

Hidalgo County H.I.D.T.A. Task Force



Memorandum

To: Ray Eufrazio, CPA, Hidalgo County Auditor
 From: Dora L. Munoz, HIDTA Task Force Commander
 Date: May 1, 2008
 Ref: Reclassifying Asset Forfeiture Open Purchase Orders into new Fund

The HIDTA Task Force requested to unappropriate the asset forfeiture account number (1291-412-00-270-002-0-xxx) and to create different funds for the State, Federal, and Other Asset Forfeiture funds.

Below are the Open Purchase Orders that are currently under account number 8-1291-412-270-002-0-xxx, please be advised that these Purchase Orders need to be transferred into the newly created "State of Texas Chapter 59 Fund".

Please transfer the following Open Purchase Orders from 8-1291-412-270-002-0-xxx into 8-1251-412-00-270-011-0-xxx

OBJECT NUMBER	ACCOUNT (OBJECT) NAME	PURCHASE ORDER NUMBER	VENDOR NAME	AMOUNT OF ORIGINAL PO	LIQUIDATED AMOUNT	OPEN AMOUNT TO TRANSFER
346	Hauling & Freight	600610	Zamor'a Wrecker Service	75.00	0.00	75.00
346	Hauling & Freight	602432	Abrego Towing & Storage	728.00	0.00	728.00
529	Surety & Notary Bonds	601223	Texas Notary Express	100.99	0.00	100.99
613	Safety Supplies	602487	Corporate Express	68.50	0.00	68.50
746	Office Furniture	600770	The Hon Company	29,790.00	0.00	29,790.00
890	Other	601822	Clean Harbors Environmental	13,000.00	0.00	13,000.00
TOTAL TRANSFER AMOUNT				\$ 43,762.49	\$ -	\$ 43,762.49

Should you have any questions, please contact Nelda Olivarez, HIDTA accountant or me. Thank you.

* Total Purchase Order No. 600770 is encumbered for \$30,000.00

8-1251-412-00-270-011-0-746 (Chapter 59 Fund)	29,790.00
8-1252-412-00-270-012-0-746 (Treasury Fund)	210.00
Total Encumbered under PO#600770	\$ 30,000.00

Hidalgo County H.I.D.T.A. Task Force

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Below are the Open Purchase Orders that are currently under account number 8-1291-412-270-002-0-xxxx, please be advised that these Purchase Orders need to be transferred into the newly created "U S Department of Treasury Fund"

Please transfer the following Open Purchase Orders from 8-1291-412-270-002-0-xxxx into 8-1252-412-00-270-012-0-xxxx

OBJECT NUMBER	ACCOUNT (OBJECT) NAME	PURCHASE ORDER NUMBER	VENDOR NAME	AMOUNT OF ORIGINAL PO	LIQUIDATED AMOUNT	OPEN AMOUNT TO TRANSFER
336	Computer Services	601541	Mendoza Technologies	75.00	0.00	75.00
336	Computer Services	602415	Mendoza Technologies	100.00	0.00	100.00
350	Contractual Service	602429	Lone Star Shredding	150.00	0.00	150.00
432	Equip R&M Service	592570	Copy Graphics, Inc.	757.22	0.00	757.22
432	Equip R&M Service	597455	Copy Graphics, Inc.	900.00	740.51	159.49
434	Vehicle R&M Service	597882	Kip's Kwik Lube Center	100.00	0.00	100.00
434	Vehicle R&M Service	600688	Kip's Kwik Lube Center	100.00	0.00	100.00
442	Eq&Vehicle Rentals	599340	Valley Bottle Water	18.00	6.00	12.00
583	Travel out of County	597705	Dora L. Munoz	469.00	0.00	469.00
583	Travel out of County	601629	Dora L. Munoz	180.00	0.00	180.00
583	Travel out of County	601741	Nelda Olivarez / Sonya Lopez	240.00	0.00	240.00
583	Travel out of County	60278	Dora L. Munoz	90.00	0.00	90.00
583	Travel out of County	602795	Nelda Olivarez / Sonya Lopez	240.00	0.00	240.00
601	Office Supplies	600111	Dell Marketing	325.00	0.00	325.00
601	Office Supplies	601122	Corporate Express	699.51	628.92	70.59
631	Bottled Water	594510	Valley Bottle Water	34.75	30.00	4.75
631	Bottled Water	599340	Valley Bottle Water	82.50	8.25	74.25
664	Other Minor Equip	599525	Sprint	50.00	0.00	50.00
664	Other Minor Equip	602584	Sprint	150.00	0.00	150.00
666	Minor Office Furniture	600770	The Hon Company	11,334.48	0.00	11,334.48
671	Bldg R&M Supplies	599344	Broadway Hardware	25.00	0.00	25.00
682	Gasoline/Diesel	593623	Texaco/Shell	1,000.00	0.00	1,000.00
682	Gasoline/Diesel	595704	Valero Marketing & Supply	4,767.97	3,794.86	973.11
682	Gasoline/Diesel	598464	Valero Marketing & Supply	10,000.00	1,931.56	8,068.44
682	Gasoline/Diesel	600380	Texaco/Shell	3,000.00	0.00	3,000.00
682	Gasoline/Diesel	600383	Valero Marketing & Supply	5,000.00	0.00	5,000.00
745	Computer Equipment	600519	Dell Marketing	1,586.28	0.00	1,586.28
745	Computer Equipment	600520	Dell Marketing	1,195.70	0.00	1,195.70
*746	Office Furniture	600770	The Hon Company	210.00	0.00	210.00
TOTAL TRANSFER AMOUNT				\$ 42,880.41	\$ 7,140.10	\$ 35,740.31

Should you have any questions, please contact Nelda Olivarez, HIDTA accountant or me. Thank you.

* Purchase Order No. 600770 is encumbered for \$30,000.00

8-1251-412-00-270-011-0-746 (Chapter 59 Fund)	29,790.00
8-1252-412-00-270-012-0-746 (Treasury Fund)	210.00
Total Encumbered under PO#600770	\$ 30,000.00

High Intensity Drug Trafficking Area

Hidalgo County

1001 - Standard Report Spec

Expenditure Summary Report

Run Date 05/01/08 11:17 AM

For 01/01/08 - 04/30/08

Periods 01 - 04

Standard Report Format

Account No/Description	Adjusted Budget	Y-T-D Encumb	Period Expended	Y-T-D Expended	Available Balance	Percent Used
1291 HIDTA						
8-1291-412-00-270-002-0-112	13,725.00	.00	.00	.00	13,725.00	.00
HIDTA TF COMMAND CTR-SAL OF DEPT HEADS						
8-1291-412-00-270-002-0-113	314,165.00	.00	19,370.07	19,370.07	294,794.93	6.17
HIDTA TF COMMAND CTR-PERM F/T EMPLOYEES						
8-1291-412-00-270-002-0-115	6,540.00	.00	40.00	40.00	6,500.00	.61
HIDTA TF COMMAND CTR-LONGEVITY PAY						
8-1291-412-00-270-002-0-122	7,200.00	.00	2,051.20	2,051.20	5,148.80	28.49
HIDTA TF COMMAND CTR-TEMP F/T EMPL						
8-1291-412-00-270-002-0-131	50,000.00	.00	5,212.01	5,212.01	44,787.99	10.42
HIDTA TF COMMAND CTR-OVERTIME						
8-1291-412-00-270-002-0-211	30,625.00	.00	2,356.43	2,356.43	28,268.57	7.69
HIDTA TF COMMAND CTR-HEALTH INSURANCE						
8-1291-412-00-270-002-0-212	235.00	.00	16.06	16.06	218.94	6.83
HIDTA TF COMMAND CTR-LIFE INSURANCE						
8-1291-412-00-270-002-0-220	29,960.00	.00	1,987.55	1,987.55	27,972.45	6.63
HIDTA TF COMMAND CTR-FICA						
8-1291-412-00-270-002-0-230	34,295.00	.00	2,161.82	2,161.82	32,133.18	6.30
HIDTA TF COMMAND CTR-RETIREMENT						
8-1291-412-00-270-002-0-250	1,960.00	.00	133.38	133.38	1,826.62	6.81
HIDTA TF COMMAND CTR-UNEMPLOYMENT COMP						
8-1291-412-00-270-002-0-260	24,570.00	.00	1,127.00	1,127.00	23,443.00	4.59
HIDTA TF COMMAND CTR-WORKERS COMP						
8-1291-412-00-270-002-0-320	1,000.00	.00	.00	.00	1,000.00	.00
HIDTA TF COMMAND CTR-PROFESSIONAL SRV						
8-1291-412-00-270-002-0-336	10,000.00	175.00	1,026.30	1,026.30	8,798.70	12.01
HIDTA TF COMMAND CTR-COMPUTER SERVICES						
8-1291-412-00-270-002-0-339	500.00	.00	.00	.00	500.00	.00
HIDTA TF COMMAND CTR-OTHER PROFESSIONAL						
8-1291-412-00-270-002-0-342	2,000.00	.00	.00	.00	2,000.00	.00
HIDTA TF COMMAND CTR-HAULING & FREIGHT						
8-1291-412-00-270-002-0-350	3,000.00	803.00	.00	.00	2,197.00	26.77
HIDTA TF COMMAND CTR-CONTRACTUAL SERVICE						
8-1291-412-00-270-002-0-412	2,000.00	150.00	341.21	341.21	1,508.79	24.56
HIDTA TF COMMAND CTR-CABLE/SATELLITE TV						
8-1291-412-00-270-002-0-425	800.00	.00	223.80	223.80	576.20	27.98
HIDTA TF COMMAND CTR-PEST CONTROL						
8-1291-412-00-270-002-0-431	1,500.00	.00	.00	.00	1,000.00	.00
HIDTA TF COMMAND CTR-BLDG R&M SERVICE						
8-1291-412-00-270-002-0-432	3,000.00	916.71	1,280.51	1,280.51	802.78	73.24
HIDTA TF COMMAND CTR-EQUIP R&M SERVICE						
8-1291-412-00-270-002-0-434	15,000.00	200.00	1,686.79	1,686.79	13,113.21	12.58
HIDTA TF COMMAND CTR-EQ&VEHICLE RENTALS						
8-1291-412-00-270-002-0-442	8,000.00	12.00	402.19	402.19	7,585.81	5.18
HIDTA TF COMMAND CTR-PROPERTY INSURANCE						
8-1291-412-00-270-002-0-521	1,000.00	.00	444.90	444.90	555.10	44.49
HIDTA TF COMMAND CTR-VEHICLE LIAB INS						
8-1291-412-00-270-002-0-522	3,000.00	.00	2,451.77	2,451.77	548.23	81.73
HIDTA TF COMMAND CTR-PUBLIC OFFICIAL INS						
8-1291-412-00-270-002-0-523	1,500.00	.00	1,137.12	1,137.12	362.88	75.81
HIDTA TF COMMAND CTR-GENERAL INSURANCE						
8-1291-412-00-270-002-0-524	4,500.00	.00	4,217.67	4,217.67	282.33	93.73
HIDTA TF COMMAND CTR-CLAIMS & JUDGEMENTS						
8-1291-412-00-270-002-0-525	10,000.00	.00	.00	.00	10,000.00	.00
HIDTA TF COMMAND CTR-SURETY&NOTARY BONDS						
8-1291-412-00-270-002-0-531	200.00	100.99	.00	.00	99.01	50.50
HIDTA TF COMMAND CTR-TELEPHONE						
8-1291-412-00-270-002-0-532	1,000.00	.00	.00	.00	1,000.00	.00
HIDTA TF COMMAND CTR-CELL PHONE						
8-1291-412-00-270-002-0-534	1,000.00	.00	.00	.00	1,000.00	.00
HIDTA TF COMMAND CTR-INTERNET						
8-1291-412-00-270-002-0-535	1,500.00	.00	.00	.00	1,500.00	.00
HIDTA TF COMMAND CTR-POSTAGE						
8-1291-412-00-270-002-0-536	2,000.00	.00	222.76	222.76	1,777.24	11.14
HIDTA TF COMMAND CTR-TWO-WAY RADIO						
8-1291-412-00-270-002-0-540	55,000.00	.00	.00	.00	55,000.00	.00
HIDTA TF COMMAND CTR-ADVERTISING						
8-1291-412-00-270-002-0-540	3,500.00	.00	.00	.00	3,500.00	.00

Hidalgo County

Expenditure Summary Report

1001 - Standard Report Spec

Run Date 05/01/08 11:17 AM

For 01/01/08 - 04/30/08

Periods 01 - 04

Standard Report Format

Account No/Description	Adjusted Budget	Y-T-D Encumb	Period Expended	Y-T-D Expended	Available Balance	Percent Used
1291 HIDTA						
8-1291-412-00-270-002-0-560 HIDTA TF COMMAND CTR-MICROFILM & FILM DE	200.00	.00	.00	.00	200.00	.00
8-1291-412-00-270-002-0-583 HIDTA TF COMMAND CTR-TRAVEL OUT OF CO	17,000.00	1,219.00	12,664.27	12,664.27	3,116.73	81.67
8-1291-412-00-270-002-0-584 HIDTA TF COMMAND CTR-REGISTRATION FEES	7,000.00	.00	644.00	644.00	6,356.00	9.20
8-1291-412-00-270-002-0-585 HIDTA TF COMMAND CTR-NON-EMPLOYEE TRAVEL	1,500.00	.00	.00	.00	1,500.00	.00
8-1291-412-00-270-002-0-601 HIDTA TF COMMAND CTR-OFFICE SUPPLIES	2,500.00	395.59	723.92	723.92	1,380.49	44.78
8-1291-412-00-270-002-0-602 HIDTA TF COMMAND CTR-PAPER SUPPLIES	2,500.00	.00	.00	.00	2,500.00	.00
8-1291-412-00-270-002-0-603 HIDTA TF COMMAND CTR-EDUCATIONAL SUPPL	2,500.00	.00	.00	.00	2,500.00	.00
8-1291-412-00-270-002-0-604 HIDTA TF COMMAND CTR-CHEM,DRUGS,MEDS&LAB	200.00	.00	.00	.00	200.00	.00
8-1291-412-00-270-002-0-606 HIDTA TF COMMAND CTR-MAPS,PLANS,FLATS,ET	500.00	.00	.00	.00	500.00	.00
8-1291-412-00-270-002-0-607 HIDTA TF COMMAND CTR-CLEANING&SANITATION	200.00	.00	.00	.00	200.00	.00
8-1291-412-00-270-002-0-611 HIDTA TF COMMAND CTR-POLICE SUPPLIES	10,000.00	.00	.00	.00	10,000.00	.00
8-1291-412-00-270-002-0-613 HIDTA TF COMMAND CTR-SAFETY SUPPLIES	2,500.00	68.50	.00	.00	2,431.50	2.74
8-1291-412-00-270-002-0-630 HIDTA TF COMMAND CTR-FOOD	500.00	.00	.00	.00	500.00	.00
8-1291-412-00-270-002-0-631 HIDTA TF COMMAND CTR-BOTTLED WATER	500.00	79.00	40.50	40.50	380.50	23.90
8-1291-412-00-270-002-0-640 HIDTA TF COMMAND CTR-REFERENCE MATERIALS	500.00	.00	.00	.00	500.00	.00
8-1291-412-00-270-002-0-661 HIDTA TF COMMAND CTR-MINOR OFFICE EQUIP	3,500.00	.00	274.79	274.79	3,225.21	7.85
8-1291-412-00-270-002-0-664 HIDTA TF COMMAND CTR-OTHER MINOR EQUIP	2,000.00	200.00	844.74	844.74	955.26	52.24
8-1291-412-00-270-002-0-665 HIDTA TF COMMAND CTR-MINOR COMPUTER EQUI	6,000.00	.00	.00	.00	6,000.00	.00
8-1291-412-00-270-002-0-666 HIDTA TF COMMAND CTR-MINOR OFFICE FURN	12,500.00	11,334.48	.00	.00	1,165.52	90.68
8-1291-412-00-270-002-0-667 HIDTA TF COMMAND CTR-MINOR SOFTWARE	1,500.00	.00	42.84	42.84	1,457.16	2.86
8-1291-412-00-270-002-0-668 HIDTA TF COMMAND CTR-POLICE WEAPONS	15,000.00	.00	.00	.00	15,000.00	.00
8-1291-412-00-270-002-0-671 HIDTA TF COMMAND CTR-BLDG R&M SUPPLIES	500.00	25.00	.00	.00	475.00	5.00
8-1291-412-00-270-002-0-679 HIDTA TF COMMAND CTR-OTHER R&M SUPPLIES	1,000.00	.00	.00	.00	1,000.00	.00
8-1291-412-00-270-002-0-682 HIDTA TF COMMAND CTR-GASOLINE/DIESEL	24,000.00	18,041.55	5,731.42	5,731.42	227.03	99.05
8-1291-412-00-270-002-0-684 HIDTA TF COMMAND CTR-TIRES & TUBES	2,000.00	.00	.00	.00	2,000.00	.00
8-1291-412-00-270-002-0-739 HIDTA TF COMMAND CTR- OTHER STRUCTURES	5,000.00	.00	.00	.00	5,000.00	.00
8-1291-412-00-270-002-0-741 HIDTA TF COMMAND CTR-VEHICLES	75,000.00	.00	63,024.40	63,024.40	11,975.60	84.03
8-1291-412-00-270-002-0-743 HIDTA TF COMMAND CTR-OFFICE EQUIPMENT	15,000.00	.00	.00	.00	15,000.00	.00
8-1291-412-00-270-002-0-745 HIDTA TF COMMAND CTR-COMPUTER EQUIPMENT	11,000.00	2,781.98	.00	.00	8,218.02	25.29
8-1291-412-00-270-002-0-746 HIDTA TF COMMAND CTR-OFFICE FURNITURE	36,000.00	30,000.00	.00	.00	6,000.00	83.33
8-1291-412-00-270-002-0-747 HIDTA TF COMMAND CTR-SOFTWARE	2,125.00	.00	.00	.00	2,125.00	.00
8-1291-412-00-270-002-0-748 HIDTA TF COMMAND CTR-OTHER EQUIPMENT	3,000.00	.00	.00	.00	3,000.00	.00
8-1291-412-00-270-002-0-810 HIDTA TF COMMAND CTR-DUES & MEMBERSHIPS	1,000.00	.00	.00	.00	1,000.00	.00
8-1291-412-00-270-002-0-820 HIDTA TF COMMAND CTR-CLAIMS & JUDGEMENTS	10,000.00	.00	.00	.00	10,000.00	.00
8-1291-412-00-270-002-0-831 HIDTA TF COMMAND CTR-COURT COSTS&INVEST	7,000.00	.00	266.00	266.00	6,734.00	3.80

Hidalgo County

Expenditure Summary Report

1001 - Standard Report Spec

Run Date 05/01/08 11:17 AM

For 01/01/08 - 04/30/08

Periods 01 - 04

Standard Report Format

Account No/Description	Adjusted Budget	Y-T-D Encumb	Period Expended	Y-T-D Expended	Available Balance	Percent Used
1291 HIDTA	20,000.00	13,000.00	3,065.00	3,065.00	3,935.00	80.33
8-1291-412-00-270-002-0-850	950,000.00	79,502.80	136,382.25	136,382.25	734,114.95	22.72
1291 HIDTA 8 YEAR	950,000.00	79,502.80	136,382.25	136,382.25	734,114.95	22.72

HIDTA TF COMMAND CTR-OTHER