

**COUNTY of HIDALGO**

**OSCAR L. GARZA, JR.**

1102 N. DOOLITTLE RD.  
EDINBURG, TEXAS 78541  
OFFICE: (956) 383-3112  
FAX: (956) 381-5905



COUNTY COMMISSIONER, PCT. No. 4

**MEMO**

DATE: MARCH 18, 2008  
TO: HIDALGO COUNTY PURCHASING DEPARTMENT  
C/O LETTY SAENZ  
FROM: HIDALGO COUNTY PRECINCT #4 *oscar garza jr.*  
REF: WORK AUTHORIZATION #5  
ACCT.#: 8-1301-419-40-124-034-0-739

HIDALGO COUNTY PCT. #4 IS HEREBY REQUESTING THAT YOUR DEPARTMENT PLEASE PLACE THE FOLLOWING WORK AUTHORIZATION #5 IN THE AMOUNT OF \$4,714.44 FOR MILLENNIUM ENGINEERS GROUP, INC. ON THE NEXT COMMISSIONERS' COURT.

SHOULD YOU HAVE ANY QUESTIONS, PLEASE FEEL FREE TO CONTACT MY OFFICE, THANK YOU.

CC:  
ATTACHMENT:

COUNTY FILES  
WORK AUTHORIZATION #5

**HIDALGO COUNTY**  
**Professional Engineering Services**  
**Contract # C-07-265-10-15**  
**Work Authorization Form**

**WORK AUTHORIZATION NO. 5**

**THIS WORK AUTHORIZATION** is made pursuant to the terms and conditions of Section I.A. of the Agreement made by and between **HIDALGO COUNTY**, action herein by and through the **Commissioner's Court**, hereinafter called the "Owner," and, **Millennium Engineers Group, Inc.**, professional engineers of Edinburg, Texas, hereinafter called "Engineer".

**PART 1. SCOPE OF WORK**

The purpose of this Work Authorization is for the Engineer to provide

**Geotechnical Engineering Services and Construction Materials Testing Services at the Hidalgo County Precinct No. 4 Parking Lot**

The scope of services to be provided by the Owner is identified in **EXHIBIT "A" – Scope of Services to be Provided by the Owner** attached hereto.

The scope of services to be provided by the Engineer is identified in **EXHIBIT "B" – Scope of Services to be Provided by the Engineer** attached hereto.

**PART 2. ESTIMATED COST**

The estimated cost for services under this Work Authorization is \$4,714.44. This amount is based upon the costs outlined in the **Estimated Cost Proposal** attached hereto as **EXHIBIT "D"**.

**PART 3. PAYMENT**

Compensation and payment to the Engineer for the services established under this Work Authorization shall be made in accordance with **Article/Part/Section**      of the Agreement.

**PART 4. FUNDING**

This Work Authorization No. 1 shall be funded through funding source:  
Account No. 8-1301-419-40-124-034-0-739  
Requisition Number 128819 (MUST BE INCLUDED AFTER CC APPROVAL)

**PART 5. PERIOD OF SERVICE**

This Work Authorization shall become effective on the date of final acceptance of the parties hereto, and terminate upon completion of scopes of the work authorization.

**PART 6. RESPONSIBILITIES AND OBLIGATIONS**

This Authorization does not waive the parties' responsibilities and obligations provided under the Agreement.

**PART 7. ACKNOWLEDGEMENT AND CONFIRMATION**

Acknowledgement and confirmation by Hidalgo County Precinct No. 4, Commissioner Oscar L. Garza, Jr. to content and detail of this Work Authorization No. 5  
**HIDALGO COUNTY PRECINCT NO. 4**

BY: \_\_\_\_\_

**PART 8. ACCEPTANCE AND APPROVAL**

This Work Authorization is hereby accepted, approved by Hidalgo County Commissioners' Court on \_\_\_\_\_ as indicated below and effective as of \_\_\_\_ day of \_\_\_\_\_, 2008.

**THE ENGINEER:**

**THE OWNER:  
HIDALGO COUNTY**

\_\_\_\_\_  
By: Raul Palma

\_\_\_\_\_  
By: Juan D. Salinas, III,  
County Judge

**ATTEST:**

\_\_\_\_\_  
By: Arturo Guajardo, Jr., County Clerk

**LIST OF ATTACHMENTS**

- ATTACHMENT "A" - Service to be Provided by the Owner
- ATTACHMENT "B" - Services to be Provided by the Engineer
- ATTACHMENT "C" - Work Schedule
- ATTACHMENT "D" - Cost Proposal

**ATTACHMENT "A"****SERVICES TO BE PROVIDED BY THE OWNER/COUNTY**

The following provides an outline of the services to be provided by the **Owner** in the development of **Projects** (as defined and more particularly identified in **EXHIBIT "B"** attached to this Agreement).

**General**

The Owner will provide to the **Engineer** the following:

- (1) Provide the authorization to proceed with services through coordination with the project consulting and design **Engineer**.
- (2) Payment for work performed by the **Engineer** and accepted by the **Owner** in accordance with Article 3 of this Agreement.
- (3) Assistance to the **Engineer**, as necessary, to obtain the required data and information from other local, regional, State and Federal agencies that the **Engineer** cannot easily obtain.
- (4) Provide any available relevant data the **Owner** may have on file concerning the projects.
- (5) Provide timely review and decisions in response to the **Engineer's** request for information and/or required submittals and deliverables, in order for the **Engineer** to maintain the work schedule agreed upon.
- (6) Attend and participate in progress meetings as required and as coordinated and conducted by the **Engineer**.
- (7) Provide the authorization to proceed with services on project by project basis through consulting design and construction engineer.

**ATTACHMENT "B"****SCOPE OF SERVICES  
TO BE PROVIDED BY THE ENGINEER**

**The services to be provided by the ENGINEER in providing geotechnical engineering services, construction materials testing services, construction inspection services and environmental services for Hidalgo County Projects is as follows:**

**A. Preliminary Phase:**

- (1) Attend preliminary conferences with the OWNER and, if requested, with the funding agency and other government agencies or interested parties regarding the Project.
- (2) Provide for the necessary geotechnical investigation and testing necessary to develop the design.
- (3) Provide environmental studies as may be necessary to complete a project.
- (4) Provide assistance to the OWNER in providing material requirements and specifications for design, construction and maintenance projects.
- (5) Provide assistance to the OWNER in providing pavement design recommendations for the design, construction and maintenance projects.
- (6) Provide assistance to the OWNER in providing pavement rehabilitation recommendations for the design, construction and maintenance projects.
- (7) Provide assistance to the OWNER in providing pavement condition studies.

**B. Design Phase:**

- (1) Attend the OWNER'S and respective Party's meeting as requested for the purpose of explaining geotechnical investigation report recommendations and preliminary testing results and their impact to proposed design activities.
- (2) Perform any additional geotechnical investigations, testing and environmental studies necessary to collect information required in the design of the Project.
- (3) Provide assistance to the OWNER in providing material requirements and specification for design, construction and maintenance projects.
- (4) Provide assistance to the OWNER in providing pavement design recommendations for the design, construction and maintenance projects.
- (5) Provide assistance to the OWNER in providing pavement rehabilitation recommendations for the design, construction and maintenance projects.
- (6) Provide assistance to the OWNER in providing pavement condition studies.
- (7) Furnish the OWNER all necessary reports for preliminary design, design, construction and maintenance projects.

**C. Construction/Maintenance Phase:**

- (1) Attend the OWNER'S and respective Party's pre-construction and construction meetings as requested for the purpose of explaining geotechnical investigation report recommendations and preliminary testing results and their impact to proposed construction activities and establish coordination and lines of communication for proposed construction materials testing during construction activities.
- (2) Consult and advise with the OWNER during construction.
- (3) Provide construction materials testing for construction and maintenance projects as required by the project plans and specifications and/or specified by the project design engineer.
- (4) Review all material designs as requested by the OWNER and/or project design engineer.
- (5) Furnish the OWNER all necessary reports for construction and maintenance projects.
- (6) Provide construction inspection services as requested by the OWNER on construction and maintenance projects

## **ATTACHMENT "C"**

### **Work Schedule**

Millennium Engineers Group, Inc. will go out to site on an as-needed basis to perform testing services. Services will be provided as requested by project personnel. A 24-hour notice will be required from project personnel.

**ATTACHMENT "D"**

**COST PROPOSAL**

**Millennium Engineers Group,**

PO Box 4569  
Edinburg, Texas 78540-4569

**Proposal**

Date	Proposal No.
3/17/2008	08-82

<b>Name / Address</b>
Hidalgo County Precinct 4 Commissioner Oscar Garza 1102 N. Doolittle Rd Edinburg, Texas 78541

Description	Qty	Project	
		Cost	Total
08M48-Hidalgo County Pct.No.4 Parking Lot			
Atterberg Limits	2	59.00	118.00
Gradation (Dry)	1	45.00	45.00
Washed Sieve Analysis	1	50.00	50.00
Standard Proctor	2	175.00	350.00
Field Density (Soils)	24	20.00	480.00
Asphalt Density (In-Place, Cores)	8	20.00	160.00
Wet Ball Mill	1	160.00	160.00
Asphalt Cores	8	50.00	400.00
Extraction, Grad. and % Asphalt	1	225.00	225.00
Bituminous Mix Theoretical SPG	1	55.00	55.00
Bituminous Compacted Specimen SPG (Lab Density)(3 Ea)	3	20.00	60.00
Air Content (Pressure)	2	18.00	36.00
Concrete Specimen (Compression)	8	15.00	120.00
Stability	1	85.00	85.00
Vehicle Trip Charge	13	30.00	390.00
Engr. Technician	18.75	39.25	735.94
Engr. Technician (Concrete)	9	42.00	378.00
Engr. Technician (Asphalt)	3.25	42.00	136.50
Project Management & Coordination	2	65.00	130.00
Clerical/Administrative	15	40.00	600.00
We thank you for your prompt payment. Please remit to the above address.		<b>Total</b>	<b>\$4,714.44</b>

