

AI-7511

2.A.

2007 Pct. 1 C.A.P. (1311)

CC CONSENT

Date: 01/22/2008

Submitted By: John Paul Lugo, COMM. PCT. #1

Submitted For: John Paul Lugo

Department: COMM. PCT. #1

Agenda Area: Intradepartmental Transfers:

Information

CAPTION

2007 - Pct. 1- C.A.P. (1311)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2007

ACCT. #: 7-1311-431-00-121-XXX-1-XXX

FUNDS AVAILABLE Y/N?: Yes

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Funding is available in all object codes taking the monies from as of 1/16/08. Please refer to attachment.

Attachments

Link: [AI- 7511](#)

Link: [Expenditure Report](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Dina Trevino	01/15/2008 02:27 PM	APRV
2	Veronica Lopez	Veronica Lopez	01/16/2008 01:31 PM	APRV
3	Auditor's Office	Linda Fong	01/18/2008 07:42 AM	APRV
4	Court Administrator	Monica Badillo	01/18/2008 09:27 AM	APRV

Form Started By: John Paul Lugo

Started On: 01/15/2008 02:24 PM

Final Approval Date: 01/18/2008

AI # 7511

DATE: January 15, 2008

MEETING REQUEST DATE: January 22, 2008

DEPARTMENT HEAD: COMMISSIONER SYLVIA HANDY

DEPARTMENT NAME: PCT #1 C.A.P.

ACCOUNT NUMBER: 7-1311-431-00-121-XXX-1-XXX

SUBJECT: Budget Line-Item Transfer(s)

JE #: _____

Honorable Commissioners' Court of Hidalgo County:

I submit to you for your consideration the following line-item transfer(s) in accordance with Local Government Code, Chapter 111, Subchapter C.

FROM								ACCOUNT NAME	TO								ACCOUNT NAME	AMOUNT			
ACCOUNT NUMBER									ACCOUNT NUMBER												
7	-1311	-431	-00	-121	019	1	334	Agua Dulce/Engineering		7	-1311	-431	-00	-121	019	1	339	Agua Dulce/Prof Svc.	\$	429.73	
7	-1311	-431	-00	-121	103	1	334	Bernal Heights/Engineer.		7	-1311	-431	-00	-121	103	1	339	Bernal Heights/Prof Svc.	\$	429.73	
7	-1311	-431	-00	-121	150	1	334	Chapa 3/Engineering		7	-1311	-431	-00	-121	150	1	339	Chapa 3/Prof Svc.	\$	429.74	
7	-1311	-431	-00	-121	071	1	334	Barboza Lopez/Engineer.		7	-1311	-431	-00	-121	071	1	339	Barboza Lopez/Prof Svc.	\$	175.80	
7	-1311	-431	-00	-121	865	1	334	Dimas #1/Engineering		7	-1311	-431	-00	-121	865	1	339	Dimas #1/Prof Svc.	\$	175.80	
7	-1311	-431	-00	-121	230	1	334	Dimas #3/Engineering		7	-1311	-431	-00	-121	230	1	339	Dimas #3/Prof Svc.	\$	175.80	
7	-1311	-431	-00	-121	105	1	334	Bernal/Engineering		7	-1311	-431	-00	-121	105	1	339	Bernal/Prof Svc.	\$	175.80	
7	-1311	-431	-00	-121	318	1	334	Highland/Engineering		7	-1311	-431	-00	-121	318	1	339	Highland/Prof Svc.	\$	175.80	
7	-1311	-431	-00	-121	245	1	334	El Monte/Engineering		7	-1311	-431	-00	-121	245	1	339	El Monte/Prof Svc.	\$	175.80	
				</																	

REASON: TO COVER MONITOR ADVERTISING INVOICE EXPENSE FOR COLONIA ACCESS PROGRAM PROJECTS.

DEPARTMENT HEAD SIGNATURE _____ NOE MONTEZ

_____/_____/_____
APPROVED COMMISSIONERS' COURT DATE

ATTEST COUNTY CLERK

For 01/01/07 - 01/31/08
Periods 01 - 13

Expenditure Summary Report
Standard Report Format

FJEXS01B
1001 - Standard Report Spec

<u>Account Number / Description</u>		<u>Original Budget</u>	<u>Adjusted Budget</u>	<u>Y-T-D Encumbrance</u>	<u>Y-T-D Expended</u>	<u>Available Balance</u>	<u>Percent Used</u>
1311 BORDER COLONIA ACCESS PROGRAM ROUND II							
7-1311-431-00-121-019-1-312	AGUA DULCE-INDIRECT COST	.00	1,152.64	.00	987.52	165.12	85.67
7-1311-431-00-121-019-1-334	AGUA DULCE-ENG & ARCH SRV	.00	1,237.01	177.18	177.17	882.66	28.65
7-1311-431-00-121-019-1-339	AGUA DULCE-OTHER PROF SRV	.00	775.24	775.24	.00	.00	100.00
7-1311-431-00-121-019-1-733	AGUA DULCE-DRAINAGE DITCHES	.00	12,269.43	.00	.00	12,269.43	.00
7-1311-431-00-121-019-1-734	AGUA DULCE-SUBDIVISION STREETS	.00	24,910.65	.00	.00	24,910.65	.00
7-1311-431-00-121-066-0-312	BAR #3-INDIRECT COST	.00	6,143.83	.00	5,071.41	1,072.42	82.54
7-1311-431-00-121-066-0-334	BAR #3-ENG & ARCH SRV	.00	2,326.02	1,129.25	1,129.25	67.52	97.10
7-1311-431-00-121-066-0-339	BAR #3-OTHER PROF SRV	.00	4,141.48	4,141.48	.00	.00	100.00
7-1311-431-00-121-066-0-733	BAR #3-DRAINAGE DITCHES	.00	19,318.00	.00	19,318.00	.00	100.00
7-1311-431-00-121-066-0-734	BAR #3-SUBDIVISION STREETS	.00	170,963.00	95,242.32	20,677.24	55,043.44	67.80
7-1311-431-00-121-071-1-312	BARBOSA LOPEZ #1-INDIRECT COST	.00	3,719.14	.00	3,070.91	648.23	82.57
7-1311-431-00-121-071-1-334	BARBOSA LOPEZ #1-ENG & ARCH SRV	.00	3,857.08	550.83	550.84	2,755.41	28.56
7-1311-431-00-121-071-1-339	BARBOSA LOPEZ #1-OTHER PROF SRV	.00	1,909.42	1,909.42	.00	.00	100.00
7-1311-431-00-121-071-1-733	BARBOSA LOPEZ #1-DRAINAGE DITCHES	.00	41,646.83	.00	.00	41,646.83	.00
7-1311-431-00-121-071-1-734	BARBOSA LOPEZ #1-SUBDIVISION STREETS	.00	74,038.81	.00	.00	74,038.81	.00
7-1311-431-00-121-103-1-312	BERNAL HEIGHTS #1-INDIRECT COST	.00	1,033.32	.00	850.24	183.08	82.28
7-1311-431-00-121-103-1-334	BERNAL HEIGHTS #1-ENG & ARCH SRV	.00	1,068.48	153.03	153.04	762.41	28.65
7-1311-431-00-121-103-1-339	BERNAL HEIGHTS #1-OTHER PROF SRV	.00	779.62	779.62	.00	.00	100.00
7-1311-431-00-121-103-1-733	BERNAL HEIGHTS #1-DRAINAGE DITCHES	.00	11,561.05	.00	.00	11,561.05	.00
7-1311-431-00-121-103-1-734	BERNAL HEIGHTS #1-SUBDIVISION STREETS	.00	19,752.99	.00	.00	19,752.99	.00
7-1311-431-00-121-105-1-312	BERNAL-INDIRECT COST	.00	1,922.96	.00	1,588.49	334.47	82.61
7-1311-431-00-121-105-1-334	BERNAL-ENG & ARCH SRV	.00	1,985.14	284.33	284.32	1,416.49	28.65
7-1311-431-00-121-105-1-339	BERNAL-OTHER PROF SRV	.00	1,310.60	1,310.60	.00	.00	100.00
7-1311-431-00-121-105-1-733	BERNAL-DRAINAGE DITCHES	.00	4,176.56	.00	.00	4,176.56	.00
7-1311-431-00-121-105-1-734	BERNAL-SUBDIVISION STREETS	.00	55,488.64	.00	.00	55,488.64	.00
7-1311-431-00-121-132-0-312	CANA DE AZUCAR-INDIRECT COST	.00	2,135.44	.00	879.06	1,256.38	41.17
7-1311-431-00-121-132-0-334	CANA DE AZUCAR-ENG & ARCH SRV	.00	2,212.83	.00	633.89	1,578.94	28.65
7-1311-431-00-121-132-0-339	CANA DE AZUCAR-OTHER PROF SRV	.00	1,254.54	270.04	984.50	.00	100.00
7-1311-431-00-121-132-0-733	CANA DE AZUCAR-DRAINAGE DITCHES	.00	13,729.52	.00	13,729.52	.00	100.00
7-1311-431-00-121-132-0-734	CANA DE AZUCAR-SUBDIVISION STREETS	.00	42,822.92	.00	42,822.92	.00	100.00
7-1311-431-00-121-137-0-312	CAPISALLO PARK-INDIRECT COST	.00	10,766.34	.00	.00	10,766.34	.00
7-1311-431-00-121-137-0-334	CAPISALLO PARK-ENG & ARCH SRV	.00	2,635.87	.00	.00	2,635.87	.00
7-1311-431-00-121-137-0-339	CAPISALLO PARK-OTHER PROF SRV	.00	5,433.92	.00	.00	5,433.92	.00

For 01/01/07 - 01/31/08
Periods 01 - 13

Expenditure Summary Report
Standard Report Format

FJEXS01B

1001 - Standard Report Spec

<u>Account Number / Description</u>		<u>Original Budget</u>	<u>Adjusted Budget</u>	<u>Y-T-D Encumbrance</u>	<u>Y-T-D Expended</u>	<u>Available Balance</u>	<u>Percent Used</u>
1311 BORDER COLONIA ACCESS PROGRAM ROUND II							
7-1311-431-00-121-137-0-733	CAPISALLO PARK-DRAINAGE DITCHES	.00	2,746.45	.00	.00	2,746.45	.00
7-1311-431-00-121-150-1-312	CHAPA III-INDIRECT COST	.00	600.71	.00	497.07	103.64	82.75
7-1311-431-00-121-150-1-334	CHAPA III-ENG & ARCH SRV	.00	624.41	89.43	89.43	445.55	28.64
7-1311-431-00-121-150-1-339	CHAPA III-OTHER PROF SRV	.00	336.84	336.84	.00	.00	100.00
7-1311-431-00-121-150-1-733	CHAPA III-DRAINAGE DITCHES	.00	4,879.49	.00	.00	4,879.49	.00
7-1311-431-00-121-150-1-734	CHAPA III-SUBDIVISION STREETS	.00	13,887.79	.00	.00	13,887.79	.00
7-1311-431-00-121-230-1-312	DIMAS #3-INDIRECT COST	.00	1,952.27	.00	1,609.76	342.51	82.46
7-1311-431-00-121-230-1-334	DIMAS #3-ENG & ARCH SRV	.00	2,008.65	287.70	287.70	1,433.25	28.65
7-1311-431-00-121-230-1-339	DIMAS #3-OTHER PROF SRV	.00	1,437.46	1,437.46	.00	.00	100.00
7-1311-431-00-121-230-1-733	DIMAS #3-DRAINAGE DITCHES	.00	6,641.07	.00	.00	6,641.07	.00
7-1311-431-00-121-230-1-734	DIMAS #3-SUBDIVISION STREETS	.00	53,732.25	.00	.00	53,732.25	.00
7-1311-431-00-121-244-0-312	EL MESQUITE-INDIRECT COST	.00	2,660.84	.00	2,197.38	463.46	82.58
7-1311-431-00-121-244-0-334	EL MESQUITE-ENG & ARCH SRV	.00	2,745.60	393.25	393.25	1,959.10	28.65
7-1311-431-00-121-244-0-339	EL MESQUITE-OTHER PROF SRV	.00	1,794.82	1,794.82	.00	.00	100.00
7-1311-431-00-121-244-0-733	EL MESQUITE-DRAINAGE DITCHES	.00	31,358.53	.00	.00	31,358.53	.00
7-1311-431-00-121-244-0-734	EL MESQUITE-SUBDIVISION STREETS	.00	51,163.91	.00	.00	51,163.91	.00
7-1311-431-00-121-245-1-312	EL MONTE-INDIRECT COST	.00	2,961.25	.00	2,446.78	514.47	82.63
7-1311-431-00-121-245-1-334	EL MONTE-ENG & ARCH SRV	.00	3,057.99	437.99	437.99	2,182.01	28.65
7-1311-431-00-121-245-1-339	EL MONTE-OTHER PROF SRV	.00	2,018.36	2,018.36	.00	.00	100.00
7-1311-431-00-121-245-1-733	EL MONTE-DRAINAGE DITCHES	.00	16,544.00	.00	.00	16,544.00	.00
7-1311-431-00-121-245-1-734	EL MONTE-SUBDIVISION STREETS	.00	75,367.12	.00	.00	75,367.12	.00
7-1311-431-00-121-318-1-312	HIGH LAND-INDIRECT COST	.00	2,847.98	.00	2,352.06	495.92	82.59
7-1311-431-00-121-318-1-334	HIGH LAND-ENG & ARCH SRV	.00	2,947.31	422.14	422.14	2,103.03	28.65
7-1311-431-00-121-318-1-339	HIGH LAND-OTHER PROF SRV	.00	1,999.16	1,999.16	.00	.00	100.00
7-1311-431-00-121-318-1-733	HIGH LAND-DRAINAGE DITCHES	.00	14,173.56	.00	.00	14,173.56	.00
7-1311-431-00-121-318-1-734	HIGH LAND-SUBDIVISION STREETS	.00	74,411.16	.00	.00	74,411.16	.00
7-1311-431-00-121-368-0-312	LA BLANCA HEIGHTS-INDIRECT COST	.00	3,127.75	.00	1,962.86	1,164.89	62.76
7-1311-431-00-121-368-0-334	LA BLANCA HEIGHTS-ENG & ARCH SRV	.00	3,231.22	.00	925.88	2,305.34	28.65
7-1311-431-00-121-368-0-339	LA BLANCA HEIGHTS-OTHER PROF SRV	.00	2,202.84	1,203.84	999.00	.00	100.00
7-1311-431-00-121-368-0-733	LA BLANCA HEIGHTS-DRAINAGE DITCHES	.00	17,485.07	.00	17,485.07	.00	100.00
7-1311-431-00-121-368-0-734	LA BLANCA HEIGHTS-SUBDIVISION STREETS	.00	79,654.21	.00	65,031.91	14,622.30	81.64
7-1311-431-00-121-391-0-312	LA PALMA S/D-INDIRECT COST	.00	4,496.79	.00	3,713.67	783.12	82.58
7-1311-431-00-121-391-0-334	LA PALMA S/D-ENG & ARCH SRV	.00	4,650.91	666.14	666.15	3,318.62	28.65

Expenditure Summary Report

<u>Account Number / Description</u>		<u>Original Budget</u>	<u>Adjusted Budget</u>	<u>Y-T-D Encumbrance</u>	<u>Y-T-D Expended</u>	<u>Available Balance</u>	<u>Percent Used</u>
1311 BORDER COLONIA ACCESS PROGRAM ROUND II							
7-1311-431-00-121-391-0-339	LA PALMA S/D-OTHER PROF SRV	.00	3,038.30	3,038.30	.00	.00	100.00
7-1311-431-00-121-391-0-733	LA PALMA S/D-DRAINAGE DITCHES	.00	57,313.33	.00	.00	57,313.33	.00
7-1311-431-00-121-391-0-734	LA PALMA S/D-SUBDIVISION STREETS	.00	50,475.27	.00	.00	50,475.27	.00
7-1311-431-00-121-392-0-312	LA PALOMA #1-INDIRECT COST	.00	5,285.47	.00	4,359.55	925.92	82.48
7-1311-431-00-121-392-0-334	LA PALOMA #1-ENG & ARCH SRV	.00	3,256.22	.00	1,565.92	1,690.30	48.09
7-1311-431-00-121-392-0-339	LA PALOMA #1-OTHER PROF SRV	.00	1,351.26	.00	1,351.26	.00	100.00
7-1311-431-00-121-392-0-733	LA PALOMA #1-DRAINAGE DITCHES	.00	39,383.00	.00	39,383.00	.00	100.00
7-1311-431-00-121-392-0-734	LA PALOMA #1-SUBDIVISION STREETS	.00	129,460.31	.00	128,881.24	579.07	99.55
7-1311-431-00-121-495-0-312	NORTH CAPISALLO-INDIRECT COST	.00	1,768.88	.00	1,462.28	306.60	82.67
7-1311-431-00-121-495-0-334	NORTH CAPISALLO-ENG & ARCH SRV	.00	1,820.14	260.70	260.69	1,298.75	28.65
7-1311-431-00-121-495-0-339	NORTH CAPISALLO-OTHER PROF SRV	.00	1,302.54	1,302.54	.00	.00	100.00
7-1311-431-00-121-495-0-733	NORTH CAPISALLO-DRAINAGE DITCHES	.00	9,847.20	.00	.00	9,847.20	.00
7-1311-431-00-121-495-0-734	NORTH CAPISALLO-SUBDIVISION STREETS	.00	44,859.48	.00	.00	44,859.48	.00
7-1311-431-00-121-509-1-312	OLD REBEL HEIGHTS-INDIRECT COST	.00	4,161.97	.00	1,708.96	2,453.01	41.06
7-1311-431-00-121-509-1-334	OLD REBEL HEIGHTS-ENG & ARCH SRV	.00	3,549.19	.00	1,233.06	2,316.13	34.74
7-1311-431-00-121-509-1-339	OLD REBEL HEIGHTS-OTHER PROF SRV	.00	2,042.38	981.38	1,061.00	.00	100.00
7-1311-431-00-121-509-1-733	OLD REBEL HEIGHTS-DRAINAGE DITCHES	.00	15,525.32	.00	15,525.32	.00	100.00
7-1311-431-00-121-509-1-734	OLD REBEL HEIGHTS-SUBDIVISION STREETS	.00	114,607.68	.00	114,607.68	.00	100.00
7-1311-431-00-121-510-1-312	OLD REBEL HEIGHTS II-INDIRECT COST	.00	1,664.51	.00	1,664.51	.00	100.00
7-1311-431-00-121-510-1-334	OLD REBEL HEIGHTS II-ENG & ARCH SRV	.00	1,204.26	.00	1,204.26	.00	100.00
7-1311-431-00-121-510-1-339	OLD REBEL HEIGHTS II-OTHER PROF SRV	.00	1,226.00	.00	1,226.00	.00	100.00
7-1311-431-00-121-510-1-733	OLD REBEL HEIGHTS II-DRAINAGE DITCHES	.00	17,689.74	.00	17,689.74	.00	100.00
7-1311-431-00-121-510-1-734	OLD REBEL HEIGHTS II-SUBDIVISION STREETS	.00	146,810.26	.00	146,810.26	.00	100.00
7-1311-431-00-121-571-0-312	PUESTA DEL SOL-INDIRECT COST	.00	6,955.52	.00	5,731.64	1,223.88	82.40
7-1311-431-00-121-571-0-334	PUESTA DEL SOL-ENG & ARCH SRV	.00	7,137.77	1,022.35	1,022.34	5,093.08	28.65
7-1311-431-00-121-571-0-339	PUESTA DEL SOL-OTHER PROF SRV	.00	5,108.00	5,108.00	.00	.00	100.00
7-1311-431-00-121-571-0-733	PUESTA DEL SOL-DRAINAGE DITCHES	.00	53,634.00	.00	.00	53,634.00	.00
7-1311-431-00-121-571-0-734	PUESTA DEL SOL-SUBDIVISION STREETS	.00	160,902.00	.00	.00	160,902.00	.00
7-1311-431-00-121-575-0-312	RC BABB #1-INDIRECT COST	.00	918.10	.00	759.83	158.27	82.76
7-1311-431-00-121-575-0-334	RC BABB #1-ENG & ARCH SRV	.00	653.88	135.62	135.61	382.65	41.48
7-1311-431-00-121-575-0-339	RC BABB #1-OTHER PROF SRV	.00	800.60	507.60	293.00	.00	100.00
7-1311-431-00-121-575-0-734	RC BABB #1-SUBDIVISION STREETS	.00	28,459.20	22,168.45	.00	6,290.75	77.90
7-1311-431-00-121-576-0-312	RC BABB #2-INDIRECT COST	.00	1,797.08	.00	1,464.52	332.56	81.49

Expenditure Summary Report

<u>Account Number / Description</u>		<u>Original Budget</u>	<u>Adjusted Budget</u>	<u>Y-T-D Encumbrance</u>	<u>Y-T-D Expended</u>	<u>Available Balance</u>	<u>Percent Used</u>
1311 BORDER COLONIA ACCESS PROGRAM ROUND II							
7-1311-431-00-121-576-0-334	RC BABB #2-ENG & ARCH SRV	.00	1,570.78	266.95	266.94	1,036.89	33.99
7-1311-431-00-121-576-0-339	RC BABB #2-OTHER PROF SRV	.00	1,456.76	1,163.76	293.00	.00	100.00
7-1311-431-00-121-576-0-734	RC BABB #2-SUBDIVISION STREETS	.00	50,598.92	42,852.08	.00	7,746.84	84.69
7-1311-431-00-121-577-0-312	RC BABB #3-INDIRECT COST	.00	583.79	.00	487.13	96.66	83.44
7-1311-431-00-121-577-0-334	RC BABB #3-ENG & ARCH SRV	.00	312.82	86.77	86.76	139.29	55.47
7-1311-431-00-121-577-0-339	RC BABB #3-OTHER PROF SRV	.00	556.52	263.52	293.00	.00	100.00
7-1311-431-00-121-577-0-734	RC BABB #3-SUBDIVISION STREETS	.00	23,626.84	23,626.84	.00	.00	100.00
7-1311-431-00-121-631-0-312	ROSEDALE HEIGHTS-INDIRECT COST	.00	3,578.31	.00	1,470.58	2,107.73	41.10
7-1311-431-00-121-631-0-334	ROSEDALE HEIGHTS-ENG & ARCH SRV	.00	3,688.20	.00	1,056.51	2,631.69	28.65
7-1311-431-00-121-631-0-339	ROSEDALE HEIGHTS-OTHER PROF SRV	.00	2,370.32	1,177.32	1,193.00	.00	100.00
7-1311-431-00-121-631-0-733	ROSEDALE HEIGHTS-DRAINAGE DITCHES	.00	17,687.84	.00	8,374.24	9,313.60	47.34
7-1311-431-00-121-631-0-734	ROSEDALE HEIGHTS-SUBDIVISION STREETS	.00	84,055.49	.00	76,320.58	7,734.91	90.80
7-1311-431-00-121-865-1-312	DIMAS #1-INDIRECT COST	.00	1,876.60	.00	1,547.70	328.90	82.47
7-1311-431-00-121-865-1-334	DIMAS #1-ENG & ARCH SRV	.00	1,935.60	277.24	277.24	1,381.12	28.65
7-1311-431-00-121-865-1-339	DIMAS #1-OTHER PROF SRV	.00	1,275.18	1,275.18	.00	.00	100.00
7-1311-431-00-121-865-1-733	DIMAS #1-DRAINAGE DITCHES	.00	13,380.84	.00	.00	13,380.84	.00
7-1311-431-00-121-865-1-734	DIMAS #1-SUBDIVISION STREETS	.00	44,796.72	.00	.00	44,796.72	.00
7-1311-431-00-121-897-1-312	MEL GRAY-INDIRECT COST	.00	10,665.96	.00	7,468.39	3,197.57	70.02
7-1311-431-00-121-897-1-334	MEL GRAY-ENG & ARCH SRV	.00	10,998.46	.00	3,150.60	7,847.86	28.65
7-1311-431-00-121-897-1-339	MEL GRAY-OTHER PROF SRV	.00	7,640.76	4,881.81	2,758.95	.00	100.00
7-1311-431-00-121-897-1-733	MEL GRAY-DRAINAGE DITCHES	.00	41,660.00	.00	41,660.00	.00	100.00
7-1311-431-00-121-897-1-734	MEL GRAY-SUBDIVISION STREETS	.00	288,911.92	.00	286,654.15	2,257.77	99.22
1311 BORDER COLONIA ACCESS PROGRAM ROUND II		.00	2,575,464.58	228,206.88	1,137,186.86	1,210,070.84	53.02
7 YEAR		.00	2,575,464.58	228,206.88	1,137,186.86	1,210,070.84	53.02

AI-7516

2.B.

2007 Line Item Transfer for Pct. 1 P/U Rd fund 1201

CC CONSENT

Date: 01/22/2008

Submitted By: Ivan Cantu, BUDGET & MANAGEMENT

Submitted For: Valde Guerra

Department: BUDGET & MANAGEMENT

Agenda Area: Intradepartmental Transfers:

Information

CAPTION

2007 - Pct. #1 - R&B (1201)

BACKGROUND

To fund negative balance in object code 131- Overtime.

Fiscal Impact

FISCAL YEAR: 2007

ACCT. #: 7-1201-431-00-121-005-0-XXX

FUNDS AVAILABLE Y/N?: Y

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

604 --> 131 \$110.55, Available Balance as of 1-15-08 \$122.95.

Attachments

Link: [7516 LIT Pct. 1 P/U Rd](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Ivan Cantu (Originator)	Ivan Cantu	01/15/2008 02:55 PM	APRV
2	Budget & Management	Dina Trevino	01/15/2008 04:29 PM	APRV
3	Veronica Lopez	Veronica Lopez	01/16/2008 01:55 PM	APRV
4	Auditor's Office		01/18/2008 03:48 PM	NEW

Form Started By: Ivan Cantu
Started On: 01/15/2008 02:40 PM

Final Approval Date: 01/18/2008

BUDGET INTRA-DEPARTMENTAL TRANSFER REQUEST

DATE: 1-15-08**AI 7516**DEPARTMENT HEAD: VALDE GUERRADEPARTMENT NAME: DEPT. OF BUDGET & MANAGEMENT FOR PRECINCT 1 P/U RD.

ACCOUNT NUMBER: 7-1201-431-00-121-005-0-XXX

CONTACT PERSON: IVAN CANTU PHONE: (956) 292-7025 EXT. 5425

SUBJECT: Budget Intradepartmental Transfer in Accordance with Local Government Code, Chapter 111, Subchapter C.

Honorable Commissioner's Court of Hidalgo County:

I would like to request the following Intradepartmental Budget Transfer/s in accordance with Local Government Code, Chapter 111, Subchapter C.

FROM OBJECT CODE	OBJECT NAME	TO OBJECT CODE	OBJECT NAME	AMOUNT
604	PCT. 1 P/U RD-CHEM, DRUGS	131	PCT. 4 P/U RD-OVERTIME	110.55
			TOTAL	110.55

REASON: TO FUND NEGATIVE BALANCE FOR OBJECT CODE 131 TO CLOSE 2007 CALENDAR YEAR.

DEPARTMENT HEAD SIGNATURE _____

CC DATE

BUDGET INTRA-DEPARTMENTAL TRANSFER REQUEST

APPROVED COMMISSIONERS COURT

ATTEST COUNTY CLERK

AI-7439

2.C.

**Budget Line-Item Transfer for Fuel
CC CONSENT**

Date: 01/22/2008
Submitted By: Yolanda Cisneros, COMM. PCT. #2
Submitted For: Yolanda Cisneros
Department: COMM. PCT. #2
Agenda Area: Intradepartmental Transfers:

Information

CAPTION

2007 - Precinct #2 - CWS (1200)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2007 ACCT. #: 7-1200-431-00-122-004-0-899
FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:
BUDGETARY IMPACT:
899-->682 \$50.00; available balance as of 1/10/08 \$486.15

Attachments

Link: [Agenda Request](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Dina Trevino	01/10/2008 10:18 AM	APRV
2	Manuel Chapa	Manuel Chapa	01/10/2008 10:43 AM	APRV
3	Auditor's Office	Linda Fong	01/18/2008 07:46 AM	APRV
4	Court Administrator	Monica Badillo	01/18/2008 09:26 AM	APRV

Form Started By: Yolanda Cisneros Started On: 01/10/2008 09:29 AM
Final Approval Date: 01/18/2008

DATE: January 10, 2008

DEPARTMENT HEAD: Hector “Tito” Palacios

DEPARTMENT NAME: Hidalgo County Precinct No. 2

ACCOUNT NUMBER: 7-1200-431-00-122-004-0- COUNTY WIDE SHOP

SUBJECT: Budget Line-Item Transfer(s)

Honorable Commissioners’ Court of Hidalgo County:

I submit to you for your consideration the following line-item transfers in accordance with Local Government Code Chapter 111, Subchapter C.

FROM	TO
------	----

ACCOUNT NUMBER	ACCOUNT (OBJECT) NAME	ACCOUNT NUMBER	ACCOUNT (OBJECT) NAME	AMOUNT
7-1200-431-00-122-004-0-899	CONTINGENCY	7-1200-431-00-122-004-0-682	FUEL	\$50.00

TOTAL \$ 50.00

REASON: Transfer needed for expected expenditures for the department.

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS’ COURT

____/____/_____
DATE

ATTEST COUNTY CLERK

AI-7496

2.D.

**Budget Line-item Transfer for Fuel
CC CONSENT**

Date: 01/22/2008
Submitted By: Yolanda Cisneros, COMM. PCT. #2
Submitted For: Yolanda Cisneros
Department: COMM. PCT. #2
Agenda Area: Intradepartmental Transfers:

Information

CAPTION

2007 - Precinct#2 - County Wide Shop (1200)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2007 ACCT. #: 7-1200-431-00-122-004-0-899
FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:
BUDGETARY IMPACT:
899-->682 \$100.00; available balance as of 1/16/08 \$486.15

Attachments

Link: [Agenda Request](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Dina Trevino	01/15/2008 02:13 PM	APRV
2	Manuel Chapa	Manuel Chapa	01/16/2008 10:16 AM	APRV
3	Auditor's Office		01/18/2008 03:48 PM	NEW

Form Started By: Yolanda Cisneros
Started On: 01/15/2008 10:00 AM
Final Approval Date: 01/18/2008

DATE: January 15, 2008

DEPARTMENT HEAD: Hector “Tito” Palacios

DEPARTMENT NAME: Hidalgo County Precinct No. 2

ACCOUNT NUMBER: 7-1200-431-00-122-004-0- COUNTY WIDE SHOP

SUBJECT: Budget Line-Item Transfer(s)

Honorable Commissioners’ Court of Hidalgo County:

I submit to you for your consideration the following line-item transfers in accordance with Local Government Code Chapter 111, Subchapter C.

FROM	TO
------	----

ACCOUNT NUMBER	ACCOUNT (OBJECT) NAME	ACCOUNT NUMBER	ACCOUNT (OBJECT) NAME	AMOUNT
7-1200-431-00-122-004-0-899	CONTINGENCY	7-1200-431-00-122-004-0-682	FUEL	\$100.00

TOTAL \$ 100.00

REASON: Transfer needed for expected expenditures for the department to close outstanding balance of 2007 purchase order.

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS’ COURT

/ /
DATE

ATTEST COUNTY CLERK

AI-7493

2.E.

**Budget Line-Item Transfer for Fuel
CC CONSENT**

Date: 01/22/2008
Submitted By: Yolanda Cisneros, COMM. PCT. #2
Submitted For: Yolanda Cisneros
Department: COMM. PCT. #2
Agenda Area: Intradepartmental Transfers:

Information

CAPTION

2007 - Precinct #2- R&B (1202)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2007 ACCT. #: 7-1202-431-00-122-006-0-XXX
FUNDS AVAILABLE Y/N?: Yes MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

346 --> 626 \$3,300.00
Available balance as of 1/16/08; \$28,000.00

673 --> 626 \$2,831.39
Available balance as of 1/16/08; \$3,772.67

731 --> 626 \$168.61
Available balance as of 1/18/08; \$32,440.16

Attachments

Link: [AI- 7493](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Dina Trevino	01/15/2008 02:10 PM	APRV
2	Veronica Lopez	Veronica Lopez	01/16/2008 08:36 AM	APRV
3	Auditor's Office	Becky Morales	01/18/2008 11:51 AM	APRV
4	Veronica Lopez	Veronica Lopez	01/18/2008 01:44 PM	APRV
5	Court Administrator	Monica Badillo	01/18/2008 01:46 PM	APRV

Form Started By: Yolanda Cisneros
Started On: 01/15/2008 09:48 AM
Final Approval Date: 01/18/2008

DATE: JANAURAY 15, 2008

DEPARTMENT HEAD: Hector "Tito" Palacios

DEPARTMENT NAME: Hidalgo County Precinct No. 2

ACCOUNT NUMBER: 7-1202-431-00-122-006-0-XXX

SUBJECT: Budget Line-Item Transfer(s)

Honorable Commissioners' Court of Hidalgo County:

I submit to you for your consideration the following line-item transfers in accordance with Local Government Code Chapter 111, Subchapter C.

FROM	TO
------	----

ACCOUNT NUMBER	ACCOUNT (OBJECT) NAME	ACCOUNT NUMBER	ACCOUNT (OBJECT) NAME	AMOUNT
7-1202-431-00-122-006-0-346	HAULING SERVICES	7-1202-431-00-122-006-0-626	BULK FUEL	\$3,300.00
7-1202-431-00-122-006-0-673	ROAD MATERIAL	7-1202-431-00-122-006-0-626	BULK FUEL	2,831.39
7-1202-431-00-122-006-0-731	ROADS	7-1202-431-00-122-006-0-626	BULK FUEL	168.61

TOTAL **\$6,300.00**

REASON: TRANSFER NEEDED FOR CONTINUE OPERATION OF THE DEPARTMENT
LIQUIDATE BALANCE OF OUTSTANDIN INVOICE AND P.O.FOR 2007.

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT

 / /
DATE

ATTEST COUNTY CLERK

COUNTY AUDITOR'S OFFICE: SFA-CA-017

AI-7474

2.F.

**Budget Line-Item Transfer for Road & Bridge Fuel
CC CONSENT**

Date: 01/22/2008
Submitted By: Yolanda Cisneros, COMM. PCT. #2
Submitted For: Yolanda Cisneros
Department: COMM. PCT. #2
Agenda Area: Intradepartmental Transfers:

Information

CAPTION

2007 - Precinct #2- R & B (1202)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2007 ACCT. #: 7-1202-431-00-122-006-0-673
FUNDS AVAILABLE Y/N?: Yes MATCHING FUNDS Y/N?:
BUDGETARY IMPACT:
673 --> 626 \$941.28
Available balance as of 1/14/08; \$3,772.67

Attachments

Link: [AI- 7474](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Dina Trevino	01/14/2008 08:29 AM	APRV
2	Veronica Lopez	Veronica Lopez	01/14/2008 04:14 PM	APRV
3	Auditor's Office	Linda Fong	01/18/2008 08:26 AM	APRV
4	Court Administrator	Monica Badillo	01/18/2008 09:27 AM	APRV

Form Started By: Yolanda Cisneros
Started On: 01/11/2008 04:44 PM
Final Approval Date: 01/18/2008

DATE: JANAURAY 11, 2008

DEPARTMENT HEAD: Hector "Tito" Palacios

DEPARTMENT NAME: Hidalgo County Precinct No. 2

ACCOUNT NUMBER: 7-1202-431-00-122-006-0-XXX

SUBJECT: Budget Line-Item Transfer(s)

Honorable Commissioners' Court of Hidalgo County:

I submit to you for your consideration the following line-item transfers in accordance with Local Government Code Chapter 111, Subchapter C.

FROM	TO
------	----

ACCOUNT NUMBER	ACCOUNT (OBJECT) NAME	ACCOUNT NUMBER	ACCOUNT (OBJECT) NAME	AMOUNT
7-1202-431-00-122-006-0-673	ROAD MATERIAL	7-1202-431-00-122-006-0-626	BULK FUEL	\$941.28

TOTAL \$941.28

REASON: TRANSFER NEEDED FOR CONTINUE OPERATION OF THE DEPARTMENT, AND AN INVOICE & P.O.FOR 2007.

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT

____/____/____
DATE

ATTEST COUNTY CLERK

COUNTY AUDITOR'S OFFICE: SFA-CA-017

AI-7489

2.G.

Line Item Transfer

CC CONSENT

Date: 01/22/2008

Submitted By: Veronica Lopez, BUDGET & MANAGEMENT

Submitted For: Valde Guerra

Department: BUDGET & MANAGEMENT

Agenda Area: Intradepartmental Transfers:

Information

CAPTION

2007 - Pct #2- R&B (1202)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2007

ACCT. #: 7-1202-431-00-122-006-0-XXX

FUNDS AVAILABLE Y/N?: Yes

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

346 --> 114 \$900.00

Available balance as of 1/15/08; \$28,000.00

Attachments

Link: [Line Item Transfer](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Dina Trevino	01/15/2008 09:35 AM	APRV
2	Rosalinda Cantu		01/18/2008 03:48 PM	NEW

Form Started By: Veronica Lopez

Started On: 01/15/2008 09:09 AM

Final Approval Date: 01/18/2008

Consent

AI- 7489DEPARTMENT HEAD: _Valde Guerra_

DEPARTMENT NAME: Budget & Management c/o Pct. 2 R&B_____

ACCOUNT NUMBER: 7-1202-431-00-122-006-0-XXX

SUBJECT: Budget Intradepartmental Transfer in Accordance with Local Government Code, Chapter 111, Subchapter C.

Honorable Commissioner's Court of Hidalgo County:

I would like to request the following Intradepartmental Budget Transfer/s in accordance with Local Government Code, Chapter 111, Subchapter C.

FROM		TO		
OBJECT CODE	OBJECT NAME	OBJECT CODE	OBJECT NAME	AMOUNT
346	Hauling & Freight Services	114	Perm P/T Employees	900.00
			TOTAL	900.00

REASON: Transfer needed to cover negative balance.

DEPARTMENT HEAD SIGNATURE

CC DATE

APPROVED COMMISSIONERS COURT

ATTEST COUNTY CLERK

LERK

AI-7464

2.H.

Pct #3 BCAP

CC CONSENT

Date: 01/22/2008

Submitted By: Norma Ceballos, COMM. PCT. #3

Department: COMM. PCT. #3

Agenda Area: Intradepartmental Transfers:

Information

CAPTION

2007 - Pct. #3 - BCAP (1311)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2007

ACCT. #: 7-1311-431-00-123-251-0-XXX

FUNDS AVAILABLE Y/N?: Yes

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

334-->339 \$527.40; Available balance as of 01/15/2008 \$7,601.14.

Attachments

Link: LIT

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Dina Trevino	01/14/2008 02:14 PM	APRV
2	Andres Castro	Andres Castro	01/15/2008 10:13 AM	APRV
3	Auditor's Office	Linda Fong	01/18/2008 07:47 AM	APRV
4	Court Administrator	Monica Badillo	01/18/2008 09:27 AM	APRV

Form Started By: Norma Ceballos

Started On: 01/11/2008 09:11 AM

Final Approval Date: 01/18/2008

INTRA-DEPARTMENTAL TRANSFER

DATE: 01/22/08

DEPARTMENT HEAD: Commissioner Joe M. Flores - Pct No. 3

DEPARTMENT NAME: Pct #3 - CAP (1311)

ACCOUNT NUMBER: 7-1311-431-00-123-251-0-XXX

CONTACT PERSON: Norma Ceballos PHONE: (956)585-4509

SUBJECT: Intra-departmental Transfer

Honorable Commissioners' Court of Hidalgo County:

I submit for your consideration the following Intra-departmental transfer(s) in accordance with Local Government Code, Chapter 111, Subchapter C.

FROM OBJECT CODE	OBJECT NAME	TO OBJECT CODE	OBJECT NAME	AMOUNT
334	El Sol S/D #2 - Eng.& Arch Srv	339	El Sol S/D #2 - Other Prof Srv.	527.40
TOTAL				\$527.40

REASON: To cover advertising expenses

DEPARTMENT HEAD SIGNATURE

CC DATE

APPROVED COMMISSIONERS' COURT

ATTEST COUNTY CLERK

AI-7463

2.I.

Pct #3 BCAP Transfer

CC CONSENT

Date: 01/22/2008

Submitted By: Norma Ceballos, COMM. PCT. #3

Department: COMM. PCT. #3

Agenda Area: Intradepartmental Transfers:

Information

CAPTION

2007 - Pct. #3 - BCAP (1311)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2007

ACCT. #: 7-1311-431-00-123-250-0-XXX

FUNDS AVAILABLE Y/N?: Yes

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

334-->339 \$527.40; Available balance as of 01/15/2008 \$6,058.84.

Attachments

Link: [LIT](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Dina Trevino	01/14/2008 02:13 PM	APRV
2	Andres Castro	Andres Castro	01/15/2008 09:54 AM	APRV
3	Auditor's Office	Linda Fong	01/18/2008 07:55 AM	APRV
4	Court Administrator	Monica Badillo	01/18/2008 09:27 AM	APRV

Form Started By: Norma Ceballos

Started On: 01/11/2008 09:06 AM

Final Approval Date: 01/18/2008

INTRA-DEPARTMENTAL TRANSFER

DATE: 01/22/08

DEPARTMENT HEAD: Commissioner Joe M. Flores - Pct No. 3

DEPARTMENT NAME: Pct #3 - CAP (1311)

ACCOUNT NUMBER: 7-1311-431-00-123-250-0-XXX

CONTACT PERSON: Norma Ceballos PHONE: (956)585-4509

SUBJECT: Intra-departmental Transfer

Honorable Commissioners' Court of Hidalgo County:

I submit for your consideration the following Intra-departmental transfer(s) in accordance with Local Government Code, Chapter 111, Subchapter C.

FROM OBJECT CODE	OBJECT NAME	TO OBJECT CODE	OBJECT NAME	AMOUNT
334	El Sol S/D #1 - Eng.& Arch Srv	339	El Sol S/D #1 - Other Prof Srv.	527.40
TOTAL				\$527.40

REASON: To cover advertising expenses

DEPARTMENT HEAD SIGNATURE

CC DATE

APPROVED COMMISSIONERS' COURT

ATTEST COUNTY CLERK

AI-7447

2.J.

Pct #3 Transfer R&B

CC CONSENT

Date: 01/22/2008

Submitted By: Norma Ceballos, COMM. PCT. #3

Department: COMM. PCT. #3

Agenda Area: Intradepartmental Transfers:

Information

CAPTION

2007 - Pct. #3 P/U Rd. (1203)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2007

ACCT. #: 7-1203-431-00-123-005-0-XXX

FUNDS AVAILABLE Y/N?: Yes

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

334-->626 \$20,000.00; Available balance as of 01/14/2008 \$37,400.00.

334-->343 \$1,500.00; Available balance as of 01/14/2008 \$37,400.00.

Attachments

Link: Pct #3 R&B

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Dina Trevino	01/10/2008 02:45 PM	APRV
2	Andres Castro	Andres Castro	01/14/2008 09:44 AM	APRV
3	Auditor's Office	Linda Fong	01/18/2008 07:58 AM	APRV
4	Court Administrator	Monica Badillo	01/18/2008 09:26 AM	APRV

Form Started By: Norma Ceballos

Started On: 01/10/2008 02:09 PM

Final Approval Date: 01/18/2008

INTRA-DEPARTMENTAL TRANSFER

DATE: 01/22/08

DEPARTMENT HEAD: Commissioner Joe M. Flores - Pct No. 3

DEPARTMENT NAME: Hidalgo County Precinct #3

ACCOUNT NUMBER: 7-1203-431-00-123-005-0-XXX

CONTACT PERSON: Norma Ceballos PHONE: (956)585-4509

SUBJECT: Intra-departmental Transfer

Honorable Commissioners' Court of Hidalgo County:

I submit for your consideration the following Intra-departmental transfer(s) in accordance with Local Government Code, Chapter 111, Subchapter C.

FROM OBJECT CODE	OBJECT NAME	TO OBJECT CODE	OBJECT NAME	AMOUNT
334	Engineer & Architect Srv.	626	Gasoline/Diesel (Bulk)	\$ 20,000.00
334	Engineer & Architect Srv.	343	Laundry & Dry Cleaning	\$ 1,500.00
TOTAL				\$ 21,500.00

REASON: Cover expected expense

DEPARTMENT HEAD SIGNATURE

CC DATE

APPROVED COMMISSIONERS' COURT

ATTEST COUNTY CLERK

AI-7491

2.K.

Line Item Transfer

CC CONSENT

Date: 01/22/2008

Submitted By: Veronica Lopez, BUDGET & MANAGEMENT

Submitted For: Valde Guerra

Department: BUDGET & MANAGEMENT

Agenda Area: Intradepartmental Transfers:

Information

CAPTION

2007 - Pct. 3- Parks (1213)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2007

ACCT. #: 7-1213-452-00-123-008-0-XXX

FUNDS AVAILABLE Y/N?: Yes

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

604 --> 212 \$50.00

Available balance as of 1/15/08; \$129.26

Attachments

Link: [Line Item Transfer](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Dina Trevino	01/15/2008 02:08 PM	APRV
2	Andres Castro	Andres Castro	01/15/2008 04:09 PM	APRV
3	Auditor's Office		01/18/2008 03:48 PM	NEW

Form Started By: Veronica Lopez

Started On: 01/15/2008 09:36 AM

Final Approval Date: 01/18/2008

Consent
AI- 7491

DEPARTMENT NAME: Budget & Management c/o Pct. 3 Parks_____

SUBJECT: Budget Intradepartmental Transfer in Accordance with Local Government Code, Chapter 111, Subchapter C.

I would like to request the following Intradepartmental Budget Transfer/s in accordance with Local Government Code, Chapter 111, Subchapter C.

FROM		TO		
OBJECT CODE	OBJECT NAME	OBJECT CODE	OBJECT NAME	AMOUNT
604	Chem, Drugs, Meds& Lab	212	Life Insurance	50.00
			TOTAL	50.00

CC DATE

ATTEST COUNTY CLERK

AI-7501

2.L.

2007 Line Item transfer for Pct. 4 P/U Rd (1204)

CC CONSENT

Date: 01/22/2008

Submitted By: Ivan Cantu, BUDGET & MANAGEMENT

Submitted For: Valde Guerra

Department: BUDGET & MANAGEMENT

Agenda Area: Intradepartmental Transfers:

Information

CAPTION

2007 - Precinct No. 4 - Paved/Unpaved Rd (1204)

BACKGROUND

To fund negative amount for object code 114, program #007 to close calendar year 2007.

Fiscal Impact

FISCAL YEAR: 2007

ACCT. #: 7-1204-431-00-124-007-0-XXX

FUNDS AVAILABLE Y/N?: Y

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

731 --> 114 \$150.55, Available Balance as of 1-15-08 \$38,478.42.

Attachments

Link: Pct. 4 P/U Rd LIT

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Ivan Cantu (Originator)	Ivan Cantu	01/15/2008 01:13 PM	APRV
2	Budget & Management	Dina Trevino	01/15/2008 02:22 PM	APRV
3	Erika Reyna		01/18/2008 03:48 PM	PEND
4	Auditor's Office		01/18/2008 03:48 PM	NEW

Form Started By: Ivan Cantu

Started On: 01/15/2008 11:25 AM

Final Approval Date: 01/18/2008

BUDGET INTRA-DEPARTMENTAL TRANSFER REQUEST

DATE: 1-15-08**AI 7501**DEPARTMENT HEAD: VALDE GUERRADEPARTMENT NAME: _DEPT. OF BUDGET & MANAGEMENT FOR PRECINCT 4 P/U RD.

ACCOUNT NUMBER: 7-1204-431-00-124-007-0-XXX

CONTACT PERSON: IVAN CANTU PHONE: (956) 292-7025 EXT. 5425

SUBJECT: Budget Intradepartmental Transfer in Accordance with Local Government Code, Chapter 111, Subchapter C.

Honorable Commissioner's Court of Hidalgo County:

I would like to request the following Intradepartmental Budget Transfer/s in accordance with Local Government Code, Chapter 111, Subchapter C.

[illegible]

REASON: TO FUND NEGATIVE BALANCE FOR OBJECT CODE 114 TO CLOSE 2007 CALENDAR YEAR.

DEPARTMENT HEAD SIGNATURE _____

CC DATE

BUDGET INTRA-DEPARTMENTAL TRANSFER REQUEST

APPROVED COMMISSIONERS COURT

ATTEST COUNTY CLERK

AI-7436

2.M.

Line Item Transfer

CC CONSENT

Date: 01/22/2008
Submitted By: Lil Hernandez, COUNTY CLERK
Submitted For: Lil Hernandez
Department: COUNTY CLERK
Agenda Area: Intradepartmental Transfers:

Information

CAPTION

2007 - County Clerk (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2007 ACCT. #: 7-1100-415-40-180-001-0-661
FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:
BUDGETARY IMPACT:
661-->583 \$162.00; available balance as of 1/16/08 \$1,388.49

Attachments

Link: [Line Item Transfer](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Dina Trevino	01/10/2008 01:52 PM	APRV
2	Manuel Chapa		01/10/2008 01:52 PM	NEW
3	Auditor's Office		01/10/2008 01:52 PM	
4	Court Administrator		01/10/2008 01:52 PM	
7	Manuel Chapa	Manuel Chapa	01/16/2008 01:47 PM	APRV
8	Auditor's Office	Linda Fong	01/18/2008 07:59 AM	APRV
9	Court Administrator	Monica Badillo	01/18/2008 09:26 AM	APRV

Form Started By: Lil Hernandez Started On: 01/10/2008 08:32 AM

Final Approval Date: 01/18/2008

January 10, 2008

SUBJECT: Budget Line Item Transfer(s)

Department Head: Arturo Guajardo, Jr.

Department Name: Hidalgo County Clerk's Office

Account Number: 7-1100-415-40-180-001-0

Honorable Commissioners' Court of Hidalgo County:

I submit to you for your consideration the following line-item transfers in accordance with Local Government Code, Chapter 111, Sub-chapter C.

FROM:	TO:	Amount:
7-1100-415-40-180-001-0-661	7-1100-415-40-180-001-0-583	\$162.00
CO-CLERK-MINOR OFFICE EQUIPMENT	CO- CLERK- TRAVEL OUT OF COUNTY	

REASON: Need additional funds in this account to cover expenditures for travel out of county.

TOTAL: \$162.00

DEPARTMENT HEAD SIGNATURE:

APPROVED COMMISSIONERS' COURT:

DATE:

ATTEST COUNTY CLERK:

____/____/____

AI-7440

2.N.

**County Court #5 Line item transfer (2007 Court #5
7-1100-412-00-025-001-442)**

CC CONSENT

Date: 01/22/2008
Submitted By: Javier Mireles, COUNTY COURT #5
Submitted For: Javier Mireles
Department: COUNTY COURT #5
Agenda Area: Intradepartmental Transfers:

Information

CAPTION

2007 - County Court At Law #5 (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2007 ACCT. #: 7-1100-412-00-025-001-0-583
FUNDS AVAILABLE Y/N?: Yes MATCHING FUNDS Y/N?:
BUDGETARY IMPACT:
583 --> 442 \$274.00
Available balance as of 1/10/08 \$288.52

Attachments

Link: [AI- 7440](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Dina Trevino	01/10/2008 11:03 AM	APRV
2	Veronica Lopez	Veronica Lopez	01/10/2008 01:31 PM	APRV
3	Auditor's Office	Linda Fong	01/18/2008 08:00 AM	APRV
4	Court Administrator	Monica Badillo	01/18/2008 09:26 AM	APRV

Form Started By: Javier Mireles
Started On: 01/10/2008 10:42 AM

Final Approval Date: 01/18/2008

Attest County Clerk

AI-7471

2.O.

Health Division - Line Item Trf

CC CONSENT

Date: 01/22/2008

Submitted By: Dan Beltran, HEALTH & HUMAN SERVICES DEPT.

Department: HEALTH & HUMAN SERVICES DEPT.

Agenda Area: Intradepartmental Transfers:

Information

CAPTION

2007- Health Department (1334)

BACKGROUND

C. O. Series 2004

Fiscal Impact

FISCAL YEAR: 2007

ACCT. #: 7-1334-441-00-340-021-0-XXX

FUNDS AVAILABLE Y/N?: Y

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

720-->452 \$ 79,400.00; Available account balance as of 01/15/08 \$ 1,500,000.00.

Attachments

Link: [LIT](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Dina Trevino	01/14/2008 08:27 AM	APRV
2	Erika Reyna	Erika Reyna	01/15/2008 09:57 AM	APRV
3	Auditor's Office	Linda Fong	01/18/2008 08:15 AM	APRV
4	Court Administrator	Monica Badillo	01/18/2008 09:27 AM	APRV

Form Started By: Dan Beltran

Started On: 01/11/2008 03:02 PM

Final Approval Date: 01/18/2008

INTRA-DEPARTMENTAL TRANSFER

DATE: January 15, 2008

DEPARTMENT HEAD: Eduardo Olivarez **AI# 7471**

DEPARTMENT NAME: Hidalgo County Health Dept.

ACCOUNT NUMBER: 7-1334-441-00-340-021-0-XXX

CONTACT PERSON: Dan Beltran PHONE: _____

SUBJECT: Intra-departmental Transfer

Honorable Commissioners' Court of Hidalgo County:

I submit for your consideration the following Intra-departmental transfer(s) in accordance with Local Government Code, Chapter 111, Subchapter C.

FROM OBJECT CODE	OBJECT NAME	TO OBJECT CODE	OBJECT NAME	AMOUNT
720	Buildings	452	Bldg. Add. And Renov.	\$ 79,400.00
TOTAL				\$ 79,400.00

REASON: Funds needed in the object code listed above in order to meet anticipated expenditures.

DEPARTMENT HEAD SIGNATURE

CC DATE

APPROVED COMMISSIONERS' COURT

ATTEST COUNTY CLERK

AI-7434

2.P.

Intra Dept. Transfer

CC CONSENT

Date: 01/22/2008

Submitted By: Stephanie Palacios, DISTRICT CLERK

Submitted For: Laura Hinojosa

Department: DISTRICT CLERK

Agenda Area: Intradepartmental Transfers:

Information

CAPTION

2007 - District Clerk (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2007

ACCT. #: 7-1100-412-00-090-001-0-XXX

FUNDS AVAILABLE Y/N?: Y

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

\$753.61 available balance in object code 665 as of 01/10/2008. RC

\$235.00 available balance in object code 584 as of 01/10/2008. RC

\$56.23 available balance in object code 602 as of 01/10/2008. RC

\$.52 available balance in object code 608 as of 01/10/2008. RC

Attachments

Link: District Clerk LIT

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Dina Trevino	01/10/2008 08:10 AM	APRV
2	Rosalinda Cantu	Rosie Cantu	01/10/2008 09:52 AM	APRV
3	Auditor's Office	Linda Fong	01/18/2008 08:02 AM	APRV
4	Court Administrator	Monica Badillo	01/18/2008 09:26 AM	APRV

Form Started By: Stephanie
Palacios

Started On: 01/09/2008 05:26
PM

Final Approval Date: 01/18/2008

Consent

ATTEST COUNTY CLERK

AI-7388

2.Q.

MONIE TRANSFERS

CC CONSENT

Date: 01/22/2008

Submitted By: Robert Leal, J.P. 4, 2

Department: J.P. 4, 2

Agenda Area: Intradepartmental Transfers:

Information

CAPTION

2007 - J.P. PCT. 4, PL.2 (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2007

ACCT. #: 7-1100-412-00-068-001-0-XXX

FUNDS AVAILABLE Y/N?: Yes

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

581 --> 534 \$300.00

Available balance as of 1/09/08 \$377.24

550 --> 532 \$250.00

Available balance as of 1/09/08 \$452.00

Attachments

Link: [AI- 7388](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Dina Trevino	01/08/2008 04:29 PM	APRV
2	Veronica Lopez	Veronica Lopez	01/09/2008 10:58 AM	APRV
3	Auditor's Office	Linda Fong	01/18/2008 07:44 AM	APRV
4	Court Administrator	Monica Badillo	01/18/2008 09:26 AM	APRV

Form Started By: Robert Leal

Started On: 01/08/2008 03:42 PM

Final Approval Date: 01/18/2008

DATE: 12/08/2008

DEPARTMENT HEAD: JP Mary Alice Palacios

DEPARTMENT NAME: Justice of the Peace-Pct. 4, Pl. 2

ACCOUNT NUMBER: 7-1100-412-00-068-001-0-XXX

SUBJECT: BUDGET LINE-ITEM TRANSFER

Honorable Commissioner's Court of Hidalgo County

I submit to you for your consideration the following line-item transfers in accordance with Local Government: Code, Chapter 111, Subchapter C.:

FROM:

TO:

OBJECT CODE	OBJECT NAME	OBJECT CODE	OBJECT NAME NAME	AMOUNT
1) 581	<i>Travel In County</i>	534	<i>Internet</i>	<i>\$300.00</i>
550	<i>Printing And Binding</i>	532	<i>Cell Phone</i>	<i>\$250.00</i>
		<i>Total</i>		<i>\$550.00</i>

REASON:

- 1) Please consider this line item transfer to object code 534 and 532 to pay balances for December 2007.

Judge Mary Alice Palacios
DEPARTMENT HEAD

APPROVED COMMISSIONERS' COURT

DATE

ATTEST COUNTY CLERK

AI-7380

2.R.

Line Item Transfer

CC CONSENT

Date: 01/22/2008
Submitted By: Joel Rivera, CONSTABLE PCT. #1
Submitted For: Joel Rivera
Department: CONSTABLE PCT. #1
Agenda Area: Intradepartmental Transfers:

Information

CAPTION

2007- Constable Precinct 1 (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2007 ACCT. #: 7-1100-421-00-291-001-0-XXX
FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:
BUDGETARY IMPACT:
611-->605 \$ 5.88; Available account balance as of 01/08/08 \$ 47.00.

Attachments

Link: [LIT1](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Dina Trevino	01/08/2008 03:29 PM	APRV
2	Erika Reyna	Erika Reyna	01/08/2008 03:54 PM	APRV
3	Auditor's Office	Linda Fong	01/18/2008 07:45 AM	APRV
4	Court Administrator	Monica Badillo	01/18/2008 09:26 AM	APRV

Form Started By: Joel Rivera
Started On: 01/08/2008 02:58 PM
Final Approval Date: 01/18/2008

DATE: January 8, 2008

AI# _____

DEPARTMENT HEAD: Celestino Avila Jr.

DEPARTMENT NAME: Constable Precinct 1 - (291)

ACCOUNT NUMBER: 7-1100-421-00-291-001-0

SUBJECT: Budget Line–Item Transfer (s)

Honorable Commissioner’s Court of Hidalgo County:

I submit to you for your consideration the following line–item transfers in accordance with Local Government: Code, Chapter 111, Subchapter C.:

FROM:			TO:		
OBJECT CODE	OBJECT NAME	→	OBJECT CODE	OBJECT NAME	AMOUNT
611	Police Supplies	→	605	Clothing & Uniforms	5.88
		→			
		→			
		→			
		→			
		→			
		→			
		→			
		→			
		→			
		→			
		→			
		→			
			TOTAL		\$5.88

REASON(s): As per Auditor’s Office to needed for full payment for uniforms purchased.

Blanca I. Sanchez Chief Deputy
DEPARTMENT HEAD SIGNATURE / DESIGNEE

APPROVED COMMISSIONERS’ COURT

DATE

ATTEST COUNTY CLERK

AI-7478

2.S.

**LINE ITEM TRANSFER
CC CONSENT**

Date: 01/22/2008

Submitted By: Kimberly Echavarria, J.P. 3, 1

Department: J.P. 3, 1

Agenda Area: Intradepartmental Transfers:

Information

CAPTION

2007 - J.P. Pct. 3, Pl. 1 (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2007

ACCT. #: 7-1100-412-00-065-001-0-XXX

FUNDS AVAILABLE Y/N?: Yes

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

640 --> 442 \$22.53

Available balance as of 1/16/08; \$155.00

Attachments

Link: [07 LINE ITEM TRANSFER](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Dina Trevino	01/15/2008 09:31 AM	APRV
2	Veronica Lopez	Veronica Lopez	01/16/2008 08:16 AM	APRV
3	Auditor's Office	Linda Fong	01/18/2008 08:28 AM	APRV
4	Court Administrator	Monica Badillo	01/18/2008 09:27 AM	APRV
Form Started By: Kimberly Echavarria			Started On: 01/14/2008 02:17 PM	
Final Approval Date: 01/18/2008				

DATE: January 18, 2008

DEPARTMENT NAME: 065 JP Pct. 3 Pl. 1

ACCOUNT NUMBER: 7-1100-412-00-065-001-0-XXX

SUBJECT: Line Item Transfer

Honorable Commissioners' Court of Hidalgo County:

I submit to you for your consideration the following line-item transfer(s) in accordance with Local Government Code, Chapter 111, Subchapter C.

[illegible]

REASON: The above \$22.53 is needed to liquidate some final invoices for FY 2007.

Luis J. Garza

DEPARTMENT HEAD

APPROVED COMMISSIONERS' COURT

1/14/2008
DATE

ATTEST COUNTY CLERK

AI-7495

2.T.

Line Item Transfer

CC CONSENT

Date: 01/22/2008

Submitted By: Veronica Lopez, BUDGET & MANAGEMENT

Submitted For: Valde Guerra

Department: BUDGET & MANAGEMENT

Agenda Area: Intradepartmental Transfers:

Information

CAPTION

2007 - Law Library (1247)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2007

ACCT. #: 7-1247-412-50-100-001-0-XXX

FUNDS AVAILABLE Y/N?: Yes

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

550 --> 212 \$15.00

Available balance as of 1/15/08; \$1,494.35

Attachments

Link: [Line Item Transfer](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Dina Trevino	01/15/2008 02:12 PM	APRV
2	Andres Castro	Andres Castro	01/15/2008 08:49 PM	APRV
3	Rey Salazar	Rey Salazar	01/16/2008 10:47 AM	APRV
4	Auditor's Office		01/18/2008 03:48 PM	NEW

Form Started By: Veronica Lopez

Started On: 01/15/2008 10:00 AM

Final Approval Date: 01/18/2008

DATE: January 15, 2008 **Consent**
AI- 7495

DEPARTMENT HEAD: Valde Guerra

DEPARTMENT NAME: Budget & Management c/o Law Library_____

ACCOUNT NUMBER: 7-1247-412-50-100-001-0-XXX

SUBJECT: Budget Intradepartmental Transfer in Accordance with Local Government Code, Chapter 111, Subchapter C.

Honorable Commissioner's Court of Hidalgo County:

I would like to request the following Intradepartmental Budget Transfer/s in accordance with Local Government Code, Chapter 111, Subchapter C.

FROM		TO		
OBJECT CODE	OBJECT NAME	OBJECT CODE	OBJECT NAME	AMOUNT
550	Printing and Binding	212	Life Insurance	15.00
			TOTAL	15.00

REASON: Transfer needed to cover negative balance.

DEPARTMENT HEAD SIGNATURE

CC DATE

APPROVED COMMISSIONERS COURT

ATTEST COUNTY CLERK

AI-7476

2.U.

Line Item Transfer

CC CONSENT

Date: 01/22/2008
Submitted By: Joel Rivera, CONSTABLE PCT. #1
Submitted For: Joel Rivera
Department: CONSTABLE PCT. #1
Agenda Area: Intradepartmental Transfers:

Information

CAPTION

2007 - Constable Precinct 1 (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2007 ACCT. #: 7-1100-421-00-291-001-0-XXX
FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:
BUDGETARY IMPACT:
434-->682 \$ 470.92; Available account balance as of 01/15/08 \$ 1,210.08.

Attachments

Link: LIT2

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Dina Trevino	01/14/2008 02:14 PM	APRV
2	Erika Reyna	Erika Reyna	01/15/2008 08:39 AM	APRV
3	Auditor's Office	Linda Fong	01/18/2008 08:29 AM	APRV
4	Court Administrator	Monica Badillo	01/18/2008 09:27 AM	APRV

Form Started By: Joel Rivera
Started On: 01/14/2008 11:46 AM
Final Approval Date: 01/18/2008

DATE: January 14, 2008

AI# _____

DEPARTMENT HEAD: Celestino Avila Jr.

DEPARTMENT NAME: Constable Precinct 1 - (291)

ACCOUNT NUMBER: 7-1100-421-00-291-001-0

SUBJECT: Budget Line–Item Transfer (s)

Honorable Commissioner’s Court of Hidalgo County:

I submit to you for your consideration the following line–item transfers in accordance with Local Government: Code, Chapter 111, Subchapter C.:

FROM:		TO:			
OBJECT CODE	OBJECT NAME	→	OBJECT CODE	OBJECT NAME	AMOUNT
434	Vehicle R & M Service	→	682	Gasoline / Diesel	470.92
		→			
		→			
		→			
		→			
		→			
		→			
		→			
		→			
		→			
		→			
		→			
		→			
		TOTAL			\$470.92

REASON(s): As per Auditor’s Office needed for full payment for fuel for December 2007.

Blanca I. Sanchez Chief Deputy
DEPARTMENT HEAD SIGNATURE / DESIGNEE

APPROVED COMMISSIONERS’ COURT

/ /
DATE

ATTEST COUNTY CLERK

AI-7482

2.V.

Line item transfer

CC CONSENT

Date: 01/22/2008

Submitted By: Fred Zamarripa, TREASURER'S OFFICE

Submitted For: Norma Garcia

Department: TREASURER'S OFFICE

Agenda Area: Intradepartmental Transfers:

Information

CAPTION

2007 - County Treasurer (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2007

ACCT. #: 7-1100-415-16-150-001-0-XXX

FUNDS AVAILABLE Y/N?: Y

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

602-->584 \$ 20.00; Available account balance as of 01/15/08 \$ 31.35.

640-->584 \$ 20.00; Available account balance as of 01/15/08 \$ 21.24.

Attachments

Link: [LIT](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Dina Trevino	01/15/2008 09:33 AM	APRV
2	Erika Reyna	Erika Reyna	01/15/2008 10:19 AM	APRV
3	Auditor's Office		01/18/2008 03:48 PM	NEW

Form Started By: Fred Zamarripa
Started On: 01/14/2008 03:38 PM

Final Approval Date: 01/18/2008

Date: January 14, 2008
Department Head: Norma G. Garcia
Department Name: Treasurer's Office
Account Number: 7'-1100-415-16-150-001-0-

Subject: Budget Line-Item Transfer(s)

Honorable commissioners' Court of Hidalgo County:

I submit to you for your consideration the following line-item transfer(s) in accordance with Local Government Code, Chapter 111, Subchapter C.:

FROM			TO		AMOUNT
OBJECT NUMBER	ACCOUNT (OBJECT) NAME		OBJECT NUMBER	ACCOUNT (OBJECT) NAME	
602	Paper Supplies	-->	584	Registration Fees	20.00
640	Reference Materials	-->	584	Registration Fees	20.00
		-->			
		-->			
		-->			
		-->			
		-->			
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		-->			
			TOTAL		40.00

Reason:

To reimburse registration paid by County Treasurer.

Norma G. Garcia
Hidalgo County Treasurer

Approved Commissioners' Court

Date

Attest County Clerk

AI-7481

2.W.

Line Item Transfer

CC CONSENT

Date: 01/22/2008
Submitted By: Dora Gutierrez, COUNTY COURT #1
Submitted For: Judge Rudy Gonzalez
Department: COUNTY COURT #1
Agenda Area: Intradepartmental Transfers:

Information

CAPTION

2007 - County Court At Law #1 (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2007 ACCT. #: 7-1100-412-00-021-001-0-XXX
FUNDS AVAILABLE Y/N?: Yes MATCHING FUNDS Y/N?:
BUDGETARY IMPACT:
831-->630 \$420.36; Available balance as of 01/18/2008 \$827.79.

Attachments

Link: [Line Item Transfer](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Dina Trevino	01/15/2008 09:32 AM	APRV
2	Andres Castro	Andres Castro	01/15/2008 11:01 AM	APRV
3	Auditor's Office	Becky Morales	01/18/2008 08:33 AM	APRV
4	Ana Galvan	Anna Galvan	01/18/2008 09:28 AM	APRV
5	Court Administrator	Monica Badillo	01/18/2008 09:45 AM	APRV

Form Started By: Dora Gutierrez

Started On: 01/14/2008 03:35 PM

Final Approval Date: 01/18/2008

INTRA-DEPARTMENTAL TRANSFER

AI-7481-Amended

DATE: January 18, 2008

DEPARTMENT HEAD: JUDGE RUDY GONZALEZ

DEPARTMENT NAME: COUNTY COURT AT LAW #1

ACCOUNT NUMBER: 7-1100-412-00-021-001-0-XXX

CONTACT PERSON: DORA GUTIERREZ PHONE: 956.318.2375

SUBJECT: Intra-departmental Transfer

Honorable Commissioners' Court of Hidalgo County:

I submit for your consideration the following Intra-departmental transfer(s) in accordance with Local Government Code, Chapter 111, Subchapter C.

FROM OBJECT CODE	OBJECT NAME	TO OBJECT CODE	OBJECT NAME	AMOUNT
831	COURT COSTS & INVESTIGATION	630	FOOD	\$ 420.36
TOTAL				\$ 420.36

REASON: Intradepartmental transfer needed to cover pending invoices in the above mentioned object code for year 2007.

DEPARTMENT HEAD SIGNATURE

CC DATE

APPROVED COMMISSIONERS' COURT

ATTEST COUNTY CLERK

AI-7486

2.X.

2007 Intradepartmental transfers (2) for the Workers' Compensation Fund (2202)

CC CONSENT

Date: 01/22/2008

Submitted By: Dale Kennan, BUDGET & MANAGEMENT

Submitted For: Workers' Compensation Fund (2202)

Department: BUDGET & MANAGEMENT

Agenda Area: Intradepartmental Transfers:

Information

CAPTION

2007 - Workers' Compensation fund (2202) (programs 063 & 065)

BACKGROUND

Fiscal Impact

FISCAL YEAR:

ACCT. #: 7-2202-419-50-115-063-0-XXX

FUNDS AVAILABLE Y/N?: Y

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

From 333 to 141 in the amount of \$7,000.00. Available balance in 333 is \$39,094.17 as of 1/15/08.

FISCAL YEAR:

ACCT. #: 7-2202-419-50-115-065-0-XXX

FUNDS AVAILABLE Y/N?: Y

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

From 113 to 117, 211, & 212 in the amounts of \$12.00, \$1,010.00, & \$13.00 (respectively). Available balance in 113 is \$8,089.18 as of 1/15/08.

Attachments

Link: [2007 Intra for Self-funded Worker' Compensation Fund \(2202\) HEADSTART](#)

Link: [2007 Intra for Self-funded Worker' Compensation Fund \(2202\) W-C Division](#)

Form Routing/Status

Route Seq Inbox

Approved By Date

Status

1 Budget & Management Dina Trevino 01/15/2008 09:41 AM APRV

2 Rosalinda Cantu 01/18/2008 03:48 PM NEW

Form Started By: Dale Kennan

Started On: 01/15/2008 08:58 AM

Final Approval Date: 01/18/2008

DATE: January 15, 2008

2007 Transfer



DEPARTMENT
HEAD: Valde Guerra

DEPARTMENT Department of Budget & Management for
NAME: Workers' Compensation Fund (2202)

ACCOUNT
NUMBER: 7-2202-419-50-115-063-0-XXX

Contact Person: Dale Kennan **Ph#:** (956) 292-7025 Ext. 5406

SUBJECT: **Intradepartmental transfer(s)** (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C.

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intradepartmental transfer(s) (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C.

FROM		TO		
OBJECT CODE	OBJECT DESCRIPTION	OBJECT CODE	OBJECT DESCRIPTION	AMOUNT
333	HEADSTART W/C-LEGAL & EXPERT WITNESS SRV	141	HEADSTART W/C-LOST WAGES	7,000.00
TOTAL				7,000.00

REASON:
Transfer from HEADSTART W/C-LEGAL & EXPERT WITNESS SRV to HEADSTART W/C-LOST WAGES to fund the negative balance and fund through the end of 2007.

DEPARTMENT HEAD SIGNATURE _____

/ /

DATE

APPROVED COMMISSIONERS' COURT

ATTEST COUNTY CLERK

DATE: January 15, 2008

2007

Transfer



DEPARTMENT
HEAD: Valde Guerra

DEPARTMENT Department of Budget & Management for
NAME: Workers' Compensation Fund (2202)

ACCOUNT
NUMBER: 7-2202-419-50-115-065-0-XXX

Contact Person: Dale Kennan **Ph#:** (956) 292-7025 Ext. 5406

SUBJECT: **Intradepartmental transfer(s)** (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C.

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intradepartmental transfer(s) (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C.

FROM	OBJECT DESCRIPTION	TO	OBJECT DESCRIPTION	AMOUNT
OBJECT CODE		OBJECT CODE		
113	DBM-W/C DIV-PERM F/T EMPLOYEES	117	DBM-W/C DIV-SUPPLEMENTAL PAY	12.00
113	DBM-W/C DIV-PERM F/T EMPLOYEES	211	DBM-W/C DIV-HEALTH INSURANCE	1,010.00
113	DBM-W/C DIV-PERM F/T EMPLOYEES	212	DBM-W/C DIV-LIFE INSURANCE	13.00
TOTAL				1,035.00

REASON:
Transfer from DBM-W/C DIV-PERM F/T EMPLOYEES to various objects to fund the negative balance at the end of 2007.

DEPARTMENT HEAD SIGNATURE

/ /

DATE

APPROVED COMMISSIONERS' COURT

ATTEST COUNTY CLERK

AI-7468

2.Y.

child welfare transfer-2007 \$700.00

CC CONSENT

Date: 01/22/2008

Submitted By: Monica Badillo, BUDGET & MANAGEMENT

Submitted For: Hector Ortiz, Child Welfare

Department: BUDGET & MANAGEMENT

Agenda Area: Intradepartmental Transfers:

Information

CAPTION

2007 - Child Welfare (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2007

ACCT. #: 7-1100-444-00-360-001-0-590

FUNDS AVAILABLE Y/N?: Yes

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

590 --> 583 \$700.00

Available balance as of 1/14/08; \$1,445.00

Attachments

Link: [transfer](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Dina Trevino	01/11/2008 03:00 PM	APRV
2	Veronica Lopez	Veronica Lopez	01/16/2008 11:01 AM	APRV
3	Auditor's Office	Linda Fong	01/18/2008 08:03 AM	APRV
4	Court Administrator (Originator)	Monica Badillo	01/18/2008 09:27 AM	APRV

Form Started By: Monica Badillo

Started On: 01/11/2008 11:30 AM

Final Approval Date: 01/18/2008

AI-7506

2.Z.

Line Item Transfer

CC CONSENT

Date: 01/22/2008
Submitted By: Virginia Rodriguez, SHERIFF DEPT.
Submitted For: Virginia Rodriguez
Department: SHERIFF DEPT.
Agenda Area: Intradepartmental Transfers:

Information

CAPTION

2007 - Sheriff's Office - Adult Detention Center (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2007 ACCT. #: 7-1100-423-21-280-002-0-
FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:
BUDGETARY IMPACT:
425 --> 411 \$2,300.00, Available Balance for calendar year 2007 as of 1-16-08
\$3,400.00

Attachments

Link: 7506 07 Sheriff's Office
LIT

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Anacleto Martinez	Anacleto Martinez	01/16/2008 09:59 AM	APRV
2	Budget & Management	Dina Trevino	01/16/2008 12:23 PM	APRV
3	Ivan Cantu	Ivan Cantu	01/16/2008 01:31 PM	APRV
4	Auditor's Office		01/18/2008 03:48 PM	NEW

Form Started By: Virginia Rodriguez
Started On: 01/15/2008 01:56 PM
Final Approval Date: 01/18/2008

DATE: JANUARY 15, 2008

DEPARTMENT HEAD: Guadalupe "Lupe" Trevino

DEPARTMENT NAME: Hidalgo County Adult Detention Center

ACCOUNT NUMBER: 7-1100-423-21-280-002-0-

SUBJECT: **Budget Line-Item Transfer (s)**

Honorable Commissioners' Court of Hidalgo County:

I submit to you for your consideration the following line-item transfers in accordance with Local Government Code, Chapter 111, Subchapter C.:

FROM		TO			
ACCOUNT NUMBER	ACCOUNT (OBJECT) NAME		ACCOUNT NUMBER	ACCOUNT (OBJECT) NAME	AMOUNT
7-1100-423-21-280-002-0-425	PEST CONTROL		7-1100-423-21-280-002-0-411	WATER/SEWERAGE	2,300.00
- - - - -		➔	- - - - -		
- - - - -		➔	- - - - -		
- - - - -		➔	- - - - -		
TOTAL					\$2,300.00

REASON: FUNDS ARE NEEDED TO COVER DECEMBER WATER BILL FOR THE

ADULT DETENTION CENTER

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT / / DATE ATTEST COUNTY CLERK

AI-7499

2.AA.

**Headstart Kitchen-Intra-dept LIT
CC CONSENT**

Date: 01/22/2008

Submitted By: Manuel Chapa, BUDGET & MANAGEMENT

Department: BUDGET & MANAGEMENT

Agenda Area: Intradepartmental Transfers:

Information

CAPTION

2007 - Buildings & Grounds - CO 2006 (1336)

BACKGROUND

To reclassify to the correct object code; this is for the construction of the Headstart Kitchen Building.

Fiscal Impact

FISCAL YEAR: 2007

ACCT. #: 7-1336-444-00-220-032-0-452

FUNDS AVAILABLE Y/N?: Y

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

452-->720 \$500,000.00; available balance as of 1/15/08 \$500,000.00

Attachments

Link: [intra-dept LIT](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Dina Trevino	01/15/2008 02:19 PM	APRV
2	Veronica Lopez	Veronica Lopez	01/16/2008 10:56 AM	APRV
3	Auditor's Office		01/18/2008 03:48 PM	NEW
Form Started By: Manuel Chapa			Started On: 01/15/2008 10:46 AM	
Final Approval Date: 01/18/2008				

AI-7500

2.BB.

**Intradepartment transfer for Courthouse Security
CC CONSENT**

Date: 01/22/2008
Submitted By: Andres Castro, BUDGET & MANAGEMENT
Submitted For: Valde Guerra
Department: BUDGET & MANAGEMENT
Agenda Area: Intradepartmental Transfers:

Information

CAPTION

2007 - Courthouse Security (1241)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2007 ACCT. #: 7-1241-421-23-115-044-0-XXX
FUNDS AVAILABLE Y/N?: Yes MATCHING FUNDS Y/N?:
BUDGETARY IMPACT:
748-->211 \$17.17; Available balance as of 01/15/2008 \$2,595.00.
748-->212 \$9.56; Available balance as of 01/15/2008 \$2,595.00.

Attachments

Link: [LIT](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Dina Trevino	01/15/2008 02:21 PM	APRV
2	Veronica Lopez	Veronica Lopez	01/16/2008 11:11 AM	APRV
3	Auditor's Office		01/18/2008 03:48 PM	NEW

Form Started By: Andres Castro
Started On: 01/15/2008 11:23 AM
Final Approval Date: 01/18/2008

AI-7504

2.CC.

Intradepartmental transfer for ROW Dept.

CC CONSENT

Date: 01/22/2008

Submitted By: Andres Castro, BUDGET & MANAGEMENT

Submitted For: Valde Guerra

Department: BUDGET & MANAGEMENT

Agenda Area: Intradepartmental Transfers:

Information

CAPTION

2007 - ROW Department (1200)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2007

ACCT. #: 7-1200-431-00-260-001-0-XXX

FUNDS AVAILABLE Y/N?: Yes

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Available balance in object code 711, ROW, as of 01/15/2008 \$113,054.00

-->113 \$43,010.25

-->211 \$4,164.40

-->212 \$4.68

-->220 \$1,734.98

-->230 \$2,233.92

-->250 \$165.16

Attachments

Link: [LIT](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Dina Trevino	01/15/2008 02:23 PM	APRV
2	Manuel Chapa	Manuel Chapa	01/16/2008 02:17 PM	APRV
3	Auditor's Office		01/18/2008 03:48 PM	NEW

Form Started By: Andres Castro

Started On: 01/15/2008 01:38 PM

Final Approval Date: 01/18/2008

AI-7559

2.DD.

**Intra Dept. Transfer
CC CONSENT**

Date: 01/22/2008
Submitted By: Stephanie Palacios, DISTRICT CLERK
Submitted For: Laura Hinojosa
Department: DISTRICT CLERK
Agenda Area: Intradepartmental Transfers:

Information

CAPTION

2007 - District Clerk (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2007 ACCT. #: 7-1100-412-00-090-001-0-XXX
FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

531 --> 535 \$102.76, 601 \$500.00, 631 \$50.00. Available Balance as of 1-17-08
\$4,235.12

Transfer needed to cover negative balance in object code 535 and open encumbrances
for objects 601 & 631. Period 13 is in process. Remaining balances will close to
General Fund Balance at year end.

Attachments

Link: [Intra Transfer](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Dina Trevino	01/16/2008 05:05 PM	APRV
2	Ivan Cantu	Ivan Cantu	01/17/2008 07:38 AM	APRV
3	Auditor's Office		01/18/2008 03:48 PM	NEW

Form Started By: Stephanie Palacios
Started On: 01/16/2008 05:01 PM
Final Approval Date: 01/18/2008

AI-7515

2.EE.

Intradepartmental Transfer

CC CONSENT

Date: 01/22/2008

Submitted By: Anna Galvan, BUDGET & MANAGEMENT

Submitted For: CCL # 6 - Judge Albert Garcia

Department: BUDGET & MANAGEMENT

Agenda Area: Intradepartmental Transfers:

Information

CAPTION

2007 - County Court at Law # 6 (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2007

ACCT. #: 7-1100-412-00-026-001-0-XXX

FUNDS AVAILABLE Y/N?: Y

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

890-->607 \$ 50.00; Available account balance as of 01/16/08 \$ 7,829.70.

Attachments

Link: [Line Item Transfer](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Dina Trevino	01/15/2008 04:19 PM	APRV
2	Erika Reyna	Erika Reyna	01/16/2008 10:08 AM	APRV
3	Auditor's Office		01/18/2008 03:48 PM	NEW

Form Started By: Anna Galvan

Started On: 01/15/2008 02:31 PM

Final Approval Date: 01/18/2008

INTRA-DEPARTMENTAL TRANSFER

Date: January 15, 2008

Department Head: Judge Albert Garcia

Department Name: County Court at Law #6

Account Number: 7-1100-412-00-026-001-0-XXX

Subject: Intra-departmental Transfer/s

Honorable Commissioners' Court of Hidalgo County:

I submit for your consideration the following Intra-departmental transfer/s in accordance with Local Government Code Chapter 111, Subchapter C.:

From: Object Code	Object Name	To: Object Code	Object Name	Amount
890	Other	607	Cleaning & Janitorial Supplies	\$ 50.00
Total:				\$ 50.00

Reason: Intra-departmental transfer is needed in order to pay an outstanding invoice.

Department Head Signature

Date

Approved Commissioners' Court

Attest County Clerk

AI-7558

2.FF.

Line Item Transfer

CC CONSENT

Date: 01/22/2008
Submitted By: Dora Gutierrez, COUNTY COURT #1
Submitted For: Judge Rudy Gonzalez
Department: COUNTY COURT #1
Agenda Area: Intradepartmental Transfers:

Information

CAPTION

2007 - County Court at Law No.1 (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2007 ACCT. #: 7-1100-412-00-021-001-0-831
FUNDS AVAILABLE Y/N?: Yes MATCHING FUNDS Y/N?:
BUDGETARY IMPACT:
831 --> 666 \$51.15
Available balance as of 1/16/08; \$827.79

Attachments

Link: [Line Item Transfer](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Dina Trevino	01/16/2008 04:53 PM	APRV
2	Veronica Lopez	Veronica Lopez	01/16/2008 05:03 PM	APRV
3	Auditor's Office		01/18/2008 03:48 PM	NEW

Form Started By: Dora Gutierrez
Started On: 01/16/2008 04:44 PM
Final Approval Date: 01/18/2008

INTRA-DEPARTMENTAL TRANSFER

DATE: January 18, 2008

DEPARTMENT HEAD: JUDGE RUDY GONZALEZ

DEPARTMENT NAME: COUNTY COURT AT LAW #1

ACCOUNT NUMBER: 7-1100-412-00-021-001-0

CONTACT PERSON: DORA GUTIERREZ PHONE: 956.318.2375

SUBJECT: Intra-departmental Transfer

Honorable Commissioners' Court of Hidalgo County:

I submit for your consideration the following Intra-departmental transfer(s) in accordance with Local Government Code, Chapter 111, Subchapter C.

FROM OBJECT CODE	OBJECT NAME	TO OBJECT CODE	OBJECT NAME	AMOUNT
831	COURT COST & INVESTIGATION	666	MINOR OFFICE FURNITURE	\$ 51.15
TOTAL				\$ 51.15

REASON: COURT NEEDS ADDITIONAL FUNDS TO COVER EXPENSES CONFERENCE TABLE & CHAIRS.

DEPARTMENT HEAD SIGNATURE

CC DATE

APPROVED COMMISSIONERS COURT

ATTEST COUNTY CLERK

AI-7556

2.GG.

District Attorney's Office Line Item Transfers for 2007 & 2008

CC CONSENT

Date: 01/22/2008
Submitted By: Roy Cazares, DISTRICT ATTORNEY
Submitted For: Roy Cazares
Department: DISTRICT ATTORNEY
Agenda Area: Intradepartmental Transfers:

Information

CAPTION

1. 2007- District Attorney's Office (1223)
2. 2008- District Attorney's Office (1223)
3. 2008- District Attorney's Office (1222)

BACKGROUND

Funds being used are from the D.A. Investigation and Hot Checks Accounts.

Fiscal Impact

FISCAL YEAR: 2007 ACCT. #: 7-1223-412-00-080-007-0-XXX
FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:
BUDGETARY IMPACT:
113-->114 \$ 1,800.00; Available account balance as of 01/17/08 \$ 9,477.04.

FISCAL YEAR: 2008 ACCT. #: 8-1223-412-00-080-007-0-XXX
FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:
BUDGETARY IMPACT:
Object code 890 available balance as of 01/17/08 \$ 5,000.00.
-->747 \$ 1,171.00
-->667 \$ 2,880.00

FISCAL YEAR: 2008 ACCT. #: 8-1222-412-00-080-006-0-XXX
FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:
BUDGETARY IMPACT:
Object code 890 available balance as of 01/17/08 \$ 5,000.00.
-->342 \$ 1,680.00
-->550 \$ 3,200.00

Attachments

Link: [DALITHC200801](#)

Link: [LIT](#)

Link: [LIT-2](#)

Form Routing/Status

Route Seq Inbox		Approved By Date		Status
1	Budget & Management	Dina Trevino	01/16/2008 04:57 PM	APRV
2	Erika Reyna	Erika Reyna	01/17/2008 11:00 AM	APRV
3	Auditor's Office		01/18/2008 03:48 PM	NEW
Form Started By: Roy Cazares			Started On: 01/16/2008 04:06 PM	
Final Approval Date: 01/18/2008				

INTRA-DEPARTMENTAL TRANSFER

DATE: **January 18, 2008**

DEPARTMENT HEAD: **Rene Guerra, Criminal District Attorney**

DEPARTMENT NAME: **District Attorney's Office**

ACCOUNT NUMBER: **8-1222-412-00-080-006-0-XXX - BAD CHECKS ACCOUNT**

SUBJECT: Budget Line-Item Transfer(s)

CONTACT PERSON: **Roy Cazares**

PHONE: **(956) 318-2300 ext. 758**

Honorable Commissioner's Court of Hidalgo County:

I submit for your consideration the following line-item transfer(s) in accordance with Local Government Code, Chapter 111, Subchapter C.

FROM			TO		
OBJECT CODE	ACCOUNT (OBJECT) NAME		OBJECT CODE	OBJECT NAME	AMOUNT
890	Other	→	342	Information & Credit	\$ 1,680.00
890	Other	→	550	Printing	\$ 3,200.00
		→			\$ -
		→			\$ -
		→			\$ -
		→			\$ -
		→			\$ -
		→			\$ -
		→			\$ -
		→			\$ -
		→			\$ -
TOTAL					\$ 4,880.00

REASON: Monies will be used to pay for printing & other expenses.



for **RENE GUERRA**
CRIMINAL DISTRICT ATTORNEY

APPROVED COMMISSIONERS' COURT

DATE

ATTEST COUNTY CLERK

INTRA-DEPARTMENTAL TRANSFER

DATE: **January 16, 2008**

DEPARTMENT HEAD: **Rene Guerra, Criminal District Attorney**

DEPARTMENT NAME: **District Attorney's Office**

ACCOUNT NUMBER: **7-1223-412-00-080-007-0-XXX -D.A. INVESTIGATION FUND**

SUBJECT: Budget Line-Item Transfer(s)

CONTACT PERSON: **Roy Cazares**

PHONE: **(956) 318-2300 ext. 758**

Honorable Commissioner's Court of Hidalgo County:

I submit for your consideration the following line-item transfer(s) in accordance with Local Government Code, Chapter 111, Subchapter C.

FROM			TO		
OBJECT CODE	ACCOUNT (OBJECT) NAME		OBJECT CODE	OBJECT NAME	AMOUNT
113	Perm F/T Employees	→	114	Perm P/T Employees	\$1,800.00
		→			\$0.00
		→			\$0.00
		→			\$0.00
		→			\$0.00
		→			\$0.00
		→			\$0.00
		→			\$0.00
		→			\$0.00
		→			\$0.00
		→			\$0.00
TOTAL					\$1,800.00

REASON: Monies will be used to cover a negative.



for **RENE GUERRA**
CRIMINAL DISTRICT ATTORNEY

APPROVED COMMISSIONERS' COURT

/ /
DATE

ATTEST COUNTY CLERK

INTRA-DEPARTMENTAL TRANSFER

DATE: **January 16, 2008**

DEPARTMENT HEAD: **Rene Guerra, Criminal District Attorney**

DEPARTMENT NAME: **District Attorney's Office**

ACCOUNT NUMBER: **8-1223-412-00-080-007-0-XXX -D.A. INVESTIGATION FUND**

SUBJECT: Budget Line-Item Transfer(s)

CONTACT PERSON: **Roy Cazares**

PHONE: **(956) 318-2300 ext. 758**

Honorable Commissioner's Court of Hidalgo County:

I submit for your consideration the following line-item transfer(s) in accordance with Local Government Code, Chapter 111, Subchapter C.

FROM				TO		
OBJECT CODE	ACCOUNT (OBJECT) NAME			OBJECT CODE	OBJECT NAME	AMOUNT
890	OTHER		→	747	Software	\$1,171.00
890	OTHER		→	667	Minor Software	\$2,880.00
			→			\$0.00
			→			\$0.00
			→			\$0.00
			→			\$0.00
			→			\$0.00
			→			\$0.00
			→			\$0.00
			→			\$0.00
			→			\$0.00
TOTAL						\$4,051.00

REASON: Monies will be used to purchase computer software.



for **RENE GUERRA**
CRIMINAL DISTRICT ATTORNEY

APPROVED COMMISSIONERS' COURT

/ /
DATE

ATTEST COUNTY CLERK

AI-7443

2.HH.

Line Item Transfer

CC CONSENT

Date: 01/22/2008
Submitted By: Dora Gutierrez, COUNTY COURT #1
Submitted For: Judge Rudy Gonzalez
Department: COUNTY COURT #1
Agenda Area: Intradepartmental Transfers:

Information

CAPTION

2008 - County Court at Law No.1 (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2008 ACCT. #: 8-1100-412-00-021-001-0-890
FUNDS AVAILABLE Y/N?: Yes MATCHING FUNDS Y/N?:
BUDGETARY IMPACT:
890 --> 432 \$225.00
Available balance as of 1/10/08 \$3,200.87

Attachments

Link: [AI- 7443](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Dina Trevino	01/10/2008 01:49 PM	APRV
2	Veronica Lopez	Veronica Lopez	01/10/2008 03:03 PM	APRV
3	Auditor's Office	Linda Fong	01/18/2008 08:16 AM	APRV
4	Court Administrator	Monica Badillo	01/18/2008 09:26 AM	APRV

Form Started By: Dora Gutierrez
Started On: 01/10/2008 11:36 AM
Final Approval Date: 01/18/2008

INTRA-DEPARTMENTAL TRANSFER

DATE: January 18, 2008

DEPARTMENT HEAD: JUDGE RUDY GONZALEZ

DEPARTMENT NAME: COUNTY COURT AT LAW #1

ACCOUNT NUMBER: 8-1100-412-00-021-001-0

CONTACT PERSON: DORA GUTIERREZ PHONE: 956.318.2375

SUBJECT: Intra-departmental Transfer

Honorable Commissioners' Court of Hidalgo County:

I submit for your consideration the following Intra-departmental transfer(s) in accordance with Local Government Code, Chapter 111, Subchapter C.

FROM OBJECT CODE	OBJECT NAME	TO OBJECT CODE	OBJECT NAME	AMOUNT
890	OTHER	432	EQUIPMENT REPAIR & MAINT SERVICES	\$ 225.00
TOTAL				\$ 225.00

REASON: COURT NEEDS ADDITIONAL FUNDS TO COVER AIR FRESHNER EXPENSE.

DEPARTMENT HEAD SIGNATURE

CC DATE

APPROVED COMMISSIONERS COURT

ATTEST COUNTY CLERK

AI-7526

2.II.

2008 - Precinct 1 - Sanitation (1100)

CC CONSENT

Date: 01/22/2008

Submitted By: Jorge Flores, COMM. PCT. #1

Submitted For: Joshua Medrano

Department: COMM. PCT. #1

Agenda Area: Intradepartmental Transfers:

Information

CAPTION

2008 - Precinct 1 - Sanitation (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR:

ACCT. #: 8-1100-432-00-121-001-0-XXX

FUNDS AVAILABLE Y/N?: Y

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

From 434 to 442 in the amount of \$500.00. Available balance in 434 is \$9,930.08 as of 1/16/08.

Attachments

Link: 2008 - Precinct 1 -
Sanitation (1100)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Dina Trevino	01/15/2008 04:25 PM	APRV
2	Andres Castro	Andres Castro	01/15/2008 08:50 PM	APRV
3	Dale Kennan	Dale Kennan	01/16/2008 11:16 AM	APRV
4	Auditor's Office		01/18/2008 03:48 PM	NEW

Form Started By: Jorge Flores
Started On: 01/15/2008 04:21 PM

Final Approval Date: 01/18/2008

AI-7524

2.JJ.

2008 Pct#1(1211)

CC CONSENT

Date: 01/22/2008

Submitted By: Jorge Flores, COMM. PCT. #1

Submitted For: Josh Medrano

Department: COMM. PCT. #1

Agenda Area: Intradepartmental Transfers:

Information

CAPTION

2008 - Precinct#1 (1211)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2008

ACCT. #: 8-1211-452-00-121-013-0-XXX

FUNDS AVAILABLE Y/N?: Y

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

531-->739 \$ 1,000.00; Available account balance as of 01/17/08 \$ 10,800.00.

584-->739 \$ 1,000.00; Available account balance as of 01/17/08 \$ 2,000.00.

Attachments

Link: [LIT](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Dina Trevino	01/15/2008 04:24 PM	APRV
2	Erika Reyna	Erika Reyna	01/17/2008 10:49 AM	APRV
3	Auditor's Office		01/18/2008 03:48 PM	NEW

Form Started By: Jorge Flores
Started On: 01/15/2008 04:17 PM

Final Approval Date: 01/18/2008

MEETING REQUEST DATE: January 22, 2008

DEPARTMENT NAME: PCT #1 PARKS

ACCOUNT NUMBER: 8-1211-452-00-121-013-0-XXX

SUBJECT: Budget Line-Item Transfer(s)

Honorable Commissioners' Court of Hidalgo County:

I submit to you for your consideration the following line-item transfer(s) in accordance with Local Government Code, Chapter 111, Subchapter C.

[illegible]

REASON: NEEDED TO COVER FUTURE EXPENSES

DEPARTMENT HEAD SIGNATURE _____ NOE MONTEZ

	/ /	
APPROVED COMMISSIONERS' COURT	DATE	ATTEST COUNTY CLERK

AI-7448

2.KK.

Pct # 3 Parks

CC CONSENT

Date: 01/22/2008

Submitted By: Norma Ceballos, COMM. PCT. #3

Department: COMM. PCT. #3

Agenda Area: Intradepartmental Transfers:

Information

CAPTION

2008 - Precinct#3 - Parks (1213)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2008

ACCT. #: 8-1213-452-00-123-008-0-452

FUNDS AVAILABLE Y/N?: Y

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

452-->413 \$ 200.00; available balance as of 1/10/08 \$40,000.00

452-->452 \$7,527.96; available balance as of 1/10/08 \$40,000.00

Attachments

Link: revised

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Dina Trevino	01/10/2008 02:47 PM	APRV
2	Manuel Chapa	Manuel Chapa	01/10/2008 03:12 PM	APRV
3	Auditor's Office	Linda Fong	01/18/2008 08:18 AM	APRV
4	Court Administrator	Monica Badillo	01/18/2008 09:27 AM	APRV

Form Started By: Norma Ceballos

Started On: 01/10/2008 02:12 PM

Final Approval Date: 01/18/2008

INTRA-DEPARTMENTAL TRANSFER

DATE: January 22, 2008

DEPARTMENT HEAD: Commissioner Joe M. Flores - Pct No. 3 **AI#7448**
Revised

DEPARTMENT NAME: Hidalgo County Precinct #3 Parks Department

ACCOUNT NUMBER: 8-1213-452-00-123-008-0

CONTACT PERSON: Norma Ceballos PHONE: (956)585-4509

SUBJECT: Intra-departmental Transfer

Honorable Commissioners' Court of Hidalgo County:

I submit for your consideration the following Intra-departmental transfer(s) in accordance with Local Government Code, Chapter 111, Subchapter C.

FROM OBJECT CODE	OBJECT NAME	TO OBJECT CODE	OBJECT NAME	AMOUNT
452	Bldg Add & Renovation	413	Surveillance & Security	\$ 200.00
452	Bldg Add & Renovation	439	Other Structures R&M Service	\$ 7,527.96
TOTAL				\$ 7,727.96

REASON: To cover expected expenses.

DEPARTMENT HEAD SIGNATURE

CC DATE

APPROVED COMMISSIONERS' COURT

ATTEST COUNTY CLERK

AI-7449

2.LL.

Pct #3 L/F

CC CONSENT

Date: 01/22/2008

Submitted By: Norma Ceballos, COMM. PCT. #3

Department: COMM. PCT. #3

Agenda Area: Intradepartmental Transfers:

Information

CAPTION

2008 - Precinct #3- Sanitation (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2008

ACCT. #: 8-1100-432-00-123-001-0-626

FUNDS AVAILABLE Y/N?: Yes

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

626 --> 682 \$500.00

Available balance as of 1/10/08 \$32,000.00

Attachments

Link: Pct #3 L/F

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Dina Trevino	01/10/2008 02:48 PM	APRV
2	Veronica Lopez	Veronica Lopez	01/10/2008 04:18 PM	APRV
3	Auditor's Office	Linda Fong	01/18/2008 08:19 AM	APRV
4	Court Administrator	Monica Badillo	01/18/2008 09:27 AM	APRV

Form Started By: Norma Ceballos

Started On: 01/10/2008 02:14 PM

Final Approval Date: 01/18/2008

INTRA-DEPARTMENTAL TRANSFER

DATE: January 22, 2008

DEPARTMENT HEAD: Commissioner Joe M. Flores - Pct No. 3

DEPARTMENT NAME: Hidalgo County Precinct #3 Sanitation

ACCOUNT NUMBER: 8-1100-432-00-123-001-0

CONTACT PERSON: Norma Ceballos PHONE: (956)585-4509

SUBJECT: Intra-departmental Transfer

Honorable Commissioners' Court of Hidalgo County:

I submit for your consideration the following Intra-departmental transfer(s) in accordance with Local Government Code, Chapter 111, Subchapter C.

FROM OBJECT CODE	OBJECT NAME	TO OBJECT CODE	OBJECT NAME	AMOUNT
626	Gasoline/Diesel (Bulk)	682	Gasoline/Diesel	\$ 500.00
TOTAL				\$ 500.00

REASON: To cover expected expenses

DEPARTMENT HEAD SIGNATURE _____

CC DATE

APPROVED COMMISSIONERS' COURT

ATTEST COUNTY CLERK

AI-7557

2.MM.

Pct # P/U Transfer

CC CONSENT

Date: 01/22/2008

Submitted By: Norma Ceballos, COMM. PCT. #3

Department: COMM. PCT. #3

Agenda Area: Intradepartmental Transfers:

Information

CAPTION

2008 - Precinct#3 - R&B (1203)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2008

ACCT. #: 8-1203-431-00-123-005-0-890

FUNDS AVAILABLE Y/N?: Y

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

890-->748 \$15,000.00; available balance as of 1/17/08 \$84,789.01

Attachments

Link: Pct #3 P/U

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Dina Trevino	01/16/2008 04:56 PM	APRV
2	Manuel Chapa	Manuel Chapa	01/17/2008 08:31 AM	APRV
3	Auditor's Office		01/18/2008 03:48 PM	NEW

Form Started By: Norma Ceballos

Started On: 01/16/2008 04:29 PM

Final Approval Date: 01/18/2008

INTRA-DEPARTMENTAL TRANSFER

DATE: 01/22/08

DEPARTMENT HEAD: Commissioner Joe M. Flores - Pct No. 3

DEPARTMENT NAME: Hidalgo County Precinct #3

ACCOUNT NUMBER: 8-1203-431-00-123-005-0-XXX

CONTACT PERSON: Norma Ceballos PHONE: (956)585-4509

SUBJECT: Intra-departmental Transfer

Honorable Commissioners' Court of Hidalgo County:

I submit for your consideration the following Intra-departmental transfer(s) in accordance with Local Government Code, Chapter 111, Subchapter C.

FROM OBJECT CODE	OBJECT NAME	TO OBJECT CODE	OBJECT NAME	AMOUNT
890	P/U Rd Other	748	P/U Rd Other Equipment	\$ 15,000.00
TOTAL				\$ 15,000.00

REASON: Cover expected expense

DEPARTMENT HEAD SIGNATURE

CC DATE

APPROVED COMMISSIONERS' COURT

ATTEST COUNTY CLERK

AI-7540

2.NN.

Line Item Transfers

CC CONSENT

Date: 01/22/2008

Submitted By: Yolanda Orozco, EMERGENCY SERVICES DIVISION

Submitted For: A.A. Topny Pena, Jr.

Department: EMERGENCY SERVICES DIVISION

Agenda Area: Intradepartmental Transfers:

Information

CAPTION

2008- Fire Marshal's Office (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2008

ACCT. #: 8-1100-422-10-300-001-0-XXX

FUNDS AVAILABLE Y/N?: Y

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Object code 746 available account balance as of 01/16/08 \$ 6,000.00

-->666 \$ 3,200.00

-->665 \$ 65.00

611-->748 \$ 2,000.00; Available account balance as of 01/16/08 \$ 5,000.00.

550-->748 \$ 1,500.00; Available account balance as of 01/16/08 \$ 3,149.43.

583-->668 \$ 2,000.00; Available account balance as of 01/16/08 \$ 10,000.00.

640-->668 \$ 550.00; Available account balance as of 01/16/08 \$ 2,500.00.

Attachments

Link: [Line Item Trans.12208](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Dina Trevino	01/16/2008 12:28 PM	APRV
2	Erika Reyna	Erika Reyna	01/16/2008 03:05 PM	APRV
3	Auditor's Office		01/18/2008 03:48 PM	NEW

Form Started By: Yolanda Orozco

Started On: 01/16/2008 10:36 AM

Final Approval Date: 01/18/2008

ATTEST COUNTY CLERK

AI-7418

2.00.

Health Division - Clinics Line Item Trf.

CC CONSENT

Date: 01/22/2008

Submitted By: Dan Beltran, HEALTH & HUMAN SERVICES DEPT.

Department: HEALTH & HUMAN SERVICES DEPT.

Agenda Area: Intradepartmental Transfers:

Information

CAPTION

2008 - Health & Human Services Dept - Clinics (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2008

ACCT. #: 8-1100-441-00-340-003-0-XXX

FUNDS AVAILABLE Y/N?: Yes

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

601-->536 \$2,000.00; Available balance as of 01/10/2008 \$15,000.00.

Attachments

Link: [LIT](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Dina Trevino	01/09/2008 01:29 PM	APRV
2	Andres Castro	Andres Castro	01/10/2008 01:05 PM	APRV
3	Auditor's Office	Linda Fong	01/18/2008 08:20 AM	APRV
4	Court Administrator	Monica Badillo	01/18/2008 09:26 AM	APRV

Form Started By: Dan Beltran

Started On: 01/09/2008 01:20 PM

Final Approval Date: 01/18/2008

Reason: Funds needed in the object codes listed above in order to meet anticipated expenditures

AI-7548

2.PP.

2008 - Public Defender's Office (1100)

CC CONSENT

Date: 01/22/2008

Submitted By: Yvette Pacheco, PUBLIC DEFENDERS

Department: PUBLIC DEFENDERS

Agenda Area: Intradepartmental Transfers:

Information

CAPTION

2008 - Public Defenders (1100)

BACKGROUND

Funds ava. within the budget

Fiscal Impact

FISCAL YEAR: 2008

ACCT. #: 8-1100-412-30-085-003-0-XXX

FUNDS AVAILABLE Y/N?: Y

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

583-->431 \$ 1,500.00; Available account balance as of 01/17/08 \$ 1,500.00.

584-->431 \$ 750.00; Available account balance as of 01/17/08 \$ 750.00.

640-->431 \$ 400.00; Available account balance as of 01/17/08 \$ 500.00.

Attachments

Link: [transfer](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Dina Trevino	01/16/2008 05:08 PM	APRV
2	Erika Reyna	Erika Reyna	01/17/2008 09:02 AM	APRV
3	Auditor's Office		01/18/2008 03:48 PM	NEW

Form Started By: Yvette Pacheco

Started On: 01/16/2008 02:25 PM

Final Approval Date: 01/18/2008

DATE: JAN 15, 2007

DEPARTMENT HEAD: Jaime Gonzalez

DEPARTMENT NAME: Public Defenders

ACCOUNT NUMBER: 8-1100-412-30-085-003-0-XXX

SUBJECT: **Budget Line-Item Transfer (s)**

Honorable Commissioners' Court of Hidalgo County:

I submit to you for your consideration the following line-item transfers in accordance with Local Government Code, Chapter 111, Subchapter C.:

FROM			TO		
ACCOUNT NUMBER	ACCOUNT (OBJECT) NAME		ACCOUNT NUMBER	ACCOUNT (OBJECT) NAME	AMOUNT
8-1100-412-30-085-003-0-583	travel out of county	➔	8-1100-412-30-085-003-0-431	r&m bldg	1,500.00
8-1100-412-30-085-003-0-584	registration fees	➔	8-1100-412-30-085-003-0-431	r&m bldg	750.00
8-1100-412-30-085-003-0-640	reference mat.	➔	8-1100-412-30-085-003-0-431	r&m bldg	400.00
		➔			
		➔			
		➔			
		➔			
		➔			
		➔			
		➔			
TOTAL					\$2,650.00

REASON: To cover expenditures for remainder of the year.

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT

DATE

ATTEST COUNTY CLERK

AI-7429

2.QQ.

**2008 Public Defender's Office (1100) - Line transfer
CC CONSENT**

Date: 01/22/2008

Submitted By: Yvette Pacheco, PUBLIC DEFENDERS

Department: PUBLIC DEFENDERS

Agenda Area: Intradepartmental Transfers:

Information

CAPTION

2008 - Public Defenders (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2008

ACCT. #: 8-1100-412-30-085-003-0-810

FUNDS AVAILABLE Y/N?: Yes

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

810 --> 441 \$150.00

Available balance as of 1/10/08 \$500.00

810 --> 855 \$100.00

Available balance as of 1/10/08 \$500.00

Attachments

Link: [Transfer](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Dina Trevino	01/10/2008 07:47 AM	APRV
2	Veronica Lopez	Veronica Lopez	01/10/2008 09:36 AM	APRV
3	Auditor's Office	Linda Fong	01/18/2008 08:22 AM	APRV
4	Court Administrator	Monica Badillo	01/18/2008 09:26 AM	APRV

Form Started By: Yvette Pacheco

Started On: 01/09/2008 03:49 PM

Final Approval Date: 01/18/2008

DATE: JAN 8, 2007

DEPARTMENT HEAD: Jaime Gonzalez

DEPARTMENT NAME: Public Defenders

ACCOUNT NUMBER: 8-1100-412-30-085-003-0-XXX

SUBJECT: **Budget Line-Item Transfer (s)**

Honorable Commissioners' Court of Hidalgo County:

I submit to you for your consideration the following line-item transfers in accordance with Local Government Code, Chapter 111, Subchapter C.:

FROM			TO		
ACCOUNT NUMBER	ACCOUNT (OBJECT) NAME		ACCOUNT NUMBER	ACCOUNT (OBJECT) NAME	
8-1100-412-30-085-003-0-810	dues & membership	→	8-1100-412-30-085-003-0-441	land & bldg rental	150.00
8-1100-412-30-085-003-0-810	dues & membership	→	8-1100-412-30-085-003-0-855	late fees, penalties	100.00
		→			
		→			
		→			
		→			
		→			
		→			
		→			
		→			
TOTAL					\$250.00

REASON: To cover expenditures for remainder of the year.

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT

DATE

ATTEST COUNTY CLERK

AI-7430

2.RR.

2008 - Public Defender's Office (1282)

CC CONSENT

Date: 01/22/2008

Submitted By: Yvette Pacheco, PUBLIC DEFENDERS

Department: PUBLIC DEFENDERS

Agenda Area: Intradepartmental Transfers:

Information

CAPTION

2008 - Public Defenders (1282)

BACKGROUND

Pending Carry Over

Fiscal Impact

FISCAL YEAR: 2008

ACCT. #: 8-1282-412-30-085-001-8-640

FUNDS AVAILABLE Y/N?: Pending c/

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

640 --> 550 \$200.00

Available balance in Year 7 as of 1/10/08 \$1,475.00

Pending carry over

Attachments

Link: [AI- 7430](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Dina Trevino	01/10/2008 01:51 PM	APRV
2	Veronica Lopez	Veronica Lopez	01/10/2008 03:47 PM	APRV
3	Auditor's Office	Linda Fong	01/18/2008 08:24 AM	APRV
4	Court Administrator	Monica Badillo	01/18/2008 09:26 AM	APRV

Form Started By: Yvette Pacheco
Started On: 01/09/2008 03:57 PM

Final Approval Date: 01/18/2008

DATE: Jan 24, 2008

DEPARTMENT HEAD: Jaime Gonzalez

DEPARTMENT NAME: Public Defenders

ACCOUNT NUMBER: 8-1282-412-30-085-001-8-XXX

SUBJECT: Budget Line-Item Transfer (s)

Honorable Commissioners' Court of Hidalgo County:

I submit to you for your consideration the following line-item transfers in accordance with Local Government Code, Chapter 111, Subchapter C.:

FROM			TO		
ACCOUNT NUMBER	ACCOUNT (OBJECT) NAME		ACCOUNT NUMBER	ACCOUNT (OBJECT) NAME	AMOUNT
8-1282-412-30-085-001-8-640	reference material	➔	8-1282-412-30-085-001-8-550	printing & binding	200.00
		➔			
		➔			
TOTAL					\$200.00

REASON: To expend grant funds and to cover expenditures for remainder of the year.

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT

 / /
DATE

ATTEST COUNTY CLERK

AI-7510

2.SS.

Budget Line Item Trf
CC CONSENT

Date: 01/22/2008
Submitted By: Ruben Flores, IT DEPARTMENT
Submitted For: Renan Ramirez
Department: IT DEPARTMENT
Agenda Area: Intradepartmental Transfers:

Information

CAPTION

2008 - Justices of the Peace- Justice Court Technology Fund (1242)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2008 ACCT. #: 8-1242-412-00-060-001-0-665
FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:
BUDGETARY IMPACT:
665-->745 \$1,500.00; available balance as of 1/16/08 \$30,000.00

Attachments

Link: [intradept LIT](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Dina Trevino	01/15/2008 02:25 PM	APRV
2	Manuel Chapa		01/18/2008 03:48 PM	PEND
3	Auditor's Office		01/18/2008 03:48 PM	NEW
Form Started By: Ruben Flores			Started On: 01/15/2008 02:18 PM	
Final Approval Date: 01/18/2008				

AI-7507

2.TT.

Budget Line Item Trf
CC CONSENT

Date: 01/22/2008
Submitted By: Ruben Flores, IT DEPARTMENT
Submitted For: Renan Ramirez
Department: IT DEPARTMENT
Agenda Area: Intradepartmental Transfers:

Information

CAPTION

2008 - IT Dept (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2008 ACCT. #: 8-1100-415-00-200-001-0-601
FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

601-->608 \$ 100.00; available balance as of 1/16/08 \$15,546.55
601-->432 \$1,200.00; available balance as of 1/16/08 \$15,546.55

Attachments

Link: [intradept LIT](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Dina Trevino	01/15/2008 02:24 PM	APRV
2	Andres Castro	Andres Castro	01/15/2008 08:49 PM	APRV
3	Manuel Chapa	Manuel Chapa	01/16/2008 10:33 AM	APRV
4	Auditor's Office		01/18/2008 03:48 PM	NEW

Form Started By: Ruben Flores
Started On: 01/15/2008 02:00 PM
Final Approval Date: 01/18/2008

AI-7508

2.UU.

Budget Line Item Trf
CC CONSENT

Date: 01/22/2008
Submitted By: Ruben Flores, IT DEPARTMENT
Submitted For: Renan Ramirez
Department: IT DEPARTMENT
Agenda Area: Intradepartmental Transfers:

Information

CAPTION

2008 - IT Dept (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2008 ACCT. #: 8-1100-415-00-200-002-0-890
FUNDS AVAILABLE Y/N?: Yes MATCHING FUNDS Y/N?:
BUDGETARY IMPACT:
890 --> 855 \$600.00
Available balance as of 1/16/08; \$10,000.00

Attachments

Link: [Intra-Trf](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Dina Trevino	01/15/2008 02:25 PM	APRV
2	Veronica Lopez	Veronica Lopez	01/16/2008 11:25 AM	APRV
3	Auditor's Office		01/18/2008 03:48 PM	NEW

Form Started By: Ruben Flores
Started On: 01/15/2008 02:06 PM
Final Approval Date: 01/18/2008

AI-7498

2.VV.

Line Item Transfer

CC CONSENT

Date: 01/22/2008

Submitted By: Esther Contreras, 370TH DISTRICT COURT

Submitted For: Noe Gonzalez, Judge Presiding

Department: 370TH DISTRICT COURT

Agenda Area: Intradepartmental Transfers:

Information

CAPTION

2008 - 370th District Court (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2008

ACCT. #: 8-1100-412-00-007-001-0-890

FUNDS AVAILABLE Y/N?: Y

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

890-->531 \$2,000.00; available balance as of 1/16/08 \$25,835.61

890-->534 \$ 264.00; available balance as of 1/16/08 \$25,835.61

890-->535 \$2,000.00; available balance as of 1/16/08 \$25,835.61

890-->630 \$ 600.00; available balance as of 1/16/08 \$25,835.61

890-->631 \$ 250.00; available balance as of 1/16/08 \$25,835.61

890-->810 \$ 500.00; available balance as of 1/16/08 \$25,835.61

Attachments

Link: [LINETRANSFER](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Dina Trevino	01/15/2008 02:16 PM	APRV
2	Manuel Chapa	Manuel Chapa	01/16/2008 02:06 PM	APRV
3	Auditor's Office		01/18/2008 03:48 PM	NEW

Form Started By: Esther Contreras
Started On: 01/15/2008 10:23 AM

Final Approval Date: 01/18/2008

DATE: January 15, 2008

DEPARTMENT HEAD: Noé Gonzalez

DEPARTMENT NAME: 370th District Court

ACCOUNT NUMBER: 8-1100-412-00-007-001-0-

SUBJECT: Budget Line-Item Transfer(s)

Honorable Commissioners= Court of Hidalgo County:

I submit to you for your consideration the following line-item transfers in accordance with Local Government; Code, Chapter 111, Subchapter C.;

FROM		TO		
ACCOUNT NUMBER: 8-1100-412-00-007-001-0-				
OBJECT CODE	OBJECT NAME	OBJECT CODE	OBJECT NAME	AMOUNT
890	OTHER	531	TELEPHONE & TELEGRAPH	\$2,000.00
890	OTHER	534	INTERNET SERVICES	\$ 264.00
890	OTHER	535	POSTAGE	\$2,000.00
890	OTHER	630	FOOD	\$ 600.00
890	OTHER	631	BOTTLED WATER	\$ 250.00
890	OTHER	810	DUES AND MEMBERSHIP	\$ 500.00
TOTAL:				\$5,614.00

REASON: Current and future expenditures.

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS= COURT

DATE

ATTEST COUNT CLERK

AI-7535

2.WW.

**Intradepartmental Transfer
CC CONSENT**

Date: 01/22/2008
Submitted By: Belinda Alvarez, COUNTY JUDGE
Submitted For: A. A. Tony Pena, Jr.
Department: COUNTY JUDGE
Agenda Area: Intradepartmental Transfers:

Information

CAPTION

2008 - Emergency Services (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2008 ACCT. #: 8-1100-429-00-300-023-0-XXX
FUNDS AVAILABLE Y/N?: Yes MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

890 --> 584 \$70.00
Available balance as of 1/16/08; \$21,500.00

890 --> 532 \$1,000.00
Available balance as of 1/16/08; \$21,500.00

890 --> 550 \$250.00
Available balance as of 1/16/08; \$21,500.00

Attachments

Link: [Transfer](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Dina Trevino	01/16/2008 12:25 PM	APRV
2	Veronica Lopez	Veronica Lopez	01/16/2008 03:00 PM	APRV
3	Auditor's Office		01/18/2008 03:48 PM	NEW

Form Started By: Belinda Alvarez
Started On: 01/16/2008 09:48 AM
Final Approval Date: 01/18/2008

DATE: January 16, 2008

DEPARTMENT HEAD: A. A. Tony Pena, Jr.

DEPARTMENT NAME: Division of Emergency Services - Emergency Management

ACCOUNT NUMBER: 8-1100-429-00-300-023-0-XXX

SUBJECT: Intra-departmental Transfer/s (increase/decrease) in Accordance with Local Government Code, Chapter 111, Subchapter C, Section 111.070, Subsection C.

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intra-departmental transfer/s (increase/decrease) and the accounts be created in accordance with Local Government Code, Chapter 111, Subchapter C, Section 111.070, Subsection C.

FROM OBJECT CODE	OBJECT NAME	TO OBJECT CODE	OBJECT NAME	AMOUNT
890	EMERG SRVS-EM-OTHER	584	Registration Fees	70.00
890	EMERG SRVS-EM-OTHER	532	Cell Phone	1,000.00
890	EMERG SRVS-EM-OTHER	550	Printing and Binding	250.00
TOTAL				1,320.00

REASON: INTRADEPARTMENTAL TRANSFER TO FUND EXPENSES FOR MONTHLY SERVICE CHARGES. OBJECT CODEs NEEDED TO PAY FOR REGISTRATION FEES FOR TRAINING AND PRINTING.

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT

DATE _____

ATTEST COUNTY CLERK

AI-7543

2.XX.

Line Item Transfer

CC CONSENT

Date: 01/22/2008
Submitted By: Irma Castillo, PLANNING DEPT.
Submitted For: Irma Castillo
Department: PLANNING DEPT.
Agenda Area: Planning Department

Information

CAPTION

2008 - Planning Department (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2008 ACCT. #: 8-1100-419-10-210-001-0-XXX
FUNDS AVAILABLE Y/N?: Yes MATCHING FUNDS Y/N?:
BUDGETARY IMPACT:
601 --> 671 \$100.00
Available balance as of 1/16/08; \$5,000.00

Attachments

Link: [LIT011508](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Dina Trevino	01/16/2008 12:29 PM	APRV
2	Veronica Lopez	Veronica Lopez	01/16/2008 02:14 PM	APRV
3	Auditor's Office		01/18/2008 03:48 PM	NEW

Form Started By: Irma Castillo
Started On: 01/16/2008 10:52 AM
Final Approval Date: 01/18/2008



Raul E. Segin, P.E.
Planning Administrator

PLANNING DEPARTMENT

County Of Hidalgo

DATE: January 16, 2008

DEPARTMENT HEAD: Raul E. Segin, P.E.

ACCT NUMBER: 8-1100-419-10-210-001-0.

SUBJECT: BUDGET LINE ITEM TRANSFER(S)

Submit to you for your consideration the following line-item transfer(s) in accordance with Local Government Code, Chapter III, Subchapter C.

FROM ACCOUNT NUMBER	ACCOUNT NAME		TO ACCOUNT NUMBER	ACCOUNT NAME	AMOUNT
8-1100-419-10-210-001-0-601	Office Supplies	→	8-1100-419-10-210-001-0-671	Repair and Maint Supplies-buildings	\$ 100.00
			TOTAL		\$ 100.00

Reason: Need to replace a broken door knob

Department Head Signature

Approved Commissioners' Court

Date

Attest County Clerk

D/I/LIT012208

AI-7544

2.YY.

2008 - Dept of Budget & Management (1100)

CC CONSENT

Date: 01/22/2008

Submitted By: Dale Kennan, BUDGET & MANAGEMENT

Department: BUDGET & MANAGEMENT

Agenda Area: Intradepartmental Transfers:

Information

CAPTION

2008 - Dept of Budget & Management (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR:

ACCT. #: 8-1100-415-115-002-0-XXX

FUNDS AVAILABLE Y/N?: Y

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

From 899 to 339 in the amount of \$25,000.00. Funding is available for transfer as of 1/16/08.

Attachments

Link: 2008 - Dept of Budget & Management (1100)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Dina Trevino	01/16/2008 12:30 PM	APRV
2	Erika Reyna	Erika Reyna	01/16/2008 03:21 PM	APRV
3	Auditor's Office		01/18/2008 03:48 PM	NEW
Form Started By: Dale Kennan			Started On: 01/16/2008 11:48 AM	
Final Approval Date: 01/18/2008				

DATE: January 16, 2008

2008

Transfer



DEPARTMENT
HEAD: Valde Guerra

DEPARTMENT
NAME: Department of Budget & Management (1100)

ACCOUNT
NUMBER: 8-1100-415-00-115-002-0-XXX

Contact Person: Dale Kennan **Ph#:** (956) 292-7025 Ext. 5406

SUBJECT: **Intradepartmental transfer(s)** (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intradepartmental transfer(s) (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

[illegible]

REASON:
Transfer from CO WIDE ADM-CONTINGENCY to CO WIDE ADM-OTHER PROFESSIONAL SERVICE to fund surveying services for various county land sites.

DEPARTMENT HEAD SIGNATURE

DATE _____

APPROVED COMMISSIONERS' COURT

ATTEST COUNTY CLERK

AI-7549

2.ZZ.

Line Item Transfer

CC CONSENT

Date: 01/22/2008

Submitted By: Veronica Lopez, BUDGET & MANAGEMENT

Department: BUDGET & MANAGEMENT

Agenda Area: Intradepartmental Transfers:

Information

CAPTION

2008 - Constable Precinct# 5 (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2008

ACCT. #: 8-1100-421-00-295-001-0-XXX

FUNDS AVAILABLE Y/N?: Yes

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

661 --> 442 \$372.89

Available balance as of 1/16/08; \$800.00

Attachments

Link: [Transfer](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Dina Trevino	01/16/2008 05:07 PM	APRV
2	Manuel Chapa	Manuel Chapa	01/17/2008 08:32 AM	APRV
3	Auditor's Office		01/18/2008 03:48 PM	NEW

Form Started By: Veronica Lopez

Started On: 01/16/2008 02:47 PM

Final Approval Date: 01/18/2008

BUDGET INTRADEPARTMENTAL TRANSFER REQUEST

DATE: JANUARY 16, 2008

DEPARTMENT HEAD: Eduardo Bazan

DEPARTMENT NAME: Constable Pct. 5

ACCOUNT NUMBER: 8-1100-421-00-295-001-0-XXX

SUBJECT: Budget Intradepartmental Transfer in Accordance with Local Government Code, Chapter 111, Subchapter C.

Honorable Commissioner's Court of Hidalgo County:

I would like to request the following Intradepartmental Budget Transfer/s in accordance with Local Government Code, Chapter 111, Subchapter C.

FROM:		TO:		
OBJECT	OBJECT	OBJECT	OBJECT	
CODE	NAME	CODE	NAME	AMOUNT
661	MINOR OFFICE EQUIPMENT	442	EQUIP & VEHICLE RENTAL	372.89
			TOTAL	372.89

REASON: NEED MONEY FOR RENTAL EQUIPMENT.

EDUARDO BAZAN
DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS COURT

DATE _____

ATTEST COUNTY CLERK

AI-7420

2.aa.

Line Item Transfer

CC CONSENT

Date: 01/22/2008

Submitted By: Sandra Garcia, RIGHT OF WAY DEPT.

Department: RIGHT OF WAY DEPT.

Information

CAPTION

2008 - Right of Way Department (1200)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2008

ACCT. #: 8-1200-431-00-260-001-0-XXX

FUNDS AVAILABLE Y/N?: Yes

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

711 --> 712 \$80,000.00

Available balance as of 1/10/08 \$800,000.00

Attachments

Link: [Line Item Transfer](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Dina Trevino	01/09/2008 03:54 PM	APRV
2	Veronica Lopez	Veronica Lopez	01/10/2008 08:49 AM	APRV
3	Auditor's Office	Linda Fong	01/18/2008 08:25 AM	APRV
4	Court Administrator	Monica Badillo	01/18/2008 09:26 AM	APRV

Form Started By: Sandra Garcia

Started On: 01/09/2008 01:54 PM

Final Approval Date: 01/18/2008

DATE: January 9, 2008
DEPARTMENT HEAD: Jose N. Pena
DEPARTMENT NAME: Right Of Way
ACCOUNT NUMBER: 8-1200-431-00-260-001-0

SUBJECT: BUDGET LINE-ITEM TRANSFER (S)

Honorable Commissioners' Court Of Hidalgo County:

I submit to you for your consideration the following line item transfers in accordance with Local Government: Code, Chapter 111, Subchapter C.:

FROM: _____ TO: _____

Account Number 8-1200-431-00-260-001-0-XXX

OBJECT CODE	OBJECT NAME	OBJECT CODE	OBJECT NAME	AMOUNT
<u>711</u>	<u>Right of Way</u>	<u>712</u>	<u>Subdivision Right of Way</u>	<u>80,000.00</u>
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	TOTAL -->	<u>80,000.00</u>

REASON: To meet Expenses



DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT

DATE

ATTEST COUNTY CLERK

AI-7514

2.bb.

Transfer

CC CONSENT

Date: 01/22/2008

Submitted By: Patty Zapata, ELECTIONS DEPT.

Department: ELECTIONS DEPT.

Agenda Area: Intradepartmental Transfers:

Information

CAPTION

2008 - Elections Department (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2008

ACCT. #: 8-1100-414-00-130-001-0-XXX

FUNDS AVAILABLE Y/N?: Yes

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

890 --> 671 \$1,500.00

Available balance as of 1/16/08; \$5,000.00

Attachments

Link: [Transfer](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Dina Trevino	01/15/2008 04:17 PM	APRV
2	Veronica Lopez	Veronica Lopez	01/16/2008 01:45 PM	APRV
3	Auditor's Office		01/18/2008 03:48 PM	NEW

Form Started By: Patty Zapata

Started On: 01/15/2008 02:28 PM

Final Approval Date: 01/18/2008

ATTEST COUNTY CLERK

AI-7529

2.cc.

Line Item Transfer

CC CONSENT

Date: 01/22/2008

Submitted By: Veronica Lopez, BUDGET & MANAGEMENT

Department: BUDGET & MANAGEMENT

Agenda Area: Intradepartmental Transfers:

Information

CAPTION

2008 - Sheriff's Office - Adult Detention Center (1100)

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2008

ACCT. #: 8-1100-423-21-280-002-0-XXX

FUNDS AVAILABLE Y/N?: Yes

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

350 --> 336 \$3,000.00

Available balance as of 1/16/08; \$21,000.00

Attachments

Link: [AI- 7529](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Dina Trevino	01/16/2008 12:24 PM	APRV
2	Manuel Chapa		01/18/2008 03:48 PM	PEND
3	Auditor's Office		01/18/2008 03:48 PM	NEW

Form Started By: Veronica Lopez

Started On: 01/16/2008 08:18 AM

Final Approval Date: 01/18/2008

DATE: JANUARY 16, 2008

DEPARTMENT HEAD: Guadalupe "Lupe" Trevino

DEPARTMENT NAME: Hidalgo County Adult Detention Center

ACCOUNT NUMBER: 8-1100-423-21-280-002-0-XXX

SUBJECT: Budget Line-Item Transfer (s)

Honorable Commissioners' Court of Hidalgo County:

I submit to you for your consideration the following line-item transfers in accordance with Local Government Code, Chapter 111, Subchapter C.:

FROM		TO		
ACCOUNT NUMBER	ACCOUNT (OBJECT) NAME	ACCOUNT NUMBER	ACCOUNT (OBJECT) NAME	AMOUNT
8-1100-423-21-280-002-0-350	CONTRACTUAL SERVICES	8-1100-423-21-280-002-0-336	COMPUTER SERVICES	3,000.00
- - - - -		- - - - -		
- - - - -		- - - - -		
- - - - -		- - - - -		
TOTAL				\$3,000.00

REASON: FUNDS ARE NEEDED TO COVER EXPENDITURES FOR NEW LINE ITEM CREATED

TO PAY MONTHLY FEES FOR SOFTWARE PROGRAM FOR MEDICAID RATES.

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT

DATE

ATTEST COUNT

al

AI-7433

4.A.

Monthly Collection Reports - October and November 2007

CC CONSENT

Date: 01/22/2008

Submitted By: Becky Morales, AUDITOR'S OFFICE

Submitted For: Ray Eufracio

Department: AUDITOR'S OFFICE

Agenda Area: Monthly Fee Reports

Information

CAPTION

Monthly Collection Reports - October and November 2007:

OFFICE	FEE & COSTS	MONTH
JP Trevino	\$ 75,601.75	November 2007
JP Garza	\$ 50,729.05	November 2007
JP Espinoza	\$ 89,467.75	November 2007
Constable Avila	\$ 960.00	November 2007
Constable Rios	\$ 730.00	October 2007
Constable Rios	\$ 720.00	November 2007
Constable Bazan	\$ 500.00	November 2007
Law Library	\$ 1,557.50	November 2007
Sheriff Trevino	\$ 102,041.34	November 2007
Tax Assessor/Collector	\$ 5,685,016.54	November 2007

BACKGROUND

Fiscal Impact

Attachments

Link: [mtly coll rpt](#)

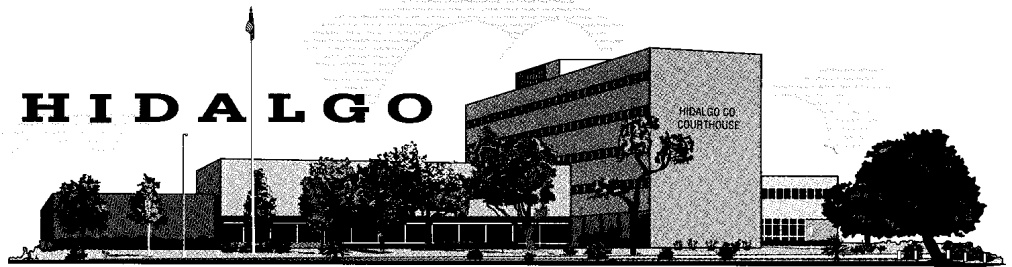
Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Dina Trevino	01/10/2008 01:51 PM	APRV
2	Dale Kennan		01/18/2008 09:27 AM	PEND
3	Auditor's Office	Linda Fong	01/18/2008 08:31 AM	APRV
4	Court Administrator	Monica Badillo	01/18/2008 09:26 AM	APRV

Form Started By: Becky Morales
Started On: 01/09/2008 05:06 PM

Final Approval Date: 01/18/2008

COUNTY of HIDALGO



EDINBURG, TEXAS 78539

HIDALGO COUNTY AUDITOR'S OFFICE
Hidalgo County Administration Building
2808 South Business Highway 281
Edinburg, Texas 78539-6243
PHONE: (956) 318-2511
FAX: (956) 318-2577
WEBSITE: www.co.hidalgo.tx.us/auditor

January 9, 2008

The Honorable Juan D. Salinas, III
Hidalgo County Judge
County Administration Building, 2nd Floor
100 East Cano
Edinburg, Texas 78539

Dear Judge Salinas:

Please include the attached Monthly Collection Reports on the next Commissioners' Court Agenda:

<u>OFFICE</u>	<u>FEES & COST</u>	<u>MONTH</u>
J.P. Rosa E. Trevino, Precinct 2 Pl. 2	\$ 75,601.75	November 2007
J.P. Luis Garza, Precinct 3 Pl. 1	\$ 50,729.05	November 2007
J.P. Charlie Espinoza, Precinct 4 Pl. 1	\$ 89,467.75	November 2007
Constable Celestino Avila Jr., Pct. 1	\$ 960.00	November 2007
Constable Andy Rios, Pct. 4	\$ 730.00	October 2007
Constable Andy Rios, Pct. 4	\$ 720.00	November 2007
Constable Eduardo Bazan, Pct. 5	\$ 500.00	November 2007
Law Library	\$ 1,557.50	November 2007
Sheriff's Fee	\$ 102,041.34	November 2007
Tax Assessor/Collector	\$ 5,685,016.54	November 2007

Thank you for your consideration in this matter.

Sincerely,

Ray Eufrazio, CPA
Hidalgo County Auditor

Attachments

HIDALGO COUNTY DISTRICT JUDGES

RICARDO P. RODRIGUEZ, JR. JUDGE, 92 ND D.C.	RODOLFO DELGADO JUDGE, 93 RD D.C.	J. R. "BOBBY" FLORES JUDGE, 139 TH D.C.	ROSE GUERRA REYNA JUDGE, 206 TH D.C.	JUAN R. PARTIDA JUDGE, 275 TH D.C.	MARIO E. RAMIREZ, JR. JUDGE, 332 ND D.C.	NOE GONZALEZ JUDGE, 370 TH D.C. OVERSEER	LETICIA LOPEZ JUDGE, 389 TH D.C.	AIDA SALINAS FLORES JUDGE, 398 TH D.C.	THOMAS P. WINGATE JUDGE, 430 TH D.C.	DANIEL G. RIOS JUDGE, 449 TH D.C.
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AI-7465

4.B.

**December 2007 Fee Report
CC CONSENT**

Date: 01/22/2008
Submitted By: Norma Martinez, DISTRICT CLERK
Submitted For: Norma Martinez
Department: DISTRICT CLERK
Agenda Area: Monthly Fee Reports

Information

CAPTION

District Clerk:
Fee Report for the Month of December 2007 \$285,347.07

BACKGROUND

Fiscal Impact

Attachments

Link: [District Clerk Monthly Fee Report for Dec 2007](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Dina Trevino	01/11/2008 10:54 AM	APRV
2	Dale Kennan	Dale Kennan	01/11/2008 01:40 PM	APRV
3	Auditor's Office	Arcilia Duran	01/17/2008 05:05 PM	APRV
4	Court Administrator	Monica Badillo	01/18/2008 09:27 AM	APRV

Form Started By: Norma Martinez
Started On: 01/11/2008 09:59 AM
Final Approval Date: 01/18/2008

FOR THE MONTH OF **DECEMBER 2007**

DIVORCE & FAMILY LAW CASES	\$ 9,000.00	CASES					
LESS: PARTIAL PAYMENT	\$ (135.00)	\$ 9,135.00	# 203	X \$45.00	= \$ 9,135.00	1100-207-20-000-051-0-000	\$ 9,135.00
OTHER THAN DIVORCE/FAMILY	\$ 10,945.00						
LESS: PARTIAL PAYMENT	\$ (5.00)	\$ 10,950.00	# 219	X \$50.00	= \$ 10,950.00	1100-207-20-000-052-0-000	\$ 10,950.00
INDIGENT LEGAL SERVICES (LGC 133.152 (a)(1)-(2))							
DIVORCE & FAMILY LAW CASES	\$ 285.00						
LESS: PARTIAL PAYMENT	\$ -	\$ 285.00	# 57	FAMILY X \$5.00 =	\$ 285.00		
OTHER THAN DIVORCE/FAMILY	\$ 990.00						
LESS: PARTIAL PAYMENT	\$ -	\$ 990.00	# 99	CIVIL X \$10.00 =	\$ 990.00	1100-207-20-000-050-0-000	\$ 1,275.00
JUDICIAL SUPPORT FEE (LGC 133.154) @\$37.00..... # 393 cases AFTER 12/1/05						1100-207-20-000-055-0-000	\$ 14,541.00
FAMILY PROTECTION FEE (GC 51.961) AFTER 6/15/07@\$15.00.....						1100-341-10-090-011-0-000	\$ 2,430.00
CLERK COST (GC 51.317(b)(1)&(b-1))	\$ 20,766.65						
OTHER CLERK COST (GC51.317-319)	\$ 17,335.27						
TIME PAYMENT (LGC 133.103) @\$10.00.....					\$ 38,101.92		
PHOTO & CERTIFIED COPIES (GC 51.318(b)(7)-(8)).....					\$ 1,676.16		
OTHER FEES:					\$ 7,197.00		
REGISTRY ADMINISTRATION FEE (LGC 117.055).....					\$ 157.27		
REGISTRY ADMINISTRATION INTEREST (LGC 117.054).....					\$ 7,266.03		
NSF CHECK FEE (LGC 118.141).....					\$ 30.00		
TOTAL CLERK'S FEES.....						1100-341-10-090-001-0-000	\$ 54,428.38
INTEREST EARNED FOR THE MONTH OF DECEMBER 2007						1100-361-11-000-005-0-000	\$ 10,002.71
COURT FEES:						1100-341-10-090-007-0-000	\$ 261.57
DISTRICT ATTORNEY (CCP 102.008).....						1100-341-10-090-008-0-000	\$ -
DISTRICT ATTORNEY BOND FORFEITURES COMMISSIONS (GC 41.005).....						1100-341-10-000-003-0-000	\$ -
PROTECTIVE ORDER (D.A. FEES, FC 71.04) @\$150.00.....						1100-341-10-090-002-0-000	\$ 419.04
TIME PAYMENT ADMINISTRATION OF JUSTICE (LGC 133.103) @\$ 2.50.....						1100-207-20-000-005-0-000	\$ 2,095.19
TIME PAYMENT (LGC 133.103) @ \$12.50.....						1100-341-10-090-003-0-000	\$ 2,364.00
LOCAL (CRIMINAL) TRANSACTION FEE (CCP 102.072)@\$2.00.....						1100-207-20-000-001-0-000	\$ 1,733.00
APPELLATE JUD. SYS. FUND (GC 22.2141) @\$5.00.....						1100-341-10-090-004-0-000	\$ -
MASTER COURT FEES (14.82gFC) @\$7.00.....						1100-341-10-090-006-0-000	\$ 4,995.46
JURY FEES (CCP 102.004) @\$30.00.....						1100-342-10-90-001-0-000	\$ 17,931.05
SHERIFF FEES (CCP 102.011)	\$ 13,336.44					1100-342-10-291-000-0-000	\$ -
SHERIFF FEES (HCSO)	\$ 4,594.61					1100-342-10-292-000-0-000	\$ -
CONSTABLE FEES(CCP 102.011)..... PCT. 1.....						1100-342-10-293-000-0-000	\$ -
PCT. 2.....						1100-342-10-294-000-0-000	\$ -
PCT. 3.....						1100-342-10-295-000-0-000	\$ -
PCT. 4.....						1100-351-20-090-001-0-000	\$ 10,704.99
PCT. 5.....						1200-351-10-090-000-0-000	\$ 80,314.50
PUBLIC DEFENSE ATTY'S FEES (CCP 26.05).....						1200-352-10-090-001-0-000	\$ -
FINES (LGC 113.004).....						1241-341-10-090-001-0-000	\$ 2,596.42
BOND FORFEITURES (CCP 22.16).....							
COURTHOUSE SECURITY FUND (291.008 LGC/102.017 CCP).....							
# CIVIL FILINGS X \$5.00 = \$ 1,800.00							
# FELON. CONV.X \$5.00 = \$ 796.42							
# MISD.CONV. X \$3.00 = \$ -							
COUNTY RECORDS MANAGEMENT & PRESERVATION (GC 51.317/ CCP 102.005)						1238-341-20-090-001-0-000	\$ 5,731.99
# CIVIL FILINGS X \$5.00 = \$ 2,075.00							
# CRIM CONV. X \$22.50 = \$ 3,656.99							
DISTRICT CLERK RECORDS MANAGEMENT & PRESERVATION (GC 51.317 (b)(4))						1235-341-10-090-000-0-000	\$ 2,396.86
# CIVIL FILINGS X \$5.00 = \$ 2,045.00							
# CRIM FILINGS X \$2.50 = \$ 351.86							
COURT REPORTER SERVICE FEE (GC 51.601) @\$15.00.....						1239-341-10-090-001-0-000	\$ 5,597.32
JUVENILE							

HIDALGO COUNTY DISTRICT CLERK MONTHLY FEE REPORT

PAGE 2 OF 3

FOR THE MONTH OF **DECEMBER 2007**

1/1/04 FEL@ \$133.00 A&B MISD@ \$83.00 MISD@ \$40.00 9/1/97-12/31/03 (CCP102.075(a)) FEL@ \$80.00 A&B MISD@ \$40.00 MISD@ \$17.00		1100-207-20-000-015-0-000	\$ 20,653.09
CONSOLIDATED COURT COST(LGC133.102)			
CRIMINAL JUSTICE FEES (CCP 102.51)	PRIOR 8/31/97 FEL @ \$20.00 MISD @ \$10.00	1100-207-20-000-003-0-000	\$ 24.86
BREATH ALCOHOL TESTING (CCP 102.016)	9/1/91-8/31/97 @ \$30.00	1100-207-20-000-006-0-000	\$ -
COMPREHENSIVE REHABILITATION (CCP 102.81)	9/1/91-8/31/97 @ \$25.00	1100-207-20-000-008-0-000	\$ 30.67
LAW ENFORCE EDUC. FUND(GC 415.082)	PRIOR 8/29/93@ \$1.00, 8/30/93-8/31/95 @ \$1.50 9/1/95-8/31/97@ \$3.50	1100-207-20-000-011-0-000	\$ 2.24
CRIME STOPPERS (CCP 102.013) @ \$2.00	9/1/89-8/31/97 @ \$2.00	1100-207-20-000-014-0-000	\$ 2.50
ABUSED CHILDREN'S COUNSELING (CCP 37.072).....		1100-207-20-000-016-0-000	\$ -
JUVENILE CRIME & DELIQUENCY(CCP 102.075 (m))	9/1/97-8/31/01 @ \$0.25, 9/1/01-12/31/03 @ \$0.50	1100-207-20-000-007-0-000	\$ 5.24
FUGITIVE APPREHENSION FUND (CCP 102.19)	9/1/97-12/31/03 @ \$5.00	1100-207-20-000-009-0-000	\$ 58.26
CRIME VIC. COMP. FUND (CCP 56.55)	9/1/85-8/31/93 FEL @ \$20.00 MISD @ \$15.00 9/1/93-12/31/03 FEL @ \$45.00 MISD @ \$35.00	1100-207-20-000-017-0-000	\$ 599.01
JUDICIAL&COURT PERSON. TRAINING (GC 56.001)	9/1/85-8/30/99 @ \$1.00, 8/31/99-12/31/03 @ \$2.00	1100-207-20-000-027-0-000	\$ 22.63
CORRECTIONAL MGMT INST OF TX (CCP 102.075(n))	9/1/01-12/31/03 @ \$0.50	1100-207-20-000-029-0-000	\$ 4.39
STATE AGENCY ARREST FEES (CCP 102.011, LGC 133.104)			
DPS: @ \$35.00.....		1100-207-20-000-019-0-000	\$ 874.52
TABC: @ \$35.00.....		1100-207-20-000-020-0-000	\$ 8.20
P& W: @ \$35.00.....		1100-207-20-000-021-0-000	\$ -
DNA TESTING FEE (CCD 102.020, GC 411.1471(a)(1) or (a)(2) \$250.00, GC 411.1471(a)(3) \$50.00)		1100-207-20-000-030-0-000	\$ 915.17
JUVENILE PROBATION DIVERSION FUND (FC ART 54.0411) @ \$20.00.....		1100-207-20-000-033-0-000	\$ 40.00
JURY SERVICE FUND (SB 1704) @ \$4.00.....		1100-207-20-000-053-0-000	\$ 554.60
JUDICIAL SUPPORT FEE - STATE -(LGC 133.105) @ \$3.40.....		1100-207-20-000-054-0-000	\$ 453.36
JUDICIAL SUPPORT FEE - COUNTY -(LGC 133.105) @ \$0.60.....		1100-341-10-090-009-0-000	\$ 79.26
STATE TRAFFIC FEE (TRC 542.4031)	AFTER 9/1/03 @ \$30.00.....	1100-207-20-000-035-0-000	\$ -
NONDISCLOSURE FEE (GC 411.081(d)-(h)) # <u>7</u> cases AFTER 9/1/03 @ \$28.00.....		1100-207-20-000-037-0-000	\$ 196.00
EXPUNGMENT OF OFFENSES FOR MINORS (CCP 102.006 AND GC103.021) AFTER 1/1/06 @ \$30.00.....		1100-341-10-090-010-0-000	\$ -
EMS TRAUMA FUND (CCP 102.0185 PC CHAP.49) AFTER 1/1/04 @ \$100.00.....		1100-207-20-000-038-0-000	\$ 3,161.29
COUNTY CHILD ABUSE PREVENTION FUND (CCP 102.0186) AFTER 1/1/06 @ \$100.00.....		1234-341-10-090-000-0-000	\$ 405.25
MENTAL HEALTH EXPERTS COMPENSATION.....		1100-360-00-000-000-0-000	\$ -
RESTITUTION FEE / STATE (CCP 42.037) AFTER 1/1/06 @ \$6.00.....			\$ -
RESTITUTION FEE / COUNTY (CCP 42.037) AFTER 1/1/06 @ \$6.00.....			\$ -
DUE TO GENERAL (95' COMPTROLLER AUDIT).....		1100-360-00-000-000-0-000	\$ -
TOTAL FEES COLLECTED FOR PAYMENT TO COUNTY TREASURER		1100-227-30-000-019-0-000	\$ 285,347.07
TOTAL CASH RECEIVED			\$ 294,408.68
LESS: AMOUNT PAID TO COUNTY TREASURER	\$ 285,347.07		
AMOUNT DUE TO COUNTY TREASURER	\$ -		
AMOUNT OVERPAID TO COUNTY TREASURER	\$ -		
OTHER DISBURSEMENTS	\$ 3,225.73		
TOTAL DISBURSEMENTS			\$ 288,572.80
NET AMOUNT AVAILABLE FOR DEPOSIT TO CLERK'S FEE ACCOUNT			\$ 5,835.88

PROOF:

AMOUNT RECEIVED:	\$ 3,169.23
AMOUNT LIQ.:	\$ (1,884.73)
PARTIAL PAYMENT: DISTRICT & FAMILY LAW CASES	\$ (135.00)
PARTIAL PAYMENT: OTHER THAN DIVORCE/FAMILY LAW CASES	\$ (5.00)
PARTIAL PAYMENT: INDIGENT LEGAL SERVICE FEE	\$ -
CRIME STOPPERS (ADULT PROBATION):	\$ 231.50
LAW ENFORCEMENT LAB COSTS (DPS):	\$ 681.00
MOTHERS AGAINST DRUNK DRIVING	\$ 296.84
WOMEN TOGETHER EMERGENCY SHELTER	\$ 2.04
ESTRELLA'S HOUSE	\$ -
ATTORNEY AD-LITEM	\$ 3,500.00
ADULT PROBATION:	\$ -
SHORTAGE/OVERAGE	\$ (20.00)
NET AMOUNT	\$ 5,835.88

HIDALGO COUNTY DISTRICT CLERK MONTHLY FEE REPORT

PAGE 3 OF 3

FOR THE MONTH OF DECEMBER 2007

REMITTANCES TO COUNTY TREASURER:

	DATE	CHECK NUMBER	AMOUNT	TREASURER REC #
CIVIL1)	12/12/07	35257	\$ 32,228.75	115859
CIVIL2)	12/27/07	35258	\$ 35,286.00	115860
CIVIL3)	01/03/08	35306	\$ 45,228.90	116215
CIVIL4)	01/03/08	35313	\$ 22,783.28	116230
CIVIL5)	01/03/08	35309	\$ 5,366.00	116212
CIVIL6)	01/03/08	35310	\$ 235.00	116211
CRM1)	12/12/07	35231	\$ 27,354.51	115698
CRM2)	12/19/07	35261	\$ 13,101.50	115894
CRM3)	12/19/07	35259	\$ 18,847.33	115895
CRM4)	12/19/07	35260	\$ 12,046.00	115896
CRM5)	12/27/07	35290	\$ 37,759.75	116035
CRM6)	01/03/08	35305	\$ 11,776.00	116209
CRM7)	01/03/08	35307	\$ 6,621.75	116214
CRM8)	01/03/08	35312	\$ 8,320.30	116217
CRM9)	01/03/08	35311	\$ 8,392.00	116216
CRM10)			\$ -	

TOTAL AMOUNT OF REMITTANCES

\$ 285,347.07

PREPARED BY: _____
BOOKKEEPER DATE

REVIEWED BY: _____
ACCOUNTANT DATE

THIS REPORT HAS BEEN PERSONALLY REVIEWED BY ME AND I CERTIFY IT TO BE TRUE
AND CORRECT TO THE BEST OF MY KNOWLEDGE.

DISTRICT CLERK SIGNATURE

DATE

THIS REPORT IS DUE IN THE COUNTY AUDITOR BEFORE THE SEVENTH (7)
WORKING DAY OF THE FOLLOWING MONTH.

COUNTY AUDITOR'S FORM ARS-DC-002, 01/2006

AI-7375

5.A.

Pipeline Permits

CC CONSENT

Date: 01/22/2008

Submitted By: Sandra Garcia, RIGHT OF WAY DEPT.

Submitted For: Joe Pena

Department: RIGHT OF WAY DEPT.

Agenda Area: Right of Way

Information

CAPTION

North Alamo Water Supply:

1. Install a 2" water line approximately 500' going west from FM 1015, first Rd east of mile 3.5W on the east side - X Rd- Juan Garza- 3/4" service connection (apartment 1)
2. Install a 2" water line approximately 500' going west from FM 1015, first Rd east of mile 3.5W on the east side - X Rd- Juan Garza- 3/4" service connection (apartment 2)
3. Install a 2" water line approximately 1/4 mile west of 1423 on the south side of Owassa Rd - X Rd- Richard Almanzar- 3/4" service connection.
4. Install a 2" water line at Colonia Tijerina (Mi 12N NS/E 1015)- Bore- Roberto Garcia- 3/4" service connection.
5. Capisallo Park L14 (SEC 1E/9N)- Bore- Lydia P. Rodriguez - 3-4" service connection

BACKGROUND

Fiscal Impact

Attachments

Link: [Pipeline Permit](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Dina Trevino	01/15/2008 04:20 PM	APRV
2	Rey Salazar	Rey Salazar	01/16/2008 10:20 AM	APRV
3	Auditor's Office	Linda Fong	01/18/2008 08:36 AM	APRV
4	Court Administrator	Monica Badillo	01/18/2008 09:26 AM	APRV

Form Started By: Sandra Garcia
Started On: 01/08/2008 11:52 AM

Final Approval Date: 01/18/2008

THE STATE OF TEXAS §

COUNTY OF HIDALGO §

That the County of Hidalgo, Texas, acting by and through its Commissioners' Court, by virtue of motion and resolution introduced and adopted by said Commissioners' Court on the 22nd day of January, 2008 does by these presents GRANT, GIVE AND RELINQUISH TO:

North Alamo Water Supply hereinafter called Permittee, of the County of Hidalgo, Texas, the Right, Privilege and Authority to construct, reconstruct, lay and maintain a 2" water/gas/sewer/irrigation line; said line to be constructed of material along the following public road easement held by the Hidalgo County of Hidalgo, Texas upon the conditions, obligations, and requirements as hereinafter set forth, said public road upon which said water/ gas/ sewer/ irrigation line is to be constructed, reconstructed, laid and maintained, **described as follows:**

- 1. Approximately 500' going west from Fm 1015, first Rd east of mile 3.5W on the east side. Juan Garza- ¾" service connection
- 2. Approximately 500' going west from FM 1015, first Rd east of mile 3.5W on the east side.
- 3. Approximately ¼ mile west of 1423 on the south side of Owassa Rd- Richard Almanzar
- 4. Colonia Tijerina (Mi 12N NS/E 1015) Bore- Roberto Garcia- ¾" service connection.

The granting, giving and authorizing of permission for the said aforementioned Permittee to so construct, reconstruct, lay and maintain a water line along the above described public road being conditioned that Permittee agrees that:

1. The Permittee will install and shall maintain said pipeline so that the top of the line will always be at least at the minimum depth of forty (40) inches below the flow line of the ditches on either side of said roadway when the pipeline is to be constructed, the Permittee shall contact the Commissioner in the Precinct in which the construction project is located and obtain written instructions, signed by said Commissioner, concerning the location and depth of said line. In this connection, it is agreed and understood that the Permittee will not cut the surface in any manner said public road or any roadway, without first obtaining the written permission of the Commissioners' Court of Hidalgo County, Texas.
2. The Permittee will employ a competent person or firm to do such installation and complete it in accordance with the covenants and conditions herein set forth.
3. Permittee shall stake its line on the location approved by the Commissioner in whose precinct the work is to be done well in advance of beginning its work. Permittee shall contact Commissioner before commencing any work.
4. The Permittee will use all proper caution in performing the work to prevent injury to all persons and property and it will indemnify Hidalgo County against all damages that may be assessed against the County by reasons of the work here permitted and the maintenance of such pipeline.
5. Notwithstanding any provision in this Agreement to the contrary, Permittee recognizes that the paramount purpose of the easement and dedication for the said public road is to provide for the establishment and operation of a roadway for the public. Recognizing this as the paramount purpose of the easement and dedication, Permittee agrees that Permittee has the unlimited and unrestricted right to establish, construct, reconstruct and maintain the said public road and to conduct all maintenance for the roadway and all related structures (including but not limited to the maintenance, construction and reconstruction of ditches, drainage pipes, bridges and paving surfaces) without incurring any liability, obligation or duty to Permittee.

THE STATE OF TEXAS §

COUNTY OF HIDALGO §

That the County of Hidalgo, Texas, acting by and through its Commissioners' Court, by virtue of motion and resolution introduced and adopted by said Commissioners' Court on the 22nd day of January, 2008 does by these presents GRANT, GIVE AND RELINQUISH TO:

North Alamo Water Supply hereinafter called Permittee, of the County of Hidalgo, Texas, the Right, Privilege and Authority to construct, reconstruct, lay and maintain a 2" water/gas/sewer/irrigation line; said line to be constructed of material along the following public road easement held by the Hidalgo County of Hidalgo, Texas upon the conditions, obligations, and requirements as hereinafter set forth, said public road upon which said water/ gas/ sewer/ irrigation line is to be constructed, reconstructed, laid and maintained, **described as follows:**

5. Capisallo Park L14 (SEC 1E/9N)- Bore- Lydia P. Rodriguez -3/4" service connection.

The granting, giving and authorizing of permission for the said aforementioned Permittee to so construct, reconstruct, lay and maintain a 3" I.D. line along the above described public road being conditioned that Permittee agrees that:

1. The Permittee will install and shall maintain said pipeline so that the top of the line will always be at least at the minimum depth of forty (40) inches below the flow line of the ditches on either side of said roadway when the pipeline is to be constructed, the Permittee shall contact the Commissioner in the Precinct in which the construction project is located and obtain written instructions, signed by said Commissioner, concerning the location and depth of said line. In this connection, it is agreed and understood that the Permittee will not cut the surface in any manner said public road or any roadway, without first obtaining the written permission of the Commissioners' Court of Hidalgo County, Texas.
2. The Permittee will employ a competent person or firm to do such installation and complete it in accordance with the covenants and conditions herein set forth.
3. Permittee shall stake its line on the location approved by the Commissioner in whose precinct the work is to be done well in advance of beginning its work. Permittee shall contact Commissioner before commencing any work.
4. The Permittee will use all proper caution in performing the work to prevent injury to all persons and property and it will indemnify Hidalgo County against all damages that may be assessed against the County by reasons of the work here permitted and the maintenance of such pipeline.
5. Notwithstanding any provision in this Agreement to the contrary, Permittee recognizes that the paramount purpose of the easement and dedication for the said public road is to provide for the establishment and operation of a roadway for the public. Recognizing this as the paramount purpose of the easement and dedication, Permittee agrees that Permitter has the unlimited and unrestricted right to establish, construct, reconstruct and maintain the said public road and to conduct all maintenance for the roadway and all related structures (including but not limited to the maintenance, construction and reconstruction of ditches, drainage pipes, bridges and paving surfaces) without incurring any liability, obligation or duty to Permittee.

AI-7497

6.A.

H.Buyer applicant

CC CONSENT

Date: 01/22/2008

Submitted By: Estella Webber, URBAN COUNTY

Department: URBAN COUNTY

Agenda Area: Urban County

Information

CAPTION

Request approval to enter into one (1) "Homebuyer Assistance Program" Contract under the Home Program.

BACKGROUND

The applicant below has been found eligible to receive closing cost/down payment assistance under the HOME-Homebuyer Assistance Program. Approval is being requested to enter into contract with the following family:

<i>APPLICANT</i>	<i>GRANT AMOUNT</i>	<i>LENDER</i>	<i>FUNDING YR.</i>	<i>LEGAL DESCRIPTION</i>
Conrado Rodriguez	\$5,000	First Nation Mortgage	2004-\$5,000	Lot 56 Cripple Creek Subdivision Alamo, Tx.

Fiscal Impact

Attachments

No file(s) attached.

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Dina Trevino	01/15/2008 02:15 PM	APRV
2	Erika Reyna	Erika Reyna	01/16/2008 10:31 AM	APRV
3	Auditor's Office		01/18/2008 03:48 PM	NEW
Form Started By: Estella Webber			Started On: 01/15/2008 10:17 AM	
Final Approval Date: 01/18/2008				

AI-7467

7.A.

Monthly Financial Report for December 2007

CC CONSENT

Date: 01/22/2008

Submitted By: Angelica Tapia, AUDITOR'S OFFICE

Submitted For: Ray Eufracio

Department: AUDITOR'S OFFICE

Agenda Area: Auditor's Office

Information

CAPTION

Approval of Monthly Financial Report for the month of December 2007.

BACKGROUND

Reports will be distributed before the Commissioners' Court meeting.

Fiscal Impact

Attachments

No file(s) attached.

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Dina Trevino	01/14/2008 10:16 AM	APRV
2	Manuel Chapa	Manuel Chapa	01/14/2008 10:43 AM	APRV
3	Auditor's Office	Linda Fong	01/18/2008 08:36 AM	APRV
4	Court Administrator	Monica Badillo	01/18/2008 09:27 AM	APRV

Form Started By: Angelica Tapia
Started On: 01/11/2008 10:59 AM

Final Approval Date: 01/18/2008

AI-7520**7.B.****Examination of Funds Collected by County LGC 115.0035****CC CONSENT**

Date: 01/22/2008

Submitted By: Becky Morales, AUDITOR'S OFFICE

Submitted For: Ray Eufracio

Department: AUDITOR'S OFFICE

Agenda Area: Auditor's Office

Information**CAPTION**

Findings on the Cash Examinations conducted during 2007, as required by Local Government Code §115.0035, for the following offices:

District Clerk	Constable Pct. 1
Tax Office	Constable Pct. 2
Motor Vehicle	Constable Pct. 3
District Attorney	Constable Pct. 4
County Clerk	Constable Pct. 5
JP Precinct 1, Place 1	County Treasurer
JP Precinct 1, Place 2	Law Library
JP Precinct 2, Place 1	Delta Lake
JP Precinct 2, Place 2	Anzalduas Park
JP Precinct 3, Place 1	Health Department
JP Precinct 3, Place 2	Adult Probation Department
JP Precinct 4, Place 1	Planning Department
JP Precinct 4, Place 2	Sheriff's Department
JP Precinct 5, Place 1	

BACKGROUND

Fiscal Impact

AttachmentsLink: [Cash Counts](#)

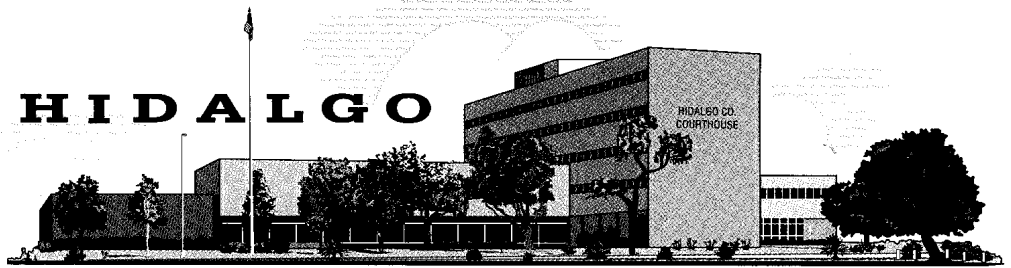
Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Budget & Management	Dina Trevino	01/15/2008 04:22 PM	APRV
2	Ivan Cantu	Ivan Cantu	01/16/2008 08:39 AM	APRV
3	Auditor's Office		01/18/2008 03:48 PM	NEW

Form Started By: Becky Morales
Started On: 01/15/2008 03:24 PM

Final Approval Date: 01/18/2008

COUNTY of HIDALGO



EDINBURG, TEXAS 78539

HIDALGO COUNTY AUDITOR'S OFFICE
Hidalgo County Administration Building
2808 South Business Highway 281
Edinburg, Texas 78539-6243
PHONE: (956) 318-2511
FAX: (956) 318-2577
WEBSITE: www.co.hidalgo.tx.us/auditor

January 14, 2008

The Honorable J.D. Salinas III, Hidalgo County Judge
 The Honorable Sylvia Handy, Commissioner Precinct No. 1
 The Honorable Jose M. Flores, Commissioner Precinct No. 2
 The Honorable Hector "Tito" Palacios, Commissioner Precinct No. 3
 The Honorable Oscar L. Garza Jr., Commissioner Precinct No. 4

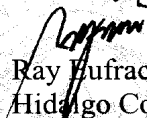
Dear Judge and Commissioners:

Please find attached copies of letters detailing results of cash examinations conducted as required by Local Government Code §115.0035. Please place the results of the examinations on the next Commissioners' Court Agenda:

<u>Office</u>	<u>Office</u>
District Clerk	Constable Pct. 1
Tax Office	Constable Pct. 2
Motor Vehicle	Constable Pct. 3
District Attorney	Constable Pct. 4
County Clerk	Constable Pct. 5
J.P. Precinct 1 Place 1	County Treasurer
J.P. Precinct 1 Place 2	Law Library
J.P. Precinct 2 Place 1	Delta Lake
J.P. Precinct 2 Place 2	Anzaludas Park
J.P. Precinct 3 Place 1	Health Department
J.P. Precinct 3 Place 2	Adult Probation Department
J.P. Precinct 4 Place 1	Planning Department
J.P. Precinct 4 Place 2	Sheriff's Department
J.P. Precinct 5 Place 1	

Thank you for your consideration in this matter.

Sincerely,

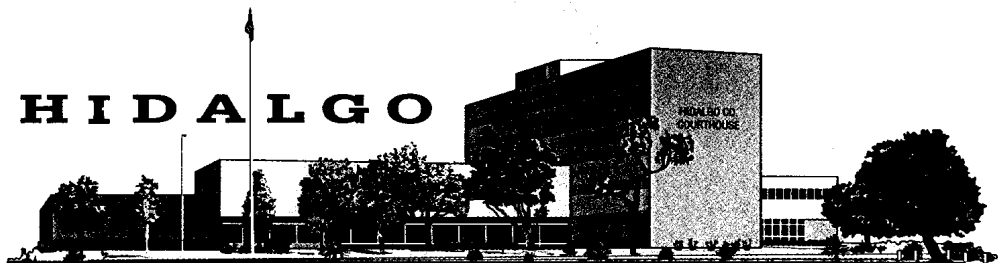

 Ray Bufracio, CPA
 Hidalgo County Auditor

Attachments

HIDALGO COUNTY DISTRICT JUDGES

RICARDO P. RODRIGUEZ, JR. JUDGE, 92 ND D.C.	RODOLFO DELGADO JUDGE, 93 RD D.C.	J. R. "BOBBY" FLORES JUDGE, 139 TH D.C.	ROSE GUERRA REYNA JUDGE, 206 TH D.C.	JUAN R. PARTIDA JUDGE, 275 TH D.C.	MARIO E. RAMIREZ, JR. JUDGE, 332 ND D.C.	NOE GONZALEZ JUDGE, 370 TH D.C. OVERSEER	LETICIA LOPEZ JUDGE, 389 TH D.C.	AIDA SALINAS FLORES JUDGE, 398 TH D.C.	THOMAS P. WINGATE JUDGE, 430 TH D.C.	DANIEL G. RIOS JUDGE, 449 TH D.C.
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COUNTY of HIDALGO



EDINBURG, TEXAS 78539

HIDALGO COUNTY AUDITOR'S OFFICE
Hidalgo County Administration Building
2808 South Business Highway 281
Edinburg, Texas 78539-6243
PHONE: (956) 318-2511
FAX: (956) 292-7602
WEBSITE: www.co.hidalgo.tx.us/auditor

MAILING ADDRESS:
HIDALGO COUNTY AUDITOR'S OFFICE
P. O. BOX 689
EDINBURG, TEXAS 78540-0689

December 26, 2007

The Honorable Laura Hinojosa
Hidalgo County District Clerk
Hidalgo County Courthouse
Edinburg, Texas 78540

Ref: Cash Count
Report No. 2007-23

Dear Ms. Hinojosa:

We conducted a cash count of the cash held at your office for the Fee, Child Support, and Registry Fund accounts on December 4, 2007, as required by Local Government Code §115.0035. The objective of the cash count was to determine that total cash on hand reconciled to the total receipts issued for the day up to the time of the cash count.

Scope:

As part of our audit procedures, we verified that cash on hand at the time of the cash count agreed to the total receipts issued. We also reviewed the internal control structure in order to obtain reasonable assurance that cash on hand is safeguarded against loss from unauthorized use and that only authorized transactions are executed, recorded, and reported in accordance with applicable laws and procedures. The internal controls reviewed during our walkthrough included but were not limited to the following: custody of cash, use of cash lock boxes, proper authorization of voided transactions and segregation of duties.

Conclusion:

Based on the results of our review, we have concluded that total cash on hand did reconcile to the total receipts issued for the day up to the time of the cash count. However, improvements could be made to the internal controls for the receipting of collections.

Observation #1:

At the time of the Fee Account cash count, we noted a discrepancy in numeric sequence on receipts issued for civil fees. It was determined that two (2) receipts had been erroneously dated December 30, 2007. Although the receipts had been reissued for the correct date, those post-dated receipts were not voided. The Accountant stated that the system does not allow users to void a post-dated receipt until the date of receipt (December 30, 2007).

HIDALGO COUNTY DISTRICT JUDGES

RICARDO P. RODRIGUEZ, JR.
JUDGE, 92ND D.C.

RODOLFO DELGADO
JUDGE, 93RD D.C.

J. R. "BOBBY" FLORES
JUDGE, 139TH D.C.

ROSE GUERRA REYNA
JUDGE, 206TH D.C.

JUAN R. PARTIDA
JUDGE, 275TH D.C.

MARIO E. RAMIREZ, JR.
JUDGE, 332ND D.C.

NOE GONZALEZ
JUDGE, 370TH D.C.
OVERSEER

LETICIA LOPEZ
JUDGE, 389TH D.C.

AIDA SALINAS FLORES
JUDGE, 398TH D.C.

THOMAS P. WINGATE
JUDGE, 430TH D.C.

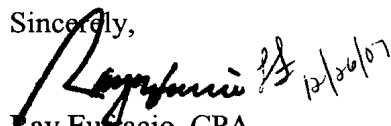
The Honorable Laura Hinojosa
December 26, 2007
Page 2 of 2

Recommendation:

Management should contact the Hidalgo County IT department to establish restrictions to prevent the post dating of receipts.

We would like to express our sincere appreciation to you and your staff for their courtesy, cooperation, and assistance provided to us during the cash count. If you have any questions regarding this cash count, please contact Crystal A. Cavazos, Internal Auditor, at 318-2511 ext. 4646, Yvonne Torres, Senior Internal Auditor, at ext. 4642, Julio C. Espinosa, Internal Audit Supervisor, at ext. 4650, or Arcy B. Duran, Audit Director, at ext. 4645.

Sincerely,


Ray Eufacio, CPA
County Auditor

Cc: Ms. Norma Martinez, Accountant

HIDALGO COUNTY DISTRICT JUDGES

RICARDO P. RODRIGUEZ, JR.
JUDGE, 92ND D.C.

RODOLFO DELGADO
JUDGE, 93RD D.C.

J. R. "BOBBY" FLORES
JUDGE, 139TH D.C.

ROSE GUERRA REYNA
JUDGE, 206TH D.C.

JUAN R. PARTIDA
JUDGE, 275TH D.C.

MARIO E. RAMIREZ, JR.
JUDGE, 332ND D.C.

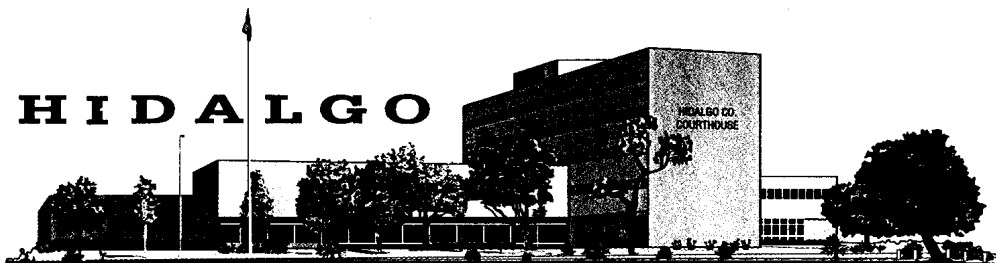
NOE GONZALEZ
JUDGE, 370TH D.C.
OVERSEER

LETICIA LOPEZ
JUDGE, 389TH D.C.

aida salinas flores
JUDGE, 398TH D.C.

THOMAS P. WINGATE
JUDGE, 430TH D.C.

COUNTY *of* HIDALGO



EDINBURG, TEXAS 78539

HIDALGO COUNTY AUDITOR'S OFFICE
Hidalgo County Administration Building
2808 South Business Highway 281
Edinburg, Texas 78539-6243
PHONE: (956) 318-2511
FAX: (956) 318-2577
WEBSITE: www.co.hidalgo.tx.us/auditor

MAILING ADDRESS:
HIDALGO COUNTY AUDITOR'S OFFICE
P. O. BOX 689
EDINBURG, TEXAS 78540-0689

December 21, 2007

The Honorable Armando Barrera, Jr.
Hidalgo County Tax Assessor/Collector
County Administration Building
2808 South Business Highway 281
Edinburg, TX 78539

Re: Cash Counts
Report No. 2007-24

Dear Mr. Barrera:

We conducted cash counts of the cash held at the Hidalgo County Tax Collections Offices in Edinburg, Mission, San Juan, and Weslaco on November 30, 2007, December 4, 2007, and December 5, 2007, as required by Local Government Code § 115.0035. The objective of the cash count was to determine that total cash on hand reconciled to the total receipts issued for the day up to the time of the cash counts.

Scope:

As part of our audit procedures, we verified that cash on hand at the time of the cash counts agreed to the total receipts issued. We also reviewed the internal control structure in order to obtain reasonable assurance that cash on hand is safeguarded against loss from unauthorized use and that only authorized transactions are executed, recorded, and reported in accordance with applicable laws and procedures. The internal controls reviewed during our walkthrough included but were not limited to the following: custody of cash, use of cash lock boxes, and segregation of duties.

Conclusion:

Total collections at the time of the cash counts for all offices combined were \$ 773,917.66. Based on the results of our review, we have concluded that total cash on hand reconciled to the total receipts issued for the day up to the time of the cash count. However, improvements could be made to the internal controls for the receipting of collections.

Observation #1:

We noted during our review of the Edinburg Tax Office that the payee line of a check was left blank and not made payable to the order of Armando Barrera Jr., Tax Assessor/Collector. The cashier stamped the payee information at the time of the cash count. The County Auditor's Office has a policy requiring that all checks, money orders, and cashier checks received be made payable to the order of Armando Barrera Jr., Tax Assessor/Collector. Failure to comply with the policy may result in the loss of County revenues.

HIDALGO COUNTY DISTRICT JUDGES

RICARDO P. RODRIGUEZ, JR.
JUDGE, 92ND D.C.

RODOLFO DELGADO
JUDGE, 93RD D.C.

J. R. "BOBBY" FLORES
JUDGE, 139TH D.C.

ROSE GUERRA REYNA
JUDGE, 206TH D.C.

JUAN R. PARTIDA
JUDGE, 275TH D.C.

MARIO E. RAMIREZ, JR.
JUDGE, 332ND D.C.

NOE GONZALEZ
JUDGE, 370TH D.C.
OVERSEER

LETICIA LOPEZ
JUDGE, 389TH D.C.

AIDA SALINAS FLORES
JUDGE, 398TH D.C.

THOMAS P. WINGATE
JUDGE, 430TH D.C.

Recommendation:

Management should implement procedures that require cashiers to verify that checks received be made payable to the order of Armando Barrera Jr., Tax Assessor/Collector immediately.

Observation #2:

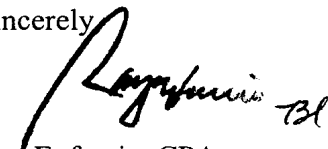
We noted during our review of the Mission Tax Office that a check received was torn and lacked a piece of the routing and account number. All checks must depict the complete routing and account number to ensure that funds are withdrawn from the correct bank and account number. Failure to receive a complete check may result in the loss of County revenues.

Recommendation:

Management should implement procedures that require cashiers to verify that checks received depict the complete routing and account number upon receipt.

We would like to express our sincere appreciation to you and your staff for the courtesy, cooperation, and assistance provided to us during the cash counts. If you have any questions regarding these cash counts, please contact Wendy E. Zuñiga, Internal Auditor, at 318-2511 ext. 4654, Julio C. Espinosa, Internal Audit Supervisor, ext. 4650, or Arcy B. Durán, Audit Director, at ext. 4645.

Sincerely

 Bl 12/21/07
Ray Eufracio, CPA
County Auditor

cc: Pablo Villarreal Jr., Tax Operations Manager
Yolanda Villescás, Tax Collections Supervisor
Noe Lazo, Tax Collections Supervisor
Michelle Collins, Tax Collections Supervisor
Maggie Guerra, Tax Collections Supervisor

HIDALGO COUNTY DISTRICT JUDGES

RICARDO P. RODRIGUEZ, JR.
JUDGE, 52ND D.C.

RODOLFO DELGADO
JUDGE, 93RD D.C.

J. R. "BOBBY" FLORES
JUDGE, 136TH D.C.

ROSE GUERRA REYNA
JUDGE, 206TH D.C.

JUAN R. PARTIDA
JUDGE, 275TH D.C.

MARIO E. RAMIREZ, JR.
JUDGE, 332ND D.C.

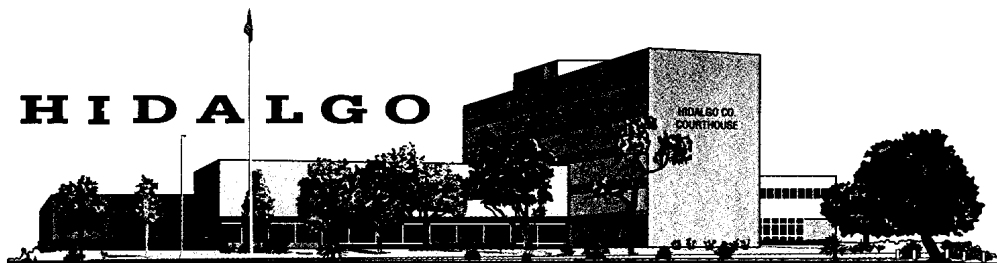
NOE GONZALEZ
JUDGE, 370TH D.C.
OVERSEER

LETICIA LOPEZ
JUDGE, 389TH D.C.

AIDA SALINAS FLORES
JUDGE, 398TH D.C.

THOMAS P. WINGATE
JUDGE, 430TH D.C.

COUNTY *of* HIDALGO



EDINBURG, TEXAS 78539

HIDALGO COUNTY AUDITOR'S OFFICE
Hidalgo County Administration Building
2808 South Business Highway 281
Edinburg, Texas 78539-6243
PHONE: (956) 318-2511
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WEBSITE: www.co.hidalgo.tx.us/auditor

MAILING ADDRESS:
HIDALGO COUNTY AUDITOR'S OFFICE
P. O. BOX 689
EDINBURG, TEXAS 78540-0689

December 21, 2007

Honorable Armando Barrera, Jr.
Hidalgo County Tax Assessor/Collector
County Administration Building
2804 South Business Highway 281
Edinburg, TX 78539-6243

Ref: Cash Count
Report No. 2007-25

Honorable Armando Barrera, Jr:

We conducted cash counts of the cash held at the Motor Vehicle offices in Edinburg, Weslaco, San Juan, Mission, and McAllen on December 3, 2007, December 4, 2007 and December 5, 2007, as required by Local Government Code § 115.0035. The objective of the cash counts was to determine that total cash on hand reconciled to the total receipts issued for the day up to the time of the cash count.

Scope:

As part of our audit procedures, we verified that cash on hand at the time of the cash count agreed to the total receipts issued. We also reviewed the internal control structure in order to obtain reasonable assurance that cash on hand is safeguarded against loss from unauthorized use and that only authorized transactions are executed, recorded, and reported in accordance with applicable laws and procedures. The internal controls reviewed during our walkthrough included but were not limited to the following: custody of cash, use of cash lock boxes, and proper authorization of voided transactions.

Conclusion:

Total collections at the time of the cash counts for all offices combined totaled \$483,609.01. Based on the results of our review, we have concluded that generally total cash on hand did reconcile to the total receipts issued for the day up to the time of the cash count. However, improvements could be made to the procedures in place for voiding receipts.

Observation #1:

We noted during our review of the San Juan office that a cashier had not properly voided a transaction for blue disabled placard P5201517. The County Auditor's Office has a policy requiring that all voided receipts are properly authorized and documented. Failure to comply with the policy may result in loss of County revenues.

Recommendation #1:

Management should implement procedures that require all voided receipts are properly authorized and documented.

HIDALGO COUNTY DISTRICT JUDGES

RICARDO P. RODRIGUEZ, JR.
JUDGE, 92ND D.C.

RODOLFO DELGADO
JUDGE, 93RD D.C.

J. R. "BOBBY" FLORES
JUDGE, 139TH D.C.

ROSE GUERRA REYNA
JUDGE, 206TH D.C.

JUAN R. PARTIDA
JUDGE, 275TH D.C.

MARIO E. RAMIREZ, JR.
JUDGE, 332ND D.C.

NOE GONZALEZ
JUDGE, 376TH D.C.
OVERSEER

LETICIA LOPEZ
JUDGE, 389TH D.C.

AIDA SALINAS FLORES
JUDGE, 398TH D.C.

THOMAS P. WINGATE
JUDGE, 430TH D.C.

Honorable Armando Barrera, Jr.

December 21, 2007

Page 2 of 2

We would like to express our sincere appreciation to you and your staff for the courtesy, cooperation, and assistance provided to us during the cash count. If you have any questions regarding this cash count, please contact Cris Reyna, Internal Auditor, at 318-2511 ext. 4643, Yvonne Torres, Senior Internal Auditor, at ext. 4642, Julio C. Espinosa, Internal Audit Supervisor, at ext. 4650, or Arcy B. Duran, Audit Director, at ext. 4645.

Sincerely,


Ray Enfracio, CPA
County Auditor

431 12/21/07

Cc: Hector Solis, Manager, Motor Vehicle Department
Margarita Guerra, Supervisor, San Juan Substation
Ana Maria Diaz, Supervisor, McAllen Substation
Norma Linda Ochoa, Supervisor, Mission Substation
Alicia Ruiz, Supervisor, Weslaco Substation

HIDALGO COUNTY DISTRICT JUDGES

RICARDO P. RODRIGUEZ, JR.
JUDGE, 92ND D.C.

RODOLFO DELGADO
JUDGE, 93RD D.C.

J. R. "BOBBY" FLORES
JUDGE, 139TH D.C.

ROSE GUERRA REYNA
JUDGE, 206TH D.C.

JUAN R. PARTIDA
JUDGE, 275TH D.C.

MARIO E. RAMIREZ, JR.
JUDGE, 332ND D.C.

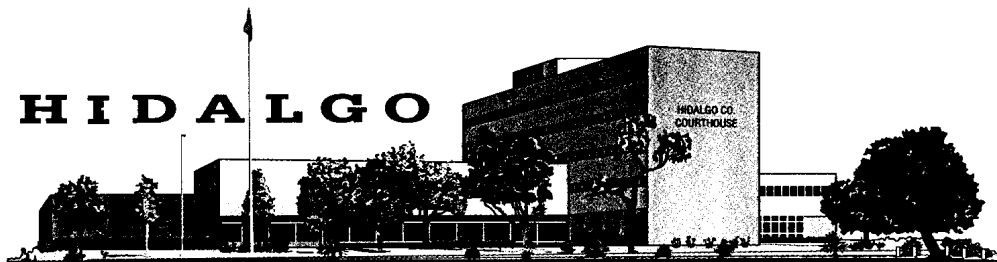
NOE GONZALEZ
JUDGE, 370TH D.C.
OVERSEER

LETICIA LOPEZ
JUDGE, 389TH D.C.

AIDA SALINAS FLORES
JUDGE, 398TH D.C.

THOMAS P. WINGATE
JUDGE, 430TH D.C.

COUNTY *of* HIDALGO



HIDALGO COUNTY AUDITOR'S OFFICE
Hidalgo County Administration Building
2808 South Business Highway 281
Edinburg, Texas 78539-6243
PHONE: (956) 318-2511
FAX: (956) 318-2577
WEBSITE: www.co.hidalgo.tx.us/auditor

EDINBURG, TEXAS 78539

MAILING ADDRESS:
HIDALGO COUNTY AUDITOR'S OFFICE
P. O. BOX 689
EDINBURG, TEXAS 78540-0689

December 21, 2007

The Honorable Rene Guerra
Hidalgo County Criminal District Attorney
Hidalgo County Courthouse
100 N. Closner, 3rd Floor
Edinburg, Texas 78539

Ref: Cash Count
Report No. 2007-26

Honorable Rene Guerra:

We conducted a cash count of the cash held by your office on December 6, 2007 as required by Local Government Code § 115.0035. The objective of the cash count was to determine that total cash on hand reconciled to the total receipts issued for the day up to the time of the cash count.

Scope:

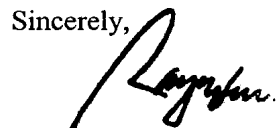
As part of our audit procedures, we verified that cash on hand at the time of the cash count agreed to the total receipts issued. We also reviewed the internal control structure in order to obtain reasonable assurance that cash on hand is safeguarded against loss from unauthorized use and that only authorized transactions are executed, recorded, and reported in accordance with applicable laws and procedures. The internal controls reviewed during our walkthrough included but were not limited to the following: custody of cash, use of cash lock boxes, proper authorization of voided transactions, and the use of a mail log for mail-in payments.

Conclusion:

Total collections at the time of the cash count were \$303.00. Based on the results of our review, we have concluded that total cash on hand did reconcile to the total receipts issued for the day up to the time of the cash count and controls over cash appeared to be adequate.

We would like to express our sincere appreciation to you and your staff for the courtesy, cooperation, and assistance provided to us during the cash count. If you have any questions regarding this cash count, please contact Cris Reyna, Internal Auditor, at 318-2511 ext. 4643, Yvonne Torres, Senior Internal Auditor, at ext. 4642, Julio C. Espinosa, Internal Audit Supervisor, at ext. 4650, or Arcy B. Duran, Audit Director, at ext. 4645.

Sincerely,



Ray Eufracio, CPA
County Auditor

Bl 12/21/07

HIDALGO COUNTY DISTRICT JUDGES

RICARDO P. RODRIGUEZ, JR.
JUDGE, 92nd D.C.

RODOLFO DELGADO
JUDGE, 93rd D.C.

J. R. "BOBBY" FLORES
JUDGE, 139th D.C.

ROSE GUERRA REYNA
JUDGE, 206th D.C.

JUAN R. PARTIDA
JUDGE, 275th D.C.

MARIO E. RAMIREZ, JR.
JUDGE, 332nd D.C.

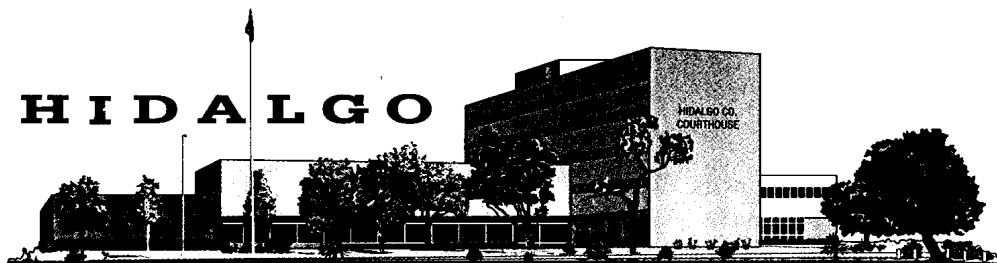
NOE GONZALEZ
JUDGE, 370th D.C.
OVERSEER

LETICIA LOPEZ
JUDGE, 389th D.C.

aida salinas flores
JUDGE, 398th D.C.

THOMAS P. WINGATE
JUDGE, 430th D.C.

COUNTY of HIDALGO



EDINBURG, TEXAS 78539

HIDALGO COUNTY AUDITOR'S OFFICE
Hidalgo County Administration Building
2808 South Business Highway 281
Edinburg, Texas 78539-6243
PHONE: (956) 318-2511
FAX: (956) 318-2577
WEBSITE: www.co.hidalgo.tx.us/auditor

MAILING ADDRESS:
HIDALGO COUNTY AUDITOR'S OFFICE
P. O. BOX 689
EDINBURG, TEXAS 78540-0689

December 21, 2007

Honorable Arturo Guajardo, Jr.
Hidalgo County Clerk
100 N. Closner
Edinburg, TX 78539

Ref: Cash Count
Report No. 2007-27

Honorable Arturo Guajardo, Jr:

We conducted cash counts of the cash held at the Hidalgo County Clerk's Offices in Edinburg and McAllen on December 3, 2007 and December 4, 2007, as required by Local Government Code § 115.0035. The objective of the cash counts was to determine that total cash on hand reconciled to the total receipts issued for the day up to the time of the cash count.

Scope:

As part of our audit procedures, we verified that cash on hand at the time of the cash count agreed to the total receipts issued. We also reviewed the internal control structure in order to obtain reasonable assurance that cash on hand is safeguarded against loss from unauthorized use and that only authorized transactions are executed, recorded, and reported in accordance with applicable laws and procedures. The internal controls reviewed during our walkthrough included but were not limited to the following: custody of cash, use of cash lock boxes, and proper authorization of voided transactions.

Conclusion:

Total collections at the time of the cash counts for both offices totaled \$63,364.04. Based on the results of our review, we have concluded that generally total cash on hand reconciled to the total receipts issued for the day up to the time of the cash count. However, improvements could be made to the internal controls for the receipting of collections.

Observation #1:

We noted during our review of the Edinburg office that the payee line of a check was left blank and not made payable to the order of Hidalgo County Clerk. The cashier stamped the check properly at the time of the cash count. The County Auditor's Office has a policy requiring that all checks and money orders received be made payable to the order of Hidalgo County Clerk. Failure to comply with the policy may result in the loss of County revenues.

Recommendation:

Management should implement procedures that require cashiers to verify that all checks and money orders be made payable to the order of Hidalgo County Clerk immediately upon receipt.

HIDALGO COUNTY DISTRICT JUDGES

RICARDO P. RODRIGUEZ, JR.
JUDGE, 52ND D.C.

RODOLFO DELGADO
JUDGE, 50TH D.C.

J. R. "BOBBY" FLORES
JUDGE, 139TH D.C.

ROSE GUERRA REYNA
JUDGE, 206TH D.C.

JUAN R. PARTIDA
JUDGE, 275TH D.C.

MARIO E. RAMIREZ, JR.
JUDGE, 332ND D.C.

NOE GONZALEZ
JUDGE, 370TH D.C.
OVERSEER

LETICIA LOPEZ
JUDGE, 389TH D.C.

AIDA SALINAS FLORES
JUDGE, 398TH D.C.

THOMAS P. WINGATE
JUDGE, 430TH D.C.

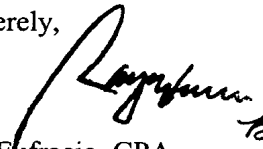
The Honorable Arturo Guajardo, Jr.

December 21, 2007

Page 2 of 2

We would like to express our sincere appreciation to you and your staff for the courtesy, cooperation, and assistance provided to us during the cash count. If you have any questions regarding this cash count, please contact Cris Reyna, Internal Auditor, at 318-2511 ext. 4643, Yvonne Torres, Senior Internal Auditor, at ext. 4642, Julio C. Espinosa, Internal Audit Supervisor, at ext. 4650, or Arcy B. Duran, Audit Director, at ext. 4645.

Sincerely,


Ray Eufrazio, CPA
County Auditor

Bl 12/21/07

HIDALGO COUNTY DISTRICT JUDGES

RICARDO P. RODRIGUEZ, JR.
JUDGE, 12th D.C.

RODOLFO DELGADO
JUDGE, 13th D.C.

J. R. "BOBBY" FLORES
JUDGE, 136th D.C.

ROSE GUERRA REYNA
JUDGE, 206th D.C.

JUAN R. PARTIDA
JUDGE, 275th D.C.

MARIO E. RAMIREZ, JR.
JUDGE, 332nd D.C.

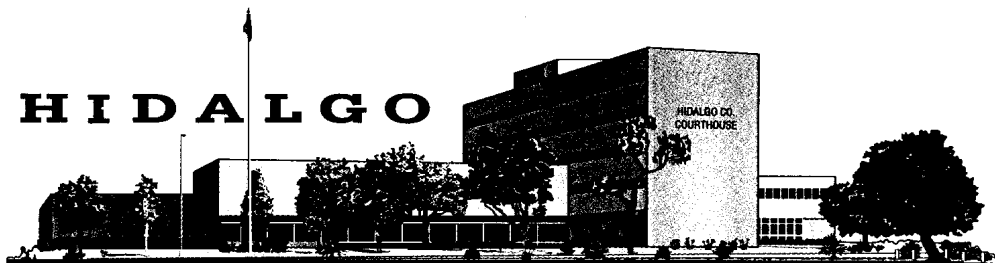
NOE GONZALEZ
JUDGE, 370th D.C.
OVERSEER

LETICIA LOPEZ
JUDGE, 389th D.C.

ADA SALINAS FLORES
JUDGE, 398th D.C.

THOMAS P. WINGATE
JUDGE, 430th D.C.

COUNTY HIDALGO



EDINBURG, TEXAS 78539

HIDALGO COUNTY AUDITOR'S OFFICE
County Administration Building
2808 South Business Highway 281
Edinburg, Texas 78539-6243
PHONE: (956) 318-2511
FAX: (956) 318-2577
WEBSITE: www.co.hidalgo.tx.us/auditor

MAILING ADDRESS:
HIDALGO COUNTY AUDITOR'S OFFICE
P. O. BOX 689
EDINBURG, TEXAS 78540-0689

December 21, 2007

The Honorable Gilberto Saenz
Justice of the Peace, Pct. 1, Pl. 1
1902 Joe Stephens, Suite 301
Weslaco, Texas 78596

Ref: Cash Count
Report No. 2007-28

Honorable Gilberto Saenz:

We conducted a cash count of the cash on hand held at your office on December 4, 2007, as required by Local Government Code §115.0035. The objective of the cash count was to determine that total cash on hand reconciled to the total receipts issued for the day up to the time of the cash count.

Scope:

As part of our audit procedures, we verified that cash on hand at the time of the cash count agreed to the total receipts issued. We also reviewed the internal control structure in order to obtain reasonable assurance that cash on hand is safeguarded against loss from unauthorized use and that only authorized transactions are executed, recorded, and reported in accordance with applicable laws and procedures. The internal controls reviewed during our walkthrough included but were not limited to the following: custody of cash, use of lock boxes, and proper authorization of voided transactions.

Conclusion:

Total collections at the time of the cash count were \$827.00. Based on the results of our review, we have concluded that total cash on hand did reconcile to the total receipts issued for the day up to the time of the cash count. However, improvements could be made to the internal controls for the receipting of collections.

Observation #1:

We noted during our review that the payee line of a check was left blank and not made payable to the order of Justice of the Peace, Pct. 1, Pl. 1. The cashier stamped the payee information at the time of the cash count. The County Auditor's Office has a policy requiring that all checks, money orders, and cashier's checks be made payable to the order of Justice of the Peace, Pct. 1, Pl. 1. Failure to comply with the policy may result in the loss of County revenues.

Recommendation:

Management should implement procedures to ensure that all checks, money orders, and cashier's checks received should have the proper payee information completed upon receipt.

HIDALGO COUNTY DISTRICT JUDGES

RICARDO P. RODRIGUEZ, JR.
JUDGE, 92ND D.C.

RODOLFO DELGADO
JUDGE, 93RD D.C.

J. R. "BOBBY" FLORES
JUDGE, 139TH D.C.

ROSE GUERRA REYNA
JUDGE, 206TH D.C.

JUAN R. PARTIDA
JUDGE, 275TH D.C.

MARIO E. RAMIREZ, JR.
JUDGE, 332ND D.C.

NOE GONZALEZ
JUDGE, 370TH D.C.
OVERSEER

LETICIA LOPEZ
JUDGE, 389TH D.C.

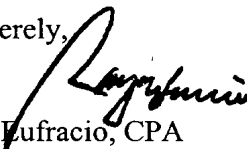
AIDA SALINAS FLORES
JUDGE, 398TH D.C.

THOMAS P. WINGATE
JUDGE, 430TH D.C.

The Honorable Gilberto Saenz
December 21, 2007
Page 2 of 2

We would like to express our sincere appreciation to you and your staff for the courtesy, cooperation, and assistance provided to us during the cash count. If you have any questions regarding this cash count, please contact Clorinda Castillo, Internal Auditor, at 318-2511 ext. 4653, Yvonne Torres, Senior Internal Auditor, at ext. 4642, Julio C. Espinosa, Internal Audit Supervisor, at ext. 4650, or Arcy B. Duran, Audit Director, at ext. 4645.

Sincerely,


Ray Eufrazio, CPA
County Auditor

12/21/07

HIDALGO COUNTY DISTRICT JUDGES

RICARDO P. RODRIGUEZ, JR.
JUDGE, 92ND D.C.

RODOLFO DELGADO
JUDGE, 93RD D.C.

J. R. "BOBBY" FLORES
JUDGE, 139TH D.C.

ROSE GUERRA REYNA
JUDGE, 206TH D.C.

JUAN R. PARTIDA
JUDGE, 275TH D.C.

MARIO E. RAMIREZ, JR.
JUDGE, 332ND D.C.

NOE GONZALEZ
JUDGE, 370TH D.C.
OVERSEER

LETICIA LOPEZ
JUDGE, 389TH D.C.

AIDA SALINAS FLORES
JUDGE, 398TH D.C.

THOMAS P. WINGATE
JUDGE, 430TH D.C.

COUNTY of HIDALGO



EDINBURG, TEXAS 78539

HIDALGO COUNTY AUDITOR'S OFFICE
County Administration Building
2808 South Business Highway 281
Edinburg, Texas 78539-6243
PHONE: (956) 318-2511
FAX: (956) 318-2577
WEBSITE: www.co.hidalgo.tx.us/auditor

MAILING ADDRESS:
HIDALGO COUNTY AUDITOR'S OFFICE
P. O. BOX 689
EDINBURG, TEXAS 78540-0689

December 21, 2007

The Honorable Jesus E. Morales
Justice of the Peace, Pct. 1, Pl. 2
1902 Joe Stephens, Suite 302
Weslaco, Texas 78596

Ref: Cash Count
Report No. 2007-29

Honorable Jesus E. Morales:

We conducted a cash count of the cash held by your office on December 4, 2007, as required by Local Government Code § 115.0035. The objective of the cash count was to determine that total cash on hand reconciled to the total receipts issued for the day up to the time of the cash count.

Scope:

As part of our audit procedures, we verified that cash on hand at the time of the cash count agreed to the total receipts issued. We also reviewed the internal control system in order to obtain reasonable assurance that cash on hand is safeguarded against loss from unauthorized use and that only authorized transactions are executed, recorded, and reported in accordance with applicable laws and procedures. The internal controls reviewed during our walkthrough included but were not limited to the following: custody of cash, use of cash lock boxes, and the proper authorization of voided transactions.

Conclusion:

Total collections at the time of the cash count were \$1,547.00. Based on the results of our review, we have concluded that total cash on hand did reconcile to the total receipts issued for the day up to the time of the cash count and controls over cash appeared to be adequate.

We would like to express our sincere appreciation to you and your staff for the courtesy, cooperation, and assistance provided to us during the cash count. If you have any questions regarding this cash count, please contact Clorinda Castillo, Internal Auditor, at 318-2511 ext. 4653, Yvonne Torres, Senior Internal Auditor, at ext. 4642, Julio C. Espinosa, Internal Audit Supervisor, at ext. 4650, or Arcy B. Duran, Audit Director, at ext. 4645.

Sincerely,


Ray Eufrazio, CPA
County Auditor

12/21/07

HIDALGO COUNTY DISTRICT JUDGES

RICARDO P. RODRIGUEZ, JR.
JUDGE, 92ND D.C.

RODOLFO DELGADO
JUDGE, 93RD D.C.

J. R. "BOBBY" FLORES
JUDGE, 138TH D.C.

ROSE GUERRA REYNA
JUDGE, 208TH D.C.

JUAN R. PARTIDA
JUDGE, 275TH D.C.

MARIO E. RAMIREZ, JR.
JUDGE, 332ND D.C.

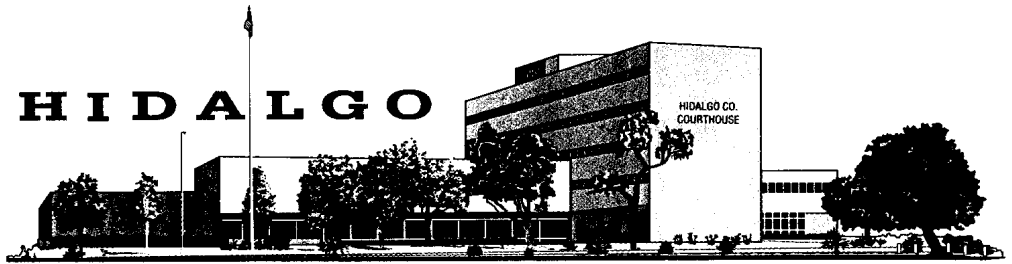
NOE GONZALEZ
JUDGE, 370TH D.C.
OVERSEER

LETICIA LOPEZ
JUDGE, 389TH D.C.

aida salinas flores
JUDGE, 398TH D.C.

THOMAS P. WINGATE
JUDGE, 430TH D.C.

COUNTY of HIDALGO



EDINBURG, TEXAS 78539

HIDALGO COUNTY AUDITOR'S OFFICE
County Administration Building
2808 South Business Highway 281
Edinburg, Texas 78539-6243
PHONE: (956) 318-2511
FAX: (956) 318-2577
WEBSITE: www.co.hidalgo.tx.us/auditor

MAILING ADDRESS:
HIDALGO COUNTY AUDITOR'S OFFICE
P. O. BOX 689
EDINBURG, TEXAS 78540-0689

December 21, 2007

The Honorable Bobby Contreras
Justice of the Peace, Pct. 2, Pl. 1
1510 N. Jackson Rd.
Pharr, Texas 78577

Ref: Cash Count
Report No. 2007-30

Honorable Bobby Contreras:

We conducted a cash count of the cash held by your office on December 4, 2007 as required by Local Government Code § 115.0035. The objective of the cash count was to determine that total cash on hand reconciled to the total receipts issued for the day up to the time of the cash count.

Scope:

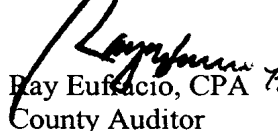
As part of our audit procedures, we verified that cash on hand at the time of the cash count agreed to the total receipts issued. We also reviewed the internal control system in order to obtain reasonable assurance that cash on hand is safeguarded against loss from unauthorized use and that only authorized transactions are executed, recorded, and reported in accordance with applicable laws and procedures. The internal controls reviewed during our walkthrough included but were not limited to the following: custody of cash, use of cash lock boxes, and the proper authorization of voided transactions.

Conclusion:

Total collections at the time of the cash count were \$129.00. Based on the results of our review, we have concluded that total cash on hand did reconcile to the total receipts issued for the day up to the time of the cash count and controls over cash appeared to be adequate.

We would like to express our sincere appreciation to you and your staff for the courtesy, cooperation, and assistance provided to us during the cash count. If you have any questions regarding this cash count, please contact Clorinda Castillo, Internal Auditor, at 318-2511 ext. 4653, Yvonne Torres, Senior Internal Auditor, at ext. 4642, Julio C. Espinosa, Internal Audit Supervisor, at ext. 4650, or Arcy B. Duran, Audit Director, at ext. 4645.

Sincerely,


Ray Euffacio, CPA 12/21/07
County Auditor

HIDALGO COUNTY DISTRICT JUDGES

RICARDO P. RODRIGUEZ, JR.
JUDGE, 92ND D.C.

RODOLFO DELGADO
JUDGE, 93RD D.C.

J. R. "BOBBY" FLORES
JUDGE, 139TH D.C.

ROSE GUERRA REYNA
JUDGE, 206TH D.C.

JUAN R. PARTIDA
JUDGE, 275TH D.C.

MARIO E. RAMIREZ, JR.
JUDGE, 332ND D.C.

NOE GONZALEZ
JUDGE, 370TH D.C.
OVERSEER

LETICIA LOPEZ
JUDGE, 389TH D.C.

ADA SALINAS FLORES
JUDGE, 398TH D.C.

THOMAS P. WINGATE
JUDGE, 430TH D.C.

COUNTY of HIDALGO



EDINBURG, TEXAS 78539

HIDALGO COUNTY AUDITOR'S OFFICE
County Administration Building
2808 South Business Highway 281
Edinburg, Texas 78539-6243
PHONE: (956) 318-2511
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WEBSITE: www.co.hidalgo.tx.us/auditor

MAILING ADDRESS:
HIDALGO COUNTY AUDITOR'S OFFICE
P. O. BOX 689
EDINBURG, TEXAS 78540-0689

December 21, 2007

The Honorable Rosa Trevino
Justice of the Peace, Pct.2, Pl. 2
122 E. Park Avenue
Pharr, Texas 78577

Ref: Cash Count
Report No. 2007-31

Honorable Rosa E. Treviño:

We conducted a cash count of the cash held at your office on October 15, 2007, as required by Local Government Code § 115.0035. The objective of the cash count was to determine that total cash on hand reconciled to the total receipts issued for the day up to the time of the cash count. Prior to conducting the cash count, we were informed of the recent change of personnel. Therefore, the cash count included collections that may have been received during the change of personnel.

Scope:

As part of our audit procedures, we verified that cash on hand at the time of the cash count agreed to the total receipts issued. We also reviewed the internal control system in order to obtain reasonable assurance that cash on hand is safeguarded against loss from unauthorized use and that only authorized transactions are executed, recorded, and reported in accordance with applicable laws and procedures. The internal controls reviewed during our walkthrough included but were not limited to the following: custody of cash, use of cash lock boxes, proper authorization of voided transactions, use of a mail log for mail-in payments, and segregation of duties.

Conclusion:

Total collections at the time of the cash count were \$25,630.36. Based on the results of our review, we have concluded that total cash on hand did not reconcile to the total receipts issued for the day up to the time of the cash count. In addition, improvements could be made to the internal controls for the safeguarding, endorsing, receipting, and the timely deposit of collections.

Observation #1:

At the time of the cash count, we noted that collections received from October 9, 2007 thru October 15, 2007 were not properly safeguarded. The County Auditor's Office has a policy requiring that all collections received by the department be properly safeguarded. Failure to comply with the policy may result in the loss of County revenues.

HIDALGO COUNTY DISTRICT JUDGES

RICARDO P. RODRIGUEZ, JR.
JUDGE, 92ND D.C.

RODOLFO DELGADO
JUDGE, 93RD D.C.

J. R. "BOBBY" FLORES
JUDGE, 139TH D.C.

ROSE GUERRA REYNA
JUDGE, 206TH D.C.

JUAN R. PARTIDA
JUDGE, 275TH D.C.

MARIO E. RAMIREZ, JR.
JUDGE, 332ND D.C.

NOE GONZALEZ
JUDGE, 370TH D.C.
OVERSEER

LETICIA LOPEZ
JUDGE, 389TH D.C.

AIDA SALINAS FLORES
JUDGE, 398TH D.C.

THOMAS P. WINGATE
JUDGE, 430TH D.C.

Recommendation:

Management should purchase a lock box and implement procedures to ensure collections are placed in a lock box immediately upon receipt.

Observation #2:

We noted during our review that the checks, money orders, and cashier's checks received were not properly endorsed. The County Auditor's Office has a policy requiring that all checks, money orders, and cashier's checks received be properly endorsed immediately upon receipt; however, procedures to ensure compliance with the policy have not been implemented. Failure to comply with the policy may result in the loss of County revenues.

Recommendation:

Management should implement procedures to ensure checks and money orders are endorsed immediately upon receipt.

Observation #3:

At the time of the cash count, we noted that collections for October 15, 2007 totaling \$10,225.36 had not been receipted. A total of \$3,299.00 was receipted at the time of the cash count. The remaining monies were pending review on case information in order to receipt to the appropriate case. The County Auditor's Office has a policy requiring that collections be receipted immediately upon receipt; however, procedures are not in place to ensure the policy is followed. Failure to comply with the receipting policy may result in the loss of County revenues.

Recommendation:

Management should implement procedures to monitor that all money is receipted at the time of collection.

Observation #4:

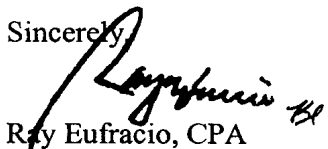
We noted that collections received for December 9, 2007 thru December 15, 2007 had not been deposited on a timely basis. According to Local Government Code § 113.022, "a county officer who receives funds shall deposit the funds with the county treasurer on or before the next regular business day after the date on which the funds are received." However, procedures to ensure compliance with the statute have not been implemented. Failure to comply with the policy may result in the loss of County revenues.

Recommendation:

Management should implement procedures to ensure collections are deposited on a timely basis.

We would like to express our sincere appreciation to you and your staff for the courtesy, cooperation, and assistance provided to us during the cash count. If you have any questions regarding this cash count, please contact Clorinda Castillo, Internal Auditor, at 318-2511 ext. 4653, Yvonne Torres, Senior Internal Auditor, at ext. 4642, Julio C. Espinosa, Internal Audit Supervisor, at ext. 4650, or Arcy B. Duran, Audit Director, at ext. 4645.

Sincerely,


Ray Eufrazio, CPA
County Auditor

12/21/07

HIDALGO COUNTY DISTRICT JUDGES

RICARDO P. RODRIGUEZ, JR.
JUDGE, 92ND D.C.

RODOLFO DELGADO
JUDGE, 93RD D.C.

J. R. "BOBBY" FLORES
JUDGE, 139TH D.C.

ROSE GUERRA REYNA
JUDGE, 206TH D.C.

JUAN R. PARTIDA
JUDGE, 275TH D.C.

MARIO E. RAMIREZ, JR.
JUDGE, 332ND D.C.

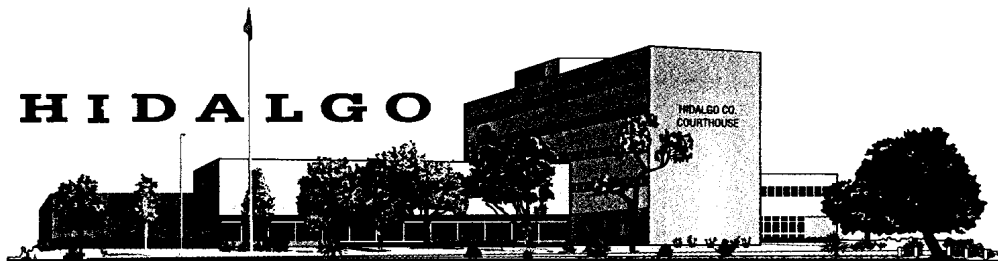
NOÉ GONZALEZ
JUDGE, 370TH D.C.
OVERSEER

LETICIA LOPEZ
JUDGE, 389TH D.C.

AIDA SALINAS FLORES
JUDGE, 398TH D.C.

THOMAS P. WINGATE
JUDGE, 430TH D.C.

COUNTY *of* HIDALGO



EDINBURG, TEXAS 78539

HIDALGO COUNTY AUDITOR'S OFFICE
County Administration Building
2808 South Business Highway 281
Edinburg, Texas 78539-6243
PHONE: (956) 318-2511
FAX: (956) 318-2577
WEBSITE: www.co.hidalgo.tx.us/auditor

MAILING ADDRESS:
HIDALGO COUNTY AUDITOR'S OFFICE
P. O. BOX 689
EDINBURG, TEXAS 78540-0689

December 21, 2007

The Honorable Luis L. Garza
Justice of the Peace, Pct. 3, Pl. 1
730 Breyfogle Suite C
Mission, Texas 78572

Ref: Cash Count
Report No. 2007-32

Honorable Luis L. Garza:

We conducted a cash count of the cash held at your office on October 17, 2007, as required by Local Government Code § 115.0035. The objective of the cash count was to determine that total cash on hand reconciled to the total receipts issued for the day up to the time of the cash count.

Scope:

As part of our audit procedures, we verified that cash on hand at the time of the cash count agreed to the total receipts issued. We also reviewed the internal control structure in order to obtain reasonable assurance that cash on hand is safeguarded against loss from unauthorized use and that only authorized transactions are executed, recorded, and reported in accordance with applicable laws and procedures. The internal controls reviewed during our walkthrough included but were not limited to the following: custody of cash, use of cash lock boxes, proper authorization of voided transactions, use of a mail log for mail-in payments, and the segregation of duties.

Conclusion:

Total collections at the time of the cash count were \$1,614.00. Based on the results of our review, we have concluded that total cash on hand did reconcile to the total receipts issued for the day up to the time of the cash count. However, improvements could be made to the internal controls for the safeguarding and receipting of collections.

Observation #1:

We noted during our review that the office only had one cash lock box for all collections received by the clerks. The County Auditor's Office has a policy requiring that cash lock boxes be assigned to each clerk that receives collections. Failure to comply with the policy may result in the loss of County revenues.

Recommendation:

Management should assign a cash lock box to each clerk that receives collections and implement procedures to ensure the safeguarding of collections.

HIDALGO COUNTY DISTRICT JUDGES

RICARDO P. RODRIGUEZ, JR.
JUDGE, 92ND D.C.

RODOLFO DELGADO
JUDGE, 93RD D.C.

J. R. "BOBBY" FLORES
JUDGE, 139TH D.C.

ROSE GUERRA REYNA
JUDGE, 206TH D.C.

JUAN R. PARTIDA
JUDGE, 275TH D.C.

MARIO E. RAMIREZ, JR.
JUDGE, 332ND D.C.

NOE GONZALEZ
JUDGE, 370TH D.C.
OVERSEER

LETICIA LOPEZ
JUDGE, 389TH D.C.

IDA SALINAS FLORES
JUDGE, 398TH D.C.

THOMAS P. WINGATE
JUDGE, 430TH D.C.

Observation #2:

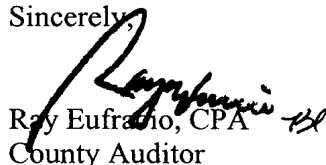
We noted during our review that the poster noting, "Make sure you receive an official county receipt when making payments at this office" was missing the display of the sample receipt. The County Auditor's Office has a policy requiring the presence of a poster along with a sample receipt be displayed for the public view; however, the procedures are not in place to ensure the policy is implemented.

Recommendation:

Management should ensure that a sample receipt be displayed by the poster for public view.

We would like to express our sincere appreciation to you and your staff for the courtesy, cooperation, and assistance provided to us during the cash count. If you have any questions regarding these cash counts, please contact Clorinda Castillo, Internal Auditor, at 318-2511 ext. 4653, Yvonne Torres, Senior Internal Auditor, at ext. 4642, Julio C. Espinosa, Internal Audit Supervisor, at ext. 4650, or Arcy B. Duran, Audit Director, at ext. 4645.

Sincerely,


Ray Eufraño, CPA
County Auditor

12/21/07

HIDALGO COUNTY DISTRICT JUDGES

RICARDO P. RODRIGUEZ, JR.,
JUDGE, 92ND D.C.

RODOLFO DELGADO
JUDGE, 93RD D.C.

J. R. "BOBBY" FLORES
JUDGE, 139TH D.C.

ROSE GUERRA REYNA
JUDGE, 208TH D.C.

JUAN R. PARTIDA
JUDGE, 275TH D.C.

MARIO E. RAMIREZ, JR.
JUDGE, 332ND D.C.

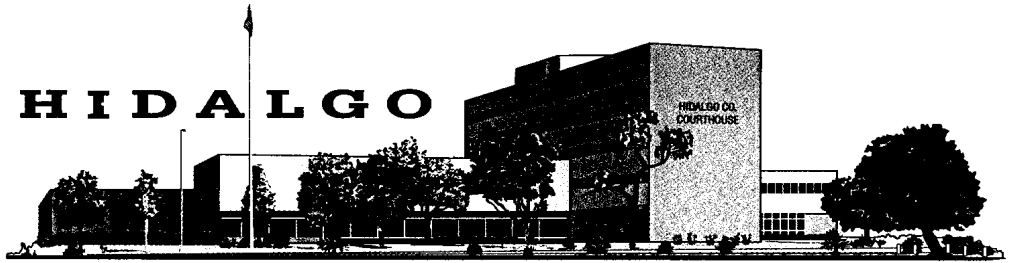
NOE GONZALEZ
JUDGE, 370TH D.C.
OVERSEER

LETICIA LOPEZ
JUDGE, 389TH D.C.

IDA SALINAS FLORES
JUDGE, 398TH D.C.

THOMAS P. WINGATE
JUDGE, 430TH D.C.

COUNTY of HIDALGO



EDINBURG, TEXAS 78539

HIDALGO COUNTY AUDITOR'S OFFICE
County Administration Building
2808 South Business Highway 281
Edinburg, Texas 78539-6243
PHONE: (956) 318-2511
FAX: (956) 318-2577
WEBSITE: www.co.hidalgo.tx.us/auditor

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HIDALGO COUNTY AUDITOR'S OFFICE
P. O. BOX 689
EDINBURG, TEXAS 78540-0689

December 21, 2007

The Honorable Ismael "Melo" Ochoa
Justice of the Peace, Pct. 3, Pl. 2
730 Breyfogle Suite A
Mission, Texas 78572

Ref: Cash Count
Report No. 2007-33

Honorable Ismael Ochoa:

We conducted a cash count of the cash held at your office on October 17, 2007 as required by Local Government Code § 115.0035. The objective of the cash count was to determine that total cash on hand reconciled to the total receipts issued for the day up to the time of the cash count.

Scope:

As part of our audit procedures, we verified that cash on hand at the time of the cash count agreed to the total receipts issued. We also reviewed the internal control system in order to obtain reasonable assurance that cash on hand is safeguarded against loss from unauthorized use and that only authorized transactions are executed, recorded, and reported in accordance with applicable laws and procedures. The internal controls reviewed during our walkthrough included but were not limited to the following: custody of cash, use of cash lock boxes, proper authorization of voided transactions, and the use of a mail log for mail-in payments.

Conclusion:

Total collections at the time of the cash count were \$377.00. Based on the results of our review, we have concluded that total cash on hand reconciled to the total receipts issued for the day up to the time of the cash count. However, improvements could be made to the internal controls for the receipting of collections.

Observation #1:

We noted during our review that two (2) bond checks received from the Sheriff's Office totaling \$649.00 had not been safeguarded nor receipted. The Court Coordinator was waiting for the cash bond ten (10) day liquidation requirement to expire in order to receipt the checks. The cashier receipted the checks at the time of the cash count. The County Auditor's Office has a policy requiring that collections be receipted immediately upon receipt; however, procedures are not in place to ensure the policy is followed. Failure to comply with the receipting policy may result in the loss of County revenues.

HIDALGO COUNTY DISTRICT JUDGES

RICARDO P. RODRIGUEZ, JR.
JUDGE, 92ND D.C.

RODOLFO DELGADO
JUDGE, 93RD D.C.

J. R. "BOBBY" FLORES
JUDGE, 139TH D.C.

ROSE GUERRA REYNA
JUDGE, 206TH D.C.

JUAN R. PARTIDA
JUDGE, 275TH D.C.

MARIO E. RAMIREZ, JR.
JUDGE, 332ND D.C.

NOE GONZALEZ
JUDGE, 370TH D.C.
OVERSEER

LETICIA LOPEZ
JUDGE, 389TH D.C.

AIDA SALINAS FLORES
JUDGE, 398TH D.C.

THOMAS P. WINGATE
JUDGE, 430TH D.C.

Recommendation:

Management should implement procedures to ensure that all money is receipted at the time of collection.

We would like to express our sincere appreciation to you and your staff for the courtesy, cooperation, and assistance provided to us during the cash count. If you have any questions regarding this cash count, please contact Clorinda Castillo, Internal Auditor, at 318-2511 ext. 4653, Yvonne Torres, Senior Internal Auditor, at ext. 4642, Julio C. Espinosa, Internal Audit Supervisor, at ext. 4650, or Arcy B. Duran, Audit Director, at ext. 4645.

Sincerely,


Ray Eufrazio, CPA
County Auditor

12/21/07

HIDALGO COUNTY DISTRICT JUDGES

RICARDO P. RODRIGUEZ, JR.
JUDGE, 92ND D.C.

RODOLFO DELGADO
JUDGE, 93RD D.C.

J. R. "BOBBY" FLORES
JUDGE, 139TH D.C.

ROSE GUERRA REYNA
JUDGE, 208TH D.C.

JUAN R. PARTIDA
JUDGE, 275TH D.C.

MARIO E. RAMIREZ, JR.
JUDGE, 332ND D.C.

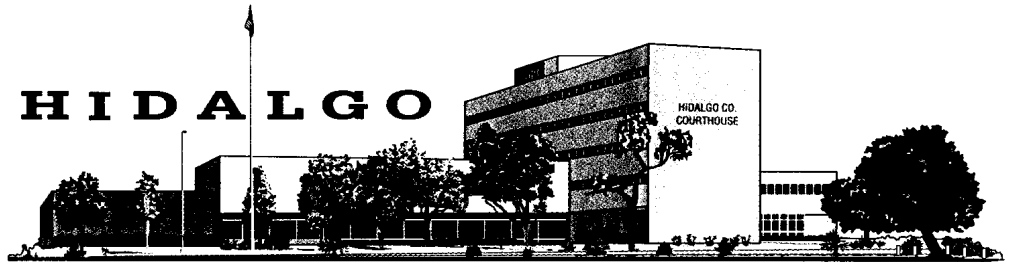
NOE GONZALEZ
JUDGE, 370TH D.C.
OVERSEER

LETICIA LOPEZ
JUDGE, 389TH D.C.

AIDA SALINAS FLORES
JUDGE, 398TH D.C.

THOMAS P. WINGATE
JUDGE, 430TH D.C.

COUNTY of HIDALGO



EDINBURG, TEXAS 78539

HIDALGO COUNTY AUDITOR'S OFFICE
County Administration Building
2808 South Business Highway 281
Edinburg, Texas 78539-6243
PHONE: (956) 318-2511
FAX: (956) 318-2577
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HIDALGO COUNTY AUDITOR'S OFFICE
P. O. BOX 689
EDINBURG, TEXAS 78540-0689

December 21, 2007

The Honorable Carlos Espinoza
Justice of the Peace, Pct. 4, Pl. 1
212 N. 12th St.
Edinburg, Texas 78539

Ref: Cash Count
Report No. 2007-34

Honorable Carlos Espinoza:

We conducted a cash count of the cash held by your office on December 4, 2007 as required by Local Government Code § 115.0035. The objective of the cash count was to determine that total cash on hand reconciled to the total receipts issued for the day up to the time of the cash count.

Scope:

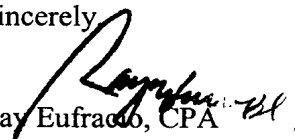
As part of our audit procedures, we verified that cash on hand at the time of the cash count agreed to the total receipts issued. We also reviewed the internal control system in order to obtain reasonable assurance that cash on hand is safeguarded against loss from unauthorized use and that only authorized transactions are executed, recorded, and reported in accordance with applicable laws and procedures. The internal controls reviewed during our walkthrough included but were not limited to the following: custody of cash, use of cash lock boxes, and the proper authorization of voided transactions.

Conclusion:

Total collections at the time of the cash count were \$1,941.00. Based on the results of our review, we have concluded that total cash on hand did reconcile to the total receipts issued for the day up to the time of the cash count and controls over cash appeared to be adequate.

We would like to express our sincere appreciation to you and your staff for the courtesy, cooperation, and assistance provided to us during the cash count. If you have any questions regarding this cash count, please contact Clorinda Castillo, Internal Auditor, at 318-2511 ext. 4653, Yvonne Torres, Senior Internal Auditor, at ext. 4642, Julio C. Espinosa, Internal Audit Supervisor, at ext. 4650, or Arcy B. Duran, Audit Director, at ext. 4645.

Sincerely,


Ray Eufrasio, CPA 12/21/07
County Auditor

HIDALGO COUNTY DISTRICT JUDGES

RICARDO P. RODRIGUEZ, JR.
JUDGE, 92ND D.C.

RODOLFO DELGADO
JUDGE, 93RD D.C.

J. R. "BOBBY" FLORES
JUDGE, 139TH D.C.

ROSE GUERRA REYNA
JUDGE, 206TH D.C.

JUAN R. PARTIDA
JUDGE, 275TH D.C.

MARIO E. RAMIREZ, JR.
JUDGE, 332ND D.C.

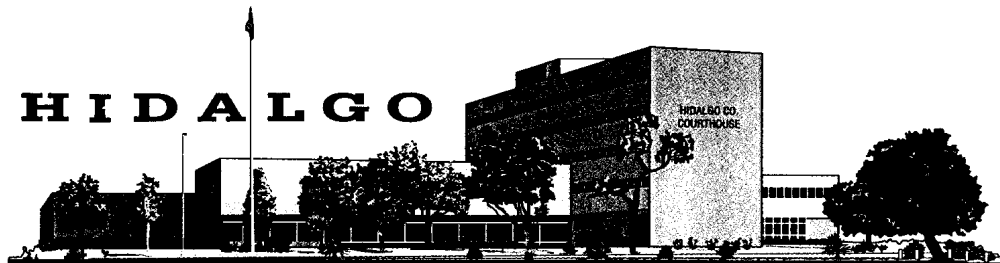
NOE GONZALEZ
JUDGE, 370TH D.C.
OVERSEER

LETICIA LOPEZ
JUDGE, 389TH D.C.

AIDA SALINAS FLORES
JUDGE, 396TH D.C.

THOMAS P. WINGATE
JUDGE, 430TH D.C.

COUNTY of HIDALGO



EDINBURG, TEXAS 78539

HIDALGO COUNTY AUDITOR'S OFFICE
County Administration Building
2808 South Business Highway 281
Edinburg, Texas 78539-6243
PHONE: (956) 318-2511
FAX: (956) 318-2577
WEBSITE: www.co.hidalgo.tx.us/auditor

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HIDALGO COUNTY AUDITOR'S OFFICE
P. O. BOX 689
EDINBURG, TEXAS 78540-0689

December 21, 2007

The Honorable Mary Alice Palacios-Hernandez
Justice of the Peace, Pct. 4, Pl. 2
224 N. 12th Street
Edinburg, Texas 78539

Ref: Cash Count
Report No. 2007-35

Honorable Mary Alice Palacios-Hernandez:

We conducted a cash count of the cash held at your office on December 4, 2007, as required by Local Government Code § 115.0035. The objective of the cash count was to determine that total cash on hand reconciled to the total receipts issued for the day up to the time of the cash count.

Scope:

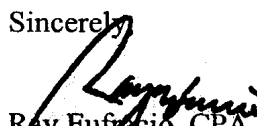
As part of our audit procedures, we verified that cash on hand at the time of the cash count agreed to the total receipts issued. We also reviewed the internal control system in order to obtain reasonable assurance that cash on hand is safeguarded against loss from unauthorized use and that only authorized transactions are executed, recorded, and reported in accordance with applicable laws and procedures. The internal controls reviewed during our walkthrough included but were not limited to the following: custody of cash, use of cash lock boxes, and the proper authorization of voided transactions.

Conclusion:

Total collections at the time of the cash count were \$535.00. Based on the results of our review, we have concluded that total cash on hand did reconcile to the total receipts issued for the day up to the time of the cash count and controls over cash appeared to be adequate.

We would like to express our sincere appreciation to you and your staff for the courtesy, cooperation, and assistance provided to us during the cash count. If you have any questions regarding this cash count, please contact Clorinda Castillo, Internal Auditor, at 318-2511 ext. 4653, Yvonne Torres, Senior Internal Auditor, at ext. 4642, Julio C. Espinosa, Internal Audit Supervisor, at ext. 4650, or Arcy B. Duran, Audit Director, at ext. 4645.

Sincerely,


Ray Eufreicio, CPA
County Auditor

12/21/07

HIDALGO COUNTY DISTRICT JUDGES

RICARDO P. RODRIGUEZ, JR.
JUDGE, 92nd D.C.

RODOLFO DELGADO
JUDGE, 93rd D.C.

J. R. "BOBBY" FLORES
JUDGE, 139th D.C.

ROSE GUERRA REYNA
JUDGE, 208th D.C.

JUAN R. PARTIDA
JUDGE, 275th D.C.

MARIO E. RAMIREZ, JR.
JUDGE, 332nd D.C.

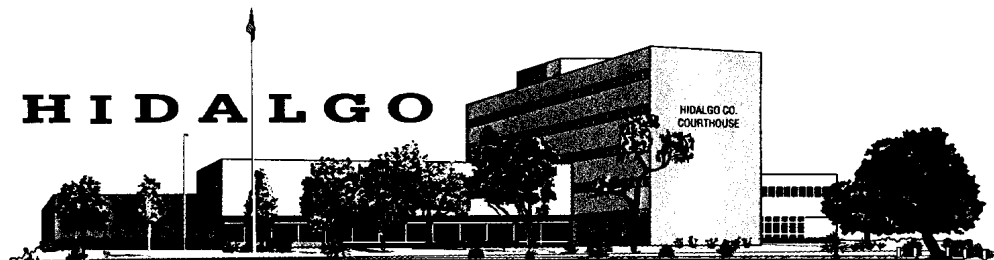
NOE GONZALEZ
JUDGE, 370th D.C.
OVERSEER

LETICIA LOPEZ
JUDGE, 389th D.C.

AIDA SALINAS FLORES
JUDGE, 398th D.C.

THOMAS P. WINGATE
JUDGE, 430th D.C.

COUNTY of HIDALGO



HIDALGO COUNTY AUDITOR'S OFFICE
County Administration Building
2808 South Business Highway 281
Edinburg, Texas 78539-6243
PHONE: (956) 318-2511
FAX: (956) 318-2577
WEBSITE: www.co.hidalgo.tx.us/auditor

EDINBURG, TEXAS 78539

MAILING ADDRESS:
HIDALGO COUNTY AUDITOR'S OFFICE
P. O. BOX 689
EDINBURG, TEXAS 78540-0689

December 21, 2007

Honorable Espiridion Jackson
Hidalgo County Justice of the Peace Pct. 5, Place 1
708 E. Edinburg Ave, Suite B
Elsa, Texas 78543

Ref: Cash Count
Report No. 2007-36

Honorable Judge Jackson:

We conducted a cash count of the cash held at your office on December 3, 2007, as required by Local Government Code § 115.0035. The objective of the cash count was to determine that total cash on hand reconciled to the total receipts issued for the day up to the time of the cash count.

Scope:

As part of our review procedures, we verified that cash on hand at the time of the cash count agreed to the total receipts issued. We also reviewed the internal control system in order to obtain reasonable assurance that cash on hand is safeguarded against loss from unauthorized use and that only authorized transactions are executed, recorded, and reported in accordance with applicable laws and procedures. The internal controls reviewed during our walkthrough included but were not limited to the following: custody of cash, use of cash lock boxes, proper authorization of voided transactions, the use of a log for mail-in payments, and segregation of duties.

Conclusion:

Based on the results of our review, we have concluded that total cash on hand did not reconcile to the total receipts issued for the day up to the time of the cash count. In addition, improvements could be made to the internal controls for the receipting of collections.

Observation #1:

At the time of the cash count, we noted that the total cash on hand of \$977.25 did not reconcile to receipts issued of \$296.25. The cash on hand consisted of twelve (12) checks dated from August 13, 2007 to December 3, 2007. Ten (10) out of the twelve (12) checks received were not logged on the Daily Mail Collection Report, receipted, endorsed, deposited, or entered into a weekly Revenue Remittance Report and monthly fee report. According to the staff from the Justice of the Peace's Office the checks had not been deposited due to small check numbers, missing case information, and request for birth certificates were not notarized. The County has a policy that requires collections to be receipted and endorsed when

HIDALGO COUNTY DISTRICT JUDGES

RICARDO P. RODRIGUEZ, JR.
JUDGE, 82ND D.C.

RODOLFO DELGADO
JUDGE, 83RD D.C.

J. R. "BOBBY" FLORES
JUDGE, 139TH D.C.

ROSE GUERRA REYNA
JUDGE, 206TH D.C.

JUAN R. PARTIDA
JUDGE, 275TH D.C.

MARIO E. RAMIREZ, JR.
JUDGE, 332ND D.C.

NOE GONZALEZ
JUDGE, 370TH D.C.
OVERSEER

LETICIA LOPEZ
JUDGE, 389TH D.C.

AIDA SALINAS FLORES
JUDGE, 398TH D.C.

THOMAS P. WINGATE
JUDGE, 430TH D.C.

collected and deposited to the Treasurer's Office on a daily basis. According to Local Government Code § 113.022, "a county officer who receives funds shall deposit the funds with the county treasurer on or before the next regular business day after the date on which the funds are received. If this deadline is not met, the officer must deposit the funds, without exception, on or before the seventh business day after the day on which the funds are received." However procedures to ensure compliance with the policy and statute have not been implemented. Failure to comply with the policy could result in the loss of County revenues.

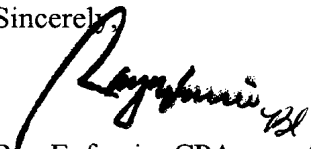
Recommendation:

Management should implement procedures to ensure collections are receipted, endorsed, and deposited on a timely basis and checks and money orders collected through the mail are logged on the Daily Mail Collections Report. At a minimum, procedures should insure that:

- All checks, despite the check number, are deposited on a timely basis; and
- Checks or money orders received through the mail without proper case information are returned immediately upon receipt.

We would like to express our sincere appreciation to you and your staff for the courtesy, cooperation, and assistance provided to us during the cash count. If you have any questions regarding this cash count, please call Clorinda Castillo, Internal Auditor, at 318-2511 ext. 4653, Julio C. Espinosa, Internal Audit Supervisor, at ext. 4650, or Arcy B. Duran, Audit Director, at ext. 4645.

Sincerely,


Ray Eufracio, CPA 12/21/07
County Auditor

HIDALGO COUNTY DISTRICT JUDGES

RICARDO P. RODRIGUEZ, JR.
JUDGE, 92ND D.C.

RODOLFO DELGADO
JUDGE, 93RD D.C.

J. R. "BOBBY" FLORES
JUDGE, 139TH D.C.

ROSE GUERRA REYNA
JUDGE, 206TH D.C.

JUAN R. PARTIDA
JUDGE, 275TH D.C.

MARIO E. RAMIREZ, JR.
JUDGE, 332ND D.C.

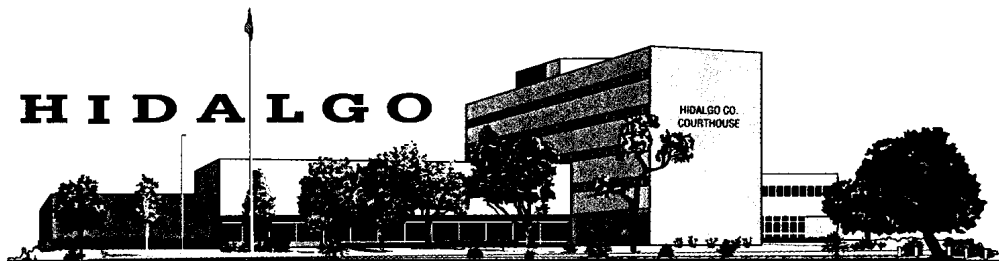
NOE GONZALEZ
JUDGE, 370TH D.C.
OVERSEER

LETICIA LOPEZ
JUDGE, 389TH D.C.

AIDA SALINAS FLORES
JUDGE, 398TH D.C.

THOMAS P. WINGATE
JUDGE, 430TH D.C.

COUNTY of HIDALGO



EDINBURG, TEXAS 78539

HIDALGO COUNTY AUDITOR'S OFFICE
County Administration Building
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Edinburg, Texas 78539-6243
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WEBSITE: www.co.hidalgo.tx.us/auditor

MAILING ADDRESS:
HIDALGO COUNTY AUDITOR'S OFFICE
P. O. BOX 689
EDINBURG, TEXAS 78540-0689

December 21, 2007

The Honorable Celestino Avila, Jr
Hidalgo County Constable, Precinct 1
1902 Joe Stephens Suite 303
Weslaco, Texas 78596

Ref: Cash Count
Report No. 2007-37

Dear Constable Avila:

We conducted a cash count of the cash on hand held at your office on December 4, 2007, as required by Local Government Code §115.0035. The objective of the cash count was to determine that total cash on hand reconciled to the total receipts issued for the day up to the time of the cash count.

Scope:

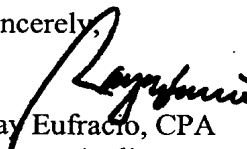
As part of our audit procedures, we verified that cash on hand at the time of the cash count agreed to the total receipts issued. We also reviewed the internal control structure in order to obtain reasonable assurance that cash on hand is safeguarded against loss from unauthorized use and that only authorized transactions are executed, recorded, and reported in accordance with applicable laws and procedures. The internal controls reviewed during our walkthrough included but were not limited to the following: custody of cash, use of lock boxes, and the proper authorization of voided transactions.

Conclusion:

Based on the results of our review, we have concluded that no collections had been received for the day up to the time of the cash count.

We would like to express our sincere appreciation to you and your staff for the courtesy, cooperation, and assistance provided to us during the cash count. If you have any questions regarding this cash count, please contact Clorinda Castillo, Internal Auditor, at 318-2511 ext. 4653, Yvonne Torres, Senior Internal Auditor, at ext. 4642, Julio C. Espinosa, Internal Audit Supervisor, at ext. 4650, or Arcy B. Duran, Audit Director, at ext. 4645.

Sincerely,


Ray Eufracio, CPA
County Auditor

12/21/07

HIDALGO COUNTY DISTRICT JUDGES

RICARDO P. RODRIGUEZ, JR.
JUDGE, 12th D.C.

RODOLFO DELGADO
JUDGE, 13th D.C.

J. R. "BOBBY" FLORES
JUDGE, 13th D.C.

ROSE GUERRA REYNA
JUDGE, 20th D.C.

JUAN R. PARTIDA
JUDGE, 27th D.C.

MARIO E. RAMIREZ, JR.
JUDGE, 33rd D.C.

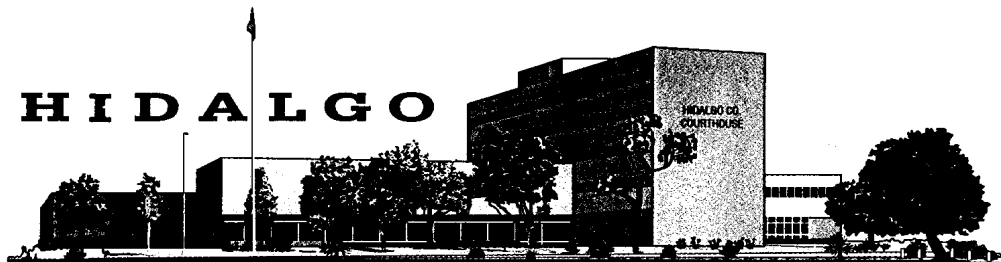
NOE GONZALEZ
JUDGE, 37th D.C.
OVERSEER

LETICIA LOPEZ
JUDGE, 38th D.C.

aida salinas flores
JUDGE, 39th D.C.

THOMAS P. WINGATE
JUDGE, 43rd D.C.

COUNTY *of* HIDALGO



EDINBURG, TEXAS 78539

HIDALGO COUNTY AUDITOR'S OFFICE
Hidalgo County Administration Building
2808 South Business Highway 281
Edinburg, Texas 78539-6243
PHONE: (956) 318-2511
FAX: (956) 318-2577
WEBSITE: www.co.hidalgo.tx.us/auditor

January 8, 2008

Honorable Gilbert Alaniz
Hidalgo County Constable, Precinct 2
523 S. Standard
San Juan, TX 78589

Ref: Cash Count
Report No. 2007-38

Dear Mr. Alaniz:

We conducted a cash count of the cash held at your office on November 14, 2007, as required by Local Government Code § 115.0035. The objective of the cash count was to determine that total cash on hand reconciled to the total receipts issued for the day up to the time of the cash count.

Scope:

As part of our procedures, we evaluated that cash on hand at the time of the cash count agreed to the total receipts issued. We also reviewed the internal control structure in order to provide management with reasonable assurance that cash on hand is safeguarded against loss from unauthorized use and that only authorized transactions are executed, recorded, and reported in accordance with applicable laws and procedures. The internal controls reviewed during our walkthrough included but were not limited to the following: custody of cash, use of lock boxes, proper authorization of voided transactions, the use of a mail log for mail-in payments, and segregation of duties.

Conclusion:

Based on the results of our review, we have concluded that total cash on hand did not reconcile to the total receipts issued for the day up to the time of the cash count. In addition, improvements could be made to the internal controls for the safeguarding and receipting of collections.

HIDALGO COUNTY DISTRICT JUDGES

RICARDO P. RODRIGUEZ, JR. JUDGE, 92 ND D.C.	RODOLFO DELGADO JUDGE, 93 RD D.C.	J. R. "BOBBY" FLORES JUDGE, 139 TH D.C.	ROSE GUERRA REYNA JUDGE, 206 TH D.C.	JUAN R. PARTIDA JUDGE, 275 TH D.C.	MARIO E. RAMIREZ, JR. JUDGE, 332 ND D.C.	NOE GONZALEZ JUDGE, 370 TH D.C. OVERSEER	LETICIA LOPEZ JUDGE, 389 TH D.C.	AIDA SALINAS FLORES JUDGE, 398 TH D.C.	THOMAS P. WINGATE JUDGE, 430 TH D.C.	DANIEL G. RIOS JUDGE, 449 TH D.C.
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Observation #1:

At the time of the cash count, we observed that funds on hand consisted of seven (7) checks dated from June 25, 2007 through October 30, 2007. Of the seven checks on hand:

- Six (6) were not receipted, endorsed, deposited with the County Treasurer or reported on the monthly fee report, and;
- One (1) check dated June 25, 2007 was receipted on August 22, 2007; however, was not deposited with the County Treasurer.

Local Government Code § 113.022 states that, “a county officer who receives funds shall deposit the funds with the county treasurer on or before the next regular business day after the date on which the funds are received. If this deadline is not met, the officer must deposit the funds, without exception, on or before the seventh business day after the day on which the funds are received.”

Failure to deposit funds on a timely basis could result in a loss of county revenue.

Recommendation:

Management should implement procedures to ensure that checks and money orders are receipted, endorsed, deposited, and reported on a timely basis.

Observation #2:

During our review, we observed that segregation of duties for the collection of funds requires improvement. The collection of funds, issuance of receipts, verification that daily receipts agree to deposits made with the County Treasurer, and the preparation of the weekly and monthly reports are performed by the same individual.

Management is responsible for establishing and maintaining specific internal control policies and procedures. Employees are responsible for ensuring that established internal controls are followed and applied. Segregation of duties is a basic key internal control. It means that no single individual should have control over two or more phases of a transaction. In an ideal system, different employees should perform the following functions:

- Custody of assets (i.e. cashiering responsibilities).
- Recording of transactions (i.e. bookkeeping responsibilities)
- Authorization (approval) of transactions (i.e. supervisory responsibilities).

Proper segregation of duties will help ensure errors or irregularities are prevented or detected on a timely basis.

Recommendation:

We recommend that proper segregation of duties be maintained in order to properly safeguard County funds. Segregation of duties should be established so that, at a minimum, the employee responsible for collecting, issuing receipts, and preparing reports is not the same employee that is responsible for verifying that daily receipts agree to deposits made with the County Treasurer

HIDALGO COUNTY DISTRICT JUDGES

RICARDO P. RODRIGUEZ, JR. JUDGE, 92 ND D.C.	RODOLFO DELGADO JUDGE, 93 RD D.C.	J. R. "BOBBY" FLORES JUDGE, 139 TH D.C.	ROSE GUERRA REYNA JUDGE, 206 TH D.C.	JUAN R. PARTIDA JUDGE, 275 TH D.C.	MARIO E. RAMIREZ, JR. JUDGE, 332 ND D.C.	NOE GONZALEZ JUDGE, 370 TH D.C. OVERSEER	LETICIA LOPEZ JUDGE, 389 TH D.C.	AIDA SALINAS FLORES JUDGE, 398 TH D.C.	THOMAS P. WINGATE JUDGE, 430 TH D.C.	DANIEL G. RIOS JUDGE, 449 TH D.C.
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and approving reports. In addition, management should periodically supervise that established internal controls are followed and applied.

Observation #3:

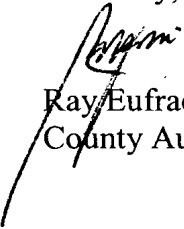
A mail log is not utilized to record payments received through the mail. The County Auditor's Office has a policy requiring the use of a mail log to record payments received through the mail; however, procedures are not in place to ensure the policy is followed. Failure to record payments received through the mail on a mail log could result in the loss of county revenues.

Recommendation:

Management should implement procedures to monitor that all payments received through the mail are recorded on a mail log.

We would like to express our sincere appreciation to you and your staff for the courtesy, cooperation, and assistance provided to us during the cash count. If you have any questions regarding this cash count, please call Rene Rangel, Internal Auditor, at 318-2511 ext. 4652, Yvonne Torres, Senior Internal Auditor, at ext. 4642, Arcy B. Duran, Audit Director, at ext. 4645, or me at ext. 4604.

Sincerely,

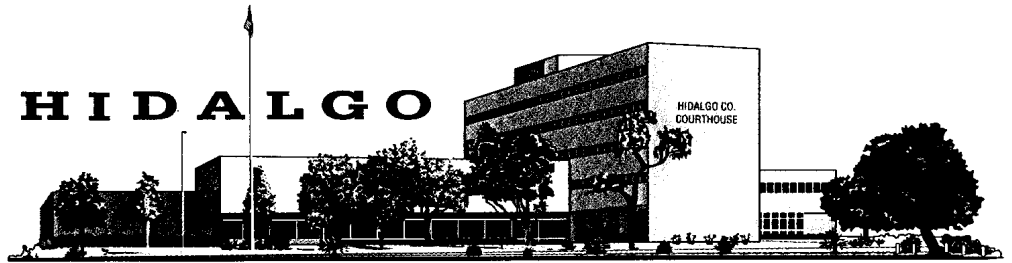


Ray Eufracio, CPA
County Auditor

HIDALGO COUNTY DISTRICT JUDGES

RICARDO P. RODRIGUEZ, JR. JUDGE, 92 ND D.C.	RODOLFO DELGADO JUDGE, 93 RD D.C.	J. R. "BOBBY" FLORES JUDGE, 139 TH D.C.	ROSE GUERRA REYNA JUDGE, 208 TH D.C.	JUAN R. PARTIDA JUDGE, 275 TH D.C.	MARIO E. RAMIREZ, JR. JUDGE, 332 ND D.C.	NOE GONZALEZ JUDGE, 378 TH D.C. OVERSEER	LETICIA LOPEZ JUDGE, 389 TH D.C.	AIDA SALINAS FLORES JUDGE, 398 TH D.C.	THOMAS P. WINGATE JUDGE, 430 TH D.C.	DANIEL G. RIOS JUDGE, 449 TH D.C.
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COUNTY of HIDALGO



HIDALGO COUNTY AUDITOR'S OFFICE
County Administration Building
2808 South Business Highway 281
Edinburg, Texas 78539-6243
PHONE: (956) 318-2511
FAX: (956) 318-2577
WEBSITE: www.co.hidalgo.tx.us/auditor

EDINBURG, TEXAS 78539

MAILING ADDRESS:
HIDALGO COUNTY AUDITOR'S OFFICE
P. O. BOX 689
EDINBURG, TEXAS 78540-0689

December 21, 2007

Honorable Lazaro Gallardo
Hidalgo County Constable, Precinct 3
730 N. Breyfogle, Suite B
Mission, Tx 78572

Ref: Cash Count
Report No. 2007-39

Dear Constable Gallardo:

We conducted a cash count of the cash on hand held at your office on December 5, 2007 as required by Local Government Code §115.0035. The objective of the cash count was to determine that total cash on hand reconciled to the total receipts issued for the day up to the time of the cash count.

Scope:

As part of our audit procedures, we verified that cash on hand at the time of the cash count agreed to the total receipts issued. We also reviewed the internal control structure in order to obtain reasonable assurance that cash on hand is safeguarded against loss from unauthorized use and that only authorized transactions are executed, recorded, and reported in accordance with applicable laws and procedures. The internal controls reviewed during our walkthrough included but were not limited to the following: custody of cash, use of lock boxes, proper authorization of voided transactions, the use of a mail log for mail-in payments, and segregation of duties.

Conclusion:

Total collections at the time of the cash count were \$60.00. Based on the results of our review, we have concluded that total cash on hand did not reconcile to the total receipts issued for the day up to the time of the cash count. In addition, improvements could be made to the internal controls for the safeguarding and receipting of collections.

Observation #1:

We noted during our review that one (1) check received through the mail was not endorsed, receipted, or logged in the Daily Mail Collections Report. The administrative assistant endorsed, receipted, and logged the check at the time of the cash count. The County Auditor's Office has a policy requiring departments to ensure that all checks and money orders received are endorsed and receipted upon receipt of payment. Furthermore, the County Auditor's Office has a policy requiring the use of mail log to record payments received through the mail; however, procedures are not in place to ensure the policy is followed. Failure to comply with these policies may result in the loss of County revenues.

HIDALGO COUNTY DISTRICT JUDGES

RICARDO P. RODRIGUEZ, JR.
JUDGE, 12TH D.C.

RODOLFO DELGADO
JUDGE, 13TH D.C.

J. R. "BOBBY" FLORES
JUDGE, 13TH D.C.

ROSE GUERRA REYNA
JUDGE, 20TH D.C.

JUAN R. PARTIDA
JUDGE, 27TH D.C.

MARIO E. RAMIREZ, JR.
JUDGE, 33RD D.C.

NOE GONZALEZ
JUDGE, 37TH D.C.
OVERSEER

LETICIA LOPEZ
JUDGE, 38TH D.C.

AIDA SALINAS FLORES
JUDGE, 38TH D.C.

THOMAS P. WINGATE
JUDGE, 43RD D.C.

Recommendation:

Management should implement procedures to ensure that collections are receipted and endorsed immediately upon receipt and checks and money orders received through the mail are logged on the Daily Mail Collections Report.

Observation #2:

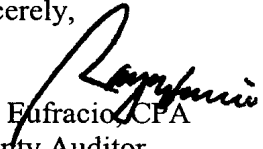
At the time of the cash count, we noted that collections totaling \$60.00 for December 5, 2007 were kept in an unlocked drawer. The County Auditor's Office has a policy requiring that all collections received by the department be properly safeguarded. Failure to comply with the policy may result in the loss of County revenues.

Recommendation:

Management should purchase a lock box and implement procedures to ensure collections are placed in a lock box immediately upon receipt.

We would like to express our sincere appreciation to you and your staff for the courtesy, cooperation, and assistance provided to us during the cash count. If you have any questions regarding this cash count, please contact Clorinda Castillo, Internal Auditor, at 318-2511 ext. 4653, Yvonne Torres, Senior Internal Auditor, at ext. 4642, Julio C. Espinosa, Internal Audit Supervisor, at ext. 4650, or Arcy B. Duran, Audit Director, at ext. 4645.

Sincerely,


Ray Eufrazio, CPA
County Auditor

Bl 12/21/07

HIDALGO COUNTY DISTRICT JUDGES

RICARDO P. RODRIGUEZ, JR.
JUDGE, 92ND D.C.

RODOLFO DELGADO
JUDGE, 93RD D.C.

J. R. "BOBBY" FLORES
JUDGE, 139TH D.C.

ROSE GUERRA REYNA
JUDGE, 206TH D.C.

JUAN R. PARTIDA
JUDGE, 275TH D.C.

MARIO E. RAMIREZ, JR.
JUDGE, 332ND D.C.

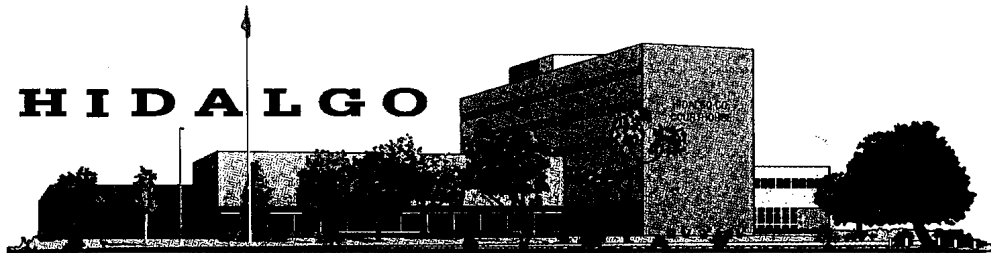
NOE GONZALEZ
JUDGE, 370TH D.C.
OVERSEER

LETICIA LOPEZ
JUDGE, 389TH D.C.

IDA SALINAS FLORES
JUDGE, 398TH D.C.

THOMAS P. WINGATE
JUDGE, 430TH D.C.

COUNTY *of* HIDALGO



EDINBURG, TEXAS 78539

HIDALGO COUNTY AUDITOR'S OFFICE
Hidalgo County Administration Building
2808 South Business Highway 281
Edinburg, Texas 78539-6243
PHONE: (956) 318-2511
FAX: (956) 318-2577
WEBSITE: www.co.hidalgo.tx.us/auditor

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HIDALGO COUNTY AUDITOR'S OFFICE
P. O. BOX 689
EDINBURG, TEXAS 78540-0689

December 12, 2007

The Honorable Andres Rios
Hidalgo County Constable, Precinct 4
1212 S. 25th
Edinburg, TX 78539

Ref: Cash Count
Report No. 2007-40

Dear Constable Rios:

We conducted a cash count of the cash on hand held at your office on December 5, 2007 as required by Local Government Code §115.0035. The objective of the cash count was to determine that total cash on hand reconciled to the total receipts issued for the day up to the time of the cash count.

Scope:

As part of our audit procedures, we verified that cash on hand at the time of the cash count agreed to the total receipts issued. We also reviewed the internal control structure in order to obtain reasonable assurance that cash on hand is safeguarded against loss from unauthorized use and that only authorized transactions are executed, recorded, and reported in accordance with applicable laws and procedures. The internal controls reviewed during our walkthrough included but were not limited to the following: custody of cash, use of lock boxes, proper authorization of voided transactions, the use of a mail log for mail-in payments, and segregation of duties.

Conclusion:

Based on the results of our review, we have concluded that total cash on hand did reconcile to the total receipts issued for the day up to the time of the cash count. However, improvements could be made to the internal controls for the safeguarding of collections.

Observation #1:

At the time of the cash count, we noted that collections totaling \$120.00 for December 3, 2007 were kept in an unlocked drawer. The County Auditor's Office has a policy requiring that all collections received by the department be properly safeguarded. Failure to comply with the policy may result in the loss of County revenues.

HIDALGO COUNTY DISTRICT JUDGES

RICARDO P. RODRIGUEZ, JR.
JUDGE, 82ND D.C.

RODOLFO DELGADO
JUDGE, 89TH D.C.

J. R. "BOBBY" FLORES
JUDGE, 139TH D.C.

ROSE GUERRA REYNA
JUDGE, 206TH D.C.

JUAN R. PARTIDA
JUDGE, 275TH D.C.

MARIO E. RAMIREZ, JR.
JUDGE, 332ND D.C.

NOE GONZALEZ
JUDGE, 370TH D.C.
OVERSEER

LETICIA LOPEZ
JUDGE, 389TH D.C.

IDA SALINAS FLORES
JUDGE, 398TH D.C.

THOMAS P. WINGATE
JUDGE, 430TH D.C.

Recommendation:

Management should purchase a lock box and implement procedures to ensure collections are placed in a lock box immediately upon receipt.

Observation #2:

We noted during our review that a mail log is not utilized to record payment received through the mail. The County Auditor's Office has a policy requiring the use of mail log to record payments received through the mail; however, procedures are not in place to ensure the policy is followed. Failure to record payments received through the mail on a mail log could result in the loss of County revenues.

Recommendation:

Management should implement procedures to monitor that all payments received through the mail are recorded on a mail log.

Observation #3:

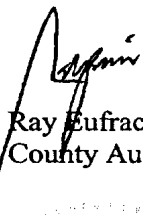
We noted during our review that a poster noting, "Make sure you receive an official county receipt when making payments at this office" was not posted for the public. The County Auditor's Office has a policy requiring the presence of a poster along with a sample receipt be displayed for public view; however, procedures are not in place to ensure the policy is implemented.

Recommendation:

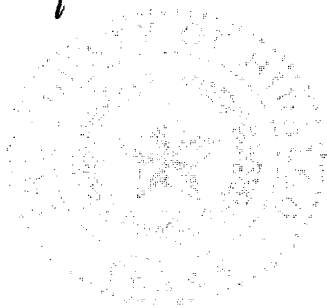
Management should ensure that a poster along with a sample receipt be displayed for public view.

We would like to express our sincere appreciation to you and your staff for the courtesy, cooperation, and assistance provided to us during the cash count. If you have any questions regarding these cash counts, please contact Clorinda Castillo, Internal Auditor, at 318-2511 ext. 4653, Yvonne Torres, Senior Internal Auditor, at ext. 4642, Julio C. Espinosa, Internal Audit Supervisor, at ext. 4650, or Arcy B. Duran, Audit Director, at ext. 4645.

Sincerely,



Ray Eufrazio, CPA
County Auditor



HIDALGO COUNTY DISTRICT JUDGES

RICARDO P. RODRIGUEZ, JR.
JUDGE, 92ND D.C.

RODOLFO DELGADO
JUDGE, 93RD D.C.

J. R. "BOBBY" FLORES
JUDGE, 139TH D.C.

ROSE GUERRA REYNA
JUDGE, 208TH D.C.

JUAN R. PARTIDA
JUDGE, 275TH D.C.

MARIO E. RAMIREZ, JR.
JUDGE, 332ND D.C.

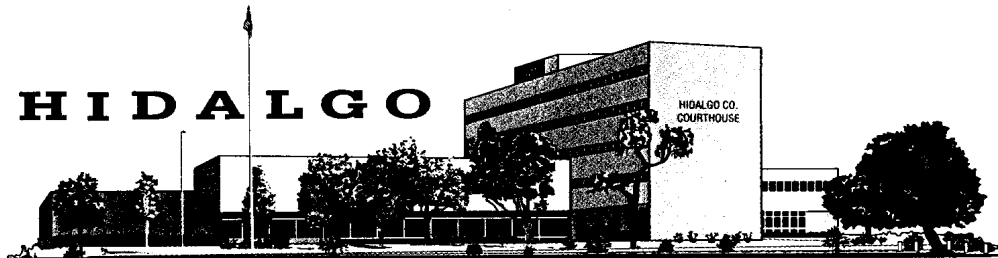
NOE GONZALEZ
JUDGE, 370TH D.C.
OVERSEER

LETICIA LOPEZ
JUDGE, 388TH D.C.

ADA SALINAS FLORES
JUDGE, 398TH D.C.

THOMAS P. WINGATE
JUDGE, 430TH D.C.

COUNTY of HIDALGO



EDINBURG, TEXAS 78539

HIDALGO COUNTY AUDITOR'S OFFICE
County Administration Building
2808 South Business Highway 281
Edinburg, Texas 78539-6243
PHONE: (956) 318-2511
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MAILING ADDRESS:
HIDALGO COUNTY AUDITOR'S OFFICE
P. O. BOX 689
EDINBURG, TEXAS 78540-0689

December 21, 2007

The Honorable Eduardo Bazan
Hidalgo County Constable, Precinct 5
PO Box 324-335
Elsa, TX 78574

Ref: Cash Count
Report No. 2007-41

Dear Constable Bazan:

We conducted a cash count of the cash on hand held at your office on December 3, 2007, as required by Local Government Code §115.0035. The objective of the cash count was to determine that total cash on hand reconciled to the total receipts issued for the day up to the time of the cash count.

Scope:

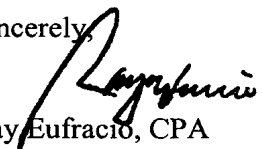
As part of our audit procedures, we verified that cash on hand at the time of the cash count agreed to the total receipts issued. We also reviewed the internal control structure in order to obtain reasonable assurance that cash on hand is safeguarded against loss from unauthorized use and that only authorized transactions are executed, recorded, and reported in accordance with applicable laws and procedures. The internal controls reviewed during our walkthrough included but were not limited to the following: custody of cash, use of lock boxes, and the proper authorization of voided transactions.

Conclusion:

Total collections at the time of the cash count were \$60.00. Based on the results of our review, we have concluded that total cash on hand did reconcile to the total receipts issued for the day up to the time of the cash count and controls over cash appeared to be adequate.

We would like to express our sincere appreciation to you and your staff for the courtesy, cooperation, and assistance provided to us during the cash count. If you have any questions regarding this cash count, please contact Clorinda Castillo, Internal Auditor, at 318-2511 ext. 4653, Yvonne Torres, Senior Internal Auditor, at ext. 4642, Julio C. Espinosa, Internal Audit Supervisor, at ext. 4650, or Arcy B. Duran, Audit Director, at ext. 4645.

Sincerely,


Ray Eufrazio, CPA
County Auditor

REL 12/21/07

HIDALGO COUNTY DISTRICT JUDGES

RICARDO P. RODRIGUEZ, JR.
JUDGE, 92ND D.C.

RODOLFO DELGADO
JUDGE, 93RD D.C.

J. R. "BOBBY" FLORES
JUDGE, 138TH D.C.

ROSE GUERRA REYNA
JUDGE, 206TH D.C.

JUAN R. PARTIDA
JUDGE, 275TH D.C.

MARIO E. RAMIREZ, JR.
JUDGE, 332ND D.C.

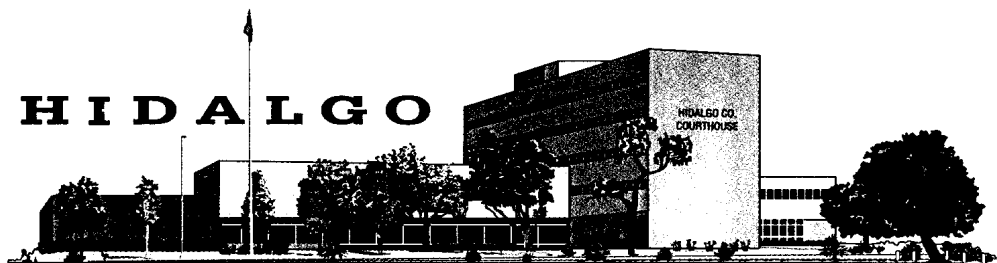
NOE GONZALEZ
JUDGE, 370TH D.C.
OVERSEER

LETICIA LOPEZ
JUDGE, 389TH D.C.

AIDA SALINAS FLORES
JUDGE, 398TH D.C.

THOMAS P. WINGATE
JUDGE, 430TH D.C.

COUNTY of HIDALGO



EDINBURG, TEXAS 78539

HIDALGO COUNTY AUDITOR'S OFFICE
Hidalgo County Administration Building
2808 South Business Highway 281
Edinburg, Texas 78539-6243
PHONE: (956) 318-2511
FAX: (956) 318-2577
WEBSITE: www.co.hidalgo.tx.us/auditor

MAILING ADDRESS:
HIDALGO COUNTY AUDITOR'S OFFICE
P. O. BOX 689
EDINBURG, TEXAS 78540-0689

December 21, 2007

Honorable Norma G. Garcia
Hidalgo County Treasurer
2810 South Business Highway 281
Edinburg, TX 78539-6243

RE: Cash Count
Report No. 2007-42

Honorable Norma G. Garcia:

We conducted a cash count of the cash held by your office on December 3, 2007 as required by Local Government Code § 115.0035. The objective of the cash count was to determine that total cash on hand reconciled to the total receipts issued for the day up to the time of the cash count.

Scope:

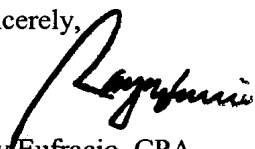
As part of our audit procedures, we verified that cash on hand at the time of the cash count agreed to the total receipts issued. We also reviewed the internal control structure in order to obtain reasonable assurance that cash on hand is safeguarded against loss from unauthorized use and that only authorized transactions are executed, recorded, and reported in accordance with applicable laws and procedures. The internal controls reviewed during our walkthrough included but were not limited to the following: custody of cash, use of cash lock boxes, and proper authorization of voided transactions.

Conclusion:

Total collections at the time of the cash count were \$23,978.00. Based on the results of our review, we have concluded that total cash on hand did reconcile to the total receipts issued for the day up to the time of the cash count and controls over cash appeared to be adequate.

We would like to express our sincere appreciation to you and your staff for the courtesy, cooperation, and assistance provided to us during the cash count. If you have any questions regarding this cash count, please contact Cris Reyna, Internal Auditor, at 318-2511 ext. 4643, Yvonne Torres, Senior Internal Auditor, at ext. 4642, Julio C. Espinosa, Internal Audit Supervisor, at ext. 4650, or Arcy B. Duran, Audit Director, at ext. 4645.

Sincerely,


Ray Eufrazio, CPA
County Auditor

Bl 12/21/07

HIDALGO COUNTY DISTRICT JUDGES

RICARDO P. RODRIGUEZ, JR.
JUDGE, 52ND D.C.

RODOLFO DELGADO
JUDGE, 93RD D.C.

J. R. "BOBBY" FLORES
JUDGE, 136TH D.C.

ROSE GUERRA REYNA
JUDGE, 206TH D.C.

JUAN R. PARTIDA
JUDGE, 275TH D.C.

MARIO E. RAMIREZ, JR.
JUDGE, 332ND D.C.

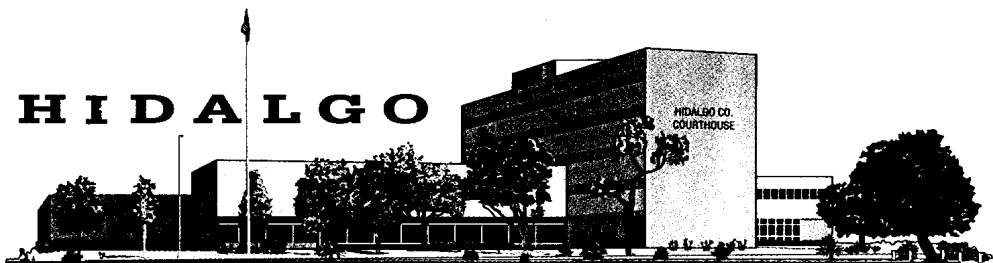
NOE GONZALEZ
JUDGE, 370TH D.C.
OVERSEER

LETICIA LOPEZ
JUDGE, 389TH D.C.

AIDA SALINAS FLORES
JUDGE, 394TH D.C.

THOMAS P. WINGATE
JUDGE, 430TH D.C.

COUNTY of HIDALGO



EDINBURG, TEXAS 78539

HIDALGO COUNTY AUDITOR'S OFFICE
Hidalgo County Administration Building
2808 South Business Highway 281
Edinburg, Texas 78539-6243
PHONE: (956) 318-2511
FAX: (956) 318-2577
WEBSITE: www.co.hidalgo.tx.us/auditor

MAILING ADDRESS:
HIDALGO COUNTY AUDITOR'S OFFICE
P. O. BOX 689
EDINBURG, TEXAS 78540-0689

December 21, 2007

Angie Z. Chapa, Law Librarian
Hidalgo County Law Library
100 N. Closner
Edinburg, Tx 78539

RE: Cash Count
Report No. 2007-44

Dear Ms. Chapa:

We conducted a cash count of the cash held by your office on December 3, 2007, as required by Local Government Code § 115.0035. The objective of the cash count was to determine that total cash on hand reconciled to the total receipts issued for the day up to the time of the cash count.

Scope:

As part of our audit procedures, we verified that cash on hand at the time of the cash count agreed to the total receipts issued. We also reviewed the internal control structure in order to obtain reasonable assurance that cash on hand is safeguarded against loss from unauthorized use and that only authorized transactions are executed, recorded, and reported in accordance with applicable laws and procedures. The internal controls reviewed during our walkthrough included but were not limited to the following: custody of cash, use of cash lock boxes, and proper authorization of voided transactions.

Conclusion:

Total collections at the time of the cash count were \$73.25. Based on the results of our review, we have concluded that total cash on hand did reconcile to the total receipts issued for the day up to the time of the cash count and controls over cash appeared to be adequate.

We would like to express our sincere appreciation to you and your staff for the courtesy, cooperation, and assistance provided to us during the cash count. If you have any questions regarding this cash count, please contact Cris Reyna, Internal Auditor, at 318-2511 ext. 4643, Yvonne Torres, Senior Internal Auditor, at ext. 4642, Julio C. Espinosa, Internal Audit Supervisor, at ext. 4650, or Arcy B. Duran, Audit Director, at ext. 4645.

Sincerely,


Ray Eufrazio, CPA
County Auditor

Bl 12/21/07

HIDALGO COUNTY DISTRICT JUDGES

RICARDO P. RODRIGUEZ, JR.
JUDGE, 92ND D.C.

RODOLFO DELGADO
JUDGE, 93RD D.C.

J. R. "BOBBY" FLORES
JUDGE, 139TH D.C.

ROSE GUERRA REYNA
JUDGE, 206TH D.C.

JUAN R. PARTIDA
JUDGE, 275TH D.C.

MARIO E. RAMIREZ, JR.
JUDGE, 332ND D.C.

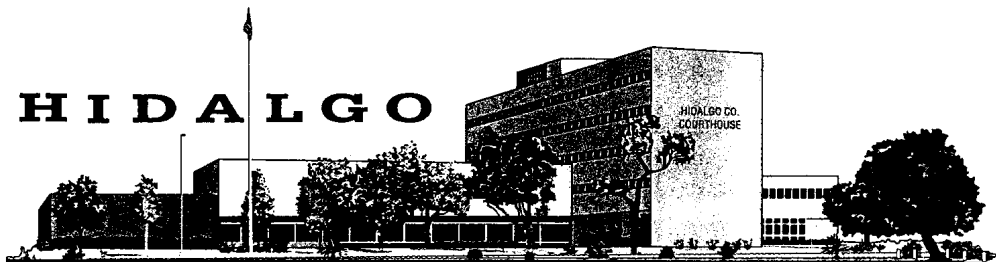
NOE GONZALEZ
JUDGE, 370TH D.C.
OVERSEER

LETICIA LOPEZ
JUDGE, 389TH D.C.

AIDA SALINAS FLORES
JUDGE, 398TH D.C.

THOMAS P. WINGATE
JUDGE, 430TH D.C.

COUNTY of HIDALGO



HIDALGO COUNTY AUDITOR'S OFFICE
Hidalgo County Administration Building
2808 South Business Highway 281
Edinburg, Texas 78539-6243
PHONE: (956) 318-2511
FAX: (956) 292-7602
WEBSITE: www.co.hidalgo.tx.us/auditor

EDINBURG, TEXAS 78539

MAILING ADDRESS:
HIDALGO COUNTY AUDITOR'S OFFICE
P. O. BOX 689
EDINBURG, TEXAS 78540-0689

December 18, 2007

The Honorable Sylvia S. Handy
Hidalgo County Commissioner Pct. 1
1902 Joe Stephens Avenue
Weslaco, Texas 78596

Ref: Cash Count - Delta Lake Park
Report No. 2007-45

Dear Commissioner Handy:

We conducted a cash count of the cash held at the Delta Lake Park on December 3, 2007, as required by Local Government Code §115.0035. The objective of the cash count was to determine that total cash on hand reconciled to the total park entrance tickets issued for the day up to the time of the cash count.

Scope:

As part of our audit procedures, we verified that cash on hand at the time of the cash count agreed to the total park entrance tickets issued. We also reviewed the internal control structure in order to obtain reasonable assurance that cash on hand is safeguarded against loss from unauthorized use and that only authorized transactions are executed, recorded, and reported in accordance with applicable laws and procedures. The internal controls reviewed during our walkthrough included but were not limited to the following: custody of cash, use of cash lock boxes, and proper authorization of voided transactions.

Conclusion:

Based on the results of our review, we have concluded that total cash on hand did reconcile to the total park entrance tickets issued for the day up to the time of the cash count. However, improvements could be made to the internal controls for the safeguarding of collections.

Observation #1:

At the time of the cash count, we noted that collections totaling \$102.00 for December 3, 2007 were kept in an unlocked desk drawer. The County Auditor's office has a policy requiring that all collections received by the department be properly safeguarded. Failure to comply with the policy may result in the loss of County revenues.

Recommendation:

Management should implement procedures to ensure collections are placed in a lockbox immediately upon receipt.

HIDALGO COUNTY DISTRICT JUDGES

RICARDO P. RODRIGUEZ, JR.
JUDGE, 92ND D.C.

RODOLFO DELGADO
JUDGE, 93RD D.C.

J. R. "BOBBY" FLORES
JUDGE, 139TH D.C.

ROSE GUERRA REYNA
JUDGE, 206TH D.C.

JUAN R. PARTIDA
JUDGE, 275TH D.C.

MARIO E. RAMIREZ, JR.
JUDGE, 332ND D.C.

NOE GONZALEZ
JUDGE, 370TH D.C.
OVERSEER

LETICIA LOPEZ
JUDGE, 389TH D.C.

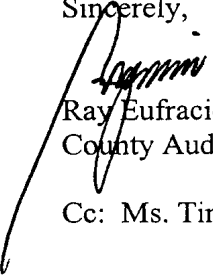
AIDA SALINAS FLORES
JUDGE, 398TH D.C.

THOMAS P. WINGATE
JUDGE, 430TH D.C.

The Honorable Sylvia S. Handy
December 18, 2007
Page 2 of 2

We would like to express our sincere appreciation to you and your staff for their courtesy, cooperation, and assistance provided to us during the cash count. If you have any questions regarding this cash count, please contact Crystal A. Cavazos, Internal Auditor, at 318-2511 ext. 4646, Yvonne Torres, Senior Internal Auditor, at ext. 4642, Julio C. Espinosa, Internal Audit Supervisor, at ext. 4650, or Arcy B. Duran, Audit Director, at ext. 4645.

Sincerely,



Ray Eufrazio, CPA
County Auditor

Cc: Ms. Tina Quijas, Park Director

HIDALGO COUNTY DISTRICT JUDGES

RICARDO P. RODRIGUEZ, JR.
JUDGE, 92ND D.C.

RODOLFO DELGADO
JUDGE, 93RD D.C.

J. R. "BOBBY" FLORES
JUDGE, 139TH D.C.

ROSE GUERRA REYNA
JUDGE, 206TH D.C.

JUAN R. PARTIDA
JUDGE, 275TH D.C.

MARIO E. RAMIREZ, JR.
JUDGE, 332ND D.C.

NOE GONZALEZ
JUDGE, 370TH D.C.
OVERSEER

LETICIA LOPEZ
JUDGE, 389TH D.C.

aida salinas flores
JUDGE, 394TH D.C.

THOMAS P. WINGATE
JUDGE, 430TH D.C.

COUNTY of HIDALGO



HIDALGO COUNTY AUDITOR'S OFFICE
Hidalgo County Administration Building
2808 South Business Highway 281
Edinburg, Texas 78539-6243
PHONE: (956) 318-2511
FAX: (956) 292-7602
WEBSITE: www.co.hidalgo.tx.us/auditor

EDINBURG, TEXAS 78539

MAILING ADDRESS:
HIDALGO COUNTY AUDITOR'S OFFICE
P. O. BOX 689
EDINBURG, TEXAS 78540-0689

December 26, 2007

The Honorable Jose M. Flores
Hidalgo County Commissioner Pct. 3
724 North Breyfogle Rd
Mission, Texas 78572

Ref: Cash Count-Anzaldue's Park
Report No. 2007-46

Dear Commissioner Flores:

We conducted a cash count of the cash held at Anzaldue's Park on December 1, 2007, as required by Local Government Code §115.0035. The objective of the cash count was to determine that total cash on hand reconciled to the total receipts issued for the day up to the time of the cash count.

Scope:

As part of our audit procedures, we verified that cash on hand at the time of the cash count agreed to the total receipts issued. We also reviewed the internal control structure in order to obtain reasonable assurance that cash on hand is safeguarded against loss from unauthorized use and that only authorized transactions are executed, recorded, and reported in accordance with applicable laws and procedures. The internal controls reviewed during our walkthrough included but were not limited to the following: custody of cash, use of cash lock boxes, and proper authorization of voided transactions.

Conclusion:

Total collections at the time of the cash count were \$62.30. Based on the results of our review, we have concluded that total cash on hand did not reconcile to the total receipts issued for the day up to the time of the cash count. In addition, improvements could be made to the internal controls for the safeguarding and receipting of collections.

Observation #1:

An overage of \$0.30 was noted in the cash count, which resulted from overpayment of park entrance fees that visitors left behind. The County Auditor's Office has a policy requiring that correct fees are collected at all times and overages are noted and deposited on a timely basis.

HIDALGO COUNTY DISTRICT JUDGES

RICARDO P. RODRIGUEZ, JR.
JUDGE, 92ND D.C.

RODOLFO DELGADO
JUDGE, 93RD D.C.

J. R. "BOBBY" FLORES
JUDGE, 138TH D.C.

ROSE GUERRA REYNA
JUDGE, 206TH D.C.

JUAN R. PARTIDA
JUDGE, 275TH D.C.

MARIO E. RAMIREZ, JR.
JUDGE, 332ND D.C.

NOE GONZALEZ
JUDGE, 370TH D.C.
OVERSEER

LETICIA LOPEZ
JUDGE, 389TH D.C.

AIDA SALINAS FLORES
JUDGE, 398TH D.C.

THOMAS P. WINGATE
JUDGE, 430TH D.C.

Observation #2:

During the cash count, it was revealed by park personnel that the change fund of \$50.00 is taken home midweek for weekend collections due to personnel being off the latter part of the workweek. The County Auditor's Office has a policy requiring that the change fund be safeguarded at all times.

Recommendation:

Management should establish a policy to safeguard the change fund at all times at a county facility.

Observation #3:

At the time of the cash count, we also noticed that seven (7) unused receipt books were not properly safeguarded under lock and key. The County Auditor's office has a policy requiring that all receipts/ticket books be safeguarded at all times.

Recommendation:

Management should implement a policy safeguarding all receipt books.

Observation #4:

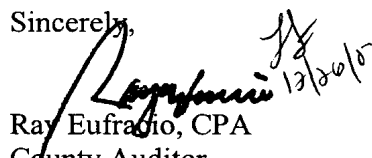
We noted during our review that a poster noting, "Make sure you receive an official county receipt when making payments at this office" was not posted for the public. The County Auditor's Office has a policy requiring the presence of a poster along with a sample receipt be displayed for public view; however, procedures are not in place to ensure the policy is implemented.

Recommendation:

Management should ensure that a poster along with an official County receipt be displayed for public view.

We would like to express our sincere appreciation to you and your staff for their courtesy, cooperation, and assistance provided to us during the cash count. If you have any questions regarding this cash count, please contact Crystal A. Cavazos, Internal Auditor, at 318-2511 ext, 4646, Yvonne Torres, Senior Internal Auditor, at ext. 4642, Julio C. Espinosa, Internal Audit Supervisor, at ext. 4650, or Arcy B. Duran, Audit Director, at ext. 4645.

Sincerely,


Ray Eufrazio, CPA
County Auditor

Cc: Mr. Sergio Saenz, Park Director

HIDALGO COUNTY DISTRICT JUDGES

RICARDO P. RODRIGUEZ, JR.
JUDGE, 92ND D.C.

RODOLFO DELGADO
JUDGE, 93RD D.C.

J. R. "BOBBY" FLORES
JUDGE, 139TH D.C.

ROSE GUERRA REYNA
JUDGE, 206TH D.C.

JUAN R. PARTIDA
JUDGE, 275TH D.C.

MARIO E. RAMIREZ, JR.
JUDGE, 332ND D.C.

NOE GONZALEZ
JUDGE, 370TH D.C.
OVERSEER

LETICIA LOPEZ
JUDGE, 389TH D.C.

AIDA SALINAS FLORES
JUDGE, 398TH D.C.

THOMAS P. WINGATE
JUDGE, 430TH D.C.

COUNTY of HIDALGO



EDINBURG, TEXAS 78539

HIDALGO COUNTY AUDITOR'S OFFICE
Hidalgo County Administration Building
2808 South Business Highway 281
Edinburg, Texas 78539-6243
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MAILING ADDRESS:
HIDALGO COUNTY AUDITOR'S OFFICE
P. O. BOX 689
EDINBURG, TEXAS 78540-0689

December 27, 2007

Mr. Eduardo Olivarez, Chief Administrative Officer
Hidalgo County Health Department
1304 S. 25th Street
Edinburg, Texas 78539

Ref: Cash Count
Report No. 2007-47

Dear Mr. Olivarez:

We conducted cash counts of the cash held at the Health Department for Restaurant Permits, On-site Sewage Facility Permits (all substations), and Health Clinics (all substations) from December 3, 2007 thru December 5, 2007, as required by Local Government Code §115.0035. The objective of the cash counts was to determine that total cash on hand reconciled to the total receipts issued for the day up to the time of the cash count.

Scope:

As part of our audit procedures, we verified that cash on hand at the time of the cash count agreed to the total receipts issued. We also reviewed the internal control structure in order to obtain reasonable assurance that cash on hand is safeguarded against loss from unauthorized use and that only authorized transactions are executed, recorded, and reported in accordance with applicable laws and procedures. The internal controls reviewed during our walkthrough included but were not limited to the following: custody of cash, use of cash lock boxes, and proper authorization of voided transactions.

Conclusion:

Total collections for all offices were \$2,677.00. Based on the results of our review, we have concluded that total cash on hand did not reconcile to the total receipts issued for the day up to the time of the cash counts. In addition, improvements could be made to the internal controls for the receipting of collections.

Observation #1:

We noted during our review of the On-Site Sewage Facility Permit-Mission substation that a check had not been endorsed. The County Auditor's office has a policy requiring that all checks, money orders and cashier's checks received by the department be endorsed immediately upon receipt. Failure to comply with the policy may result in the loss of County revenues.

HIDALGO COUNTY DISTRICT JUDGES

RICARDO P. RODRIGUEZ, JR.
JUDGE, 82ND D.C.

RODOLFO DELGADO
JUDGE, 93RD D.C.

J. R. "BOBBY" FLORES
JUDGE, 139TH D.C.

ROSE GUERRA REYNA
JUDGE, 206TH D.C.

JUAN R. PARTIDA
JUDGE, 275TH D.C.

MARIO E. RAMIREZ, JR.
JUDGE, 332ND D.C.

NOE GONZALEZ
JUDGE, 370TH D.C.
OVERSEER

LETICIA LOPEZ
JUDGE, 389TH D.C.

AIDA SALINAS FLORES
JUDGE, 398TH D.C.

THOMAS P. WINGATE
JUDGE, 430TH D.C.

Recommendation:

Management should implement procedures to ensure checks, money orders, and cashier's checks are endorsed immediately upon receipt.

Observation #2:

We noted during our review of the On-Site Sewage Facility Permit-Mission substation that the change fund was short \$5.00. Upon further review, it was noted that our office, as a result of a cash count conducted on December 6, 2006, had previously addressed the \$5.00 shortage. However, the shortage had not been resolved since.

Recommendation:

Procedures should be developed and implemented to ensure that the clerks account for the change fund daily. Management should be kept informed of any change fund shortages. In addition, we recommend that management address the change fund shortage to Commissioner's Court and request replenishment of the shortage amount.

Observation #3:

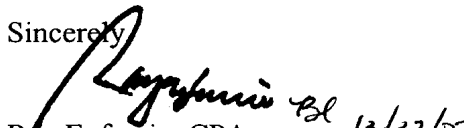
We noted during our review of the Elsa Health Clinic that the \$25 change fund was missing. A police report had been filed on May 1, 2007 for the missing funds and our office had also been notified. However, the missing funds had not been resolved since.

Recommendation:

Procedures should be developed and implemented to ensure that the clerks account for the change fund daily. Management should be kept informed of any change fund shortages. In addition, we recommend that management address the change fund shortage to Commissioner's Court and request replenishment of the shortage amount.

We would like to express our sincere appreciation to you and your staff for their courtesy, cooperation, and assistance provided to us during the cash count. If you have any questions regarding this cash count, please contact Crystal A. Cavazos, Internal Auditor, at 318-2511 ext. 4646, Yvonne Torres, Senior Internal Auditor, at ext. 4642, Julio C. Espinosa, Internal Audit Supervisor, at ext. 4650, or Arcy B. Duran, Audit Director.

Sincerely,


Ray Eufrazio, CPA
County Auditor

Cc: Mr. Dan Beltran, Accountant
Mr. Charo Ramos, Assistant Chief Health Inspector

HIDALGO COUNTY DISTRICT JUDGES

RICARDO P. RODRIGUEZ, JR.
JUDGE, 92ND D.C.

RODOLFO DELGADO
JUDGE, 93RD D.C.

J. R. "BOBBY" FLORES
JUDGE, 139TH D.C.

ROSE GUERRA REYNA
JUDGE, 206TH D.C.

JUAN R. PARTIDA
JUDGE, 275TH D.C.

MARIO E. RAMIREZ, JR.
JUDGE, 332ND D.C.

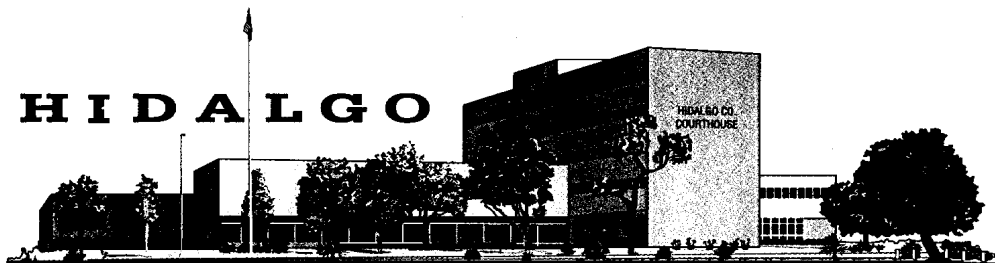
NOE GONZALEZ
JUDGE, 370TH D.C.
OVERSEER

LETICIA LOPEZ
JUDGE, 389TH D.C.

AIDA SALINAS FLORES
JUDGE, 398TH D.C.

THOMAS P. WINGATE
JUDGE, 430TH D.C.

COUNTY of HIDALGO



EDINBURG, TEXAS 78539

HIDALGO COUNTY AUDITOR'S OFFICE
Hidalgo County Administration Building
2808 South Business Highway 281
Edinburg, Texas 78539-6243
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MAILING ADDRESS:
HIDALGO COUNTY AUDITOR'S OFFICE
P. O. BOX 689
EDINBURG, TEXAS 78540-0689

December 26, 2007

Joe Lopez, Director
Community Supervision Corrections Department
3100 South Business Hwy 281
Edinburg, Texas 78539

Ref: Cash Count
Report No. 2007-48

Dear Mr. Lopez:

We conducted a cash count of the cash held at CSCD on December 4, 2007, as required by Local Government Code §115.0035. The objective of the cash count was to determine that total cash on hand reconciled to the total receipts issued for the day up to the time of the cash count.

Scope:

As part of our audit procedures, we verified that cash on hand at the time of the cash count agreed to the total receipts issued. We also reviewed the internal control structure in order to obtain reasonable assurance that cash on hand is safeguarded against loss from unauthorized use and that only authorized transactions are executed, recorded, and reported in accordance with applicable laws and procedures. The internal controls reviewed during our walkthrough included but were not limited to the following: custody of cash, use of cash lock boxes, proper authorization of voided transactions, and the use of a mail log for mail-in payments.

Conclusion:

Total collections at the time of the cash count were \$13,858.00. Based on the results of our review, we have concluded that total cash on hand reconciled to the total receipts issued for the day up to the time of the cash count. However, improvements could be made to the internal controls for the receipting of collections.

Observation #1:

At the time of the cash count, we noted that three (3) money orders had the incorrect payee name and one (1) money order was not endorsed in the back. The County Auditor's Office has a policy requiring that all money orders, checks, and cashier's checks received be made payable to the order of Hidalgo County CSCD and should be endorsed immediately upon receipt. Failure to comply with the policy may result in loss of County Revenues.

HIDALGO COUNTY DISTRICT JUDGES

RICARDO P. RODRIGUEZ, JR.
JUDGE, 92ND D.C.

RODOLFO DELGADO
JUDGE, 93RD D.C.

J. R. "BOBBY" FLORES
JUDGE, 139TH D.C.

ROSE GUERRA REYNA
JUDGE, 206TH D.C.

JUAN R. PARTIDA
JUDGE, 275TH D.C.

MARIO E. RAMIREZ, JR.
JUDGE, 332ND D.C.

NOE GONZALEZ
JUDGE, 370TH D.C.
OVERSEER

LETICIA LOPEZ
JUDGE, 389TH D.C.

AIDA SALINAS FLORES
JUDGE, 398TH D.C.

THOMAS P. WINGATE
JUDGE, 430TH D.C.

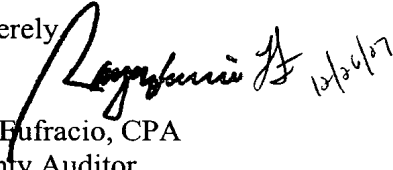
Mr. Joe Lopez
December 26, 2007
Page 2 of 2

Recommendation:

Management should implement procedures that require cashiers to verify that money orders, checks, and cashier's checks received be made payable to the order of Hidalgo County CSCD and are endorsed immediately upon receipt.

We would like to express our sincere appreciation to you and your staff for their courtesy, cooperation, and assistance provided to us during the cash count. If you have any questions regarding this cash count, please contact Crystal A. Cavazos, Internal Auditor, at 318-2511 ext. 4646, Yvonne Torres, Senior Internal Auditor, at ext. 4642, Julio C. Espinosa, Internal Audit Supervisor, at ext. 4650, or Arcy B. Duran, Audit Director, at ext. 4645.

Sincerely


Ray Bufracio, CPA
County Auditor

Cc: Ms. Diana Solis, Accountant

HIDALGO COUNTY DISTRICT JUDGES

RICARDO P. RODRIGUEZ, JR.
JUDGE, 92ND D.C.

RODOLFO DELGADO
JUDGE, 93RD D.C.

J. R. "BOBBY" FLORES
JUDGE, 139TH D.C.

ROSE GUERRA REYNA
JUDGE, 206TH D.C.

JUAN R. PARTIDA
JUDGE, 275TH D.C.

MARIO E. RAMIREZ, JR.
JUDGE, 332ND D.C.

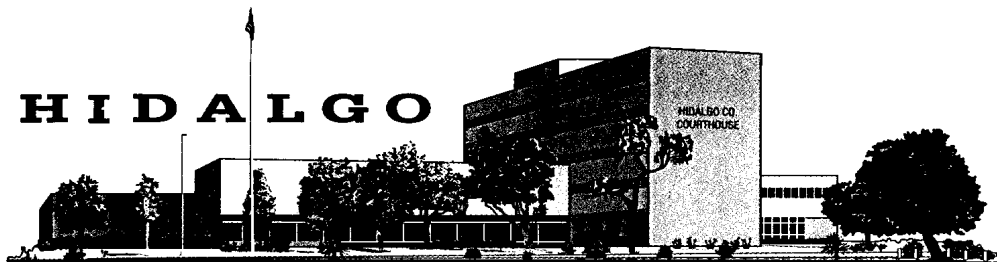
NOE GONZALEZ
JUDGE, 370TH D.C.
OVERSEER

LETICIA LOPEZ
JUDGE, 389TH D.C.

AIDA SALINAS FLORES
JUDGE, 398TH D.C.

THOMAS P. WINGATE
JUDGE, 430TH D.C.

COUNTY of HIDALGO



EDINBURG, TEXAS 78539

HIDALGO COUNTY AUDITOR'S OFFICE
Hidalgo County Administration Building
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MAILING ADDRESS:
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P. O. BOX 689
EDINBURG, TEXAS 78540-0689

December 27, 2007

Mr. Raul Sesin, Planning Administrator
Hidalgo County Planning Department
1304 S. 25th Street
Edinburg, Texas 78539

Ref: Cash Count
Report No. 2007-49

Dear Mr. Sesin:

We conducted a cash count of the cash held at the Planning Department offices in Edinburg, Mission and Weslaco from December 3, 2007 thru December 7, 2007, as required by Local Government Code §115.0035. The objective of the cash counts was to determine that total cash on hand reconciled to the total receipts issued for the day up to the time of the cash counts.

Scope:

As part of our audit procedures, we verified that cash on hand at the time of the cash count agreed to the total receipts issued. We also reviewed the internal control structure in order to obtain reasonable assurance that cash on hand is safeguarded against loss from unauthorized use and that only authorized transactions are executed, recorded, and reported in accordance with applicable laws and procedures. The internal controls reviewed during our walkthrough included but were not limited to the following: custody of cash, use of cash lock boxes, and proper authorization of voided transactions.

Conclusion:

Based on the results of our review, we have concluded that generally total cash on hand reconciled to the total receipts issued for the day up to the time of the cash counts. However, improvements could be made to the internal controls for the receipting of collections.

Observation #1:

We noted during our review of the Edinburg Office that one of the checks collected had not been endorsed. The County Auditor's office has a policy requiring that all checks, money orders, and cashier's checks received should be endorsed immediately upon receipt. Failure to comply with the policy may result in the loss of County revenues.

HIDALGO COUNTY DISTRICT JUDGES

RICARDO P. RODRIGUEZ, JR.
JUDGE, 92nd D.C.

RODOLFO DELGADO
JUDGE, 93rd D.C.

J. R. "BOBBY" FLORES
JUDGE, 139th D.C.

ROSE GUERRA REYNA
JUDGE, 206th D.C.

JUAN R. PARTIDA
JUDGE, 275th D.C.

MARIO E. RAMIREZ, JR.
JUDGE, 332nd D.C.

NOE GONZALEZ
JUDGE, 370th D.C.
OVERSEER

LETICIA LOPEZ
JUDGE, 389th D.C.

AIDA SALINAS FLORES
JUDGE, 398th D.C.

THOMAS P. WINGATE
JUDGE, 430th D.C.

Recommendation:

Management should implement procedures to ensure checks, money orders, and cashier's checks are endorsed immediately upon receipt.

Observation #2:

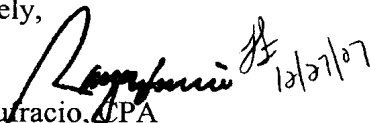
We noted during our review of the Edinburg and Weslaco Offices that a poster noting, "Make sure you receive an official county receipt when making a payment at this office" was present; however, it did not contain a copy of an official County receipt. The County Auditor's Office has a policy requiring the presence of a poster along with a sample receipt be displayed for public view.

Recommendation:

Management should ensure that a poster along with a sample County receipt be displayed for public view.

We would like to express our sincere appreciation to you and your staff for their courtesy, cooperation, and assistance provided to us during the cash count. If you have any questions regarding this cash count, please contact Crystal A. Cavazos, Internal Auditor, at 318-2511 ext. 4646, Yvonne Torres, Senior Internal Auditor, at ext. 4642, Julio C. Espinosa, Internal Audit Supervisor, at ext. 4650, or Arcy B. Duran, Audit Director, at ext. 4645.

Sincerely,


Ray Eufacio, CPA
County Auditor

Cc: Ms. Nora Cavazos, Administrative Secretary

HIDALGO COUNTY DISTRICT JUDGES

RICARDO P. RODRIGUEZ, JR.
JUDGE, 12TH D.C.

RODOLFO DELGADO
JUDGE, 13TH D.C.

J. R. "BOBBY" FLORES
JUDGE, 13TH D.C.

ROSE GUERRA REYNA
JUDGE, 20TH D.C.

JUAN R. PARTIDA
JUDGE, 27TH D.C.

MARIO E. RAMIREZ, JR.
JUDGE, 31ST D.C.

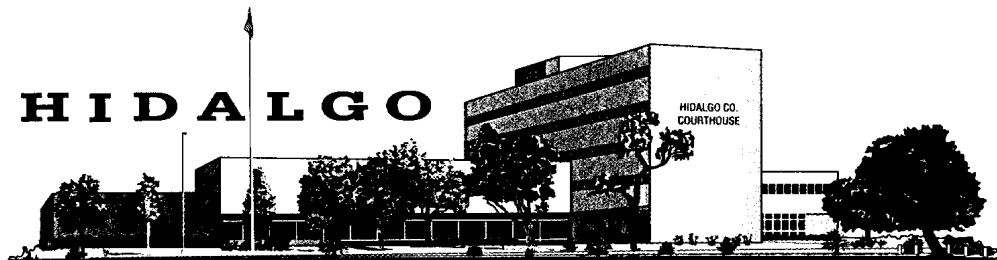
NOE GONZALEZ
JUDGE, 37TH D.C.
OVERSEER

LETICIA LOPEZ
JUDGE, 38TH D.C.

AIDA SALINAS FLORES
JUDGE, 38TH D.C.

THOMAS P. WINGATE
JUDGE, 43RD D.C.

COUNTY of HIDALGO



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County Administration Building
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PHONE: (956) 318-2511
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WEBSITE: www.co.hidalgo.tx.us/auditor

EDINBURG, TEXAS 78539

MAILING ADDRESS:
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P. O. BOX 689
EDINBURG, TEXAS 78540-0689

December 21, 2007

The Honorable Guadalupe "Lupe" Treviño
Hidalgo County Sheriff
711 El Cibolo Rd.
Edinburg, Texas 78540

Ref: Cash Count
Report No. 2007-50

Dear Honorable Treviño:

We conducted a cash count of the cash advance held at the Sheriff's Office for the Investigation Fund account on December 3, 2007 as required by Local Government Code § 115.0035. The objective of the cash count was to determine that total cash on hand reconciled to the total expenditure request forms issued for the day up to the time of the cash count.

Scope:

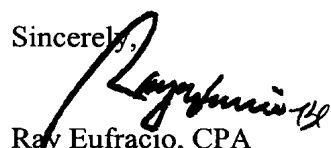
The scope of our review was limited to the Investigation Fund account. As part of our review procedures, we verified that cash on hand at the time of the cash count agreed to the total expenditure request forms issued. We also reviewed the internal control system in order to obtain reasonable assurance that cash on hand is safeguarded against loss from unauthorized use and that only authorized transactions are executed, recorded, and reported in accordance with applicable laws and procedures. The internal controls reviewed during our walkthrough included but were not limited to the following: custody of cash, use of cash lock boxes, and proper authorization of voided transactions.

Conclusion:

Based on the results of our review, we have concluded that total cash on hand did reconcile to total expenditure request forms issued for the day up to the time of the cash count.

We would like to express our sincere appreciation to you and your staff for the courtesy, cooperation, and assistance provided to us during the cash count. If you have any questions regarding this cash count, please contact Clorinda Castillo, Internal Auditor, 318-2511 at ext. 4653, Yvonne Torres, Senior Internal Auditor, at ext. 4642, Julio C. Espinosa, Internal Audit Supervisor, at ext. 4650, or Arcy B. Duran, Audit Director, at ext. 4645.

Sincerely,


Ray Eufrazio, CPA
County Auditor

12/21/07

HIDALGO COUNTY DISTRICT JUDGES

RICARDO P. RODRIGUEZ, JR.
JUDGE, 92ND D.C.

RODOLFO DELGADO
JUDGE, 93RD D.C.

J. R. "BOBBY" FLORES
JUDGE, 139TH D.C.

ROSE GUERRA REYNA
JUDGE, 206TH D.C.

JUAN R. PARTIDA
JUDGE, 275TH D.C.

MARIO E. RAMIREZ, JR.
JUDGE, 332ND D.C.

NOE GONZALEZ
JUDGE, 370TH D.C.
OVERSEER

LETICIA LOPEZ
JUDGE, 389TH D.C.

AIDA GALINAS FLORES
JUDGE, 398TH D.C.

THOMAS P. WINGATE
JUDGE, 430TH D.C.

**Maintenance Agreements & Computer Peripherals Purchase
CC CONSENT**

Date: 01/22/2008
Submitted By: Matilde Faz, PURCHASING DEPT.
Submitted For: Marty Salazar
Department: PURCHASING DEPT.
Agenda Area: Purchasing Department

Information**CAPTION**

1. Requesting authority to enter into a 12-month maintenance renewal contract with "TELEMATE.NET SOFTWARE" A VERSO TECHNOLOGIES CO. for (I.T) Information Technology Dept. in the total amount of \$2,609.60/year: Effective: January 1, 2008 - December 31, 2008
2. Requesting authority to enter into a monthly copier rental agreement from state awarded vendor through our membership/participation with (TPSS) Texas Procurement & Support Services state of Texas Rental Contract #985-A6) with:
 - a. "OFFICE COMMUNICATION/TOSHIBA BUSINESS SOLUTIONS" - Requisition #124339 Budget Office/Workers Comp. Dept. \$276.84/month: Effective: February 1, 2008 - December 31, 2008;
 - b. "OFFICE COMMUNICATION/TOSHIBA BUSINESS SOLUTIONS" - Requisition #124855 Precinct #4 \$218.02/month: Effective: January 01, 2008 - December 31, 2008;
3. Requesting authority to enter into a 2-months copier rental renewal agreement from state awarded vendor through our membership/participation with (TPSS) Texas Procurement & Support Services (State of Texas Rental Contract #985-A6) with "MINOLTA" Requisition #124272 Sheriff's Dept. \$130.00/month: Effective January 1, 2008 -- February 29, 2008;
4. Requesting authority to enter into a 48-months copier lease agreement from awarded vendor through our membership/participation with (TASB) Texas Assoc. School Board with "IKON OFFICE SOLUTIONS" #231-05 Requisition #124514 Constable Pct. 5 @ \$160.00/month - Effective: Upon arrival
5. Requesting authority to enter into a 12-months master maintenance agreement from state awarded vendor through our membership/participation with (TASB) Texas Assoc. School Board with "IKON OFFICE SOLUTIONS"#231-05 Requisition #124699 Adult Probation @ \$314.48/year: Effective : through 09/27/08;
6. Requesting approval to execute required commercial alarm monitoring agreement from Superior Alarms for the Alamo WIC Clinic 313 E. Bus. 83 Alamo, TX originally approved thru cc meeting on 08/22/06 at \$120.00 annual fee, changing it to monthly payments of \$10.00;

7. Requesting approval to execute required equipment purchase agreement (commercial) & acceptance of proposal to relocate the CCTV Security System from Superior Alarms for the Elections Dept. in the amount of \$550.00;

8. Requesting authority to enter into a 48-months copier lease agreement from state awarded vendor through our membership/participation with (TCPN) The Cooperative Purchasing Network with "XEROX" state contract #072350500 @ \$170.57/mo. through requisition #124470 for JP Pct. 1, PI. 1;
Effective: Upon approval

9. Requesting authority to purchase computer equipment and peripherals from state awarded vendor through our membership/participation with (TCPN) The Cooperative Purchasing Network:

Requisition	Vendor	Department	Amount	Account Number
123949	CDW TCPN R4713	Elections	\$3,309.00	8-1100-414-00-130-001-0-665
124536	CDW TCPN R4713	Fire Marshal	\$ 400.57	8-1100-422-10-300-001-0-667
124216	CDW TCPN R4713	Tax	\$ 305.74	8-1100-415-15-140-001-0-665

10. Requesting authority to purchase computer equipment and peripherals from Texas Department of Information (DIR):

Requisition	Vendor	Department	Amount	Account Number
124653	SHI DIR-SDD-223	Jail	\$4,928.00	8-1100-423-21-280-002-0-665

BACKGROUND

Fiscal Impact

FISCAL YEAR: 2008

ACCT. #: Various

FUNDS AVAILABLE Y/N?: Yes

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Funding available for all pending requisitions as of 1-17-08.

Item #4: Pending Line Item transfer to cover req #124514 for Constable Pct. 5, refer to AI 7372.

Item #5: Adult Probation: Acct balance available in acct #7-1297-423-00-320-002-8-432 \$39,913.13 as of 1-17-08. Balance will roll over for Calendar year 8 fiscal year 8 acct to cover req #124699. Period 13 is in process. Available Acct balance in acct #8-1297-423-00-320-002-8-432 (314.48) as of 1-17-08.

Attachments

Link: [Agreements Part I](#)

Link: [Agreements Part II](#)

Link: [Agreements Part III](#)

Link: [Agreements Part IV](#)

Link: [Agreements Part V](#)

Link: [Computer Peripherals Purchase](#)

Form Routing/Status

Route Seq	Inbox	Approved By	Date	Status
1	Purchasing Department	Marty Salazar	01/16/2008 01:34 PM	APRV
2	Budget & Management	Dina Trevino	01/16/2008 04:38 PM	APRV
3	Ivan Cantu	Ivan Cantu	01/17/2008 08:58 AM	APRV
4	Auditor's Office		01/18/2008 03:48 PM	PEND
Form Started By: Matilde Faz			Started On: 01/09/2008 09:19 AM	
Final Approval Date: 01/18/2008				

Requisition

Req # 00124588

PO #

Date: 01/09/08

Bill To: X
X

Ship To: INFORMATION TECHNOLOGY DEPARTMENT
100 N. CLOSNER, 1ST FL
EDINBURG TX 78539

Contact: RUBEN
956-292-7010

Vendor: 290327
TELEMATE.NET SOFTWARE
A VERSO TECHNOLOGIES CO.
400 GALLERIA PARKWAY, STE 200
ATLANTA GA 30339
FAX (678) 589-3750

*Consent
\$ 7463
1/22/08*

Contract No:

Special Instructions:
090108-03

QUANTITY	UOM	DESCRIPTION	UNIT PRICE	AMOUNT
		DO NOT DUPLICATE ORDER		
1	EACH	RENEWAL: NWH1A250 FOR NETSPECTIVE WEB FILTER FOR 250 USERS (PD: 01JAN-31DEC08)	1,700.00	1,700.00
1	EACH	RENEWAL: NWSP250 WEBFILTER P2P/IM FEATURE FOR 250 USERS (PD: 01JAN-31DEC08)	600.00	600.00
1	EACH	RENEWAL: NWSN250U NETSPECTIVE REPORTER WF UPGRADE 250 (PD: 01JAN-31DEC08)	309.60	309.60
		Account No	Encumbrance	
		8-1100-415-00-200-002-0-336	2,609.60	
			Freight	.00
			Total	2,609.60
		REPORT ROAD HAZARDS 1-866-HCR-SAFE OR 1-866-427-7233		
2006 PO 562104 CC 1/31/06 2005 PO 546156 CC 2/1/05 2007 Pres. PO # 583305 Approved then CC Consent 4/10/07 7B Term of Agreement is from Apr. 02-07 through 12/31/07 This is for existing web content server that is on the County's network. This service can only be purchased through this vendor. Therefore it is not possible to obtain 3 quotes. This service is imperative to that this service be purchased as it protects users from inappropriate internet content. Memo submitted by Kevin Rmg, Chief Information Officer				

Authorized By: _____



400 GALLERIA PARKWAY
SUITE 200
ATLANTA, GEORGIA 30339
Phone (678) 589-3500
Fax (770) 936-3710

MAINTENANCE CONTRACT

Renewal Invoice

REQ: 174589

	Order No.	Date	Page
100	20641	01/Nov/2007	1 of 2

Attn: Renan Ramirez
To: Hidalgo County Computer Department
PO Box 1356
Edinburg TX 78540
United States

PO# 583305

Attn: Renan Ramirez
Ship To: Hidalgo County Computer Department
PO Box 1356
Edinburg TX 78540
United States

Customer No	Currency Code	Salesperson
1 1609529	USD	

No	Item/Description/Comments	Quantity	U/M	Unit Price	Total Cost
1	Renewal: NWH1A250 NetSpective WebFilter 1yr 250 Users Hidalgo County Computer Department Edinburg Maintenance: Start: 01/Jan/2008, End: 31/Dec/2008; Term: 12 months If payment is not received by 01/Jan/2008 technical support service will be suspended and a restart fee may apply to reinstate this service.	1.0000	EA	1,700.00	1,700.00
2	Renewal: NWSP250 WebFilter P2P/IM Feature 250 Users Hidalgo County Computer Department Edinburg Maintenance: Start: 01/Jan/2008, End: 31/Dec/2008; Term: 12 months If payment is not received by 01/Jan/2008 technical support service will be suspended and a restart fee may apply to reinstate this service.	1.0000	EA	600.00	600.00
3	Renewal: NWSN250U NetSpective Reporter WF Upgrade 250 Hidalgo County Computer Department Edinburg Maintenance: Start: 01/Jan/2008, End: 31/Dec/2008; Term: 12 months If payment is not received by 01/Jan/2008 technical support service will be suspended and a restart fee may apply to reinstate this service.	1.0000	EA	309.60	309.60



400 GALLERIA PARKWAY
SUITE 200
ATLANTA, GEORGIA 30339
Phone (678) 589-3500
Fax (770) 936-3710

MAINTENANCE CONTRACT

Renewal Invoice

	Order No.	Date	Page
100	20641	01/Nov/2007	2 of 2

Attn: Renan Ramirez

To: Hidalgo County Computer Department
PO Box 1356
Edinburg TX 78540
United States

Attn: Renan Ramirez

Ship To: Hidalgo County Computer Department
PO Box 1356
Edinburg TX 78540
United States

Customer No	Currency Code	Salesperson
1 1609529	USD	

No	Item/Description/Comments	Quantity	U/M	Unit Price	Total Cost
4	Renewal: NASNA	1.0000		.00	.00

Verso NetAuditor

Hidalgo County Computer Department Edinburg

Maintenance: Start: 01/Jan/2008, End: 31/Dec/2008; Term: 12 months

If payment is not received by 01/Jan/2008 technical support service will be suspended and a restart fee may apply to reinstate this service.

Order Total: 2,609.60

CHOOSE YOUR METHOD OF PAYMENT TO RENEW SUPPORT

☐ Make Check Payable and mail to:

Verso Technologies, Inc., P.O. Box 890994, Charlotte, NC 28289-0994

☐ Please Charge to my Credit Card - ☐ American Express ☐ Master Card ☐ Visa

Credit Card # _____ Expiration Date _____

Cardholder's Name _____

Signature: _____

Information may be faxed to : 770-936-3710

Our records show Renan Ramirez as the contact person from the telecommunications department. Please let us know the following information: Telecommunications email address: _____. Your IT (Information Technology) contact: _____ and their email address: _____

Please let us know if any other address information has changed.

Any changes or updates can be mailed or faxed to the address shown at the top of this invoice.

For questions regarding this invoice call 770-936-3700.

Requisition
BUDGET OFFICER

Req # 00124339

PO #

Date: 01/07/08

Bill To: x
x

Vendor: 27057

TOSHIBA BUSINESS SOLUTIONS
10231 KOTZEBUE
SAN ANTONIO TX 78217

Ship To: BUDGET OFFICER
100 E. CANO, 1ST FL
EDINBURG TX 78539

Contact: Angela Garcia
956-292-7025

Contract No:

Special Instructions:

Consent
7403
1/22/08

New!
Rental

QUANTITY	UOM	DESCRIPTION	UNIT PRICE	AMOUNT
		STATE OF TEXAS RENTAL CONTRACT 985-A6		
1		TOSHIBA MODEL: E-STUDIO 4511 45 COPY PER MINUTE BLACK & WHITE, 11 COPY PER MINUTE FULL COLOR DIGITAL COPIER (COMMODITY CODE 985-01-61200-0)		.00
1		INCLUDES RADF: MULTI POSITION FINISHER, LARGE CAPACITY PAPER FEEDER		.00
1		MONTHLY RENTAL RATE (INCLUDES INSTALLATION, REMOVAL AND SUPPLIES) INCLUDES 15,000 B/W COPIES PER MONTH, AND 0 COLOR COPIES (COMMODITY CODE 985-01-61210-9)		.00
11	MONTH	ALL ADDITIONAL B/W COPIES AT \$.00768 AND COLOR COPIES AT \$.0602 EACH	276.84	3,045.24
1	EACH	COPY OVERAGES	100.00	100.00
1				.00
		Account No _____	Encumbrance	
		8-2202-419-50-115-065-0-442	3,145.24	
			Freight	.00
			Total	3,145.24

Authorized By: _____



State of Texas Rental Contract 985-A6

985-01-61 NEW DIGITAL PHOTOCOPIERS - CONFIGURATION 9 / CLASSIFICATION F

Commodity Code	Description	Unit Price
----------------	-------------	------------

985-01-61200-0

TOSHIBA MODEL: E-STUDIO4511

.00 EA

45 COPY PER MINUTE BLACK/WHITE &
11 COPY PER MINUTE FULL COLOR DIGITAL COPIER
Includes: RADF; Multi-Position Finisher(MJ1023);
Large Capacity Paper Feeder(KD1012); SUB: E-STUDIO4511c

Copier Features

ADU (Automatic Duplexing Unit)
Copy ProcessColor Laser. Toshiba Revolver B&W/Color
Print Resolution Up to 2400 x 600 dpi (B&W),
1200 x 600dpi (Color)
Scan Resolution600 x 600 dpi (B&W),
600 x 600 dpi (Color)
Available Original/Copy Paper SizeCassette:
Ledger/Statement-R, Bypass: 12" x 18"/Statement-R,
LCF: Letter
Available Copy Paper Weight Cassette: 17-28 lbs.,
Bypass: 17-110 lbs. Index, LCF: 17-28 lbs.
Copy Speed11 Color / 45 B&W
Original Scan Speed45 OPM Letter (B&W),
22 OPM Letter (Color)
Warm-up Time Approximately 40 Seconds
First Copy Time6.8 Seconds (B&W), 16.2 Seconds (Color)
Monthly Copy Volume150k
Weight247 lbs

985-01-61210-9

MONTHLY RENTAL RATE (INCLUDES INSTALLATION,
REMOVAL AND SUPPLIES) INCLUDES 15,000 B&W
COPIES/MO; AND 0 COLOR COPIES/MO ALL ADDITIONAL
BLACK & WHITE COPIES AT \$.00768 EA ALL ADDITIONAL
COLOR COPIES AT \$.0602 EA

276.84 MO

985 02 41080-0

Fax GD1200

21.77 mo.

8-21202-4K50-15-205-0-442

Ref#
124339

Requisition

Req # 00124855

PO #

Date: 01/11/08

Amount
#7403
1/22/08

Bill To: x
x

Vendor: 27057

OFFICE COMMUNICATIONS SYSTEMS, INC.
10231 KOTZEBUE
SAN ANTONIO TX 78217

Ship To: HIDALGO CO. PCT 4
1102 N. DOOLITTLE RD.
EDINBURG TX 78539

Renewal!

Contact: MUNOZ JR
956-383-3112

Contract No: 985-46

Special Instructions:

PCT. REQ. #0078

QUANTITY	UOM	DESCRIPTION	UNIT PRICE	AMOUNT
12	MONTH	STATE OF TEXAS RENTALCONTRACT 985-A6 DO NOT DUPLICATE ORDER ****MONTHLY RENTAL OF TOSHIBA MODEL: E-STUDIO3511 (SUB: E-STUDIO3511c) STATE OF TEXAS RENTAL CONTRACT 985-A6, COMMODITY CODE 985-01-60-2001**** ****COMMODITY CODE 985-001-60-2100 ****MONTHLY RENTAL RATE (INCLUDES INSTALLATION, REMOVAL AND SUPPLIES) INCLUDES 10,000 B&W COPIES / MO; AND 0 COLOR COPIES / MO ALL ADDITIONAL BLACK AND WHITE \$.00909 EA AND ALL ADDITONAL COLOR COPIES AT \$.0602 EACH. ****MONTHLY RATE @ \$218.02 TO START JANUARY 01, 2008 TO DECEMBER 31/2008**** ****TO BE LOCATED AT 1102 N. DOOLITTLE ROAD EDINBURG TEXAS 78541**** ****NOTE****PREVIOUS P.O. #584942 AND STATE P.O. #138172****	218.02	2,616.24
1	LOT	BLANKET PURCHASE ORDER FOR OVERAGES ON BLACK AND WHITE COPIES @ \$.00909 AND COLOR COPIES @ \$.0602 EACH Account No _____ 8-1204-431-00-124-005-0-442 REPORT ROAD HAZARDS 1-866-HCR-SAFE OR 1-866-427-7233	200.00 <u>Encumbrance</u> 2,816.24 Freight Total	200.00 2,816.24

Authorized By: _____

Requisition
SHERIFF'S LAW ENFORMENT FACILITY

Req # 00124272

PO #

Date: 01/07/08

Bill To: x
 x

Vendor : 194085
 MINOLTA-DIV KMBS USA
 P.O. BOX 101663
 ATLANTA GA 30392
 FAX (888)510-0014

Ship To: SHERIFF'S LAW ENFORMENT FACILITY
 711 EL CIBOLO RD.
 EDINBURG TX 78539

Contact: G.TIJERINA
 956-393-6013

Contract No: 985-A5

Special Instructions:

QUANTITY	UOM	DESCRIPTION	UNIT PRICE	AMOUNT
2	MONTH	DO NOT DUPLICATE ORDER COPY MACHINE RENTAL: C.S.S. LAB ~~STATE P.O. # 301962~~ EQ # : C1080-3-669 MODEL # : DI200 SERIAL # : 31720656 STATE CONTRACT # : 985-A5	130.00	260.00
1	LOT	METER CLICK COVERAGE METER CLICKS ALLOWED: 5,001 5,002 TO 15,000 : 0.0039 15,001 AND OVER : 0.015 Account No _____ 8-1100-421-00-280-001-0-442	100.00	100.00
			Encumbrance	
			360.00	
			Freight	.00
			Total	360.00
		REPORT ROAD HAZARDS 1-866-HCR-SAFE OR 1-866-427-7233		

Monthly Rental

Authorized By: _____

Requisition

Req # 00124514

PO #

Date: 01/08/08

Bill To: x
x

Ship To: CONSTABLE PCT 5
PO BOX 324
ELSA TX 78543

Contact: ROXANNE
956-262-4200

Vendor: 243353
IKON OFFICE SOLUTIONS
809A SAVANNAH AVE #311
MCALLEN TX 78503-3003

*Consent
7403
1/22/08*

Contract No:

Special Instructions:

QUANTITY	UOM	DESCRIPTION	UNIT PRICE	AMOUNT
1		DO NOT DUPLICATE ORDER		
1		CANON IMAGE RUNNER IR2020i DIGITAL COPIER/PRINTER/SCANNER/FAX, 12 MTHS	372.89	372.89
		Account No	160.1	.00
		Encumbrance		
		Freight		.00
		Total		372.89
		REPORT ROAD HAZARDS 1-866-HCR-SAFE OR 1-866-427-7233		

State Contract # 231-05

*Consent
TASB*

Authorized By: _____

Agenda

Hidalgo County

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Using the Editor](#)

AI-7372

2.0.0.

Constable Pct.5

CC CONSENT

Date: 01/15/2008

Submitted By: Roxanne Elizondo, CONSTABLE PCT. #5

Department: CONSTABLE PCT. #5

Agenda Area: Intradepartmental Transfers:

Information

CAPTION

Constable Pct.5

BACKGROUND

Fiscal Impact

Attachments

7372_INTRA_FORM

Form Routing/Status

Route Seq Inbox

Approved
By

Date

Status

(Originator)

Roxanne
Elizondo

01/08/2008 10:28 AM CREATED

1 Budget & Management

NEW

2 Auditor's Office

3 Court Administrator

Form Started By: Roxanne Elizondo

Started On: 01/08/2008 10:28 AM

AgendaQuick by Destiny Software, Inc.

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Proposed Solution

IKON's Image Management Plus Agreement

IKON IR2020i Digital Copier/Printer/Scanner/Fax

TASB Pricing satisfies bidding requirements

	Investment
36 Month Term	\$184.00 / Month
48 Month Term	\$160.00 / Month

Includes 2,500 B/W Images Per Month

Additional B/W Impressions Billed at \$.0145 each on 36 or 48 month Term

OFFER INCLUDES:

*imageRUNNER C2020i Copier Model
Cabinet
Printer Kit
Universal Send Kit
Finisher
Super G3 Fax Board*

*Connectivity
Unlimited Toner ***
All Parts
Labor
Preventative Maintenance
Technical Updates
Performance Guarantees*

***** Cost per copy pricing is guaranteed regardless of toner coverage.**

Excludes: Paper



**Document Efficiency
At Work.SM**

STATE AND LOCAL GOVERNMENT

Product Schedule

Image Management Plus


Document Efficiency
At Work.™

Product Schedule Number: _____

State and Local Government

Master Agreement Number: _____

This Image Management Plus Product Schedule ("Schedule") is made part of the State and Local Government Master Agreement ("Master Agreement") identified on this Schedule between IKON Office Solutions, Inc. ("we" or "us") and _____, as Customer ("you"). All terms and conditions of the Master Agreement are incorporated into this Schedule and made a part hereof. It is the intent of the parties that this Schedule be separately enforceable as a complete and independent agreement, independent of all other Product Schedules to the Master Agreement.

CUSTOMER INFORMATION

Customer (Bill to) <u>Hidalgo County of</u>				Product Location <u>Hidalgo County Constable Precinct 5</u>			
Address <u>P.O. Box 324</u>				Address <u>708 E. Edinburg Ave. Ste. A</u>			
City <u>Elsa</u>	County <u>Hidalgo</u>	State <u>Tx</u>	Zip <u>78543</u>	City <u>Elsa</u>	County <u>Hidalgo</u>	State <u>Tx</u>	Zip <u>78543</u>
Customer Contact Name: <u>Roxanne Nayola</u>			Customer Telephone Number: <u>956-262-4200</u>		Fax Number/E-mail Address: <u>956-262-4276</u>		

PRODUCT DESCRIPTION ("PRODUCTS")

Quantity	Equipment Description: Make, Model & Serial Number	Quantity	Equipment Description: Make, Model & Serial Number
<u>1</u>	<u>IR2020i</u>		

PAYMENT SCHEDULE

Minimum Term (mos.) <u>48</u>	Cost Per Image \$ <u>-</u>	Cost of Additional Images \$ <u>.0145</u>	Guaranteed Minimum Monthly/Quarterly/Other Images <u>2,500</u>	Meter Reading/Billing For Additional Images ____ Monthly ☒ Quarterly ____ Other
Minimum Payment Without Tax \$ <u>160.00</u>	Payment Due ☒ Monthly _____ Quarterly ____ Other _____		Advance Payment (with tax) \$ _____ ____ Apply to 1 st Payment ____ Other _____	

Sales Tax Exempt: ☒ Yes (Attach Exemption Certificate) Customer Billing Reference Number (P.O.#, etc.) _____Addendum(s) Attached: ☐ Yes (Check if yes and indicate total number of pages: _____)**TERMS AND CONDITIONS**

- The first Payment will be due on the Effective Date. The delivery date is to be indicated by signing a separate acceptance form.
- You, the undersigned Customer, have applied to us, to use the above-described items ("Products") for lawful commercial (non-consumer) purposes. **THIS IS AN UNCONDITIONAL, NON-CANCELABLE AGREEMENT FOR THE MINIMUM TERM INDICATED ABOVE.** If we accept this Schedule, you agree to use the above Product(s) on all the terms hereof, including the Terms and Conditions on the Master Agreement. **THIS WILL ACKNOWLEDGE THAT YOU HAVE READ AND UNDERSTAND THIS SCHEDULE AND THE MASTER AGREEMENT AND HAVE RECEIVED A COPY OF THIS SCHEDULE AND THE MASTER AGREEMENT.**
- Image Charges/Meters:** In return for the Minimum Payment, you are entitled to use the number of Guaranteed Minimum Monthly/Quarterly/Other Images. If you use more than the Guaranteed Minimum Monthly/Quarterly/Other Images in any monthly/quarterly/other period, as applicable, you will additionally pay a charge equal to the number of additional metered images times the Cost of Additional Images. If we determine that you have used more than 20% over the manufacturer's recommended specifications for supplies, you agree to pay reasonable charges for those excess supplies. The meter reading frequency is the period of time (monthly, quarterly, semi-annually or annually) for which the number of images used will be reconciled. The meter reading frequency and corresponding additional charges, if any, may be different than the Minimum Payment frequency. You will provide us or our designee with the actual meter reading upon request. If such meter reading is not received within 7 days, we may estimate the number of images used. Adjustments for estimated charges for additional images will be made upon receipt of actual meter readings. Notwithstanding any adjustment, you will never pay less than the Minimum Payment.
- Additional Provisions (if any) are: _____

CUSTOMER**X**

Title:

Date:

Authorized Signer

(Authorized Signer's printed name)

IKON OFFICE SOLUTIONS, INC.**X**

Title:

Date:

Authorized Signer

(Authorized Signer's printed name)

STATE AND LOCAL GOVERNMENT

Product Schedule

Image Management Plus

IKON

Document Efficiency
At Work.™

Product Schedule Number: _____

State and Local Government

Master Agreement Number: _____

This Image Management Plus Product Schedule ("Schedule") is made part of the State and Local Government Master Agreement ("Master Agreement") identified on this Schedule between IKON Office Solutions, Inc. ("we" or "us") and _____, as Customer ("you"). All terms and conditions of the Master Agreement are incorporated into this Schedule and made a part hereof. It is the intent of the parties that this Schedule be separately enforceable as a complete and independent agreement, independent of all other Product Schedules to the Master Agreement.

CUSTOMER INFORMATION

Customer (Bill to) <u>Hidalgo County of</u>				Product Location <u>Hidalgo County Constable Precinct 5</u>			
Address <u>P.O. Box 324</u>				Address <u>708 E. Edinburg Ave. Ste. A</u>			
City <u>Elsa</u>				City <u>Elsa</u>			
County <u>Hidalgo</u>		State <u>Tx</u>		County <u>Hidalgo</u>		State <u>Tx</u>	
Zip <u>78543</u>		Zip <u>78543</u>					
Customer Contact Name: <u>Roxanne Noyola</u>				Customer Telephone Number: <u>956-262-4200</u>		Fax Number/E-mail Address: <u>956-262-4276</u>	

PRODUCT DESCRIPTION ("PRODUCTS")

Quantity	Equipment Description: Make, Model & Serial Number	Quantity	Equipment Description: Make, Model & Serial Number
<u>1</u>	<u>IR2020i</u>		

PAYMENT SCHEDULE

Minimum Term (mos.) <u>48</u>	Cost Per Image \$ <u>-</u>	Cost of Additional Images \$ <u>.0145</u>	Guaranteed Minimum Monthly/Quarterly/Other Images <u>2,500</u>	Meter Reading/Billing For Additional Images ____ Monthly ☒ Quarterly ____ Other
Minimum Payment Without Tax \$ <u>160.22</u>	Payment Due ☒ Monthly ____ Quarterly ____ Other		Advance Payment (with tax) \$ _____ ____ Apply to 1 st Payment ____ Other	

Sales Tax Exempt: ☒ Yes (Attach Exemption Certificate) Customer Billing Reference Number (P.O.#, etc.) _____Addendum(s) Attached: ☐ Yes (Check if yes and indicate total number of pages: _____)**TERMS AND CONDITIONS**

- The first Payment will be due on the Effective Date. The delivery date is to be indicated by signing a separate acceptance form.
- You, the undersigned Customer, have applied to us, to use the above-described items ("Products") for lawful commercial (non-consumer) purposes. **THIS IS AN UNCONDITIONAL, NON-CANCELABLE AGREEMENT FOR THE MINIMUM TERM INDICATED ABOVE.** If we accept this Schedule, you agree to use the above Product(s) on all the terms hereof, including the Terms and Conditions on the Master Agreement. **THIS WILL ACKNOWLEDGE THAT YOU HAVE READ AND UNDERSTAND THIS SCHEDULE AND THE MASTER AGREEMENT AND HAVE RECEIVED A COPY OF THIS SCHEDULE AND THE MASTER AGREEMENT.**
- Image Charges/Meters:** In return for the Minimum Payment, you are entitled to use the number of Guaranteed Minimum Monthly/Quarterly/Other Images. If you use more than the Guaranteed Minimum Monthly/Quarterly/Other Images in any monthly/quarterly/other period, as applicable, you will additionally pay a charge equal to the number of additional metered images times the Cost of Additional Images. If we determine that you have used more than 20% over the manufacturer's recommended specifications for supplies, you agree to pay reasonable charges for those excess supplies. The meter reading frequency is the period of time (monthly, quarterly, semi-annually or annually) for which the number of images used will be reconciled. The meter reading frequency and corresponding additional charges, if any, may be different than the Minimum Payment frequency. You will provide us or our designee with the actual meter reading upon request. If such meter reading is not received within 7 days, we may estimate the number of images used. Adjustments for estimated charges for additional images will be made upon receipt of actual meter readings. Notwithstanding any adjustment, you will never pay less than the Minimum Payment.
- Additional Provisions (if any) are: _____

CUSTOMER**X**

Title: _____

Date: _____

Authorized Signer

(Authorized Signer's printed name)

IKON OFFICE SOLUTIONS, INC.**X**

Title: _____

Date: _____

Authorized Signer

(Authorized Signer's printed name)

December 12, 2007

Hidalgo County Constable Precinct 5
Attn: Roxanne Loyola
P.O. Box 324
Elsa, Texas 78543

Dear Mrs. Loyola,

Thank you for considering IKON to help with satisfying your company's imaging requirements. IKON can make a significant contribution, giving you a wide range of options and solutions in helping you achieve your growth goals.

The specific benefits associated with this solution are well matched to your organizations stated objectives. Enclosed is our proposal, which includes:

- Who is IKON?
- Services
- Guarantees
- Proposed Solution
- Your IKON Team

Please review the proposal and call me at (956) 687-9156 with any questions or concerns. I look forward to continuing a successful relationship between IKON and Office of the Hidalgo County Constable Precinct 5. Once again, thank you for this opportunity to submit our proposal.

Sincerely,

Mario Garza
Account Executive
IKON Office Solutions

****This proposal uses TASB Buyboard pricing****



**Document Efficiency
At Work.SM**

Who is IKON?

IKON Office Solutions Inc. (<http://www.ikon.com/>), the world's largest independent channel for copier, printer and MFP technologies, delivers integrated document management solutions and systems, enabling customers worldwide to improve document workflow and increase efficiency. IKON integrates best-in-class systems from leading manufacturers, such as Canon, Ricoh, Konica Minolta, EFI and HP, and document management software from companies like Captaris, EMC (Documentum), Kofax and others, to deliver tailored, high-value solutions implemented and supported by its global services organization - IKON Enterprise Services. IKON represents one of the industry's broadest portfolios of document management services, including professional services, a unique blend of on-site and off-site managed services, customized workflow solutions, and comprehensive support through its service force of 16,600 employees, including its team of 7,000 customer service technicians and support resources worldwide. With Fiscal 2004 revenues of \$4.65 billion, IKON has approximately 500 locations throughout North America and Western Europe.

RICOH®

Canon

EDOX

 **eCopy**



i n v e n t

efi
essential to print

 **Captaris**

 **documentum**
a division of EMC


SCHMAR


KOFAX


OBJECTIF LUNE

 **equitrac**

R S A


Westbrook
 

PLANETPRESS.
SUITE 4

NSI
Notable Solutions, Inc.



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At Work.™**

Services

Technology can help change the way businesses communicate — but not on its own. As digital office technology becomes increasingly complex, companies require complete support to fully enable their networked business communications solutions. That's why IKON provides the highest levels of service and support with every solution we deliver. IKON also employs over 7,000 service technicians.

Professional Support

IKON's highly trained Systems Analysts ensure that IKON's solutions are fully functional from the moment of installation. As part of our total solutions approach, your technology purchase, can be accompanied by one or all of the following services:

- Connectivity support
- Installation and configuration
- Print driver setup
- Application customization
- Key operator training
- End-user training
- Advanced user training
- System administrator training

Value for Our Customers

- **Seamless implementation of new technology** — The installation of digital, networked devices is more complex than traditional analog products, requiring the additional expertise IKON's Systems Analysts can deliver.
- **Enhanced productivity** — Newly installed digital devices are fully operational right away, maximizing office productivity.
- **Focus on core business** — Customers can maintain their business focus, while IKON's professionals ensure a faultless installation.



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Guarantees

Guaranteed Response Time

IKON guarantees a quarterly average response time of 2 to 6 hours for all service calls located within a 30 mile radius of any IKON office, and 4 to 8 hours for service calls located within a 31-60 mile radius for the term of the Schedule (In the case of Canon iR110 machines, the quarterly average response time will be 2 hours for all service calls.) Response time is measured in aggregate for all machines covered by the Schedule. If this response time guarantee is not met, a credit equal to \$100 toward your next purchase from IKON will be made available upon your request.

Uptime Performance Guarantee

The Equipment provided under the Schedule will be operational with a quarterly uptime average of 95% (based on an 8-hour day, during normal business hours, excluding weekends and IKON recognized holidays), excluding preventative and interim maintenance time. Downtime will begin at the time you place a service call to IKON. You agree to make the Equipment available to IKON for scheduled preventative and interim maintenance. You further agree to give IKON advance notice of any critical and specific uptime needs you may have so that IKON can schedule with you interim and preventative maintenance in advance of such needs.

TERM PRICE PROTECTION

The Cost Per Copy and the Cost of Additional Copies are guaranteed against any price increase for the term of this agreement.

100% SERVICE AND SUPPLIES

The program provides full coverage maintenance including replacement parts, drums, labor and all service calls during normal business hours. The program provides all supplies required for black and white copying. The only exclusions are optional supply items such as paper and staples.

COPY VOLUME FLEXIBILITY

At any time after three months of system installation, if the actual monthly copy volume varies from the Guaranteed Minimum Monthly Copies, either upward or downward, but remains within the manufacturer's monthly volume specifications for the installed systems, IKON Office Solutions agrees to propose a new Guaranteed Minimum Monthly Copy volume. Downward adjustments are limited to 25% of the original guaranteed minimum monthly copies.

UPGRADE GUARANTEE

At any time, after six months of agreement inception, you may reconfigure the Equipment by adding, exchanging, or upgrading to an item of Equipment with additional features or enhanced technology. You must sign a new Schedule of like original term. The Image Management Plus Cost Per Copy, the Cost of Additional Copies and the Minimum Monthly Payment of the new Schedule will be based on the Equipment and the new copy volume commitment.



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Your IKON Team

IKON views the establishment of strong partnering relationships with our clients as a core element of our overall business strategy as well as one of our key strengths. IKON possesses a reputation for first-rate customer service and strong, personalized relationships with customers—traits that clearly distinguish IKON from the rest of the industry and that are considered IKON's greatest competitive advantage. Additionally, IKON realizes that our clients are why we are here and that we earn profits through understanding and fulfilling customer needs.

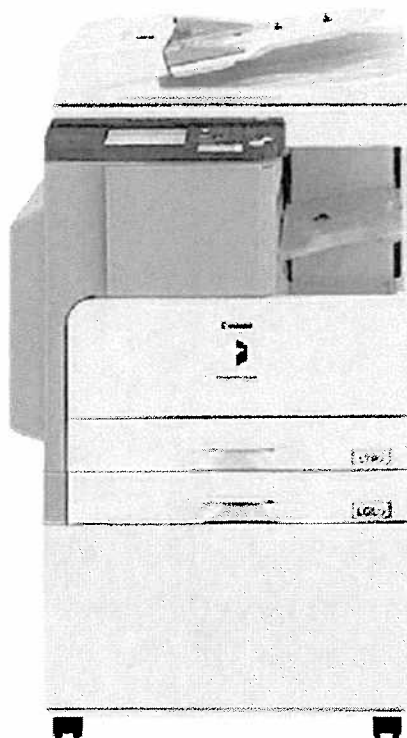
IKON is dedicated to building long-term, mutually beneficial alliances with our customers, and we adhere to 100% customer satisfaction goals and the highest level of quality standards. Our objective is to help each client to achieve its own business goals and to enhance its bottom line. In order to do this, IKON must look beyond products, services, and individual solutions. IKON provides document and information consulting services that allow us to look at entire document systems from the customer's point of view. From this vantage point, IKON can bring true value and savings. We assist our clients through an advisory process, which allows for the implementation of efficient technologies and innovative systems that meet specific needs today and lay a solid foundation for the future.

We firmly believe that if we serve our clients well, our own success will follow. Consequently, we view the commitment of partnering with our clients to develop improved processes and to reduce costs less as contract requirements than as our standard approach to providing project services.

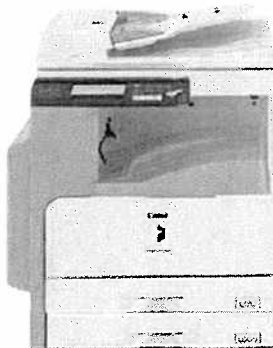
Mario Garza
Account Executive
(956) 687-9156



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Accessory List:



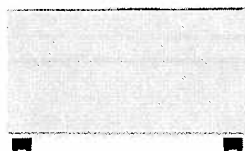
imageRUNNER 2020i Main Unit

Digital copier/printer/document distribution device operating at 20 pages-per-minute. Includes a duplexing automatic document feeder, dual 250 - sheet paper cassettes, an 80 -sheet stack bypass, 256MB RAM, automatic duplexing, Canon UFR II LT and PCL 5e/6 network printing capabilities. 10/100 BaseTX Ethernet interface, USB 2.0 high-speed connectivity, and Color Send capabilities as standard equipment. (1st Quarter 2006. Check for availability)



Finisher-U1

Internal finishing option that supports 50-sheet top corner stapling capabilities within the original footprint of the machine.



Cabinet-R1 (Large)

Raises system height for easy user access. The large Cabinet-R1 should be used when the device is configured with either one or two paper cassettes.

Canon

imageRUNNER[®]
2016 / 2020 SERIES



Super G3 Fax Board-T1

Provides a connection for a telephone line to enable traditional faxing capabilities.

Requisition

Req # 00124699

PO #

Date: 01/10/08

Bill To: x
x

*Consent
1/22/08*

Vendor : 223751

IKON OFFICE SOLUTIONS, INC.
P.O. BOX 660342
DALLAS TX 75266-0342
FAX (478) 471-2311

Ship To: ADULT PROBATION
3100 S BUSINESS HWY 281
EDINBURG TX 78539

Contact: D.SOLIS 4413

Contract No:

Special Instructions:
REQ.#320 CTL#990822

QUANTITY	UOM	DESCRIPTION	UNIT PRICE	AMOUNT
1	EACH	DO NOT DUPLICATE ORDER MAINTENANCE AGREEMENT RENEWAL FOR FAX MACHINE (CANON 9000L, SERIAL #UYS37996 PERDIO COVERED 9/28/07 - 9/27/08 Account No 8-1297-423-00-320-002-8-432 REPORT ROAD HAZARDS 1-866-HCR-SAFE OR 1-866-427-7233	314.48 <u>Encumbrance</u> 314.48 Freight .00 Total	314.48 314.48

*Permedia
Reg will be
entered on 1-10-08
Reg# 124699*

Consent

Authorized By: _____



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Master Maintenance & Sale Agreement

Customer Information:

STX Hidalgo County
Full Legal Name
100 E Cano
Customer Location Address
Edinburg TX 78539
City County State Zip

Customer Billing Contact:

Phone Extn. Fax/Email
PO BOX 970
Customer Billing Address (if different)
Edinburg TX 78540
City County State Zip

Customer acknowledges that the undersigned is duly authorized to sign this Master Maintenance & Sale Agreement ("Agreement") and acknowledges receipt and acceptance of the terms and conditions of this Agreement, which consists of 3 pages and includes this cover page and Exhibit A.

CUSTOMER

IKON OFFICE SOLUTIONS, INC.

Authorized Signature: _____ Authorized Signature: _____
Signer's Printed Name: _____ Signer's Printed Name: _____
Title: _____ Title: _____
Date: _____ Date: _____

☐ Check if Sales Tax Exempt (*Must attach valid Exemption Certificate)

Initial Order

(Use the spaces provided below to identify the initial order of Products and/or Services to be purchased under this Agreement.)

Product Description:

Quantity	Make, Model, Serial Number	Purchase	Service	Quantity	Make, Model, Serial Number	Purchase	Service
1	Canon 9000L, UYS37996	☐	☒			☐	☐
		☐	☐			☐	☐
		☐	☐			☐	☐

☐ Check if additional Product Description page(s) attached

Product Charges:

Total Product Charges:
☐ Check if Professional Service fees included
Excludes Taxes

Services & Service Charges:

Minimum Term (mos)	Cost Per Image	Service Charges Total Amount	Meter Read/Billing For Additional Images
☐ 36 Months ☐ 48 Months ☐ 60 Months ☒ Other		☐ Monthly _____ ☐ Quarterly _____ ☒ Other \$314.48	☐ Monthly ☐ Quarterly ☐ Other
Cost of Additional Images	Guaranteed Minimum Monthly/Quarterly/Other Images	Service Level	
	☐ Monthly _____ ☐ Quarterly _____ ☐ Other	☐ Gold : Includes all supplies and staples. Excludes paper. ☐ Silver : Includes all supplies. Excludes paper and staples. ☒ Bronze: Parts & Labor only. Excludes paper, staples and supplies.	

Additional Provisions: term 9/28/07 - 9/27/08



EXHIBIT A TO MASTER MAINTENANCE & SALE AGREEMENT

This Agreement sets forth the specific terms and conditions under which IKON agrees to sell the specific products identified on a Sales Order (defined below) entered into hereunder ("Products") and/or provide maintenance services for the specific items of equipment identified on a Service Order (defined below) entered into hereunder ("Services") to Customer from time to time. Either party may terminate the "master" arrangement contemplated by this Agreement at any time upon prior written notice to the other. Termination of this Agreement shall not, however, alter or otherwise modify the rights or obligations of the parties with respect to any Sales Order or Service Order placed and accepted prior to such termination.

The following terms shall apply to all Service transactions:

1. **Services.** (a) In order to obtain Services from IKON hereunder, Customer will either (i) execute a Service Order (in a form to be provided and executed by IKON) referencing this Agreement, or (ii) issue a valid and signed purchase order to IKON (each referred to in this Agreement as a "**Service Order**"). Each Service Order must identify the specific equipment to be serviced, the term of the Service engagement, the location at which Services shall be performed and the applicable Service charges for such order. The cover page to this Agreement may serve as an initial Service Order.

(b) As part of its Services, IKON will repair or replace in accordance with the terms and conditions of this Agreement any part of the serviced equipment that becomes unserviceable due to normal usage (other than consumable supplies). Replacement parts will be furnished on an exchange basis and will be new, reconditioned or used. All parts removed due to replacement will become the property of IKON.

(c) The Services provided by IKON under this Agreement and each Service Order will not include the following: (i) Repairs resulting from misuse (including without limitation improper voltage or the use of supplies that do not conform to the manufacturer's specifications); (ii) Repairs made necessary by service performed by persons other than IKON representatives; (iii) Service calls or work which the Customer requests to be performed outside of regular IKON business hours (unless covered under an extended hour service contract) and Service calls or work which the Customer requests to be performed on IKON holidays; (iv) Removable cassette, copy cabinet, exit trays, or any item not related to the mechanical or electrical operation of the serviced equipment; (v) Consumable supplies such as paper or staples, unless expressly provided for in the Service Order; (vi) Repairs and/or service calls resulting from attachments not purchased from IKON; (vii) Any software, system support or related connectivity unless specified in writing by IKON; (viii) Parts no longer available from the applicable manufacturer; (ix) Electrical work external to the serviced equipment, including problems resulting from overloaded or improper circuits; and (x) Charges for installation of the serviced equipment or de-installation and/or movement of the serviced equipment from one location to another. Damage to serviced equipment or parts arising from causes beyond the control of IKON are not covered by this Agreement or any Service Order. IKON may terminate its Service obligations under this Agreement or any Service Order with respect to any item of serviced equipment that has been modified, damaged, altered or serviced by personnel other than those employed by IKON. Additionally, service necessitated as a result of inadequate key operator involvement, operator caused damage, lack of recommended service, or use of inadequate or incompatible supplies may result in Service being rendered on a time-and-material basis in addition to the Charges.

2. **Service Calls.** Service calls will be made during normal business hours at the installation address shown on the applicable Service Order. Service does not include coverage on IKON holidays. Travel and labor-time for the service calls after normal hours, on weekends and on holidays, if and when available and only in the event and to the extent that IKON agrees to provide such non-standard coverage, will be charged at overtime rates in effect at the time the service call is made. IKON representatives will not handle, disconnect or repair unauthorized attachments or components. Customer is responsible for disconnecting and re-connecting unauthorized attachments or components. Customer shall hold IKON and its employees and representatives harmless from and against damages to any unauthorized parts, components or accessories as well as any claims arising therefrom.

3. **Reconditioning.** Reconditioning and similar major overhauls may be covered by applicable manufacturer warranties, but are not covered by this Agreement or any Service Order. If IKON determines that such actions may be necessary as a result of normal wear and tear of materials and age factors caused by normal usage in order to keep the serviced equipment in working condition, IKON will submit to Customer an estimate of the needed repairs and the cost for such repairs (which costs will be in addition to the charges payable under the applicable Service Order). If the Customer does not authorize such reconditioning, IKON may, at its option: (i) discontinue service to such serviced equipment under the applicable Service Order and refund any unused portion of the Service Charges (as defined below) applicable to such serviced equipment, or (ii) refuse to renew such Service Order for such serviced equipment upon its expiration. After any such termination, IKON will make service available on a "Per Call" basis at IKON's then-prevailing rates at the time of service.

4. **Term.** Each Service Order shall become effective on the effective date of the Service Order and shall continue for the term identified in the Service Order. At the expiration of the initial term or any extended term of any Service Order, it will automatically, subject to applicable law and without further action required by either party, renew for an additional twelve (12) month period, provided that the Customer is not then in default and subject to applicable law. The contracted rate will be adjusted to IKON's then-prevailing rates, to be reflected in an automatic increase as of the renewal date.

5. **Service Charges.** Service charges ("Service Charges") will be set forth on the Service Order and will be payable by the Customer in advance. Service Charges will not include any charges for repairs or Service that are otherwise covered by the applicable manufacturer's limited warranty during the period covered by any such warranty, to the extent IKON has agreed with such manufacturer not to charge a customer for any such charges. Customer acknowledges and agrees that: (i) alterations, attachments, specification changes, or use by Customer of sub-standard supplies that cause excessive service calls may require an increase in Service Charges; (ii) the transfer of the serviced equipment from the location indicated on the applicable Service Order may result in an increase of Service Charges or the termination of the applicable Service Order; and (iii) the Toner Inclusive Program (if applicable) is based on manufacturer supply consumption rates. Delivery of supplies will not exceed agreed upon usage or applicable manufacturer supply consumption rates. IKON reserves the right to assess freight and shipping charges for all parts and supply deliveries. Consumption of covered supply products varying significantly from expected usage may result in additional charges for supplies. Customer agrees to pay when due, all taxes, where applicable, related to this Agreement and/or any Service Order, excluding taxes on the income of IKON. Service Charges are based on standard 8.5x11 images. IKON reserves the right to assess additional images charges for non-standard images, including 11x17 images. If the term of any Service Order exceeds 12 months, the Cost Per Image and the Cost of Additional Images may be increased by IKON up to 5% annually for each year beyond the initial 12-month period.

6. **Default.** If Customer does not pay all Service Charges or other charges owing under this Agreement or any Service Order promptly when due, IKON may (i) refuse to further service the serviced equipment until such default is fully cured, or (ii) furnish Service on a C.O.D. "Per Call" basis at IKON's then-prevailing rates, at the time of Service. Except as expressly permitted by this Agreement, no refund or credit will be given for any early termination of any Service Order or any renewal thereof. If Customer defaults in its obligations hereunder, IKON may require Customer to immediately pay to IKON all past due payments under all Service Orders, and the early termination fee described in Section 9 below.

7. **Use Of Recommended Supplies; Meter Readings.** If the Customer uses other than manufacturer-recommended supplies, including paper, developer, toner, and fuser oil, and if such supplies are defective or not acceptable for use on the serviced equipment or cause abnormally frequent service calls or service problems, then IKON may, at its option, assess a surcharge or terminate the applicable Service Order with respect to such items of serviced equipment. If so terminated, Customer will be offered service on a "Per Call" basis at IKON's then-prevailing rates. It is not a condition of this Agreement that the Customer use only IKON-provided supplies. If we determine that you have used more than the manufacturer's recommended specifications for supplies provided by IKON you will pay reasonable charges for those excess supplies and/or we may refuse additional supply shipments. Customer agrees to provide IKON true and accurate meter readings by submitting meter reads to IKON through the IKON automated meter read program, or in any other reasonable manner requested by IKON, whether via telephone, email or otherwise. If accurate meter readings are not provided on a timely basis, IKON reserves the right to estimate the meter readings from previous meter readings. Appropriate adjustments will be made to subsequent billing cycles following receipt of actual and accurate meter readings. As part of its Services, Customer acknowledges and agrees that IKON may place automatic meter reading units on imaging devices at your location in order to facilitate the timely and efficient collection of accurate meter read data on a monthly, quarterly or annual basis. IKON agrees that such units will be used by IKON solely for such limited purpose. Once transmitted, all meter read data shall become the sole property of IKON and will be utilized for billing purposes.



8. **Customer Obligations.** Customer agrees to provide a proper place for the use of the serviced equipment, including electric service as specified by the manufacturer. Customer will provide adequate facilities (at no charge) for use by IKON representatives in connection with the Service of the serviced equipment hereunder within a reasonable distance of the serviced equipment. Customer agrees to provide "360 degree" service access to the serviced equipment. Customer will provide a key operator for the serviced equipment and will make operators available for instruction in use and care of the serviced equipment. Unless otherwise agreed upon by IKON in writing or designated in the applicable Service Order, all supplies for use with the serviced equipment will be provided by the Customer and will be available "on site" for servicing. Customer agrees that any systems utilizing similar supplies must be covered under similar inclusive service programs.

9. **Early Termination.** Customer may terminate any Service Order under this Agreement prior to its maturity so long as Customer is not then in default and provide: IKON at least thirty (30) days prior written notice. In addition, for each Service Order having an initial term of at least 36 months, Customer shall pay to IKON, as liquidated damages and not as a penalty, the following early termination fee: (i) if the termination occurs in months 1 through 12 of the term of such Service Order, an amount equal to 12 times the base monthly Service Charge payable under such Service Order; (ii) if the termination occurs in months 13 through 24, an amount equal to 9 times the base monthly Service Charge; and (iii) if the termination occurs anytime after the 24th month, an amount equal to the lesser of 6 times the base monthly Service Charge or the number of months remaining under the then current term of such Service Order. For each Service Order having an initial term of less than 36 months, Customer shall pay to IKON, as liquidated damages and not as a penalty, an early termination fee equal to the lesser of 6 times the base monthly Service Charge or the number of months remaining under the initial term of such Service Order.

The following terms shall apply to all Product sale transactions:

10. **Order, Delivery and Acceptance.** In order to purchase Products from IKON hereunder, Customer will either (i) execute a Sales Order (in a form to be provided and executed by IKON) referencing this Agreement, or (ii) issue a valid and signed purchase order to IKON (each referred to in this Agreement as a "Sales Order"). Each Sales Order must identify the Products, the Product delivery location and the applicable Product charges for such order. The cover page to this Agreement may serve as an initial Sales Order. Unless otherwise agreed upon by both parties in writing, (a) delivery of Products to common carrier or, in the case of an arranged delivery by a local IKON installation vehicle, actual delivery by such vehicle to Customer shipping point, shall constitute delivery to Customer, and (b) Customer shall be responsible for all installation, transportation and rigging expenses. Customer agrees to confirm delivery of all Products covered by this Agreement when the same is delivered by signing a delivery and acceptance certificate or written delivery acknowledgement. Orders shall not be cancelable by the Customer following acceptance by IKON. IKON reserves the right to make Product deliveries in installments. All such installments shall be separately invoiced and paid for when due, without regard to subsequent deliveries. Delay in delivery of any installment shall not relieve Customer of its obligation to accept remaining installments and remit payments as invoiced by IKON. IKON reserves the right at any time to revoke any credit extended to Customer because of Customer's failure to pay for any Products when due or for any other similar credit reason.

11. **Returns; Damaged Products.** No Products may be returned without IKON's prior written consent. Only consumable goods invoiced within sixty days will be considered for return. On authorized returns, Customer agrees to pay a restocking charge equivalent to 30% of the purchase price. Merchandise returned without written authorization may not be accepted at the receiving dock and is the sole responsibility of the Customer. All non-saleable merchandise (that has been opened or partially used) will be deducted from any credit due to the Customer. All claims for damaged Products or delay in delivery shall be deemed waived unless made in writing, delivered to IKON within three days after receipt of Products.

The following terms shall apply to all transactions:

12. **Warranty.** IKON agrees to perform its Services in a professional manner, consistent with applicable industry standards. IKON is not the manufacturer of any of the Products. However, IKON shall transfer to Customer any Product warranties made by the applicable Product manufacturer, to the extent transferable and without recourse. EXCEPT AS EXPRESSLY SET FORTH IN THIS AGREEMENT, IKON DISCLAIMS ALL WARRANTIES AND REPRESENTATIONS, EXPRESS OR IMPLIED, OF ANY NATURE WHATSOEVER, INCLUDING BUT NOT LIMITED TO, ANY IMPLIED WARRANTIES OF MERCHANTABILITY, FITNESS FOR USE, OR FITNESS FOR A PARTICULAR PURPOSE. IKON SHALL NOT BE RESPONSIBLE AND SHALL HAVE NO LIABILITY FOR ANY DIRECT, INCIDENTAL OR CONSEQUENTIAL DAMAGES, INCLUDING BUT NOT LIMITED TO DAMAGES ARISING OUT OF THE USE OR PERFORMANCE OF THE EQUIPMENT OR THE LOSS OF USE OF THE EQUIPMENT. IKON'S TOTAL AGGREGATE LIABILITY TO CUSTOMER, IF ANY, UNDER ANY SALES ORDER OR SERVICE ORDER, SHALL IN NO EVENT EXCEED THE TOTAL FEES PAID TO IKON THEREUNDER. Customer must comply with any applicable license agreement or license terms relating to intangible property or associated services included in any Products, such as periodic software licenses and/or prepaid data base subscription rights ("Software License"), whether pursuant to written, click-through, shrink-wrap or other agreements for such purpose, with the supplier of the Software ("Software Supplier"). IKON has no right, title or interest in any Software. Customer is solely responsible for entering into Software Licenses with the applicable Software Supplier.

13. **Payment; Risk of Loss; Taxes.** Payment terms are net ten days. If invoices are unpaid and overdue, Customer agrees to pay IKON a late charge of 1.5% per month on any unpaid amounts or the maximum allowed by law, whichever is less, and in addition shall pay IKON all costs and expenses of collection, or in the enforcement of IKON's rights hereunder, including, but not limited to, reasonable internal and external legal costs, whether or not suit is brought. All remedies hereunder or at law are cumulative; provided, however, that the sole remedy of Customer for any Services not performed in accordance with the Service standards set forth in this Agreement shall be the prompt and proper re-performance of such services at no additional charge. Unless otherwise agreed upon by both parties in writing, Customer assumes all risk of theft, loss or damage, no matter how occasioned, to all Products covered by this Agreement following delivery by IKON to common carrier or, in the case of an arranged delivery by a local IKON installation vehicle, delivery by such vehicle to Customer shipping point. Except to the extent of any applicable and validated exemption, Customer agrees to pay any applicable taxes that are levied on or payable as a result of the use, sale, possession or ownership of the Products and/or Services covered hereunder, other than income taxes of IKON.

14. **Assignment; Force Majeure.** Customer shall neither assign any right or interest arising under this Agreement nor delegate any obligations hereunder without the prior written consent of IKON. Any such attempted assignment or delegation shall be void. IKON shall not be liable for failure to deliver or delays in delivery of Products or Services occasioned by causes beyond IKON's control, including without limitation strikes, lockout, fires, embargoes, war or other outbreak of hostilities, inability to obtain materials or shipping space, receipt of orders in excess of IKON's or its supplier's then-scheduled production capacity, machinery breakdowns, delays of carrier or suppliers, governmental acts and regulations or other causes beyond IKON's control.

15. **Governing Law; Entire Agreement.** This Agreement shall be governed by and construed and interpreted in accordance with the laws of the State of Georgia. The parties hereto also agree to submit to the non-exclusive jurisdiction of the courts of the State of Georgia to resolve any action under this Agreement. This Agreement constitutes the entire agreement between the parties and may not be amended except in writing signed by an officer or authorized representative of IKON. All Sales Orders and Service Orders shall be governed solely by the terms and conditions of this Agreement, notwithstanding the inclusion of any additional or different terms and conditions in any order document of any kind issued by Customer at any time. PURCHASE ORDERS ISSUED BY CUSTOMER FOR PRODUCTS AND/OR SERVICES FROM IKON, EVEN IF THEY DO NOT EXPRESSLY REFERENCE OR INCORPORATE THIS AGREEMENT, SHALL BE SUBJECT TO THIS AGREEMENT AND SERVE ONLY TO IDENTIFY THE PRODUCTS AND/OR SERVICES ORDERED AND SHALL NOT BE DEEMED TO ALTER OR OTHERWISE MODIFY THE TERMS AND CONDITIONS OF THIS AGREEMENT. IKON may accept or reject any order in the exercise of its discretion and may rely upon each order submitted by Customer as a binding commitment. No local, general or trade custom or usage or course of prior dealings between the parties shall be relevant to supplement or explain any term used herein. This Agreement and any Sales Orders or Service Orders may be executed in one or more counterparts which, taken together, shall constitute one and the same original document.



- AA. Pct. #3 – Parks
BB. Pct. #4 – Parks

3. **Planning Department: (SEE EXHIBIT C)**

A. **Approval of the following Certificates:**

- **Certificates of Plat & Utility Status under Local Government Code Section 232.028(b)**
- **Certificates of Residence Construction under Local Government Code Section 232.029(c)(1)**
- **Certificates of Water Service Availability under Local Government Code Section (c)(2)**

4. **Urban County: (SEE EXHIBIT D)**

- A. **Request for approval to enter into the Urban County Program Housing Loan Agreement for Margarito & Placida Melo in the amount of \$33,206.00.**
- B. **Request approval to enter into one (1) "Homebuyer Assistance Program" Contract under the Home Program.**

5. **Right of Way – Permits: (SEE EXHIBIT E)**

- A. **Ricardo Ochoa c/o Melden & Hunt – Mile 13 ½ Rd. North & FM 1015**
- B. **San Juanita Palacios c/o Melden & Hunt – Wisconsin & Raul Longoria Rd.)**

6. **Tax Refunds: (SEE EXHIBIT F)**

- A. **Nolana Open MRI Center Nolana Open MRI Center \$ 22,313.77**

7. **Purchasing Department: (SEE EXHIBIT G)**

A. **HIDALGO COUNTY –**

1. **Requesting authority to purchase computer equipment and peripherals from State Awarded vendors through our participation with Cooperative Programs for the following;**

Req	Department	Vendor	Amount	Account Number
<u>TBPC CISV PROGRAM</u>				
94423	Indigent Defense	CDW-G	\$192.99	6-1282-412-30-085-002-6-665
94549	I.T. Dept	Dell	\$49.26	6-1100-415-00-200-002-0-664
94604	Elections	CDW-G	\$488.99	6-1100-414-00-130-001-0-661
94611	Elections	CDW-G	\$153.99	6-1100-414-00-130-001-0-661

B. **HIDALGO COUNTY WIC PROGRAM –**

1. **Requesting authority to purchase alarm equipment, service, and enter into an alarm monitoring agreement with Superior Alarms, a CISV vendor through TBPC Purchasing Program for Req #94640 in the amount of \$459.00, Req #94680 in the amount of \$187.00 and Req #94898 in the amount of \$20.00/month.**

**Requisition
W.I.C. PROGRAM**

Req # 00094640

PO # 571986

Date: 08/11/06

Bill To: x
x

Vendor: 133655
SUPERIOR ALARMS
P. O. DRAWER 3097
MCALLEN TX 78502
FAX (956) 971-6395

Ship To: W.I.C. PROGRAM
3105 W. UNIVERSITY DR
EDINBURG TX 78539

Contact: mgonzalez
956-381-4646

Contract No:

Special Instructions:

QUANTITY	UOM	DESCRIPTION	UNIT PRICE	AMOUNT
		ALARM SYSTEM-		
		DO NOT DUPLICATE ORDER		
1	EACH	EQUIPEMENT- 2412 CONTROL PAD, 1 DIGITAL KEYPAD 1	449.00	449.00
1	EACH	EXTERIOR SIREN, I INTERIOR SIREN		
		MONITORING	10.00	10.00
		Account No	Encumbrance	
		6-1292-441-00-350-001-6-431	459.00	
			Freight	.00
			Total	459.00
		REPORT ROAD HAZARDS 1-866-HCR-SAFE OR 1-866-427-7233		
		<i>Original Equip. Purchase 90 #</i>		

Authorized By: _____

Requisition No 00123866

Po No 596512

Date Entered 01-03-2008

Status Undefined Status

Vendor SUPERIOR ALARMS

Address P. O. DRAWER 3097

MCALLEN TX 78502

Owner PZAPATA

Line No	Quantity	Description	Unit Price	Payment Amount
1	1	RELOCATE THE CCTV SECURITY SYSTEMS IN MRS. NAVARRO'S	550.0000	550.00
<i>Consent</i> <i>#7403</i> <i>1/22/08</i>				
Total				550.00
Account Number	Description		Account Balance	Amount
8-1100-414-00-130-001-0-431	ELECTIONS DEPT-BLDG R&M SERVICE			550.00

Superior
2008 { *Jonica Bantz*
867-4172

Need Memo of Agreement signed by judge
before they do any work

PO Number 596512 Vendor No 133655
PO Date 01-03-2008 Vendor Name SUPERIOR ALARMS
Requisition No 00123866 Address P. O. DRAWER 3097
Owner PZAPATA MCALLEN, TX 78502
PO Type

PO Total 550.00
Payment Total

Detail		Header		Payment Info	Journals
		Quantity			
Line No	Ordered	Received	Description	Unit Price	Amount
1	1		RELOCATE THE CCTV SECURITY SYSTEMS IN MRS. NAVARRO'S OFF	550.000	550.00
				Total	550.00
Account Number		Description		Amount	Amount Liq
8-1100-414-00-130-001-0-431		ELECTIONS DEPT-BLDG R&M SERVICE		550.00	.00



600 Ash Avenue- P.O. Drawer 3097
McAllen, TX 78501
State Lic. B4881 - Fire Lic. ACR-86318-816
Tel. (956) 682-6005 - Fax 213-1179

We send the police there in a hurry!

PROPOSAL

December 18, 2007

Hidalgo Co. Elections Department
Atte: Patty
101 S 10th
Edinburg Texas 78539
956-318-2570

Scope of work:

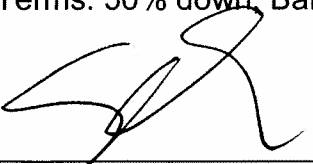
Relocate the CCTV System in Mrs. Navarro's office from S/E corner to N/E corner

Base Price: \$550.00

Acceptance of Proposal

We agree to the above system design and the terms listed below, and authorize Superior Alarms to commence work. We also agree to sign a commercial sales agreement.

Terms: 50% down. Balance upon completion



Sonja Alaniz
Sales Consultant

Accepted by

Date

**PLEASE SIGN
& DATE**

THIS AGREEMENT OR OTHERWISE, REGARDLESS OF CAUSE OR ORIGIN, ON ANY BASIS WHATSOEVER, EVEN IF THE RESULT OF THE NEGLIGENCE OF COMPANY AND/OR COMPANY'S RELATED PARTIES, WHETHER SUCH NEGLIGENCE BE SOLE, JOINT OR CONCURRENT, ACTIVE OR PASSIVE, ORDINARY OR GROSS, COMPANY'S AND COMPANY'S RELATED PARTIES' COLLECTIVE TOTAL MAXIMUM LIABILITY IS LIMITED TO AND SHALL NOT EXCEED \$1,000.00, WHICH SHALL BE THE COMPLETE AND EXCLUSIVE REMEDY AGAINST COMPANY AND COMPANY'S RELATED PARTIES.

D. Subscriber acknowledges that it is impractical and extremely difficult to fix the actual damages, if any, which may proximately result from a failure by Company to perform any of the obligations contained in this Agreement, including, but not limited to installation, service, maintenance or the failure of the System to properly operate with resulting loss to Subscriber because of, among other things:

- (1) the uncertain amount of value of Subscriber's property or the property of others kept on the Premises which may be lost, stolen, destroyed, damaged or otherwise affected by occurrences which the System is designed to detect or avert;
- (2) the uncertainty of the response time of any police or fire department, should the police or fire department be dispatched by a monitoring facility or an audible device sounding;
- (3) the inability to ascertain what portion, if any, of any loss would be proximately caused by Company's failure to perform or by the failure of the System; and
- (4) the nature of the service to be performed by Company.

SUBSCRIBER UNDERSTANDS AND AGREES THAT IF COMPANY OR COMPANY'S RELATED PARTIES SHOULD BE FOUND LIABLE TO SUBSCRIBER OR TO ANYONE CLAIMING THROUGH SUBSCRIBER, WHETHER DIRECTLY OR INDIRECTLY, FOR LOSS OF LIFE, PERSONAL INJURY, PROPERTY DAMAGE, ECONOMIC OR OTHER LOSS ARISING UNDER OR RESULTING FROM THIS AGREEMENT OR OTHERWISE, REGARDLESS OF CAUSE OR ORIGIN, ON ANY BASIS WHATSOEVER, EVEN IF THE RESULT OF THE NEGLIGENCE OF COMPANY AND/OR COMPANY'S RELATED PARTIES, WHETHER SUCH NEGLIGENCE BE SOLE, JOINT OR CONCURRENT, ACTIVE OR PASSIVE, ORDINARY OR GROSS, COMPANY'S AND COMPANY'S RELATED PARTIES' COLLECTIVE TOTAL MAXIMUM LIABILITY TO SUBSCRIBER AND ANYONE CLAIMING THROUGH SUBSCRIBER IS LIMITED TO AND SHALL NOT IN ANY CASE EXCEED \$1,000.00. AS LIQUIDATED DAMAGES AND NOT AS A PENALTY, AND THIS LIABILITY SHALL BE EXCLUSIVE. COMPANY AND COMPANY'S RELATED PARTIES SHALL NOT BE LIABLE FOR CONSEQUENTIAL OR INCIDENTAL DAMAGES.

E. In the event any third party (including any insurance carrier of Subscriber, a person claiming through Subscriber or any other third party) makes any claim or commences any action against Company related in any manner to this Agreement or the System regardless of cause or origin, whether based upon or due to alleged defects, acts or omissions, active or passive negligence, strict or product liability, breach of warranty or contract, or otherwise, Subscriber agrees to indemnify Company and to hold Company harmless against all losses in excess of the monetary limits provided in Paragraph C and D of this Section.

F. WHEN SUBSCRIBER AGREES TO INDEMNIFY COMPANY IN THIS AGREEMENT, SUBSCRIBER (AT HIS SOLE COST AND EXPENSE) AGREES TO INDEMNIFY, KEEP INDEMNIFIED, DEFEND AND HOLD COMPANY, AND ANY OF ITS PRESENT OR FUTURE OFFICERS, DIRECTORS, EMPLOYEES, PARENTS, SUBSIDIARIES, AGENTS, SUCCESSORS, ASSIGNEES, CONTRACTORS, LICENSEES OR AFFILIATES AND ANY OTHER PERSON WHOMSOEVER ACTING FOR OR ON BEHALF OF COMPANY (COLLECTIVELY, HEREIN CALLED "COMPANY'S RELATED PARTIES") HARMLESS FROM AND AGAINST ANY AND ALL CLAIMS, DEMANDS, ACTIONS, CAUSES OF ACTION, DAMAGES, LOSSES, LIABILITIES, FEES (INCLUDING ATTORNEY'S FEES), COSTS (INCLUDING COSTS OF COURT), AND EXPENSES (COLLECTIVELY, HEREIN CALLED "LOSSES") IN ANY WAY OR MANNER WHATSOEVER ARISING FROM OR ATTRIBUTABLE TO THE MATTER(S) BEING INDEMNIFIED AGAINST EVEN IF THE RESULT OF THE NEGLIGENCE OF COMPANY AND/OR COMPANY'S RELATED PARTIES, WHETHER SUCH NEGLIGENCE BE SOLE, JOINT OR CONCURRENT, ACTIVE OR PASSIVE, ORDINARY OR GROSS. EACH AND EVERY COVENANT BY SUBSCRIBER TO INDEMNIFY AND HOLD COMPANY HARMLESS SHALL SURVIVE THE EXPIRATION, TERMINATION OR CANCELLATION OF THIS AGREEMENT.

ACKNOWLEDGEMENT OF CUSTOMER

SUBSCRIBER SPECIFICALLY ACKNOWLEDGES THAT THE LIMITED LIABILITY ASPECT OF THIS AGREEMENT CONSTITUTES THE ESSENCE OF SAME AND SUBSCRIBER SPECIFICALLY AGREES TO BE BOUND, WITHOUT LIMITATION OR RESERVATION, TO EACH AND EVERY PROVISION OF THE PARAGRAPHS CONTAINED IN THE "LIMITATION ON LIABILITY" SECTION OF THIS AGREEMENT INCLUDING THOSE PARAGRAPHS REDUCING, LIMITING OR ELIMINATING WARRANTIES, REPRESENTATIONS, CONTRACTUAL OBLIGATIONS AND DAMAGES AND REQUIRING INDEMNIFICATION. SUBSCRIBER FULLY UNDERSTANDS THAT EXECUTION OF THIS ACKNOWLEDGEMENT CONSTITUTES A SPECIFIC INDOUCEMENT FOR COMPANY TO EFFECTUATE THIS AGREEMENT.


Subscriber

V. Customer Default; Company's Remedies:

A. Subscriber will be in default and breach of this Agreement if Subscriber fails to pay to Company any fees, charges or other amounts as and when due; or Subscriber fails to perform any of Subscriber's other obligations under this Agreement and Subscriber's failure to perform continues for three calendar days after Company gives Subscriber notice.

B. If Subscriber is in default or breach of this Agreement, in addition to any other remedies provided herein or by law, Company may do any or all of the following without releasing Subscriber:

- (1) by notice to Subscriber, terminate this Agreement;
- (2) by notice to Subscriber, declare immediately due and payable all consideration to be paid by Subscriber under this Agreement.

All remedies provided for herein are deemed to be cumulative. Pursuit by Company of any of the foregoing remedies shall not preclude pursuit of any of the other remedies herein provided or any other remedies provided by law, nor shall pursuit of any remedy herein provided constitute a forfeiture or waiver of any damages accruing to Company by reason of the violation of any of the terms, provisions and covenants of this Agreement. Forbearance by Company to enforce one or more of the remedies herein provided upon default by Subscriber shall not be deemed or construed to constitute a waiver of such default.

VI. Contract For Monitoring Service

Subscriber understands that Company does not provide monitoring of emergency signals emanating from the System and if that service is desired by Subscriber, Subscriber is responsible for contracting with a monitoring facility. Superior Central Station, Inc. provides monitoring service to most of Company's customers; but Subscriber is not required to utilize that entity. Which ever monitoring service Subscriber chooses, if any, the alarm monitoring service agreement with that entity will prescribe the terms and conditions under which the System will be monitored; and Company has no responsibility for that operation and function.

VII. Miscellaneous

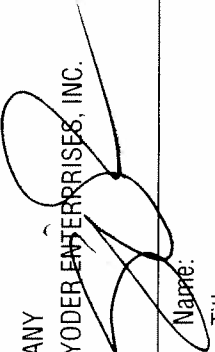
A. Any notice required or permitted to be given hereunder by one party to the other shall be in writing and shall be mailed by first class or express mail, postage prepaid, registered or certified with return receipt requested, or sent by telex, telegram, telecopy or other similar form of rapid transmission, or personally delivered to the receiving party. All such communications shall be mailed, sent or delivered at the physical addresses of Subscriber and Company indicated in the introductory Paragraph of this Agreement or at such other address as either party may have furnished the other party in writing. Any communication so addressed and mailed shall be deemed to be given when so mailed, and any notice so sent by rapid transmission shall be deemed to be given when receipt of such transmission is acknowledged by the receiving operator or equipment, and any communication so delivered in person shall be deemed to be given when receipted for by Subscriber or Company or a duly authorized agent thereof, as the case may be. All invoices by Company notifying Subscriber that an installment is due may be mailed by first class mail, postage prepaid, to the address of Subscriber indicated in the introductory Paragraph of this Agreement (or such other address as Subscriber has furnished pursuant to the provisions of this Paragraph A) and such invoices so addressed and mailed shall be deemed to be given when so mailed.

B. This Agreement shall be governed by the laws of the State of Texas and the United States of America. This Agreement may not be changed orally, but only by an agreement in writing signed by the party against whom enforcement of any waiver, change, modification or discharge is sought. This Agreement sets forth the entire agreement and understanding between the parties as to the subject matter of this Agreement, and merges and shall supersede all prior agreements, commitments, representations, writings, negotiations and discussion between them except that all acknowledgments, representations and warranties made to Company herein shall survive the execution and delivery of this Agreement. Headings to Sections of this Agreement have been inserted for convenient reference only and except for the Section III heading shall not modify, define, limit or expand the express provisions hereof. The pronouns used in this Agreement shall be construed as masculine, feminine or neuter, singular or plural, as the occasion may require. All Riders, schedules or exhibits annexed hereto and all documents referred to herein are hereby incorporated in and made a part of this Agreement as set forth in full herein. Each individual signing this Agreement represents and warrants to every party hereto that he is duly authorized to execute same in the capacity stated and as an act of the entity for whom he signs. Time is of the essence to this Agreement and each and every provision thereof. If any provision of this Agreement is held illegal, invalid or unenforceable under present or future laws, such provision shall be fully severable, and this Agreement shall be construed and enforced as if such illegal, invalid or unenforceable provision had never been a part hereof, and the remaining provisions of this Agreement shall remain in full force and effect and shall not be affected by the illegal, invalid or unenforceable provision or by its severance therefrom. Furthermore, in lieu of such illegal, invalid or unenforceable provisions, there shall be automatically added as a part of this Agreement a provision as similar in terms to such illegal, invalid or unenforceable provision as may be possible and be legal, valid and enforceable. This provision shall be deemed paramount and control over all other provisions of this Agreement. This Agreement shall be binding on the heirs, personal representatives, successors and assigns of the parties hereto. This Agreement may be executed in several counterparts, each of which shall be fully effective as an original and all of which, together, shall constitute one and the same instrument. Whenever Company is entitled to consent to any act, matter or thing, "with or without cause", or whenever in this Agreement any act, matter or thing is to be "satisfactory to Company", "acceptable to Company", "approved by Company", or words of similar import, or whenever in this Agreement Company is entitled to act or not to act "in its sole discretion" or otherwise whenever in this Agreement Company is granted discretion, such discretion, acceptance, consent, approval or satisfaction (or lack thereof) may be withheld or exercised by Company, as the case may be, for any reason or for no reason, whether or not such refusal or exercise is arbitrary, uncontrolled or unreasonable, and any such refusal or exercise shall not be subject to appeal to or to adjudication by courts of law or otherwise.

C. This Agreement is binding on Company and shall be effective only if signed by a duly authorized representative of Company.

 SUBSCRIBER

COMPANY
ALAN YODER ENTERPRISES, INC.

By:  Name: _____
Title: _____

XEROX®

Presented to HIDALGO COUNTY PRECINCT 1

By Damaris Morales

On 12/20/2007

State or Local Government Negotiated Contract : 072350500

Consent
Agenda
1/22/08
Regt
124470

Lease Pricing PROPOSAL



"An Outstanding Customer Service Experience"

J.D. Power and Associates Certified Technology & Support Program, developed in conjunction with SSPA. Visit jdpower.com or thespa.com.

Solution

Item	Product Description	Agreement Information	Trade Information	Requested Install Date
1.	W5638T (W5638 COPIER/4T) - Offset Catch Tray	Lease Term: 48 months Purchase Option: FMV	- Xerox CC35 S/N NYD007556 Trade-In as of Payment 47	1/10/2008

Monthly Pricing

Item	Lease Minimum Payment	Meter	Print Charges		Maintenance Plan Features
			Volume Band	Per Print Rate	
1. W5638T	\$170.57	Meter 1	1 - 8,000 8,001+	Included \$0.0066	- Consumable Supplies Included for all prints - Pricing Fixed for Term
Total	\$170.57	Minimum Payments (Excluding Applicable Taxes)			

All information in this proposal is considered confidential and is for the sole use of HIDALGO COUNTY PRECINCT 1. If you would like to acquire the solution described in this proposal, we would be happy to offer a Xerox order agreement.

Pricing is subject to credit approval and is valid until 1/19/2008.

For any questions, please contact me at (956)682-1820



Consent
7403
1/22/08

Date: 01/08/08

XEROX CORPORATION
P.O. BOX 650361
PNC BANK
1200 E CAMPBELL, STE 108
RICHARDSON TX 75081

Bill To: X
 X

Ship To: JP PCT 1, PL 1
1902 Joe Stephens STE 301
Weslaco TX 78596

Contact: Eustolia Herna
956-447-3995

Special Instructions:

[illegible]

Authorized By: _____

XEROX®

Presented to HIDALGO COUNTY PRECINCT 1

By Damaris Morales

On 1/11/2008

State or Local Government Negotiated Contract : 072350500

Mate
For: Eustacia
463
From: Damaris

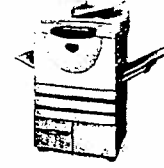
Lease Pricing PROPOSAL

Photo for Display Only

Solution

Item	Product Description	Agreement Information	Trade Information	Requested Install Date
1.	W5030H (W5030 COPIER W/HCF) * - Offset Catch Tray	Lease Term: 36 months Purchase Option: FMV	- Xerox CC35 S/N NYD007556 Trade-In as of Payment 47	2/1/2008

Monthly Pricing

Item	Lease	Print Charges			Maintenance Plan Features
	Minimum Payment	Meter	Volume Band	Per Print Rate	
1. W5030H	\$155.10	1: Total	1 - 5,000 5,001+	Included \$0.0066	- Consumable Supplies Included for all prints - Pricing Fixed for Term
Total	\$155.10	Minimum Payments (Excluding Applicable Taxes)			

All information in this proposal is considered confidential and is for the sole use of HIDALGO COUNTY PRECINCT 1. If you would like to acquire the solution described in this proposal, we would be happy to offer a Xerox order agreement. Pricing is subject to credit approval and is valid until 2/10/2008.

For any questions, please contact me at (956)682-1820



Requisition

Req # 00124470

PO #

Date: 01/08/08

Bill To: X
X

Vendor : 42129

XEROX CORPORATION

P.O. BOX 650361

PNC BANK

1200 E CAMPBELL, STE 108

RICHARDSON TX 75081

Ship To: JP PCT 1, PL 1
1902 Joe Stephens STE 301
Weslaco TX 78596

Contact: Eustolia Herna
956-447-3995

Contract No:

Special Instructions:

QUANTITY	UOM	DESCRIPTION	UNIT PRICE	AMOUNT
12		DO NOT DUPLICATE ORDER		
		12 MONTHS AT \$155.10 A MONTH, RENTAL COPIER AGREEMENT FOR 1 YEAR, W5638 COPIER/4T,XEROX CC35 S/N NYD007556	155.10	1,861.20
		12 MONTHS AT \$170.57 A MONTH, W5638T COPIER/4T, XEROX CC35 S/N NYD007556		
		Account No _____	Encumbrance	
		8-1100-412-00-061-001-0-442	1,861.20	
			Freight	.00
			Total	1,861.20
		REPORT ROAD HAZARDS 1-866-HCR-SAFE OR 1-866-427-7233		

Authorized By: _____

708 McColl Road Mc Allen, Tx. 78501
Ph: McAllen 956-686-0588
Harlingen 956-423-3033
Brownsville 956-542-0261
Fax 956-618-4501



Fax

To: Eustolia Hernandez From: Damaris
Fax: 447-9522 Pages: 2
Phone _____ Date: 12-20-07
Re: _____ Phone _____

☐ Urgent ☐ For Review ☐ Please Comment ☐ Please Reply ☐ Please Recycle

This model is faster & comes with four traps vs 2. Please let me know if you have any questions. Thank you.

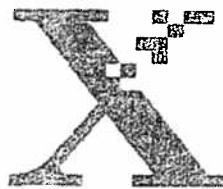
Purchasing

I am in the process of re-placing my copier. Xerox told me to submit Paper to you all.

Thanks,

Eustolia

447-3995



Xerox
Authorized
Sales Agent

Requisition

Req # 00123949

PO #

Date: 01/03/08

*Consent
#7403
1/22/08*

Bill To: x
x

Ship To: ELECTIONS
101 S. 10TH AVENUE
EDINBURG TX 78539

Vendor: 153915
CDW GOVERNMENT, INC.
230 N. MILWAUKEE AVENUE
VERNON HILLS IL 60061

Contact: PATTY ZAPATA
956-318-2570

Contract No:

Special Instructions:
REQ# 12

QUANTITY	UOM	DESCRIPTION	UNIT PRICE	AMOUNT
30	EACH	DO NOT DUPLICATE ORDER ID TECH EASYMAG 2 USB BLK MFG# IDT-IDEA-334112B Account No 8-1100-414-00-130-001-0-665 REPORT ROAD HAZARDS 1-866-HCR-SAFE OR 1-866-427-7233 <i>To swipe driver license as per Patricia Zapata (Elections Dept)</i>	110.30 <u>Encumbrance</u> 3,309.00 Freight Total	3,309.00 3,309.00

Authorized By: _____



**The Right Technology.
Right Away.™**

www.CDWG.com
800-808-4239

MIKE RAMIREZ-KANTO
101 S 10TH AVE
HIDALGO COUNTY ELECTIONS
EDINBURG, TX 78539-4340

Customer Phone # 9563182570

SALES QUOTATION

QUOTE NO.	ACCOUNT NO.	DATE
JLT0207	6908448	1/03/2008

HIDALGO COUNTY ELECTIONS
101 S 10TH AVE
MIKE RAMIREZ-KANTO
EDINBURG, TX 78539-4340
Contact: **MIKE KANTO** 956-318-2570

Customer P.O.# IDTECH USB QUOTE

ACCOUNT MANAGER	SHIPPING METHOD	TERMS	EXEMPTION CERTIFICATE
JAY CARLILE 866-224-6448	UPS Deferred Groun	Request Terms	GOVT-EXEMPT

QTY	ITEM NUMBER	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
30	1152271	ID TECH EASYMAG 2 USB BLK Mfg#: IDT-IDEA-334112B Contract: TCPN CONTRACT #R4713 R4713	110.30	3309.00
SUBTOTAL				3309.00
FREIGHT				.00
SALES TAX				.00

BUY WITH CONFIDENCE. CDW IS A FORTUNE 500 COMPANY.

TOTAL **US Currency**
3,309.00

CDW Government, Inc.
230 North Milwaukee Ave.
Vernon Hills, IL 60061
General Phone: 847-371-5000 Fax: 847-419-6200
Account Manager's Direct Fax: 312-705-9492

Please remit payment to:
CDW Government, Inc.
75 Remittance Drive
Suite 1515
Chicago, IL 60675-1515

FAX



DEPARTMENT of ELECTIONS & VOTER REGISTRATION

HIDALGO COUNTY

TERESA R. NAVARRO
ELECTIONS ADMINISTRATOR

101 SOUTH 10th Ave. / P.O. BOX 659 EDINBURG, TEXAS 78539 (956-318-2570) FAX: 956-318-2569
956-393-2039

..... FOR IMMEDIATE ATTENTION

NAME: Mahilde Far

FAX: 318-2629

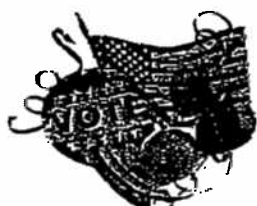
FROM: Patty Zapata

DATE: 1/8/08

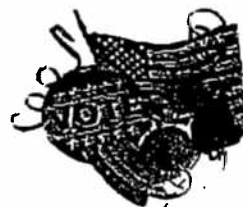
SUBJECT: _____

PAGES: _____ (INCLUDING THIS PAGE)

COMMENTS: If you have question, don't hesitate to call. THANK YOU.



CHOOSE TO VOTE



CONFIDENTIAL

THE INFORMATION IS INTENDED SOLELY FOR THE USE OF THE RECIPIENT NAME IF YOU HAVE RECEIVED THIS FACSIMILE IN ERROR. PLEASE IMMEDIATELY NOTIFY US BY TELEPHONE TO ARRANGE FOR THE RETURN OF THE ORIGINAL DOCUMENTS TO US. YOU ARE HEREBY NOTIFIED THAT ANY DISCLOSURE, COPYING, DISTRIBUTION OR THE TAKING OF ANY ACTION IN RELIANCE ON THE CONTENT OF THIS FACSIMILE INFORMATION IS STRICTLY PROHIBIT.

HIDALGO COUNTY

Requisition

Req # 00124536

PO #

Date: 01/08/08

Bill To: X
 X

Vendor : 153915
CDW GOVERNMENT, INC.
230 N. MILWAUKEE AVENUE
VERNON HILLS IL 60061

Ship To: FIRE MARSHAL
2814 S. BUSINESS HWY 281
EDINBURG TX 78539-6243

Contact: Yolanda Orozco
956-318-2656

Contract No:

Special Instructions:

QUANTITY	UOM	DESCRIPTION	UNIT PRICE	AMOUNT
1	EACH	Contract: TCPN Contract #R4713 Item 633777 - WASP Mobile Assest 1U PC-1U Mobile Mfg#: IFM-633808390006 SOFTWARE FOR PDA WASP WPA 1200 PURCHASED WITH P.O.# 595799. <u>Account No</u> 8-1100-422-10-300-001-0-667	400.57 <u>Encumbrance</u> 400.57 Freight Total	400.57 .00 400.57

Authorized By: _____



• The Right Technology.
Right Away.™

www.CDWG.com
800-808-4239

Reg #
124536

SALES QUOTATION

QUOTE NO.	ACCOUNT NO.	DATE
JMN4223	10512063	1/08/2008

BELINDA ALVAREZ
B 100 N CLOSNER BLVD
L
L HIDALGO COUNTY
T EDINBURG, TX 78539-3523
O

HIDALGO COUNTY
S 100 N CLOSNER BLVD
H
I
P BELINDA ALVAREZ
T EDINBURG, TX 78539-3523
O Contact: BELINDA ALVAREZ 956-318-2600

Customer Phone # 9563182600

Customer P.O. # MOBIL ASSIT QUOTE

ACCOUNT MANAGER	SHIPPING METHOD	TERMS	EXEMPTION CERTIFICATE
JAY CARLILE 866-224-6448	UPS Deferred Groun	MasterCard/Visa Go	GOVT-EXEMPT

QTY	ITEM NUMBER	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
1	633777	WASP MOBILEASSET 1U PC-1U MOBILE Mfg#: IFM-633808390006 Contract: TCPN CONTRACT #R4713 R4713	400.57	400.57
		SUBTOTAL		400.57
		FREIGHT		.00
		SALES TAX		.00

Reg 00124536

Obj Code 667

from

Printing

BUY WITH CONFIDENCE. CDW IS A FORTUNE 500 COMPANY.

TOTAL US Currency
400.57

CDW Government, Inc.
230 North Milwaukee Ave.
Vernon Hills, IL 60061
General Phone: 847-371-5000 Fax: 847-419-6200
Account Manager's Direct Fax: 312-705-9492

Please remit payment to:
CDW Government, Inc.
75 Remittance Drive
Suite 1515
Chicago, IL 60675-1515

ATTEST COUNTY CLERK

AI-7390**Line Item Transfers****CC CONSENT**

Date: 01/14/2008

Submitted By: Yolanda Orozco, EMERGENCY SERVICES DIVISION

Submitted For: A.A.Tony Pena, Jr.

Department: EMERGENCY SERVICES DIVISION

Information

CAPTION

BACKGROUND

Fiscal Impact

AttachmentsLink: [Line Item Transfers.11408](#)

Form Routing/StatusForm Started By: Yolanda Orozco Started On: 01/08/2008 03:57 PM

Requisition

Req # 00124216

PO #

Date: 01/07/08

Bill To: x
x

Vendor: 153915
CDW GOVERNMENT, INC.
230 N. MILWAUKEE AVENUE
VERNON HILLS IL 60061

Ship To: TAX ASSESSOR-COLLECTOR
100 E. CANO, 1ST FL
EDINBURG TX 78539

Contact: MARY GARCIA
956-289-7472

Contract No:

Special Instructions:

C-16

*Consent
#47403*

QUANTITY	UOM	DESCRIPTION	UNIT PRICE	AMOUNT
1	EACH	DO NOT DUPLICATE ORDER CPS1500AVR CYBERPOWER OFFICEPOWER 1500AVR UPS (RACK MOUNT), AC 85-150V, UPS BATTERY 4, 6 OUTPUT CONNECTOR (S) 2U MAIN FEATURES: UPS (RACK-MOUNTABLE) AC85-150V 1500 VA UPS BATTERY 4 6 OUTPUT CONNECTOR(S) 2U (CDW-G 383138) (ALSO IS CONNECTED TO COMPUTER)	305.74	305.74
0	EACH	NO FREIGHT CHARGES	.00	.00
		Account No _____	Encumbrance	
		8-1100-415-15-140-001-0-665	305.74	
			Freight	.00
			Total	305.74

*TC PN
4713*

Authorized By: _____

AttN: Mari Reg# 124216

Page 1



*The Right Technology.
Right Away.™*

www.CDWG.com
800-808-4239

SALES QUOTATION

QUOTE NO.	ACCOUNT NO.	DATE
JMX1436	6324564	1/09/2008

B MARY GARCIA
L 100 E CANO ST FL 1
L HIDALGO COUNTY TAX OFFICE
T EDINBURG, TX 78539-4582
O

Customer Phone# 9562897472

S HIDALGO COUNTY TAX OFFICE
H 100 E CANO ST FL 1

P MARY GARCIA
T EDINBURG, TX 78539-4582
O Contact: MARY GARCIA 956-289-7472

Customer P.O.# CYBERPOWER QUOTE

ACCOUNT MANAGER	SHIPPING METHOD	TERMS	EXEMPTION CERTIFICATE
JAY CARLILE 866-224-6448	UPS Deferred Groun	Request Terms	GOVT-EXEMPT

QTY	ITEM NUMBER	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
1	383138	CYBERPOWER OFFICEPOWER 1500VA RM/TWR Mfg#: CYP-CPS1500AVR Contract: TCPN CONTRACT #R4713 R4713	305.74	305.74
		SUBTOTAL		305.74
		FREIGHT		.00
		SALES TAX		.00

BUY WITH CONFIDENCE. CDW IS A FORTUNE 500 COMPANY.

TOTAL US Currency
305.74

CDW Government, Inc.
230 North Milwaukee Ave.
Vernon Hills, IL 60061
General Phone: 847-371-5000 Fax: 847-419-6200
Account Manager's Direct Fax: 312-705-9492

Please remit payment to:
CDW Government, Inc.
75 Remittance Drive
Suite 1515
Chicago, IL 60675-1515

Consent
#7403
1/22/08

Date: 01/09/08

SHI GOVERNMENT SOLUTIONS, INC.
1250 CAPITAL OF TX HWY
BLDG. 1 #350
AUSTIN TX 78746
FAX (512)732-0232

Ship To: HIDALGO COUNTY JAIL
701 EL CIBOLO RD
EDINBURG Tx 78539

Contact: ALEX CARDENAS
956-393-6023

Special Instructions:

QUANTITY	UOM	DESCRIPTION	UNIT PRICE	AMOUNT
8	EACH	DIR-SDD-223 CONTRACT DO NOT DUPLICATE ORDER HP BUSINESS DC5700 DESKTOP MICRO TOWER COMPUTER RT999UT#ABA Account No _____ 8-1100-423-21-280-002-0-665 REPORT ROAD HAZARDS 1-866-HCR-SAFE OR 1-866-427-7233	616.00 <u>Encumbrance</u> 4,928.00 Freight .00 Total 4,928.00	4,928.00

Comment
DIR
SOP-003

Authorized By: _____



<Shaina_Bigman@gs.shi.com>

To <v.rodriquez@hidalgo.org>

cc

01/14/2008 02:12 PM

bcc

Subject: SHI Quote 2449783, HP

Reg # 124653



Pricing Proposal

Quotation #:

2449783

Created On:

Jan-07-2008

Valid Until:

Jan-31-2008

Hidalgo County Sheriff's Office**Alex Cardenas**

Phone:

Fax:

Email: acardenas@hidalgo.org**Account Representative****Shaina Bigman**

1250 Capital of Texas Hwy South,

Suite 1-350

Austin, TX 78746

Phone:

800-870-6079

Fax:

512-732-0232

Email:

Shaina_Bigman@gs.shi.com

All Prices are in US Dollar(USD)

Product	Qty	Your Price	Total
1 HP Compaq Business Desktop dc5700 - Micro tower - 1 x Pentium Dual Core E2160 / 1.8 GHz - RAM 1 GB - HDD 1 x 80 GB - CD-RW / DVD - GMA 3000 - Gigabit Ethernet - Win XP Pro - Monitor : none - Smart Buy HP - Desktops & Accs - Part#: RT999UT#ABA	8	\$616.00	\$4,928.00
Total			\$4,928.00

Additional Comments**DIR-SDD-223**

Thank You for choosing SHI-GSI To ensure the best level of service, please provide End User Name, Phone Number, and E-Mail Address when submitting a Purchase Order. For any additional information including Hardware and Software Contract Numbers, please contact an SHI-GS Sales Representative at 800-870-6079.



SHI-Quote-2449783.htm

FAX COVER SHEET
FAX: (956) 393-6027
OFFICE: (956) 393-6023

INFORMATION TRANSMITTED
IS FROM THE
ADULT DETENTION CENTER
BUDGET OFFICER

FAX #: 292-7612

SENT TO: MATTY

FROM: VIRGINIA RODRIGUEZ, BUDGET OFFICER

DATE: 1/14/2008

NUMBER OF PAGES INCLUDING COVER SHEET: 2

MESSAGE: SHI QUOTE

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