

WITNESS our hands in duplicate originals this _____ day of _____ 2007

DRAFT

COUNTY OF HIDALGO

By: _____
Juan D. Salinas, III, County Judge

ATTEST:

Arturo Guajardo, Jr. County Clerk

COMPANY;

Approved on Commissioners' Court _____

APPROVED AS TO FORM
Atlas & Hall, L.L.P.

By: _____

EXHIBIT "A"
SPECIFICATIONS

HIDALGO COUNTY
“Turnkey Burial Services (Including Cemetery Plots)
for Unidentified Pauper Remains”
Bid No: 2007-417-11-09-otm

SPECIFICATIONS

Scope of Services:

Hidalgo County is seeking a “Turnkey Burial Services (Including Cemetery Plots) for Unidentified Pauper Remains” (aka John Doe’s, but in no event to exceed the statutory limit, with strict responsible adherence with all specifications and/or requirements contained herein with the bidder submitting the lowest and complying bid.

Hidalgo County currently has the immediate need to bury ten (10) unidentified bodies. While it is not currently anticipated, circumstances may warrant for Hidalgo County to bury additional unidentified bodies in the near future. **Hidalgo County requests that bidders submit bid amounts on a per Turnkey Burial which should include: Cemetery Plot with Opening/Closing costs of Plot and Concrete Liner (if applicable).**

Note however, that the total bid amount for this Request for Sealed Quotes (RFSQ) shall not exceed the statutory limit(s) and shall encompass the burial of only the number of bodies which may be disposed of without exceeding said limit(s).

Information, Terms, Conditions and Requirements:

1. Hidalgo County seeks participation from vendors that are properly licensed, registered or otherwise authorized to conduct and render the services specified and detailed herein.
2. Bidders must provide copies of licenses, registrations and certifications required by law to conduct such services with the bid in order to be considered for award.
3. The selected bidder shall be required to comply with all rules and regulations set forth by the State of Texas pertaining to the governance of burials and cemeteries including, but not limited to, the location of the plot, depth of each grave (based on the type of container), keeping records of the interment, preparation of the decedent’s body for burial, etc.

Bidders are required to submit a map showing the proposed plots contained within the cemetery boundaries with specific numbers assigned to each plot.

A bidder may not adopt or enforce a rule that prohibits interment because of race, color or natural origin of decedent.

Please provide a written description of the property location and condition. Vendor must be compliant in the maintenance of the cemetery.

4. Cemetery must be located within Hidalgo County.
5. **Hidalgo County** reserves the right to hold bids for a period of ninety (90) days after bid opening without taking action and to award the bid considered the most advantageous to the County.

HIDALGO COUNTY
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SPECIFICATIONS - CONTINUATION

6. Evaluation of bids : All bids shall be evaluated on all factors including but no limited to price, qualification of vendor and ability of vendor to render services, etc., and any other factors considered to be in the best interest of Hidalgo County.
7. Burial shall take place between Monday through Friday between 8:00 a.m. and 5:00 p.m.
8. Burial shall be in a grave provided in a cemetery. Contractor is required to open and close the grave as appropriate.
9. The entire burial procedure, from the time the body is taken in charge by the Contractor, until the grave is covered and completed, shall be subject to inspection at any or all times by the County.
10. No burial shall be performed unless the personnel of the Contractor, caretaker of the cemetery or his designated representative is present at all times during the burial.
11. Any contract awarded to a successful bidder will be in effect until: (a) the contract expires (b) delivery and acceptance of products and/or performance of service ordered, or (c) terminated by County with thirty day's written notice prior to cancellation.
12. Hidalgo County reserves the right to accept or reject any/all bids and to waive any/all formalities or technicalities, or to accept the bid considered the best and most valuable to the County.
13. **Hidalgo County is requesting that quotes be routed on or before Friday, November 09, 2007 by 3:00 p.m. to Martha L. Salazar, CPPB, Purchasing Agent, at 2812 So. Business 281 (New Administration Bldg)- Edinburg, Texas 78539, with reference to RFSQ No. 2007-417-11-09-Hidalgo County-“Turnkey Burial Services (Including Cemetery Plot) for Unidentified Pauper Remains”.**

HIDALGO COUNTY
“Turnkey Burial Services (Including Cemetery Plots)
for Unidentified Pauper Remains”
Bid No: 2007-417-11-09-otm

BID PAGE

SCHEDULE OF ITEMS

All “Burial Services” will be on “an needed basis only”.

Bidders must provide copies of licenses, and certifications required by law to conduct such services with the bid in order to be considered for award.

Item No.	Description: <u>Turnkey Burial Services Per Body</u>	Unit Price
1	To Include Cemetery Plot with Opening/Closing Costs of Plot and Concrete Liner if applicable	\$

Are you currently registered with the Funeral Services Commission in the State of Texas?

 Yes or No

If Yes, state how many years _____.

If No, briefly give an explanation: _____

Name of Company:	
Name of Representative:	
Address:	
City/State/Zip Code:	
Telephone/Fax Number:	

EXHIBIT "B"
PAYMENT SCHEDULE

HIDALGO COUNTY
"Turnkey Burial Services (Including Cemetery Plots)
for Unidentified Pauper Remains"
Bid No: 2007-417-11-09-otm

BID PAGE

SCHEDULE OF ITEMS

All "Burial Services" will be on "an needed basis only".

Bidders must provide copies of licenses, and certifications required by law to conduct such services with the bid in order to be considered for award.

Item No.	Description: <u>Turnkey Burial Services Per Body</u>	Unit Price
1	To Include Cemetery Plot with Opening/Closing Costs of Plot and Concrete Liner (if applicable)	\$ 1,195. ⁰⁰

Are you currently registered with the Funeral Services Commission in the State of Texas?

Yes or No

If Yes, state how many years 20 yrs TWENTY yrs.

If No, briefly give an explanation: N/A

Name of Company:	<u>L & I FUNERAL HOMES</u> <u>LORD & I CEMETERY INC.</u>
Name of Representative:	<u>John David Santos</u>
Address:	<u>2200 N. Conway Ave</u>
City/State/Zip Code:	<u>MISSION, TX 78572</u>
Telephone/Fax Number:	<u>(954) 585-2721 - OFFICE</u> / <u>533-4414</u> <u>(954) 585-2731 FAX</u> / <u>CELL</u>