



PURCHASING DEPARTMENT
County Of Hidalgo

MEMORANDUM

(IMMEDIATE REVIEW AND RESPONSE REQUIRED)

To: Dr. Charles Scherzer, PhD, Executive Director
Turning Point, Inc.

From: Vangie Y. Garcia, Buyer II for:
Martha L. Salazar, CPPB, Purchasing Agent
Hidalgo County Purchasing Department

Date: May 5, 2008

Re: Best and Final Offer –RFP NO: 2008-036-03-26-VYG-“Hidalgo County Community Supervision And Corrections Department-Substance Abuse Treatment Services (services only)”

Pursuant to “Friday’s Conference Call Meeting-April 25, 2008”, a discussion was held regarding any concerns and/or questions in connection with the above-referenced project. Hidalgo County Community Supervision And Corrections Department Director, Joe Lopez discussed what the project and services entailed. Please review discussed and approved details as follows:

- a) Reimbursement to be on monthly basis
- b) Fee to be per client/per day/per bed (96 beds in facility)
- c) Mr. Lopez would see if he could have a possible waiting list of clients for services
- d) Turning Point, Inc. requesting and require about sixty (60) days to start program once approved by Hidalgo County Commissioners Court/Board Of Judges
- e) Staff, equipment will be provided by Turning Point, Inc.
- f) Training of staff will be provided by Turning Point, Inc.
- g) Staff hired will be required to be “Bilingual”
- h) Training of staff will be done here locally
- i) Touched basis on “Exhibit C” Insurance-Turning Point, Inc. agreed on the exhibit and will submit once “Best And Final Offer” has been sent and signed
- j) G.E.D. Classes will be initiated by Hidalgo County Community Supervision And Corrections Department.
- k) No medical services are provided to client by Turning Point, Inc.
- l) Hidalgo County Community Supervision And Corrections Department will provide a “Sick Call, Physical Examines, And Other Medical Services”.
- m) When client is terminated due to “Non-Compliance”, decision will be initiated and approved by all parties involved, Hidalgo County Community Supervision And Corrections Department Director, Assigned SATF Director, Assigned Counselor and Turning Point, Inc.
- n) On re-admission of client once terminated, decisions will be made between Hidalgo County Community Supervision And Corrections Department Director, Assigned SATF Director, Assigned Counselor and Turning Point, Inc., pursuant to discussion and agreement on behalf of all parties. clients may and/or can be re-admitted.
- o) Turning Point, Inc. will provide “Aftercare” for client, once a week, after release at no extra charge to Hidalgo County Community Supervision And Corrections Department
- p) Copier machine will be provide by Hidalgo County Community Supervision And Corrections Department, thus, eliminating the fee of copier in proposal by Turning Point, Inc. in the amount of \$3,060.00.

- q) The amount of ~~\$16.55~~ per client/per day submitted by Turning Point, Inc. in their proposal was agreed by both parties to be reduced to \$15.55 per client/per day.

Your original proposal is at \$580,000.00 and at this time Hidalgo County is requesting for consideration a "Best and Final Offer" as discussed and agreed by both parties for the proposed scope of work and services for the above-referenced project.

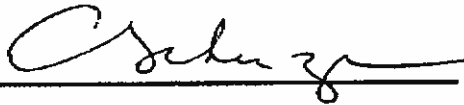
We request that you submit a proposed your "Best And Final Offer" by 3:00 p.m., Tuesday, May 6, 2008 or sooner, in order to proceed forward.

If you have any questions, please call me at (956) 292-7000-Extension 4856. Thank you.

Best and Final Offer On Fee Per Individual/Per Day: \$ 15.55

Best and Final Offer On Budget Total: \$ 545,000

Signed: _____



Title: Executive Director

Printed Name: Charles Scherzer, Ph.D.

Summary Budget For Purchase Of Services

FISCAL YEAR 2008

Vendor/Contractor: The Turning Point, IncCity: HoustonContract Period: May 1, 2008 and ending August 31, 2008Renewal: September 1, 2008 and ending August 31, 2009 (budget based on full 12 months)

COST CATEGORY	<u>COST</u>
Personnel – Salaries	\$283,000.00
Personnel – Fringe Benefits	102,911.19
Personnel – Training	8,000.00
Personnel – Travel	10,000.00
Equipment	21,060.00
Transportation	\$0.00
Consumable Supplies	9,960.00
Other	145,000.00
Facility	0.00
<u>TOTAL</u>	\$579,931.19

Proposed Total Units of Service per year 35,040
 (example: Bed days per year or group/individual client hours):

Multiplied by

Proposed Cost for level of service \$16.55

Equals

Budget Total \$580,000

Show Computation:

96 beds x 365 days in the year = 35,040

\$16.55 x 35,040 = \$580,000 (rounded to the nearest 1,000)