



**Department of Budget & Management
Safety Division
P.O. Box 1356
Edinburg, Texas 78539**

To: Mr. Valde Guerra
Executive Officer for Commissioners Court

From: Roy Quintanilha
Safety Director

A handwritten signature in black ink, appearing to be "Roy Quintanilha", written over the printed name.

Date: March 17, 2008

Ref: Variance of the Fuel Policy

I feel that the limits set in the fuel policy are fair; however I am requesting a variance in the approved amounts:

- Currently allowed two (2) fuel ups in a day. I am requesting four (4) per day.
- Currently allowed \$500.00 a month per vehicle. I am requesting \$800.00 to \$1,000.00 per vehicle.

Our department is designated to assist Emergency Management in Critical Incidents. There may come a time that we will have to exceed the aforementioned policy limits. I can assure you that we will diligently monitor our fuel consumption.

cc: Ms. Martha Salazar, Hidalgo County Purchasing Agent