

HIDALGO COUNTY texas

*Department of
Budget & Management*

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Memorandum

To: Linda Fong, First Assistant County Auditor

From: Dina Trevino, Manager-Budget Management Section

Date: June 26, 2008

Subject: P.O. reclassification for the 430th D.C.

Cc: Becky Luna, Angelica Tapia, Angela Garcia

As per my conversation with Accounts Payable Supervisor, Elizabeth Cano utilities and building rental for the 430th DC should be paid out of the 430th DC's budget, therefore, I am requesting that you please reclassify PO # 600359 – Maxima Business Center (vendor # 262056) as well as any expenditures charged to the County Wide Administration account (8-1100-415-00-115-002-0-441).

Thank you for continued cooperation. If you have any questions please call me at (956) 292-7025 ext. 5405.



PO Number 600359
 PO Date 03-13-2008
 Requisition No 00127754
 Owner AGARCIA
 PO Type
 Vendor No 262056
 Vendor Name JOSE E. GARCIA
 Address 4401 NORTH MCCOLL ROAD
 MCALLEN, TX 78504

PO Total 57,960.00
 Payment Total 49,680.00

Detail	Header	Payment Info	Journals		
Line No	Ordered	Received	Description	Unit Price	Amount
1	7		OPEN PURCHASE ORDER FOR MAXIMA BUSINESS CENTER BUILDING	8,280.000	57,960.00

Total 57,960.00

Account Number	Description	Amount	Amount Lig
8-1100-415-00-115-002-0-441	CO WIDE ADM-LAND & BLDG RENTALS	57,960.00	49,680.00