



**Hidalgo County Early Head Start/Head Start Program
Early Childhood Development and Health Services
Program Plan
2008-2009**

Performance Standard: 1304.20 (b)(3)

Goal: The HIDALGO COUNTY EARLY HEAD START/HEAD START PROGRAM utilizes multiple sources of information to address all aspects of children's development including social, emotional, cognitive and physical growth through input from family members, teachers, and other governing bodies.

Objective: To use all available resources and methods to ensure that quality services to each child are being provided.

Task to be Accomplished	Person Responsible	Person Responsible For Monitoring	Date of Completion	Forms
<p>The classroom staff, in cooperation with the parents and other professional resources, develop, individual plans for each child in the Program as necessary.</p>	<ul style="list-style-type: none"> - Teachers - Parents - Educational Consultants (if applicable) 	<ul style="list-style-type: none"> - Center Manager - Area Directors 	<ul style="list-style-type: none"> - October 2008 - April 2009 - As needed (2007-2008) 	<ul style="list-style-type: none"> - Child's Individual Plan Forms Progress Notes Form



**Hidalgo County Early Head Start/Head Start Program
Early Childhood Development and Health Services
Program Plan
2008-2009**

Performance Standard: 1304.20 (f)(1)

Goal: The HIDALGO COUNTY EARLY HEAD START/HEAD START PROGRAM uses information from the developmental, sensory, and behavioral screening, the on-going observations, medical and dental evaluation and treatments and insight from the child’s parents to determine how the program can best respond to their child’s needs.

Objective: To provide opportunity for staff and parents to discuss and develop individual plans in order to ensure that each child is provided with all necessary services to respond to their individual characteristic strengths and needs.

Task to be Accomplished	Person Responsible	Person Responsible For Monitoring	Date of Completion	Forms
<p>The developmental level of each child is assessed upon their entry into the Program using the following instruments:</p> <ul style="list-style-type: none"> - Learning Accomplishment Profile Diagnostic (LAP-D) - Language Survey - Devereux Early Childhood Assessment Program (DECA) - Speech Screener 	<p>-Teachers -Assistant Teachers (only in the absence of the teacher)</p>	<p>-Center Managers -Area Directors -Special Services Director</p>	<p>-45 days of enrollment -At time of enrollment -and as needed (2008-2009)</p>	<p>-LAP-D Assessment Protocol -Language Assessment From -DECA Instrument -Speech Screener Instrument</p>
<p>The results of all the screenings and assessments are discussed by the classroom staff with the parents or guardians and an Individual Plan is developed for each child.</p>	<p>-Teachers -Assistant Teachers (only in the absence of the teacher)</p>	<p>-Center Managers -Area Directors</p>	<p>-45 days of enrollment -and as needed (2008-2009)</p>	<p>-LAP-D results -Home Visit Form -Parent Conference Form</p>



**Hidalgo County Early Head Start/Head Start Program
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2008-2009**

Performance Standard: 1304.21 (a)(1)(i)(ii)(iii)(iv)(v)

Goal: The HIDALGO COUNTY EARLY HEAD START/HEAD START PROGRAM ensures that all children gain the skills and confidence necessary to be prepared to succeed in their present environment and with later responsibilities in school and life.

Objective: (i) To provide the children with developmentally appropriate techniques to recognize that each child is an individual with different rates of development, interests, temperaments, languages, cultural backgrounds and learning styles.

Task to be Accomplished	Person Responsible	Person Responsible For Monitoring	Date of Completion	Forms
<p>All the staff hired is qualified, sensitive, and caring about cultural differences and has knowledge in the area of child growth and development.</p>	<p>-Civil Service Personnel -Head Start Policy Council</p>	<p>-Head Start Program Director -Head Start Personnel Department</p>	<p>-On going as positions are needed (2008-2009)</p>	<p>-Job application -Resume -Personnel files</p>
<p>Upon enrollment of each child in the program, a language survey is completed by the staff to identify the dominant language of each child and his/her family.</p>	<p>-Teachers -Assistant Teacher (only in the absence of the teacher)</p>	<p>-Center Managers -Area Directors</p>	<p>-At time of enrollment -Three weeks after enrollment (2008-2009)</p>	<p>-Language Assessment Form</p>
<p>Training and guidance is provided to the classroom staff on the proper usage of the Spanish and English language to ensure that the needs of each child and his/her family are met.</p>	<p>-Area Directors -Specialized Education Consultants</p>	<p>-Center Managers -Area Directors</p>	<p>-Daily August thru May (2008-2009)</p>	<p>-Training agendas -Training Sign-In Rosters -On Site T/TA Forms</p>
<p>All the activities and concepts introduced to the children by the classroom staff are done in their primary language. Resources used besides the Program's Curriculum are: Head Start Child Outcomes Framework, Language, and Literacy Development.</p> <p style="text-align: center;">S.T.E.P. Manuals (Strategic Teachers Education Program) C.I.R.C.L.E. (Center for Improving the Readiness of Children for Learning and Education)</p>	<p>-Teachers -Assistant Teachers (only in the absence of the teacher)</p>	<p>-Center Manager -Area Directors</p>	<p>-Daily August thru May (2008-2009)</p>	<p>-Weekly Lesson Plan -Checklist for Monitoring</p>



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Performance Standard: 1304.21 (a)(1)(i)(ii)(iii)(iv)(v)

Goal: The HIDALGO COUNTY EARLY HEAD START/HEAD START PROGRAM ensures that all children gain the skills and confidence necessary to be prepared to succeed in their present environment and with later responsibilities in school and life.

Objective: (i) To provide for the children developmentally appropriate techniques recognizing that each child is an individual with different rates of development, interests, temperaments, languages, cultural backgrounds, and learning styles.

Task to be Accomplished	Person Responsible	Person Responsible For Monitoring	Date of Completion	Forms
<p>The Lesson Plans are prepared by the classroom teacher to reflect activities that are developmentally appropriate and help the children learn to make choices.</p>	<p>-Teachers -Assistant Teachers (only in the absence of the teacher)</p>	<p>-Center Manager -Area Directors</p>	<p>-Weekly August thru May (2008-2009)</p>	<p>-Weekly Lesson Plans -Checklist for monitoring</p>
<p>The children are allowed to do for themselves as much as they can, to encourage Social and Emotional Development as specified in the Head Start Outcomes Framework. The children develop self-help skills such as pouring, dressing, brushing teeth, cleaning up after activities... etc.</p>	<p>-Teachers -Assistant teachers (only in the absence of the teacher)</p>	<p>-Center Manager -Area Directors</p>	<p>-Daily August thru May (2008-2009)</p>	<p>-Weekly Lesson Plan -Checklist for monitoring</p>
<p>The classroom staff encourages and recognizes the children's accomplishments by providing them with consistent positive reinforcement.</p>	<p>-Teachers -Assistant Teachers (only in the absence of the teacher)</p>	<p>-Center Managers -Area Directors</p>	<p>-Daily August thru May (2008-2009)</p>	<p>-Checklist for monitoring</p>
<p>The classroom staff makes modifications as necessary in order to ensure that all the activities are developmentally appropriate and help all the children achieve success.</p>	<p>-Teachers -Assistant Teachers (only in the absence of the teacher)</p>	<p>-Center Managers -Area Directors</p>	<p>-Daily as needed August thru May (2008-2009)</p>	<p>-Checklist for monitoring</p>



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Performance Standard: 1304.23 (a)(1)(i)(ii)(iii)(iv)(v)

Goal: The HIDALGO COUNTY EARLY HEAD START/HEAD START PROGRAM ensures that all children gain the skills and confidence necessary to be prepared to succeed in their present environment and with later responsibilities in school and life.

Objective: (ii) To ensure that daily activities support individualization for all children, including children with disabilities, and plan according to their individual needs.

Task to be Accomplished	Person Responsible	Person Responsible For Monitoring	Date of Completion	Forms
<p>The children are grouped according to specific needs and levels of development and activities are provided to help them grow and respond to their individual needs.</p>	<p>-Teachers -Assistant Teachers (only in the absence of the teacher)</p>	<p>-Center Managers -Area Directors</p>	<p>-Daily August thru May (2008-2009)</p>	<p>-LAP-D Assessment -Weekly Lesson Plans</p>
<p>The children are provided with individualized assistance during small group activity and throughout the day as needed to satisfy their specific needs.</p>	<p>-Teachers -Assistant Teachers (only in the absence of the teacher)</p>	<p>-Center Managers -Area Directors</p>	<p>-Daily August thru May (2008-2009)</p>	<p>-IEP -LAP-D Protocols Weekly Lesson Plans</p>
<p>All the classroom staff are trained to integrate special activities in the daily plan which help to remediate the special needs of the children with disabilities.</p>	<p>-Staff Development Director -Special Services Directors -Area Directors</p>	<p>-Center Managers -Area Directors</p>	<p>-Pre-Services Training 8/07 -In-Services Training for PY 2008-2009 -On-Site Training if Applicable</p>	<p>-Staff Training Logs -Staff Training Sign-In Rosters -Training agendas</p>
<p>NOTE: TRAINING FOCUSES ON THE NEEDS OF THE CHILDREN SUCH AS VISUALLY OR PHYSICALLY IMPAIRED, BEHAVIOR MANAGEMENT, AND/OR ANY OTHER CONDITION EXHIBITED BY THE CHILDREN ENROLLED IN THE PROGRAM.</p>				



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Goal: The HIDALGO COUNTY EARLY HEAD START/HEAD START PROGRAM ensures that all children gain the skills and confidence necessary to be prepared to succeed in their present environment and with later responsibilities in school and life.

Objective: (iii) To provide an environment for all children where they will feel accepted and which supports and respects gender, culture, language, ethnicity, and family.

Task to be Accomplished	Person Responsible	Person Responsible For Monitoring	Date of Completion	Forms
<p>The classroom staff is provided with training to enhance their knowledge and understanding of the cultural background of the children and families. (Through interviews with the parents and the use of the “Suggestion Box” at the centers, parents are encouraged to share ideas, books, music, and food which are relevant to their culture.)</p>	<ul style="list-style-type: none"> -Staff Development Director -Area Directors -Education Consultants 	<ul style="list-style-type: none"> -Center Managers -Area Directors 	<ul style="list-style-type: none"> -Pre Services Training (8/08) -In-Services Training for PY 2008-2009 -On going as needed 	<ul style="list-style-type: none"> -Training Logs -Training sign in Rosters -Training Agendas
<p>The classroom staff demonstrates courtesy and respect to all the children and responds to their individual needs for belonging and developing a positive self concept.</p>	<ul style="list-style-type: none"> -Teachers -Assistant Teachers (only in the absence of the teacher) 	<ul style="list-style-type: none"> -Center Managers -Area Directors 	<ul style="list-style-type: none"> -Daily August thru May (2008-2009) 	<ul style="list-style-type: none"> -Checklist for Monitoring
<p>The classroom staff provides the children with opportunities throughout the day to come together as a group (circle time, group games, etc.) to enhance their social skills.</p>	<ul style="list-style-type: none"> -Teachers -Assistant Teachers (only in the absence of the teacher) 	<ul style="list-style-type: none"> -Center Managers -Area Directors 	<ul style="list-style-type: none"> -Daily As needed August thru May (2008-2009) 	<ul style="list-style-type: none"> -Checklist for Monitoring -Weekly Lesson Plan
<p>The Program selects and hires classroom staff who are qualified, sensitive, caring about cultural differences, and have knowledge in the area of child growth and development.</p>	<ul style="list-style-type: none"> -Civil Services Department -Personnel Officer -H.S. Policy Council 	<ul style="list-style-type: none"> -H. S. Program Director -H. S. Personnel Officer -Area Directors 	<ul style="list-style-type: none"> -On going as the positions are needed 	<ul style="list-style-type: none"> -Job Application -Resumes -Personnel Files



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Objective: (iii) To provide an environment for all children where they will feel accepted and which supports and respects gender, culture, language, ethnicity, and family composition.

Task to be Accomplished	Person Responsible	Person Responsible For Monitoring	Date of Completion	Forms
<p>The Program selects and hires classroom staff who understands and speaks the language of the children and families in the Program.</p> <p>The classroom staff provides activities with materials and story books to reflect equal opportunities for both boy and girl participants, and which are culturally sensitive (activities are taken from the Curriculum and from resources such as the Strategic Teachers Education Program Manual and other resources available to the staff.)</p>	<p>-Civil Services Department -Personnel Officer -H.S. Policy Council</p> <p>-Teachers -Assistant Teachers (only in the absence of the teacher)</p>	<p>-H.S. Program Director -H.S. Personnel Officer -Area Directors</p> <p>-Center Managers -Area Directors</p>	<p>-On going as positions are needed (2008-2009)</p> <p>-Daily (August thru May 2008-2009)</p>	<p>-Job Application -Resumes -Personnel Files</p> <p>-Weekly Lesson Plans</p>



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Performance Standard: 1304.21 (a)(1)(i)(ii)(iii)(iv)(v)

Goal: The HIDALGO COUNTY EARLY HEAD START/HEADSTART PROGRAM ensures that all children gain the skills and confidence necessary to be prepared to succeed in their present environment and with later responsibilities in school and life.

Objective: (iv) To provide daily a balanced program of child initiated and adult directed activities, including individual and group activities.

Task to be Accomplished	Person Responsible	Person Responsible For Monitoring	Date of Completion	Forms
<p>The classroom staff plans and implements activities using the Building Bridges, Bilingual Curriculum, for three and four year old children.</p> <p>The Weekly Lesson Plans reflect the following types of activities/opportunities: small group instruction large group instruction individualized instruction self directed instruction</p> <p>The daily schedule is flexible and allows for spontaneous learning for child initiated activities and also blocks of time for teacher directed activities.</p> <p>To supplement the curriculum in place, the classroom teacher uses activities and strategies from the S.T.E.P. Program to enhance the children’s Pre-Writing, Pre-Math, and Early Literacy skills. These curriculum supplements are from the: C.I.R.C.L.E. – Center for Improving the Readiness of Children for Learning and Education S.T.E.P. – Strategic Teacher Education Program and Classroom Assessment Planning Guide</p>	<p>-Teachers -Assistant Teachers (only in the absence of the teacher)</p> <p>-Teachers -Assistant Teachers (only in the absence of the teacher)</p> <p>-Teachers -Assistant Teachers (only in the absence of the teacher)</p> <p>-Teachers -Assistant Teachers (only in the absence of the teacher)</p>	<p>-Center Managers -Area Directors</p> <p>-Center Managers -Area Directors</p> <p>-Center Managers -Area Directors</p> <p>-Center Managers -Area Directors</p>	<p>-Daily (August thru May 2008-2009)</p> <p>-Daily (August thru May 2008-2009)</p> <p>-Daily (August thru May 2008-2009)</p> <p>-Daily (August thru May 2008-2009)</p>	<p>-Checklist for Monitoring -Weekly Lesson Plans</p> <p>-Daily schedule -Weekly Lesson Plan</p> <p>-Daily Schedules -Checklist for Monitoring</p> <p>-S.T.E.P.s Manual</p>



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Goal: The HIDALGO COUNTY EARLY HEAD START/HEAD START PROGRAM ensures that all children gain the skills and confidence necessary to be prepared to succeed in their present environment and with future responsibilities in school and life.

Objective: (v) To provide the children with opportunities to independently use toilet facilities and also to support/ encourage children who need help and additional training in this area.

Task to be Accomplished	Person Responsible	Person Responsible For Monitoring	Date of Completion	Forms
<p>The classroom staff helps the children learn the location of the bathroom facilities at the center.</p>	<p>-Teachers -Assistant Teachers</p>	<p>-Center Managers -Area Directors</p>	<p>-Upon enrollment of children -Daily thereafter August thru May (2008-2009)</p>	<p>-N/A</p>
<p>The classroom staff introduces the children to a set schedule for bathroom routine during the first days of class and on a regular basis thereafter.</p>	<p>-Teachers -Assistant Teachers</p>	<p>-Center Managers -Area Directors</p>	<p>-Daily August thru May (2008-2009)</p>	<p>-Daily Classroom Schedule</p>
<p>The classroom staff reminds and encourages the children throughout the day to use toilet facilities when necessary.</p>	<p>-Teachers -Assistant Teachers</p>	<p>-Center Managers -Area Managers</p>	<p>-Daily August thru May (2008-2009)</p>	<p>-Daily Classroom Schedule</p>
<p>The classroom staff talks with the parents about their child's toileting experiences at home and encourages them to dress the child in clothing that the child can easily manage.</p>	<p>-Teachers -Assistant Teachers</p>	<p>-Center Managers -Area Managers</p>	<p>-Upon enrollment of children -Daily August thru May (2008-2009)</p>	<p>-Daily Classroom Schedule</p>



**Hidalgo County Early Head Start/Head Start Program
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Performance Standard: 1304.21 (a)(2)(i)(ii)(iii)

Goal: The HIDALGO COUNTY EARLY HEAD START/HEAD START PROGRAM involves the parents in all aspects of their child’s growth and development.

Objective: (i) To invite all parents to become involved in the development of the Program’s curriculum and approach to child development and education.

Task to be Accomplished	Person Responsible	Person Responsible For Monitoring	Date of Completion	Forms
<p>Parents are included in curriculum planning for the Program and in developing activities for the classrooms that reflect the ethnic background of the children and families in the Program.</p> <ul style="list-style-type: none"> -Holiday Celebrations -Preparing Ethnic Foods -Sharing music, stories, etc. -Art projects -Volunteering in the classroom and field trips 	<ul style="list-style-type: none"> - Center Managers -Teachers -Assistant Teachers (only in the absence of the teacher) 	<ul style="list-style-type: none"> -Center Managers -Area Directors 	<p>-August thru May (2008-2009)</p>	<ul style="list-style-type: none"> -Advisory Committee Minutes -Agendas and Sign-In Roster -Volunteer Sign-In-Roster -Weekly Lesson Plans
<p>The parents are invited to become involved in updating the Education Program Plan by having them become part of the Advisory Committee. (The number of members will be determined by the Area Directors.)</p>	<ul style="list-style-type: none"> -Area Directors -Center Managers 	<ul style="list-style-type: none"> -Program Director -Ass’t Program Director 	<p>-April (2008) and throughout the year as needed.(2008-2009)</p>	<ul style="list-style-type: none"> -Advisory Committee Minutes -Advisory Committee Sign-In Roster
<p>The parents are encouraged to share their ideas, books, music, and foods that are relevant to their culture through interviews, the “Suggestion Box” at the center, and during their participation in lesson planning.</p>	<ul style="list-style-type: none"> -Center Managers -Teachers -Assistant Teachers (only in the absence of the teacher) 	<ul style="list-style-type: none"> -Center Managers -Area Directors 	<p>-August thru May (2008-2009)</p>	<ul style="list-style-type: none"> -Home visits -Parent Conference Forms -Suggestion Box notes



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Performance Standard: 1304.21 (a)(2)(i)(ii)(iii)

Goal: The HIDALGO COUNTY EARLY HEAD START/HEAD START PROGRAM involves the parents in all aspects of their child's growth and development.

Objective: (i) To invite all parents to become involved in the development of the Program's curriculum and approach to child development and education.

Task to be Accomplished	Person Responsible	Person Responsible For Monitoring	Date of Completion	Forms
<p>The classroom staff prepares Take-Home activities for each child. These are sent home to encourage the parents to spend time with their child and help them to understand their child's academic development.</p> <p>NOTE: THESE ACTIVITIES ARE AN EXTENSION OF THE CURRICULUM UNITS BEING IMPLEMENTED IN THE CLASSROOM.</p>	<p>-Teachers -Assistant Teachers (only in the absence of the teacher)</p>	<p>-Center Managers -Area Directors</p>	<p>-August thru May (2008-2009)</p>	<p>-Parent/ Child Take-Home Activities Forms -Parent's Sign-In Rosters</p>



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2008-2009**

Performance Standard: 1304.21 (a) (2)(i)(ii)(iii)

Goal: The HIDALGO COUNTY EARLY HEAD START/HEAD START PROGRAM involves the parent in all aspects of their child's growth and development.

Objective: (ii) To provide opportunities for the parents to increase their skills in observing the children and to share information with the staff which will help in planning the learning experiences for the children.

Task to be Accomplished	Person Responsible	Person Responsible For Monitoring	Date of Completion	Forms
<p>Training is provided to parents through workshops, seminars, conferences, and through the use of community resources such as the WIC Program (Women, Infants and Children) to help them to better understand child growth and development.</p>	<p>-Directors from Family Services Health Services Disability Services Mental Health Services Area Directors</p>	<p>-Center Managers -Area Directors</p>	<p>-August thru May as needed (2008-2009)</p>	<p>-Parent Training Sign-In Rosters -Parent Training Agendas</p>
<p>Coordinated trainings with parents and staff are provided to help the parents understand their child in relation to developmental milestones.</p>	<p>-Directors from Family Services, Health Services, Disability Services, Mental Health Services Area Directors</p>	<p>-Center Managers -Area Directors</p>	<p>-August thru May as needed (2008-2009)</p>	<p>-Parent Training Sign-In Rosters -Parent Training Agendas</p>
<p>All the classroom staff and parents are provided with training to help them understand the developmental milestones of the children.</p>	<p>-Directors from Mental Health Services Disability Services Area Directors</p>	<p>-Center Managers -Area Directors</p>	<p>-August thru May as needed (2008-2009)</p>	<p>-Parent and Staff Training Rosters -Parent and Staff Training Agendas</p>



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Performance Standard: 1304.21 (a) (2)(i)(ii)(iii)

Goal: The HIDALGO COUNTY EARLY HEAD START/HEAD START PROGRAM involves the parent in all aspects of their child's growth and development.

Objective: (ii) To provide opportunities for the parents to increase their skills in observing the children and to share information with staff that will help in planning the learning experiences for the children.

Task to be Accomplished	Person Responsible	Person Responsible For Monitoring	Date of Completion	Forms
<p>The classroom staff encourages the parents to observe their children in the classroom and at home to help them understand their child's developmental needs and discuss with the staff their concerns, if any.</p>	<p>-Teachers -Assistant Teachers (only in the absence of the teacher)</p>	<p>-Center Managers -Area Director</p>	<p>-August thru May (2008-2009)</p>	<p>-Home Visits Forms -Conference Notes Forms</p>



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Performance Standard: 1304.21 (a) (2)(i)(ii)(iii)

Goal: The HIDALGO COUNTY EARLY HEAD START/HEAD START PROGRAM involves the parents in all aspects of their child’s growth and development.

Objective: (iii) To encourage the parents to participate in staff and parent conferences and home visits to discuss their child’s development and education.

Task to be Accomplished	Person Responsible	Person Responsible For Monitoring	Date of Completion	Forms
<p>The classroom staff schedules parent conferences periodically to inform them of their child’s progress and results of the screenings and assessments and involve them in developing an individual plan for their child.</p>	<p>-Teachers -Assistant Teachers (only in the absence of the teacher)</p>	<p>-Center Managers -Area Directors</p>	<p>-August thru May as needed (2008-2009)</p>	<p>-Parent Conference Form -Progress Report Forms -Weekly Lesson Plan</p>
<p>The classroom staff conducts two (2) home visits to each child’s home during the program year. These are done at the beginning and at the end of the year. (Other home visits are done as needed throughout the year.)</p>	<p>-Teachers -Assistant Teachers (only in the absence of the teacher)</p>	<p>-Center Managers -Area Directors</p>	<p>-October 2008 -April 2009 as needed</p>	<p>-Home Visit Form</p>
<p>The parents are provided with training in child rearing practices and parenting skills through the use of programs such as “Exploring Parenting” and other community resources which are available to the Program.</p>	<p>-Family Services Director -Support Services Facilitators</p>	<p>-Family Services Director -Area Director</p>	<p>-August thru May (2008-2009)</p>	<p>-Exploring Parenting Program</p>



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Performance Standard: 1304.21 (a) (3)(i) (A)(B)(C)(D)(E) (ii)

Goal: The HIDALGO COUNTY EARLY HEAD START/HEAD START PROGRAM provides for and supports the social and emotional development of each child enrolled in the program.

Objective: (i) To encourage development which enhances each child's individual strengths.

Task to be Accomplished	Person Responsible	Person Responsible For Monitoring	Date of Completion	Forms
<p>The classroom staff builds a trusting relationship with each child by:</p> <ul style="list-style-type: none"> -warm greetings -using the child's name at all times -communicating with the children in their primary language; and -providing and ensuring that the environment is safe and nurturing 	<ul style="list-style-type: none"> -Teachers -Assistant Teachers 	<ul style="list-style-type: none"> -Center Managers -Area Directors 	<p>-Daily August thru May (2008-2009)</p>	<p>-Center Monitoring Tool</p>
<p>The classroom staff fosters independence by increasing the children's understanding of themselves as individuals in relation to others and by allowing them to do for themselves as much as they can to enhance their self- help skills.</p>	<ul style="list-style-type: none"> -Teachers -Assistant Teachers 	<ul style="list-style-type: none"> -Center Managers -Area Directors 	<p>-Daily August thru May (2008-2009)</p>	<p>-Center Monitoring Tool</p>
<p>The classroom staff encourages self control by setting clear, consistent limits, and establishing realistic expectations by:</p> <ul style="list-style-type: none"> -involving children in establishing classroom rules; -providing positive guidance and reinforcement; -expecting from the children only that which they are capable of doing; and -giving positive praise and encouragement. 	<ul style="list-style-type: none"> -Teachers -Assistant Teachers 	<ul style="list-style-type: none"> -Center Managers -Area Directors 	<p>-Daily August thru May (2008-2009)</p>	<p>-Center Monitoring Tool</p>



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Performance Standard: 1304.21 (a) (3)(i)(A)(B)(C)(D)(E)(ii)

Goal: The HIDALGO COUNTY EARLY HEAD START/HEAD START PROGRAM provides for and supports the social and emotional development of each child enrolled in the Program.

Objective: (ii) To provide the children with routines and transitional activities which occur on a timely, predictable and unrushed manner and which are developmentally appropriate.

Task to be Accomplished	Person Responsible	Person Responsible For Monitoring	Date of Completion	Forms
<p>The classroom staff follows a daily schedule and provides consistent routines throughout the day to ensure that the children know at all times what is happening in the classroom. The schedule is flexible and allows opportunities for spontaneous learning.</p>	<p>-Teachers -Assistant Teachers</p>	<p>-Center Managers -Area Directors</p>	<p>-Daily August thru May (2008-2009)</p>	<p>-Daily Schedule</p>
<p>The classroom staff develops transitional activities which are introduced to the children to help them recognize signs of preparing for or completing an activity.</p>	<p>-Teachers -Assistant Teachers (only in the absence of the teacher)</p>	<p>-Center Managers -Area Directors</p>	<p>-Daily August thru May (2008-2009)</p>	<p>-Daily Schedule -Weekly Lesson Plans</p>



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Performance Standard: 1304.21 (a) (4)(i)(ii)(iii)(iv)

Goal: The HIDALGO COUNTY EARLY HEAD START/HEAD START PROGRAM provides for the development of each child's cognitive and language skills.

Objective: (ii) To provide the children with opportunities for creative self expression through activities such as art, music, movement and dialogue.

Task to be Accomplished	Person Responsible	Person Responsible For Monitoring	Date of Completion	Forms
<p>The classroom staff sets up learning centers, offers materials, and plans activities which are appropriate for the children's age and stage of development. (The learning centers include: Math/Science, Pretend and Learn, Construction, Writers' Corner, Creativity Station, Alphabet, and Library and Listening.)</p>	<p>-Teachers -Assistant Teachers (only in the absence of the teacher)</p>	<p>-Center Managers -Area Directors</p>	<p>-Daily August thru May (2008-2009)</p>	<p>-Weekly Lesson Plans -Daily Schedule -Center Monitoring Tool</p>
<p>The classroom staff provides a music center, plenty of musical instruments, music with different tempos, and other props to encourage the children's self expression.</p>	<p>-Teachers -Assistant Teachers (only in the absence of the teacher)</p>	<p>-Center Managers -Area Directors</p>	<p>-Daily August thru May (2008-2009)</p>	<p>-Weekly Lesson Plans -Daily Schedule</p>
<p>The classroom staff gives the children many opportunities to interact with each other and with the adults in the classroom through games, circle time, and meals.</p>	<p>-Teachers -Assistant Teachers</p>	<p>-Center Managers -Area Directors</p>	<p>-Daily -August thru May (2008-2009)</p>	<p>-Weekly Lesson Plans -Daily Schedule</p>



**Hidalgo County Early Head Start/Head Start Program
Early Childhood Development and Health Services
Program Plan
2008-2009**

Performance Standard: 1304.21 (a) (4)(i)(ii)(iii)(iv)

Goal: The HIDALGO COUNTY EARLY HEAD START/HEAD START PROGRAM provides for the development of each child's cognitive and language skills.

Objective: (iii) To promote interaction and language use among children and between children and adults.

Task to be Accomplished	Person Responsible	Person Responsible For Monitoring	Date of Completion	Forms
<p>The classroom staff interacts with the children in the learning centers, during meals, and outdoor play to encourage social interaction and conversation among peers and other adults.</p>	<p>-Teachers -Assistant Teachers</p>	<p>-Center Managers -Area Directors</p>	<p>-Daily August thru May (2008- 2009)</p>	<p>-Center Monitoring Tool</p>
<p>The classroom staff provides games, songs, stories, finger plays, etc. with new and interesting words to help the children increase their vocabulary.</p>	<p>-Teachers -Assistant Teachers</p>	<p>-Center Managers -Area Directors</p>	<p>-Daily August thru May (2008- 2009)</p>	<p>-Weekly Lesson Plan -Center Monitoring Tool</p>



**Hidalgo County Early Head Start/Head Start Program
Early Childhood Development and Health Services
Program Plan
2008-2009**

Performance Standard: 1304.21 (a) (4)(i)(ii)(iii)(iv)

Goal: The HIDALGO COUNTY EARLY HEAD START /HEAD START PROGRAM provides for the development of each child’s cognitive and language skills.

Objective: (iv) To provide support for emergent literacy and numeracy development through materials and activities according to the developmental level of each child.

Task to be Accomplished	Person Responsible	Person Responsible For Monitoring	Date of Completion	Forms
<p>The classroom staff encourages the children to acquire letter and number recognition through the use of learning centers, alphabet wall and labeling of children’s cubbies and personal belongings.</p>	<p>-Teachers -Assistant Teachers</p>	<p>-Center Managers -Area Directors</p>	<p>-Daily August thru May (2008-2009)</p>	<p>-Weekly Lesson Plans -Center Monitoring Tool</p>
<p>The classroom staff labels furniture and items in the classroom (doors, shelves, chairs) in both English and Spanish. Example: (door-puerta, chair-silla)</p>	<p>-Teachers -Assistant Teachers</p>	<p>-Center Managers -Area Directors</p>	<p>-Daily -August thru May (2008-2009)</p>	<p>-Center Monitoring Tool</p>
<p>The classroom staff provides materials and opportunities for children to write and see their words written by the adults.</p>	<p>-Teachers -Assistant Teachers</p>	<p>-Center Managers -Area Directors</p>	<p>-Daily August thru May (2008-2009)</p>	<p>-Center Monitoring Tool</p>
<p>The classroom staff shares with the parents ways that the home environment may encourage literacy and numeracy development.</p>	<p>-Teachers -Assistant Teachers</p>	<p>-Center Managers -Area Directors</p>	<p>-Daily -August thru May (2008-2009)</p>	<p>-Parent/child Take-Home Activities Form</p>



**Hidalgo County Early Head Start/Head Start Program
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Performance Standard: 1304.21 (a) (5)(i) (ii)(iii)

Goal: The HIDALGO COUNTY EARLY HEAD START/HEAD START PROGRAM ensures that each child's physical development will be promoted.

Objective: (i) To provide time, indoor and outdoor space, equipment, materials, and adult guidance for active play and movement that supports the development of each child's gross motor skills.

Task to be Accomplish	Person Responsible	Person Responsible For Monitoring	Date of Completion	Forms
<p>The classroom staff provides the children with a schedule of activities to encourage large motor development. These include both guided and independent activities for indoor and outdoor use. Some of the equipment used include the climbing apparatus, tricycles, swings, balance beams, and musical instruments, etc.</p>	<p>-Teachers -Assistant Teachers</p>	<p>-Center Managers -Area Directors</p>	<p>-Daily August thru May (2008-2009)</p>	<p>-Weekly Lesson Plans -Center Monitoring Tool Daily Schedule</p>
<p>The classroom staff is actively involved with the children during games and motor development activities to ensure safe and active learning.</p>	<p>-Teachers -Assistant Teachers</p>	<p>-Center Managers -Area Directors</p>	<p>-Daily August thru May (2008-2009)</p>	<p>-Center Monitoring -Tool</p>
<p>All the materials and equipment for both indoor and outdoor use are carefully selected to ensure that the needs are met for all of the children participating.</p>	<p>-Area Directors -Maintenance/ Transportation Director</p>	<p>-Center Managers -Area Directors</p>	<p>-August thru May (2008-2009) -As needed</p>	<p>N/A</p>



**Hidalgo County Early Head Start/Head Start Program
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Program Plan
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Performance Standard: 1304.21` (a) (5)(i)(ii)(iii)

Goal: The HIDALGO COUNTY EARLY HEAD START/HEAD START PROGRAM ensures that each child's physical development will be promoted.

Objective: (i) To provide time, indoor and outdoor space, equipment, materials, and adult guidance for active play and movement that supports the development of each child's gross motor skills.

Task to be Accomplished	Person Responsible	Person Responsible For Monitoring	Date of Completion	Forms
<p>The classroom staff arranges the physical space both indoors and outdoors to allow the children to have room to roll over, crawl, sit, walk, and test new skills.</p>	<p>-Teachers -Assistant Teachers</p>	<p>-Center Managers -Area Directors</p>	<p>-Daily August thru May (2008- 2009)</p>	<p>-Center Monitoring Tool</p>



**Hidalgo County Early Head Start/Head Start Program
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Performance Standard: 1304.21 (a) (5)(i)(ii)(iii)

Goal: The HIDALGO COUNTY EARLY HEAD START/HEAD START PROGRAM ensures that each child's physical development is promoted.

Objective: (ii) To provide time, space, equipment, materials, and adult guidance for the development of fine motor skills according to each child's development level.

Task to be Accomplished	Person Responsible	Person Responsible For Monitoring	Date of Completion	Forms
<p>The classroom staff plans and provides developmentally appropriate activities for the children to encourage fine motor development and eye/hand coordination.</p>	<p>-Teachers -Assistant Teachers</p>	<p>-Center Managers -Area Directors</p>	<p>-Daily August thru May (2008-2009)</p>	<p>-Weekly Lesson Plans</p>
<p>The classroom staff uses materials such as lacing beads, lacing cards, puzzles, clay, scissors, buttoning, zipping, with the children to enhance fine motor development.</p>	<p>-Teachers -Assistant Teachers</p>	<p>-Center Managers -Area Directors</p>	<p>-Daily August thru May (2008-2009)</p>	<p>-Weekly Lesson Plans</p>



**Hidalgo County Early Head Start/Head Start Program
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Performance Standard: 1304.21 (a) (5)(i)(ii)(iii)

Goal: The HIDALGO COUNTY EARLY HEAD START/HEAD START PROGRAM ensures that each child's physical development is promoted.

Objective: (iii) To provide an appropriate environment and adult guidance for the participation of children with special needs.

Task to be Accomplished	Person Responsible	Person Responsible For Monitoring	Date of Completion	Forms
<p>The classroom staff provides developmentally appropriate activities for the children with special needs to encourage small muscle and eye/hand coordination using the IEP (Individual Education Plan) recommendations as guides.</p>	<p>-Teachers -Assistant Teachers (only in the absence of the teacher)</p>	<p>-Center Managers -Area Directors -Disability Services Director</p>	<p>-Daily August thru May (2008-2009)</p>	<p>-Weekly Lesson Plan</p>
<p>The classroom staff uses materials such as lacing beads, lacing cards, puzzles, clay, scissors, etc., with the special needs children to encourage fine motor development using the IEP (Individual Education Plan) recommendations as guides.</p>	<p>-Teachers -Assistant Teachers (only in the absence of the teacher)</p>	<p>-Center Managers -Area Directors -Disability Services Director</p>	<p>-Daily August thru May (2008-2009)</p>	<p>-Weekly Lesson Plan</p>
<p>The classroom staff plans activities and uses strategies to include the children in social activities to encourage them to participate in all or most activities as specified in the IEP (Individual Education Plan) recommendations.</p>	<p>-Teachers -Assistant Teachers (only in the absence of the teacher)</p>	<p>-Center Managers -Area Directors -Disability Services Director</p>	<p>-Daily -August thru May (2008-2009)</p>	<p>- Weekly Lesson Plan</p>



**Hidalgo County Early Head Start/Head Start Program
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Performance Standard: 1304.21 (b)(1) (i)(ii)(iii)

Goal: The HIDALGO COUNTY EARLY HEAD START /HEAD START PROGRAM provides a planned, organized, consistently implemented curriculum to support child development and education for infants and toddlers.

Objective: (i) To provide the development of secure relationships in out-of-home care settings for infants and toddlers by having a limited number of consistent teachers over an extended period of time.

Task to be Accomplished	Person Responsible	Person Responsible For Monitoring	Date of Completion	Forms
<p>The classroom staff are assigned to the children in Early Head Start with a ratio of 1-4 taking into consideration the home culture and language.</p>	<p>-Area Directors -Center Managers</p>	<p>-Center Managers -Area Directors</p>	<p>-August thru May (2008-2009) As needed</p>	<p>-Classroom Rosters -Staff Assignment</p>
<p>The classroom staff communicates with family members daily and encourages parental involvement from both parents when possible.</p>	<p>-Teachers -Assistant Teachers (only in the absence of the teacher)</p>	<p>-Center Managers -Area Directors</p>	<p>-Daily August thru May (2008-2009)</p>	<p>Conference Notes -Parent sign In Rosters.</p>
<p>The classroom staff provides a stable environment to ensure that care givers remain with the same child as long as possible. When a change occurs, appropriate transition is implemented.</p>	<p>-Teachers -Assistant Teachers (only in the absence of the teacher)</p>	<p>-Center Managers -Area Directors</p>	<p>-August thru May (2008-2009) On going</p>	<p>N/A</p>
<p>AT THE PRESENT TIME HIDALGO COUNTY DOES NOT OPERATE AN EARLY HEAD START PROGRAM.</p>				



**Hidalgo County Early Head Start/Head Start Program
Early Childhood Development and Health Services
Program Plan
2008-2009**

Performance Standard: 1304.21 (b) (1)(i)(ii)(iii)

Goal: The HIDALGO COUNTY EARLY HEAD START/HEAD START provides a planned, organized, consistently implemented curriculum to support child development and education for infants and toddlers.

Objective: (ii) To provide trust and emotional security so that each child can explore the environment according to his or her developmental level.

Task to be Accomplished	Person Responsible	Person Responsible For Monitoring	Date of Completion	Forms
<p>The classroom staff responds to infant's needs for food and comfort, thus enabling the infant to develop trust in the adult who cares for him/her.</p>	<p>-Teachers -Assistant Teachers</p>	<p>-Center Managers -Area Directors</p>	<p>-Daily August thru May (2008-2009)</p>	<p>-Center Monitoring Tool</p>
<p>The classroom staff interacts with infants and toddlers by gently holding, talking, and gesturing with them.</p>	<p>-Teachers -Assistant Teachers</p>	<p>-Center Managers -Area Directors</p>	<p>-Daily August thru May (2008-2009)</p>	<p>-Daily Schedules -Center Monitoring Tool</p>
<p>The classroom staff provides an emotionally secure and physically safe environment that allows mobile infants and toddlers to explore and to develop independence and control.</p>	<p>-Teachers -Assistant Teachers</p>	<p>-Center Managers -Area Directors</p>	<p>-Daily August thru May (2008-2009)</p>	<p>-Daily Schedule -Center Monitoring Tool</p>
<p>The classroom staff nurtures the individuality of infants and toddlers by allowing them to select from limited choices to foster independence and develop a positive self-concept.</p>	<p>-Teachers -Assistant Teachers</p>	<p>-Center Managers -Area Directors</p>	<p>-Daily August thru May (2008-2009)</p>	<p>-Daily Schedule -Center Monitoring Tool</p>
<p>AT THE PRESENT TIME THE HIDALGO COUNTY HEAD START PROGRAM DOES NOT OPERATE AN EARLY HEAD START PROGRAM</p>				<p>1304.21</p>



**Hidalgo County Early Head Start/Head Start Program
Early Childhood Development and Health Services
Program Plan
2008-2009**

Performance Standard: 1304.21 (b) (1)(i)(ii)(iii)

Goal: The HIDALGO COUNTY EARLY HEAD START/HEAD START PROGRAM provides a planned, organized, consistently implemented curriculum to support child development and education for infants and toddlers.

Objective: To provide the children with opportunities to explore a variety of sensory and motor experiences with support and stimulation from the teachers and parents.

Task to be Accomplished	Person Responsible	Person Responsible For Monitoring	Date of Completion	Forms
<p>The classroom staff changes the areas of play by moving infants from one area or position to another.</p>	<p>-Teachers -Assistant Teachers</p>	<p>-Center Managers -Area Directors</p>	<p>-Daily August thru May (2008- 2009)</p>	<p>-Daily Schedule -Center Monitoring Tool</p>
<p>The classroom staff changes and rotates objects to stimulate and challenge infants and toddlers.</p>	<p>-Teachers -Assistant Teachers</p>	<p>-Center Managers -Area Directors</p>	<p>-Daily August thru May (2008- 2009)</p>	<p>-Daily Schedule -Center Monitoring Tool</p>
<p>The classroom staff engages infants and toddlers through their senses through physical contact, making sounds, feeling texture, tasting, and smelling foods.</p>	<p>-Teachers -Assistant Teachers</p>	<p>-Center Managers -Area Directors</p>	<p>-Daily August thru May (2008- 2009)</p>	<p>-Daily Schedule -Center Monitoring Tool</p>
<p>The classroom staff interacts with infants and toddlers face-to-face during routine activities, including diapering and feeding time.</p>	<p>-Teachers -Assistant Teachers</p>	<p>-Center Managers -Area Directors</p>	<p>-Daily August thru May (2008- 2009)</p>	<p>-Daily Schedule -Center Monitoring Tool</p>
<p>AT THE PRESENT TIME THE HIDALGO COUNTY HEAD START PROGRAM DOES NOT OPERATE AS EARLY HEAD START PROGRAM.</p>				



**Hidalgo County Early Head Start/Head Start Program
Early Childhood Development and Health Services
Program Plan
2008-2009**

Performance Standard: 1304.21 (b) (2) (i)(ii)

Goal: The HIDALGO COUNTY EARLY HEAD START/HEAD START PROGRAM provides a planned, organized, consistently implemented curriculum to support child development and education for infants and toddlers.

Objective: (i) To provide an environment that encourages the development of self-awareness, autonomy, and self-expression.

Task to be Accomplished	Person Responsible	Person Responsible For Monitoring	Date of Completion	Forms
<p>Support is provided to the children through periods of stress preparation, transitions, and other crisis.</p>	<p>-Teachers -Assistant Teachers</p>	<p>-Center Managers -Area Director</p>	<p>-August thru May (2008-2009) As needed</p>	<p>-Center Monitoring Tool</p>
<p>The classroom staff offers and honors the children's preferences in activities, materials, and food.</p>	<p>-Teachers -Assistant Teachers</p>	<p>-Center Managers -Area Director</p>	<p>-Daily August thru May (2008-2009)</p>	<p>-Center Monitoring Tool</p>
<p>The classroom staff provides opportunities for all children to experience success, and gain the positive recognition of others.</p>	<p>-Teachers -Assistant Teachers</p>	<p>-Center Managers -Area Directors</p>	<p>-Daily August thru May (2008-2009)</p>	<p>-Center Monitoring Tool</p>
<p>The classroom staff assists the children to become aware of their feelings and those of others by talking with the children about of their own feelings.</p>	<p>-Teachers -Assistant Teachers</p>	<p>-Center Managers -Area Directors</p>	<p>-Daily August thru May (2008-2009)</p>	<p>-Center Monitoring Tool</p>
<p>AT THE PRESENT TIME THE HIDALGO COUNTY HEAD START PROGRAM DOES NOT OPERATE AN EARLY HEAD START PROGRAM</p>				



**Hidalgo County Early Head Start/Head Start Program
Early Childhood Development and Health Services
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2008-2009**

Performance Standard: 1304.21 (b)(2)(i)(ii)

Goal: The HIDALGO COUNTY EARLY HEAD START/HEAD START PROGRAM provides a planned, organized and consistently implemented curriculum to support child development and education for infants and toddlers.

Objective: (ii) To support the emerging communication skills of infants and toddlers by providing daily opportunities for each child to interact with others and to express him or herself freely.

Task to be Accomplished	Person Responsible	Person Responsible For Monitoring	Date of Completion	Forms
The classroom staff converses with each child and stimulates conversation among the children and the adults in the classroom.	-Teachers -Assistant Teachers	-Center Managers -Area Directors	-Daily August thru May (2008- 2009)	-Center Monitoring Tool
The classroom staff provides activities that encourage children to develop listening, speaking, and comprehension skills.	-Teachers -Assistant Teachers	-Center Managers -Area Directors	-Daily August thru May (2008- 2009)	-Weekly Lesson Plan -Center Monitoring Tool
The classroom staff listens attentively/and tries to understand what the children want to communicate, and helps them to express themselves.	-Teachers -Assistant Teachers	-Center Managers -Area Directors	-Daily August thru May (2008- 2009)	-Center Monitoring Tool
The classroom staff shares the children's communication/language achievements with the parents.	-Teachers -Assistant Teachers	-Center Managers -Area Directors	-August thru May (2008- 2009) As needed	-Parent Conference -Progress Reports
The classroom staff uses a variety of songs, stories, books and games, including those from the children's culture to enhance language development.	-Teachers -Assistant Teachers	-Center Managers -Area Directors	-Daily August thru May (2008- 2009)	-Weekly Lesson Plan -Center Monitoring Tool
AT THIS TIME THE HIDALGO COUNTY HEAD START PROGRAM DOES NOT OPERATE AN EARLY HEAD START PROGRAM.				



**Hidalgo County Early Head Start/Head Start Program
Early Childhood Development and Health Services
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2008-2009**

Performance Standard: 1304.21 (b)(3)(i)(ii)

Goal: The HIDALGO COUNTY EARLY HEAD START/HEAD START PROGRAM provides a planned, organized, consistently implemented curriculum to support child development and education for infants and toddlers.

Objective: To support an individualized curriculum.

Task to be Accomplish	Person Responsible	Person Responsible For Monitoring	Date of Completion	Forms
<p>The classroom staff increases the variety of opportunities for large and small muscle activities and sensory development which are developmentally appropriate to each child.</p>	<p>-Teachers -Assistant Teachers</p>	<p>-Center Managers -Area Directors</p>	<p>-Daily August thru May (2008- 2009)</p>	<p>-Weekly Lesson Plan -Center Monitoring Tool</p>
<p>The classroom staff provides open and accessible indoor and outdoor space for children to practice skills such as crawling, walking, and reaching activities.</p>	<p>-Teachers -Assistant Teachers</p>	<p>-Center Managers -Area Directors</p>	<p>-Daily August thru May (2008- 2009)</p>	<p>-Weekly Lesson Plan -Center Monitoring Tool</p>
<p>The classroom staff provides areas for mobile and immobile infants.</p>	<p>-Teachers -Assistant Teachers</p>	<p>-Center Managers -Area Directors</p>	<p>-Daily August thru May (2008- 2009)</p>	<p>-Weekly Lesson Plan -Center Monitoring Tool</p>
<p>THE HIDALGO COUNTY HEAD START PROGRAM DOES NOT OPERATE AN EARLY HEAD START PROGRAM.</p>				



**Hidalgo County Early Head Start/Head Start Program
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2008-2009**

Performance Standard: 1304.21 (b) (3)(ii)

Goal: The HIDALGO COUNTY EARLY HEAD START/HEAD START PROGRAM provides a planned, organized, and consistently implemented curriculum to support child development and education for infants and toddlers.

Objective: (ii) To create opportunities for fine motor development that encourage the control and coordination of small specialized motions using the eyes, mouth, hands, and feet.

Task to be Accomplished	Person Responsible	Person Responsible For Monitoring	Date of Completion	Forms
<p>The classroom staff provides appropriate activities and materials to help infants develop small muscle coordination such as: grasping, dropping, pulling, throwing, and mouthing.</p>	<p>-Teachers -Assistant Teachers</p>	<p>-Center Managers -Area Directors</p>	<p>-Daily -August thru May (2008-2009)</p>	<p>-Weekly Lesson Plan -Center Monitoring Tool</p>
<p>The classroom staff encourages active manipulation of objects and the use of tools such as: pull toys, container to carry objects, a shovel to scoop, etc.</p>	<p>-Teachers -Assistant Teachers</p>	<p>-Center Managers -Area Directors</p>	<p>-Daily -August thru May (2008-2009)</p>	<p>-Weekly Lesson Plan -Center Monitoring Tool</p>
<p>AT THIS TIME THE HIDALGO COUNTY HEAD START PROGRAM DOES NOT OPERATE AN EARLY HEAD START PROGRAM.</p>				



**Hidalgo County Early Head Start/Head Start Program
Early Childhood Development and Health Services
Program Plan
2008-2009**

Performance Standard: 1304.21 (c) (1) (i)(ii)(iii)(iv)(v)(vi)(vii)

Goal: The HIDALGO COUNTY EARLY HEAD START PROGRAM, in collaboration with the parents/guardians, develops and implements a comprehensive curriculum.

Objective: (i) To support each child's individual patterns of development and learning.

Task to be Accomplished	Person Responsible	Person Responsible	Date of Completion	Forms
<p>The classroom staff, together with the parents, discusses information gathered from observations, physicals, screenings, assessments, etc. to plan for an individual program for each child.</p>	<p>-Teachers -Assistant Teachers</p>	<p>-Center Managers -Area Directors</p>	<p>-Upon enrollment (within 45 or 90 days) 2008-2009</p>	<p>-Physical Exams -Classroom Observation Notes -Assessment Instrument (LAP-D, DECA.)</p>
<p>The classroom staff observes the children during classroom activities and records progress and/or changes. The data gathered is shared with parents during parent conferences, home visits, etc.</p>	<p>-Teachers -Assistant Teachers</p>	<p>-Center Managers -Area Directors</p>	<p>-Daily -August thru May (2008-2009)</p>	<p>-Progress Notes</p>
<p>The children are grouped according to the developmental levels in specific areas and are provided with activities to help them grow and respond in these areas. Parents are provided additional home activities that assist in the development.</p>	<p>-Teachers -Assistant Teachers</p>	<p>-Center Managers -Area Directors</p>	<p>-Daily August thru May (2008-2009)</p>	<p>-Weekly Lesson Plan</p>
<p>The classroom staff is trained on developmental milestones for infants and toddlers.</p>	<p>-Staff Development Director -Area Directors</p>	<p>-Center Managers -Area Directors</p>	<p>-August thru May 2008-2009 (as needed)</p>	<p>-Training Agendas -Training Sign- In Roster</p>
<p>AT THIS TIME THE HIDALGO COUNTY HEAD PROGRAM DOES NOT OPERATE AN EARLY HEAD START PROGRAM.</p>				



**Hidalgo County Early Head Start/Head Start Program
Early Childhood Development and Health Services
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Performance Standard: 1304.21 © (1)(i)(ii)(iii)(iv)(v)(vi)(vii)

Goal: The HIDALGO COUNTY EARLY HEAD START/HEAD START PROGRAM, in collaboration with the parents, develops and implements a comprehensive curriculum.

Objective: (ii) To provide for the development of cognitive skills of the children by encouraging each child to organize their experiences, to understand concepts, and to develop age appropriate skills in literacy, numeracy, reasoning, problem solving and decision making which will form a foundation for school readiness.

Task to be Accomplish	Person Responsible	Person Responsible For Monitoring	Date of Completion	Forms
<p>The classroom staff provides activities using games, beads, sorting materials, puzzles, etc., to increase the children’s cognitive and communication skills.</p>	<p>-Teachers -Assistant Teachers</p>	<p>-Center Managers -Area Directors</p>	<p>-Daily August thru May (2008-2009)</p>	<p>-Weekly Lesson Plan</p>
<p>The classroom staff, with parent collaboration, includes more complex materials and activities depending on the cognitive development of the child.</p>	<p>-Teachers -Assistant Teachers</p>	<p>-Center Managers -Area Directors</p>	<p>-Daily August thru May 2008-2009) (as needed)</p>	<p>-Weekly Lesson Plan</p>
<p>The classroom staff is provided with guidance and training on questioning techniques to help the children develop their thinking skills.</p>	<p>-Teachers -Assistant Teachers</p>	<p>-Center Managers -Area Directors</p>	<p>-Pre Services 2008 -In Services PY 2008-2009</p>	<p>-Training Agendas -Training Sign- In Rosters</p>



**Hidalgo County Early Head Start/Head Start Program
Early Childhood Development and Health Services
Program Plan
2008-2009**

Performance Standard: 1304.21 © (1)(i)(ii)(iii)(iv)(v)(vi)(vii)

Goal: The HIDALGO COUNTY EARLY HEAD START/HEAD START PROGRAM, in collaboration with the parents, develops and implements a comprehensive curriculum.

Objective: (iii) To integrate all educational aspects of the Health, Nutrition, and Mental Health into the program activities.

Task to be Accomplished	Person Responsible	Person Responsible For Monitoring	Date of Completion	Forms
<p>The classroom staff, in collaboration with the parents, prepares the children for physical exams and all health related services using the following:</p> <ul style="list-style-type: none"> -home activities; -books about doctors and dentists; and -materials in the dramatic areas (nurse’s and doctor’s uniforms, lights, stethoscopes, etc.) 	<ul style="list-style-type: none"> -Health Services Director -Teachers -Assistant Teachers 	<ul style="list-style-type: none"> -Center Managers -Area Directors 	<ul style="list-style-type: none"> -August upon enrollment (2008-2009) as needed 	<ul style="list-style-type: none"> -Weekly Lesson Plan (Special Events Section)
<p>The classroom staff implements nutrition activities based on the Head Start Nutrition Curriculum and other resources on a weekly basis.</p>	<ul style="list-style-type: none"> -Nutrition Services Director -Teachers -Assistant Teachers 	<ul style="list-style-type: none"> -Center Managers -Area Directors 	<ul style="list-style-type: none"> -Weekly August thru May (2008-2009) 	<ul style="list-style-type: none"> -Weekly Lesson Plan -Curriculum Calendar -Nutrition-Curriculum
<p>The classroom staff uses a mental health curriculum “Kindness Curriculum” to implement activities related to concerns, fears and issues which are identified through observations of the children.</p>	<ul style="list-style-type: none"> -Mental Health Director -Teachers -Assistant Teachers 	<ul style="list-style-type: none"> -Center Managers -Mental Health Director -Area Directors 	<ul style="list-style-type: none"> -Weekly August thru May (2008-2009) 	<ul style="list-style-type: none"> -Weekly Lesson Plan -Curriculum Calendar -Kindness Curriculum



**Hidalgo County Early Head Start/Head Start Program
Early Childhood Development and Health Services
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Performance Standard: 1304.21 (c) (1)(i)(ii)(iii)(iv)(v)(vi)(vii)

Goal: The HIDALGO COUNTY EARLY HEAD START/HEAD START PROGRAM, in collaboration with the parents, develops and implements a comprehensive curriculum.

Objective: (iv) To ensure that the classroom environment helps the children develop emotional security and facility in social relationships.

Task to be Accomplished	Person Responsible	Person Responsible For Monitoring	Date of Completion	Forms
<p>The classroom staff engages the children in cooperative play so that they may recognize themselves as individuals and develop skills to get along with others.</p>	<p>-Teachers -Assistant Teachers</p>	<p>-Center Managers -Area Directors</p>	<p>-Daily -August thru May (2008-2009)</p>	<p>-Center Monitoring Tool</p>
<p>The classroom staff uses the children's names often both verbally and through identifying their work and their belongings.</p>	<p>-Teachers -Assistant Teachers</p>	<p>-Center Managers -Area Directors</p>	<p>-Daily August thru May (2008-2009)</p>	<p>-Center Monitoring Tool</p>
<p>The classroom staff provides space labeled with each child's name so that he/she may store personal belongings.</p>	<p>-Teachers -Assistant Teachers</p>	<p>-Center Managers -Area Directors</p>	<p>-August thru May 2008-2009 As needed</p>	<p>-Center Monitoring Tool</p>



**Hidalgo County Early Head Start/Head Start Program
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Performance Standard: 1304.21 © (1)(i)(ii)(iii)(iv)(v)(vi)(vii)

Goal: The HIDALGO COUNTY EARLY HEAD START/HEAD START PROGRAM, in collaboration with the parents, develops and implements a comprehensive curriculum.

Objective: (v) To enhance each child's understanding of themselves as individuals and as a member of the group.

Task to be Accomplished	Person Responsible	Person Responsible For Monitoring	Date of Completion	Forms
<p>The classroom staff conducts daily activities which are developmentally appropriate and helps the children develop their ability to make choices.</p>	<p>-Teachers -Assistant Teachers</p>	<p>-Center Managers -Area Directors</p>	<p>-Daily August thru May (2008- 2009)</p>	<p>-Daily Schedule -Weekly Lesson Plan</p>
<p>The classroom staff provides the children with opportunities to play and interact together during games and group activities to help them feel comfortable in the classroom environment.</p>	<p>-Teachers -Assistant Teachers</p>	<p>-Center Managers -Area Directors</p>	<p>-Daily August thru May (2008- 2009)</p>	<p>-Daily Schedule -Weekly Lesson Plan -Center Monitoring Tool</p>
<p>The classroom staff allows the children hands-on opportunities and activities where they can experience success and develop self-help skills.</p>	<p>-Teachers -Assistant Teachers</p>	<p>-Center Managers -Area Directors</p>	<p>-Daily August thru May (2008- 2009)</p>	<p>-Center Monitoring Tool</p>
<p>The classroom staff shows respect for the children by listening and responding to individual needs and addressing each child by name.</p>	<p>-Teachers -Assistant Teachers</p>	<p>-Center Managers -Area Directors</p>	<p>-Daily August thru May (2008- 2009)</p>	<p>-Center Monitoring Tool</p>



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Performance Standard: 1304.21 (c) (1)(i)(ii)(iii)(iv)(v)(iv)(vii)

Goal: The HIDALGO COUNTY EARLY HEAD START/HEAD START PROGRAM, in collaboration with the parents, develops and implements a comprehensive curriculum.

Objective: (vi) To provide opportunities for each child to succeed and to develop feelings of competence, self esteem and positive attitudes toward learning.

Task to be Accomplished	Person Responsible	Person Responsible For Monitoring	Date of Completion	Forms
<p>The classroom staff provides the children with a safe and healthy learning environment where the children are comfortable and happy.</p>	<p>-Teachers -Assistant Teachers</p>	<p>-Center Managers -Area Directors</p>	<p>-Daily August thru May (2008-2009)</p>	<p>-Center Monitoring Tool</p>
<p>The classroom staff provides the children with consistent and positive praise to increase their self-esteem.</p>	<p>-Teachers -Assistant Teachers</p>	<p>-Center Managers -Area Directors</p>	<p>-Daily August thru May (2008-2009)</p>	<p>-Center Monitoring Tool</p>
<p>The classroom staff adapts the curriculum in order to offer developmentally appropriate activities to help all the children achieve success.</p>	<p>-Teachers -Assistant Teachers</p>	<p>-Center Managers -Area Directors</p>	<p>-Daily August thru May (2008-2009)</p>	<p>-Weekly Lesson Plan -Child's Individual Plan</p>
<p>Parents are provided the opportunities to attend parent sessions which address strategies to help their children develop competence self-esteem and a positive learning attitude.</p>	<p>-Facilitators -Center Managers</p>	<p>-Family Services Director -Area Directors</p>	<p>-Monthly 2008-2009 (as needed)</p>	<p>-Exploring Parenting Curriculum -Center Committee Agendas</p>



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Performance Standard: 1304.21 (c) (1)(i)(ii)(iii)(iv)9v)(vi)(vii)

Goal: The HIDALGO COUNTY EARLY HEAD START/HEAD START PROGRAM, in collaboration with the parents, develops and implements a comprehensive curriculum.

Objective: (vii) To provide individual and small group experiences both for indoor and outdoor activities.

Task to be Accomplished	Person Responsible	Person Responsible For Monitoring	Date of Completion	Forms
<p>The classroom staff, in collaboration with the parents, provides the children with scheduled activities to encourage motor development. These include individual and small group activities to be used both indoors and outdoors.</p>	<p>-Teachers -Assistant Teachers</p>	<p>-Center Managers -Area Directors</p>	<p>-Daily August thru May (2008- 2009)</p>	<p>-Daily Schedule -Weekly Lesson Plan</p>



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Performance Standard: 1304.21 (c) (2)

Goal: The HIDALGO COUNTY EARLY HEAD START /HEAD START PROGRAM utilizes a variety of strategies to promote and support children’s learning and developmental progress.

Objective: To provide the children with activities and experiences to enhance their growth and development.

Task to be Accomplished	Person Responsible	Person Responsible For Monitoring	Date of Completion	Forms
<p>The classroom staff uses a variety of screening/assessment instruments, progress notes, observation notes, and individual plans to support the children’s learning and developmental progress. (LAP-D Assessments -Pre, Mid, Post, Devereux Early Childhood Assessment Program, and on-going observations)</p>	<ul style="list-style-type: none"> -Teachers -Assistant Teachers 	<ul style="list-style-type: none"> -Center Managers -Area Directors 	<ul style="list-style-type: none"> -Within 45 Days of Enrollment -On going as needed (2008-2009) 	<ul style="list-style-type: none"> -LAP-D Assessment Profiles -Child’s Individual Plan - Notes of Classroom Observation -Progress Notes -Progress Reports



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Performance Standard: 1310.21 (a)

Goal: The HIDALGO COUNTY HEAD START PROGRAM ensures that all parents and the children are trained in pedestrian safety within 30 days of enrollment.

Objective: To provide training opportunities to the parents and the children in the program which emphasize the importance of learning pedestrian safety.

Task to be Accomplished	Person Responsible	Person Responsible For Monitoring	Date of Completion	Forms
<p>The classroom staff provides the parents, including parents of children with special needs, with comprehensive information and training on pedestrian safety in the orientation meetings during the months of August and September. Activities are provided throughout the year as needed for field trips or follow ups.</p>	<p>-Transportation Personnel Assisted by Area Directors</p>	<p>-Transportation Director -Area Directors</p>	<p>-30 days of enrollment 2008-2009 -As needed thereafter</p>	<p>-Transportation education program -Sign-In rosters & Training Agendas</p>
<p>The classroom staff provides activities for the children, including children with special needs, to help them learn pedestrian safety, within 30 days of enrollment.</p>	<p>-Teachers -Assistant Teachers</p>	<p>-Center Managers -Transportation Director -Area Directors</p>	<p>-30 days of enrollment 2008-2009 -As needed thereafter</p>	<p>-Weekly Lesson Plan -Transportation Curriculum</p>



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Performance Standard: 1310.21 (b)

Goal: The HIDALGO COUNTY HEAD START PROGRAM ensures that all the children (including special needs children) have opportunities to learn procedures, gain skills and confidence in riding the bus safely.

Objective: To provide all the children (including special needs children) with opportunities to learn bus safety procedures.

Task to be Accomplished	Person Responsible	Person Responsible For Monitoring	Date of Completion	Forms
<p>The classroom staff provides all the children (including special needs children) with activities to help them learn bus safety procedures.</p>	<p>-Teachers -Assistant Teachers</p>	<p>-Center Managers -Transportation Director -Area Director</p>	<p>-30 days of enrollment 2008-2009 -As needed thereafter</p>	<p>-Trans- -portation -Safety -Program</p>
<p>The classroom staff provides the following training to all the children (including special needs children)</p> <ul style="list-style-type: none"> -safe riding practices; -procedures for safely boarding the bus; -procedures for safely crossing the street to and from bus stop; -recognize danger zones around the bus; and -procedures for emergency evacuation of the bus. 	<p>-Teachers -Assistant Teachers</p>	<p>-Center Managers -Transportation Director -Area Directors</p>	<p>-30 days of enrollment 2008-2009 -As needed thereafter</p>	<p>-Trans- -portation -Safety -Curriculum</p>



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Performance Standard: 1310.21 (c)

Goal: The HIDALGO COUNTY HEAD START PROGRAM provides training for all the parents (including parents of special needs children) on bus safety.

Objective: To ensure that all the parents (including parents of special needs children) know and understand procedures for bus safety.

Task to be Accomplished	Person Responsible	Person Responsible For Monitoring	Date of Completion	Forms
<p>All the parents, including parents of special needs children, are provided with information on the importance of escorting their child to and from the bus stop.</p>	<p>-Transportation Coordinator & -Transportation personnel</p>	<p>-Transportation Director -Area Directors</p>	<p>-30 days of enrollment (2008-2009) -As needed thereafter</p>	<p>-Safety Procedures handout</p>
<p>The classroom staff encourages all the parents to reinforce the safety practices in both Head Start and at their home.</p>	<p>-Teachers -Assistant Teachers</p>	<p>-Center Managers -Area Directors</p>	<p>-On-going throughout the year (2008-2009)</p>	<p>-N/A</p>



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Performance Standard: 1310-21 (d) (e)

Goal: The HIDALGO COUNTY HEAD START PROGRAM provides the children with opportunities to participate in emergency evacuation drills.

Objective: The children are involved in developmentally appropriate activities to help them learn and participate in emergency evacuation drills.

Task to be Accomplished	Person Responsible	Person Responsible For Monitoring	Date of Completion	Forms
<p>The classroom staff involves the children, including special needs children, in emergency evacuation drills throughout the program year.</p>	<ul style="list-style-type: none"> -Center Manager -Teachers -Assistant Teachers 	<ul style="list-style-type: none"> -Administrative Staff -Area Directors 	<ul style="list-style-type: none"> -2 Drills Fall and Spring and -Fire Drills monthly throughout the Program Year 	<ul style="list-style-type: none"> -Schedule of Center Evacuation
<p>The classroom staff includes activities in their weekly plans to reinforce safety procedures to all the children, (including special needs children).</p>	<ul style="list-style-type: none"> -Teachers -Assistant Teachers 	<ul style="list-style-type: none"> -Center Managers -Area Directors 	<ul style="list-style-type: none"> -Weekly (2008-2009) 	<ul style="list-style-type: none"> -Weekly Lesson Plans



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Performance Standard: 1304.51 (i) (2) – Ongoing Monitoring

Goal: The HIDALGO COUNTY HEAD START PROGRAM ensures that the Program effectively implements all Federal Regulations.

Objective: To establish and maintain procedures for ongoing monitoring that will allow the Program to provide and enhance the delivery of quality services to staff, children and families in the area of Education.

Task to be Accomplished	Person Responsible	Person Responsible For Monitoring	Date of Completion	Forms
<p><u>Language Survey</u> - To ensure that each child’s primary language is correctly identified, the Language Survey is assessed at time of enrollment through an interview with parents and through classroom observation by the teacher.</p>	<p>-Case Managers -Center Managers -Teachers</p>	<p>-Education Area Directors -Administrative Team</p>	<p>-2 weeks of enrollment</p>	<p>-Language Survey Form</p>
<p><u>Learning Accomplishment Profile-Diagnostic (LAP-D)</u> – The LAP-D Assessment is administered to assess the strengths and needs of each child in eight critical areas of Child Development.</p>	<p>-Teachers Or -Assistant Teachers</p>	<p>-Center Managers -Education Area Directors -Administrative Team</p>	<p>-45 days of enrollment</p>	<p>-Palm Pilots -LAP-D Protocols</p>
<p><u>Parent Conference/Child Individual Plan</u> - After the LAP-D Assessment is completed, a parent conference is held with parents and teachers to discuss outcomes and to develop an individual plan for the child using data gathered.</p>	<p>-Teachers -Assistant Teachers</p>	<p>-Center Managers -Education Area Directors -Administrative Team</p>	<p>-45 days of enrollment</p>	<p>-Parent Conference /CIP Form</p>
<p><u>Progress Notes</u> – Progress Notes based on Outcomes are documented for every child every 2 weeks to ensure plans indicate progress.</p>	<p>-Teachers -Assistant Teachers</p>	<p>-Center Managers -Education Directors -Administrative Team</p>	<p>-Every 2 weeks or -As needed</p>	<p>-Progress Notes Based on Outcomes Form</p>
<p><u>Home Visits</u> – Home visits are made by the Teachers or Case Managers twice a year or as necessary.</p>	<p>-Case Managers -Teachers -Assistant Teachers</p>	<p>-Center Managers -Education Directors -Administrative Team</p>	<p>-90 days of enrollment (Fall and Spring)</p>	<p>-Home Visit Form</p>



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Performance Standard: 1304.51 (i) (2) – Ongoing Monitoring

Goal: The HIDALGO COUNTY HEAD START PROGRAM ensures that the program effectively implements all Federal Regulations.

Objective: To establish and maintain procedures for ongoing monitoring that will allow the Program to provide and enhance the delivery of quality services to staff, children and families in the area of Education.

Task to be Accomplished	Person Responsible	Person Responsible For Monitoring	Date of Completion	Forms
<p><u>Observation/Feedback</u> – The classroom is observed regularly to ensure that the teacher is on task with plans and effectively implementing developmentally appropriate activities.</p>	<p>-Center Managers -Education Directors -Administrative Team</p>	<p>-Executive Director -Assistant Director</p>	<p>-Weekly - as needed</p>	<p>Observation /Feedback Form</p>
<p><u>Compliance Monitoring Instrument</u> - An in-depth monitoring of every classroom and Center environment is done to ensure all State and Federal mandates are in compliance.</p>	<p>-Center Manager -Administrative Team</p>	<p>-Executive Director -Assistant Director</p>	<p>- Fall and Spring</p>	<p>Compliance Monitoring Instrument</p>
<p><u>Lesson Plans</u> – Weekly Lesson Plans are prepared by classroom staff to ensure a daily schedule is followed and Child Individual Plans are considered in the delivery of services to the children.</p>	<p>-Teachers -Assistant Teachers</p>	<p>-Center Managers -Education Directors -Administrative Team</p>	<p>-Weekly</p>	<p>-Lesson Plan Form</p>
<p><u>On-Site Training and Technical Assistance/ Bi-Weekly Staff Meeting</u> – On-site T/TA and Bi-Weekly meetings are conducted at the center level to provide current information and technical assistance as needed to the center staff.</p>	<p>-Center Managers</p>	<p>-Education Director -Administrative Team</p>	<p>-Bi-weekly -As needed</p>	<p>-On-Site T&TA / Bi-Weekly Form</p>



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CHILD OUTCOMES

The Child Outcomes Framework was introduced to Head Start in 1998 through the Head Start Act. The eight Domains are to serve as building blocks and are linked to our curriculum and on-going assessment. The Child Outcomes contain 8 domains, 13 domain elements, and over 100 indicators. The Head Start Bureau requires that programs gather data in 3 domains – literacy, mathematics, and language. The data gathered must be obtained through multiple sources, to include on-going assessment, teacher’s observations, parental input, and home visits/center conferences. Program’s on-going assessments must include data in the eight domains and must be gathered and analyzed three times a year. The analysis report must be included in the program’s annual self assessment. The Hidalgo County Head Start Program is implementing the Child Outcomes requirements as follows:

The Hidalgo County Head Start Program uses the Language Accomplishment Profile Diagnostic (LAP-D) instrument within 45 days of the child’s first day of attendance. These results are reviewed by the Assistant Program Director, the Education Area Directors, the Center Managers, the Support Services Facilitators and the Classroom Teachers. Referrals are generated as needed.

The Child’s Individualized Plan is developed in collaboration with the parents to establish individual goals and objectives for each child. A time-frame is also established to monitor goal/objective achievement. Bi-weekly progress notes are written by the teaching staff, which documents the outcome of the on-going assessment.

A Six Weeks Progress Report is completed by the classroom teacher and explained to the parents. This report details the progress the children are making in all areas of development. Parent/Child Take-Home Activities are also implemented to extend the learning process to the home and develop good study habits.

The Learning Accomplishment Profile Diagnostic Computer Scoring Assistant, (Palm Pilot) Red-e Learner software product, is used to gather and analyze the child outcome data. The Classroom Teacher enters the data into the Palm Pilot after each assessment three times a year. A report is generated and analyzed. This report summarizes an individual child’s classroom /center LAP-D assessment results and compares them to classroom/center/program’s averages in the context of the Head Start Child Outcomes Framework. LAP-D items related to specific Domains, Domain Elements and Indicators are summarized. The assessment report is presented to the Policy Council and Governing Board. The report includes patterns of development, areas of high/low achievement, and training needs.

The assessment report and analysis is included in our program self-assessment. A Program Improvement Plan is written and strategies are listed to improve results. A copy of the report becomes an official part of the self-assessment findings.

The Hidalgo County Head Start Program provides training for teachers as needed. Education Procedures Manual training is conducted annually and as needed. Child Outcome procedures are reviewed and hands-on activities are provided to ensure that staff understand and are able to implement all requirements. Pre-Service training is provided in July/August of each year. Education topics are presented to support Child Outcome Domains, as well as areas identified by the assessment report. Individual small group training is provided as needed to enhance and improve teachers’ Child Outcomes knowledge and/or skills.



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The Hidalgo County Head Start Program prides itself in providing the best curriculum possible for its classrooms, which includes:

- **lesson plans;**
- **materials which support the Child Outcome Domains;**
- **resource books to assist teachers with planning;**
- **appropriate buildings, furniture and classroom supplies;**
- **on-going assessment which is aligned with all curriculum goals;**
- **core curriculum used in Building Bridges (developed by Region I Educational Service Center);**
- **qualified staff; and**
- **Parent Involvement.**

The Hidalgo County Head Start Program will define specific responsibilities, based on our local planning efforts. This new effort in assessing and using child outcome data means:

- **continuing to collect information on children's individual characteristics, progress, and accomplishments;**
- **continuing to use on-going assessment information to improve curriculum implementation and individualize learning experiences;**
- **continuing to communicate with the families;**
- **continuing to contribute to improving program quality and effectiveness.**



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