



**TEXAS TASK FORCE ON INDIGENT DEFENSE**  
205 West 14<sup>th</sup> Street, Suite 700 Tom C. Clark Building (512)936-6994  
P.O. Box 12066, Austin, Texas 78711-2066  
www.courts.state.tx.us/oca/tfid

CHAIR:  
THE HONORABLE SHARON KELLER  
Presiding Judge, Court of Criminal Appeals

DIRECTOR:  
MR. JAMES D. BETHKE

VICE CHAIR:  
THE HONORABLE OLEN UNDERWOOD

February 22, 2007

The Honorable J.D. Salinas  
Hidalgo County Judge  
P.O. Box 1356  
100 E. Cano 2nd Floor  
Edinburg, TX 78540  
Via Fax: (956) 318-2699

**Re: FY2008 Discretionary Grant Automatic Application Received**

Dear Judge Salinas,

I have received and reviewed the on-line automatic application of the FY2008 Discretionary Grant proposal titled *Hidalgo County Public Defender Office*. The on-line Automatic Application was submitted by Isidro Sepulveda, Jr. on February 9, 2007. This letter does not guarantee funding but notifies the county that we have received the application. We are reviewing it in light of our original award, subsequent awards and amendments. The county's request for continuation of the program will be reviewed by the Task Force and notice will be sent in June 2007 in accordance with the FY2008 Discretionary Grant Requests for Applications (RFA).

The Resolution/Internet Submission Form (available on-line) to support this application must be approved by the commissioners court, signed by the authorized official in both signature lines on the form and faxed to me by the date and time indicated in the RFA. Any other letters of support, documents supporting the application, or program /evaluation changes that you want considered must be faxed (512-475-3450) or postmarked by April 16, 2007.

Please call me, toll free in Texas at (866) 499-0656, if you have any questions about the application process. You may also call my direct line at 512-936-6996. Thank you.

Sincerely,

Bryan Wilson  
Grant Administrator

Copy: Mr. Jaime E Gonzalez, Chief Public Defender, Via Fax: 956-292-7049

**2008 Hidalgo County Discretionary Grant Program Intent to Submit Application Confirmation**

Official Requests for Applications (RFA) Notice on Texas Task Force on Indigent Defense web  
 (If a conflict exists between this webpage and the RFA, the RFA prevails.)

County: Hidalgo  
 Counties included in Grant Application: Hidalgo  
 Fiscal Year: 2008  
 Program Title: Hidalgo County Public Def

State Payee Identification number: 74-6000717  
 Division or unit within the county to administer the grant: Court Administration  
 Official County Mailing Address: 100 N. Cano  
 Edinburg, TX78539

The County Judge is **Ramon Garcia**.  
 The Financial Officer is the County Auditor, **Raymundo Eufrazio**.  
 The Authorized Official is **Ramon Garcia**.  
 Program Director is **Jaime E Gonzalez**.

Steps in Application Process

**Tier One: Intent to Submit Application (ISA) Requirement**

- Review the eligibility requirements. Each year the Task Force adopts specific measures as eligibility requirements for the discretionary grant funds. These measures are intended to encourage each compliance with statutory requirements or policy and standards adopted by the Task Force. The checklist maintained by the special counsel is shown below. Counties not meeting plan eligibility requirements should contact the Task Force Special Counsel to resolve any compliance issues by **5:00PM on .**

<b>Indigent Defense Plan Review Summary</b>		
	<b>District Court</b>	<b>County Court</b>
The following items have been addressed in the plan:		
Reviewed 2002 or 2003 Juvenile Plan	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
48 hour initial appearance	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
24 hour transmission of counsel requests.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
1 or 3 working day deadline for appointing counsel	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Attorney Fee Schedule	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Procedures for payment of expenses incurred with prior court approval	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Procedures for payment of expenses incurred without prior court approval	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Itemized fee voucher required to be submitted and approved by judge before payment	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
CLE Training requirements for attorneys complies with Task Force standards (Not verified for compliance with April 27, 2003 effective date of standards; Initial reporting period must include this date)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

Plan has met specified conditions

The plan requirements appear to have been met.

- Verify the data on this page and update if necessary.
- Court Commitment – The judiciary is responsible for implementing indigent defense procedures v counties. ISAs must contain letter(s) of commitment to participate with or support the program implementation from the affected judges (see Attachment B). The attachment B is a **sample** form be modified to ensure it communicates what level of commitment that the local judges are providing specific program in the application. All supporting documents must be mailed together and be clearly labeled. **These documents must be postmarked on or before** .

#### Tier Two: Full Proposals Requirements

- Notice to proceed with Application - The grant administrator will review all ISAs and provide a written **to Proceed with Application** to those counties that best demonstrate that they meet the priority and other requirements contained within this RFA.
- Supporting Documents – Optional documents such as timelines, general letters of support, agreements, or other documents that the county uses to support their application must be mailed. All supporting documents must be mailed together and be clearly labeled. **These documents must be postmarked on or before** .
- Submit a Resolution / Internet Submission Form approved by County's Commissioner Court and the authorized official. A link will be available on the confirmation page to print out the Resolution / Internet Submission Form. When a grant application is submitted via the Internet, the Task Force will not complete until the applicant provides a Resolution / Internet Submission Form that is signed by the applicant's authorized official and that meets all deadlines for applications. The County Commissioner Court must adopt the resolution provided through the application process that authorizes the grant and takes responsibility for the appropriate expenditure of the funds. This form also certifies that the information submitted via the Internet is true and correct and that, if a grant is awarded, the county will comply with all relevant rules, policies, and procedures. **This form must be postmarked on or before and faxed to:**

Task Force on Indigent Defense  
Attention: Grants Administrator  
205 West 14th Street, Suite 600  
PO Box 12066  
Austin, Texas 78711-2066.  
512-936-6994  
512-475-3450 Fax

*Texas Administrative Code §173.8, §173.202*

- Meet grant award conditions such as Indigent Defense Plans and Expenditure Reports required throughout the year.

**All applications must be submitted on-line by 5:00 PM on** (or postmarked by the dates indicated if a grant is granted). Late submissions will not be considered. All court commitment documents, supporting documents, resolutions / internet submission form supporting the grant applications must be completed entirely and mailed together. **These documents must be postmarked on or before** . Incomplete submissions will not be considered.

Task Force on Indigent Defense  
Attention: Grants Administrator  
205 West 14th Street, Suite 600  
PO Box 12066  
Austin, Texas 78711-2066  
512-936-6994 (for Questions)

Printable Indigent Defense Discretionary Grant Program Cooperation Agreement

Resolution / Internet Submission Form: Click on link to open new window with Sample resolution. This is printed or copied (Ctrl+A, Ctrl+C) and pasted (Ctrl+V) into Word Processing software for editing. Word

Home

RECEIVED

SEP 10 2007

COUNTY JUDGE



**TEXAS TASK FORCE ON INDIGENT DEFENSE**  
205 West 14<sup>th</sup> Street, Suite 700 Tom C. Clark Building (512)936-6994  
P.O. Box 12066, Austin, Texas 78711-2066

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**Facsimile Transmission Cover Page**

To: The Honorable Juan Salinas  
Recipient Fax No: 956-318-2699  
Recipient Agency: Hidalgo County  
Description: FY2008 Statement of Discretionary Grant Award

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Sender's Name: Whitney Stark  
Sender's Fax No: 512-475-3450  
Total Pages: 5

Message: Dear Judge,  
Here is the Statement of Grant Award for the FY2008 Discretionary Grant from the Task Force on Indigent Defense. Please sign the Statement and return it via fax. No original needs to be mailed. Thank you.

Whitney Stark  
Grants Administrator  
Task Force on Indigent Defense  
P.O. Box 12066  
Austin, Texas 78711-2066  
Direct: 512.936.6996  
Fax: 512.475.3450  
Toll free in Texas: 866.499.0656  
whitney.stark@courts.state.tx.us



## TEXAS TASK FORCE ON INDIGENT DEFENSE

205 West 14<sup>th</sup> Street, Suite 700 Tom C. Clark Building (512)936-6994

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CHAIR:  
THE HONORABLE SHARON KELLER  
Presiding Judge, Court of Criminal Appeals

DIRECTOR:  
MR. JAMES D. BETHKE

VICE CHAIR:  
THE HONORABLE OLEN UNDERWOOD

September 7, 2007

The Honorable Juan D. Salinas  
Hidalgo County Judge  
P.O. Box 1356  
Edinburg, TX 78540411  
VIA FAX: 956-318-2699

Dear Judge Salinas,

I am pleased to inform you that the Texas Task Force on Indigent Defense has awarded Hidalgo County a FY2008 Discretionary Grant in the amount of **\$194,739** in response to your application titled **Hidalgo County Indigent Defense Public Defender**. Your Statement of Grant Award for fiscal year 2008 is attached. Please sign and return via fax the first two pages of the Statement of Grant Award to fax number 512-475-3450 **on or before October 1, 2007**. You do not need to mail a copy.

Congratulations to Hidalgo County on taking the lead in Texas by developing a new indigent defense program. If you have any questions or need clarification on the information contained in this letter or attached Statement of Grant Award, please contact Whitney Stark, the Task Force Grants Administrator at (512) 936-6996.

Sincerely,

Sharon Keller  
Chair, Task Force on Indigent Defense  
Presiding Judge, Court of Criminal Appeals

# Attachment A

## Required Conditions and Reports

### Program Requirements

In addition to the program requirements stated in the Request for Applications (RFA) these specific program requirements apply to this funded program

- The county will submit reports to obtain reimbursement of expended funds based on actual expenditures. The reimbursements will be based proportional to the county's required match;
- The County must develop a written policy that includes caseload standards for each attorney and for the operation of this program. In developing caseload standards nationally recognized standards, and standards used by other states shall be taken into consideration. The policy on the caseload standard must require the Chief Public Defender to review the caseload status at least quarterly. The Chief Public Defender is responsible for determining overload. The Chief Public Defender must notify the oversight board in writing if an exception to the caseload standard is authorized.

### Activity

The Hidalgo County Misdemeanor Public Defender Office provides representation to persons charged with misdemeanor offenses in Hidalgo County. The department will make a priority for representation those individuals that are incarcerated. The department will also provide representation to those individuals with co-occurring felony charges.

The County will continue to operate the Misdemeanor Public Defender Office that was agreed to under the terms of the FY2005 Discretionary Grant Statement of Grant Award.

### Project Evaluation

This grant requires quarterly progress reports to provide information on the effectiveness of the program. The Task Force grant administrator will construct an on-line progress report that best reflects the actual work being performed in this program and is consistent with the FY2005 Discretionary Grant Statement of Grant Award. The county will be able to request modifications to the on-line report when the performance measures are determined to not accurately reflect the work performed.

### Timeline for Reporting and Fund Distribution

Reports will be submitted on-line over the Internet.

Reporting Period	Type Report Due	Date Report Due	Expected Fund Distribution Date
October through December	Budget Status Report Progress report	January 15, 2008	January 2008
January through March	Budget Status Report Progress report	April 15, 2008	April 2008
April through June	Budget Status Report Progress report	July 15, 2008	July 2008
July through September	Final Budget Status Report Final Progress report	November 15, 2008	November 2008

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\*\*\* TX REPORT \*\*\*  
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TRANSMISSION OK

TX/RX NO 2057  
RECIPIENT ADDRESS 915124753450  
DESTINATION ID  
ST. TIME 09/10 14:19  
TIME USE 00'55  
PAGES SENT 3  
RESULT OK

# JD Salinas III

Hidalgo County Judge

## Fax Cover Sheet

To: Whitney Stark Date: 9/10/17  
Fax #: (512) 475-3450 Pages: 3 (including cover sheet)  
From: J. Chris Treviño

Subject::

Please call Ashlee Henry of my staff at (956) 318-2600 as soon as possible if all pages are not received or if you have any questions regarding this fax.

Comments: Thank you!

# JD

**Salinas III**  
Hidalgo County Judge

## Fax Cover Sheet

To: Whitney Stark Date: 4/10/17  
Fax #: (512) 475-3450 Pages: 3 (including cover sheet)  
From: J. Chris Mexiño

Subject:

Please call Ashlee Henry of my staff at (956) 318-2600 as soon as possible if all pages are not received or if you have any questions regarding this fax.

Comments: Thank you!

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\*\*\*\*\***CONFIDENTIALITY NOTICE**\*\*\*\*\*  
This facsimile message and accompanying documents contain information from the Hidalgo County Judge's Office, which may be **CONFIDENTIAL AND/OR PRIVILEGED**. The information is intended to be for use of the individual or entity named on this transmittal sheet. If you are not the intended recipient, be aware that any disclosure, copying, distribution or use of the contents of this information is prohibited. If you received this facsimile in error, please notify us by telephone immediately. Thank You.



Task Force on Indigent Defense  
Statement of Grant Award  
FY2008 Discretionary Grant

**Grant Number:** 212-58-D03  
**Grantee Name:** Hidalgo County  
**Program Title:** Hidalgo County Indigent Defense Public Defender  
**Grant Period:** 10/1/2007-9/30/2008  
**Grant Type:** Continued Multi-year Discretionary Grant  
**Grant Award Amount:** \$194,739

The Task Force on Indigent Defense (Task Force) has awarded the above-referenced grant for indigent defense services. The authorized official named on the grant application must sign this Statement of Grant Award and return it to the Task Force by **October 1, 2007**. The grantee will not receive any grant funds until this notice is executed and returned to the Task Force. Funding is provided as listed in the categories in the table below:

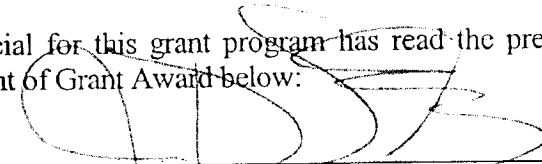
Direct Costs	Amount funded 40%
1) Personnel (Total Number of FTEs: 8 )	\$348,600
2) Fringe Benefits	\$98,248
3) Travel and Training	\$19,500
4) Equipment	\$3,000
5) Supplies	\$15,000
6) Contract Services	\$2,500
7) Office Space (rental)	\$0
<b>Total Direct Costs</b>	<b>\$486,848</b>
<b>Indirect Costs:</b>	
8) Indirect Costs	
<b>Total Indirect Costs</b>	
<b>Total Proposed Costs</b>	<b>\$486,848</b>
Less Cash from Other Sources – County Match	\$292,109
<b>Total Amount Funded by Task Force</b>	<b>\$194,739</b>

Standard Grant Conditions:

- The authorized official for the grantee accepts the grant award.
- The authorized official, financial officer, and program director, referred to below as grant officials, agree to the terms of the grant as written in the Request for Applications issued on December 1, 2006, including the rules and documents adopted by reference in the Task Force on Indigent Defense's Grant Rules in Title 1, Part 8, Chapter 173, Texas Administrative Code.
- The grant officials understand that a violation of any term of the grant may result in the Task Force placing a temporary hold on grant funds, permanently deobligating all or part of the grant funds, requiring reimbursement for funds already spent, or barring the organization from receiving future grants.

- Disbursement of funds is always subject to the availability of funds.
- The grant officials agree to follow the grant terms contained in the "Required Conditions and Report" contained in Attachment A.
- Any plan documents submitted to the Task Force must continue to meet all grant eligibility requirements.

The authorized official for this grant program has read the preceding and indicates agreement by signing this Statement of Grant Award below:

  
\_\_\_\_\_  
Signature of Authorized Official

J.D. Salinas III, Hidalgo County Judge  
\_\_\_\_\_  
Name & Title (must print or type)

4/10/07  
\_\_\_\_\_  
Date

**2008 Hidalgo County Resolution**  
**Indigent Defense Discretionary Grant Program**

WHEREAS, under the provisions of the Texas Government Code Section 71.062 and Texas Administrative Code Chapter 173, counties are eligible to receive grants from the Task Force on Indigent Defense to provide improvements in indigent defense services in the county; and

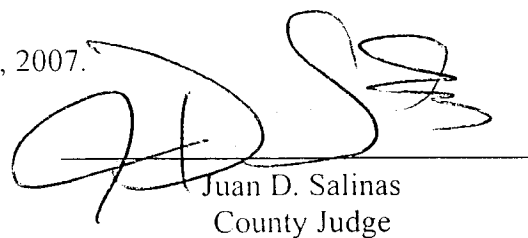
WHEREAS, this grant program will assist the county in the implementation and the improvement of the indigent criminal defense services in this county; and

WHEREAS, Hidalgo County Commissioners Court has agreed that in the event of loss or misuse of the funds, Hidalgo County Commissioners assures that the funds will be returned in full to the Task Force on Indigent Defense.

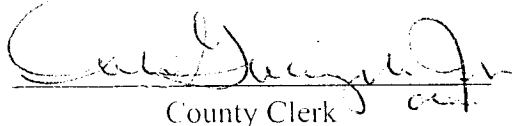
NOW THEREFORE, BE IT RESOLVED and ordered that Juan D. Salinas is designated as the Authorized Official to apply for, accept, decline, modify, or cancel the grant application for the Indigent Defense Discretionary Grant Program and all other necessary documents to accept said grant; and

BE IT FURTHER RESOLVED that Jaime E Gonzalez is designated as the Program Director and contact person for this grant and the County Auditor is designated as the Financial Officer for this grant.

Adopted this 3 day of April, 2007.

  
\_\_\_\_\_  
Juan D. Salinas  
County Judge

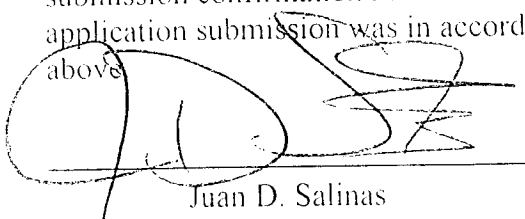
Attest:

  
\_\_\_\_\_  
County Clerk

Note: This Required Resolution is to obtain grant funds. Please do not alter it other than to fill in the optional spaces. Please direct request to alter to the Task Force's Special Counsel.

**Internet Submission Form**

After submitting the discretionary grant application on-line, the following Internet submission confirmation number was received #D200810820070209. This grant application submission was in accordance with the Commissioners Court Resolution above



Juan D. Salinas  
Authorized Official

**APPROVED BY**  
**COMMISSIONERS' COURT**  
ON: 3/07