



Hidalgo County Health and Human Services Department

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Iván Meléndez, M.D., M.B.A.
Health Authority / Chief Physician

Eduardo Olivarez
Chief Administrative Officer

INTEROFFICE MEMORANDUM

TO: Valde Guerra, Commissioners Court Administrator
Department of Budget & Management

COPY: Eduardo Olivarez, Chief Administrative Officer

FROM: Dairen Sarmiento, Human Services Director *[Signature]*

DATE: Monday, July 02, 2007

RE: Request for Human Services 2007 Year Budget Adjustment

COPY

After a review of the Human Services Department's operations, I am requesting authority for a budget adjustment in the amount of \$50,000.00, in order to meet the anticipated expenditures through 12-31-07.

Account # 1100-444-00-240-002-0-345 (Pauper Burials) needs to be adjusted by \$35,000.00

Account # 1100-444-00-240-001-0-601 (Office Supplies) needs to be adjusted by \$5,000.00

Account # 1100-444-00-240-001-0-535 (Postage) needs to be adjusted by \$2,000.00

Account # 1100-444-00-240-001-0-581 (Travel in county) needs to be adjusted by \$2,000.00

Account # 1100-444-00-240-001-0-583 (Travel out of county) needs to be adjusted by \$3,000.00

Account # 1100-444-00-240-001-0-531 (Telephone) needs to be adjusted by \$3,000.00

Should you have any questions please call me at 581-7933 or 720-3916. Thanks!

Total \$50,000.00