



PURCHASING DEPARTMENT  
County Of Hidalgo

MEMORANDUM

TO: Honorable Guadalupe Trevino, Sheriff  
c/o Anacleto Martinez, Chief Deputy  
Hidalgo County Sheriff's Department  
Via E-mail [amartinez@hidalgoso.org](mailto:amartinez@hidalgoso.org)  
Via Fax (956) 393-6179

FROM: Leticia Saenz, CPPB, Contracts Manager  
Hidalgo County Purchasing Department

DATE: December 5, 2007

RE: **NOTICE OF INTENT TO EXTEND VARIOUS CONTRACTS FOR HIDALGO COUNTY SHERIFF'S OFFICE**

Chief Martinez, as per our telephone conversation, please be advised that I have placed the following contracts for approval of extensions on the next Commissioner's Court meeting of Tuesday, December 11, 2007 as follows:

Contract Nos.	Awarded Vendors	Title of Project	Current Contract Expiration Date	Extension Options Commencement/Expiration
C-05-377-12-20	Dr. Marin Garza, M.D.	Professional Medical Services	01/01/2006 - 12/31/2007	Exercising the 1 <sup>st</sup> Year of the add'l two (2) one (1) year term extension 01/01/08-12/31/08
C-05-377a-12-20	Dr. Gumaro Garza, M.D.	Professional Medical Services	01/01/2006-12/31/2007	Exercising the 1 <sup>st</sup> Year of the add'l two (2) one (1) year term extension 01/01/08-12/31/08
C-05-191-12-06	Evercom Systems, Inc. a division of Securus Technologies	Inmate Pay Telephone Services	12/06/2005-12/06/2007	Exercising the 1 <sup>st</sup> Year of the add'l three (3) one (1) year term extension 12/06/07-12/06/08
C-06-286-11-21	Hobart Corporation	Repairs of Kitchen Equipment and Appliances	01/01/2007-12/31/07	Exercising the add'l one (1) year term extension 01/01/08-12/31/08

Therefore, we hereby request that your department respond if you wish to continue to extend/renew these services or proceed with rebidding for said services.

Provided under the current contracts, Hidalgo County Commissioners' Court has the option to exercise the additional one (1) year term as specified under the same rates, terms, and conditions for the above mentioned contracts.

Please acknowledge receipt and approval to exercise this "option" for the contracts specified by signing below & returning to the Purchasing Department via facsimile to (956) 318-2629 or via e-mail to [lettysaenz@yahoo.com](mailto:lettysaenz@yahoo.com) by no later than 5:00 p.m. on Thursday, December 6, 2006 in order to proceed with the placement of approval on the next Commissioner's Court Agenda.

YES  I do wish to obtain the one (1) year period extension.  
NO  I do not wish to obtain the one (1) year period extension.

If answer is no, please explain: \_\_\_\_\_

Hidalgo County Sheriff's Office  
Authorized Signature: \_\_\_\_\_

Date: 12-5-07

Thank you for your prompt attention and cooperation to this important matter. Should you require further assistance, please do not hesitate to contact me at (956) 292-7000 x-4861.

xc: Juan Tapia, Procurement Specialist

Via e-mail [juan.tapia@hidalgoso.org](mailto:juan.tapia@hidalgoso.org)

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