

AI-5836

6.A.

**National 4-H Week Proclamation
CC REGULAR**

Date: 10/09/2007

Submitted By: Patti Loya, TEXAS COOP. EXTENSION

Submitted For: Doug Denny

Department: TEXAS COOP. EXTENSION

Agenda Area: Texas Cooperative Extension

Information

CAPTION

Approval of Proclamation proclaiming October 7-12, 2007 as Hidalgo County 4-H Week.

BACKGROUND

Fiscal Impact

Attachments

Link: [Proclamation 07-08](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Dina Trevino	10/03/2007 09:22 AM	APRV
2	Ivan Cantu	Ivan Cantu	10/03/2007 09:36 AM	APRV
3	Dina Trevino	Dina Trevino	10/04/2007 03:00 PM	APRV
4	Purchasing Department	Marty Salazar	10/04/2007 03:15 PM	APRV
5	Auditor's Office	Becky Morales	10/04/2007 03:38 PM	APRV
6	Court Administrator	Monica Badillo	10/04/2007 04:13 PM	APRV

Form Started By: Patti Loya
Started On: 10/01/2007 11:44 AM

Final Approval Date: 10/04/2007

Texas 4-H Centennial Proclamation

WHEREAS, the youth and volunteers of any community are its greatest natural resource; and,

WHEREAS, 4-H is one of the largest youth organizations in Texas, with nearly one in every 10 Texas youth involved in 4-H; and,

WHEREAS, 4-H in Texas claims 658,810 youth members and 42,764 adult and youth volunteers, while Hidalgo County's 4-H program numbers over 530 members and over 400 adult volunteers;

WHEREAS, 4-H as part of Texas Cooperative Extension is a program where youth learn together in all kinds of projects, events, and activities; and,

WHEREAS, 4-H has been helping youth and adults learn, grow, and work together for a hundred years;

NOW, THEREFORE, I, J.D. Salinas County Judge of the Hidalgo County, Board of Commissioners, do hereby proclaim October 7-12, 2007

HIDALGO COUNTY 4-H WEEK

and urge the people of this community to take advantage of the opportunity to become more aware of this special program which gives youth the chance to learn together and on their own as part of Hidalgo County 4-H, and to join us in recognizing the unique partnership between our county and our University System.

**J.D. Salinas
Hidalgo County Judge**

Date

AI-5944
Elections
CC REGULAR

8.A.

Date: 10/09/2007
Submitted By: Teresa Navarro, ELECTIONS DEPT.
Department: ELECTIONS DEPT.
Agenda Area: Elections Administration

Information

CAPTION

Discussion, consideration, and approval to purchase beverages and food for election workers for the November 6, 2007 Constitutional Amendment Election at an amount not to exceed \$300.00.

BACKGROUND

Food cost not to exceed \$300.00. Food needed during the last day of early voting when all supplies are returned to the elections office, and on election night when all supplies are returned to the elections office. An individual meeting is held with each election presiding judge upon their return, to go over required paperwork. An election presiding judge does not leave the elections office until the meeting is completed.

Fiscal Impact

FISCAL YEAR: 2007 **ACCT. #:** 7-1100-414-00-130-001-0-630
FUNDS AVAILABLE Y/N?: Y **MATCHING FUNDS Y/N?:**

BUDGETARY IMPACT:

Available Balance as of 10-4-07 \$964.13

Attachments

No file(s) attached.

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Dina Trevino	10/04/2007 10:30 AM	APRV
2	Veronica Lopez	Veronica Lopez	10/04/2007 11:57 AM	APRV
3	Purchasing Department	Marty Salazar	10/04/2007 12:50 PM	APRV
4	Auditor's Office		10/04/2007 04:32 PM	NEW

Form Started By: Teresa Navarro Started On: 10/04/2007 10:28 AM

Final Approval Date: 10/04/2007

AI-5936

9.A.

**use of county office space
CC REGULAR**

Date: 10/09/2007

Submitted By: Monica Badillo, BUDGET & MANAGEMENT

Submitted For: Cari L./Daniel Flores

Department: BUDGET & MANAGEMENT

Agenda Area: Buildings and Grounds

Information

CAPTION

Discussion, consideration, and action on request to use the vacated Tax Office area located at 100 E. Cano by a UTPA student for film project.

BACKGROUND

One day in the month of October
Jesse Castellanos - under Dr. Stanley for Directing Class II

Fiscal Impact

Attachments

No file(s) attached.

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Dina Trevino	10/03/2007 10:56 PM	APRV
2	Ivan Cantu	Ivan Cantu	10/04/2007 07:47 AM	APRV
3	Purchasing Department		10/04/2007 04:32 PM	PEND
4	Auditor's Office		10/04/2007 04:32 PM	NEW
Form Started By: Monica Badillo			Started On: 10/03/2007 05:36 PM	
Final Approval Date: 10/04/2007				

AI-5898

10.A.

Operation border star phase 2

CC REGULAR

Date: 10/09/2007

Submitted By: Joel Rivera, CONSTABLE PCT. #1

Submitted For: Joel Rivera

Department: CONSTABLE PCT. #1

Information

CAPTION

Discussion and approval for participation in Operation Border Star which provides reimbursement for overtime salary and mileage for patrol throughout the patrol area. The operation is an intelligence driven operation and is similar to Operation Wrangler. Overtime is to include the chief deputies, deputies, and constable clerk.

BACKGROUND

Grant from Governor's Office

Approx. \$ 40,000.00

No in-kind match

Fiscal Impact

Attachments

No file(s) attached.

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Dina Trevino	10/03/2007 03:07 PM	APRV
2	Rey Salazar	Rey Salazar	10/04/2007 11:30 AM	APRV
3	Auditor's Office		10/04/2007 04:32 PM	NEW

Form Started By: Joel Rivera

Started On: 10/03/2007 02:43 PM

Final Approval Date: 10/04/2007

AI-5888

11.A.

**Sewer Imp./Donna
CC REGULAR**

Date: 10/09/2007

Submitted By: Estella Webber, URBAN COUNTY

Department: URBAN COUNTY

Agenda Area: Urban County

Information

CAPTION

The Urban County Program on behalf of the City of Donna is requesting award of bid and approval of contract to Centerline Construction in the amount of \$18,300.00 (firm meeting all specifications and requirements), utilizing Year 20 (2007) funds for a Water/Sewer Improvement Project.

BACKGROUND

The City of Donna requested and received three quotes for Sewer Improvements to a manhole, to include reconnections to existing manhole, located on the corner of 5th Street and Fordyce Street in Donna. The lowest quote received was from Centerline Construction in the amount of \$18,300.00. (See attached Price Quotation Form approval).

Contract Amount: \$18,300.00

Funds Available: \$40,702.00 (2007 FY 20)

Fiscal Impact

Attachments

Link: Sewer Imp Donna

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Dina Trevino	10/03/2007 01:52 PM	APRV
2	Rey Salazar	Rey Salazar	10/03/2007 04:02 PM	APRV
3	Purchasing Department	Marty Salazar	10/03/2007 04:52 PM	APRV
4	Auditor's Office		10/04/2007 04:32 PM	NEW
Form Started By: Estella Webber			Started On: 10/03/2007 01:27 PM	
Final Approval Date: 10/04/2007				

1
COUNTY *of* HIDALGO



SYLVIA S. HANDY

County Commissioner, Pct. 1
1902 Joe Stephens Ave.
Weslaco, TX 78596
(956) 968-8733

Monday, October 01, 2007

Hidalgo County
Urban County Program
1916 Tesoro Blvd.
Pharr, Texas 78577

Attention: Mrs. Linda Sandoval

Dear Mrs. Sandoval:

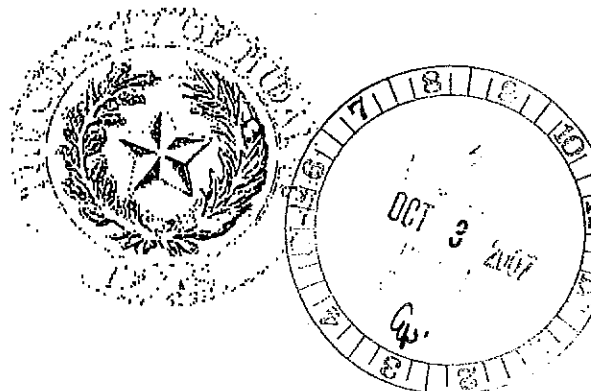
Pct. 1 is requesting approval of quotes for the City of Donna demolition project as stated in the City of Donna Year 19 Work-plan.

We are requesting that you please place quote approval for the Year 19 proposed demolition project on the agenda for the upcoming Commissioner's Court Meeting, scheduled for October 9, 2007.

Sincerely,

Joseph Palacios

Joseph Palacios
Chief Administrator
Pct. 1



City of
Donna
The Heart of the Valley

Oct. 3, 2007

Urban County Program
Attn: Tony Barco
1916 Tesoro Blvd.
Pharr, TX 78577

Re: Sewer Manhole Rehabilitation
(South 5th St. & Fordyce)

Dear Mr. Barco:

Please be advised that at the City Council's regular meeting of Oct. 2, 2007, the above-mentioned project was awarded to the lowest bidder, Centerline Construction in the amount of \$18,300. At this time we are requesting that the item be placed on the agenda at the next County Commissioners Meeting for their consideration. Enclosed you will find the documentation relating to the project as was requested by your office.

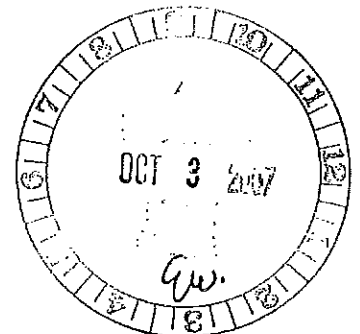
Please contact me if you have any questions or need additional information.

Sincerely,



P.R. Avila
City Manager

Enclosures





STATE OF TEXAS

CERTIFICATION OF COPY
OF PUBLIC RECORD

CITY OF DONNA

Before me, the undersigned authority, personally appeared Martha Alvarado, who, being by me duly sworn deposed as follows:

My name is Martha Alvarado. I am of sound mind, capable of making this affidavit, and personally acquainted with the facts herein stated.

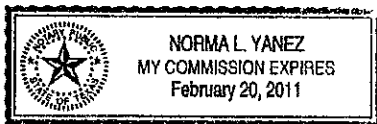
I am a custodian of the records of the City of Donna, Hidalgo County, Texas. Attached hereto is a letter certifying the Donna City Council's action at their Regular Meeting of October 2, 2007 regarding the sewer manhole located at South 5th Street and Fordyce Avenue. Said action will be presented in the minutes for approval at a future meeting of the Donna City Council.

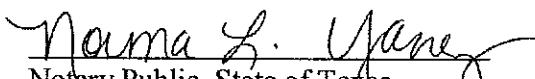
I further certify, in the performance of the functions of my office that said minutes are an official record from the public office of the City Secretary, City of Donna, Hidalgo County, Texas, and is public record, kept in said office and appear of record in said office.

In witness whereof, I have hereunto set my hand and affixed the official seal of said office this the 3rd day of October 2007.


Martha Alvarado
City Secretary

Sworn to and subscribed before me on the 3rd day of October 2007.




Notary Public, State of Texas

My Commission Expires: 02-20-2011

**URBAN COUNTY PROGRAM
COUNTY OF HIDALGO**

Price Quotations

VENDOR #1

Name: CENTERLINE CONSTURCTION Person Contacted: Joseph Aguirre Phone: 956-968-0516

Address: 502 W. 34th Street, Weslaco, Texas 78596

Item#	Quantity	Description	Amount
1	1	14' deep & 48" manhole removal, to include replacement of new 14' deep	
		And 48" fiberglass manhole, reconnection of existing connections into manhole.	
			\$18,300.00

VENDOR #2

Name: Z-TECH CONSTRUCTION Person Contacted: _____ Phone: 956-650-4879

Address: P.O. Box 1345, Weslaco, Texas 78596

Item#	Quantity	Description	Amount
1	1	14' deep & 48" manhole removal, to include replacement of new 14' deep	
		And 48" fiberglass manhole, reconnection of existing connections into manhole	
			\$26,752.30

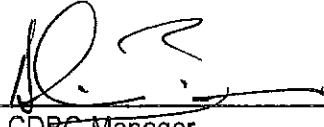
VENDOR #3

Name: R&E UTILITY GROUP INC. Person Contacted: _____ Phone: 956-867-8838

Address: P.O. Box 738, Weslaco, Texas 78596

Item#	Quantity	Description	Amount
1	1	14' deep & 48" manhole removal, to include replacement of new 14' deep	
		And 48" fiberglass manhole, reconnection of existing connections into manhole	
			\$24,350.00

Recommendation: To go with the lowest quoted amount for the specified work. Centerline Construction with a quoted amount of \$18,300.00. Contractor has quoted amount based on plans & specs provided by city engineer. Contractor has also been advised about Davis Bacon (wage rates) compliance and all related labor standard requirements. A copy of the general liability and required insurances is attached.

Requested by:  9-27-07 Approved by:  9/28/07
City/Precinct Date CDBG Manager Date



September 26, 2007

Mr. Antonio "Tony" Barco
CDBG Manager
Hidalgo County Urban County Program
1916 Tesoro Blvd.
Pharr, Texas 78577

Ref: Sewer Man Hole located on the corner of 5th St and Fordyce

Dear Mr. Barco,

Due to the contractor (OMT Utilities) who had the lowest quote, we will not be able to recommend the contractor due to they do not have workman's comp, which is a requirement for the Hidalgo Urban County Program. We have secured another quote from Centerline Construction in the amount \$18,300.00 which includes a new sewer manhole, parts and labor.

If possible, please include this project in the next County Commissioner's meeting which will be held on Tuesday, October 9, 2007.

If you should have any questions, please contact me at (956) 464-3314.

Thank You,

A handwritten signature in black ink, appearing to read "P.R. Avila II".

P.R. Avila II
City Manager

AI-5890

11.B.

**Sewer Imp / Elsa
CC REGULAR**

Date: 10/09/2007

Submitted By: Estella Webber, URBAN COUNTY

Department: URBAN COUNTY

Agenda Area: Urban County

Information

CAPTION

1. Requesting exemption from competitive bidding requirements under the Texas Local Government Code 262.024 (a)(4) for professional engineering services in connection with Hidalgo County Urban County Program from Program Year 18 (2005) for a water sewer improvements project in the City of Elsa
2. Presentation of the scoring grid (of at least four (4) engineering firms from the County's approved "pool" as graded and evaluated by the City of Elsa) for the purposes of ranking by CC in connection with an Urban County Program Water/Sewer Improvements project in the City of Elsa.
3. Authority to negotiate a professional engineering service contract with the No. 1 ranked firm of _____ for the provision of engineering services for a City of Elsa Water/Sewer Improvements project.

BACKGROUND

The City of Elsa has graded four engineering firms from the County's approved "pool". Noe Garza Engineers Inc., Quintanilla, Headley & Associates, Inc., Hinojosa Engineering, Inc. and Javier Hinojosa Engineering were rated for the 2005 Water/Sewer improvements project to include the upgrade of the valve system at the water plant. See attached scoring grid for your review.

Fiscal Impact

Attachments

Link: [Sewer Imp Elsa](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Dina Trevino	10/03/2007 01:53 PM	APRV
2	Rey Salazar	Rey Salazar	10/03/2007 04:04 PM	APRV
3	Purchasing Department	Marty Salazar	10/03/2007 04:53 PM	APRV
4	Auditor's Office		10/04/2007 04:32 PM	NEW
Form Started By: Estella Webber			Started On: 10/03/2007 01:37 PM	

Final Approval Date: 10/04/2007

City of Elsa
Engineering Services
2005 Water / Sewer Improvements
Grading Grid

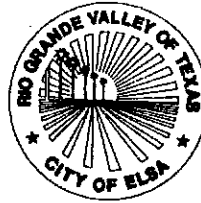
CRITERIA	Noe Garza Engineers, Inc.			Hinojosa Engineering, Inc.			Quintanilla, Headley & Associates, Inc.			Javier Hinojosa Engineering		
	Grader 1	Grader 2		Grader 1	Grader 2		Grader 1	Grader 2		Grader 1	Grader 2	
Experience	24	25		22	23		24	22		19	22	
Methodology	18	19		20	17		17	17		20	18	
Staffing / Capacity to Perform	18	19		20	20		18	17		19	17	
Understanding the Project	24	23		22	22		24	21		20	23	
Familiarity with Applicable Rules and Regulations	10	9		10	9		10	9		10	9	
TOTALS	100	95		94	91		93	86		88	89	
AVERAGES	97.5%	97.5%		92.5%	92.5%		89.5%	89.5%		88.5%	88.5%	

#1 Rated Noe Garza Engineers, Inc. 97.5%

#2 Rated Hinojosa Engineering, Inc. 92.5%

#3 Rated Quintanilla, Headley & Associates, Inc. 89.5%

#4 Rated Javier Hinojosa Engineering 88.5%



CITY OF ELSA

July 26, 2007

Ms. Diana Serna, Director
Hidalgo County Urban County Program
1916 Tesoro Blvd.
Pharr, Texas 78577

Dear Ms. Serna,

The Elsa City Commission had a meeting at which a quorum was present on July 24, 2007 and considered the selection of a Project Engineer for the Wastewater Treatment Plant Rehabilitation Project. The statement of qualifications of four firms were considered and rated by City Secretary Hilda Ayala and myself. The ratings were presented to the City Commission and they recommended the firm of Noe Garza, which was the highest rated on both of our rating sheets.

Attached you will find copies of the filled Rating Sheets and the Statements of Qualifications we had requested for review and consideration. Once authorized by you, we will proceed to the contracting of Professional services so that Mr. Garza can begin our project.

If you have any questions and require additional information please let me know.

Sincerely,

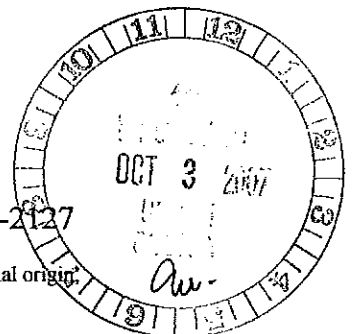
Oscar Cuellar Jr.
Interim City Manager

P.O. BOX 427

ELSA, TEXAS 78543

PHONE (956) 262-2127

The City of Elsa is an Equal Opportunity Employer and does not discriminate on the basis of race, color national origin, Sex, religion, age or disability in employment or the provision of services.



AI-5893

11.C.

**Sidewalk Imp./Weslaco
CC REGULAR**

Date: 10/09/2007

Submitted By: Estella Webber, URBAN COUNTY

Department: URBAN COUNTY

Agenda Area: Urban County

Information

CAPTION

The Urban County Program, is requesting approval and award of the best and final negotiated contract with Sigler Winston, Greenwood & Associates, (the highest ranked firm) in the amount of \$18,059.45 for professional engineering services, in connection with a City of Weslaco Sidewalk Improvements project utilizing Year 20 (2007) funds.

BACKGROUND

City of Weslaco has negotiated a best and final contract with Sigler, Winston, Greenwood & Associates for a professional engineering services, in the amount of 18,059.45 for the 2007 sidewalk project. See attached scope of services.

Contract Amount: \$ 18,059.45

Funds Available: \$ 107,868.00 (2007 FY 18)

Fiscal Impact

Attachments

Link: [Sidewalk Imp./
Weslaco](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Dina Trevino	10/03/2007 01:54 PM	APRV
2	Rey Salazar	Rey Salazar	10/04/2007 08:32 AM	APRV
3	Purchasing Department	Marty Salazar	10/04/2007 08:39 AM	APRV
4	Auditor's Office		10/04/2007 04:32 PM	NEW
Form Started By: Estella Webber			Started On: 10/03/2007 01:46 PM	
Final Approval Date: 10/04/2007				

CHAS. A. GREENWOOD, P.E.
SPECIAL CONSULTANT

WM. R. SHEA, P.E.
CHAIRMAN OF THE BOARD

SIGLER, WINSTON, GREENWOOD
& ASSOCIATES, INC.

Consulting Engineers

1804 EAST HIGHWAY 83
WESLACO, TEXAS 78596
AC 956-968-2194 Fax 968-8300

JOE B. WINSTON, JR., P.E.
EXECUTIVE VICE-PRESIDENT

RANDALL C. WINSTON, P.E.
PRESIDENT

September 24, 2007

Re: Sidewalk Project 2007 - City of
Weslaco

Mr. Tony Barco
CDBG Manager
Urban County Program
1916 Tesoro Blvd.
Pharr, Texas 78577

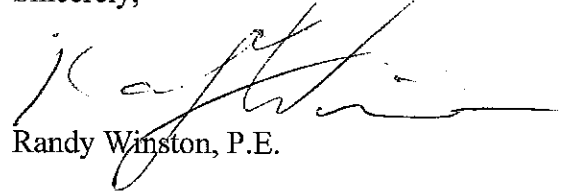
Via Mail, Fax (787-5291) & Email

Dear Mr. Barco,

Enclosed please find the Engineer's Justifiable Breakdown for the City of Weslaco Sidewalk Project 2007. Please note the breakdown includes all phases of the project and the cost per phase.

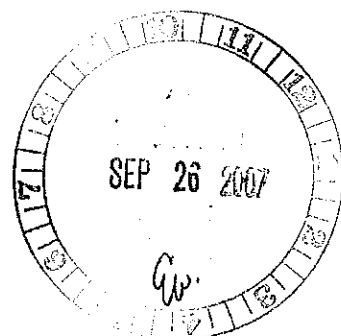
If you have any questions or need additional information, please feel free to call.

Sincerely,



Randy Winston, P.E.

RW:cm



The City of: Weslaco

Date: Revised September 24, 2007

[illegible]

SIGLER WINSTON GREENWOOD Consulting Engineers - PRELIMINARY Engineer's Cost Estimate**The City of:** Weslaco**Project:** Sidewalk Project: TOTALS for First & Second Street only**Date:** Revised September 24, 2007

Item Description	Quantity	Unit	Unit Price	Item Total
1 Clearing of ROW for Sidewalk Construction	1360	LF	\$10.00	\$13,600.00
2 Removal and Relocation of Objects	10	Ea.	\$500.00	\$5,000.00
3 5' Wide by 4" thick reinforced Concrete Sidewalk	1180	LF	\$25.50	\$30,090.00
4 Removal of Existing Sidewalk	601	LF	\$22.50	\$13,522.50
5 Handicapped Ramp	24	Ea.	\$1,500.00	\$36,000.00
6 Driveway Apron	180	LF	\$36.00	\$6,480.00
7 Retaining Wall	0	LF	\$25.00	\$0.00
8 Existing Stairs to be replaced on Private Property	0	Ea.	\$550.00	\$0.00
SubTotal				\$104,692.50
Contingency at 15.00%				\$15,703.88
Estimated Construction Cost				\$120,396.38
Engineering Fee				\$18,059.46
TOTAL ESTIMATED PROJECT COST				<u>\$138,455.83</u>

City of Weslaco

"The City on the Grow"



BUDDY DE LA ROSA, Mayor
JOHN F. CUELLAR, Mayor Pro-Tem
SOYLA R. GONZALEZ, Commissioner
ADRIAN GONZALEZ, Commissioner
RENE RODRIGUEZ, JR, Commissioner

ANTHONY COVACEVICH, City Manager

CERTIFICATE

I, Amanda C. Elizondo, City Secretary of the City of Weslaco, Texas, **DO HEREBY CERTIFY**, that the Weslaco City Commission at their Regular Meeting of October 2, 2007 approved the following items:

- 1) Contract Amendment No. 1 to the existing contract between the City of Weslaco and Halff & Associates to add to the scope of services a new sewer line and increase the engineering fees by \$10,000.00 for the Water and Sewer Line Improvements Project utilizing Urban County Program Year 19 (2006) funds.
- 2) The scope of services and engineering fees from Sigler, Winston, Greenwood & Associates for professional services in connection with the Sidewalk Project in the amount of \$18,059.45 utilizing Urban County Program Year 20 (2007) funds.

I further certify that such action of the Weslaco City Commission is recorded in Volume 44 of the Weslaco Minute Book.

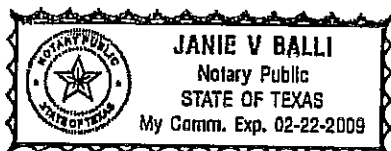
DATED this 3rd day of October, 2007.

CITY OF WESLACO

A handwritten signature of Amanda C. Elizondo in cursive script.
Amanda C. Elizondo
City Secretary

NOTARY

SWORN AND SUBSCRIBED before me, this 3rd day of October, 2007 that the above facts are true and correct to the best of her knowledge.



A handwritten signature of Janie V. Balli in cursive script.
Janie V. Balli, Notary Public
My Commission expires: 02/22/09

STATE OF TEXAS COUNTY OF HIDALGO

AI-5894

11.D.

**Sewer Imp./ Weslaco
CC REGULAR**

Date: 10/09/2007

Submitted By: Estella Webber, URBAN COUNTY

Department: URBAN COUNTY

Agenda Area: Urban County

Information

CAPTION

The Urban County Program on behalf of the City of Weslaco is requesting approval of an Amendment to the existing contract with Halff & Associates for an increase in the amount of \$10,000.00 utilizing Years 19 (2006) funds for a Water/Sewer Improvement Project.

BACKGROUND

The City of Weslaco has requested additional engineering services from Halff & Associates, in the amount of \$10,000.00 for Sewer Improvements. Additional services are for the development of construction plans and specifications for the replacement of an estimated 1400 LF of Gravity Sewer located in the alley between 1st Street and Los Torritos Street and between Calle de Republica and Calle de Libertad. See attached scope of services.

Contract Amount: \$ 42,500.00

Amended Amount: \$ 10,000.00

Total Contract: \$ 52,500.00

Funds Available: \$ 238,617.53

Fiscal Impact

Attachments

Link: Sewer Imp. /
Weslaco

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Dina Trevino	10/03/2007 03:00 PM	APRV
2	Rey Salazar	Rey Salazar	10/04/2007 08:35 AM	APRV
3	Purchasing Department	Marty Salazar	10/04/2007 08:44 AM	APRV
4	Auditor's Office		10/04/2007 04:32 PM	NEW

Form Started By: Estella Webber
Started On: 10/03/2007 01:57 PM
Final Approval Date: 10/04/2007

City of Weslaco

"The City on the Grow"



BUDDY DE LA ROSA, Mayor
JOHN F. CUELLAR, Mayor Pro-Tem
SOYLA R. GONZALEZ, Commissioner
ADRIAN GONZALEZ, Commissioner
RENE RODRIGUEZ, JR, Commissioner

ANTHONY COVACEVICH, City Manager

CERTIFICATE

I, Amanda C. Elizondo, City Secretary of the City of Weslaco, Texas, **DO HEREBY CERTIFY**, that the Weslaco City Commission at their Regular Meeting of October 2, 2007 approved the following items:

- 1) Contract Amendment No. 1 to the existing contract between the City of Weslaco and Halff & Associates to add to the scope of services a new sewer line and increase the engineering fees by \$10,000.00 for the Water and Sewer Line Improvements Project utilizing Urban County Program Year 19 (2006) funds.
- 2) The scope of services and engineering fees from Sigler, Winston, Greenwood & Associates for professional services in connection with the Sidewalk Project in the amount of \$18,059.45 utilizing Urban County Program Year 20 (2007) funds.

I further certify that such action of the Weslaco City Commission is recorded in Volume 44 of the Weslaco Minute Book.

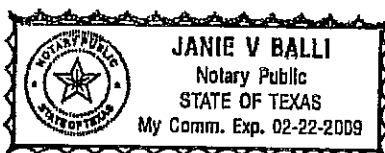
DATED this 3rd day of October, 2007.

CITY OF WESLACO

A handwritten signature of Amanda C. Elizondo in cursive script.
Amanda C. Elizondo
City Secretary

NOTARY

SWORN AND SUBSCRIBED before me, this 3rd day of October, 2007 that the above facts are true and correct to the best of her knowledge.



A handwritten signature of Janie V. Balli in cursive script.
Janie V. Balli, Notary Public
My Commission expires: 02/22/09

STATE OF TEXAS COUNTY OF HIDALGO



5000 WEST MILITARY
SUITE 100
MCALLEN, TEXAS 78503
(956) 664-0286
FAX (956) 664-0282

September 20, 2007

City of Weslaco
255 South Kansas
Weslaco, Texas 78596

Attn: Sylvia Martinez, Planning Department

Re: Additional Services for Sewer Improvements, City of Weslaco

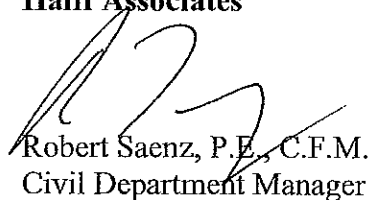
Dear Ms. Martinez:

We are requesting an additional service amendment to the approved Scope of Service Contract dated October 23, 2006 (copy attached). The amendment is requested to compensate for the additional effort needed to develop construction plans and specifications for the replacement of an estimated 1,400 LF of Gravity Sewer located in the alley between 1st Street and Los Torritos Street and between Calle de Republica and Calle de Libertad. **These additional services will be performed for a lump sum fee of \$10,000.**

If this proposal meets with your approval, please sign below in the space provided and return one copy to our office. Your signature will be interpreted as notice to proceed with proposed services. If you have any questions, or would like to discuss the proposal, please call us at your earliest convenience.

We look forward to working with the City of Weslaco on the completion of this project.

Sincerely,
Halff Associates



Robert Saenz, P.E., C.F.M.
Civil Department Manager

Approved By:

Signature

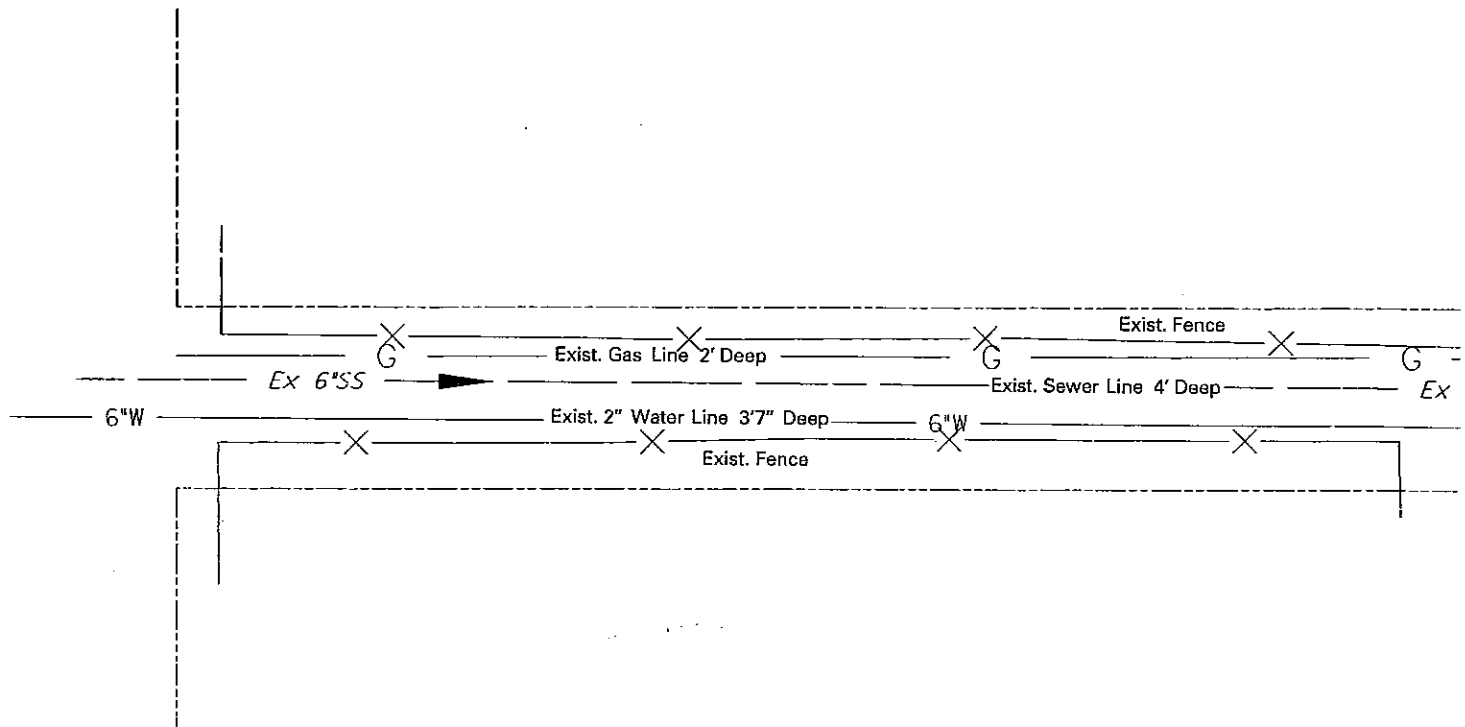
Date

Print Name

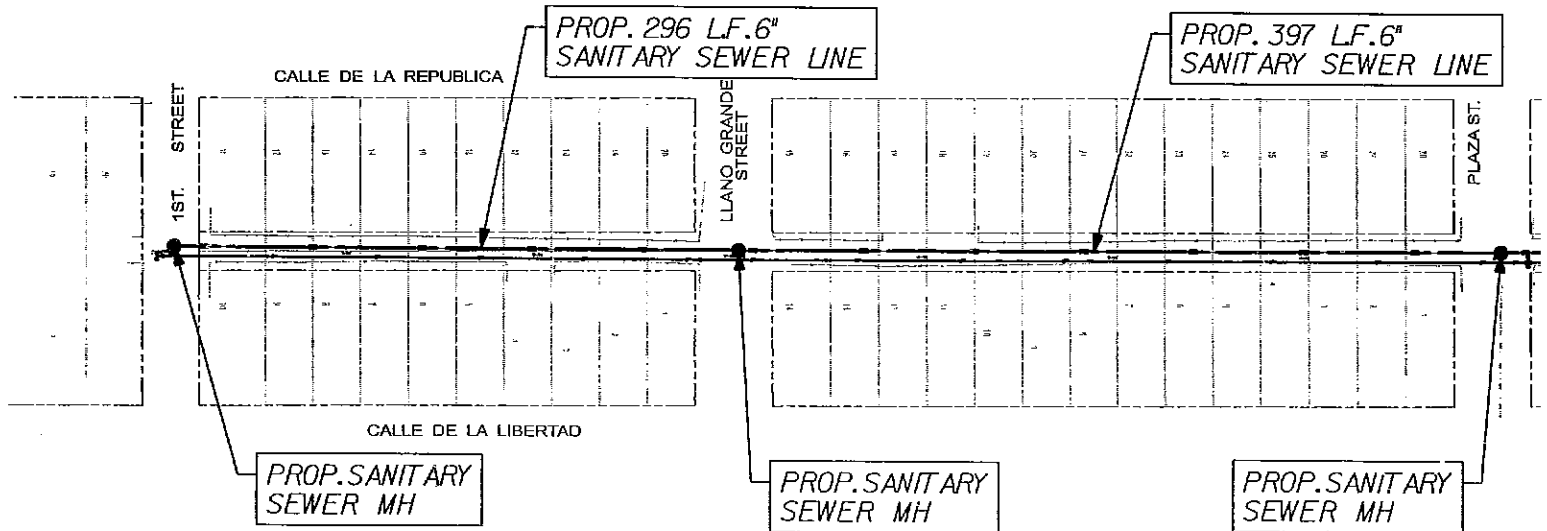
Date

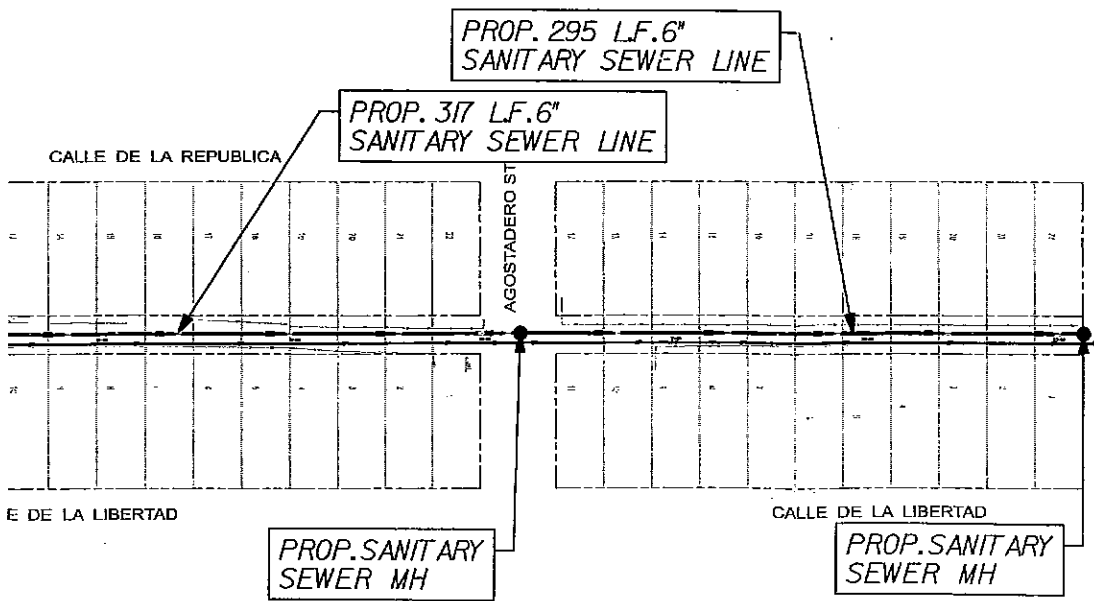
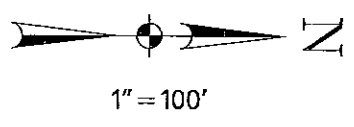
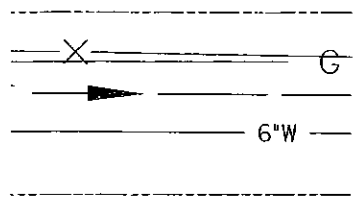
MCALLEN • DALLAS • HOUSTON • FORT WORTH • AUSTIN • FRISCO • SAN ANTONIO

TRANSPORTATION • WATER RESOURCES • LAND DEVELOPMENT • MUNICIPAL • ENVIRONMENTAL • STRUCTURAL
MECHANICAL • ELECTRICAL • SURVEYING • GEOGRAPHIC INFORMATION SYSTEMS
ARCHITECTURE • LANDSCAPE ARCHITECTURE • PLANNING



TYPICAL BLOCK SECTION





PROJECT TITLE SECONDARY TITLE Project City, State													
Half Associates, Inc. ENGINEERS · ARCHITECTS · SCIENTISTS · PLANNERS · SURVEYORS 4600 W. MILITARY, SUITE 700 McALLEN, TX 78503 TEL. (956) 664-2286 FAX. (956) 664-0282	HALFF ASSOCIATES, INC. ENGINEERS - SURVEYORS - SCIENTISTS PRELIMINARY - FOR INTERIM REVIEW ONLY These documents are for Bidding and Permit Purposes only, and are not for Construction. They were prepared by, or under the supervision of: ENGINEERS NAME: <u>MMDDYY</u> PE# <u>00000</u> Date <u> </u>												
Project No: AVO /TASK Issued: <u> </u> Revisions: <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 10%;">No.</th> <th style="width: 20%;">Date</th> <th style="width: 70%;">Description</th> </tr> </thead> <tbody> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> </tbody> </table> Drawn by: <u> </u> Checked by: <u> </u> Sheet Title: <u> </u>		No.	Date	Description									
No.	Date	Description											
TITLE C1													
Sheet Number <u> </u>													

AI-5712

12.A.

**Presentation of check from Rio Grande Valley Health Services District
CC REGULAR**

Date: 10/09/2007

Submitted By: Brenda Garza, COUNTY JUDGE

Department: COUNTY JUDGE

Agenda Area: County Judge's Office

Information

CAPTION

Presentation of check from Rio Grande Valley Health Services District to Hidalgo County for tobacco settlement funds not spent by the RGVHSD before August 31, 2007.

BACKGROUND

Have repeatedly tried to obtain documentation for this item but have been unsuccessful in doing so.

Fiscal Impact

Attachments

No file(s) attached.

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Dina Trevino	09/26/2007 02:15 PM	APRV
2	Andres Castro	Andres Castro	10/04/2007 01:13 PM	APRV
3	Purchasing Department	Marty Salazar	10/04/2007 01:24 PM	APRV
4	Auditor's Office	Becky Morales	10/04/2007 03:36 PM	APRV
5	Court Administrator	Monica Badillo	10/04/2007 03:37 PM	APRV

Form Started By: Brenda Garza
Started On: 09/24/2007 09:55 AM

Final Approval Date: 10/04/2007

AI-5909

13.A.

**planning department
CC REGULAR**

Date: 10/09/2007
Submitted By: Nora Cavazos, PLANNING DEPT.
Submitted For: Raul Sesin
Department: PLANNING DEPT.
Agenda Area: Planning Department

Information

CAPTION

1. Preliminary Approval
 - a. Goolie Meadows Phase 2 Subdivision Pct. 1 (Tim Gearhart)
 - b. Jordan Gardens Subdivision Pct. 3 (Robert W. Smith)
 - c. MGM Grand Ranches Ph. V-A Pct. 4 (Richard Garza)
 - d. MGM Grand Ranches Ph. V-B Pct. 4 (Richard Garza)
2. Final Approval
 - a. Dos Jardines Subdivision Phase 2 Pct. 3 (Ford Sasser)
3. Final Approval with Financial Guarantee
 - a. Los Jardines Estates Pct. 1 (Kyle Bennet)
 - b. Lantana Acres No. 6 Subdivision Pct. 4 (Richard Ruppert)
 - c. Superior Storage Unit 3 Subdivision Pct. 4 (Blake J. Box)
4. Discussion and Possible Action on establishing County policy for utility clearances on tracts of land that are 10 acres or greater.

BACKGROUND

Fiscal Impact

Attachments

Link: Goolie Meadows Ph. 2 - Prelim.
Link: Goolie Meadows Ph. 2;Plat
Link: Jordan Gardens - Prelim.
Link: Jordan Gardens:plat
Link: MGM Grand Ranches 5A - Prelim
Link: MGM Grand Ranches 5A:plat
Link: MGM Grand Ranches 5B- Prelim.

Link: [MGM Grand Ranches
5B:plat](#)

Link: [Dos Jardines Ph. 2 - Final](#)

Link: [Dos Jardines Ph. 2:plat](#)

Link: [Los Jardines Estates - Final](#)

Link: [Los Jardines Estates:plat](#)

Link: [Lantana Acres 6 - Final](#)

Link: [Lantana Acres 6:plat](#)

Link: [Superior Storage Unit3
-Final](#)

Link: [Superior Storage 3:plat](#)

Link: [Establishing County Policy
for Utility Clearances](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Dina Trevino	10/03/2007 10:47 PM	APRV
2	Dale Kennan	Dale Kennan	10/04/2007 11:56 AM	APRV
3	Purchasing Department	Marty Salazar	10/04/2007 12:49 PM	APRV
4	Auditor's Office		10/04/2007 04:32 PM	NEW
Form Started By: Nora Cavazos			Started On: 10/03/2007 03:37 PM	
Final Approval Date: 10/04/2007				



PLANNING DEPARTMENT

County Of Hidalgo

Raul E. Sese, P.E., CFM
PLANNING ADMINISTRATOR

TO: Judge Juan D. Salinas III
County Commissioner's Court

FROM: Raul E. Sese, P.E., Planning Administrator

DATE: October 3, 2007

RE: **Goolie Meadows Phase 2 Subdivision– Pct. 1**
Preliminary Approval

Goolie Meadows Phase 2 is a sixty five (65) commercial and residential lot subdivision located on the South east intersection of Mile 11 ½ North Road and Earling Road.

The proposed Subdivision lies within the City of Donna E.T.J.

The Drainage Report was submitted to, reviewed, and approved by the H.C.D.D. No. 1 Manager on August 2, 2007. The proposed subdivision lies within Zone "C" as per FEMA's FIRM.

The proposed subdivision plat will dedicate forty (40) feet on Earling Rd and ten (10) feet on Goolie Road of additional Road Right of Way in accordance with the Hidalgo County Thoroughfare Plan.

Sanitary Services will be provided by OSSF.

Water Services will be provided by North Alamo Water Supply Corporation. There is an existing eight (8) inch waterline on Goolie Road that will serve as the primary source of water for the proposed development.

The Subdivision Plat has been reviewed and complies with the Hidalgo County Subdivision Rules, Texas Water Development Board Model Subdivision Rules and the Texas Local Government Code. Staff comments are attached for your review.

The Hidalgo County Advisory Board convened and recommended **Preliminary Approval on October 2, 2007** subject to staff comments, future recommendations by Planning and other departments and the approval from the City of Donna.

LOG OF ITEMS LACKING DURING SUBDIVISION REVIEW

Name of Subdivision: Goolie Meadows 1st Review Page 1 of 2

This form lists the documents lacking during the process of seeking subdivision approval. The County official receiving a document should upon its receipt fill out and initial an entry for the items lacking and then write the log number on the document. If needed use more than one line for the description

Item Log #	Description of Item	Date	Logger's Initials
A	<u>1ST SHEET COMMENTS:</u> Consider to relocate drainage swale for lots 97 thru 114 towards the rear of each lot because access on to residential lots is from Liam Street and Joshua street.	09-18-07	JRT
B	A 50x50 corner clip is requiring for lot 107 for Earling and Goolie Road street intersection.	"	"
C	Don't show water line on plat only on 2 nd sheet water/ossf layout.	"	"
D	Provide document number for existing Donna Irrigation District Canal ROW.	"	"
E	Describe subdivider certificate and statement on 2 nd sheet of the index to sheet.	"	"
F	Correct subdivision name on planning commission of city of Donna signature block.	"	"
G	As per subdivision location description, mention that property is on the southwest corner of Goolie and Earling Road.	"	"
H	<u>PLAT NOTES:</u> 5) Front setback for commercial lots fronting Earling Road should be at minimum of 50 feet and 25 feet or easement whichever is greater fronting Goolie Road. <i>Provide a plat note restricting access on to lots 97 thru 114 from Earling Road and Goolie Road unless lots are use for commercial.</i>	"	"
I	<u>METES & BOUNDS</u> Label P.O. B on drawing and verify if monument was set or found on 7 th callout.	"	"
J	<u>2ND SHEET COMMENTS:</u> Move all OSSF area outside easements on lots 109 thru 114.	"	"
K	Provide flange elevation for all proposed fire hydrants.	"	"
L	Why are you proposing two swales easements for lots 97 thru 107? It does not match 1 st or 3 rd sheet.	"	"
M	<u>Water Engineer Report:</u> ▪ Street name on 2nd paragraph ▪ Amount from 30 year letter agreement. ▪ Submit engineer construction cost estimate prior to final review.		
N	<u>Sewer Engineer Report:</u> ▪ Provide new and complete sewage engineer report see attach copy.	"	"
O	Provide notary public certificate and statement for subdivider certificate and statement.	"	"

LOG OF ITEMS LACKING DURING SUBDIVISION REVIEW

Name of Subdivision:

Goolie Meadows 1st Review

Page

2 of 2

[illegible]



PLANNING DEPARTMENT

County Of Hidalgo

Raul E. Segin, P.E., CFM
PLANNING ADMINISTRATOR

TO: Judge Juan D. Salinas III
County Commissioner's Court

FROM: Raul E. Segin, P.E., Planning Administrator

DATE: October 3, 2007

RE: **Jordan Gardens Subdivision– Pct. 3**
Preliminary Approval

Jordan Gardens is a thirty five (35) lot subdivision located on the Southeast corner of Mile 6 North and Minnesota Road.

The proposed Subdivision lies within the City of Mission E.T.J.

The Drainage Report was submitted to, reviewed, and approved by the H.C.D.D. No. 1 Manager on August 17, 2007. The proposed subdivision lies within Zone "B" as per FEMA's FIRM.

The proposed subdivision plat will dedicate thirty (30) feet on Mile 6 Road and fifteen (15) feet on Minnesota Road of additional Road Right of Way in accordance with the Hidalgo County Thoroughfare Plan.

Sanitary Services will be provided by OSSF. Soil Analysis were conducted by Jose Angel Gonzalez and approved by the Hidalgo County Environmental Health Department.

Water Services will be provided by La Joya Water Supply Corporation. There is an existing eight (8) inch waterline on Minnesota & 7 Mile Line Road that will serve as the primary source of water for the proposed development.

The Subdivision Plat has been reviewed and complies with the Hidalgo County Subdivision Rules, Texas Water Development Board Model Subdivision Rules and the Texas Local Government Code. Staff comments are attached for your review.

The Hidalgo County Advisory Board convened and recommended **Preliminary Approval on October 02, 2007** subject to staff comments, future recommendations by Planning and other departments and the approval from the City of Mission.

LOG OF ITEMS LACKING DURING SUBDIVISION REVIEW

Name of Subdivision: Jordan Gardens 1st Review

Page 1 of 2

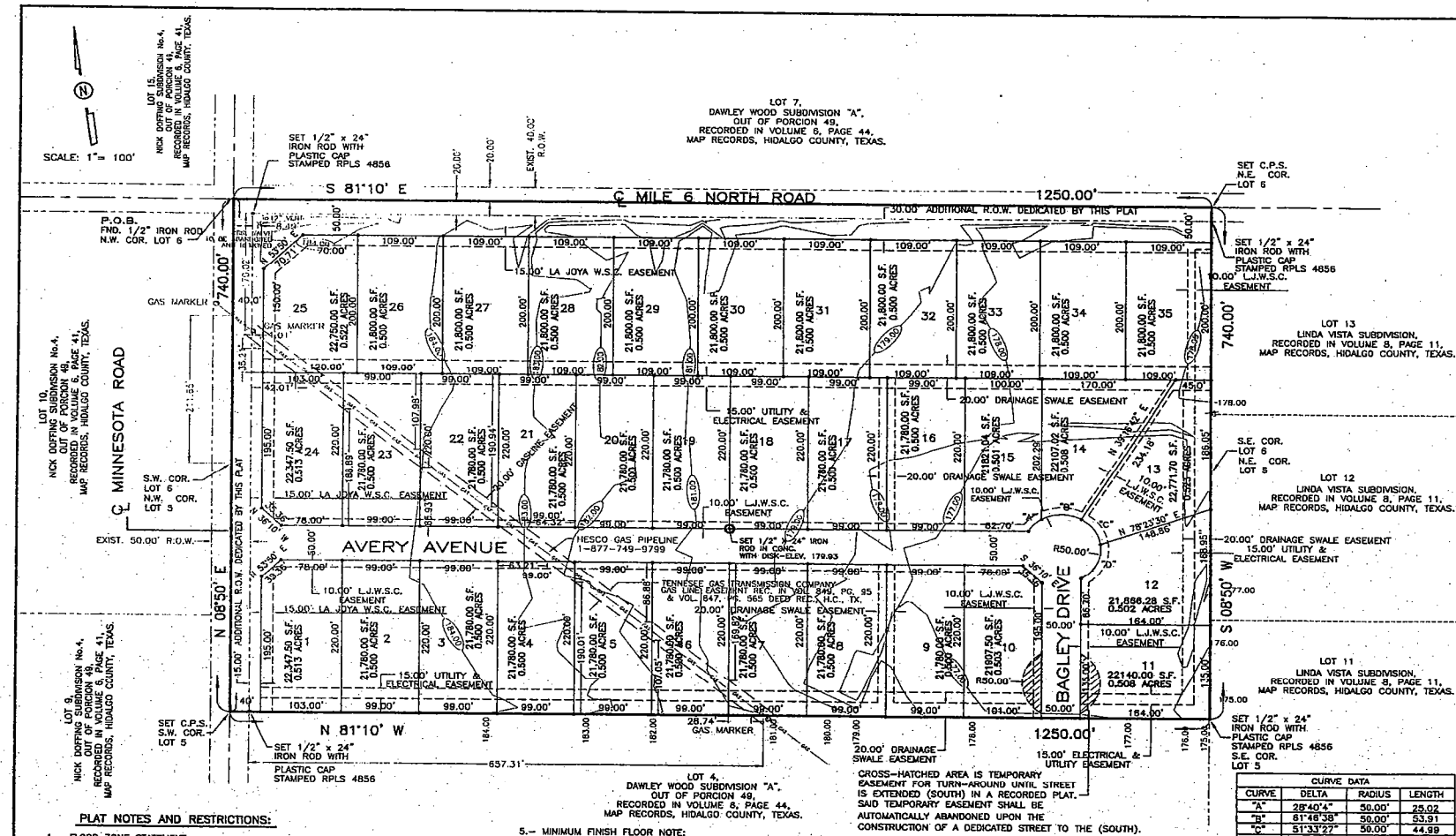
This form lists the documents lacking during the process of seeking subdivision approval. The County official receiving a document should upon its receipt fill out and initial an entry for the items lacking and then write the log number on the document. If needed use more than one line for the description.

Item Log #	Description of Item	Date	Logger's Initials
A	<u>1ST SHEET COMMENTS:</u> Submit a set of plans to the "911 Dept." (956)631-3481 with Juan Gomez to review the proposed subdivision street names for this subdivision.	09-20-07	JRT
B	Verify with HCROW Dept. on irrigation valves located inside the south east intersection of mile 6 North and Minnesota Road ROW and show irrigation line connecting to valves.	"	"
C	Change gas easement line type to "hidden", provide gas line easement document number and provide site plans for all lots affected by gas easement	"	"
D	Verify the dedication of the easement being proposed between lots 13 & 14 because on the 2 nd sheet shows that easement is a 10' LJWASC.	"	"
E	A 15 feet utility easement is required for lot 12; if water line is not being routed inside LJWASC easement along the rear of lots 11 thru 13, Then consider dedicating to be for utility.	"	"
F	Correct subdivision location description by stating that property is on the southeast corner of Mile 6 North and Minnesota Road.	"	"
G	As per index to sheet; provide engineer, HCID#6 and HCDD#1 certification on 1 st sheet, and separate topo and drainage from 2 nd sheet.	"	"
H	Minimum lot frontage for cul-de-sac on lot 13 is 40 feet and correct item "C" on curve data chart.	"	"
I	<u>PLAT NOTES:</u> 3] delete the 40 feet front setback dedication for lots 1, 24, and 25 because there is no access allow on to these lots from Minnesota road and because lots 1 thru 24 are designated to be residential. 5] Minimum finish floor elevation shall be 18" above the center line of street or 18" above natural ground whichever is greater. 6] Provide a 2 nd permanent BM with in subdivision on concrete slab w/ disk. 13 & 18] provide correct complete wording restriction for the utility easement and off-street parking lot sitplan. 17] Reword this note to read "lots 1 thru 24 should be for residential use only" 20] Reword this note to read "no access allow from Minnesota Road shall be permitted on to lots 1 and 24." 21] Please label on plat note if lots 25 thru 35 are for commercial use only, and add to the share driveway note restriction the fallowing wording " <u>and shall be constructed prior to final approval by developer.</u> " *drainage swale easement plat note is require, see attachment.	"	"
J	<u>2ND SHEET COMMENTS:</u> <u>Water Engineer Report:</u> Verify amount of dual service line, provide unit price for fire hydrant and complete this paragraph by provide water meter installation dates.	"	"

LOG OF ITEMS LACKING DURING SUBDIVISION REVIEW

Name of Subdivision: Jordan Gardens 1st Review Page 2 of 2

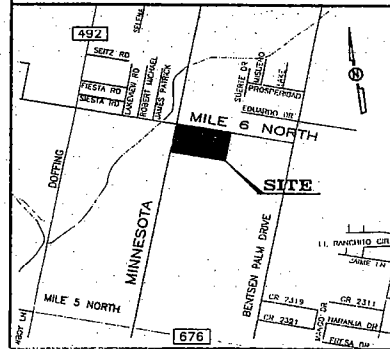
K	<u>Sewage Engineer Report:</u> Please provide correct report and mention if developer will provide a letter of credit to secure the funds to installed a septic system or if he will installed all OSSF prior to final.	09-20-07	JRT
L	Submit the engineer construction cost estimate to verify all amounts on construction cost estimate chart and engineer certification for water and sewage.	“	“
M	All modification needs to be reflected on Spanish version.	“	“
N	Provide subdivider certificate and statement with notary public certificate and acknowledgment.	“	“
O	Verify with HCROW Dept. on fire hydrants being proposed inside Mile 6 North Road ROW and provide flange elevation for all fire hydrants.	“	“
P	Provide water line crossing permit from gas company and show a crossing detail.	“	“
Q	3RD SHEET COMMENTS: Label for contractor to re-grade road side ditch for Mile 6 North and Minnesota Road.	“	“
R	Provide spot elevation with in subdivision.	“	“
S	All propose share driveways should be at minimum width of 24 feet.	“	“
T	Provide drainage swale grading flow elevation and an overflow structure crossing detail discharging into road side ditch.	“	“
U	Submit NOI, HCROW approval and approved drainage report.	“	“
V	Provide curb and gutter detail.	“	“
	Plat is subject to additional comments from Planning, Right of Way, Health, and HCDD No. 1 prior to consideration for final approval.	“	“



PLAT NOTES AND RESTRICTIONS:

- FLOOD ZONE STATEMENT:**
FLOOD ZONE DESIGNATION: ZONE "B"
AREAS BETWEEN LINES OF THE 100-YEAR AND 500-YEAR FLOOD; OR CERTAIN AREAS SUBJECT TO 100-YEAR FLOODING WITH AVERAGE DEPTHS LESS THAN ONE (1) FOOT OR WHERE THE CONTRIBUTING DRAINAGE AREA IS LESS THAN ONE (1) SQUARE MILE; OR AREAS PROTECTED BY LEVEES FROM THE BASE FLOOD.
COMMUNITY-PANEL NUMBER 480334 0425 C
MAP REVISED: NOVEMBER 16, 1982
THE AREAS WITHIN THE DRAINAGE EASEMENTS AND THE PROPOSED STREET RIGHT-OF-WAY ARE WITHIN THE 100-YEAR FLOOD PLAIN.
C.F.N. 480334 0425 C, EFFECTIVE DATE: NOV. 16, 1982, OF THE FEDERAL EMERGENCY MANAGEMENT AGENCY MAPS OF THE UNITED STATES AND THE LOCAL FLOOD PLAIN ADMINISTRATOR IDENTIFIES NO OTHER AREA WITHIN THE PROPOSED SUBDIVISION TO BE WITHIN THE 100-YEAR FLOOD PLAIN.
CONSTRUCTION OF RESIDENTIAL HOUSING WITHIN ANY AREA OF THE SUBDIVISION THAT IS IN THE 100-YEAR FLOOD PLAIN IS PROHIBITED UNLESS THE HOUSING QUALIFIES FOR INSURANCE UNDER THE NATIONAL FLOOD INSURANCE ACT OF 1968 (42 U.S.C. SECTIONS 4001 THROUGH 4127).
- LEGEND** - DENOTES 1/2" IRON ROD SET UNLESS OTHERWISE NOTED.
- SETBACKS:**
FRONT: 25.00 FEET
REAR: 50.00 FEET
SIDE: 15.00 FEET
CORNER SIDE: 8.00 FEET
CORNER SIDE: 20.00 FEET TO MINNESOTA
CORNER SIDE: 10.00 FEET
CORNER GARAGE SIDE: 18.00 FEET
GARAGE FRONT: 18.00 FEET
OR EASEMENT WHICHEVER IS GREATER ON ALL CASES.
- GENERAL NOTE FOR SINGLE FAMILY RESIDENCES:**
NO MORE THAN ONE SINGLE FAMILY DWELLING SHALL BE LOCATED ON EACH LOT. (ANY OTHER USE SHALL REQUIRE PLANNING DEPARTMENT, HEALTH DEPARTMENT AND FIRE MARSHALL APPROVAL). APPLICATIONS FOR CONSTRUCTION ARE REQUIRED PRIOR TO OCCUPANCY OF THE LOT.

LOCATION MAP SCALE 1" = 200'



LOCATION OF SUBDIVISION WITH RESPECT TO THE EXTRATERRITORIAL JURISDICTION OF A MUNICIPALITY:

JORDAN GARDENS SUBDIVISION, IS LOCATED IN WEST HIDALGO COUNTY ON THE SOUTHWEST CORNER OF MILE 6 NORTH & MINNESOTA. THE ONLY NEARBY MUNICIPALITY IS THE CITY OF MISSION, TEXAS, ACCORDING TO THE OFFICIAL MAP IN THE OFFICE OF THE SECRETARY OF THE CITY OF MISSION (POPULATION 60,146). JORDAN GARDENS SUBDIVISION LIES APPROXIMATELY 3.5 MILES FROM THE CITY LIMITS AND IT IS NOT WITHIN THE TWO-MILE EXTRA TERRITORIAL JURISDICTION (ETJ) CITY'S UNDER LOCAL GOVERNMENT CODE § 42.021 AND IT IS WITHIN THE FIVE-MILE TERRITORIAL JURISDICTION (ETJ) CITY'S UNDER LOCAL GOVERNMENT CODE § 212.001 BUT LIES IN PCT. 3.

PRINCIPAL CONTACTS:

Name	Address	City & Zip	Phone	Fax
OWNER: ROBERT W. SMITH	RT 20, BOX 1292	MISSION, TEXAS 78754	585-0042	585-8087
ENGINEER: EULALIO RAMIREZ	124 E. STUBBS	EDINBURG, TX 78539	381-6480	381-0527
SURVEYOR: ALFONSO QUINTANILLA	124 E. STUBBS	EDINBURG, TX 78539	381-6480	381-0527

SUBDIVISION PLAT OF:

JORDAN GARDENS SUBDIVISION

A 21.235 ACRE TRACT OF LAND BEING ALL OF LOTS 5 AND 6, DAWLEY WOOD SUBDIVISION "A" OUT OF PORTION 49, HIDALGO COUNTY, TEXAS, ACCORDING TO THE MAP OR PLAT THEREOF RECORDED IN VOLUME 6, PAGE 44, MAP RECORDS, HIDALGO COUNTY, TEXAS, AND ACCORDING TO WARRANTY DEED RECORDED UNDER COUNTY CLERK'S DOCUMENT NUMBER 310129, OFFICIAL RECORDS, HIDALGO COUNTY, TEXAS.

METES AND BOUNDS

A 21.235 ACRE TRACT OF LAND BEING ALL OF LOTS 5 AND 6, DAWLEY WOOD SUBDIVISION "A" OUT OF PORTION 49, HIDALGO COUNTY, TEXAS, ACCORDING TO THE MAP OR PLAT THEREOF RECORDED IN VOLUME 6, PAGE 44, MAP RECORDS, HIDALGO COUNTY, TEXAS, AND ACCORDING TO WARRANTY DEED RECORDED UNDER COUNTY CLERK'S DOCUMENT NUMBER 310129, OFFICIAL RECORDS, HIDALGO COUNTY, TEXAS, REFERENCE TO WHICH IS HERE MADE FOR ALL PURPOSES AND BEING MORE PARTICULARLY DESCRIBED BY METES AND BOUNDS AS FOLLOWS:
BEGINNING AT A 1/2" IRON ROD FOUND AT THE INTERSECTION OF THE CENTERLINES OF MILE 6 NORTH ROAD AND MINNESOTA ROAD FOR THE NORTHWEST CORNER OF LOT 6 AND THE NORTHWEST CORNER OF THIS TRACT.
THENCE: S 81°10'E, ALONG THE NORTH LINE OF LOT 6 AND THE CENTERLINE OF MILE 6 NORTH ROAD, A DISTANCE OF 1,250.00 FEET TO A COTTON PICKER SPINDLE SET FOR THE NORTHEAST CORNER OF LOT 6 AND THE NORTHEAST CORNER OF THIS TRACT.
THENCE: S 08°50'W, ALONG THE EAST LINE OF LOTS 5 AND 6, PASSING A 1/2" IRON ROD 24" IN LENGTH WITH PLASTIC CAP STAMPED RPLS 4856 SET AT 20.00 FEET FOR THE SOUTH R.O.W. LINE OF MILE 6 NORTH ROAD, A TOTAL DISTANCE OF 740.00 FEET TO A 1/2" IRON ROD 24" IN LENGTH WITH PLASTIC CAP STAMPED RPLS 4856 SET FOR THE SOUTHEAST CORNER OF LOT 5, AND THE SOUTHWEST CORNER OF THIS TRACT.
THENCE: N 81°10'W, ALONG THE SOUTH LINE OF LOT 5, PASSING A 1/2" IRON ROD 24" IN LENGTH WITH PLASTIC CAP STAMPED RPLS 4856 SET AT 1,225.00 FEET FOR THE EAST R.O.W. LINE OF MINNESOTA ROAD, A TOTAL DISTANCE OF 1,250.00 FEET TO A COTTON PICKER SPINDLE SET IN THE CENTERLINE OF MINNESOTA ROAD FOR THE SOUTHWEST CORNER OF LOT 5, AND THE SOUTHWEST CORNER OF THIS TRACT.
THENCE: N 08°50'E, ALONG THE WEST LINE OF LOTS 5 AND 6, AND THE CENTERLINE OF MINNESOTA ROAD, A DISTANCE OF 740.00 FEET TO THE POINT OF BEGINNING AND CONTAINING 21.235 ACRES OF LAND MORE OR LESS.
BEARINGS IN THIS METES AND BOUNDS DESCRIPTION ARE IN ACCORDANCE WITH MINNESOTA ESTATES RECORDED IN VOLUME 35, PAGE 197, MAP RECORDS, HIDALGO COUNTY, TEXAS.

STATE OF TEXAS
COUNTY OF HIDALGO

I, ALFONSO QUINTANILLA, A REGISTERED PROFESSIONAL LAND SURVEYOR IN TEXAS, HEREBY CERTIFY THAT THE ABOVE PLAT AND DESCRIPTION OF THE JORDAN GARDENS SUBDIVISION, WAS PREPARED FROM A SURVEY OF THE PROPERTY MADE ON THE GROUND BY ME OR UNDER MY SUPERVISION ON DECEMBER 3, 2003.



ALFONSO QUINTANILLA
R.P.L.S. No. 4856

12-3-03
DATE

I, MR. FRANK FLORES, HEREBY CERTIFY THAT THE LA JOYA WATER SUPPLY CORPORATION HAS APPROVED THE POTABLE WATER SUPPLY FOR THE JORDAN GARDENS SUBDIVISION. HIDALGO COUNTY, TEXAS, THE LA JOYA WATER SUPPLY CORPORATION IS THE HOLDER OF A CERTIFICATE OF PUBLIC CONVENIENCE AND NECESSITY ISSUED BY THE STATE OF TEXAS TO FURNISH POTABLE WATER TO AN AREA IN HIDALGO COUNTY, TEXAS, THAT INCLUDES THIS SUBDIVISION, AND IS THEREFORE OBLIGATED TO SERVE THIS SUBDIVISION WITH POTABLE WATER TO THE EXTENT REQUIRED BY THE LAWS OF THE STATE OF TEXAS. THE LA JOYA WATER SUPPLY CORPORATION AGREES THAT IT WILL PROVIDE WATER TO THIS AT THE TIME WHEN ALL OF THE INFRASTRUCTURE REQUIREMENTS FOR THE SUBDIVISION ARE MET. WATER METERS ARE IMMEDIATELY AVAILABLE FOR THIS PURPOSE UPON COMPLETION OF THE WATER FACILITIES SHOWN ON THE PLAT OF THE SUBDIVISION.

MR. FRANK FLORES
GENERAL MANAGER
LA JOYA WATER SUPPLY CORPORATION

HIDALGO COUNTY DRAINAGE DISTRICT NO. 1

BY:

REVISION NOTES

No.	Sheet	Revision	Date	Approved

INDEX OF SHEETS

- SHEET 1 - HEADINGS INDEX, LOCATION MAP AND E.T. PRINCIPAL CONTACTS: MAP, LOT, STREETS, AND EASEMENT LAYOUT DESCRIPTION; METES AND BOUNDS; ENGINEER'S AND SURVEYOR'S CERTIFICATION; PLAT NOTES AND RESTRICTIONS; OWNER'S DEDICATION, CERTIFICATION, ATTESTATION; CITY APPROVAL CERTIFICATE; COUNTY CLERK'S RECORDING CERTIFICATE, N.A.C.I. No. 6, H.C.S.D. No. 1 REVISION NOTES.
- SHEET 2 - ENGINEERING REPORT, INCLUDING DESCRIPTION OF WATER AND WASTE WATER/OSSF AND ENGINEER'S CERTIFICATION (ENGLISH AND SPANISH VERSION); SUBDIVIDER CERTIFICATE & STATEMENT; REVISION NOTES.
- SHEET 3 - DRAINAGE REPORT INCLUDING DESCRIPTION OF DRAINAGE AND DRAINAGE SWALES, MAP OF TOPOGRAPHY AND DRAINAGE, AND ENGINEERING CERTIFICATION; REVISION NOTES.



QUINTANILLA, HEADLEY AND ASSOCIATES, INC.

CONSULTING ENGINEERS • LAND SURVEYORS
124 E. STUBBS ST.
EDINBURG, TEXAS 78539
PHONE: 956-381-8480
FAX: 956-381-0527

STATE OF TEXAS
COUNTY OF HIDALGO
OWNER'S DEDICATION, CERTIFICATION, AND ATTESTATION

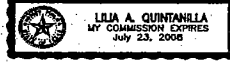
I, ROBERT W. SMITH, AS OWNER OF THE 21.235 ACRES TRACT OF LAND ENCOMPASSED WITHIN THE PROPOSED JORDAN GARDENS SUBDIVISION, HEREBY SUBDIVIDE THE LAND DEPICTED IN THIS SUBDIVISION PLAT AND DEDICATE TO PUBLIC USE THE STREET, PARK, AND EASEMENTS SHOWN HEREIN. I CERTIFY THAT I HAVE COMPLIED WITH THE REQUIREMENTS OF TEXAS LOCAL GOVERNMENT CODE §232.032 AND THAT:
(A) THE WATER QUALITY AND CONNECTIONS TO THE LOTS MEET, OR WILL MEET, THE MINIMUM STATE STANDARDS;
(B) SEWER CONNECTIONS TO THE LOTS OR SEPTIC TANKS MEET, OR WILL MEET, THE MINIMUM REQUIREMENTS OF STATE STANDARDS;
(C) ELECTRICAL CONNECTIONS PROVIDED TO THE LOTS MEET, OR WILL MEET, THE MINIMUM STATE STANDARDS;
(D) GAS CONNECTIONS, IF AVAILABLE, PROVIDED TO THE LOTS MEET, OR WILL MEET, THE MINIMUM STATE STANDARDS.
I ATTEST THAT THE MATTERS ASSERTED IN THIS PLAT ARE TRUE AND COMPLETE.

ROBERT W. SMITH,
RT 20, BOX 1292
MISSION, TEXAS 78754

STATE OF TEXAS
COUNTY OF HIDALGO

BEFORE ME, the undersigned notary public, on this day personally appeared ROBERT W. SMITH, proved to me through his Texas Department of Public Safety Driver License to be the person whose name is subscribed to the foregoing instrument, who, being by me first duly sworn, declared that the statements therein are true and correct and acknowledged that he executed the same for the purposes and consideration thereby expressed.

Given under my hand and seal of office this _____ day of _____, 20____.



LILIA A. QUINTANILLA - NOTARY PUBLIC

HIDALGO COUNTY
CERTIFICATE OF PLAT APPROVAL
UNDER LOCAL GOVERNMENT CODE § 232.028(c)

WE THE UNDERSIGNED CERTIFY THAT THIS PLAT OF THE JORDAN GARDENS SUBDIVISION WAS REVIEWED AND APPROVED BY THE HIDALGO COUNTY COMMISSIONERS COURT ON _____.

Hidalgo County Judge: _____ date _____

ATTEST: Hidalgo County Clerk: _____ date _____

STATE OF TEXAS
COUNTY OF HIDALGO
COUNTY CLERK'S RECORDING CERTIFICATE

I, _____, COUNTY CLERK OF HIDALGO COUNTY, certify that the plat bearing the certificate was filed for record at _____ o'clock _____ M on _____, and was recorded in Book _____ Sheet(s) _____ The Plat Records of Hidalgo County at _____ o'clock _____ M on _____.

Hidalgo County Clerk: _____ date _____

CITY OF MISSION
CERTIFICATE OF PLAT APPROVAL
UNDER LOCAL GOVERNMENT CODE § 212.008(c) AND § 212.0115(b)

WE THE UNDERSIGNED CERTIFY THAT THIS PLAT OF THE JORDAN GARDENS SUBDIVISION WAS REVIEWED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF _____ ON _____.

Mayor of the City of Mission: _____ Date _____

ATTEST: Secretary of the City of Mission: _____ Date _____

THIS PLAT OF JORDAN GARDENS SUBDIVISION HAS BEEN SUBMITTED TO AND CONSIDERED BY THE PLANNING AND ZONING COMMISSION OF THE CITY OF MISSION, TEXAS, AND IS HEREBY APPROVED BY SUCH COMMISSION.

DATED THIS _____ DAY OF _____, 2007
CHAIRMAN: _____

THIS PLAT APPROVED BY HIDALGO COUNTY IRRIGATION DISTRICT NO. 3 ON THIS THE _____ DAY OF _____, 20____.

HIDALGO COUNTY IRRIGATION DISTRICT NO. 3 WILL NOT BE RESPONSIBLE FOR DRAINAGE OR DELIVERY OF WATER TO ANY LOT IN THIS SUBDIVISION. IF DESIRED, THIS WILL NOT BE AT DISTRICT EXPENSE.

SECRETARY

PRESIDENT

STATE OF TEXAS
COUNTY OF HIDALGO

I, THE UNDERSIGNED, A REGISTERED PROFESSIONAL ENGINEER IN THE STATE OF TEXAS, DO HEREBY CERTIFY THAT THE PROPER ENGINEERING CONSIDERATIONS HAVE BEEN GIVEN TO THIS PLAT.



EULALIO RAMIREZ
P.E. No. 77082

FILE NAME	DATE PREPARED	PREPARED BY	CHECKED BY	APPROVED BY
FILE NAME: P:\DATA\SUBDIVISIONS\HIDALGO CO\JORDAN GARDENS\JORDAN-PLAT	DATE PREPARED: 12/3/03	PREPARED BY: A. QUINTANILLA	CHECKED BY: A. QUINTANILLA	APPROVED BY: A. QUINTANILLA
DATE REVISED: APRIL 24, 2004	DATE REVISED: APRIL 24, 2004	DATE REVISED: APRIL 24, 2004	DATE REVISED: APRIL 24, 2004	DATE REVISED: APRIL 24, 2004



PLANNING DEPARTMENT

County Of Hidalgo

Raul E. Segin, P.E., CFM
PLANNING ADMINISTRATOR

TO: Judge Juan D. Salinas III
County Commissioner's Court

FROM: Raul E. Segin, P.E., Planning Administrator

DATE: October 3, 2007

RE: **MGM Grand Ranches Phase V-A Subdivision– Pct. 4**
Preliminary Approval

MGM Grand Ranches Phase V-A Subdivision is a twenty two (22) lot subdivision located South of Curry Road, approximately 1800 feet East of Alamo Road.

The proposed Subdivision lies within the City of Edinburg E.T.J.

The Drainage Report was submitted to, reviewed, and approved by the H.C.D.D. No. 1 Manager on December 6, 2005. The proposed subdivision lies within Zone "X" as per FEMA's FIRM.

Sanitary Services will be provided by OSSF.

Water Services will be provided by North Alamo Water Supply Corporation. There is an existing eight (8) inch waterline on Curry Road that will serve as the primary source of water for the proposed development.

The Subdivision Plat has been reviewed and complies with the Hidalgo County Subdivision Rules, Texas Water Development Board Model Subdivision Rules and the Texas Local Government Code. Staff comments are attached for your review.

The Hidalgo County Advisory Board convened and recommended **Preliminary Approval** on **October 2, 2007** subject to staff comments, future recommendations by Planning and other departments and the approval from the City of Edinburg.

LOG OF ITEMS LACKING DURING SUBDIVISION REVIEW

Name of Subdivision: **MGM Grand Ranches Ph. V-A 1st Review** Page 1 of 2

This form lists the documents lacking during the process of seeking subdivision approval. The County official receiving a document should upon its receipt fill out and initial an entry for the items lacking and then write the log number on the document. If needed use more than one line for the description.

Item Log #	Description of Item	Date	Logger's Initials
A	<u>1ST SHEET COMMENTS:</u> Show and label existing easements on adjoiners. (apply to all sheets)	09-28-07	CP
B	Provide distance of intersections between streets.	"	"
C	Provide document number for Hidalgo County Irrigation District Canal ROW	"	"
D	Show contour lines at one foot intervals.	"	"
E	<u>PLAT NOTES:</u> #1) correct overlap text #4) provide new wording "18" above centerline of street or 18" above natural ground." #5) provide a 2 nd permanent benchmark with conc. Slab with in this subdivision. #6) show calculations for drainage detention. #13-14) complete notes	"	"
F	<u>METES AND BOUNDS</u> Label point of beginning on drawing.	"	"
G	Delete right of way easement dedication note does not apply to Mgm Grand Ranches Ph V-A	"	"
H	On location of subdivision correct phase on subdivision name and City of Edinburg population.	"	"
I	Correct subdivision name on Hidalgo County Certificate of Plat Approval.	"	"
J	Index to sheet: Sh-1 add engineer certificate, HCDD#1 and HCID#1 Sh-2 add subdivider certificate and statement	"	"
K	<u>2ND SHEET COMMENTS:</u> Provide flange elevation for all fire hydrants.	"	"
L	Show OSSF assign area for all lots	"	"
M	Only show improvements being proposed by this subdivision.	"	"
N	<u>Water engineer report:</u> - Only give a description for the improvements on this phase V-A - Correct phase on the subdivision name	"	"
O	<u>Sewer engineer report:</u> Provide new wording for ossf with letter of credit.(see attachments)	"	"
P	Show amounts and dates on water and sewer report.	"	"

LOG OF ITEMS LACKING DURING SUBDIVISION REVIEW

Name of Subdivision: MGM Grand Ranches Ph. V-A 1st Review Page 2 of 2

Q	All modifications must be reflected on Spanish version.	“	“
R	3RD SHEET COMMENTS: Provide contour lines at one foot intervals, show spot topography and extend it approximately 500 feet from property line.	“	“
S	show natural ground water flow arrows and street grading	“	“
T	Provide a cross section detail for outfall onto ditch	“	“
U	Show top of curb elevations and on the inlets show top and flow elevations.	“	“
V	Submit the following documents to our office: NOI application Discharge permit Construction cost estimate 30 yr. letter from NAWSC Letter of credit	“	“
W	Submit a set of plans to the ROW department for review and clearance.	“	“
	Plat is subject to additional comments from Planning, Right of Way, Health, and HCDD No. 1 prior to consideration for final approval		



PLANNING DEPARTMENT

County Of Hidalgo

Raul E. Segin, P.E., CFM
PLANNING ADMINISTRATOR

TO: Judge Juan D. Salinas III
County Commissioner's Court

FROM: Raul E. Segin, P.E., Planning Administrator

DATE: October 3, 2007

RE: **MGM Grand Ranches Phase V-B Subdivision– Pct. 4**
Preliminary Approval

MGM Grand Ranches Phase V-B Subdivision is a nineteen (19) lot subdivision located South of Curry Road, approximately 2861 feet East of Alamo Road.

The proposed Subdivision lies within the City of Edinburg E.T.J.

The Drainage Report was submitted to, reviewed, and approved by the H.C.D.D. No. 1 Manager on December 6, 2005. The proposed subdivision lies within Zone "X" as per FEMA's FIRM.

The proposed subdivision plat will dedicate twenty (20) feet on Curry Road of additional Road Right of Way in accordance with the Hidalgo County Thoroughfare Plan.

Sanitary Services will be provided by OSSF.

Water Services will be provided by North Alamo Water Supply Corporation. There is an existing eight (8) inch waterline on Curry Road that will serve as the primary source of water for the proposed development.

The Subdivision Plat has been reviewed and complies with the Hidalgo County Subdivision Rules, Texas Water Development Board Model Subdivision Rules and the Texas Local Government Code. Staff comments are attached for your review.

The Hidalgo County Advisory Board convened and recommended **Preliminary Approval on October 2, 2007** subject to staff comments, future recommendations by Planning and other departments and the approval from the City of Edinburg.

LOG OF ITEMS LACKING DURING SUBDIVISION REVIEW

Name of Subdivision: **MGM Grand Ranches Ph. V-B 1st Review** Page 1 of 2

This form lists the documents lacking during the process of seeking subdivision approval. The County official receiving a document should upon its receipt fill out and initial an entry for the items lacking and then write the log number on the document. If needed use more than one line for the description.

Item Log #	Description of Item	Date	Logger's Initials
A	<u>1ST SHEET COMMENTS:</u> Show and label existing easements on adjoiners, and correct adjoiner Jose Angel Medina asper Metes & Bounds. (apply to all sheets)	09-28-07	CP
B	Provide distance of intersections between streets.	"	"
C	Is 50.0 ft. HCID easement being dedicated by this plat?	"	"
D	Show contour lines at one foot intervals.	"	"
E	<u>PLAT NOTES:</u> #4) provide new wording "18" above centerline of street or 18" above natural ground." #5) provide a 2 nd permanent benchmark with conc. Slab with in this subdivision. #6) show calculations for drainage detention. #13-14) complete notes	"	"
F	<u>METES AND BOUNDS</u> Label point of beginning on drawing, and correct spelling.	"	"
G	Correct lot numbers on irrigation tie down chart.	"	"
H	On location of subdivision correct City of Edinburg population.	"	"
I	Correct subdivision name on Hidalgo County Certificate of Plat Approval.	"	"
J	Index to sheet: Sh-1 add engineer certificate, HCDD#1 and HCID#1 Sh-2 add subdivider certificate and statement	"	"
K	<u>2ND SHEET COMMENTS:</u> Provide flange elevation for all fire hydrants.	"	"
L	Show OSSF assign area for all lots	"	"
M	Only show improvements being proposed by this subdivision.	"	"
N	<u>Water engineer report:</u> - Only give a description for the improvements on this phase V-B - Correct phase on the subdivision name and number of fire hydrants being proposed - And correct lot numbers mention	"	"
O	<u>Sewer engineer report:</u> Provide new wording for ossf with letter of credit.(see attachments)	"	"

LOG OF ITEMS LACKING DURING SUBDIVISION REVIEW

Name of Subdivision: **MGM Grand Ranches Ph. V-B 1st Review** Page 2 of 2

P	Show amounts and dates on water and sewer report.	“	“
Q	All modifications must be reflected on Spanish version.	“	“
R	3RD SHEET COMMENTS: Provide contour lines at one foot intervals, show spot topography and extend it approximately 500 feet from property line.	“	“
S	show natural ground water flow arrows, street grading, and show top of curb elevations	“	“
T	Only show the proposed drainage and paving improvements for this subdivision	“	“
U	Delete manhole detail and inlet details they do not apply to phase V-B	“	“
V	Submit the following documents to our office: NOI application Construction cost estimate 30 yr. letter from NAWSC Letter of credit	“	“
W	Submit a set of plans to the ROW department for review and clearance.	“	“
	Plat is subject to additional comments from Planning, Right of Way, Health, and HCDD No. 1 prior to consideration for final approval		



Raul E. Sesin, P.E.
Planning Administrator

PLANNING DEPARTMENT

COUNTY OF HIDALGO

1304 South 25th Street

Edinburg, Texas 78539

Tel. (956) 318-2840 • Fax. (956) 318-2844

TO: Judge Juan D. Salinas III
County Commissioner's Court

FROM: Raul E. Sesin, P.E., Planning Administrator

DATE: October 3, 2007

RE: **Dos Jardines Phase II Subdivision – Pct. 3**
Final Approval

Dos Jardines Phase 2 is a sixty three (63) lot subdivision located on the West side of Tom Gill Road, approximately 7722 feet North of US Expressway 83.

The proposed Subdivision lies within the Rural area of the County.

The Drainage Report was submitted to, reviewed, and approved by the H.C.D.D. No. 1 Manager on July 08, 2002. The proposed subdivision lies within a Zone "C" as per FEMA's FIRM.

The proposed subdivision plat will dedicate 22.22 feet on Tom Gill Road of additional Road Right of Way in accordance with the Hidalgo County Thoroughfare Plan.

Sanitary Sewer Services will be provided by OSSF. Soil Analysis Test were conducted by Isidoro Gomez and approved by the Environmental Health Department. All septic tank systems have been installed, inspected and can be expected to function satisfactorily.

Water Services will be provided by La Joya Water Supply Corporation. There is an existing eight (8) inch waterline on Tom Gill Road that will serve as the primary source of water for the proposed development.

The Subdivision Plat received Preliminary Approval from the Hidalgo County Commissioner's Court on March 23, 2004. The Subdivision Plat has been reviewed and complies with the Hidalgo County Subdivision Rules, Texas Water Development Board Model Subdivision Rules and the Texas Local Government Code.

The Hidalgo County Advisory Board convened and recommended **Final Approval** on **October 2, 2007**.



PLANNING DEPARTMENT

County Of Hidalgo

Raul E. Segin, P.E., CFM
PLANNING ADMINISTRATOR

TO: Judge Juan D. Salinas III
County Commissioner's Court

FROM: Raul E. Segin, P.E., Planning Administrator

DATE: October 3, 2007

RE: **Las Jardines Estates Subdivision – Pct. 1**
Final Approval with Financial Guarantee

Los Jardines Estates is a fifteen (15) lot subdivision located on the South side of Mile 13 North Road, approximately 1348.40 feet East from the intersection with FM 493

The proposed Subdivision lies within the City of Donna E.T.J. and was approved by the Planning and Zoning and City Commission of said City.

The Drainage Report was submitted to, reviewed, and approved by the H.C.D.D. No. 1 Manager on December 05, 2006. The proposed subdivision lies within a Zone "X" as per FEMA's FIRM.

The proposed subdivision plat will dedicate twenty (20) on Mile 13 North Road of additional Road Right of Way in accordance with the Hidalgo County Thoroughfare Plan.

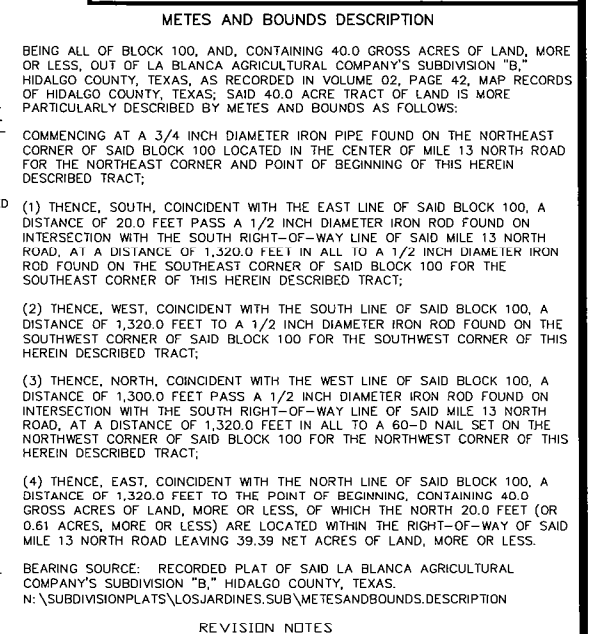
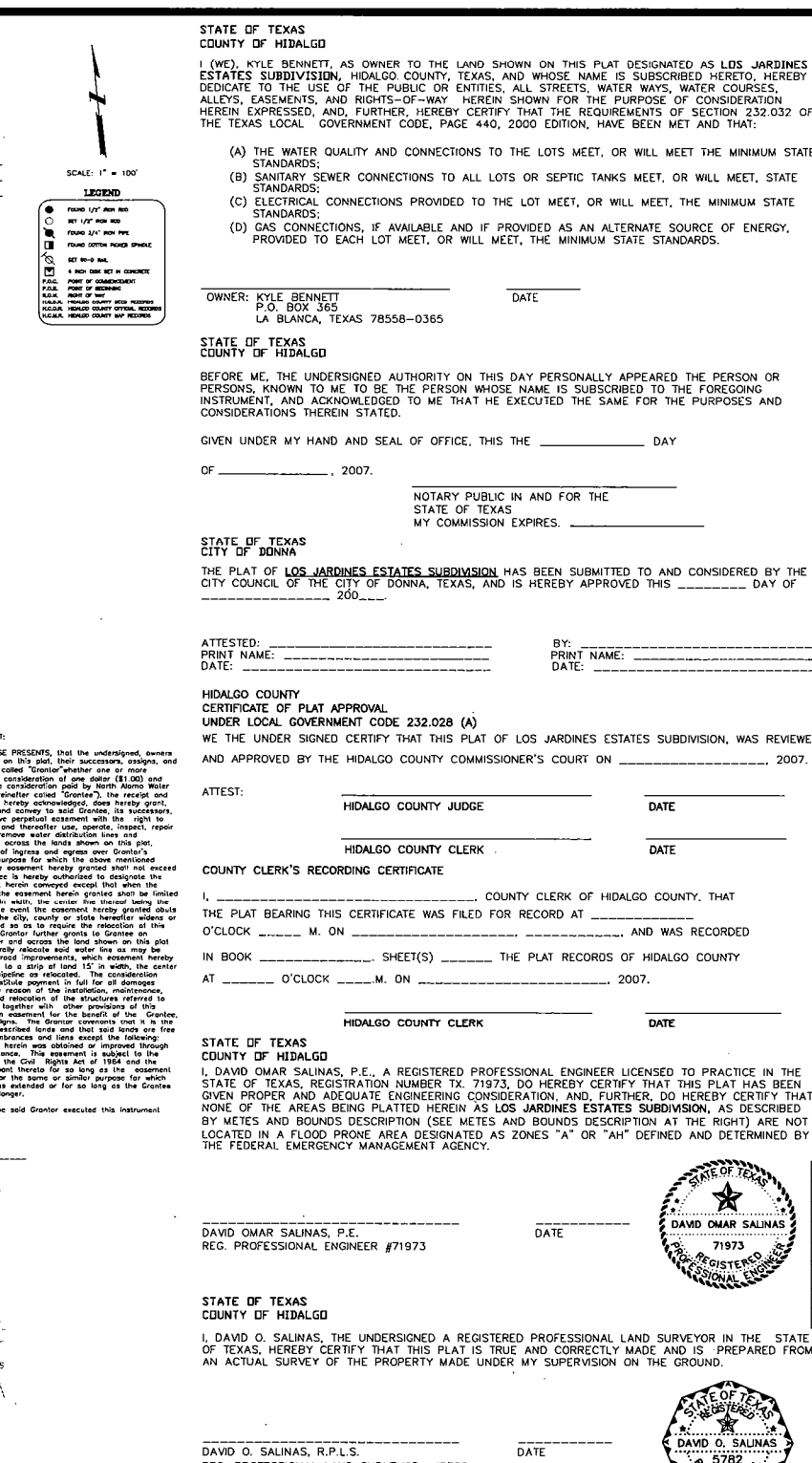
Sanitary Sewer Services will be provided by OSSF. Soil Analysis Test were conducted by Raul Palma, P.E. and approved by the Hidalgo County Environmental Health Department.

Water Services will be provided by North Alamo Water Supply Corporation. There is an existing six (6) inch waterline on Mile 13th North Road that will serve as the primary source of water for the proposed development.

The Subdivision Plat has been reviewed and complies with the Hidalgo County Subdivision Rules, Texas Water Development Board Model Subdivision Rules and the Texas Local Government Code.

The Subdivision received Preliminary Approval from the Hidalgo County Commissioner's Court on January 29, 2007. The Subdivider is requesting Final Approval with Financial Guarantee. A Letter of Credit from International Bank of Commerce in the amount of \$15,000.00 was submitted to the Planning Department and addressed to the County Judge and County Commissioner's Court. The Letter of Credit will be used to secure the funds for the installation of fifteen (15) septic tank systems.

The Hidalgo County Advisory Board convened and recommended **Final Approval with Financial Guarantee on October 2, 2007.**



INDEX SHEET OF LOS JARDINES ESTATES SUBDIVISION	
SHEET 1	HEADING, INDEX, LOCATION MAP PRINCIPAL CONTACTS, PLAT WITH LOTS, STREETS, AND EASEMENT DESIGNATIONS; LEGAL DESCRIPTION (SUBS & BOUNDS); SURVEYOR'S AND ENGINEER'S CERTIFICATION, PLAT NOTES AND RECORDING; OWNER'S DEDICATION, CERTIFICATION, AND ATTESTATION; CITY APPROVAL CERTIFICATE; COUNTY CLERK'S RECORDING CERTIFICATE; HADSO COUNTY CERTIFICATE OF PLAT APPROVAL; DESCRIPTION OF LOCATION OF SUBDIVISION WITH RESPECT TO THE E.T.J. OF A MUNICIPALITY AND DESIGNATE THE PRECINCT THE PROJECT IS SITUATED; H.C.D.C. CERTIFICATION; IRRIGATION DISTRICT CERTIFICATE OF APPROVAL; APPROVAL; REVISION NOTES.
SHEET 2	WATER DISTRIBUTION AND SANITARY SERVICE (COSQ) MAP, ENGINEERING REPORT (ENGLISH AND SPANISH VERSION), INCLUDING DESCRIPTION OF WATER AND WASTE WATER (COSQ) AND ENGINEER'S CERTIFICATION (ENGLISH AND SPANISH VERSION); SAMPLE OF SOILS FOR COSQ SYSTEM; TYPICAL WATER SERVICE CONNECTION; OWNER'S DEDICATION, CERTIFICATION, AND ATTESTATION.
SHEET 3	DRAINAGE REPORT INCLUDING DESCRIPTION OF DRAINAGE AND HOW IT WILL SERVE THIS DEVELOPMENT; MAP OF TOPOGRAPHY AND DRAINAGE, AND ENGINEER'S CERTIFICATION; REVISION NOTES.

SEA
SALINAS ENGINEERING & ASSOCIATES
CONSULTING ENGINEERS & SURVEYORS
2221 DAFFODIL - McALLEN, TEXAS 78501
(956) 682-9081 (956) 686-1489 (FAX)



PLANNING DEPARTMENT

County Of Hidalgo

Raul E. Sesein, P.E., CFM
PLANNING ADMINISTRATOR

TO: Judge Juan D. Salinas III
County Commissioner's Court

FROM: Raul E. Sesein, P.E., Planning Administrator

DATE: October 3, 2007

RE: **Lantana Acres No. 6 Subdivision – Pct. 4**
Final Approval with Financial Guarantee

Lantana Acres No. 6 Subdivision is a sixty six (66) lot subdivision located on the North side of Mile 22 ½ North Road and 770 feet West of Jesus Flores Road.

The proposed Subdivision lies within the Rural Area of the County.

The Drainage Report was submitted to, reviewed, and approved by the H.C.D.D. No. 1 Manager on June 12, 2007. The proposed subdivision lies within Zone "X" as per FEMA's FIRM.

The proposed subdivision plat will dedicate twenty (20) feet on Mile 22 ½ Road of additional Road Right of Way in accordance with the Hidalgo County Thoroughfare Plan.

Sanitary Services will be provided by OSSF. Soil Analysis were conducted by Jose A. Gonzalez and approved by the Hidalgo County Environmental Health Department.

Water Services will be provided by North Alamo Water Supply Corporation. There is an existing eight (8) inch waterline on Mile 22 ½ Road that will serve as the primary source of water for the proposed development.

The Subdivision Plat has been reviewed and complies with the Hidalgo County Subdivision Rules, Texas Water Development Board Model Subdivision Rules and the Texas Local Government Code.

The Subdivision received Preliminary Approval from the Hidalgo County Commissioner's Court on July 24, 2007. The Subdivider is requesting Final Approval with a Letter of Credit. A Letter of Credit from Texas State Bank in the amount of \$405,310.00 was submitted to the Planning Department and addressed to the County Judge and County Commissioner's Court. The Letter of Credit will be used to secure the funds for the Paving & Water Improvements and for the installation of all septic tank systems.

The Hidalgo County Advisory Board convened and recommended **Final Approval with Financial Guarantee on October 2, 2007.**

SUBDIVISION PLAT OF:

LANTANA ACRES No. 6

A 74.196 ACRE TRACT OF LAND OUT OF LOTS 9, 10 AND 15, 16, BLOCK 56, MISSOURI-TEXAS LAND AND IRRIGATION COMPANY'S SUBDIVISION, HIDALGO COUNTY, TEXAS, ACCORDING TO THE MAP OR PLAT THEREOF RECORDED IN VOLUME 1, PAGE 29, MAP RECORDS, HIDALGO COUNTY, TEXAS, AND ACCORDING TO WARRANTY DEED RECORDED UNDER COUNTY CLERK'S DOCUMENT NUMBER 1514956, OFFICIAL RECORDS, HIDALGO COUNTY, TEXAS.

METES AND BOUNDS
LANTANA ACRES No.6

A 74.196 ACRE TRACT OF LAND OUT OF LOTS 9, 10, 15 AND 16, BLOCK 56, MISSOURI-TEXAS LAND AND IRRIGATION COMPANY'S SUBDIVISION, HIDALGO COUNTY, TEXAS, ACCORDING TO THE MAP OR PLAT THEREOF RECORDED IN VOLUME 1, PAGE 29, MAP RECORDS, HIDALGO COUNTY, TEXAS, AND ACCORDING TO WARRANTY DEED RECORDED UNDER COUNTY CLERK'S DOCUMENT NUMBER 1514956, OFFICIAL RECORDS, HIDALGO COUNTY, TEXAS, REFERENCE TO WHICH IS HERE MADE FOR ALL PURPOSES AND BEING MORE PARTICULARLY DESCRIBED BY METES AND BOUNDS AS FOLLOWS.

BEGINNING AT A COTTON PICKER SPINDLE FOUND ON THE SOUTH LINE OF LOT 16 AND IN THE CENTERLINE OF MILE 22 1/2 NORTH ROAD FOR THE SOUTHWEST CORNER OF LANTANA ACRES No.5 (RECORDED IN VOLUME 49, PAGE 154-155, MAP RECORDS, HIDALGO COUNTY, TEXAS) AND THE SOUTHEAST CORNER OF THIS TRACT, SAID SPINDLE BEARS N 80°40'W, 770.00 FEET FROM THE SOUTHEAST CORNER OF LOT 16.

THENCE: N 80°40'W, ALONG THE SOUTH LINE OF LOTS 15 AND 16, AND THE CENTERLINE OF MILE 22 1/2 NORTH ROAD, A DISTANCE OF 1,600.00 FEET TO A COTTON PICKER SPINDLE SET FOR THE SOUTHWEST CORNER OF THIS TRACT.

THENCE: N 09°20'E, PASSING A 1/2" IRON ROD 24" IN LENGTH WITH PLASTIC CAP STAMPED RPLS 4856 SET AT 20.00 FEET FOR THE NORTH RIGHT OF WAY LINE OF MILE 22 1/2 NORTH ROAD, A TOTAL DISTANCE OF 2,020.00 FEET TO A 1/2" IRON ROD 24" IN LENGTH WITH PLASTIC CAP STAMPED RPLS 4856 SET ON THE SOUTH LINE OF A 150.00 FOOT DRAIN DITCH EASEMENT TO WILLACOT WATER CONTROL AND IMPROVEMENT DISTRICT No.1 (RECORDED IN VOLUME 443, PAGE 450, DEED RECORDS, HIDALGO COUNTY, TEXAS) (DELTA LAKE IRRIGATION DISTRICT) FOR THE NORTHWEST CORNER OF THIS TRACT.

THENCE: S 80°40'E, ALONG THE SOUTH LINE OF SAID 150.00 FOOT DRAIN DITCH EASEMENT, A DISTANCE OF 1,600.00 FEET TO A 1/2" IRON ROD WITH CAP STAMPED RPLS 4856 FOUND FOR AN EXTERIOR CORNER OF LANTANA ACRES No.5 AND THE NORTHEAST CORNER OF THIS TRACT.

THENCE: S 09°20'W, ALONG THE WEST LINE OF LANTANA ACRES No.5, PASSING A 1/2" IRON ROD WITH CAP STAMPED RPLS 4856 FOUND AT 2,000.00 FEET FOR THE NORTH RIGHT OF WAY LINE OF MILE 22 1/2 NORTH ROAD, A TOTAL DISTANCE OF 2,020.00 FEET TO THE POINT OF BEGINNING AND CONTAINING 74.196 ACRES OF LAND MORE OR LESS.

BEARINGS ARE IN ACCORDANCE WITH LANTANA ACRES No.5, RECORDED IN VOLUME 49, PAGE 154-155, MAP RECORDS, HIDALGO COUNTY, TEXAS.

STATE OF TEXAS
COUNTY OF HIDALGO

I, THE UNDERSIGNED, A REGISTERED PROFESSIONAL LAND SURVEYOR IN THE STATE OF TEXAS, DO HEREBY CERTIFY THAT THIS PLAT IS TRUE AND WAS MADE AND PREPARED FROM AN ACTUAL SURVEY OF THE PROPERTY DONE ON THE GROUND UNDER MY SUPERVISION.

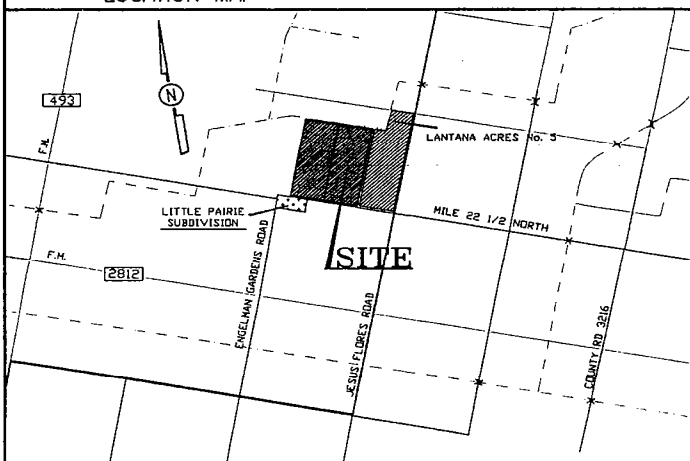


Alfonso Quintanilla
ALFONSO QUINTANILLA
R.P.L.S. No. 4856

6-1-07
Date

LOCATION MAP

SCALE: 1" = 2000



LOCATION OF SUBDIVISION WITH RESPECT TO THE EXTRATERRITORIAL JURISDICTION OF A MUNICIPALITY:

LANTANA ACRES No. 6, IS LOCATED IN THE EAST HIDALGO COUNTY ON THE NORTH SIDE OF MILE 22 1/2 NORTH ROAD AND 770 FEET WEST OF MILE JESUS FLORES ROAD, ON THE NORTHWEST CORNER OF THIS INTERSECTION, THE ONLY NEARBY MUNICIPALITY IS THE CITY OF EDINBURG ACCORDING TO THE OFFICIAL MAP IN THE OFFICE OF THE SECRETARY OF THE CITY OF EDINBURG (POPULATION 62,735). LANTANA ACRES No. 6, LIES APPROXIMATELY 5.5 MILE FROM THE CITY LIMITS AND IT IS NOT WITHIN THE CITY'S TWO-MILE EXTRA TERRITORIAL JURISDICTION (ETJ) UNDER LOCAL GOVERNMENT CODE § 42.021 AND IT IS NOT WITHIN THE CITY'S FIVE-MILE EXTRA TERRITORIAL JURISDICTION (ETJ) UNDER LOCAL GOVERNMENT CODE § 212.001 AND LIES IN PRECINCT No. 4.

PRINCIPAL CONTACTS:

Name	Address	City & Zip	Phone	Fax
THE THREE GRANDES LTD GENERAL PARTNER EL GUY LOCO BY PRESIDENT RICHARD RUPPERT P.O. BOX 959	EDINBURG, TX 78540	EDINBURG, TX, 78540	(956)383-0868	(956)383-2301
ENGINEER: EULALIO RAMIREZ	124 E. STUBBS	EDINBURG, TX 78539	(956)381-6480	(956)381-0527
SURVEYOR: ALFONSO QUINTANILLA	124 E. STUBBS	EDINBURG, TX 78539	(956)381-6480	(956)381-0527

PLAT NOTES AND RESTRICTIONS:

- 1.- FLOOD ZONE DESIGNATION: ZONE "X"
AREAS DETERMINED TO BE OUTSIDE 500-YEAR FLOODPLAIN.
COMMUNITY-PANEL 480334 0350 C MAP REVISED: MAY 17, 2001 LOWR
THE AREAS WITHIN THE DRAINAGE EASEMENTS AND THE PROPOSED STREET RIGHT-OF-WAY ARE WITHIN THE 100-YEAR FLOOD PLAIN, C.P.N. 480334 0350 C EFFECTIVE DATE: MAY 17, 2001. (LOWR) OF THE FEDERAL EMERGENCY MANAGEMENT AGENCY MAPS FOR HIDALGO COUNTY, TEXAS AND THE LOCAL FLOOD PLAIN ADMINISTRATOR IDENTIFIES NO OTHER AREA WITHIN THE PROPOSED SUBDIVISION TO BE WITHIN THE 100-YEAR FLOOD PLAIN.
CONSTRUCTION OF RESIDENTIAL HOUSING WITHIN ANY AREA OF THE SUBDIVISION IS IN THE 100-YEAR FLOODPLAIN IS PROHIBITED UNLESS THE HOUSING QUALIFIES FOR ELEVATION UNDER THE NATIONAL FLOOD INSURANCE ACT OF 1968 (42 U.S.C. SECTIONS 4001 THROUGH 4127).
- 2.- MINIMUM FINISH FLOOR NOTE:
MINIMUM FINISH FLOOR ELEVATION SHALL BE 18" ABOVE CENTERLINE OF THE STREET OR 12" ABOVE NATURAL GROUND, WHICHEVER IS GREATER.
ELEVATION CERTIFICATE MAY BE REQUIRED FOR LOTS LOCATED OUTSIDE A DESIGNATED FLOOD ZONE AT THE TIME FOR APPLICATION FOR CONSTRUCTION TO VERIFY PRE AND POST CONSTRUCTION FINISH FLOOR ELEVATIONS.
AN ELEVATION CERTIFICATE SHALL BE REQUIRED FOR ALL LOTS WITHIN A DESIGNATED FLOOD ZONE AT THE TIME FOR A DEVELOPMENT PERMIT APPLICATION.
- 3.- LEGEND ● - DENOTES 1/2" IRON ROD SET WITH PLASTIC CAP STAMPED RPLS 4856, UNLESS OTHERWISE NOTED.
- 4.- THERE ARE NO WATER WELLS WITHIN 150 FEET FROM THE BOUNDARIES OF THIS SUBDIVISION.
- 5.- SETBACKS:

	25.00 FEET
FRONT	25.00 FEET
REAR	15.00 FEET
SIDE	6.00 FEET

OR EASEMENT WHICHEVER IS GREATER
CORNER SIDE 10.00 FEET
CORNER SIDE WHERE R.O.W. IS GREATER THAN 50.00 FEET 15.00 FEET
OR TO EASEMENT LINE WHICHEVER IS GREATER ON ALL CASES.
- 6.- NO STRUCTURE SHALL BE PERMITTED OVER ANY EASEMENT.
EASEMENTS SHALL BE KEPT CLEAR OF FENCES, BUILDINGS, SHEDS, SHRUBS TREES, AND OTHER PLANTINGS (EXCEPT LOW, LESS THAN 18 INCHES MATURE HEIGHT, GROUND COVER, GRASS, OR FLOWERS) AND OTHER OBSTRUCTIONS THAT WOULD INTERFERE WITH THE OPERATIONS AND MAINTENANCE OF THE EASEMENT.
- 7.- DRAINAGE:
IN ACCORDANCE WITH THE HIDALGO COUNTY DRAINAGE DISTRICT No. 1 AND HIDALGO COUNTY REQUIREMENTS, THIS DEVELOPMENT WILL BE REQUIRED TO OBTAIN A TOTAL OF 209,428.02 CUBIC FEET 4.81 ACRE FEET OF STORM WATER RUNOFF, DRAINAGE RETENTION IN ACCORDANCE WITH THE LOCAL REQUIREMENTS WILL BE ACCOMPLISHED AS FOLLOWS:
SEE DRAINAGE REPORT ON SHEET No. 4.
- 8.- BENCHMARK NOTE:
THE FOLLOWING BENCHMARK IS IDENTIFIED ON THE FACE OF THE PLAT AND ON THE ATTACHED ENGINEERING PLANS:
B.M. No.1 - ELEVATION: 63.56 LOCATED ON COTTON PICKER SPINDLE SET ON THE SOUTHEAST CORNER OF PROPOSED SUBDIVISION.
N.A.S.D. 88 DATUM.
B.M. No.2 - ELEVATION: 56.90 LOCATED ON 1/2" IRON ROD SET IN CONC. W.A.S.D. 88 DATUM, ON THE SOUTHEAST CORNER OF LOT 16.
- 9.- DRAINAGE SWALE EASEMENTS NOTE:
NO FILL OR PERMANENT STRUCTURES SHALL BE ALLOWED WITHIN ANY SWALE OR UTILITY EASEMENT. EACH DRAINAGE SWALE EASEMENT SHALL BE KEPT CLEAR OF FENCES, BUILDINGS, PLANTINGS, AND OTHER OBSTRUCTIONS THAT WOULD INTERFERE WITH THE OPERATION OF THE DRAINAGE SWALE EASEMENT.
THE LOT OWNERS SHALL BE RESPONSIBLE FOR THE MAINTENANCE OF THE DRAINAGE SWALES.
- 10.- ALL PUBLIC UTILITIES EASEMENTS DEDICATED BY THIS PLAT SHALL BE A MINIMUM WIDTH OF 15.00 FEET AS PER THE HIDALGO COUNTY MODEL SUBDIVISION RULES. BY SIGNING THIS PLAT DEVELOPER AND ENGINEER CERTIFY THAT ALL OTHER EASEMENTS SHOWN COMPLY WITH THE SIZE REQUIRED BY EACH UTILITY PROVIDER OCCUPYING AN EASEMENT.
- 11.- GENERAL NOTE FOR SINGLE FAMILY RESIDENCES:
NO MORE THAN ONE SINGLE FAMILY DETACHED DWELLING SHALL BE LOCATED ON EACH LOT. (ANY OTHER USE SHALL REQUIRE PLANNING DEPARTMENT, HEALTH DEPARTMENT AND FIRE MARSHAL APPROVAL). APPLICATIONS FOR CONSTRUCTION ARE REQUIRED PRIOR TO OCCUPANCY OF THE LOT.
- 12.- EACH PURCHASED CONTRACT MADE BETWEEN A SUBDIVIDER AND PURCHASER OF A LOT IN THIS SUBDIVISION SHALL CONTAIN A STATEMENT DESCRIBING HOW AND WHEN WATER, SEWER, ELECTRICITY AND GAS SERVICES WILL BE MADE AVAILABLE TO THE SUBDIVISION.
- 13.- ON-SITE SEWAGE FACILITIES (OSSF) NOTE:
THIS SUBDIVISION SHALL USE ON-SITE SEWAGE FACILITIES IN ACCORDANCE WITH THE CITY AND HIDALGO COUNTY REGULATIONS FOR SEWAGE DISPOSAL.
THE SUBDIVIDER IS RESPONSIBLE FOR PROVIDING AN OSSF ON ALL LOTS.
A. OSSF SYSTEM IS BEING DESIGNED FOR DISPOSAL OF DOMESTIC SEWAGE ONLY A SEPARATED DESIGN SHALL BE SUBMITTED FOR COMMERCIAL USE.
B. EACH LOT ON THIS PLAT COMPLIES WITH THE MINIMUM 21,780 SQUARE FEET LOT AREA WITH POTABLE WATER SUPPLY.
C. OSSF SYSTEM SHALL REQUIRE INSPECTION AND APPROVAL BY HIDALGO COUNTY AUTHORIZED DEPARTMENT.
D. SOIL ANALYSIS HAVE BEEN SUBMITTED TO THE AUTHORIZED HIDALGO COUNTY DEPARTMENT AND EXCERPT MAY BE ALSO SEEN ON THE UTILITY LAYOUT FOR THIS SUBDIVISION AS SUBMITTED TO THE HIDALGO COUNTY PLANNING DEPARTMENT. THE ENGINEER HAS DETERMINED THAT THE SOIL IS SUITABLE FOR A STANDARD SEPTIC TANK AND ABSORPTIVE DRAINFIELD SYSTEM.
E. APPROVED "OSSF" PERMIT APPLICATION IS REQUIRED INCLUDING INDIVIDUAL LOT PLANNING MATERIALS PRIOR TO OCCUPANCY OF A LOT.
14.- RICHARD W. RUPPERT PRESIDENT, THE GUY LOCO
& SUBDIVIDER OF LANTANA ACRES No. 6
RETAINS AN EASEMENT UPON EACH LOT FOR THE PURPOSES OF INSTALLING AN APPROVED OSSF ON THE LOT AS DESCRIBED ON SHEET No. 4 OF THIS PLAT.
- 15.- AN OFF-STREET PARKING LOT SITE PLAN AND DRAINAGE PLAN APPROVAL BY THE HIDALGO COUNTY PLANNING DEPARTMENT SHALL BE REQUIRED FOR COMMERCIAL, INDUSTRIAL, & MULTIFAMILY USE AT THE TIME OF APPLICATION FOR CONSTRUCTION PRIOR TO THE ISSUANCE OF A BUYING AND/OR DEVELOPMENT PERMIT. NO WATER OR LIGHT CLEARANCES SHALL BE ISSUED UNTIL THE SITE PLAN, DRAINAGE PLAN AND OSSF PLAN ARE APPROVED.

RIGHT OF WAY EASEMENT

KNOW ALL MEN BY THESE PRESENTS, that the undersigned, owners of the property shown on this plat, their successors, assigns, and transferees (hereinafter called "Grantor" whether one or more persons are named), in consideration of one dollar (\$1.00) and other good and valuable consideration paid by North Alamo Water Supply Corporation, (hereinafter called "Grantee"), the receipt and sufficiency of which is hereby acknowledged, does hereby grant, bargain, sell, transfer, and convey to said Grantee, its successors, and assigns, on an exclusive perpetual easement with the right to erect, construct, install and thereafter use, operate, inspect, repair, maintain, replace, and remove water distribution lines and appurtenances over and across the lands shown on this plat, together with the right of ingress and egress over Grantor's adjacent lands of the purpose for which the above mentioned rights are granted. The easement hereby granted shall not exceed 15' in width, and Grantee is hereby authorized to designate the course of the easement herein conveyed except that when the pipeline(s) is installed, the easement herein granted shall be limited to a strip of land 15' in width, the center line thereof being the pipeline installed.

In the event the easement hereby granted abuts on a public road and the city, county or state hereafter widens or relocates the public road so as to require the relocation of this water line as installed, Grantor further grants to Grantee an additional easement over and across the land shown on this plat for the purpose of laterally relocate said water line as may be necessary to clear the road improvements, which easement hereby granted shall be limited to a strip of land 15' in width, the center line thereof being the pipeline as relocated.

The consideration recited herein shall constitute payment in full for all damages sustained by Grantor by reason of the installation, maintenance, repair, replacement and relocation of the structures referred to herein. Thus agreement together with other provisions of this grant shall constitute an easement for the benefit of the Grantee, its successors, and assigns. The Grantor covenants that it is the owner of the above-described lands and that said lands are free and clear of all encumbrances and liens except the following:

The easement conveyed herein was obtained or improved through Federal financial assistance. This easement is subject to the provisions of Title VI of the Civil Rights Act of 1964 and the regulations issued pursuant thereto for so long as the easement continues to be used for the same or similar purpose for which financial assistance was extended or for so long as the Grantee owns it, whichever is longer.

IN WITNESS WHEREOF the said Grantor executed this instrument on the 1st day of August 2007.

Richard W. Ruppert
RICHARD W. RUPPERT
GENERAL PARTNER EL GUY LOCO
BY PRESIDENT RICHARD RUPPERT
P.O. BOX 959
EDINBURG, TX, 78540

INDEX TO SHEETS

SHEETS 1-2 - HEADING INDEX: LOCATION MAP AND ETC. PRINCIPAL CONTACTS:
MAP: LOT, STREETS, AND EASEMENT LAYOUT, DESCRIPTION
(METES AND BOUNDS), ENGINEER'S AND SURVEYOR'S CERTIFICATION: PLAT NOTES AND RESTRICTIONS, OWNER'S DEDICATION, CERTIFICATION, ATTESTATION, COUNTY CLERK'S RECORDING CERTIFICATE, RECORDING CERTIFICATE, REVISION NOTES, NORTH ALAMO WATER SUPPLY CORPORATION DELTA LAKE IRRIGATION DISTRICT, H.C.D.D.N.I.

SHEETS 3-5 - ENGINEERING REPORT, INCLUDING DESCRIPTION OF WATER AND WASTE WATER/OSSF AND ENGINEER'S CERTIFICATION (ENGLISH AND SPANISH VERSIONS), DRAINAGE REPORT INCLUDING DESCRIPTION OF DRAINAGE AND DRAINAGE SWALES, MAP OF TOPOGRAPHY AND DRAINAGE, AND ENGINEERING CERTIFICATION: REVISION NOTES.

HIDALGO COUNTY DRAINAGE DISTRICT NO. 1 HEREBY CERTIFIES THAT THE DRAINAGE PLANS FOR THIS SUBDIVISION COMPLY WITH THE MINIMUM STANDARDS OF THE DISTRICT ADOPTED UNDER TEXAS WATER CODE NO. 49.211(c). THE DISTRICT HAS NOT REVIEWED AND DOES NOT CERTIFY THAT THE DRAINAGE STRUCTURES DESCRIBED ARE APPROPRIATE FOR THE SPECIFIC SUBDIVISION, BASED ON GENERALLY ACCEPTED ENGINEERING CRITERIA. IT IS THE RESPONSIBILITY OF THE DEVELOPER OF THE SUBDIVISION AND ITS ENGINEER TO MAKE THESE DETERMINATIONS.

HIDALGO COUNTY DRAINAGE DISTRICT NO. 1

BY: _____

STATE OF TEXAS
COUNTY OF HIDALGO
OWNER'S DEDICATION, CERTIFICATION, AND ATTESTATION

I, RICHARD RUPPERT PARTNER OF SANTA CRUZ PROPERTIES, LTD., AS OWNER OF THE 74.196 ACRE TRACT OF LAND ENCOMPASSED WITHIN THE PROPOSED LANTANA ACRES No. 6, HEREBY SUBDIVIDE THE LAND AS DEPICTED IN THIS SUBDIVISION PLAT AND DEDICATE TO PUBLIC USE THE STREET, PARK, AND EASEMENTS SHOWN HEREIN. WE CERTIFY THAT WE HAVE COMPLIED WITH THE REQUIREMENTS OF TEXAS LOCAL GOVERNMENT CODE § 232.032 AND THAT:

- (A) THE WATER QUALITY AND CONNECTIONS TO THE LOTS MEET, OR WILL MEET, THE MINIMUM STATE STANDARDS;
 - (B) SEWER CONNECTIONS TO THE LOTS OR SEPTIC TANKS MEET, OR WILL MEET, THE MINIMUM REQUIREMENTS OF STATE STANDARDS;
 - (C) ELECTRICAL CONNECTIONS PROVIDED TO THE LOTS MEET, OR WILL MEET, THE MINIMUM STATE STANDARDS; AND
 - (D) GAS CONNECTIONS, IF AVAILABLE, PROVIDED TO THE LOTS MEET, OR WILL MEET, THE MINIMUM STATE STANDARDS.
- WE ATTEST THAT THE MATTERS ASSERTED IN THIS PLAT ARE TRUE AND COMPLETE.

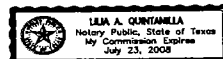
Richard W. Ruppert
THE THREE GRANDES LTD
GENERAL PARTNER EL GUY LOCO
BY PRESIDENT RICHARD RUPPERT
P.O. BOX 959
EDINBURG, TX, 78540

8-7-07
DATE

STATE OF TEXAS
COUNTY OF HIDALGO

BEFORE ME, the undersigned notary public, on this day personally appeared RICHARD W. RUPPERT PARTNER OF SANTA CRUZ PROPERTIES, LTD., who proved to me through his Texas Department of Public Safety Driver License to be the person whose name is subscribed to the foregoing instrument, who, being by me first duly sworn, declared that the statements therein are true and correct and acknowledged that he executed the same for the purposes and consideration thereby expressed.

Given under my hand and seal of office this 7th day of August, 2007.



Lilia A. Quintanilla
LILIA A. QUINTANILLA - NOTARY PUBLIC

THIS PLAT IS APPROVED BY DELTA LAKE IRRIGATION DISTRICT ON THIS 15th DAY OF August, 2007.

N. L. Galloway
N. L. GALLOWAY
SECRETARY

Dele Munch
DELE MUNCH
PRESIDENT

HIDALGO COUNTY
CERTIFICATE OF PLAT APPROVAL
UNDER LOCAL GOVERNMENT CODE § 232.028(c)

WE THE UNDERSIGNED CERTIFY THAT THIS PLAT OF THE LANTANA ACRES No. 6 was reviewed and approved by the Hidalgo County Commissioners Court on _____.

Hidalgo County Judge _____

Date _____

ATTEST: Hidalgo County Clerk _____

Date _____

COUNTY CLERK'S RECORDING CERTIFICATE

I, _____, COUNTY CLERK OF HIDALGO COUNTY, certify that the plat bearing this certificate was filed for record at _____ o'clock _____ M., and was recorded in Book _____, Sheet(s) _____, the Plat Records of Hidalgo County at _____ o'clock _____ M. on _____.

Hidalgo County Clerk _____

STATE OF TEXAS
COUNTY OF HIDALGO

I, THE UNDERSIGNED, A REGISTERED PROFESSIONAL ENGINEER IN THE STATE OF TEXAS, DO HEREBY CERTIFY THAT THE PROPER ENGINEERING CONSIDERATIONS HAVE BEEN GIVEN TO THIS PLAT.



Eulalio Ramirez
EULALIO RAMIREZ
P.E. No. 77062

7-27-07
Date

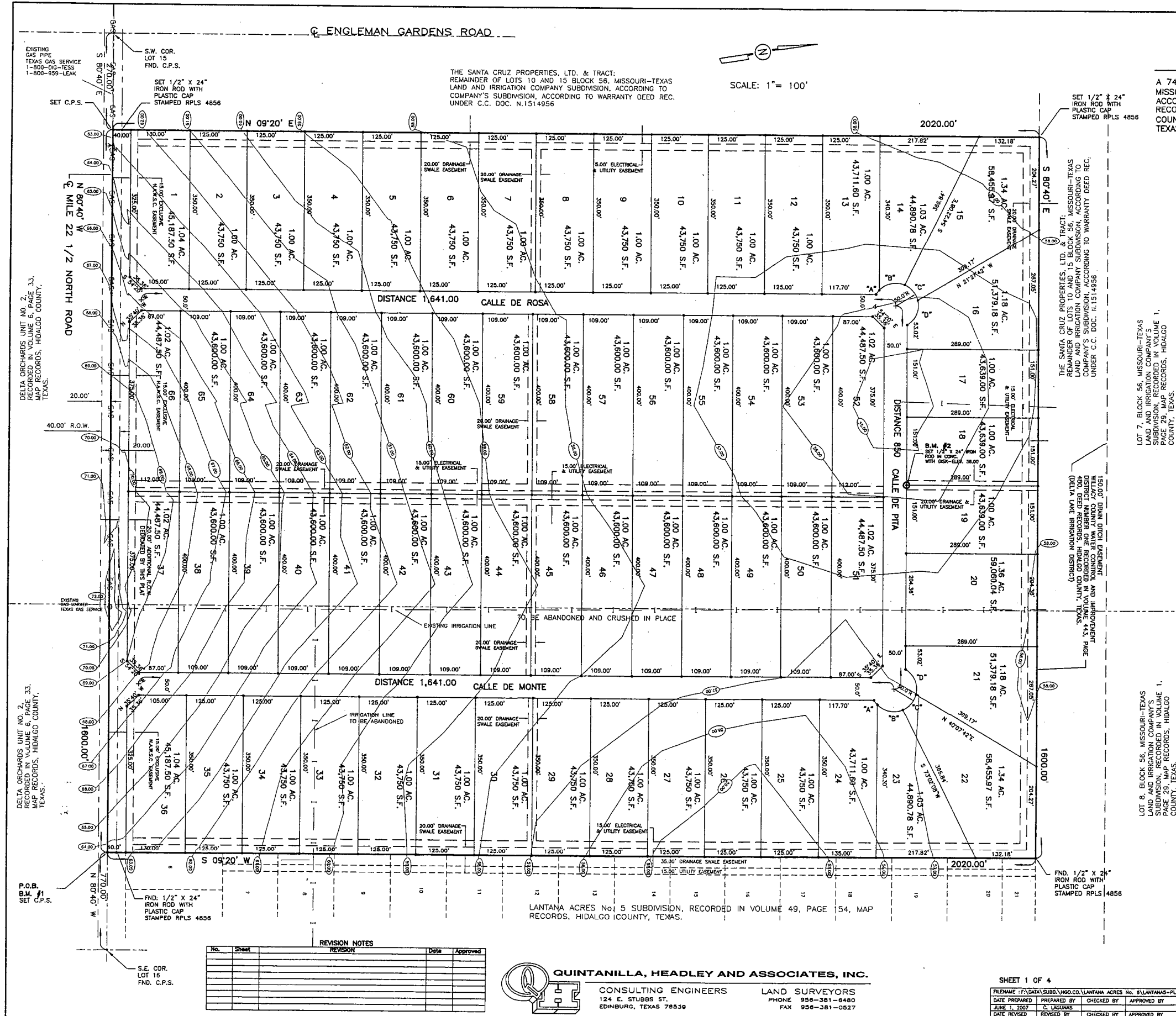


QUINTANILLA, HEADLEY AND ASSOCIATES, INC.

CONSULTING ENGINEERS LAND SURVEYORS
124 E. STUBBS ST.
EDINBURG, TEXAS 78539
PHONE 956-381-6480
FAX 956-381-0527

SHEET 1 OF 4

FILENAME: F:\DATA\SUBD\HGO.CO\LANTANA ACRES No. 6\LANTANA-PLAT	DATE PREPARED	PREPARED BY	CHECKED BY	APPROVED BY
JUNE 1, 2007	G. LAGUNAS			
DATE REVISED	REVISED BY	CHECKED BY	APPROVED BY	



SUBDIVISION PLAT OF:
LANTANA ACRES No. 6
A 74.196 ACRE TRACT OF LAND OUT OF LOTS 9, 10 AND 15, BLOCK 56, MISSOURI-TEXAS LAND AND IRRIGATION COMPANY'S SUBDIVISION, HIDALGO COUNTY, TEXAS, ACCORDING TO THE MAP OR PLAT THEREOF RECORDED IN VOLUME 1, PAGE 29, MAP RECORDS, HIDALGO COUNTY, TEXAS, AND ACCORDING TO WARRANTY DEED RECORDED UNDER COUNTY CLERK'S DOCUMENT NUMBER 1514956, OFFICIAL RECORDS, HIDALGO COUNTY, TEXAS.

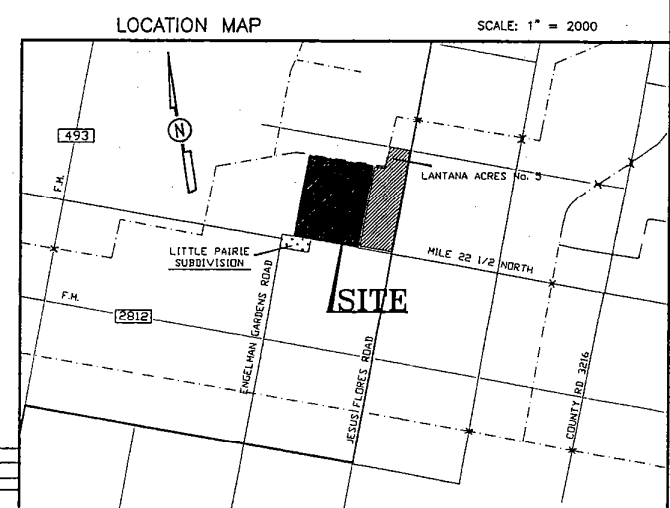
STATE OF TEXAS
COUNTY OF HIDALGO
I, THE UNDERSIGNED, A REGISTERED PROFESSIONAL LAND SURVEYOR IN THE STATE OF TEXAS, DO HEREBY CERTIFY THAT THIS PLAT IS TRUE AND CORRECT, AND WAS MADE AND PREPARED FROM AN ACTUAL SURVEY OF THE PROPERTY DONE ON THE GROUND UNDER MY SUPERVISION.

Alfonso Quintanilla
ALFONSO QUINTANILLA
R.P.L.S. No. 4856
6-1-07
Date

STATE OF TEXAS
COUNTY OF HIDALGO
I, THE UNDERSIGNED, A REGISTERED PROFESSIONAL ENGINEER IN THE STATE OF TEXAS, DO HEREBY CERTIFY THAT THE PROPER ENGINEERING CONSIDERATIONS HAVE BEEN GIVEN TO THIS PLAT.

Eulalio Ramirez
EULALIO RAMIREZ
P.E. No. 77062
9-13-07
Date

CURVE DATA			
CURVE	Δ	RADIUS	LENGTH
"A"	13°56'44"	50.00'	12.17'
"B"	68°45'22"	50.00'	80.00'
"C"	52°53'00"	50.00'	46.15'
"D"	74°24'53"	50.00'	64.94'



REVISION NOTES			
No.	Sheet	Date	Approved

QUINTANILLA, HEADLEY AND ASSOCIATES, INC.
CONSULTING ENGINEERS LAND SURVEYORS
124 E. STUBBS ST. PHONE 956-361-6480
EDINBURG, TEXAS 78539 FAX 956-361-0527

SHEET 1 OF 4			
FILENAME: F:\DATA\SUBD\H20\CO\LANTANA ACRES No. 6\LANTANA-PLAT			
DATE PREPARED	PREPARED BY	CHECKED BY	APPROVED BY
JUNE 1, 2007	C. LAGUNA		
DATE REVISED	REVISED BY	CHECKED BY	APPROVED BY



PLANNING DEPARTMENT

County Of Hidalgo

Raul E. Sese, P.E., CFM
PLANNING ADMINISTRATOR

TO: Judge Juan D. Salinas III
County Commissioner's Court

FROM: Raul E. Sese, P.E., Planning Administrator

DATE: October 3, 2007

RE: **Superior Storage Unit 3 Subdivision – Pct. 4**
Final Approval with Financial Guarantee

Superior Storage Unit 3 is a two (2) commercial lot subdivision located approximately 582 feet West of Raul Longoria Road along the South side of Trenton Road.

The proposed Subdivision lies within the City of Edinburg and was approved by the Planning and Zoning and City Commission of said City.

The Drainage Report was submitted to, reviewed, and approved by the H.C.D.D. No. 1 Manager on May 04, 2007. The proposed subdivision lies within Zone "B" as per FEMA's FIRM.

The proposed subdivision plat will dedicate five (5) feet on Trenton Road of additional Road Right of Way in accordance with the Hidalgo County Thoroughfare Plan.

Sanitary Services will be provided by OSSF. Soil Analysis were conducted by Jose A. Gonzalez and approved by the Hidalgo County Environmental Health Department.

Water Services will be provided by North Alamo Water Supply Corporation. There is an existing six (6) inch waterline on Trenton Road that will serve as the primary source of water for the proposed development.

The Subdivision Plat has been reviewed and complies with the Hidalgo County Subdivision Rules, Texas Water Development Board Model Subdivision Rules and the Texas Local Government Code.

The Subdivider is requesting Final Approval with Financial Guarantee. A Cash Deposit in the amount of \$1,100.00 was submitted to the Planning Department and deposited into Escrow Account. The Cash Deposit will be used to secure the funds for the installation of one (1) septic tank system.

The Hidalgo County Advisory Board convened and recommended **Final Approval with Financial Guarantee on October 2, 2007.**

PLAT OF SUPERIOR STORAGE UNIT 3 SUBDIVISION

STATE OF TEXAS COUNTY OF HIDALGO OWNER'S DEDICATION, CERTIFICATION, AND ATTESTATION

STATE OF TEXAS COUNTY OF HIDALGO

CERTIFICATION BY THE CHAIRPERSON OF THE PLANNING COMMISSION

THIS PLAT IS HEREBY APPROVED BY THE HIDALGO COUNTY IRRIGATION DISTRICT #2

WE THE UNDERSIGNED CERTIFY THAT THIS PLAT OF THE SUPERIOR STORAGE UNIT 3 SUBDIVISION

HIDALGO COUNTY DRAINAGE DISTRICT NO. 1

STATE OF TEXAS COUNTY OF HIDALGO COUNTY CLERK'S RECORDING CERTIFICATE

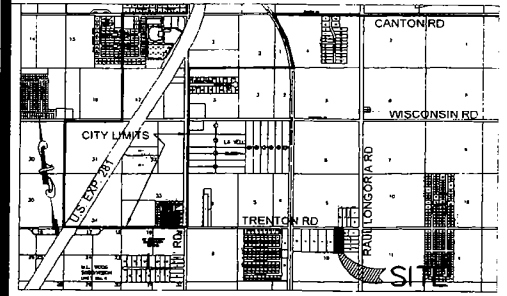
STATE OF TEXAS COUNTY OF HIDALGO

STATE OF TEXAS COUNTY OF HIDALGO

GENERAL PLAT NOTES:

- 1. MINIMUM FINISH GRADE SHALL BE 1.0' ABOVE TOP OF CURB OR 1.5' ABOVE NATURAL GROUND, WHICHEVER IS GREATER.
- 2. THIS SUBDIVISION IS LOCATED IN ZONE 1B AREAS BETWEEN LIMITS OF 100-YEAR FLOOD AND 500-YEAR FLOOD OR CERTAIN AREAS SUBJECT TO 100-YEAR FLOOD WITH AVERAGE DEPTH LESS THAN ONE (1) FOOT. WHERE THE INDIVIDUAL DRAINAGE AREA IS LESS THAN ONE (1) MILE OR AREA PROTECTED BY LEVEE OR DRAINAGE CANAL, FEMA FLOOD INSURANCE RATE MAP COMMUNITY PANEL NO. 58012C0010, REVISION 16, NOVEMBER 16, 2005.
- 3. MINIMUM BUILDING SETBACKS ARE AS FOLLOWS: FRONT: 30 FEET OF EASEMENT WHICHEVER IS GREATER; SIDE: 5 FEET OF EASEMENT WHICHEVER IS GREATER.
- 4. THIS SUBDIVISION IS PROVIDED BY N.A.W.S.C. WATER SYSTEM.
- 5. B.M. 1 = SLOPE CUT ON 1/4" X 1/4" CURB INLET LOCATED ON THE WEST SIDE OF RAUL LONGORIA ROAD ABOUT 100' NORTH OF TRENTON RD. ELEVATION = 95.51 (U.S.C.S. 1929 DATUM); B.M. 2 = 96.57 50-D NAIL IN BASE OF POWER POLE LOCATED ON THE NORTH SIDE OF TRENTON RD. ACROSS FROM THIS SUBDIVISION.
- 6. SEWING TANK NOTES: A - SEPTIC TANK SYSTEMS FOR DISPOSAL OF DOMESTIC SEWAGE; B - EACH LOT ON THIS PLAT COMPLIES WITH THE MINIMUM 1,000 GALLON LOT AREA WITH POTABLE WATER SUPPLY; C - TCEO DEVELOPMENT AND APPROVAL OF WASTE - WATER COLLECTION AND TREATMENT SYSTEM REQUIRED; D - WRITTEN AGREEMENT TO CONNECT TO EXISTING WASTEWATER TREATMENT NOT REQUIRED; E - SOIL TEST HAVE BEEN SUBMITTED TO HIDALGO COUNTY HEALTH DEPARTMENT AND MAY ALSO BE SEEN ON THE UTILITY LAYOUT FOR THIS SUBDIVISION AS SUBMITTED TO THE HIDALGO COUNTY PLANNING DEPARTMENT.
- 7. GENERAL NOTE FOR SINGLE FAMILY RESIDENCES: NO MORE THAN ONE (ONE) FAMILY DETACHED DWELLING SHALL BE LOCATED ON EACH LOT (ANY OTHER USE SHALL REQUIRE PLANNING DEPARTMENT, HEALTH DEPARTMENT AND FIRE MARSHALL APPROVAL). APPLICATIONS FOR CONSTRUCTION ARE REQUIRED PRIOR TO CLOSURE OF THE LOT.
- 8. NO STRUCTURE SHALL BE PERMITTED OVER ANY EASEMENT: EASEMENT SHALL BE KEPT CLEAR OF FENCES, BUILDINGS, SHEDS, SHRUBS, TREES, AND OTHER PLANTINGS (EXCEPT LOW LESS THAN 18" MATURE HEIGHT, GROUND COVER, GRASS, OR FLOWERS) AND OTHER OBSTRUCTIONS THAT WOULD INTERFERE WITH THE OPERATIONS AND MAINTENANCE OF THE EASEMENT.
- 9. EACH PURCHASED CONTRACT MADE BETWEEN A SUBDIVIDER AND PURCHASER OF A LOT IN THIS SUBDIVISION SHALL CONTAIN A STATEMENT DESCRIBING HOW AND WHEN WATER, SEWER, ELECTRICITY, AND GAS SERVICES WILL BE MADE AVAILABLE TO THE SUBDIVISION.
- 10. 5' STANDARD (ADA) SIDEWALK SHALL BE PROVIDED ALONG TRENTON ROAD AT SUBDIVISION CONSTRUCTION BY THE DEVELOPER.
- 11. ALL BLOCK CORNERS, ANGLE POINTS AND POINTS OF CURVE, AND ALL CORNERS OF BOUNDARY LINES OF SUBDIVISION HAVE BEEN MARKED WITH A ONE-HALF (1/2) INCH STEEL ROD, 18 INCHES IN LENGTH, SET IN THE CENTER OF A CONCRETE MONUMENT SIX (6) INCHES IN DIAMETER AND THIRTY (30) INCHES DEEP WITH TOP FLUSH WITH THE FINISH GROUND SURFACE.
- 12. CORNER MARKERS, CONSISTING OF A ONE-HALF (1/2) INCH STEEL ROD 18 INCHES IN LENGTH, WITH PLASTIC CAP STAMPED "PP", HAVE BEEN DRIVEN FLUSH WITH THE GROUND SURFACE TO MARK THE CORNERS OF ALL LOTS.
- 13. LOT 2 CHARGE OF THE PARK LINE & MAINTENANCE.
- 14. ALL CONSTRUCTION SHALL COMPLY WITH STORM WATER POLLUTION PREVENTION PLAN (SWPPP) REQUIREMENTS.
- 15. DRAINAGE, IN ACCORDANCE WITH THE HIDALGO COUNTY DRAINAGE DISTRICT NO. 1 AND HIDALGO COUNTY REQUIREMENTS, THIS DEVELOPMENT WILL BE REQUIRED TO OBTAIN A TOTAL OF 9,201 CUBIC FEET (21.21 ACRE-Feet) OF STORM WATER RUNOFF DRAINAGE DETENTION IN ACCORDANCE WITH THE LOCAL REQUIREMENTS WILL BE ACCOMPLISHED ON SITE/LOT.
- 16. ALL PUBLIC UTILITIES EASEMENTS DEDICATED BY THIS PLAT SHALL BE MINIMUM WIDTH OF 15.00 FEET AS PER THE HIDALGO COUNTY MODEL SUBDIVISION RULES BY SIGNING THIS PLAT THE DEVELOPER AND ENGINEER CERTIFY THAT ALL OTHER EASEMENTS SHOWN COMPLY WITH THE SIZE REQUIRED BY EACH UTILITY PROVIDER OCCUPYING AN EASEMENT.
- 17. THERE ARE NO WATER WELLS WITHIN 150 FEET FROM THE BOUNDARIES ON THIS SUBDIVISION.
- 18. BLAKE J. BOX, THE OWNER & SUBDIVIDER OF SUPERIOR STORAGE UNIT 3 SUBDIVISION IS RETAINING AN EASEMENT FOR DRAINAGE.
- 19. AN OFF-STREET PARKING LOT SITE PLAN & DRAINAGE PLAN APPROVAL BY THE HIDALGO COUNTY PLANNING DEPARTMENT SHALL BE REQUIRED FOR COMMERCIAL INDUSTRIAL (C/I) MULTIFAMILY LOT USE AT THE TIME OF APPLICATION FOR CONSTRUCTION PRIOR TO THE ISSUANCE OF A BUILDING AND/OR DEVELOPMENT PERMIT. NO WATER OR LIGHT CLEARANCES SHALL BE GRANTED UNTIL THE SITE PLAN, DRAINAGE PLAN AND OSSF PLAN ARE APPROVED AND PROPOSED IMPROVEMENTS ARE CONSTRUCTED IN ACCORDANCE WITH COUNTY AND STATE STANDARDS.
- 20. ADDITIONAL FIRE HYDRANTS MAY BE REQUIRED AT BUILDING PERMIT STAGE.

LOCATION MAP



K K Engineering Consultants GENERAL PROFESSIONAL CIVIL ENGINEERING SERVICES

INDEX TO SHEETS OF SUPERIOR STORAGE UNIT 3 SUBDIVISION

SHEET 1	HEADING, INDEX, LOCATION MAP, AND E.T. PRINCIPAL CONTACTS; PLAT WITH LOT, STREETS, AND EASEMENT DESIGNATIONS, LEGAL DESCRIPTION, METES AND BOUNDS, SURVEYOR'S AND ENGINEER'S CERTIFICATION, PLAT NOTES AND RESTRICTIONS; OWNER'S DEDICATION, CERTIFICATION, AND ATTESTATION; CITY APPROVAL, CERTIFICATE, COUNTY CLERK'S RECORDING CERTIFICATE, HIDALGO COUNTY CERTIFICATE OF PLAT APPROVAL, DESCRIPTION OF LOCATION OF SUBDIVISION WITH RESPECT TO THE E.T. OF A MUNICIPALITY AND DESIGNATE THE PRECINCT THE PROJECT IS SITUATED; REVISION NOTES.
SHEET 2	WATER DISTRIBUTION AND SANITARY SEWER OSSF, TYPICAL WATER SERVICE CONNECTION; REVISION NOTES; ENGINEERING REPORT (ENGLISH AND SPANISH VERSION); INCLUDING DESCRIPTION OF WATER AND OSSF AND ENGINEER'S CERTIFICATION (ENGLISH AND SPANISH VERSION); OWNER'S DEDICATION, CERTIFICATION, AND ATTESTATION; DRAINAGE REPORT INCLUDING DESCRIPTION OF DRAINAGE AND HOW IT WILL SERVE THIS DEVELOPMENT; MAP OF TOPOGRAPHY AND DRAINAGE, AND ENGINEER'S CERTIFICATION, REVISION NOTES.

PRINCIPAL CONTACTS

Name	Address	City	State	Phone	Fax
OWNER: BLAKE J. BOX, PRESIDENT	301 W. N. McColl	McAllen	TX	(361) 668-1270	(361) 668-1280
ENGINEER: KAMRIZ S. KHADEMI, P.E.	1907 E. 20th St.	McAllen	TX	(361) 630-7224	(361) 630-7225
SURVEYOR: PAUL PENA, P.L.S.	2100 S. 1st St.	McAllen	TX	(361) 668-3077	(361) 668-3078



PLANNING DEPARTMENT

County Of Hidalgo

Raul E. Segin, P.E., CFM
PLANNING ADMINISTRATOR

MEMORANDUM

To: Honorable Judge Juan D. Salinas III
Honorable Commissioner Sylvia Handy
Honorable Commissioner Hector "Tito" Palacios
Honorable Commissioner Joe M. Flores
Honorable Commissioner Oscar L. Garza, Jr.

From: Raul E. Segin, P.E., CFM, Planning Administrator

Date: October 2, 2007

RE: Establishing County Policy for Utility Clearances on tracts of land that are 10 acres or greater

Cc: Stephen L. Crane, Atlas & Hall, LLP, Legal Counsel
T.J. Arredondo, Planning Supervisor

Our office has been presented with several requests for electrical service for properties that are ten acres in size or larger. These properties are questionable as far as the type of use intended for them because of the size aspect. The law requires that properties being sold for residential purposes have water and sewer paid for by the sellers. The law automatically presumes that a lot is residential in nature if the tract is five acres or less in size.

Our department has maintained a policy of providing electrical clearances for the aforementioned type of properties on a case by case basis by evaluating how and when the division was created and whether or not basic services are available to said property. Our understanding and definition of basic services are to have available Water Facilities, Wastewater Disposal Systems, Electrical Services, Public and/or Private Access, and compliance with the County's Floodplain Order when located within a designated flood zone as per the Federal Emergency Management Agency floodplain maps.

Water facilities are defined as public water systems and non-public water systems (water wells). A person may comply with our policy by connecting to an existing public water system or installing water wells. The water quality of the water produced from test wells must meet the standards of water quality required for community water systems as set forth in 30 TAC §§290.104, 290.106, 290.108 and 290.109, either (1) without any treatment to the water; or (2) with treatment by an identified and commercially available water treatment system.

Wastewater disposal is defined as organized sewerage facilities and On-site sewerage facilities (OSSF). A person may comply with our policy by connecting to an existing organized sewerage system or installing an OSSF in accordance with our County Order for OSSF and 30 TAC Chapter 285.

Commissioners Court Memorandum
Establishing County Policy for Utility Clearances
October 2, 2007
Page 2

Public and/or Private access, for our purpose, is defined as a roadway that has been established via a recorded subdivision plat and/or has been established prior to the adoption of our rules. The creation of new rods after the effective date of our rules, whether public or private, without the preparation of a subdivision plat would not meet our policy requirements.

We would like to establish this policy officially by Commissioner's Court action. Therefore, I will be presenting this item for discussion and possible action at the next Commissioner's Court meeting. I will be requesting guidance from legal counsel on this matter and will make any potential adjustments to our policy prior to the meeting.

Thank you in advance for your consideration. If you should have any questions please contact me at 956-318-2840 or 956-239-2105.

*** * * END OF MEMORANDUM * * ***

AI-5871

14.A.

**Interlocal Agreements
CC REGULAR**

Date: 10/09/2007
Submitted By: Linda Galaviz, HEAD START
Submitted For: Edmundo Garcia
Department: HEAD START
Agenda Area: Head Start

Information

CAPTION

Presentation for Discussion, Consideration and Approval of Interlocal Agreements for facilities between the Hidalgo County Head Start Program and the following municipalities:

Center	Landlord
Alamo H/S	City of Alamo
Alton H/S	City of Alton
Donna II H/S	City of Donna

BACKGROUND

Policy Council Approval: 09-19-07

Fiscal Impact

Attachments

Link: Interlocal Agreements

Form Routing/Status

Route	Seq	Inbox	Approved By	Date	Status
1		Budget & Management	Dina Trevino	10/03/2007 05:20 PM	APRV
2		Purchasing Department	Marty Salazar	10/03/2007 07:25 PM	APRV
3		Auditor's Office		10/04/2007 04:32 PM	NEW
Form Started By: Linda Galaviz				Started On: 10/03/2007 07:48 AM	
Final Approval Date: 10/04/2007					



Hidalgo County Head Start Program

¼ Mile West of 10th St. on State Hwy 107, Edinburg, Texas 78540-0117

Teresa Flores, Executive Director
Hidalgo County Head Start Program

ONE YEAR INTERLOCAL EXTENSION

Dear Sir/Madam:

The purpose of this letter is to exercise Hidalgo County's option to extend a center Interlocal Agreement for one (1) additional year as stated in the existing contract dated January 1st, 2007 to December 31st, 2007 between Hidalgo County and **The City of Alamo** for the property located at 303 South 7th St. Alamo Tx. (the "Original Interlocal Agreement").

If The City of Alamo agrees to this one (1) year extension of the original Interlocal Agreement under the existing terms and conditions, please have the authorized individual sign this Interlocal Extension. It should be noted that the basis of this one (1) year extension is listed under ARTICLE 2.2, TERMS, of the original Interlocal Agreement.

The Head Start Program wishes to express its appreciation to The City of Alamo for its cooperation and support in this matter.

The beginning and ending date of this Interlocal Agreement extension shall be **January 1st, 2008** through **December 31st, 2008**. The original Interlocal Agreement is extended for a period of one (1) year with all conditions including the lease amount remaining the same.

Property/Building: City of Alamo
303 South 7th St.
Alamo, Tx.

Authorized Official:

By: _____

Title: _____

Date: _____
ONE YEAR INTERLOCAL EXTENSION (Cont.)

Hidalgo County Head Start Program

Date approved by Policy Council: 9/19/2007

Date approved by Commissioner's Court:

Head Start Program

Teresa Flores, Executive Director

Hidalgo County

J.D. Salinas, County Judge

**Approved As To Form:
Oxford & Gonzalez**

Ricardo Gonzalez, Attorney

Approved as to Form:
Atlas & Hall, L.L.P.



Hidalgo County Head Start Program

¼ Mile West of 10th St. on State Hwy 107, Edinburg, Texas 78540-0117

Teresa Flores, Executive Director
Hidalgo County Head Start Program

ONE YEAR INTERLOCAL EXTENSION

Dear Sir/Madam:

The purpose of this letter is to exercise Hidalgo County's option to extend a center Lease agreement for one (1) additional year as stated in the existing contract dated January 1st, 2007 to December 31st, 2007 between Hidalgo County and **The City of Alton** for the property located at 203 Municipal Drive Alton TX. (the "Original Interlocal Agreement").

If The City of Alton agrees to this one (1) year extension of the original Interlocal Agreement under the existing terms and conditions, please have the authorized individual sign this Interlocal Extension. It should be noted that the basis of this one (1) year extension is listed under ARTICLE 2.2, TERMS, of the original Interlocal Agreement.

The Head Start Program wishes to express its appreciation to The City of Alton for its cooperation and support in this matter.

The beginning and ending date of this Interlocal Agreement extension shall be **January 1st, 2008** through **December 31st, 2008**. The original Interlocal Agreement is extended for a period of one (1) year with all conditions including the lease amount remaining the same.

Property/Building: City of Alton
202 W. Dawes Ave.
Alton, TX. 78578

Authorized Official:

By: _____

Title: _____

Date: _____

ONE YEAR INTERLOCAL EXTENSION (Cont.)

Hidalgo County Head Start Program

Date approved by Policy Council: 9/19/2007

Date approved by Commissioner's Court:

Head Start Program

Teresa Flores, Executive Director

Hidalgo County

J. D. Salinas, County Judge

**Approved As To Form:
OXFORD & GONZALEZ**

Ricardo Gonzalez, Attorney

**Approved As To Form:
Atlas & Hall, L.L.P**



Hidalgo County Head Start Program

¼ Mile West of 10th St. on State Hwy 107, Edinburg, Texas 78540-0117

Teresa Flores, Executive Director
Hidalgo County Head Start Program

ONE YEAR INTERLOCAL EXTENSION

Dear Sir/Madam:

The purpose of this letter is to exercise Hidalgo County's option to extend a center Interlocal Agreement for one (1) additional year as stated in the existing contract dated January 1st, 2007 to December 31st, 2007 between Hidalgo County and **The City of Donna (Donna II)** for the property located at Corner Miller & 18th St. Donna TX. (the "Original Interlocal Agreement").

If The City of Donna agrees to this one (1) year extension of the original Interlocal Agreement under the existing terms and conditions, please have the authorized individual sign this Interlocal Extension. It should be noted that the basis of this one (1) year extension is listed under ARTICLE 2.2, TERMS, of the original Interlocal Agreement.

The Head Start Program wishes to express its appreciation to The City of Donna for its cooperation and support in this matter.

The beginning and ending date of this Interlocal Agreement extension shall be **January 1st, 2008** through **December 31st, 2008**. The original Interlocal Agreement is extended for a period of one (1) year with all conditions including the lease amount remaining the same.

Property/Building: City of Donna
Corner Miller & 18th St.
Donna, TX.

Authorized Official:

By: _____

Title: _____

Date: _____

ONE YEAR INTERLOCAL EXTENSION (Cont.)

Hidalgo County Head Start Program

Date approved by Policy Council: 9/19/2007

Date approved by Commissioner's Court:

Head Start Program

Teresa Flores, Executive Director

Hidalgo County

J.D. Salinas, County Judge

**Approved As To Form:
OXFORD & GONZALEZ**

Ricardo Gonzalez, Attorney

**Approved As To Form:
Atlas & Hall, L.L.P.**

AI-5872

14.B.

**Lease Agreement
CC REGULAR**

Date: 10/09/2007
Submitted By: Linda Galaviz, HEAD START
Submitted For: Edmundo Garcia
Department: HEAD START
Agenda Area: Head Start

Information

CAPTION

Discussion/Approval for Hidalgo County Head Start to exercise option to extend (as part of contracts) for an additional one year term lease agreement for the following centers:

Center	Landlord
Weslaco III H/S	Horacio Aguirre

BACKGROUND

Policy Council Approval: 09-19-07

Fiscal Impact

Attachments

Link: [Lease Agreement](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Dina Trevino	10/03/2007 05:21 PM	APRV
2	Purchasing Department	Marty Salazar	10/03/2007 07:26 PM	APRV
3	Auditor's Office		10/04/2007 04:32 PM	NEW
Form Started By: Linda Galaviz			Started On: 10/03/2007 08:07 AM	
Final Approval Date: 10/04/2007				



Hidalgo County Head Start Program

¼ Mile West of 10th St. on State Hwy 107, Edinburg, Texas 78540-0117

Teresa Flores, Executive Director
Hidalgo County Head Start Program

ONE YEAR LEASE EXTENSION

Dear Sir/Madam:

The purpose of this letter is to exercise Hidalgo County's option to extend a center Lease agreement for one (1) additional year as stated in the existing contract dated January 1st, 2007 to December 31st, 2007 between Hidalgo County and **Horacio Aguirre (Weslaco III)** for the property located at 9 Mile West 5 Miles North Weslaco, Tx. (the "Original Lease Agreement").

If Horacio Aguirre agrees to this one (1) year extension of the Original Lease Agreement under the existing terms and conditions, please have the authorized individual sign this Lease Extension. It should be noted that the basis of this one (1) year extension is listed under ARTICLE 2, TERMS, of the Original Lease Agreement.

The Head Start Program wishes to express its appreciation to Horacio Aguirre for its cooperation and support in this matter.

The beginning and ending date of this Lease Extension shall be **January 1st, 2008** through **December 31st, 2008**. The Original Lease Agreement is extended for a period of one (1) year with all conditions including the lease amount remaining the same.

Property/Building: Horacio Aguirre
1923 South Border
Weslaco, Tx. 78596

Authorized Official:

By: _____

Title: _____

Date: _____

ONE YEAR LEASE EXTENSION (Cont.)

Hidalgo County Head Start Program

Date approved by Policy Council: 9/19/2007

Date approved by Commissioner's Court: 9/25/2007

Head Start Program

Teresa Flores, Executive Director

Hidalgo County

J.D. Salinas III, County Judge

**Approved As To Form:
Oxford & Gonzalez**

Ricardo Gonzalez

**Approved As To Form:
Atlas & Hall, L.L.P.**

Stephen L. Crain

AI-5875**14.C.****Extend Interlocal Agreements
CC REGULAR**

Date: 10/09/2007
Submitted By: Linda Galaviz, HEAD START
Submitted For: Edmundo Garcia
Department: HEAD START
Agenda Area: Head Start

Information**CAPTION**

Discussion/Approval for Hidalgo Head Start Program to exercise the options to extend (as part of contracts) for an additional one year term Interlocal Agreements for facilities and/or land with the following municipalities, housing authorities, and independent school districts:

Center Edinburg I H/S	Landlord Edinburg Housing Authority	Center	Landlord
Edinburg II H/S	Edinburg Housing Authority	Mission I H/S	City of Misison
Elsa H/S	City of Elsa	Monte Alto H/S	Monte Alto ISD
McAllen II H/S	City of McAllen	Penitas H/S	City of Penitas
McAllen V H/S	McAllen Housing Authority	Weslaco H/S	City of Weslaco

BACKGROUND

Policy Council Approval: 09-19-07

Fiscal Impact

Attachments

Link: [Extend Interlocal
Agreements](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Dina Trevino	10/03/2007 05:21 PM	APRV
2	Purchasing Department	Marty Salazar	10/03/2007 07:27 PM	APRV
3	Auditor's Office		10/04/2007 04:32 PM	NEW
Form Started By: Linda Galaviz			Started On: 10/03/2007 08:43 AM	
Final Approval Date: 10/04/2007				



Hidalgo County Head Start Program Policy Council Agenda

DATE: September 19, 2007

SUBJECT: Discussion/Approval for Hidalgo County Head Start Program to Exercise the Option to Extend for an Additional One Year Term Interlocal Agreements for Facilities and/or Land with the Following Municipalities, Housing Authorities, and Independent School Districts: City of Elsa, City of McAllen, City of Mission, and City of Peñitas, City of Weslaco, Edinburg Housing Authority, McAllen Housing Authority And Monte Alto ISD

RATIONALE/NEED: Interlocal Agreements need to be secured in order to provide services to the children and families.

RECOMMENDATION: Administration Recommends Approval

COST: As specified on Interlocal Agreement

RELATED INFORMATION INCLUDED: List & Interlocal Extension

INITIATED BY: Ambrosio Tovar, Procurement Director *A. Tovar*

REVIEWED BY: Mr. Edmundo Garcia, Assistant Director *E. Garcia*

PROGRAM DIRECTOR'S APPROVAL: *Luisa Flores*



Hidalgo County Head Start Program

¼ Mile West of 10th St. on State Hwy 107, Edinburg, Texas 78540-0117

Teresa Flores, Executive Director
Hidalgo County Head Start Program

ONE YEAR INTERLOCAL EXTENSION

Dear Sir/Madam:

The purpose of this letter is to exercise Hidalgo County's option to extend a center Interlocal agreement for one (1) additional year as stated in the existing contract dated January 1st, 2007 to December 31st, 2007 between Hidalgo County and **Edinburg Housing Authority (Edinburg I)** for the property located at 225 South 25th Street Edinburg, TX. (the "Original Interlocal Agreement").

If the Edinburg Housing Authority agrees to this one (1) year extension of the original Interlocal Agreement under the existing terms and conditions, please have the authorized individual sign this Interlocal Extension. It should be noted that the basis of this one (1) year extension is listed under ARTICLE 1.3, TERMS, of the original Interlocal Agreement.

The Head Start Program wishes to express its appreciation to the Edinburg Housing Authority for its cooperation and support in this matter.

The beginning and ending date of this Interlocal Agreement extension shall be **January 1st, 2008** through **December 31st, 2008**. The original Interlocal Agreement is extended for a period of one (1) year with all conditions including the lease amount remaining the same.

Property/Building: Edinburg Housing Authority
225 South 25th Street
Edinburg, TX.

Authorized Official:

By: _____

Title: _____

Date: _____

ONE YEAR INTERLOCAL EXTENSION (Cont.)

Hidalgo County Head Start Program

Date approved by Policy Council: 9/19/2007

Date approved by Commissioner's Court:

Head Start Program

Teresa Flores, Executive Director

Hidalgo County

J.D. Salinas III, County Judge

Approved As To Form:

Oxford & Gonzalez

Ricardo Gonzalez

Approved As To Form:

Atlas & Hall, L.L.P.

Stephen L. Crain



Hidalgo County Head Start Program

¼ Mile West of 10th St. on State Hwy 107, Edinburg, Texas 78540-0117

Teresa Flores, Executive Director
Hidalgo County Head Start Program

ONE YEAR INTERLOCAL EXTENSION

Dear Sir/Madam:

The purpose of this letter is to exercise Hidalgo County's option to extend a center Interlocal agreement for one (1) additional year as stated in the existing contract dated January 1st, 2007 to December 31st, 2007 between Hidalgo County and **Edinburg Housing Authority (Edinburg II)** for the property located at 1200 N, 1ST Edinburg, TX. (the "Original Interlocal Agreement").

If the Edinburg Housing Authority agrees to this one (1) year extension of the original Interlocal Agreement under the existing terms and conditions, please have the authorized individual sign this Interlocal Extension. It should be noted that the basis of this one (1) year extension is listed under ARTICLE 1.3, TERMS, of the original Interlocal Agreement.

The Head Start Program wishes to express its appreciation to the Edinburg Housing Authority for its cooperation and support in this matter.

The beginning and ending date of this Interlocal Agreement extension shall be **January 1st, 2008** through **December 31st, 2008**. The original Interlocal Agreement is extended for a period of one (1) year with all conditions including the lease amount remaining the same.

Property/Building: Edinburg Housing Authority
1200 N. 1ST
Edinburg, TX.

Authorized Official:

By: _____

Title: _____

Date: _____

Hidalgo County Head Start Program

Date approved by Policy Council: 9/19/2007

Date approved by Commissioner's Court:

Head Start Program

Teresa Flores, Executive Director

Hidalgo County

J.D. Salinas III, County Judge

Approved As To Form:
Oxford & Gonzalez

Ricardo Gonzalez

Approved As To Form:
Atlas & Hall, L.L.P.

Stephen L. Crain



Hidalgo County Head Start Program

¼ Mile West of 10th St. on State Hwy 107, Edinburg, Texas 78540-0117

Teresa Flores, Executive Director
Hidalgo County Head Start Program

ONE YEAR INTERLOCAL EXTENSION

Dear Sir/Madam:

The purpose of this letter is to exercise Hidalgo County's option to extend a center Interlocal Agreement for one (1) additional year as stated in the existing contract dated January 1st, 2007 to December 31st, 2007 between Hidalgo County and **The City of Elsa** for the property located at 700 North West Broadway Elsa, TX. (the "Original Interlocal Agreement").

If The City of Elsa agrees to this one (1) year extension of the original Interlocal Agreement under the existing terms and conditions, please have the authorized individual sign this Interlocal Extension. It should be noted that the basis of this one (1) year extension is listed under ARTICLE 2.01, TERMS, of the original Interlocal Agreement.

The Head Start Program wishes to express its appreciation to The City of Elsa for its cooperation and support in this matter.

The beginning and ending date of this Interlocal Agreement extension shall be **January 1st, 2008** through **December 31st, 2008**. The original Interlocal Agreement is extended for a period of one (1) year with all conditions including the lease amount remaining the same.

Property/Building: City of Elsa
700 North West Broadway
Elsa, TX.

Authorized Official:

By: _____

Title: _____

Date: _____

Hidalgo County Head Start Program

Date approved by Policy Council: 9/19/2007

Date approved by Commissioner's Court:

Head Start Program

Teresa Flores, Executive Director

Hidalgo County

J.D. Salinas III, County Judge

Approved As To Form:
Oxford & Gonzalez

Ricardo Gonzalez

Approved As To Form:
Atlas & Hall, L.L.P.

Stephen L. Crain



Hidalgo County Head Start Program

¼ Mile West of 10th St. on State Hwy 107, Edinburg, Texas 78540-0117

Teresa Flores, Executive Director
Hidalgo County Head Start Program

ONE YEAR INTERLOCAL EXTENSION

Dear Sir/Madam:

The purpose of this letter is to exercise Hidalgo County's option to extend a center Interlocal Agreement for one (1) additional year as stated in the existing contract dated April 1st, 2007 to March 30th, 2008 between Hidalgo County and **The City of McAllen (McAllen II STC)** for the property located at 1001 South 16th St McAllen, TX. (the "Original Interlocal Agreement").

If The City of McAllen agrees to this one (1) year extension of the original Interlocal Agreement under the existing terms and conditions, please have the authorized individual sign this Interlocal Extension. It should be noted that the basis of this one (1) year extension is listed under ARTICLE 2.02, TERMS, of the original Interlocal Agreement.

The Head Start Program wishes to express its appreciation to The City of McAllen for its cooperation and support in this matter.

The beginning and ending date of this Interlocal Agreement extension shall be **April 1st, 2008** through **March 30th, 2009**. The original Intrlocal Agreement is extended for a period of one (1) year with all conditions including the lease amount remaining the same.

Property/Building: City of McAllen
1001 South 16th St
McAllen, TX.

Authorized Official:

By: _____

Title: _____

Date: _____

ONE YEAR INTERLOCAL EXTENSION (Cont.)

Hidalgo County Head Start Program

Date approved by Policy Council: 9/19/2007

Date approved by Commissioner's Court:

Head Start Program

Teresa Flores, Executive Director

Hidalgo County

J.D. Salinas III, County Judge

Approved As To Form:
Oxford & Gonzalez

Ricardo Gonzalez

Approved As To Form:
Atlas & Hall, L.L.P.

Stephen L. Crain



Hidalgo County Head Start Program

¼ Mile West of 10th St. on State Hwy 107, Edinburg, Texas 78540-0117

Teresa Flores, Executive Director
Hidalgo County Head Start Program

ONE YEAR INTERLOCAL EXTENSION

Dear Sir/Madam:

The purpose of this letter is to exercise Hidalgo County's option to extend a center Interlocal Agreement for one (1) additional year as stated in the existing contract dated January 1st, 2007 to December 31st, 2007 between Hidalgo County and **McAllen Housing Authority (Vine Terrace)** for the property located at 2220 (B) North 27th St, McAllen TX. (the "Original Interlocal Agreement").

If the McAllen Housing Authority agrees to this one (1) year extension of the original Interlocal Agreement under the existing terms and conditions, please have the authorized individual sign this Interlocal Extension. It should be noted that the basis of this one (1) year extension is listed under ARTICLE 2.02, TERMS, of the original Interlocal Agreement.

The Head Start Program wishes to express its appreciation to the McAllen Housing Authority for its cooperation and support in this matter.

The beginning and ending date of this Interlocal Agreement extension shall be **January 1st, 2008** through **December 31st, 2008**. The original Interlocal Agreement is extended for a period of one (1) year with all conditions including the lease amount remaining the same.

Property/Building: McAllen Housing Authority
2220 North 27th
McAllen TX

Authorized Official:

By: _____

Title: _____

Date: _____

Hidalgo County Head Start Program

Date approved by Policy Council: 9/19/2007

Date approved by Commissioner's Court

Head Start Program

Teresa Flores, Executive Director

Hidalgo County

J. D. Salinas III, County Judge

Approved As To Form:

Oxford & Gonzalez

Ricardo Gonzalez

Approved As To Form:

Atlas & Hall, L.L.P.

Stephen L. Crain



Hidalgo County Head Start Program

¼ Mile West of 10th St. on State Hwy 107, Edinburg, Texas 78540-0117

Teresa Flores, Executive Director
Hidalgo County Head Start Program

ONE YEAR INTERLOCAL EXTENSION

Dear Sir/Madam:

The purpose of this letter is to exercise Hidalgo County's option to extend a center Interlocal Agreement for one (1) additional year as stated in the existing contract dated January 1st, 2007 to December 31st, 2007 between Hidalgo County and **The City of Mission (Mission I)** for the property located at 115 South Mayberry Road Mission TX (the "Original Interlocal Agreement").

If The City of Mission agrees to this one (1) year extension of the original Interlocal Agreement under the existing terms and conditions, please have the authorized individual sign this Interlocal Extension. It should be noted that the basis of this one (1) year extension is listed under OPTION TO RENEW, of the original Interlocal Agreement.

The Head Start Program wishes to express its appreciation to The City of Mission for its cooperation and support in this matter.

The beginning and ending date of this Interlocal Agreement extension shall be **January 1st, 2008** through **December 31st, 2008**. The original Interlocal Agreement is extended for a period of one (1) year with all conditions including the lease amount remaining the same.

Property/Building: City of Mission
115 South Mayberry Road
Mission, TX 78572

Authorized Official:

By: _____

Title: _____

Date: _____

Hidalgo County Head Start Program

Date approved by Policy Council: 9/19/2007

Date approved by Commissioner's Court:

Head Start Program

Teresa Flores, Executive Director

Hidalgo County

J. D. Salinas III, County Judge

Approved As To Form:

Oxford & Gonzalez

Ricardo Gonzalez

Approved As To Form:

Atlas & Hall, L.L.P.

Stephen L. Crain



Hidalgo County Head Start Program

¼ Mile West of 10th St. on State Hwy 107, Edinburg, Texas 78540-0117

Teresa Flores, Executive Director
Hidalgo County Head Start Program

ONE YEAR INTERLOCAL EXTENSION

Dear Sir/Madam:

The purpose of this letter is to exercise Hidalgo County's option to extend a center Interlocal Agreement for one (1) additional year as stated in the existing contract dated January 1st, 2007 to December 31st, 2007 between Hidalgo County and **Monte Alto I.S.D. (Monte Alto)** for the property located at Guadalupe St. & 1st Monte Alto, TX. (the "Original Interlocal Agreement").

If the Monte Alto I.S.D. agrees to this one (1) year extension of the original Interlocal Agreement under the existing terms and conditions, please have the authorized individual sign this Interlocal Extension. It should be noted that the basis of this one (1) year extension is listed under ARTICLE 2, TERMS, of the original Interlocal Agreement.

The Head Start Program wishes to express its appreciation to the Monte Alto I.S.D. for its cooperation and support in this matter.

The beginning and ending date of this Interlocal Agreement extension shall be **January 1st, 2008** through **December 31st, 2008**. The original Interlocal Agreement is extended for a period of one (1) year with all conditions including the lease amount remaining the same.

Property/Building: Monte Alto I.S.D.
Guadalupe St. & 1st
Monte Alto, TX

Authorized Official:

By: _____

Title: _____

Date: _____

Hidalgo County Head Start Program

Date approved by Policy Council: 9/19/2007

Date approved by Commissioner's Court

Head Start Program

Teresa Flores, Executive Director

Hidalgo County

J. D. Salinas III, County Judge

Approved As To Form:

Oxford & Gonzalez

Ricardo Gonzalez

Approved As To Form:

Atlas & Hall, L.L.P.

Stephen L. Crain



Hidalgo County Head Start Program

¼ Mile West of 10th St. on State Hwy 107, Edinburg, Texas 78540-0117

Teresa Flores, Executive Director
Hidalgo County Head Start Program

ONE YEAR INTERLOCAL EXTENSION

Dear Sir/Madam:

The purpose of this letter is to exercise Hidalgo County's option to extend a center Interlocal agreement for one (1) additional year as stated in the existing contract dated January 1st, 2007 to December 31st, 2007 between Hidalgo County and **The City of Peñitas (Peñitas)** for the property located at 1803 FM 1427 Penitas, Tx. (the "Original Interlocal Agreement").

If The City of Peñitas agrees to this one (1) year extension of the original Interlocal Agreement under the existing terms and conditions, please have the authorized individual sign this Interlocal Extension. It should be noted that the basis of this one (1) year extension is listed under ARTICLE 2.2, TERMS, of the original Interlocal Agreement.

The Head Start Program wishes to express its appreciation to The City of Peñita for its cooperation and support in this matter.

The beginning and ending date of this Interlocal Agreement extension shall be **January 1st, 2008** through **December 31st, 2008**. The original Interlocal Agreement is extended for a period of one (1) year with all conditions including the lease amount remaining the same.

Property/Building: City of Peñitas
1803 FM 1427
Peñitas, TX

Authorized Official:

By: _____

Title: _____

Date: _____

Hidalgo County Head Start Program

Date approved by Policy Council: 9/19/2007

Date approved by Commissioner's Court:

Head Start Program

Teresa Flores, Executive Director

Hidalgo County

J. D. Salinas III, County Judge

Approved As To Form:

Oxford & Gonzalez

Ricardo Gonzalez

Approved As To Form:

Atlas & Hall, L.L.P.

Stephen L. Crain



Hidalgo County Head Start Program

¼ Mile West of 10th St. on State Hwy 107, Edinburg, Texas 78540-0117

Teresa Flores, Executive Director
Hidalgo County Head Start Program

ONE YEAR INTERLOCAL EXTENSION

Dear Sir/Madam:

The purpose of this letter is to exercise Hidalgo County's option to extend a center Interlocal agreement for one (1) additional year as stated in the existing contract dated January 1st, 2007 to December 31st, 2007 between Hidalgo County and **City of Weslaco (Weslaco I)** for the property located at 310 N.Kansas Weslaco, Tx. (the "Original Interlocal Agreement").

If City of Weslaco agrees to this one (1) year extension of the Original Interlocal Agreement under the existing terms and conditions, please have the authorized individual sign this Interlocal Extension. It should be noted that the basis of this one (1) year extension is listed under ARTICLE 2, TERMS, of the Original Interlocal Agreement.

The Head Start Program wishes to express its appreciation to City of Weslaco for its cooperation and support in this matter.

The beginning and ending date of this Interlocal Extension shall be **January 1st, 2008** through **December 31st, 2008**. The Original Interlocal Agreement is extended for a period of one (1) year with all conditions including the Lease amount remaining the same.

Property/Building: City of Weslaco
500 S. Kansas
Weslaco, Tx.

Authorized Official:

By: _____

Title: _____

Date: _____

Hidalgo County Head Start Program

Date approved by Policy Council: 9/19/2007

Date approved by Commissioner's Court:

Head Start Program

Teresa Flores, Executive Director

Hidalgo County

J. D. Salinas III, County Judge

Approved As To Form:

Oxford & Gonzalez

Ricardo Gonzalez

Approved As To Form:

Atlas & Hall, L.L.P.

Stephen L. Crain

AI-5891

15.A.

**Budget Amendment for Road & Bridge
CC REGULAR**

Date: 10/09/2007
Submitted By: Yolanda Cisneros, COMM. PCT. #2
Submitted For: Yolanda Cisneros
Department: COMM. PCT. #2
Agenda Area: Precinct #2

Information

CAPTION

Approval of 2007 appropriation of funds for Precinct 2 - Road & Bridge (Fund 1202) in the amount of \$38,813.52.

BACKGROUND

Attached is the budget amendment form

Fiscal Impact

FISCAL YEAR: 2007 **ACCT. #:** 7-1202-431-00-122-006-0-346
FUNDS AVAILABLE Y/N?: Y **MATCHING FUNDS Y/N?:**

BUDGETARY IMPACT:

Available Balance as of 10/03/07 \$2,000.00; Appropriation of \$38,813.52

Attachments

Link: [Agenda Requet](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Dina Trevino	10/03/2007 01:53 PM	APRV
2	Manuel Chapa	Manuel Chapa	10/03/2007 03:58 PM	APRV
3	Purchasing Department	Marty Salazar	10/03/2007 04:53 PM	APRV
4	Auditor's Office		10/04/2007 04:32 PM	NEW
Form Started By: Yolanda Cisneros			Started On: 10/03/2007 01:42 PM	
Final Approval Date: 10/04/2007				

DATE: October 3, 2007

DEPARTMENT HEAD: **Hector “Tito” Palacios**

DEPARTMENT NAME: **Hidalgo County Precinct No. 2**

ACCOUNT NUMBER: 7-1202-431-00-122-006-0-XXX

SUBJECT: Budget Amendments (Increases) in Accordance with Local Government Code, Chapter 111, Subchapter C

Honorable Commissioners’ Court of Hidalgo County:

I would like to request the following amendments (increases) to my department budget in accordance with Local Government Code, Chapter 111, Subchapter C.

INCREASE OBJECT NUMBER(S)	ACCOUNT (OBJECT) NAME	AMOUNT
7-1202-431-00-122-006-0-346	HAULING SERVICES	\$38,813.52

TOTAL BUDGET INCREASE REQUEST **\$38,813.52**

REASON: Money is needed for the expected expenditures for the continued operation of projects.

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS’ COURT

_____/_____/_____
DATE

ATTEST COUNTY CLERK

AI-5915

15.B.

**Transfer for Tower Road Project
CC REGULAR**

Date: 10/09/2007
Submitted By: Yolanda Cisneros, COMM. PCT. #2
Submitted For: Yolanda Cisneros
Department: COMM. PCT. #2
Agenda Area: Precinct #2

Information

CAPTION

Approval of 2007 Interdepartmental transfer from Precinct #2 P/U to Tower Road (Moore-Balli) Right of Way in the amount of \$11,500.00 (1202)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2007 **ACCT. #:** 7-1202-431-00-122-006-0-739
FUNDS AVAILABLE Y/N?: Y **MATCHING FUNDS Y/N?:**
BUDGETARY IMPACT:
7-1202-431-00-122-006-0-739-->7-1202-431-00-122-027-0-711 \$9,000.00
Available balance as of 10/04/07 \$10,000.00

FISCAL YEAR: 2007 **ACCT. #:** 7-1202-431-00-122-006-0-623
FUNDS AVAILABLE Y/N?: Y **MATCHING FUNDS Y/N?:**
BUDGETARY IMPACT:
7-1202-431-00-122-006-0-623-->7-1202-431-00-122-027-0-711 \$1,000.00
Available balance as of 10/04/07 \$1,500.00

FISCAL YEAR: 2007 **ACCT. #:** 7-1202-431-00-122-006-0-452
FUNDS AVAILABLE Y/N?: Y **MATCHING FUNDS Y/N?:**
BUDGETARY IMPACT:
7-1202-431-00-122-006-0-452-->7-1202-431-00-122-027-0-711 \$1,500.00
Available balance as of 10/04/07 \$1,500.00

Attachments

Link: [inter-dept LIT](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Dina Trevino	10/03/2007 10:53 PM	APRV
2	Manuel Chapa	Manuel Chapa	10/04/2007 10:33 AM	APRV

3	Purchasing Department Marty Salazar	10/04/2007 10:45 AM	APRV
4	Auditor's Office	10/04/2007 04:32 PM	NEW

Form Started By: Yolanda Cisneros Started On: 10/03/2007 04:28 PM

Final Approval Date: 10/04/2007

INTER-DEPARTMENTAL TRANSFER

DATE: October 3, 2007

DEPARTMENT HEAD: Hector "Tito" Palacios AI#5915

DEPARTMENT NAME: HIDALGO COUNTY PRECINCT NO. 2

ACCOUNT NUMBER: 7-1202-431-00-122-0XX-0-XXX

SUBJECT: **Inter-departmental Transfer/s (increase/decrease)**

Honorable Commissioners' Court of Hidalgo County:

I submit for your consideration the following Inter-departmental transfer/s (increase/decrease) in accordance with Local Government Code, Chapter 111, Subchapter C Section 111.070, Subsection C.

INCREASE/DECREASE ACCOUNT NUMBER	ACCOUNT (OBJECT) NAME	AMOUNT
FROM:		
7-1202-431-00-122-006-0-739	OTHER STRUCTURES	(9,000.00)
7-1202-431-00-122-006-0-623	BOTTLE GAS	(1,000.00)
71202-431-00-122-006-0-452	BUILDING ADDITIONS & RENOVATIONS	(1,500.00)
TO:		
7-1202-431-00-122-027-0-711	RIGHT-OF-WAY ACQUIRED	\$11,500.00
Total Budget (Increase/Decrease)		0.00

REASON: TRANSFER NEEDED FOR CONTINUED OPERATION OF TOWER ROAD PROJECT

Department Head Signature

10/3/2007
Date

Approved Commissioners' Court

Attest County Clerk

AI-5838

16.A.6.

**RFP-Group Health Insurance-Presentations & Other Issues
CC REGULAR**

Date: 10/09/2007

Submitted By: Marty Salazar, PURCHASING DEPT.

Submitted For: Marty Salazar

Department: PURCHASING DEPT.

Agenda Area: Purchasing Department

Purchasing only: Hidalgo County

Information

CAPTION

Discussion, reconsideration and action in connection with Addendum #2 detailing the score/value for the presentations to be made by participants for Hidalgo County's Request for Proposals for: Third Party Administration, Individual & Aggregate Stop Loss for Self-funded Medical Plan, Group Term Life and Accidental Death & Dismemberment" as a maximum of 15 points (as approved by CC on 9-25-07), including, but not limited to, the following:

- A) Presentation score to remain at a maximum of 15 points (thus, total max. points possible-115);
- B) Reducing the score for presentations to _____points (thus, total max. pts. poss. to-____);
- C) Other changes or modifications to specifications, requirements, scope of services, etc.
- D) Reconfiguration or re-assignment of scoring criteria and/or values on the initial 100 points to be utilized by the County's consultants for grading the responses.

Note: Consultants are charged with the analysis, evaluation, grading & scoring of responses received for the RFP up to 100 points and as further detailed on the scoring criteria attached hereto and Commissioners Court will assess the presentation score to complete the grading of the RFPs.

BACKGROUND

Fiscal Impact

FISCAL YEAR:

ACCT. #: 7-2201-415-00-115-010-0-350 & 524

FUNDS AVAILABLE Y/N?:

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Object 350 for TPA: Available balance is \$300,436.30 as of 10/4/07

Object 524 for Stop Loss: Available balance is \$205,516.28 as of 10/4/07

Attachments

Link: [selection criteria](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Purchasing Department (Originator)	Marty Salazar	10/03/2007 04:27 PM	APRV
2	Budget & Management	Dina Trevino	10/03/2007 04:57 PM	APRV
3	Dale Kennan	Dale Kennan	10/04/2007 09:56 AM	APRV
4	Auditor's Office		10/04/2007 04:32 PM	NEW
Form Started By: Marty Salazar			Started On: 10/01/2007 12:53 PM	
Final Approval Date: 10/04/2007				

SELECTION CRITERIA

Hidalgo County will conduct a comprehensive, fair and impartial review of all proposals received in response to this RFP. Each "Proposal" will be analyzed to determine overall responsiveness and qualifications.

1. **Responsiveness to the Request for Proposal** **25 pts.**
 - a) Requested information included and thoroughness of responses.
 - b) Understanding and acceptance of the scope of service.
 - c) Acceptance of the RFP and Contract requirements.
 - d) Clarity and conciseness of the response.

 2. **Economic Evaluation of the Proposed Fee** **50 pts.**

Any estimated savings, generated by provider network discounts should be specific and quantifiable and should include a method for validation.

 - *Vendors who quantify their provider network discount will score 75% of the 50 pts.*
 - *And those who do not will score 25% of the 50 pts.*

 3. **Experience and Service Capabilities** **25 pts.**
 - a) Capability to provide the services requested.
 - b) Background of Proposer and support personnel, including professional qualifications and length of time working in Proposers capacity.
 - c) Relevant experience with public entity clients, especially County governments.
 - d) Systems in place able and ready to accomplish required services as described in RFP.
 - e) References
- Total Points: 100 pts.**

The County's Consultant will review all proposals for completeness. Those found to be incomplete, or which fail to address the needs of the County as stated herein, will not be evaluated. Only those proposals furnished complete, with all required documentation, will be evaluated. Proposers are urged to initially submit their best offer. An award (if any) will be made to that proposer whose proposal is deemed most advantageous to, and the best interest of, the County.

The County's Consultant will first evaluate the proposals on all factors other than cost. After a preliminary evaluation of the technical criteria, the cost factor will be included in the evaluation process. The Consultants will meet with the Hidalgo County's Commissioners Court/Board of Directors to present findings and offer guidance in the evaluation of the proposals submitted. Cost will be evaluated on an equal basis with the technical criteria. The Consultant will present the proposers ranking of said evaluation to Hidalgo County Commissioner's County/Board of Directors.

REVISED
SELECTION CRITERIA

Hidalgo County will conduct a comprehensive, fair and impartial review of all proposals received in response to this RFP. Each "Proposal" will be analyzed to determine overall responsiveness and qualifications.

1. **Responsiveness to the Request for Proposal** **25 pts.**
 - a) Requested information included and thoroughness of responses.
 - b) Understanding and acceptance of the scope of service.
 - c) Acceptance of the RFP and Contract requirements.
 - d) Clarity and conciseness of the response.

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 - *And those who do not will score 25% of the 50 pts.*

3. **Experience and Service Capabilities** **25 pts.**
 - a) Capability to provide the services requested.
 - b) Background of Proposer and support personnel, including professional qualifications and length of time working in Proposers capacity.
 - c) Relevant experience with public entity clients, especially County governments.
 - d) Systems in place able and ready to accomplish required services as described in RFP.
 - e) References

Total Points: **100 pts.**

4. **Presentation by Proposers (maximum points):** **15 pts.**

Total Maximum Points possible: **115 pts.**

The County's Consultant will review all proposals for completeness. Those found to be incomplete, or which fail to address the needs of the County as stated herein, will not be evaluated. Only those proposals furnished complete, with all required documentation, will be evaluated. Proposers are urged to initially submit their best offer. An award (if any) will be made to that proposer whose proposal is deemed most advantageous to, and the best interest of, the County.

The County's Consultant will first evaluate the proposals on all factors other than cost. After a preliminary evaluation of the technical criteria, the cost factor will be included in the evaluation process. The Consultants will meet with the Hidalgo County's Commissioners Court/Board of Directors to present findings and offer guidance in the evaluation of the proposals submitted. Cost will be evaluated on an equal basis with the technical criteria. The Consultant will present the proposers ranking of said evaluation to Hidalgo County Commissioner's County/Board of Directors.

AI-5864

16.A.7.

**Additional Auctioneer Services
CC REGULAR**

Date: 10/09/2007

Submitted By: Roli Flores, PURCHASING DEPT.

Submitted For: Marty Salazar

Department: PURCHASING DEPT.

Agenda Area: Purchasing Department

Purchasing only: Hidalgo County

Information

CAPTION

Recommending award of bid and approval of contract for "Additional Auctioneer Services" to low bidder meeting all specifications and/or requirements.

BACKGROUND

1. Bid Tab
2. Draft Contract

Fiscal Impact

FISCAL YEAR: 2007

ACCT. #: 7-1100-227-30-000-021-0-000

FUNDS AVAILABLE Y/N?:

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Auction proceeds will be deposited into liability account.

Attachments

Link: [back up](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Purchasing Department	Marty Salazar	10/03/2007 04:44 PM	APRV
2	Budget & Management	Dina Trevino	10/03/2007 05:20 PM	APRV
3	Andres Castro	Andres Castro	10/04/2007 12:04 PM	APRV
4	Auditor's Office		10/04/2007 04:32 PM	NEW

Form Started By: Roli Flores

Started On: 10/02/2007 04:12 PM

Final Approval Date: 10/04/2007

Hidalgo County – Additional Auctioneer Services

BID NO. 07-370-09-26-ROL

Comparison Chart

<u>Abrego Towing & Storage, LLC</u>		<u>Mcallen Auto Auction</u>
Percentage of Gross Sales:	10%	Percentage of Gross Sales:
Towing Fee for Semi Tractor, Semi Trailers, Heavy Machinery:	\$250.00 (\$100.00 for motorcycles)	Towing Fee for Semi Tractor, Semi Trailers, Heavy Machinery:
		15% \$675.00
Does Vendor Meet All Specifications: YES		1) GDN Number submitted did not meet specifications. Does Vendor Meet All Specifications: NO

DRAFT

THE STATE OF TEXAS
§
§
§ COUNTY OF HIDALGO

AGREEMENT FOR AUCTIONEER SERVICES
C-07-370-10-09

THIS AGREEMENT FOR AUCTIONEER SERVICES (the "Agreement") is entered into effective as of this the 9th day of October, 2007 by and between HIDALGO COUNTY, TEXAS, ("County") and , ("Company").

WHEREAS, County has solicited proposals from qualified parties to conduct public auction sales of surplus and/or seized property belonging to County; and

WHEREAS, Auctioneer has submitted a proposal to provide the services required by County in accordance with the request for Bids attached hereto as Exhibit "A" and Auctioneer bid proposal attached hereto as Exhibit "B" and

WHEREAS, County has determined that the proposal by Auctioneer is the lowest and best bid submitted, and a contract should be awarded to Auctioneer; and

WHEREAS, the parties wish to further reduce to writing their representations, warranties and agreements regarding the services to be provided by Auctioneer to County.

NOW, THEREFORE, for and in consideration of the mutual covenants and conditions hereinafter set forth, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereto agree as follows:

1. In the event County, in its sole discretion, determines that surplus or seized property in its possession is to be sold and that the services of a state-licensed auctioneer are required, Auctioneer agrees that it will perform the following services for and on behalf of County, in exchange for the consideration herein expressed (the "Services"): advertising, labeling and set-up of items prior to the auction, preparation and clearing of all auction proceeds prior to delivery of goods to buyer, preparation of all paperwork necessary to transfer title to personal property, issuance of a cashier's check to County for the net sale proceeds, and collection deposit of all sales taxes.

2. For and in consideration of Auctioneer's services hereunder, County agrees to pay Auction a fee equal to percentage of the gross sales receipts of any auction conducted by Auctioneer. Such amount may be deducted from the sales receipts by Auctioneer prior to remitting to County the cashier's check for the net sales.

3. The term of this agreement shall be for a period of one (1) year from the effective date hereof, as first-above written. County, in its sole discretion, may elect to extend the term of this contract for an additional two (2) one year term, under the same rates, terms and conditions. Contract

may be extended at the sole discretion of County for an additional sixty (60) days, unless this Contract is terminated pursuant to the provisions herein, whichever occurs first.

4. Auctioneer represents and warrants to County as follows:

(a) Auctioneer is licensed by all appropriate federal, state and local agencies to conduct the Services herein described.

(b) A true and correct copy of Auctioneer's license is attached hereto as Attachment #1 to Exhibit "B"

(c) Auctioneer has been issued a General Distinguishing Number or GDN for all the mentioned items on Exhibit "A", as evidenced by Attachment #1 to Exhibit "B".

(b) Auctioneer understands that County retains the sole discretion to determine if an auction is to be conducted which requires the services of a licensed auctioneer, and that the awarding of this bid and the execution of this Agreement by County do not constitute any representation or guaranty that any such auction will occur.

(e) Auctioneer is not required to maintain Workers' Compensation Insurance pursuant to the applicable provisions of Texas Labor Code.

(f) Concurrently with his execution of this Agreement, Auctioneer has presented to County a certificate of insurance indicating A five-hundred thousand general liability insurance policy, naming County as an additional insured, with limits of at least \$300,000 providing additional coverage to all underlying liabilities consistent with potential exposure of County in accordance with the Texas Tort Claims Act. Each policy of insurance required hereunder shall extend for a period equivalent to the term of this Agreement, and any insurer hereunder shall be required to give at least thirty (30) days written notice to the County Judge prior to the cancellation of any such coverage on the termination date or otherwise.

(g) County and Auctioneer agree that either party may terminate this contract upon thirty (30) days written notice at any time for any reason or no reason at all.

5. Auctioneer agrees to promptly notify County of any suspension, termination or revocation of Auctioneer's License or of the liability insurance coverage required, hereunder, in which event County may, in its sole discretion, elect to immediately terminate this Agreement.

6. With respect to any property seized by any law enforcement agency of Hidalgo County, or any cooperative agency of which Hidalgo County is a party, including, but not limited to, the Hidalgo County Financial Disruption Task Force, Auctioneer agrees to store such property for County for the period prior to any sale being conducted. No storage fees will be assessed to County or any cooperative agency as herein described, for the storage of such property, without regard to the fact that such property is not, upon final adjudication, awarded to County, or that County, upon final award or adjudication, elects to retain such property for its own use, rather than to sell it at public or private auction. To the extent permitted by the court in which any forfeiture or seizure proceeding, Auctioneer may elect to charge its usual and customary storage or impoundment fees, consistent with the fee schedule attached hereto as Exhibit "C" and incorporated herein by reference, to the owners of seized property held by Auctioneer which is awarded back to such owners upon final adjudication of the forfeiture or seizure proceeding. The storage are provided by Auctioneer will consist of three (3) acres, fenced, fenced, controlled access compound.

7. For all non-law enforcement departments, no property shall be allowed into Auctioneer's compound unless the property has been previously declared surplus through Commissioners' Court. Proof of such action must be requested by Auctioneer. Items being sent to Auctioneer for storage prior to auction must be cleared through the Purchasing Department's Surplus Manager. The Surplus Manager will coordinate with Auctioneer and the respective departments in arranging for the transfer of items that are to be auctioned.

8. The storage area provided by Auctioneer pursuant to Paragraph 6, above, will be open for business at least seven (7) hours, daily, excluding weekends and official County holidays. In addition, Auctioneer will maintain personnel at the storage location 24 hour per day, and will post emergency access telephone numbers for deliveries of property after hours, and on weekends or holidays.

9. Auctioneer will conduct any auction sale required hereunder at any location within Hidalgo County, as requested by County, including Auctioneer auction center. Sales will be scheduled on dates and at times mutually convenient to the parties hereto, and so as to enhance the public's attendance at such sales. In the event a scheduled sale must be canceled by either party hereto, or because of inclement weather, the sale will be rescheduled for the next appropriate date upon which both parties are available.

10. Unless minimum bids are otherwise specified by County in writing prior to the conducting of an auction sale hereunder, all auctions will result in sales of all items to the highest bidder. County will, unless otherwise specified in writing, with sufficient advance notice to Auctioneer for inclusion in any auction catalogue or published listing, convey merchantable title to all goods sold at auction: the parties acknowledge, however, that County may, from time to time, be required to convey items without warranty of title.

11. Auctioneer will indemnify and hold County harmless from any and all claims, actions, liability and expenses (including costs of judgments, settlements, court costs, and attorneys' fees, regardless of the outcome of such claim or action) caused by, resulting from, or alleging

negligent or intentional acts or omissions or any failure to perform any obligation undertaken or any covenant in this Agreement, whether such act, omission or failure was Auctioneer or that of any person providing services hereunder by or through Auctioneer. Upon written notice from County, Auctioneer will resist and defend at its own expense, and by counsel reasonably satisfactory to County, any such claim or action.

12. The terms and conditions of the specifications attached hereto as Exhibit "A" and the bid submitted by Auctioneer attached hereto as Exhibit "B" are incorporated herein by reference and are made a part hereof as if such were fully set forth herein. In the event of any conflict between any other term of this Agreement and those terms incorporated herein as a result of this Paragraph II, the provision set forth in the text of this Agreement shall control over the term or condition expressed in the provisions incorporated herein by this Paragraph II.

13. Miscellaneous Provisions

13.01 **Conflict with Applicable Law.** Nothing in this Agreement shall be construed so as to require the commission of any act contrary to law, and whenever there is any conflict between any provision of this Agreement and any present or future law, ordinance or administrative, executive or judicial regulation, order or decree, or amendment thereof, contrary to which the parties have no legal right to contract, the latter shall prevail, but in such event the affected provision or provisions of this Agreement shall be modified only to the extent necessary to bring them within the legal requirements and only during the time such conflict exists.

13.02 **No Waiver.** No waiver by County of any breach of any provision of this Agreement shall be deemed to be a waiver of any preceding or succeeding breach of the same or any other provision hereof.

13.03 **Entire Agreement.** This Agreement contains the entire contract between the parties hereto, and each party acknowledges that neither has made (either directly or through any agent or representative) any representations or agreements in connection with this Agreement not specifically set forth herein. This Agreement may be modified or amended only by agreement in writing executed by County and Auctioneer, and not otherwise.

13.04 **Texas Law to Apply.** This Agreement shall be construed under and in accordance with the laws of the State of Texas, and all obligations of the parties created hereunder are performable in Hidalgo County, Texas. The parties hereby consent to personal jurisdiction in Hidalgo County, Texas.

13.05 **Notice.** Except as may be otherwise specifically provided in this Agreement, all notices, demands requests or communications required or permitted hereunder shall be in writing and shall either be (i) personally delivered against a written receipt, or (ii) sent by registered or certified mail, return receipt requested, postage prepaid and addressed to the parties at the addresses set forth below, or at such other addresses as may have been theretofore specified by written notice delivered in accordance herewith:

If to County: Hidalgo County, Texas
Attention: County Judge
100 E. Cano, 2nd Floor
Edinburg, Texas 78539

with copy to: Hidalgo County Purchasing Department
Attention: Purchasing Agent
2802 South Business 281
Edinburg, Texas 78539

If to Auctioneer Abrego Towing & Storage, LLC

Each notice, demand, request or communication which shall be delivered or mailed in the manner described above shall be deemed sufficiently given for all purposes at such time as it is personally delivered to the addressee or, if mailed, at such time as it is deposited in the United States mail.

13.06 **Additional Documents.** The parties hereto covenant and agree that they will execute such other and further instruments and documents as are or may become necessary or convenient to effectuate and carry out the terms of this Agreement.

13.07 **Successors.** This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective heirs, executors, administrators, legal representatives, successors, and assigns where permitted by this Agreement.

13.08 **Assignment.** This Agreement shall not be assignable by either party hereto without the prior written consent of the other. Consent to any assignment of this Agreement shall not constitute consent to any future or subsequent assignment by either party hereto.

13.09 **Headings.** The headings and captions contained in this Agreement are solely for convenient reference and shall not be deemed to affect the meaning or interpretation of any provision or paragraph hereof.

13.10 **Gender and Number.** All pronouns used in this Agreement shall include the other gender, whether used in the masculine, feminine or neuter gender, and the singular shall include the plural whenever and as often as may be appropriate.

13.11 **Authority to Execute.** The execution and performance of this Agreement by County and Auctioneer have been duly authorized by all necessary laws, resolutions or corporate action, and this Agreement constitutes the valid and enforceable obligations of County and Auctioneer in accordance with its terms.

IN WITNESS WHEREOF, the parties have executed this Agreement, effective as of the day and year first above written.

DRAFT

COUNTY OF HIDALGO

Juan d. Salinas, III County Judge

ATTEST :

Arturo Guajardo, Jr. County Clerk

COMPANY: Abrego Towing & Storage, LLC

By:

Printed Name:

Title:

Approved on Commissioners' Court

APPROVED AS TO FORM
Atlas & Hall, LLP

By:

AI-5854

16.A.8.

**Property and Casualty Insurance Policies
CC REGULAR**

Date: 10/09/2007

Submitted By: Vangie Garcia, PURCHASING DEPT.

Submitted For: Marty Salazar

Department: PURCHASING DEPT.

Agenda Area: Purchasing Department

Purchasing only: Hidalgo County

Information

CAPTION

Requesting authority to advertise and approval of draft "Exhibit A-Requirements and Exhibit B-Evaluation" for "Request For Proposals For-RFP NO: 2007-222-11-14-VYG-Property and Casualty Insurance Policies including Third Party Administration Services (Tpa)-Hidalgo County."

BACKGROUND

Possible Timeline Dates For Project As Follow:

Agenda Item To Be Placed For Approval To Advertise: Tuesday, October 9, 2007

Advertisement Dates: Saturday, October 27, 2007, Saturday, November 3, 2007

Release Of Packets: Monday, October 29, 2007

Due Date Of Proposal: Wednesday, November 14, 2007

Possible Award: Tuesday, November 20, 2007

Fiscal Impact

FISCAL YEAR: 2007

ACCT. #: 1100-419-00-115-025-0-XXX

FUNDS AVAILABLE Y/N?:

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

For funding availability please see the attached 2007 expense report for objects 521 through 524.

Attachments

Link: [Draft Exhibit A Requirements](#)

Link: [Draft Exhibit B Evaluation](#)

Link: [2007 Exp Rpt for Obj 521-524](#)

Form Routing/Status

Route Seq Inbox

Approved By Date

Status

1

Purchasing Department Marty Salazar 10/04/2007 10:35 AM

APRV

2	Budget & Management	Dina Trevino	10/04/2007 11:00 AM	APRV
3	Dale Kennan	Dale Kennan	10/04/2007 11:35 AM	APRV
4	Auditor's Office		10/04/2007 04:32 PM	NEW

Form Started By: Vangie Garcia

Started On: 10/02/2007 01:08 PM

Final Approval Date: 10/04/2007

EXHIBIT A
**REQUIREMENTS/SCOPE OF SERVICES/
TERMS AND CONDITIONS**

**HIDALGO COUNTY
REQUEST FOR PROPOSAL**

“PROPERTY AND CASUALTY INSURANCE POLICIES”

HIDALGO COUNTY REQUEST FOR PROPOSAL

“PROPERTY AND CASUALTY INSURANCE POLICIES”

RFP NO: 2007-222-11-14-VYG

OVERVIEW:

Information provided in these specifications/requirements is to be used only for purposes of preparing a proposal detailing costs of providing the insurance coverages specified. Each proposer is expected to read these specifications/requirements with care. Failure to meet every one or a combination of specified conditions may invalidate your proposal.

Proposers are requested to submit proposed quotations (premiums) on the basis of these specifications/requirements. Alternative quotations/premiums will receive consideration if Hidalgo County, at its sole discretion feels it is in its best interest to do so, provided such alternatives are clearly explained and documented. Any exceptions to coverage requested herein must be clearly noted in writing to **Martha L. Salazar, CPPB, Purchasing Agent, Hidalgo County Purchasing Department, 2812 S. Hwy. 281, New Hidalgo County Administration Building, Edinburg, Texas 78539** and be included as part of the proposal.

Hidalgo County believes that the data contained in these specifications/requirements is sufficient for preparations of offers/proposals. The information is believed to be accurate and is based upon the latest available information but is not to be considered in any way as a warranty. Request for additional information should be directed in writing to **Martha L. Salazar, CPPB, Purchasing Agent, Hidalgo County Purchasing Department, 2812 S. Hwy. 281, New Hidalgo County Administration Building, Edinburg, Texas 78539**.

The County reserves the right to reject any or all proposals or any portion thereof and to accept the proposal deemed most advantageous to the County.

Deliver Submittal to:

RFP NO: 2007-222-VYG

Martha L. Salazar, CPPB, Purchasing Agent
Hidalgo County Purchasing Department
2812 South Hwy. 281
Hidalgo County New Administration Building
Edinburg, Texas 78539

The Submittal Envelope Must Show:

RFP NO.: 2007-222-11-14-17-VYG

“PROPERTY AND CASUALTY INSURANCE POLICIES”

The following outlines the Request for Proposal:

SECTION I - GENERAL TERMS AND CONDITIONS

ADDITIONAL INFORMATION:

Hidalgo County is requesting that sealed proposals be routed to Martha L. Salazar, CPPB, Purchasing Agent, at 2812 South Hwy. 281, at Hidalgo County New Administration Building, Edinburg, Texas 78539. All inquiries must be directed to Hidalgo County Purchasing Agent, Martha L. Salazar. All responses will be distributed through Hidalgo County Purchasing Department.

WRITTEN QUESTIONS WILL BE ACCEPTED VIA FACSIMILE BY NO LATER THAN Wednesday, November 7, 2007, at 5:00 P.M. at (956) 318-2629. Responses will be sent to all applicants via facsimile by Friday, November 9, 2007. TELEPHONE INQUIRIES WILL NOT BE ACCEPTED.

Any interpretation of the Request for Proposal, if made, will be made only by Addendum duly issued. A copy of such Addendum will be mailed or delivered to each person receiving the Request for Proposal. Hidalgo County will not be responsible for any other explanation or interpretation of the proposal made or given prior to the award of the contract. Any objections to the specifications or requirements as set forth in this Request for Proposal must be filed in writing.

Any deviation for the specifications set forth herein must be clearly pointed out; otherwise it will be considered that services proposed are in strict compliance with these specifications and the successful proposer will be held responsible thereof. Deviations shall be explained in detail. Proposers are to furnish all information requested in the Request for Proposal. Proposals not in compliance with these requirements may be subject to rejection. The contractor agrees to protect the County from claims involving infringement of patents or copyrights.

DISCLOSURE OF CONFLICT OF INTEREST:

Effective January 1, 2006, Chapter 176 of the Texas Local Government Code requires that any vendor, person, consultant or contractor considering doing business with Hidalgo County ("the County") to disclose in the Conflict of Interest Questionnaire (the "CIQ") attached as **Exhibit D**, the vendor, person consultant or contractor's affiliation or business relationship that might cause a conflict of interest with the County. By law, the CIQ must be filed with the Hidalgo County Clerk's Office no later than the seventh business day after the date the person becomes aware of facts that require that statement to be filed. The disclosure requirement applies to a person or business who contract or seeks to contract with Hidalgo County for the sale or purchase of property, goods or service. Any purchase order or contract resulting from this process shall be considered null and void if the Vendors, consultants, contractors and others who desire to conduct business with Hidalgo County are encourage to refer to Texas Local Government Code Chapter 176 for the details of this law. An offense under Texas Local Government Code Chapter 176 is a Class C Misdemeanor.

Please submit complete CIQ forms to the Hidalgo County Clerk's Office locate at 100 No. Closner, Edinburg, Texas 78539-Hidalgo County Courthouse **COMPLETION AND SUBMISSION OF FORM CIQ IS THE SOLE RESPONSIBILITY OF THE PROSPECTIVE BIDDER.**

PROPOSER'S AFFIDAVIT:

Prior Contract award, respondents to this RFP must submit a signed Proposer's Affidavit (attached herein in **Exhibit E**) certainly that the submission is (1) not the result of Collusion as described in the Proposer's Affidavit or that the Respondent has not and will not attempt to lobby directly or indirectly as described in the Proposer's Affidavit.

NON-DISCRIMINATION:

Submitters, during the performance of this contract, will not discriminate against any employee or applicant for employment because of race, religion, sex, national origin or disability **except** where religion, sex, national origin or disability is a bona fide occupational qualification reasonably necessary to the normal operation of the contractor.

PROCESSING TIME FOR PAYMENT:

Submitters are advised that a minimum of thirty (30) days is required to process invoices for payment.

ELECTRONIC TRANSMISSION OF BIDS:

Hidalgo County's Purchasing Department will not accept telegraphic or electronically transmitted submissions.

PROOF OF FINANCIAL AND BUSINESS CAPABILITY:

Submitters must, upon request, furnish satisfactory evidence of their ability to furnish products or services in accordance with the terms and conditions of these requirements. Hidalgo County will make the final determination as to the submitter's ability.

SUBMITTER DEFAULT:

Hidalgo County reserves the right, in case of submitter default, to procure the articles or services from other sources and hold the defaulting submitter responsible for any excess costs occasioned thereby.

RESTRICTIVE OR AMBIGUOUS REQUIREMENTS:

It is the responsibility of the submitter to review the Request for Proposal (RFP) packet and to notify the Purchasing Department if the requirements are formulated in a manner that would unnecessarily restrict competition. Any such protest or question regarding the requirements or proposers procedures must be received in the Purchasing Department not less than seventy-two hours prior to the time set for the opening. These criteria also apply to requirements that are ambiguous.

HAND DELIVERED PROPOSALS:

Hidalgo County requires submitters, when hand delivering proposals, to make sure that it is stamped with date and time by the County Purchasing Staff.

SIGNING OF PROPOSALS:

In order to be considered all submittals must be signed. Please sign the original in blue ink.

WAIVING OF INFORMALITIES:

Hidalgo County reserves the right to waive minor informalities or technicalities when it is in the best interest of Hidalgo County.

SUBCONTRACTING:

The successful submitter may not subcontract the award without the written consent of the Commissioners' Court of Hidalgo County.

DURATION OF CONTRACT:

- 1.) **Initial Term:** Effective date is from January 1, 2008, through, December 31, 2008;
- 2.) **Renewals & Extensions:** It shall be at the County's sole discretion to renew and extend for an additional two (2), one (1) year renewals/extensions at the same rates and under the same terms and conditions. Two (2), one (1) year renewals/extension rates are to be provided to Hidalgo County for consideration by no later than **October 1, 2008** for the first renewal/extension and no later than **October 1, 2009** for the second renewal/extension.

DAVIS BACON ACT:

All selected and awarded firms are required to include the Davis-Bacon Act when advertising and developing specifications.

ADDITIONAL INFORMATION TO TERMS AND CONDITIONS:

All costs and expenses with the preparation and submission of (bids, proposals and/or quotes) shall be the responsibility of the proposer and no reimbursements for such charges or expenses shall be passed onto Hidalgo County.

Any contract awarded to a successful proposer will be in effect until (a) the contract expires, (b) delivery and acceptance of products and/or performance of services ordered, or (c) terminated by County with thirty day's written notice prior to cancellation.

SECTION II - RFP REQUIREMENTS

REQUEST FOR PROPOSALS:

The required contents and limitations for the preparation of the RFP are described in this section. Failure to provide the requested information or adhere to any County limitations will result in disqualification of the submitted RFP. A total of **one (1) original and ten (10) copies** of the RFP shall be submitted to the address on the cover letter.

Proposers should apprise themselves of all available information. Proposers shall thoroughly examine the specifications, the schedule and all other contract documents.

Proposals should be in conformance with the specifications. Care should be taken to match the requested plan designs as closely as possible. The Request for Proposal specifications are not intended to be restrictive, but Proposals, not in conformance to the specifications, will not be considered unless such nonconformance is explained in detail. General discussion and plan comparison of competing proposals will be in regards to the specified in-force policies.

Due care has been exercised in the preparation of these specifications, and the information is believed to be substantially correct. However, the responsibility for verification of all information presented herein shall rest solely on the proposer.

CONTENTS:

1. Conditions of Proposal
 - a. All information required by the proposal form shall be furnished.
 - b. Specification price sheets, specifications and necessary information are attached.
 - c. Alternate Proposal- Request for Proposal. Alternate Proposals will be considered. All alternate Proposals should be clearly marked "ALTERNATE PLAN I, ALTERNATE PLAN II., etc." Offerers

are encouraged to be creative and to present their most competitive coverage and pricing Proposal.

- d. The County reserves the right to revise and amend the specifications prior to the date set for the opening. Such revisions or amendments, if any will be announced by addenda or amendments to these specifications. Copies of these addenda so issued will be furnished to all prospective proposers.
- e. If you consider any portion of your proposal to be confidential information and that disclosure of its contents to competing proposers would be detrimental to your company, clearly identify those portions. It is the responsibility of the responding party to separate information it considers to be confidential and to place such confidential information on separate sheets of paper, each clearly labeled "CONFIDENTIAL". The identified portions will be protected from disclosure to the extent possible under the law.
- f. Proposals will be opened so as to avoid disclosure of contents to competing proposers, and not be made public during the process of negotiation. However, all Proposals shall be opened for public inspection after the award to of the contract, except for any bonafide secrets and/or confidential information contained in the proposal and identified as such.
- g. Clarification of Objections to Proposal Requirements.
All such requests for information can only be made in writing sent by email or via fax on or before the deadline of Wednesday, November 7, 2007 to:

Martha L Salazar, CPPB, Purchasing Agent
Hidalgo County Purchasing Department
Fax No.: 956-318-2629
Email to: martha.salazar@co.hidalgo.tx.us

The required contents for the RFP are presented below in the order they should be incorporated into the submitted document.

UNDERSTANDING OF THE PROJECT:

This section should demonstrate the proposers understanding of the project needs, the work required, and any local issues or concerns. Briefly explain how long you have been organized and your corporate business objectives. Explain how long you have been in business. This description should be concise, candid, and limited to 3 pages in length.

PERSONNEL AND STAFFING:

The proposers should provide an organizational chart for the project and a summary paragraph of the project work to be performed by each proposed staff member. Biographic summaries that highlight the experience relevant to the specific project responsibilities should be provided for all proposed personnel. There is a one (1) page limitation for each biographic summary provided. Information regarding the firm's credentials, education and experience with other government entities is required and will be scored accordingly during the evaluation process.

REQUIRED CERTIFICATES AND SUBMITTAL:

This section will contain any licenses, registrations and certifications as required by the STATE OF TEXAS and HIDALGO COUNTY that you possess that deem you as a qualified provider.

If proposer/company cannot meet any of the following services/responsibilities, such exceptions must be noted on the company's cover letter.

NUMBER OF COPIES TO BE SUBMITTED:

Hidalgo County requires one (1) original submittal and ten (10) copies.

SECTION III – RFP SELECTION AND SCHEDULES

SELECTION PROCEDURES:

The RFP shall be submitted according to the schedule below. The County of Hidalgo is not required to select the proposal with the lowest rates, fees, but shall take into consideration other factors, including past experience, evidence of good organization, references, ability to provide requested services and any other factors found necessary for quality services.

PROPOSAL RANKING:

Hidalgo County _____ will evaluate the proposals utilizing the evaluation criteria outlined in "Exhibit B" attached herein. Thereafter, Hidalgo County Commissioner's Court will rank and/or award this proposal.

Sealed Request for Proposals must be submitted by **no later than 9:30 a.m. on Wednesday, November 14, 2007.** Overnight mail must also be properly labeled on the outside of the Express Envelope or Package with reference to: **RFP No.: "2007-222-11-14-VYG "PROPERTY AND CASUALTY INSURANCE POLICIES".**

PROPOSAL SUBMITTED: RFPs should be submitted to:

Martha L. Salazar, Purchasing Agent
Hidalgo County Purchasing Department
2812 South Hwy. 281
Hidalgo County New Administration Building
Edinburg, Texas 78539

NEGOTIATION PROCESS:

The number one ranked firm will be contacted to submit a draft contract for negotiation. If negotiations prove unsuccessful, the next highest ranked company will be contacted. The County of Hidalgo reserves the right to reject any and all RFPs.

EVALUATION:

The evaluation system consists of a 100-point system. The participants will be ranked after evaluation. Categories under the 100-point system include response to RFP. RFP submittal evaluation will be based on the criteria outlined in Exhibit B contained herein.

**COUNTY OF HIDALGO
REQUEST FOR PROPOSALS
Property and Casualty Insurance**

**GENERAL REQUIREMENTS
AND
INSTRUCTIONS TO PROPOSERS**

A. NOTICE

Information provided in these specifications/requirements is to be used only for purposes of preparing a proposal detailing costs of providing the insurance coverages specified. Each proposer is expected to read these specifications/requirements with care. Failure to meet every one or a combination of specified conditions may invalidate your proposal.

Proposers are requested to submit proposed quotations (premiums) on the basis of these specifications/requirements. Alternative quotations/premiums will receive consideration if Hidalgo County, at its sole discretion feels it is in its best interest to do so, provided such alternatives are clearly explained and documented. Any exceptions to coverage requested herein must be clearly noted in writing to **Martha L. Salazar, CPPB, Purchasing Agent, Hidalgo County Purchasing Department, 2812 S. Hwy. 281, New Hidalgo County Administration Building, Edinburg, TX 78539** and be included as part of the proposal.

Hidalgo County believes that the data contained in these specifications/requirements is sufficient for preparations of offers/proposals. The information is believed to be accurate and is based upon the latest available information but is not to be considered in any way as a warranty. Requests for additional information should be directed in writing to Martha L. Salazar, CPPB, Purchasing Agent, Hidalgo County Purchasing Department, 2812 S. Hwy. 281, New Hidalgo County Administration Building, Edinburg, TX 78539.

The County reserves the right to reject any or all proposals or any portion thereof and to accept the proposal deemed most advantageous to the County.

1. RFP Release date - **Monday, October 29, 2007**
2. **PROPOSALS** are due before **9:30 A.M.-C.S.T. Wednesday, November 14, 2007**, and must be delivered or mailed to **Martha L. Salazar, CPPB, Purchasing Agent, 2812 S. Hwy. 281, Hidalgo County New Administration Building, Edinburg, TX 78539.**
3. **QUESTIONS/INQUIRIES/CLARIFICATIONS/DEADLINE** from Proposers will be accepted in writing only until Wednesday, November 7, 2007 at 5:00 P.M. and **RESPONSES** will be furnished in writing to all participants by no later than Friday, November 9, 2007 at 5:00 P.M.
3. Successful proposers will be notified as soon as practical on or before **Tuesday, November 21, 2007.**

TERMS OF COVERAGE:

- 1.) **Initial Term:** Effective date is from January 1, 2008, through, January 1, 2009;
- 2.) **Renewals/Extensions:** It shall be at the County's sole discretion to renew and extend for an additional two (2), one (1) year renewals/extensions at the same rates and under the same terms and conditions. Two (2), one (1) year renewals/extension rates are to be provided to Hidalgo County for consideration by no later than **October 1, 2008** for the first renewal/extension and no later than **October 1, 2009** for the second renewal/extension.

B. **PROPOSALS:**

Proposers shall prepare proposals in one original and ten (10) copies complete with all attached proposal forms. Unless otherwise stated, all blank spaces on the proposal page or pages, applicable to the subject specifications, must be correctly completed. Either a unit price or a lump sum price, as the case may be, must be stated for each and every item. Any exceptions or deviations from the requested coverage must be clearly indicated in writing and must be submitted with and form a part of the proposal submission form.

C. **SUBMISSION OF PROPOSAL:**

All proposals shall be submitted with one original and ten (10) copies directed to Hidalgo County Purchasing Department, Martha L. Salazar, CPPB, Purchasing Agent, 2812 S. Hwy. 281, New Hidalgo County Administration Building, Edinburg, Texas 78539. Proposals may be delivered by hand or mailed.

WHEN PROPOSALS ARE SENT BY MAIL, OFFERORS SHALL BE RESPONSIBLE THEIR DELIVERY BEFORE THE DATE AND TIME SET FOR RECEIPT. NO FACSIMILES OR LATE ARRIVALS WILL BE ACCEPTED. ANY PROPOSAL RECEIVED AFTER THAT TIME WILL NOT BE OPENED AND WILL BE RETURNED. OVERNIGHT MAIL MUST ALSO BE PROPERLY LABELED ON THE OUTSIDE OF EXPRESS ENVELOPE OR PACKAGE IN REFERENCE "RFP NO: 2007-222-11-14-VYG-HIDALGO COUNTY PROPERTY AND CASUALTY INSURANCE POLICIES."

D. **WITHDRAWAL OF PROPOSALS:**

Proposers may withdraw their proposals at any time prior to the time specified as the closing time for acceptance of bids. However, no proposer shall withdraw or cancel his proposal for a period of sixty (60) days after said closing time for acceptance of proposals nor shall the successful Proposer withdraw or cancel or modify his proposal, except at the request of Hidalgo County, after having been notified that said proposal has been accepted by Hidalgo County.

E. **INTERPRETATION OF REQUIREMENTS/SPECIFICATIONS:**

If any agent contemplating submitting a proposal is in doubt as to the true meaning of any part of these specification, contact Martha L. Salazar, CPPB, Purchasing Agent, Hidalgo County Purchasing Department, 2812 S. Hwy. 281, New Hidalgo County Administration Building, Edinburg, TX 78539 for written request for interpretation thereof. The person submitting the request will be responsible for its prompt delivery. Any interpretation of these specifications will be made in writing and distributed to all those receiving a copy of these specifications. Failure on the part of the prospective Proposer to receive a written interpretation prior to the closing time for acceptance of offers will not be grounds for withdrawal of proposal. As to the interpretations of the specifications, the decision of the Hidalgo County Commissioners' Court will be final. Oral explanations will not be binding.

F. **ACCEPTANCE OF PROPOSALS:**

The County will accept one of the proposals or a combination of separate parts of more than one of the proposals or reject all proposals as soon as possible after time for close of proposals. It may be that the County will want to accept the property proposal of one carrier and the liability proposal of a different carrier.

G. **QUALIFICATION OF INSURERS:**

1. Although offers will be accepted from carriers regardless of the Best's rating (or regardless of whether or not they are rated by Best's), more favorable consideration will be given to those proposals submitted by carriers with ratings of at least B VI in the 2006 Best's Property and Liability Report.
2. Insurers shall be duly licensed, or approved non-admitted carriers, and comply with all applicable state insurance laws and requirements of duly constituted applicable insurance regulatory authorities.

H. **CRITERIA FOR SELECTION:**

The County will conduct a comprehensive, fair and impartial evaluation of all Proposals received in response to this RFP. Each Proposal will be analyzed to determine overall responsiveness and qualifications under the RFP.

1. Responsiveness to the Request for Proposal (15 Pts.)

- a. Requested information included and thoroughness of response.

- b. Understanding and acceptance of the scope of insurance coverage and services.
 - c. Acceptance of the RFP and Contract requirements.
 - d. Clarity and conciseness of the response.
- 2. Economic evaluation of the Proposed Fee Schedule (60 Pts.)
- 3. Capability to provide the services requested (25 Pts.)
 - a. Background of Proposer and support personnel, including professional qualifications and length of time working in Proposers capacity.
 - b. Relevant experience of Proposer.
 - c. Specific experience with public entity clients, especially governments including problems experienced with those clients and Proposers solutions.
 - d. Other resources, including total number of employees.
 - e. References with contact names and telephone numbers.

I. **MISCELLANEOUS:**

All agents submitting for this insurance policies must meet the following minimum qualifications:

If selected, the agency must have insurance for agents errors and omissions insurance with a limit of at least \$5 million per occurrence and provide evidence of such coverage by upon notification of selection.

J. **COPIES OF POLICIES:**

A complete specimen policy (including all forms, endorsements, and policy jackets) should be furnished with each quotation.

K. **PROPOSER ALTERNATIVES:**

The County expects all proposers to quote on a basis that duplicates proposed coverage. In addition, quotes sought for coverage improvements beyond those set forth in these specifications.

L. **INSPECTIONS:**

Appointments for all inspections should be made by phoning **Mr. Roy Quintanilha** at **956-318-2644**. However, inspections must be justified and should be kept to a minimum.

M. **PROPOSER CERTIFICATION:**

Proposer(s) certify that by submission of their proposals that any private health information contained in this proposal will be used only for purpose of securing price quotations and will not be used or released for any other purpose.

PROPERTY, BOILER & MACHINERY**Primary Program Options -****Property, Boiler & Machinery****Limits:**

Buildings, Structures, and
Personal Property – Limit

Blanket**\$ 120,131,165.00**

Hidalgo County

\$ 107,089,165.00

Hidalgo County Headstart

\$ 13,767,966.18

Sub-Limits:

Earth Movement

\$ 5,000,000

Flood (Excl Zone A)

\$ 5,000,000

Newly Acquired Locations

\$ 1,500,000

Accounts Receivable

\$ 250,000

Valuable Papers

\$ 250,000

Demolition Cost

\$ 500,000

Increased Cost of Const

\$ 500,000

Transit

\$ 250,000

Extra Expense

\$ 1,000,000

EDP Equipment

\$ 3,200,000

Media

\$ 2,000,000

Business Interruption

\$ 500,000

Mobile Equipment – Hidalgo County

\$ 9,608,000

Builders Risk:

\$ 500,000

Fine Arts

\$ 100,000

Equipment Breakdown

\$ 50,000,000

Expediting Expense

\$ 100,000

Water Damage

\$ 100,000

Spoilage

\$ 100,000

Hazardous Substances

\$ 100,000

Deductible Options:

All Other Perils

a) \$10,000 c) \$ 50,000

b) \$25,000 d) \$ 100,000

Equipment Breakdown

a) \$10,000 b) \$ 25,000

Headstart

c) 1,000 All Perils

Policies– All Options/Coverages:

To Be Determined

Payment Terms:

If self insured program quoted, the fees of a "Third Party Administrator" should be included in the quotations. An option should be given on handling of any open claims prior to January 1, 2008.*

A. PROPERTY**REQUESTED COVERAGES, LIMITS, AND DEDUCTIBLES
REQUESTED LIMITS**

\$ _____ - Blanket over all real property, personal property, business interruption, and extra expense, at scheduled locations.

\$1,500,000 Real and personal property, business interruption, and extra expense at any other location.

Sublimits: See Cover sheet

REQUESTED DEDUCTIBLES

\$10,000; \$25,000; \$50,000 or \$100,000

Per occurrence deductible applicable to all County coverage combined.

\$ 1,000: Head Start

REQUESTED COVERAGE PROVISIONS

Requested Effective Date: January 1, 2008 to January 1, 2009

Accepted ☐ Declined ☐

Named Insured: The named insured should read as follows. **HIDALGO COUNTY**

Accepted ☐ Declined ☐

Covered Locations: Please provide coverage on all covered property, regardless of its location. Refer to "Exposure and Rating Information" for a schedule of current locations and values.

Accepted ☐ Declined ☐

Coverage for Property at Unscheduled Locations: Please provide coverage for property at unscheduled locations subject to the "any other location" limit requested in the "Requested Limits" section.

Accepted ☐ Declined ☐

Property in Transit: Please provide coverage on property in transit.

Accepted ☐ Declined ☐

Newly Acquired Locations—Real Property: Please provide 90 days' automatic coverage on newly acquired real property, subject to THE REQUESTED NEWLY ACQUIRED REAL PROPERTY LIMIT, THE REQUESTED BLANKET LIMIT

Accepted ☐ Declined ☐

Newly Acquired Locations—Personal Property: Please provide 90 days' automatic coverage on personal property at newly acquired locations, subject to THE REQUESTED NEWLY ACQUIRED LOCATIONS PERSONAL PROPERTY LIMIT, THE REQUESTED BLANKET LIMIT

Accepted ☐ Declined ☐

Covered Property: Please include the following as covered property.

Personal property of others

Accepted ☐ Declined ☐

Employees' property

Accepted ☐ Declined ☐

Building glass

Accepted ☐ Declined ☐

Attached signs

Accepted ☐ Declined ☐

Detached signs

Accepted ☐ Declined ☐

Fences

Accepted ☐ Declined ☐

TV and radio antennas

Accepted ☐ Declined ☐

Foundations and other underground property

Accepted ☐ Declined ☐

Retaining walls not part of a building

Accepted ☐ Declined ☐

Land, excavations, grading, filling

Accepted ☐ Declined ☐

Lawns, trees, shrubs, plants

Accepted ☐ Declined ☐

Growing crops

Accepted ☐ Declined ☐

Animals

Accepted ☐ Declined ☐

Tools, dies, patterns, and molds

Accepted ☐ Declined ☐

Fine arts

Accepted ☐ Declined ☐

Jewelry, watches, furs, and silverware

Accepted ☐ Declined ☐

Bullion and precious metals

Accepted ☐ Declined ☐

Money and securities

Accepted ☐ Declined ☐

Dams, dikes, reservoirs, docks, piers, wharfs

Accepted ☐ Declined ☐

Roads, tunnels, bridges

Accepted ☐ Declined ☐

Perils: Please provide all risks coverage that includes each of the following.

Full collapse coverage including collapse resulting from design error and faulty workmanship or materials after completion of construction

Accepted ☐ Declined ☐

Flood coverage, including seepage of water, sewer backup, mudslide, and other water damage

Accepted ☐ Declined ☐

Earth movement coverage, including but not limited to earthquake

Accepted ☐ Declined ☐

Ordinance coverage (contingent liability for building laws, demolition, and increased cost of construction)

Accepted ☐ Declined ☐

Radioactive contamination, resulting loss only, direct damage

Accepted ☐ Declined ☐

Off-premises utility service interruption—direct damage and time element, including transmission lines

Accepted ☐ Declined ☐

Spoilage of perishable goods resulting from mechanical breakdown

Accepted ☐ Declined ☐

Spoilage of perishable goods resulting from power failure originating on or off-premises

Accepted ☐ Declined ☐

No Debris Removal Sublimit: Please provide debris removal coverage subject only to the applicable direct damage limit; there should not be a debris removal sublimit.

Accepted ☐ Declined ☐

Coverage for Removal of All Debris: Please amend the debris removal clause to apply to removal of all debris from a covered cause, not just debris of covered property.

Accepted ☐ Declined ☐

Pollutant Cleanup Coverage: Please provide coverage for removal of pollutants from the insured's land or water, provided the release of pollutants is caused by an unexcluded cause of loss.

Accepted ☐ Declined ☐

Yard Property Limit: Please extend coverage to covered property within 1,000 feet of the property boundary of each covered location.

Accepted ☐ Declined ☐

No Protective Safeguards Provision: Please delete any protective safeguards provision contained in your form.

Accepted ☐ Declined ☐

Joint Loss/Loss Adjustment Agreement: Please include a loss adjustment endorsement providing for joint payment with the boiler and machinery insurer of any loss involving both policies.

Accepted ☐ Declined ☐

Valuation: Please provide coverage on a replacement cost basis for all types of property

Accepted ☐ Declined ☐

Valuation of Property of Others: Property of others should be valued at the replacement cost.

Accepted ☐ Declined ☐

Requirement To Rebuild on Same Premises: Please delete any such requirement.

Accepted ☐ Declined ☐

Direct Damage Coinsurance: Please delete the coinsurance provision or suspend it with an agreed value provision.

Accepted ☐ Declined ☐

Multiple Occupancy Business Interruption and Extra Expense Coverage Trigger: Please amend any language in your form that would limit coverage to income or expense loss resulting only from damage to the portion of the premises occupied by the insured. Coverage should also apply to loss resulting from damage to any route within the building that permits access to the insured's premises (such as foyers, hallways, elevators, and stairways). If the 1995 edition of ISO CP 00 10 is used, there is no need for an endorsement.

Accepted ☐ Declined ☐

Combination Business Interruption and Extra Expense Coverage Form: Please provide coverage for both business interruption and extra expense subject to a single limit for both coverages, using a combination business interruption and extra expense coverage form, such as the ISO business income and extra expense coverage form (CP 00 30).

Accepted ☐ Declined ☐

Please provide the following endorsements:

Ninety-Day Notice of Cancellation, Material Policy or Premium Change, or Nonrenewal:

Accepted ☐ Declined ☐

Delayed Notice of Occurrence Endorsement

The DUTIES IN THE EVENT OF ACCIDENT, CLAIM, SUIT, OR LOSS condition is amended to include:

- d. Knowledge of any "accident", claim, "suit" or "loss" by the agent, servant, or employee of the insured shall not in itself constitute knowledge of the insured unless notice of such "accident", claim, "suit" or "loss" shall have been received by the risk manager or any executive officer.

Accepted ☐ Declined ☐

Broad Named Insured:

It is agreed that:

Throughout this policy the words "you" and "your" refer to the Named Insured shown in the Declarations and any business entity incorporated or organized under the laws of the United States of America (including any State thereof), its territories or possessions or Canada (including any Province thereof) in which the Named Insured shown in the Declarations owns, during the policy period, an interest of more than 50 percent. If other valid and collectible insurance is available to any business entity covered by this policy solely by reason of ownership by the Named Insured shown in the Declarations in excess of 50 percent, this insurance is excess over the other insurance, whether collectible or not.

Accepted ☐ Declined ☐

UNINTENTIONAL ERRORS AND OMISSIONS

Coverage afforded by this policy shall not be invalidated or affected by any inadvertent errors, omissions or improper description of premises, existing hazards, or other descriptions mentioned in this policy or in related applications.

Accepted ☐ Declined ☐

NOTICE OF OCCURRENCE

It is agreed that the failure of any agent, servant, or employee of the Named Insured to notify the company of any occurrence of which he has knowledge shall not invalidate the insurance afforded by the policy as respects the Named Insured.

Accepted ☐ Declined ☐

REQUESTED SERVICES

List of Forms: Please provide a list of all forms and endorsements that will be attached to the policy, showing the edition date of each.

Accepted ☐ Declined ☐

Copies of Forms: Please provide copies of all proposed forms and endorsements other than (ISO, AAIS, Texas, other) forms.

Accepted ☐ Declined ☐

Construction Plan Review: Please agree to review our new construction plans and recommend changes that would reduce premiums and enhance loss prevention.

Accepted ☐ Declined ☐

Copies of Inspection Reports and Recommendations: Please provide copies of engineering inspection reports including estimated cost of compliance with each recommendation.

Accepted ☐ Declined ☐

Loss Control Services: Please outline the loss control services that will be provided.

Accepted ☐ Declined ☐

Loss Reports: Please agree to provide ANNUAL that include the following information for each loss: the date of loss, description of loss, amount reserved, deductible amount, and amount paid.

Accepted ☐ Declined ☐

QUOTED PREMIUM

Total Premium: \$ _____

Premium Breakdown: Please indicate the premium for each of the requested coverage provisions: _____

Premium Payment Plans: Please provide the details of any available premium payment plans: _____

EXPOSURE AND RATING INFORMATION

Description of Operations: Refer to enclosed UNDERWRITING INFORMATION SUMMARY, PRODUCT BROCHURES, ANNUAL REPORT, 10K REPORT, OTHER.

Locations and 100 Percent Values: See "Schedule of Locations and Values."

Construction and Protection Information: See "Construction and Protection Schedule."

B. BOILER & MACHINERY**REQUESTED COVERAGES, LIMITS, AND DEDUCTIBLES****Limits:**

\$50,000,000 Direct damage, per accident

\$Included Combined business interruption and extra expense, actual loss sustained coverage

Sublimits:

\$100,000 Expediting expense

\$100,000 Hazardous substances

\$100,000 Spoilage

\$100,000 Water damage

Deductibles:

\$10,000; \$25,000 Deductible per accident, direct damage

24 hours Deductible per accident, time element coverage

REQUESTED COVERAGE PROVISIONS

Newly Acquired Locations: Please provide 90 days' automatic coverage in connection with equipment at newly acquired locations.

Accepted ☐ Declined ☐

"Extended Comprehensive Object" Definition: Please use an extended comprehensive object definition.

Accepted ☐ Declined ☐

Fiber Optic Cable: Please include fiber optic cables as covered objects.

Accepted ☐ Declined ☐

Coverage for Computers: Please include as covered objects computers that are not used to operate or control other covered objects.

Accepted ☐ Declined ☐

Coverage for Medical and Diagnostic Equipment: Please include medical and diagnostic equipment as covered objects.

Accepted ☐ Declined ☐

"Turbine Accident" Definition: Please cover turbines subject to the same accident definition as other covered objects. Neither the explosion accident definition nor the combined accident definition should apply.

Accepted ☐ Declined ☐

In Use/Connected Ready for Use: Please delete any provision in your form that restricts coverage to equipment that is in use or connected and ready for use.

Accepted ☐ Declined ☐

Testing Coverage/Resultant Damage: If your form contains an exclusion of coverage for accidents occurring while an object is undergoing a hydrostatic, pneumatic, or gas pressure test or an insulation breakdown test, please amend it to provide coverage for damage to property other than the object undergoing the test.

Accepted ☐ Declined ☐

Consequential Damage Coverage: Please provide coverage for spoilage of perishable goods resulting from a covered accident.

Accepted ☐ Declined ☐

Utility Interruption Coverage: Please provide coverage for loss (including but not limited to spoilage) resulting from utility service interruption originating off-premises.

Accepted ☐ Declined ☐

Replacement Cost Coverage: Please provide coverage on a replacement cost basis.

Accepted ☐ Declined ☐

Defense Coverage and Supplementary Payments: Please cover defense costs and supplementary payments in addition to the stated limits of insurance.

Accepted ☐ Declined ☐

Ordinary Payroll Coverage: Please include ordinary payroll in the definition of "actual loss."

Accepted ☐ Declined ☐

Suspension of Coinsurance: Please include a suspension of coinsurance endorsement.

Accepted ☐ Declined ☐

Delete Monthly Limitation: Please delete the monthly limitation on extra expense loss recovery, so that the entire requested extra expense limit is immediately available to the insured.

Accepted ☐ Declined ☐

REQUESTED SERVICES

Copies of Forms: Please provide copies of all proposed forms and endorsements.

Accepted ☐ Declined ☐

Copies of Inspection Reports and Recommendations: Please provide copies of engineering inspection reports including estimated cost of compliance with each recommendation.

Accepted ☐ Declined ☐

Loss Control Services: Please outline the loss control services that will be provided.

Accepted ☐ Declined ☐

QUOTED PREMIUM

Total Premium: \$ _____

Premium Breakdown: Please indicate the premium charges for each of the requested coverage provisions:

Premium Payment Plans: Please provide the details of any premium payment plans:

EXPOSURE AND RATING INFORMATION

Description of Operations: Refer to enclosed UNDERWRITING INFORMATION SUMMARY, PRODUCT BROCHURES, ANNUAL REPORT, 10K REPORT, OTHER.

Locations and 100 Percent Values: See "Schedule of Locations and Values."

PRIMARY PROGRAM OPTIONS**Primary Program Options -****Limits:**

GL:	\$1,000,000 each occurrence \$2,000,000 General Aggregate (Annual) \$2,000,000 Products/ Completed Operations Annual Aggregate \$ 100,000 Fire Damage to Premises \$1,000,000 Employee Benefits Liability
Auto:	\$1,000,000 Combined Single Limits (As per schedule) \$ 5,000; 10,000; \$25,000 Ded. Comprehensive & Collision
POL:	\$2,000,000 each claim \$2,000,000 Aggregate
LEL:	\$1,000,000 each claim \$1,000,000 Aggregate

*** Deductible/SIR Options:**

GL:	a) \$5,000 per occurrence b) \$25,000 per occurrence c) \$50,000 per occurrence d) \$100,000 per occurrence e) \$200,000 per occurrence f) Headstart: \$1,000 per Occurrence
AL:	a) \$10,000 per occurrence b) \$25,000 per occurrence c) \$50,000 per occurrence d) Headstart: \$1,000 per Occurrence
POL:	a) \$25,000 each claim; b) \$50,000 each claim
LEL:	a) \$10,000 each claim b) \$25,000 each claim c) \$50,000 each claim

**Policies– All
Options/Coverages:**

To Be Determined

Payment Terms:

Please include the insurer's A.M. Best rating in your proposal.

If self insured program quoted, the fees of a "Third Party Administrator" should be included in the quotations. An option should be given on handling of any open claims prior to January 1, 2008.

C. AUTOMOBILE**REQUESTED COVERAGES, LIMITS, AND DEDUCTIBLES****Liability Coverage:**

\$1,000,000: Combined Single Limits

Optional Quote: **Please include Auto Policy With Uninsured Motor's and Personal Injury Protection (PIP) Coverage.**

Physical Damage Coverage:

Coverage should apply to autos as indicated below each type of coverage.

Comprehensive

1. \$5,000.00 Deductible
2. ACV Less \$10,000 Deductible
3. Optional \$25,000 Deductible

Collision

1. \$5,000.00 Deductible
2. ACV Less \$10,000 Deductible
3. Optional \$25,000 Deductible

Coverage should apply to autos as indicated for each type of coverage.

REQUESTED COVERAGE PROVISIONS

Note: This section includes requested endorsements, both standard Insurance Services Office, Inc. (ISO), forms and manuscript endorsements. We are receptive to using these endorsements as they stand or with reasonable modifications. Completely different endorsements or policy wording suggested by the broker or underwriter may also be acceptable. Please outline any major variations in your proposal.

Requested Effective Date: January 1, 2008 to January 1, 2009

Named Insured: The named insured should read as follows: Hidalgo County

Accepted ☐ Declined ☐

Coverage Form: Please quote coverage at least as broad as the ISO business auto policy form (CA 00 01). If you are using this standard form with an edition date prior to December 1990, include coverage for "covered pollution cost or expense."

Accepted ☐ Declined ☐

Additional Insured-Lessor Endorsement (CA 20 01): Leased vehicles for which we are required by lease to purchase direct primary insurance for the lessor include vehicle numbers _____, on the schedule. The lessors are: _____

Accepted ☐ Declined ☐

Fellow Employee Exclusion: Please delete the fellow employee exclusion to include coverage for executive officers.

Accepted ☐ Declined ☐

Please include the following endorsements:

Delayed Notice of Occurrence Endorsement

The DUTIES IN THE EVENT OF ACCIDENT, CLAIM, SUIT, OR LOSS condition is amended to include:

- d. Knowledge of any "accident", claim, "suit" or "loss" by the agent, servant, or employee of the insured shall not in itself constitute knowledge of the insured unless notice of such "accident", claim, "suit" or "loss" shall have been received by the risk manager or any executive officer.

Accepted ☐ Declined ☐

Pollution Liability—Broadened Coverage for Covered Autos Endorsement (CA 99 48):

Please quote a separate premium for adding this endorsement.

Accepted ☐ Declined ☐

Alternatively, please provide a quotation for removal of exclusion 11 (pollution) entirely.

Accepted ☐ Declined ☐

Ninety-Day Notice of Cancellation, Material Policy/Premium Change or Nonrenewal Endorsement.:

Accepted ☐ Declined ☐

Broad Named Insured:

It is agreed that:

Throughout this policy the words "you" and "your" refer to the Named Insured shown in the Declarations and any business entity incorporated or organized under the laws of the United States of America (including any State thereof), its territories or possessions or Canada (including any Province thereof) in which the Named Insured shown in the Declarations owns, during the policy period, an interest of more than 50 percent. If other valid and collectible insurance is available to any business entity covered by this policy solely by reason of ownership by the Named Insured shown in the Declarations in excess of 50 percent, this insurance is excess over the other insurance, whether collectible or not.

Accepted ☐ Declined ☐

UNINTENTIONAL ERRORS AND OMISSIONS

Coverage afforded by this policy shall not be invalidated or affected by any inadvertent errors, omissions or improper description of premises, existing hazards, or other descriptions mentioned in this policy or in related applications.

Accepted ☐ Declined ☐

NOTICE OF OCCURRENCE

It is agreed that the failure of any agent, servant, or employee of the Named Insured to notify the company of any occurrence of which he has knowledge shall not invalidate the insurance afforded by the policy as respects the Named Insured.

Accepted ☐ Declined ☐

REQUESTED SERVICES

List of Forms: Please provide a list of all forms and endorsements that will be attached to the policy showing the edition date of each.

Accepted ☐ Declined ☐

Copies of Forms: Please provide a copy of the policy and any endorsements, if coverage will not be written on the ISO business auto policy form, CA 00 01, with an edition date of December 1990 or later.

Accepted ☐ Declined ☐

Loss Runs: Please provide us with Quarterly reports of losses.

Accepted ☐ Declined ☐

QUOTED PREMIUM

Total Premium: \$_____

Premium Computation Information: Please include the details of all premium computations:_____

Premium Payment Plan: Please provide the details of any available premium payment plans:_____

EXPOSURE AND RATING INFORMATION

Description of Operations: Refer to enclosed Underwriting information.

Vehicle Classification: All vehicles should be classified as outlined in the attached Vehicle Schedule.

Hired and Nonowned Auto Liability: The total number of employees at all our locations is 3,330. The majority of our employees do not regularly drive their own autos on company business.

This coverage should be based on a minimum premium since there is little use of rented vehicles.

Loss Control Programs: Per Attached

Loss History: Refer to attached LOSS SUMMARIES, LARGE LOSS SUMMARY, INSURER LOSS RUNS, OTHER LOSS INFORMATION

Vehicle Schedule – Per Attached.

D. GENERAL LIABILITY

REQUESTED COVERAGES, LIMITS, AND DEDUCTIBLES

\$1,000,000 Bodily injury and property damage, per occurrence
\$2,000,000 Products/completed operations aggregate limit
\$2,000,000 General aggregate limit (other than products/completed operations)
\$100,000 Fire damage limit, any one fire
\$1,000,000 Employee benefits liability coverage
\$1,000,000 Law Enforcement Liability

REQUESTED DEDUCTIBLE OPTIONS OF:

1. None
2. \$5,000
3. \$10,000
4. \$25,000
5. \$50,000

Unlimited General Aggregate Limit: It is preferred that coverage be written without a general aggregate limit applying to bodily injury and property damage liability. A \$5 million (or higher) personal injury liability aggregate may be used in conjunction with this approach.

Accepted ☐ Declined ☐

If an unlimited general aggregate is unavailable, please modify the general aggregate to apply separately to each project or location.

Accepted ☐ Declined ☐

- **Fire Legal Liability:** As an option, please quote a fire damage limit of \$250,000.

REQUESTED COVERAGE PROVISIONS

This section includes requested manuscript endorsements. We are receptive to using these endorsements as they stand or with reasonable modifications. Completely different endorsements or policy wording suggested by the broker or underwriter may also be acceptable. Please outline any major variations in your proposal.

Requested Effective Date: January 1, 2008 to January 1, 2009

Accepted ☐ Declined ☐

Named Insured: The named insured should read as follows. **Hidalgo County**

Accepted ☐ Declined ☐

Broad Form Named Insured Endorsement: Please include the manuscript broad form named insured endorsement included with this submission.

Accepted ☐ Declined ☐

Occurrence Coverage: Please quote occurrence (rather than claims-made) coverage.

Accepted ☐ Declined ☐

Coverage Form: Coverage should be at least as broad as those provided by the ISO commercial general liability policy form (CG 00 01).

Accepted ☐ Declined ☐

Contractual Liability Coverage for False Arrest: Please amend Coverage B exclusion a.(4) by attaching ISO endorsement CG 22 74 to provide coverage for contractual assumption of liability arising out of false arrest, detention, or imprisonment.

Accepted ☐ Declined ☐

Fellow Employee Exclusion: Please amend the fellow employee exclusion to include coverage for supervisory personnel, using the following endorsement.

**Additional Persons Insured—Employee
Bodily Injury to Another Employee Endorsement**

It is agreed that exclusion 2.a.(1) of the "Who Is an Insured" section of the commercial General Liability Policy does not apply with respect to "bodily injury" to another employee for claims made or suits brought against such employees as are herein designated while acting within the scope of their duties as such.

(List Individuals or Positions)

Accepted ☐ Declined ☐

Employee Benefits Liability: Please provide occurrence coverage.

Accepted ☐ Declined ☐

Automatic Additional Insureds: Please provide an endorsement to the effect that all entities/individuals are additional insureds if required under the terms of a written contract.

Accepted ☐ Declined ☐

Unintentional Errors and Omissions Endorsement

It is agreed that failure of the insured to disclose all hazards existing as of the inception date of the policy shall not prejudice the insured with respect to the coverage afforded by this policy provided such failure or omission was not intentional.

Accepted ☐ Declined ☐

Delayed Notice of Occurrence Endorsement

The Duties in the Event of Occurrence, Claim, or Suit section of the policy is amended to include:

knowledge of any occurrence, claim, or suit by the agent, servant, or employee of the insured shall not in itself constitute knowledge of the insured unless notice of such injury, claim, or suit shall have been received by the risk manager or any executive officer.

Accepted ☐ Declined ☐

Blanket Waiver of Subrogation Endorsement

The policy is amended to include the following:

If is further agreed that where required by contract, with respect to such insurance as is afforded by this policy, the Company waives any right of subrogation it may acquire against any party(ies) of such contract by reason of any payment made under this policy.

Accepted ☐ Declined ☐

Clarification of Punitive Damages Endorsement

This policy covers punitive damages unless barred by a specific state statute or a court of law.

Accepted ☐ Declined ☐

Cancellation Notice: Please lengthen the cancellation notice requirement to 90 days, per endorsement CG 02 24 (earlier notice of cancellation).

Accepted ☐ Declined ☐

Pollution Exclusion: The pollution exclusion should be no broader than that contained in ISO form CG 00 01.

Accepted ☐ Declined ☐

Pollution Coverage: Please quote coverage for sudden and accidental pollution liability, per endorsement CG 04 22.

Accepted ☐ Declined ☐

Elected or Appointed Officers as Additional Insureds: Please modify the "Who Is an Insured" provision to include the following while acting on behalf of the named insured: elected or appointed officers, bail bond board, district judges and members of boards, commissions, or agencies (CG 20 25).

Accepted ☐ Declined ☐

Coverage for Volunteers: Please amend the "Who Is an Insured" provision to include volunteer workers as employees (CG 20 21, additional insured—volunteers).

Accepted ☐ Declined ☐

REQUESTED SERVICES

List of Forms: Please provide a copy of the policy form and any endorsements that will be attached to the policy, showing the edition date of each.

Accepted ☐ Declined ☐

Copies of Forms: Please provide a copy of the policy form and any endorsements, if coverage will not be written on the ISO commercial general liability policy form CG 00 01.

Accepted ☐ Declined ☐

Loss Runs: Please provide Quarterly general liability loss reports that contain the following information: amounts paid, reserved, and recovered BY DIVISION, SUBSIDIARY, DEPARTMENT, LOCATION, SUPERVISOR, OTHER.

Accepted ☐ Declined ☐

Loss Control Services: Please outline the loss control services that will be provided.

Accepted ☐ Declined ☐

QUOTED PREMIUM**Total Premium:** \$ _____**Premium Computation Information:** Please provide full details of the premium computation:
_____**Premium Payment Plan:** Please provide the details of any available premium payment plans:
_____**EXPOSURE AND RATING INFORMATION****Description of Operations:** Refer to enclosed Underwriting Information.**Employee Benefits Liability:** The total number of employees is 3330 (refer to page 22).**Loss Control Programs:** DESCRIBE**Loss History:** Refer to attached LOSS SUMMARY, LARGE LOSS SUMMARY, INSURER LOSS RUNS, OTHER LOSS INFORMATION.**E. REQUESTED COVERAGES, LIMITS, AND DEDUCTIBLES**

\$1,000,000 Law enforcement officers errors and omissions liability Each Claim
\$1,000,000 Annual aggregate

Need options of \$50,000 and \$100,000 in punitive or exemplary damages for the limits specified.**Requested Effective Date:** January 1, 2008 to January 1, 2009Accepted ☐ Declined ☐**Named Insured:** The named insured should read as follows. **HIDALGO COUNTY**Accepted ☐ Declined ☐

Include as Insureds:

Individual law enforcement officers and employees of the Sheriff's Department. This coverage should apply to individuals who now are, will be, or were with the Sheriff's Department.

Accepted ☐ Declined ☐

Public officials and employees of the County while in furtherance of the pursuits of the Sheriff's Department.

Accepted ☐ Declined ☐

Volunteer and part-time workers in the Sheriff's Department.

Accepted ☐ Declined ☐

Heirs, estates, executors administrators, legal representatives, and assigns of all the above in the event of death, bankruptcy or incompetency.

Accepted ☐ Declined ☐

Occurrence Coverage Trigger: Please provide occurrence-based coverage.

Accepted ☐ Declined ☐

Definition of "Occurrence": If coverage will be written on an "occurrence" form, please define the term "occurrence" to mean a "happening or event" rather than an "accident."

Accepted ☐ Declined ☐

Prior Acts Coverage: In the past the County has purchased coverage on a claims-made basis. Please include coverage for prior acts in your occurrence policy.

Accepted ☐ Declined ☐

No Retroactive Date: If coverage will be on a claims-made basis, please provide full prior acts coverage. There should be no retroactive date or other similar restrictions. We are prepared to certify that we know of no incidents that could give rise to claims in the future.

Accepted ☐ Declined ☐

Extended Reporting Period (ERP) Option: If coverage will be on a claims-made basis, please include a 3-year ERP option that the insured may elect to purchase in the event of cancellation or nonrenewal by either the insurer or the insured.

Accepted ☐ Declined ☐

Time To Elect ERP: The ERP option should be available to the insured for 30 days after the effective date of cancellation or nonrenewal.

Accepted ☐ Declined ☐

"Pay on Behalf of" Coverage: Please provide coverage on a "pay on behalf of" basis.

Accepted ☐ Declined ☐

First Dollar Defense Coverage: Please provide defense coverage on a "first dollar" (no deductible) basis.

Accepted ☐ Declined ☐

Defense Coverage Outside of Limits: Please provide defense coverage in addition to (rather than as part of) the policy limit.

Accepted ☐ Declined ☐

Defense Coverage for Questionable Claims: Please provide coverage for defense of questionable or possibly excluded claims.

Accepted ☐ Declined ☐

Supplementary Payments: Please provide coverage for the following "supplementary payments" in addition to limits: premiums on appeal bonds, interest on judgments, expenses incurred in assisting the insurer in defending claims.

Accepted ☐ Declined ☐

Mutual Law Enforcement Agreement: Please provide coverage for liability assumed in any mutual law enforcement agreements.

Accepted ☐ Declined ☐

"Moonlighting" Coverage: Please include coverage for Law Enforcement Officers while "moonlighting."

Accepted ☐ Declined ☐

Punitive Damages: Please provide coverage for punitive or exemplary damages unless such coverage is prohibited in the jurisdiction where claim is brought.

Accepted ☐ Declined ☐

Covered Perils: Please provide coverage for liability claims arising from the following.

False arrest, detention, or imprisonment

Accepted ☐ Declined ☐

Malicious prosecution

Accepted ☐ Declined ☐

Wrongful entry, eviction, or other invasion of the right of private occupancy

Accepted ☐ Declined ☐

Discrimination (as respects noninsureds)

Accepted ☐ Declined ☐

Humiliation

Accepted ☐ Declined ☐

Libel, slander, entrance in violation of the right of privacy

Accepted ☐ Declined ☐

Assault and battery

Accepted ☐ Declined ☐

First aid E&O

Accepted ☐ Declined ☐

False or improper service of process

Accepted ☐ Declined ☐

Violation of property rights

Accepted ☐ Declined ☐

Violation of civil rights

Accepted ☐ Declined ☐

Alleged criminal acts

Accepted ☐ Declined ☐

Delete Exclusions: Please agree to delete any of the following exclusions if contained in your form.

Damages for violation of civil rights

Accepted ☐ Declined ☐

Bodily injury while in custody of an officer

Accepted ☐ Declined ☐

Bodily injury while in jail (e.g., jail fires)

Accepted ☐ Declined ☐

Damage to tangible property

Accepted ☐ Declined ☐

Misuse of a motor vehicle

Accepted ☐ Declined ☐

Care, custody, and control of property of others

Accepted ☐ Declined ☐

Intentional acts

Accepted ☐ Declined ☐

Delete Products Liability Exclusion: Please delete this exclusion if contained in your form.

Accepted ☐ Declined ☐

Modify Products Liability Exclusion: If your form's products liability exclusion cannot be deleted, please modify it so that it clearly does not apply to claims relating to the negligent use of equipment or instruments intended as law enforcement aids.

Accepted ☐ Declined ☐

Knowledge of Occurrence Provision Endorsement

It is agreed that knowledge of an occurrence, claim, or suit by an agent or employee of the insured, shall not in itself constitute knowledge by the insured, unless the Law Enforcement Department, County, Risk Manager of the insured shall have such knowledge.

Accepted ☐ Declined ☐

Ninety Days' Notice of Cancellation: Please endorse the policy to provide 90 days' notice of cancellation, material policy change, or Intent not to renew.

Accepted ☐ Declined ☐

REQUESTED SERVICES

Copy of Form: Please attach a copy of the proposed form and all proposed endorsements to your proposal.

Accepted ☐ Declined ☐

Insurer's Best Rating: Please include the insurer's Best's Rating in your proposal.

Accepted ☐ Declined ☐

Defense Counsel: If the insured will not be allowed to participate in the selection of defense counsel, please identify the law firm and individual attorneys that would handle the defense of any claims that might be brought against insureds and outline their experience handling suits of this type.

Loss Control Services: Please describe in your proposal the loss control assistance that will be provided.

QUOTED PREMIUM**Total Premium:** \$_____**Premium Breakdown:** Please indicate the premium charges (if any) for each of the requested coverage provisions, such as prior acts coverage, "moonlighting" coverage, etc.: _____**Cost of ERP Option:** Please indicate the cost of the extended reporting period (ERP) option: _____**Premium Payment Plan:** Please provide the details of any available premium payment plan: _____**EXPOSURE AND RATING INFORMATION**

Refer to enclosed Law Enforcement Liability Underwriting Information.

F. PUBLIC OFFICIALS LIABILITY**REQUESTED COVERAGES, LIMITS, AND DEDUCTIBLES**

\$50,000.00; \$100,000 In Punitive or Exemplary Damages with limit as specified.
\$2,000,000 Per Occurrence Public officials errors and omissions liability
\$2,000,000 Annual aggregate

****Please endorse to the policy, Bail Bond Board and District Judges**.****REQUESTED COVERAGE PROVISIONS****Requested Effective Date:** January 1, 2008 to January 1, 2009Accepted ☐ Declined ☐**Named Insured:** The named insured should read as follows. **HIDALGO COUNTY**Accepted ☐ Declined ☐**Include as Insureds:** Please include the following as insureds.

Individuals who now are, will be, or were elected or appointed public officials, district judges of the County.

Accepted ☐ Declined ☐

All boards including bail bond board, commissions, and other departments within the named insured's budget

Accepted ☐ Declined ☐

Employees (including part-time employees)

Accepted ☐ Declined ☐

Volunteers

Accepted ☐ Declined ☐

Heirs, estates, executors, administrators, legal representatives, and assigns of all of the above in the event of death, bankruptcy, or incompetency

Accepted ☐ Declined ☐

Occurrence Coverage Trigger: Please provide occurrence-based coverage.

Accepted ☐ Declined ☐

Definition of "Occurrence": If coverage will be written on an "occurrence" form, please define the term "occurrence" to mean a "happening or event" rather than an "accident."

Accepted ☐ Declined ☐

Prior Acts Coverage: In the past the County has purchased coverage on a claims-made basis. Please include coverage for prior acts in your occurrence policy.

Accepted ☐ Declined ☐

No Retroactive Date: If coverage will be on a claims-made basis, please provide full prior acts coverage. There should be no retroactive date or other similar restrictions. We are prepared to certify that we know of no incidents that could give rise to claims in the future.

Accepted ☐ Declined ☐

Extended Reporting Period (ERP) Option: If coverage will be on a claims-made basis, please include a 3-year ERP option that the insured may elect to purchase in the event of cancellation or nonrenewal by either the insurer or the insured.

Accepted ☐ Declined ☐

Time To Elect ERP: The ERP option should be available to the insured for 30 days after the effective date of cancellation or nonrenewal.

Accepted ☐ Declined ☐

"Pay on Behalf of" Coverage: Please provide coverage on a "pay on behalf of" basis.

Accepted ☐ Declined ☐

First Dollar Defense Coverage: Please provide defense coverage on a "first dollar" (no deductible) basis.

Accepted ☐ Declined ☐

Defense Coverage Outside of Limits: Please provide defense coverage in addition to (rather than as part of) the policy limit.

Accepted ☐ Declined ☐

Supplementary Payments: Please provide coverage for the following "supplementary payments" in addition to limits: premiums on appeal bonds, interest on judgments, expenses incurred in assisting the insurer in defending claims.

Accepted ☐ Declined ☐

Definition of "Wrongful Act": Please include the following definition of wrongful act.

Liability arising from actual or alleged negligence, errors or omissions, breaches of duty, misfeasance, malfeasance, and nonfeasance of any insured.

Accepted ☐ Declined ☐

Violation of Civil Rights Exclusion: Please delete this exclusion if included in your form.

Accepted ☐ Declined ☐

Punitive Damages: Please provide coverage for punitive or exemplary damages unless such coverage is prohibited in the jurisdiction where claim is brought.

Accepted ☐ Declined ☐

Delete Professional Liability Exclusions: Please agree to delete any exclusions of claims against employed attorneys, architects, medical personnel, engineers, etc., acting within the scope of their professional duties.

Accepted ☐ Declined ☐

Defense of Injunctive Relief Claims: Please provide defense coverage for injunctive relief (nonmonetary damage) claims.

Accepted ☐ Declined ☐

Faulty Preparation of Bid Specifications Exclusion: Please delete this exclusion if included in your form.

Accepted ☐ Declined ☐

Defense Coverage for Questionable Claims: Please provide coverage for defense of questionable or possibly excluded claims.

Accepted ☐ Declined ☐

Failure To Maintain Insurance Exclusion: Please delete any such exclusion. We are willing to provide a schedule of insurance and report any material changes in the schedule to the insurer.

Accepted ☐ Declined ☐

Insured versus Insured Claims: Please include coverage for suits by one insured against another.

Accepted ☐ Declined ☐

Intentional Acts: Please delete this exclusion if included in your form.

Accepted ☐ Declined ☐

Consent To Settle: Please include a "consent to settlement" provision specifying that claims may be settled by the insurer only with consent of the insured.

Accepted ☐ Declined ☐

Knowledge of Occurrence Provision Endorsement

It is agreed that knowledge of an occurrence, claim, or suit by an agent or employee of the insured, shall not in itself constitute knowledge by the insured, unless the County Judge, or Risk Pool Coordinator of the insured shall have such knowledge.

Accepted ☐ Declined ☐

Ninety Days' Notice of Cancellation: Please endorse the policy to provide 90 days' notice of cancellation, material policy change, or intent not to renew.

Accepted ☐ Declined ☐

REQUESTED SERVICES

Copy of Form: Please attach a copy of the proposed form and all proposed endorsements to your proposal.

Accepted ☐ Declined ☐

Defense Counsel: If the insured will not be allowed to participate in the selection of defense counsel, please identify the law firm and individual attorneys that would handle the defense of any claims that might be brought against Insureds and outline their experience handling suits of this type. _____

Loss Control Services: Please describe in your proposal the loss control assistance that will be provided.

QUOTED PREMIUM

Total Premium: \$ _____

Premium Breakdown: Please indicate the premium charges for each of the requested coverage provisions, including the premium charge (if any) for prior acts coverage: _____

Cost of ERP Option: Please indicate the cost of the extended reporting period (ERP) option: _____

Premium Payment Plan: Please provide the details of any available premium payment plan:

EXPOSURE AND RATING INFORMATION

Description of Operations: Refer to enclosed UNDERWRITING INFORMATION SUMMARY, UNDERWRITING INFORMATION SUMMARY GOVERNMENTAL SUPPLEMENT, OTHER.

G. ADDITIONAL COVERAGES

DIFFERENCE IN CONDITIONS

Hidalgo County is seeking a proposal for premises liability, automobile liability and difference in limits and conditions for business operations conducted in Mexico with the following limits:

Commercial General Liability:

\$ 1,000,000 Each Occurrence
\$ 1,000,000 Products/Completed Operations Aggregate
\$ 1,000,000 Personal & Advertising Injury Aggregate
\$ 1,000,000 Premises Damage Limit (Each Occurrence)
\$ 10,000 Medical Expense Limit (Each One Person)

Contingent Automobile Liability:

\$ 1,000,000 Each Accident

Hired Auto Physical Damage:

\$ 1,000,000 Each Claim
\$ 1,000,000 Annual Aggregate

Cargo: \$ 100,000 Personal Property in Transit

MEXICAN COVERAGE

According to the schedule of vehicles, Hidalgo County is requesting bids for Mexican insurance in accordance to Mexican law: **(Need to get information from Safety Division on scheduled list of vehicles)**

UNDERGROUND STORAGE TANK LIABILITY:

Hidalgo County is seeking a proposal for "Underground Storage Tank Liability Coverage as follow:

Limits of Liability:

a.) \$ 2,000.000 Per Storage Tank Incident Limit (USTs)

\$ 2,000.000 Per Storage Tank Incident Limit (ASTs)

b.) \$ 2,000.000 Aggregate Limit (USTs)

\$ 2,000.000 Aggregate Limit (ASTs)

\$ 4,000.000 Aggregate Total Limit (UST & ASTs-exclusive of Legal Defense)

c.) \$ 2,000.000 Aggregate Legal Defense Expense Limit

Deductible:

\$ 5,000.00 Per Claim or Corrective Action Cost

MEDICAL MALPRACTICE LIABILITY:

Hidalgo County is seeking a proposal for "Medical Malpractice Liability as follow:

Limits of Liability-Coverage A-Professional Liability

a.) \$ 1,000,000 Each Claim

\$ 3,000,000 Aggregate

Deductible:

\$ 5,000 Each Claim or Occurrence

CRIME POLICY LIMITS

Hidalgo County is seeking a proposal for "Crime Policy Liability as follow:

Limits of Insurance and Deductibles

Limit Of Insurance
Per Occurrence

Deductible Amount
Per Occurrence

\$ 500,000

\$ 10,000

Employee Theft-Per Loss Coverage

\$ 500,000

\$ 5,000

Forgery Or Alteration

\$ 500,000

\$ 5,000

Inside The Premises-Theft Of Money And Securities

\$ 500,000

\$ 5,000

Inside The Premises-Robbery Or Safe Burglary Of Other Property

\$ 500,000

\$ 5,000

Outside The premises

\$ 500,000

\$ 5,000

Computer Fraud

ERRORS AND OMISSIONS – DISTRICT CLERK LIMITS

Hidalgo County is seeking a proposal for "Errors And Omissions" For District Clerk as follow:

Limit Of Insurance

\$ 700,000 District Clerk – Each and every claim and in the aggregate including cost and expense.

OPTIONAL: Please submit a proposal for "Errors And Omissions" For County Clerk.

CONFISCATED PROPERTY

Hidalgo County is seeking a proposal for Confiscated Property in the Care, Custody, and Control of the County until such time as a court order releases them from liability. Property is held as long as three years, in a variety of locations.

Scheduled Confiscated Property:

\$ 500,000	Maximum Insured Value
\$ 100,000	Average Value per Item (Houses, Boats, Vehicles, etc.)
\$ 1,000	Deductible

EXHIBIT B
SELECTION CRITERIA

HIDALGO COUNTY
REQUEST FOR PROPOSAL

“PROPERTY AD CASUALTY INSURANCE POLICES”

HIDALGO COUNTY

RFP EVALUATION CRITERIA

The evaluation criteria will include, but not limited to, the items listed below:

1. Provide sufficient proof of financial stability to ensure continued service throughout the contract term. **25 Points**
2. Cost: Provide the required turnkey system(s) at reasonable cost. **20 Points**
3. Experience and knowledge necessary to provide the approximate systems and perform all the required services. **20 Points**
4. Have the personnel level and equipment necessary to provide immediate service and ensure minimal “down time”. **20 Points**
5. Provide sufficient professional (references) indicative of outstanding, or exceptional, systems’ performance in city, county and other entities in the area. **15 Points**

TOTAL POINTS 100

Run Date 10/04/07 11:25 AM

Hidalgo County

Page No 1

For 01/01/07 - 01/31/08

Expenditure Summary Report

FJEXS01A

Periods 01 - 13

Standard Report Format

1001 - Standard Report Spec

<u>Account No/Description</u>		<u>Adjusted Budget</u>	<u>Y-T-D Encumb</u>	<u>Period Expended</u>	<u>Y-T-D Expended</u>	<u>Available Balance</u>	<u>Percent Used</u>
1100 GENERAL FUND							
7-1100-419-00-115-025-0-521	INSURANCE-PROPERTY INSURANCE	222,729.26	.00	208,977.59	208,977.59	13,751.67	93.83
7-1100-419-00-115-025-0-522	INSURANCE-VEHICLE LIABILITY INSURANCE	220,052.16	.00	202,225.80	202,225.80	17,826.36	91.90
7-1100-419-00-115-025-0-523	INSURANCE-PUBLIC OFFICIAL INSURANCE	114,128.12	.00	100,348.17	100,348.17	13,779.95	87.93
7-1100-419-00-115-025-0-524	INSURANCE-GENERAL INSURANCE	493,543.48	.00	446,257.86	446,257.86	47,285.62	90.42
1100 GENERAL FUND		1,050,453.02	.00	957,809.42	957,809.42	92,643.60	91.18
7 YEAR		1,050,453.02	.00	957,809.42	957,809.42	92,643.60	91.18

AI-5914

16.A.9.

**Hidalgo County Administration Building-Change Order No. 8
CC REGULAR**

Date: 10/09/2007

Submitted By: Rocio Villarreal, PURCHASING DEPT.

Submitted For: Rocio Villarreal

Department: PURCHASING DEPT.

Agenda Area: Purchasing Department

Purchasing only: Hidalgo County

Information

CAPTION

Requesting approval of Change Order No. 8 (Canopy) in connection with the "Hidalgo County Administration Building" in the amount of (\$6,000.00) (Floor Stone Allowance) from contracted vendor, Joe Williamson Construction Co., and as recommended by project architect, Rike Ogden Figueroa Alex Architects, with authority for County Judge to execute document. C-06-092-07-25;

BACKGROUND

Fiscal Impact

FISCAL YEAR: 7

ACCT. #: 7-1301-415-00-120-007-0-720

FUNDS AVAILABLE Y/N?:

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Balance available in PO # 571714 as of 10/04/07 \$ 46,502.80.

Attachments

Link: Change Order
No. 8

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Purchasing Department	Marty Salazar	10/03/2007 04:55 PM	APRV
2	Budget & Management	Dina Trevino	10/03/2007 10:52 PM	APRV
3	Erika Reyna	Erika Reyna	10/04/2007 10:46 AM	APRV
4	Auditor's Office		10/04/2007 04:32 PM	NEW

Form Started By: Rocio Villarreal
Started On: 10/03/2007 04:18 PM
Final Approval Date: 10/04/2007

**RIKE OGDEN FIGUEROA ALLEX ARCHITECTS INC.
CHANGE ORDER NO. 8**

PROJECT Hidalgo County Offices at the
Property formerly known as the Kmart Bldg.
Edinburg, Texas

CHANGE ORDER NO.: Eight (8)

TO: Joe D. Williamson Construction
P.O. Box 4352
McAllen, Texas 78502

DATE: 28-Sep-07
PROJECT #: 25004
CONTRACT FOR: General Construction
CONTRACT DATE: 8/4/2006

YOUR ARE DIRECTED TO MAKE THE FOLLOWING CHANGES IN THIS CONTRACT

ITEM #1 Credit for Canopy:

That amount to credit contract amount for Canopy.

CREDIT: \$ (6,000.00)

Amount to Credit Contract Amount (\$6,000.00)

CONTINGENCY ALLOWANCE:	\$ (40,000.00)	REPAIR ALLOWANCE:	\$ (20,000.00)
Change Order No. 3:	\$ 322,399.65	Change Order No. 2r:	\$ 2,683.20
Amount to ADD to Contract:	\$ 282,399.65	Balance of Allowance:	\$ (17,316.80)
Change Order No. 4:	\$ 32,711.00	Change Order No. 6:	\$ 1,278.00
Amount to ADD to Contract:	\$ 315,110.65	Balance of Allowance:	\$ (16,038.80)
Change Order No. 5:	\$ 540.00	Change Order No. 7	\$ 12,309.00
Amount to ADD to Contract:	\$ 315,650.65	Balance of Allowance:	\$ (3,729.80)
		FLOOR STONE ALLOWANCE:	\$ (6,000.00)
		Change Order No. 7	\$ 6,000.00
		Balance of Allowance:	\$ 0.00

Not valid until signed by both the Owner and Architect. Signature of the Contractor indicates his agreement
herewith, including any adjustment in the Contract Sum/Time.

THE ORIGINAL CONTRACT SUM WAS.....	\$ 3,250,000.00
NET CHANGES BY PREVIOUSLY AUTHORIZED CHANGE ORDERS.....	\$ (130,757.35)
THE CONTRACT SUM PRIOR TO THIS CHANGE ORDER WAS.....	\$ 3,119,242.65
THE CONTRACT SUM WILL BE CHANGED BY.....	\$ (6,000.00)
THE NEW CONTRACT SUM INCLUDING THIS CHANGE ORDER WILL BE.....	\$ 3,113,242.65
THE CONTRACT TIME WILL BE UNCHANGED BY	ZERO (15) DAYS

ARCHITECT	CONTRACTOR	OWNER
ROFA Architects Inc. 1007 Walnut Avenue McAllen, Texas 78501	Joe D. Williamson Construction P.O. Box 4352 McAllen, Texas 78502	County of Hidalgo P.O. Box 1346 Edinburg, Texas 78539
By:	By:	By:
Date:	Date:	Date:

AI-5853

16.A.10.

**Website Development Designer Services
CC REGULAR**

Date: 10/09/2007

Submitted By: Vangie Garcia, PURCHASING DEPT.

Submitted For: Marty Salazar

Department: PURCHASING DEPT.

Agenda Area: Purchasing Department

Purchasing only: Hidalgo County

Information

CAPTION

A. Presentation for discussion and consideration of the evaluation/scoring of the responses received for the RFP Project No: 2007-348-09-05-VYG-WEBSITE DEVELOPMENT DESIGNER SERVICES and;

B. Requesting authorization for Purchasing Department to negotiate a contract with the number one (1) ranked participant () for the RFP Project No: 2007-348-09-05-VYG-WEBSITE DEVELOPMENT DESIGNER SERVICES-Hidalgo County.

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2007

ACCT. #: 1100-415-00-200-002-0-336

FUNDS AVAILABLE Y/N?:

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Available balance as of 10/04/07 \$305.51

FISCAL YEAR: 2007

ACCT. #: 1100-415-00-200-002-0-747

FUNDS AVAILABLE Y/N?:

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Available balance as of 10/04/07 \$490.40; there is an inter-dept. LIT in process for 10/09/07 Commissioners's Court for \$29,800.00 (AI# 5946)

Attachments

Link: Bid Tabulation
Acceptance Log

Link: Grid For
Website
Development
Designer Services

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Purchasing Department	Marty Salazar	10/04/2007 10:35 AM	APRV
2	Budget & Management	Dina Trevino	10/04/2007 10:39 AM	APRV
3	Manuel Chapa	Manuel Chapa	10/04/2007 03:06 PM	APRV
4	Auditor's Office	Janie Lozano	10/04/2007 02:38 PM	NEW

Form Started By: Vangie Garcia

Started On: 10/02/2007 01:06 PM

Final Approval Date: 10/04/2007

**HIDALGO COUNTY PURCHASING DEPARTMENT
PROPOSAL ACCEPTANCE SHEET**

DEPARTMENT NAME: **HIDALGO COUNTY**

PROPOSAL ACCEPTANCE DATE:
SEPTEMBER 5, 2007

PROPOSAL ACCEPTANCE TIME: 9:30 A.M.

DESCRIPTION OF PROPOSAL: Website Development Designer Services

PROPOSAL NO: 2007-348-09-05-VYG

RFP #	NAME OF COMPANY	ACKNOWLEDGMENT OF RECEIPT OF RFP RESPONSE
#01	Thomas / Price & Association	√
#02	MPC Studios, Inc.	√
#03	CivicPlus	√
#04		
#05		
#06		
#07		
#08		
#09		
#10		

EVALUATION/GRADING GRID
RFP/Q NO: 2007-348-09-05-VYG

EVALUATION CRITERIA	RESPONDENTS											
	Thomas Price & Associates				MPC Studios, Inc.				CivicPlus			
	GRADERS				GRADERS				GRADERS			
	1	2	3		1	2	3		1	2	3	
Company's relevant experience in projects of similar type, examples of work. (May require onsite demo).	10	5	12		20	15	10		25	25	25	
Artistic quality and technical effectiveness as well as level of professionalism demonstrated in samples of work.	0	5	20		35	35	30		35	35	35	
Continuity and consistency of theme and design as demonstrated in samples of work.	0	5	10		10	15	10		10	15	15	
Cost	25	25	20		15	15	5		20	20	13	
TOTAL	35	40	62		80	80	55		90	95	88	
AVERAGE	46				72				91			

RANKINGS (UPON REVIEW AND APPROVAL BY HIDALGO COUNTY COMMISSIONERS COURT)

AI-5869

16.A.11.

**389th. State District Court-Suspended Ceiling-Audio and/or Visual Equipment
CC REGULAR**

Date: 10/09/2007

Submitted By: Marty Salazar, PURCHASING DEPT.

Submitted For: Marty Salazar

Department: PURCHASING DEPT.

Agenda Area: Purchasing Department

Purchasing only: Hidalgo County

Information

CAPTION

- A. Requesting authority to advertise sealed bids and approval of specifications attached hereto for: Suspended Ceiling-Audio and/or Visual Equipment for the 389th. State District Court; or,
- B. Authority to seek proposals through our area job order contractors (Centennial and/or Herrera & Hunt) and awarded vendors through state or cooperative purchasing programs for: Suspended Ceiling - Audio and/or Visual Equipment for the 389th. State District Court;
- C. Requesting exception from October 12, 2007 Commissioners Court Order for submission of purchase requisitions for major purchases so as to complete the above captioned project.

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2007

ACCT. #: 71100412000080010748

FUNDS AVAILABLE Y/N?:

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Available balance as of 10/04/07 \$ 10,832.00

FISCAL YEAR: 2007

ACCT. #: 7-1336-419-40-220-027-0-431

FUNDS AVAILABLE Y/N?:

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Available balance as of 10/04/07 \$ 14,200.00

Attachments

No file(s) attached.

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Purchasing Department (Originator)	Nielda Cavazos	10/04/2007 08:37 AM	APRV
2	Budget & Management	Dina Trevino	10/04/2007 09:04 AM	APRV

3	Erika Reyna	Erika Reyna	10/04/2007 09:46 AM	APRV
4	Auditor's Office		10/04/2007 04:32 PM	NEW
Form Started By: Marty Salazar			Started On: 10/02/2007 08:45 PM	
Final Approval Date: 10/04/2007				

AI-5855

16.A.12.

**Excess Workers' Compensation Insurance
CC REGULAR**

Date: 10/09/2007

Submitted By: Vangie Garcia, PURCHASING DEPT.

Submitted For: Marty Salazar

Department: PURCHASING DEPT.

Agenda Area: Purchasing Department

Purchasing only: Hidalgo County

Information

CAPTION

Requesting authority to advertise and approval of draft "Exhibit A-Requirements with additional scope of services/specifications and Exhibit B-Evaluation for "Request For Proposals For: RFP NO: 2007-221-11-14-VYG-EXCESS WORKERS' COMPENSATION INSURANCE."

BACKGROUND

Possible Timeline Dates For Project As Follow:

Agenda Item To Be Placed For Approval To Advertise And Approval Of Exhibits:

Tuesday, October 9, 2007

Advertisement Dates If Approved: Saturday, October 20, 2007 & Saturday, October 27, 2007

Release Of Packets: Monday, October 22, 2007

Due Date Of Proposal: Wednesday, November 14, 2007

Possible Award: Tuesday, November 20, 2007

Fiscal Impact

FISCAL YEAR: 2007

ACCT. #: 2202-419-50-115-066-0-524

FUNDS AVAILABLE Y/N?:

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Attachments

Link: [Draft Additional
Specifications To
Excess Workers'
Comp](#)

Link: [Draft Exhibit A
Requirements](#)

Link: [Draft Exhibit B
Evaluation](#)

Form Routing/Status

Route Seq Inbox

Approved By Date

Status

1	Purchasing Department	Marty Salazar	10/04/2007 10:35 AM	APRV
2	Budget & Management	Dina Trevino	10/04/2007 10:59 AM	APRV
3	Rey Salazar	Rey Salazar	10/04/2007 11:22 AM	APRV
4	Auditor's Office		10/04/2007 04:32 PM	NEW

Form Started By: Vangie Garcia

Started On: 10/02/2007 01:10 PM

Final Approval Date: 10/04/2007

Hidalgo County, Texas

REQUEST FOR PROPOSALS EXCESS WORKERS' COMPENSATION INSURANCE

I. INTRODUCTION

Hidalgo County (hereinafter referred to as "COUNTY") is soliciting proposals from organizations (hereinafter referred to as "PROPOSER") qualified to perform professional excess workers' compensation insurance for the COUNTY's self-funded Workers' Compensation Program. The scope of the work will encompass all aspects of COUNTY operations and requires extensive knowledge and experience across all lines of coverage. The information provided in the Request for Proposals (hereinafter referred to as "RFP") is only to be used for the purpose of preparing a proposal in the excess workers' compensation insurance.

II. GENERAL BACKGROUND

COUNTY is seeking a new contract for its workers' compensation program. COUNTY is seeking to purchase excess workers' compensation coverage with a **\$300,000** and a **\$350,000** per occurrence retention level with Statutory limits.

COUNTY's designated representative during the RFP process shall be COUNTY's Purchasing Agent, Martha L. Salazar, Hidalgo County Purchasing Department, Edinburg, Texas.

The COUNTY's fiscal year is from January 1, 2008 to December 31, 2008.

III. CONTRACT TERM

- a) **Initial Term:** Effective date is from **January 1, 2008 to January 1, 2009;**
- b) **Renewals & Extensions:** It shall be at the County's sole discretion to renew and extend for an additional two (2), one (1) year renewals/extensions at the same rates and under the same terms and conditions. Two (2), one year renewal/extensions are to be provided to Hidalgo County for consideration by no later than, **October 1, 2008** for the first renewal/extension and no later than **October 1, 2009** for the second renewal/extension.

IV. SCOPE OF SERVICES

- EXCESS WORKERS' COMPENSATION SPECIFICATIONS ARE AS FOLLOW:
 - A. PROPOSER will prepare and submit IRS form 1099 for all vendors and mail the forms to vendors. PROPOSER will prepare and submit IRS 1099 data in a magnetic tape format no later than January 15th of each year to COUNTY.
 - B. All costs and expenses with the preparation and submission of proposal shall be the responsibility of the proposer and no reimbursements for such charges or expenses shall be passed onto Hidalgo County.
 - C. This RFP provides the County's most recent Five (5) years of Summary Loss Information.
 - D. A Payroll History Exhibit is also included in the RFP.

V. PROPOSALS

The PROPOSER's completed Proposal pages of this RFP are the main source of evaluation for the Proposal. All PROPOSERS are encouraged to include any other information that they feel will enhance their opportunities to be awarded a Contract.

VI. PREPARATION OF PROPOSAL

- A. PROPOSER is expected to examine this Request for Proposal (RFP) carefully, understand the terms and conditions for providing the pertinent services, and respond completely. Failure to respond completely may result in disqualification.
- B. Failure to respond to all portions of this RFP may result in the PROPOSER's response being deemed non-responsive. If COUNTY deems a Proposal non-responsive, it will be disqualified. An officer or principal of the PROPOSER must sign proposals, however, an agent if accompanied by written evidence of authority may sign them.
- C. All Proposals should include the PROPOSER's federal tax identification number.

VII. SELECTION PROCESS

COUNTY will conduct a comprehensive evaluation of all Proposals received in response to this RFP. COUNTY will establish a Selection Committee comprised of staff members to perform such evaluation. Each Proposal received will be analyzed to determine overall responsiveness and qualifications under the RFP; further, the Selection Committee may select proposing organizations for "in person" presentation. Criteria to be evaluated, not necessarily in order of priority, may include the items listed below. Final approval of a selected PROPOSER is subject to the action of COUNTY's County Council.

- A. Economic evaluation of the Proposed Fee Schedule (20 Points)
- B. Responsiveness to the Request for Proposal (20 Points)
 - 1. Requested information included and thoroughness of response.
 - 2. Understanding and acceptance of the scope of services.
 - 3. Acceptance of the RFP and Contract requirements.
 - 4. Clarity and conciseness of the response.
- C. PROPOSER's capability to provide the services requested and information contained in Attachment "A". (60 Points)
 - 1. Background of PROPOSER and support personnel, including professional qualifications.
 - 2. Relevant experience of the PROPOSER.
 - 3. Specific experience with public entity clients.
 - 4. Other resources, including the total number of employees, number and location of offices.
 - 5. References and experience in the Texas public sector.

COUNTY may accept, within the time specified herein, any Proposal in whole or in part, whether or not there are negotiations subsequent to its receipt. If subsequent negotiations are conducted, they shall not constitute a rejection or alternate RFP on the part of COUNTY.

The Contract will be awarded to the respondent whose Proposal will be most advantageous to COUNTY, as determined by the evaluation factor's listed herein and by the recommendation of the Selection Committee with approval of the County Council.

VIII. TERMS AND CONDITIONS

Submission of Proposals: One (1) original and ten typed and bound copies of the Proposal shall be enclosed in a sealed envelope with the notation "Excess Workers' Compensation Insurance" clearly marked on the envelope. **All Proposals are due in the Purchasing at Hidalgo County no later than 9:30 AM CST on Wednesday, November 14, 2007. Any Proposal received at the location below after that time shall not be considered.**

Please mail or deliver your Proposal to:

Physical Address

Martha L. Salazar, CPPB, Purchasing Agent
Hidalgo County Purchasing Department
2812 S. Hwy. 281
Hidalgo County New Administration Building
Edinburg, TX 78539
(956) 318-2626

All provisions in PROPOSER's Proposal, including any estimated or projected costs, shall remain valid for ninety (90) days following the deadline date for submissions or if a Proposal is selected, throughout the entire term of the Contract.

All Proposals become property of COUNTY upon receipt and will not be returned. Proposals submitted will clearly identify trade secrets or information deemed confidential by the PROPOSER by typing the word **"CONFIDENTIAL"** in bold fourteen (14) point font on the bottom margin and indicate what information is protected. However, all PROPOSERS are hereby notified that any Proposals submitted to COUNTY may be subject to disclosure, either in whole or part, under the Texas Public Information Act.

Independent Contractor - It is expressly understood and agreed that PROPOSER and all persons designated by it to provide services in connection with this RFP, is and shall be deemed to be an independent contractor, responsible for its respective acts or omissions, and that COUNTY shall in no way be responsible for any acts or omissions by the PROPOSER. Neither party hereto has authority neither to bind the other nor to hold out to third party that it has the authority to bind the other.

IX. INSURANCE & INDEMNITY PROVISIONS

- A. Prior to the commencement of any work under this CONTRACT, CONTRACTOR shall furnish an original completed certificate(s) of insurance to the COUNTY's DEPARTMENT OF BUDGET & MANAGEMENT, which shall be completed by an agent authorized to bind the named underwriter(s) and their company to the coverage, limits, and termination provisions shown thereon, and which shall furnish and contain all required information referenced or indicated thereon.
- B. The COUNTY reserves the right to review the insurance requirements of this section during the effective period of this CONTRACT and any extension or renewal hereof and to modify insurance coverage and their limits when deemed necessary and prudent by the COUNTY's DEPARTMENT OF BUDGET & MANAGEMENT based upon changes in statutory law, court decisions, or circumstances surrounding this Contract, but in no instance will the COUNTY allow modification whereupon the COUNTY may incur increased risk.
- C. The COUNTY shall be entitled, upon request and without expense, to receive copies of the policies and all endorsements thereto as they apply to the limits required by the COUNTY, and may make a reasonable request for deletion, revision, or modification of particular policy terms, conditions, limitations or exclusions (except where policy provisions are established by law or regulation binding upon either of the parties hereto or the underwriter of any such policies). Upon such request by the COUNTY, the CONTRACTOR shall exercise reasonable efforts to accomplish such changes in policy coverage, and shall pay the cost thereof.
- D. CONTRACTOR agrees that with respect to the above required insurance, all insurance contracts and certificate(s) of insurance will contain the following required provisions.
 - Name the COUNTY and its directors, officers, employees, agents and elected officials as additional insureds with respects to the operations and activities of, or on behalf of, the named insured performed under contract with the COUNTY, with the exception of the workers' compensation/employers' liability and the professional liability policies.
 - The CONTRACTOR's insurance shall be deemed primary with respect to any insurance or self-insurance carried by the COUNTY for liability arising out of operations under the contract with the COUNTY.
 - Provide for an endorsement that the "other insurance" clause shall not apply to the COUNTY where the COUNTY is an additional insured on the policy.
 - Workers' Compensation/Employers' liability policy will provide a waiver of Subrogation in favor of the COUNTY.
- E. CONTRACTOR shall notify the COUNTY in the event of any notice of cancellation, nonrenewal or material change in coverage and shall give such notices not less than ten (10) days prior to the change, or ten (10) days for nonpayment of premium, which notice must be accompanied by a replacement Certificate of Insurance. All notices shall be given to the COUNTY, by Certified mail, at the following address:

Hidalgo County Department Of Budget & Management
Attention: Flora Vazquez
2802 S. Hwy. 281
Hidalgo County New Administration Building
Edinburg, Texas 78539

- F. CONTRACTOR covenants and agrees to FULLY INDEMNIFY and HOLD HARMLESS, the COUNTY and its elected officials, employees, officers, directors, and representatives, individually or collectively, from and against any and all costs, claims, liens, damages, losses, expenses, fees, fines, penalties, proceedings, actions, demands, causes of action, liability and suits of any kind and nature, including but not limited to, personal or bodily injury, death and property damage, made upon the COUNTY directly or indirectly arising out of, resulting from or related to CONTRACTOR's activities under this CONTRACT, including any acts or omissions of CONTRACTOR, any agent, officer, director, representative, employee, consultant or subcontractor of CONTRACTOR, and their respective officers, agents, employees, directors and representatives while in the exercise of performance of the rights or duties under this CONTRACT. The indemnity provided for in this paragraph shall not apply to any liability resulting from the negligence of COUNTY, its officers or employees, in instances where such negligence causes personal injury, death, or property damage. IN THE EVENT CONTRACTOR AND COUNTY ARE FOUND JOINTLY LIABLE BY A COURT OF COMPETENT JURISDICTION, LIABILITY SHALL BE APPORTIONED COMPARATIVELY IN ACCORDANCE WITH THE LAWS OF THE STATE OF TEXAS, WITHOUT, HOWEVER, WAIVING ANY GOVERNMENTAL IMMUNITY AVAILABLE TO THE COUNTY UNDER TEXAS LAW AND WITHOUT WAIVING ANY DEFENSES OF THE PARTIES UNDER TEXAS LAW.
- G. The provisions of this INDEMNIFICATION are solely for the benefit of the parties hereto and not intended to create or grant any rights, contractual or otherwise, to any other person or entity.
- H. CONTRACTOR shall promptly advise the COUNTY, in writing of any claim or demand against the COUNTY or CONTRACTOR known to CONTRACTOR related to or arising out of CONTRACTOR'S activities under this CONTRACT.

X. **SCHEDULE OF EVENTS**

RFP Mailouts
Proposals Due

Monday, October 22, 2007
Wednesday, November 14, 2007-9:30 a.m.

Contract Award

Possible Award On: Tuesday, November
20, 2007

Start Date

January 1, 2008

XI. **RESERVATION OF RIGHTS**

COUNTY reserves the right to:

- Reject any and all Proposals received.
- Issue a subsequent RFP
- Cancel the entire RFP
- Remedy technical errors in the RFP process
- Negotiate with any, all or none of the respondents to the RFP
- Accept the written Proposal as an offer
- Waive informalities and irregularities
- Accept one or more Proposals

This RFP does not commit COUNTY to enter into a Contract, nor does it obligate it to pay any costs incurred in preparation and submission of Proposals or in anticipation of a Contract.

WRITTEN QUESTIONS WILL BE ACCEPTED NO LATER THAN Wednesday, November 7, 2007 at 5:00 p.m.. Res-ponses will be sent to all respondents via facsimile by Friday, November 7, 2007. TELEPHONE INQUIRIES WILL NOT BE ACCEPTED.

All questions must be transmitted via facsimile to:

Martha L. Salazar, CPPB, Purchasing Agent
Hidalgo County Purchasing Department
Fax No.: 956-292-7612

DRAFT

HIDALGO COUNTY, TEXAS

EXCESS WORKERS' COMPENSATION INSURANCE

Primary Program Options -

Limits:

WC: Statutory
EL: \$1,000,000/ \$1,000,000/ \$1,000,000

SIR Options:

WC & EL: a) \$300,000 Per Occurrence
b) \$350,000 Per Occurrence

**Policies- All
Options/Coverages:**

To Be Determined

Payment Terms:

Insurer's Best Rating: Please include the insurer's Best's Rating in your proposal.

Accepted ☐ Declined ☐

Requested Coverages, Limits, and Deductibles

Workers Compensation: Statutory

Employers Liability:

\$1,000,000 Bodily injury by accident, each accident (\$100,000 min.)

\$1,000,000 Bodily injury by disease, each employee (\$100,000 min.)

\$1,000,000 Bodily injury by disease, policy limit (\$500,000 min.)

Requested Coverage Provisions

Requested Effective Date: January 1, 2008 to January 1, 2009

Accepted ☐ Declined ☐

Named Insured: The named insured should read as follows: HIDALGO COUNTY

Accepted ☐ Declined ☐

Other States Coverage: Please provide other states coverage for all states and U.S. territories and possessions, except the monopolistic state fund states.

Accepted ☐ Declined ☐

Please include the following endorsements:

Voluntary Compensation (WC 00 03 11A): Please include this endorsement providing coverage for state workers compensation benefits for employees not otherwise entitled to workers compensation benefits under that state's law, provided that the injured employee releases the employer and the insurer from all other responsibility for the injury. Voluntary coverage should apply to ALL EMPLOYEES NOT SUBJECT TO THE WORKERS COMPENSATION OR OCCUPATIONAL DISEASE LAW OF ANY STATE, EMPLOYEES INJURED WHILE TEMPORARILY WORKING OUTSIDE OF THE UNITED STATES AND CANADA, VOLUNTEERS, AGRICULTURAL EMPLOYEES, DOMESTIC EMPLOYEES, OTHERS in all states where legally permissible. Benefits payable should be those established in the workers compensation law of THE STATE OF HIRE, THE STATE WHERE INJURY OCCURS, THE STATE OF.

Accepted ☐ Declined ☐

Waiver of Our Right To Recover from Others Endorsement (WC 00 03 13): Please endorse the policy to provide *blanket* waivers of subrogation when required by written contract or agreement.

Accepted ☐ Declined ☐

Ninety-Day Notice of Cancellation, Nonrenewal, or Material Change in Renewal. Please add the manuscript cancellation notice endorsement included with this submission.

Accepted ☐ Declined ☐

Delayed Notice of Occurrence Endorsement

The duties in the Event of Occurrence, Claim, or Suit section of the policy is amended to include:

knowledge of any occurrence, claim, or suit by the agent, servant, or employee of the insured shall not in itself constitute knowledge of the insured unless notice of such injury, claim, or suit shall have been received by the Department Of Budget & Management or any executive officer.

Accepted ☐ Declined ☐

Broad Named Insured Endorsement

It is agreed that:

Throughout this policy the words "you" and "your" refer to the Named Insured shown in the Declarations and any business entity incorporated or organized under the laws of the United States of America (including any State thereof), its territories or possessions or Canada (including any Province thereof) in which the Named Insured

shown in the Declarations owns, during the policy period, an interest of more than 50 percent. If other valid and collectible insurance is available to any business entity covered by this policy solely by reason of ownership by the Named Insured shown in the Declarations in excess of 50 percent, this insurance is excess over the other insurance, whether collectible or not.

Accepted ☐ Declined ☐

Unintentional Errors and Omissions

Coverage afforded by this policy shall not be invalidated or affected by any inadvertent errors, omissions or improper description of premises, existing hazards, or other descriptions mentioned in this policy or in related applications.

Accepted ☐ Declined ☐

Notice of Occurrence

It is agreed that the failure of any agent, servant, or employee of the Named Insured to notify the company of any occurrence of which he has knowledge shall not invalidate the insurance afforded by the policy as respects the Named Insured.

Accepted ☐ Declined ☐

Loss Control Services: Please describe the loss control services that will be provided.

Quoted Premium

Total Premium: \$ _____

Premium Computation Information: Please detail the premium computation, including scheduled credits used:

Premium Payment Plan: Please provide the details of any available premium payment plans: _____

Exposure and Rating Information

Description of Operations: Refer to enclosed UNDERWRITING INFORMATION.

Owned Aircraft: There are _____ owned aircraft, with a total of _____ passenger seats.

Volunteer Workers: There are approximately _____ volunteer workers performing DESCRIBE TYPES OF WORK.

Workers Compensation Codes and Projected Payrolls: Refer to enclosed "Workers Compensation Schedule."

Loss Control Programs: DESCRIBE

Loss History: Refer to attached LOSS SUMMARY, LARGE LOSS SUMMARY, INSURER LOSS RUNS, OTHER LOSS INFORMATION.

EXHIBIT A
REQUIREMENTS/SCOPE OF SERVICES/
HIDALGO COUNTY
REQUEST FOR PROPOSAL
“EXCESS WORKERS’ COMPENSATION INSURANCE”

**HIDALGO COUNTY
REQUEST FOR PROPOSAL**

“EXCESS WORKERS’ COMPENSATION INSURANCE”

RFP NO: 2007-221-11-14-VYG

OVERVIEW:

Hidalgo County (hereinafter referred to as “COUNTY”) is soliciting proposals from organization (hereinafter referred to as “PROPOSER”) qualified to perform professional excess workers' compensation insurance for the COUNTY's self-funded Workers' Compensation Insurance Program. The scope of the work will encompass all aspects of COUNTY operations and requires extensive knowledge and experience across all lines of coverage. The information provided in the Request For Proposals (hereinafter referred to as “RFP”) is only to be used for the purpose of preparing a proposal in the excess workers' compensation insurance.

Sealed proposals will be accepted until **9:30 A.M., Wednesday, November 14, 2007. ANY RFP RECEIVED AFTER THAT DATE AND TIME WILL NOT BE ACCEPTED AND WILL BE RETURNED UNOPENED.**

Deliver Submittal to:

RFP NO: 2007-221-11-14-VYG
Martha L. Salazar, CPPB, Purchasing Agent
Hidalgo County Purchasing Department
2812 South Hwy. 281
Hidalgo County New Administration Building
Edinburg, Texas 78539

The Submittal Envelope Must Show:

RFP NO.: 2007-221-11-14-VYG
“EXCESS WORKERS’ COMPENATION INSURANCE”

The following outlines the Request for Proposal:

SECTION I - GENERAL TERMS AND CONDITIONS

ADDITIONAL INFORMATION:

Hidalgo County is requesting that sealed proposals be routed to Martha L. Salazar, CPPB, Purchasing Agent, at 2812 South Hwy. 281, at Hidalgo County New Administration Building, Edinburg, Texas 78539. All inquiries must be directed to Hidalgo County Purchasing Agent, Martha L. Salazar. All responses will be distributed through Hidalgo County Purchasing Department. **WRITTEN QUESTIONS WILL BE ACCEPTED VIA FACSIMILE BY NO LATER THAN Wednesday, November 7, 2007, at 5:00 P.M. at (956) 292-7612.** Responses will be sent to all applicants via facsimile by **Friday, November 9, 2007. TELEPHONE INQUIRIES WILL NOT BE ACCEPTED.**

Any interpretation of the Request for Proposal, if made, will be made only by Addendum duly issued. A copy of such Addendum will be mailed or delivered to each person receiving the Request for Proposal. Hidalgo County will not be

responsible for any other explanation or interpretation of the proposal made or given prior to the award of the contract. Any objections to the specifications or requirements as set forth in this Request for Proposal must be filed in writing.

Any deviation for the specifications set forth herein must be clearly pointed out; otherwise it will be considered that services proposed are in strict compliance with these specifications and the successful proposer will be held responsible thereof. Deviations shall be explained in detail. Proposers are to furnish all information requested in the Request for Proposal. Proposals not in compliance with these requirements may be subject to rejection. The contractor agrees to protect the County from claims involving infringement of patents or copyrights.

DISCLOSURE OF CONFLICT OF INTEREST:

Effective January 1, 2006, Chapter 176 of the Texas Local Government Code requires that any vendor, person, consultant or contractor considering doing business with Hidalgo County ("the County") to disclose in the Conflict of Interest Questionnaire (the "CIQ") attached as **Exhibit D**, the vendor, person consultant or contractor's affiliation or business relationship that might cause a conflict of interest with the County. By law, the CIQ must be filed with the Hidalgo County Clerk's Office no later than the seventh business day after the date the person becomes aware of facts that require that statement to be filed. The disclosure requirement applies to a person or business who contract or seeks to contract with Hidalgo County for the sale or purchase of property, goods or service. Any purchase order or contract resulting from this process shall be considered null and void if the Vendors, consultants, contractors and others who desire to conduct business with Hidalgo County are encourage to refer to Texas Local Government Code Chapter 176 for the details of this law. An offense under Texas Local Government Code Chapter 176 is a Class C Misdemeanor.

Please submit complete CIQ forms to the Hidalgo County Clerk's Office locate at 100 No. Closner, Edinburg, Texas 78539-Hidalgo County Courthouse. **COMPLETION AND SUBMISSION OF FORM CIQ IS THE SOLE RESPONSIBILITY OF THE PROSPECTIVE BIDDER.**

PROPOSER'S AFFIDAVIT:

Prior Contract award, respondents to this RFP must submit a signed Proposer's Affidavit (attached herein in **Exhibit E**) certifying that the submission is (1) not the result of Collusion as described in the Proposer's Affidavit or that the Respondent has not and will not attempt to lobby directly or indirectly as described in the Proposer's Affidavit.

NON-DISCRIMINATION:

Submitters, during the performance of this contract, will not discriminate against any employee or applicant for employment because of race, religion, sex, national origin or disability except where religion, sex, national origin or disability is a bona fide occupational qualification reasonably necessary to the normal operation of the contractor.

PROCESSING TIME FOR PAYMENT:

Submitters are advised that a minimum of thirty (30) days is required to process invoices for payment.

ELECTRONIC TRANSMISSION OF BIDS:

Hidalgo County's Purchasing Department will not accept telegraphic or electronically transmitted submissions.

PROOF OF FINANCIAL AND BUSINESS CAPABILITY:

Submitters must, upon request, furnish satisfactory evidence of their ability to furnish products or services in accordance with the terms and conditions of these requirements. Hidalgo County will make the final determination as to the submitter's ability.

SUBMITTER DEFAULT:

Hidalgo County reserves the right, in case of submitter default, to procure the articles or services from other sources and hold the defaulting submitter responsible for any excess costs occasioned thereby.

RESTRICTIVE OR AMBIGUOUS REQUIREMENTS:

It is the responsibility of the submitter to review the Request for Proposal (RFP) packet and to notify the Purchasing Department if the requirements are formulated in a manner that would unnecessarily restrict competition. Any such protest or question regarding the requirements or proposers procedures must be received in the Purchasing Department not less than seventy-two hours prior to the time set for the opening. These criteria also apply to requirements that are ambiguous.

HAND DELIVERED PROPOSALS:

Hidalgo County requires submitters, when hand delivering proposals, to make sure that it is stamped with date and time by the County Purchasing Staff.

SIGNING OF PROPOSALS:

In order to be considered all submittals **must** be signed. **Please sign the original in blue ink.**

WAIVING OF INFORMALITIES:

Hidalgo County reserves the right to waive minor informalities or technicalities when it is in the best interest of Hidalgo County.

SUBCONTRACTING:

The successful submitter **may not** subcontract the award without the written consent of the Commissioners' Court of Hidalgo County.

- **DURATION OF CONTRACT:**

- 1.) **Initial Term:** Effective date is from January 1, 2008, through, January 1, 2009;
- 2.) **Renewals & Extensions:** It shall be at the County's sole discretion to renew and extend for an additional two (2), one year renewals/extensions at the same rates and under the same terms and conditions. Two (2), one (1) year renewals/extension rates are to be provided to Hidalgo County for consideration by no later than **October 1, 2008** for the first renewal/extension and no later than **October 1, 2009** for the second renewal/extension.

DAVIS BACON ACT:

All selected and awarded firms are required to include the Davis-Bacon Act when advertising and developing specifications.

ADDITIONAL INFORMATION TO TERMS AND CONDITIONS:

All costs and expenses with the preparation and submission of (bids, proposals and/or quotes) shall be the responsibility of the proposer and no reimbursements for such charges or expenses shall be passed onto Hidalgo County.

Any contract awarded to a successful proposer will be in effect until (a) the contract expires, (b) delivery and acceptance of products and/or performance of services ordered, or (c) terminated by County with thirty day's written notice prior to cancellation.

SECTION II - RFP REQUIREMENTS

REQUEST FOR PROPOSALS:

The required contents and limitations for the preparation of the RFP are described in this section. Failure to provide the requested information or adhere to any County limitations will result in disqualification of the submitted RFP. A total of **one (1) original and ten (10) copies** of the RFP shall be submitted to the address on the cover letter.

Proposers should apprise themselves of all available information. Proposers shall thoroughly examine the specifications, the schedule and all other contract documents.

Proposals should be in conformance with the specifications. Care should be taken to match the requested plan designs as closely as possible. The Request for Proposal specifications are not intended to be restrictive, but Proposals, not in conformance to the specifications, will not be considered unless such nonconformance is explained in detail. General discussion and plan comparison of competing proposals will be in regards to the specified in-force benefits.

Due care has been exercised in the preparation of these specifications, and the information is believed to be substantially correct. However, the responsibility for verification of all information presented herein shall rest solely on the proposer.

CONTENTS:

1. Conditions of Proposal

- a. All information required by the proposal form shall be furnished.
- b. Specification price sheets, specifications and necessary information are attached.
- c. Alternate Proposal- Request for Proposal. Alternate Proposals will be considered. All alternate Proposals should be clearly marked "ALTERNATE PLAN I, ALTERNATE PLAN II., etc." Offerers are encouraged to be creative and to present their most competitive coverage and pricing Proposal.
- d. The County reserves the right to revise and amend the specifications prior to the date set for the opening. Such revisions or amendments, if any will be announced by addenda or amendments to these specifications. Copies of these addenda so issued will be furnished to all prospective proposers.
- e. If you consider any portion of your proposal to be confidential information and that disclosure of its contents to competing proposers would be detrimental to your company, clearly identify those portions. It is the responsibility of the responding party to separate information it considers to be confidential and to place such confidential information on separate sheets of paper, each clearly labeled "CONFIDENTIAL". The identified portions will be protected from disclosure to the extent possible under the law.
- f. Proposals will be opened so as to avoid disclosure of contents to competing proposers, and not be made public during the process of negotiation. However, all Proposals shall be opened for public inspection after the award to of the contract, except for any bonafide secrets and/or confidential information contained in the proposal and identified as such.
- g. Clarification of Objections to Proposal Requirements.
All such requests for information can only be made in writing sent by email or via fax on or before the deadline of **Wednesday, November 7, 2007** to:

Martha L Salazar, CPPB, Purchasing Agent
Hidalgo County Purchasing Department
Fax No.: 956-292-7612
Email to: martha.salazar@co.hidalgo.tx.us

The required contents for the RFP are presented below in the order they should be incorporated into the submitted document.

UNDERSTANDING OF THE PROJECT:

This section should demonstrate the proposers understanding of the project needs, the work required, and any local issues or concerns. Briefly explain how long you have been organized and your corporate business objectives. Explain how long you have been in business. This description should be concise, candid, and limited to 3 pages in length.

PERSONNEL AND STAFFING:

The proposers should provide an organizational chart for the project and a summary paragraph of the project work to be performed by each proposed staff member. Biographic summaries that highlight the experience relevant to the specific project responsibilities should be provided for all proposed personnel. There is a one (1) page limitation for each biographic summary provided. Information regarding the firm's credentials, education and experience with other government entities is required and will be scored accordingly during the evaluation process.

REQUIRED CERTIFICATES AND SUBMITTAL:

This section will contain any licenses, registrations and certifications as required by the STATE OF TEXAS and HIDALGO COUNTY that you possess that deem you as a qualified provider.

If proposer/company cannot meet any of the following services/responsibilities, such exceptions must be noted on the company's cover letter.

NUMBER OF COPIES TO BE SUBMITTED:

Hidalgo County requires one (1) original submittal and ten (10) copies.

SECTION III – RFP SELECTION AND SCHEDULES

SELECTION PROCEDURES: The RFP shall be submitted according to the schedule below. The County of Hidalgo is not required to select the proposal with the lowest rates, fees, but shall take into consideration other factors, including past experience, evidence of good organization, references, ability to provide requested services and any other factors found necessary for quality services.

PROPOSAL RANKING: Hidalgo County _____ will evaluate the proposals utilizing the evaluation criteria outlined in "Exhibit B" attached herein. Thereafter, Hidalgo County Commissioner's Court will rank and/or award this proposal.

Sealed Request for Proposals must be submitted by **no later than 9:30 a.m. on Wednesday, November 14, 2007**. Overnight mail must also be properly labeled on the outside of the Express Envelope or Package with reference to: RFP No.: "2007-221-11-14-VYG "EXCESS WORKERS' COMPENSATION INSURANCE."

PROPOSAL SUBMITTED: RFPs should be submitted to:

Martha L. Salazar, Purchasing Agent
Hidalgo County Purchasing Department
2812 South Hwy. 281
Hidalgo County New Administration Building
Edinburg, Texas 78539

NEGOTIATION PROCESS:

The number one ranked firm will be contacted to submit a draft contract for negotiation. If negotiations prove unsuccessful, the next highest ranked company will be contacted. The County of Hidalgo reserves the right to reject any and all RFPs.

EVALUATION: The evaluation system consists of a 100-point system. The participants will be ranked after evaluation. Categories under the 100-point system include response to RFP. RFP submittal evaluation will be based on the criteria outlined in Exhibit B contained herein.

DRAFT

EXHIBIT B
SELECTION CRITERIA

HIDALGO COUNTY
REQUEST FOR PROPOSAL

"EXCESS WORKERS' COMPENSATION INSURANCE"

RFP EVALUATION CRITERIA

The evaluation criteria will include, but not be limited to, the items listed below:

1. Company's relevant experience in projects of similar type, examples of work.
(May require onsite demo). **25 points**
2. Artistic quality and technical effectiveness as well as level of professionalism demonstrated in samples of work. **35 points**
3. Continuity and consistency of theme and design as demonstrated in samples of work and/or proposal. **15 points**
4. Cost **25 points**
- Total 100 Points**

RFP EVALUATION FORM

<u>Selection Criteria</u>		<u>Point</u>
a.	Company's relevant experience in projects of similar type, examples of work. (May require onsite demo).	25 points
b.	Artistic quality and technical effectiveness as well as level of professionalism demonstrated in samples of work.	35 points
c.	Continuity and consistency of theme and design as demonstrated in samples of work.	15 points
d.	Cost	25 points

Total 100% **Score**

Provider: _____

Evaluator: _____ Date: _____

AI-5927

16.A.13.

**Approval of Execution of AIA B141 Agreement for Hidalgo County Head Start Program Kitchen
CC REGULAR**

Date: 10/09/2007

Submitted By: Rocio Villarreal, PURCHASING DEPT.

Submitted For: Rocio Villarreal

Department: PURCHASING DEPT.

Agenda Area: Purchasing Department

Purchasing only: Hidalgo County

Information

CAPTION

Requesting approval for the B141 AIA Contract for Professional Architect Services with Rike Ogden Figueroa Allex Architects, (as approved for negotiation on CC 04/10/07) in connection with the design and construction of a " Construction of a new Kitchen Building for Head Start Program" on Moorefield Rd. (behind the Longoria Property).

BACKGROUND

As per Rocio Villareal @ Purchasing Office, contract was being reviewed at Legal and would be provided on tuesday.

Fiscal Impact

FISCAL YEAR: 2007

ACCT. #: 7-1336-444-00-220-032-0-452

FUNDS AVAILABLE Y/N?:

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Avail. Bal. \$500,000.00 as of 10/04/07. as of 10/04/07.

Attachments

Link: Project
Description

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Purchasing Department	Marty Salazar	10/03/2007 07:29 PM	APRV
2	Budget & Management	Dina Trevino	10/03/2007 11:00 PM	APRV
3	Rey Salazar	Rey Salazar	10/04/2007 12:33 PM	APRV
4	Auditor's Office		10/04/2007 04:32 PM	NEW

Form Started By: Rocio Villarreal
Started On: 10/03/2007 05:00 PM
Final Approval Date: 10/04/2007



like
ogden
figueroa
allex

NEW HIDALGO COUNTY
HEADSTART CENTRAL KITCHEN
PROJECT DESCRIPTION

REVISED
10/2/07

The New Hidalgo County Headstart Central Kitchen will consist of a building of approximately 4,137 gross square feet. The building construction will consist of a Pre-engineered metal building structural system with metal roof and wall panels. The interior perimeter walls will be 8" concrete block with damp proofing and R-11 insulation. Interior concrete block walls, suspended moisture resistant acoustical ceiling tile and exposed sealed concrete floor, will provide hygienic low maintenance surfaces.

Building plumbing and electrical services will support interior spaces and owner provided kitchen equipment. ADA compliant toilet facilities for men and women, mechanical room, custodial room and covered delivery area will be provided.

Paved parking area for 24 vehicle and respective building utilities will be provided by owner.

The estimated project cost of \$500,000.00 includes engineering and architectural fees of 7% of the Building Construction Cost.

See attached proposed building layout.

AI-5926

16.A.14.

Resolution-Clarification

CC REGULAR

Date: 10/09/2007

Submitted By: Marty Salazar, PURCHASING DEPT.

Submitted For: Marty Salazar

Department: PURCHASING DEPT.

Agenda Area: Purchasing Department

Purchasing only: Hidalgo County

Information

CAPTION

Requesting approval of a clarification to the "Resolution" adopted by Commissioners Court on 9-25-07 in connection with sending notice to all healthcare providers and pharmacies and authorizing the County to pay indigent and medicaid rates for the care of the inmates in the custody of Hidalgo County to apply to those medical related services providers that are not under existing contracts with Hidalgo County.

BACKGROUND

Fiscal Impact

Attachments

Link: [5926](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Purchasing Department (Originator)	Nielda Cavazos	10/04/2007 09:15 AM	APRV
2	Budget & Management	Dina Trevino	10/04/2007 10:37 AM	APRV
3	Manuel Chapa	Manuel Chapa	10/04/2007 11:31 AM	APRV
4	Auditor's Office		10/04/2007 04:32 PM	NEW

Form Started By: Marty Salazar

Started On: 10/03/2007 04:59 PM

Final Approval Date: 10/04/2007

RESOLUTION

A WRITTEN RESOLUTION AUTHORIZING SENDING NOTICE TO ALL HEALTHCARE PROVIDERS, AND PHARMACIES AND AUTHORIZING THE COUNTY TO PAY INDIGENT AND MEDICAID RATES FOR THE CARE OF INMATES IN THE CUSTODY OF HIDALGO COUNTY

BE IT RESOLVED THAT, that the Commissioners Court of Hidalgo County hereby resolves and authorizes that effective September 25, 2007, Hidalgo County will only pay current indigent or Medicaid rates for all health care and drugs provided to inmates who are in the custody of Hidalgo County and hereby authorizes the sending of written notice by the County Auditors to all health care providers and pharmacies notifying them that Hidalgo County will only pay current indigent or Medicaid rates for all health care and drugs provided to inmates who are in the custody of Hidalgo County.

NOW, THEREFORE be it resolved, that the Commissioners Court of Hidalgo County hereby approves the above resolution.

Juan D Salinas, III
County Judge

Sylvia S Handy
Commissioner Precinct 1

Hector "Tito" Palacios
Commissioner Precinct 2

Joe M Flores
Commissioner Precinct 3

Oscar Garza, Jr.
Commissioner Precinct 4

AI-5865

16.A.15.

**Pharr Property-Hector Guerra-300 East Nolana Loop, Pharr, Texas
CC REGULAR**

Date: 10/09/2007

Submitted By: Olga Montero, PURCHASING DEPT.

Submitted For: Olga Montero

Department: PURCHASING DEPT.

Agenda Area: Purchasing Department

Purchasing only: Hidalgo County

Information

CAPTION

Requesting authority to terminate the Earnest Money Contract for the property described as Hector Guerra, 300 East Nolana Loop, Pharr, Texas 78577 (Office Building).

BACKGROUND

Fiscal Impact

Attachments

No file(s) attached.

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Purchasing Department	Marty Salazar	10/04/2007 10:41 AM	APRV
2	Budget & Management	Dina Trevino	10/04/2007 10:50 AM	APRV
3	Rey Salazar	Rey Salazar	10/04/2007 12:33 PM	APRV
4	Auditor's Office		10/04/2007 04:32 PM	NEW
Form Started By: Olga Montero			Started On: 10/02/2007 04:14 PM	
Final Approval Date: 10/04/2007				

AI-5925

16.A.16.

**Report on Board of Judges Meeting
CC REGULAR**

Date: 10/09/2007

Submitted By: Marty Salazar, PURCHASING DEPT.

Submitted For: Marty Salazar

Department: PURCHASING DEPT.

Agenda Area: Purchasing Department

Purchasing only: Hidalgo County

Information

CAPTION

Presentation of report on Board of Judges meeting held on Wednesday, October 3, 2007 and attended by Chris Trevino, Valde Guerra and Martha Salazar (on behalf of CC) with action necessary on possible dates to hold a Workshop in connection with reducing the housing of prisoners outside the Hidalgo County Detention Facility and related issues and topics.

BACKGROUND

Fiscal Impact

Attachments

Link: [5925](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Purchasing Department (Originator)	Nielda Cavazos	10/04/2007 11:07 AM	APRV
2	Budget & Management	Dina Trevino	10/04/2007 01:01 PM	APRV
3	Auditor's Office	Becky Morales	10/04/2007 02:54 PM	APRV
4	Court Administrator	Monica Badillo	10/04/2007 03:23 PM	APRV

Form Started By: Marty Salazar

Started On: 10/03/2007 04:57 PM

Final Approval Date: 10/04/2007

M E M O

**TO: ALL PARTICIPANTS OF THE BOARD
OF JUDGES MEETING**

**FROM: JUDGE JUAN R. PARTIDA, 275TH
DISTRICT COURT LOCAL PRESIDING
JUDGE, HIDALGO COUNTY, TEXAS**

DATE: September 25, 2007

**IN RE: BOARD OF JUDGES MEETING
WEDNESDAY, OCTOBER 3, 2007
11:30 A.M.
275TH DISTRICT COURTROOM**

AGENDA ATTACHED

BOARD OF JUDGES MEETING

OCTOBER 3, 2007

AGENDA

- 1. Joe Lopez, Executive Director, Hidalgo County Comm. Super. & Corr. Dept.**
 - A. Approval of Minutes for meeting of August 22, 2007.**
 - B. Update on Boot Camp and Substance Abuse Facility**
 - C. Budget Adjustments**
- 2. Martha L. Salazar, Hidalgo County Purchasing Agent and on behalf of Hidalgo County Commissioner's Court**
 - A. Discussion and/or action in connection with the overall disposition of cases as it impacts jail population and the cost of housing of prisoners outside the County's detention facility.**
- 3. Hidalgo County Bar Association, Media/P.R. Committee – Brandy M. Wingate.**
 - A. Discussion and/or action in a proposal by the Hidalgo County Young Lawyers' Association to create a Summer Judicial Intern Program. Intern's would be assigned to District Court Judges to perform research and legal analysis.**

AI-5699

16.B.1.

**Pct 1 - Heavy Equipment Purchase
CC REGULAR**

Date: 10/09/2007

Submitted By: Gricelda Villarreal, PURCHASING DEPT.

Submitted For: Gricelda Villarreal

Department: PURCHASING DEPT.

Agenda Area: Purchasing Department

Purchasing only: Prct. 1

Information

CAPTION

Presentation for discussion, consideration and approval to purchase through our membership with Harris County Department of Education CO-OP (TIPS) through awarded member Lansdowne-Moody Company, L.P. for two (2) Terex Back-hoe Loaders Model # TX860B in the total amount of \$138,422.00.

BACKGROUND

Fiscal Impact

FISCAL YEAR:

ACCT. #: 7-1100-432-00-121-001-0-742

FUNDS AVAILABLE Y/N?: Y

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Available balance is \$150,178.15 as of 10/4/07.

Attachments

Link: [Terex](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Purchasing Department	Marty Salazar	10/03/2007 04:44 PM	APRV
2	Budget & Management	Dina Trevino	10/03/2007 04:55 PM	APRV
3	Dale Kennan	Dale Kennan	10/04/2007 08:56 AM	APRV
4	Auditor's Office		10/04/2007 04:32 PM	NEW
Form Started By: Gricelda Villarreal			Started On: 09/21/2007 08:44 AM	
Final Approval Date: 10/04/2007				

**Lansdowne-Moody Co. LP.****Industrial & Farm Equipment**

8445 East Freeway Houston, TX 77029

(713) 672-8366 Office / (713) 672-8173 Fax

QUOTATION**Kubota**

New Holland

ECHO
The Pro Performance Team**TEREX****SCAG**
POWER EQUIPMENTCustomer Name Hidalgo County PurchasingBuyer Crls Villarrela

Address _____

City _____

State _____

Zip _____

Tel # _____

Fax # _____

Cell # _____

Date	28-Sep-07	Salesman	Jason Collins	Price	Amount
Quantity	Description				
2	Terex TX860B Backhoes Equipped as follows:		\$ 69,211.00	\$	138,422.00
-	4wd, front loader, 94hp engine, 4x4 power shuttle,		\$ -	\$	-
-	extendable backhoe, 24" backhoe bucket, 1.33 cu yd loader		\$ -	\$	-
-	bucket, bolt on cutting edge, ROPS certified Cab w/AC,		\$ -	\$	-
-	rotating beacon, front & rear work lights, emergency		\$ -	\$	-
-	flashers, turn signals, additional work lights at the rear of		\$ -	\$	-
-	the unit, and a backup alarm.		\$ -	\$	-
-			\$ -	\$	-
-	These units are in stock at our contractor for your area		\$ -	\$	-
-	H&V equipment and can be delivered with in 30 days of		\$ -	\$	-
-	receipt of the purchase order.		\$ -	\$	-
-			\$ -	\$	-
-	This quote has been priced utilizing the Harris County		\$ -	\$	-
-	Department of Education purchasing co-operative program.		\$ -	\$	-
-			\$ -	\$	-
-			\$ -	\$	-
-			\$ -	\$	-

Sub Total \$ -

3/5 Year Extended Warranty \$ -

Trade In \$ -

Model _____

Trade In Information

Year _____

Allowance _____

Payoff _____

Description _____

Sub Total \$ -

Tax \$ -

Total \$ -

**BUSH HOG**

DISCOUNT CATALOG TERM CONTRACTS

The Harris County Dept. of Education (HCDE) has established catalog discounts with the below vendors. The item(s) that you request on your purchase order(s) (which should be made out to the respective vendors) will be delivered when the order is placed. To ensure your entity is receiving the applicable discount(s), please fax your purchase orders to HCDE at (713) 696-0732. HCDE will send the purchase order(s) to the vendor(s), and send you a written confirmation within twenty-four hours

Please **click** on the vendor's **web address** to access their catalog.

Lawn Care

Vendor: **Lansdowne-Moody Company Inc.**

Web address: www.lmtractor.com

Contact: Jeff Patterson (phone) 713/672-8366, (fax) 713/672-8173

e-mail: jpatterson@lmtractor.com

Contract term: 9/19/07 to 9/18/08

Discount: 3 - 18%

Exceptions: *Discount: Echo-5%, Cub Cadet Residential 8%, Cub Cadet Commercial 8%, Troy-Bilt 8%, Honda Power Equipment 8%, Scag 18%, Scag 18%, Kubota Full Line 3%, Club Car Pioneer Vehicles 4%, Alamo Industrial 5%, New Holland TC30 Series 3%, New Holland Tractors 3%, Rino Products 5%, Modern Implements 3%, Gannon Scrapers 3%

Delivery Process: UPS or Common Carrier Special Note: Contact Lansdowne-Moody for a quote with any attachments and accessories you require and we will give you a time of delivery.

Minimum Order Requirement: None

Payment Terms: Net 30

Purchase Order Information: Purchase Order must be made out to Lansdowne-Moody Company reference "per HCDE catalog discount Job no. 03/006AS" to ensure prices are correct and comply with Texas Purchasing Law. Fax order to HCDE at 713/696-0732 and HCDE shall fax order same day to supplier. Any questions call Kay Vorish at 713/696-0743 or Alfonso Saldivar at 713/696-8242.

Vendor Address: Lansdowne-Moody Company, ATTN: Jeff Patterson, 8445 East Freeway, Houston, TX 77029

Shipping: FOB destination full freight allowed

AI-5919

16.B.2.

**Pct. 1 Road Construction
CC REGULAR**

Date: 10/09/2007

Submitted By: Gricelda Villarreal, PURCHASING DEPT.

Submitted For: Gricelda Villarreal

Department: PURCHASING DEPT.

Agenda Area: Purchasing Department

Purchasing only: Prct. 1

Information

CAPTION

Requesting authority to advertise for sealed bids for: Road Construction Improvements for Various County Roads located in Pct. 1 with approval of specifications. (07-404, Project carried by: Rodriguez Engineering)

Group I: Mile 13-1/2 North From FM 1015 to Mile 6 West; Mile 5 North between Milano to Midway;

Mile 12 From FM 88 to Mile 6 West

BACKGROUND

Fiscal Impact

FISCAL YEAR: 7

ACCT. #: 1336-431-00-121-041-0-731

FUNDS AVAILABLE Y/N?:

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Attachments

Link: [specs](#)

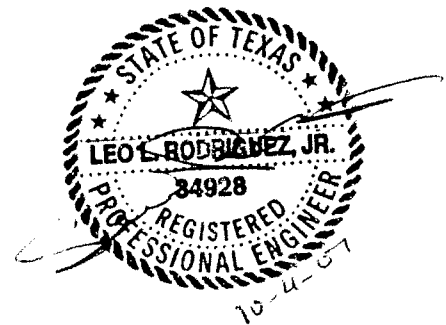
Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Purchasing Department	Marty Salazar	10/04/2007 10:46 AM	APRV
2	Budget & Management		10/04/2007 10:46 AM	NEW
3	Auditor's Office		10/04/2007 10:46 AM	
4	Court Administrator		10/04/2007 10:46 AM	

Form Started By: Gricelda Villarreal
Started On: 10/03/2007 04:40 PM

Final Approval Date: 10/04/2007

**SPECIFICATIONS
FOR
PRECINCT # 1
STREET PAVING**



PREPARED BY:

**RODRIGUEZ ENGINEERING
P.O. BOX 1830
EDINBURG, TEXAS 78540
(956) 491-1013**

SPECIAL CONDITIONS

1. All work shall be barricaded in conformance with TMUTCD. No trenches or excavations may be left open overnight. The traffic control plans are to be used as a guide. The Contractor shall in all cases provide a work area signed and barricaded in conformance with TMUTCD.
2. Any damage to fences, walks, mail boxes or private property shall be repaired by the Contractor at his expense.
3. Contractor must contact all utilities prior to start of work including but no limited to the following:

Central Power and Light	956-686-7453
Southwestern Bell	1-954-4611
Rio Grande Valley Gas	1-800-344-8377
4. Locations of underground facilities are from the best information available. Neither the owner or engineer warrant the accuracy of the information provided. Any deviations shall be called to the engineer's attention immediately.
5. Excavation material shall be used for backfill.
6. Contractor to expose any existing facility that may be in conflict prior to start of construction.
7. All existing utilities shown are from best information available, neither engineer nor the owner take responsibility for accuracy of locations.
8. It shall be the contractor's responsibility to remove all excavated material from the site.
9. Contractor shall at all times allow access to existing driveways.
10. The ROADBOND EN-1 will be used in lieu of Lime and will be furnished by Precinct #1 as well as the MS-1 used to prime the Roadway. However, it will be the Responsibility of the contractor to transport the material. The caliche and asphalt being furnished by Precinct #1 will also be hauled by Precinct #1.
11. The contract will be awarded based on the LABOR ONLY bid proposal. The material and labor bid will be an alternate bid proposal.

PROPOSAL

TO OWNER:

The undersigned, as bidders, declared that the only person or parties interested in this proposal as principals are those named herein, that this proposal is made without collusion with any other person, firm or corporation; that he has carefully examined the form of contract, Notice to Contractors, specifications and the plans thereon referred to, and has carefully examined the locations, and conditions and classes or materials of the proposed work; and agrees that he will provide all the necessary labor, machinery, tools, and apparatus, and other items incidental to construction, and will do all the work and furnish all the materials called for in the contract and specifications in the manner prescribed therein and according to the requirements of the Engineer as therein set forth.

The Bidder shall attach to his bid sheet a list of any exceptions to the specifications.

It is understood that the following quantities of work to be done at unit prices are approximately only and are intended principally to serve as a guide in evaluating bids.

It is further agreed that the quantities of work to be done at unit prices and materials to be furnished, may be increased or diminished as may be considered necessary, in the opinion of the Engineer, to complete the work fully as planned or contemplated, and that all quantities of the work, whether increased or decreased, are to be performed at the unit prices set forth below except as provided for the specifications.

It is further agreed that lump sum prices may be increased to cover additional work ordered by the Engineer, but not shown on the plans or required by the specifications, in accordance with the provisions of the General Conditions. Similarly, they may be decreased to cover deletion of work so ordered.

The bid security accompanying this proposal shall be returned to the bidder, unless in case of the acceptance of the proposal the bidder shall fail to execute a contract and file a performance bond and payment bond within the ten (10) days after its acceptance, in which case the bid security shall become the property of the OWNER, and shall be considered as a payment for damages due to delay and other suffered by the Owner reserves the right to reject any and all bids.

BID PROPOSAL FORM Continued:

BIDDER'S BOND in the amount of \$ 5% in compliance with the INSTRUCTION TO BIDDERS.

The above check or Bidder's Bond is to become the property of THE COUNTY OF HIDALGO in the event the construction contract (when offered by Owner) and bonds are not executed within the time set forth.

**ENGINEER'S ESTIMATE OF QUANTITIES - APPROXIMATE ONLY:
STREET IMPROVMENTS**

MILE 13 1/2 (From FM 1015 to Mile 6)

BID LABOR ONLY For Items

Shown with an (*) (See ITEM # 10 Under Special Conditions)

ITEM DESCRIPTION	UNIT	ESTIMATED QUANTITY	UNIT COST	TOTAL COST
Sub-grade Excavation	CY	16,427	\$	\$
(*) 8" Caliche Base	SY	49,280	\$	\$
(*) 2" Hot MIX and MS-1	SY	42,240	\$	\$
(*) EN-1 (Emulsion)	GAL	372	\$	\$
Driveways	LS	49	\$	\$
Bar Ditch Excavation	LF	31,680	\$	\$
Striping	LF	15,840	\$	\$

TOTAL: \$ _____

CONTINUED ON FOLLOWING PAGE:

BID MATERIAL AND LABOR

(ALTERNATE)

ITEM DESCRIPTION	UNIT	ESTIMATED QUANTITY	UNIT COST	TOTAL COST
Sub-grade Excavation	CY	16,427	\$	\$
8" Caliche Base	SY	49,280	\$	\$
2" Hot Mix (Include Prime)	SY	42,240	\$	\$
EN-1 (Emulsion)	GAL	372	\$	\$
Driveways	LS	49	\$	\$
Bar Ditch Excavation	LF	31,680	\$	\$
Striping	LF	15,840	\$	\$

TOTAL: \$ _____

MILE 5 (From Milano to Midway)

BID LABOR ONLY FOR Items

Shown With An (*) (See ITEM 10 Under Special Conditions)

ITEM DESCRIPTION	UNIT	ESTIMATED QUANTITY	UNIT COST	TOTAL COST
Sub-grade Excavation	CY	2738	\$	\$
(*) 8" Caliche Base	SY	8213	\$	\$
(*) 2" Hot Mix and MS-1	SY	7040	\$	\$
(*) EN-1 (Emulsion)	GAL	62	\$	\$
Driveways	LS	26	\$	\$
Bar Ditch Excavation	LF	5280	\$	\$
Striping	LF	2640	\$	\$

TOTAL: \$ _____

BID MATERIALS and LABOR
(ALTERNATE)

ITEM DESCRIPTION	UNIT	ESTIMATED QUANTITY	UNIT COST	TOTAL COST
Sub-grade Excavation	CY	2738	\$	\$
8" Caliche Base	SY	8213	\$	\$
2" Hot Mix (Include Prime)	SY	7040	\$	\$
EN-1 (Emulsion)	GAL	62	\$	\$
Driveways	LS	26	\$	\$
Bar Ditch Excavation	LF	5280	\$	\$
Striping	LF	2640	\$	\$

MILE 12 (From FM 88 to Mile 6)

BID LABOR ONLY

For Items Shown With An (*) (See Item 10 Under Special Conditions)

ITEM DESCRIPTION	UNIT	ESTIMATED QUANTITY	UNIT COST	TOTAL COST
Sub-grade Excavation	CY	5,476	\$	\$
(*) 8" Caliche Base	SY	16,427	\$	\$
(*) 2" Hot Mix and MS-1	SY	14,080	\$	\$
(*) EN-1 (Emulsion)	GAL	124	\$	\$
Driveways	LS	26	\$	\$
Bar Ditch Excavation	LF	10,560	\$	\$
Striping	LF	5,280	\$	\$

TOTAL: \$ _____

**BID MATERIALS AND LABOR
(ALTERNATE)**

ITEM DESCRIPTION	UNIT	ESTIMATED QUANTITY	UNIT COST	TOTAL COST
Sub-grade Excavation	CY	5476	\$	\$
8" Caliche Base	SY	16,427	\$	\$
2" Hot Mix (Include Prime)	SY	14,080	\$	\$
EN-1 (Emulsion)	GAL	124	\$	\$
Driveways	LS	26	\$	\$
Bar Ditch Excavation	LF	10,560	\$	\$
Striping	LF	5,280	\$	\$

BID PROPOSAL FORM Continued:

Number of working days to complete contract 120.

The undersigned agrees, unless hereinafter stated otherwise to furnish all materials as shown and specified in the Plans and Specifications.

Bidder hereby agrees to commence work under this contract within 10 days after notice to proceed is issued and complete the work within 120 working days, except Saturdays, Sundays and County recognized holidays.

Receipt is acknowledged of the following addendas:

NO. _____ DATED _____ NO. _____ DATED _____

Bidder agrees that the Owner has the right to accept or reject any or all bids and to waive all formalities.

DATE: _____

Respectfully Submitted,

By:

(Signature)

(Type or Print Name)

(Company)

(Address)

(Phone Number)

(Fax Number)

(SEAL - IF BIDDER IS A CORPORATION)

TECHNICAL SPECIFICATIONS

02102	CLEARING AND GRUBBING
02225	UNCLASSIFIED STREET EXCAVATION
02601	FLEXIBLE BASE
02612	HOT MIX ASPHALT CONCRETE PAVEMENT

SECTION 02102

CLEARING AND GRUBBING

PART 1 - GENERAL

1.01 GENERAL DESCRIPTION OF WORK:

- A. Cleaning and grubbing on project site of trees, stumps, brush, roots, vegetation, logs, rubbish and other objectionable matter within limits described in specifications or as shown on plans.
- B. Cleaning and grubbing shall be in advance of grading operation except that in cuts over 3 feet in depth, grubbing may be done simultaneously with excavation, provided objectionable matter is removed as specified.
- C. Disposal of all debris resulting from clearing and grubbing work.

1.02 PROTECTION OF ADJACENT WORK:

- A. Protect all areas outside indicated construction areas.
- B. Protect existing improvements, adjacent property, utilities and other facilities, and trees and plants not to be removed from injury or damage.

PART 2 - PRODUCTS

2.01 MATERIALS:

- A. Provide materials required to perform work as specified.

PART 3 - EXECUTION

3.01 CLEARING:

- A. Clear all areas covered by dikes, roads, structures and embankments within project limits unless otherwise shown in plans.
- B. Remove all saplings, brush, down-timber and debris unless shown or directed otherwise.
- C. Use tree wound paint to treat scars, gashes or limb stubs on trees not removed.

3.02 GRUBBING:

- A. Trees, stumps, root systems, rocks and other obstructions shall be removed to the depths shown when they fall within the construction templates for the following items:

1. Footings	18" below bottom of footing
2. Sidewalks (or other types of walks)	12" below bottom of walk
3. Roadways or Streets	18" below bottom of subgrade
4. Parking Areas	18" below bottom of subgrade
5. Grassed Areas	18" below top soil
6. Fills	24" below bottom of fill

B. Blasting not permitted.

3.03 REMOVAL OF DEBRIS AND CLEANUP:

- A. Burn as permitted by regulating agencies or the ENGINEER as work progresses.
- B. Unguarded fires will not be permitted.
- C. Permits will be obtained, where required, for necessary burning or disposal sites.
- D. Dispose of all waste materials not burned by removal from site.
- E. Materials cleared and grubbed shall be the property of the CONTRACTOR and shall be his responsibility for disposal.

PART 4 - MEASUREMENT AND PAYMENT

4.01 CLEARING AND GRUBBING:

- A. Clearing and Grubbing shall be measured for payment either in acres or by lump sum only for areas indicated on the plans, or as provided in the proposal and contract.
- B. When not listed as a separate contract pay item, Clearing and Grubbing shall be considered as incidental work, and the cost thereof shall be included in such contract pay items as are provided in the proposal contract.
- C. Compensation, whether by contract pay item or incidental work will be for furnishing all materials, labor, equipment, tools and incidentals required for the work, all in accordance with the plans and these specifications.

* * * END OF SECTION * * *

SECTION 02225

UNCLASSIFIED STREET EXCAVATION

PART 1 - GENERAL

1.01 GENERAL DESCRIPTION OF WORK:

- A. Perform all required excavation within the limits of right-of-way and adjacent thereto (except excavations specifically described and provided for elsewhere in the specifications).
- B. Remove, properly use, or dispose of all excavated materials.
- C. Shape and finish all earthwork in conformance with lines and grades as shown on the plans or as specified by the ENGINEER.
- D. Schedule work to avoid property owner inconvenience as practical during construction.
- E. Exercise care in operating applicable equipment beneath or adjacent to trees, sidewalks, poles, and other existing features to prevent damage.
- F. Restore obstructions removed to accommodate construction equipment or to facilitate excavation.

1.02 CLASSIFICATION:

- A. All street excavation shall be unclassified, regardless of material encountered.
- B. Any reference to rock or any other material on the plans, or in these specifications, is not to be construed as classification of the excavation.

PART 2 - PRODUCTS

2.01 SUBGRADE:

- A. Use on-site material moved from cut areas to fill areas as approved by ENGINEER.
- B. Use borrow materials from areas designated as needed.

2.02 DRAINAGE PROVISIONS:

- A. Interruptions of natural surface drainage, or flow of artificial drains shall be mitigated by the CONTRACTOR by use of temporary drainage facilities, as approved by the ENGINEER, to prevent damage to public or private interest.

- B. Restore original drainages as soon as the work shall permit.
- C. The CONTRACTOR shall be held liable for all damages which may result from neglect to provide for either natural or artificial drainage which his work may have interrupted.

PART 3 - EXECUTION

3.01 UNCLASSIFIED STREET EXCAVATION:

- A. Perform all excavation, embankment and grading required for pavement and/or curb and gutter as shown on plans.
- B. Move suitable excavated material to areas requiring fill and place in accordance with these specifications. Determination of suitable material will be made by ENGINEER. Haul unsuitable material to waste sites.
- C. Slope cut or fill sections uniformly from curb line to sidewalk or other controlling feature, as designated by ENGINEER. Smooth bank to provide a neat finished appearance.
- D. Remove and replace unstable soils encountered during grading operations with suitable material. Notify ENGINEER of suspected unsuitable material before commencing removal. Authorized replacement with select material will be paid for by change order.
- E. Replace gravel or rock driveway surfaces disturbed by grading with like material at no additional cost to OWNER.
- F. Strip, salvage and stockpile topsoil in sufficient quantity to allow a uniform 6-inch lift over all disturbed areas not otherwise surfaced. Topsoil is included in unclassified excavation.
- G. Remove existing culvert pipe where shown as part of and incidental to unclassified excavation.

3.02 UNSTABLE OR UNSUITABLE SUBGRADE:

- A. Excavate unstable subgrade at least 2 feet below grade where directed by ENGINEER.
- B. Replace with suitable stable material approved by ENGINEER.
- C. Compact to uniform density in 6-inch lifts.
- D. Density of compacted subgrade to be equal to or greater than adjacent undisturbed grade.
- E. Payment will be as specified for unclassified excavation.
- G. Conduct operations in such a manner such that measurements may be taken before any backfill, as required above, is placed.

3.03 EXCESS OR UNSUITABLE EXCAVATION:

- A. Dispose of excavation in excess of that needed or unsuitable for construction. As directed by the ENGINEER, excess or unsuitable excavation may be used for widening of embankments, or flattening of slopes, or as otherwise specified.
- B. Obtain approval of the ENGINEER as to disposition and method for disposal of excess or unsuitable excavation.

3.04 GENERAL:

- A. Provide all labor, equipment and associated materials to excavate areas specified.

PART 4 - MEASUREMENT AND PAYMENT

4.01 UNCLASSIFIED STREET EXCAVATION:

- A. Unclassified street excavation, as authorized, shall be measured in its original position and the volume determined by the average end area method. All work performed shall be paid for at the contract bid price per cubic yard for unclassified street excavation.
- B. When not listed as a separate contract pay item, unclassified street excavation shall be considered as incidental work, and the cost thereof shall be included in such contract pay items as are provided in the proposal contract.
- C. Compensation, whether by contract pay item or incidental work will be for furnishing all materials, labor, equipment, tools and incidentals required by the work, all in accordance with the plans and these specifications.

* * * END OF SECTION * * *

ITEM 02601

FLEXIBLE BASE

PART I - GENERAL

1.01 GENERAL DESCRIPTION OF WORK:

- A. This work shall consist of furnishing and placing a foundation course for surface courses or for other base courses.
- B. Flexible base shall be composed of either caliche (argillaceous limestone, calcareous or calcareous clay particles, with or without stone, conglomerate, gravel, sand or other granular materials), crushed stone, gravel, iron ore topsoil, shell, or crushed slag.
- C. Flexible base shall be constructed as specified herein in one or more courses in conformance with details, lines and grades shown on the plans, and as established by the ENGINEER.

PART 2 - PRODUCTS

2.01 MATERIALS:

- A. Materials for flexible base shall be crushed or uncrushed as necessary to comply with the requirements hereinafter specified.
- B. Materials shall consist of durable course aggregate particles mixed with approved binding materials.

2.02 LIME STABILIZATION:

- A. Where shown on the plans, or directed by the ENGINEER, material for flexible base shall be lime stabilized in accordance with the provisions of Section 02240.

2.03 TYPES:

- A. Type A - Crushed or broken aggregate (excluding gravel aggregate).
- B. Type B - Gravel Aggregate
- C. Type C - Iron Ore Topsoil
- D. Type D - Shell Aggregate with Sand Admixture
- E. Type E - Shell Aggregate with Sand and Caliche Admixture
- F. Type F - Caliche
- G. Type G - Crushed Slag

- H. Unless otherwise noted on the plans, the CONTRACTOR may use any one type of these types, provided the material used meet the requirements set forth in the specification test limits herein.

2.04 GRADES:

- A. Unless otherwise shown on the plans or directed by the ENGINEER, the final course of base material shall consist of Grades 1 or 2 as specified in Table 02601-1.
- B. Base courses or subbase materials, unless otherwise noted on the plans or directed by the ENGINEER, may consist of Grades 1, 2, 3, or 4, as specified in Table 02601-1.
- C. All Grades shall, when tested in accordance with standard laboratory test procedures, meet the physical requirements set forth in Table 02601-1.
- D. Testing of flexible base materials shall be in accordance with the following test procedures:

<u>TEST</u>	<u>TESTING PROCEDURE</u>
Preparation for soil constants and sieve analysis	TEX-101-E
Liquid Limit	TEX-104-E
Plastic Limit	TEX-105-E
Plasticity Limit	TEX-106-E
Sieve Analysis	TEX-110-E
Wet Ball Mill	TEX-116-E
Triaxial Tests	TEX-117-E (Part I or II)

- E. Unless otherwise specified on the plans, samples for testing the material for Soil Constants, Gradation and Wet Ball Mill shall be taken prior to the compaction operations.
- F. Unless otherwise specified on the plans, samples for triaxial tests shall be taken from the stockpile or from production, as directed by the ENGINEER, where stockpiling is required and from production where stockpiling is not required.

TABLE 02601-1

PHYSICAL REQUIREMENTS FOR FLEXIBLE BASE MATERIALS

GRADES				
TYPES	Grade 1: (Triaxial class 1 Min. compressive strength, psi: 45 at 0 psi lateral pressure and 175 at 15 psi lateral pressure	Grade 2: (Triaxial Class 1 to 2.3) Min. com- pressive strength, psi: 35 at 0 psi lateral pressure and 175 at 15 psi lateral pressure	Grade 3: (Unspecified Tri axial Class)	Grade 4:
TYPE A Crushed or Broken Aggregate (excluding gravel aggregate)	Retained on % Sq. Sieve 1-3/4".....0 7/8".....10-35 3/8".....30-50 No. 4.....45-65 No. 40.....70-85 Max LL.....35 Max PI.....10 Wet Ball Mill Max. Amt.....40 Max. Increase in Passing No. 40.....20	Retained on % Sq. Sieve 1-3/4".....0-10 No. 4.....45-75 No. 40.....60-85 Max LL.....40 Max PI.....12 Wet Ball Mill Max. Amt.....50 Max. Increase in Passing No. 40.....20	Retained on % Sq. Sieve 1-3/4".....0-10 No. 40.....60-85 Max LL.....45 Max PI.....15 Wet Ball Mill Max. Amt.....55 Max. Increase in Passing No. 40.....20	As Shown on Plans
TYPE B Gravel Aggregate		Retained on % Sq. Sieve 1-3/4".....0-10 No. 4.....30-75 No. 40.....70-85 Max LL.....35 Max PI.....12	Retained on % Sq. Sieve 1-3/4".....0- 5 No. 4.....30-75 No. 40.....65-85 Max LL.....35 Max PI.....12	As Shown On Plans
TYPE C Iron Ore Topsoil		Retained on % Sq. Sieve 2-1/2".....0 No. 40.....50-85 Max LL.....35 Max PI.....12	Retained on % Sq. Sieve 2-3/4".....0 No. 40.....45-85 Max LL.....35 Max PI.....12	As Shown on Plans

TABLE 02601-1 CONT'D

TYPE D Sand-Shell	Retained on	%	Retained on	%	As Shown on Plans
	Sq. Sieve		Sq. Sieve		
	1-3/4".....	0-10	1-3/4".....	0-10	
	No. 4.....	45-65	No. 40.....	45-65	
	No. 40.....	50-70	Max LL.....	35	
	Max LL.....	35	Max PI.....	12	
TYPE E Shell with Sand and Caliche	Retained on	%	Retained on	%	As Shown on Plans
	Sq. Sieve		Sq. Sieve		
	1-3/4".....	0	1-3/4".....	0	
	No. 40.....	45-65	No. 40.....	45-65	
	Max LL.....	35	Max LL.....	35	
	Max PI.....	10	Max PI.....	12	
TYPE F Caliche	Retained on	%	Retained on	%	As Shown on Plans
	Sq. Sieve		Sq. Sieve		
	1-3/4".....	0	1-3/4".....	0	
	No. 4.....	45-75	No. 40.....	50-85	
	No. 40.....	50-85	Max LL.....	40	
	Max LL.....	40	Max PI.....	12	
TYPE G Crushed Blast Fur- nace Slag					As Shown on Plans

G. The limits establishing reasonably close conformity with the specified gradation and plasticity index are defined by the following:

1. The ENGINEER may accept the material, providing not more than 2 out of 10 consecutive gradation tests performed are outside the specified limits on any individual or combination of sieves by no more than 5% and where no two consecutive tests are outside the specified limits.
2. The ENGINEER may accept the material providing not more than 2 out of 10 consecutive plasticity index samples tested are outside the specified limit by no more than two points and where no two consecutive tests are outside the specified limit.

2.05 STOCKPILING:

- A. When specified on the plans, the material shall be stockpiled prior to delivery on the road. The stockpile shall be not less than the height indicated and shall be made up of layers of material not to exceed the depth shown on the plans.
- B. After a sufficient stockpile has been constructed as specified on the plans, the CONTRACTOR may proceed with loading from the stockpile for delivery to the road.
- C. In loading from the stockpile for delivery to the road, the material shall be loaded by making successive vertical cuts through the entire depth of the stockpile.
- D. If the CONTRACTOR elects to produce the Type a material from more than one material or more than one source, each material shall be crushed separately and placed in separate stockpiles so that at least 75 percent of the material in the coarse aggregate stockpiles will be retained on the No. 4 sieve and at least 70 percent of the material in the fine aggregate stockpile will pass the No. 4 sieve.
- E. The materials shall be combined in a central mixing plant in the proportions determined by the ENGINEER to produce a uniform mixture which meets all of the requirements of the specification. In the event that combinations of the materials produced fail to meet all of the specification requirements, the CONTRACTOR will be required to secure other materials which will meet specification requirements.
- F. The central mixing plant shall be either the batch or continuous flow type, and shall be equipped with feeding and metering devices which will add the materials into the mixer in the specified quantities.
- G. Mixing shall continue until a uniform mixture is obtained.

PART 3 - EXECUTION

3.01 PREPARATION OF SUBGRADE:

- A. The roadbed shall be excavated and shaped in conformity with the typical sections shown on the plans and to the lines and grades as established by the ENGINEER.
- B. All unstable or otherwise objectionable material shall be removed from the subgrade and replaced with approved material.
- C. All holes, ruts and depressions shall be filled with approved material and, if required, the subgrade shall be thoroughly wetted with water and reshaped and rolled to the extent directed in order to place the subgrade in an acceptable condition to receive the base material.
- D. The surface of the subgrade shall be finished to line and grade as established and in conformity with the typical section shown on plans, and any deviation in excess of 1/2 inch in cross section and in a length of 16-feet measured longitudinally shall be corrected by loosening, adding or removing material, reshaping and recompacting by sprinkling and rolling.
- E. Sufficient subgrade shall be prepared in advance to insure satisfactory prosecution of the work.
- F. Material excavated in the preparation of the subgrade shall be utilized in the construction of adjacent shoulders and slopes or otherwise disposed on as directed, and any additional material required for the completion of the shoulders and slopes shall be secured from sources indicated on plans or as directed by the Engineer.

3.02 PLACEMENT OF FIRST COURSE - TYPE A, TYPE B, TYPE C, TYPE F, AND TYPE G MATERIAL:

- A. Immediately before placing the base material, the subgrade shall be checked as to conformity with grade and section.
- B. The material shall be delivered in approved vehicles of a uniform capacity, and it shall be the charge of the CONTRACTOR that the required amount of specified material shall be delivered in each 100-foot station.
- C. Material deposited upon the subgrade shall be spread and shaped the same day.
- D. In the event inclement weather or other unforeseen circumstances render impractical the spreading of the material during the first 24-hour period, the materials shall be scarified and spread as directed by the Engineer.
- E. The material shall be sprinkled, if directed, and shall then be bladed, dragged and shaped to conform to typical sections as shown on plans.

- F. All areas and "nests" of segregated coarse or fine material shall be corrected to removed and replaced with well graded material, as directed by the ENGINEER.
- G. If additional binder is considered desirable or necessary after the material is spread and shaped, it shall be furnished and supplied in the amount directed by the ENGINEER. Such binder material shall be carefully and evenly incorporated with the material in place by scarifying, harrowing, brooming or by other approved methods.
- H. The course shall be compacted by the method of compaction hereinafter specified as the "Ordinary Compaction" method or the "Density Control" method of compaction as indicated on the plans, or as directed by the ENGINEER.
 - 1. When the "Ordinary Compaction" method is to be used, the following provisions shall apply:
 - a) The course shall be sprinkled as required and rolled as directed until a uniform compaction is secured. Throughout this entire operation, the shape of the course shall be maintained by blading and the surface upon completion shall be smooth and in conformity with the typical sections shown on plans and to the established lines and grades.
 - b) In that area on which pavement is to be placed, any deviation in excess of 1/4 inch in cross section in a length of 16 feet measured longitudinally shall be corrected by loosening, adding or removing material, reshaping and recompact by sprinkling and rolling.
 - c) All irregularities, depressions or weak spots which develop shall be corrected immediately by scarifying the areas affected, adding suitable material as required, reshaping and recompact by sprinkling and rolling.
 - 2. When the "Density Control" method of compaction is to be used, the following provisions shall apply:
 - a) The course shall be sprinkled as required and compacted to the extent necessary to provide not less than the percent density as hereinafter specified under "Density".
 - b) In addition to the requirements specified for density, the full depth of the flexible base shown on the plans shall be compacted to the extent necessary to remain firm and stable under construction equipment.
 - c) After each section of flexible base is completed, tests as necessary will be made by the ENGINEER. If the material fails to meet the density requirements, it shall be reworked as necessary to meet these requirements.

- d) Throughout this entire operation, the shape of the course shall be maintained by blading, and the surface upon completion shall be smooth and in conformity with the typical sections shown on the plans and to the established lines and grades.
 - e) In that area on which pavement is to be placed, any deviation in excess of 1/4 inch in cross section in a length of 16 feet measured longitudinally shall be corrected by loosening, adding or removing material, reshaping and recompact by sprinkling and rolling.
 - f) All irregularities, depressions or weak spots which develop shall be corrected immediately by scarifying the areas affected, adding suitable material as required, reshaping and recompact by sprinkling and rolling.
- I. Should the base course, due to any reason or cause, lose the required stability, density or finish before the surfacing is complete, it shall be recompact and refinished at the sole expense of the CONTRACTOR.
 - J. Where Type C material is used, the material shall be scarified, thoroughly wetted, mixed, manipulated, and bladed so as to secure a uniformly wetted material, and pulled in over the subgrade in courses and set under the action of blading and rolling. The work of mixing, blading, rolling, shaping, and subsequent maintenance shall be performed by the continuous use of sufficient number of satisfactory rollers and power maintainers with adequate scarifier attachments.

3.03 PLACEMENT OF FIRST COURSE - TYPE D MATERIAL:

- A. Immediately before placing the base material, the subgrade shall be checked as to conformity with grade and section, and corrections made if necessary.
- B. All materials shall be delivered in approved vehicles of a uniform capacity.
- C. The required amount of shell shall be uniformly spread across the section and allowed to dry sufficiently to insure proper slaking and mixing of the binder material. Immediately upon completion of the drying period, as determined by the ENGINEER, the specified amount of sand admixture as required to produce a combined material meeting the requirements hereinbefore specified, shall be spread uniformly across the shell.
- D. The material shall then be sprinkled as required and thoroughly mixed by blading and harrowing, or other approved methods.
- E. Failure to proceed with the placing of sand admixture or mixing and placing operations will be grounds for the suspension of placing of shell.

- F. Under no conditions will the CONTRACTOR be allowed to place an excessive amount of shell without proceeding with the mixing and placing operations.
- G. The course shall be compacted by the method of compaction hereinafter specified as the "Ordinary Compaction" method or the "Density Control" method of compaction as indicated on the plans, or as directed by the ENGINEER.
1. When the plans indicate that the "Ordinary Compaction" method is to be used, the following provisions shall apply:
 - a) After mixing, all material shall be windrowed, and then spread over the section in layers.
 - b) The layers shall not exceed 2 inches in loose depth.
 - c) If necessary to prevent segregation, the material shall be wetted in the window prior to spreading.
 - d) After each lift is spread, it shall be sprinkled and rolled to secure maximum compaction as directed by the ENGINEER. Succeeding layers shall then be placed similarly until the course is completed.
 - e) All areas and "nests" of segregated coarse or fine material shall be corrected or removed and replaced with well graded material, as directed by the ENGINEER.
 - f) The course shall then be sprinkled as required and rolled as directed until a uniform compaction is secured.
 - g) Throughout this entire operation, the shape of the course shall be maintained by blading; and the surface, upon completion, shall be smooth and in conformity with the typical sections shown on plans, and to the established lines and grades.
 - h) In that area on which pavement is to be place, any deviation in excess of 1/4 inch in cross section in a length of 16 feet measured longitudinally shall be corrected by loosening, adding or removing material, reshaping and recompacting by sprinkling and rolling.
 - i) All irregularities, depressions or weak spots which develop shall be corrected immediately by scarifying the areas affected, adding suitable material as required, reshaping and recompacting by sprinkling and rolling.
 2. When the plans indicate that the "Density Control" method of compaction is to be used, the compaction method shall be the same as prescribed for Type A, Type B, Type C, Type F and Type G material.

- II. When indicated on the plans or permitted by the ENGINEER, Type D material may be mixed in a central mixing plant and delivered to the road as a combined mixture. When this method is used, the combined mixture shall meet the requirements for type D material as hereinbefore specified and the placing and compaction requirement shall be the same as prescribed for Type A, Type B, Type C, Type F and Type G material.

3.04 PLACEMENT OF FIRST COURSE - TYPE E MATERIAL:

- A. The construction methods for placing the first course of Type E material shall be the same as prescribed for Type D material except that after the shell and sand have been placed, the prescribed amount of caliche shall then be spread across the sand and shell.
- B. The composite mixture shall then be sprinkled as required and thoroughly mixed by blading and harrowing or other approved methods.
- C. Compaction of the first course of Type E material shall be the same as prescribed above for Type D material.
- D. Failure to proceed with placing the sand and caliche admixture or mixing and placing operations will be grounds for the suspension of placing of shell.
- E. Under no conditions will the CONTRACTOR be allowed to place an excessive amount of shell without proceeding with the mixing and placing operations.

3.05 PLACEMENT OF SUCCEEDING COURSES - ALL MATERIAL TYPES:

- A. Construction methods shall be the same as prescribed for the first course.
- B. Prior to placing the surfacing on the completed base, the base shall be "dry cured" to the extent directed by the ENGINEER.

3.06 DENSITY CONTROL:

- A. When the "Density Control" method of compaction is indicated on the plans, each course of flexible base shall be compacted to the percent density shown on the plans.
- B. The testing will be as outlined in Test Method Tex-114-E.
- C. It is the intent of this specification to provide in that part of the base included in the top 8 inches immediately below the finished surface of the roadway not less than 100 percent of the density as determined by the compaction ratio method.
- D. Field density determination shall be made in accordance with Test Method Tex-115-E.

3.07 TOLERANCES:

- A. When tolerances are permitted by the plans, the limits establishing reasonable close conformity with percent density specified are defined by the following:
 - 1. The ENGINEER may accept the work providing not more than 25 percent of the density tests performed each day are outside the specified density by no more than three pounds per cubic foot and where no two consecutive tests on continuous work are outside the specified limits.

PART 4 - MEASUREMENT AND PAYMENT

4.01 MEASUREMENT:

- A. Flexible base will be measured by the square yard of surface area of completed and accepted work based on the width of flexible base as shown on the plans.
 - 1. The flexible base shall be measured for depth by the units of 2000 square yards, with one measurement taken at a location selected by the ENGINEER.
 - 2. In that unit where flexible base is deficient by more than 1/2 inch in thickness, the deficiency shall be corrected by scarifying, adding material as required, reshaping and recompacting by sprinkling and rolling.
 - 3. No additional payment over the contract unit price will be made for any flexible base of a thickness exceeding that required by plans.
- B. The CONTRACTOR shall schedule his operations in such a manner as to facilitate the measurement of the pay item.
- C. The ENGINEER may accept the work provided no more than 2 out of 10 depth tests performed are deficient by not more 1/2 inch and where no two consecutive tests on continuous work are outside the specified depth.

4.02 PAYMENT:

- A. The accepted quantities of flexible base of the type, grade, and compaction method specified will be paid at the contract unit bid price per square yard, complete in place.
- B. Where "Ordinary Compaction" is used, all sprinkling, rolling, and manipulation required will not be paid for directly, but will be incidental to other bid items.

- C. The unit prices bid shall each be full compensation for shaping and fine grading the roadbed; for securing and furnishing all materials, including all royalty and freight involved; for furnishing scales and labor involved in weighing the material when required; for loosening, blasting, excavating, screening, crushing and temporary stockpiling when required; for loading all materials, for all hauling and delivering on the road; for spreading, mixing, blading, dragging, shaping and finishing; and for all manipulation, labor, tools and incidentals necessary to complete the work.

* * * END OF SECTION * * *

SECTION 02612

HOT MIX ASPHALT CONCRETE PAVEMENT

PART 1 - GENERAL

1.01 DESCRIPTION:

- A. Hot mix asphalt concrete (HMAC) pavement shall consist of a binder course, a leveling up course, a surface course or a combination of the courses as shown on the plans, or as directed by the ENGINEER.
- B. HMAC pavement shall be composed of a compacted mixture of mineral aggregate and asphaltic material, constructed on previously completed and approved subgrade, subbase course, base course, or existing pavement.
- C. HMAC pavement shall be in accordance with the specifications herein and in conformity with the lines, grades, quantities and typical sections in the contract and/or as directed by the ENGINEER.

1.02 QUALITY CONTROL:

- A. HMAC pavement and its constituent part shall conform to the ASTM, AASHTO and/or Texas SDIIPT test methods noted below.

PART 2 - PRODUCTS

2.01 ASPHALTIC MATERIALS:

- A. Asphalt cement binders shall be uncracked petroleum asphalts and shall be carefully refined, by steam, vacuum, or solvent, from asphaltic or semi-asphaltic base crude petroleum at a temperature not to exceed 700 degrees F. Asphalt cements shall be free from thermal decomposition products and shall not be blended with any materials which have been subjected to cracking or produced from a crude petroleum source other than that of the original material. The asphalt cement shall not contain residues from non-asphaltic sources. Asphalt cement shall be homogeneous, free from water, and shall not foam when heated to 347 degrees F.
- B. Paving asphalt shall be classified by penetration or viscosity and shall conform to the requirements set forth in one of the following tables as designated by the ENGINEER. The CONTRACTOR may supply asphalt meeting the requirements of one of the following tables provided that he obtains prior approval of the ENGINEER and with the provision that once approval has been obtained, that the CONTRACTOR will remain with that grade throughout the project.

TABLE 02612-1

Specification Designation	AASHTO Test Method	ASTM Test Method	40 to 50	60 to 70	85 to 100	120 to 150	150 to 200	200 to 250
Flash Point (Open Cup) Min.	T48	D92		450	450	450	425	350
Penetration of Orig. Sample at 77°F	T49	D5	40 to 50	60 to 70	85 to 100	120 to 150	150 to 200	200 to 250
Thin-Film Oven Loss, Hours at 325°F, % Max	T179	D1754	0.75	0.75	0.75	0.75	1.00	1.00
Test of Residue from Thin-Film Oven Test: % of Orig. Pen., Min.	T49	D5	52	50	50	50	50	50
Ductility at 77°F, cm. after Loss at 325°F, Min.	T51	D113	50	50	100	100	100	100
Solubility in CCl ₄ Min.	T44*	None	99.5	99.5	99.5	99.5	99.5	99.5
Reaction to Spot Test	T102**	None	-0-	-0-	-0-	-0-	-0-	-0-

* Procedure No. 1 with CCl₄ substituted for CS₂.

**Using 85% Standard Naphtha Solvent and 15% xylene.

TABLE 02612-2

TYPE-GRADE	OA-30		OA-175**		OA-400	
	Min.	Max.	Min.	Max.	Min.	Max.
Penetration at 32 F, 200g., 60 sec	15	--	--	--	--	--
Penetration at 77 F, 100g., 5 sec.	25	35	150	200	--	--
Penetration at 115 F, 50g., 5 sec.	--	65	--	--	--	--
Ductility at 77 F, 5 cm/min., cms: Original OA.	2	--	70	--	--	--
Flash Point C.O.C., F	450	--	425	--	425	--
Softening Point, R. & B., F	185	--	95	130	--	--
Thin Film Oven Test, 1/8 in. Film, 50 g., 5 hrs., 325 F, % Loss by wt	--	0.4	--	1.4	--	2.0
Penetration of Residue, at 77 F, 100g., 5 sec. % of Original Pen.	--	--	40	--	--	--
Ductility of Residue at 77 F, 5 cm/min., cms	--	--	100	--	--	--
Solubility in Trichloroethylene, %.	99.0	--	99.0	--	99.0	--
Spot Test on Original OA.	Neg.		Neg.		Neg.	
Float Test at 122 F, sec.	--	--	--	--	120	150
Tests on 85 to 115 Pen. Residue* Residue by Wt., %.	--	--	--	--	75	--
Ductility, 77 F, 5 cm/min: Original Res., cms	--	--	--	--	100	--
Subjected to Thin Film Test, cms	--	--	--	--	100	--

*Determined by Vacuum Distillation (by evaporation if unable to reduce by vacuum).

**For use with Latex Additive only.

TABLE 02612-3

PROPERTIES	AC-1.5		AC-3		AC-5		AC-10		AC-20		AC-40	
	MIN	MAX	MIN	MAX	MIN	MAX	MIN	MAX	MIN	MAX	MIN	MAX
Viscosity, 140F stokes.	150	50	300	100	500	100	1000	200	2000	400	4000	800
Viscosity, 275 F stokes.	0.7	--	1.1	--	1.4	--	1.9	--	2.5	--	3.5	--
Penetration, 77 F, 100 g, 5 sec. . .	250	--	210	--	135	--	85	--	55	--	35	--
Flash Point, C.O.C., F.	425	--	425	--	425	--	450	--	450	--	450	--
Solubility in trichloroethylene, percent	99.0	--	99.0	--	99.0	--	99.0	--	99.0	--	99.0	--
Tests on residues from thin film oven test:												
Viscosity, 140F stokes.	--	450	--	900	--	1500	--	3000	--	6000	--	12000
Ductility, 77 F, 5 cms per min, cms	100	--	100	--	100	--	70	--	50	--	30	--
Spot test.	Negative for all grades											

- C. A minimum of two percent, by weight, latex additive (solids basis) shall be added to the OA-175 Asphalt or to AC-5 Asphalt when specified on the plans or in other specifications in the contract. The latex additive shall be governed by the following specifications:

The latex is to be an anionic emulsion of butadiene-styrene low-temperature copolymer in water, stabilized with fatty-acid soap so as to have good storage stability, and possessing the following properties:

Monomer ratio, B/S	70/30
Minimum solids content	67%
Solids content per gal. @ 67%.	5.3 lbs.
Coagulum on 80-mesh screen	0.1% max.
Type Anti-oxidant.	staining
Mooney viscosity of Polymer (M/L 4 @ 212F)	100 min.
pH of Latex.	9.4 - 10.5
Surface tension	.28-42 dynes/cm ²

The finished latex-asphalt blend shall meet the following requirements:

Viscosity at 140 F, stokes 1500 max.

Ductility at 39.2 F. 1 cm. per min., cm. . . 100 min.

- D. Asphalt content shall be within the limits noted below:

Table 02612-4

HMAC Type	Percent of Mixture by Weight	Percent of Mixture by Volume
"A"	3.5 - 7.0	8.0 - 16.0
"B"	3.5 - 7.0	8.0 - 16.0
"C"	3.5 - 7.0	8.0 - 16.0
"D"	4.0 - 8.0	9.0 - 19.0
"F"	3.5 - 6.5	8.0 - 16.0

- E. At the time of delivery of each shipment of asphalt, the vendor supplying the material shall deliver to the purchaser certified copies of the test report which shall indicate the name of the vendor, type and grade of asphalt delivered, date and point of delivery, quantity delivered, delivery ticket number, and results of the above-specified tests. The test report shall be certified and signed by an authorized representative of the vendor that the product delivered conforms to the specifications for the type and grade indicated.
- F. Until the certified test reports and samples of the material have been checked by the ENGINEER to determine their conformity with the prescribed requirements, the material to which such report relates and any work in which it may have been incorporated as an integral component will be only tentatively accepted by the City. Final acceptance will be dependent upon the determination of the ENGINEER that the material involved fulfills the requirements prescribed therefor. The certified test reports and the testing required in connection with the reports will be at the expense to the City.
- G. Unless otherwise specified in these specifications or in the Supplementary Specifications, the various grades of paving asphalt shall be applied at a temperature range of from 210°F to 325°F, the exact temperature to be determined by the ENGINEER.
- H. Paving asphalt shall be heated in such a manner that steam or hot oils will not be introduced directly into the paving asphalt during heating. The CONTRACTOR shall furnish and keep on the site, at all times, an accurate thermometer suitable for determining the temperature of the paving asphalt.
- I. HMAC asphalt shall be the grade having the highest penetration, within specified limits, to produce a mix having a maximum stability of the compacted mixtures.

- J. Only one (1) grade of asphalt shall be required unless otherwise shown on the plans or as required by the ENGINEER.

2.02 AGGREGATES:

- A. HMAC aggregate will be tested in accordance with the following tests:

AASHTO T-30	Mechanic Testing
AASHTO T-27	Passing No. 200 Sieve
AASHTO T-89	Liquid Limit
AASHTO T-96	Los Angeles Abrasion
AASHTO T-104	Soundness (Magnesium Sulfate)
ASTM C-131	Resistance to Degradation
ASTM C-136	Sieve Analysis
ASTM D-2419	Sand Equivalence Value
SDHPT Tex-106-E	Method of Calculating Plasticity
SDHPT Tex-217-F	Index of Soils
SDHPT Tex-203-F	(I & II) Determination of Deleterious Materials and Decantation Test
	Quality Tests for Mineral Aggregates

- B. Aggregates shall have an abrasion of not more than 40 for all course except the non-skid surface course, which shall have an abrasion of not more than 35.
- C. When properly proportioned, HMAC aggregate shall produce a gradation which will conform to the limitations for classification for HMAC type shown below, or as directed by the ENGINEER.
- D. Coarse Aggregate to be crushed Limestone rock or crushed gravel with limestone filler. (Crushed gravel shall be per Highway Department Specif
- E. Binder Aggregate to be composed of crushed Limestone screenings.

1. Type "A" - Course Graded Base Course

	Percent Aggregate by Weight or Volume
Passing 2" sieve.	100
Passing 1-3/4" sieve.	95 to 100
Passing 1-3/4" sieve, retained on 7/8" sieve.	16 to 42
Passing 7/8" sieve, retained on 3/8" sieve.	16 to 42
Passing 3/8" sieve, retained on No.4 sieve	10 to 26
Passing No.4 sieve, retained on No.10 sieve	5 to 21
Total retained on No.10 sieve	68 to 84
Passing No.10 sieve, retained on No.40 sieve.	5 to 21
Passing No.40 sieve, retained on No.80 sieve.	3 to 16
Passing No.80 sieve, retained on No.200 sieve	2 to 16
Passing No.200 sieve.	1 to 8

2. Type "B" - Fine Graded or Leveling-Up Course

Percent Aggregate by
Weight or Volume

Passing 1" sieve.	100
Passing 7/8" sieve.	95 to 100
Passing 7/8" sieve, retained on 3/8" sieve.	21 to 53
Passing 3/8" sieve, retained on No.4 sieve.	11 to 42
Passing No.4 sieve, retained on No.10 sieve	5 to 26
Total retained on No.10 sieve	58 to 74
Passing No.10 sieve, retained on No.40 sieve.	6 to 32
Passing No.40 sieve, retained on No.80 sieve.	4 to 21
Passing No.80 sieve, retained on No.200 sieve	3 to 21
Passing No.200 sieve.	1 to 8

3. Type "C" - Course Graded Surface Course

Percent Aggregate by
Weight or Volume

Passing 7/8" sieve.	100
Passing 5/8" sieve.	95 to 100
Passing 5/8" sieve, retained on 3/8" sieve.	16 to 42
Passing 3/8" sieve, retained on No. 4 sieve	11 to 37
Passing No.4 sieve, retained on No. 10 sieve.	11 to 32
Total retained on No.10 sieve	54 to 74
Passing No.10 sieve, retained on No.40 sieve.	6 to 32
Passing No.40 sieve, retained on No.80 sieve.	4 to 27
Passing No.80 sieve, retained on No.200 sieve	3 to 27
Passing No.200 sieve.	1 to 8

4. Type "D" - Fine Graded Surface Course

Percent Aggregate by
Weight or Volume

Passing 1/2" sieve.	100
Passing 3/8" sieve.	85 to 100
Passing 3/8" sieve, retained on No.4 sieve.	21 to 53
Passing No.4 sieve, retained on No.10	11 to 32
Total retained on No.10 sieve	54 to 74
Passing No.10 sieve, retained on No.40 sieve.	6 to 32
Passing No.40 sieve, retained on No.80 sieve.	4 to 27
Passing No.80 sieve, retained on No.200 sieve	3 to 27
Passing No.200 sieve.	1 to 8

5. Type "F" - Fine Graded Surface Course

Percent Aggregate by
Weight or Volume

Passing 3/8" sieve.	100
Passing No.4 sieve	95 to 100
Passing No.4 sieve, retained on No.10 sieve	58 to 73
Passing No.10 sieve, retained on No.40 sieve.	6 to 26
Passing No.40 sieve, retained on No.80 sieve.	3 to 13
Passing No.80 sieve, retained on No.200 sieve	2 to 11
Passing No.200 sieve.	1 to 8

2.03 PRIME COAT:

- A. Prime coat, when specified on the plans, or as directed by the ENGINEER, shall be in accordance with Section 02610 - Prime Coat, and as specified herein.
- B. Prime coat shall be applied to surfaces of bases at least 12 hours prior to placing the HMAC unless otherwise directed by the ENGINEER.
- C. Asphalt prime shall be applied uniformly at the rate of 0.10 to 0.30 gallon per square yard or as directed by the ENGINEER. It shall be applied only when permitted by the ENGINEER and when the air temperature is not less than 40°F.
- D. In order to prevent lapping at the junction of two applications, the distributor shall be promptly shut off. A hand spray shall be used to touch up all spots unavoidably missed by the distributor.
- E. Immediately prior to application of the asphalt prime, an inspection will be made by the ENGINEER to verify that the base course has been constructed as specified. Also, all loose and foreign material shall be removed by light sweeping. Material so removed shall not be mixed with cover aggregate.
- F. The surface to be primed shall be in a smooth and well-compacted condition, true to grade and cross section, and free from ruts and inequalities.
- G. The pressure distributor used for applying prime coat material shall be equipped with pneumatic tires and shall be so designed and operated as to distribute the prime material in a uniform spray without atomization, in the amount and between the limits of temperature specified. It shall be equipped with a speed tachometer registering feet per minute and so located as to be visible to the truck driver to enable him to maintain the constant speed required for application at the specified rate.
- H. The pressure distributor shall be equipped with a tachometer registering the pump speed, pressure gauge, and a volume gauge. The rates of application shall not vary from the rates specified by the ENGINEER by more than 10%. Suitable means for accuracy indicating at all times the temperatures of the prime material shall be provided. The thermometer well shall be so placed as not to be in contact with a heating tube.
- I. The distributor shall be so designed that the normal width of application shall be not less than 6 feet, with provisions for the application of lesser width when necessary. If provided with heating attachments, the distributor shall be so equipped and operated that the prime material shall be circulated or agitated through the entire heating process.
- J. The asphalt prime coat should preferably be entirely absorbed by the base course and, therefore, require no sand cover. If, however, it has not been completely absorbed prior to the start of

placing the asphalt concrete mixture and in the meantime it is necessary to permit traffic thereon, just sufficient sand shall be spread over the surface to blot up the excess liquid asphalt and prevent picking it up under traffic. Also, sand shall be used in amounts deemed necessary by the ENGINEER at intersections and such areas where traffic may pass over the prime coat. Prior to placing the asphalt concrete, loose or excess sand shall be swept from the base. If a sand cover is specified in the Supplementary Specifications or noted on the plans to cover asphalt prime, it shall be applied within 4 hours after the application of said prime coat, unless otherwise ordered by the ENGINEER.

- K. Liquid asphalt shall be prevented from spraying upon adjacent pavements, structures, guard rails, guide posts, culvert markers, trees, and shrubbery that are not to be removed; adjacent property and improvements; and other facilities or that portion of the traveled way being used by traffic.
- L. The CONTRACTOR shall protect the prime coat against all damage and markings, both from foot and other traffic. Barricades shall be placed where necessary to protect the prime coat. If, after prime coat has been applied to the satisfaction of the ENGINEER and has been accepted by him, it is distributed by negligence on the part of the CONTRACTOR, it shall be restored at his expense to its condition at the time of acceptance. No material shall be placed until the prime coat is in a condition satisfactory to the ENGINEER.

2.04 TACK COAT:

- A. If the asphalt concrete pavement is being constructed directly upon an existing hard-surfaced pavement, a tack coat shall be evenly and uniformly applied to such existing pavement preceding the placing of the asphalt concrete. The surface shall be free of water, all foreign material, or dust when the tack coat is applied. No greater area shall be treated in any one day than will be covered by the asphalt concrete during the same day. Traffic will not be permitted over tack coating.
- B. Tack coat for HMA shall consist of either rapid curing cut-back asphalt RC-2 diluted by addition of (not to exceed 15 percent by volume) an approved grade of gasoline and/or kerosene; emulsified asphalt, EA-11M diluted with 50 percent water, or a cut-back asphalt made by combining 50 to 70 percent of the asphaltic materials specified for the paving mixture with 30 to 50 percent gasoline and/or kerosene by volume.
- C. Tack coat shall conform to the requirements of Section 02620 -Tack Coat, or as specified herein.
- D. Application rate shall be 0.10 to 0.15 gallons per square yard as directed by the ENGINEER.
- E. A similar tack coat shall be applied to the surface of any course if, in the opinion of the ENGINEER, the surface is such that a satisfactory bond cannot be obtained between it and the succeeding course.

- F. When required, the contact surfaces of all cold pavement joints, curbs, gutters, manholes, and the like shall be painted with a tack coat immediately before the adjoining asphalt concrete is placed. Asphalt tack coat shall be applied in controlled amounts as shown on the plans or determined by the ENGINEER. Surfaces where a tack coat is required shall be cleaned to the satisfaction of the ENGINEER before the tack coat is applied.

2.05 MINERAL FILLER:

- A. Mineral filler, other than hydrated lime, shall consist of a thoroughly dry stone dust, portland cement or other mineral dust approved by the ENGINEER.
- B. The mineral filler shall be free from foreign or other deleterious matter.
- C. When tested by the method outlined in SDHPT Test Method Tex-200-F (Part 1 or 3), mineral filler shall meet the following gradations by weight:

Passing No. 30 Sieve	95-100%
Passing No. 80 Sieve	75%
Passing No. 200 Sieve	55%

2.06 HYDRATED LIME:

- A. Hydrated lime shall conform with the requirements of ASTM C-207, Type N.
- B. Hydrated lime shall be furnished in amounts shown on the plans or as directed by the ENGINEER.

2.07 JOB MIX FORMULA:

- A. A job mix formula based on representative samples, including filler if required, shall be determined by the ENGINEER, or submitted by the CONTRACTOR for approval of the ENGINEER.
- B. The resultant job mix formula shall be within the master range for the specified type of HMAC.
- C. When lime is added, it shall be included in the gradation for establishing job mix formula.
- D. The job mix formula for each mixture shall establish a single percentage of aggregate passing each required sieve size, and a single percentage of bituminous material to be added to the aggregate and shall provide for 3 to 5% air voids in the resultant design mix. During the mix design process the ENGINEER will consider other factors, in addition to air voids and Marshall stability, such as durability, water resistance and asphalt film thickness when developing the mix design.

- E. After the job mix formula is established, mixtures for the project shall conform thereto within the following tolerances which may fall outside of the specified master range:

	Percent by Weight or Volume as Applicable
Passing 1-3/4" sieve, retained on 7/8" sieve.	Plus or minus 5
Passing 7/8" sieve, retained on 3/8" sieve.	Plus or minus 5
Passing 5/8" sieve, retained on 3/8" sieve.	Plus or minus 5
Passing 3/8" sieve, retained on No.4 sieve.	Plus or minus 5
Passing No.4 sieve, retained on No.10 sieve	Plus or minus 5
Total retained on No.10 sieve	Plus or minus 5
Passing No.10 sieve, retained on No.40 sieve.	Plus or minus 3
Passing No.40 sieve, retained on No.80 sieve.	Plus or minus 3
Passing No.80 sieve, retained on No.200 sieve	Plus or minus 3
Passing No.200 sieve.	Plus or minus 3
Asphaltic Material.	Plus or minus 0.5 by wt or 1.2 by vol.
Hydrated Lime	Plus or minus 0.3
Mixing Temperature.	Plus or minus 20°F

- F. Asphaltic mixtures shall be tested in accordance with SDHPT Test Method Tex-200-4 (Part I or Part III) and shall have the following laboratory values:

	<u>Surface Course</u>	<u>Base Course</u>
Density - Minimum	95%	95%
Maximum	99%	99%
Optimum	97%	97%
Stability (Hveem)		
Minimum	30%	30%
Maximum	45%	45%
Stability (Marshall - 75 Blow Briquette)	1500 lbs.	1500 lbs.
Voids	3 - 7%	4 - 7%
Voids Filled With Asphalt	75 - 85%	65 - 80%
Sand Equivalent	40	40

2.08 EQUIPMENT:

- A. All equipment for the handling of all material, mixing, and placing of HMAC shall be in accordance with the provisions of Texas SDHPT Item 340.

2.09 STOCKPILING, STORAGE, PROPORTIONING AND MIXING:

- A. Stockpiling, storage proportioning and mixing operations shall be in accordance with the Provisions of Texas SDHPT Item 340.

PART 3 - EXECUTION

3.01 WEATHER AND TEMPERATURE LIMITATIONS:

- A. Asphaltic mixture, when placed with a spreading and finishing machine, or the tack coat shall not be placed when the air temperature is 50°F and falling, but may be placed when the air temperature is 40°F and rising.
- B. Asphaltic mixture, when placed with a motor grader, shall not be placed when the air temperature is 60°F and falling, but may be placed when the air temperature is 50°F and rising.
- C. Mat thicknesses of 1½ inches or less shall not be placed when the temperature on which the mat is to be laid is below 50°F.
- D. No tack coat or asphaltic mixture shall be placed when the humidity, general weather conditions and temperature and moisture condition of the base, in the opinion of the ENGINEER, are unsuitable.
- E. If, after being discharged from the mixer and prior to placing, the temperature of the asphaltic mixture is 50°F or more below the temperature established by the ENGINEER, all or any part of the load may be rejected and payment will not be made for the rejected material.

3.02 EQUIPMENT:

A. Hauling Equipment:

- 1. Trucks used for hauling asphaltic mixtures shall have tight, clean, smooth metal beds which have been thinly coated with a minimal amount of paraffin oil, lime slurry, tene solution or other approved material to prevent mixture adhesion to the bed.
- 2. The dispatching of hauling equipment shall be arranged so that all material delivered may be placed and all rolling completed during daylight hours, unless otherwise directed by the ENGINEER.
- 3. All trucks shall be equipped with a cover of canvas, or other suitable material to protect the mixture from weather or on hauls where the temperature of the mixture will fall below specified level. Use of covers will be as directed by the ENGINEER.

B. Rollers:

1. Pneumatic Tire Roller. This roller shall consist of not less than seven pneumatic tire wheels, running on axles in such manner that the rear group of tires shall cover the entire gap between adjacent tires of the forward group; mounted in a rigid frame; and provided with a loading platform or body suitable for ballast loading. The front axle shall be attached to the frame in such manner that the roller may be turned within a minimum circle. The tire shall afford surface contact pressures up to 90 pounds per square inch or more. The roller shall be so constructed as to operate in both a forward and a reverse direction with suitable provisions for moistening the surface of the tires while operating; and shall be approved by the ENGINEER.
2. Two Axle Tandem Roller. This roller shall be acceptable power-driver, steel-wheel, tandem roller weighing not less than eight tons. It must operate in forward and reverse directions; contain provision for moistening the surface of the wheels while in motion; and shall be approved by the ENGINEER.
3. Three Wheel Roller. This roller shall be an acceptable power-driven, all steel three wheel roller weighing not less than 10 tons. It must operate in forward and reverse directions; contain provisions for moistening the surface of the wheels while in motion; and shall be approved by the ENGINEER.
4. Vibratory Steel Wheel Roller. If approved for use by the OWNER, this roller shall have a minimum weight of six tons. The compactor shall be equipped with amplitude and frequency controls and shall be specifically designed to compact the material on which it is used. It shall be operated in accordance with the manufacturer's recommendations.

C. StraightEdges:

1. The CONTRACTOR shall provide an acceptable 16-foot straightedges for surface testing. Satisfactory templates shall be provided as required by the ENGINEER.

D. Spreading and Finishing Machine:

1. Bituminous pavers shall be self-contained, power-propelled units, provided with an activated screed or a strike-off assembly, heated if necessary, and capable of spreading and finishing courses of bituminous plant mix material in lane widths applicable to the specified typical section and thickness shown on the plans.
2. The paver shall be equipped with a receiving hopper having sufficient capacity for a uniform spreading operation. The hopper shall be equipped with a distribution system to place the mixture uniformly in front of the screed. Design will be

such that no part of the truck weight will be supported by the paver.

3. The screed or strike-off assembly shall effectively produce a finished surface of the required evenness and texture without tearing, shoving or gouging the mixture. When laying mixtures, the paver shall be capable of being operated at forward speeds consistent with satisfactory laying of the mixture. The screed shall be adjustable for both height and crown and shall be equipped with a controlled heating device.
4. The bituminous paver shall be equipped with an automatic leveling device controlled from an external guide. The initial pass for each course shall be made using a paver equipped with a 40-foot minimum external reference, except that this requirement will not apply when asphalt concrete is placed adjacent to portland cement concrete pavement. Subsequent passes may utilize the matching device of one foot minimum length riding on the adjacent lay.

3.03 CONSTRUCTION METHODS:

A. Addition of Hydrated Lime:

1. Hydrated lime shall be added to the entire portion of asphalt concrete aggregate in an enclosed plug mill or other methods approved by the ENGINEER.
2. The hydrated lime shall be added to the aggregate such that loss of hydrated lime is minimal or nonexistent. Placement of the lime on an open conveyer belt will not be permitted. Placement of the lime on an enclosed belt that does not permit blowing or loss of lime is acceptable.
3. The CONTRACTOR shall provide appropriate weighing devices, approved by the ENGINEER, to assure that the proportionate amounts of hydrated lime are being added to the coarse aggregate, fine aggregate and filler (if required).
4. The addition of the hydrated lime to the aggregate shall be accomplished by Method A or B as follows:

Method A

The hydrated lime shall be added to the entire aggregate portion prior to stockpiling. The lime, aggregate and moisture will be mixed in a pugmill prior to the aggregate being stockpiled. Twenty-five (25) percent by weight of the hydrated lime shall be added to the coarse aggregate and seventy-five (75) percent by weight of the hydrated lime shall be added to the fine aggregate. If filler is required, the above percentages by weight will be adjusted by the ENGINEER to provide for addition of lime to all aggregate fractions to be incorporated into the PMBP.

Minimum moisture content shall be 2 percent by weight for the coarse aggregate and 4 percent by weight for the fine aggregate, at the time the aggregate and lime are mixed.

5. Method B

Hydrated lime shall be added to the combined aggregate materials in a pugmill immediately after leaving the cold feed and just prior to introduction into the dryer drum or dryer.

6. Minimum moisture content of the combined aggregates shall be 3 percent by weight, at the time the aggregate and lime are mixed.

7. The following parameters are applicable when utilizing Method A or Method B:

a) ENGINEER may increase the moisture content of the coarse and fine aggregates or the combination of coarse and fine aggregates to obtain proper coating of the aggregates with hydrated lime and to eliminate dust pollution. The CONTRACTOR will provide a method to positively determine the amount of moisture added to lime-aggregate mix.

b) The CONTRACTOR shall provide a method for determining the weight of the lime used in the plant mix bituminous pavement. The method to be used will be approved by the Materials Laboratory Bureau prior to the production of any plant mix bituminous pavement.

B. Spreading and Finishing:

1. The asphalt concrete mixture shall be laid on the approved surface, spread and struck off to the grade and elevation established. It shall be spread and compacted in layers as shown on the plans or as directed by the ENGINEER. Bituminous pavers shall be used to distribute the mixture either over the entire width or over such partial width as may be practicable.

2. The ENGINEER will determine a minimum placement temperature within a range from 220°F to 300°F which will produce the required density. The established placement temperature, which is measured immediately behind the laydown machine, shall not vary more than 20°F.

3. A conventional paver or suitable equipment approved by the ENGINEER may be used to place asphalt concrete material on shoulders depressed from the traveled lanes in order to establish a uniform typical section. Approval of the equipment used will be based upon the results obtained.

4. The asphalt concrete may be dumped from the hauling vehicles directly into the paving machine or it may be dumped upon the surface being paved and subsequently loaded into the paving machine; however, no asphaltic concrete shall be dumped from the hauling vehicles at a distance greater than 250 feet in

front of the paving machine. When asphaltic concrete is dumped first upon the surface being paved, the loading equipment shall be self-supporting and shall not exert any vertical load on the paving machine. Substantially all of the asphaltic concrete dumped shall be picked up and loaded into the paving machine.

5. To achieve, as far as practicable, a continuous operation, the speed of the paving machine shall be coordinated with the production of the plant. Sufficient hauling equipment shall be available to insure continuous operation.
6. The control system shall control the elevation of the screed at each end by controlling the elevation of one end directly and the other indirectly either through controlling the transverse slope or alternately when directed, by controlling the elevation of each end independently, including any screed attachments used for widening, etc. Failure of the control system to function properly shall be cause for the suspension of the asphaltic concrete operations.
7. When dumping directly into the paving machine from trucks, care shall be taken to avoid jarring the machine or moving it out of alignment.
8. All courses of asphaltic concrete shall be placed and finished by means of self-propelled paving machines except under certain conditions or at certain locations where the ENGINEER deems the use of self-propelled paving machines impracticable.
9. Self-propelled paving machines shall spread the asphaltic concrete without segregation or tearing within the specified tolerances, true to the line, grade, and crown indicated on the plans. Pavers shall be equipped with hoppers and augers which will place the asphaltic concrete evenly in front of adjustable screeds without segregation. Screeds shall include any strike-off device operated by tamping or vibrating action which is effective without tearing, shoving or gouging the asphaltic concrete and which produces a finished surface of an even and uniform texture for the full width being paved. Screeds shall be adjustable as to height and crown and shall be equipped with a controlled heating device for use when required.
10. On areas where irregularities or unavoidable obstacles make the use of mechanical spreading and finishing equipment impracticable, the mixture shall be spread, raked, fluted and compacted with hand tools. For such areas the mixture shall be dumped, spread and screed to give the required compacted thickness.

C. Compaction:

1. Rolling with the 3-wheel and tandem roller shall start longitudinally at the sides and proceed toward the center of the

3. Density shall be determined with a portable nuclear test device in conformity with ASTM D-2950.76.
4. Calibration of the portable nuclear device will be established by the ENGINEER from cut pavement samples tested in accordance with AASHTO T-166 (weight, volume method). The density readings of the cut pavement samples determined in accordance with AASHTO T-166 (weight, volume method), and the density readings of the pavement determined by the portable nuclear density test device in conformity with ASTM D 2950 will be correlated by the ENGINEER.
5. Other methods of determining in-place density may be used as deemed necessary by the ENGINEER.
6. It is intended that acceptance density testing will be done while the bituminous mixture is hot enough to permit further compaction if necessary. If the density of an acceptance section does not meet the specified requirements, the CONTRACTOR shall continue the compaction effort until the optimum density is obtained, but rolling for any compactive effort will not be allowed when the temperature of the mix is below 175°F unless authorized in writing by the ENGINEER. Rerolling the paved surface after it has initially cooled will not be allowed.
7. If in-place density tests of the mixture produce a value lower than specified and in the opinion of the ENGINEER is not due to a change in the quality of the material, production may proceed with subsequent changes in the mix and/or construction procedures until in-place density equals or exceeds the specified density.
8. In-place density tests will be provided by the ENGINEER unless otherwise specified.

E. Joints:

1. Placing of the asphalt concrete shall be as continuous as possible. Rollers shall not pass over the unprotected end of a freshly laid mixture unless authorized by the ENGINEER.
2. When plant mix bituminous pavement is placed over plant mix bituminous treated base or when plant mixed seal coat is placed over plant mix bituminous pavement, longitudinal joints shall be staggered at least 6 inches with relation to the longitudinal joints of the underlying course.
3. Transverse joints shall have a two foot or 12:1 minimum taper. Longitudinal joints shall have a one foot or 6:1 minimum taper. All transverse tapers shall be cut and squared off prior to commencing new work. Tapered longitudinal joints from previous operations shall be cleaned and tack coated if directed by the ENGINEER. All joints shall be completely bonded. The surface of each course at all joints shall be smooth and shall not show any deviations in excess of 3/16 of

an inch when tested with a 10-foot straightedge in any direction.

4. When paving under traffic the CONTRACTOR shall plan his daily surfacing operations on a schedule which will result in not more than one (1) day's operation of exposed longitudinal joints. The longitudinal joints shall not have a height greater than two (2) inches and shall not be left exposed longer than 24 hours.

F. Surface Tolerance:

1. Upon completion, the pavement shall be true to grade and cross section. Except at intersections or any changes of grade, when a 16 foot straight edge is laid on the finished surface parallel to the centerline of the roadway, the surface shall not vary from the edge of the straight edge more than 1/16-inch per foot. Areas that are not within this tolerance shall be brought to grade immediately following the initial rolling. After the completion of final rolling, the smoothness of the course shall be checked, and the irregularities that exceed the specified tolerances or that retain water on the surface shall be corrected by removing the defective work and replacing with new material as directed by the ENGINEER at the expense of the CONTRACTOR.

G. Manholes and Valve Covers:

1. Manhole frames and valve covers shall be adjusted prior to placing the surface course.

H. Compacted Thickness of HMAC Surface and Base Courses:

1. Surface Courses. The compacted thickness or depth of the asphaltic concrete surface course shall be as shown on the plans. Where the plans require a depth or thickness of the surface course greater than two inches compacted depth, same shall be placed in multiple courses of equal depth, each of which shall not exceed two inches compacted depth. If, in the opinion of the ENGINEER, an additional tack coat is considered necessary between any of the multiple courses, it shall be applied at the rate as directed.
2. Base Courses. The compacted thickness or depth of each base course shall be as shown on the plans. Where the plans require a depth or thickness of the course greater than 4 inches, same shall be accomplished by constructing multiple lifts of approximately equal depth, each of which shall not exceed these maximum compacted depths. If, in the opinion of the ENGINEER, an additional tack coat is considered necessary between any of the multiple lifts, it shall be applied as hereinbefore specified and at the rate as directed.

I. Pavement Thickness Tests:

1. Pavement Thickness Test. Upon completion of the work and before final acceptance and final payment shall be made, pavement thickness test shall be made by the ENGINEER or his authorized representative unless otherwise specified in the special provisions or in the plans. The number and location of tests shall be at the discretion of the OWNER. The cost for the initial pavement thickness test shall be at the expense of the ENGINEER. In the event a deficiency in the thickness of pavement is revealed during normal testing operations, subsequent tests necessary to isolate the deficiency shall be at the CONTRACTOR's expense. The cost for the additional coring test shall be at the same rate charged by commercial laboratories.

J. Price Adjustment for Roadway Density:

1. The payment of the unit price will be adjusted for roadway density as outlined in the following table. The adjustment will be applied on a lot by lot basis for each lift. The adjustment will be based on the average of five density tests. The price adjustment will be applied to the entire asphalt concrete mix which includes the HMAC aggregate, the asphalt cement and the lime.

Average Density % of Lab Density	Percent of Contract Price To Be Paid
Above 96%	100%
95.0 to 95.99	96%
94.0 to 94.99	91%
93.0 to 93.99	85%
Less than 93.00	*

*This lot shall be removed and replaced to meet specification requirements as ordered by the ENGINEER. In lieu thereof, the CONTRACTOR and the ENGINEER may agree in writing that for practical purposes, the lot shall not be removed and will be paid for at 50% of the contract price.

PART 4 - MEASUREMENT AND PAYMENT

4.01 INCIDENTAL WORK:

- A. Prime coat, lime, and tack coat shall not be measured for direct payment, but shall be considered as subsidiary work pertaining to the placing of asphaltic mixtures of the type specified.

4.02 MEASUREMENT:

- A. Hot-mix asphalt concrete material shall be measured by the ton of 2,000 pounds or by the square yard of the type or types used in the completed and accepted work.

- B. Weight shall be determined by a certified scale approved by the OWNER and recorded serially numbered weight tickets, identifying the vehicle and presented to the ENGINEER's representative on the job.

4.03 PAYMENT:

- A. Work performed and materials furnished, as prescribed by this item, measured as provided herein, shall be paid at the unit bid price per ton or square yard for the type or types of hot mix asphalt concrete pavement shown on the proposal.
- B. Unit bid price shall be payment in full for quarrying; furnishing all materials; for all heating; mixing; hauling; cleaning existing base course or pavement; placing asphaltic mixtures; rolling and finishing; and for all labor, tools, equipment and incidentals necessary to complete the work, including the work and materials involved in the application of prime coat and tack coat.

* * * END OF SECTION * * *

AI-5928

16.B.3.

Pct.1 Trucks

CC REGULAR

Date: 10/09/2007

Submitted By: Gricelda Villarreal, PURCHASING DEPT.

Submitted For: Gricelda Villarreal

Department: PURCHASING DEPT.

Agenda Area: Purchasing Department

Purchasing only: Prct. 1

Information

CAPTION

Presentation for discussion, consideration and approval to purchase through our Houston-Galveston Area Council (HGAC) membership through awarded vendor Philphott Motors for Two (2) 2007 F150 SuperCab XL Trucks in the amount of \$31,544.00, and One (1) 2008 Ford Ranger Extended Cab in the amount of \$12,858.00. (delivery fees included)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 7

ACCT. #: 1100-432-00-121-001-0-741

FUNDS AVAILABLE Y/N?:

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Available balance as of 10-04-07 \$ 45,000.00.

Attachments

Link: Trucks

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Purchasing Department	Marty Salazar	10/04/2007 10:46 AM	APRV
2	Budget & Management	Dina Trevino	10/04/2007 10:49 AM	APRV
3	Erika Reyna	Erika Reyna	10/04/2007 11:30 AM	APRV
4	Auditor's Office		10/04/2007 04:32 PM	NEW

Form Started By: Gricelda Villarreal
Started On: 10/03/2007 05:00 PM

Final Approval Date: 10/04/2007



CONTRACT PRICING WORKSHEET

For Standard Equipment Purchases

Contract
No.:

VE03-06

Date
Prepared:

10/4/07

This Form must be prepared by Contractor and given to End User. The H-GAC administrative fee shall be shown in Section F. End User issues PO to Contractor, and MUST also fax a copy of PO, together with completed Pricing Worksheet, to H-GAC @ 713-993-4548. Please type or print legibly.

Buying Agency:	HIDALGO COUNTY	Contractor:	PHILPOTT MOTORS
Contact Person:	CRIS VILLARREAL	Prepared By:	ALAN WILEY
Phone:	956 318-2626	Phone:	888 858-7801
Fax:	956 318-2629	Fax:	254 865-9118
Email:	cris.villarreal@co.hidalgo.tx.us	Email:	awiley0845@aol.com

Product Code:	D24	Description:	2007 FORD F150 SUPERCAB XL

A. Product Item Base Unit Price Per Contractor's H-GAC Contract: \$ 14,992.00

B. Published Options - Itemize below - Attach additional sheet(s) if necessary - Include Option Code in description if applicable.

(Note: Published Options are options which were submitted and priced in Contractor's bid.)

Description	Cost	Description	Cost
AUTOMATIC TRANSMISSION	STD		
AIR CONDITIONING	STD		
145" WB 6.5' BED	STD		
VINYL SEATING 40/20/40 & RUBBER FLOOR	STD		
4.6L V8 GAS	STD		
NOTE: WE HAVE TWO (2) WHITE ON ORDER SINCE	NOTE		
9-20-07 WITH THIS SPEC AND WITH A POSSIBLE	NOTE		
DELIVERY IN DECEMBER. NEW ORDERS TAKE	NOTE		
AN ESTIMATED 90 DAYS	NOTE		
		Subtotal From Additional Sheet(s):	
		Subtotal B:	\$ -

C. Unpublished Options - Itemize below / attach additional sheet(s) if necessary.

(Note: Unpublished options are items which were not submitted and priced in Contractor's bid.)

Description	Cost	Description	Cost
PDI CHARGE	\$ 80.00		
		Subtotal From Additional Sheet(s):	
		Subtotal C:	\$ 80.00

Check: Total cost of Unpublished Options (C) cannot exceed 25% of the total of the Base Unit Price plus Published Options (A+B).

For this transaction the percentage is:

1%

D. Other Cost Items Not Itemized Above (e.g. Installation, Freight, Delivery, Etc.)

Description	Cost	Description	Cost
FACTORY AND PHILPOTT DELIVERY	\$ 600.00		
X12 SUPER CAB DELIVERY DISCOUNT	\$ (200.00)		
		Subtotal D:	\$ 400.00

E. Total Cost Before Any Applicable Trade-In / Other Allowances / Discounts (A+B+C+D)

\$ 15,472.00

Quantity Ordered:	2	X Subtotal of A + B + C + D:	\$ 15,472.00	=	Subtotal E:	\$ 30,944.00

F. H-GAC Fee Calculation (From Current Fee Tables) \$600.00 PER PURCHASE ORDER

Subtotal F: \$ 600.00

G. Trade-Ins / Other Allowances / Special Discounts

Description	Cost	Description	Cost
		Subtotal G:	\$ -

Estimated Delivery Date: 90 DAYS

H. Total Purchase Price (E+F+G):

\$ 31,544.00



CONTRACT PRICING WORKSHEET

For Standard Equipment Purchases

Contract
No.:

VE03-06

Date
Prepared:

10/4/07

This Form must be prepared by Contractor and given to End User. The H-GAC administrative fee shall be shown in Section F. End User issues PO to Contractor, and MUST also fax a copy of PO, together with completed Pricing Worksheet, to H-GAC @ 713-993-4548. Please type or print legibly.

Buying Agency:	HIDALGO COUNTY	Contractor:	PHILPOTT MOTORS
Contact Person:	CRIS VILLARREAL	Prepared By:	ALAN WILEY
Phone:	956 318-2626	Phone:	888 858-7801
Fax:	956 318-2629	Fax:	254 865-9118
Email:	cris.villarreal@co.hidalgo.tx.us	Email:	awiley0845@aol.com

Product Code:	D21	Description:	FORD RANGER EXTENDED CAB

A. Product Item Base Unit Price Per Contractor's H-GAC Contract: \$ 12,081.00

B. Published Options - Itemize below - Attach additional sheet(s) if necessary - Include Option Code in description if applicable.

(Note: Published Options are options which were submitted and priced in Contractor's bid.)

Description	Cost	Description	Cost
MANUAL TRANSMISSION	STD	EXTERIOR--WHITE	
AIR CONDITIONING	STD	INTERIOR--GRAY	
SHORT BED 2 DOOR WITH NO REAR SEAT	STD		
CLOTH SEATING 40/20/40	STD		
3.0L V6 GAS	STD		
FULL SPARE TIRE	STD		
44D 5-SPEED AUTOMATIC	\$ 697.00		
2008 MODEL	NOTE		
ESTIMATED 90 DAY DELIVERY FROM RECEIPT	NOTE		
OF YOUR ORDER		Subtotal From Additional Sheet(s):	
		Subtotal B:	\$ 697.00

C. Unpublished Options - Itemize below / attach additional sheet(s) if necessary.

(Note: Unpublished options are items which were not submitted and priced in Contractor's bid.)

Description	Cost	Description	Cost
PDI CHARGE	\$ 80.00		
		Subtotal From Additional Sheet(s):	
		Subtotal C:	\$ 80.00

Check: Total cost of Unpublished Options (C) cannot exceed 25% of the total of the Base Unit Price plus Published Options (A+B).

For this transaction the percentage is:

1%

D. Other Cost Items Not Itemized Above (e.g. Installation, Freight, Delivery, Etc.)

Description	Cost	Description	Cost
		Subtotal D:	\$ -

E. Total Cost Before Any Applicable Trade-In / Other Allowances / Discounts (A+B+C+D) \$ 12,858.00

Quantity Ordered:	1	X Subtotal of A + B + C + D:	\$ 12,858.00	=	Subtotal E:	\$ 12,858.00

F. H-GAC Fee Calculation (From Current Fee Tables) \$600.00 PER PURCHASE ORDER Subtotal F:

G. Trade-Ins / Other Allowances / Special Discounts

Description	Cost	Description	Cost
		Subtotal G:	\$ -

Estimated Delivery Date: 90 DAYS **H. Total Purchase Price (E+F+G):** \$ 12,858.00

AI-5916

16.C.1.

**Aproval of Work Authorization No. 2
CC REGULAR**

Date: 10/09/2007

Submitted By: Rocio Villarreal, PURCHASING DEPT.

Submitted For: Rocio Villarreal

Department: PURCHASING DEPT.

Agenda Area: Purchasing Department

Purchasing only: Prct. 2

Information

CAPTION

Presentation for consideration, discussion, acceptance, and approval of Work Authorization No. 2 (with a estimated cost of \$10,000.00) for "Construction Staking services for the construction of the street and drainage improvement to Roadrunner No. 2 Subdivision." with R. Gutierrez Engineering to provide engineer services to Hidalgo County Precinct No. 2. C-07-358-09-04

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2007

ACCT. #: 7-1202-431-00-122-006-0-734

FUNDS AVAILABLE Y/N?: Y

MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

Avail. Bal. \$17,674.80

Attachments

Link: [WA 2](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Purchasing Department	Marty Salazar	10/03/2007 04:56 PM	APRV
2	Budget & Management	Dina Trevino	10/03/2007 10:54 PM	APRV
3	Erika Reyna	Erika Reyna	10/04/2007 11:18 AM	APRV
4	Auditor's Office		10/04/2007 04:32 PM	NEW

Form Started By: Rocio Villarreal

Started On: 10/03/2007 04:34 PM

Final Approval Date: 10/04/2007

HIDALGO COUNTY
Professional Engineering Services
Contract # C-07-358-09-04
Work Authorization Form

Work Authorization No. 2

THIS WORK AUTHORIZATION is made pursuant to the terms and conditions of Article 1. of the Agreement made by and between the **HIDALGO COUNTY**, acting herein by and through Commissioner's Court, hereinafter called the "**Owner**," and, **R. GUTIERREZ ENGINEERING CORPORATION**, professional engineers of Pharr, Texas, hereinafter called "**Engineer**".

PART 1. SCOPE OF WORK

The purpose of this Work Authorization is for the **Engineer** to provide general construction management services and construction staking services for the construction of the street and drainage improvements to Roadrunner No. 2 Subdivision. A portion of this project is being constructed by County forces. The limits of the project are: All of Roadrunner No. 2 Subdivision.

The scope of services to be provided by the **Owner** is identified in **Exhibit A – Scope of Services to be Provided by the Owner** attached hereto.

The scope of services to be provided by the **Engineer** is identified in **Exhibit B – Scope of Services to be Provided by the Engineer** attached hereto.

PART 2. ESTIMATED COST

The estimated cost for services under this Work Authorization is not to exceed **\$10,000.00**. A detailed breakdown of the amount to be paid is more particularly described in **Exhibit D – Proposed Fee**. The actual amount payable for services under this Work Authorization will be in accordance with Article 5.

PART 3. PAYMENT

Payment to the **Engineer** for the services established under this Work Authorization shall be made in accordance with Article 8.

PART 4. FUNDING

This Work Authorization No. 2 shall be funded through funding source:

Account No. 7-1202-431-00-122-006-0-734

Requisition No. _____ (must be included after CC approval)

PART 5. PERIOD OF SERVICE

This Work Authorization shall become effective on the date of final acceptance of the parties hereto and shall terminate upon completion of the scope of services of the work as provided in Article 3.

PART 6. RESPONSIBILITIES AND OBLIGATIONS

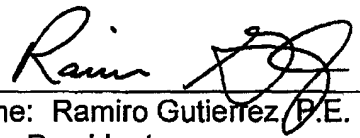
This Authorization does not waive the parties' responsibilities and obligations provided under the Agreement.

PART 7. ACCEPTANCE AND ACKNOWLEDGEMENT

This Work Authorization is hereby accepted and acknowledged as indicated below and effective as of ____ day of _____, 2007.

ENGINEER:

R. Gutierrez Engineering Corporation

By: 

Name: Ramiro Gutierrez P.E.
Title: President

OWNER:

COUNTY OF HIDALGO

By: _____

Name: Hector "Tito" Palacios
Title: Commissioner Pct. No. 2

By: _____

Name: Juan D. Salinas
Title: County Judge

LIST OF ATTACHMENTS

EXHIBIT A – Services to be Provided by the Owner
EXHIBIT B – Services to be Provided by the Engineer
EXHIBIT C – Work Schedule
EXHIBIT D – Fee Estimate

AI-5929

16.C.2.

R. Gutierrez Invoice 2256

CC REGULAR

Date: 10/09/2007

Submitted By: Rocio Villarreal, PURCHASING DEPT.

Submitted For: Rocio Villarreal

Department: PURCHASING DEPT.

Agenda Area: Purchasing Department

Purchasing only: Prct. 2

Information

CAPTION

Presentation for discussion, consideration, acceptance, and approval of Request for Payment of Invoice No. 2256 in the amount of \$15,345.00 (McColl Rd II) from R. Gutierrez Engineering Corporation, contracted engineer for Precinct No. 2, with authority for Auditor to issue payment after review, audit and processing procedures completed.

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2007

ACCT. #: 7-1202-431-00-122-006-0-841

FUNDS AVAILABLE Y/N?: Y

MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

PO 591496 Avail Bal. \$16,000.00

Attachments

Link: [Invoice](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Purchasing Department	Marty Salazar	10/03/2007 07:30 PM	APRV
2	Budget & Management	Dina Trevino	10/03/2007 10:59 PM	APRV
3	Dale Kennan	Dale Kennan	10/04/2007 12:12 PM	APRV
4	Auditor's Office		10/04/2007 04:32 PM	NEW

Form Started By: Rocio Villarreal
Started On: 10/03/2007 05:03 PM
Final Approval Date: 10/04/2007

R. Gutierrez Engineering Corporation

130 E. Park
Pharr, TX 78577

Invoice Number: 2256
Tuesday, June 19, 2007

Invoice

To: Hidalgo County Precinct No. 2
301 E. State St.
Pharr, TX 78577
Attention: Hector Palacios, Commissioner

Project: ENG03.024b McCall Rd II (Dicker Road to Orangewood (Rancho Blanco) Road)
Professional Services for the Period: 06/01/2007 to 06/19/2007
Billing Group: 04 Cost Plus

Raba-Kistner Testing
Contract #: 6/29/2004 Contract (WA#5)(PO#)

Subcontractors

General
Contract Expense

59149644
7-1202-431-00-122-006-0-732
REQ. #117738

Project Totals:

Date	Unit	Unit Bill Rate	Charge
02/22/2007	1.00	13,950.00	13,950.00
02/22/2007	1.00	13,950.00	13,950.00
Subcontractors Totals:			\$13,950.00
Billing Group Subtotal:			13,950.00

Project Subtotal: \$13,950.00
Fees: \$1,395.00
Billing Total: \$15,345.00

*** Total Project Invoice Amount:

Ramiro Gutierrez
President

INVOICE RECEIVED BY: *[Signature]*
ON: 6/20/07
GOODS / SERVICES RECEIVED BY: *[Signature]*
ON: 6/20/07

RECEIVED BY: COUNTY AUDITOR
2007 SEP 18 PM 2 36
RECEIVED BY: COUNTY AUDITOR
2007 JUL 19 PM 2 17

AI-5870

16.C.3.

**Correction of Agenda Item No. for CC 10-02-07-BCAP
CC REGULAR**

Date: 10/09/2007

Submitted By: Marty Salazar, PURCHASING DEPT.

Submitted For: Marty Salazar

Department: PURCHASING DEPT.

Agenda Area: Purchasing Department

Purchasing only: Prct. 2

Information

CAPTION

Requesting a \$20.00 increase to Agenda Item #16.J.1 (AI-5759) approved by CC on 10-02-07 thus bring correct total to \$69,577.57 in connection with Payment No. 4 from awarded contractor IOC Company, LLC for Country Living Estates and as submitted by project engineer R. Gutierrez Engineering, Inc. (C-CAP-07-009-03-13).

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2007

ACCT. #: 7-1311-431-00-122-199-1-841

FUNDS AVAILABLE Y/N?: Y

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

\$36,429.79 available balance as of 10/04/07. \$5,000.00 in additional funding available on PO#585172.

FISCAL YEAR: 2007

ACCT. #: 7-1311-431-00-122-199-1-733

FUNDS AVAILABLE Y/N?: Y

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

\$29,130.06 available balance as of 10/04/07. \$16,923.30 in additional funding available on PO#585172.

Attachments

Link: [5870](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Purchasing Department (Originator)	Marty Salazar	10/03/2007 07:24 PM	APRV
2	Budget & Management	Dina Trevino	10/03/2007 10:47 PM	APRV
3	Rey Salazar	Rey Salazar	10/04/2007 10:06 AM	APRV
4	Auditor's Office	Becky Morales	10/04/2007 04:17 PM	APRV
5	Court Administrator	Monica Badillo	10/04/2007 04:26 PM	APRV

Form Started By: Marty Salazar

Started On: 10/02/2007 08:54 PM

Final Approval Date: 10/04/2007

AI-5759**30.U.0.****BCAP PRECINCT NO 2
CC REGULAR****Date:** 10/02/2007**Submitted By:** Laura Moya, PURCHASING DEPT.**Department:** PURCHASING DEPT.**Agenda Area:** Purchasing Department**Purchasing only:** CAP Pct.2

Information**CAPTION**

Presentation for discussion, consideration, acceptance, and approval of Request for Application for Payment No 4 in the amount of \$69,557.57, from IOC Company, LLC, contracted vendor for Country Living Estates submitted by project engineer R. Gutierrez Engineering, Inc. C-CAP-07-009-03-13

BACKGROUND

Fiscal Impact**FISCAL YEAR:****ACCT. #:** 7-1311-431-00-122-199-1-733/734**FUNDS AVAILABLE Y/N?:****MATCHING FUNDS Y/N?:****BUDGETARY IMPACT:**

Attachments

Link: pymt 4

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
	(Originator)	Laura Moya	09/26/2007 02:01 PM	CREATED
1	Purchasing Department			NEW
2	Budget & Management			
3	Auditor's Office			
4	Court Administrator			

Form Started By: Laura Moya Started On: 09/26/2007 02:01 PM



Hidalgo County Border Colonias Access Program

MEMORANDUM

TO: Marty Salazar, Hidalgo County Purchasing Agent
ATTN: Laura R. Moya, HCCAP Buyer II

CC: Commissioner Hector "Tito" Palacios, Hidalgo County Precinct 2
Rosanna Schettino, HCCAP Auditor
HCCAP County Wide Files

FROM: Agapito Vargas, Jr., Hidalgo County BCAP Director (*signature on file*)

DATE: 14 September 2007

Subject: Request for Payment No.4 Country Living Estates CSJ: 2C1080199

Marty, please place the above-mentioned item on Commissioner's Court for Tuesday, 25th September 2007.

Precinct 2 is requesting approval of Application for Payment No.4 for the above referenced Round II CAP Project in the amount of \$69,557.57. The contractor is IOC Company, LLC. The project is carried by R. Gutierrez Engineering, Inc.

Account Number: 7-1311-431-00-122-199-1-733 & 734

If you have any questions, please advice.

Thanks,

memo purchasing req auth paymt no 4 country living estates sep07

APPLICATION FOR PAYMENT NO. 4

To: HIDALGO COUNTY PRECINCT NO. 2 (OWNER)
 From: IOC Company (CONTRACTOR)
 Contract: C-CAP-07-009-03-13
 Project: Country Living Estates No 1 Subdivision Paving Improvements
 OWNER's Contract No. C-CAP-07-009-03-13 ENGINEER's Project No. ENG05.012C
 For Work accomplished through the date of: 8/30/2007

1. Original Contract Price:	\$	265,110.71
2. Net change by Change Orders and Written Agreements (+ or -):	\$	(35,453.00)
3. Current Contract Price (1 plus 2):	\$	229,657.71
4. Total completed and stored to date:	\$	220,001.91
5. Retainage (per Agreement):		
<u>10</u> % of completed Work:	\$	22,000.19
% of stored material:	\$	
Total Retainage:	\$	22,000.19
6. Total completed and stored to date less retainage (4 minus 5):	\$	198,001.72
7. Less previous Application for Payments:	\$	(128,424.15)
8. Balance to Finish:	\$	9,656.80
9. AMOUNT DUE THIS APPLICATION (6 MINUS 7):	\$	69,577.57

Accompanying Documentation:

CONTRACTOR'S Certification

The undersigned CONTRACTOR certifies that (1) all previous progress payments received from OWNER on account of Work done under the Contract referred to above have been applied on account to discharge CONTRACTOR's legitimate obligations incurred in connection with Work covered by prior Applications for Payment numbered 1 through 4 inclusive; (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to OWNER at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to OWNER indemnifying OWNER against any such Lien, security interest or encumbrance); and (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and not defective.

Dated 9/13/07

IOC Company
CONTRACTOR

By: [Signature]

State of Texas

County of Hidalgo

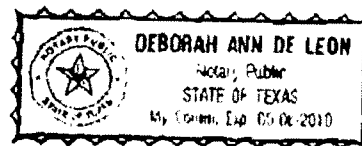
Subscribed and sworn to before me this 13

day of September 2007

Deborah Ann De Leon

Notary Public

My Commission expires: 5/6/2010



Payment of the above AMOUNT DUE THIS APPLICATION is recommended.

Dated 9/13/07

R. GUTIERREZ ENGINEERING CORPORATION
ENGINEER

By: [Signature] P.E.

AI-5933

16.D.1.

**Execution AIA B141 Agreement for Pct 3 Pavillion
CC REGULAR**

Date: 10/09/2007

Submitted By: Rocio Villarreal, PURCHASING DEPT.

Department: PURCHASING DEPT.

Agenda Area: Purchasing Department

Purchasing only: Prct.
3

Information

CAPTION

Requesting approval of form B141- AIA Contract for Professional Architect Services between Hidalgo County and the firm of Alcocer Garcia Associates Designs Consulting, (as approved for negotiation on CC 09/25/07) in connection with the design and construction of a"Pavilion and Meeting Hall for Precinct No. 3" on site at the Precinct #3 multi-purpose center complex.

BACKGROUND

Authorization to negotiate with Alcocer Garcia Associates Design Consulting granted by Commissioners Court on 09/25/07 AI # 5560.

As per Rocio, copy of contract will be provided at Commissioners Court.

Fiscal Impact

FISCAL YEAR:

ACCT. #:

FUNDS AVAILABLE Y/N?:

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Funding will come from 2007 tax notes.

Attachments

Link: Scope of Services

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Purchasing Department	Marty Salazar	10/03/2007 07:35 PM	APRV
2	Budget & Management	Dina Trevino	10/03/2007 10:58 PM	APRV
3	Erika Reyna	Erika Reyna	10/04/2007 12:08 PM	APRV
4	Auditor's Office		10/04/2007 04:32 PM	NEW
Form Started By: Rocio Villarreal			Started On: 10/03/2007 05:17 PM	
Final Approval Date: 10/04/2007				

October 1, 2007

Ms. Martha Salazar
Purchasing Agent
Hidalgo County Purchasing Department
Edinburg, Texas 78501

Re: Proposed New Precinct Three Pavilion and Meeting Hall

Dear Ms. Salazar:

We appreciate this opportunity to be of continued service to Hidalgo County and hereby present our firm's proposal for Architectural/Engineering Services for the above reference project. Based on the available information, we submit for your consideration the following:

AGADC Basic Services include

1. Architectural Design and Construction Administration Services
 - a. Schematic Design Phase
 - b. Design Development Phase
 - c. Construction Document Phase
2. Structural Engineering Design and Construction Administration Services
3. Mechanical/Electrical Engineering Design and Construction Administration Services
4. Prepare Bidding Forms and Documents
5. Assist Owner in Receipt of Competitive Bids
6. Evaluate Bids Received
7. Issue Notice of Award and Notice to Proceed to successful Bidder
8. Review project Shop Drawings and Submittals
9. Review General Contractor's Application for Payments
10. Prepare Field Reports and Progress Reports
11. Prepare Project Punch List and Project Close Out Documents
12. Present Project Owner's Manual
13. Five (5) sets of Final Plans and Specifications for Owner's use.

Additional Services not included in Architects Basic Services:

- A. Geo-Technical Soils Engineering
- B. Audio/Visual Consultants
- C. Project Rendering(s)
- D. Topographic and Property Survey
- E. Texas Accessibility Standards (TDLR) Plan Review

- F. Texas Accessibility Standards (TDLR) Post Construction Inspection
- G. Reproduction of thirty five (35) sets of plans and specifications
- H. On-Site Civil Engineering Design Services

Compensation:

Compensation for Basic Services to be on 7.5% percent of final construction cost.
Additional Services to be invoiced at cost to Architect plus 1.2 times.

Schedule of Payments:

Schematic Design Phase	10% of A/E Fee
Design Development Phase	10% of A/E Fee
Construction Document Phase	50% of A/E Fee
Bidding and Negotiation Phase	5% of A/E Fee
Construction Administration Phase	25% of A/E Fee
Total	100%

We look forward to your favorable response to our proposal and look forward to continuing our working relationship with the County of Hidalgo.

Sincerely,
Alcocer Garcia Associates



Eduardo Alcócer

Partner/Project Manager

AI-5850

16.E.1.

**Pct 4-Invoice No. 6534-Quintanilla, Headley & Assoc-C-07-131-07-24
CC REGULAR**

Date: 10/09/2007

Submitted By: Letty Saenz, PURCHASING DEPT.

Submitted For: Letty Saenz

Department: PURCHASING DEPT.

Agenda Area: Purchasing Department

Purchasing only: Prct. 4

Information

CAPTION

Presentation for discussion, consideration, acceptance, and approval of Request for Payment for Invoice No. 6534 in the amount of \$ 2,300.00 in connection with Contract No. C-07-131-07-24 and Work Authorization No. 1 for engineering services of the "Field Surveying to establish Centerline and Right of Way Lines for County Road No. 5" from Quintanilla, Headley & Associates, Inc., contracted engineer for Precinct No. 4.

BACKGROUND

Invoice No. 6534

Fiscal Impact

FISCAL YEAR: 2007

ACCT. #: 7-1204-431-00-124-007-0-334

FUNDS AVAILABLE Y/N?: Y

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

\$12,300.50 available balance as of 10/04/07.

Attachments

Link: Pct 4-Invoice No.
6534-Quintanilla.
Headley &
Assoc-C-07-131-07-24

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Purchasing Department	Marty Salazar	10/03/2007 04:39 PM	APRV
2	Budget & Management	Dina Trevino	10/03/2007 05:15 PM	APRV
3	Rey Salazar	Rey Salazar	10/04/2007 08:47 AM	APRV
4	Auditor's Office		10/04/2007 04:32 PM	NEW

Form Started By: Letty Saenz
Started On: 10/02/2007 11:06 AM
Final Approval Date: 10/04/2007

COUNTY *of* HIDALGO

OSCAR L. GARZA, JR.

1102 N. DOOLITTLE RD.

EDINBURG, TEXAS 78541

OFFICE: (956) 383-3112

FAX: (956) 381-5905



COUNTY COMMISSIONER, PCT. NO. 4

MEMO

DATE: OCTOBER 02, 2007
TO: HIDALGO COUNTY PURCHASING DEPARTMENT
C/O LETICIA H. SAENZ, CPPB CONTRACTS MANAGER
FROM: HIDALGO COUNTY PRECINCT #4
REF: INVOICE #6534 *[Signature]*
C#-07-131-07-24 "WORK AUTHORIZATION #1"
ACCT.#: 7-1204-431-00-124-007-0-334

HIDALGO COUNTY PCT. #4 IS HEREBY REQUESTING INVOICE #6534 IN THE AMOUNT OF \$2,300.00 FOR QUINTANILLA, HEADLEY & ASSOCIATES, INC. BE PLACED ON THE NEXT COMMISSIONERS' COURT AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, PLEASE FEEL FREE TO CONTACT MY OFFICE, THANK YOU.

CC: COUNTY FILES

ATTACHMENT: INV. #6534
P.O. #589366

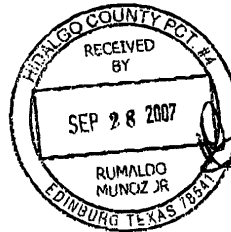
Quintanilla, Headley & Associates, Inc.

124 E. Stubbs Street
Edinburg, Texas 78539
PH: 956-381-6480

Invoice

DATE	INVOICE #
6/8/2007	6534

BILL TO
Hidalgo County Precinct No. 4 Comm. Oscar L. Garza Jr. 1102 N. Doolittle Road Edinburg, Texas 78541



DESCRIPTION	AMOUNT
COUNTY ROAD NO. 5	2,300.00
Staking of Centerline & Right of Way	0.00
7-1204-431-00-124-007-0-334 Pct. # 947 Pur. Req. # 115387 P.O. # 589366 Approved By: INVOICE RECEIVED BY: <u>Rumaldo Munoz Jr</u> on: <u>9/28/2007</u> GOODS/SERVICES RECEIVED BY: <u>Rumaldo Munoz Jr</u> on: <u>9/28/2007</u>	
Total \$2,300.00	

HIDALGO COUNTY
Professional Engineering Services
Contract # C-07-131-07-24
Work Authorization Form

WORK AUTHORIZATION NO. 1

THIS WORK AUTHORIZATION is made pursuant to the terms and conditions of Section I.A. of the Agreement made by and between **HIDALGO COUNTY**, action herein by and through the **Commissioner's Court**, hereinafter called the "**Owner**," and, **Quintanilla, Headley & Associates, Inc.**, "professional engineer" of **Edinburg**, Texas, hereinafter called "**Engineer**".

PART 1. SCOPE OF WORK

The purpose of this Work Authorization is for the **Engineer** to provide field surveying to establish Centerline and Right of Way Lines for County Road No. 5.

The scope of services to be provided by the **Owner** is identified in **EXHIBIT "A"** – *Scope of Services to be Provided by the Owner* attached hereto.

The scope of services to be provided by the **Engineer** is identified in **EXHIBIT "B"** – *Scope of Services to be Provided by the Engineer* attached hereto.

PART 2. ESTIMATED COST

The estimated cost for services under this Work Authorization is \$ 2,300. This amount is based upon the costs outlined in the **Estimated Cost Proposal** attached hereto as **EXHIBIT "D"**.

PART 3. PAYMENT

Compensation and payment to the **Engineer** for the services established under this Work Authorization shall be made in accordance with **Article/Part/Section 7** of the Agreement.

PART 4. FUNDING

This Work Authorization No. 1 shall be funded through funding source:

Account No. 7-1204-431-00-124-007-0-334

Requisition Number 115387 (MUST BE INCLUDED AFTER CC APPROVAL)

PART 5. PERIOD OF SERVICE

This Work Authorization shall become effective on the date of final acceptance of the parties hereto, and terminate upon completion of scopes of the work authorization.

PART 6. RESPONSIBILITIES AND OBLIGATIONS

This Authorization does not waive the parties' responsibilities and obligations provided under the Agreement.

PART 7. ACKNOWLEDGEMENT AND CONFIRMATION

Acknowledgement and confirmation by Hidalgo County Precinct No. 4, Commissioner Oscar L. Garza, Jr. as to content and detail of this Work Authorization No. 1.

HIDALGO COUNTY

BY: O. L. Garza, Jr.

PART 8. ACCEPTANCE AND APPROVAL

This Work Authorization is hereby accepted, approved by Hidalgo County Commissioners' Court on _____ as indicated below and effective as of _____ day of _____, 2007.

THE ENGINEER:

By: Engineer [Signature]

THE OWNER:

HIDALGO COUNTY

By: Juan D. Salinas, III
County Judge

ATTEST:

By: Arturo Guajardo Jr., County Clerk

LIST OF ATTACHMENTS

ATTACHMENT "A" - Service to be Provided by the Owner
ATTACHMENT "B" - Services to be Provided by the Engineer
ATTACHMENT "C" - Work Schedule
ATTACHMENT "D" - Cost Proposal

**APPROVED BY
COMMISSIONERS' COURT**
ON: 7/24/07

EXHIBIT "A"

SCOPE OF SERVICES TO BE PROVIDED BY THE OWNER

**Hidalgo County Precinct No. 4
Paved/Unpaved
County Roads
Engineering & Surveying
Contract No. 07-131-07-24**

**Work Authorization No.1
County Road No.5**

GENERAL

The Owner will provide to the Engineer the following:

1. Provide the authorization to proceed with services through coordination with the project consulting and design Engineer.
 2. Payment for work performed by the Engineer and accepted by the Owner in accordance with Article 6 of this Agreement.
 3. Assistance to the Engineer, as necessary, to obtain the required data and information from other local, regional, State and Federal agencies the Engineer cannot easily obtain.
 4. Provide any available relevant data the Owner may have on file concerning the project.
-

EXHIBIT "B"

SCOPE OF SERVICES TO BE PROVIDED BY THE ENGINEER

**Hidalgo County Precinct No. 4
Paved/Unpaved County Roads
Engineering & Surveying**

Work Authorization No.1
Contract No. 07-131-0724
County Road No.5

1. Field Surveying and Topography to establish centerlines, right of ways, locates all structures within the existing right of ways.
 2. If required by Work Authorization, prepare plans and specifications (Design, Grading, Drainage) including Contract Documents and Advertisement.
 3. Field Staking for grading of roads.
 4. If required by Work Authorization, field Inspection for quality control.
-

EXHIBIT "C"

Work Schedule

**Hidalgo County Precinct No. 4
Paved/Unpaved County Roads
Engineering & Surveying
Contract No. 07-131-07-24**

**Work Authorization No.1
County Road No.5**

- 1. Field Surveying staking of centerline and right of ways across Lots 9 and 16, Block 5, Missouri-Texas Land and Irrigation Company's Subdivision, Hidalgo County, Texas.**
-

EXHIBIT "D"

COST PROPOSAL

**Hidalgo County Precinct No. 4
Paved/Unpaved County Roads
Engineering & Surveying
Contract No. 07-131-07-24**

**Work Authorization No.1
County Road No.5**

Surveying Fee: \$ 2,300.00

AI-5884

16.F.1.

**MARS Installation Statement of Work
CC REGULAR**

Date: 10/09/2007

Submitted By: Matilde Faz, PURCHASING DEPT.

Submitted For: Marty Salazar

Department: PURCHASING DEPT.

Agenda Area: Purchasing Department **Purchasing only:** IT Department

Information

CAPTION

A. Requesting authority to purchase computer equipment and peripherals from state awarded vendor through our membership/participation with (TFC) Texas Facilities Commission Cooperative Purchasing Program.

CALENCE LLC - Contract Number - DIR-SDD-236

Requisition # 118437 for the total amount of \$42,520.00

B. Authority for County Judge to execute scope of work requested by vendor CALENCE, LLC "MARS Installation Statement of Work"

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2007

ACCT. #: 71100415002000020747

FUNDS AVAILABLE Y/N?: LIT

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Please refer to AI # 5843

Attachments

Link: Mars Installation
Statement of Work

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Purchasing Department	Marty Salazar	10/03/2007 04:49 PM	APRV
2	Budget & Management	Dina Trevino	10/03/2007 05:24 PM	APRV
3	Erika Reyna	Erika Reyna	10/04/2007 09:31 AM	APRV
4	Auditor's Office		10/04/2007 04:32 PM	NEW

Form Started By: Matilde Faz

Started On: 10/03/2007 11:50 AM

Final Approval Date: 10/04/2007

Requisition

Req # 00118437

PO #

Date: 09/21/07

Regular
5884
10/9/07

Bill To: x
x

Vendor : 327913
CALENCE LLC
1560 WEST FOUNTAINHEAD PARKWAY
2ND FLOOR
TEMPE AZ 85282
FAX (480)212-7400

Ship To: INFORMATION TECHNOLOGY DEPARTMENT
100 N. CLOSNER, 1ST FL
EDINBURG TX 78539

Contact: EDNA KIRBY
956-292-7010

Contract No: DIR-SDD-236

Special Instructions:

QUANTITY	UOM	DESCRIPTION	UNIT PRICE	AMOUNT
		NEW ADMIN. BUILDING QUOTE NUMBER: Q-041261-2		
		DO NOT DUPLICATE ORDER		
1	EACH	CS-MARS 100E 3RU Appliance, 3,000 EPS, 750GB RAID10, HW.SW	30,800.00	30,800.00
1	EACH	SMARTNET 8X5XNBD PN-MARS 100e 3RU App	8,800.00	8,800.00
1	EACH	Calence Professional Services-Installation and Configuration	2,920.00	2,920.00
		Account No _____	Encumbrance _____	
			Freight	.00
			Total	42,520.00
		REPORT ROAD HAZARDS 1-866-HCR-SAFE OR 1-866-427-7233		

RECEIVED

OCT 03 2007

Authorized By: _____

PURCHASING DEPT.

LC *11:13*

AI-5843

31.0.

**Inter-dept transfer from Countywide Admin-Contingency to IT Dept
CC REGULAR**

Date: 10/09/2007

Submitted By: Ivan Cantu, BUDGET & MANAGEMENT

Submitted For: Valde Guerra

Department: BUDGET & MANAGEMENT

Agenda Area: Budget and Management

Information

CAPTION

Approval of 2007 interdepartmental transfer from Countywide Administration - Contingency to Information Technology Dept - program no. 002 (1100) in the amount of \$42,520.00.

BACKGROUND

This transfer is needed to pay for the installation and configuration of the Cisco Secure MARS system (object code 747, req #118437) for the new administration building, K mart building. This system will provide network optimization (please refer to statement of work & quote).

Total project cost as per quote: \$42,520.00; Total Software cost \$39,600.00; Installation \$2,920.00 (pro-rated into object code 747).

Fiscal Impact

FISCAL YEAR: 2007

ACCT. #: 7-1100-415-00-115-002-0-899

FUNDS AVAILABLE Y/N?: Y

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

7-1100-415-00-115-002-0-899 --> 7-1100-415-00-200-002-0-747 \$42,520.00. Available Balance as of 10-2-07 \$2,040,495.99.

Attachments

Link: 5843 Inter-dept transfer
IT Dept 10-9-07

Link: Mars quote and
statement of work-IT Dept

Form Routing/Status

Route	Seq	Inbox	Approved By	Date	Status
			Ivan Cantu	10/01/2007 04:12 PM	CREATED
1		Ivan Cantu (Originator)	Ivan Cantu	10/02/2007 08:32 AM	APRV
2		Budget & Management	Dina Trevino	10/03/2007 09:30 AM	APRV
3		Erika Reyna			PEND
4		Purchasing Department			
5		Auditor's Office			
6		Court Administrator			

Form Started By: Ivan Cantu Started On: 10/01/2007 04:12 PM

BUDGET INTER-DEPARTMENTAL TRANSFER

DATE: October 2, 2007

AI# 5843

DEPARTMENT HEAD: VALDE GUERRA

DEPARTMENT NAME: DEPT OF BUDGET & MGMT C/O INFORMATION TECH. DEPT. (COUNTYWIDE)

ACCOUNT NUMBER: 7-1100-41X-X0-X1X-00X-0-XXX

CONTACT PERSON: IVAN CANTU TELEPHONE NO. (956) 292-7025
EXT. 5425

SUBJECT: Inter-departmental Transfer/s

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Inter-departmental Transfer/s (increase/decrease) in accordance with Local Government Code, Chapter 111, Subchapter C, Section 111.070, Subsection C.

INCREASE/DECREASE ACCOUNT NUMBER		ACCOUNT (OBJECT) NAME	AMOUNT
FROM			
7-1100-415-00-115-002-0-	899	CO WIDE ADMIN- CONTINGENCY	(42,520.00)
TO			
7-1100-415-00-200-002-0-	747	COMPUTER DEPT- SOFTWARE	42,520.00
TOTAL BUDGET INCREASE (DECREASE)			0.00

REASON: INTER-DEPARTMENTAL TRANSFER FROM CONTINGENCY TO IT DEPT - COUNTYWIDE (PROGRAM 002) TO FUND THE INSTALLATION AND CONFIGURATION OF THE MARS SYSTEM FOR NETWORK OPTIMIZATION FOR THE NEW ADMIN. BLDG (K-MART PROPERTY). TOTAL PROJECT COST: \$42,520.00; SOFTWARE \$39,600.00; INSTALLATION \$2,920.00 (PRO-RATED IN OBJECT CODE 747). REFER TO REQ #118437.

DEPARTMENT HEAD SIGNATURE

DATE _____

APPROVED COMMISSIONERS' COURT

ATTEST COUNTY CLERK

CALENCE

1560 West Fountainhead Parkway
2nd Floor
Tempe, AZ 85282



Texas Department of Information Resources

Quotation

Account Manager Berger, Diana
diana.berger@calence.com
Phone (956) 661-5561
Client Advocate Fain, Timothy
timothy.fain@calence.com
Phone (512) 691-2026
Fax (512) 691-9480

Quote Number: Q-041261-2
Date: 9/11/2007
Shipping Terms: FOB - O
Payment Terms: Net 30 days
Quote Valid Thru: 10/11/2007

DIR Agreement #: DIR-SDD-235
County of Hidalgo
Information Technology Department
100 N. Ciesner, 1st Floor
Edinburg, TX 78539

Req. 118437

Part Number	Description	Qty	List price	Disc.	Trade in	Unit price	Ext Price
CS-MARS-100E-K9	CS-MARS 100E 3RU Appliance, 3,000 EPS, 750GB RAID10, HW/SW	1	\$ 33,000.00	44.00 %		\$ 30,800.00	\$ 30,800.00
CON-SNT-MARS100E	SMARTNET 8X5XNBD PN-MARS 100e 3RU App	1	\$ 11,000.00	20.00 %		\$ 8,800.00	\$ 8,800.00
Installation and Configur	Calence Professional Services - Installation and Configurati	1	\$ 2,920.00			\$ 2,920.00	\$ 2,920.00

* Please contact your Account Manager for financing options.

PLEASE NOTE: THE TERMS AND CONDITIONS ON THE LAST PAGE ARE ALSO A PART HERE-OF, INCLUDING SELLER'S LIMITED WARRANTY AND LIMITATIONS LIABILITIES.

Total Hardware \$ 33,720.00
Total Maintenance \$ 8,800.00
Estimated Tax \$ 0.00
Estimated Freight \$ 0.00
Quote Total \$ 42,520.00

*MARS Installation
Statement of Work*

for

County of Hidalgo

Statement of Work No. 200709049-s1

September 11, 2007

Developed By

Calence, LLC

*Corporate Office
1560 W. Fountainhead Parkway, 2nd Floor
Tempe, AZ 85282*

*McAllen Office
2712 N. McColl Rd.
McAllen, TX 78501*

CALENCESM

©2007 CALENCE, LLC. ALL RIGHTS RESERVED.

The information contained herein is considered Calence trade secret and/or confidential and proprietary information and is produced solely for the Client identified above; accordingly, this Statement of Work is provided to Client in confidence on the understanding that it will not be disclosed to any other party without the prior written consent of Calence. Calence makes no warranties, express or implied, in this Statement of Work. Calence and Calence products or services named herein are either registered trademarks or trademarks of Calence, LLC in the United States and/or other countries. The names of actual companies and products mentioned herein may be the trademarks of their respective owners.

Statement of Work

This Statement of Work is made effective September 11, 2007 ("Effective Date") by and between Calence, LLC ("Calence") and County of Hidalgo ("County of Hidalgo" or "Client") and is delivered pursuant and subject to the terms and conditions of the Contract for Products and Related Services, DIR Contract No. DIR-SDD-236 dated May 9, 2006 (the "Agreement") between Calence and State of Texas Department of Information Resources ("DIR"). This Statement of Work will be incorporated by reference into the Agreement and become a part of the Agreement upon execution by both parties. Unless otherwise indicated, capitalized terms used herein that are defined in the Agreement will have the same meanings as in the Agreement. In the event of any conflict between this Statement of Work and the Agreement, the Statement of Work will control.

Objectives

Calence will meet the following Services objectives:

- Install and configure the Cisco Secure MARS (CS-MARS) appliance
- Integrate the reporting of key internetworking devices for event correlation and alleviate the duty of log review via data reduction
- Prepare up to 10 core devices (firewall, IDS/IPS, router, multi-layer switch) for device reporting to the CS-MARS appliance

Scope and Approach

Calence will perform the following Services:

MARS Installation

- Unpack and inventory equipment
- Verify correct voltage setting
- Check revision of operating system where applicable
- Assemble and install chassis components
- Install equipment into pre-installed racks within an environmentally sound location as per the requirements provided with the equipment
- Perform power-on self-test
- The following items will be installed and configured by Calence, LLC:
- 1 Cisco Secure MARS 50
 - IP addressing
 - Access control lists (password)
 - SMTP server IP addresses
 - SNMP communities/subnet discovery
 - Network subnet ranges for appliance scanning/passive OS fingerprinting
 - Maximum of ten (10) network devices configured with syslog/SNMP
 - Maximum of three (3) network devices configured with NetFlow
 - Enable default reports

- Creating custom reports is outside of this scope
- Knowledge transfer of operation and daily use of appliance
- Connect any cables provided by the customer that adjoin two networking devices, one of which must be one of the devices Calence is providing services for. Punch downs, cross-connecting and installing patch cords are not a part of this scope of work
- Verify network interfaces
- Verification testing of functional node (ping)
- Backup equipment configurations

Developed Works

Calence will provide the following Developed Works:

- Electronic copies of device configurations/backups

Assumptions and Requirements

The following assumptions and requirements apply for this Services engagement:

1. All software, hardware, network wiring, permits, licenses and right of ways necessary for the completion of this project will be acquired and/or installed by County of Hidalgo in a timeframe that allows Calence to complete or meet the project-specific milestones.
2. County of Hidalgo and its employees, contractors, and agents will: (a) cooperate with any reasonable request of Calence, (b) provide input throughout the project and will review progress at review meetings requested by Calence; and (c) provide Calence with access to all of County of Hidalgo's information, documentation and technology, necessary for Calence to perform the Services in accordance with this Statement of Work, including a list of all Client and third-party contacts necessary for Calence to do so. Such cooperation, input, and access are critical to this project, and County of Hidalgo's representation at all review meetings is essential.
3. County of Hidalgo will ensure that the Calence project staff is given access to all necessary facilities and workspace, and is provided all furniture, supplies and equipment (telephones, faxes, LAN connectivity, printer access, dial-out modem lines, passwords, keys, etc.) required to successfully perform, troubleshoot, and complete the Services for the duration of the Services. In addition, County of Hidalgo will ensure that the work environment is free of hazardous materials and free from asbestos, and that all Calence personnel are provided with all necessary safety equipment and training while on County of Hidalgo's or its customer's site.
4. County of Hidalgo is responsible for providing adequate and secure on-site storage for all deliveries.
5. County of Hidalgo is responsible for: (a) Back-up and/or data migration of existing data unless otherwise agreed to by Calence; (b) Computer system and network designs; and (c) Component selection as it relates to the performance of the computer system and/or the network.

6. All Services will be performed over a consecutive timeframe unless otherwise provided herein or agreed to by Calence in writing. Calence will schedule resources upon receipt and acceptance of a fully executed Statement of Work and a Purchase Order (to the extent required) from County of Hidalgo. Calence will use commercially reasonable efforts to take into account County of Hidalgo's schedule, but in all events the performance of the Services is subject to the availability of Calence personnel and resources, as determined by Calence. Any cancellations or changes in a project schedule that are requested by County of Hidalgo and that do not proximately result from an act or omission by Calence will be subject to a charge of 4 hours billed at the rate of \$150 per hour.
7. Any onsite skills transfer that takes place during this project will not replace the manufacturer's formal system implementation and administration classes.
8. No formal user training is included in this Statement of Work. User training is available for an additional cost.
9. County of Hidalgo will communicate any issues or concerns with respect to the Services or Developed Works in a timely manner.
10. Any work performed around undocumented data flows will constitute additional out-of-scope work.
11. Work estimates assume the Services will be completed within the duration stated in the Timeframes section below. Calence is not responsible for delays or repeated tasks caused by factors outside Calence's control. These factors include availability of Client personnel, equipment and telecommunication provider services. County of Hidalgo will compensate Calence for any out-of-scope work requested by County of Hidalgo on an hourly basis at Calence's standard hourly rates (unless otherwise agreed to in writing by the parties).
12. Client agrees to hold information designated in writing as confidential or proprietary by Calence in strictest confidence and not to copy, reproduce, sell, assign, license, market, transfer or otherwise disclose such information to third parties or to use such information for any purpose whatsoever, except to perform the Client's obligations hereunder and except as otherwise permitted by this Statement of Work or applicable Texas law. Nothing herein transfers to Client any title to or ownership rights in any such information; and, upon written request of Calence, Client shall promptly return or delete any such information which it has in its possession.
13. Calence has no obligation to, and will not, install, mount, affix, screw, or otherwise fasten any cable, hardware, or other product to any building or structure (inside or outside), and Calence has no obligation to, and will not, run cable above, under, behind, or through any ceiling, floor, or wall of any building or structure. To the extent that any such services are required, such services will be performed by another person or entity engaged directly by County of Hidalgo.
14. Any changes to the scope and/or assumptions will require joint written approval. This may extend the duration of the engagement and/or require additional resources, resulting in additional cost to County of Hidalgo.

Timeframes

Calence estimates that the Services described herein will be completed within 1 week after the start of the project.

Fees

Consulting Fees

Services will be provided for the fixed fee listed below.

	Fixed Consulting Fee
MARS Installation	\$2,920

Pricing Assumptions

1. Consulting Fees pricing does not include any necessary hardware/software costs, and expenses are not reimbursable.
2. Shipping and taxes, if applicable, are not included.
3. All prices are in U.S. dollars.
4. The work to be performed will be completed during normally scheduled working hours (8:00 A.M. to 5:00 P.M. local time Monday through Friday), excluding Calence observed holidays.

Invoicing and Payment

County of Hidalgo will be invoiced monthly, based on the percentage of the Services completed that month, and will pay each invoice within 30 days from invoice date.

Credit Approval

This Statement of Work is subject to credit approval by Calence. County of Hidalgo agrees to submit such financial information from time to time as may be reasonably requested by Calence for the establishment and/or continuation of credit terms.

Location

The engagement will be performed at County of Hidalgo's facilities located at 100 N. Closner Blvd., Edinburg, TX 78539.

Client Contact Information

County of Hidalgo's contact for this engagement is Renan Ramirez (phone: 956.292.7010 fax: 956.318.2152; email: renan@co.hidalgo.tx.us), who will be responsible for making the arrangements necessary to accommodate Calence staff members and provide them with the County of Hidalgo resources required to complete the project.

Change Management

Calence reserves the right to increase the fees and other amounts due to it hereunder in the event any of the assumptions or requirements set forth in this Statement of Work are unperformed or incorrect, or if County of Hidalgo requests Calence to provide additional services outside the scope of Services. In any such event, Calence will have no obligation to perform the affected Services or any additional services unless Calence has agreed, in writing, to the increased fees and/or the additional scope, as applicable, in the form of an addendum to this Statement of Work.

Escalation Procedure

Communications from Client to Calence concerning the Services provided under this Statement of Work will be escalated in accordance with the following table. Names are listed in the order in which escalation occurs.

Title	Name	Contact Information
Account Manager	Diana Berger	Phone: 956.661.5561 Email: diana.berger@calence.com
Project Manager	David Avila	Phone: 956.975.1635 Email: david.avilla@calence.com
Consulting Market Director	Terry Hartman	Phone: 956.661.5874 Email: terry.hartman@calence.com

Acceptance Date

This offer of Services will be good through January 31, 2008. Signature by County of Hidalgo indicates acceptance and authorization to proceed with the Services.

Invoicing Procedures

Calence will send invoices to:

County of Hidalgo
100 N. Closner Blvd.
Edinburg, TX 78539

Attention: Accounts Payable

Accounts Payable Contact: _____

Phone: _____

A Purchase Order ☐ Is ☐ Is Not required for payment of invoices.

Purchase Order Number: _____

IN WITNESS WHEREOF, County of Hidalgo and Calence have executed this Statement of Work as of the date set forth above.

Calence, LLC

County of Hidalgo

Signature: _____

Signature: _____

Name: _____

Name: _____

Title: _____

Title: _____

Date: _____

Date: _____

AI-5846**16.G.1.****Routers Upgrade & IHC Scanners
CC REGULAR****Date:** 10/09/2007**Submitted By:** Matilde Faz, PURCHASING DEPT.**Submitted For:** Marty Salazar**Department:** PURCHASING DEPT.**Agenda Area:** Purchasing
Department**Purchasing only:** Health & Human Services
Dept.**Information****CAPTION**

Purchasing for Health & Human Services Department:
 Requesting authority to purchase computer equipment and peripherals from State
 awarded vendor through our membership/participation with The Cooperative Purchasing
 Network (TCPN)

Requisition	Vendor	Department	Amount	Account Numbers
118896	CDW GOVERNMENT, INC. - R-4713	Health & Human Services	\$24,949.70	7-1100-444-00-240-001-0-745 7-1100-444-00-240-001-0-665 7-1100-444-00-240-001-0-336
118895	CDW GOVERNMENT, INC. - R-4713	Health & Human Services	\$10,481.28	7-1100-444-00-240-001-0-745 7-1100-444-00-240-001-0-665

BACKGROUND**Fiscal Impact****FISCAL YEAR:****ACCT. #:** 7-1100-444-00-240-001-0-XXX**FUNDS AVAILABLE Y/N?:** Y**MATCHING FUNDS Y/N?:****BUDGETARY IMPACT:**

Funding available in the object codes 336, 665 & 745 (as of 10/4/07), for the pending
 requisitions 118895 & 118896.

Attachments

Link: Routers
Upgrade & IHC
Scanners

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Purchasing Department	Marty Salazar	10/03/2007 04:39 PM	APRV
2	Budget & Management	Dina Trevino	10/03/2007 05:15 PM	APRV
3	Dale Kennan	Dale Kennan	10/04/2007 10:26 AM	APRV
4	Auditor's Office		10/04/2007 04:32 PM	NEW

Form Started By: Matilde Faz

Started On: 10/02/2007 09:12
AM

Final Approval Date: 10/04/2007

Requisition

Req # 00118896

PO #

Date: 09/27/07

Vendor: 153915
 CDW GOVERNMENT, INC.
 230 N. MILWAUKEE AVENUE
 VERNON HILLS IL 60061

Bill To: x
 x

Ship To: HUMAN SERVICES
 2401 N. MOOREFIELD RD.
 MISSION TX 78572

Contact: M. Gonzalez
 956-318-2011

Contract No:

Special Instructions:

Regular
#5846
10/9/07

QUANTITY	UOM	DESCRIPTION	UNIT PRICE	AMOUNT
		DO NOT DUPLICATE ORDER		
1	EACH	700335 Cisco 3825 Integrated Services Router Security Bundle - CISCO3825-SEC/K9	7,329.37	7,329.37
1	EACH	567417 Cisco 1 Port E1T1 ISDN PRI Network Module - NM-1CE1T1-PRI	1,811.29	1,811.29
2	EACH	788454 Cisco High-Speed WAN Interface Card serial adapter - 4 ports - HWIC-4T	1,950.62	3,901.24
1	EACH	982424 Cisco SMARTnet extended service agreement - 1year - CON-SNT-3825SEC	1,059.48	1,059.48
4	EACH	707661 Cisco 2811 Integrated Services Router Security Bundle - CISCO2811-SEC/K9	2,012.55	8,050.20
4	EACH	963961 Cisco SMARTnet extended service agreement - 1 year - CON-SNT-C2811SEC	406.37	1,625.48
4		090160 Cisco WAN Interface Card 1-Port Serial - expansion module - WIC-1T	293.16	1,172.64
		Account No	Encumbrance	
			Freight	.00
			Total	24,949.70
		REPORT ROAD HAZARDS 1-866-HCR-SAFE OR 1-866-427-7233		

Authorized By: _____



Reg # 118896

800.581.4239

Quotes

Software Expenditure

☐ Recent Quotes ☐ Quote Details

Quote #

To forward this quote, click "Send quote to an associate." To convert this quote to an order, click "Add to Cart."

Quote Information

Quote #: HNT5372

Status: Open

Quote Date: 9/25/2007

Contact: RIGO HINOJOSA

Description: ROUTERS UPGRADEQUOTE

Send quote to an associate

Need Help?



Contact
Jay Carlile
Phone: (866) 224-6448
Fax: (312) 705-9492
E-Mail quote to Jay

Equip for T1 Lin

Billed From Address

CDW Government Inc.
230 N. Milwaukee Ave
Vernon Hills, IL 60061

(800) 594-4239

Billing Address

RIGO HINOJOSA
RIGO HINOJOSA
ATTN: HIDALGO COUNTY - HEALTH DEPARTMENT
1304 S 25TH AVE
EDINBURG, TX 78539-7205

(956) 383-6221

Shipping Address

HIDALGO COUNTY - HEALTH DEPARTMENT
ATTN: RIGO HINOJOSA
1304 S 25TH AVE
EDINBURG, TX 78539-7205

Payment Method

Select payment method during checkout.

Shipping Method

UPS Deferred Ground 3 - 5 Day Service

Product	Contract	CDW	Mfg Part #	Qty	Price	Ext. Price
745 Cisco 3825 Integrated Services Router Security Bundle	Tcpn Contract #r4713	700335	CISCO3825-SEC/K9	1	\$7,329.37	\$7,329.37
745 Cisco 1 Port E1/T1 ISDN PRI Network Module	Tcpn Contract #r4713	567417	NM-1CE1T1-PRI=	1	\$1,811.29	\$1,811.29
745 Cisco High-Speed WAN Interface Card serial adapter - 4 ports	Tcpn Contract #r4713	788454	HWIC-4T=	2	\$1,950.62	\$3,901.24
336 Cisco SMARTnet extended service agreement - 1 year	Tcpn Contract #r4713	982424	CON-SNT-3825SEC	1	\$1,059.48	
745 Cisco 2811 Integrated Services Router Security Bundle	Tcpn Contract #r4713	707661	CISCO2811-SEC/K9	4	\$2,012.55	\$8,050.20
336 Cisco SMARTnet extended service agreement - 1 year	Tcpn Contract #r4713	963961	CON-SNT-C2811SEC	4	\$406.37	

21092.10

2684.96

Reg # 118896

1172.64

665

Cisco WAN Interface Card 1-Port Serial - expansion module	Tcpn Contract #r4713	090160	WIC-1T=	4	\$293.16	\$1,172.64

Sub-Total \$24,949.70

Shipping: \$0.00

Grand Total \$24,949.70

*Tax may change if this quote is amended by your account manager.

 **ADD TO CART**

Requisition

Req # 00118895

PO #

Date: 09/27/07

Bill To: x
x

Vendor: 153915

CDW GOVERNMENT, INC.
230 N. MILWAUKEE AVENUE
VERNON HILLS IL 60061Ship To: HUMAN SERVICES
2401 N. MOOREFIELD RD.
MISSION TX 78572Contact: M. Gonzalez
956-318-2011

Contract No:

Special Instructions:

QUANTITY	UOM	DESCRIPTION	UNIT PRICE	AMOUNT
		DO NOT DUPLICATE ORDER		
5	EACH	765094 DYMO LabelWriter DUO - 69120	195.99	979.95
5	EACH	804602 Xerox DocuMate 272 Scanner - XDM2725D-WU	1,044.97	5,224.85
26	EACH	1209004 Symbol LS 2208-barcode scanner	164.48	4,276.48
		Account No _____	Encumbrance	
			Freight	
			Total	10,481.28
		REPORT ROAD HAZARDS 1-866-HCR-SAFE OR 1-866-427-7233		

Authorized By: _____



Req # 118895

800.581.4239

Quotes

☐ Recent Quotes ☐ Quote Details

Quote #

To forward this quote, click "Send quote to an associate." To convert this quote to an order, click "Add to Cart."

Quote Information

Quote #: Q698153

Status: Open

Quote Date: 9/25/2007

Contact: RIGO HINOJOSA

Description: IHC SCANNERS

Billed From Address

CDW Government Inc.
230 N. Milwaukee Ave
Vernon Hills, IL 60061

(800) 594-4239

Shipping Address

HIDALGO COUNTY HEALTH DEPT.
RIGO HINOJOSA
ATTN: ATTN:RIGO HINOJOSA
1304 S. 25TH AVE.
EDINBURG, TX 78539

Need Help?



Contact

Jay Carille

Phone: (866) 224-6448

Fax: (312) 705-9492

E-Mail quote to Jay

Send quote to an associate

Billing Address

RIGO HINOJOSA
RIGO HINOJOSA
ATTN: HIDALGO COUNTY - HEALTH DEPARTMENT
1304 S 25TH AVE
EDINBURG, TX 78539-7205

(956) 383-6221

Payment Method

Select payment method during checkout.

Shipping Method

UPS Deferred Ground 3 - 5 Day Service

Product	Contract	CDW	Mfg Part #	Qty	Price	Ext. Price
665 DYMO LabelWriter DUO	Tcpn Contract #r4713	765094	69120	5	\$195.99	\$979.95
745 Xerox DocuMate 272 Scanner	Tcpn Contract #r4713	804602	XDM2725D-WU	5	\$1,044.97	\$5,224.85
665 Symbol LS 2208 - barcode scanner	Tcpn Contract #r4713	1209004	LS2208-SR20007R-UR	26	\$164.48	\$4,276.48

Sub-Total \$10,481.28

Shipping: \$0.00

Grand Total \$10,481.28

*Tax may change if this quote is amended by your account manager.

ADD TO CART

Req # 118895

DATE: September 25, 2007

DEPARTMENT HEAD:

Dairen Sarmiento

DEPARTMENT NAME:

Human Services

FOR COURT APP.:

ACCOUNT NUMBER:

7-1100-444-00-240-001-0

SUBJECT: INTRADEPARTMENT TRANSFER (LINE ITEM TRANSFER)

Honorable Commissioners' Court of Hidalgo County:

I submit to you for your consideration the following line-item transfer(s) in accordance with Local Government Code, Chapter 111, Subchapter C.

[illegible]

REASON: Funds needed in object code (s) listed above in order to meet anticipated expenditures.

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT

DATE _____

ATTEST COUNTY CLERK

AI-5862**16.H.1.****AG WKGP Software Upgrade
CC REGULAR****Date:** 10/09/2007**Submitted By:** Matilde Faz, PURCHASING DEPT.**Submitted For:** Marty Salazar**Department:** PURCHASING DEPT.**Agenda Area:** Purchasing Department**Purchasing only:** Elections

Information**CAPTION**

Purchasing for the Elections Department:

Requesting authority to purchase computer equipment and peripherals from State awarded vendor through our membership/participation with (TFC) Texas Facilities Commission Cooperative Purchasing Program.

Department of Information Resource (DIR)

Req #	Vendor	Department	Amount	Account Number
118690	Environmental Systems Research Institute, Inc. DIS-SDD-492	Elections	\$8,160.00	7-1100-414-00-130-001-0-336

BACKGROUND

Fiscal Impact**FISCAL YEAR:****ACCT. #:** 7-1100-414-00-130-001-0-336**FUNDS AVAILABLE Y/N?:** Y**MATCHING FUNDS Y/N?:****BUDGETARY IMPACT:**

Funding available as of 10/4/07 for the pending requisition number 118690.

AttachmentsLink: Software
Upgrade

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Purchasing Department	Marty Salazar	10/03/2007 04:39 PM	APRV
2	Budget & Management	Dina Trevino	10/03/2007 05:18 PM	APRV
3	Dale Kennan	Dale Kennan	10/04/2007 10:57 AM	APRV
4	Auditor's Office		10/04/2007 04:32 PM	NEW

Form Started By: Matilde Faz
Started On: 10/02/2007 02:59 PM
Final Approval Date: 10/04/2007

Requisition

Req # 00118690

PO #

Date: 09/25/07

Regular
5862
10/9/07

Bill To: x
x

Vendor : 306703
ENVIRONMENTAL SYSTEMS RESEARCH INSTI'
INC.
FILE #54630
LOS ANGELES CA 90074-4630
FAX (909)335-8233

Ship To: ELECTIONS
101 S. 10TH AVENUE
EDINBURG TX 78539

Contact: **PATTY ZAPATA**
956-318-2570

Contract No:

Special Instructions:
REQ# 397

QUANTITY	UOM	DESCRIPTION	UNIT PRICE	AMOUNT
1	EACH	DO NOT DUPLICATE ORDER AG WKGP STD UPGD TO AG WKGP ADV 1SKT-2CR Account No _____ 7-1100-414-00-130-001-0-336 REPORT ROAD HAZARDS 1-866-HCR-SAFE OR 1-866-427-7233	8,160.00 <u>Encumbrance</u> 8,160.00 Freight .00 Total	8,160.00 8,160.00

Authorized By: _____



ENVIRONMENTAL SYSTEMS RESEARCH INSTITUTE, INC.
ESRI, Inc.
227 N Loop 1604 East Suite 100
San Antonio, TX 78232-1260
Phone: 210-499-1044
Fax: 210-499-4112

*To expedite your order, please attach a copy of
this quotation to your purchase order.
Quote is valid from: 09/28/2007 To: 12/21/2007*

Quotation # 20262025

Date: September 28, 2007
Customer # 230097
Contract # 2006MPA4409

COUNTY OF HIDALGO
ELECTIONS DEPT
101 S 10TH ST
EDINBURG, TX 78540

ATTENTION: MARIANO MANZANO
PHONE: 956-318-2570
FAX: 956-318-2569

BY SIGNING BELOW YOU ARE INDICATING THAT YOU ARE AUTHORIZED TO OBLIGATE FUNDS FOR YOUR ORGANIZATION. DO NOT USE THIS FORM FOR ORDER ACTIVATION IF YOUR ORGANIZATION WILL NOT HONOR AND PAY AN INVOICE THAT HAS BEEN ISSUED AT YOUR DIRECTION WITHOUT ADDITIONAL AUTHORIZING PAPERWORK.

To expedite your order, either attach a copy of this quotation to your purchase order when it is remitted to ESRI, or sign below and return this quotation to indicate your acceptance. ESRI's address and fax number are provided on the first page of this quotation.

If you have made ANY alterations to the line items included in this quote and have chosen to sign the quote to indicate your acceptance, you must fax ESRI the signed quote in its entirety in order for the quote to be accepted. You will be contacted by your Customer Service Representative if additional information is required to complete your request.

If your organization is a US Federal, state, or local government agency; an educational facility; or a company that will not pay an invoice without having issued a formal purchase order, a signed quotation will not be accepted unless it is accompanied by your purchase order.

If you choose to discontinue your maintenance, you will become ineligible for maintenance benefits and services. All maintenance fees from the date of discontinuation will be due and payable if you decide to reactivate your maintenance coverage at a later date.

Acceptance of this quotation is limited to the ESRI license agreement, quotation terms and conditions, and any other ESRI terms and conditions included with this quotation. Any additional or different terms in any purchase order are deemed rejected unless expressly accepted in writing and signed by ESRI. Notwithstanding, if the purchase order is placed under an existing signed agreement (e.g., Master Purchase Agreement), or under the GSA Federal Supply Schedule, then the purchase order shall identify such agreement on the face of the order and the terms and conditions of such agreement shall govern the subject matter of the purchase order.

By signing below, you are authorizing ESRI to issue an invoice for the items included in the above quote in the amount of: \$ _____, plus sales taxes if applicable. (Note: Shipping costs are subject to change.)

Please check one of the following:

☐ I agree to pay any applicable sales tax.

☐ I am tax exempt, please contact me if exempt information is not currently on file with ESRI.

Signature of Authorized Representative

Date

Name (Please Print)

Title

The quotation information is proprietary and may not be copied or released other than for the express purpose of system selection and purchase/license. This information may not be given to outside parties or used for any other purpose without consent from Environmental Systems Research Institute, Inc. (ESRI).

Any estimated sales and/or use tax reflected on this quote has been calculated as of the date of this quotation and is merely provided as a convenience for your organization's budgetary purposes. ESRI reserves the right to adjust and collect sales and/or use tax at the actual date of invoicing. If your organization is tax exempt or pays state tax directly, then prior to invoicing, your organization must provide ESRI with a copy of a current tax exemption certificate issued by your state's taxing authority for the given jurisdiction.

Quoted By: Sarah Powers, (210) 499-1044 x8858
Email: spowers@esri.com

Account Manager: Keith Kite
Email: kkite@esri.com

Acceptance of this quotation is limited to the ESRI License Agreement and the Quotation Terms and Conditions
This Quotation is made in confidence for your review. It may not be disclosed to third parties, except as required by law.

If sending remittance, please address to: ESRI, File No. 54630, Los Angeles, Ca 90074-4630



ENVIRONMENTAL SYSTEMS RESEARCH INSTITUTE, INC.
ESRI, Inc.
227 N Loop 1604 East Suite 100
San Antonio, TX 78232-1260
Phone: 210-499-1044
Fax: 210-499-4112

*To expedite your order, please attach a copy of
this quotation to your purchase order.
Quote is valid from: 09/28/2007 To: 12/21/2007*

Quotation # 20262025

Date: September 28, 2007
Customer # 230097
Contract # 2006MPA4409

COUNTY OF HIDALGO
ELECTIONS DEPT
101 S 10TH ST
EDINBURG, TX 78540

ATTENTION: MARIANO MANZANO
PHONE: 956-318-2570
FAX: 956-318-2569

Material	Qty	Description	Unit Price	Total
104749	1	AG WKGP Std Upgd to AG WKGP Adv 1skt-2cr	8,160.00	8,160.00
			Item Total:	8,160.00
			Subtotal:	8,160.00
			Estimated Shipping & Handling (2 Day Delivery) :	0.00
			Contract Pricing Adjust:	0.00
			Total (excludes applicable sales tax):	\$8,160.00

DIR-SDD-492

Quoted By: Sarah Powers, (210) 499-1044 x8858
Email: shurley@esri.com

Account Manager: Keith Kite
Email: kkite@esri.com

Acceptance of this quotation is limited to the ESRI License Agreement and the Quotation Terms and Conditions
This Quotation is made in confidence for your review. It may not be disclosed to third parties, except as required by law.

If sending remittance, please address to: ESRI, File No. 54630, Los Angeles, Ca 90074-4630

AI-5880

16.I.1.

**One year extention -WIC
CC REGULAR**

Date: 10/09/2007

Submitted By: Mary Maldonado, PURCHASING DEPT.

Submitted For: Marty Salazar

Department: PURCHASING DEPT.

Agenda Area: Purchasing Department

Purchasing only: WIC

Information

CAPTION

Presentation for discussion, consideration and approval for Hidalgo County to exercise the option to renew for an additional one (1) year term (as provided under current contract) with Antonio Esparza, Rentals for the office space for the WIC Clinic located in Las Milpas.

BACKGROUND

Contract under the same rates, terms and conditions

Fiscal Impact

FISCAL YEAR: 2007

ACCT. #: 1292-441-00-350-001-8

FUNDS AVAILABLE Y/N?:

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Attachments

No file(s) attached.

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Purchasing Department		10/04/2007 10:52 AM	PEND
2	Budget & Management		10/04/2007 10:52 AM	NEW
3	Auditor's Office		10/04/2007 10:52 AM	
4	Court Administrator		10/04/2007 10:52 AM	
Form Started By: Mary Maldonado			Started On: 10/03/2007 11:02 AM	
Final Approval Date: 10/04/2007				

AI-5930

16.J.1.

**Remodeling-Renovation Public Defenders Offices
CC REGULAR**

Date: 10/09/2007

Submitted By: Oscar Garza, PURCHASING DEPT.

Submitted For: Marty Salazar

Department: PURCHASING DEPT.

Agenda Area: Purchasing Department **Purchasing only:** Buildings & Grounds

Information

CAPTION

Presentation for consideration, discussion, acceptance and approval to solicit proposals from area job order contractors through the County's membership/participation with purchasing cooperatives, for the provision to include labor and materials but not limited to any other appurtenances as needed for remodeling/renovation to the offices of the Public Defenders Program located at 100 E. Cano, Second Floor, Edinburg, Texas.

BACKGROUND

As per Daniel Flores, B&G Director project consists of removing and replacing carpet; office expansion/renovation to walls, floors.

Fiscal Impact

FISCAL YEAR: 2007

ACCT. #: 1334-419-40-220-009-0-431

FUNDS AVAILABLE Y/N?:

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Funds to be used as per Buildings & Grounds

Attachments

Link: [#07-403](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Purchasing Department		10/04/2007 10:51 AM	PEND
2	Budget & Management		10/04/2007 10:51 AM	NEW
3	Auditor's Office		10/04/2007 10:51 AM	
4	Court Administrator		10/04/2007 10:51 AM	
Form Started By: Oscar Garza			Started On: 10/03/2007 05:10 PM	
Final Approval Date: 10/04/2007				



DANIEL FLORES
Director

BUILDING & GROUNDS County Of Hidalgo

To: Oscar Garza, Buyer
Purchasing Department

From: Daniel Flores, Director 
Buildings and Grounds Department

Re: Agenda

Date: October 1, 2007

Please be informed the following project needs to be placed on the agenda for authorization to request a proposal from A.J.O.C Vendor:

1.) Remodeling/Renovation of the Indigent Defense to consist of:

- removing and replacing carpet
- office expansion /renovation (walls, floors)

Account number to be used # 7-1334-419-40-220-009-0-431

Thank you for your prompt cooperation with this matter, if in need of additional information please contact me at direct ext. (956)289-7855.

cc:
Marty Salazar, Purchasing
Valde Guerra, Budget & Management

AI-5728

16.K.1.

Standing Item

CC REGULAR

Date: 10/09/2007

Submitted By: Nielda Cavazos, PURCHASING DEPT.

Submitted For: Marty Salazar

Department: PURCHASING DEPT.

Agenda Area: Purchasing Department

Purchasing only: Co. Wide

Information

CAPTION

HIDALGO COUNTY RE: REAL ESTATE ACQUISITIONS

Requesting authority to obtain and approval of (when applicable), including, but not limited to, the following items necessary in anticipation of real property/estate acquisition(s): fair market value appraisals, inspections, surveys, all phases-environmental assessments, title reports or title policies services, commercial contracts (improved property) or option contracts with authority for County Auditor to issue required earnest money payment(s) or option payment(s) and County Judge or Presiding Officer to execute necessary/required document(s)

BACKGROUND

Fiscal Impact

Attachments

No file(s) attached.

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Dina Trevino	09/26/2007 03:27 PM	APRV
2	Rey Salazar	Rey Salazar	09/27/2007 09:36 AM	APRV
3	Purchasing Department (Originator)	Marty Salazar	09/27/2007 01:25 PM	APRV
4	Auditor's Office	Becky Morales	10/03/2007 10:39 AM	APRV
5	Court Administrator	Monica Badillo	10/04/2007 02:59 PM	APRV

Form Started By: Nielda Cavazos

Started On: 09/25/2007 02:57 PM

Final Approval Date: 10/04/2007

AI-5877

16.K.2.

**awarding of concrete mix & delivery services
CC REGULAR**

Date: 10/09/2007

Submitted By: Yvette Islas, PURCHASING DEPT.

Submitted For: Yvette Islas

Department: PURCHASING DEPT.

Agenda Area: Purchasing Department

Purchasing only: Co. Wide

Information

CAPTION

Presentation for consideration, discussion and action (if applicable) to award to sole bid received meeting all specifications and requirements with approval of contract for "Concrete Mix & Delivery Service - Hidalgo County" Bid No. 07-344-08-29-YSI

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2007

ACCT. #: Various

FUNDS AVAILABLE Y/N?: Yes

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Funds available in the following accounts as of 10/04/2007:

7-1100-432-00-121-001-0-679/739

7-1201-431-00-121-005-0-679/739

7-1203-431-00-123-005-0-739

7-1204-431-00-124-007-0-739

7-1202-431-00-122-006-0-673

Attachments

Link: [bid tab concrete mix](#)

Link: [depts approval c mix](#)

Link: [draft agreement concrete mix](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Purchasing Department	Marty Salazar	10/03/2007 04:46 PM	APRV
2	Budget & Management	Dina Trevino	10/03/2007 05:23 PM	APRV
3	Andres Castro	Andres Castro	10/04/2007 12:01 PM	APRV
4	Auditor's Office		10/04/2007 04:32 PM	NEW

Form Started By: Yvette Islas

Started On: 10/03/2007 10:28
AM

Final Approval Date: 10/04/2007

HIDALGO COUNTY PURCHASING DEPARTMENT BID TABULATION SHEET

DEPARTMENT NAME: HIDALGO COUNTY

BID OPENING DATE: August 29, 2007

BID OPENING TIME: 9:30 A.M.

DESCRIPTION OF BID: "CONCRETE MIX & DELIVERY SERVICES"

BID NO: 07-344-08-29-YSI

BUYER: YVETTE S. ISLAS

BID # RFB#	COMPANY NAME & ADDRESS	PSI	Total Price Per Cubic Yard
#1	South Texas Concrete P O Box 1518 Edinburg, TX 78540	3000 PSI	\$70.00 (\$6.00 per truck)
		4000 PSI	\$73.00 (\$6.00 per truck)
#2		3000 PSI	\$
		4000 PSI	\$
#3		3000 PSI	\$
		4000 PSI	\$
#4		3000 PSI	\$
		4000 PSI	\$
#5		3000 PSI	\$
		4000 PSI	\$

REVISED

MEMORANDUM

TO: Honorable Sylvia S. Handy
Attn: Joseph Palacios
Honorable Joe M. Flores
Attn: Mona Parras
Honorable Hector "Tito" Palacios
Attn: Carlos Contreras
Honorable Oscar L. Garza
Attn: J.M. Carranza

FROM: Yvette Islas, Buyer
HIDALGO COUNTY PURCHASING DEPARTMENT

DATE: ~~September 13, 2007~~ September 24, 2007

RE: Request Recommendation for RFB 07-344-08-29-YSI
"Concrete Mix & Delivery Services"

We have received a sole response to the above mentioned project. Enclosed you will find a copy of the bid page and bid tab for your review and recommendation.

Please indicate below if you DO or DO NOT recommend accepting the sole response. If you have any concerns or recommendations, please indicate this in the space provided below.

~~Return your response to the Purchasing Department via fax to (956) 318 2629 by Wednesday, September 19, 2007 5:00 pm.~~

Please send your response to the Purchasing Department via fax to (956) 292-7612 by Wednesday, September 26, 2007 at 12:00 noon.

If you have any questions or require additional information please do not hesitate to contact me. Thank you.

☒ DO recommend accepting of response

☐ DO NOT recommend accepting of response

21100-432-00-121-001-0-679/739

21201-431-00-121-005-0-679/739 BUDGET ACCOUNT #

Recommendations/Concerns:

None

Authorized Signature

Printed Name

Date

cc: Mary A Maldonado, Contracts Manager
File

REVISED

M E M O R A N D U M

TO: Honorable Sylvia S. Handy
Attn: Joseph Palacios
Honorable Joe M. Flores
Attn: Mona Parras
Honorable Hector "Tito" Palacios
Attn: Carlos Contreras
Honorable Oscar L. Garza
Attn: J.M. Carranza

FROM: Yvette Islas, Buyer
HIDALGO COUNTY PURCHASING DEPARTMENT

DATE: September 13, 2007 September 24, 2007

RE: Request Recommendation for RFB 07-344-08-25-YSI
"Concrete Mix & Delivery Services"

We have received a sole response to the above mentioned project. Enclosed you will find a copy of the bid page and bid tab for your review and recommendation.

Please indicate below if you DO or DO NOT recommend accepting the sole response. If you have any concerns or recommendations, please indicate this in the space provided below.

Return your response to the Purchasing Department via fax to (956) 318-2620 by Wednesday, September 19, 2007 5:00 pm.

Please send your response to the Purchasing Department via fax to (956) 292-7612 by Wednesday, September 26, 2007 at 12:00 noon.

If you have any questions or require additional information please do not hesitate to contact me. Thank you.

DO recommend accepting of response

DO NOT recommend accepting of response

7-1203-431-00-123-1105-0-739 BUDGET ACCOUNT #

Recommendations/Concerns: _____

[Signature]
Authorized Signature

Printed Name

9/24/07
Date

cc: Mary A Maldonado, Contracts Manager
File

*****REVISED*******MEMORANDUM**

TO: Honorable Sylvia S. Handy
Attn: Joseph Palacios
Honorable Joe M. Flores
Attn: Mona Parras
Honorable Hector "Tito" Palacios
Attn: Carlos Contreras
Honorable Oscar L. Garza
Attn: J.M. Carranza

FROM: Yvette Islas, Buyer
HIDALGO COUNTY PURCHASING DEPARTMENT

DATE: September 13, 2007 September 24, 2007

RE: Request Recommendation for RFB 07-344-08-29-YSI
"Concrete Mix & Delivery Services"

We have received a sole response to the above mentioned project. Enclosed you will find a copy of the bid page and bid tab for your review and recommendation.

Please indicate below if you DO or DO NOT recommend accepting the sole response. If you have any concerns or recommendations, please indicate this in the space provided below.

~~Return your response to the Purchasing Department via fax to (956) 348-2620 by Wednesday, September 19, 2007 5:00 pm.~~

Please send your response to the Purchasing Department via fax to (956) 292-7612 by Wednesday, September 26, 2007 at 12:00 noon.

If you have any questions or require additional information please do not hesitate to contact me. Thank you.

☒ DO recommend accepting of response ☐ DO NOT recommend accepting of response

71204-431-00-124-007-0-739 BUDGET ACCOUNT #

Recommendations/Concerns: _____

Juan M. Carranza
Authorized Signature

JUAN M. CARRANZA 9-25-07
Printed Name Date

cc: Mary A Maldonado, Contracts Manager
File

Yvette Islas

From: charlie [carlos.contreras@co.hidalgo.tx.us]
Sent: Tuesday, October 02, 2007 3:02 PM
To: 'Yvette Islas'
Subject: RE: RFB 07-344-08-29-YSI Concrete Mix & Delivery Services (County)

This is the correct account.

-----Original Message-----

From: Yvette Islas [mailto:yvette.islas@co.hidalgo.tx.us]
Sent: Friday, September 28, 2007 11:16 AM
To: carlos.contreras@co.hidalgo.tx.us
Subject: RFB 07-344-08-29-YSI Concrete Mix & Delivery Services (County)

Charlie,

I received the message regarding your recommending the sole vendor. Thanks.

Please review the budget account number below. Is this the one I should list for you for this particular project?

7-1202-431-00-122-006-0-673

Yvette S. Islas
Buyer
Hidalgo County Purchasing Department
(956) 318-2626

10/2/2007

THE STATE OF TEXAS §
COUNTY OF HIDALGO §

DRAFT

**SERVICE CONTRACT
C-07-344-00-00**

THIS CONTRACT is made and entered into this _____ day of _____, 2007 by and between the **COUNTY OF HIDALGO, TEXAS** ("County"), and _____ a Texas Corporation. ("Company").

WHEREAS, Company responded to advertised notices for bids for **"CONCRETE MIX & DELIVERY SERVICE"** the "Services"); and

WHEREAS, Company submitted a bid to provide services in accordance with the specifications as bid, a copy of such specifications and bid being attached hereto as Exhibits "A" and "B" respectively, and incorporated herein for all purposes (the "Specifications"); and

WHEREAS, in recognition of and in consideration of Company's agreement to perform the Services in accordance with Specifications, the Commissioners Court of County awarded the bid to Company.

NOW, THEREFORE, in mutual consideration of the foregoing and the further consideration of the following, the parties hereto agree as follows:

1. County and Company hereby agree that this Contract is entered into in order to provide the Services to locations at

Hidalgo County. This Contract does not extend to any third parties any duties or benefits conferred in any manner hereunder or otherwise.

DRAFT

2. Company hereby promises and agrees to render and provide, during the term of this Contract, and shall be obligated to render and provide the Services in accordance with the Specifications within **Hidalgo County** following a request for Services by the Commissioners' Court or their designated agent. Company agrees in performing the Services that it will use proper professional standards, comply with any and all appropriate laws and regulations in providing the Services, and devote such time as is necessary to safely and efficiently provide the Services.

3. This Contract shall be for a period of one year with the County's option to extend for an additional year beginning _____ and ending on _____ and may be extended at the sole discretion of County for an additional sixty (60) days, unless this Contract is terminated pursuant to the provisions herein, whichever occurs first.

4. As a condition of this Contract, Company shall hold and maintain throughout the term of this Contract all licenses and permits required, or which may be required by any authority during the term hereof to provide the Services.

5. All trucks or vehicles operated by the Company to perform

the Services shall contain all equipment required by any authority to operate on streets and roads and all persons in the employ of Company who operate such trucks or vehicles shall have the required licenses, qualifications, skill and expertise to perform such Services and shall comply with all laws, rules and regulations prescribed by any agency or authority having jurisdiction with regard to the operation of such trucks or vehicles in providing the Services.

6. As consideration for rendering the Service provided for in this Contract, the County agrees to pay Company the amounts specified in Exhibit "B" attached hereto payable against written invoice submitted by Company.

7. Company shall provide insurance in force on all its vehicles and all persons connected with providing services under this Contract naming County as an additional insured (with the coverages and in the amounts described on Exhibit "C" attached hereto and incorporated herein at this point for all purposes), and shall furnish to County certificates of such insurance coverage.

8. Company shall provide a sufficient number of trucks, vehicles, personnel and equipment available to safely and efficiently provide the Services.

9. Company shall indemnify and hold harmless County, its elected officials, employees and agents from any and all claims, damages, losses, and expenses including attorney's fees for the

defense of any action against County arising out of, resulting from, or connected with the provision of the Service by Company under this Contract. Said indemnity shall cover any act or failure to act by the Company, its agents or employees.

DRAFT

10. This Contract shall not be assignable in whole or in part by either party without prior written consent of the other party.

11. It is expressly agreed that this Contract and the performance by the parties hereunder does not create any agency relationship or master-servant relationship, that County has no supervision of the performance of the Services provided by Company, and that Company is an independent contractor under this Contract.

12. Any notice required or permitted to be given hereunder shall be in writing and shall be delivered personally or sent by certified mail, postage prepaid, as set forth below:

If to County:

**The County of Hidalgo
Attn: County Judge
100 E. Cano
Edinburg, Texas 78539**

If to Company

13. In case any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provision thereof and this Agreement shall be construed as if such invalid, illegal, or

unenforceable provision had never been contained herein.

14. This Agreement may be terminated by either party without cause upon thirty (30) days written notice.

15. This Agreement shall be binding upon and inure to the benefit of and be enforceable by the parties hereto and their respective heirs, executors, administrators, legal representatives, successors, and assigns where permitted by this Agreement.

16. This Agreement shall be governed by and construed in accordance with the laws of the State of Texas and shall be performable in Hidalgo County.

WITNESS our hands in duplicate originals this _____ day of _____, 200____.

Approved by Commissioners' Court on, _____ day of _____, 200____.

COUNTY OF HIDALGO

ATTEST:

By: _____

Juan D. Salinas, III, County Judge

Arturo Guajardo Jr., County Clerk

COMPANY: _____

By: _____

Printed Name: _____
Title: _____

APPROVED AS TO FORM:
Atlas & Hall, L.L.P.

By: _____

DRAFT

AI-5892
BCAP PRECINCT NO 2
CC REGULAR

16.L.1.

Date: 10/09/2007

Submitted By: Laura Moya, PURCHASING DEPT.

Department: PURCHASING DEPT.

Agenda Area: Purchasing Department

Purchasing only: CAP
Pct.2

Information

CAPTION

Presentation for discussion, consideration, acceptance, and approval of Request for Application for Payment No 3 in the amount of \$101,522.86, from JM Construction contracted vendor for Primavera I Subdivision submitted by project engineer R. Gutierrez Engineering Corporation. C-CAP-06-005-11-28

BACKGROUND

Fiscal Impact

FISCAL YEAR:

ACCT. #: 7-1311-431-00-122-568-0-733/841

FUNDS AVAILABLE Y/N?: Pending

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Pending Available balance:

Object	Bal. @ 10/4/07	Pend. Transfer (AI-5892)	Total Pend. Avail.
733	\$51,636.00	\$2,805.00	\$54,441.00
841	\$12,950.00	\$13,154.75	\$26,104.75
		Total	\$80,545.75

Remaining balance is to be funded by an expected reimbursement from the city of San Juan in the approximate amount of \$60,000.00 (as per Yolanda C. at Pct 2)

Attachments

Link: [Memo/Pymt](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Purchasing Department	Marty Salazar	10/03/2007 04:54 PM	APRV
2	Budget & Management	Dina Trevino	10/03/2007 05:26 PM	APRV
3	Manuel Chapa	Manuel Chapa	10/04/2007 12:13 PM	APRV
4	Dale Kennan	Dale Kennan	10/04/2007 01:16 PM	APRV
5	Auditor's Office		10/04/2007 04:32 PM	NEW

Form Started By: Laura Moya

Started On: 10/03/2007 01:43
PM

Final Approval Date: 10/04/2007



Hidalgo County Border Colonias Access Program

MEMORANDUM

TO: Marty Salazar, Hidalgo County Purchasing Agent
ATTN: Laura R. Moya, HCCAP Buyer II

CC: Commissioner Hector "Tito" Palacios, Hidalgo County Precinct 2
HCCAP County Wide Files
Rosanna Schettino, HCCAP Auditor

FROM: Agapito Vargas, Jr., Hidalgo County BCAP Director 

DATE: 27 September 2007

Subject: Request for Payment No.3 Primavera I CSJ: 2C1080568

Marty, please place the above-mentioned item on Commissioner's Court for Tuesday, 9th October 2007.

Precinct Two is requesting approval to pay Application for Payment No.3 for above-referenced Round II CAP Project in the amount of \$101,522.86. The contractor is J.M. Construction and the project is carried by R. Gutierrez Engineering, Inc.

Account Number: 7-1311-431-00-122-568-0-733 & 734.
Interlocal with the City of San Juan

If you have any questions, please advice.

Thanks,

memo purchasing req for pay 3 primavera sep07 agenda item

APPLICATION FOR PAYMENT NO. 3

To: HIDALGO COUNTY PRECINCT NO. 2 (OWNER)
 From: J. M. Construction (CONTRACTOR)
 Contract: C-CAP-06-005-11-28
 Project: Primavera I Subdivision Paving Improvements
 OWNER's Contract No. C-CAP-06-005-11-28 ENGINEER's Project No. ENG05.027
 For Work accomplished through the date of: 9/21/2007

1. Original Contract Price:	\$ 198,766.90
2. Net change by Change Orders and Written Agreements (+ or -):	\$ 20,793.93
3. Current Contract Price (1 plus 2):	\$ 219,560.83
4. Total completed and stored to date:	\$ 203,826.18
5. Retainage (per Agreement):	
<u>10</u> % of completed Work:	\$ 20,382.62
% of stored material:	\$ -
Total Retainage:	\$ 20,382.62
6. Total completed and stored to date less retainage (4 minus 5):	\$ 183,443.56
7. Less previous Application for Payments:	\$ (81,920.70)
8. Balance to Finish:	\$ 15,734.65
9. AMOUNT DUE THIS APPLICATION (6 MINUS 7):	\$ 101,522.86

Accompanying Documentation:

CONTRACTOR'S Certification:

The undersigned CONTRACTOR certifies that (1) all previous progress payments received from OWNER on account of Work done under the Contract referred to above have been applied on account to discharge CONTRACTOR's legitimate obligations incurred in connection with Work covered by prior Applications for Payment numbered 1 through 3 inclusive; (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to OWNER at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to OWNER indemnifying OWNER against any such Lien, security interest or encumbrance); and (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and not defective.

Dated 9/25/07

J. M. Construction
CONTRACTOR

By: *[Signature]*

State of Texas
 County of Hidalgo
 Subscribed and sworn to before me this 25th
 day of September 2007

Notary Public *[Signature]*
 My Commission expires: 12/16/07



Payment of the above AMOUNT DUE THIS APPLICATION is recommended.

Dated 9/25/07

R. GUTIERREZ ENGINEERING CORPORATION
ENGINEER

By: *[Signature]*

R. Gutierrez Engineering Corporation

September 25, 2007

Mr. Agapito Vargas
Colonia Access Program Executive Director
Hidalgo County
301 E. State
Pharr, TX 78577

Subject: Primavera No.1 Subdivision – Testing Requirements

Dear Mr. Vargas:

I have reviewed all testing requirements and frequencies for the project stated above and work done, as of September 24, 2007. Concrete driveways report shows an average strength of 88.5% an additional one (1) year extended warranty was requested to Mr. Juan Mendoza with JM Construction on the concrete driveways; which he agreed. Testing report on the asphalt was according plans and specifications.

Furthermore, please call me at our office number (956) 782-2557 if you have any other questions concerning to this matter.

Sincerely,



Luis J. Nava P.E.
Senior Project Manager

cc: Hector "Tito" Palacios, Pct. 2 Commissioner

AI-5912
BCAP PRECINCT NO 2
CC REGULAR

16.L.2.

Date: 10/09/2007

Submitted By: Laura Moya, PURCHASING DEPT.

Department: PURCHASING DEPT.

Agenda Area: Purchasing Department

Purchasing only: CAP
Pct.2

Information

CAPTION

Requesting approval to rescind the action taken by CC on 9/04/2007 in connection with agenda items 5327 13.K.1

Presentation for consideration, discussion acceptance and approval of Change Order No 1 for Southfork Estates C-CAP-07-010-03-07 for material and work adjustments in the amount of \$13,824.00 (increase) project engineer is Hinojosa Engineering, Inc., and contractor is Jimmy Closner & Sons Construction Co., a Border Colonia Access Program Project(s).

BACKGROUND

Fiscal Impact

Attachments

No file(s) attached.

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Purchasing Department	Marty Salazar	10/03/2007 04:55 PM	APRV
2	Budget & Management	Dina Trevino	10/03/2007 10:49 PM	APRV
3	Rey Salazar	Rey Salazar	10/04/2007 11:19 AM	APRV
4	Auditor's Office		10/04/2007 04:32 PM	PEND
Form Started By: Laura Moya			Started On: 10/03/2007 04:09 PM	
Final Approval Date: 10/04/2007				

AI-5935

17.A.

rescheduling of CC mtg. of 10/16/07

CC REGULAR

Date: 10/09/2007

Submitted By: Monica Badillo, BUDGET & MANAGEMENT

Submitted For: County Judge's Office

Department: BUDGET & MANAGEMENT

Agenda Area: Budget and Management

Information

CAPTION

Discussion, consideration and action on the rescheduling of the 10/16/07 Tuesday meeting to 10/15/07 (Monday)

BACKGROUND

Court member(s) will be out of town.

Fiscal Impact

Attachments

No file(s) attached.

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Dina Trevino	10/03/2007 10:57 PM	APRV
2	Purchasing Department		10/04/2007 03:00 PM	NEW
3	Auditor's Office	Becky Morales	10/04/2007 02:50 PM	APRV
4	Court Administrator (Originator)	Monica Badillo	10/04/2007 03:00 PM	APRV

Form Started By: Monica Badillo
Started On: 10/03/2007 05:31 PM

Final Approval Date: 10/04/2007

AI-5889

17.B.

**Longevity Pay Policy
CC REGULAR**

Date: 10/09/2007

Submitted By: Ivan Cantu, BUDGET & MANAGEMENT

Submitted For: Valde Guerra

Department: BUDGET & MANAGEMENT

Agenda Area: Budget and Management

Information

CAPTION

Presentation for discussion, consideration and approval of the Longevity Pay Policy to be implemented as part of the 2008 Adopted Budget.

BACKGROUND

Fiscal Impact

Attachments

Link: Longevity Pay Policy

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Ivan Cantu (Originator)	Ivan Cantu	10/04/2007 09:47 AM	APRV
2	Budget & Management	Dina Trevino	10/04/2007 12:59 PM	APRV
3	Veronica Lopez	Veronica Lopez	10/04/2007 01:07 PM	APRV
4	Purchasing Department	Marty Salazar	10/04/2007 01:28 PM	APRV
5	Auditor's Office	Becky Morales	10/04/2007 02:47 PM	APRV
6	Court Administrator	Monica Badillo	10/04/2007 02:59 PM	APRV

Form Started By: Ivan Cantu
Started On: 10/03/2007 01:34 PM

Final Approval Date: 10/04/2007

HIDALGO COUNTY LONGEVITY PAY POLICY

EFFECTIVE DATE

January 1, 2008

LONGEVITY PAY

Hidalgo County has established Longevity Pay to recognize employees for their continued service and loyalty with the County. Longevity Pay is awarded twice monthly to all regular, full-time employees in the amount of \$60.00 per year, for each full year of continuous employment as of December 31, 2007 after five (5) years of permanent full-time service for a maximum of thirty (30) years.

Regular Full-Time Employment

It is defined as an employee who is hired by the County to fill a position budgeted and approved by the Governing Authority, which position requires such person to perform work on a regular, on-going schedule of forty (40) hours per seven (7) day work period or eighty (80) hours per fourteen (14) day work period.

Regular full-time employees (including department heads and foremen) are eligible for longevity pay for each full year of continuous employment as of December 31, 2007 after five (5) years of permanent full-time service for a maximum of thirty (30) years. Elected Officials and regular part-time employees are not eligible for longevity pay.

Temporary Employment

It is defined as an employee hired by the County to fill a position budgeted and approved by the Governing Authority as a temporary position, which temporary position requires such person to perform work for a limited period of time, generally not to exceed six (6) months. Temporary employees include full-time temporary, part-temporary, and temporary election workers.

Temporary employees are not eligible for longevity pay. A temporary employee is eligible for longevity pay only after becoming a regular, full-time employee and remains in the County for five years in a full-time capacity. The longevity pay will commence after the employee finishes the fifth year of permanent full-time employment with the County.

Effect of Longevity Pay

Longevity pay is not considered a part of annual base pay for classification and pay purposes, nor is it to be recorded in personnel records as part of annual base salary.

Longevity Pay Applies as Follows

Regular Full-Time Elected Officials - Not eligible for longevity pay.

Regular Full-Time Department Heads & Foremen - Eligible for longevity pay.

Regular Full-Time Employees - Eligible for longevity pay.

Regular Part-Time Employees - Not eligible for longevity pay.

Full-time Temporary Employees - Not eligible for longevity pay.

Part-time Temporary Employees - Not eligible for longevity pay.

Temporary Election Workers - Not eligible for longevity pay.

Forfeiting Longevity Time

Employees who voluntarily terminate their employment with the County but return at a later date forfeit all longevity time previously credited and will commence as a new employee except as described below.

Reinstating Longevity Time

Involuntary Termination

Longevity time will be reinstated when the break in service is within one (1) year and the result of involuntary termination was caused by a change in administration or loss of funding for a program, department or office.

Voluntary Termination

Longevity time will be reinstated when the break in service was voluntary and the employee returns within ninety (90) days, provided that the employee resigned in good standing.

AI-5937**17.C.****Authority to issue check to TxDOT
CC REGULAR****Date:** 10/09/2007**Submitted By:** Sergio Cruz, BUDGET & MANAGEMENT**Department:** BUDGET & MANAGEMENT**Agenda Area:** Budget and Management

Information**CAPTION**

Authorize for County Auditor to issue a check to the Texas Department of Transportation Trust Fund in the amount of \$20,790.00 which represents the engineering portion in the Advanced Funding Agreements for the following bridge replacement projects: CR 342 (Charles Green Road), CR 804 (Mile 12 North Road), CR 825 (Mile 2 West Road), and CR 855 (Mile 4 1/2 West Road).

BACKGROUND

Advanced Funding Agreements approved by Commissioners' Court on July 31, 2007. Funds for the construction portion of the projects will be through a State Infrastructure Bank (SIB) Loan. SIB loan application will be submitted after environmental clearance is obtained for each project.

Fiscal Impact**FISCAL YEAR:** 2007**ACCT. #:** 7-1315-431-30-121-XXX-0-732**FUNDS AVAILABLE Y/N?:** Y**MATCHING FUNDS Y/N?:****BUDGETARY IMPACT:**

CR 342 (program 046) \$4,590.00

CR 804 (program 048) \$5,130.00

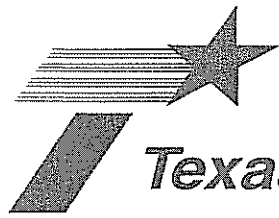
CR 825 (program 045) \$4,320.00

CR 855 (program 047) \$6,750.00

AttachmentsLink: [Bridge Projects](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Rey Salazar	Rey Salazar	10/04/2007 01:17 PM	APRV
2	Budget & Management	Dina Trevino	10/04/2007 01:52 PM	APRV
3	Purchasing Department	Marty Salazar	10/04/2007 02:05 PM	APRV
4	Auditor's Office		10/04/2007 04:32 PM	NEW
Form Started By: Sergio Cruz			Started On: 10/03/2007 05:50 PM	
Final Approval Date: 10/04/2007				



Texas Department of Transportation

PO BOX 1717 • PHARR TEXAS 78577-1717 • (956) 702-6100

Ed, —
For your further
processing / files. ESR
these projects get close
through FMS AND
SCANWORK TO ROBIN.
THANKS,

September 6, 2007

Honorable Juan D. "J.D." Salinas
County Judge Hidalgo County
P.O. Box 1356
Edinburg, Texas 78520

**RE: Executed Advance Funding Agreements for Off-System Bridge Replacement Projects
CSJ(s): 0921-02-146, 0921-02-147, 0921-02-148, 0921-02-149**

Honorable Judge Salinas;

Attached for your files are four Advance Funding Agreements (one original for each) between the State of Texas and Hidalgo County for the reconstruction and replacement of the following four Off-System bridges:

- 1.) CR825 (Mile 2 West Rd) @ Drainage Ditch, CSJ: 0921-02-147 – Str.#AA08-25-001
- 2.) CR855 (Mile 4 ½ North Rd) @ Main Supply Canal, CSJ: 0921-02-148 – Str.#AA08-55-001
- 3.) CR804 (Mile 12 North Rd) @ Irrigation Canal, CSJ: 0921-02-149 – Str.#AA08-04-003
- 4.) CR342 (Charles Green Rd) @ Irrigation Canal, CSJ: 0921-02-146 – Str.#AA03-42-001

Based on a total estimate cost of \$2,464,000.00 for all four projects, the County will be responsible for approximately \$177,408.00. Of this amount, \$20,790.00 is due at this time; the remaining balance of \$156,618.00 will not be due until 45 days prior to the letting of these projects.

Should you have any questions or need additional information, please feel free to contact myself or our District Bridge Engineer, Mr. Rex A. Costley, P.E., at (956) 702-6100.

Sincerely,


Mario R. Jorge, P. E.
Pharr District Engineer

Enclosures

MJ: eg

cc: Hector Gonzalez, P. E., Pharr Area Engineer
Rex A. Costley, P.E. District Bridge Engineer
Honorable Sylvia Handy, County Commissioner Precinct #1
District File

District: Pharr (021)
 CSJ: 0921-02-146
 Project: BR
 Code Chart 64#: 50109
 15 Digit NBI Structure No.: 21 (109) 0 AA03-42-001
 Local Designation No.: Charles Green Road
 Feature Crossed: Delta Lake Irrigation Canal

ATTACHMENT D
ESTIMATE OF DIRECT COSTS

	<u>Estimated Cost</u>	<u>Local Government Participation</u>
Preliminary Engineering (PE) (15%)	<u>(1) \$63,750.00</u>	
EDC Adjusted Percent (7.2%) of PE for Local Government Participation		<u>(3) \$4,590.00</u>
Construction	<u>\$ 425,000.00</u>	
Engineering and Contingency (E&C) (13%)	<u>\$ 55,250.00</u>	
The Sum of Construction and E&C	<u>(2) \$480,250.00</u>	
EDC Adjusted Percent (7.2%) of the Sum of Construction and E&C for Local Government Participation		<u>(4) \$34,578.00</u>
Amount of Advance Funds Paid by Local Government *		<u>(5) \$0.00</u>
Amount of Advance Funds to be Paid by Local Government *		<u>(6) \$39,168.00</u>
Balance of Local Government Participation which is to be Waived where the Project is a PWP		<u>(3+4-5-6) \$0.00</u>
Total Project Direct Cost	<u>(1+2) \$544,000.00</u>	
* Credited Against Local Government Participation Amount		
If this Project is to be a PWP, Amount of EMP Work Being Credited to this PWP as Shown on Attachment C.		<u>N/A</u>

District:	Pharr (021)
CSJ:	0921-02-149
Project:	BR
Code Chart 64:	50109
15 Digit NBI Structure No.:	21 (109) 0 AA08-04-003
Local Designation No.:	Mile 12 North Road
Feature Crossed:	Irrigation Canal

ATTACHMENT D

ESTIMATE OF DIRECT COSTS

	<u>Estimated Cost</u>	<u>Local Government Participation</u>
Preliminary Engineering (PE) (15%)	(1) \$71,250.00	
EDC Adjusted Percent (7.2%) of PE for Local Government Participation		(3) \$5,130.00
Construction	\$ 475,000.00	
Engineering and Contingency (E&C) (13%)	\$61,750.00	
The Sum of Construction and E&C	(2) \$536,750.00	
EDC Adjusted Percent (7.2%) of the Sum of Construction and E&C for Local Government Participation		(4) \$38,646.00
Amount of Advance Funds Paid by Local Government *		(5) \$0.00
Amount of Advance Funds to be Paid by Local Government *		(6) \$43,776.00
Balance of Local Government Participation which is to be Waived where the Project is a PWP		(3+4-5-6) \$0.00
Total Project Direct Cost	(1+2) \$608,000.00	

* Credited Against Local Government Participation Amount

If this Project is to be a PWP, Amount of
EMP Work Being Credited to this PWP as
Shown on Attachment C.

N/A

District: Pharr (021)
 CSJ: 0921-02-147
 Project: BR
 Code Chart 64#: 50109
 15 Digit NBI Structure No.: 21 (109) 0 AA08-25-001
 Local Designation No.: Mile 2 West Road
 Feature Crossed: Drainage Ditch

ATTACHMENT D

ESTIMATE OF DIRECT COSTS

	<u>Estimated Cost</u>	<u>Local Government Participation</u>
Preliminary Engineering (PE) (15%)	(1) \$60,000.00	
EDC Adjusted Percent (7.2%) of PE for Local Government Participation		(3) \$4,320.00
Construction	\$ 400,000.00	
Engineering and Contingency (E&C) (13%)	\$ 52,000.00	
The Sum of Construction and E&C	(2) \$452,000.00	
EDC Adjusted Percent (7.2%) of the Sum of Construction and E&C for Local Government Participation		(4) \$32,544.00
Amount of Advance Funds Paid by Local Government *		(5) \$0.00
Amount of Advance Funds to be Paid by Local Government *		(6) \$36,864.00
Balance of Local Government Participation which is to be Waived where the Project is a PWP		(3+4-5-6) \$0.00
Total Project Direct Cost	(1+2) \$512,000.00	

* Credited Against Local Government Participation Amount

If this Project is to be a PWP, Amount of
 EMP Work Being Credited to this PWP as
 Shown on Attachment C.

N/A

District: Pharr (021)
 CSJ: 0921-02-148
 Project: BR
 Code Chart 64: 50109
 15 Digit NBI Structure No.: 21 (109) 0 AA08-55-001
 Local Designation No.: Mile 4 ½ West Road
 Feature Crossed: Main Supply Canal

ATTACHMENT D

ESTIMATE OF DIRECT COSTS

	<u>Estimated Cost</u>	<u>Local Government Participation</u>
Preliminary Engineering (PE) (15%)	(1) \$93,750.00	
EDC Adjusted Percent (7.2%) of PE for Local Government Participation		(3) \$6,750.00
Construction	\$ 625,000.00	
Engineering and Contingency (E&C) (13%)	\$81,250.00	
The Sum of Construction and E&C	(2) \$706,250.00	
EDC Adjusted Percent (7.2%) of the Sum of Construction and E&C for Local Government Participation		(4) \$50,850.00
Amount of Advance Funds Paid by Local Government *		(5) \$0.00
Amount of Advance Funds to be Paid by Local Government *		(6) \$57,600.00
Balance of Local Government Participation which is to be Waived where the Project is a PWP		(3+4-5-6) \$0.00
Total Project Direct Cost	(1+2) \$800,000.00	
* Credited Against Local Government Participation Amount		
If this Project is to be a PWP, Amount of EMP Work Being Credited to this PWP as Shown on Attachment C.		N/A

AI-5920

17.D.

**Appropriation of Tax Notes, Series 2007
CC REGULAR**

Date: 10/09/2007

Submitted By: Sergio Cruz, BUDGET & MANAGEMENT

Department: BUDGET & MANAGEMENT

Agenda Area: Budget and Management

Information

CAPTION

Approval of 2007 appropriation of Tax Notes, Series 2007 funds into various accounts in the total amount of \$13,195,000.00.

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2007

ACCT. #: 7-1302-Various

FUNDS AVAILABLE Y/N?:

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Appropriating \$13,195,000 (see attached appropriation)

Attachments

Link: [Appropriation](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Rey Salazar	Rey Salazar	10/04/2007 02:29 PM	APRV
2	Budget & Management	Dina Trevino	10/04/2007 02:58 PM	APRV
3	Purchasing Department	Marty Salazar	10/04/2007 03:15 PM	APRV
4	Auditor's Office		10/04/2007 04:32 PM	NEW

Form Started By: Sergio Cruz
Started On: 10/03/2007 04:44 PM

Final Approval Date: 10/04/2007

DATE: October 4, 2007

DEPARTMENT HEAD: Valde Guerra

DEPARTMENT NAME: Department Of Budget & Mangement

ACCOUNT NUMBER: 7-1302-(Various)

SUBJECT: **Budget Amendments (Increases) in Accordance with Local Government Code, Chapter 111, Subchapter C**

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Inter-Departmental transfer/s (transfer in/out) (increase/decrease) in accordance with Local Government Code, Chapter 111, Subchapter C.

INCREASE/DECREASE ACCOUNT NUMBER	ACCOUNT (OBJECT) NAME	AMOUNT
7-1302-390-10-000-000-0- 000	Tax Note Series 2007 Proceeds	13,195,000.00
		13,195,000.00
7-1302-421-00-280-040-0- 741	Tax Note Series 2007-Sheriffs-Vehicles	1,855,196.00
7-1302-419-40-220-039-0- 741	Tax Note Series 2007-Admin Security-Vehicles	31,000.00
7-1302-419-40-220-040-0- 741	Tax Note Series 2007-B & G-Vehicles	62,000.00
7-1302-421-00-293-011-0- 741	Tax Note Series 2007-Constable Pct 3-Vehicles	31,000.00
7-1302-419-00-130-015-0- 741	Tax Note Series 2007-Elections-Vehicles	31,000.00
7-1302-441-00-340-033-0- 741	Tax Note Series 2007-Health Dept.-Vehicles	62,000.00
7-1302-421-00-280-041-0- 741	Tax Note Series 2007-Sheriffs-Replacements-Vehicles	3,007,000.00
7-1302-413-00-220-034-0- 720	Tax Note Series 2007-Judges Off & Comm Courtroom-Bldg.	2,000,000.00
7-1302-423-00-280-036-0- 719	Tax Note Series 2007-Shrf Substation Pct 1-Land	245,935.00
7-1302-423-00-280-039-0- 719	Tax Note Series 2007-Shrf Substation Pct 3-Land	557,917.44
7-1302-419-40-260-009-0- 719	Tax Note Series 2007-Nolana Loop Prop-Land	959,500.00
7-1302-466-00-122-081-0- 720	Tax Note Series 2007-CRC Pct 2-Building	803,000.00
7-1302-431-00-123-068-0- 720	Tax Note Series 2007-Admin Pct 3 & Pavilion	700,000.00
7-1302-412-00-200-009-0- 747	Tax Note Series 2007-Common Integrated Justice Sys-Software	1,171,500.00
7-1302-413-00-220-041-0- 746	Tax Note Series 2007-Judges Off & Comm Crtrm-Off. Furniture	1,087,951.56
7-1302-413-00-220-042-0- 739	Tax Note Series 2007-Judges Off & Comm Crtrm-Othr. Structure	500,000.00
7-1302-476-00-000-000-0- 339	Tax Note Series 2007-Issuance Cost	90,000.00
		13,195,000.00
TOTAL BUDGET INCREASE (DECREASE)		

REASON: Appropriate Tax Note Series 2007 proceeds in the amount of \$13,195,000 for various projects

SIGNATURE

_____/_____/_____

AI-5902

17.E.

**Insurance Invoices/Terrorism/Ad Prob Ctr
CC REGULAR**

Date: 10/09/2007

Submitted By: Aida Alvarez, SAFETY/WORKERS' COMP. DIVISION

Submitted For: Roy Quintanilha

Department: SAFETY/WORKERS' COMP. DIVISION

Agenda Area: Budget and Management

Information

CAPTION

Safety Division:

1. Requesting Approval for Valde Guerra to sign the Policyholder Disclosure Notice of Terrorism Agreement Insurance Coverage form.
2. Discussion and Approval to give Auditors the authority to process payment to Montalvo Insurance Agency for \$1,273 for Property insurance for the Adult Probation Center at the new location.

BACKGROUND

A. Form is needed for the insurance company records.

B. Insurance Coverage is from May 9, 2007 - July 10, 2007 (acct.
#7-1100-419-00-115-025-0-521)

Fiscal Impact

FISCAL YEAR: 2007

ACCT. #: 7-1100-419-00-115-025-0-521

FUNDS AVAILABLE Y/N?:

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Attachments

Link: [invoice](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Dina Trevino	10/03/2007 05:28 PM	APRV
2	Andres Castro	Andres Castro	10/04/2007 11:56 AM	APRV
3	Purchasing Department	Marty Salazar	10/04/2007 12:49 PM	APRV
4	Auditor's Office		10/04/2007 04:32 PM	NEW
Form Started By: Aida Alvarez			Started On: 10/03/2007 02:58 PM	
Final Approval Date: 10/04/2007				

Invoice
10/01/07

Montalvo Insurance Agency
PO Box 2
Weslaco, Texas 78599
956-968-5521

To: Hidalgo County
100 E. Cano
Edinburg, Texas 78539

Type of Coverage: Commercial Property	
Company: Chubb – Federal Insurance Company	
Term: 07/10/2006 – 07/10/2007	
Change: Effective 5/9/07	
Adding: 3100 South Hwy 281, Edinburg, TX (Adult Probation Center)	
Building: 3,320,692	
Contents: 395,637	
Premium:	\$ 1,273.00
Premium Due:	\$ 1,273.00

The enclosed endorsement has been issued to include coverage for the following location: 3100 South Hwy 281, Edinburg, Texas

This change generated an additional premium of \$1,273.00. Please remit payment.

Payment Due Upon Receipt
Thank you for your business!



ace usa

Illinois Union Insurance Company

Insurance Company

Hidalgo County

Policyholder

PEPG2290520A

Policy Number

Brown & Brown

Broker/Producer

POLICYHOLDER DISCLOSURE NOTICE OF TERRORISM INSURANCE COVERAGE

You should be aware that under the Terrorism Risk Insurance Act of 2002 ("The Act") effective November 26, 2002, any losses caused by certified acts of terrorism under your existing coverage may be partially reimbursed by the United States under a formula established by federal law (applicability is subject to the terms and conditions of each individual policy). The Act was specifically designed to address the ability of businesses and individuals to obtain property and casualty insurance for terrorism and to protect consumers by addressing market disruptions and ensure the continued availability of terrorism coverage.

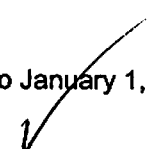
Under the terms of The Act, you may now have the right to purchase insurance coverage for losses arising out of acts of terrorism, as defined in Section 102(1) of the Act: The term "act of terrorism" means any act that is certified by the Secretary of the Treasury, in concurrence with the Secretary of State, and the Attorney General of the United States—to be an act of terrorism; to be a violent act or an act that is dangerous to human life, property; or infrastructure; to have resulted in damage within the United States, or outside the United States in the case of an air carrier or vessel or the premises of a United States mission; and to have been committed by an individual or individuals acting on behalf of any foreign person or foreign interest, as part of an effort to coerce the civilian population of the United States or to influence the policy or affect the conduct of the United States Government by coercion.

Responsibility for Compensation under The Act is shared between insurance companies covered by The Act and the United States. Under the formula set forth in The Act, the United States pays 85% of covered terrorism losses exceeding the statutorily established deductible, which is paid by the insurance company providing the coverage.

We are providing you with the terrorism coverage required by The Act. The premium for the coverage is set forth below.

Terrorism Risk Insurance Act premium: **\$42,084** (July 10, 2006 to January 1, 2008 extension)

TRIA Coverage (circle one): **Accept** Decline


Applicant Signature

Notice Form 3a (New/Renewal)

TRIA06 (1/03)

AI-5752

17.F.

**Hidalgo County Property & Casualty Claims Fund
CC REGULAR**

Date: 10/09/2007

Submitted By: Rosie Luna, SAFETY/WORKERS' COMP. DIVISION

Submitted For: Roy Quintanilha

Department: SAFETY/WORKERS' COMP. DIVISION

Agenda Area: Budget and Management

Information

CAPTION

Safety Division:

1. Discussion, consideration and approval to reimburse the Hidalgo County Property & Casualty Claims Fund Bank Account for claims paid by Tristar Risk Management for the period of August 1, 2007 thru August 31, 2007 in the amount of \$43,484.42.
2. Approval of wire transfer to cover the claims paid.

BACKGROUND

Fiscal Impact

Attachments

Link: August Register-Safety
Division 10-9-07

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Dina Trevino	09/26/2007 03:12 PM	APRV
2	Ivan Cantu	Ivan Cantu	09/26/2007 03:32 PM	APRV
3	Purchasing Department	Marty Salazar	09/26/2007 03:39 PM	APRV
4	Auditor's Office	Becky Morales	10/03/2007 10:44 AM	APRV
5	Court Administrator	Monica Badillo	10/04/2007 02:59 PM	APRV

Form Started By: Rosie Luna

Started On: 09/26/2007 11:32 AM

Final Approval Date: 10/04/2007

REGISTER FOR THE MONTH OF AUGUST 2007

TRISTAR CL #	OUR CASE #	INCIDENT DATE	CLAIMANT	TYPE OF CLAIM	DATE PAID	AMOUNT PAID	TRISTAR CHECK #	DEPT.
07195912	07-08-10-1451	8/10/2007	Universal Claims Serv. For Moya, Senon V.	General Liability	8/17/2007	\$ 227.97	300207	Pct. 4
05142299	05-09-22-0046	9/22/2005	Atlas & Hall representation on Palacios, Leonel	Legal (Auto)	8/23/2007	\$ 1,740.02	300210	B&G
06163017	06-05-17-1100	5/17/2006	Atlas & Hall representation on Turner, Robert	Legal (GL)	8/23/2007	\$ 564.68	300211	Pct. 4
06157460	06-04-05-1610	4/5/2006	Willette & Guerra representation on Escalante, Elisua	Legal (Auto)	8/23/2007	\$ 1,122.74	300216	Pct. 3
07195912	07-08-10-1451	8/10/2007	Univeral Claims Serv. For Moya, Senon V.	General Liability	8/17/2007	\$ 870.00	300218	Pct. 4
07181213	07-01-25-0815	1/25/2007	Rodrigue, Jaime	Auto	8/7/2007	\$ 8,500.00	300205	Const. Pct. 2
07191201	07-05-22-1650	5/22/2007	Universal Claims Serv. For Nava, Rosendo	Auto	8/7/2007	\$ 202.70	300204	Pct. 1
06174875	06-04-07-0218	4/7/2006	Atlas & Hall representation on Sanchez, Reynaldo	Legal (GL)	8/23/2007	\$ 1,561.48	300213	Pct. 3
07194922	07-07-24-1417	7/24/2007	Vasquez, Esmeralda	General Liability	8/1/2007	\$ 169.95	300202	Pct. 4
05140839	05-08-09-0918	8/30/2005	Atlas & Hall representation on La Joya ISD	Legal (Auto)	8/23/2007	\$ 780.60	300209	Pct. 3
07186405		10/30/2006	Atlas & Hall representation on Cantu, Nicolas	Legal (Public Official)	8/23/2007	\$ 1,536.74	300214	JP 4-1
07192996	07-06-15-1415	6/15/2007	Zapata, Armando	Auto	8/7/2007	\$ 1,705.07	300206	HIDTA
07192996	07-06-15-1415	6/15/2007	Zapata, Armando	Auto	8/24/2007	\$ 4,500.00	300219	HIDTA

TRISTAR CL #	OUR CASE #	INCIDENT DATE	CLAIMANT	TYPE OF CLAIM	DATE PAID	AMOUNT PAID	TRISTAR CHECK #	DEPT.
07192996	07-06-15-1415	6/15/2007	Zapata, Blanca	Auto	8/24/2007	\$ 4,500.00	300220	HIDTA
07189310	07-04-26-1130	4/26/2007	Universal Claims Serv. For Garcia, Roxanne	Auto	8/21/2007	\$ 168.87	300208	Health
07189310	07-04-26-1130	4/26/2007	Garcia, Roxanne	Auto	8/23/2007	\$ 1,147.91	300217	Health
07193958	07-06-01-1353	5/10/2007	Atlas & Hall representation on Lopez, Enrique H	Legal	8/7/2007	\$ 377.53	300203	
06166375	06-07-11-0948	7/11/2006	Atlas & Hall representation on Diaz, Eduardo	Legal (Law Enforcement)	8/23/2007	\$ 13,535.88	300212	Sheriff's
07193958	07-06-01-1353	5/10/2007	Atlas & Hall representation on Lopez, Enrique H	Legal	8/23/2007	\$ 272.28	300215	

\$ 43,484.42

Reviewed and Signed By:

Roy Quintanilha, Safety Director

Date

AI-5841

17.G.

**2007-Interdepartmental for Health Insurance Department (2201)
CC REGULAR**

Date: 10/09/2007

Submitted By: Dale Kennan, BUDGET & MANAGEMENT

Submitted For: Health Insurance Department (2201)

Department: BUDGET & MANAGEMENT

Agenda Area: Budget and Management

Information

CAPTION

DBM-Heath Insurance Division:

Approval of 2007 interdepartmental transfer within the Health Benefits Fund (2201) in the total amount of 350,000.00.

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2007

ACCT. #: 7-2201-415-00-115-00X-0-820

FUNDS AVAILABLE Y/N?: Y

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

From program 003 to programs 004 & 008 in the amounts of \$200,000.00 and \$150,000.00 (respectively). Available balance in program 003 is \$2,218,692.27 as of 10/3/07.

Attachments

Link: 2007
Interdepartmental

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Dina Trevino	10/03/2007 09:27 AM	APRV
2	Manuel Chapa	Manuel Chapa	10/03/2007 10:14 AM	APRV
3	Purchasing Department	Marty Salazar	10/03/2007 04:27 PM	APRV
4	Auditor's Office	Becky Morales	10/04/2007 03:32 PM	APRV
5	Court Administrator	Monica Badillo	10/04/2007 03:37 PM	APRV

Form Started By: Dale Kennan
Started On: 10/01/2007 03:56 PM
Final Approval Date: 10/04/2007

AI-5868

17.H.

**Certification of WC Claims paid by Tristar Risk Management
CC REGULAR**

Date: 10/09/2007

Submitted By: Flora Vazquez, SAFETY/WORKERS' COMP. DIVISION

Department: SAFETY/WORKERS' COMP. DIVISION

Agenda Area: Budget and Management

Information

CAPTION

Fund 2202- Workers' Compensation Self-Insurance

Approval of reimbursement to the Hidalgo County Workers' Compensation Claims paying account for claims paid by Tristar Risk Management in the amount of \$ 35,077.05 for the period of 09/01-15/07 and requesting approval of wire transfer.

BACKGROUND

Fiscal Impact

Attachments

Link: [Invoice & Breakdown
by Organization](#)

Link: [Certification of WC](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Dina Trevino	10/03/2007 09:52 AM	APRV
2	Andres Castro	Andres Castro	10/03/2007 10:48 AM	APRV
3	Purchasing Department	Marty Salazar	10/03/2007 04:44 PM	APRV
4	Auditor's Office	Becky Morales	10/04/2007 03:30 PM	APRV
5	Court Administrator	Monica Badillo	10/04/2007 03:37 PM	APRV

Form Started By: Flora Vazquez

Started On: 10/02/2007 05:16
PM

Final Approval Date: 10/04/2007

Tristar Risk Management No.2
100 Oceangate Suite #700
Long Beach, CA 90802
(562) 495-6600
TIN: 68-0165539

September 17, 2007

Hidalgo County Workers Compensation Fund
100 E. Cano, 2nd Fl.
Edinburg, TX 78539
Flora Vazquez
Director of Risk Management

L HIDAL.WC
Invoice Number: 15127

Loss Replenishment

Re: Workers Compensation

Tristar Risk Management hereby certifies that the attached billing for losses paid 35,077.05
9/1/07 to 9/15/07 are in accordance with our contract with Hidalgo County Exhibit A,
dated July 1st. (Check# 317393-317521)

TOTAL CURRENT CHARGES \$ 35,077.05

Previous Balance Due \$208,102.56

Payments and Credits

09/11/07 Payment received - thank you 125,425.79CR

Total Payments and Credits \$125,425.79CR

Total Balance Due \$117,753.82

Due Upon Receipt

If you have any questions or need wire instructions, please call:
(562) 495-6682

INVOICE RECEIVED BY:

30 on 9-24-07

GOODS/SERVICES RECEIVED BY:

Hidalgo County on 9-24-07

Hidalgo County WC Losses Paid 9/1/07 to 9/15/07

Processed	Check Date	Chk/Vchr #	Claim Number	Claimant	Incident	Transaction Type	Payee	Dates of Service	Method	Amount
Alternate Organization 1 : Headstart										
Alternate Organization 1 Total: 57										6,896.92
Alternate Organization 1 : Hidalgo County										
Alternate Organization 1 Total: 182										28,180.13
Grand Total: 239										35,077.05

2007 SEP 24 PM 3 28
HIDALGO COUNTY
WORKERS' COMP.

HIDALGO COUNTY BUDGET OFFICE/WORKERS' COMPENSATION DIVISION
CERTIFICATION OF WORKERS' COMP. CLAIMS PAID BY TRISTAR RISK MANAGEMENT
FOR THE PERIOD OF: September 1-15, 2007.

Hidalgo County's Self-Funded Workers' Compensation, Third Party Administrator (TPA) TRISTAR RISK MANAGEMENT, has submitted to my office a request to reimburse the County's CLAIMS PAYING ACCOUNT in the amount of \$ 35,077.05.

TRISTAR is certifying to my office that it has paid Workers' Compensation Claims (Check # 317393-317521) on behalf of injured employees from 09/01/2007 to 09/15/2007:

1).	Hidalgo County	\$ <u>28,180.13</u>
2).	Hidalgo County Headstart Program	\$ <u>6,896.92</u>
3).	Community Service Agency	\$ <u>00.00</u>
4).	Hidalgo County Urban County Program	\$ <u>00.00</u>
5).	Drainage District #1	\$ <u>00.00</u>

Total Reimbursement Requested by TRISTAR RISK MANAGEMENT \$ 35,077.05

Budget Office/Workers' Comp. Division is requesting approval of this payment on the Commissioners' Court Agenda of October 9, 2007

Initial amount advanced by Commissioner's Court to TRISTAR RISK MANAGEMENT to pay claims: \$ < 270,000.00 >

Balance left in the Hidalgo County Workers' Compensation Fund at Mellon Bank in California. (estimate) \$ 234,922.95

I hereby approve this reimbursement and certify that I and/or my staff have reviewed each claim included on the attached check register to ensure that:

- All the claimants are in fact employees of Hidalgo County, Drainage District No. 1, Hidalgo County Headstart Program, Community Service Agency, or Hidalgo County Urban Program.
- All fees to vendors are appropriate for the type of service provided.
- All fees paid to Hidalgo County for salary continuation were in fact received by Hidalgo County, and have been received by my department and deposited with the Hidalgo County Treasurer's Office and credited to the corresponding salary account. I have forwarded a copy of the Treasurer's receipts for each check shown as issued to Hidalgo County.
- All types of expenditures reflected on this claim report are appropriate for the Hidalgo County Workers' Compensation Fund (Escrow Fund).
- The Office of the County Auditor will receive a copy of the monthly bank statement for the Hidalgo County Workers' Compensation Bank Account (held at Mellon Bank in California) no later than the 10th day of the following month.

Commissioner's Court Approval

Date

AI-5843

17.I.

**Inter-dept transfer from Countywide Admin-Contingency to IT Dept
CC REGULAR**

Date: 10/09/2007

Submitted By: Ivan Cantu, BUDGET & MANAGEMENT

Submitted For: Valde Guerra

Department: BUDGET & MANAGEMENT

Agenda Area: Budget and Management

Information

CAPTION

Approval of 2007 interdepartmental transfer from Countywide Administration - Contingency to Information Technology Dept - program no. 002 (1100) in the amount of \$42,520.00.

BACKGROUND

This transfer is needed to pay for the installation and configuration of the Cisco Secure MARS system (object code 747, req #118437) for the new administration building, K mart building. This system will provide network optimization (please refer to statement of work & quote).

Total project cost as per quote: \$42,520.00; Total Software cost \$39,600.00; Installation \$2,920.00 (pro-rated into object code 747).

Fiscal Impact

FISCAL YEAR: 2007

ACCT. #: 7-1100-415-00-115-002-0-899

FUNDS AVAILABLE Y/N?: Y

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

7-1100-415-00-115-002-0-899 --> 7-1100-415-00-200-002-0-747 \$42,520.00. Available Balance as of 10-3-07 \$1,997,772.67.

Account number will be added to requisition # 118437 after transfer.

Attachments

Link: 5843 Inter-dept transfer
IT Dept 10-9-07

Link: Mars quote and
statement of work-IT Dept

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Ivan Cantu (Originator)	Ivan Cantu	10/02/2007 08:32 AM	APRV
2	Budget & Management	Dina Trevino	10/03/2007 09:30 AM	APRV

3	Erika Reyna	Erika Reyna	10/03/2007 11:09 AM	APRV
4	Purchasing Department	Marty Salazar	10/03/2007 04:27 PM	APRV
5	Auditor's Office	Becky Morales	10/04/2007 03:26 PM	APRV
6	Court Administrator	Monica Badillo	10/04/2007 03:28 PM	APRV

Form Started By: Ivan Cantu

Started On: 10/01/2007 04:12
PM

Final Approval Date: 10/04/2007

BUDGET INTER-DEPARTMENTAL TRANSFER

DATE: October 2, 2007

AI# 5843

DEPARTMENT HEAD: VALDE GUERRA

DEPARTMENT NAME: DEPT OF BUDGET & MGMT C/O INFORMATION TECH. DEPT. (COUNTYWIDE)

ACCOUNT NUMBER: 7-1100-41X-X0-X1X-00X-0-XXX

CONTACT PERSON:		(956) 292-7025
<u>IVAN CANTU</u>	TELEPHONE NO.	<u>EXT. 5425</u>

SUBJECT: Inter-departmental Transfer/s

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Inter-departmental Transfer/s (increase/decrease) in accordance with Local Government Code, Chapter 111, Subchapter C, Section 111.070, Subsection C.

[illegible]

REASON: INTER-DEPARTMENTAL TRANSFER FROM CONTINGENCY TO IT DEPT - COUNTYWIDE (PROGRAM 002) TO FUND THE INSTALLATION AND CONFIGURATION OF THE MARS SYSTEM FOR NETWORK OPTIMIZATION FOR THE NEW ADMIN. BLDG (K-MART PROPERTY). TOTAL PROJECT COST: \$42,520.00; SOFTWARE \$39,600.00; INSTALLATION \$2,920.00 (PRO-RATED IN OBJECT CODE 747). REFER TO REQ #118437.

DEPARTMENT HEAD SIGNATURE

____/____/____
DATE

APPROVED COMMISSIONERS' COURT

ATTEST COUNTY CLERK

CALENCE

1560 West Fountainhead Parkway
2nd Floor
Tempe, AZ 85282

Account Manager Berger, Diana
diana.berger@calence.com
Phone (956) 661-5561
Client Advocate Fain, Timothy
timothy.fain@calence.com
Phone (512) 691-2026
Fax (512) 691-9480



Texas Department of Information Resources

Quotation

Quote Number..... Q-041261-2
Date..... 9/11/2007
Shipping Terms..... FOB - O
Payment Terms..... Net 30 days
Quote Valid Thru..... 10/11/2007

DIR Agreement #.... DIR-SDD-236
County of Hidalgo
Information Technology Department
100 N. Closser, 1st Floor
Edinburg, TX 78539

Reo. 118437

Part Number	Description	Qty	List price	Disc.	Trade In	Unit price	Ext Price
CS-MARS-100E-K9	CS-MARS 100E 3RU Appliance, 3,000 EPS, 750GB RAID10, HW/SW	1	\$ 55,000.00	44.00 %		\$ 30,800.00	\$ 30,800.00
CON-SNT-MARS100E	SMARTNET 8X5XNBD PN-MARS 100e 3RU App	1	\$ 11,000.00	20.00 %		\$ 8,800.00	\$ 8,800.00
Installation and Configure	Calence Professional Services - Installation and Configurati	1	\$ 2,920.00			\$ 2,920.00	\$ 2,920.00

Total Project Cost 42520.00

* Please contact your Account Manager for financing options.

PLEASE NOTE: THE TERMS AND CONDITIONS ON THE LAST PAGE ARE ALSO A PART HERE-OF, INCLUDING SELLER'S LIMITED WARRANTY AND LIMITATIONS LIABILITIES.

Acct # 7-1100-415-00-200-0020-747
95 per Edna (I.G) OK 95 per Juan Arango + Liz
10/2/07 Cmo

Total Hardware \$ 33,720.00
Total Maintenance \$ 8,800.00
Estimated Tax \$ 0.00
Estimated Freight \$ 0.00
Quote Total \$ 42,520.00

Quote for MARS

Page 1 of 2

Edna Kirby

From: Renan Ramirez [renan@co.hidalgo.tx.us]
Sent: Tuesday, September 18, 2007 9:12 AM
To: 'Edna Kirby'
Subject: FW: Quote for MARS
Attachments: Hidalgo County - MARS Quote - Q-041261-2 DIR.pdf

Please process this.

Renan Ramirez

Chief Information Officer
Hidalgo County, Texas
office: 956-292-7010
direct: 956-289-7444
www.co.hidalgo.tx.us

From: Berger, Diana [mailto:Diana.Berger@Calence.com]
Sent: Tuesday, September 11, 2007 3:24 PM
To: Renan Ramirez
Cc: Mike; Avila, David; Perez, Oscar
Subject: Quote for MARS

As per our recent meeting, attached is the quote for MARS.

We are getting very close on a few of the other quotes as well so you should have them soon.

You will be getting the following quotes from us. I have listed them in the priority order that we established during our meeting.

1. Network Optimization for Kmart
2. CSA for 30 Servers
3. Guess Wireless Access
4. WAAS (acceleration product)
5. MARS - COMPLETE
6. NAC - new name for Cisco Clean Access
7. 1 Meter Stackwise Cables - COMPLETE

Please let me know if you have any questions or need anything else.

Thanks!

-db-
<<Hidalgo County - MARS Quote - Q-041261-2 DIR.pdf>>
Diana Berger
Account Manager

9/18/2007

Quote for MARS

Page 2 of 2

Calence, LLC
2712 N. McColl
McAllen, TX 78501
Mobile: 956.451.8628
Fax: 408.547.0327
www.calence.com
Cisco Global Channel Partner of the Year – US/Canada

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9/18/2007

*MARS Installation
Statement of Work*

for

County of Hidalgo

Statement of Work No. 200709049-s1

September 11, 2007

Developed By

Calence, LLC

*Corporate Office
1560 W. Fountainhead Parkway, 2nd Floor
Tempe, AZ 85282*

*McAllen Office
2712 N. McColl Rd.
McAllen, TX 78501*

CALENCESM

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The information contained herein is considered Calence trade secret and/or confidential and proprietary information and is produced solely for the Client identified above; accordingly, this Statement of Work is provided to Client in confidence on the understanding that it will not be disclosed to any other party without the prior written consent of Calence. Calence makes no warranties, express or implied, in this Statement of Work. Calence and Calence products or services named herein are either registered trademarks or trademarks of Calence, LLC in the United States and/or other countries. The names of actual companies and products mentioned herein may be the trademarks of their respective owners.

Statement of Work

This Statement of Work is made effective September 11, 2007 ("Effective Date") by and between Calence, LLC ("Calence") and County of Hidalgo ("County of Hidalgo" or "Client") and is delivered pursuant and subject to the terms and conditions of the Contract for Products and Related Services, DIR Contract No. DIR-SDID-236 dated May 9, 2006 (the "Agreement") between Calence and State of Texas Department of Information Resources ("DIR"). This Statement of Work will be incorporated by reference into the Agreement and become a part of the Agreement upon execution by both parties. Unless otherwise indicated, capitalized terms used herein that are defined in the Agreement will have the same meanings as in the Agreement. In the event of any conflict between this Statement of Work and the Agreement, the Statement of Work will control.

Objectives

Calence will meet the following Services objectives:

- Install and configure the Cisco Secure MARS (CS-MARS) appliance
- Integrate the reporting of key internetworking devices for event correlation and alleviate the duty of log review via data reduction
- Prepare up to 10 core devices (firewall, IDS/IPS, router, multi-layer switch) for device reporting to the CS-MARS appliance

Scope and Approach

Calence will perform the following Services:

MARS Installation

- Unpack and inventory equipment
- Verify correct voltage setting
- Check revision of operating system where applicable
- Assemble and install chassis components
- Install equipment into pre-installed racks within an environmentally sound location as per the requirements provided with the equipment
- Perform power-on self-test
- The following items will be installed and configured by Calence, LLC:
 - 1 Cisco Secure MARS 50
 - IP addressing
 - Access control lists (password)
 - SMTP server IP addresses
 - SNMP communities/subnet discovery
 - Network subnet ranges for appliance scanning/passive OS fingerprinting
 - Maximum of ten (10) network devices configured with syslog/SNMP
 - Maximum of three (3) network devices configured with NetFlow
 - Enable default reports

- Creating custom reports is outside of this scope
- Knowledge transfer of operation and daily use of appliance
- Connect any cables provided by the customer that adjoin two networking devices, one of which must be one of the devices Calence is providing services for. Punch downs, cross-connecting and installing patch cords are not a part of this scope of work
- Verify network interfaces
- Verification testing of functional node (ping)
- Backup equipment configurations

Developed Works

Calence will provide the following Developed Works:

- Electronic copies of device configurations/backups

Assumptions and Requirements

The following assumptions and requirements apply for this Services engagement:

1. All software, hardware, network wiring, permits, licenses and right of ways necessary for the completion of this project will be acquired and/or installed by County of Hidalgo in a timeframe that allows Calence to complete or meet the project specific milestones.
2. County of Hidalgo and its employees, contractors, and agents will: (a) cooperate with any reasonable request of Calence; (b) provide input throughout the project and will review progress at review meetings requested by Calence; and (c) provide Calence with access to all of County of Hidalgo's information, documentation and technology, necessary for Calence to perform the Services in accordance with this Statement of Work, including a list of all Client and third-party contacts necessary for Calence to do so. Such cooperation, input, and access are critical to this project, and County of Hidalgo's representation at all review meetings is essential.
3. County of Hidalgo will ensure that the Calence project staff is given access to all necessary facilities and workspace, and is provided all furniture, supplies and equipment (telephones, faxes, LAN connectivity, printer access, dial-out modem lines, passwords, keys, etc.) required to successfully perform, troubleshoot, and complete the Services for the duration of the Services. In addition, County of Hidalgo will ensure that the work environment is free of hazardous materials and free from asbestos, and that all Calence personnel are provided with all necessary safety equipment and training while on County of Hidalgo's or its customer's site.
4. County of Hidalgo is responsible for providing adequate and secure on site storage for all deliveries.
5. County of Hidalgo is responsible for: (a) Back-up and/or data migration of existing data unless otherwise agreed to by Calence; (b) Computer system and network designs; and (c) Component selection as it relates to the performance of the computer system and/or the network.

6. All Services will be performed over a consecutive timeframe unless otherwise provided herein or agreed to by Calence in writing. Calence will schedule resources upon receipt and acceptance of a fully executed Statement of Work and a Purchase Order (to the extent required) from County of Hidalgo. Calence will use commercially reasonable efforts to take into account County of Hidalgo's schedule, but in all events the performance of the Services is subject to the availability of Calence personnel and resources, as determined by Calence. Any cancellations or changes in a project schedule that are requested by County of Hidalgo and that do not proximately result from an act or omission by Calence will be subject to a charge of 4 hours billed at the rate of \$150 per hour.
7. Any onsite skills transfer that takes place during this project will not replace the manufacturer's formal system implementation and administration classes.
8. No formal user training is included in this Statement of Work. User training is available for an additional cost.
9. County of Hidalgo will communicate any issues or concerns with respect to the Services or Developed Works in a timely manner.
10. Any work performed around undocumented data flows will constitute additional out-of-scope work.
11. Work estimates assume the Services will be completed within the duration stated in the Timeframes section below. Calence is not responsible for delays or repeated tasks caused by factors outside Calence's control. These factors include availability of Client personnel, equipment and telecommunication provider services. County of Hidalgo will compensate Calence for any out-of-scope work requested by County of Hidalgo on an hourly basis at Calence's standard hourly rates (unless otherwise agreed to in writing by the parties).
12. Client agrees to hold information designated in writing as confidential or proprietary by Calence in strictest confidence and not to copy, reproduce, sell, assign, license, market, transfer or otherwise disclose such information to third parties or to use such information for any purpose whatsoever, except to perform the Client's obligations hereunder and except as otherwise permitted by this Statement of Work or applicable Texas law. Nothing herein transfers to Client any title to or ownership rights in any such information; and, upon written request of Calence, Client shall promptly return or delete any such information which it has in its possession.
13. Calence has no obligation to, and will not, install, mount, affix, screw, or otherwise fasten any cable, hardware, or other product to any building or structure (inside or outside), and Calence has no obligation to, and will not, run cable above, under, behind, or through any ceiling, floor, or wall of any building or structure. To the extent that any such services are required, such services will be performed by another person or entity engaged directly by County of Hidalgo.
14. Any changes to the scope and/or assumptions will require joint written approval. This may extend the duration of the engagement and/or require additional resources, resulting in additional cost to County of Hidalgo.

Timeframes

Calence estimates that the Services described herein will be completed within 1 week after the start of the project.

Fees

Consulting Fees

Services will be provided for the fixed fee listed below.

	Fixed Consulting Fee
MARS Installation	\$2,920

Pricing Assumptions

1. Consulting Fees pricing does not include any necessary hardware/software costs, and expenses are not reimbursable.
2. Shipping and taxes, if applicable, are not included.
3. All prices are in U.S. dollars.
4. The work to be performed will be completed during normally scheduled working hours (8:00 A.M. to 5:00 P.M. local time Monday through Friday), excluding Calence observed holidays.

Invoicing and Payment

County of Hidalgo will be invoiced monthly, based on the percentage of the Services completed that month, and will pay each invoice within 30 days from invoice date.

Credit Approval

This Statement of Work is subject to credit approval by Calence. County of Hidalgo agrees to submit such financial information from time to time as may be reasonably requested by Calence for the establishment and/or continuation of credit terms.

Location

The engagement will be performed at County of Hidalgo's facilities located at 100 N. Closner Blvd., Edinburg, TX 78539.

Client Contact Information

County of Hidalgo's contact for this engagement is Renan Ramirez (phone: 956.292.7010 fax: 956.318.2152; email: renan@co.hidalgo.tx.us), who will be responsible for making the arrangements necessary to accommodate Calence staff members and provide them with the County of Hidalgo resources required to complete the project.

**Change
Management**

Calence reserves the right to increase the fees and other amounts due to it hereunder in the event any of the assumptions or requirements set forth in this Statement of Work are unperformed or incorrect, or if County of Hidalgo requests Calence to provide additional services outside the scope of Services. In any such event, Calence will have no obligation to perform the affected Services or any additional services unless Calence has agreed, in writing, to the increased fees and/or the additional scope, as applicable, in the form of an addendum to this Statement of Work.

**Escalation
Procedure**

Communications from Client to Calence concerning the Services provided under this Statement of Work will be escalated in accordance with the following table. Names are listed in the order in which escalation occurs.

Title	Name	Contact Information
Account Manager	Diana Berger	Phone: 956.661.5561 Email: diana.berger@calence.com
Project Manager	David Avila	Phone: 956.975.1635 Email: david.avilla@calence.com
Consulting Market Director	Terry Hartman	Phone: 956.661.5874 Email: terry.hartman@calence.com

**Acceptance
Date**

This offer of Services will be good through January 31, 2008. Signature by County of Hidalgo indicates acceptance and authorization to proceed with the Services.

**Invoicing
Procedures**

Calence will send invoices to:

County of Hidalgo
100 N. Closner Blvd.
Edinburg, TX 78539

Attention: Accounts Payable

Accounts Payable Contact: _____

Phone: _____

A Purchase Order ☐ Is ☐ Is Not required for payment of invoices.

Purchase Order Number: _____

Statement of Work for MARS Installation at County of Hidalgo

IN WITNESS WHEREOF, County of Hidalgo and Calence have executed this Statement of Work as of the date set forth above.

Calence, LLC

County of Hidalgo

Signature: _____

Signature: _____

Name: _____

Name: _____

Title: _____

Title: _____

Date: _____

Date: _____

AI-5922

17.J.

**Inter-Departmental Transfer to fund Rural Fire Calls
CC REGULAR**

Date: 10/09/2007
Submitted By: Yolanda Orozco, FIRE MARSHAL
Submitted For: Victor Fonseca, Jr.
Department: FIRE MARSHAL
Agenda Area: Budget and Management

Information

CAPTION

Approval of 2007 interdepartmental transfer from Monte Alto Fire Department to Alton Fire Department in the amount of \$15,000.00 to cover expenditures for rural fire calls.

BACKGROUND

Transfer from one account to another to cover expenditures for rural fire calls.

Fiscal Impact

FISCAL YEAR: 2007 **ACCT. #:** 7-1100-422-20-300-0XX-0-841
FUNDS AVAILABLE Y/N?: Yes **MATCHING FUNDS Y/N?:**

BUDGETARY IMPACT:

7-1100-422-20-300-015-0-841 --> 7-1100-422-20-300-003-0-841 \$15,000.00
Available balance as of 10/04/07 \$36,870.00

Attachments

Link: Inter-departmental
Transfer

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Dina Trevino	10/03/2007 11:01 PM	APRV
2	Veronica Lopez	Veronica Lopez	10/04/2007 09:37 AM	APRV
3	Purchasing Department	Marty Salazar	10/04/2007 10:46 AM	APRV
4	Auditor's Office		10/04/2007 10:46 AM	NEW
5	Court Administrator		10/04/2007 10:46 AM	

Form Started By: Yolanda Orozco
Started On: 10/03/2007 04:48 PM
Final Approval Date: 10/04/2007

ATTEST COUNTY CLERK

AI-5878

17.K.

**Interdepartmental Transfer- Auto Allowance
CC REGULAR**

Date: 10/09/2007

Submitted By: Rosie Cantu, BUDGET & MANAGEMENT

Submitted For: County Judge's Office

Department: BUDGET & MANAGEMENT

Agenda Area: Budget and Management

Information

CAPTION

Approval of 2007 interdepartmental transfer from County Wide Adm. to County Judge's Office in the amount of \$4,941.30. (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2007

ACCT. #: 7-1100-415-00-115-002-0-899

FUNDS AVAILABLE Y/N?: Y

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

From Co Wide Adm. to Co. Judge 7-1100-413-00-110-006-0-118, 220, 230, 250 & 260 in the total amount of \$4,941.30. Funding available in Co Wide Adm account as of 10/03/07.

Attachments

Link: Intedepartmental
Transfer

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Dina Trevino	10/03/2007 01:37 PM	APRV
2	Dale Kennan	Dale Kennan	10/03/2007 03:07 PM	APRV
3	Purchasing Department	Marty Salazar	10/03/2007 04:47 PM	APRV
4	Auditor's Office	Becky Morales	10/04/2007 03:10 PM	APRV
5	Court Administrator	Monica Badillo	10/04/2007 03:23 PM	APRV

Form Started By: Rosie Cantu

Started On: 10/03/2007 10:30
AM

Final Approval Date: 10/04/2007

BUDGET INTER-DEPARTMENTAL TRANSFER

DATE: October 3, 2007

AI-5878

DEPARTMENT HEAD: VALDE GUERRA

DEPARTMENT NAME: DEPT OF BUDGET & MANAGEMENT FOR CO JUDGE'S OFFICE

ACCOUNT NUMBER: 7-1100-41X-00-11X-00X-0-XXX

CONTACT PERSON: ROSIE CANTU TELEPHONE NO. (956) 292-7025

SUBJECT: Inter-departmental Transfer/s

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Inter-departmental Transfer/s (increase/decrease) in accordance with Local Government Code, Chapter 111, Subchapter C, Section 111.070, Subsection C.

INCREASE/DECREASE ACCOUNT NUMBER	ACCOUNT (OBJECT) NAME	AMOUNT
FROM		
7-1100-415-00-115-002-0-899	CO WIDE ADM-CONTINGENCY	(4,941.30)
TO		
7-1100-413-00-110-006-0-118	CO JUDGE- AUTO ALLOWANCE	4,200.00
7-1100-413-00-110-006-0-220	CO JUDGE- FICA	321.30
7-1100-413-00-110-006-0-230	CO JUDGE- RETIREMENT	374.64
7-1100-413-00-110-006-0-250	CO JUDGE- UNEMPLOYMENT	21.00
7-1100-413-00-110-006-0-260	CO JUDGE- WORKERS COMP	24.36
	TOTAL BUDGET INCREASE (DECREASE)	\$0.00

REASON: INTER-DEPARTMENTAL TRANSFER TO COVER CURRENT NEGATIVE BALANCE AND END OF YEAR EXPENDITURES.

DEPARTMENT HEAD SIGNATURE

DATE

APPROVED COMMISSIONERS' COURT

ATTEST COUNTY CLERK

AI-5883

17.L.

**Elections Dept- Interdepartmental Transfer- Overtime Wages
CC REGULAR**

Date: 10/09/2007

Submitted By: Rosie Cantu, BUDGET & MANAGEMENT

Submitted For: Elections Dept

Department: BUDGET & MANAGEMENT

Agenda Area: Budget and Management

Information

CAPTION

Approval of 2007 interdepartmental transfer from County Wide Adm.-Contingency to the Elections Department (1100) in the total amount amount of \$7,834.63.

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2007

ACCT. #: 7-1100-415-00-115-002-0-899

FUNDS AVAILABLE Y/N?: Y

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

From 7-1100-415-00-115-002-0-899 (County Wide Adm.)
to 7-1100-414-00-130-001-0-131, 220, 230, 250 & 260 (Elections) in the total amount of \$7,834.63. Available funds available in County Wide Adm. as of 10-03-07.

Attachments

Link: 2007

Interdepartmental Transfer

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Dina Trevino	10/03/2007 01:43 PM	APRV
2	Dale Kennan	Dale Kennan	10/03/2007 03:48 PM	APRV
3	Purchasing Department	Marty Salazar	10/03/2007 04:47 PM	APRV
4	Auditor's Office	Becky Morales	10/04/2007 03:08 PM	APRV
5	Court Administrator	Monica Badillo	10/04/2007 03:23 PM	APRV

Form Started By: Rosie Cantu

Started On: 10/03/2007 11:35
AM

Final Approval Date: 10/04/2007

BUDGET INTER-DEPARTMENTAL TRANSFER**DATE:** October 3, 2007**AI-5883****DEPARTMENT HEAD:** VALDE GUERRA**DEPARTMENT NAME:** DEPT OF BUDGET & MANAGEMENT FOR ELECTIONS DEPT**ACCOUNT NUMBER:** 7-1100-41X-00-1XX-00X-0-XXX**CONTACT PERSON:** ROSIE CANTU **TELEPHONE NO.** (956) 292-7025**SUBJECT:** Interdepartmental Transfer/s

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Interdepartmental Transfer/s (increase/decrease) in accordance with Local Government Code, Chapter 111, Subchapter C, Section 111.070, Subsection C.

INCREASE/DECREASE ACCOUNT NUMBER	ACCOUNT (OBJECT) NAME	AMOUNT
FROM		
7-1100-415-00-115-002-0-899	CO WIDE ADM-CONTINGENCY	(7,834.63)
TO		
7-1100-414-00-130-001-0-131	ELECTIONS- OVERTIME	6,659.27
7-1100-414-00-130-001-0-220	ELECTIONS- FICA	509.43
7-1100-414-00-130-001-0-230	ELECTIONS- RETIREMENT	594.01
7-1100-414-00-130-001-0-250	ELECTIONS- UNEMPLOYMENT	33.30
7-1100-414-00-130-001-0-260	ELECTIONS- WORKERS COMP	38.62
	TOTAL BUDGET INCREASE (DECREASE)	\$0.00

REASON: INTERDEPARTMENTAL TRANSFER TO COVER CURRENT NEGATIVE BALANCE AND EXPECTED EXPENDITURES.

DEPARTMENT HEAD SIGNATURE

DATE

APPROVED COMMISSIONERS' COURT

ATTEST COUNTY CLERK

AI-5897

17.M.

Courthouse Parking Lot- Interdepartmental transfer into salary related fringes

CC REGULAR

Date: 10/09/2007

Submitted By: Rosie Cantu, BUDGET & MANAGEMENT

Submitted For: Courthouse Parking

Department: BUDGET & MANAGEMENT

Agenda Area: Budget and Management

Information

CAPTION

Approval of 2007 interdepartmental transfer from County Wide Administration into Courthouse Parking Lot (1100) in the amount of \$18,366.91.

BACKGROUND

RE: AI 3591 CC 04-24-07

Fiscal Impact

FISCAL YEAR: 2007

ACCT. #: 7-1100-415-00-115-002-0-899

FUNDS AVAILABLE Y/N?: Y

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

From 7-1100-415-00-115-002-0-899 to 7-1100-419-40-220-003-0-211, 212, 220, 230, 250, & 260 int he total amount of \$18,366.91. Available funding in County Wide Adm. account as of 10/04/2007.

Attachments

Link: Interdepartmental Transfer

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Dina Trevino	10/03/2007 05:28 PM	APRV
2	Dale Kennan	Dale Kennan	10/04/2007 11:03 AM	APRV
3	Purchasing Department	Marty Salazar	10/04/2007 11:19 AM	APRV
4	Auditor's Office	Becky Morales	10/04/2007 03:05 PM	APRV
5	Court Administrator	Monica Badillo	10/04/2007 03:23 PM	APRV

Form Started By: Rosie Cantu

Started On: 10/03/2007 02:42 PM

Final Approval Date: 10/04/2007

BUDGET INTER-DEPARTMENTAL TRANSFER**DATE:** October 3, 2007**AI-5897****DEPARTMENT HEAD:** VALDE GUERRA**DEPARTMENT NAME:** DEPT OF BUDGET & MANAGEMENT FOR COURTHOUSE PARK. LOT**ACCOUNT NUMBER:** 7-1100-41X-X0-XXX-00X-0-XXX**CONTACT PERSON:** ROSIE CANTU **TELEPHONE NO.** (956) 292-7025**SUBJECT:** **Inter-departmental Transfer/s**

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Inter-departmental Transfer/s (increase/decrease) in accordance with Local Government Code, Chapter 111, Subchapter C, Section 111.070, Subsection C.

INCREASE/DECREASE ACCOUNT NUMBER	ACCOUNT (OBJECT) NAME	AMOUNT
FROM		
7-1100-415-00-115-002-0-899	CO WIDE ADM-CONTINGENCY	(18,366.91)
TO		
7-1100-419-40-220-003-0-211	CRTHSE PK LOT- HEALTH INSURANCE	5,743.44
7-1100-419-40-220-003-0-212	CRTHSE PK LOT- LIFE INSURANCE	45.52
7-1100-419-40-220-003-0-220	CRTHSE PK LOT- FICA	4,110.27
7-1100-419-40-220-003-0-230	CRTHSE PK LOT- RETIREMENT	4,792.62
7-1100-419-40-220-003-0-250	CRTHSE PK LOT- UNEMPLOYMENT	268.64
7-1100-419-40-220-003-0-260	CRTHSE PK LOT- WORKERS COMP	3,406.42
	TOTAL BUDGET INCREASE (DECREASE)	\$0.00

REASON: INTER-DEPARTMENTAL TRANSFER TO COVER CURRENT NEGATIVE BALANCE AND END OF YEAR EXPENDITURES.

DEPARTMENT HEAD SIGNATURE

/ /
DATE

APPROVED COMMISSIONERS' COURT

ATTEST COUNTY CLERK

AI-5938

17.N.

**Juvenile Probation Interdepartmental Transfer
CC REGULAR**

Date: 10/09/2007

Submitted By: Sergio Cruz, BUDGET & MANAGEMENT

Department: BUDGET & MANAGEMENT

Agenda Area: Budget and Management

Information

CAPTION

Approval of 2007 interdepartmental transfer from County Wide Administration to Juvenile Probation in the amount of \$194,585.00. (1100)

BACKGROUND

See no action agenda item #5705 cc 09/21/2007 disallowed purchase under certificate of obligation.

For the purchase of office furniture for the New Juvenile Probation Building as encumbered in P.O. #577489.

Fiscal Impact

FISCAL YEAR: 2007

ACCT. #: 7-1100-415-00-115-002-0-899

FUNDS AVAILABLE Y/N?: Y

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

\$1,997,772.67 available balance as of 10/04/07.

Attachments

Link: Interdepartmental
Transfer

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Rey Salazar	Rey Salazar	10/04/2007 12:39 PM	APRV
2	Budget & Management	Dina Trevino	10/04/2007 01:51 PM	APRV
3	Dale Kennan	Dale Kennan	10/04/2007 02:24 PM	APRV
4	Purchasing Department	Marty Salazar	10/04/2007 03:15 PM	APRV
5	Auditor's Office		10/04/2007 04:32 PM	NEW

Form Started By: Sergio Cruz
Started On: 10/03/2007 06:19 PM

Final Approval Date: 10/04/2007

AI-5946

17.O.

**Inter-departmental transfer
CC REGULAR**

Date: 10/09/2007

Submitted By: Erika Reyna, BUDGET & MANAGEMENT

Department: BUDGET & MANAGEMENT

Agenda Area: Budget and Management

Information

CAPTION

Approval of 2007 interdepartmental transfer from County Wide Administration Contingency to Computer Department in the amount of \$ 29,800.00 (1100).

BACKGROUND

Fiscal Impact

FISCAL YEAR: 7

ACCT. #: 7-1100-415-00-XXX-002-0-XXX

FUNDS AVAILABLE Y/N?: Y

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

7-1100-415-00-115-002-0-899-->7-1100-415-00-200-002-0-747 \$ 29,800.00; Available account balance as of 10/04/07 \$ 1,997,772.67.

Attachments

Link: Inter-departmental
Transfer

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Dina Trevino	10/04/2007 03:35 PM	APRV
2	Veronica Lopez	Veronica Lopez	10/04/2007 03:48 PM	APRV
3	Purchasing Department	Marty Salazar	10/04/2007 04:27 PM	APRV
4	Auditor's Office		10/04/2007 04:32 PM	NEW

Form Started By: Erika Reyna
Started On: 10/04/2007 02:56 PM

Final Approval Date: 10/04/2007

DATE: October 4, 2007

DEPARTMENT HEAD: Valde Guerra

DEPARTMENT NAME: Dept. of Budget and Mgmt. for Computer Department

ACCOUNT NUMBER: 7-1100-415-00-115-002-0-899

SUBJECT: Interdepartmental Transfer

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Interdepartmental transfer/s (increase/decrease) in accordance with Local Government Code, Chapter 111, Subchapter C Section 111.070, Subsection C.

ACCOUNT NUMBER	ACCOUNT NAME	INCREASE (DECREASE) AMOUNT
7-1100-415-00-115-002-0-899	Co. Wide Adm-contingency	(29,800.00)
7-1100-415-00-200-002-0-747	Computer Department-Software	29,800.00
TOTAL BUDGET INCREASE (DECREASE)		0.00

REASON: Funds needed to pay for website development designer services.

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT

DATE

ATTEST COUNTY CLERK

AI-5826

17.P.

**Inter-departmental LIT Primavera #1 Subdivision
CC REGULAR**

Date: 10/09/2007

Submitted By: Agapito Vargas, COLONIA ACCESS PROGRAM

Submitted For: Agapito Vargas

Department: COLONIA ACCESS PROGRAM

Information

CAPTION

Approval of 2007 inter-departmental transfer from Rancho Escondido to Primavera#1 (1311) in the amount of \$15,959.75

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2007

ACCT. #: 7-1311-431-00-122-596-0-733

FUNDS AVAILABLE Y/N?: Y

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

7-1311-431-00-122-596-0-733-->7-1311-431-00-122-568-0-733 \$2,805.00; available balance as of 9/28/07 \$27,093.87

FISCAL YEAR: 2007

ACCT. #: 7-1311-431-00-122-596-0-734

FUNDS AVAILABLE Y/N?: Y

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

7-1311-431-00-122-596-0-734-->7-1311-431-00-122-568-0-841 \$13,154.75; available balance as of 9/28/07 \$64,972.61

Attachments

Link: [inter-dept LIT](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Dina Trevino	09/28/2007 11:45 AM	APRV
2	Manuel Chapa	Manuel Chapa	09/28/2007 04:18 PM	APRV
3	Auditor's Office	Becky Morales	10/03/2007 01:36 PM	APRV
4	Court Administrator	Monica Badillo	10/04/2007 02:59 PM	APRV

Form Started By: Agapito Vargas

Started On: 09/28/2007 10:35 AM

Final Approval Date: 10/04/2007

INTER-DEPARTMENTAL TRANSFER

DATE: September 28, 2007

DEPARTMENT HEAD: Hector "Tito" Palacios

DEPARTMENT NAME: HIDALGO COUNTY PRECINCT NO. 2

ACCOUNT NUMBER: 7-1311-431-00-122-XXX-X-XXX BCAP ACCOUNTS

SUBJECT: **Inter-departmental Transfer/s (increase/decrease)**

Honorable Commissioners' Court of Hidalgo County:

I submit for your consideration the following Inter-departmental transfer/s (increase/decrease) in accordance with Local Government Code, Chapter 111, Subchapter C Section 111.070, Subsection C.

INCREASE/DECREASE ACCOUNT NUMBER	ACCOUNT (OBJECT) NAME	AMOUNT
FROM:		
7-1311-431-00-122-596-0-733	RANCHO ESCONDIDO-DRAINAGE SYSTEM	(2,805.00)
7-1311-431-00-122-596-0-734	RANCHO ESCONDIDO-SUBDIVISION STREETS	(13,154.75)
TO:		
7-1311-431-00-122-568-0-733	PRIMAVERA #1 - DRAINAGE SYSTEM	\$2,805.00
7-1311-431-00-122-568-0-841	PRIMAVERA #1 - AID TO OTHER GOVERNMENT	\$13,154.75
Total Budget (Increase/Decrease)		0.00

REASON: TRANSFER NEEDED FOR CONTINUED OPERATION OF PRIMAVERA #1 PROJECT

Department Head Signature

9/28/2007

Date

Approved Commissioners' Court

Attest County Clerk

AI-5882

17.Q.

Line Item Transfer

CC REGULAR

Date: 10/09/2007

Submitted By: JC Carreon, GEN. GOVT. BLDGS.

Submitted For: JC Carreon

Department: GEN. GOVT. BLDGS.

Information

CAPTION

Approval of 2007 intradepartmental transfer within the Certificate of Obligation Series 2006 (1336), for Buildings & Grounds, in the amount of \$120.04.

BACKGROUND

Authorization to transfer from obj. code 671 into 739 (2006 Co's).

Fiscal Impact

FISCAL YEAR: 2007

ACCT. #: 7-1336-419-40-220-027-0-671

FUNDS AVAILABLE Y/N?: Y

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

\$21,553.65 available balance as of 10/03/07. Monies will be used to increase PO#586754. Supplies purchased will be used for the Pct.3 motor/maintenance shop.

Attachments

Link: [Line Item Transfer](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Dina Trevino	10/03/2007 01:39 PM	APRV
2	Rey Salazar	Rey Salazar	10/03/2007 05:48 PM	APRV
3	Purchasing Department	Marty Salazar	10/03/2007 07:27 PM	APRV
4	Auditor's Office		10/04/2007 04:32 PM	NEW
Form Started By: JC Carreon			Started On: 10/03/2007 11:27 AM	
Final Approval Date: 10/04/2007				

DATE: **October 3, 2007**

DEPARTMENT HEAD: **DANIEL FLORES**

DEPARTMENT NAME: **BUILDINGS & GROUNDS**

ACCOUNT NUMBER: **7-1336-419-40-220-027-0-**

SUBJECT: Budget Line-Item Transfer (s)

Honorable Commissioners' Court of Hidalgo County:

Submit to you for your consideration the following line-item transfer in accordance with Local Government Code, Chapter 111, Subchapter C.:

FROM		TO		
ACCOUNT NUMBER	ACCOUNT (OBJECT) NAME	ACCOUNT NUMBER	ACCOUNT (OBJECT) NAME	AMOUNT
7-1336-419-40-220-027-0-671	B&G Other M.- Bldg. R &M Suppl	7-1336-419-40-220-027-0-739	Bldg & Grds-M. Other Struc.	\$120.04
TOTAL				\$120.04

REASON: FUNDS NEEDED TO BE TRANSFERRED IN ORDER
TO PAY PENDING INVOICE.

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT

____/____/_____
DATE

ATTEST COUNTY CLERK

AI-5948

17.R.

Open Forum Policy revision

CC REGULAR

Date: 10/09/2007

Submitted By: Monica Badillo, BUDGET & MANAGEMENT

Submitted For: Valde Guerra

Department: BUDGET & MANAGEMENT

Agenda Area: Budget and Management

Information

CAPTION

Discussion and action on revision to Open Forum Policy

BACKGROUND

Fiscal Impact

Attachments

No file(s) attached.

Form Routing/Status

Form Started By: Monica Badillo Started On: 10/04/2007 04:06
PM

Final Approval Date: 10/04/2007

AI-5949

17.S.

Org. Structure

CC REGULAR

Date: 10/09/2007

Submitted By: Monica Badillo, BUDGET & MANAGEMENT

Submitted For: Valde Guerra

Department: BUDGET & MANAGEMENT

Agenda Area: Budget and Management

Information

CAPTION

Discussion, consideration and action on Commissioners' Court Organizational Structure

BACKGROUND

Fiscal Impact

Attachments

No file(s) attached.

Form Routing/Status

Form Started By: Monica Badillo Started On: 10/04/2007 04:07
PM

Final Approval Date: 10/04/2007
