

**COUNTY of HIDALGO**

**OSCAR L. GARZA, JR.**

1102 N. DOOLITTLE RD.  
EDINBURG, TEXAS 78541  
OFFICE: (956) 383-3112  
FAX: (956) 381-5905



COUNTY COMMISSIONER, PCT. NO. 4

**MEMO**

DATE: OCTOBER 02, 2007  
TO: HIDALGO COUNTY PURCHASING DEPARTMENT  
C/O LETICIA H. SAENZ, CPPB CONTRACTS MANAGER  
FROM: HIDALGO COUNTY PRECINCT #4  
REF: INVOICE #6534 *[Signature]*  
C#-07-131-07-24 "WORK AUTHORIZATION #1"  
ACCT.#: 7-1204-431-00-124-007-0-334

HIDALGO COUNTY PCT. #4 IS HEREBY REQUESTING INVOICE #6534 IN THE AMOUNT OF \$2,300.00 FOR QUINTANILLA, HEADLEY & ASSOCIATES, INC. BE PLACED ON THE NEXT COMMISSIONERS' COURT AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, PLEASE FEEL FREE TO CONTACT MY OFFICE, THANK YOU.

CC: COUNTY FILES  
ATTACHMENT: INV. #6534  
P.O. #589366

**Quintanilla, Headley & Associates, Inc.**

124 E. Stubbs Street  
 Edinburg, Texas 78539  
 PH: 956-381-6480

**Invoice**

DATE	INVOICE #
6/8/2007	6534

BILL TO
Hidalgo County Precinct No. 4 Comm. Oscar L. Garza Jr. 1102 N. Doolittle Road Edinburg, Texas 78541



DESCRIPTION	AMOUNT
COUNTY ROAD NO. 5	2,300.00
Staking of Centerline & Right of Way	0.00
<p>7-1204-431-00-124-007-0-334</p> <p>Pct. # 947</p> <p>Pur. Req. # 115387</p> <p>P.O. # 589366</p> <p>Approved By: <i>[Signature]</i></p>	
<p>INVOICE RECEIVED BY:  <u>Rumaldo Munoz Jr</u> on: 9/28/2007</p> <p>GOODS/SERVICES RECEIVED BY:  <u>Rumaldo Munoz Jr</u> on: 9/28/2007</p>	
<b>Total</b>	<b>\$2,300.00</b>

**HIDALGO COUNTY**  
Professional Engineering Services  
Contract # C-07-131-07-24  
Work Authorization Form

**WORK AUTHORIZATION NO. 1**

**THIS WORK AUTHORIZATION** is made pursuant to the terms and conditions of Section I.A. of the Agreement made by and between **HIDALGO COUNTY**, action herein by and through the **Commissioner's Court**, hereinafter called the "**Owner**," and, **Quintanilla, Headley & Associates, Inc.**, "professional engineer" of **Edinburg**, Texas, hereinafter called "**Engineer**".

**PART 1. SCOPE OF WORK**

The purpose of this Work Authorization is for the **Engineer** to provide field surveying to establish Centerline and Right of Way Lines for County Road No. 5.

The scope of services to be provided by the **Owner** is identified in **EXHIBIT "A"** – *Scope of Services to be Provided by the Owner* attached hereto.

The scope of services to be provided by the **Engineer** is identified in **EXHIBIT "B"** – *Scope of Services to be Provided by the Engineer* attached hereto.

**PART 2. ESTIMATED COST**

The estimated cost for services under this Work Authorization is \$ 2,300. This amount is based upon the costs outlined in the **Estimated Cost Proposal** attached hereto as **EXHIBIT "D"**.

**PART 3. PAYMENT**

Compensation and payment to the **Engineer** for the services established under this Work Authorization shall be made in accordance with **Article/Part/Section 7** of the Agreement.

**PART 4. FUNDING**

This Work Authorization No. 1 shall be funded through funding source:

Account No. 7-1204-431-00-124-007-0-334

Requisition Number 115387 (MUST BE INCLUDED AFTER CC APPROVAL)

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**PART 5. PERIOD OF SERVICE**

This Work Authorization shall become effective on the date of final acceptance of the parties hereto, and terminate upon completion of scopes of the work authorization.

**PART 6. RESPONSIBILITIES AND OBLIGATIONS**

This Authorization does not waive the parties' responsibilities and obligations provided under the Agreement.

**PART 7. ACKNOWLEDGEMENT AND CONFIRMATION**

Acknowledgement and confirmation by Hidalgo County Precinct No. 4, Commissioner Oscar L. Garza, Jr. as to content and detail of this Work Authorization No. 1.

**HIDALGO COUNTY**

BY: O. L. Garza, Jr.

**PART 8. ACCEPTANCE AND APPROVAL**

This Work Authorization is hereby accepted, approved by Hidalgo County Commissioners' Court on \_\_\_\_\_ as indicated below and effective as of \_\_\_\_\_ day of \_\_\_\_\_, 2007.

**THE ENGINEER:**

[Signature]  
By: Engineer

**THE OWNER:  
HIDALGO COUNTY**

[Signature]  
By: Juan D. Salinas, III  
County Judge

**ATTEST:**

[Signature]  
By: Arturo Guajardo Jr., County Clerk

**LIST OF ATTACHMENTS**

- ATTACHMENT "A" - Service to be Provided by the Owner
- ATTACHMENT "B" - Services to be Provided by the Engineer
- ATTACHMENT "C" - Work Schedule
- ATTACHMENT "D" - Cost Proposal

**APPROVED BY  
COMMISSIONERS' COURT**  
ON: 7/24/07

## **EXHIBIT "A"**

### **SCOPE OF SERVICES TO BE PROVIDED BY THE OWNER**

**Hidalgo County Precinct No. 4  
Paved/Unpaved  
County Roads  
Engineering & Surveying  
Contract No. 07-131-07-24**

**Work Authorization No.1  
County Road No.5**

#### **GENERAL**

The Owner will provide to the Engineer the following:

1. Provide the authorization to proceed with services through coordination with the project consulting and design Engineer.
  2. Payment for work performed by the Engineer and accepted by the Owner in accordance with Article 6 of this Agreement.
  3. Assistance to the Engineer, as necessary, to obtain the required data and information from other local, regional, State and Federal agencies the Engineer cannot easily obtain.
  4. Provide any available relevant data the Owner may have on file concerning the project.
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EXHIBIT "B"

**SCOPE OF SERVICES TO BE PROVIDED BY THE ENGINEER**

**Hidalgo County Precinct No. 4  
Paved/Unpaved County Roads  
Engineering & Surveying**

Work Authorization No.1  
Contract No. 07-131-0724  
County Road No.5

1. Field Surveying and Topography to establish centerlines, right of ways, locates all structures within the existing right of ways.
  2. If required by Work Authorization, prepare plans and specifications (Design, Grading, Drainage) including Contract Documents and Advertisement.
  3. Field Staking for grading of roads.
  4. If required by Work Authorization, field Inspection for quality control.
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**EXHIBIT "C"**

**Work Schedule**

**Hidalgo County Precinct No. 4  
Paved/Unpaved County Roads  
Engineering & Surveying  
Contract No. 07-131-07-24**

**Work Authorization No.1  
County Road No.5**

- 1. Field Surveying staking of centerline and right of ways across Lots 9 and 16, Block 5, Missouri-Texas Land and Irrigation Company's Subdivision, Hidalgo County, Texas.**
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**EXHIBIT "D"**

**COST PROPOSAL**

**Hidalgo County Precinct No. 4  
Paved/Unpaved County Roads  
Engineering & Surveying  
Contract No. 07-131-07-24**

**Work Authorization No.1  
County Road No.5**

**Surveying Fee: \$ 2,300.00**

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