

Additional Duties - Sanitation  
Slot 123-001-0006 &  
Slot 123-001-0017

- Operates heavy equipment used in road and bridge maintenance and repair, such as backhoes, front-end loaders, compactors and flat wheel rollers
- Operates small-class trucks including pick-up truck, dump truck, water truck, tractor, sedan, flat bed truck
- Loads truck; hauls dirt, gravel, caliche, water, garbage, and/or other materials and equipment to designated areas and unloads truck.
- Clears/Cleans or builds bar ditches according to surrounding ground elevations and availability of drainage
- Operates and maintains maintenance equipment that is used during projects to repair roads, brush pickups, or clearing of drainage ditches.

### Additional Duties

- Assists the Sanitation Director for the day to day operations of the landfill /citizen station including maintenance.
- Assists the Sanitation Director in managing permanent records associated with the landfill/citizen collection station.
- Assists the Sanitation Director in planning and coordinating future service needs including personnel, equipment and facilities.
- Assists the Sanitation Director in keeping inventories and accounts for landfill/collection station keys, equipment and supplies.
- Oversees the entire operation of landfill/citizen station when Sanitation Director is out of the office.
- Assists the Sanitation Director in preparing reports involving posted data.