

HIDALGO COUNTY HEALTH ADMINISTRATION DEPARTMENT

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| Job Title: RN | FLSA Status: Exempt |
| Dept. Code: 340 | Civil Service Status: Exempt |

SUMMARY:

Works under the supervision of the RN TB Clinic Supervisor and the TB physician. Functions as a tuberculosis clinic nurse. Responsible for monitoring all facets of TB Case Nursing Management (compliance of treatment, contact investigation etc.) and those on treatment for latent TB infection. Monitors tuberculosis activities in the jail and other correctional facilities as necessary. Assists with TB orientation and training of new personnel. Assists TB LVN in targeted TB screening.

QUALIFICATION REQUIREMENTS:

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill and/or ability required. Reasonable accommodation may be made to enable individuals with disabilities to perform the essential duties and responsibilities.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

- o Monitors assigned TB Cases for DOT/DOPT compliance Toxicity, TB contact investigations, and follow-up per standing protocols.
- o Monitors tuberculosis activities in jails and other correctional facilities.
- o Monitors and when necessary, develops ways of preparing and collecting data required by DSHS special population program. Assists special population TB LVN with completion of reports. Assures reports are submitted in a timely manner.
- o Assists in identifying TB Program needs to plan effective strategies and implement change. Understands and interprets public health laws and regulations as they pertain to tuberculosis control activities.
- o Assists in orienting and evaluating staff performance based on TB Program objectives as needed. Participates in TB Q&A.
- o Other duties as assigned per RN TB Clinic Supervisor or DON/ADON.
- o Assists with monitoring of infection control in the Pulmonary clinic.
- o Follows protocols on lab collection (blood and sputum)
- o Assists with other TB duties as assigned.

EDUCATION AND EXPERIENCE:

- o Formal nursing education leading to RN license plus three years experience

CERTIFICATES, LICENSES, REGISTRATIONS:

- o Licensed RN in Texas
- o Employee must have proof of a current valid Texas Motor Vehicle Operator's License;
- o Must be able to be insured by County Insurance carrier.

OTHER SKILLS AND ABILITIES:

- o Bilingual English- Spanish required
- o Maybe be required to work other than normal or scheduled hours including weekends and holidays.

PHYSICAL DEMANDS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodation may be made to enable individuals with disabilities to perform the essential

functions.

While performing the duties of this job, the employee is regularly required to speak and listen. The employee frequently is required to stand, walk; sit, use hands and fingers, handle or feel objects tools or controls; reach, climb or balance, bend, stoop and kneel.

The employee must occasionally lift and/or move objects weighing up to 25 pounds. Visual acuity required by this job includes near and distant vision, depth perception, color perception, and the ability to adjust focus/vision to equal or be corrected to 20/20.

WORK ENVIRONMENT:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodation may be made to enable individuals with disabilities to perform the essential functions. The noise level in the work environment is usually low.

IMMUNIZATION/TB SCREENING REQUIREMENTS:

Employees may be required to receive immunizations recommended by the ACIP, ACP, and TDH based on anticipated disease exposure (e.g. hepatitis B or rabies vaccines) TB skin testing may be required.

SAFETY REQUIREMENTS:

Maintain physical condition appropriate to the performance of assigned duties and

Responsibilities which may include the following:

- o sitting for extended periods of time
- o frequent standing, bending and reaching
- o operating assigned equipment

Maintain mental capacity which permits:

- o making sound decisions and using good judgment
- o handling financial affairs effectively and honestly
- o maintaining confidentiality
- o demonstrating intellectual capabilities

Effectively handle a work environment and conditions which involve:

- o working closely with others
- o working in a multi-task environment

Maintain effective audio-visual discrimination and perception needed for:

- o making observations
- o reading and writing
- o operating assigned equipment
- o communicating with others

ACCIDENT PREVENTION PROGRAM:

Required to follow all department safety regulations.