

C O U N T Y *of* **H I D A L G O**

OSCAR L. GARZA, JR.

1102 N. DOOLITTLE RD.
EDINBURG, TEXAS 78541
OFFICE: (956) 383-3112
FAX: (956) 381-5905



COUNTY COMMISSIONER, PCT. No. 4

MEMO

DATE: FEBRUARY 27, 2008
TO: HIDALGO COUNTY PURCHASING DEPARTMENT
C/O LETICIA H. SAENZ
FROM: HIDALGO COUNTY PRECINCT #4 *[Signature]*
REF: WORK AUTHORIZATION #2 & 3
C# 07-131-07-24
ACCT.#: 8-1204-431-00-124-007-0-334

HIDALGO COUNTY PCT. #4 IS HEREBY REQUESTING THAT THE FOLLOWING:

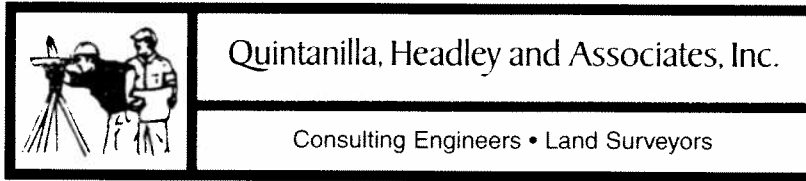
WORK AUTHORIZATION #2 IN THE AMOUNT OF **\$1,500.00** AND **WORK AUTHORIZATION #3** IN THE AMOUNT OF **\$3,600.00** FOR **QUINTANILLA, HEADLEY & ASSOCIATES, INC.** BE PLACED ON THE NEXT COMMISSIONERS' COURT AGENDA.

SHOULD YOU HAVE ANY QUESTIONS, PLEASE FEEL FREE TO CONTACT MY OFFICE, THANK YOU.

CC: COUNTY FILES
ATTACHMENT: COPY OF WORK AUTHORIZATION #2 & #3



- Municipal Projects
- Subdivisions
- Surveys



Alfonso Quintanilla, P.E., R.P.L.S.
Eulalio Ramirez, P.E.

124 E. Stubbs, Edinburg, Texas 78539 Phone: (956) 381-6480 Fax: (956) 381-0527

February 26, 2008

Mr. Rumaldo Muñoz, Jr.
Hidalgo County Pct. No.4
1102 N. Doolittle Road
Edinburg, Texas 78541

Re: 1) Sandy Ridge Subdivision; 2) Mile 19 North Road Extension

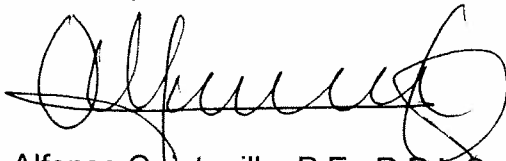
Dear Mr. Muñoz:

Attached are the exhibits for the work authorizations No.2 and No.3 regarding the above two projects.

Please review them and process them for approvals and signatures.

Should you have any questions or need additional information, please feel free to contact me at 381-6480.

Sincerely,



Alfonso Quintanilla, P.E., R.P.L.S.
President

EXHIBIT "E"

HIDALGO COUNTY
Professional Engineering Services
Contract # 07-131-07-24
Work Authorization Form

WORK AUTHORIZATION NO. 2

THIS WORK AUTHORIZATION is made pursuant to the terms and conditions of Section I.A. of the Agreement made by and between **HIDALGO COUNTY**, action herein by and through the **Commissioner's Court**, hereinafter called the "**Owner**," and, Quintanilla, Headley & Associates, Inc., professional engineers of Edinburg, Texas, hereinafter called "**Engineer**".

PART 1. SCOPE OF WORK

The purpose of this Work Authorization is for the **Engineer** to provide SURVEY OF EXISTING 50-FOOT ROAD: WEST OF DOOLITTLE TO SANDY RIDGE SUBDIVISION.

The scope of services to be provided by the **Owner** is identified in *EXHIBIT "A" – Scope of Services to be Provided by the Owner* attached hereto.

The scope of services to be provided by the **Engineer** is identified in *EXHIBIT "B" – Scope of Services to be Provided by the Engineer* attached hereto.

PART 2. ESTIMATED COST

The estimated cost for services under this Work Authorization is \$ 1,500.00. This amount is based upon the costs outlined in the Estimated **Cost Proposal** attached hereto as **EXHIBIT "D"**.

PART 3. PAYMENT

Compensation and payment to the **Engineer** for the services established under this Work Authorization shall be made in accordance with **Article/Part/Section**____ of the Agreement.

PART 4. FUNDING

This Work Authorization No.1 shall be funded through funding source:

Account No. 8-1204-431 00-124-007-0-334

Requisition Number _____ (MUST BE INCLUDED AFTER CC APPROVAL)

PART 5. PERIOD OF SERVICE

This Work Authorization shall become effective on the date of final acceptance of the parties hereto, and terminate upon completion of scopes of the work authorization.


PART 6. RESPONSIBILITIES AND OBLIGATIONS

This Authorization does not waive the parties' responsibilities and obligations provided under the **Agreement**.

PART 7. ACKNOWLEDGEMENT AND CONFIRMATION

Acknowledgement and confirmation by Hidalgo County Precinct No. 4, Commissioner Oscar Garza as to content and detail of this **Work Authorization No. 2.**

HIDALGO COUNTY

BY: Oscar G. Garza 

PART 8. ACCEPTANCE AND APPROVAL

This Work Authorization is hereby accepted, approved by Hidalgo County Commissioners' Court on _____ as indicated below and effective as of _____ day of _____, 2008.

THE ENGINEER:

**THE OWNER:
HIDALGO COUNTY**

By: Engineer

By: Juan D. Salinas, III
County Judge

ATTEST:

By: Arturo Guajardo, Jr., County Clerk

EXHIBIT "A"

**Hidalgo County Precinct No. 4
Paved/Unpaved County Roads
Engineering & Surveying
EXISTING 50-FOOT ROAD: WEST OF DOOLITTLE
TO SANDY RIDGE SUBDIVISION**

SCOPE OF SERVICES TO BE PROVIDED BY THE OWNER

GENERAL

The Owner will provide the following:

- (1) Authorization to begin work.
- (2) Payment for work performed by the **Engineer**.
- (3) Provide any available relevant data on file concerning the project.

EXHIBIT "B"

**Hidalgo County Precinct No. 4
Paved/Unpaved County Roads
Engineering & Surveying
EXISTING 50-FOOT ROAD: WEST OF DOOLITTLE
TO SANDY RIDGE SUBDIVISION**

SCOPE OF SERVICES TO BE PROVIDED BY THE ENGINEER

- Field Surveying and Topography to establish centerlines, right of ways, locates all structures within the existing right of ways.

EXHIBIT "C"

**Hidalgo County Precinct No. 4
Paved/Unpaved County Roads
Engineering & Surveying
EXISTING 50-FOOT ROAD: WEST OF DOOLITTLE
TO SANDY RIDGE SUBDIVISION**

WORK SCHEDULE FOR WORK AUTHORIZATION NO. 1

The Engineer shall provide the deliverables for this work authorization as follows:

- Field Surveying- within 2 weeks from the date of the notice to proceed

EXHIBIT "D"

**Hidalgo County Precinct No. 4
Paved/Unpaved County Roads
Engineering & Surveying
50-FOOT ROAD: WEST OF DOOLITTLE
TO SANDY RIDGE SUBDIVISION**

HOURLY RATES

1. Registered Professional Engineer	\$150.00
2. Registered Professional Land Surveyor	\$150.00
3. Three Man Survey Crew	\$125.00
4. Computer Technician	\$ 85.00
5. Administrative	\$ 60.00
6. Research	\$ 50.00

HIDALGO COUNTY
Professional Engineering Services
Contract # C-07-131-07-24
Work Authorization Form

WORK AUTHORIZATION NO. 3

THIS WORK AUTHORIZATION is made pursuant to the terms and conditions of Section I.A. of the Agreement made by and between **HIDALGO COUNTY**, action herein by and through the **Commissioner's Court**, hereinafter called the "**Owner**," and, Quintanilla, Headley & Associates, Inc., professional engineers of Edinburg, Texas, hereinafter called "**Engineer**".

PART 1. SCOPE OF WORK

The purpose of this Work Authorization is for the **Engineer** to provide SURVEY MILE 19 ROAD EXTENSION: EAST OF KENYON TO CESAR CHAVEZ

The scope of services to be provided by the **Owner** is identified in *EXHIBIT "A" – Scope of Services to be Provided by the Owner* attached hereto.

The scope of services to be provided by the **Engineer** is identified in *EXHIBIT "B" – Scope of Services to be Provided by the Engineer* attached hereto.

PART 2. ESTIMATED COST

The estimated cost for services under this Work Authorization is \$ 3,600.00. This amount is based upon the costs outlined in the Estimated **Cost Proposal** attached hereto as **EXHIBIT "D"**.

PART 3. PAYMENT

Compensation and payment to the **Engineer** for the services established under this Work Authorization shall be made in accordance with **Article/Part/Section**_____ of the Agreement.

PART 4. FUNDING

This Work Authorization No. 1 shall be funded through funding source:

Account No. 8-1204-431-00-124-007-0-334

Requisition Number _____ (MUST BE INCLUDED AFTER CC APPROVAL)

PART 5. PERIOD OF SERVICE

This Work Authorization shall become effective on the date of final acceptance of the parties hereto, and terminate upon completion of scopes of the work authorization.

PART 6. RESPONSIBILITIES AND OBLIGATIONS

This Authorization does not waive the parties' responsibilities and obligations provided under the **Agreement**.

PART 7. ACKNOWLEDGEMENT AND CONFIRMATION

Acknowledgement and confirmation by **Hidalgo County Precinct #4,** Commissioner Oscar L. Garza as to content and detail of this **Work Authorization No. 3.**

HIDALGO COUNTY

BY: Oscar L. Garza 

PART 8. ACCEPTANCE AND APPROVAL

This Work Authorization is hereby accepted, approved by Hidalgo County Commissioners' Court on _____ as indicated below and effective as of _____ day of _____, 2008.

THE ENGINEER:

**THE OWNER:
HIDALGO COUNTY**

By: Engineer

By: **Juan D. Salinas, III**
County Judge

ATTEST:

By: **Arturo Guajardo, Jr., County Clerk**

EXHIBIT "A"

**Hidalgo County Precinct No. 4
Paved/Unpaved County Roads
Engineering & Surveying
MILE 19 NORTH ROAD EXTENSION:
EAST OF KENYON TO CESAR CHAVEZ RD.**

SCOPE OF SERVICES TO BE PROVIDED BY THE OWNER

GENERAL

The Owner will provide the following:

- (1) Authorization to begin work.
- (2) Payment for work performed by the **Engineer**.
- (3) Provide any available relevant data on file concerning the project.

EXHIBIT "B"

**Hidalgo County Precinct No. 4
Paved/Unpaved County Roads
Engineering & Surveying
MILE 19 NORTH ROAD EXTENSION:
EAST OF KENYON TO CESAR CHAVEZ ROAD.**

SCOPE OF SERVICES TO BE PROVIDED BY THE ENGINEER

1. Field Surveying and Topography to establish centerlines, right of ways, locates all structures within the existing right of ways.

EXHIBIT "C"

**Hidalgo County Precinct No. 4
Paved/Unpaved County Roads
Engineering & Surveying
MILE 19 NORTH ROAD EXTENSION:
EAST OF KENYON TO CESAR CHAVEZ ROAD.**

**WORK SCHEDULE FOR WORK AUTHORIZATION NO. 1-
COUNTY ROAD No. 5**

The Engineer shall provide the deliverables for this work authorization as follows:

- Field Surveying- within 2 weeks from the date of the notice to proceed

EXHIBIT "D"

**Hidalgo County Precinct No. 4
Paved/Unpaved County Roads
Engineering & Surveying
MILE 19 NORTH ROAD EXTENSION:
EAST OF KENYON TO CESAR CHAVEZ ROAD.**

HOURLY RATES

1. Registered Professional Engineer	\$150.00
2. Registered Professional Land Surveyor	\$150.00
3. Three Man Survey Crew	\$125.00
4. Computer Technician	\$ 85.00
5. Administrative	\$ 60.00
6. Research	\$ 50.00