



PURCHASING DEPARTMENT
County Of Hidalgo

MEMORANDUM

TO: Diana Serna, Director (956) 787-5291
Hidalgo County Urban County Program

FROM: Leticia Saenz, CPPB, Contracts Manager
Hidalgo County Purchasing Department

DATE: December 12, 2007

RE: **NOTICE OF INTENT TO EXTEND CONTRACT**
Contract No. E-06-437-11-21-Los Tesoros Investments, Inc.

Please be advised that the current lease agreement referenced for "Lease of Office Space" with "Los Tesoros Investments I, Ltd." will expire on **December 31, 2007**. Therefore, we are hereby requesting that your department respond if you wish to continue to extend/renew these services or proceed with rebidding for said services.

Provided under the current contract, Hidalgo County Commissioners' Court has the option to exercise the additional second (2nd) year of the add'l two (2) one (1) year periods under the same rates, terms, and conditions (Commencing January 1, 2008 and Expiring December 31, 2008).

Should you wish to exercise the "option" you may indicate by signing below & returning to the Purchasing Department via facsimile to (956) 318-2629 by no later than 4:00 p.m. on Wednesday, December 12, 2007 in order to proceed placing on the next Commissioner's Court Agenda.

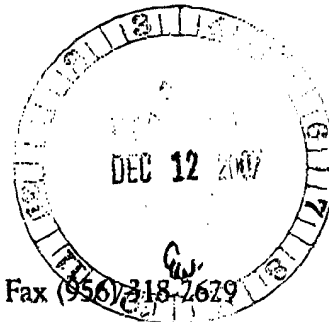
YES I do wish to obtain the one (1) year period extension.
 NO I do not wish to obtain the one (1) year period extension.

If answer is no, please explain: _____

Authorized Signature: *[Signature]*
 Hidalgo County Urban County Program

*AS per Tony Berto
 telephone conversation with Di*

xc: file





COUNTY OF HIDALGO URBAN COUNTY PROGRAM

1916 TESORO BLVD.
PHARR TEXAS 78577

DATE December 12, 2007

TIME: 4:00 pm.

FAX COVER SHEET

Please deliver the following pages to Fax 318-2629

NAME: Letty Saenz
Purchasing Dept.

FROM: Diana R. Serna / Mike Mesa / Tony Barco

Total number of pages, including cover sheet: 2

We are transmitting on a Brother MFC 9200C.

If you do not receive all of the pages or there is a problem, please call back within 15 minutes.

PHONE#: (956) 787-8127

FAX#: (956) 787-5291

COMMENTS:
