



# Hidalgo County Head Start Program

## Policy Council Agenda

**DATE:** May 21, 2008

**SUBJECT:** Discussion/Approval to Disperse Summer Paychecks to Staff Who Resign as of the Last Summer Leave Day/Last Working Day for Position Assigned

**RATIONALE/NEED:** Each staff member has worked all the days corresponding to their position by the end of their Summer Leave. Staff intending to resign as of the last summer leave day or last working day for position assigned will be allowed to be paid for total salary for position.

**RECOMMENDATION:** Administration recommends approval.

**COST:** N/A

**RELATED INFORMATION INCLUDES:**

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**INITIATED BY:** Teresa Flores, Executive Director

**REVIEWED BY:** Teresa Flores, Executive Director

**EXECUTIVE DIRECTOR'S APPROVAL:** *Teresa Flores*