

**URBAN COUNTY
PROGRAM**
Hidalgo County Commissioners' Court
Agenda Request Form

No. 4434

Date: June 26, 2007 Meeting Date Request: July 3, 2007

Deadline for Action: July 3, 2007 Contact Person: Diana R. Serna

Department: Urban County Program Phone: (956) 787-8127 Fax: (956) 787-5291

Diana R. Serna, UCP Director : 


Caption:

The Urban County Program requests approval of Sub recipient Agreement with the Girl Scouts of America-Tip of Texas Council (Youth Services) in the amount of \$ 4,400.00 for Urban County Program Year 20 (2007).

Background:

All funding will be utilized for the reimbursement of membership fees, and purchase minor supplies. (See the attached Exhibits).

Sub recipient:	Girl Scouts of America-Tip of Texas Council	
Individual Agreement amounts:	City of San Juan	2,200.00
	<u>City of Alamo</u>	<u>2,200.00</u>
Total Funding Amount:		\$ 4,400.00

Deputy Director _____ Manager:  Finance: _____

Please initial for approval:

Legal Counsel _____	Budget _____	Human Resources _____
Dept./Fund No. _____	Amt. Expended: \$ _____	Funds/Staffing Budgeted: Yes: _____ No: _____
Account Code: _____	Impact on Future Budget: Yes _____ No _____	

Comments:

Action taken by Commissioner's Court:

Approved _____ Tabled _____ Denied _____ Motion made by _____ Seconded _____ Vote _____

Exhibit A
Girl Scouts Tip of Texas Council
Statement of Work
City of Alamo

Describe the type and amounts of services provided by our agency that will result from the use of grant Funds.

The funding of \$ 2,200.00 _____ will:

1. Membership Dues for 120 girls
2. Handbooks, Badges and Supplies

The following services will be performed in the following manner:

1. A Girl Scout staff will meet with the girls weekly at Elementary schools in the City of Alamo.
2. Girls will work on a variety of activities in the Girl Scout Handbook and earn badges upon completion of a topic.
3. In addition, the Girl Scout Program provides a value based curriculum so that girls gain leadership skills, learn to make the right decisions that will affect their life, and learn to give back to the community
4. Such topics that are discussed relate to health and nutrition, math, science, art, history and culture.

The following services will be expanded/ added as a result of C.D.B.G. fund expenditures:

1. These funds make it possible to offer low-income girls in elementary schools the opportunity to be involved in scouting.
2. By offering an In - School Program, the Girl Scout program is targeting girls who would not be able to participate in Girl Scouts because of financial situations.
3. Without these funds, these girls would not be exposed to a positive all - girl environment where they can discuss issues that are important to them and learn to make decisions regarding their bodies and their future.

The following type of beneficiaries will be served:

1. 51% low/moderate income girls will be served in each of the Elementary schools.
2. Who are in the In - School program during the P.E. period.

The services will be provided at the following address/location(s):

1. Services will be provided at the Elementary schools in the City of Alamo
2. Frankin Elementary, 900 E. Birch Ave.
3. Farias Elementary, 205 N. Alamo Rd.
4. G. Guerra Elementary 807 FM 493

I n i t i a l s

Exhibit B-1

Grant Budget
City of Alamo

TYPE OF EXPENDITURES	BUDGETED AMOUNT
Membership Dues 120 girls x \$10.00 per girl	\$1,200.00
Supplies	\$1,000.00
	\$
	\$
	\$
	\$
	\$
	\$
	\$
TOTAL GRANT BUDGET:	\$ 2,200.00

Initials LP

JUN 21 2007
Gw-

EXHIBIT B-2

**PAYMENT SCHEDULE
City of Alamo**

2007 - 2008 For the Months of...	Estimated Amount of Expenditures	Type of Budgeted Expenditures
July 2007	\$00.00	School Out
August 2007	\$00.00	Talking with Principals
September 2007	\$00.00	Waiting for space at schools
October 2007	\$00.00	Send out forms w/girls
November 2007	\$500.00	Start the recruitment of girls
December 2007	\$500.00	Membership Dues Supplies
January 2008	\$300.00	Membership Dues Supplies
February 2008	\$600.00	Membership Dues Supplies
March 2008	\$00.00	None
April 2008	\$150.00	Membership Dues Supplies
May 2008	\$150.00	Membership Dues Supplies
TOTALS:	2,200.00	

Initials SP

**Exhibit C
Schedule of Activity
City of Alamo**

Subrecipient hereby agrees to perform services as outlined in Exhibit A.

A proposed monthly schedule of activity should be provided in this space.
Schedule should not exceed Subrecipient contract time frame of eleven
months from contract date.

2007 - 2008 For the months of....	Number of Beneficiaries	Services
July 2007	0	None
August 2007	0	None
September 2007	0	None
October 2007	0	None
November 2007	50	Training & Mentoring
December 2007	100	Training & Mentoring
January 2008	120	Training & Mentoring
February 2008	120	Training & Mentoring
March 2008	120	Training & Mentoring
April 2008	120	Training & Mentoring
May 2008	120	Training & Mentoring
Total Unduplicated Year:	120	Training & Mentoring

Initials SP

Exhibit A
Girl Scouts Tip of Texas Council
Statement of Work
(San Juan)

Describe the type and amounts of services provided by our agency that will result from the use of grant Funds.

The funding of \$ 2,200.00 will:

1. Membership Dues for girls
2. Handbooks, Badges and Supplies Patches

The following services will be performed in the following manner:

1. A Girl Scout staff will meet with the girls weekly at Elementary schools in the City of San Juan
2. Girls will work on a variety of activities in the Girl Scout Handbook and earn badges upon completion of a topic.
3. In addition, the Girl Scout Program provides a value based curriculum so that girls gain leadership skills, learn to make the right decisions that will affect their life, and learn to give back to the community
4. Such topics that are discussed relate to health and nutrition, math, science, art, history and culture.

The following services will be expanded/ added as a result of C.D.B.G. fund expenditures:

1. These funds make it possible to offer low-income girls in elementary schools the opportunity to be involved in scouting.
2. By offering an In - School Program, the Girl Scout program is targeting girls who would not be able to participate in Girl Scouts because of financial situations.
3. Without these funds, these girls would not be exposed to a positive all - girl environment where they can discuss issues that are important to them and learn to make decisions regarding their bodies and their future.

The following type of beneficiaries will be served:

1. 51% low/moderate income girls will be served in each of the Elementary schools.
2. Who are in the In - School program during the P.E. period.

The services will be provided at the following address/location(s):

1. Services will be provided at the Elementary schools in the City of San Juan
2. Garza-Peña Elementary – 230 E. Sgt. Leonel Treviño Road.
3. Reed-Mock Elementary- 400 E. Eldora Road.

I n i t i a l s : _ _ _ _ _

Exhibit B-1

Grant Budget

TYPE OF EXPENDITURES	BUDGETED AMOUNT
Membership dues for 120 girls	\$ 1,200.00
Patches and supplies for girls	\$ 1000.00
	\$
	\$
	\$
	\$
	\$
	\$
	\$
TOTAL GRANT BUDGET:	\$ 2,200.00

EXHIBIT B-2

PAYMENT SCHEDULE

2007 - 2008 For the Months of...	Estimated Amount of Expenditures	Type of Budgeted Expenditures
July 2007		
August 2007		
September 2007		
October 2007		
November 2007		
December 2007	\$650.00	Membership dues & Supplies
January 2008	\$700.00	Membership dues & Supplies
February 2008	\$400.00	Membership dues & Supplies
March 2008	\$120.00	Membership dues & Supplies
April 2008	\$330.00	Membership dues & Supplies
May 2008		
TOTALS:	\$ 2,200.00	

Exhibit C
Schedule of Activity

Subrecipient hereby agrees to perform services as outlined in Exhibit A.

A proposed monthly schedule of activity should be provided in this space. Schedule should not exceed Subrecipient contract time frame of eleven months from contract date.

2007 - 2008 For the months of....	Number of Beneficiaries	Services
July 2007		
August 2007		
September 2007		
October 2007		
November 2007		
December 2007	50	Training & Mentoring
January 2008	120	Training & Mentoring
February 2008	120	Training & Mentoring
March 2008	120	Training & Mentoring
April 2008	120	Training & Mentoring
May 2008		
Total Unduplicated Year:	120	