



BUILDING & GROUNDS
County Of Hidalgo

DANIEL FLORES

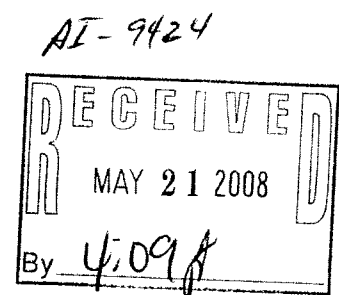
To: ^{Director} Elena Gomez, Purchasing

From: Daniel Flores, Director Buildings and Grounds

Date: May 21, 2008

Re: Emergency at Hidalgo Adult Probation IT Room

The fire alarm system was pulled in the IT room on 5-16-08, which caused the discharge of the dry fire suppression. Edinburg Fire Department responded to alarm. (Fire Inspection report attached) recommendation system recharge by licensed vendor. In accordance with Purchasing procedures 9.01.01 (a) In case of public calamity if it is necessary to make the purchase promptly to relieve the necessary of the citizens or to preserve the property of the County. SimplexGrinnell was notified and asked to see if tank recharge was possible and cost on 5/16/08. SimplexGrinnell notified me on Monday 5-19-08, of estimate cost and estimate was requested for replacement and recharge of canister. Was informed that dry agent was new and only carried by a few companies, nearest one was in Houston. Received quote without TXMAS contract number and requested re-fax of quote with contract number, received information on 5/20/08. Requested P.O. on 5/20/08 as an emergency to prevent possible further damage to County property. (computer main frame)





Edinburg Fire Marshal's Office
210 West McIntyre + Edinburg, Texas 78539
Office: (956) 383-5661 ext. 413 or ext. 362 + Fax: (956) 289-1853



FIRE INSPECTION REPORT

FIRE INSPECTION: JOHN CRIVELLO

ADDRESS: 3100 S. BUSINESS HWY 291
 OCCUPANT: HUMBLE COMPANY ADULT INSURANCE OFFICE
 TYPE OF OCCUPANCY: BUSINESS
 TYPE OF INSPECTION: ANNUAL RE-INSPECTION COMPLAINT

DATE: 5-16-08
 PHONE: 956-587-6000
 OTHER: clean agent

OUTSIDE FACILITY

- Need to post address: 6" in front / 3" in rear.
- Does not meet fire code: fire department accessibility / F.D.C. visibility / fire lanes.
- Hydrants: obstructed / need repair.
- Need to remove accumulation of: boxes / trash / rubbish.
- Electrical meter box needs: # of suite / repair.
- Unauthorized burning without a permit.
- L.P.G. being used when natural gas is available.

EXITS

- 27. Exits: need to install ____ / does not swing outward / needs repair / locked during business hours.
- 28. Exit access / discharge: blocked, needs to be clear at all times.
- 29. Exit signs: install 6" red letter sign / needs repair / not visible.
- 30. Emergency lighting: needs to install/ needs repair.
- 31. Travel distance to exit does not meet fire code.

ALARMS

- 48. Required as per NFPA 72.
- 49. Alarm panel: obstructed / needs repair / needs to be inspected / needs a smoke detector over panel.
- 50. Smoke detector(s): located incorrectly / needs battery replacement / required by HB #2046.
- 51. Heat detector(s): located incorrectly/needs repair.
- 52. Pull station(s): obstructed / needs repair / need tamper cover.
- 53. Audible and visual: obstructed / needs repair.
- 54. Special operations: elevator / HVAC / other.
- 55. Zone maps required.

INSIDE FACILITY

- Permits: not visible / expired.
- Need to maintain good housekeeping.
- 1. Combustibles stored under wooden stairs.
- 1. MSDS: not on site / needs to be updated.
- 2. Fire wall/partition needs to be: installed/repared.
- 3. Stairs / ramps: need correct size / rails.
- 1. Ceiling tiles: missing / need to be replaced.
- 3. Congestion of materials / aisle obstructions.
- 5. No approved trash cans.
- 7. Chemically treated dust mops and oily rags not stored in metal containers with lids.
- 3. Boiler permit due: _____
- 3. Water heater/dryer: not vented properly / lint build up / discharged incorrectly / needs repair.
- 3. Dust covered motors, need to be cleaned.
- 1. Electrical breaker panel: access obstructed / needs labels / needs repair.
- 2. Missing safety covers: junction box / light switches / outlets.
- 3. Light fixtures: close to stock/improperly installed.
- 1. Permanent wiring: not in conduit / needs repair / need to remove extension cord(s) / not to code.
- 5. Interior decorations exceed 20% wall coverage.
- 5. Fuel shut off: obstructed / needs to be labeled.

EXTINGUISHERS

- 32. Extinguisher: incorrect Class / needs recharging / needs to be inspected by a licensed company.
- 33. Extinguisher access and visibility: needs label / blocked.
- 34. No fire extinguishers in building; need to install.
- 35. Travel distance does not meet fire code.

AUTOMATIC SPRINKLER SYSTEM

- 56. Required as per NFPA 13 (D/R).
- 57. Sprinkler riser: needs inspection / obstructed.
- 58. Valves need repair.
- 59. Piping need repair.
- 60. Sprinkler head(s): obstructed / incorrect type / needs 18" clearance / needs repair.
- 61. Sprinkler head storage cabinet: obstructed / incorrect # of heads in storage / missing wrench.
- 62. Inspector test valve: location / size / condition.
- 63. Need to replace water gong with horn & strobe.
- 64. Fire pump: needs repair / needs to be tested.
- 65. Hose cabinets: obstructed / need repair.
- 66. F.D.C.: obstructed / missing caps / needs repair / needs locking caps.

KITCHEN HOODS / SUPPRESSION SYSTEM

- 36. Does not meet: NFPA 96 / 17A / UL 300.
- 37. Hood / vent / suppression system: need to clean / needs inspection by a licensed co. / needs repair.
- 38. Nozzles: position / missing caps / needs repair.
- 39. Piping: location / incorrect size / needs repair.
- 40. Storage tank: location / incorrect type / needs inspection by a licensed company.
- 41. Pull station(s): obstructed / needs repair.
- 42. Filters: need cleaning / missing / incorrect type.
- 43. Electrical wiring: defective / needs repair.
- 44. Open flames need 18" distance from combustibles.
- 45. Hood does not have 6" overhang.
- 46. Cooking appliances: not protected / improperly placed under nozzles / accumulation of grease.
- 47. Need to install Class "K" fire extinguisher.

COMBUSTIBLE AND FLAMMABLE LIQUIDS

- 67. Storage: location / required type / condition.
- 68. Type of combustible violating fire code: liquid / compressed / cryogenic / L.P.G.
- 69. Dikes: location / required / condition.
- 70. Gas lines need to be tested. Date Tested: _____
- 71. Pressurized cylinders not anchored.

Okay as of this date: _____ 1st Warning of Fire Code Violation: _____ 2nd Warning of Fire Code Violation: _____

VIOLATIONS / COMMENTS (All items that are circled and/or any that are listed below, must be corrected):

Room 500 (Network Room)
- Clean Agent Suppression System will need to be inspected and maintained by a licensed company
- All PIP SYSTEMS AND PIPING SHALL NEEDS BECOME TO THE CLEAN AGENT SYSTEM WILL NEED TO BE CHANGED

RECOMMEND: All components will need to be inspected by a licensed company (Fire Alarm + Fire Suppression)

Such conditions are violations of either City or State Fire Prevention regulations. Please correct hazard(s) and help prevent fires. PROTECT LIFE AND PROPERTY.

Fire Marshal / Assistant Fire Marshal
John Crivello
 Occupant / Owner

Fire Chief
Will Call back
 Re-Inspection Date

Fire Inspector & Call Sign

Date: _____
 If not corrected by this date, this matter will be processed through the Municipal Court.

Daniel Flores

From: Daniel Flores [daniel.flores@co.hidalgo.tx.us]
Sent: Wednesday, May 21, 2008 2:29 PM
To: 'elena.gomez@co.hidalgo.tx.us'
Subject: Emergency at Hidalgo Adult Probation It room

1. The alarm system at the Hidalgo County IT room was pulled on 5/16/08, which caused the discharge of dry fire suppression.
2. Edinburg Fire Department responded to alarm. (Fire inspection report) recommendation system recharge by a licensed vendor.
3. In accordance with Purchasing procedures 9.01.01 (a) In case of public calamity if it is necessary to make the purchase promptly to relieve the necessary of the citizens or to preserve the property of the County.
4. SimplexGrinnell was notified and asked to see if tank recharge was possible and cost on 5/16/08.
5. SimplexGrinnell notified me on Monday 5-19-08, of cost and a estimate was requested for replacement and recharge. Was informed that dry agent was new and only carried by a few companies, nearest one was in Houston.
6. Received quote without TXMAS contract number and requested re-fax of quote with contract number. Received Information on 5-20-08.
7. Requested P.O. 5-20-08 as emergency to prevent possible further damage to County property (computer main frame)

8.04.02. Information obtained from the prospective vendor *must* include the name, address and telephone/telecopier numbers of the vendor, the total or unit price, as specified, the date through which the quoted price will be effective, the name of the representative providing the quote, and the specific (i.e... name brand and model number) product offered. For written quotations, this information must be included on the face of the written proposal.

8.05. **Selection of Vendor.** In selecting the most responsible vendor, the Purchasing Agent will consider such matters as price (all other factors being equal, the lowest price should always be taken), relative quality of good or service (if more than one vendor can deliver at an acceptable price, the relative quality should be considered), reliability of vendor (based on actual, documented experience of purchasing agent, not on intuition or rumor), ability to service items purchased, other relevant factors as determined by the Purchasing Agent.

IX. Emergency and Sole Source Purchases, Other Exempt Purchases

9.01. Emergency Defined, Procedures.

9.01.01. Emergency (Priority One) purchases are governed by Tex. Loc. Govt. Code § 262.024(a)(1), (2) & (3) and are not utilized at all, except:

- a. In the case of public calamity if it is necessary to make the purchase promptly to relieve the necessity of the citizens or to preserve the property of the County;
- b. To purchase an item necessary to preserve or protect the public health or safety of the residents of the County; or
- c. To purchase an item necessary because of unforeseen damage to public property.

9.01.02. The following procedures *must* be followed for Priority One purchases:

- a. Qualification. The purchase must qualify as an emergency purchase under the definition in Procedure 9.01.01, or in Tex. Loc. Govt. Code § 262.024.
- b. Designation. The designation of *Priority One* indicates a situation of such urgency that the normal purchasing procedure must be modified in the interest of speed, and therefore no competitive bids or quotations are required.
- c. Normal Working Hours. All emergency purchases occurring during normal working hours are processed through the Purchasing Department as follows:
 - i. The using department will notify the purchasing office by telephone immediately, with as much information as