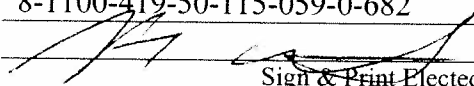


COMDATA FUEL CARD REQUEST FORM

Purpose: This form will be used by Hidalgo County Purchasing Department to request a fuel card for County business use only. The Requestor must be authorized to sign for the billing account number provided by the department.

Add Vehicle Card
 Add Driver Pin
 Delete Cancel Card
 Delete/Cancel Driver

Department:	DBM Safety Division		
Billing Address:	P.O. Box 1356 , Edinburg, Texas 78540		
Fuel Card Manager:	Rosie Luna		
Phone Number:	(956) 318-2644		
County Email:	rosie.luna@co.hidalgo.tx.us		
Web user Name:	rluna	Password:	safety
Hidalgo Co Acct Number:	8-1100-419-50-115-059-0-682		
Requested By:	 Sign & Print Elected/Official Supervisor/Director		Roy Quintanilha
On behalf of my department, I hereby request fuel cards for the following department vehicles. I understand that there will be one fuel card per requested vehicle. I understand that each card is to be used for the purpose of obtaining fuel for the designated Hidalgo County vehicle for which the card is issued.			

<i>For Purchasing Department Use Only</i>	
Approved by Commissioners Court On:	_____
Reviewed by Fuel Card Administrator:	_____
Cards Received by Dept on: _____	Date Returned/Cancelled: _____
Fuel Cards Received by Department: _____	_____
Sign & Print Authorized Elected Official/Supervisor/Director	

Vehicle Plate No	Vehicle Description	VIN Number	<i>Purchasing Dept Only Card Number</i>
754-605	1998 FORD PICK UP	1FTZF1723XKA71940	
816-238	2001 FORD PICK UP	1FTRX17WX1NB98190	
866-081	2004 FORD PICK UP	2FTRX17W84CA32308	
866-080	2004 FORD PICK UP	2FTRF17W64CA32309	
870-045	2004 FORD PICK UP	2FTRF17204CA60670	
870-044	2004 FORD PICK UP	2FTRF17224CA60671	
870-502	2004 FORD PICK UP	2FTRF17244CA60669	
217-507	2006 FORD TAURUS	1FAFP53256A242632	

Driver ID/Pin List

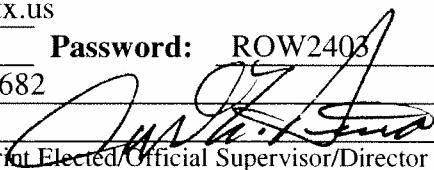
List all names of drivers who will fuel a Hidalgo County vehicle. Drivers who have not submitted their driver's information to Department of Budget Management Safety Division (DBM) will not be allowed a Pin number to fuel up. All Drivers must submit all proper documentation requested by DBM before driving a Hidalgo County vehicle.

	First Name	Last Name	Employee I.D. Number	DBM Use Only verification	Purchasing Dept Use Only Date of Signed Fuel Policy & training
1	Aida	Alvarez	100935	lh	2/28/08
2	Armando	Guzman	129356	lh	2/28/08
3	Rene	Parrao	127639	lh	2/28/08
4	Lorenzo	Ortiz	037982	lh	2/28/08
5	Pedro	Luna	015342	lh	3/3/08
6	Martin	Cantu	079332	lh	3/3/08
7	Sergio	Reyes	140988	lh	2/28/08
8	Mario	Martinez	094951	lh	3/3/08
9	Adolfo	Trevino	125113	lh	2/28/08
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COMDATA FUEL CARD REQUEST FORM

Purpose: This form will be used by Hidalgo County Purchasing Department to request a fuel card for County business use only. The Requestor must be authorized to sign for the billing account number provided by the department.

Add Vehicle Card
 Add Driver Pin
 Delete Cancel Card
 Delete/Cancel Driver

Department:	Right of Way		
Billing Address:	509 E. Earling Road San Juan, Texas 78589		
Fuel Card Manager:	Sandra Garcia, Adm. Asst.		
	This person can not have use of the fuel card		
Phone Number:	956-283-8134		
County Email:	sandra.garcia@co.hidalgo.tx.us		
Web user Name:	HIDCOROW	Password:	ROW2403
Hidalgo Co Acct Number:	8-1200-431-00-260-001-0-682		
Requested By:	 Sign & Print Elected/Official Supervisor/Director		

On behalf of my department, I hereby request fuel cards for the following department vehicles. I understand that there will be one fuel card per requested vehicle. I understand that each card is to be used for the purpose of obtaining fuel for the designated Hidalgo County vehicle for which the card is issued.

<i>For Purchasing Department Use Only</i>	
Approved by Commissioners Court On:	_____
Reviewed by Fuel Card Administrator:	_____
Cards Received by Dept on:	_____ Date Returned/Cancelled: _____
Fuel Cards Received by Department:	_____
Sign & Print Authorized Elected Official/Supervisor/Director	

Vehicle Plate No	Vehicle Description	VIN Number	Purchasing Dept Only Card Number
224762	2006 Ford F150	1FTRW14W16FB17960	
232331	2006 Ford F150	1FTRW14W56FB17959	
224761	2006 Ford F150	1FTRW14W36FB17958	
224754	2006 Ford F150	1FTRW14W16FB17957	
218096	2006 Ford F150	1FTRW14W96FA97439	
218088	2006 Ford F150	1FTRW14W16FA97438	
218095	2006 Ford F150	1FTRW14W56FA97437	
218089	2006 Ford F150	1FTRW14W36FA97436	

Driver ID/Pin List

List all names of drivers who will fuel a Hidalgo County vehicle. Drivers who have not submitted their driver's information to Department of Budget Management Safety Division (DBM) will not be allowed a Pin number to fuel up. All Drivers must submit all proper documentation requested by DBM before driving a Hidalgo County vehicle.

	First Name	Last Name	Employee I.D. Number	DBM Use Only verification	Purchasing Dept Use Only Date of Signed Fuel Policy & training
1	JOSE N.	PENA	085405	Ph	2/27/08
2	J. BENITO	RODRIGUEZ	101907	Ph	2/27/08
3	A. ROY	GONZALES	020109	Ph	
4	JAIME	SALINAS	126365	Ph	2/28/08
5	GUADALUPE	RODRIGUEZ	144355	Ph	2/27/08
6	EDUARDO	GONZALES	143626	Ph	2/27/08
7	DANIEL	GUZMAN	047473	Ph	2/27/08
8	ROBERTO	VILLARREAL	121762	Ph	2/27/08
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1	First Name	Last Name	Employee ID Number	Signature	Date of Birth
1	Armando	Perez Jr	099716	<i>[Signature]</i>	3/12/08
2	Frank	Zavala	051519	<i>[Signature]</i>	3/12/08
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	First Name	Last Name	Employee I.D. Number	DBM Use Only verification	Purchasing Dept Use Only Date of Signed Fuel Policy & training
1	Juan	Martinez	138126	lh	2/29/08
2	Javier	Garcia	138223	lh	2/29/08
3	Marco	Romero	138142	lh	2/29/08
4	Wesley Bradley	Bradley Wesley	138088	lh	2/29/08
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	First Name	Last Name	Employee I.D. Number	DBM Use Only verification	Purchasing Dept Use Only Date of Signed Fuel Policy & training
1	Roy	Cazares	006467	✓	3/12/08
2	Charlie	Vela	017477	✓	3/12/08
3	Jorge A.	Salazar	141917	✓	3/12/08
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