

SELECTION CRITERIA

Hidalgo County will conduct a comprehensive, fair and impartial review of all proposals received in response to this RFP. Each "Proposal" will be analyzed to determine overall responsiveness and qualifications.

1. **Responsiveness to the Request for Proposal** **25 pts.**
 - a) Requested information included and thoroughness of responses.
 - b) Understanding and acceptance of the scope of service.
 - c) Acceptance of the RFP and Contract requirements.
 - d) Clarity and conciseness of the response.

 2. **Economic Evaluation of the Proposed Fee** **50 pts.**

Any estimated savings, generated by provider network discounts should be specific and quantifiable and should include a method for validation.

 - *Vendors who quantify their provider network discount will score 75% of the 50 pts.*
 - *And those who do not will score 25% of the 50 pts.*

 3. **Experience and Service Capabilities** **25 pts.**
 - a) Capability to provide the services requested.
 - b) Background of Proposer and support personnel, including professional qualifications and length of time working in Proposers capacity.
 - c) Relevant experience with public entity clients, especially County governments.
 - d) Systems in place able and ready to accomplish required services as described in RFP.
 - e) References
- Total Points:** **100 pts.**

The County's Consultant will review all proposals for completeness. Those found to be incomplete, or which fail to address the needs of the County as stated herein, will not be evaluated. Only those proposals furnished complete, with all required documentation, will be evaluated. Proposers are urged to initially submit their best offer. An award (if any) will be made to that proposer whose proposal is deemed most advantageous to, and the best interest of, the County.

The County's Consultant will first evaluate the proposals on all factors other than cost. After a preliminary evaluation of the technical criteria, the cost factor will be included in the evaluation process. The Consultants will meet with the Hidalgo County's Commissioners Court/Board of Directors to present findings and offer guidance in the evaluation of the proposals submitted. Cost will be evaluated on an equal basis with the technical criteria. The Consultant will present the proposers ranking of said evaluation to Hidalgo County Commissioner's County/Board of Directors.

**REVISED
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Total Points: **100 pts.**

 4. **Presentation by Proposers (maximum points):** **15 pts.**
- Total Maximum Points possible:** **115 pts.**

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