



PURCHASING DEPARTMENT  
County Of Hidalgo

MEMORANDUM

To: Norma L. Longoria  
WIC Program Director

Via Fax: 381-0017

Attn: Margarita Gonzalez  
WIC Administrative Assistant

From: Cris Villarreal, Buyer *CV*  
Hidalgo County Purchasing Dept.

Date: August 9, 2007

Re: Bid No. 07-272 "Lease of Office Space for City of Rio Grande-WIC Clinic"

Enclosed, for your review, comments and recommendations, please find a copy of the sole bid received for the referenced bid project.

After reviewing the bid, there are several concerns that need to be clarified with the bidder regarding the Specifications for items #5 & #6.

Under Requirements and/or Terms & Conditions, first two bullets of item #1.

Please submit your recommendation no later than **Friday, August 10, 2007**, by **4:00 P.M.** in order to place on the next Commissioner's Court Meeting **Tuesday, August 14, 2007** for award of bid.

If you have any questions, please call me at 318-2626, Ext. 4867.

APPROVE



DISAPPROVE



FUNDS AVAILABILITY:  Yes /  No /  Other (specify) \_\_\_\_\_

BUDGET ACCOUNT #: \_\_\_\_\_

AUTHORIZED SIGNATURE

*Norma Longoria*

PRINTED NAME

*Norma Longoria*

DATE

*8/17/07*

SUBMIT THIS FORM TO THE HIDALGO COUNTY PURCHASING DEPARTMENT, VIA FAX TO (956) 318-2629.

**HIDALGO COUNTY PURCHASING DEPARTMENT  
 BID TABULATION SHEET**

**DEPARTMENT NAME:** Hidalgo County WIC Program

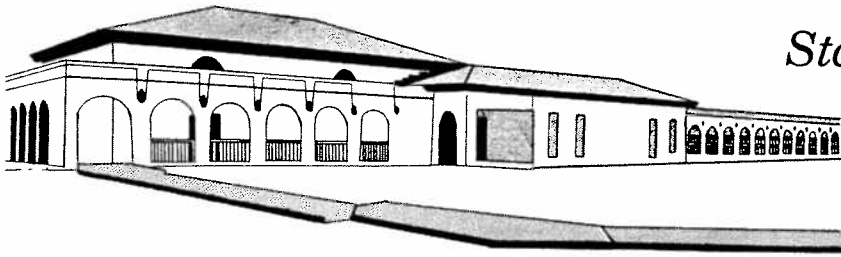
**BID OPENING DATE:** August 8, 2007

**BID OPENING TIME:** 9:30 A.M.

**DESCRIPTION OF BID:** Lease of Office Space in the City of Rio Grande City- WIC Clinic

**BID NO:** 07-272-08-08CGV

BID # RFB#	NAME OF COMPANY	UNIT PRICE	TOTAL PRICE	BID BOND OR CHECK INCLUDE
#1	<i>Hidalgo County Memorial Hospital Rio Grande City</i>	<i>\$1.05 sq.</i>	<i>\$ 3,596.25 monthly</i>	
#2				
#3				
#4				
#5				
#6				
#7				
#8				
#9				
#10				



# Starr County Memorial Hospital

OFFICE OF THE ADMINISTRATOR

P. O. BOX 78  
RIO GRANDE CITY, TEXAS 78582  
(956) 487-5561

August 6, 2007

Hidalgo County  
100 E. Cano, 4<sup>th</sup> Floor; Adm. Bldg.  
Edinburg, Texas 78539

**RECEIVED**

AUG 08 2007

**Re: HIDALGO COUNTY**  
**Bid No: 07-272-08-08CGV**

**PROCURASING DEPT.**

Dear Ms. Salazar:


Enclosed you will find the Starr County Memorial Hospital's Bid Number 07-272-08-08CGV for the lease of office space at the San Juan Plaza, 600 North Garza St. Rio Grande City, Texas.

The space available is 3,425 sq. ft. in Building A (San Juan Plaza Health Complex). This is the space that is currently leased by the Community Action Council of South Texas for the WIC Program. This space would require no modifications and could be a similar transition for the Hidalgo County WIC Program.

The rental fee includes the Starr County Memorial Hospital being responsible to pay the water bill and the grounds maintenance.

Please call me with any questions you may have at (956) 487-5561 Ext. 2220.

Thank you,

  
Thalia H. Munoz, RN MS; Administrator  
Starr County Memorial Hospital

HIDALGO COUNTY - WIC PROGRAM  
"LEASE OF OFFICE SPACE - RIO GRANDE CITY"

Bid No.: 07-272-08-11CGV

BID PAGE

BID PRICE PER SQUARE FOOT: \$ 1.05

TOTAL MONTHLY BID PRICE: \$ 3,596.25

TOTAL SQUARE FEET ON PROPOSED OFFICE BUILDING: 3,425

PHYSICAL LOCATION OF PROPOSED BUILDING: \_\_\_\_\_

600 N. Garza Street

Part of Building A

Rio Grande City, Texas 78582

**Term:**

The initial term of contract/lease is for a period of three (3) years with the County's option to renew for two (2) additional one (1) year terms under the same rates, terms and conditions.

PARTICIPATING BIDDER'S INFORMATION

COMPANY/BIDDER'S NAME: STARR COUNTY MEMORIAL HOSPITAL

ADDRESS: 2753 Hospital Court / P. O. Box 78

CITY/STATE/ZIP CODE: RIO GRANDE CITY, TEXAS , 78582

PHONE NUMBER: (956) 487-5561

FAX No: (956) 487-0332 CELLULAR No: \_\_\_\_\_

AUTHORIZED SIGNATURE: *Thalia H. Munoz Per: MS*

PRINTED NAME: THALIA H. MUNOZ

TITLE: ADMINISTRATOR