



Hidalgo County Health Department

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Iván Meléndez, M.D., M.B.A.
Health Authority/Chief Physician

Eduardo Olivarez
Chief Administrative Officer

October 10, 2007

MEMORANDUM

To: Oscar Garza, Purchasing Department

From: Eduardo Olivarez, Chief Administrative Officer

RE: Purchase of 3 Vehicles

We are requesting your assistance in purchasing 3 vehicles an F-150 extended bed truck, and 2 Ford Escapes. The vehicles will be used for the pulmonary outreach workers; they deliver tuberculosis medication to patients in Hidalgo County.

We want to rescind the agenda item we had previously submitted to purchase 2 Ford Escapes from HGAC, because the vehicles will be received after December 31, 2007 deadline. We are requesting authorization to obtain bids from local vendors so deadlines may be met.

Funds are available in account # 7-1293-441-00-340-005-0-741.