



HIDALGO COUNTY SHERIFF'S OFFICE

SHERIFF GUADALUPE "LUPE" TREVIÑO

MEMORANDUM

TO: Valde Guerra, Executive Officer
Department of Budget and Management

FROM: Lupe Trevino, Sheriff
Hidalgo County Sheriff's Office

By: Anacleto Martinez, Chief Deputy

DATE: November 19, 2007

RE: FY 2007 SCAAP Grant Award

A handwritten signature in black ink, appearing to read "Anacleto", is written over the "By:" line of the memorandum.

The Bureau of Justice Assistance has notified us that they have completed their review of the Hidalgo County Adult Detention Bureau's inmate and correctional officer data related to the State Criminal Alien Assistance Program (SCAAP). The County of Hidalgo has been awarded an amount identified as \$241,214.00 for FY 2007. We are now required to accept such award within 45 calendar days of notification which has been established as November 15th, 2007.

For FY 2007 onward, however, the Department of Justice Reauthorization Act of 2005 requires that all SCAAP funds be used for correctional purposes only (see attached).

BJA has provided us with a list of acceptable uses for the funds, and the Sheriff's Office has determined that for this award we will utilize the funds for the purchase of transportation vehicles in keeping with the Budget Office's vehicle replacement program. Other categories that we would probably utilize are Prison Industries and Technology for interagency information sharing.

Based on the aforementioned requirement on the expenditure of the SCAAP funds, the Sheriff's Office would like to see a separate account created for the deposit and tracking of expenditures out of this fund. We are therefore requesting that this item be placed on Commissioner's Court Agenda for the award acceptance. If we can be of any other assistance please feel free to communicate with us at (956) 393-6002.

Cc: Raul Silguero, DBM
Dina Trevino, DBM

7-1100-331-00-280-001-0-000


State Criminal Alien Assistance Program 2007-F3516-TX-AP

 OMB Number: 1121-0243
 Expires: 02/29/2004

[SCAAP Help](#)
[GMS Home](#)
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Grant Number:

 2008-AP-
 BX-0306

Jurisdiction:

 County of
 Hidalgo

Vendor Number:

746000717

Award Amount:

\$241,214

Fiscal Year 2007 Payment Acceptance and Electronic Transfer of Funds

The Bureau of Justice Assistance (BJA) has completed its review of your facility, inmate, and correctional officer data related to the State Criminal Alien Assistance Program (SCAAP). The Bureau of Immigration and Customs Enforcement has vetted the inmate records, and an award amount has been calculated.

In accepting this award, you understand that BJA reserves the right to take appropriate administrative action, including intensive monitoring, repayment action, or adjustment to future payments, to resolve data discrepancies, errors, or audit findings related to any information reported in your application.

Applicants are now required to accept awards online within 45 calendar days of award notice, in accordance with the Office of Justice Programs (OJP) Financial Guide, Part II, Chapter 2, Acceptance Procedures requiring acceptance/drawdown of awards with 45 days of notice of award, and Part IV, Chapter 2, section 16.606, State Criminal Alien Assistance Program (SCAAP) requiring an "expeditious draw-down of payments."

Jurisdictions accepting SCAAP awards are not required to submit financial or progress reports to OJP. For FY 2007 SCAAP awards, the Department of Justice Reauthorization Act of 2005 (Pub. L. 109-162, Title XI) requires that all SCAAP funds be used for correctional purposes only. Please see the use of funds list and certification below. With your acceptance (by clicking on the Accept button below) of SCAAP's terms, conditions, and award amount, OJP will initiate an electronic payment in that amount to your bank account of record, as

verified through the on-line SCAAP registration process and in accordance with applicable E-Government rules and requirements.

All issues related to the electronic transfer of funds or the bank account of record must be referred to the OC Customer Service Center at 800-458-0786. Please allow 15 business days for the electronic payment process to be complete before contacting OC. Please have the grant number, amount, and vendor information (noted above) available when you call.

FY 2007 SCAAP Use of Funds List

- Salaries for corrections officers
- Overtime costs
- Performance based bonuses
- Corrections work force recruitment and retention
- Construction of corrections facilities
- Training / education for offenders
- Training for corrections officers related to offender population management
- Consultants involved with offender population
- Medical and mental health services
- Vehicle rental / purchase for transport of offenders
- Prison Industries
- Pre-release / reentry programs
- Technology involving offender management / inter agency information sharing
- Disaster preparedness continuity of operations for corrections facility

As the CEO or authorized designee of this jurisdiction, I understand the guidelines and requirements as associated with the previous statements and agree to abide by them in all matters involving the FY 2007 State Criminal Alien Assistance Program.

Accept Decline



Richard Ozuna/HCSO
11/02/2007 04:05 PM

To Anacleto Martinez/HCSO@HCSO, Rene
Gonzalez/HCSO@HCSO
cc
bcc
Subject Fw: FY 2007 SCAAP Update
t

Lt. Richard Ozuna
Hidalgo County Sheriff's Office
711 East El Cibolo Road
Edinburg, Texas 78539
Voice: (956) 393-6022
FAX: (956) 393-6021

— Forwarded by Richard Ozuna/HCSO on 11/02/2007 03:59 PM —



"SCAAP"
<SCAAP@usdoj.gov>
11/02/2007 02:55 PM

To "SCAAP" <SCAAP1@usdoj.gov>
cc
bcc
Subject FY 2007 SCAAP Update
t

Dear FY 2007 SCAAP Applicants,

The Bureau of Justice Assistance (BJA) continues to work on processing the FY 2007 SCAAP applications.

BJA would like to remind FY 2007 SCAAP applicants of updates in the Guidelines, including that starting with 2007 SCAAP awards, funds may be used for "correctional purposes only." Jurisdictions receiving FY 2007 SCAAP awards will be required to certify, when they accept the awards, that they intend to use FY 2007 SCAAP funding for one or more of the corrections purposes appearing in the list within this email. Additionally, please note that inmate data submitted with SCAAP applications may be shared with other federal government agencies.

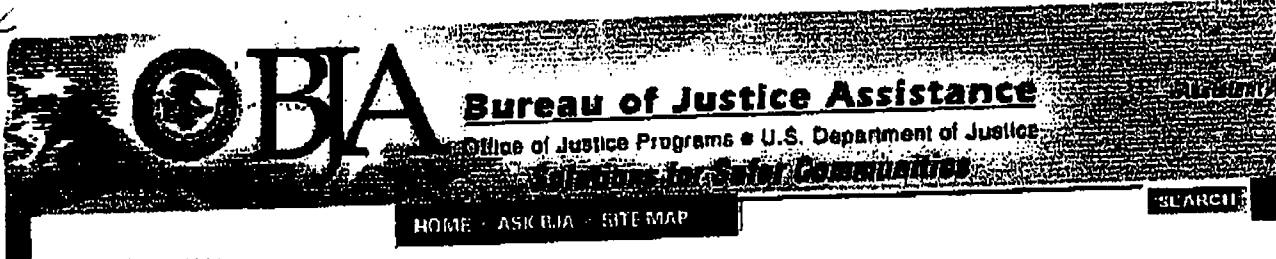
For questions regarding the use of funds list or suggestions for the list, please contact the SCAAP Help Desk at SCAAP@usdoj.gov

SCAAP Program Team

FY 2007 SCAAP Use of Funds List

Salaries for corrections officers
Overtime costs

Performance based bonuses
Corrections work force recruitment and retention
Construction of corrections facilities
Training / education for offenders
Training for corrections officers related to offender population management
Consultants involved with offender population
Medical and mental health services
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Technology involving offender management / inter agency information sharing
Disaster preparedness continuity of operations for corrections facility



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- Public Safety Officers' Benefits Program

Programs

State Criminal Alien Assistance Program (SCAAP)

- FY 2007 SCAAP Guidelines (PDF)
- FY 2007 ICE Country Codes (PDF)
- FY 2007 Inmate Data File Format (PDF)

FY 2007 SCAAP Funds

The application period for FY 2007 SCAAP funds is now open. All applications must be submitted via the OJP online Grants Management System (GMS). Applicants must complete the GMS registration process by 8:00 pm e.t. on July 11, 2007. All completed applications must be submitted by 8:00 pm e.t. on July 18, 2007.

Overview: BJA administers SCAAP, in conjunction with the Bureau of Immigration and Customs Enforcement and Citizenship and Immigration Services, Department of Homeland Security (DHS). SCAAP provides federal payments to states and localities that incurred correctional officer salary costs for incarcerating undocumented criminal aliens with at least one felony or two misdemeanor convictions for violations of state or local law, and incarcerated for at least 4 consecutive days during the reporting period.

NEW! Use of SCAAP Awards: The Department of Justice Reauthorization Act of 2005 (Pub. L. 109-162, Title XI) included the following requirement regarding the use of SCAAP funds: "Amounts appropriated pursuant to the authorization of appropriations in paragraph (5) that are distributed to a State or political subdivision of a State, including a municipality, may be used only for correctional purposes." **Beginning with FY 2007 SCAAP awards, SCAAP funds must be used for correctional purposes only.** Jurisdictions receiving SCAAP awards will be asked to report the projected use of these funds at the time the award is accepted.

Reporting Period: The reporting period for the FY 2007 application period is July 1, 2005 through June 30, 2006. Only qualifying inmates who served four or more days during this period may be included in the FY 2007 SCAAP application.

Eligible Inmates - Applicant Responsibilities: Unless otherwise prohibited, applicants may submit records of inmates in their custody during the reporting period who: were born outside the United States or one of its territories and had no reported or documented claim to U.S. citizenship; were in the applicant's custody for four or more consecutive days during the reporting period; were convicted of a felony or second misdemeanor for violations of state or local law; were identified and reported using due diligence.

Due Diligence

In preparing the inmate data files of persons meeting the eligibility criteria for SCAAP, jurisdictions shall use due diligence to determine the accuracy of the inmate records and related claims submitted to BJA, and they shall not submit an inmate record if the jurisdiction knows or has reason to know that the information is false or that the inmate does not qualify.



Account Year 7 Accounting Period 13 Period YTD 184553 pg 10 10 -1

Account No 7-1100-331-00-280-001-0-000 Description STATE CRIMINAL ALIEN ASSIST PROG (SCAAP)

Summary Budgets Open Encumbrances Encumbrance Detail All Encumbrances PH < > >>

Period	Original Budget	Adjusted Budget	Encumbrance	Actual	Avail/Rec/Bal
01	198,750.00	198,750.00	.00	.00	198,750.00
07	.00	.00	.00	448,821.00	250,071.00-
10	.00	.00	.00	51,787.00	301,858.00-
YTD	198,750.00	198,750.00	.00	500,608.00	301,858.00-
PRE	.00	.00	.00	.00	.00
TOT	198,750.00	198,750.00	.00	500,608.00	301,858.00-