expiration of the required record retention period records must be retained until completion of the action and resolution of all issues which arise from it, or until the end of the required period, whichever is later.
- In the event more than one exception applies to a particular record, the largest retention period shall apply to such record.

4. Subrecipient must maintain proper financial records.

EXHIBIT E
REQUESTS FOR PAYMENT

- 1) SUBRECIPIENT shall submit monthly reimbursement requests for payment. SUBRECIPIENT shall submit copies of cancelled checks and other supporting documentation along with each monthly reimbursement request. As per Section IV of this Agreement, CITY shall conduct on-site monitoring visits to assure compliance with applicable Federal requirements and that performance goals are being achieved.

- 2) SUBRECIPIENT shall submit monthly reimbursement requests and reports on the CDBG Reimbursement Request Form along with supporting documentation no later than the 15th of every month. Reimbursement checks generally will be mailed out within fourteen working days. Monthly Requests received after the due date will not be processed until the following week and reimbursement checks will not be available until two weeks after the day of receipt.

Exhibit F

Applicable provisions as stated in Section VIII
OMB Circular A-110 (implemented at 24 CFR part 84)
Uniform Administrative Requirements for Grants and Agreements With Institutions of Higher Education,
Hospitals and Other Non-Profit Organizations

- (1) Subpart A—"General";
- (2) Subpart B—"Pre-Award Requirements," except for §84.12, "Forms for Applying for Federal Assistance";
- (3) Subpart C—"Post-Award Requirements," except for:
 - (i) Section 84.22, "Payment Requirements." Grantees shall follow the standards of §§85.20(b)(7) and 85.21 in making payments to subrecipients;
 - (ii) Section 84.23, "Cost Sharing and Matching";
 - (iii) Section 84.24, "Program Income." In lieu of §84.24, CDBG subrecipients shall follow §570.504;
 - (iv) Section 84.25, "Revision of Budget and Program Plans";
 - (v) Section 84.32, "Real Property." In lieu of §84.32, CDBG subrecipients shall follow §570.505;
 - (vi) Section 84.34(g), "Equipment." In lieu of the disposition provisions of §84.34(g), the following applies:
 - (A) In all cases in which equipment is sold, the proceeds shall be program income (prorated to reflect the extent to which CDBG funds were used to acquire the equipment); and
 - (B) Equipment not needed by the subrecipient for CDBG activities shall be transferred to the recipient for the CDBG program or shall be retained after compensating the recipient;
 - (vii) Section 84.51 (b), (c), (d), (e), (f), (g), and (h), "Monitoring and Reporting Program Performance";
 - (viii) Section 84.52, "Financial Reporting";
 - (ix) Section 84.53(b), "Retention and access requirements for records." Section 84.53(b) applies with the following exceptions:
 - (A) The retention period referenced in §84.53(b) pertaining to individual CDBG activities shall be four years; and
 - (B) The retention period starts from the date of submission of the annual performance and evaluation report, as prescribed in 24 CFR 91.520, in which the specific activity is reported on for the final time rather than from the date of submission of the final expenditure report for the award;
 - (x) Section 84.61, "Termination." In lieu of the provisions of §84.61, CDBG subrecipients shall comply with §570.503(b)(7); and
- (4) Subpart D—"After-the-Award Requirements," except for §84.71, "Closeout Procedures."

Exhibit G
Applicable provisions as stated in Section VIII
24 CFR part 85

Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments”

- (1) Section 85.3, “Definitions”;
- (2) Section 85.6, “Exceptions”;
- (3) Section 85.12, “Special grant or subgrant conditions for ‘high-risk’ grantees”;
- (4) Section 85.20, “Standards for financial management systems,” except paragraph (a);
- (5) Section 85.21, “Payment,” except as modified by §570.513;
- (6) Section 85.22, “Allowable costs”;
- (7) Section 85.26, “Non-federal audits”;
- (8) Section 85.32, “Equipment,” except in all cases in which the equipment is sold, the proceeds shall be program income;
- (9) Section 85.33, “Supplies”;
- (10) Section 85.34, “Copyrights”;
- (11) Section 85.35, “Subawards to debarred and suspended parties”;
- (12) Section 85.36, “Procurement,” except paragraph (a);
- (13) Section 85.37, “Subgrants”;
- (14) Section 85.40, “Monitoring and reporting program performance,” except paragraphs (b) through (d) and paragraph (f);
- (15) Section 85.41, “Financial reporting,” except paragraphs (a), (b), and (e);
- (16) Section 85.42, “Retention and access requirements for records,” except that the period shall be four years;
- (17) Section 85.43, “Enforcement”;
- (18) Section 85.44, “Termination for convenience”;
- (19) Section 85.51 “Later disallowances and adjustments” and
- (20) Section 85.52, “Collection of amounts due.”

Exhibit A
City of San Juan
Amigos Del Valle, Inc.
Statement of Work

Describe the type and amounts of services provided by our agency that will result from the use of grant Funds.

The funding of \$ 10,000.00 will:

1. Provide a hot meal to 62+ seniors in the community.
2. Provide people with meals
3. Deliver meals daily to participants

The following services will be performed in the following manner:

1. Central Kitchen to prepare hot meals for noon lunch delivery
2. Transport meals to Local Senior Center for packaging
3. Home Meal Deliverer carries noon meal to Homebound Seniors
4. Home Meal Deliverer documents meal delivery and returns to center
5. Senior Center Manager enters daily log roster activity

The following services will be expanded/added as a result of C.D.B.G. fund expenditures:

1. Home Delivered Meals
2. The for each meal will be \$4.42

The following type of beneficiaries will be served:

1. 62 + senior
2. Homebound Seniors
3. Disabled Seniors
4. Low Income Seniors
5. Low to Moderate Income Seniors

The services will be provided at the following address/location(s):

1. Through out the City of San Juan.

**Exhibit B-1
City of San Juan
Amigos Del Valle, Inc.
Grant Budget**

TYPE OF EXPENDITURES	BUDGETED AMOUNT
2,262 Home Delivered Meals @ \$4.42	\$10,000.00
	\$
	\$
	\$
	\$
	\$
	\$
	\$
TOTAL GRANT BUDGET:	\$ \$10,000.00

EXHIBIT B-2
City of San Juan
Amigos Del Valle, Inc.
PAYMENT SCHEDULE

2007 - 2008 For the Months of...	Estimated Amount of Expenditures	Type of Budgeted Expenditures
July 2007		
August 2007		
September 2007		
October 2007	\$1250.00	Meals
November 2007	\$1250.00	Meals
December 2007	\$1250.00	Meals
January 2008	\$1250.00	Meals
February 2008	\$1250.00	Meals
March 2008	\$1250.00	Meals
April 2008	\$1250.00	Meals
May 2008	\$1250.00	Meals
TOTALS:	\$10,000.00	

Exhibit C
City of San Juan
Amigos Del Valle, Inc
Schedule of Activity

Subrecipient hereby agrees to perform services as outlined in Exhibit A.

A proposed monthly schedule of activity should be provided in this space. Schedule should not exceed Subrecipient contract time frame of eleven months from contract date.

2007 - 2008 For the months of...	Number of Beneficiaries	Services
July 2007		
August 2007		
September 2007		
October 2007	10	Meals
November 2007	10	Meals
December 2007	10	Meals
January 2008	10	Meals
February 2008	10	Meals
March 2008	10	Meals
April 2008	10	Meals
May 2008	10	Meals
Total Unduplicated Year:	10	