

AI-6641
line item transfer
CC CONSENT

2.A.

Date: 11/27/2007
Submitted By: Esther Cantu, 398TH DISTRICT COURT
Department: 398TH DISTRICT COURT
Agenda Area: Intradepartmental Transfers:

Information

CAPTION
2007 - 398th District Court (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2007 ACCT. #: 7-1100-412-00-009-001-0-XXX
FUNDS AVAILABLE Y/N?: Yes MATCHING FUNDS Y/N?:
BUDGETARY IMPACT:
602-->432 \$200.00; Available balance as of 11/20/2007 \$408.55.

Attachments

Link: [2007 LIT](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Dina Trevino	11/20/2007 08:04 AM	APRV
2	Andres Castro	Andres Castro	11/20/2007 09:47 AM	APRV
3	Auditor's Office	Becky Morales	11/21/2007 08:52 AM	APRV
4	Court Administrator	Monica Badillo	11/21/2007 09:18 AM	APRV

Form Started By: Esther Cantu
Started On: 11/19/2007 04:52 PM

Final Approval Date: 11/21/2007

DATE: November 20, 2007

DEPARTMENT HEAD: Aida Salinas Flores

DEPARTMENT NAME: 398th District Court

ACCOUNT NUMBER: 7-1100-412-00-009-001-0

SUBJECT: Budget Line-Item Transfer (s)

Honorable Commissioners' Court of Hidalgo County:

I submit to you for consideration the following line-item transfers in accordance with Local Government Code, Chapter 111, Subchapter C.:

FROM			TO		
ACCOUNT NUMBER	ACCOUNT (OBJECT) NAME		ACCOUNT NUMBER	ACCOUNT (OBJECT) NAME	AMOUNT
7-1100-412-00-009-001-0-602	PAPER SUPPLIES	→	7-1100-412-00-009-001-0-432	EQUIP R&M SERVICE	\$ 200.00
		→			
		→			
		→			
		→			
		→			
		→			
		→			
		→			
		→			
TOTAL					\$200.00

REASON:
Transfer needed to cover expected expenses.

DEPARTMENT HEAD SIGNATURE

NOVEMBER 19, 2007
Date

APPROVED COMMISSIONERS' COURT DATE

ATTEST COUNTY CLERK

AI-6593

2.B.

**Intrdepartmental Transfer
CC CONSENT**

Date: 11/27/2007
Submitted By: Rosie Luna, SAFETY DIVISION
Department: SAFETY DIVISION
Agenda Area: Intrdepartmental Transfers:

Information

CAPTION

2007 - DBM Safety Division (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2007 ACCT. #: 7-1100-419-50-115-059-0-XXX
FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

434-->682 \$ 500.00; Available account balance as of 11/15/07 \$ 1,573.42.
442-->682 \$ 1,000.00; Available account balance as of 11/15/07 \$ 1,445.00.
431-->631 \$ 50.00; Available account balance as of 11/15/07 \$ 100.00.

Attachments

Link: [Agenda 11-27-2007](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Dina Trevino	11/15/2007 02:39 PM	APRV
2	Erika Reyna	Erika Reyna	11/15/2007 03:00 PM	APRV
3	Auditor's Office	Arcilia Duran	11/15/2007 04:59 PM	APRV
4	Janie Lozano	Janie Lozano	11/16/2007 10:00 AM	APRV
5	Angelica Tapia	Angelica Tapia	11/16/2007 10:47 AM	APRV
6	Auditor's Office	Becky Morales	11/21/2007 08:52 AM	APRV
7	Court Administrator	Monica Badillo	11/21/2007 09:17 AM	APRV

Form Started By: Rosie Luna Started On: 11/15/2007 11:22 AM

Final Approval Date: 11/21/2007

AI-6602

2.C.

**County Court #5 Line item transfer
CC CONSENT**

Date: 11/27/2007
Submitted By: Javier Mireles, COUNTY COURT #5
Submitted For: Javier Mireles
Department: COUNTY COURT #5
Agenda Area: Intradepartmental Transfers:

Information

CAPTION

2007 - County Court At Law No. 5 (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2007 ACCT. #: 7-1100-412-00-025-001-0-113
FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Available lapsed funding to transfer as of 11-16-07. RC

Attachments

Link: [Line Item Transfer](#)

Form Routing/Status

Route	Seq	Inbox	Approved By	Date	Status
1		Budget & Management	Dina Trevino	11/16/2007 09:10 AM	APRV
2		Rosalinda Cantu	Rosie Cantu	11/16/2007 10:34 AM	APRV
3		Auditor's Office	Becky Morales	11/21/2007 08:53 AM	APRV
4		Court Administrator	Monica Badillo	11/21/2007 09:17 AM	APRV

Form Started By: Javier Mireles

Started On: 11/15/2007 04:07 PM

Final Approval Date: 11/21/2007

AI-6605
HIDTA Task Force
CC CONSENT

2.D.

Date: 11/27/2007
Submitted By: Nelda Olivarez, HIDTA
Submitted For: Dora L. Munoz, Commander
Department: HIDTA
Agenda Area: Intradepartmental Transfers:

Information

CAPTION
2007 - HIDTA Task Force (1291)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2007 ACCT. #: 7-1291-412-00-270-003-6-583
FUNDS AVAILABLE Y/N?: Yes MATCHING FUNDS Y/N?:
BUDGETARY IMPACT:
583 --> 601 \$13.36
Available balance as of 11/20/07; \$13.36

Attachments

Link: [Transfer#13](#)

Form Routing/Status

Route	Seq	Inbox	Approved By	Date	Status
1		Budget & Management	Dina Trevino	11/19/2007 04:47 PM	APRV
2		Veronica Lopez	Veronica Lopez	11/20/2007 08:01 AM	APRV
3		Auditor's Office	Becky Morales	11/21/2007 02:31 PM	APRV
4		Court Administrator	Monica Badillo	11/21/2007 03:30 PM	APRV

Form Started By: Nelda Olivarez
Started On: 11/16/2007 10:54 AM
Final Approval Date: 11/21/2007

DATE: November 16, 2007
 DEPARTMENT HEAD: Dora Munoz, Commander
 DEPARTMENT NAME: Hidalgo County HIDTA Task Force
 ACCOUNT NUMBER: 7-1291-412-00-270-003-6-xxx / 2006 Grant
 SUBJECT: Budget Line-Item Transfers (s)

Transfer Number: 13

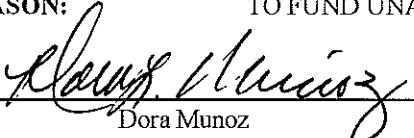


Honorable Commissioners' Court of Hidalgo County:

I submit to you for your consideration the following line-item transfer (s) in accordance with Local Government Code, Chapter 111, Subchapter C.:

FROM		TO		
ACCOUNT NO.(S)	ACCOUNT NAME	ACCOUNT NO.(S)	ACCOUNT NAME	AMOUNT
7-1291-412-00-270-003-6- 583	Trave-Out of County	7-1291-412-00-270-003-6- 601	Office Supplies	13.36
TOTAL				\$13.36

REASON: TO FUND UNANTICIPATED EXPENDITURES


 Dora Munoz
 H.I.D.T.A. Task Force Commander

11/16/07
 DATE

 Attest County Clerk

____/____/____
 DATE

 Budget Officer

____/____/____
 DATE

 Approved Commissioners' Court

____/____/____
 DATE

Hidalgo County

For 01/01/07 - 01/31/08

Expenditure Summary Report

FJEXS01A

Periods 01 - 13

Standard Report Format

1001 - Standard Report Spec

Account No/Description	Adjusted Budget	Y-T-D Encumb	Period Expended	Y-T-D Expended	Available Balance	Percent Used
1291 HIDTA						
7-1291-412-00-270-003-6-112	25,961.42	.00	25,961.42	25,961.42	.00	100.00
HIDTA TASK FORCE-SALARIES OF DEPT HEADS						
7-1291-412-00-270-003-6-113	188,392.56	.00	188,392.56	188,392.56	.00	100.00
HIDTA TASK FORCE-PERM F/T EMPLOYERS						
7-1291-412-00-270-003-6-211	21,824.08	.00	21,824.08	21,824.08	.00	100.00
HIDTA TASK FORCE-HEALTH INSURANCE						
7-1291-412-00-270-003-6-212	172.35	.00	172.35	172.35	.00	100.00
HIDTA TASK FORCE-LIFE INSURANCE						
7-1291-412-00-270-003-6-220	15,766.21	.00	15,766.21	15,766.21	.00	100.00
HIDTA TASK FORCE-FICA						
7-1291-412-00-270-003-6-230	18,991.69	.00	18,991.69	18,991.69	.00	100.00
HIDTA TASK FORCE-RETIREMENT						
7-1291-412-00-270-003-6-250	708.72	.00	708.72	708.72	.00	100.00
HIDTA TASK FORCE-UNEMPLOYMENT COMP						
7-1291-412-00-270-003-6-260	8,395.15	.00	8,395.15	8,395.15	.00	100.00
HIDTA TASK FORCE-WORKERS COMP						
7-1291-412-00-270-003-6-342	1,248.00	.00	1,248.00	1,248.00	.00	100.00
HIDTA TASK FORCE-UNEMPLOYMENT CREDIT SRV						
7-1291-412-00-270-003-6-411	700.00	.00	700.00	700.00	.00	100.00
HIDTA TASK FORCE-WATER						
7-1291-412-00-270-003-6-413	70.00	.00	70.00	70.00	.00	100.00
HIDTA TASK FORCE-ELEC SURVEILLANCE & SEC						
7-1291-412-00-270-003-6-423	1,665.00	.00	1,665.00	1,665.00	.00	100.00
HIDTA TASK FORCE-CUSTODIAL						
7-1291-412-00-270-003-6-432	750.00	.00	750.00	750.00	.00	100.00
HIDTA TASK FORCE-EQUIP R&M SERVICE						
7-1291-412-00-270-003-6-434	4,889.76	.00	4,889.76	4,889.76	.00	100.00
HIDTA TASK FORCE-VEHICLE R&M SERVICE						
7-1291-412-00-270-003-6-442	9,505.31	.00	9,505.31	9,505.31	.00	100.00
HIDTA TASK FORCE-EQUIP & VEHICLE RENTALS						
7-1291-412-00-270-003-6-522	2,095.91	.00	2,095.91	2,095.91	.00	100.00
HIDTA TASK FORCE-VEHICLE LIABILITY INS						
7-1291-412-00-270-003-6-531	2,525.61	.00	2,525.61	2,525.61	.00	100.00
HIDTA TASK FORCE-TELEPHONE						
7-1291-412-00-270-003-6-532	3,080.15	.00	3,080.15	3,080.15	.00	100.00
HIDTA TASK FORCE-CELL PHONE						
7-1291-412-00-270-003-6-534	800.00	.00	800.00	800.00	.00	100.00
HIDTA TASK FORCE-INTERNET						
7-1291-412-00-270-003-6-535	999.98	.00	999.98	999.98	.00	100.00
HIDTA TASK FORCE-POSTAGE						
7-1291-412-00-270-003-6-563	9,786.64	.00	9,773.28	9,773.28	13.36	99.86
HIDTA TASK FORCE-TRAVEL OUT OF COUNTY						
7-1291-412-00-270-003-6-564	4,521.87	.00	4,521.87	4,521.87	.00	100.00
HIDTA TASK FORCE-REGISTRATION FEES						
7-1291-412-00-270-003-6-601	3,516.36	.00	3,502.41	3,502.41	15.95	99.55
HIDTA TASK FORCE-OFFICE SUPPLIES						
7-1291-412-00-270-003-6-602	773.78	.00	773.78	773.78	.00	100.00
HIDTA TASK FORCE-PAPER SUPPLIES						
7-1291-412-00-270-003-6-611	196.29	.00	196.29	196.29	.00	100.00
HIDTA TASK FORCE-POLICE SUPPLIES						
7-1291-412-00-270-003-6-622	3,150.00	.00	3,150.00	3,150.00	.00	100.00
HIDTA TASK FORCE-ELECTRICITY						
7-1291-412-00-270-003-6-664	978.00	.00	978.00	978.00	.00	100.00
HIDTA TASK FORCE-OTHER MINOR EQUIPMENT						
7-1291-412-00-270-003-6-665	1,600.00	.00	1,600.00	1,600.00	.00	100.00
HIDTA TASK FORCE-MINOR COMPUTER EQUIP						
7-1291-412-00-270-003-6-682	12,203.24	.00	12,203.24	12,203.24	.00	100.00
HIDTA TASK FORCE-GASOLINE/DIESEL						
7-1291-412-00-270-003-6-684	2,065.59	.00	2,065.59	2,065.59	.00	100.00
HIDTA TASK FORCE-TIRES & TUBES						
7-1291-412-00-270-003-6-745	11,514.00	.00	11,514.00	11,514.00	.00	100.00
HIDTA TASK FORCE-COMPUTER EQUIPMENT						
7-1291-412-00-270-003-6-746	3,448.43	.00	2,324.99	2,324.99	1,123.44	67.42
HIDTA TASK FORCE-OFFICE FURNITURE						
7-1291-412-00-270-003-6-748	1,264.00	.00	1,264.00	1,264.00	.00	100.00
HIDTA TASK FORCE-OTHER EQUIPMENT						
	363,562.10	.00	362,409.35	362,409.35	1,152.75	99.68

AI-6611

2.E.

transfer-Master Ct. 2

CC CONSENT

Date: 11/27/2007
Submitted By: Monica Badillo, BUDGET & MANAGEMENT
Submitted For: Alice - MC #2
Department: BUDGET & MANAGEMENT
Agenda Area: Intradepartmental Transfers:

Information

CAPTION

2007 - Master Court#2 (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2007 ACCT. #: 7-1100-412-00-032-001-0-605
FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

605-->661 \$23.94; available balance as of 11/20/07 \$168.50
605-->608 \$36.10; available balance as of 11/20/07 \$168.50
605-->630 \$40.11; available balance as of 11/20/07 \$168.50
605-->607 \$29.53; available balance as of 11/20/07 \$168.50

Attachments

Link: [transfer](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Dina Trevino	11/19/2007 04:49 PM	APRV
2	Manuel Chapa	Manuel Chapa	11/20/2007 09:59 AM	APRV
3	Auditor's Office	Becky Morales	11/21/2007 08:53 AM	APRV
4	Court Administrator (Originator)	Monica Badillo	11/21/2007 09:17 AM	APRV

Form Started By: Monica Badillo Started On: 11/19/2007 09:03 AM

Final Approval Date: 11/21/2007

AI-6615

2.F.

6615 line item trans 11-19-07 257.00

CC CONSENT

Date: 11/27/2007
Submitted By: Mary Garcia, TAX OFFICE
Submitted For: Armando Barrera Jr., RTA
Department: TAX OFFICE
Agenda Area: Intradepartmental Transfers:

Information

CAPTION

2007 - Tax Office (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 7 ACCT. #: 7-1100-415-15-140-001-0-XXX
FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Obj. Code 682 available balance as of 11/21/07 \$ 1,434.21.
-->550 \$ 257.00
-->672 \$ 388.00

529-->666 \$ 1,500.00; Available account balance as of 11/21/07 \$ 3,050.00

Attachments

Link: [LIT](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Dina Trevino	11/19/2007 04:54 PM	APRV
2	Erika Reyna	Erika Reyna	11/21/2007 10:39 AM	APRV
3	Auditor's Office	Becky Morales	11/21/2007 01:32 PM	APRV
4	Court Administrator	Monica Badillo	11/21/2007 01:41 PM	APRV

Form Started By: Mary Garcia Started On: 11/19/2007 11:19 AM

Final Approval Date: 11/21/2007

AI-6617
line item transfer
CC CONSENT

2.G.

Date: 11/27/2007
Submitted By: Nielda Cavazos, PURCHASING DEPT.
Submitted For: Marty Salazar
Department: PURCHASING DEPT.
Agenda Area: Intradepartmental Transfers:

Information

CAPTION
2007 - Purchasing Department (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2007 ACCT. #: 7-1100-415-18-160-001-0-XXX
FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:
BUDGETARY IMPACT:
550-->601 \$ 400.00; Available account balance as of 11/20/07 \$ 458.84
854-->601 \$ 900.00; Available account balance as of 11/20/07 \$ 950.00

Attachments

Link: [LIT](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Dina Trevino	11/19/2007 04:55 PM	APRV
2	Erika Reyna	Erika Reyna	11/20/2007 01:25 PM	APRV
3	Auditor's Office	Becky Morales	11/21/2007 08:53 AM	APRV
4	Court Administrator	Monica Badillo	11/21/2007 09:17 AM	APRV

Form Started By: Nielda Cavazos

Started On: 11/19/2007 01:30 PM

Final Approval Date: 11/21/2007

AI-6637
Transfer
CC CONSENT

2.H.

Date: 11/27/2007
Submitted By: Patty Zapata, ELECTIONS DEPT.
Department: ELECTIONS DEPT.
Agenda Area: Intradepartmental Transfers:

Information

CAPTION
2007 - Elections Department (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2007 ACCT. #: 7-1100-414-00-130-001-0-XXX
FUNDS AVAILABLE Y/N?: Yes MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Funding is available in all object codes taking monies from as of 11/20/07. Please refer to attachment.

Attachments

Link: [Transfer](#)
Link: [Expenditure Report](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Dina Trevino	11/19/2007 04:38 PM	APRV
2	Veronica Lopez	Veronica Lopez	11/20/2007 10:16 AM	APRV
3	Auditor's Office	Becky Morales	11/21/2007 08:53 AM	APRV
4	Court Administrator	Monica Badillo	11/21/2007 09:18 AM	APRV

Form Started By: Patty Zapata

Started On: 11/19/2007 04:30 PM

Final Approval Date: 11/21/2007

DATE: November 19, 2007
 DEPARTMENT HEAD: Teresa Navarro
 DEPARTMENT NAME: Elections Department
 ACCOUNT NUMBER: 7-1100-414-00-130-001-0-

SUBJECT: Budget Line-Item Transfer(s)
 Honorable Commissioner's Court of Hidalgo County:

I submit to you for your consideration the following line-item transfers in accordance with Local Government:
 Code, Chapter 111, Subchapter C.:

FROM		TO		
ACCOUNT NUMBER	ACCOUNT (OBJECT) NAME	ACCOUNT NUMBER	ACCOUNT (OBJECT) NAME	AMOUNT
604	Chem, Medicines	630	Food	65.00
608	Institutional	431	Bldg R&M Service	132.65
661	Minor Office Equipment	431	Bldg R&M Service	40.00
663	Small Tools	431	Bldg R&M Service	22.73
664	Other Minor Equipment	431	Bldg R&M Service	135.52
666	Minor Office Furniture	431	Bldg R&M Service	12.00
601	Office Supplies	431	Bldg R&M Service	2.10
671	Bldg R&M Supplies	540	Advertising	358.00
672	Equipment R&M Supplies	540	Advertising	44.43
679	Other R&M Supplies	540	Advertising	36.92
810	Dues & Memberships	540	Advertising	101.31
855	Late fees	540	Advertising	53.84
613	Safety Supplies	540	Advertising	106.61
604	Chem, Medicines	→ 540	Advertising	15.00
550	Printing & Binding	540	Advertising	565.68
434	Vehicle R&M Service	540	Advertising	50.00
346	Hauling & Freight	540	Advertising	344.47
412	Cable/Satellite	540	Advertising	23.74
601	Office Supplies	540	Advertising	600.00
667	Minor Software	336	Computer Service	790.00
				3,500.00

REASON: To cover invoices for the remainder of the year.

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS COURT
 COUNTY AUDITOR'S FORM: ARS-CA-017
 REVISED 06/2002

DATE

ATTEST COUNTY CLERK

For 01/01/07 - 01/31/08

Expenditure Summary Report

FJEXS01A

Periods 01 - 13

Standard Report Format

1001 - Standard Report Spec

<u>Account No/Description</u>	<u>Adjusted Budget</u>	<u>Y-T-D Encumb</u>	<u>Period Expended</u>	<u>Y-T-D Expended</u>	<u>Available Balance</u>	<u>Percent Used</u>
1100 GENERAL FUND						
7-1100-414-00-130-001-0-112	ELECTIONS DEPT-SALARIES OF DEPT HEADS	77,000.00	.00	66,500.03	66,500.03	10,499.97 86.36
7-1100-414-00-130-001-0-113	ELECTIONS DEPT-PERM F/T EMPLOYEES	540,442.46	.00	464,004.23	464,004.23	76,438.23 85.86
7-1100-414-00-130-001-0-114	ELECTIONS DEPT-PERM P/T EMPL	12,045.00	.00	12,402.10	12,402.10	-357.10 102.96
7-1100-414-00-130-001-0-118	ELECTIONS DEPT-AUTO ALLOWANCE	8,000.00	.00	6,923.02	6,923.02	1,076.98 86.54
7-1100-414-00-130-001-0-121	ELECTIONS DEPT-TEMP F/T EMPL	39,705.78	.00	46,086.49	46,086.49	-6,380.71 116.07
7-1100-414-00-130-001-0-123	ELECTIONS DEPT-ELECTION POLL WORKERS	150,000.00	.00	106,782.14	106,782.14	43,217.86 71.19
7-1100-414-00-130-001-0-131	ELECTIONS DEPT-OVERTIME	85,104.82	.00	90,112.69	90,112.69	-5,007.87 105.88
7-1100-414-00-130-001-0-211	ELECTIONS DEPT-HEALTH INSURANCE	91,608.00	.00	81,427.68	81,427.68	10,180.32 88.89
7-1100-414-00-130-001-0-212	ELECTIONS DEPT-LIFE INSURANCE	726.00	.00	644.74	644.74	81.26 88.81
7-1100-414-00-130-001-0-220	ELECTIONS DEPT-FICA	55,728.59	.00	52,165.57	52,165.57	3,563.02 93.61
7-1100-414-00-130-001-0-230	ELECTIONS DEPT-RETIREMENT	62,509.63	.00	56,686.33	56,686.33	5,823.30 90.68
7-1100-414-00-130-001-0-250	ELECTIONS DEPT-UNEMPLOYMENT COMP	3,375.43	.00	3,430.09	3,430.09	-54.66 101.62
7-1100-414-00-130-001-0-260	ELECTIONS DEPT-WORKERS COMP	7,850.07	.00	5,804.29	5,804.29	2,045.78 73.94
7-1100-414-00-130-001-0-336	ELECTIONS DEPT-COMPUTER SRV	40,414.00	.00	40,414.00	40,414.00	.00 100.00
7-1100-414-00-130-001-0-339	ELECTIONS DEPT-OTHER PROFESSIONAL SRV	1,500.00	.00	1,500.00	1,500.00	.00 100.00
7-1100-414-00-130-001-0-343	ELECTIONS DEPT-LAUNDRY & DRY CLEANING	486.40	.00	486.40	486.40	.00 100.00
7-1100-414-00-130-001-0-346	ELECTIONS DEPT-HAULING & FREIGHT SERVICE	4,069.37	2,500.00	724.90	724.90	844.47 79.25
7-1100-414-00-130-001-0-412	ELECTIONS DEPT-CABLE/SATELLITE TV	860.00	40.55	700.62	700.62	118.83 86.18
7-1100-414-00-130-001-0-413	ELECTIONS DEPT-ELEC SURVEILL & SECURITY	290.00	30.00	260.00	260.00	.00 100.00
7-1100-414-00-130-001-0-431	ELECTIONS DEPT-BLDG R&M SERVICE	2,009.59	60.00	1,949.58	1,949.58	.01 100.00
7-1100-414-00-130-001-0-432	ELECTIONS DEPT-EQUIP R&M SERVICE	8,838.72	1,822.65	3,237.00	3,237.00	3,779.07 57.24
7-1100-414-00-130-001-0-434	ELECTIONS DEPT-VEHICLE R&M SERVICE	10,436.67	145.26	10,241.41	10,241.41	50.00 99.52
7-1100-414-00-130-001-0-441	ELECTIONS DEPT-LAND & BLDG RENTALS	92,067.00	30,716.40	61,152.60	61,152.60	198.00 99.78
7-1100-414-00-130-001-0-442	ELECTIONS DEPT-EQUIP & VEHICLE RENTALS	60,500.00	12,124.03	47,160.20	47,160.20	1,215.77 97.99
7-1100-414-00-130-001-0-529	ELECTIONS DEPT-SURETY & NOTARY BONDS	70.00	.00	70.00	70.00	.00 100.00
7-1100-414-00-130-001-0-531	ELECTIONS DEPT-TELEPHONE	14,181.73	.00	5,549.13	5,549.13	8,632.60 39.13
7-1100-414-00-130-001-0-532	ELECTIONS DEPT-CELL PHONE	31,080.00	14,420.12	7,220.18	7,220.18	9,439.70 69.63
7-1100-414-00-130-001-0-534	ELECTIONS DEPT-INTERNET	15,218.38	7,743.40	6,666.60	6,666.60	808.38 94.69
7-1100-414-00-130-001-0-535	ELECTIONS DEPT-POSTAGE	74,000.00	.00	4,803.30	4,803.30	69,196.70 6.49
7-1100-414-00-130-001-0-536	ELECTIONS DEPT-TWO-WAY RADIO	1,570.00	504.00	1,062.00	1,062.00	4.00 99.75
7-1100-414-00-130-001-0-540	ELECTIONS DEPT-ADVERTISING	19,588.01	9,933.61	9,654.40	9,654.40	.00 100.00
7-1100-414-00-130-001-0-550	ELECTIONS DEPT-PRINTING & BINDING	7,652.09	1,734.90	4,851.51	4,851.51	1,065.68 86.07
7-1100-414-00-130-001-0-560	ELECTIONS DEPT-MICROFILM & FILM DEVELOP	.00	.00	.00	.00	.00 .00
7-1100-414-00-130-001-0-581	ELECTIONS DEPT-TRAVEL IN COUNTY	296.82	.00	296.82	296.82	.00 100.00
7-1100-414-00-130-001-0-583	ELECTIONS DEPT-TRAVEL OUT OF COUNTY	17,787.00	452.80	15,535.16	15,535.16	1,799.04 89.89
7-1100-414-00-130-001-0-584	ELECTIONS DEPT-REGISTRATION FEES	10,175.45	1,300.00	8,808.00	8,808.00	67.45 99.34

For 01/01/07 - 01/31/08

Expenditure Summary Report

FJEXS01A

Periods 01 - 13

Standard Report Format

1001 - Standard Report Spec

<u>Account No/Description</u>	<u>Adjusted Budget</u>	<u>Y-T-D Encumb</u>	<u>Period Expended</u>	<u>Y-T-D Expended</u>	<u>Available Balance</u>	<u>Percent Used</u>
1100 GENERAL FUND						
7-1100-414-00-130-001-0-601	ELECTIONS DEPT-OFFICE SUPPLIES	45,192.56	5,515.90	37,235.40	37,235.40	2,441.26 94.60
7-1100-414-00-130-001-0-602	ELECTIONS DEPT-PAPER SUPPLIES	10,700.00	945.38	9,738.58	9,738.58	16.04 99.85
7-1100-414-00-130-001-0-604	ELECTIONS DEPT-CHEM,DRUGS,MEDS & LAB SUP	360.10	.00	280.10	280.10	80.00 77.78
7-1100-414-00-130-001-0-606	ELECTIONS DEPT-MAPS, PLANS, PLATS, ETC.	7.67	.00	7.67	7.67	.00 100.00
7-1100-414-00-130-001-0-607	ELECTIONS DEPT-CLEANING & SANITATION	641.57	.05	641.52	641.52	.00 100.00
7-1100-414-00-130-001-0-608	ELECTIONS DEPT-HSEHLD & INSTITUTIONAL	4,259.28	351.78	3,774.85	3,774.85	132.65 96.89
7-1100-414-00-130-001-0-613	ELECTIONS DEPT-SAFETY SUPPLIES	1,030.00	.00	923.39	923.39	106.61 89.65
7-1100-414-00-130-001-0-630	ELECTIONS DEPT-FOOD	1,258.00	123.78	1,072.09	1,072.09	62.13 95.06
7-1100-414-00-130-001-0-631	ELECTIONS DEPT-BOTTLED WATER	965.60	83.25	682.35	682.35	200.00 79.29
7-1100-414-00-130-001-0-640	ELECTIONS DEPT-REFERENCE MATERIALS	1,104.37	625.00	479.37	479.37	.00 100.00
7-1100-414-00-130-001-0-661	ELECTIONS DEPT-MINOR OFFICE EQUIPMENT	16,603.69	3,100.72	13,462.97	13,462.97	40.00 99.76
7-1100-414-00-130-001-0-663	ELECTIONS DEPT-SMALL TOOLS	498.90	57.33	418.84	418.84	22.73 95.44
7-1100-414-00-130-001-0-664	ELECTIONS DEPT-OTHER MINOR EQUIPMENT	8,950.00	69.96	8,744.52	8,744.52	135.52 98.49
7-1100-414-00-130-001-0-665	ELECTIONS DEPT-MINOR COMPUTER EQUIPMENT	6,599.70	937.36	5,642.34	5,642.34	20.00 99.70
7-1100-414-00-130-001-0-666	ELECTIONS DEPT-MINOR OFFICE FURNITURE	14,465.27	1,125.00	13,328.24	13,328.24	12.03 99.92
7-1100-414-00-130-001-0-667	ELECTIONS DEPT-MINOR SOFTWARE	1,174.87	.00	384.87	384.87	790.00 32.76
7-1100-414-00-130-001-0-671	ELECTIONS DEPT-BLDG R&M SUPPLIES	7,970.73	476.95	7,135.78	7,135.78	358.00 95.51
7-1100-414-00-130-001-0-672	ELECTIONS DEPT-EQUIP R&M SUPPLIES	731.10	260.60	426.07	426.07	44.43 93.92
7-1100-414-00-130-001-0-679	ELECTIONS DEPT-OTHER R&M SUPPLIES	4,027.03	127.96	3,862.15	3,862.15	36.92 99.08
7-1100-414-00-130-001-0-681	ELECTIONS DEPT-VEHICLE R&M SUPPLIES	1,274.19	.00	1,004.19	1,004.19	270.00 78.81
7-1100-414-00-130-001-0-682	ELECTIONS DEPT-GASONLINE/DIESEL	13,872.25	2,838.94	11,030.23	11,030.23	3.08 99.98
7-1100-414-00-130-001-0-684	ELECTIONS DEPT-TIRES & TUBES	622.40	.00	622.40	622.40	.00 100.00
7-1100-414-00-130-001-0-743	ELECTIONS DEPT-OFFICE EQUIPMENT	1,376.39	.00	1,376.39	1,376.39	.00 100.00
7-1100-414-00-130-001-0-745	ELECTIONS DEPT-COMPUTER EQUIPMENT	33,501.79	.00	33,491.79	33,491.79	10.00 99.97
7-1100-414-00-130-001-0-746	ELECTIONS DEPT-OFFICE FURNITURE	9,949.50	.00	9,949.50	9,949.50	.00 100.00
7-1100-414-00-130-001-0-748	ELECTIONS DEPT-OTHER EQUIPMENT	3,643.00	.00	3,643.00	3,643.00	.00 100.00
7-1100-414-00-130-001-0-810	ELECTIONS DEPT-DUES & MEMBERSHIPS	1,831.31	.00	1,730.00	1,730.00	101.31 94.47
7-1100-414-00-130-001-0-855	ELECTIONS DEPT-LATE FEES,PENALTIES & FIN	327.61	.00	173.77	173.77	153.84 53.04
7-1100-414-00-130-001-0-890	ELECTIONS DEPT-OTHER	.00	.00	.00	.00	.00 .00
1100 GENERAL FUND		1,740,125.89	100,167.68	1,396,575.58	1,396,575.58	243,382.63 86.01
7 YEAR		1,740,125.89	100,167.68	1,396,575.58	1,396,575.58	243,382.63 86.01

AI-6652

2.I.

**MINOR STRUCTURES LINE ITEM TRANSFER
CC CONSENT**

Date: 11/27/2007
Submitted By: Alma Ybarra, GEN. GOVT. BLDGS.
Submitted For: Alma Ybarra
Department: GEN. GOVT. BLDGS.
Agenda Area: Intradepartmental Transfers:

Information

CAPTION

2007 - Buildings & Grounds (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2007 ACCT. #: 7-1100-419-40-220-002-0-XXX
FUNDS AVAILABLE Y/N?: Yes MATCHING FUNDS Y/N?:
BUDGETARY IMPACT:
664-->663 \$1,000.00; Available balance as of 11/20/2007 \$2,200.64.

Attachments

Link: [TRANSFER](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Dina Trevino	11/20/2007 10:00 AM	APRV
2	Andres Castro	Andres Castro	11/20/2007 11:13 AM	APRV
3	Auditor's Office	Becky Morales	11/21/2007 08:54 AM	APRV
4	Court Administrator	Monica Badillo	11/21/2007 09:18 AM	APRV

Form Started By: Alma Ybarra Started On: 11/20/2007 09:53 AM
Final Approval Date: 11/21/2007

AI-6567

2.J.

Line Item Transfer

CC CONSENT

Date: 11/27/2007
Submitted By: JC Carreon, GEN. GOVT. BLDGS.
Submitted For: JC Carreon
Department: GEN. GOVT. BLDGS.
Agenda Area: Intradepartmental Transfers:

Information

CAPTION

2007 - Buildings & Grounds (1100)

BACKGROUND

Line Item Transfer

Fiscal Impact

FISCAL YEAR: 2007 ACCT. #: 7-1100-419-40-220-001-0-XXX
FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:
BUDGETARY IMPACT:
334-->339 \$ 1,500.00; Available account balance as of 11/15/07 \$ 2,000.00.

Attachments

Link: [LIT](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Dina Trevino	11/15/2007 08:16 AM	APRV
2	Erika Reyna	Erika Reyna	11/15/2007 09:21 AM	APRV
3	Auditor's Office	Arcilia Duran	11/15/2007 10:08 AM	APRV
4	Janie Lozano	Janie Lozano	11/15/2007 03:05 PM	APRV
5	Angelica Tapia	Angelica Tapia	11/16/2007 10:29 AM	APRV
6	Auditor's Office	Becky Morales	11/21/2007 08:54 AM	APRV
7	Auditor's Office	Becky Morales	11/21/2007 08:56 AM	APRV
8	Court Administrator	Monica Badillo	11/21/2007 09:17 AM	APRV

Form Started By: JC Carreon

Started On: 11/14/2007 04:09 PM

Final Approval Date: 11/21/2007

INTRA-DEPARTMENTAL TRANSFER

DATE: November 15, 2007

DEPARTMENT HEAD: Daniel Flores **AI# 6567**

DEPARTMENT NAME: Buildings & Grounds

ACCOUNT NUMBER: 7-1100-419-40-220-001-0-XXX

CONTACT PERSON: Daniel Flores PHONE: (956)318-2647

SUBJECT: Intra-departmental Transfer

Honorable Commissioners' Court of Hidalgo County:

I submit for your consideration the following Intra-departmental transfer(s) in accordance with Local Government Code, Chapter 111, Subchapter C.

FROM OBJECT CODE	OBJECT NAME	TO OBJECT CODE	OBJECT NAME	AMOUNT
334	Gen Govt. Bldg-Engineer & Architect Srv	339	Gen Govt. Bldt-Other Professional Srv	\$ 1,500.00
TOTAL				\$ 1,500.00

REASON: Funds needed to be transferred in order to properly pay for pending invoice.

DEPARTMENT HEAD SIGNATURE

CC DATE

APPROVED COMMISSIONERS' COURT

ATTEST COUNTY CLERK

AI-6653
LINE ITEM TRANSFER
CC CONSENT

2.K.

Date: 11/27/2007
Submitted By: Alma Ybarra, GEN. GOVT. BLDGS.
Submitted For: Alma Ybarra
Department: GEN. GOVT. BLDGS.
Agenda Area: Intradepartmental Transfers:

Information

CAPTION
2007 - Buildings & Grounds (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2007 ACCT. #: 7-1100-419-40-220-001-0-XXX
FUNDS AVAILABLE Y/N?: Yes MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

413-->412 \$200.00; Available balance as of 11/20/2007 \$3,478.40.
350-->663 \$1,000.00; Available balance as of 11/20/2007 \$1,000.00.
583-->663 \$500.00; Available balance as of 11/20/2007 \$553.76.

Attachments

Link: [2007 LIT](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Dina Trevino	11/20/2007 02:19 PM	APRV
2	Andres Castro	Andres Castro	11/20/2007 03:34 PM	APRV
3	Auditor's Office	Becky Morales	11/21/2007 08:55 AM	APRV
4	Court Administrator	Monica Badillo	11/21/2007 09:18 AM	APRV

Form Started By: Alma Ybarra Started On: 11/20/2007 09:57 AM

Final Approval Date: 11/21/2007

AI-6646

2.L.

**Budget Line-Item Transfer for Parks Department
CC CONSENT**

Date: 11/27/2007
Submitted By: Yolanda Cisneros, COMM. PCT. #2
Submitted For: Yolanda Cisneros
Department: COMM. PCT. #2
Agenda Area: Intradepartmental Transfers:

Information

CAPTION

2007 - Pct. #2 - Parks (1212)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2007 ACCT. #: 7-1212-452-00-122-008-0-XXX
FUNDS AVAILABLE Y/N?: Yes MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Available balance in object code 334, as of 11/20/2007 \$5,000.00.
-->432 \$1,000.00.
-->607 \$1,500.00.
-->664 \$1,000.00.

Attachments

Link: [Agenda Request](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Dina Trevino	11/20/2007 08:05 AM	APRV
2	Andres Castro	Andres Castro	11/20/2007 09:19 AM	APRV
3	Auditor's Office	Becky Morales	11/21/2007 08:55 AM	APRV
4	Court Administrator	Monica Badillo	11/21/2007 09:18 AM	APRV
Form Started By: Yolanda Cisneros			Started On: 11/19/2007 05:12 PM	
Final Approval Date: 11/21/2007				

DATE: November 19, 2007

DEPARTMENT HEAD: Hector "Tito" Palacios

DEPARTMENT NAME: Hidalgo County Precinct No. 2

ACCOUNT NUMBER: 7-1212-452-00-122-008-0- XXX

SUBJECT: Budget Line-Item Transfer(s)

Honorable Commissioners' Court of Hidalgo County:

I submit to you for your consideration the following line-item transfers in accordance with Local Government Code Chapter 111, Subchapter C.

FROM	TO
------	----

ACCOUNT NUMBER	ACCOUNT (OBJECT) NAME	ACCOUNT NUMBER	ACCOUNT (OBJECT) NAME	AMOUNT
7-1212-452-00-122-008-0-334	ENGINEERING SERVICES	7-1212-452-00-122-008-0-432	EQUIPMENT R&M SERVICE	\$1,000.00
7-1212-452-00-122-008-0-334	ENGINEERING SERVICES	7-1212-452-00-122-008-0-607	CLEANING & SANITATION SUPPLIES	1,500.00
7-1212-452-00-122-008-0-334	ENGINEERING SERVICES	7-1212-452-00-122-008-0-664	MINOR EQUIPMENT	1,000.00

TOTAL \$3,500.00

REASON: Transfer needed for expected expenditures for the Parks Department.

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT

DATE

ATTEST COUNTY CLERK

AI-6672

2.M.

**Budget Line-Item Transfer for Sanitation Department
CC CONSENT**

Date: 11/27/2007
Submitted By: Yolanda Cisneros, COMM. PCT. #2
Submitted For: Yolanda Cisneros
Department: COMM. PCT. #2
Agenda Area: Intradepartmental Transfers:

Information

CAPTION

2007 - Precinct #2- Sanitation (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2007 ACCT. #: 7-1100-432-00-122-001-0-719
FUNDS AVAILABLE Y/N?: Yes MATCHING FUNDS Y/N?:
BUDGETARY IMPACT:
719 --> 432 \$2,000.00
Available balance as of 11/20/07; \$7,000.00

Attachments

Link: [Agenda Request](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Dina Trevino	11/20/2007 04:02 PM	APRV
2	Veronica Lopez	Veronica Lopez	11/20/2007 04:17 PM	APRV
3	Auditor's Office	Becky Morales	11/21/2007 08:55 AM	APRV
4	Court Administrator	Monica Badillo	11/21/2007 09:18 AM	APRV

Form Started By: Yolanda Cisneros
Started On: 11/20/2007 03:56 PM
Final Approval Date: 11/21/2007

DATE: November 20, 2007

DEPARTMENT HEAD: Hector "Tito" Palacios

DEPARTMENT NAME: Hidalgo County Precinct No. 2

ACCOUNT NUMBER: 7-1100-432-00-122-001-0- Sanitation Landfill

SUBJECT: Budget Line-Item Transfer(s)

Honorable Commissioners' Court of Hidalgo County:

I submit to you for your consideration the following line-item transfers in accordance with Local Government Code Chapter 111, Subchapter C.

FROM		TO		
ACCOUNT NUMBER	ACCOUNT (OBJECT) NAME	ACCOUNT NUMBER	ACCOUNT (OBJECT) NAME	AMOUNT
7-1100-432-00-122-001-0-719	OTHER LANDS	7-1100-432-00-122-001-0-432	EQUIPMENT R&M SERVICE	2,000.00

TOTAL \$ 2,000.00

REASON: Transfer needed for expected expenditures for the department.

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT

____/____/____
DATE

ATTEST COUNTY CLERK

COUNTY AUDITOR'S OFFICE: SFA-CA-017

AI-6658
Pct #3 L/F
CC CONSENT

2.N.

Date: 11/27/2007
Submitted By: Norma Ceballos, COMM. PCT. #3
Department: COMM. PCT. #3
Agenda Area: Intradepartmental Transfers:

Information

CAPTION
2007 - Pct. #3 - Sanitation (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2007 ACCT. #: 7-1100-432-00-123-001-0-XXX
FUNDS AVAILABLE Y/N?: Yes MATCHING FUNDS Y/N?:
BUDGETARY IMPACT:
334-->684 \$600.00; Available balance as of 11/20/2007 \$31,628.62.

Attachments

Link: [Pct #3 L/F](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Dina Trevino	11/20/2007 02:17 PM	APRV
2	Andres Castro	Andres Castro	11/20/2007 02:41 PM	APRV
3	Auditor's Office	Becky Morales	11/21/2007 08:56 AM	APRV
4	Court Administrator	Monica Badillo	11/21/2007 09:18 AM	APRV

Form Started By: Norma Ceballos
Started On: 11/20/2007 10:37 AM

Final Approval Date: 11/21/2007

AI-6612

2.O.

**Pct. #4 Parks Line-Item Transfer
CC CONSENT**

Date: 11/27/2007
Submitted By: Jr. Munoz, COMM. PCT. #4
Department: COMM. PCT. #4
Agenda Area: Intradepartmental Transfers:

Information

CAPTION

2007 - Pct. #4 - Parks (1214)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2007 ACCT. #: 7-1214-452-00-124-009-0-899
FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:
BUDGETARY IMPACT:
899-->679 \$707.78; available balance as of 11/21/07 \$707.78

Attachments

Link: [intra-dept LIT revised](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management		11/21/2007 09:18 AM	PEND
2	Manuel Chapa	Manuel Chapa	11/20/2007 09:43 AM	APRV
3	Auditor's Office	Becky Morales	11/21/2007 08:51 AM	APRV
4	Manuel Chapa	Manuel Chapa	11/21/2007 09:06 AM	APRV
5	Court Administrator	Monica Badillo	11/21/2007 09:17 AM	APRV

Form Started By: Jr. Munoz Started On: 11/19/2007 10:04 AM

Final Approval Date: 11/21/2007

DATE NOVEMBER 19, 2007 AI#6612 Revised

DEPARTMENT HEAD: COMMISSIONER OSCAR L. GARZA JR.

DEPARTMENT NAME: HIDALGO COUNTY PCT. #4 - PARKS

ACCOUNT NUMBER: 7-1214-452-00-124-009-0-899

SUBJECTS: Budget Line-Item Transfer(s)

Honorable Commissioners' Court of Hidalgo County:

I submit to you for your consideration the following line-item transfers in accordance with Local Government Code, Chapter 111, Subchapter C.:

FROM		TO		
ACCOUNT NUMBER	ACCOUNT (OBJECT) NAME	ACCOUNT NUMBER	ACCOUNT (OBJECT) NAME	AMOUNT
7-1214-452-00-124-009-0-899	Contingency	7-1214-452-00-124-009-0-679	Rrp & Maint Sup Other	\$707.78

REASON: To cover expected expenses.

APPROVED COMMISSIONERS' COURT

DEPARTMENT HEAD SIGNATURE
 / /
DATE

ATTEST COUNTY CLERK

AI-6636
Homebuyer Asst.
CC CONSENT

4.A.

Date: 11/27/2007
Submitted By: Estella Webber, URBAN COUNTY
Department: URBAN COUNTY
Agenda Area: Urban County

Information

CAPTION

Request approval to enter into one (1) "Homebuyer Assistance Program" Contract under the Home Program.

BACKGROUND

The applicant below has been found eligible to receive closing cost/down payment assistance under the HOME - Homebuyer Assistance Program. Approval is being requested to enter into a contract with the following family:

APPLICANT	GRANT AMOUNT	LENDER	FUNDING YEAR	LEGAL DESCRIPTION
Karina Sanchez	\$10,000	USDA	2004 - \$10,000	LOT 274 RIO LARGO ESTATES PHASE IV HIDALGO TX

Fiscal Impact

Attachments

No file(s) attached.

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Dina Trevino	11/20/2007 08:40 AM	APRV
2	Erika Reyna	Erika Reyna	11/20/2007 01:58 PM	APRV
3	Auditor's Office	Becky Morales	11/21/2007 08:58 AM	APRV
4	Court Administrator	Monica Badillo	11/21/2007 09:18 AM	APRV

Form Started By: Estella Webber
Started On: 11/19/2007 04:27 PM

Final Approval Date: 11/21/2007

AI-6622

4.B.

Owner Occupied Rehab Prog.

CC CONSENT

Date: 11/27/2007

Submitted By: Estella Webber, URBAN COUNTY

Department: URBAN COUNTY

Agenda Area: Urban County

Information

CAPTION

Request for approval to waive the Owner-Occupied Rehabilitation Program in-house policy maximum assistance amount of \$60,000 and the underwriting ratios of 35% for monthly housing expenses (principal, interest, taxes and insurance (PITI)) and 45% of total debt obligations.

BACKGROUND

Ricardo & Vilma Rodriguez applied with the Urban County Program for housing emergency assistance due to catastrophic loss - fire. The family also needed financial assistance to payoff their mortgage to meet our eligibility requirements.

In order to provide the family with assistance the UCP would have to payoff their mortgage (\$11,108.83), provide them with an emergency housing unit (3 bedroom \$36,414) and complete the unit (\$19,500) - for a total of \$67,022.83. Additionally, the family has a debt ratio of 25%, well below our requirements. However, when you add the housing assistance and debt payoff the ratio is 49% - 4 points over our maximum.

The family has met all other eligibility requirements but due to the amount of assistance the family would go over the in-house cap amount and our underwriting ratios. By waiving these two in-house policies, the UCP would be able to provide assistance to the Rodriguez family.

Please note that no federal regulation would be violated.

The amount of assistance to the family will be determined after receipt of bids through the procurement process. Thereafter, selection of bidders will be presented to County Commissioner's Court. Funding is available through the HOME 2006 Budget. The Urban County Program staff recommends approval of applicants.

Fiscal Impact

Attachments

Link: [Home Rehab](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Dina Trevino	11/20/2007 08:37 AM	APRV
2	Andres Castro	Andres Castro	11/20/2007 10:41 AM	APRV
3	Auditor's Office	Becky Morales	11/21/2007 08:59 AM	APRV
4	Court Administrator	Monica Badillo	11/21/2007 09:18 AM	APRV

Form Started By: Estella Webber

Started On: 11/19/2007 02:35
PM

Final Approval Date: 11/21/2007

Housing Rehab Program

ENTITY: Countywide

PROJECT: Approval for Assistance under the HOME Homeowner Occupied Housing Rehabilitation Program.

FUNDING YEAR: HOME 2006

SYNOPSIS:

The family is recommended for applicant approval under the HOME Homeowner Occupied Housing Rehabilitation Program. The applicant has met all program requirements for assistance under the Housing Rehabilitation Program as an emergency case. Determination as an emergency case is due to catastrophic loss - fire. The following is a profile of the family.

**Ricardo & Vilma
Rodriguez**

Family of Five (5)

Applicant's age is 42, spouse age is 40 & daughters' ages are 15, 8 son age is 11.

Title Search: No Abstract & Liens

Flood Zone: No

Insurance: N/A

Structures: 1

Taxes: current

Assets & Deposits: \$299.31

Debt to Income Ratio: 45%

Pay Back: Yes

Number of Bedrooms: 3

Square Feet: 960

Total annual household income: \$13,713.80

HUD Income Limits (family of 5): \$37,250.00

Loan 30%; 70% will be deferred

Existing Dwelling: 3 bedrooms frame home, built in 1998.

RECOMMENDATION:

The HOME Staff recommends approval for assistance under the Housing Rehabilitation Program by the County Commissioner's Court.

AI-6624

5.A.

Lease & Maintenance Agreements

CC CONSENT

Date: 11/27/2007
Submitted By: Matilde Faz, PURCHASING DEPT.
Submitted For: Marty Salazar
Department: PURCHASING DEPT.
Agenda Area: Purchasing Department

Information

CAPTION

JP Pct#4, PL 2:

1. Requesting authority to enter into a copier lease agreement from awarded vendor through our membership/participation with The Cooperative Purchasing Network (TCPN) XEROX CORPORATION - Contract # 071710902 -- (48-months)
Requisition # 121682 for the total amount of \$153.01/month with an effective: Upon arrival

2. Requesting authority to enter into a copier lease agreement from awarded vendor through our membership/participation with The Cooperative Purchasing Network (TCPN) XEROX CORPORATION - Contract # 071710902 -- (39-months)
Requisition # 121692 for the total amount of \$166.55/month - Trade In: As of payment 48 Xerox DC425DC Serial # EYC020493 with an effective: Upon arrival

Elections:

2. Requesting authority to enter into a fax maintenance agreement from awarded vendor through our membership/participation with (TASB-Buyboard) Purchasing Program IKON OFFICE SOLUTIONS, INC.-Contract # 231-05
Requisition # 121891 for the total amount of \$ 2,597.53/year with an effective date of: 10/15/2007 - 10/14/2008

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2007 ACCT. #: 7-1100-412-00-068-001-0-442
FUNDS AVAILABLE Y/N?: MATCHING FUNDS Y/N?:
BUDGETARY IMPACT:
Available balance as of 11/21/07 \$356.44; pending requisitions 121682 (153.01/month) & 121692 (166.55/month)

FISCAL YEAR: 2007 ACCT. #: 7-1100-414-00-130-001-0-432
FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Funding is available for the pending requisition (121891) as of 11/21/07

Attachments

Link: [AGREEMENTS](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Purchasing Department	Marty Salazar	11/20/2007 06:51 PM	APRV
2	Budget & Management	Dina Trevino	11/21/2007 09:53 AM	APRV
3	Manuel Chapa	Manuel Chapa	11/21/2007 02:32 PM	APRV
4	Auditor's Office		11/21/2007 03:39 PM	NEW

Form Started By: Matilde Faz
Started On: 11/19/2007 02:49 PM

Final Approval Date: 11/21/2007

Requisition

Req # 00121682

PO #

Date: 11/14/07

*Consent
6024
11/27/07*

Bill To: x
x

Vendor : 42129
XEROX CORPORATION
P.O. BOX 650361
PNC BANK
1200 E CAMPBELL, STE 108
RICHARDSON TX 75081

Ship To: JP PCT 4 , PL 2
1212 S. 25TH STTY
EDINBURG TX 78539

Contact: RobertoLeal
956-383-0921

Contract No: 071710902

Special Instructions:

QUANTITY	UOM	DESCRIPTION	UNIT PRICE	AMOUNT
1	MONTH	DO NOT DUPLICATE ORDER 48 Month Lease Term for Xerox Copier, Item#W5030 Copier with Stand Office Finisher Contract #071710902 Account No _____ 7-1100-412-00-068-001-0-442	153.01 <u>Encumbrance</u> 153.01	153.01
		REPORT ROAD HAZARDS 1-866-HCR-SAFE OR 1-866-427-7233	Freight Total	.00 153.01

Authorized By: _____

XEROX

*Copy 1/21/08
New*

Lease Pricing PROPOSAL



Photo for Display Only

Presented to HIDALGO COUNTY PCT 4

By Damaris Morales

On 10/22/2007

TEPN

State or Local Government Negotiated Contract : 071710902

Solution

Item	Product Description	Agreement Information	Requested Install Date
1. W5030 (W5030 COPIER W/STND)	- Office Finisher - 3-hole - Dtdfn Only <i>Black/White</i>	Lease Term: 48 months Purchase Option: FMV	11/12/2007

Monthly Pricing

Item	Lease Minimum Payment	Print Charges		Maintenance Plan Features
		1st Total	Volume Band Per Print Rate	
1. W5030	<i>\$153.01</i>	1: Total	<i>1 - 5,000</i> 5,001+	- Consumable Supplies Included for all prints - Pricing Fixed for Term
Total	\$153.01	Minimum Payments (Excluding Applicable Taxes)		

1109 -

319.50

150.56

639.12

All information in this proposal is considered confidential and is for the sole use of HIDALGO COUNTY PCT 4. If you would like to acquire the solution described in this proposal, we would be happy to offer a Xerox order agreement. Pricing is subject to credit approval and is valid until 11/21/2007.

For any questions, please contact me at (958)692-1820



Requisition

Req # 00121692

PO #

Date: 11/14/07

Bill To: x
 x

Vendor : 42129
XEROX CORPORATION
P.O. BOX 650361
PNC BANK
1200 E CAMPBELL, STE 108
RICHARDSON TX 75081

Ship To: JP PCT 4 , PL 2
1212 S. 25TH STTY
EDINBURG TX 78539

Contact: RobertoLeal
956-383-0921

Contract No: 071710902

Special Instructions:

QUANTITY	UOM	DESCRIPTION	UNIT PRICE	AMOUNT
1	MONTH	DO NOT DUPLICATE ORDER 39 Month Lease Contract Item #WC7132P, 7132 Stand, 1-5,001+All Prints Color and BW Contract number 071710902 Account No _____ 7-1100-412-00-068-001-0-442 REPORT ROAD HAZARDS 1-866-HCR-SAFE OR 1-866-427-7233	166.55 <u>Encumbrance</u> 166.55 Freight Total	166.55 166.55

Authorized By: _____

XEROX

12/6/07
TAM

Lease Pricing PROPOSAL

Presented to HIDALGO COUNTY JP COURT 4-1

By Damaris Morales

On 11/2/2007

State or Local Government Negotiated Contract : 071710902



Photo for Display Only

Solution					
Item	Product Description	Agreement Information		Trade Information	Requested Install Date
1.	WC7132P (WC 7132 COPIER/PRTR) - DADF - 7132 Stand - Office Finisher - Analyst Services <i>B+W and color copies</i>	Lease Term:	39 months	- Xerox DC425DC S/N EYC02D493	11/23/2007
		Purchase Option:	FMV	Trade-In as of Payment 48	

Monthly Pricing					
Item	Lease Minimum Payment	Meter	Print Charges		Maintenance Plan Features
			Volume Band	Per Print Rate	
1. WC7132P	\$166.55 <i>mo</i>	1: BW	1 - 5,000	Included	- Consumable Supplies Included for all prints - Pricing Fixed for Term
		2: Color	5,001+	\$0.0084	
			All Prints	\$0.0990	
Total	\$166.55 ✓	Minimum Payments (Excluding Applicable Taxes)			

All information in this proposal is considered confidential and is for the sole use of HIDALGO COUNTY JP COURT 4-1. If you would like to acquire the solution described in this proposal, we would be happy to offer a Xerox order agreement. Pricing is subject to credit approval and is valid until 12/2/2007.

For any questions, please contact me at (956)692-1820



FAX

Justice of the Peace
Hidalgo County Pct. 4 Pl.2
Mary Alice Palacios
224 North 12th Avenue
Edinburg, Texas 78541
(956)383-0921



To: Priscilla Torres
Fax number: 956-292-7612

From: Roberto Leal
Fax number: 956-383-7430

Date: **11/15/2007**

Regarding: Xerox

Phone number for follow-up: (956)383-0921
EXTENSION:4205

COMMENTS:

NOTICE:

This facsimile transmission is intended only for the use of the indicated recipient. This transmission may contain information that is privileged, confidential, and exempt from disclosure under applicable law. In the of reader of this transmission is not the intended recipient, or the employee or agent responsible for delivering the transmission to the intended recipient you are hereby notified that any dissemination, distribution, disclosure, or reproduction of this transmission is strictly prohibited. If the intended recipient is not an entity or individual within your offices, please notify the sender immediately by telephone at the above-listed number.

Requisition

Req # 00121891

PO #

Date: 11/19/07

Bill To: x
x

Vendor: 223751
IKON OFFICE SOLUTIONS, INC.
P.O. BOX 660342
DALLAS TX 75266-0342
FAX (478)471-2311

Ship To: ELECTIONS
101 S. 10TH AVENUE
EDINBURG TX 78539

Contact: PATTY ZAPATA
956-318-2570

Contract No:

Special Instructions:
REQ# 460

Tab - Budget # 231-05

QUANTITY	UOM	DESCRIPTION	UNIT PRICE	AMOUNT
1	EACH	DO NOT DUPLICATE ORDER MAINTENANCE CONTRACT ONE YEAR OCTOBER 15, 2007-OCTOBER 14, 2008 EQUIPMENT ID# 10505121, SERIAL# C14012918 CANON IR6000 Account No _____ 7-1100-414-00-130-001-0-432	2,597.53	2,597.53
			<u>Encumbrance</u>	
			2,597.53	
			Freight	.00
			Total	2,597.53
		REPORT ROAD HAZARDS 1-866-HCR-SAFE OR 1-866-427-7233		

Authorized By: _____

Reg. 121891



**Document Efficiency
At Work.™**

Master Maintenance & Sale Agreement

Customer Information:

STX Hidalgo County Election
 Full Legal Name
 101 S 10th Street
 Customer Location Address
 Edinburg TX 78539
 City County State Zip

Customer Billing Contact: Patty Zapata

956-318-2570
 Phone Extn. Fax/Email
 101 S 10th Street
 Customer Billing Address (if different)
 Edinburg TX 78539
 City County State Zip

Customer acknowledges that the undersigned is duly authorized to sign this Master Maintenance & Sale Agreement ("Agreement") and acknowledges receipt and acceptance of the terms and conditions of this Agreement, which consists of 3 pages and includes this cover page and Exhibit A.

CUSTOMER

IKON OFFICE SOLUTIONS, INC.

Authorized Signature: _____ Authorized Signature: _____
 Signer's Printed Name: _____ Signer's Printed Name: _____
 Title: _____ Title: _____
 Date: _____ Date: _____

Check if Sales Tax Exempt (*Must attach valid Exemption Certificate)

Initial Order

(Use the spaces provided below to identify the initial order of Products and/or Services to be purchased under this Agreement.)

Product Description:

Quantity	Make, Model, Serial Number	Purchase	Service	Quantity	Make, Model, Serial Number	Purchase	Service
1	IR6000, C14012918	<input type="checkbox"/>	<input checked="" type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>

Check if additional Product Description page(s) attached

Product Charges:

Total Product Charges: _____
 Check if Professional Service fees included
 Excludes Taxes

Services & Service Charges:

Minimum Term (mos)	Cost Per Image	Service Charges Total Amount	Meter Read/Billing For Additional Images
<input type="checkbox"/> 36 Months		<input type="checkbox"/> Monthly _____	<input type="checkbox"/> Monthly
<input type="checkbox"/> 48 Months		<input type="checkbox"/> Quarterly _____	<input type="checkbox"/> Quarterly
<input checked="" type="checkbox"/> Other 12		<input checked="" type="checkbox"/> Other \$2,597.53	<input checked="" type="checkbox"/> Other
Cost of Additional Images	Guaranteed Minimum Monthly/Quarterly/Other Images	Service Level	
\$0.0054	<input type="checkbox"/> Monthly _____ <input type="checkbox"/> Quarterly _____ <input checked="" type="checkbox"/> Other 42001	<input type="checkbox"/> Gold : Includes all supplies and staples. Excludes paper. <input checked="" type="checkbox"/> Silver : Includes all supplies. Excludes paper and staples. <input type="checkbox"/> Bronze: Parts & Labor only. Excludes paper, staples and supplies.	

Additional Provisions: _____



EXHIBIT A TO MASTER MAINTENANCE & SALE AGREEMENT

This Agreement sets forth the specific terms and conditions under which IKON agrees to sell the specific products identified on a Sales Order (defined below) entered into hereunder ("Products") and/or provide maintenance services for the specific items of equipment identified on a Service Order (defined below) entered into hereunder ("Services") to Customer from time to time. Either party may terminate the "master" arrangement contemplated by this Agreement at any time upon prior written notice to the other. Termination of this Agreement shall not, however, alter or otherwise modify the rights or obligations of the parties with respect to any Sales Order or Service Order placed and accepted prior to such termination.

The following terms shall apply to all Service transactions:

- 1. Services.** (a) In order to obtain Services from IKON hereunder, Customer will either (i) execute a Service Order (in a form to be provided and executed by IKON) referencing this Agreement, or (ii) issue a valid and signed purchase order to IKON (each referred to in this Agreement as a "Service Order"). Each Service Order must identify the specific equipment to be serviced, the term of the Service engagement, the location at which Services shall be performed and the applicable Service charges for such order. The cover page to this Agreement may serve as an initial Service Order.

(b) As part of its Services, IKON will repair or replace in accordance with the terms and conditions of this Agreement any part of the serviced equipment that becomes unserviceable due to normal usage (other than consumable supplies). Replacement parts will be furnished on an exchange basis and will be new, reconditioned or used. All parts removed due to replacement will become the property of IKON.

(c) The Services provided by IKON under this Agreement and each Service Order will not include the following: (i) Repairs resulting from misuse (including without limitation improper voltage or the use of supplies that do not conform to the manufacturer's specifications); (ii) Repairs made necessary by service performed by persons other than IKON representatives; (iii) Service calls or work which the Customer requests to be performed outside of regular IKON business hours (unless covered under an extended hour service contract) and Service calls or work which the Customer requests to be performed on IKON holidays; (iv) Removable cassette, copy cabinet, exit trays, or any item not related to the mechanical or electrical operation of the serviced equipment; (v) Consumable supplies such as paper or staples, unless expressly provided for in the Service Order; (vi) Repairs and/or service calls resulting from attachments not purchased from IKON; (vii) Any software, system support or related connectivity unless specified in writing by IKON; (viii) Parts no longer available from the applicable manufacturer; (ix) Electrical work external to the serviced equipment, including problems resulting from overloaded or improper circuits; and (x) Charges for installation of the serviced equipment or de-installation and/or movement of the serviced equipment from one location to another. Damage to serviced equipment or parts arising from causes beyond the control of IKON are not covered by this Agreement or any Service Order. IKON may terminate its Service obligations under this Agreement or any Service Order with respect to any item of serviced equipment that has been modified, damaged, altered or serviced by personnel other than those employed by IKON. Additionally, service necessitated as a result of inadequate key operator involvement, operator caused damage, lack of recommended service, or use of inadequate or incompatible supplies may result in Service being rendered on a time-and-material basis in addition to the Charges.
- 2. Service Calls.** Service calls will be made during normal business hours at the installation address shown on the applicable Service Order. Service does not include coverage on IKON holidays. Travel and labor-time for the service calls after normal hours, on weekends and on holidays, if and when available and only in the event and to the extent that IKON agrees to provide such non-standard coverage, will be charged at overtime rates in effect at the time the service call is made. IKON representatives will not handle, disconnect or repair unauthorized attachments or components. Customer is responsible for disconnecting and re-connecting unauthorized attachments or components. Customer shall hold IKON and its employees and representatives harmless from and against damages to any unauthorized parts, components or accessories as well as any claims arising therefrom.
- 3. Reconditioning.** Reconditioning and similar major overhauls may be covered by applicable manufacturer warranties, but are not covered by this Agreement or any Service Order. If IKON determines that such actions may be necessary as a result of normal wear and tear of materials and age factors caused by normal usage in order to keep the serviced equipment in working condition, IKON will submit to Customer an estimate of the needed repairs and the cost for such repairs (which costs will be in addition to the charges payable under the applicable Service Order). If the Customer does not authorize such reconditioning, IKON may, at its option: (i) discontinue service of such serviced equipment under the applicable Service Order and refund any unused portion of the Service Charges (as defined below) applicable to such serviced equipment, or (ii) refuse to renew such Service Order for such serviced equipment upon its expiration. After any such termination, IKON will make service available on a "Per Call" basis at IKON's then-prevailing rates at the time of service.
- 4. Term.** Each Service Order shall become effective on the effective date of the Service Order and shall continue for the term identified in the Service Order. At the expiration of the initial term or any extended term of any Service Order, it will automatically, subject to applicable law and without further action required by either party, renew for an additional twelve (12) month period, provided that the Customer is not then in default and subject to applicable law. The contracted rate will be adjusted to IKON's then-prevailing rates, to be reflected in an automatic increase as of the renewal date.
- 5. Service Charges.** Service charges ("Service Charges") will be set forth on the Service Order and will be payable by the Customer in advance. Service Charges will not include any charges for repairs or Service that are otherwise covered by the applicable manufacturer's limited warranty during the period covered by any such warranty, to the extent IKON has agreed with such manufacturer not to charge a customer for any such charges. Customer acknowledges and agrees that: (i) alterations, attachments, specification changes, or use by Customer of sub-standard supplies that cause excessive service calls may require an increase in Service Charges; (ii) the transfer of the serviced equipment from the location indicated on the applicable Service Order may result in an increase of Service Charges or the termination of the applicable Service Order; and (iii) the Toner Inclusive Program (if applicable) is based on manufacturer supply consumption rates. Delivery of supplies will not exceed agreed upon usage or applicable manufacturer supply consumption rates. IKON reserves the right to assess freight and shipping charges for all parts and supply deliveries. Consumption of covered supply products varying significantly from expected usage may result in additional charges for supplies. Customer agrees to pay when due, all taxes, where applicable, related to this Agreement and/or any Service Order, excluding taxes on the income of IKON. Service Charges are based on standard 8.5x11 images. IKON reserves the right to assess additional images charges for non-standard images, including 11x17 images. If the term of any Service Order exceeds 12 months, the Cost Per Image and the Cost of Additional Images may be increased by IKON up to 5% annually for each year beyond the initial 12-month period.
- 6. Default.** If Customer does not pay all Service Charges or other charges owing under this Agreement or any Service Order promptly when due, IKON may (i) refuse to further service the serviced equipment until such default is fully cured, or (ii) furnish Service on a C.O.D. "Per Call" basis at IKON's then-prevailing rates, at the time of Service. Except as expressly permitted by this Agreement, no refund or credit will be given for any early termination of any Service Order or any renewal thereof. If Customer defaults in its obligations hereunder, IKON may require Customer to immediately pay to IKON all past due payments under all Service Orders, and the early termination fee described in Section 9 below.
- 7. Use Of Recommended Supplies; Meter Readings.** If the Customer uses other than manufacturer-recommended supplies, including paper, developer, toner, and fuser oil, and if such supplies are defective or not acceptable for use on the serviced equipment or cause abnormally frequent service calls or service problems, then IKON may, at its option, assess a surcharge or terminate the applicable Service Order with respect to such items of serviced equipment. If so terminated, Customer will be offered service on a "Per Call" basis at IKON's then-prevailing rates. It is not a condition of this Agreement that the Customer use only IKON-provided supplies. If we determine that you have used more than the manufacturer's recommended specifications for supplies provided by IKON you will pay reasonable charges for those excess supplies and/or we may refuse additional supply shipments. Customer agrees to provide IKON true and accurate meter readings by submitting meter reads to IKON through the IKON automated meter read program, or in any other reasonable manner requested by IKON, whether via telephone, email or otherwise. If accurate meter readings are not provided on a timely basis, IKON reserves the right to estimate the meter readings from previous meter readings. Appropriate adjustments will be made to subsequent billing cycles following receipt of actual and accurate meter readings. As part of its Services, Customer acknowledges and agrees that IKON may place automatic meter reading units on imaging devices at your location in order to facilitate the timely and efficient collection of accurate meter read data on a monthly, quarterly or annual basis. IKON agrees that such units will be used by IKON solely for such limited purpose. Once transmitted, all meter read data shall become the sole property of IKON and will be utilized for billing purposes.



8. **Customer Obligations.** Customer agrees to provide a proper place for the use of the serviced equipment, including electric service as specified by the manufacturer. Customer will provide adequate facilities (at no charge) for use by IKON representatives in connection with the Service of the serviced equipment hereunder within a reasonable distance of the serviced equipment. Customer agrees to provide "360 degree" service access to the serviced equipment. Customer will provide a key operator for the serviced equipment and will make operators available for instruction in use and care of the serviced equipment. Unless otherwise agreed upon by IKON in writing or designated in the applicable Service Order, all supplies for use with the serviced equipment will be provided by the Customer and will be available "on site" for servicing. Customer agrees that any systems utilizing similar supplies must be covered under similar inclusive service programs.

9. **Early Termination.** Customer may terminate any Service Order under this Agreement prior to its maturity so long as Customer is not then in default and provide IKON at least thirty (30) days prior written notice. In addition, for each Service Order having an initial term of at least 36 months, Customer shall pay to IKON, as liquidated damages and not as a penalty, the following early termination fee: (i) if the termination occurs in months 1 through 12 of the term of such Service Order, an amount equal to 12 times the base monthly Service Charge payable under such Service Order; (ii) if the termination occurs in months 13 through 24, an amount equal to 9 times the base monthly Service Charge; and (iii) if the termination occurs anytime after the 24th month, an amount equal to the lesser of 6 times the base monthly Service Charge or the number of months remaining under the then current term of such Service Order. For each Service Order having an initial term of less than 36 months, Customer shall pay to IKON, as liquidated damages and not as a penalty, an early termination fee equal to the lesser of 6 times the base monthly Service Charge or the number of months remaining under the initial term of such Service Order.

The following terms shall apply to all Product sale transactions:

10. **Order, Delivery and Acceptance.** In order to purchase Products from IKON hereunder, Customer will either (i) execute a Sales Order (in a form to be provided and executed by IKON) referencing this Agreement, or (ii) issue a valid and signed purchase order to IKON (each referred to in this Agreement as a "Sales Order"). Each Sales Order must identify the Products, the Product delivery location and the applicable Product charges for such order. The cover page to this Agreement may serve as an initial Sales Order. Unless otherwise agreed upon by both parties in writing, (a) delivery of Products to common carrier or, in the case of an arranged delivery by a local IKON installation vehicle, actual delivery by such vehicle to Customer shipping point, shall constitute delivery to Customer, and (b) Customer shall be responsible for all installation, transportation and rigging expenses. Customer agrees to confirm delivery of all Products covered by this Agreement when the same is delivered by signing a delivery and acceptance certificate or written delivery acknowledgement. Orders shall not be cancelable by the Customer following acceptance by IKON. IKON reserves the right to make Product deliveries in installments. All such installments shall be separately invoiced and paid for when due, without regard to subsequent deliveries. Delay in delivery of any installment shall not relieve Customer of its obligation to accept remaining installments and remit payments as invoiced by IKON. IKON reserves the right at any time to revoke any credit extended to Customer because of Customer's failure to pay for any Products when due or for any other similar credit reason.

11. **Returns; Damaged Products.** No Products may be returned without IKON's prior written consent. Only consumable goods invoiced within sixty days will be considered for return. On authorized returns, Customer agrees to pay a restocking charge equivalent to 30% of the purchase price. Merchandise returned without written authorization may not be accepted at the receiving dock and is the sole responsibility of the Customer. All non-saleable merchandise (that has been opened or partially used) will be deducted from any credit due to the Customer. All claims for damaged Products or delay in delivery shall be deemed waived unless made in writing, delivered to IKON within three days after receipt of Products.

The following terms shall apply to all transactions:

12. **Warranty.** IKON agrees to perform its Services in a professional manner, consistent with applicable industry standards. IKON is not the manufacturer of any of the Products. However, IKON shall transfer to Customer any Product warranties made by the applicable Product manufacturer, to the extent transferable and without recourse. EXCEPT AS EXPRESSLY SET FORTH IN THIS AGREEMENT, IKON DISCLAIMS ALL WARRANTIES AND REPRESENTATIONS, EXPRESS OR IMPLIED, OF ANY NATURE WHATSOEVER, INCLUDING BUT NOT LIMITED TO, ANY IMPLIED WARRANTIES OF MERCHANTABILITY, FITNESS FOR USE, OR FITNESS FOR A PARTICULAR PURPOSE. IKON SHALL NOT BE RESPONSIBLE AND SHALL HAVE NO LIABILITY FOR ANY DIRECT, INCIDENTAL OR CONSEQUENTIAL DAMAGES, INCLUDING BUT NOT LIMITED TO DAMAGES ARISING OUT OF THE USE OR PERFORMANCE OF THE EQUIPMENT OR THE LOSS OF USE OF THE EQUIPMENT. IKON'S TOTAL AGGREGATE LIABILITY TO CUSTOMER, IF ANY, UNDER ANY SALES ORDER OR SERVICE ORDER, SHALL IN NO EVENT EXCEED THE TOTAL FEES PAID TO IKON THEREUNDER. Customer must comply with any applicable license agreement or license terms relating to intangible property or associated services included in any Products, such as periodic software licenses and/or prepaid data base subscription rights ("Software License"), whether pursuant to written, click-through, shrink-wrap or other agreements for such purpose, with the supplier of the Software ("Software Supplier"). IKON has no right, title or interest in any Software. Customer is solely responsible for entering into Software Licenses with the applicable Software Supplier.

13. **Payment; Risk of Loss; Taxes.** Payment terms are net ten days. If invoices are unpaid and overdue, Customer agrees to pay IKON a late charge of 1.5% per month on any unpaid amounts or the maximum allowed by law, whichever is less, and in addition shall pay IKON all costs and expenses of collection, or in the enforcement of IKON's rights hereunder, including, but not limited to, reasonable internal and external legal costs, whether or not suit is brought. All remedies hereunder or at law are cumulative; provided, however, that the sole remedy of Customer for any Services not performed in accordance with the Service standards set forth in this Agreement shall be the prompt and proper re-performance of such services at no additional charge. Unless otherwise agreed upon by both parties in writing, Customer assumes all risk of theft, loss or damage, no matter how occasioned, to all Products covered by this Agreement following delivery by IKON to common carrier or, in the case of an arranged delivery by a local IKON installation vehicle, delivery by such vehicle to Customer shipping point. Except to the extent of any applicable and validated exemption, Customer agrees to pay any applicable taxes that are levied on or payable as a result of the use, sale, possession or ownership of the Products and/or Services covered hereunder, other than income taxes of IKON.

14. **Assignment; Force Majeure.** Customer shall neither assign any right or interest arising under this Agreement nor delegate any obligations hereunder without the prior written consent of IKON. Any such attempted assignment or delegation shall be void. IKON shall not be liable for failure to deliver or delays in delivery of Products or Services occasioned by causes beyond IKON's control, including without limitation strikes, lockout, fires, embargoes, war or other outbreak of hostilities, inability to obtain materials or shipping space, receipt of orders in excess of IKON's or its supplier's then-scheduled production capacity, machinery breakdowns, delays of carrier or suppliers, governmental acts and regulations or other causes beyond IKON's control.

15. **Governing Law; Entire Agreement.** This Agreement shall be governed by and construed and interpreted in accordance with the laws of the State of Georgia. The parties hereto also agree to submit to the non-exclusive jurisdiction of the courts of the State of Georgia to resolve any action under this Agreement. This Agreement constitutes the entire agreement between the parties and may not be amended except in writing signed by an officer or authorized representative of IKON. All Sales Orders and Service Orders shall be governed solely by the terms and conditions of this Agreement, notwithstanding the inclusion of any additional or different terms and conditions in any order document of any kind issued by Customer at any time. PURCHASE ORDERS ISSUED BY CUSTOMER FOR PRODUCTS AND/OR SERVICES FROM IKON, EVEN IF THEY DO NOT EXPRESSLY REFERENCE OR INCORPORATE THIS AGREEMENT, SHALL BE SUBJECT TO THIS AGREEMENT AND SERVE ONLY TO IDENTIFY THE PRODUCTS AND/OR SERVICES ORDERED AND SHALL NOT BE DEEMED TO ALTER OR OTHERWISE MODIFY THE TERMS AND CONDITIONS OF THIS AGREEMENT. IKON may accept or reject any order in the exercise of its discretion and may rely upon each order submitted by Customer as a binding commitment. No local, general or trade custom or usage or course of prior dealings between the parties shall be relevant to supplement or explain any term used herein. This Agreement and any Sales Orders or Service Orders may be executed in one or more counterparts which, taken together, shall constitute one and the same original document.

