



**NEW POSITION:** Brief job description and attach a copy of the new job description.

POSITION:

To perform professional, technical, and analytical work, in the research, selection, collection, correlation, organization, analysis and evaluation of data for use in Law Enforcement use.

**POSITION RECLASSIFICATION:** Explain change and /or increase in duties and responsibility. (Attach new job description)

**COMMENTS:** (Any comments you wish to make regarding this request)

The additional position would allow the Hidalgo County Sheriff's Office to be more proactive in combating crimes against property that has shown a large increase while other crimes have decreased.

**HUMAN RESOURCES:** Classification and Salary Recommendation

**BUDGET & MANAGEMENT:** Classification and Salary Recommendation

1.	<u>Rene Trevino</u> DEPARTMENT HEAD	<u>5-13-08</u> DATE	FUNDING AVAILABLE IN DEPT. BUDGET	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
2.	<u>[Signature]</u> HUMAN RESOURCES DIRECTOR	<u>5/14/2008</u> DATE	PERSONNEL PROCEDURES COMPLETED	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
3.	DEPARTMENT OF BUDGET & MANAGEMENT	DATE	BUDGET PROCEDURES COMPLETED	<input type="checkbox"/> YES	<input type="checkbox"/> NO
4.	COMMISSIONERS COURT APPROVAL	DATE			