



PURCHASING DEPARTMENT
County Of Hidalgo

MEMORANDUM

TO: Eduardo Olivarez, Director
Hidalgo County Health Department
Via E-mail eddie.olivarez@hchd.org
Via Fax (956) 383-3229

FROM: Leticia Saenz, CPPB, Contracts Manager
Hidalgo County Purchasing Department

DATE: May 12, 2008

RE: **NOTICE OF INTENT TO EXTEND**
Contract No. C-07-225-05-08 -MOU-PRENATAL HEALTH CARE SERVICES OF INMATES

Mr. Olivarez, please be advised that I will be placing the following Memorandum of Understanding for approval of extension on the next Commissioner's Court meeting of Thursday, March 19, 2008:

Contract Nos.	Awarded Vendors	Title of Project	Extension Options Commencement/Expiration
C-07-225-05-08	MOU-Between Hidalgo County Health Department and Hidalgo County Sheriff's Office	Prenatal Health Care Services for Inmates	Exercising the add'l one (1) year term to extend (as stated in the current MOU to renew on an annual basis)

Therefore, we hereby request that your department respond if you wish to continue to extend/renew these services with The Hidalgo County Sheriff's Office.

Please acknowledge receipt and approval to exercise this "option" for the contracts specified by signing below & returning to the Purchasing Department via facsimile to (956) 318-2629 or via e-mail to lettysaenz@yahoo.com by no later than 3:00 p.m. on Tuesday, May 13, 2008 in order to proceed with the placement of approval on the next Commissioner's Court Agenda.

YES I do wish to obtain the one (1) year period extension.
NO I do not wish to obtain the one (1) year period extension.

If answer is no, please explain: _____

Hidalgo County Health Department
Authorized Signature: _____

Date: 5/15/2008

Thank you for your prompt attention and cooperation to this important matter. Should you require further assistance, please do not hesitate to contact me at (956) 292-7000 x-486.

xc: Darlene Betancourt, CPPB/Procurement Process & Data Manager
Josie Escalante, Admn. Assistant
File

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